



Central Highlands Council

MINUTES – ORDINARY MEETING – 6 DECEMBER 2022

Minutes of the Ordinary Meeting of the Central Highlands Council held in the **Bothwell Town Hall, Bothwell** on **Tuesday 6 December 2022**.

1.0 OPENING – The Mayor opened the meeting at 9.00am.

2.0 AUDIO RECORDING DISCLAIMER

As per Regulation 33 (2) (a) of the Local Government (Meeting Procedures) Regulations 2015, audio recordings of meetings will be made available to Councillors, staff and members of the wider community including Government Agencies at no charge and will be made available on Council's website as soon as practicable after each Council Meeting. Unlike Parliament, Council meetings are not subject to parliamentary privilege, and both Council and the individual may be liable for comments that may be regarded as offensive, derogatory and/or defamatory.

The Mayor advised the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

3.0 ACKNOWLEDGEMENT OF COUNTRY

4.0 PRESENT

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

5.0 IN ATTENDANCE

Mrs Kim Hossack (General Manager), Mr Adam Wilson (Deputy General Manager) and Mrs Janet Monks (Minute Secretary).

6.0 APOLOGIES - Nil

7.0 CERTIFICATE OF ELECTION FOR CENTRAL HIGHLANDS COUNCIL

Declaration of Office by Councillors – Cllr D Meacheam dated 30th November 2022.

8.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairperson requests Councillors to indicate whether they or a close associate have or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

Cr Y Miller – Item 11.0 Hamilton Show Committee – Hall of Industries.

9.0 PERCEIVED INTEREST DECLARATIONS

Under the **Model Code of Conduct** made by Order of the Minister responsible for Local Government the following will apply to a Councillor –

PART 2 – Conflict of Interest that are not Pecuniary

(6) A Councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –

- (a) Declare the conflict of interest and the nature of the interest before discussion on the matter begins; and
- (b) Act in good faith and exercise reasonable judgement to determine whether a reasonable person would consider that the conflict of interest requires the Councillor to remove himself or herself physically from any Council discussion and remain out of the room until the matter is decided by the Council.

Nil

10.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority.

RESOLUTION – 01/12.2022/C

Moved: Cr J Honner

Seconded: Cr R Cassidy

THAT pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session:

Item Number	Matter	Outcome
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 15 November 2022	Regulation 15 (2)(g) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential.
2	Deed Confirming Option of Renewal of Lease (19 Alexander Street, Bothwell)	Regulation 15 (2)(d) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.
3	Tenders - Upgrading of the Bothwell Township Stormwater Drainage System – Stage 2	Regulation 15 (2)(d) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

4	Hamilton Council Office Roof Replacement	Regulation 15 (2)(d) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.
5	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

CARRIED**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

Mrs Janet Monks (Minute Secretary) left the meeting at 9.13am.

MOTION OUT OF CLOSED SESSION**RESOLUTION – 02/12.2022/C**

That the Council:

- (1) *Having met and dealt with its business formally move out of the closed session; and*
- (2) *Resolved to report that it has determined the following:*

Item Number	Matter	Outcome
1	<i>Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 15 November 2022.</i>	<i>Minutes of the Closed Session of the Ordinary Meeting of Council held on 15 November 2022 were confirmed.</i>
2	<i>Deed Confirming Option of Renewal of Lease (19 Alexander Street, Bothwell)</i>	<i>That the General Manager sign the Deed on behalf of Council.</i>
3	<i>Tender CHC 11/22 Upgrading of the Bothwell Township Stormwater Drainage System (Stage 2)</i>	<p>1. Council accepted the following Tender: CHC 11-22 Upgrading of the Bothwell Township Stormwater Drainage System (Stage 2) to AWC Ltd for \$737,159.91 excl GST.</p> <p>2. Allocate an additional \$137,159.91 (excl GST) to the 2022-23 Capital Works Budget for the completion of this project.</p>
4	<i>Hamilton Council Office Roof Replacement</i>	<i>That Council allocate an additional \$300,000 to the Hamilton Council Office Roof Replacement project in the 2022-23 Capital Works Budget.</i>

5.1	<i>Australia Day time & location</i>	<i>Wednesday 25th January 2023 at the Hamilton Hall. Time 11.00am followed by lunch.</i>
7	<i>Loss of West Bothwell Fire Station</i>	<i>That Council provide a letter of support to the Tasmanian Fire Service concerning the closure of the West Bothwell Fire Station.</i>

CARRIED**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall & Cr Y Miller.

