



# Central Highlands Council

## MINUTES – ORDINARY COUNCIL MEETING – 20 JUNE 2023

Minutes of Ordinary Meeting of Central Highlands Council held in the **Bothwell Council Chambers, Bothwell** on **Tuesday 20 June 2023**, commencing at **9.00am**.

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## 1. OPENING

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## 2. AUDIO RECORDING DISCLAIMER

*As per Regulation 33 (2) (a) of the Local Government (Meeting Procedures) Regulations 2015, audio recordings of meetings will be made available to Councillors, staff and members of the wider community including Government Agencies at no charge and will be made available on Council's website as soon as practicable after each Council Meeting. Unlike Parliament, Council meetings are not subject to parliamentary privilege, and both*

*Council and the individual may be liable for comments that may be regarded as offensive, derogatory and/or defamatory.*

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website in accordance with Council's Policy 2017-50.

The Mayor also advises, that members of the public are not permitted to make audio recordings of Council Meetings without prior approval being granted.

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### 3. ACKNOWLEDGEMENT OF COUNTRY

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### 4. PRESENT

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Hall, Cr J Honner, Cr D Meacheam and Cr Y Miller.

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### 5. IN ATTENDANCE

Mrs Kim Hossack (General Manager) Mr Adam Wilson (Deputy General Manager) and Mrs Janet Monks (Minute Secretary).

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### 6. APOLOGIES

Nil

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### 7. LEAVE OF ABSENCE

Nil

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### 8. PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairperson requests Councillors to indicate whether they or a close associate have or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

Nil

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### 9. PERCEIVED INTEREST DECLARATIONS

Under the **Model Code of Conduct** made by Order of the Minister responsible for Local Government the following will apply to a Councillor –

***PART 2 – Conflict of Interest that are not Pecuniary***

(6) A Councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –

- (a) Declare the conflict of interest and the nature of the interest before discussion on the matter begins; and  
 (b) Act in good faith and exercise reasonable judgement to determine whether a reasonable person would consider that the conflict of interest requires the Councillor to remove himself or herself physically from any Council discussion and remain out of the room until the matter is decided by the Council.

Nil

## 10. CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority.

### RESOLUTION 01/06.2023/C

**Moved:** Cr J Honner

**Seconded:** Cr S Bowden

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session:

Item Number	Matter	Outcome
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 16 May 2023.	Regulation 15 (2)(G) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential.
2	Deputations	Regulation 15 (2)(C) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – Commercial information of a confidential nature.
3	Ambulance Tasmania	Regulation 15 (2)(B) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – Commercial information of a confidential nature.
4	Purchase of Land	Regulation 15 (2)(C)&(F) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – Commercial information of a confidential nature.
5	Local Government Association of Tasmania – President Candidate Vote	Regulation 15 (2)(C)&(G) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – Commercial information of a confidential nature.
6	Enterprise Bargaining Agreement 2023	Regulation 15 (2) (A) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – Personal matters, including complaints against an employee of the council and industrial relations matters.
7	Supplementary Agenda Items	Part 2 Regulation 8 (6) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> .
8	Consideration of Matters for Disclosure to the Public.	Regulation 15 (8) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

**MEETING CLOSED** to the public at **9.05am**.

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**10.1 MOTION OUT OF CLOSED SESSION****RESOLUTION 08/06.2023/CC****Moved:** Cr Y Miller**Seconded:** Cr S Bowden***THAT the Council:***

- (1) *Having met and dealt with its business formally move out of the closed session; and*
- (2) *Resolved to report that it has determined the following:*

<b>Item Number</b>	<b>Matter</b>	<b>Outcome</b>
<b>1</b>	<i>Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 16 May 2023.</i>	<b><i>THAT the Minutes of the Closed Session of the Ordinary Meeting of Council held on 16 May 2023 be confirmed.</i></b>
<b>3</b>	<i>Ambulance Tasmania</i>	<b><i>THAT the matter be noted.</i></b>
<b>5</b>	<i>Local Government Association of Tasmania – President Candidate Vote</i>	<b><i>THAT Council confirm the voting ballot papers for the LGAT Presidential candidate which were completed by the Mayor and posted before the due date.</i></b>
<b>6</b>	<i>Enterprise Bargaining Agreement 2023</i>	<b><i>THAT Council note the matter.</i></b>
<b>8</b>	<i>Consideration of Matters for Disclosure to the Public</i>	<b><i>Matters were considered.</i></b>

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**11. RE-OPEN MEETING TO PUBLIC**

The meeting re-opened to the public at **10.03am**. The Mayor again advises, to the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

Members of the public are not permitted to make audio recordings of Council Meetings without prior approval being granted.

**12. DEPUTATIONS**

Nil

### 13. PUBLIC QUESTION TIME

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, the Council conducts a Public Question Time Forum to enable members of the public to ask question on Council related matters.

A period of 15 minutes, if required, will be set aside at the beginning of each Ordinary Council Meeting to conduct Public Question Time. If a response to a question cannot be provided at the meeting a written response will be provided as soon as practicable.

A member of the public may give written notice to the General Manager, 7 days before a meeting of a question to be put to the Meeting.

The Chairman may invite any member of the public present at a meeting to ask questions, without notice, relating to activities of the Council, subject to the provisions of Clause 2 below.

1. Once Question Time commences the Chairman will determine the order in which questions are heard.
2. Questions may relate to any business of the Council capable of being discussed in the open portion of the meeting, and which is not listed as an item for consideration on the Agenda for the Council Meeting.
3. Members of the public proposing a question are required to be present at the Council Meeting at which their question is to be read. Where a person submits a question for Public Question Time but fails to attend the meeting, the question will be treated as general correspondence and a written response will be provided at the earliest opportunity.
4. A person asking a question, when called upon by the Chairman is requested to:
  - Stand,
  - State their name and address,
  - Read out their question.
5. The Chairman retains the right to accept or decline questions and to determine if the question is to be answered at the meeting by the appropriate Councillor or employee or written down and taken on notice. The decision to take the question on notice may also be taken by the Councillor or employee to whom the question is directed. Questions taken on notice will be answered at a later meeting.
6. The Chairman may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, insulting, improper or relates to any matter which would normally be discussed in the closed portion of the meeting as defined in the *Local Government (Meeting Procedures) Regulations 2015*.
7. Public Question Time forum will be limited to a maximum of 15 minutes in duration and will be declared closed following the expiration of the allocated time period, or where all valid questions have been dealt with, whichever is the sooner.
8. Each question is to be asked by the proponent who will be allowed a maximum of three minutes in which to put the question.
9. The Chairman will **not allow** any discussion or debate on either the question or the response.
10. Where a person proposes more than one question at any one forum, and there are a number of persons wishing to lodge questions, the Chairman may take the questions in such order so as to hear as many members of the public as practical during the time allocated.
11. The minutes of the Council Meeting will contain a summary of each question asked by members of the public and the response given.
12. Public Statements (as opposed to questions) **will not** be accepted for the reason that statements could be considered a form of participation.

Pertaining to any Planning Authority agenda item within this agenda, Council will do so in accordance with Council's Policy 2017-49.

Both the Public Question Time Procedure above and Council's Policy 2017-49 'Public Comment on Planning Agenda Items' will be available for the public to view at the meeting.

*Jason Branch, Works and Services Manager attended the meeting at 10.18am.*

## QUESTIONS FROM THE PUBLIC GALLERY

### **Damien Bester, New Norfolk**

Q. Why is there a ban on recording of Council meetings?

A. Audio Recordings of Council Meetings Policy 2017-50 has been reviewed and amended to allow on application to and approval by the General Manager, ongoing recording permission of Council meetings.

### **Jessica Cosgrove, New Norfolk**

Q. Ellendale Road - Safety of school children waiting at bus stop in a 100 km speed limit. Can Council erect signage to indicate a bus stop.

A. Department of State Growth provides permission to erect signage. Formal school bus stops are predetermined by State Growth; however, the contracted bus company can pick up children at an informal bus stop on route. Works & Services Manager, Jason Branch will pursue with the Department and other stakeholders to see if a more suitable location can be found.

Q. Ellendale Park - does Council intend to erect fencing around the park area?

A. No not at this stage.

*Jason Branch, Works and Services Manager left the meeting at 10.26am.*

*Damian Mackey, Special Projects Officer attended the meeting at 10.30am*

## 14. NOTICE OF MOTION

Under Regulation 16 of the *Local Government (Meeting Procedures) Regulations 2015* relating to Motions on Notice. It states the following:

- (5) *A councillor may give to the general manager, at least 7 days before a meeting, give written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting. general manager of a question in respect of which the councillor seeks an answer at that meeting.*

A Notice of Motion has been received from **Cr David Meacheam** on **12 June 2023**, for inclusion on this Agenda and provides the following supporting information and reasons for this motion: -

The circumstances around the push for council amalgamations are subject to rapid change, with demanding deadlines and prohibitions coming from the State Government. How and if Central Highlands Council (CHC) benefits from that push in the next 4 months or so will hinge on how well we organise now.

I propose we form a working group of Councillors and key professional staff to help us make the optimum responses to the proposals. We need to do a lot of detailed work.

The following Motion has been proposed: -

## RESOLUTION 02/06.2023/C

**Moved:** Cr D Meacheam

**Seconded:** Cr Y Miler

**THAT** Council form a working group to respond to the State Government proposals for amalgamations.

**CARRIED 5/4**

**For the Motion**

Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr D Meacheam and Cr Y Miller.

**Against the Motion**

Mayor L Triffitt, Cr R Cassidy, Cr J Hall and Cr J Honner.

*Adam Wilson, Deputy General Manager left the meeting at 10.34am.*

*Adam Wilson, Deputy General Manager returned to the meeting at 10.36am.*

## **MOVE TO AGENDA ITEM 27 SUPPLEMENTARY AGENDA ITEMS**

### **RESOLUTION 03/06.2023/C**

**Moved:** Cr R Cassidy

**Seconded:** Cr S Bowden

**THAT** Council move to Item 27 Supplementary Agenda Items.

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

## **27.1 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING 19 JUNE 2023**

### **RESOLUTION 04/06.2023/C**

**Moved:** Deputy Mayor J Allwright

**Seconded:** Cr D Meacheam

**THAT** the Draft Minutes of the Audit Panel Meeting held on Monday 19 June 2023 be received.

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

## **27.2 RECOMMENDATION 1 FROM THE AUDIT PANEL - COUNCIL POLICIES**

### **RESOLUTION 05/06.2023/C**

**Moved:** Deputy Mayor J Allwright

**Seconded:** Cr D Meacheam

**THAT** Council revoke the following policies as recommended by the Audit Panel:

- POLICY 2020-57 FINANCIAL HARDSHIP ASSISTANCE MODEL POLICY; and
- POLICY 2020-58 COMMERCIAL ADDENDUM TO FINANCIAL HARDSHIP ASSISTANCE MODEL POLICY

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

## 27.3 RECOMMENDATION 2 FROM THE AUDIT PANEL - FUTURE OF LOCAL GOVERNMENT REVIEW STAGE 3 COMMUNITY ENGAGEMENT

### RESOLUTION 06/06.2023/C

#### **Motion 1**

**Moved:** Cr R Cassidy

**Seconded:** Cr Y Miller

***THAT** Council form a position on the Future of Local Government Review before the July Ordinary Council Meeting and to discuss the issue at the 11 July 2023 Council Workshop.*

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

### RESOLUTION 07/06.2023/C

#### **Motion 2**

**Moved:** Cr R Cassidy

**Seconded:** Cr J Hall

***THAT** Council forms a position that we reject all four scenarios and say no to amalgamations.*

**CARRIED 6/3**

**For the Motion**

Mayor L Triffitt, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner and Cr J Hall.

**Against the Motion**

Deputy Mayor J Allwright, Cr D Meacheam & Cr Y Miller.

