

# **AGENDA ATTACHMENTS**

19 MARCH 2024

ORDINARY COUNCIL MEETING

## Table of Contents

<b>AGENDA ITEM 20.1</b> .....	3
Draft Minutes Ordinary Council Meeting (20 February 2024)	
<b>AGENDA ITEM 20.2</b> .....	59
Draft Planning Committee Meeting Minutes (12 March 2024)	
<b>AGENDA ITEM 23.1</b> .....	61
Development Application (Da2024/06) For Multi-Purpose Building (Education & Training Facility) Submitted by the Vietnam Veterans Association of Australia – Tasmania Inc and Owned by the Department Of Natural Resources And Environment Tasmania.	
<ul style="list-style-type: none"><li>• Application for Planning Permit Documents</li><li>• Crown Consent for the lodging of the Planning Application</li><li>• Drawing Plans – prepared by Pinnacle Drafting</li><li>• Bushfire Hazard Report prepared by GES</li><li>• Site Assessment prepared by GES</li><li>• Representation 1</li></ul>	
<b>AGENDA ITEM 25.1</b> .....	121
SES Central Highlands Unit Report	
<b>AGENDA ITEM 27.2</b> .....	129
Community Grant – Hamilton District Agriculture Show Society Inc	
<b>AGENDA ITEM 27.3</b> .....	130
Request for Rates Remission and Additional Support	
<b>AGENDA ITEM 27.5</b> .....	142
Community Grant – Campdrafting Tasmania Inc	



## Central Highlands Council

### **MINUTES - ORDINARY COUNCIL MEETING – 20 FEBRUARY 2024**

DRAFT - Minutes of the Ordinary Meeting of the Central Highlands Council held in the Council Chamber, Bothwell on **Tuesday 20 February 2024**, commencing at **9.00am**.

### Table of Contents

1.	OPENING.....	3
2.	AUDIO RECORDING DISCLAIMER.....	3
3.	ACKNOWLEDGEMENT OF COUNTRY .....	3
4.	PRESENT.....	3
5.	IN ATTENDANCE.....	3
6.	APOLOGIES.....	3
7.	LEAVE OF ABSENCE.....	3
8.	PECUNIARY INTEREST DECLARATIONS .....	3
9.	PERCEIVED INTEREST DECLARATIONS .....	4
10.	CLOSED SESSION OF THE MEETING .....	4
11.	MOTION OUT OF CLOSED SESSION .....	5
12.	RE-OPEN MEETING TO THE PUBLIC .....	5
13.	DEPUTATIONS.....	5
14.	PUBLIC QUESTION TIME .....	6
15.	NOTICE OF MOTIONS.....	7
15.1	NOTICE OF MOTION – CR D MEACHEAM .....	7
15.2	NOTICE OF MOTION – CR R CASSIDY.....	8
16.	COMMITMENTS.....	9
16.1	MAYORAL COMMITMENTS.....	9
16.2	COUNCILLOR COMMITMENTS.....	9
16.3	GENERAL MANAGER’S COMMITMENTS.....	11
16.4	DEPUTY GENERAL MANAGER COMMITMENTS.....	11
17.	NOTIFICATION OF COUNCIL WORKSHOPS HELD .....	12
18.	FUTURE WORKSHOPS .....	12
19.	MAYORAL ANNOUNCEMENTS.....	12
20.	MINUTES.....	12
20.1	CONFIRMATION OF DRAFT ORDINARY COUNCIL MEETING MINUTES – 16 JANUARY 2024 .....	12
20.2	RECEIVAL OF DRAFT AUDIT PANEL MEETING MINUTES – 5 FEBRUARY 2024 .....	12
21.	BUSINESS ARISING – JANUARY 2024 COUNCIL MEETING .....	13

	2
22. DERWENT CATCHMENT PROJECT .....	14
23. COUNCIL ACTING AS A PLANNING AUTHORITY .....	17
24. ORDINARY COUNCIL MEETING RESUMED .....	17
25. DEVELOPMENT & ENVIRONMENTAL SERVICES .....	18
25.1 STATE PLANNING PROVISIONS DRAFT AMENDMENT 01-2024 .....	18
25.2 TOWNSHIPS STRUCTURE PLANNING PROJECT – PROGRESS UPDATE .....	18
25.3 DEVELOPMENT & ENVIRONMENTAL SERVICES (DES) REPORT .....	20
26. WORKS & SERVICES .....	21
26.1 HAULAGE ROAD, BREONA .....	21
26.2 SPEED LIMIT REDUCTION REQUESTS – PATRICK STREET, BOTHWELL .....	23
26.3 2075 VICTORIA VALLEY ROAD, OSTERLEY – IMPACTS OF ROAD DUST .....	25
26.4 PEDESTRIAN FOOTPATH REQUEST - GRETNA .....	26
26.5 WORKS & SERVICES MONTHLY REPORT – JANUARY 2024 .....	26
27. ADMINISTRATION SERVICES .....	28
27.1 MONTHLY FINANCE REPORT TO 31 JANUARY 2024 .....	28
27.2 GRETNA CRICKET CLUB FUNDING SUPPORT .....	35
27.3 HYDRO TARRALEAH POWER STATION UPGRADE FIELD VISIT .....	35
27.4 HYDRO LAKE MEADOWBANK INTERPRETATION SIGNAGE .....	36
27.5 BOTHWELL DISTRICT HIGH SCHOOL BREAKFAST PROGRAM .....	39
28. SUPPLEMENTARY AGENDA ITEMS .....	40
28.1 FUTURE OF LOCAL GOVERNMENT REVIEW FINAL REPORT SUBMISSION .....	40
28.2 SHEEP STATION CUP BOTHWELL .....	42
28.3 NOTICE OF MOTION – CR HALL .....	43
28.4 COUNCILLOR STATE ELECTION CANDIDATES .....	44
28.5 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA GENERAL MEETING MOTIONS - 14 MARCH 2024	
28.6 COMMUNITY GRANT APPLICATION – BOTHWELL SCHOOL ASSOCIATION .....	56
28.7 COMMUNITY GRANT APPLICATION – BOTHWELL HALL FEE WAIVER FOR EXERCISE CLASSES – THE HEALTH ACTION TEAM CENTRAL HIGHLANDS .....	57
29. OTHER BUSINESS .....	58
30. CLOSURE .....	58



---

## 1. OPENING

---

## 2. AUDIO RECORDING DISCLAIMER

*As per Regulation 33 (2) (a) of the Local Government (Meeting Procedures) Regulations 2015, audio recordings of meetings will be made available to Councillors, staff and members of the wider community including Government Agencies at no charge and will be made available on Council's website as soon as practicable after each Council Meeting. Unlike Parliament, Council meetings are not subject to parliamentary privilege, and both Council and the individual may be liable for comments that may be regarded as offensive, derogatory and/or defamatory.*

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website in accordance with Council's Policy 2017-50.

The Mayor also advises, that members of the public are not permitted to make audio recordings of Council Meetings without prior approval being granted.

---

## 3. ACKNOWLEDGEMENT OF COUNTRY

---

## 4. PRESENT

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer attended at 9.03am; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

---

## 5. IN ATTENDANCE

Mr Adam Wilson (Acting General Manager); Mrs Katrina Brazendale (Minute Secretary); Jason Branch (Manager Works and Services) and Barry Harback (Works Supervisor) attended the meeting at 9.00am.

---

## 6. APOLOGIES

*Nil*

---

## 7. LEAVE OF ABSENCE

*Nil*

---

## 8. PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairperson requests Councillors to indicate whether they or a close associate have or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

*Nil*

---

## 9. PERCEIVED INTEREST DECLARATIONS

Under the **Model Code of Conduct** made by Order of the Minister responsible for Local Government the following will apply to a Councillor –

### **PART 2 – Conflict of Interest that are not Pecuniary.**

(6) A Councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –

- (a) Declare the conflict of interest and the nature of the interest before discussion on the matter begins; and
- (b) Act in good faith and exercise reasonable judgement to determine whether a reasonable person would consider that the conflict of interest requires the Councillor to remove himself or herself physically from any Council discussion and remain out of the room until the matter is decided by the Council.

*Nil*

## 10. CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority.

### **RESOLUTION: 01/02.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session:

<b>Item Number</b>	<b>Matter</b>	<b>Outcome</b>
<b>1</b>	<i>Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 16 January 2024.</i>	<i>Regulation 15 (2)(G) of the Local Government (Meeting Procedures) Regulations 2015 – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential.</i>
<b>2</b>	<i>Deputations</i>	<i>Regulation 15 (2) (C) of the Local Government (Meeting Procedures) Regulations 2015 – Commercial information of a confidential nature.</i>
<b>3.1</b>	<i>Purchase of Land at 381 Marlborough Road, Bronte Park (SP 183647-1)</i>	<i>Regulation 15 (2) (F) of the Local Government (Meeting Procedures) Regulations 2015 - proposals for the council to acquire land or an interest in land or for the disposal of land.</i>
<b>4</b>	<i>Supplementary Agenda Items</i>	<i>Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015.</i>
<b>5</b>	<i>Consideration of Matters for Disclosure to the Public.</i>	<i>Regulation 15 (8) of the Local Government (Meeting Procedures) Regulations 2015 - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.</i>

**CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

**MEETING CLOSED** to the public at 9.08 am.

---

**11. MOTION OUT OF CLOSED SESSION****RESOLUTION 04/01.2024/CC****Moved:** Cr J Honner**Seconded:** Cr R Cassidy***THAT the Council:***

- (1) *Having met and dealt with its business formally move out of the Closed Session; and*
- (2) *Resolved to report that it has determined the following:*

<b>Item Number</b>	<b>Matter</b>	<b>Outcome</b>
<b>1</b>	<i>Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 16 January 2024.</i>	<b><i>THAT the Minutes of the Closed Session of the Ordinary Meeting of Council held on 16 January 2024 be confirmed.</i></b>
<b>2</b>	<i>Deputations</i>	<b><i>THAT Council discussed the matter.</i></b>
<b>3.1</b>	<i>Purchase of Land at Lot 1 381 Marlborough Road, Bronte Park (SP183647-1)</i>	<b><i>THAT Council discussed the matter.</i></b>
<b>4</b>	<i>Supplementary Agenda Item/s</i>	<b><i>Nil</i></b>

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cr A Bailey, Cr R Cassidy, Cr J Honner, Cr J Hall, Cr Y Miller, Cr D Meacheam and Cr A Archer.

---

**12. RE-OPEN MEETING TO THE PUBLIC**

The meeting re-opened to the public at 10.16 am. The Mayor again advises, to the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

Members of the public are not permitted to make audio recordings of Council Meetings without prior approval being granted.

---

**13. DEPUTATIONS**

Presentation by Haulage Road, Breona Ratepayers

7 members attended in the gallery for the discussion on Haulage Road, Breona

Mayor Loueen Triffitt thanked them all for sharing their thoughts and coming along to today's meeting.

*The presentation concluded at 11.07 a.m. and Cr A Bailey left the meeting at 11.07 a.m.*

---

## 14. PUBLIC QUESTION TIME

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, the Council conducts a Public Question Time Forum to enable members of the public to ask question on Council related matters.

A period of 15 minutes, if required, will be set aside at the beginning of each Ordinary Council Meeting to conduct Public Question Time. If a response to a question cannot be provided at the meeting a written response will be provided as soon as practicable.

A member of the public may give written notice to the General Manager, 7 days before a meeting of a question to be put to the Meeting.