Closed Session closed at 9.45am and Council adjourned for morning tea.

Mrs Janet Monks (Minute Secretary) returned to the meeting at 10.05am.

OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

Cr Y Miller declared a conflict on interest in Deputations Item 11.1 Hamilton Show Committee and left the room at 10.07am.

Mr Graham Rogers (Manager Development & Environmental Services) attended the meeting at 10.10am.

11.0 DEPUTATIONS**11.1 Jack Beattie, President of Hamilton Show Committee**

Summary of points discussed:

- Reorganisation of boundaries at Hamilton Showgrounds – update on progress.
- New Hall of Industries – location and layout of proposed new fit for purpose structure to be identified in conjunction with Show Committee representatives.
- Old Hall of Industries - future of existing Hall of Industries building.
- Agreement for grazing and parking requirements – in conjunction with Show Committee representatives.

RESOLVED THAT a Council Workshop be held to discuss the above points and include an onsite visit before the 2023-2024 Budget deliberations commence. Date to be determined.

11.2 Osterley Church & Cemetery Group Delegation

Members in attendance were: -

Justine McGuinness
Phil Smithurst
Kay Pearce
Ron Sonners

Summary of points discussed: -

- Historical significance.
- Church is Heritage listed.
- Community sentiment and value.
- Tourism/events value.
- Uniqueness of the construction material.
- Some current reservations with some space available for possible future plots.
- RSL have already completed one headstone under its Headstone Project within the cemetery.
- Community members have made financial pledges to save the church, some of which are dependent on ownership being transferred to the Council for perpetuity.

Request that Council consider taking over ownership of the Osterley Church in perpetuity, maintain and manage the cemetery.

RESOLUTION – 03/12.2022/C

Moved: Cr S Bowden

Seconded: Cr R Cassidy

THAT if the Committee purchased the Osterley Church and Cemetery, Council would then maintain the Church and Cemetery, with Council becoming the Cemetery Manager.

CARRIED 7/2

FOR the Motion

Mayor L Triffitt, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr Y Miller

AGAINST the Motion

Deputy Mayor J Allwright, Cr D Meacheam

12.0 PUBLIC QUESTION TIME

Nil

13.0 MAYORAL COMMITMENTS

November to December 2022

14 November 2022	Correspondence – The Premier the Hon Jeremy Rockliff
14 November 2022	Correspondence EHO Officer Mrs B Armstrong re COVID
15 November 2022	Ordinary Meeting of Council – Hamilton
17 November 2022	Red Cross Function – Ouse
29 November 2022	Correspondence re Health
30 November 2022	Council Workshop - Bothwell

- Business of Council x 11
- Ratepayer and community members - communications x 6
- Elected Members - communications x 12
- Central Highlands Council Management - communications x 6

13.1 COUNCILLOR COMMITMENTS

Deputy Mayor J Allwright

15 November 2022 Ordinary Meeting of Council – Hamilton
30 November 2022 Council Workshop - Bothwell

Cr A Bailey

15 November 2022 Ordinary Meeting of Council – Hamilton
30 November 2022 Council Workshop - Bothwell

Cr S Bowden

15 November 2022 Ordinary Meeting of Council – Hamilton
30 November 2022 Council Workshop - Bothwell

Cr R Cassidy

15 November 2022 Ordinary Meeting of Council – Hamilton
30 November 2022 Council Workshop - Bothwell

Cr J Hall

15 November 2022 Ordinary Meeting of Council – Hamilton
30 November 2022 Council Workshop - Bothwell

Cr J Honner

15 November 2022 Ordinary Meeting of Council – Hamilton
30 November 2022 Councillor catch up with General Manager
30 November 2022 Council Workshop - Bothwell

