



## MINUTES – ORDINARY MEETING – 21 September 2021

Minutes of an Ordinary Meeting of Central Highlands Council scheduled held at the Hamilton Town Hall, Hamilton, on Tuesday 21<sup>st</sup> September 2021, commencing at 9am.

### 1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

---

### 2.0 ACKNOWLEDGEMENT OF COUNTRY

---

### 3.0 PRESENT

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A W Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore.

---

### 3.1 IN ATTENDANCE

Mrs Lyn Eyles (General Manager) Mr Adam Wilson (Deputy General Manager), Mrs Janet Monks (Minute Secretary)

---

### 4.0 APOLOGIES

---

### 5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

*Mayor L Triffitt – Item 17.11 - Community Grant Application – Bothwell CWA*

*Deputy Mayor J Allwright – Item 16.2 - Christmas Carols and Twilight Gift Market in the Park*

*Clr J Poore – Item 17.20 - Junior Golf Clinics – Bothwell Golf Club*

*Mr Adam Wilson – Item 17.20 - Junior Golf Clinics – Bothwell Golf Club*

---

## 6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

**Moved:** Clr J Honner

**Seconded:** Clr A Bailey

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 17 August 2021	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Personnel Matters	Regulation 15 (2)(a) personnel matters, including complaints against an employee of the council and industrial relations matters
3	Confidential Correspondence	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
4	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports, or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 6.1 MOTION OUT OF CLOSED SESSION

**Moved:** Clr J Honner

**Seconded:** Clr R Cassidy

**THAT** the Council:

- (1) Having met and dealt with its business formally move out of the closed session; and
- (2) Resolved to report that it has determined the following:

Item Number	Matter	Outcome
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 17 August 2021	Minutes of the Closed Session of the Ordinary Meeting of Council held on 17 August 2021 were confirmed
2	Personnel Matters	The information was noted by Councillors
3	Confidential Correspondence	The information was noted by Councillors and correspondence to be sent
4	Legal Advice	Council noted the advice and granted permission as requested
5	Confidential Correspondence	Council noted the correspondence and resolved not to proceed.
6	Consideration of Matters for Disclosure to the Public	Matters were considered

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**OPEN MEETING TO PUBLIC**

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

**7.0 DEPUTATIONS**

10.00 – 10.15 Dr Josie Kelman Derwent Catchment Project - apology

**7.1 PUBLIC QUESTION TIME**

Mrs Phil Smithurst attended the meeting at 10.35 and enquired on developments with the local GP service at Ouse. Mayor Triffitt read the correspondence received from Minister Rockcliffe. Mayor Triffitt advised that Council will be writing to the Minister requesting support including financial to secure a GP service at Ouse.

Mrs Smithurst advised that there were a few minor repairs required at the public toilet block Hamilton.

Mrs Smithurst left the meeting at 10.46

*Mr G Rogers (Manager DES) attended the meeting at 10.36*

## 8.0 MAYORAL COMMITMENTS

11 August 2021	Ratepayer calls x4
12 August 2021	Meeting with General Manager
15 August 2021	Mayor's Round Table Meeting - Hobart
16 August 2021	STCA Meeting – Hobart
16 August 2021	Rate Payer meetings x2
17 August 2021	Business of Council – Bothwell
17 August 2021	Ordinary Council Meeting, Bothwell
17 August 2021	Ordinary Council Meeting, Bothwell
17 August 2021	Rate Payer meetings x2
18 August 2021	Business of Council – Bothwell Council Chamber
18 August 2021	Rate Payer meetings x2 Hamilton
19 August 2021	Citizenship Ceremony x2 Hamilton Town Hall
19 August 2021	Business of Council
20 August 2021	Business of Council
21 August 2021	Meeting with Rate Payer
23 August 2021	Planning Scheme Workshop, Bothwell
24 August 2021	Business of Council
26 August 2021	Business of Council
30 August 2021	South Central Councils Meeting
31 August 2021	Business of Council
31 August 2021	Meeting with General Manager
1 September 2021	Business of Council
2 September 2021	Business of Council
2 September 2021	Meeting with Rate Payer x2
3 September 2021	Business of Council
4 September 2021	Business of Council
6 September 2021	Business of Council
8 September 2021	Plant Committee Meeting - Bothwell
8 September 2021	Bothwell Bicentenary Workforce Group Meeting - Bothwell
9 September 2021	Business of Council
10 September 2021	Councillor Tele meeting
13 September 2021	Business of Council

