



Right to Information Act 2009

Application for Assessed Disclosure

Applicant's Details:

Name:

Title:

Postal Address:

Daytime contact information:

Telephone:

Business

Home

Mobile

Email:

General topic of information applied for:

(One sentence summary of information requested)

Description of efforts made prior to this application to obtain this information:

Application fee included (please tick)

OR

Application for waiver:	Member of Parliament	Impecunious applicant	General public interest or benefit
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If application for personal information, proof of identity provided (please tick)

Details of the Information sought:

(If there is insufficient room in the space provided, please attach further details.)

Applicants Signature:

Date:

Information about assessed disclosure under the Right to Information Act 2009

Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

- (1) *The object of this Act is to improve democratic government in Tasmania –*
- (a) *by increasing the accountability of the executive to the people of Tasmania; and*
 - (b) *by increasing the ability of the people of Tasmania to participate in their governance; and*
 - (c) *by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*
- (2) *This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*
- (3) *This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*
- (4) *It is the intention of Parliament –*
- (a) *that this Act be interpreted so as to further the object set out in subsection (1); and*
 - (b) *that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

Applications for assessed disclosure

- Applications are to be addressed to:

Right to Information Officer
Central Highlands Council
6 Tarleton Street
HAMILTON TAS 7140

- Applications are to be made in writing and include the information required by Regulation 4 of the *Right to Information Regulations 2021*.
- Applications are to be accompanied by the application fee. This fee is 25 fee units, which is currently **\$47.75 as at 1 July 2025** and is indexed annually.
- An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit.

Responsibilities of Council

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.