The Chairman may invite any member of the public present at a meeting to ask questions, without notice, relating to activities of the Council, subject to the provisions of Clause 2 below.

1. Once Question Time commences the Chairman will determine the order in which questions are heard.
2. Questions may relate to any business of the Council capable of being discussed in the open portion of the meeting, and which is not listed as an item for consideration on the Agenda for the Council Meeting.
3. Members of the public proposing a question are required to be present at the Council Meeting at which their question is to be read. Where a person submits a question for Public Question Time but fails to attend the meeting, the question will be treated as general correspondence and a written response will be provided at the earliest opportunity.
4. A person asking a question, when called upon by the Chairman is requested to:
  - Stand,
  - State their name and address,
  - Read out their question.
5. The Chairman retains the right to accept or decline questions and to determine if the question is to be answered at the meeting by the appropriate Councillor or employee or written down and taken on notice. The decision to take the question on notice may also be taken by the Councillor or employee to whom the question is directed. Questions taken on notice will be answered at a later meeting.
6. The Chairman may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, insulting, improper or relates to any matter which would normally be discussed in the closed portion of the meeting as defined in the *Local Government (Meeting Procedures) Regulations 2015*.
7. Public Question Time forum will be limited to a maximum of 15 minutes in duration and will be declared closed following the expiration of the allocated time period, or where all valid questions have been dealt with, whichever is the sooner.
8. Each question is to be asked by the proponent who will be allowed a maximum of three minutes in which to put the question.
9. The Chairman will **not allow** any discussion or debate on either the question or the response.
10. Where a person proposes more than one question at any one forum, and there are a number of persons wishing to lodge questions, the Chairman may take the questions in such order so as to hear as many members of the public as practical during the time allocated.
11. The minutes of the Council Meeting will contain a summary of each question asked by members of the public and the response given.

12. Public Statements (as opposed to questions) **will not** be accepted for the reason that statements could be considered a form of participation.

Pertaining to any Planning Authority agenda item within this agenda, Council will do so in accordance with Council's Policy 2017-49.

Both the Public Question Time Procedure above and Council's Policy 2017-49 'Public Comment on Planning Agenda Items' will be available for the public to view at the meeting.

*Nil*

## 15. NOTICE OF MOTIONS

Under Regulation 16 of the *Local Government (Meeting Procedures) Regulations 2015* relating to Motions on Notice. It states the following:

- (5) *A Councillor may give to the general manager, at least 7 days before a meeting, give written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting. general manager of a question in respect of which the councillor seeks an answer at that meeting.*

*Graham Rogers Development and Environmental Services Manager attended the meeting at 11.11am.*

*Cr A Bailey returned to the meeting at 11.12am.*

### 15.1 NOTICE OF MOTION – CR D MEACHEAM

A Notice of Motion has been received from **Cr D Meacheam** on **2 December 2023**, for inclusion on this Agenda and provides the following supporting information and reasons for this motion: -

*A number of Bronte residents have approached me, expressing grave concern at the number of dogs wandering in the Bronte Park settlement, creating a major nuisance. I acknowledge that enforcement of any dog control measure in this community could be problematic, being remote from Hamilton and Bothwell, but the signage alone will prompt some residents to exercise better control of their dogs.*

*Zoning Bronte Park as a dog control area will bring the settlement into line with the same zoning in Miena.*

This Notice of Motion was previously tabled at the January Council Meeting; however, Cr Meacheam was unable to attend and therefore, this item was deferred to the February Council Meeting.

### RESOLUTION: 02/02.2024/C

**Moved:** Cr D Meacheam

**Seconded:** Cr R Cassidy

***THAT*** the Bronte Village be subject to the following dog control measure, with appropriate signage: "Restricted area. Dogs must be on a leash".

**CARRIED 5/4**

#### **For the Motion**

Mayor L Triffitt; Cr R Cassidy; Cr J Honner; Cr D Meacheam and Cr Y Miller.

#### **Against the Motion**

Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey and Cr J Hall

Cr D Meacheam left the meeting at 11.25am.

## 15.2 NOTICE OF MOTION – CR R CASSIDY

A Notice of Motion has been received from **Cr R Cassidy** on **9 February 2024**, for inclusion on this Agenda and provides the following supporting information and reasons for this motion: -

*Request Mayor Lou Triffitt and Acting General Manager, Adam Wilson write, expeditiously, to the federal and state ministers regarding telephone and telecommunications blackspots, throughout the Central Highlands, as I firmly believe this is a serious public safety and national security issue.*

If either a farmer or farm worker in a remote location on a Central Highlands property has been seriously injured from a tractor or ATV rollover or bitten by a venomous snake or wanted to alert one another about a bush fire heading in their direction, how can they communicate those threats to their safety or life or even call for an ambulance or rescue helicopter? If a bushwalker, fisherman, or tourist were in a situation threatening their life how could anyone raise the alarm? We need to know what progress these honourable ministers have made toward reducing the telecommunications blackspots throughout the Central Highlands. We need to know the status of any upgrades or proposed telecommunications infrastructure to be constructed in the Central Highlands. We need to know what grants are available or that we can expect to fund construction of the necessary telecommunications infrastructure. Also, it should be affirmed this necessary infrastructure would enhance national security, as well. The contact addresses are below:

Minister of Communications, the Honourable Michelle Rowland,  
PO Box 6022  
House of Representatives Parliament House  
Canberra, ACT 2600  
Telephone: (02) 6277 7480  
Email address: [Michelle.Rowland.MP@aph.gov.au](mailto:Michelle.Rowland.MP@aph.gov.au)

Minister for Infrastructure, Transport, Regional Development and Local Government  
The Honourable Catherine King  
PO Box 6022  
House of Representatives Parliament House  
Canberra ACT 2600  
Tel: (02) 6277 7520 Email: [Minister.King@mo.infrastructure.gov.au](mailto:Minister.King@mo.infrastructure.gov.au)

The Honourable Minister Michael Ferguson Minister for Infrastructure and Transport and Planning  
PO Box 537  
Launceston, TAS 7250  
Telephone: (03) 6165 7701 Email: [michael.ferguson@parliament.tas.gov.au](mailto:michael.ferguson@parliament.tas.gov.au)

### BACKGROUND

Recently, a farmer had called me and his mobile phone, whilst I was at home. My house is not more than 750m to the telecommunications tower. His mobile phone kept cutting out, whilst he was out on his property managing his business. He told me that his employees had been unable to call him or his manager . . . the previous day. If anyone of them had been seriously injured from a tractor or ATV rollover or bitten by a venomous snake or wanted to alert one another about a bush fire heading in their direction, how could they communicate those threats to their safety or life or even call for an ambulance or rescue helicopter? We owe it to our ratepayers and residents to provide for their health and wellbeing, as identified by the Future of Local Government Review. Below are excerpts from the Final Report- "Tasmanians need a capable and effective local government sector to support their wellbeing. We believe the future role of local government is to support and improve the wellbeing of Tasmanian communities by: providing infrastructure . . . The local government sector needs to be able to effectively partner with the Australian and Tasmanian Governments on wellbeing. We know effective and capable councils are a key enabler of community prosperity and wellbeing."

**RESOLUTION: 03/02.2024/C****Moved:** Cr R Cassidy**Seconded:** Cr J Hall

***THAT** Mayor Lou Triffitt and Acting General Manager, Adam Wilson write, expeditiously, to the federal and state ministers regarding telephone and telecommunications blackspots, throughout the Central Highlands, as I firmly believe this is a serious public safety and national security issue.*

**CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner and Cr Y Miller.

**16. COMMITMENTS****16.1 MAYORAL COMMITMENTS****11 January 2024 to 14 February 2023**

16 January 2024	Ordinary Council Meeting (Hamilton)
17 January 2024	ABC Radio Interview
18 January 2024	Tele-meeting x 3
20 January 2024	Westerway Hall Community Event, Meeting with Community members x 4
8 February 2024	Meeting with General Manager and Quartz Consulting
10 February 2024	CWA Show Opening
13 February 2024	Workshop (Bothwell)

- Business of Council **x 17**
- Ratepayer and community members - communications **x 15**
- Elected Members - communications **x 28**

**NOTED****16.2 COUNCILLOR COMMITMENTS*****Deputy Mayor J Allwright***

16 January 2024	Ordinary Council Meeting (Hamilton)
26 January 2024	Australia Day Ceremony (Bothwell)
13 February 2024	Workshop (Bothwell)

***Cr A Archer***

16 January 2024	Ordinary Council Meeting (Hamilton)
13 February 2024	Workshop (Bothwell)

***Cr A Bailey***

16 January 2024	Ordinary Council Meeting (Hamilton)
26 January 2024	Australia Day Ceremony (Bothwell)
5 February 2024	Audit Panel Meeting
13 February 2024	Workshop (Bothwell)

***Cr R Cassidy***

16 January 2024	Ordinary Council Meeting (Hamilton)
26 January 2024	Australia Day Ceremony (Bothwell)
13 February 2024	Workshop (Bothwell)

**Cr J Hall**

16 January 2024 Ordinary Council Meeting (Hamilton)  
 26 January 2024 Australia Day Ceremony (Bothwell)

**Cr J Honner**

16 January 2024 Ordinary Council Meeting (Hamilton)  
 26 January 2024 Australia Day Ceremony (Bothwell)  
 13 February 2024 Workshop (Bothwell)

**Cr D Meacheam**

5 February 2024 Audit Panel Meeting  
 13 February 2024 Workshop (Bothwell)

**Cr Y Miller**

16 January 2024 Ordinary Council Meeting (Hamilton)  
 26 January 2024 Australia Day Ceremony (Bothwell)  
 13 February 2024 Workshop (Bothwell)

**Health Action Team - Central Highlands (HATCH) REPORT – by Cr Yvonne Miller**

There was a meeting held on Feb 1st at the Ouse School. Tracy confirmed that the Council was waiting on the batteries for the Defibrillator at Ellendale. Catherine Watson had received 3 quotes from St John's, Red Cross and The Morton Group to conduct First Aid Courses in 2024.

The Chairperson, Pamela reported to the group that Steven Shubert from the ABC, was wanting to conduct a report on Rural Health, including the Central Highlands. He was interested in talking to community members with Mayor Triffitt maybe an obvious choice among other residents.

Located in Alice Springs Mr Shubert is a National Rural Reporter.

**Special Guests:**

We were lucky to have Ellie O'Brien and Kirsty Bartlett Clark from Corumbene as guest speakers. They put forward an idea of a pop-up information centre combined with HATCH and Community Health Centre. The idea is designed to give locals knowledge about Corumbene and the services they can be offered.

The other subject was how to reach our male population. There was several ideas and a lot of discussion around this subject. We thank them for their time.

Wendy Holdsworth from Westerway School is our Education Dept Representative. What she had to report was very informative and disturbing. There are children in our community who cannot get professional health care such as paediatricians and physiologists for months, if not years. This means that early intervention is not happening.

HATCH is one service which may be able to help.

Paul from Ouse Table Tennis is happy to attend Westerway School to engage in the children. Giving them something to do outside school.

Tracy is still in talks with Neighbour House Tasmania in making Ash Cottage into a satellite neighbour house through Community House New Norfolk.

The Recreation Ground at Ouse is coming along with Stage 1 completed including cement slab and basketball hoop.

There was money raised by two community members for a basketball court to be erected in Hamilton. I would like the Council to write to these people and ask where the money is and how far away are they from having enough to complete the half court.

A question was asked concerning the Ouse Hall and when it will be ready to be used. The next meeting will be held on 21st March.