*Deputy Mayor J Allwright left the meeting at 11.05am.*

## 27.4 RECOMMENDATION 3 FROM THE AUDIT PANEL – DRAFT ANNUAL BUDGET AND ANNUAL PLAN FOR 2023 – 2024

### RESOLUTION 08/06.2023/C

**Moved:** Cr R Cassidy

**Seconded:** Cr A Bailey

1. ***THAT** Council adopts an 8.9% general rate increase and all Fees and Charges to increase by the same level.*
2. ***THAT** Council endorses the Draft Annual Plan for 2023 - 2024.*

**CARRIED****For the Motion**

Mayor L Triffitt, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**MOVED BACK TO AGENDA ITEM 15 COMMITMENTS****RESOLUTION 09/06.2023/C****Moved:** Cr A Bailey**Seconded:** Cr R Cassidy***THAT Council move back to Agenda Item 15 Commitments.*****CARRIED****For the Motion**

Mayor L Triffitt, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

*Deputy Mayor J Allwright returned to meetings at 11.07am.*

**15. COMMITMENTS****15.1 MAYORAL COMMITMENTS****11 May to 14 June 2023**

16 May 2023	Ordinary Council Meeting - Hamilton
22 May 2023	STCA Board Meeting via Teams
23 May 2023	SALTAS Meeting
31 May 2023	Tas Fire Service Meeting
1 June 2023	Leader of Opposition - Tele Meeting
2 June 2023	Meeting with Claire Prior
8 June 2023	Southern Cross TV Phone Call
9 June 2023	Budget Workshop at Hamilton
9 June 2023	Tele Meeting - Minister
9 June 2023	Tele Meeting – ABC
9 June 2023	Tele Meeting - Mercury
13 June 2023	Tele Meeting – Mercury Interview
14 June 2023	Public Meeting – Bothwell
14 June 2023	ABC Interview

- Business of Council x 11
- Ratepayer and community members - communications x 24
- Elected Members - communications x 31
- Central Highlands Council Management - communications x 2

***For Information Only***

## 15.2 COUNCILLOR COMMITMENTS

### ***Deputy Mayor J Allwright***

16 May 2023	Ordinary Council Meeting - Hamilton
19 May 2023	Councillor Bus Trip (Part 2)
30 May 2023	Planning Matters Alliance Tasmania Meeting - Ouse
8 June 2023	Future of Local Government Community Engagement Session
9 June 2023	Budget Workshop at Hamilton
14 June 2023	Public Meeting - Bothwell

### ***Cr A Bailey***

16 May 2023	Ordinary Council Meeting - Hamilton
19 May 2023	Councillor Bus Trip (Part 2)
30 May 2023	Planning Matters Alliance Tasmania Meeting - Ouse
9 June 2023	Budget Workshop at Hamilton
14 June 2023	Public Meeting - Bothwell

### ***Cr S Bowden***

9 June 2023	Budget Workshop at Hamilton
14 June 2023	Public Meeting - Bothwell

### ***Cr R Cassidy***

16 May 2023	Ordinary Council Meeting - Hamilton
31 May 2023	Planning Matters Alliance Tasmania Meeting - Bothwell
8 June 2023	Future of Local Government Community Engagement Session
8 June 2023	Meeting with Brian Mitchell MP at Bothwell
9 June 2023	Budget Workshop at Hamilton
14 June 2023	Public Meeting – Bothwell
19 June 2023	Meeting with John Tucker MP

### ***Cr J Hall***

16 May 2023	Ordinary Council Meeting - Hamilton
19 May 2023	Councillor Bus Trip (Part 2)
30 May 2023	Planning Matters Alliance Tasmania Meeting - Ouse
31 May 2023	Planning Matters Alliance Tasmania Meeting - Bothwell
8 June 2023	Future of Local Government Community Engagement Session
9 June 2023	Budget Workshop at Hamilton
14 June 2023	Public Meeting - Bothwell

### ***Cr J Honner***

16 May 2023	Ordinary Council Meeting - Hamilton
8 June 2023	Future of Local Government Community Engagement Session
9 June 2023	Budget Workshop at Hamilton
14 June 2023	Public Meeting - Bothwell

### ***Cr D Meacheam***

16 May 2023	Ordinary Council Meeting - Hamilton
19 May 2023	Councillor Bus Trip (Part 2)
8 June 2023	Future of Local Government Community Engagement Session
9 June 2023	Budget Workshop at Hamilton
14 June 2023	Public Meeting - Bothwell

### ***Cr Y Miller***

30 May 2023	Planning Matters Alliance Tasmania Meeting - Ouse
8 June 2023	Future of Local Government Community Engagement Session
9 June 2023	Budget Workshop at Hamilton
14 June 2023	Public Meeting - Bothwell

### ***For Information Only***

### 15.3 GENERAL MANAGER'S COMMITMENTS

Date	With Whom	Subject / Comment
15 May 2023	Contract Accountant	Draft Annual Budget 2023-24
16 May 2023	Council and Management Members	Council Meeting at Hamilton
17 May 2023	Tasmania Police	Council Legal matter
18 May 2023	Tasmanian Audit Office Members and Senior Staff	Biannual Stakeholder Meeting
19 May 2023	Council and Management Members	2 <sup>nd</sup> Budget Capital Works Bus Trip
22 May 2023	Southern Tasmanian Councils Authority	STCA Board Meeting via Teams
23 May 2023	SALTAS	Re Wayatinah Hall
23 May 2023	Mayor Triffitt and local resident	Re Ouse Hall
25 May 2023	Senior Management Team	Draft Annual Budget 2023-24
25 May 2023	Deputy Mayor Allwright	Various matters
29-31 May 2023	Local Government Association of Tas	General Managers Workshop & Discussions
1 June 2023	Mr John Jones	Property matter
2 June 2023	Enterprise Bargaining Committee and ASU Representative	Final enterprise bargaining committee meeting
2 June 2023	Primary Health Tasmania	Meeting with Committee & Mayor Triffitt
5 June 2023	South Central Sub-Region Group	Meeting with Group & Deputy Mayor Allwright
8 June 2023	Arthur J Gallagher & Co	Annual review of insurance portfolio
9 June 2023	Council and Management Members	Budget Workshop
13 June 2023	Council and Management Members	Planning Committee Meeting
13 June 2023	Council and Management Members	Council Workshop
14 June 2023	General Public & Councillors	Public Meeting at Bothwell
15 June 2023	Hydro Tasmania Officers & Senior Staff	Tarraleah Redevelopment

*For Information Only*

### 15.4 DEPUTY GENERAL MANAGER'S COMMITMENTS

Date	With Whom	Subject / Comment
18 May 2023	Tasmanian Audit Office Members and General Manager	Biannual stakeholder meeting Central Highlands Council and Tasmanian Audit Office
25 May 2023	General Manager and Managers	Manager's Budget Meeting
30 May 2023	LGAT Officers, TasPol Officers and Council Officers	LGAT Regional Towns CCTV project Kick Off Meeting
2 June 2023	Union, Enterprise Agreement Rep's, General Manager and Council Officers	Enterprise Agreement Meeting
13 June 2023	Mayor, Councillors, General Manager and Council Officers	Budget Workshop
15 June 2023	Hydro Tasmania Officers and Council Officers	Tarraleah Redevelopment meeting with Council Officers
19 June 2023	Audit Panel Members, General Manager and Council Officers	Audit Panel Meeting
20 June 2023	Council and Management Members	Council Meeting

*For Information Only*

## 16. NOTIFICATION OF COUNCIL WORKSHOPS HELD

Workshops were held on the below dates and the following items were discussed -

- **9 June 2023** Draft Annual Budget 2023-24 and Future of Local Government Review.

## 17. FUTURE WORKSHOPS

The next Council Workshop will be held on the following date/s –

- 11 July 2023

## 18. MAYORAL ANNOUNCEMENTS

Mayor Triffitt commented on the success of the Public Meeting held in the Bothwell Town Hall on 14 June 2023 with over 100 community members in attendance. The overwhelming consensus from the meeting was that amalgamations in any form were not acceptable to the Central Highlands community.

Cr Cassidy thanked Damian Bester from the Derwent Valley News and the ABC News, for attending the Public Meeting and for their articles.

## 19. MINUTES

### 19.1 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING – 16 MAY 2023

#### RESOLUTION 10/06.2023/C

**Moved:** Cr J Honner

**Seconded:** Cr A Bailey

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 16 May 2023 be confirmed.

#### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

## 20. BUSINESS ARISING – MAY 2023

### Business Arising

14	NOTICE OF MOTION – Cr D Meacheam	Audio Recording of Council Meetings Policy 2017-50 to be amended at the June Council Meeting (See Item 26.5)
22.1	DA2023/01: SUBDIVISION ONE LOT & BALANCE - 24 PONSONBY STREET, HAMILTON	Correspondence provided & actioned.
22.2	DA2022/48: BOUNDARY ADJUSTMENT - 6371 LYELL HIGHWAY, OUSE	Correspondence provided & actioned.
24.2	POLICY 2013-08 – PUBLIC OPEN SPACE	Policy Register updated.

24.3	PROPOSED TOWNSHIP STRUCTURE PLANNING PROJECT	Call for Expressions of Interest.
24.4	PUBLIC NOTIFICATION OF 'SUBSTANTIAL MODIFICATIONS' FOLLOWING THE APPROVAL OF THE CENTRAL HIGHLANDS LOCAL PROVISIONS SCHEDULE BY THE TASMANIAN PLANNING COMMISSION	Information drop-in information sessions be held at: 1. The Bothwell council office, on a date to be determined. 2. The Ellendale Hall, on a date to be determined.
25.2	PREPARING AUSTRALIAN COMMUNITIES PROGRAM GRANT	Correspondence provided & actioned.
26.1	APPLICATION FOR COMMUNITY DONATION – BRODIE SPEED	Correspondence provided & actioned.
26.2	TASWATER'S DRAFT CORPORATE PLAN FY2024-28	Deputy Mayor Cr Allwright, Councils Owner's Representative to provide a submission on behalf of Council by the 26 May 2023.
26.3	GRETNA FIRE BRIGADE COMMUNITY DEFIBRILLATOR	Correspondence provided & actioned.
26.4	ELECTRIC VEHICLE (EV) CHARGE STATIONS BOTHWELL AND HAMILTON	Correspondence provided & actioned.
26.7	FUTURE OF LOCAL GOVERNMENT REVIEW – STAGE 2 INTERIM REPORT	THAT Council meet with Central and Midlands Community Catchment Group; and provide a formal submission back to the Local Government Board.

**FOR NOTING****21. DERWENT CATCHMENT PROJECT – MONTHLY REPORT FOR MAY 2023****RESOLUTION 11/06.2023/C****Moved:** Cr J Honner**Seconded:** Cr Y Miller***THAT*** the Derwent Catchment Project monthly report for May 2023 be received.**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam &amp; Cr Y Miller.



## **Derwent Catchment Project Monthly Report for Central Highlands Council**

**10<sup>th</sup> of May – 13th June 2023**

### **General**

As the end of financial year approaches, we are busy finalising projects and reporting. This month we are wrapping up the Derwent Pasture Network which has been funded over the last three years. It has been a fantastic program working with producers to improve resilience in, and make the most of, their dryland pastoral enterprises. We have applied for other ag program funding and hope to have something else up and running shortly.

We are pleased to have received support through the Weed Action Fund's last round for the Highlands Broom program which is a collaboration between DCP, Parks & Wildlife Services, TasNetworks, Hydro, Tarraleah Estate and Sustainable Timbers Tasmania. We have also been successful in a statewide bridal creeper grant application which within our region will control a few priority infestations of this nasty weed which we are lucky enough to not have much of.

We are also very excited to have secured TasNetworks investing \$50,000 a year into the program which will support general NRM activities in the Catchment.

### **Central Highlands Weeds program**

*Strategic Actions 4.4 Continue the program of weed reduction in the Central Highlands, and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

The weed management program focuses on implementing the Central Highlands Weed Management Plan and addressing weed control priorities.

The ground team have been finishing off the final days at Dee Lagoon, carrying out woody weed control on behalf of TasNetworks, Sustainable Timbers Tas., Hydro and the Central Highlands Council. The joint project allowed for a large amount of land to be covered with minimal chance of reinfestation from neighbouring land. The external stakeholders have verbally committed to following up for the next two years. This work strategically aligns with the Central Highlands Weed Management Plan.



The ground team did their last day of Ragwort control around Great Lake as part of a Californian/Ragwort control program for Hydro. Whilst works to date on Californian thistle (over the last three years) have been very successful, it is hard to get consecutive days of good spray weather up there, which is why Ragwort control is also included.



## Agri-best practice programs

*Strategic Actions 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

### **Derwent Pasture Network – funded by NRM South through the Australian Government’s National Landcare Program**

This program is supporting producers with improved dryland grazing management across the Central Highlands and Derwent Valley.

As we enter the final quarter of the Pasture Network program, Eve and Peter have had a busy month with events and reporting. On the 25<sup>th</sup> May we held a forum on natural capital and run country with a presentation from Dr Kerry Bridle who manages the native vegetation estate at Beaufront owned by the Von Bibra family. Kerry had interesting insights into the management needed to keep native grasslands healthy and the work they are undertaking to support eucalypt recruitment in bushland. Eve and Josie talked about the emerging natural capital market and presented a carbon and biodiversity case study for an average farm in the Derwent.



Fertiliser test strip session at Arundel

Peter delivered a walk and talk session on the fertiliser test strip results from Arundel farm last Friday afternoon. The group of 12 discussed the various nutrient treatments and latest results from the trial that was initiated 2 years ago. The Potassium and Phosphorus combination displayed outstanding results over both seasons.

### **Cross-hub containment feeding/drought lotting project - funded by the Future Drought Fund (National Drought Hub)**

This program is supporting producers with containment feeding across the State.

We held two workshops on containment feeding on 7<sup>th</sup> June at St Peters Pass and 8<sup>th</sup> June at Milton Vineyard on the East Coast. The St Peter's Pass session at the Morrison's had a great turnout of 60 people with ABC media attendance. Milton had a smaller crew of 14 but the smaller group were more interactive. Deb Scammell, a livestock expert from S.A and Bruce Jackson, Tassie livestock veterinarian were experts in attendance and presented on how best to manage containment feeding set ups and animal health issues. We had great feedback from the events.