Cr D Meacheam

26 November 2022 LGAT Councillor Training - Invermay
30 November 2022 Council Workshop - Bothwell

Cr Y Miller

15 November 2022 Ordinary Meeting of Council – Hamilton
30 November 2022 Council Workshop - Bothwell

13.2 STATUS REPORT COUNCILLORS

Nil

13.3 GENERAL MANAGER'S COMMITMENTS

21 November 2022 Southern Tasmanian Councils Authority (STCA) Meeting – Brighton Council
24 November 2022 Meeting with GHD regarding River Clyde Flood Study
29 November 2022 Briefing from RDA Tas on Tasmania's Strategic Regional Plan
30 November 2022 Council Workshop - Bothwell

13.4 DEPUTY GENERAL MANAGER'S COMMITMENTS

15 November 2022	Ordinary Meeting of Council – Hamilton
19 November 2022	Bushfest
20 November 2022	Bushfest
23 November 2022	Meeting with Hydro
24 November 2022	Meeting with GHD regarding River Clyde Flood Study

14.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Wednesday 30 November 2022 at Bothwell Town Hall commencing 11.00am. Items for discussion were: -

- Councillor Roles & Responsibilities facilitated by David Morris from Simmons Wolfhagen
- Pecuniary Interests & Conflicts of Interest
- Council Acting as a Planning Authority

14.1 FUTURE WORKSHOPS

Workshop and onsite visit of the Hamilton Showgrounds – date to be determined.

Cr Y Miller returned to the meeting at 11.01am.

14.2 MAYORAL ANNOUNCEMENTS

Nil

15.0 MINUTES

15.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING 15th NOVEMBER 2022

RESOLUTION – 04/12.2022/C

Moved: Cr A Bailey

Seconded: Cr Y Miller

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 15th November 2022 be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

15.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING 15th NOVEMBER 2022

RESOLUTION – 05/12.2022/C

Moved: Cr R Cassidy

Seconded: Cr J Hall

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 15th November 2022 be confirmed.

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

16.0 BUSINESS ARISING:

15.1	SUBMISSION ON THE DRAFT TASMANIAN PLANNING POLICIES – DRAFT FOR CONSULTATION IN ACCORDANCE WITH SECTION 12C(2) OF THE LAND USE PLANNING AND APPROVALS ACT 1993	Submission endorsed
15.2	RENEWABLE ENERGY PROJECTS & SCENIC LANDSCAPES	THAT Mayor Triffitt invite Minister Guy Barnett to the next meeting of Council scheduled for the 6th of December to discuss the ReCFIT program in relation to the Central Highlands
15.3	PROPOSED TOWNSHIP STRUCTURE PLANNING PROJECT	A Project Steering Committee was established
15.5	COVID-19 SAFETY PLAN	Item deferred until the Ordinary Meeting of Council scheduled for 17th January 2023
16.1	PREPARING AUSTRALIAN COMMUNITIES PROGRAM GRANT	Council received the monthly project report for October from GHD for the River Clyde Flood Mapping / Study
16.3	PROPOSED WORKS FOR FLOOD AFFECTED COUNCIL ASSETS	Council allocates \$20,000 in the 2023-2024 budget deliberations to engage an engineer to prepare a design for future flood mitigation of Andrews Bridge, Bothwell
16.4	REQUEST TO CART PLANTATION TIMBER ON HOLLOW TREE ROAD	Correspondence sent by Works & Service Manager.
17.1	COUNCIL MEETING TIMES	Council, by Absolute Majority, approve the meeting dates for the Ordinary Council Meetings and the Planning Committee Meetings for Dec 2022 – June 2023.
17.2	COUNCIL COMMITTEE REPRESENTATION	Council resolved Council Committee Representatives for each Council Committee
17.3	TASWATER OWNERS REPRESENTATIVE	Correspondence sent by Acting General Manager.
17.4	LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) – VOTING DELEGATE	Correspondence sent by Acting General Manager.
17.5	SOUTHERN TASMANIA REGIONAL WASTE AUTHORITY – APPOINTMENT OF FORUM	Correspondence sent by Acting General Manager.
17.8	HYDRO TARRALEAH POWER STATION UPGRADE FIELD VISIT	Correspondence sent by Acting General Manager.
17.9	DONATION REQUEST – SOUTHERN HIGHLANDS PROGRESS ASSOCIATION	Correspondence sent by Acting General Manager.
17.10	DONATION REQUEST – GREYNA VOLUNTEER FIRE BRIGADE	Correspondence sent by Acting General Manager.