**NOTED****16.3 GENERAL MANAGER'S COMMITMENTS**

Date	With Whom	Subject / Comment
16 Jan 2024	Council and Management Members	Council Meeting
19 Jan 2024	Hydro Tasmania and Planner	Tarraleah Redevelopment
22 Jan 2024	Simmons Wolfhagen	Various Legal Matters
23 Jan 2024	Senior Management Team	Monthly Meeting
24 Jan 2024	Management Members, Union and Staff Representatives	Enterprise Agreement Meeting
24 Jan 2024	Martin Farley (Creating Preferred Futures)	Future of Local Government Review final report submission preparation
25 Jan 2024	Spirit Super	Services provide to Staff Members
26 Jan 2024	Councillors & Community	Australia Day Awards
30 Jan 2024	Management Members, Graham Green & Katrina Graham (STCA)	Southern Councils Climate Collaboration – Risk Management Workshop
1 Feb 2024	Southern Tasmanian General Managers/CEOs, LGAT and Local Government Board	Future of Local Government Review final report sector submission workshop
5 Feb 2024	Council and Management Members with Audit Panel Chair	Audit Panel Meeting
6 Feb 2024	Senior Management Team	Monthly Meeting
7 Feb 2024	Regional Climate Change Initiative (RCCI) members (STCA)	Regional Climate Change Initiative (RCCI) meeting
8 Feb 2024	Quartz Consulting & Mayor	GM Performance Review 2024
12-16 Feb 2024	Annual Leave	

**NOTED**

*Cr D Meacheam returned to the meeting at 11.27 am.*

**16.4 DEPUTY GENERAL MANAGER COMMITMENTS**

Date	With Whom	Subject / Comment
23 Jan 2024	General Manager and Management Members	Staff Management Team (SMT) Meeting
24 Jan 2024	General Manager, Management Members, Union and Rep's	Enterprise Agreement Meeting
24 Jan 2024	LGAT Rep and Deputy General Manager	Meeting with LGAT regarding discussion on best practical child safe standards support for rural councils
25 Jan 2024	Spirit Super Rep, General Manager and Deputy General Manager	Super meeting - Spirit Super
30 Jan 2024	Management Members and Staff Members	Enterprise Agreement Staff Meeting 2023
30 Jan 2024	General Manager, Management Members and Southern Regional Climate Change Project Rep's	Climate change risk workshop
13 Feb 2024	Council and Management Members	Council Workshop

**NOTED**

## 17. NOTIFICATION OF COUNCIL WORKSHOPS HELD

A Council Workshop was held on **13 February 2024**. The following items were discussed –

- Town Structure Plans Project – briefing update
  - St Patricks Plains Wind Farm – DA progress update
  - Haulage Road briefing by Staff
  - Future of Local Government Review – Final Report submission
- 

## 18. FUTURE WORKSHOPS

The proposed next Council Workshop will be held on the following date/s –

- 12 March 2024
- 

## 19. MAYORAL ANNOUNCEMENTS

*Nil*

---

## 20. MINUTES

---

### 20.1 CONFIRMATION OF DRAFT ORDINARY COUNCIL MEETING MINUTES – 16 JANUARY 2024

**RESOLUTION: 04/02.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr J Hall

***THAT*** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 16 January 2024 be confirmed.

**CARRIED**

**For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

---

### 20.2 RECEIVAL OF DRAFT AUDIT PANEL MEETING MINUTES – 5 FEBRUARY 2024

**RESOLUTION: 05/02.2024/C**

**Moved:** Cr A Bailey

**Seconded:** Cr D Meacheam

***THAT*** the Draft Minutes of the Audit Panel Meeting held on Monday 5 February 2024 be received and the following recommendations be endorsed by Council –

1. The Risk Management Register be updated with the Audit Findings on Financial Reporting Risks and the Climate Risk Assessment table be included into the Register.
2. Council's Caravan Bylaw 1 of 2014 which is due to expire on 16 July 2024, be addressed as soon as possible.

**CARRIED**

**For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

## 21. BUSINESS ARISING – JANUARY 2024 COUNCIL MEETING

### Business Arising - actions undertaken.

15.1	NOTICE OF MOTION – CR R CASSIDY	For Future Consideration
15.2	NOTICE OF MOTION – CR R CASSIDY	Actioned
15.3	NOTICE OF MOTION – CR D MEACHEAM	Deferred to the February Council Meeting
23.1	DEVELOPMENT APPLICATION (DA 2023/63) FOR SUBDIVISION (2 LOTS & BALANCE LOT) AT LOT 2 ELLENDALE ROAD, ELLENDALE OWNED BY T CLARK & S GATENBY-CLARK	Approved and actioned
27.2	COMMUNITY GRANT APPLICATION – THE TASMANIAN HIGHLANDS GATHERING 2024	Actioned and \$1,000 approved
27.3	REQUEST FOR REMISSION OF HALL HIRE FEES 2024 – BOTHWELL WELLNESS GROUP	Actioned and approved
24.4	REQUEST FOR FUNDING – HIGHLANDS HEALTHY CONNECT PROJECT STAGE 2	Approved \$10,000 for 2023/24 budget and another \$10,000 for 2024/25 Budget
27.5	OPEN SPACES GRANT DEED – WAYATINAH COMMUNITY 'GET TOGETHER' MEETING, PICNIC, FAMILY AREA	Authorised and \$84,000 contribution approved for 2024/25 Budget
27.6	EMPLOYMENT AND RECRUITMENT POLICY	Approved and actioned
27.7	TASMANIAN AUTUMN FESTIVAL – SPONSORSHIP	Actioned and \$1,000 approved
27.8	MANAGING CONFLICTS OF INTEREST OF COUNCILLORS – FRAMEWORK PROPOSAL / DISCUSSION PAPER	Actioned
27.9	COUNCILLOR REPRESENTATIVES ON THE PLANNING COMMITTEE AND TASWATER OWNER REPRESENTATIVE FOR 2023/24	Actioned

### NOTED

## 22. DERWENT CATCHMENT PROJECT



### General business

#### *Clyde River*

The Australian Government's Disaster Ready Fund Round 2 applications are open, and we are working with Council to submit an application by early March for willow removal and revegetation on the Clyde River. The grant does not require cash, we can apply using the in kind \$ that Council has spent on flood mitigation and risk management (i.e. stormwater upgrades, roadworks, bridges and any other flood related infrastructure or planning). We can ask for double what Council has spent, so for example if we calculated \$250,000 of money spent by Council, we can ask for \$500,000 for the willow project. This is an excellent opportunity to work on Croakers and the Bothwell township and potentially beyond, depending on what we can ask for. We will keep Council informed of progress.

### Central Highlands Weeds Program

*Strategic Actions 4.4 Continue the program of weed reduction in the Central Highlands, and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

The roadside weed management program is underway on Pelham Road, Victoria Valley Road, Bashan Road, Hollow Tree Road, and 1000-acre Lane. The crews have reported that there has been great success from last year and we are expanding our reach this year. Ellendale, Ouse and Hamilton have all received maintenance spraying on behalf of Council.

Stuart Rose (Restoration Manager) has met with a range of community members to discuss weed management within the Central Highlands and helped them with treatment advice whilst connecting them with larger weed management programs.

#### **Orange Hawkweed: Weed Action Fund**

The Orange hawkweed (OHW) program is in its final days of survey and whilst there has been a reduction in density there is still a large amount at most sites. As such, Morgan has had regular meetings with Sustainable Timbers Tas.,

TasNetworks, Hydro and Entura to discuss OHW management on a catchment scale and in detail at Butlers Gorge. Every effort is being made to make sure OHW does not get spread from the works being carried out at Butlers Gorge. Further discussions are being had with Biosecurity Tas and our interstate counterparts to discuss the complexities of Tasmania's OHW sites and possible management actions.

## Agriculture

*Strategic Actions 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

### **Farming Forecaster extension – funded by NRM South**

Monitoring of Farming Forecaster sites in the Derwent Valley has continued to provide a linkage between observed pasture growth activity, species composition, plant phenology and bare ground with the soil moisture status recorded by the site probes. Green perennial grass activity was recently recoded at all sites. One site has additionally provided an opportunity to compare net pasture growth observations with predicted growth generated by the Grassgro model used in the forecaster component of these sites. This will provide some useful local insight into the performance of the Farming Forecaster tool's growth model.

### **Derwent Pasture Network - funded by the Derwent Catchment Project**

Fertiliser test strip harvests have been processed and comparisons developed between responses in 2023 and 2022. Pasture yield was reduced by approximately half in 2023, though there is some evidence to suggest this reduction was less where nutrient status was improved. Our species persistence trial sites are showing species and cultivar differences in growth response since Christmas, with some strong cocksfoot response and slower phalaris responses being observed. It's clear in these three-year-old trials, that perennial ground cover is increasing at each site, and that well adapted cocksfoots are key to this. The long game, however, is persistence over the next decade and more.

### **Containment Project – funded by NRM South (Farming Forecaster) and the Tas Farm Innovation Hub**

With a dryer than usual winter in farming areas, drought and lack of feed for animals became a priority for our containment program. We were able to deliver two workshops on containment feeding in December to improve grower awareness and confidence of this important drought strategy. The first workshop at Ross was attended by 15 producers and the second at Bothwell had 25 farmers, a number of their staff and service industry professionals. Feedback from the days was very positive and we are following up now with containment feeding plans tailored to individual producers.



We are contributing to another drought management project by piloting a drought resilience assessment in partnership with Rural Business Tasmania. We are currently finalising recommendations for the next stages of the project. The assessment questions we piloted showed that whilst many producers have good drought strategies, there is always some area for improvement. We hope that in time this project will deliver a much more resilient farming community when the climate is less favorable.

## Restoration and Conservation

*Strategic Actions: 4.1 Continue to fund and support the Derwent Catchment Project and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*



### **Tyenna River Recovery – Willow Warriors – supported by IFS, SFM, DV council and Tassal**

DCP held its first 'Willow Warriors' working bee for 2024 following up on the efforts of a landholder who had been managing willows along their most downstream stretch of the Tyenna River. The landholder is now enthused to undertake further control after support on the main infestation by the Willow Warriors and DCP.

### **Platypus Walk**

The ground crew have continued to keep up the maintenance at Platypus Walk. This month they treated Californian thistle along the walk and in the adjunct pathways. Californian thistle is a nasty weed and difficult to treat, there has been lots of it popping up this season.

### **Nursery update**

Everything is ticking over nicely at the nursery. Pricking out has finished for the season with good numbers for most species. Seed collecting is well under way and this year Karen has collected a few different species such as leatherwood and mountain pepper, due to special requests from community.

## Grant applications

*Cattle Hill Community Fund – 4WD truck application – pending*

We have submitted an application that requests funding for a 4WD truck to support improved weed management and restoration work, particularly managing green willow debris.

*FRRR – Strengthening Rural Communities - \$10 k – pending*

This application is seeking funds to install conference IT capabilities and an internet upgrade at the Hamilton Resource Centre.

Please don't hesitate to call us if you have any queries about our programs.