## 8.1 COUNCILLOR COMMITMENTS

### ***Deputy Mayor J Allwright***

17 August 2021	Ordinary Council Meeting, Bothwell
23 August 2021	Draft LPS Workshop Bothwell
25 August 2021	Bushwatch, Westerway
13 September 2021	Audit Panel, Hamilton

### ***Clr A Bailey***

17 August 2021	Ordinary Council Meeting, Bothwell
23 August 2021	Draft LPS Workshop Bothwell
8 September 2021	Plant Committee Meeting, Bothwell
13 September 2021	Audit Panel, Hamilton

### ***Clr A Campbell***

17 August 2021	Ordinary Council Meeting, Bothwell
23 August 2021	HATCH meeting - Bothwell
23 August 2021	Draft LPS Workshop, Bothwell

### ***Clr R Cassidy***

17 August 2021	Ordinary Council Meeting, Bothwell
23 August 2021	Draft LPS Workshop, Bothwell

**Clr J Honner**

17 August 2021	Ordinary Council Meeting, Bothwell
23 August 2021	Hatch Meeting Bothwell
23 August 2021	Draft LPS Workshop Bothwell
14 September 2021	Draft LPS Public Exhibition Miena

**STATUS REPORT COUNCILLORS - completed****8.2 GENERAL MANAGER'S COMMITMENTS**

17 August 2021	Council Meeting
23 August 2021	Council Workshop Local Provision Schedule
23 August 2021	Meeting Susan Swart
25 August 2021	JLT Webinar Fraud
30 August 2021	South Central Councils Meeting
1 September 2021	Cyber Webinar
8 September 2021	Plant Committee Meeting
8 September 2021	Bicentennial Workgroup Meeting
13 September 2021	Audit Panel Meeting

**8.3 DEPUTY GENERAL MANAGER'S COMMITMENTS**

17 August 2021	Council Meeting
18 August 2021	Magiq - Two day System Admin Training
19 August 2021	Magiq - Two day System Admin Training
31 August 2021	LGAT Senior Leaders Forum
1 September 2021	Risk Management Training
7 September 2021	Volunteering Tasmania - Co-Design Workshop
8 September 2021	Bi-Centennial Workforce Group Meeting
13 September 2021	Audit Panel Meeting

**9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD**

23 August 2021 – Planning Local Provisions Workshop

**9.1 FUTURE WORKSHOPS**

Workshop to discuss future projects for funding and review the LT Asset Management Plans and LT Financial Plan – tentative dates 11am on 5<sup>th</sup> or 12<sup>th</sup> October, at Bothwell, depending on availability of David Doyle (Accountant). General Manager will confirm date and time with Councillors.

**10.0 MAYORAL ANNOUNCEMENTS**

Mayor Triffitt read out correspondence received from Minister Jacque Petrusma, Minister for Police, Fire and Emergency Management, in response to Council's concerns with speeding vehicles through Bronte Park. The correspondence highlighted actions have been taken to increase police presence.

## 11.0 MINUTES

---

### 11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

**Moved:** Clr J Poore

**Seconded:** Clr J Honner

**THAT** the Draft Minutes of the Open Council Meeting of Council held on Tuesday 17<sup>th</sup> August 2021 be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

### 11.2 CONFIRMATION OF MINUTES ORDINARY MEETING

**Moved:** Clr A Campbell

**Seconded:** Clr J Poore

**THAT** the Minutes of the Open Council Meeting of Council held on Tuesday 17<sup>th</sup> August 2021 be confirmed.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

### 11.3 RECEIVAL DRAFT MINUTES OF THE PLANT COMMITTEE MEETING

**Moved:** Clr A Bailey

**Seconded:** Clr R Cassidy

**THAT** the Draft Minutes of the Plant Committee Meeting held on 8<sup>th</sup> September be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

### 11.4 RECEIVAL DRAFT MINUTES OF THE AUDIT PANEL MEETING

**Moved:** Clr J Honner

**Seconded:** Clr J Poore

**THAT** the Draft Minutes of the Audit Panel Meeting held on 13<sup>th</sup> September be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