17.15	COMMUNITY GRANT DONATION TO ATTEND AUSTRALIAN ALL SCHOOLS CHAMPIONSHIPS	Correspondence sent by Acting General Manager.
18.1	SOUTHERN TASMANIA REGIONAL WASTE AUTHORITY – INTERIM CEO	Correspondence sent by Acting General Manager.
18.2	TELSTRA PAYPHONE INTERLAKEN	Correspondence sent by Acting General Manager, new General Manager to meet with Telstra to discuss how to improve mobile coverage at Interlaken.

17.0 DERWENT CATCHMENT PROJECT REPORT

RESOLUTION – 06/12.2022/C

Moved: Cr J Honner

Seconded: Cr A Bailey

THAT the Derwent Catchment Project Monthly Report be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

18.0 FINANCE REPORT TO 30 NOVEMBER 2022

RESOLUTION – 07/12.2022/C

Moved: Cr J Honner

Seconded: Cr S Bowden

THAT the Finance Report to 30 November 2022 be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

19.0 COUNCIL ACTING AS A PLANNING AUTHORITY

In accordance with Regulation 25(1) of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor advises that the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, to is to be noted.

In accordance with Regulation 25, the Council will act as a Planning Authority in respect to those matters appearing under Item 16 on this agenda, inclusive of any supplementary items.

RESOLUTION – 08/12.2022/C

Moved: Cr J Honner

Seconded: Cr R Cassidy

THAT Council now act as a Planning Authority.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacham and Cr Y Miller.

Graham Rogers (Manager Development & Environmental Services) attended the meeting at 11.03am.

Louisa Brown (Planning Officer) attended the meeting at 11.03am.

19.1 DA 2022/89: REORGANISATION OF BOUNDARIES: 31 & 33 BRIDGE ROAD, WESTERWAY

RESOLUTION – 09/12.2022/C

Moved: Deputy Mayor J Allwright

Seconded: Cr A Bailey

THAT

1. Approve in accordance with the Recommendation: -

In accordance with Section 57 of the *Land Use Planning and Approvals Act 1993* the Planning Authority **Approve** the Development Application DA2022/89 Reorganisation of Boundaries at 31 & 33 Bridge Road, Westerway, subject to conditions in accordance with the Recommendation.

Recommended Conditions

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.

Easements

3. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's Municipal Engineer. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

4. The final plan of survey must be noted that Council cannot or will not provide a means of drainage to all lots shown on the plan of survey.

Covenants

5. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's Manager Environment and Development Services.

Final plan

6. A final approved plan of survey and schedule of easements as necessary, together with two (2) copies, must be submitted to Council for sealing for each stage. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
7. A fee of \$210.00, or as otherwise determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey for each stage.

8. All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage. It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.
9. The subdivider must pay any Titles Office lodgment fees direct to the Recorder of Titles.

Property Services

10. Property services must be contained wholly within each lots served or an easement to the satisfaction of the Council's Municipal Engineer or responsible authority.

Existing services

11. The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

THE FOLLOWING ADVICE APPLIES TO THIS PERMIT: -

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval unless the development for which the approval was given has been substantially commenced or extension of time has been granted. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development may be treated as a new application.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

19.2 PROPOSED BOUNDARY RE-ORGANISATION AT HAMILTON SHOWGROUNDS

RESOLUTION – 10/12.2022/C

Moved: Cr R Cassidy

Seconded: Cr A Bailey

THAT

1. Council accepts the Agreement to Realign Boundaries, Hamilton Showground & Rivers between Edward Stuart Archer & Central Highlands Council, prepared by Tierney Law.
2. The General Manager be authorised to sign the Agreement to Realign Boundaries, Hamilton Showground & Rivers between Edward Stuart Archer & Central Highlands Council, prepared by Tierney Law.
3. Council's Solicitor be engaged to prepare an agreement for the long-term parking and grazing requirements.
4. On acceptance of the Agreement to Realign Boundaries, Hamilton Showground & Rivers by both parties, the Manager DES to instruct PDA Surveyors to submit the Development Application for the boundary reorganisation.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

19.3 POLICY 2013-08 PUBLIC OPEN SPACE

NOTED

Jason Branch (Manager Works & Services) attended the meeting at 11.10am.