Yours Sincerely,

The Derwent Catchment Team

*Key Contacts:*

Josie Kelman (Co Executive Officer) 0427 044 700

Eve Lazarus (Co Executive Officer) 0429 170 048

Morgan McPherson (Works Manager) 0418 667 426

Stuart Rose (Restoration Manager)

Karen Phillips (Nursery Manager) 0400 039 303

## RESOLUTION: 06/02.2024/C

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

*THAT the Derwent Catchment Project Report for January 2024 be received.*

**CARRIED**

### **For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

## 23. COUNCIL ACTING AS A PLANNING AUTHORITY

*No Planning items tabled.*

## 24. ORDINARY COUNCIL MEETING RESUMED

N/A

## 25. DEVELOPMENT & ENVIRONMENTAL SERVICES

### 25.1 STATE PLANNING PROVISIONS DRAFT AMENDMENT 01-2024

The Minister for Planning has advised that during the scoping process undertaken for the State Planning Provision's (SPPs) review in 2022 several potential amendments to address operation matters and to clarify and improve requirements in the SPPs were identified.

One matters identified was the need for amendments to correct errors and clarify the exemptions in the Coastal Erosion, Coastal Inundation, and Landslip Hazard Codes. The amendments seek to clarify the following:

- Interface between the codes and the *Building Act 2016*;
- Application of the Landslip Hazard Code to "significant works"; and
- Operation of the exemptions in the Landslip Hazard Code for the medium, medium-active, and high hazards bands.

Draft Amendment 01-2024 of the SPPs has been prepared and comments are being sought by Friday 1<sup>st</sup> March 2024. A copy of the letter received from the Minister and supporting documents has been included in the attachments.

### NOTED

### 25.2 TOWNSHIPS STRUCTURE PLANNING PROJECT – PROGRESS UPDATE

#### Report by

Council Planning Consultant (SMC) Damian Mackey

#### Purpose

The purpose of this report is to advise of the progress of the project to develop 'Structure Plans' for the townships of Bothwell, Ouse & Hamilton.

#### Background

Feedback received the public notification of the Central Highlands Draft Local Provisions Schedule brought into focus the need to undertake strategic land use planning exercises for the townships of Bothwell, Hamilton and Ouse. It has been many years since the future of these towns were considered in an holistic, forward-looking process.

Furthermore, the State Government has commenced its review of the three Regional Land Use Strategies, which are now twelve years old. This is being done through the State Planning Office and the three regional groupings of Councils. Structure planning for our towns is timely in that relevant outcomes will be able to feed into the review of the Southern Tasmania Regional Land Use Strategy.

Finally, it is noted that proposed zone changes and other planning scheme amendments have a greater chance of success through the Tasmanian Planning Commission if they are supported by holistic strategic planning. In other words: 'structure plans'.

In response to these needs, Council appointed a 'Project Steering Group' in November 2022, through which a Project Plan and a Project Brief were developed.

A call for Expressions of Interest from suitable consultants was advertised in mid 2023. After an assessment and interview process, the project was awarded Niche Studio, who has partnered with Entura and Urban Enterprise for this project.

A Project Inception Meeting was held with the consultants on 23 October 2023 and initial public awareness work was undertaken in the lead up to the end of the year, including information at Council's stall at BushFest and on Council's website.

#### PROJECT UPDATE – BACKGROUND REPORT

The consultants have completed the draft background report, which was considered by the Project Steering



Group on 13 February. Feedback provide back to the consultants included the following:

- Tweak economic sections of background report to qualify 'economic contribution' numbers, highlighting that Central Highlands brings additional value to the State economy through generation of renewable energy and export of agricultural products, and highlighting agriculture as an asset to the local economy.
- Tweak wording of the report around demographics to discuss 'equivalent population' and the need for services in place for non-resident and visitor numbers, as these can have a significant effect on service availability and needs.
- Updates required to the plans prior to broader community consultation – as discussed at the Project Steering Group meeting.

## **PROJECT UPDATE – SCHEDULING OF COMMUNITY WORKSHOPS**

At the Project Steering Group, the dates, times and locations of the Community Workshops were set as follows:

### **Bothwell:**

**Tuesday 12<sup>th</sup> March.**  
**Bothwell Hall**  
 5:30pm (tea/coffee) for a **6:00pm start.**

### **Ouse:**

**Wednesday 13<sup>th</sup> March.**  
**Ouse Golf Club**  
 5:30pm (tea/coffee) for a **6:00pm start.**

### **Hamilton:**

**Thursday 14<sup>th</sup> March**  
**Hamilton Hall**  
 5:30pm (tea/coffee) for a **6:00pm start.**

All members of the community who are interested in the future of these towns are to be encouraged to attend. They should contact Council's Bothwell office to register their interest:

Phone: [\(03\) 6259 5503](tel:(03)62595503)  
 Email: [development@centralhighlands.tas.gov.au](mailto:development@centralhighlands.tas.gov.au)

Council will collate the list of interested community members and organisations.

Niche, in collaboration with Council, will prepare informational material to advertise the workshops.

Niche will also conduct 'intercept surveys' at various locations around the municipality during the week that the community workshops are held. Times and locations are to be determined in consultation with Council officers.

## **RESOLUTION: 07/02.2024/C**

**Moved:** Cr Y Miller

**Seconded:** Cr J Honner

***THAT the progress update on the Central Highlands Townships Structure Planning Project be received.***

**CARRIED**

### **For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

## 25.3 DEVELOPMENT & ENVIRONMENTAL SERVICES (DES) REPORT

### Reports By

Graham Rogers, Manager DES

### PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

#### NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2023 / 69	Bison Construction	Dawson Road, Ouse	Outbuilding
2024 / 02	Pla Designs	20 Wallace Road, Doctors Point	Dwelling Addition and Outbuilding
2024 / 04	R L Sonners	Pelham Road, Pelham	Shed- Farm Machinery Storage

#### PERMITTED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2024 / 01	D Lindahl	7619 Lyell Highway, Ouse	Dwelling Alterations

#### DISCRETIONARY

DA NO.	APPLICANT	LOCATION	PROPOSAL
2023 / 67	D J & M A Roles	2 Reynolds Neck Road, Reynolds Neck	Outbuilding

### ANIMAL CONTROL

Total Number of Dogs Registered in 2022/2023 Financial Year – 968

Total Number of Kennel Licences Issued for 2022/2023 Financial Year – 29

2023/2024 Dog Registration & Kennel Licence Renewals have been issued and were due by 31 July 2023.

2023/2024 Statistics as of 14 February 2024	
Number of Dogs Impounded during last month	0
Number of Dogs Currently Registered	968
Number of Dogs Pending Re-Registration	11
Number of Kennel Licences Issued	35
Number of Kennel Licences Pending	1

### RESOLUTION: 08/02.2024/C

**Moved:** Cr J Honner

**Seconded:** Cr A Bailey

*THAT the Development & Environmental monthly report for February 2024 be received.*

**CARRIED**

#### For the Motion

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

*Graham Rogers Development and Environmental Services Manager left the meeting at 11.32am.*

## **26. WORKS & SERVICES**

---

### **26.1 HAULAGE ROAD, BREONA**

#### **Report By**

Jason Branch, Works & Services Manager

#### **Background**

The Haulage Road (also locally known as Haulage Hill Road) was constructed by Council as part of works associated with the Central Highlands Shack Sites Project which involved the conversion of many Crown Land leases to freehold title. Central Highlands Council was contracted by the then Department of Primary Industries Water and Environment to upgrade existing roads and tracks which serviced these properties to a standard to rural road suitable for residential traffic.

I think that the completion of the road upgrade works was around April/May 2008 and since then Haulage Road has been used for a short cut by heavy vehicles and other general traffic which otherwise have used the Highland Lakes Road. These vehicles are presumably using Haulage Road as it removes two particularly tight hairpin bends from the trip up and down Haulage on the Highland Lakes Road.

The road is predominantly a residential street servicing the small 20 shack sites located along it and two short cul-de-sacs. As there are no formed footpaths within the shack site the roadways are also used by pedestrians and children playing.

The road has a narrow-formed carriageway width which is generally 5m making it difficult for two larger vehicles to pass.

Some properties located along the road are located extremely close to the edge of the road <5m. Having large vehicles and a high volume of small traffic passing this close to houses may have impact on structural damage from vibrations and cause major dust problems in the warmer months.

The same concerns have been raised many times with Council from the residents of Haulage since probably the completion of the upgrade works in 2008 and maybe even longer.

The Council did seek engineering advice and gained traffic count data at some stage and solutions that came from this were to go through the appropriate channels and apply a load limit to stop larger vehicles using the road to improve safety. This was done and a 5-ton load limit was installed. The council overtime has also installed pictorial pedestrian signs, slow down signs, and local resident only signs.

The Council did discuss closing one end of Haulage Road with a boom gate and giving all residents and emergency services a key. There has been some debate over closing one end for some time now. One thought is that because of the nasty hairpin corners on the Highland Lakes Road this makes a great alternative for all traffic if there is a crash especially in the snow at these two corners so that Haulage should be left open.

Council also engaged at that time DIER and meet with them onsite for their thoughts on closing the road their advice was to leave Haulage open and put in some other measures at first, like signs and a load limit to see if these prevent motorists from using Haulage as a shortcut. The Council did undertake this.

In recent years Highland Lakes Road has been sealed all the way through to Deloraine and the traffic volume has considerably increased, and residents believe more and more motorists are using Haulage Road as a short cut and to avoid the hairpin corners on the Highland Lakes Road.

Residents have spoken about how on many occasions many vehicles get stuck or run off the road going up Haulage Road in the snow and block the road for lengthy periods of time, one suggestion in the residents most recent letter to Council is that the Haulage Road become one way from the top to the bottom and this could definitely ease vehicles running off the road in winter and less traffic.

### Traffic Count Data Evidence

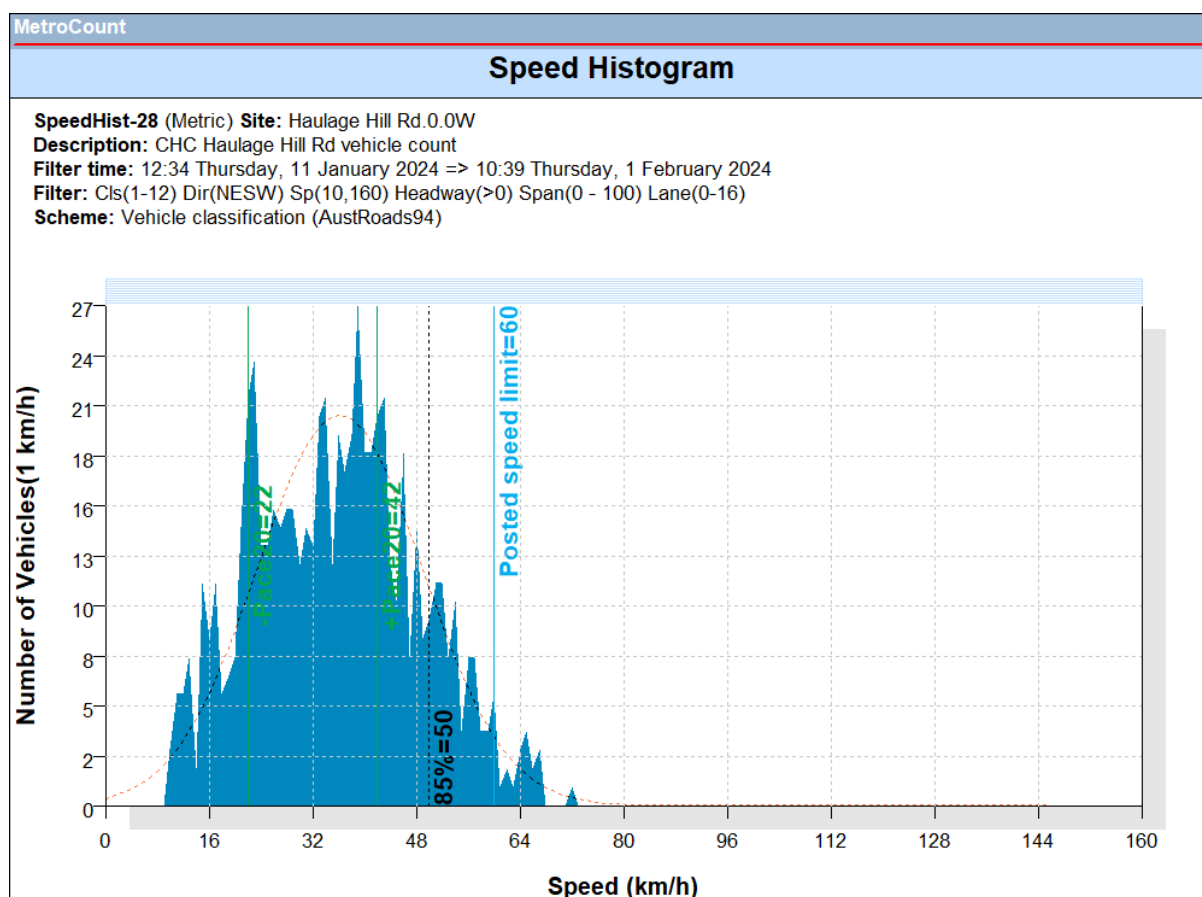
Council staff installed a traffic counter on Haulage Road from 11/01/2024 to the 01/02/2024 which was in total 22 days.