## **Restoration and Conservation**

*Strategic Actions: 4.1 Continue to fund and support the Derwent Catchment Project and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

### **Tyenna River Recovery – willow warriors – supported by IFS, SFM, DV council and Tassal**

Due to the weather and the subsequent low volunteer numbers, we had to postpone the May working bee. Morgan has been in contact with the landholders and will head out there with the DCP ground crew to finish off the remaining willows. The program will stop over the colder winter months and start up again

in September. We will be holding a meet and greet day in the Westerway township to update the community on the program and to introduce some new externally funded projects. We have also been organising a volunteer program with the University of Tasmania who will come to events such as the Willow Warriors.

### **Miena Cider Gums – supported by Hydro**

Initial surveys of possible new trees that could be banded were done by Eve and Morgan this month, with groundwork scheduled to be done in the coming weeks. This will be the fourth year of tree protection, with early results looking positive. The ground team have also been engaged by North Barker/State Growth to carry out protection work on Miena Cider Gums along the highway.

### **Hamilton Native Plant Nursery update**

Karen, Morgan, Jason, and Barry met at the nursery last week to discuss the practical design elements for the proposed expansion of the nursery, Karen was pleasantly surprised about how much more space can be gained. The plan is to build in stages and make use of clean fill as it becomes available. DCP will engage CHC to help with the earthmoving component.

Karen has been out checking on previous years planting to see how the plants are progressing and organising maintenance work if required. Karen has also been organising and running new planting jobs, especially along the Lachlan River, to help stabilise the riverbanks.

### **Grant applications**

#### **Long term trial through the Australian Government's Future Drought Fund - 'Tasmanian drought adaptation through long-term management tool development and farmer engagement'**

A 5 year program assessing if longer growing season rest can improve pasture condition, desirable species composition and biomass production. *Pending*.

#### **Weed Action Fund – Final Round**

We have submitted four applications to the final round of the Weed Action Fund.

1. An application in collaboration with Parks and Wildlife Services, TasNetworks, Hydro, Tarraleah Estate and Sustainable Timbers Tasmania. The application is based on the Weed Action Statement: English broom in the Central Highlands that the DCP wrote in 2019. The funding will be matched equally by the previously mentioned stakeholders and will aim to treat all known English broom

around the Tarraleah region. As part of the application, all stakeholders must agree to a 10-year maintenance program. **Successful \$35,000**

2. The control of Bridal Creeper in combination with six different councils around the state \$50,000 **Successful**
3. An education Program aimed at Council planning departments to help support pre-emptive strategies for development that can prevent the spread of weeds \$50,000 – **unsuccessful**

Please don't hesitate to call us if you have any queries about our programs.

Yours Sincerely,

The Derwent Catchment Team

**Key Contacts:**

Josie Kelman (CEO) 0427044700

Eve Lazarus (Program Manager) 0429170048

Morgan McPherson (Works Manager) 0418 667 426

Karen Phillips (Nursery Manager) 0400 039 303

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## 22. COUNCIL ACTING AS A PLANNING AUTHORITY

In accordance with Regulation 25(1) of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor advises that the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, to is to be noted.

In accordance with Regulation 25, the Council will act as a Planning Authority in respect to those matters appearing under Item 22 in this Agenda, inclusive of any supplementary items.

### RESOLUTION 12/06.2023/C

**Moved:** Cr R Cassidy

**Seconded:** Cr J Honner

**THAT** Council now act as a Planning Authority.

**CARRIED**

#### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

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## 22.1 SUBMISSION TO THE TASMANIAN PLANNING POLICIES – DRAFT FOR CONSULTATION IN ACCORDANCE WITH SECTION 12C(3)(A) OF THE LAND USE PLANNING AND APPROVALS ACT 1993

### REPORT BY

Special Projects Officer, Damian Mackey

**RESOLUTION 13/06.2023/C****Moved:** Cr R Cassidy**Seconded:** Cr J Honner

**THAT** the attached submission to the *Tasmanian Planning Policies – Draft for Consultation in accordance with section 12C(3)(a) of the Land Use Planning & Approvals Act 1993*, be endorsed.

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**PURPOSE**

The purpose of this report is to determine a submission to the *Tasmanian Planning Policies –Draft for Consultation under Section 12C(3)(a) of the Land Use Planning & Approvals Act 1993*.

The draft Tasmanian Planning Policies (TPPs) have been prepared by the State Planning Office under the Minister for Planning, who has now placed the document on public exhibition.

**BACKGROUND**

Tasmania's land use planning system has been in need of a policy 'engine room' since it was established in 1993. Successive governments have either avoided this matter altogether or have made only half-hearted attempts at developing policy.

Since the 1990s the 'State Planning Policy' mechanism has existed, but only three such policies have been enacted, all during the 1990s and 2000s. This mechanism requires a policy to pass both houses of parliament, (with the advice of the Planning Commission), which has proven politically challenging and has resulted in a lack of political appetite on the part of both major parties to develop more. The existing State Planning Policies address the protection of agricultural land, water quality management and coastal matters. However, there is an array of other issues that would benefit from State policy direction.

The new TPPs only need to be approved at ministerial level, instead of Parliament, which may prove more successful.

In the absence of policy direction on a large range of matters, the planning system essentially has to 'make it up as it goes along' on a case-by-case basis. This results in ad hoc and inconsistent policy judgements. Most significantly, and inappropriately, it forces policy to be made by public servants (the Tasmanian Planning Commission) instead of the elected representatives of the people.

The TPPs would only be considered in the preparation of the State Planning Provisions, Planning Scheme Amendments and the Regional Land Use Strategies. They would not be considered at the development assessment level, the principle being that they are implemented entirely through these higher-order mechanisms.

**THE BROADER PLANNING SYSTEM REFORM**

The proposed TPPs are part of a larger planning system reform that started over 12 years ago with the creation of statutory Regional Land Use Strategies. Around six years ago the process to create a single state-wide planning scheme commenced. This process is ongoing with more than half of Tasmania's Councils having now transitioned their planning schemes into the new Tasmanian Planning Scheme, including Central Highlands.

Ideally, a complete set of Tasmanian Planning Policies would have been established first, then the Regional Land Use Strategies developed, and then the state-wide planning scheme provisions. Clearly, it hasn't happened that way. Nevertheless, the advent of a project to develop a suite of Tasmanian Planning Policies should be welcomed and the State Government applauded for finally moving to fill the policy void.

The TPPs will be crucial in informing the pending revision of the three Regional Land Use Strategies. They are

also expected to lead to changes to the Tasmanian Planning Scheme provisions. They represent the last piece of the planning system jigsaw.

It is anticipated there will be a five-yearly review process. The revised TPPs will then inform five-yearly reviews of the Regional Land Use Strategies which, in turn, will flow into planning scheme amendments.

This is an opportunity for Council to make comment on matters of concern that arose through the process to develop its Local Provisions Schedule, (the 'local Council component' of the Tasmanian Planning Scheme). Whilst this process was nominally under Council control, in reality most of the content was directed by the State Government pursuant to informal State planning policy positions.

## PREVIOUS COUNCIL SUBMISSION

In 2022 the State Government released a preliminary draft of the TPPs for comment from Local Government and State Agencies. This was considered at a Council workshop and a submission was endorsed at the November 2022 Council meeting.

This report and the attached proposed submission largely consider whether the points made by Council in its November 2022 submission have been accommodated in the new draft of the TPPs.

## PROPOSED SUBMISSION

The proposed submission generally reiterates Council's previous points where they were not taken on board. The following is a summary. The headings are as per the Tasmanian Planning Policies draft document.

### 1.0 Settlement

The 'Settlement' and related strategies set a target land supply horizon of at least 15 years. Council previously proposed that this be extended to 20 years, largely on the basis that there are few negative consequences of over-estimating land supply, but dire consequences of underestimating it. Rezoning mechanisms are slow and haphazard and are sometimes refused by the Planning Commission. Population growth pressures over the last 10 years have outstripped expectations and Tasmania is now reeling in a severe housing supply shortage.

It is recommended that Council continue to push for a 20-year land supply target.

#### 1.1.3 - 2(d) Re: Urban Growth over Agricultural Land

This strategy previously provided that urban growth should not be over land that '*could have the potential to be used for viable agriculture*'.

Council suggested that it should refer to "*could have the potential to be used for significant agriculture*".

Council's suggestion has been somewhat accommodated, with this subclause, and similar clauses elsewhere in the document, now referring to '*agricultural land, especially land within the more productive classes of agricultural capabilities*'.

#### 1.1.3 – 3 Re: Regional Settlement Hierarchies

Regional Settlement Hierarchies are set out within the Regional Land Use Strategies, and the TPPs set out a proposed policy regarding them.

In November, Council suggested that Regional Settlement Hierarchies *should explicitly recognise that the growth of rural towns located beyond the gravitational pull of the major cities is driven mostly by local factors. Any regional settlement hierarchy should therefore not attempt to dictate growth scenarios for such towns.*

This has not been taken on board, and it is recommended that this point be reiterated.

#### 1.1.3 – 7 Re: Urban and Settlement Growth Boundaries

This subclause states that urban and settlement growth boundaries should be established. No time horizon is stated. Council previously suggested that these should aim to encompass a 30-year supply of land, with a 20

year supply of zoned land within that.

This suggestion has not been taken on board, and it is recommended that this point be reiterated.

#### **Proposed new strategy statement regarding 'change'.**

Council previously suggested that a strategy statement be included that explicitly acknowledges 'change'. If we are to develop genuine environmentally sustainable urban footprints, we have to increase densities, particularly in existing major cities. This will involve substantial change within our urban environments. The TPPs, as written, reinforce the belief that there should be no, or very little, 'change'. This general thought should be clearly countered. Change will be tempered by explicit planning scheme mechanisms in specified areas, such as heritage precincts, but there needs to be acknowledgment through a specific policy statement that significant change in most areas will be necessary.

This has not been taken on board, and it is recommended that this point be reiterated.

### **1.2.3 Liveability Strategies**

#### **Proposed new strategy recognising role of rural living land.**

Council previously suggested that a strategy statement should be added recognising the role of rural residential land in the suite of liveability options. Such land provides the opportunity for people to live in a genuinely environmentally sustainable way, with little-to-no carbon footprint. There is a place for such land in a carbon-neutral world and Council is anecdotally aware of a very significant un-met demand from people searching for such opportunities.

This has not been taken on board, and it is recommended that this point be reiterated.

#### **Previous peri-urban interface subclause.**

The previous TPP draft included a subclause which appeared to call for long term protection of land around settlements from any future expansion. Council questioned this. This subclause has now been deleted.

### **1.4.3 – 3 Re: Settlements with Seasonal Fluctuations**

The previous draft of this subclause referred to coastal settlements with seasonal fluctuations, (i.e. holiday/shack settlements). Council pointed out that these are not all on the coast, such as highland lakes fishing shack settlements. The subclause has now been amended to refer to '*coastal and other settlements that are characterised by holiday homes*'.

### **1.4.3 – 5 Re: Rural Residential Land Use**

Council previously commented as follows:

*(This subclause) is written in the negative. It should include a proactive statement encouraging the zoning of existing de facto rural residential areas to the Rural Living Zone. Such a strategy would enable an amount of infill subdivision within many such areas. In this way, the current significant unmet demand for sustainable living opportunities can be significantly addressed whilst not increasing the overall footprint of rural living land and not encroaching on any genuine agricultural land. This would have the additional benefit of providing the existing inhabitants of such areas with planning scheme provisions that match their reality, in terms of boundary setbacks, height limits, use tables and protection of amenity. A policy shift of this nature would have no negative land use consequences. As this strategy is currently written, (in the negative), the Commission will refuse most, if not all, attempts by Planning Authorities to undertake such rezonings.*

This has not been taken on board, and it is recommended that this point be reiterated.

### **1.5.3 Re: Housing**

The above point regarding de factor rural residential areas should also be included in the strategies pertaining to 'Housing' under section 1.5.3. Council had previously suggested this, but it has not been taken on board.

Council had also previously suggested that, in **Strategy 1.5.3 - 5** regarding higher density housing, 'change'

should explicitly be recognised within our urban streetscapes, and that this is an unavoidable consequence of pursuing a more environmentally sustainable urban footprint. Council previously suggested this, but it has not been taken on board, and should be reiterated.

### 1.6.3 – Strategies Pertaining to Design

As per above, Council had previously suggested that, in **Strategy 1.6.3** regarding design, ‘change’ should explicitly be recognised within our urban streetscapes, and that this is an unavoidable consequence of pursuing a more environmentally sustainable urban footprint.

Change should be tempered in areas with genuine unique characteristics, such as through the establishment of Heritage Precincts, and this will result in a less environmentally sustainable urban footprints in those areas in the future. This will therefore be a trade-off of one desirable goal against another. Outside such areas, change will be necessary, and this should be explicitly acknowledged.

This has not been taken on board and should be reiterated.

## 2.0 Environmental Values

Whilst some changes to the text have occurred under this section, the points made previously by Council are still largely relevant and should be reiterated.

Generally, the various strategy statements make no distinction between those values for which we have well-established systems in place for their recognition and protection and those for which we have very little. The amount of ‘work’ each set of strategy statements has to do varies enormously. The reader is unaware of this very significant practical difference.

Council’s specific suggestion regarding a strategic approach to Biodiversity Offsets has not been taken onboard. This suggestion should be reiterated.