19.4 ORDINARY COUNCIL MEETING RESUMED

RESOLUTION – 11/12.2022/C

Moved: Cr J Honner

Seconded: Cr A Bailey

THAT Council no longer act as a Planning Authority and resume the Ordinary Council Meeting.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacham and Cr Y Miller.

20.0 DEVELOPMENT & ENVIRONMENTAL SERVICES (DES) REPORT

Report By

Graham Rogers, Manager Development & Environmental Services

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00106	Rainbow Building Solutions	Marlborough Road, Bronte Park	Dwelling

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00104	P D A Surveyors	(Part Of) Lot 1 Lyell Highway, Ouse & 90 Woodmoor Road, Ouse	Minor Boundary Adjustment
2022 / 00107	Cynmax Pty Ltd	110 Thiessen Crescent, Miena	Visitor Accommodation (Change of Use)
2022 / 00108	M W Crittenden	47 Bronte Estate Road, Bronte Park	Dwelling (Extension to Outbuilding)

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00096	6ty Pty Ltd	Florentine Road, Florentine	Telecommunications Pole

2022 / 00091	Tim Penny Architecture & Interiors	37-39A Patrick Street, Bothwell	Educational Building
2022 / 00097	Integral Design & Drafting Services	Lyell Highway, Gretna (CT 166096/1)	Dwelling & Outbuildings (2)
2022 / 00099	Bison Construction	691 Ellendale Road, Ellendale	Outbuilding
2022 / 00103	Pettit Designs	3 Boomer Road, Hamilton	Ancillary Dwelling
2022 / 00087	M Naguran	2B Victoria Valley Road, Ouse	Outbuilding

ANIMAL CONTROL

Total Number of Dogs Registered in 2021/2022 Financial Year – 978

Total Number of Kennel Licences Issued for 2021/2022 Financial Year – 30

2022/2023 Statistics as of 30 November 2022.

Number of Dogs Impounded during last month	0
Number of Dogs Currently Registered	910
Number of Dogs Pending Re-Registration	34
Number of Kennel Licences Issued	28
Number of Kennel Licences Pending	3

RESOLUTION – 12/12.2022/C

Moved: Deputy Mayor J Allwright

Seconded: Cr R Cassidy

THAT the Development & Environmental Services Report be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacham and Cr Y Miller.

Graham Rogers (Manager Development & Environmental Services) left the meeting at 11.14am.

Louisa Brown (Planning Officer) left the meeting at 11.14am.

21.0 WORKS & SERVICES REPORT

Report By

Jason Branch, Manager Works & Services

The following activities were performed during November by Works & Services –

Grading & Sheeting

Dennistoun Road (flood damage), Interlaken Road (flood damage), Old Man Head (flood damage), Glovers Road (flood damage)