The findings are as follows:

- The average daily vehicle movements are **32.3**, with notably higher travel on Fridays. This is split into daily averages of: Mon 29.3, Tue 27.3, Wed 26.7, Thu 37.3, Fri 43.3, Sat 30.7, Sun 31.7.
- There is a higher proportion of vehicle flow travelling **south-east**, with an overall average percentage of **60%** vehicle movements in that direction.
- The highest number of vehicle movements recorded for a single hour was **11** on Sat 20<sup>th</sup> Jan (Weekly report).
- The period of highest travel was typically between 11-12, with an average of **4.2** vehicle movements each day.
- While vehicle class information was recorded, this is not reliable due to potential issues with the tubes. The count data is still accurate.

In terms of speed, 74% of vehicles are travelling between 20-50, and 96.6% are between 10-60. There's about 38.58% over **40km/h**.

Please also see below the individual report for Haulage Road on each vehicle and the speed statistics and speed Histogram.





*Haulage Road, Breona*

## **RESOLUTION: 09/02.2024/C**

**Moved:** Cr R Cassidy

**Seconded:** Cr A Bailey

***THAT Council:-***

1. *Write to the Department of State Growth in relation of the entrances to Haulage Road from Highlands Lake Road to reduce the speed on approaches.*
2. *Write to the Tasmanian Police in relation to speeding traffic at Haulage Road.*
3. *Write to Stornoway on the possibility of grading snow from Haulage Road when snow clearing the Highlands Lake Road at a cost to Council.*
4. *Write to the TT-Line Company to provide information that in winter the Highlands Lake Road over Great Lake will possibly be the shortest route to weather conditions.*
5. *Provide a donation of \$300 towards the costs of winter first aid supplies*

**CARRIED**

### **For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

## **26.2 SPEED LIMIT REDUCTION REQUESTS – PATRICK STREET, BOTHWELL**

### **Report By**

Jason Branch, Works & Services Manager

### **Background**

In recent weeks Council have received four letters, relating to the speed limit along Patrick Street/Highlands Lake Road. All letters have the same concern that the speed limit through Bothwell should be lowered from 60km/h to 50km/h.

The Highlands Lake Road is a state-owned road, and the Department of State Growth is the road manager. The current speed limit is 60km/h zone through Bothwell for approximately 1.9km.

This would all depend on the approval of the Transport Commissioner, there may be merit for a 50km/h shopping zone through the central section of Bothwell. Say 600meters long between the western end of the existing part-time school zone, just west of Michael Street, and the western side of Dalrymple Street, unsure if the full 1.9km will have such merit this is not for Council to decide.

If Council are in favor of a proposed request of a speed limit change through Bothwell, then Council will need to write to the General Manager of State Roads, saying why Council believe a lower limit would be appropriate and then it would be up to State Roads to make an application for approval from the Transport Commissioner.

## **RESOLUTION: 10/02.2024/C**

**Moved:** Cr R Cassidy

**Seconded:** Cr J Hall

***THAT Council write to the Dept of State Growth seeking the speed limit reduction from the current 60 to 50 through Patrick Street, Bothwell.***

**CARRIED**

### **For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

*Cr A Bailey left the meeting at 11.53 am and returned at 11.56am.*

---

## **RESOLUTION: 11/02.2024/C**

**Moved:** Cr Y Miller

**Seconded:** Cr J Honner

***THAT Council write to the Dept of State Growth for a warning sign for the blind intersection on Lyell Highway / Hollow Tree Road, Hamilton Intersection.***

**CARRIED**

### **For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

---

## **RESOLUTION: 12/02.2024/C**

**Moved:** Cr Y Miller

**Seconded:** Cr R Cassidy

***THAT Council write to the Dept of State Growth regarding the blind intersection on Lyell Highway / Thousand Acre Lane, Hamilton.***

**CARRIED**

### **For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

---

*Cr A Archer left the meeting at 12.03 pm.*

## 26.3 2075 VICTORIA VALLEY ROAD, OSTERLEY – IMPACTS OF ROAD DUST

### Report By

Jason Branch, Works & Services Manager

### Background

A request has been put to Council, for some sealing to be constructed outside of 2075 Victoria Valley Road, Osterley because of increased dust from increased vehicle movements.

The residents in their letter have raised concerns of the dust from increased traffic movements over the years especially log trucks particularly as they both suffer from server asthma as well as contaminated drinking water supplies and noise and noise.

The following was raised within their letter to Council -

1. *The road was sealed in Osterley a few years ago and their house is 3 times closer to the road than the closest house at Osterley.*

**Council did construct the seal at Osterley around 10 years ago, 4 properties are situated here.**

2. *The property at the northern end of Waddamana Road (Wihareja) that had a sealed road in front of the property was diverted altogether.*

**This is correct and this was diverted at the landowner's own expense.**

3. *The seal outside Cloverdale on the Victoria Valley Road was resurfaced recently.*

**Yes, this section was resurfaced recently. Council still must maintain all existing assets and we believe that this was first sealed back in the Hamilton Council time (pre-1993).**

The residents have previously written to Council in relation to dust problems back in 2014 and the motion was passed at that time -

### 16.3 SEALING OF 2075 VICTORIA VALLEY ROAD

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

**THAT** Council write to the applicants stating that Council are not in a position to seal the road and include a copy of the Dust Policy.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt.

Within Council's Alleviation of Dust Nuisance – Roadworks Policy 2014-21 it states the following considerations:

- Council shall consider the number of residents affected by the situation.
- Before a decision is made a vehicle usage assessment should be undertaken.
- Council shall seek a contribution from the property owners and where they are prepared to contribute to the proposed work (dollar for dollar basis) Council shall give priority to the work in the following annual budget.

Council's Works & Services staff have undertaken a cost analysis and the **approximate** costing for a 200m x 6m sealed section is estimated to be more than \$70,000.

**RESOLUTION: 13/02.2024/C****Moved:** Deputy Mayor J Allwright**Seconded:** Cr A Bailey*THAT Council write to the requested parties and refer to the dust nuisance policy.***CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

*Cr A Archer returned to the meeting at 12.09 pm.*

**26.4 PEDESTRIAN FOOTPATH REQUEST - GREтна****Report By**

Barry Harback, Works Supervisor

**Background**

Council has received a written request from a local resident to consider the construction of footpath within the township of Gretna. The request is for a footpath to be constructed from Woolpack Road, for an approximate distance of 2.3 kilometres along to Glen Lea Drive, Gretna.

This would entail a lot of work due to the terrain in this area. There are deep drains and steep embankments all of which would need to have a comprehensive Engineers detailed design and surveying completed as well as Dept of State Growth approvals as the proposed footpath would be along the Lyell Highway. Council staff believe there may be many additional conditions imposed from State Growth.

At this stage it is very difficult to estimate a budget costing due to the nature of the environment involved with the proposed footpath.

For an approximate price on a new standard concrete footpath to dig, prep, steel, box out and pour this could be in the vicinity of \$160.00 sq/m. Therefore, for the 2.3km footpath and the standard 1.5m in width would be in the vicinity of \$552,000. This price excludes any cut and fill bulk earthworks, storm water and pits, service locations and possible relocations, safety barrier/guard rail, handrail, traffic management, survey works, engineering fees and concept design and any other variations that will arise.

The only way to receive a true costing for budget deliberation would be to engage an Engineer to undertake a detailed concept design package, survey and detailed design and documentation.

**NOTED****26.5 WORKS & SERVICES MONTHLY REPORT – JANUARY 2024****Report By**

Jason Branch, Works &amp; Services Manager

**Background**

The following activities were performed during **January 2024** by Works & Services –

<b>Grading &amp; Sheeting</b>	
<b>Maintenance Grading</b>	Haulage Hill Road, Breona Rise, Berry Drive, Alport Road, Jones Road, Johnson Road, Flemming Drive
<b>Potholing / shouldering</b>	
<b>Spraying:</b>	Bothwell township, Hamilton Depot, Hamilton township



<b>Culverts / Drainage:</b>	Install culverts Woodsprings Road Install culvert Dennistoun Road Install culvert McGuire's Marsh Road Repair culvert Weasel Plains Road Clean culverts Victoria Valley Road Rectify drainage Wallace Road
<b>Occupational Health and safety</b>	<ul style="list-style-type: none"> <li>• Monthly Toolbox Meetings</li> <li>• Day to day JSA and daily prestart check lists completed.</li> <li>• Monthly workplace inspections completed.</li> </ul>
<b>Bridges:</b>	
<b>Refuse / recycling sites:</b>	Cover Hamilton Tip twice weekly
<b>Other:</b>	Grout culverts Cramps Bay Road Repair guideposts Thousand Acre Lane and pelham Road Replace Laycock Drive, street blade sign Install gravel warning signs 14 Mile Road Install gravel warning signs Strickland Road Remove 12 fallen trees from various roads in weather event Commencement of Hamilton Recreation power upgrade and concept design Repair edge break Pelham Road Footpath reconstruction Hamilton Road reconstruction Hollow Tree Road Road reconstruction Ellendale Road Road reconstruction Arthurs Lake Road Replace Bluff Road sign Remove vegetation at Old Hamilton School Repair water leak Hamilton Recreation ground Commence preparation for Hamilton Show Clean up of fallen trees Ellendale and Ouse Parks
<b>Slashing:</b>	
<b>Municipal Town Maintenance:</b>	<ul style="list-style-type: none"> <li>• Collection of town rubbish twice weekly</li> <li>• Maintenance of parks, cemetery, recreation ground and Caravan Park.</li> <li>• Cleaning of public toilets, gutters, drains and footpaths.</li> <li>• Collection of rubbish twice weekly</li> <li>• Cleaning of toilets and public facilities</li> <li>• General maintenance</li> <li>• Mowing of towns and parks</li> <li>• Town Drainage</li> </ul>
<b>Buildings:</b>	
<b>Plant:</b>	PM756 Kenworth Truck serviced PM843 Toyota Hilux 1000km service new ute arrival PM682 float 2 x new tyres PM676 Put track back on PM751 Toro ride on mower new seat Torago Van serviced PM786 Triton serviced
<b>Private Works:</b>	Water delivery David Eccles
<b>Casuals</b>	<ul style="list-style-type: none"> <li>• Toilets, rubbish and Hobart</li> <li>• Hamilton general duties</li> </ul>
<b>Program for next 4 weeks</b>	Complete Franklin Place footpath replacement Complete stabilization works Ellendale Road Complete Stabilization works Hollow Tree Road Commence works Arthurs Lake Road Stabilization