---

## 12.0 BUSINESS ARISING:

- 7.0 Letters of Support sent by General Manager
- 15.1 Letters & Advertising by DES
- 15.2 Correspondence sent by General Manager
- 15.3 To be actioned by DES Manager
- 15.5 DES Manager to obtain quotes
- 15.6 DES Manager to send an invite
- 15.8 DES Manager to organise valuation
- 16.1 Works & Services Manager to action
- 16.2 Letters drafted by General Manager & signed by Mayor
- 16.3 Works & Services Manager entered Tidy Towns
- 16.4 Correspondence sent by General Manager
- 17.1 Lease signed and sealed
- 17.2 Correspondence sent by General Manager
- 17.3 Development application prepared by DES
- 17.4 Remission applied
- 17.5 Remission applied
- 17.8 Letters sent by General Manager
- 17.9 Waiting for Agreement
- 17.11 DES Manager to gather information

---

## 13.0 DERWENT CATCHMENT PROJECT REPORT

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr J Poore

**THAT** the Derwent Catchment Project Monthly Report be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 14.0 FINANCE REPORT

**Moved:** Clr R Cassidy

**Seconded:** Clr J Honner

**THAT** the Finance Reports be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:** Clr J Honner

**Seconded:** Clr A Bailey

**THAT** the Development & Environmental Services Report be received.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 15.1 ROAD NAMING – WILBURVILLE

**Moved:** Clr J Honner

**Seconded:** Clr J Poore

**THAT** the name 'Tea Tree Bay Road' be submitted through Placenames Tasmania for consideration by the Nomenclature Board.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

*Mr J Branch (Manager Works & Services) attended the meeting at 11.32*

*Mrs K Brazendale (Community Relations Officer) attended the meeting at 11.33*

---

## 15.2 OUSE HALL – PROGRESS UPDATE

**Moved:** Clr J Honner

**Seconded:** Clr J Poore

### **THAT**

1. A further \$8,735.00 be allocated in the 2021/2022 Capital Budget for the Ouse Hall Floor to cover works already undertaken; and
2. Funds be allocated in the 2022/2023 budget deliberations to complete the Ouse, Hamilton, Bothwell and Wayatinah Hall repairs.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---



### 15.3 EHO ANNUAL REPORT FOR 2021

NOTED

### 15.4 CENTRAL HIGHLANDS DRAFT LOCAL PROVISIONS SCHEDULE – COMMUNITY INFORMATION DROP-IN SESSIONS

The 60 day public exhibition of the Central Highlands Draft Local Provisions Schedule (LPS) commenced on 23<sup>rd</sup> August 2021 and concludes on 22 October 2021.

At this time two of the three (3) community information “drop-in” sessions have been held with the final session being held tonight (Thursday 16<sup>th</sup> September 2021). A review will be undertaken with Council’s Planning Consultant, Damian Mackey, to see if further drop-in session would be beneficial.

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr A Bailey

**THAT** authorisation be given for further community information drop-in sessions be held if required.

**CARRIED**

#### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

### 15.5 DES BRIEFING REPORT

#### **PLANNING PERMITS ISSUED UNDER DELEGATION**

The following planning permits have been issued under delegation during the past month.

#### **NO PERMIT REQUIRED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00067	Apogee Design	9 Trout Crescent, MIENA	Dwelling

#### **PERMITTED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00066	J D Branch	17 - 19 High Street, Bothwell	Outbuilding
2021 / 00074	Woodard & Lowe Family Trust	40 Arthurs Lake Road, Arthurs Lake	Under Cover Seating & Storage (Shipping Container)
2021 / 00062	J A Branch	5 Michael Street, Bothwell	Carport

#### **DISCRETIONARY**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00058	Longview Design & Drafting	70 Quinns Road, Ellendale	Dwelling and Outbuilding

2021 / 00060	B J Harback	34 High Street, Bothwell	Outbuilding & Carport
2021 / 00064	K Bischoff	Lot 1 Marlborough Road, Little Pine Lagoon	Outbuilding
2021 / 00068	Telstra Corporation	Highland Lakes Road, Reynolds Neck (CT 14823/1)	Utility Upgrade

## ANIMAL CONTROL

### IMPOUNDED DOGS

No dogs have been impounded over the past months.

### STATISTICS AS OF 10 August 2021

#### **Registrations**

Total Number of Dogs Registered in 2020/2021 Financial Year – 978

2021/2022 renewal have been issued.