Council’s previous comments regarding the lack of clarity around defining significant landscapes and scenic areas has not been taken onboard. This should be reiterated.

## 3.0 Environmental Hazards

Similarly, to the section on Environmental Hazards, this section makes no distinction between those hazards for which we have well-established systems in place for their recognition and protection and those for which we must do a lot more. The amount of ‘work’ each set of strategy statements has to do varies enormously.

Council previously made this point, and it should be reiterated.

## 4.0 Sustainable Economic Development

### 4.1 - Agriculture

Council previously commented that this section should protect prime and significant agricultural land, not just any and all land capable of being used for any kind of agriculture, regardless of its economic value. This comment has been taken onboard, with the terminology now referring to *“land that is identified as being within the higher classes of agricultural capability”*.

This change should be explicitly supported.

### 4.2 – Timber Production

This is a new section. Its inclusion should be supported.

## 5.0 Physical Infrastructure

Council previously made the general observation that State agencies and infrastructure providers need to be fully engaged in the next iteration of Regional Land Use Strategies and in local settlement planning, and must fully embrace the outcomes. They then need to re-work their future *infrastructure plans accordingly*. *In the past*,

*this has not happened sufficiently.*

This should be reiterated.

## 6.0 Cultural Heritage

This section is divided into two subcategories, as before. One remains titled 'Aboriginal Cultural Heritage'. The title of the other section has been altered from 'Non-Aboriginal Cultural Heritage' to 'Historic Cultural Heritage', as suggested in Council's original submission. This now aligns with the terminology in the relevant legislation.

## 7.0 Planning Processes

Council previously made suggestions to improve or fill gaps in the regulatory process. These have not been taken on board and should be reiterated.

## SUBMISSION

The State Planning Office has requested submissions by Monday 26<sup>th</sup> of June.

The attached proposed submission is submitted for Councillors' consideration. It should be read in conjunction with the enclosed Draft Tasmanian Planning Policies.

*Special Projects Officer, Damian Mackey left the meeting at 11.31am.*

## 23. ORDINARY COUNCIL MEETING RESUMED

### RESOLUTION 14/06.2023/C

**Moved:** Cr Y Miller

**Seconded:** Cr A Bailey

***THAT*** Council no longer act as a Planning Authority and resume the Ordinary Council Meeting.

**CARRIED**

### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

## 24. DEVELOPMENT & ENVIRONMENTAL SERVICES

*Graham Rogers Manager of Development & Environmental Services attended the meeting at 11.31am.*

### 24.1 DEVELOPMENT & ENVIRONMENTAL SERVICES (DES) MONTHLY REPORT

#### **Report By**

Graham Rogers, Manager Development & Environmental Services

### RESOLUTION 15/06.2023/C

**Moved:** Cr J Honner

**Seconded:** Cr J Hall

**THAT** the Development & Environmental Services Report for May 2023 be received.

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**PLANNING PERMITS ISSUED UNDER DELEGATION**

The following planning permits have been issued under delegation during the past month.

**NO PERMIT REQUIRED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2023 / 00025	B Cooper	17 Thiessen Crescent, Miena	Outbuilding with Amenities

**DISCRETIONARY USE**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2023 / 00024	M Croghan	15498 Lyell Highway, Derwent Bridge	Change of Use Outbuilding to Residential (Staff Accommodation)
2023 / 00017	S Bomford Designs	1 Bannister Road, Tods Corner	Dwelling & Ancillary Dwelling

**ANIMAL CONTROL**

Total Number of Dogs Registered in 2022/2023 Financial Year – 968

Total Number of Kennel Licences Issued for 2022/2023 Financial Year – 29

2023-2024 Dog Registration & Kennel Licence Renewals have been issued and are due by 31 July 2023.

2023-2024 Statistics as of 14 June 2023	
Number of Dogs Impounded during last month	1
Number of Dogs Currently Registered	18
Number of Dogs Pending Re-Registration	934
Number of Kennel Licences Issued	0
Number of Kennel Licences Pending	30

Council's Animal Control Officer (resource shared with neighbouring Council) has undertaken several site visits during the past month addressing complaints received.

**HAMILTON TOILET & BBQ FACILITY UPGRADE**

Works has commenced with the old public toilet facility being demolished and construction works have commenced.

Temporary toilets are available, and the camping area will remain open.

Graham Rogers, Manager of Development & Environmental Services left the meeting at 11.38am.

Jason Branch, Manager Works & Services attended the meeting at 11.42am.

## 25. WORKS & SERVICES

### 25.1 WORKS & SERVICES MONTHLY REPORT – MAY 2023

#### Report By

Jason Branch, Works & Services Manager

#### RESOLUTION 16/06.2023/C

**Moved:** Cr A Bailey

**Seconded:** Cr J Honner

**THAT** the Works & Services Monthly Report for May 2023 be received.

**CARRIED**

#### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacham & Cr Y Miller.

#### Background

The following activities were performed during May 2023 by Works & Services –

<b>Grading &amp; Sheeting</b>	Dawson Road, Old Mans Head, Interlaken Road, Thousand Acre Lane, Bashan Road, Victoria Valley Road, Brady's Lake Road, Bronte Lagoon Road
<b>Maintenance Grading</b>	Bronte Heights, Bronte Estate, Gowen Brea, Pine Tier
<b>Potholing / shouldering</b>	Dawson Road, Strickland Road, Victoria Valley Road, Wetheron Road, Rose Hill Road, Bashan Road,
<b>Spraying:</b>	Nil
<b>Culverts / Drainage:</b>	Clean culverts Dennistoun Road Clean culverts Victoria Valley Road Clean culverts Bashan Road Clean culverts Woodward's Road Clean culverts McGurries Marsh Road
<b>Occupational Health and safety</b>	<ul style="list-style-type: none"> <li>• Monthly Toolbox Meetings</li> <li>• Day to day JSA and daily prestart check lists completed</li> <li>• Monthly workplace inspections completed</li> <li>• Playground inspections</li> <li>• 2 x traffic control courses</li> </ul>
<b>Bridges:</b>	Replace 25 pieces of bridge decking on Green Valley Bridge
<b>Refuse / recycling sites:</b>	Cover Hamilton Tip twice weekly

<b>Other:</b>	3 X Drum Musters Demolished Hamilton toilet block ready for new toilets. New boundary sign Derwent bridge Set up portable toilets at Hamilton Repair water break Hamilton Rec Install culvert Bronte play area. Remove fence around Steppes Hall ready for new fence Repair culvert Torhill Road Pick up Tyres and litter Mark tree Road Repair sink hole Wetheron Road Repair hole Laycock drive Clear scrub Barren Plains Road Repair fence Ouse wetlands Repair fence Thousand Acre Lane Install guard rail Thousand Acre Lane. Completed Bothwell footpaths Storm water connections Hamilton
<b>Slashing:</b>	Lanes Tier Road Victoria Valley Road Woodward's Road
<b>Municipal Town Maintenance:</b>	<ul style="list-style-type: none"> <li>• Collection of town rubbish twice weekly</li> <li>• Maintenance of parks, cemetery, recreation ground and Caravan Park.</li> <li>• Cleaning of public toilets, gutters, drains and footpaths.</li> <li>• Collection of rubbish twice weekly</li> <li>• Cleaning of toilets and public facilities</li> <li>• General maintenance</li> <li>• Mowing of towns and parks</li> <li>• Town Drainage</li> </ul>
<b>Buildings:</b>	
<b>Plant:</b>	PM733 Komatsu grader serviced PM816 Toyota Hilux new tyres and service PM817 Toyota Hilux serviced PM687 Western Star truck repairs PM717 Dog trailer new tyres PM676 Hose repair PM748 Hino truck new tyres PM620 Dog trailer new tyres PM726 John Deer tractor new rear tyres PM772 Hino truck new tyres PM740 Hino truck new tyres
<b>Private Works:</b>	Medciffe Maintenance concrete premix Catherine Watson gravel delivery Ratho gravel delivery Waddamana Forest Products gravel delivery Andrew Brazendale gravel delivery Daniel Buckby gravel delivery Greg Oates gravel delivery David Eccles water delivery Ian Rigby water delivery David and Janice Cawthorn water delivery
<b>Casuals</b>	<ul style="list-style-type: none"> <li>• Toilets, rubbish and Hobart</li> <li>• Hamilton general duties</li> </ul>
<b>Program for next 4 weeks</b>	Bothwell Stormwater Stage 2 Hamilton footpath upgrade Grading Municipal Roads Install play equipment Queens Park Install new fence Steppes Hall

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*Cr D Meacheam left the meeting at 11.46am.*

*Cr D Meacheam returned to the meeting at 11.49am.*

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## **25.2 PREPARING AUSTRALIAN COMMUNITIES PROGRAM GRANT**

### **Report by**

Adam Wilson, Deputy General Manager

### **RESOLUTION 17/06.2023/C**

**Moved:** Cr R Cassidy

**Seconded:** Cr Y Miller

1. ***THAT*** Council endorse the River Clyde Flood Mapping Study Report; and
2. ***THAT*** Council endorse the date and time of the final Community Information Session for the River Clyde Flood Mapping Study Report, at the Bothwell Council Chambers on Wednesday 5 July 2023 between 2.00pm and 3.30pm.

**CARRIED**

### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

### **Background**

The Department of Industry, Science, Energy and Resources have advised Council that our application for the Preparing Australian Communities - Local Stream - River Clyde Flood Mapping and Study was successful.

Mr Cameron Ormes the Project Manager for the River Clyde Flood Mapping / Study has provided Council with the completed River Clyde Flood Mapping Study Report, copy in the attachments.

A final Community Information Session could be held at the Bothwell Council Offices on Wednesday 5 July 2023 or Thursday 6 July 2023 between 2.00pm and 3.30pm or should the session be at a time where community members could attend who may have work commitments preventing attendance.

*Jason Branch, Manager Works & Services left the meeting at 11.52am.*

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## **26. ADMINISTRATION SERVICES**

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### **26.1 HEALTH AND WELLBEING PLAN 2020-2025 – MONTHLY PROGRESS REPORT FOR MAY 2023**

#### **Report by**

Katrina Brazendale, Senior Administration/Community Relations Officer

### **RESOLUTION 18/06.2023/C**

**Moved:** Cr J Honner

**Seconded:** Cr D Meacheam

*THAT the Health & Wellbeing Plan 2020-2025 progress report be received.*

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**Background**

- Bothwell Playgroup

Discussions have been undertaken with Families Tasmania to seek support in running another program for term 4. Commencement for term 3 will start shortly.

- Supporting School with Breakfast Club

Breakfast Club at the Bothwell District High School is continuing with the support of the school parents who are coming in to assist on a weekly basis, the school association is currently working on a roster that will also include the assistance from the CWA.

- Youth and Adults Mental Health Community Sports

The Bothwell District High School along with the assistance from the Bothwell Golf Club will commence the weekly golf sessions facilitated by the Golf Club members in term 3.

Discussions have been undertaken with Hydro Tasmania regarding community grants.

Assistance with the Public Meeting held 14<sup>th</sup> June 2023 at Bothwell.

*Cr A Bailey left the meeting at 11.55am.*

## **26.2 TASWATER UPDATE**

**Report by**

Adam Wilson, Deputy General Manager

### **RESOLUTION 19/06.2023/C**

**Moved:** Cr J Honner

**Seconded:** Cr D Meacheam

*THAT Council note the TasWater's correspondence.*

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**Background**

The General Manager has requested that Council note the following information from Ms Kate Crawford General Counsel/Company Secretary and Mr Matt Balfe General Manager Customer & Community regarding increasing TasWater's engagement with owners.