**RESOLUTION: 14/02.2024/C****Moved:** Cr A Bailey**Seconded:** Cr J Hall*THAT the Works & Services monthly report for January 2024 be received.***CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

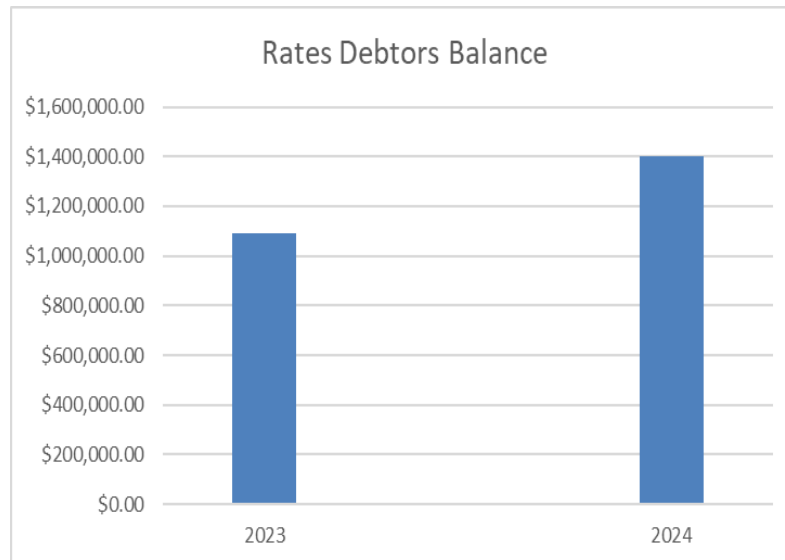
**27. ADMINISTRATION SERVICES****27.1 MONTHLY FINANCE REPORT TO 31 JANUARY 2024****Report by**

David Doyle, Contract Accountant

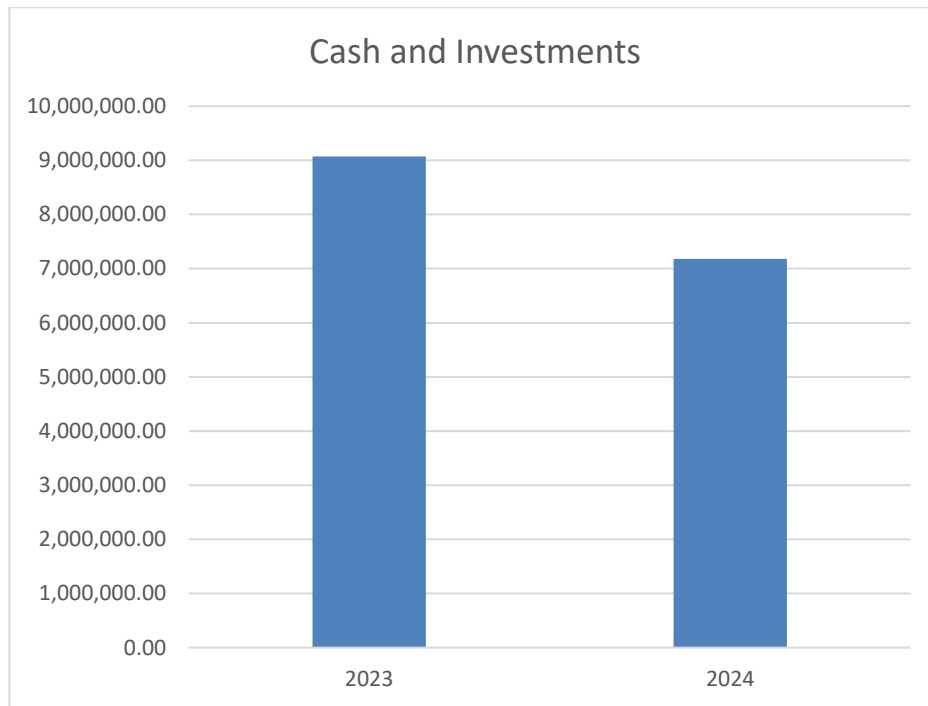
**RESOLUTION 15/02.2024/C****Moved:** Cr D Meacheam**Seconded:** Cr J Honner*THAT the Monthly Finance Report to 31 January 2024 be received.***CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

<b><i>Rates Reconciliation as at 31 January 2024</i></b>			
		<b><u>2023</u></b>	<b><u>2024</u></b>
<b><i>Rates in Debit 30th June</i></b>		\$100,036.35	\$135,606.82
<b><i>Rates in Credit 30th June</i></b>		-\$139,127.10	-\$171,244.88
<b><i>Balance 30th June</i></b>		-\$39,090.75	-\$35,638.06
Rates Raised		\$4,110,809.76	\$4,486,365.49
Penalties Raised		\$25,164.48	\$28,420.94
Supplementaries/Debit Adjustments		\$21,627.95	\$13,489.65
Total Raised		<b>\$3,979,384.34</b>	<b>\$4,528,276.08</b>
<b><i>Less:</i></b>			
Receipts to Date		\$2,744,666.97	\$2,953,843.57
Pensioner Rate Remissions		\$110,356.31	\$119,193.87
Remissions/Supplementary Credits		\$33,376.03	\$16,101.42
<b><i>Balance</i></b>		<b>\$1,090,985.03</b>	<b>\$1,403,499.16</b>






BANK ACCOUNT BALANCES AS AT 31 JANUARY 2024						
					<b>BALANCE</b>	
<b>No.</b>	<b>Bank Accounts</b>	<b>Investment Period</b>	<b>Current Interest Rate %</b>	<b>Due Date</b>	<b>2023</b>	<b>2024</b>
<b>11100 Cash at Bank and on Hand</b>						
11105	Bank 01 - Commonwealth - General Trading Account				226,363.90	1,743,495.03
11106	Bank 02 - Westpac - Direct Deposit Account				143,478.25	39,913.00
11110	Petty Cash				350.00	350.00
11115	Floats				200.00	200.00
<b>11199</b>	<b>TOTAL CASH AT BANK AND ON HAND</b>				<b>370,392.15</b>	<b>1,783,958.03</b>
<b>11200 Investments</b>						
11207	Bank 05	87 Days	4.85%	22/03/2024	2,528,689.57	3,101,930.88
11207	Bank 06	30 Days			2,029,235.48	-
11214	Tascorp	183 Days	4.60%	21/06/2024	78,294.58	82,259.93
11216	Bank 16	60 Days	4.60%	12/02/2024	4,064,061.65	2,210,438.15
<b>11299</b>	<b>TOTAL INVESTMENTS</b>				<b>8,700,281.28</b>	<b>5,394,628.96</b>
<b>TOTAL BANK ACCOUNTS AND CASH ON HAND</b>					<b>9,070,673.43</b>	<b>7,178,586.99</b>



<b>Bank Reconciliation as at 31 January 2024</b>			
	2023		2024
Balance Brought Forward	\$9,553,313.20		\$7,951,230.28
Receipts for month	\$154,888.48		\$566,926.48
Expenditure for month	\$637,108.25		\$1,339,569.77
<b>Balance</b>	<b>\$9,071,093.43</b>		<b>\$7,178,586.99</b>
<b>Represented By:</b>			
Balance Commonwealth Bank	\$226,363.90		\$1,743,495.03
Balance Westpac Bank	\$143,478.25		\$39,913.00
Investments	\$8,700,281.28		\$5,394,628.96
Petty Cash & Floats	\$550.00		\$550.00
	<b>\$9,070,673.43</b>		<b>\$7,178,586.99</b>
Plus Unbanked Money	\$0.00		\$0.00
	<b>\$9,070,673.43</b>		<b>\$7,178,586.99</b>
Less Unpresented Cheques	\$0.00		\$0.00
Unreceipted amounts on bank statements	\$0.00		\$0.00
	<b>\$9,070,673.43</b>		<b>\$7,178,586.99</b>

	BUDGET 2023/2024	ACTUAL TO 31-Jan-23	ACTUAL TO 31-Jan-24	% OF BUDGET SPENT	BALANCE OF BUDGET
<b>CORPORATE AND FINANCIAL SERVICES</b>					
ADMIN HAMILTON	\$1,697,621	\$1,031,018	\$1,076,118	63.39%	\$621,502
ELECTED MEMBERS EXPENDITURE(AMEH)	\$181,554	\$106,714	\$133,974	73.79%	\$47,580
MEDICAL CENTRES(MED)	\$121,900	\$57,127	\$63,371	51.99%	\$58,529
STREET LIGHTING(STLIGHT)	\$41,000	\$20,752	\$22,215	54.18%	\$18,785
ONCOSTS	(\$279,933)	\$79,480	(\$295,615)	105.60%	\$15,682
COMMUNITY & ECONOMIC DEVELOPMENT & RELATIONS(CDR+EDEV)	\$323,750	\$114,686	\$315,177	97.35%	\$8,573
<b>TOTAL CORPORATE &amp; FINANCIAL SERVICES</b>	<b>\$2,085,892</b>	<b>\$1,409,776</b>	<b>\$1,315,241</b>	<b>63.05%</b>	<b>\$770,651</b>
<b>DEVELOPMENT AND ENVIRONMENTAL SERVICES</b>					
ADMIN BOTHWELL	\$286,795	\$141,642	\$197,295	68.79%	\$89,501
ENVIRON HEALTH SERVICES (EHS)	\$31,300	\$11,926	\$17,178	54.88%	\$14,122
ANIMAL CONTROL(AC)	\$11,300	\$6,079	\$5,881	52.05%	\$5,419
PLUMBING/BUILDING CONTROL (BPC)	\$204,463	\$74,100	\$87,462	42.78%	\$117,001
SWIMMING POOLS (POOL)	\$53,151	\$15,648	\$24,401	45.91%	\$28,750
DEVELOPMENT CONTROL (DEV)	\$192,000	\$78,390	\$117,450	61.17%	\$74,550
WASTE SERVICES	\$874,519	\$438,082	\$527,196	60.28%	\$347,323
ENVIRONMENT PROTECTION (EP)	\$49,440	\$168,667	\$5,213	10.54%	\$44,227
<b>TOTAL DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>	<b>\$1,702,968</b>	<b>\$934,534</b>	<b>\$982,076</b>	<b>57.67%</b>	<b>\$720,892</b>
<b>WORKS AND SERVICES</b>					
PUBLIC CONVENIENCES (PC)	\$160,734	\$97,725	\$108,228	67.33%	\$52,506
CEMETERY (CEM)	\$23,800	\$11,375	\$13,304	55.90%	\$10,496
HALLS (HALL)	\$56,969	\$32,805	\$43,441	76.25%	\$13,529
PARKS AND GARDENS(PG)	\$75,329	\$45,819	\$68,718	91.22%	\$6,611
REC. & RESERVES(Rec+tennis)	\$100,745	\$51,254	\$135,617	134.61%	(\$34,872)
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$152,400	\$116,970	\$189,978	124.66%	(\$37,578)
HOUSING (HOU)	\$100,258	\$63,685	\$91,013	90.78%	\$9,245
CAMPING GROUNDS (CPARK)	\$17,580	\$9,149	\$10,691	60.81%	\$6,889
LIBRARY (LIB)	\$1,267	\$1,279	\$1,852	146.18%	(\$585)
ROAD MAINTENANCE (ROAD)	\$1,037,200	\$845,189	\$901,755	86.94%	\$135,445
FOOTPATHS/KERBS/GUTTERS (FKG)	\$9,580	\$6,210	\$8,830	92.17%	\$750
BRIDGE MAINTENANCE (BRI)	\$23,316	\$5,857	\$5,823	24.97%	\$17,493
PRIVATE WORKS (PW)	\$44,600	\$53,272	\$47,899	107.40%	(\$3,299)
SUPER. & I/D OVERHEADS (SUPER)	\$757,839	\$274,346	\$386,760	51.03%	\$371,079
QUARRY/GRAVEL (QUARRY)	(\$194,500)	(\$44,910)	(\$40,368)	20.75%	(\$154,132)
NATURAL RESOURCE MANAGEMENT(NRM)	\$136,000	\$72,315	\$55,047	40.48%	\$80,953
SES (SES)	\$2,000	\$12,567	\$502	25.11%	\$1,498
PLANT MTCE & OPERATING COSTS (PLANT)	\$500,000	\$367,134	\$475,461	95.09%	\$24,539
PLANT INCOME	(\$710,000)	(\$474,728)	(\$688,789)	97.01%	(\$21,211)
DRAINAGE (DRAIN)	\$32,000	\$19,997	\$33,049	103.28%	(\$1,049)
OTHER COMMUNITY AMENITIES (OCA)	\$28,553	\$26,001	\$25,812	90.40%	\$2,741
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$37,000	\$27,719	\$11,023	29.79%	\$25,977
FLOOD REPAIRS		\$51,617	\$0		
<b>TOTAL WORKS &amp; SERVICES</b>	<b>\$2,392,672</b>	<b>\$1,672,649</b>	<b>\$1,885,646</b>	<b>78.81%</b>	<b>\$507,026</b>
<b>DEPARTMENT TOTALS OPERATING EXPENSES</b>					
Corporate Services	\$2,085,892	\$1,409,776	\$1,315,241	63.05%	\$770,651
Dev. & Environmental Services	\$1,702,968	\$934,534	\$982,076	57.67%	\$720,892
Works & Services	\$2,392,672	\$1,672,649	\$1,885,646	78.81%	\$507,026
<b>Total All Operating</b>	<b>\$6,181,531</b>	<b>\$4,016,959</b>	<b>\$4,182,963</b>	<b>67.67%</b>	<b>\$1,998,569</b>