- Number of Dogs Currently Registered - 823
- Number of Dogs Pending Re-Registration – 136

#### **Kennel Licences**

Total Number of Kennel Licences Issued for 2020/2021 Financial Year – 29

2021/2022 Renewal have been Issued.

- Number of Licences Issued - 28
- Number of Licences Pending – 1

## 15.6 EPURON – INFORMATION SESSION FOR COUNCIL

Mieke Matimba Senior Stakeholder Engagement Consultant, with ERA Planning and Environment have been engaged by Epuron. Mieke contacted Council staff requesting an opportunity to meet with Council to provide an overview of the planning and environment activities undertaken to date.

**RESOLVED THAT** Mieke Matimba be invited to address Council on either the 5<sup>th</sup> or 12<sup>th</sup> of October – date to be confirmed

## 15.7 ITEM 17.9

**Moved:** Clr A Campbell

**Seconded:** Clr J Honner

**THAT** Council moves to item 17.9 on the Agenda

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 17.9 PROPOSAL TO INSTALL ARTWORK AT THE GRETNA WAR MEMORIAL

**Moved:** Clr A Campbell

**Seconded:** Clr J Honner

THAT Council

1. Approve the installation of the artwork at the entrance to the Gretna War Memorial
2. Incorporate signage highlighting the site (with input from Mr Colin Cunningham)
3. Apply for the required planning permits

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

*Mr G Rogers (Manager DES) left the meeting at 11.42*

---

## 17.5 UPDATE ON BUSHFEST – 20-21 NOVEMBER 2021 – REPORT

Report by Mrs Katrina Brazendale (Community Relations Officer)

Currently:

- Attendance numbers – 1000 on site at any one time, have applied for numbers to be increased to 2,000 to be on site at any one time.
- Sponsorship - \$16,000 which includes \$10,000 from the Federal Governments National Recovery & Resilience Agency
- Stalls – 39 confirmed – 5 pending
- Activities – Tas Reptilia, Sheepdog Trials, Face painting, Animal Nursery, Woodchopping, Shearing display, Music and Tas Fire Service.
- Liquor licence submitted – waiting on approval
- Signage – on Brooker Highway and Tasman Highway has been approved
- COVID regulations - to comply additional staff will be required over the weekend

### **Motion 1**

**Moved:** Clr A Campbell

**Seconded:** Deputy Mayor J Allwright

THAT Council note the report on progress to date for the 2021 Highlands Bushfest

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

### **Motion 2**

**Moved:** Clr J Poore

**Seconded:** Clr R Cassidy

THAT Council do not proceed with the 2021 Highlands Bushfest.

**LOST 3/6**

**FOR the Motion**

Clr A Campbell, Clr R Cassidy, Clr J Poore

**AGAINST the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr J Honner

**Motion 3**

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr A Bailey

**THAT** the Bothwell Community Centre is allocated as the designated area for alcohol sales.

**CARRIED 8/1**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr J Honner, Clr J Poore

**AGAINST the Motion**

Clr R Cassidy

*Mrs K Brazendale (Community Relations Officer) left the meeting at 12.01*

**16.0 WORKS & SERVICES**

**Moved:** Clr A Campbell

**Seconded:** Clr R Cassidy

**THAT** the Works & Services Report be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**16.1 IMPROVE THE PLAYING FIELD GRANTS PROGRAM – GRETNA CRICKET CLUB**

**Moved:** Clr A Bailey

**Seconded:** Deputy Mayor J Allwright

**THAT**

1. If the Gretna Cricket Club are successful in their 'Improve The Playing Field' Grant Submission that Council make a commitment of \$60,000 to the project
2. The Works & Services Manager write to the Derwent Valley Council requesting a financial contribution and a letter of support for the grant application.

**CARRIED 8/1**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**AGAINST the Motion**

Clr A Archer

---

## 16.2 CHRISTMAS CAROLS AND TWILIGHT GIFT MARKET IN THE PARK

*Deputy Mayor J Allwright declared an interest in this item and moved away from the table.*

**Moved:** Clr S Bowden

**Seconded:** Clr R Cassidy

**THAT** Council approves the Work Group application to use the NRM site (old Hamilton School Grounds) for a community event on the 4<sup>th</sup> December.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell,  
Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 16.3 HOLLOW TREE ROAD & ELLENDALE ROAD – ADDITIONAL FUNDS FOR REMEDIAL WORKS

**Moved:** Clr A Bailey

**Seconded:** Clr A Campbell

**THAT** Council allocate an additional \$65,000 to the Works & Services Department for required remedial works on the Hollow Tree Road and the Ellendale Road.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell,  
Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 16.4 HAMILTON SHOWGROUNDS – REPORT ON PROGRESS WITH LAND TRANSFER

**RESOLVED THAT** the Manager DES prepare a report for the next Council meeting on progress with negotiations between the landowner and Council in relation to land transfers.