Maintenance Grading

Hunterston Road, Weasel Plains Road, Waddamana Road, Allison's Road

Potholing / shouldering	Strickland Road, Gully Road, Hanlon's Road, Rockmount Road, Waddamana Road
Spraying:	<ul style="list-style-type: none"> • Spraying Capeweed • Spraying Capeweed Bothwell Cemetery • Meadsfield Road • Humbie Road • Wetheron Road • Green Valley Road • Spraying Bothwell waste transfer station
Culverts / Drainage:	<ul style="list-style-type: none"> • Clean culverts Todds Corner Road • Install culvert Todds Corner • Install culvert Dennistoun Road • Clean culverts Rockmount Road • Install culvert Wetheron Road • Repair culvert Lower Marshes Road
Occupational Health and safety	<ul style="list-style-type: none"> • Monthly Toolbox Meetings • Day to day JSA and daily prestart check lists completed • Monthly workplace inspections completed • Playground inspections • 76hrs Annual Leave taken • 34hrs Sick Leave taken • 102hrs Long Service Leave • 76.5 hours Workers Compensation
Bridges:	Pitt and Sherry commence design for widening of the 14mile bridge
Refuse / Recycling Sites:	Cover Hamilton Tip twice weekly
Other Activities:	<ul style="list-style-type: none"> • Set up and pack up of BushFest • Repair spring in road Wetheron Road • Repair washouts Flintstone drive • Carting gravel stabilization works Ellendale Road • Coring and scarifying of the Bothwell Recreation Ground • Remove 12 trees from various roads due to high winds • Concrete drive entrance Franklin Place • Weld up gates to Hamilton Showgrounds • Slashing Hamilton Recreation ground • Pick up rubbish Osterley Cemetery • Dig 1 x grave • 1 x drum muster • Repair ramp Tor Hill Road • Repair holes Ellendale Road • Repair holes Hollow Tree Road
Slashing:	<ul style="list-style-type: none"> • Hollow Tree Road • Mark Tree Road • Thousand Acre Lane • Bluff Road • Clarendon Road
Municipal Town Maintenance:	<ul style="list-style-type: none"> • Collection of town rubbish twice weekly • Maintenance of parks, cemetery, recreation ground and Caravan Park. • Cleaning of public toilets, gutters, drains and footpaths. • Collection of rubbish twice weekly • Cleaning of toilets and public facilities

- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings: Nil

Plant:

- PM687 Western Star new steer tyres
- PM751 Toro mower new drive shaft and spindles
- PM636 New trailer brakes
- PM705 Mack truck new steer tyres
- PM741 Mack truck new tyres and repair ECG cooler
- PM733 Komatsu grader serviced

Private Works: 9 Private Works undertaken

Casuals

- Toilets, rubbish and Hobart
- Hamilton general duties

Program for next 4 weeks

- Stabilisation works Ellendale Road
- Grading and sheeting Municipal Roads
- Drainage Gully Road
- Roadside slashing of Council roads
- Mowing of towns
- Potholes Municipal Roads

RESOLUTION – 13/12.2022/C

Moved: Cr A Bailey

Seconded: Cr Y Miller

THAT the Works & Services Report be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacham and Cr Y Miller.

21.1 PREPARING AUSTRALIAN COMMUNITIES PROGRAM GRANT

RESOLUTION – 14/12.2022/C

Moved: Cr R Cassidy

Seconded: Cr J Honner

THAT Council receive the monthly project report for November from GHD for the River Clyde Flood Mapping / Study.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacham and Cr Y Miller.

21.2 ROADSIDE AVENUE OF TREES HAMILTON TO OUSE

RESOLUTION – 15/12.2022/C

Moved: Cr Y Miller

Seconded: Cr S Bowden

THAT Council investigate the reinstatement of commemorative plaques on trees in memorial avenues at Bothwell, Hamilton and Ouse

CARRIED**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

Jason Branch, Manager Works and Services left the meeting at 11.24am.

22.0 ADMINISTRATION SERVICES REPORT**22.1 REMISSIONS UNDER DELEGATION****Report By**

Adam Wilson, Deputy General Manager

The following rate remissions has been granted by the General Manager under delegation -

01-0874-03716	\$18.00	Penalty
03-0218-00053	\$12.49	Penalty
03-0237-04042	\$22.11	Penalty
03-0232-04032	\$21.40	Penalty
03-0232-04040	\$15.70	Penalty

RESOLUTION – 16/12.2022/C

Moved: Cr A Bailey

Seconded: Cr Y Miller

THAT the remissions under delegation be noted.

CARRIED**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

22.2 HAMILTON DISTRICT AGRICULTURAL SOCIETY – REQUEST**RESOLUTION – 17/12.2022/C**

Moved: Cr A Bailey

Seconded: Cr S Bowden

THAT Council give permission for the Hamilton Show Committee to hold a clay target stand at the 2023 Hamilton Show subject to the following conditions.