CAPITAL EXPENDITURE					
CORPORATE AND FINANCIAL SERVICES					
Computer Purchases	\$10,000	\$23,718	\$2,220	0.00%	\$10,000
Equipment	\$5,000	\$5,578	\$1,577	31.54%	\$3,423
Miscellaneous	\$5,000	\$0	\$0	0.00%	\$5,000
	<b>\$20,000</b>	<b>\$29,296</b>	<b>\$3,797</b> 	<b>18.98%</b>	<b>\$18,423</b>
DEVELOPMENT & ENVIRONMENTAL SERVICES					
Swimming Pool	\$15,000	\$4,659	\$9,182	61.21%	\$5,818
	<b>\$15,000</b>	<b>\$4,659</b>	<b>\$9,182</b>	<b>61.21%</b>	<b>\$10,341</b>
WORKS & SERVICES					
Plant Purchases	\$940,000	\$342,711	\$378,389	40.25%	\$561,611
Camping Grounds	\$0	\$0	\$0		\$0
Public Conveniences	\$333,334	\$99,252	\$156,609	46.98%	\$176,725
Bridges	\$648,000	\$17,175	\$7,097	1.10%	\$640,903
Road Construction & Reseals	\$2,818,000	\$1,292,332	\$534,034	18.95%	\$2,283,966
Drainage	\$780,000	\$25,209	\$248,553	0.00%	\$531,447
Parks & Gardens	\$73,000	\$123,134	\$6,248	8.56%	\$66,752
Infrastructure	\$184,000	\$0	\$65,395	35.54%	\$118,605
Footpaths, Kerbs & Gutters	\$443,000	\$8,073	\$92,801	20.95%	\$350,199
Rec Grounds	\$810,000	\$0	\$11,705	1.45%	\$798,295
Halls	\$198,000	\$103,577	\$2,623	1.32%	\$195,377
Buildings	\$845,169	\$223,139	\$781,090	92.42%	\$64,079
	<b>\$8,072,503</b>	<b>\$2,234,601</b>	<b>\$2,284,543</b> 	<b>28.30%</b>	<b>\$5,787,960</b>
TOTAL CAPITAL WORKS					
Corporate Services	\$20,000	\$29,296	\$3,797	18.98%	\$16,203
Dev. & Environmental Services	\$15,000	\$4,659	\$9,182	61.21%	\$5,818
Works & Services	\$8,072,503	\$2,234,601	\$2,284,543	28.30%	\$5,787,960
	<b>\$8,107,503</b>	<b>\$2,268,557</b>	<b>\$2,297,521</b> 	<b>28.34%</b>	<b>\$5,809,982</b>

Comprehensive Income Statement						
31/01/2024						
Recurrent Income	Budget 2022-2023	Actual to date prior year	Actual to Date	Budget 2023-2024	Variation from YTD Budget %	Comments
Rates Charges	\$4,088,847	\$4,095,905	\$4,478,196	\$4,469,863	0%	
User Fees	\$370,250	\$171,401	\$143,611	\$355,450	(18)%	
Grants - Operating	\$928,852	\$440,994	\$169,591	\$124,860	77%	
Other Revenue	\$354,200	\$332,651	\$455,716	\$453,200	42%	
Grants received in Advance	\$2,044,477		\$3,031,386	\$2,998,566		FAGs received Jun 2023 for 2023/24
<b>Total Revenues</b>	<b>\$7,786,626</b>	<b>\$5,040,951</b>	<b>\$8,278,499</b>	<b>\$8,401,939</b>	<b>40%</b>	
<b>Expenditure</b>						
Employee Benefits	\$2,005,037	\$1,323,038	\$1,406,088	\$2,553,663	(3)%	
Materials and Services	\$2,089,353	\$1,685,603	\$1,611,649	\$2,012,016	22%	
Other Expenses	\$1,699,645	\$1,024,711	\$1,157,900	\$1,715,852	9%	
Depreciation and Amortisation	\$2,130,000	\$1,392,036	\$1,417,597	\$2,260,000	4%	
<b>Total Expenditure</b>	<b>\$7,924,035</b>	<b>5,425,388</b>	<b>5,593,234</b>	<b>8,541,531</b>	<b>7%</b>	
<b>Operating Surplus(Deficit)</b>	<b>(137,409)</b>	<b>(384,437)</b>	<b>2,685,265</b>	<b>(139,593)</b>		
Capital Grants & Other	\$2,379,150	\$847,376	\$330,100	\$2,407,078		
<b>Surplus(Deficit)</b>	<b>2,241,741</b>	<b>462,939</b>	<b>3,015,365</b>	<b>2,267,485</b>		
<b>Capital Expenditure</b>	<b>\$5,561,522</b>	<b>\$2,268,557</b>	<b>\$2,297,521</b>	<b>\$8,107,503</b>		

Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$4,133									
	Support/Donations	\$4,352									
	Further Education Bursaries	\$1,800									
	Central Highlands School Support	\$3,000									
	Anzac Day	\$6,000									
	Hamilton Show	\$5,000									
	Australia Day	\$2,500									
	Church Grants	\$5,000									
	Suicide Prevention Program	\$2,000									
	Anglers Alliance Sponsorship	\$3,000									
	Royal Flying Doctor Service	\$1,000									
	Youth Activities	\$5,000									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$5,000									
	Local Govt Shared Services Project	\$2,000									
	200 Years of Hamilton Celebration	\$40,000									
	Health & Wellbeing Plan Implementation	\$5,000									
	Visitors Centre	\$5,000									
	Grant assistance	\$15,000									
	Design/concept contractors - Grants	\$25,000									
	Healthy Connect Project	\$10,000									
	Highlands Digest Support	\$0									
	Contribution Children's Services Bothwell	\$500									
31/07/2023	Brighton Family Day Care	\$5,000		5,000.00							5,000.00
17/08/2023	Lions Club of Hobart	\$360						360.00			
7/09/2023	Highlands Digest Support	\$10,800						10,800.00			
5/10/2023	Great Lake Volunteer Fire Brigade	\$867			867.00						
28/11/2023	Cameras for Gretna Rec Ground	\$2,683			2,683.00						
20/12/2023	Rotary Club of Hobart - Magic Show	\$255						254.55			
5/01/2024	Great Lake Tie-In Assn	\$1,000			1,000.00						
5/01/2024	Menzies Institute - Cancer Research Donation	\$500						500.00			
24/01/2024	Gretna Volunteer Fire Brigade	\$850			850.00						
YEAR TO DATE EXPENDITURE			0.00	5,000.00	5,400.00	0.00	0.00	11,914.55	0.00	0.00	22,314.55
BUDGET		\$177,600	13,500.00	10,500.00	10,000.00	41,000.00	4,800.00	84,800.00	5,000.00	8,000.00	177,600.00



---

Barry Harback (Works Supervisor) left the meeting at 12.15pm.

## 27.2 GREтна CRICKET CLUB FUNDING SUPPORT

### Report by

Adam Wilson, Acting General Manager

The Gretna Cricket Club has written to Council requesting support for their upcoming Junior and Senior Trophy Presentations.

Mr Shaw the Gretna Cricket Club Secretary states that the Gretna Cricket Club are thrilled to let Council know that the junior cricket numbers are thriving with the club now securing 4 teams (total of 37 children) in the junior competition.

The Gretna Cricket Club are currently seeking support for their upcoming Junior and Senior Trophy Presentations. They hope Council would kindly consider making a donation towards their end of season presentations by sponsoring trophies for each team being 4 Juniors and 2 Senior teams or a donation towards the purchase of the trophies. Mr Shaw states that any assistance would be appreciated.

### RESOLUTION: 16/02.2024/C

**Moved:** Cr J Honner

**Seconded:** Cr A Bailey

**THAT** Council donate \$250 to the Gretna Cricket Club to support for their upcoming Junior and Senior Trophy Presentations.

**CARRIED**

### For the Motion

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

---

## 27.3 HYDRO TARRALEAH POWER STATION UPGRADE FIELD VISIT

### Report by

Adam Wilson, Acting General Manager

Dr Don Thomson the Senior Advisor, Social Impact and Stakeholder Engagement, Battery of the Nation has written to Council regarding the upgrade works and possible future redevelopment of the Tarraleah Power Station.

The Hydro would like to organise a site visit, for Central Highlands Councillors and staff, so that Councillors can see the extent of the upgrade works and how they complement any future redevelopment.

Hydro suggests a day in mid to late March, that best suits Councillors.

Could Council please:

1. Indicate whether this field trip is still of interest?
2. If required, nominate a date and time for the field trip?

Hydro has mini-buses and other resources available, and they will ensure that key managers and engineers for the Tarraleah project are with us, to enable attendees to gain a complete understanding of the project.