*Mr J Branch (Manager Works & Services) left the meeting at 12.26*

---

## 17.0 ADMINISTRATION

---

### 17.1 VACANT LAND, ELLENDALE ROAD

**Moved:** Clr J Poore

**Seconded:** Clr A Bailey

**THAT** Council advertise for sale the vacant parcel of land at Lot 1 Ellendale Road, Ellendale, in accordance with requirements under the Local Government Act and advise that it was once a waste transfer site.

**CARRIED BY ABSOLUTE MAJORITY**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell,  
Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 17.2 AUDIT PANEL ANNUAL REPORT TO COUNCIL

**Moved:** Clr J Honner

**Seconded:** Deputy Mayor J Allwright

**THAT** Council receive and note the Audit Panel Annual Report for the year ending 30 June 2021.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 17.3 GREENHOUSE GAS SERVICES – BRIGHTON COUNCIL

**Moved:** Clr R Cassidy

**Seconded:** Clr J Honner

**THAT** Council engage the services of Brighton Council to undertake a Greenhouse Gas Emissions Inventory as per their Corporate Greenhouse Gas Services proposal.

**LOST 3/6**

**FOR the Motion**

Mayor L Triffitt, Clr R Cassidy, Clr J Honner

**AGAINST the Motion**

Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr J Poore

---

## 17.4 REMISSION UNDER DELEGATION

The following rate remission has been granted by the General manager under delegation:

03-0237-04042	\$24.14	Penalty
---------------	---------	---------

**Moved:** Clr

**Seconded:** Clr

**THAT** the remission under delegation be noted.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

## 17.5 UPDATE ON BUSHFEST – 20-21 NOVEMBER 2021

*Dealt with earlier in the Agenda*

---

**17.6 REQUEST FOR RATES REMISSION - MRS WEBB, LOWER MARSHES, APSLEY**

**Moved:** Clr A Campbell

**Seconded:** Clr A Bailey

**THAT** Council remit rates of \$648.76 on property No. 02-0103-01320 .

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

**17.7 REQUEST FOR RATES REMISSION - WELLINGTON SKI & OUTDOOR CLUB INC**

**Moved:** Clr J Honner

**Seconded:** Clr R Cassidy

**THAT** Council remit \$373.11 on property 01-0805-02805 being 50% of the general rate plus the solid waste charge.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

**17.8 DRAFT NATURE CONSERVATION (WILDLIFE) REGULATIONS 2021 AND DRAFT NATURE CONSERVATION (DEER FARMING) REGULATIONS 2021 (DRAFT REGULATIONS)**

**Moved:** Clr A Archer

**Seconded:** Clr A Bailey

**THAT** comments on the Draft Nature Conservation (Wildlife) Regulations 2021 and Draft Nature Conservation (Deer Farming) Regulations 2021 (Draft Regulations) be forwarded to the Deputy General Manager by Wednesday 22 September 2021.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

**17.9 PROPOSAL TO INSTALL ARTWORK AT THE GRETNA WAR MEMORIAL**

*dealt with earlier in Agenda*

---

## 17.10 UPGRADE OF IPAD'S

**Moved:** Clr J Poore

**Seconded:** Clr S Bowden

**THAT** Council purchase new iPads for all Councillors.

**CARRIED 8/1**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr J Honner, Clr A Campbell, Clr J Poore

### **AGAINST the Motion**

Clr R Cassidy,

---

*Mayor L Triffitt declared an interest in item 17.10 and vacated the chair*

Deputy Mayor J Allwright took the chair

## 17.11 COMMUNITY GRANT APPLICATION – BOTHWELL CWA

**Moved:** Clr J Honner

**Seconded:** Clr A Campbell

**THAT** Council approve the community grant application for the Bothwell CWA and provide a donation of \$250.00 grant towards helping the Cancer Council of Tasmania