They state the following in their correspondence:

### **Increasing TasWater's engagement with Owners**

*This year TasWater enters its 11th year of operations. We have successfully laid the foundations essential to deliver safe and reliable water and sewerage services to our customers, while continuing to pay responsible dividends to our Owners. Through development of more sophisticated and stable assets, systems and technology we are now on a path to significantly improve outcomes for customers, communities and the natural environment. This new era creates an opportunity to deepen our relationships with stakeholders and streamline the way we collaborate and communicate. This includes our communication and corporate reporting with our Owners, and increased relationship building through face-to-face engagement with stakeholders on local and regional issues of importance.*

### **Direct engagement with our Owners on local and regional issues of importance**

*This year we have increased our direct engagement with Owner councils. This includes members of our team attending council workshops to provide an update on TasWater's performance tailored to each municipality. These meetings also provide an opportunity for elected members to raise issues of local concern with us directly. By 31 July 2023 our team will have completed the first round of our direct engagement workshops and will be seeking feedback from Councils on the frequency of these workshops moving forward.*

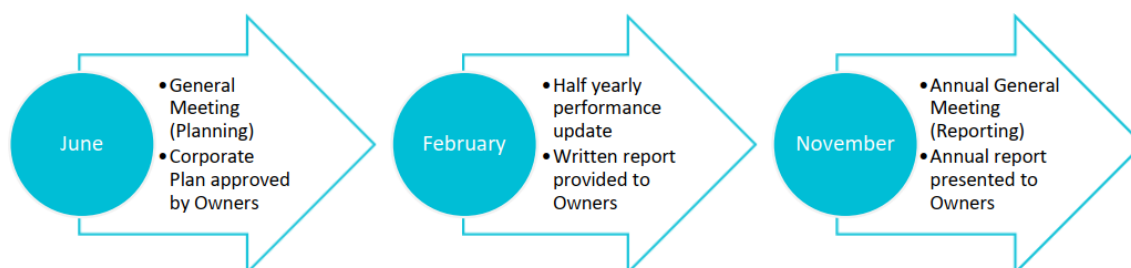
*Additionally, our team is developing:*

- *local six-monthly capital works updates – to be implemented during FY 2022/23; and*
- *A program of tours to our projects and facilities per region – to be delivered from Spring 2023.*

*At the core of these initiatives is our desire to build stronger strategic and operational relationships with our customers and the community, allowing us to provide the best overall outcomes for our customers, community and your local environments.*

### **Our proposal – streamlining and optimising our reporting to Owners**

*We propose a streamlined and optimised corporate reporting approach, as reflected below:*



- 
- Continuous disclosure of material information that has or may have a material effect on TasWater's performance
  - Direct engagement with Owners on local and regional matters
- 

*This approach means we will reduce the time required for all parties on 'quarterly reporting meetings' (to be replaced with direct engagement on local and regional issues) and improve overall reporting efficiency comprising approval of the Corporate Plan in June, one half-year report in February, and presentation of the Annual Report in November.*

*To deliver these changes, we are recommending amendment to clause 18 of the Shareholders' Letter of Expectations (SLE) and include a consultation draft of the proposed changes, which has been reviewed and endorsed by TasWater's Board. We note that TasWater's continuous disclosure and direct engagement obligations are reflected in clause 8 of the SLE, are ongoing, and no further amendment is proposed.*

### **Next steps**

We are now seeking feedback on our proposal to streamline and optimise our corporate reporting to Owners. So that we can consider any feedback, finalise the proposed amendments, and provide the amended SLE for vote at the General Meeting (Planning) scheduled for 26 June 2023, we request all feedback to be provided to the Company Secretary, [companysecretariat@taswater.com.au](mailto:companysecretariat@taswater.com.au) by 1 June 2023.

The Customer and Community engagement team will be in touch over the next two weeks to discuss the proposal including our 'direct engagement' approach.

Copy of Shareholders letter of expectations – Proposed Amendment is attached for Councillors information.

Cr A Bailey returned to the meeting at 11.57am.

## 26.3 QUEENS PARK IN BOTHWELL

### Report by

Adam Wilson, Deputy General Manager

### RESOLUTION 20/06.2023/C

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

**THAT** Council provide support for Mr Christopher Watt and Ms Tammy Cornish to hold their wedding at Queens Park in Bothwell in March 2025.

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacham & Cr Y Miller.

### Background

The General Manager has requested that Council consider a request from Mr Christopher Watt and Ms Tammy Cornish to hold their wedding ceremony in Queens Park in Bothwell.

Mr Watt states the following in an email to the Bothwell Office:

*"Just to follow up from our phone conversation on Friday 19th May. You asked me to provide more details regarding our wish to be married in the memorial park at Bothwell on the corner of the Main Road going through Bothwell and Market Place. I will do my best to provide you with accurate advice.*

*Firstly, it is important to highlight that we are NOT wanting to book and/or reserve the park; we wish for it to remain open to the public to use at the same time.*

*Given that we are not wanting this space until March 2025, we are yet to have exact numbers of people attending. However, we would estimate under 50 people.*

*We guess we would be requiring the area for approximately 1 hour in duration, before we head elsewhere for our reception.*

*At this stage we wouldn't be setting up any marques or other structures. At the most we may bring an archway of sorts as a backdrop for us to stand under/in front of during the ceremony. However, we envision using the natural surroundings of the beautiful gardens and trees as our backdrop. The celebrant may have a small, portable microphone for her use whilst conducting the ceremony, but it will definitely not be big enough to disrupt others attending the park or neighbouring properties.*

*We are not requesting any extra preparation from the council, such as gardening or lawn mowing. We regularly attend this area together and part of the attraction to this area is the high standard of upkeep done by your council team. It really is a credit to those involved.*

*I*

*trust this information is useful to you. I hope I have provided enough, however please do not hesitate to contact me by phone or email if you require any further information or have any questions.*

*I look forward to furthering conversations in the future.”*

## 26.4 POLICY REVIEW – AUDIO RECORDING OF COUNCIL MEETINGS 2017-50

### Report by

Adam Wilson, Deputy General Manager

### RESOLUTION 21/06.2023/C

**Moved:** Cr R Cassidy

**Seconded:** Cr D Meacheam

***THAT*** the Audio Recordings of Council Meetings 2017-50 Policy be amended.

**CARRIED**

### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

### Background

The previous Policy No. 2017-50 Audio Recording of Council Meetings was approved by Council in February 2023.

Council at 16 May 2023 Ordinary Council Meeting approved the following resolution:

### ***RESOLUTION 04/05.2023/C***

**Moved:** Cr D Meacheam

**Seconded:** Cr R Cassidy

***THAT*** on application, an organisation or individual may be granted standing (on-going) permission to record the Ordinary Meetings of Council. The span of meeting recorded must not be greater than that recorded by Council itself.

**CARRIED**

### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr R Cassidy, Cr J Honner, Cr J Hall and Cr D Meacheam.

This policy provides a framework and direction as to the management of the audio recording of Council meetings. The purpose of audio recording is to assist in the preparation of Minutes, and to ensure that a true and accurate record of debate and discussion is available.

This policy applies to all ordinary and special Council meetings (as defined in the Local Government (Meeting Procedures) Regulations 2015). Those parts of meetings which are closed to the public will not be audio recorded by Council.

It does not apply to any other meetings of Council (e.g. Council Committees – Audit / Planning).

The following update has been added to the policy:

*“A member of the public including “member of the press”, “journalist”, “reporter”, may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of the open session meeting of Council, with prior written permission from the General Manager, for the express purpose proposed.*

*On application, an organisation or individual may be granted standing (on-going) permission to record the Ordinary Meetings of Council. The span of meeting recorded must not be greater than that recorded by Council itself.*

*The Central Highlands Council reserves the right to revoke such permission at any time”.*

## 26.5 POLICY REVIEW - BULLYING POLICY 2015-33

### Report by

Adam Wilson, Deputy General Manager

### RESOLUTION 22/06.2023/C

**Moved:** Cr J Honner

**Seconded:** Cr A Bailey

**THAT** Council approve the reviewed Policy 2015 - 33 Bullying Policy.

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacham & Cr Y Miller.

### Background

The previous Bullying Policy was approved by Council on the June 2020.

The policy outlines Central Highlands Council process regarding bullying within the workplace. Council's goal is to provide prompt and reasonable management of workplace issues to assist our workers and enable them to enjoy a healthy and safe work environment.

This policy applies to all Councillors, Committee Members, workers, consultants, contractors, subcontractors, labour hire employees, outworkers, apprentices, volunteers, and work placement/work experience participants of Central Highlands Council.

Places of work include attending training, work related events, 'off site', and other worksites of which you are undertaking Central Highlands Council business.

Workplace bullying is defined as repeated and unreasonable behaviour directed towards a worker or a group of workers that creates a risk to health and safety.

## 26.6 POLICY REVIEW - HARASSMENT AND DISCRIMINATION POLICY 2015-34

### Report by

Adam Wilson, Deputy General Manager

### RESOLUTION 23/06.2023/C

**Moved:** Cr A Bailey

**Seconded:** Cr D Meacheam

***THAT Council approve the reviewed Policy 2015 – 34 Harassment and Discrimination Policy.***

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

## Background

The previous Harassment and Discrimination Policy was approved by Council in June 2020. This Policy outlines Central Highlands Council's policy regarding harassment and discrimination within the workplace. Central Highlands Council considers that our workers are entitled to be treated fairly and with respect in the workplace. Our goal is to provide prompt and reasonable management of workplace issues to assist our workers and work together to achieve a healthy and safe work environment.

The policy should be read in conjunction with applicable, appropriate and associated policies, procedures, legislation, codes of practice, guidelines and best practice models.

## 26.7 POLICY REVIEW - GRIEVANCE & DISPUTE RESOLUTION POLICY 2015-35

### Report by

Adam Wilson, Deputy General Manager

### RESOLUTION 24/06.2023/C

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

*THAT Council approve the reviewed Policy 2015 – 35 Grievance & Dispute Resolution Policy.*

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacham & Cr Y Miller.

## Background

The previous Grievance & Dispute Resolution Policy was approved by Council in June 2020.

The objective of the Grievance & Dispute Resolution Policy is to assist all parties in determining whether there are any conduct or performance issues, the correct process that should be undertaken and relevant sanctions which may apply.

This policy assists in providing a consistent approach for all Central Highlands Council personnel.

## 26.8 POLICY REVIEW - DISCIPLINARY POLICY AND PROCEDURE 2017-47

### Report by

Adam Wilson, Deputy General Manager

### RESOLUTION 25/06.2023/C

**Moved:** Cr J Hall

**Seconded:** Cr S Bowden

*THAT Council approve the reviewed Policy No. 2017- 47 Disciplinary Policy & Procedure.*

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**Background**

The previous Disciplinary Policy & Procedure was approved by Council in July 2020.

The aims of the Disciplinary Policy & Procedure are to:

- recognise that all Employees are responsible for their behaviours;
- to set and maintain standards of conduct within Council and help and encourage Employees to achieve and maintain those satisfactory standards;
- enable Council to appropriately deal with Infringing Workplace Behaviour fairly, consistently and transparently having regard to the individual circumstances and other relevant factors;
- provide opportunities for Employees to correct behaviours unless immediate dismissal is appropriate;
- provide a reference and framework for the Disciplinary Procedure; and
- operate with Applicable Laws and Related Council Documents.

**26.9 POLICY REVIEW - COUNCIL POOL VEHICLE 2017-48****Report by**

Adam Wilson, Deputy General Manager

**RESOLUTION 26/06.2023/C**

**Moved:** Cr Y Miller

**Seconded:** Cr J Hall

***THAT Council approve the reviewed Policy 2017 - 48 Council Pool Vehicle.***

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**Background**

The previous Council Pool Vehicle Policy was approved by Council on the June 2020.

The policy outlines the provision of Council's pool vehicle.

**26.10 GREAT LAKE COMMUNITY CENTRE – GRANT SUPPORT****Report by**

Kim Hossack, General Manager

**RESOLUTION 27/06.2023/C****Moved:** Cr D Meacheam**Seconded:** Cr J Hall

*THAT Council provide a letter of support to the Great Lake Community Centre Inc. in respect to their grant application to the Cattle Hill Wind Farm community grant program, for the installation of security fencing and security camera system at the Centre & surrounding buildings.*

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**Background**

Council has been approached by the Great Lake Community Centre Inc. Secretary, Ms Toni Glowacki in relation to obtaining a letter of support and permission to install, a security system in and around the Centre, and the new Greenhouse and Maker's Shed. The system will include motion detectors and new security fencing surrounding the new buildings will also be installed.

They have obtained a grant from Cattle Hill Wind Farm to undertake these works and as lessees of the Council owned buildings & surrounds, Council needs to be aware and provide permission.

They have already spoken with the local Police Constable and Jackson Security about the best and most cost-effective solution.

**26.11 COUNCIL AND COMMITTEE MEETINGS – DATES & TIMES****Report by**

Kim Hossack, General Manager

**Motion 1****RESOLUTION 28/06.2023/C****Moved:** Deputy Mayor J Allwright**Seconded:** Cr A Bailey

*THAT Council, by Absolute Majority, approve the below meeting dates for the Ordinary Council Meetings and the Planning Committee Meetings for the period July 2023 to December 2023.*

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**Motion 2****RESOLUTION 29/06.2023/C****Moved:** Deputy Mayor J Allwright**Seconded:** Cr R Cassidy

*THAT Council approve the following for a trial period of 6 months –*

- *The Open Session of the Council Meeting to commence at 9.00am with the public, and*
- *The Closed Session of the Council Meeting to be at the conclusion of the Open Session.*

**CARRIED 5/4**

**For the Motion**

Deputy Mayor J Allwright, Cr S Bowden, Cr R Cassidy, Cr D Meacheam and Cr Y Miller.

**Against the Motion**

Mayor L Triffitt, Cr A Bailey, Cr J Hall and Cr J Honner.

**Motion 3****RESOLUTION 30/06.2023/C**

**Moved:** Cr R Cassidy

**Seconded:** Cr J Honner

***THAT** the location of Ordinary Meetings of Council remains as previously determined, alternating between Hamilton and Bothwell, and Planning Committee Meetings of Council be held at Bothwell at the following locations –*

**Ordinary Meetings of Council commencing at 9.00am:**

Tuesday 18 July 2023 – Hamilton  
 Tuesday 15 August 2023 – Bothwell Town Hall  
 Tuesday 19 September 2023 – Hamilton  
 Tuesday 17 October 2023 – Bothwell Town Hall  
 Tuesday 21 November 2023 – Bothwell  
 Tuesday 12 December 2023 – Hamilton

**Annual General Meeting:** Tuesday 12 December 2023 at Bothwell

**Planning Committee Meetings of Council commencing at 9.00am:**

Tuesday 11 July 2023 – Bothwell  
 Tuesday 8 August 2023 – Bothwell Recreation Ground  
 Tuesday 12 September 2023 – Bothwell Recreation Ground  
 Tuesday 10 October 2023 – Bothwell Recreation Ground  
 Tuesday 14 November 2023 – Bothwell  
 Tuesday 5 December 2023 – Bothwell

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller

**Motion 4****RESOLUTION**

**Moved:** Cr R Cassidy

**Seconded:** Cr S Bowden

***THAT** the trial period is for three months only.*

**WITHDRAWN / LAPSED**

**Background**

Council is to consider the times of commencement of Ordinary Council meetings after each ordinary election. This is occurred in November 2022, but Council chose to only approve 6 months in advance at that time. Council now needs to consider the remaining 6 months for 2023.