- The Show Committee having all relevant insurances;
- The Committee considers buffer zones for animals; and
- The Committee complies with all relevant legal requirements

CARRIED**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

22.3 BOTHWELL DISTRICT HIGH SCHOOL – COMMUNITY GRANT APPLICATION

RESOLUTION – 18/12.2022/C

Moved: Cr A Bailey

Seconded: Cr S Bowden

THAT Council provide the Bothwell District High School with a community grant donation of \$150.00.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A W Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

22.4 REVIEWED POLICY 2016-42 - MODEL CODE OF CONDUCT

RESOLUTION – 19/12.2022/C

Moved: Cr J Honner

Seconded: Cr D Meacheam

THAT Council approved the reviewed Policy 2016-42 Model Code of Conduct.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

22.5 BOTHWELL SWIMMING POOL FEES 2022-2023

RESOLUTION – 20/12.2022/C

Motion 1

Moved: Cr S Bowden

Seconded: Cr D Meacheam

THAT for a trial period of free entry into the Bothwell Swimming Pool be implemented for the 2022-2023 season; to be reviewed at the end of the season.

CARRIED 6/3

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A W Bailey, Cr S Bowden, Cr J Hall and Cr D Meacheam

AGAINST the Motion

Cr R Cassidy, Cr J Honner, Cr Y Miller

RESOLUTION – 21/12.2022/C

Motion 2

Moved: Cr D Meacheam

Seconded: Cr Y Miller

THAT Council write to the Principal of the Bothwell District High School requesting that permission be sort from the Department of Education for students to use the Bothwell pool for learn to swim lessons.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

23.0 SUPPLEMENTARY AGENDA ITEMS**RESOLUTION – 22/12.2022/C**

Moved: Cr S Bowden

Seconded: Cr Y Miller

THAT Council consider the matters on the Supplementary Agenda.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

23.1 RECEIVAL OF THE DRAFT MINUTES OF THE AUDIT PANEL MEETING 5TH DECEMBER 2022**RESOLUTION – 23/12.2022/C**

Moved: Cr J Hall

Seconded: Deputy Mayor J Allwright

THAT the draft Minutes of the Audit Panel Meeting held on Monday 5th December 2022 be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

23.2 RECOMMENDATIONS FROM THE AUDIT PANEL**RESOLUTION – 24/12.2022/C**

Moved: Cr Y Miller

Seconded: Cr J Honner

1. **THAT** Council adopt the following policies and documents as recommended by the Audit Panel:

- POLICY 2013-15 OCCUPATIONAL EXPOSURE TO BLOOD & BODY FLUIDS POLICY
- POLICY 2013-18 EMPLOYEE RECRUITMENT & SELECTION POLICY
- POLICY 2014-23 MAINTENANCE OF ROADS & BRIDGES BEHIND LOCKED GATES ON COUNCIL ROADS
- POLICY 2018-52 COMMUNITY BUS POLICY
- POLICY 2019-56 CYBER SECURITY POLICY
- POLICY 2020-59 INVESTMENT OF SURPLUS COUNCIL FUNDS POLICY
- CENTRAL HIGHLANDS COUNCIL AUDIT PANEL CHARTER
- CENTRAL HIGHLANDS COUNCIL AUDIT PANEL ANNUAL WORK PLAN

2. **THAT** pursuant to Section 205 of the Local Government Act 1993, Council resolve to adopt the Community Bus Hiring Fees and for it to take effect commencing from the 6 December 2022 as listed below:

Community Bus Hiring Fees:

- The fee for transport less than 20km return is \$7.00 per person;

- The fee for transport 20km – 100km return is \$12.00 per person;
- The fee for transport greater than 100km return is \$15.00 per person;
- A Carer is not required to pay when travelling with the person they are caring for;
- The fee for families will be a maximum of \$20.00 for 2 people / \$30.00 per family;
- No-one shall be disadvantaged by the inability to pay for this service and the fee may be reduced or waived on agreement by Council's General Manager; and
- For organised community groups / organisations the vehicle is hired at a fee of 96c per kilometer PLUS a \$5.00 booking fee.

3. **THAT** the General Manager meet with the Mr Henry Edgell to discuss the history of the donations and the future of the investment held by Council on behalf of the Friends of St Michael's Committee.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

24.0 CLOSURE

Mayor Lou Triffitt thanked everyone for their contribution and closed the meeting at 11.57am.

Signed as Confirmed:

Mayor L Triffitt

Dated 17th January 2023