**CARRIED**

### **FOR the Motion**

Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

*Mayor Triffitt resumed the chair*

*The meeting was suspended for lunch at 12.50 and resumed at 1.30*

*Clr A Campbell left the meeting at 1.20*

---

## 17.12 DRAFT TASMANIAN WILDERNESS WORLD HERITAGE AREA FIRE MANAGEMENT PLAN

**Moved:** Clr J Honner

**Seconded:** Clr R Cassidy

**THAT** comments on the Draft Tasmanian Wilderness World Heritage Area Fire Management Plan be forwarded to the Deputy General Manager by Friday 8 October 2021.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore



---

**17.13 MOTION FROM AUDIT PANEL – LONG TERM FINANCIAL PLAN & STRATEGY**

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr J Poore

**THAT** Council consider when undertaking the proposed Future Projects for Funding Workshop to also include discussions about the review of the Central Highlands Council Long Term Financial Plan & Strategy.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

---

**17.14 POLICY NO. 2013-05 USE OF COUNCIL VEHICLES**

**Moved:** Clr J Honner

**Seconded:** Clr R Cassidy

**THAT** Council adopt Policy No 2013-05 Use of Council Vehicles

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

---

**17.15 POLICY NO. 2013-10 REIMBURSEMENT OF COUNCILLORS LEGAL EXPENSES POLICY**

**Moved:** Clr J Poore

**Seconded:** Deputy Mayor J Allwright

**THAT** Council adopt Policy No 2013-10 Reimbursement of Councillors Legal Expenses Policy

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

---

**17.16 POLICY NO. 2013-14 MANUAL HANDLING POLICY**

**Moved:** Clr A Bailey

**Seconded:** Clr J Honner

**THAT** Council adopt Policy No 2013-14 Manual Handling Policy

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

---

---

**17.17 POLICY NO. 2013-19 ASBESTOS POLICY****Moved:** Clr J Honner**Seconded:** Clr A Bailey**THAT**

1. Council adopt Policy No 2013-19 Asbestos Policy
2. The Deputy General Manager follow up on Council's register in particular to ascertain if old Meter Boards are included and report at the next meeting of Council.

**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

---

**17.18 POLICY NO. 2014-24 WORK HEALTH & SAFETY POLICY****Moved:** Clr J Honner**Seconded:** Clr R Cassidy**THAT** Council adopt Policy No 2014-24 Work Health & Safety Policy.**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

---

**17.19 POLICY NO. 2015-41 RISK MANAGEMENT POLCY AND STRATEGY****Moved:** Clr R Cassidy**Seconded:** Clr J Honner**THAT** Council adopt Policy No 2015-40 Risk Management Policy and Strategy.**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

---

*Clr J Poore declared an interest and left the meeting at 1.35*

*Mr Adam Wilson (Deputy General Manager) declared an interest and left the meeting at 1.35*

**17.20 JUNIOR GOLF CLINICS – BOTHWELL GOLF CLUB****Moved:** Clr A Archer**Seconded:** Deputy Mayor J Allwright**THAT** Council continue to support the School Golf Clinics at the Bothwell Golf Club subject to:

1. The organisers to approach school bus operators to provide transport of children from the school to Ratho at no charge
2. The club to submit a community grant application
3. The Deputy General Manager be available if he wishes to volunteer his time.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner

*Clr J Poore returned to the meeting 1.43*

*Mr Adam Wilson (Deputy General Manager) returned to the meeting 1.43*

**17.21 STORAGE AT THE BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE**

**Moved:** Clr R Cassidy

**Seconded:** Clr A Archer

**THAT** Council purchase a lockable cupboard at a cost of \$500.00 to be placed in the kitchen area for storage of the cutlery and crockery.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

**18.0 SUPPLEMENTARY AGENDA ITEMS**

**Moved:** Clr J Poore

**Seconded:** Clr A Archer

**THAT** Council consider the matters on the Supplementary Agenda.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

**18.1 OUR HEALTHCARE FUTURE REFORMS****FOR INFORMATION****18.2 FAMILY DAY CARE CENTRE BOTHWELL – PROGRESS**

**Moved** Clr A Archer

**Seconded:** Clr R Cassidy

**THAT** the Deputy General Manager meet with Julia Batchelor the previous operator of the Bothwell Family Day Care Centre and the Manager of the Brighton Family Day Care Centre as a matter of urgency and report to the next meeting of Council on the prospects of the service being reinstated at Bothwell.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

**19.0 CLOSURE**

The meeting was closed at 1.50