Under the *Local Government (Meeting Procedures) Regulations 2015* the following applies:

## **6. Times of Meetings**

(1) *A meeting is not to start before 5:00 p.m. unless otherwise determined by the council by absolute majority or by the council committee by simple majority.*

(2) *After each ordinary election, a council and a council committee are to review the times of commencement of their meetings.*

Ordinary Council meetings are currently held on the third Tuesday of each month alternating between Bothwell and Hamilton and commencing at 9.00am; with the Closed Session meeting of the meeting and then opened to the public from 10.00am. The December Council meeting is generally held on the first Tuesday, preceded by the Annual General Meeting.

A further consideration which needs to apply during this period, is the re-roofing of Hamilton Council Office during the period August to October. Whilst this is occurring, office staff will be relocating to Bothwell and will be using the Council Chambers room during this time. Therefore, the alternative meetings held between Hamilton and Bothwell Chambers will not be able to happen or Planning Committee Meetings.

Another matter which Councillors may consider, is the timing of the Closed Session Meeting. It may be more convenient for the Public, for this to be held at the end of each Ordinary Meeting instead of at the beginning where time is limited.

The following is the proposed schedule of Council Meeting dates and Planning Committee Meeting dates for Council consideration subject to review of the times of commencement of the meetings as required under Regulation 6 (2) of the *Local Government (Meeting Procedures) Regulations 2015* following the Council election:

### **Notice of Council & Committee Meetings July 2023 – December 2023**

Members of the Public are welcome to attend Council and Council Committee meetings.

Ordinary Meetings of Council are held at the Council Chambers as indicated below commencing at **9.00am**. The meetings are open to the public, but Council is likely to close the meeting to the Public between 9.10am – 10.00am, and therefore the Public may wish to consider attending from 10.00am onwards.

#### **Ordinary Meeting of Council:**

Tuesday 18 July 2023 – Hamilton  
 Tuesday 15 August 2023 – Hamilton  
 Tuesday 19 September 2023 – Hamilton  
 Tuesday 17 October 2023 – Hamilton  
 Tuesday 21 November 2023 – Bothwell  
 Tuesday 12 December 2023 – Hamilton

**Annual General Meeting** – Tuesday 12 December 2023 commencing at 8.45am

#### **Planning Committee Meeting of Council:**

All Planning Committee Meetings commence at **9.00am**

Tuesday 11 July 2023 - Bothwell  
 Tuesday 8 August 2023 - Hamilton  
 Tuesday 12 September 2023 - Hamilton  
 Tuesday 10 October 2023 - Hamilton  
 Tuesday 14 November 2023 - Bothwell  
 Tuesday 5 December 2023 - Bothwell

The schedule of meeting dates is available on Council's website. It should be noted that should there be any variation to the schedule, such variation will be advertised.

Other Committee Meetings will be advertised at least four days before the meeting and copies of agendas will be available from Council Offices or on Council's website.

[www.centralhighlands.tas.gov.au](http://www.centralhighlands.tas.gov.au) four days prior to the date of each meeting.

## MOVE TO AGENDA ITEM 26.13

### RESOLUTION 31/06.2023/C

**Moved:** Cr R Cassidy

**Seconded:** Cr J Hall

**THAT** Council move to Agenda Item 26.13.

**CARRIED**

#### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller

## 26.13 COMMUNITY GRANT APPLICATION – CENTRAL HIGHLANDS SCHOOL HOLIDAY ACTIVITIES

#### **Report by**

Adam Wilson, Deputy General Manager

### RESOLUTION 32/06.2023/C

**Moved:** Cr J Honner

**Seconded:** Deputy Mayor J Allwright

**THAT** Council provide the Uniting VicTas with a \$1,000 donation to undertake the school holiday activities.

**CARRIED**

#### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

#### **Background**

Council has received a community grant application from Ms Jessica Cosgrove the Family & Community Support Worker – Central Highlands, Uniting VicTas to undertake school holiday activities.

Uniting Vic.Tas is the community services organisation of the Uniting Church, delivering services and programs across Victoria and Tasmania. Uniting Tasmania works in partnership with consumers to build capability and confidence, so they can journey towards a brighter, healthier, and happier future.

The aim of the activities and the event is to bring families of the Central Highlands together to share resources, collaborate with other community service providers, and key stakeholders (such as the Central Highlands Council).

The project involves the following community activities:

- Attendance of the Well Fed Tasmania mobile community kitchen and food truck;

- 'Nibble & Scribble' Activity (crafting day, with healthy food options included);
- 'Paint a pot & plant a seed';
- Ouse Family Fun Day Event (Colour run, Salvo's BBQ, collaboration with other community service providers and stakeholders, free family fun & activities);
- Educational 'Kids Beekeeping Workshop' facilitated by Derwent Valley Honey; and
- Resource Work Cooperative (Waste Management Education Program).

The project will benefit our community as living in a rural or remote location such as the Central Highlands has challenges for children and young people. Children and young people's participation in extracurricular activities is linked to a range of positive outcomes and young people who participate in activities have a more positive sense of self. Uniting's planned school holiday activities will deliver a holistic program that meets the needs of the community; to foster a collaborative impact approach; and to deliver measurable outcomes for families and children.

The planned school holiday activities also have the potential for ongoing benefits, such as:

- Uniting's FCSW can identify and reach out to vulnerable families who require support;
- Develops strong networks/relationships between families for support;
- Families thriving, feeling a part of their community and connecting into community and its resources;
- Creates a secure, structured environment for children;
- Better fine and gross motor skills;
- Improved communication skills;
- Developing better emotional and social skills;
- Sensory and motor development;
- Practicing planning and problem-solving techniques;
- Language and conversation skills;
- Improved self-confidence and self-esteem; and
- Improved independence.

Uniting VicTas held a Family Fun Day in Bothwell in January 2023, this event was a success, with over four hundred attendees from all over the Central Highlands municipality. Feedback from this event conveyed that members of the Community wanted to see more events such as this throughout the Central Highlands, with Ouse and Ellendale named as areas by families.

*Mayor L Triffitt adjourned the Meeting at 12.42pm.*

*Mayor L Triffitt resumed the Meeting at 1.07pm.*

## 26.12 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA – GENERAL MEETING MOTION SUPPORT

### Report by

Kim Hossack, General Manager

### RESOLUTION 33/06.2023/C

**Moved:** Cr R Cassidy

**Seconded:** Cr J Honner

**THAT** Council support Clarence City Council's position concerning Council Leave of Absence Provisions which will be table at the next General Meeting to be held on 30 June 2023.

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**Background**

Central Highlands Council is a formal member of the Local Government Association of Tasmania and as per their Terms of Reference, four General Meetings and an Annual Meeting are held each calendar year.

Each member Council, can by their own motion, bring before a General Meeting at motion to be considered by the Local Government sector.

This motion concerns Council Leave of Absence Provisions within the *Local Government Act 1993*, and the need for amendments to reflect a more contemporary working environment.

This resolution will provide Mayor Triffitt the direction upon which she will vote on this motion at the 30 June General Meeting.

**MOVE TO AGENDA ITEM 26.14****RESOLUTION 33/06.2023/C**

**Moved:** Cr Y Miller

**Seconded:** Cr R Cassidy

***THAT Council move to Agenda Item 26.14.***

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**26.14 MONTHLY FINANCE REPORT TO 31 MAY 2023****Report by**

David Doyle, Contract Accountant

**RESOLUTION 34/06.2023/C**

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

***THAT the Monthly Finance Report to 31 May 2023 be received.***

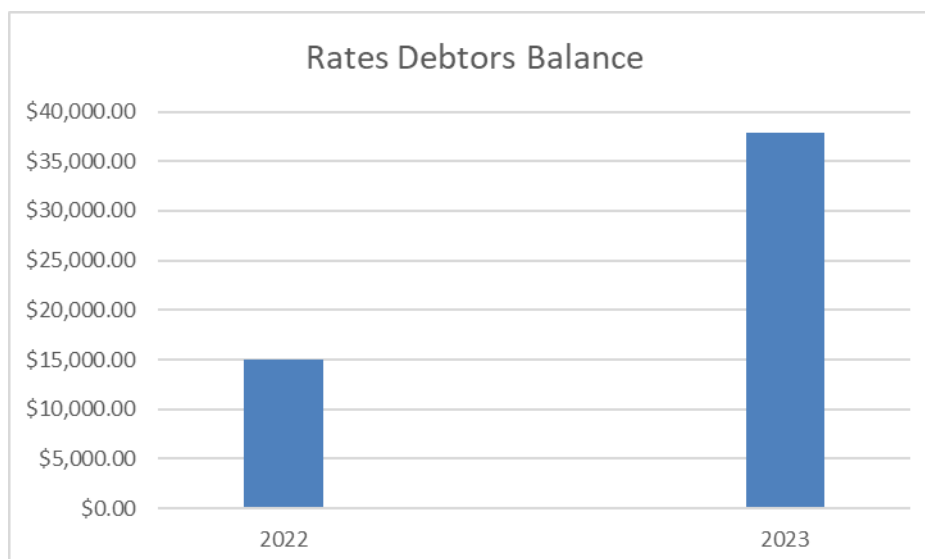
**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

Comprehensive Income Statement						
31/05/2023						
Recurrent Income	Budget 2021-2022	Actual to date prior year	Actual to Date	Budget 2022-2023	Variation from YTD Budget %	Comments
Rates Charges	\$3,874,507	\$3,890,827	\$4,097,345	\$4,088,847	0%	
User Fees	\$337,250	\$264,741	\$273,479	\$370,250	(18)%	
Grants - Operating	\$2,510,640	\$3,405,771	\$979,275	\$928,852	14%	
Other Revenue	\$354,200	\$411,197	\$556,127	\$354,200	65%	
Grants received in Advance			\$2,044,477	\$2,044,477		FAGs received Apr 2022 for 2022/23
<b>Total Revenues</b>	<b>\$7,076,596</b>	<b>\$7,972,536</b>	<b>\$7,950,704</b>	<b>\$7,786,626</b>	<b>10%</b>	
<b>Expenditure</b>						
Employee Benefits	\$1,993,657	\$1,797,354	\$2,031,457	\$2,005,037	10%	
Materials and Services	\$1,379,666	\$1,916,970	\$2,468,683	\$2,089,353	26%	
Other Expenses	\$1,588,983	\$1,349,010	\$1,360,091	\$1,699,645	(12)%	
Depreciation and Amortisation	\$2,134,000	\$1,887,331	\$2,058,106	\$2,130,000	5%	
<b>Total Expenditure</b>	<b>\$7,096,306</b>	<b>6,950,665</b>	<b>7,918,336</b>	<b>\$7,924,035</b>	<b>8%</b>	
<b>Operating Surplus(Deficit)</b>	<b>(19,710)</b>	<b>1,021,871</b>	<b>32,367</b>	<b>(137,409)</b>		
Capital Grants & Other	\$861,250	\$1,059,377	\$962,568	\$2,379,150		
<b>Surplus(Deficit)</b>	<b>841,540</b>	<b>2,081,248</b>	<b>994,935</b>	<b>2,241,741</b>		
<b>Capital Expenditure</b>	<b>\$4,428,000</b>	<b>\$2,963,429</b>	<b>\$4,726,615</b>	<b>\$5,561,522</b>		

RATES RECONCILIATION AS AT 31 May 2023			
		<u>2022</u>	<u>2023</u>
<b>Rates in Debit 30th June</b>		\$132,481.89	\$100,036.35
<b>Rates in Credit 30th June</b>		<b>-\$132,398.46</b>	<b>-\$139,127.10</b>
<b>Balance 30th June</b>		<b>\$83.43</b>	<b>-\$39,090.75</b>
Rates Raised		\$3,913,873.51	\$4,122,674.27
Penalties Raised		\$37,619.23	\$43,542.90
Supplementaries/Debit Adjustments		\$35,240.37	\$47,171.51
<b>Total Raised</b>		<b>\$3,986,816.54</b>	<b>\$4,174,297.93</b>
<b>Less:</b>			
Receipts to Date		\$3,835,885.60	\$3,959,487.98
Pensioner Rate Remissions		\$101,093.20	\$110,356.31
Remissions/Supplementary Credits		\$34,903.67	\$66,550.25
<b>Balance</b>		<b>\$14,934.07</b>	<b>\$37,903.39</b>

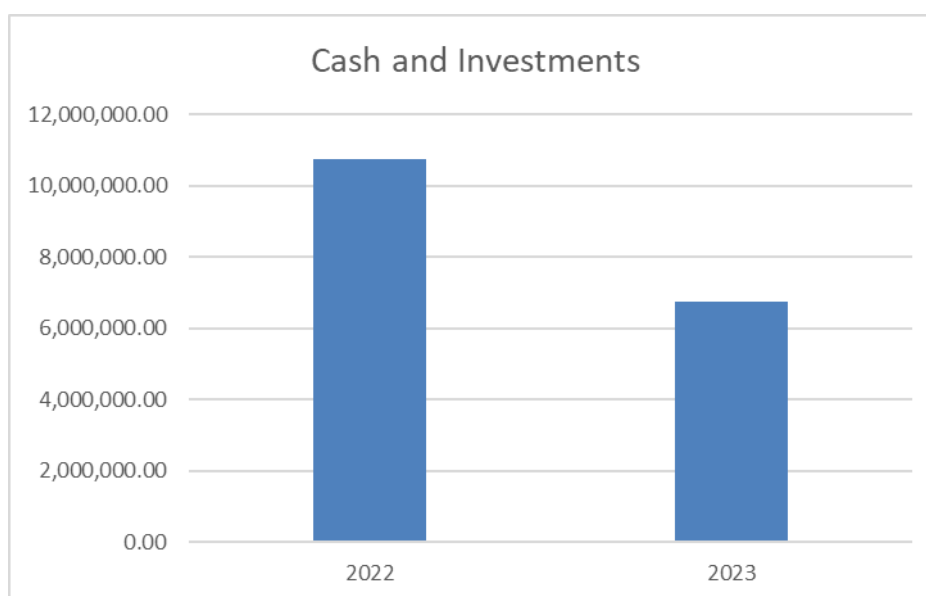


<b>Bank Reconciliation as at 31 May 2023</b>			
	2022		2023
Balance Brought Forward	\$10,643,840.14		\$7,256,568.89
Receipts for month	\$765,111.23		\$1,354,302.73
Expenditure for month	\$650,262.05		\$1,849,601.09
<b>Balance</b>	<b>\$10,758,689.32</b>		<b>\$6,761,270.53</b>
<b>Represented By:</b>			
Balance Commonwealth Bank	\$1,780,335.42		\$1,147,724.82
Balance Westpac Bank	\$240,506.89		\$374,428.33
Investments	\$8,744,471.67		\$5,237,744.30
Petty Cash & Floats	\$550.00		\$550.00
	<b>\$10,765,863.98</b>		<b>\$6,760,447.45</b>
Plus Unbanked Money	\$1,440.67		\$0.00
	<b>\$10,767,304.65</b>		<b>\$6,760,447.45</b>
Less Unpresented Cheques	\$0.00		\$0.00
Unreceipted amounts on bank statements	\$8,615.33		-\$823.08
	<b>\$10,758,689.32</b>		<b>\$6,761,270.53</b>

	BUDGET 2022/2023	ACTUAL TO 31-May-22	ACTUAL TO 31-May-23	% OF BUDGET SPENT	BALANCE OF BUDGET
<b>CORPORATE AND FINANCIAL SERVICES</b>					
ADMIN HAMILTON	\$1,421,591	\$1,352,493	\$1,477,394	103.93%	(\$55,803)
ELECTED MEMBERS EXPENDITURE(AMEH)	\$203,648	\$0	\$200,896	98.65%	\$2,752
MEDICAL CENTRES(MED)	\$147,200	\$108,433	\$87,581	59.50%	\$59,619
STREET LIGHTING(STLIGHT)	\$39,600	\$30,265	\$29,476	74.43%	\$10,124
ONCOSTS	\$168,149	\$104,087	-\$120,948	-71.93%	\$289,097
COMMUNITY & ECONOMIC DEVELOPMENT & RELATIONS(CDR+EDEV)	\$340,850	\$101,146	\$175,126	51.38%	\$165,724
COVID-19		\$5,683	\$835		
<b>TOTAL CORPORATE &amp; FINANCIAL SERVICES</b>	<b>\$2,321,038</b>	<b>\$1,702,107</b>	<b>\$1,850,359</b>	<b>79.72%</b>	<b>\$471,513</b>
<b>DEVELOPMENT AND ENVIRONMENTAL SERVICES</b>					
ADMIN BOTHWELL	\$240,804	\$129,830	\$224,126	93.07%	\$16,678
ENVIRON HEALTH SERVICES (EHS)	\$31,250	\$19,284	\$20,011	64.04%	\$11,238
ANIMAL CONTROL(AC)	\$10,500	\$4,162	\$10,106	96.25%	\$394
PLUMBING/BUILDING CONTROL (BPC)	\$141,119	\$94,437	\$108,708	77.03%	\$32,411
SWIMMING POOLS (POOL)	\$39,475	\$44,517	\$28,765	72.87%	\$10,710
DEVELOPMENT CONTROL (DEV)	\$191,000	\$100,152	\$107,716	56.40%	\$83,284
WASTE SERVICES	\$713,294	\$476,771	\$711,219	99.71%	\$2,075
ENVIRONMENT PROTECTION (EP)	\$4,500	\$592	\$244,570	5434.90%	(\$240,070)
<b>TOTAL DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>	<b>\$1,371,942</b>	<b>\$869,745</b>	<b>\$1,455,221</b>	<b>106.07%</b>	<b>(\$83,279)</b>
<b>WORKS AND SERVICES</b>					
PUBLIC CONVENIENCES (PC)	\$136,000	\$130,244	\$166,447	122.39%	(\$30,447)
CEMETERY (CEM)	\$18,200	\$18,636	\$24,062	132.21%	(\$5,862)
HALLS (HALL)	\$60,000	\$50,117	\$43,808	73.01%	\$16,192
PARKS AND GARDENS(PG)	\$64,000	\$76,087	\$85,516	133.62%	(\$21,516)
REC. & RESERVES(Rec+tennis)	\$84,316	\$84,470	\$101,313	120.16%	(\$16,997)
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$120,000	\$128,454	\$175,573	146.31%	(\$55,573)
HOUSING (HOU)	\$71,458	\$65,987	\$80,018	111.98%	(\$8,560)
CAMPING GROUNDS (CPARK)	\$13,500	\$14,038	\$15,893	117.72%	(\$2,393)
LIBRARY (LIB)	\$1,400	\$943	\$1,279	91.37%	\$121
ROAD MAINTENANCE (ROAD)	\$885,000	\$947,140	\$1,251,253	141.38%	(\$366,253)
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,000	\$2,808	\$15,176	303.53%	(\$10,176)
BRIDGE MAINTENANCE (BRI)	\$23,289	\$19,690	\$25,480	109.41%	(\$2,192)
PRIVATE WORKS (PW)	\$85,000	\$103,098	\$83,161	97.84%	\$1,839
SUPER. & I/D OVERHEADS (SUPER)	\$316,800	\$305,275	\$572,916	180.84%	(\$256,116)
QUARRY/GRAVEL (QUARRY)	(\$25,000)	(\$82,334)	(\$140,543)	562.17%	\$115,543
NATURAL RESOURCE MANAGEMENT(NRM)	\$121,000	\$112,676	\$114,563	94.68%	\$6,437
SES (SES)	\$2,000	\$3,769	\$1,623	81.17%	\$377
PLANT MTCE & OPERATING COSTS (PLANT)	\$500,000	\$476,196	\$617,913	123.58%	(\$117,913)
PLANT INCOME	(\$710,000)	(\$627,404)	(\$874,289)	123.14%	\$164,289
DRAINAGE (DRAIN)	\$264,360	\$36,765	\$47,776	18.07%	\$216,584
OTHER COMMUNITY AMENITIES (OCA)	\$27,731	\$30,512	\$43,858	158.15%	(\$16,127)
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$37,000	\$37,802	\$35,081	94.81%	\$1,919
FLOOD REPAIRS		\$330,076	\$51,617		
<b>TOTAL WORKS &amp; SERVICES</b>	<b>\$2,101,054</b>	<b>\$2,265,045</b>	<b>\$2,539,495</b>	<b>120.87%</b>	<b>(\$386,824)</b>
<b>DEPARTMENT TOTALS OPERATING EXPENSES</b>					
Corporate Services	\$2,321,038	\$1,702,107	\$1,850,359	79.72%	\$471,513
Dev. & Environmental Services	\$1,371,942	\$869,745	\$1,455,221	106.07%	(\$83,279)
Works & Services	\$2,101,054	\$2,265,045	\$2,539,495	120.87%	(\$386,824)
<b>Total All Operating</b>	<b>\$5,794,033</b>	<b>\$4,836,897</b>	<b>\$5,845,075</b>	<b>100.88%</b>	<b>\$1,411</b>

CAPITAL EXPENDITURE					
CORPORATE AND FINANCIAL SERVICES					
Computer Purchases	\$64,500	\$4,175	\$23,718	32.69%	\$43,416
Equipment	\$131,000	\$48,604	\$6,610	5.05%	\$124,390
Miscellaneous (Municipal Reval etc)	\$120,000	\$0	\$0	0.00%	\$120,000
	<b>\$315,500</b>	<b>\$52,779</b>	<b>\$30,328</b> ✓	<b>9.61%</b>	<b>\$287,806</b>
DEVELOPMENT & ENVIRONMENTAL SERVICES					
Swimming Pool	\$25,000	\$1,815	\$27,300	109.20%	(\$2,300)
	<b>\$25,000</b>	<b>\$1,815</b>	<b>\$27,300</b>	<b>109.20%</b>	<b>\$23,185</b>
WORKS & SERVICES					
Plant Purchases	\$547,266	\$649,665	\$402,611	73.57%	\$144,655
Camping Grounds	\$0	\$0	\$0		\$0
Public Conveniences	\$210,000	\$62,871	\$118,883	56.61%	\$91,117
Bridges	\$120,000	\$22,642	\$22,671	18.89%	\$97,329
Road Construction & Reseals	\$1,972,256	\$1,886,037	\$2,648,651	134.30%	(\$676,395)
Drainage	\$737,160	\$38,398	\$244,839	0.00%	\$492,321
Parks & Gardens Capital	\$261,000	\$26,344	\$209,584	80.30%	\$51,416
Infrastructure Capital (Moved to Roads)	\$55,000	\$0	\$4,165	7.57%	\$50,835
Footpaths, Kerbs & Gutters	\$510,000	\$0	\$634,000	124.31%	(\$124,000)
Rec Grounds	\$0	\$47,768	\$2,540		(\$2,540)
Halls	\$284,000	\$73,049	\$117,408	41.34%	\$166,592
Buildings	\$981,500	\$98,306	\$263,636	26.86%	\$717,864
	<b>\$5,678,182</b>	<b>\$2,905,080</b>	<b>\$4,668,986</b> ✓	<b>82.23%</b>	<b>\$1,009,196</b>
TOTAL CAPITAL WORKS					
Corporate Services	\$315,500	\$52,779	\$30,328	9.61%	\$285,172
Dev. & Environmental Services	\$25,000	\$1,815	\$27,300	109.20%	(\$2,300)
Works & Services	\$5,678,182	\$2,905,080	\$4,668,986	82.23%	\$1,009,196
	<b>\$6,018,682</b>	<b>\$2,959,674</b>	<b>\$4,726,615</b> ✓	<b>78.53%</b>	<b>\$1,292,067</b>

BANK ACCOUNT BALANCES AS AT 31 MAY 2023						
No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	BALANCE	
					2022	2023
<b>11100</b>	<b>Cash at Bank and on Hand</b>					
11105	Bank 01 - Commonwealth - General Trading Account				1,774,131.67	1,148,547.90
11106	Bank 02 - Westpac - Direct Deposit Account				239,535.98	374,428.33
11110	Petty Cash				350.00	350.00
11115	Floats				200.00	200.00
<b>11199</b>	<b>TOTAL CASH AT BANK AND ON HAND</b>				<b>2,014,217.65</b>	<b>1,523,526.23</b>
<b>11200</b>	<b>Investments</b>					
11206	Bank 04	30 Days			0.00	-
11207	Bank 05	90 Days			2,658,964.74	-
11207	Bank 06	30 Days	3.96%	5/06/2023	2,000,000.00	1,054,871.46
11212	Bank 12	30 Days				
11214	Tascorp	180 Days	3.68%	20/06/2023	78,078.66	79,599.12
11215	Bank 15	90 Days				
11216	Bank 16	90 Days	4.23%	12/06/2023	4,007,428.27	4,103,273.72
<b>11299</b>	<b>TOTAL INVESTMENTS</b>				<b>8,744,471.67</b>	<b>5,237,744.30</b>
	<b>TOTAL BANK ACCOUNTS AND CASH ON HAND</b>				<b>10,758,689.32</b>	<b>6,761,270.53</b>



AND GRANTS 2022-23										
Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
Community & Economic Development Support	\$5,000									
Support/Donations	\$2,567									
Further Education Bursaries	\$1,300									
Central Highlands School Support	\$0									
Anzac Day	\$6,000									
Hamilton show	\$5,000									
Australia Day	\$1,500									
Church Grants	\$5,000									
Suicide Prevention Program	\$2,000									
Anglers Alliance Sponsorship	\$3,000									
Bothwell Spin-in	\$0									
Royal Flying Doctor Service	\$1,000									
Shearing Display Bushfest	\$0									
Youth Activities	\$5,000									
Australasian Golf Museum contribution to power	\$5,000									
South Central Region Projects	\$5,000									
Local Govt Shared Services Project	\$2,000									
200 Years of Bothwell Celebration	\$80,000									
Health & Wellbeing Plan Implementation	\$5,000									
Visitors Centre	\$5,000									
Grant assistance	\$15,000									
Design/concept contractors - Grants	\$25,000									
Healthy Connect Project	\$10,000									
Community BBO - Hamilton	\$200			200.00						200.00
Donation to 'Safe Beds' Program	\$250			250.00						250.00
Donation to celebrate 75yrs of the Lions	\$300			300.00						300.00
Mena Volunteer Ambulance	\$1,500			1,500.00						1,500.00
All Schools Championships 2022	\$500					500.00				500.00
Christmas Lolly run 2022 - Gretna Volunteer Fire Brigade	\$150			150.00						150.00
Grade 6 Leavers 2022	\$136			136.36						136.36
School Awards - Gift Cards - 1	\$200			200.00						200.00
School Awards - Gift Cards - 5	\$250			250.00						250.00
Bushfest community sites 2022	\$2,010			2,010.00						2,010.00
Bothwell Historical Society	\$199			199.00						199.00
Bollards & Rope	\$161			161.10						161.10
Immune Deficiencies Fund	\$360			360.00						360.00
Campdrafting Tasmania	\$300			300.00						300.00
Gretna Cricket Club	\$200			200.00						200.00
Southern Highlands Progress Assn	\$255			255.00						255.00
Glenora District High School	\$1,000					1,000.00				1,000.00
Westernway Primary School	\$1,000					1,000.00				1,000.00
Bothwell District School	\$1,000					1,000.00				1,000.00
Ouse District High School	\$1,000					1,000.00				1,000.00
Red Cross Gretna	\$100			100.00						100.00
Brody Speed	\$150			150.00						150.00
Gretna Volunteer Fire Brigade	\$412			412.00						412.00
Brownyn Rust School Levy	\$300			300.00						300.00
<b>E EXPENDITURE</b>		0.00	0.00	7,433.46	0.00	4,500.00	0.00	0.00	0.00	11,933.46
	\$201,300	12,500.00	5,000.00	10,000.00	7,000.00	5,800.00	34,000.00	5,000.00	3,000.00	82,300.00

## 26.15 DRAFT COUNCIL FEES AND CHARGES 2023-2024

### Report by

Kim Hossack, General Manager

### RESOLUTION 35/06.2023/C

**Moved:** Cr R Cassidy

**Seconded:** Cr J Honner

**THAT** the Council approved the Fees and Charges for 2023-2024.

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacham & Cr Y Miller.

### Background

Under Section 205 of the *Local Government Act 1993*, Council may impose fees and charges in respect of any one or all of the following matters –

- The use of any property or facility owned, controlled, managed or maintained by the council;
- Services supplied at a person's request;

- c) Carrying out work at a person's request;
- d) Providing information or materials, or providing copies of, or extracts from, records of the council;
- e) any application to the council;
- f) any licence, permit, registration or authorisation granted by the council;
- g) any other prescribed matter.

These fees and charges have been increased in accordance with Council's adopted Long-Term Financial Plan of March CPI plus 2%. This grants a total increase of **8.9%** across imposed fees and charges.

## 26.16 COUNCIL RATES RESOLUTION 2023-2024

### Report by

Kim Hossack, General Manager

### RESOLUTION 36/06.2023/C

**Moved:** Cr R Cassidy

**Seconded:** Cr J Honner

**THAT** Council by absolute majority, approves the following Rates Resolution for 2023-2024 –

### CENTRAL HIGHLANDS COUNCIL NOTICE OF 2023-2024 RATES & CHARGES

Under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Central Highlands Council has made the following rates and charges upon rateable land within the municipal area of Central Highlands ("the municipal area"): -

#### General Rate

1. A General Rate pursuant to Section 90 and Section 91 of the *Local Government Act 1993* consisting of:
  - (a) **2.594008** cents in the dollar on the assessed annual value for all separately valued parcels of rateable land within the Central Highlands Council area; and
  - (b) A fixed charge of **\$444.83** which applies to all rateable land.

#### Waste Management Charge

- 2 A Service Charge pursuant to Section 94 of the *Local Government Act 1993* consisting of:
  - (a) For the municipal area, a Waste Management Charge of **\$315.00** for all rateable land; and
  - (b) For the different parts of the municipal area specified, by declaration of an absolute majority of Council pursuant to sections 94(3) and 107 of the *Local Government Act 1993*, the Waste Management Charge is varied as follows:
    - i. Land to which Council provides a garbage and recycling collection service and which is used for commercial purposes is charged **\$592.00** per tenement; and
    - ii. All land outside the Council's garbage and recycling collection service area which comprises a separately valued parcel of rateable land within the municipal area is charged the amount specified under the heading "Charge" according to the use or non-use of the land specified under the heading "Type":

Type	Charge \$	Factor
------	--------------	--------

a. Commercial purposes	<b>564.00</b>	Use of Land
b. Land used for residential purposes, industrial purposes, public purposes, primary production, sporting or recreational facilities, or quarrying or mining.	<b>192.00</b>	Use of Land
c. Non-use of land	<b>100.00</b>	Non-Use of Land

### Fire Service Contribution

- 3 For the Council's contribution to the State Fire Commission pursuant to Section 93A of the *Local Government Act 1993*:
- (a) For land within the Bothwell Volunteer Brigade Rating District an amount of **0.283512** cents in the dollar on the assessed annual value of all separately valued parcels of rateable land subject to a minimum **\$48.00**; and
  - (b) For all other land in the Municipal area an amount of **0.272980** cents in the dollar on the assessed annual value of all separately valued parcels of the land subject to a minimum **\$48.00**.

### Instalments

- 4 Rates are payable by four instalments due on the following dates:

Instalment No. 1	<b>31 August 2023</b>
Instalment No. 2	<b>30 November 2023</b>
Instalment No. 3	<b>29 February 2024</b>
Instalment No. 4	<b>30 April 2024</b>

### Penalty

- 5 A penalty of **10%** applies to each instalment not paid by the due instalment date.

### Adjusted Values

- 6 For the purposes of this resolution, any reference to the assessed annual value includes a reference to that value as adjusted pursuant to Section 89 and Section 89A of the *Local Government Act 1993* as amended.

These rates are for the year commencing **1<sup>st</sup> July 2023 and ending 30<sup>th</sup> June 2024** and are payable to the Council at its Offices at Alexander Street, Bothwell or Tarleton Street, Hamilton.

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

## 26.17 ANNUAL BUDGET ESTIMATES 2023-2024

### Report by

Kim Hossack, General Manager

**RESOLUTION 37/06.2023/C****Moved:** Cr Y Miller**Seconded:** Cr D Meacheam*THAT the Council approves the Annual Budget Estimates for 2023-2024.***CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam &amp; Cr Y Miller.

**Background**

Section 82 of the *Local Government Act 1993* requires the General Manager to prepare budget estimates of the Council's revenue and expenditure for each financial year. Following on from Council's Budget Workshops held on 9 May 2023 and 9 June 2023; as well as Council budget trip bus trips on 28 April 2023 and 19 May 2023; the Draft Budget Estimates for 2023-2024 have been prepared and are submitted to Council for adoption. The budget estimates are required to be adopted by Council by Absolute Majority.

These Budget Estimates have been increased in accordance with Council's adopted Long-Term Financial Plan of March CPI plus 2%. Therefore, all expenditure and rate revenue projections have an average increase of **8.9%** across all areas which will ensure Council is in the best fiscal position under the current economic climate.

**26.18 ANNUAL PLAN 2023-2024****Report by**

Kim Hossack, General Manager

**RESOLUTION 38/06.2023/C****Moved:** Cr J Honner**Seconded:** Cr A Bailey*THAT Council approves the Annual Plan 2023-2024.***CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam &amp; Cr Y Miller.

**Background**

Under Section 71 of the *Local Government Act 1993*, Council is required to have an Annual Plan. The 2023-2024 Annual Plan is submitted for Council's approval which includes the Budget Estimates for 2023-2024 if adopted.

**26.19 BOTHWELL & DISTRICTS LIONS CLUB PROPOSAL****Report by**

Kim Hossack, General Manager

**RESOLUTION 39/06.2023/C****Moved:** Cr R Cassidy**Seconded:** Cr S Bowden**THAT Council -**

1. *Support the Bothwell & Districts Lions Club proposal of a shelter with aluminium table and benches at the location of Croakers Alley, Bothwell in remembrance of Peter Birchall; and*
2. *Contribute the cost towards the levelling the site and a five-meter square concrete slab.*
3. *The General Manager write to the Lions Club requesting the shelter to be coloured light green.*

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**Background**

At Council's March Ordinary Meeting, the Bothwell & Districts Lions Club brought before Council a proposal to erect a shelter with aluminium table and benches at riverside reserve of Croakers Alley, Bothwell. This is in remembrance of former local police officer, Peter Birchall and founding member of the Lions Club.

They had previously spoken with Council's Works & Services Manager about the suitability of the site and the need for any development approvals required.

They were seeking Council support by levelling the site and laying of concrete in preparation of the installation of the shelter, table and benches. Actual structures would be provided by the Lions Club.

The estimated costs involved are as follows with the Lions Club contributing up to a total of \$25,500 –

Shelter	\$10,000
Table and benches	\$15,000
Concrete slab (approx. 5m <sup>2</sup> )	(Provided by Council if approved)
Brass Remembrance Plaque	\$500

Council then considered this request but chose to invite members of the Lions Club to the next Council held on 18 April 2023 as a deputation, to discuss the project and preferred location. No formal decision was made at that time.

Then within the May 2023 edition of the Highland Digest, Mayor Triffitt provided an update on this deputation and asked for suggestions from the local community. To allow enough time for the General Manager to received such suggestions, this proposal was not tabled at Council's May Ordinary Council Meeting and hence why it is before you now in the June Agenda.

**Comments & Suggestions Received**

Since this time, the General Manager has received four direct phone calls from local residents in support of the proposal; one written letter of support; and a letter and support petition with 57 signatures from residents.

Therefore, in conclusion there has been overwhelming support for this proposal to erect a shelter with a table and benches at the Croakers Alley location.

**Legislation**

Under Section 57 Petitions of the *Local Government Act 1993*, the General Manager upon receiving a petition must table it at the next ordinary meeting of Council.

## 26.20 FUTURE OF LOCAL GOVERNMENT REVIEW – STAGE 3 CENTRAL AND MIDLANDS COMMUNITY CATCHMENT INFORMATION PACK

### Report by

Kim Hossack, General Manager

### RESOLUTION 40/06.2023/C

**Moved:** Cr J Honner

**Seconded:** Cr R Cassidy

*THAT the Council receive the Future of Local Government Review – Stage 3 Central and Midlands Community Catchment Information Pack; meet with Central and Midlands Community Catchment group; and provide a formal submission back to the Local Government Board by 2<sup>nd</sup> August 2023 as instructed.*

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

### Background

As part of Stage 3 in the Future of Local Government Review, the Local Government Board has now published an Information Pack for each of the nine Community Catchment areas identified. Each pack provides a range of data and scenarios for new local government boundaries and delivery service models for consider.

## 27. SUPPLEMENTARY AGENDA ITEMS

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may decide to deal with a matter that is not on the agenda if, where the General Manager has reported either:

- a) The reason it was not possible to include the matter on the agenda;
- b) That the matter is urgent; or
- c) That advice of a qualified person has been obtained and taken into account in providing advice to Council under Section 65 of the *Local Government Act 1993*.

*Dealt with earlier in the Agenda (See **RESOLUTION 03/06.2023/C**)*

## 28. OTHER BUSINESS

### 28.1 HATCH COMMITTEE REPRESENTATIVE

#### RESOLUTION 41/06.2023/C

**Moved:** Cr R Cassidy

**Seconded:** Cr D Meacheam

*THAT Cr A Bailey be removed from the HATCH Committee and that Cr Y Miller be appointed in his place.*

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**28.2 FUTURE OF LOCAL GOVERNMENT WORKING GROUP****RESOLUTION 42/06.2023/C****Moved:** Cr R Cassidy**Seconded:** Cr J Hall

***THAT** Council approves the General Manager and Deputy General Manager to engage a consultant to help immediately with Council's Future of Local Government Review submission, with a budget allocation of \$25,000 and advertise for Expressions of Interest and/or seek a consultant as soon as possible.*

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**28.3 MOBILE MESSAGING BOARDS****RESOLUTION 43/06.2023/C****Moved:** Cr J Hall**Seconded:** Cr R Cassidy

***THAT** Council engage in an advertising campaign utilising Electronic Messaging Boards to state our 'No to Amalgamation' position.*

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr S Bowden, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr D Meacheam & Cr Y Miller.

**29. CLOSURE**

Mayor Triffitt thanked everyone for their contribution and declared the meeting closed at **2.15pm**.

**Signed as Confirmed:**

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**Mayor L Triffitt**

**Dated:** 18 July 2023