**RESOLUTION: 16/02.2024/C****Moved:** Cr J Hall**Seconded:** Cr Y Miller**THAT Council:**

1. *Wish to attend a field trip; and*
2. *Contact Hydro Tasmania when the General Manager returns to confirm a date.*

**CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

**27.4 HYDRO LAKE MEADOWBANK INTERPRETATION SIGNAGE****Report by**

Adam Wilson, Acting General Manager

Hydro Tasmania would like Council's approval to install interpretation signage at the Lake Meadowbank picnic area Dunrobin Park.

At the September 2023 Council Meeting, Council agreed to the following:

**RESOLUTION 20/09.2023/C****Moved:** Cr Y Miller**Seconded:** Cr J Honner

*THAT Council endorse the following options for the vinyl table wraps and metal signage option number one and remove the turbine and leave the eagle shape..*

**CARRIED****For the Motion**

*Mayor L Triffitt, Cr A Bailey, Cr R Cassidy, Cr J Honner, Cr J Hall, & Cr Y Miller.*

Hydro Tasmania would like to know if Councillors have any concerns about the turbine in the proposed interpretation signage which I understand was because there was confusion that it was a wind turbine.

Ms Jane Alpine, Senior Community Engagement Advisor for Hydro Tasmania states in her email to Council on the 22 December 2022 that the turbine is a water turbine (to reflect hydro operations).

Ms Alpine states that she knows people liked the eagle but that was just a placeholder and really doesn't have a lot of relevance to the content or purpose. These will be accompanied by the table wraps (previously reviewed and approved) – but attached for your info.

Lake Meadowbank Mockup



Hydro Tasmania Lake Meadowbank December 2023

Lake Meadowbank Mockup



Hydro Tasmania Lake Meadowbank December 2023

## Lake Meadowbank Text

The image is a two-panel graphic. The left panel has a dark teal background with white wavy lines and contains the text: "Powerful and plentiful! Hydroelectricity harnesses the power of Tassie's rivers. The water in front of you has passed through 9 power stations on its journey out to sea. That's 9 opportunities to generate clean, green power." Below the text is the Hydro Tasmania logo, which consists of three white circles of varying sizes arranged in a triangular pattern, followed by the text "Hydro Tasmania". The right panel has a lighter teal background with white wavy lines and contains the text: "Lake Meadowbank powers community and connection across the state. From berries and cherries, to wine, artisan lamb and Tassie milk, its waters support a thriving agricultural industry. It's also a great place to spend time fishing, kayaking or just relaxing." Below the text is the Hydro Tasmania logo, which consists of three white circles of varying sizes arranged in a triangular pattern, followed by the text "Hydro Tasmania".

Hydro Tasmania Lake Meadowbank December 2023

Ms Alpine also states that she has spoken to Council's Works and Service Manager and agreed to meet him on site to finalise placement and they will also take the table panels away for 1 – 2 days (mid week to minimise disruptions) – this allows the vinyl wraps to be applied.

## CENTRAL HIGHLANDS

**1. LAKE MEADOWBANK**

A picturesque spot for a sunset beach or a spot of fishing, which you can take in at Meadowbank beach view.

**2. TARRALEAH PENSTOCK LOOKOUT**

Continue for about 100m before you can take in the breathtaking Tarraleah penstock, looking out to Tarraleah River Station. The Tarraleah system was built in 1986, and has been the dam of the Central Highlands Water Force.

**3. THE BRADY'S CHAIN: BRADY'S, BINNEY AND TUNGATIANH**

Just 50km of the road, three gorgeous, white, conical mountains and four boat ramps await. Pick your boat, board the boat and enjoy some great fishing. Remember to wear safety and come prepared.

**4. BRONTE LAGOON**

The geographic centre of Tarraleah Catchment and best view location are available, if you feel like a change of scenery.

**5. YINGINA / GREAT LAKE**

Great Lake is a natural water source for one of our largest power stations, Footscray. It is also a great spot for canoe-kayaking, particularly around Lake Cammer.

**6. WADDAMANA POWER STATION**

Head home via Waddamana Road to visit our very first power station. Beautifully restored, featuring 1930s, and open as a museum. Entry is free.

Explore the heart of Tasmania!

Hydro Tasmania acknowledges the palawa and palawa people as the traditional owners of lutruwita / Tasmania.

## THE DERWENT SCHEME

**LAKE MEADOWBANK** sits within Hydro Tasmania's Lower Derwent Hydro Electric Scheme. The 6 power stations in this run-of-river scheme harness the power of the River Derwent multiple times as it flows out to sea.

**EXPLORE THE MAP TO FIND OUR DAMS, POWER STATIONS AND HYDRO TASMANIA TEAM!**

**7. 3. 5km** **8. 4. Power Stations**

**CAN YOU FIND THESE TASMANIAN ANIMALS?**

**HOW ABOUT THESE PEOPLE ENJOYING OUTDOOR ACTIVITIES?**

**FOR MORE INFO ABOUT HYDROPOWER IN TASSIE, SCAN THE QR CODE!**

Hydro Tasmania acknowledges the palawa and palawa people as the traditional owners of lutruwita / Tasmania.

A copy of the proposed interpretation designs and concepts regarding vinyl table wraps and Metal signs are included in the attachments for council consideration.



**RESOLUTION: 17/02.2024/C****Moved:** Cr Y Miller**Seconded:** Cr J Hall

**THAT** Council endorse the interpretation designs and concepts regarding vinyl table wraps and Metal signs, subject to the acknowledgement of the first nations.

**CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

**27.5 BOTHWELL DISTRICT HIGH SCHOOL BREAKFAST PROGRAM****Report by**

Adam Wilson, Acting General Manager

Mrs Susan Webb the Chairperson of the Bothwell District High School Association has written to the Mayor regarding Council support for the Bothwell District High School Breakfast Program.

Mrs Webb email stated the following:

*"I am writing on behalf of the Bothwell District School Association to seek Council's reconsideration of its recent decision regarding support for the school's breakfast program.*

*The General Manager has advised that the yearly contribution made by the Council to the School needs to be redirected to the breakfast program. These funds had historically been allocated to transportation costs of students to activities and events outside of the district. Council's decision will result in a significant decrease in the budget for these essential opportunities for the students.*

*The breakfast program funded through the Cattle Hill Wind Farm grant was extremely well supported by the students. The Association arranged volunteers to operate the program at the suggestion of the General Manager and we would like to see a joint program in 2024 operated by the Association and partly funded by the Council.*

*We respectfully request that Council reconsider this decision and fund the breakfast program separately to its yearly contributions to schools within the municipal area.*

*The Association has also hired the Bothwell Recreation Ground in March for a fundraising function and we would also like to seek a waiver of the hire fee for this event.*

*It is the Association's hope that this request will be submitted to the full council for discussion and consideration.*

*If you require additional information in relation to my contact with the General Manager, or our proposal for the 2024 program, please do not hesitate to contact me."*

In 2023 Council supported the Breakfast Program across the municipality by an estimate of \$6000, which covered Bothwell District High School, Westerway Primary School and Ouse Primary School.

**RESOLUTION: 18/02.2024/C****Moved:** Cr D Meachem**Seconded:** Cr Y Miller

**THAT** Council defer this item and discuss with Item 28.6 on the Supplementary Agenda.

**CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

---

## 28. SUPPLEMENTARY AGENDA ITEMS

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council by absolute majority may decide to deal with a matter that is not on the agenda if, where the General Manager has reported either:

- a) The reason it was not possible to include the matter on the agenda;
- b) That the matter is urgent; or
- c) That advice of a qualified person has been obtained and taken into account in providing advice to Council under Section 65 of the *Local Government Act 1993*.

### RESOLUTION: 19/02.2024/C

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

**THAT** the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the *Local Government (Meeting Procedures) Regulations 2015*.

**CARRIED**

#### For the Motion

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

---

*Deputy Mayor J Allwright left the meeting at 12.22 pm.*

## 28.1 FUTURE OF LOCAL GOVERNMENT REVIEW FINAL REPORT SUBMISSION

Mr Nic Street MP, Minister for Local Government sent a letter the Councillors in November 2023:

*"I am pleased to provide you with the enclosed copy of the Future of Local Government Review Final Report provided to me by the Local Government Board.*

*In accordance with section 214D of the Local Government Act 1993, I am forwarding a copy of the report to all Tasmanian councils, inviting submissions on any matter covered by the Report. I am also releasing the Report to the public and inviting comments from any community member.*

*Given the complexity and significance of this Review, and the forthcoming Christmas period, I am allowing until 29 February 2024 for submissions. Those submissions will help to inform Government's response to the Review, which I am intending to release in the first half of 2024.*

*The Board's Report states that councils – particularly smaller rural councils – face pressures beyond their control. These pressures are inherently structural and relate to things like growing demand for more (and more costly) services, shrinking rates bases, input cost increases, labour force and skills shortages, and climate change impacts.*

*The Board finds that the current system of local government limits how councils can respond to these pressures. The Report says that substantial structural reform is needed to create a more robust and capable system of local government. This is not a criticism of individual councils – it is the difficult environment they operate in.*

*The Final Report includes an integrated package of 37 reforms and an implementation plan for the next few years.*

*The Report recognises the Government's position that there would be no forced amalgamations resulting from the Review, and that specific boundary changes would only proceed if councils and the community support*

them. It outlines a process for voluntary council amalgamations linked to regional partnerships with the State Government. Groups of councils who have said they are open to exploring the benefits of amalgamation are recommended as Phase 1 of a voluntary amalgamation program.

The Report also recommends some mandatory service sharing between councils, and makes a range of specific recommendations, including on council revenue, community engagement, monitoring and reporting, asset management and councillor education.

The Report positions local government reform as an ongoing process, with specific reforms, such as improved monitoring and reporting, laying the foundations for continuous improvement and possible future amalgamations.

I now invite you to make submissions on the Report. While your submissions can cover any matter covered by the Report, I draw your attention to two issues that were addressed in general terms earlier in the Review or were raised in submissions late in the Review: mandated shared services and rating and revenue.

Finally, I would like to thank you for your participation in the Review. The Government gave the Board a challenging task and they've shared that challenge with the sector, putting forward at times provocative suggestions to stimulate a discussion that needed to be had.

All councils have responded in a quite robust but constructive way, and that is to be expected on a subject as important as this. I hope that we can continue this constructive exchange as we now together consider the Board's recommendations and their proposed implementation roadmap.

If you have any specific questions about the Report, I encourage you to contact the Office of Local Government on 03 6232 7022 or [localgovernment@dpac.tas.gov.au](mailto:localgovernment@dpac.tas.gov.au) "

At the January 2024 Council Workshop Councillors agreed to obtain the services of Dr. Martin Farley to facilitate the Central Highlands Council submission on the Future of Local Government Review Final Report.

Attached for Councillors endorsement is the Central Highlands Council submission on the Future of Local Government Review Final Report facilitated by Dr. Martin Farley.

The Tasmanian Government is inviting comments and submissions on the Final Report until 29 February 2024. You can also make a submission:

- By mail to Local Government Reform, GPO Box 123, Hobart, Australia 7001
- By email to [lq.consultation@dpac.tas.gov.au](mailto:lq.consultation@dpac.tas.gov.au)

## **RESOLUTION: 20/02.2024/C**

**Moved:** Cr Meacheam

**Seconded:** Cr J Honner

**THAT** Council endorse the Central Highlands Council submission on the Future of Local Government Review Final Report facilitated by Dr. Martin Farley and that the Acting General Manager lodge the submission by the 29 February 2024.

**CARRIED**

### **For the Motion**

Mayor L Triffitt; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

---

Deputy Mayor J Allwright returned to the meeting at 12.23 pm.

## 28.2 SHEEP STATION CUP BOTHWELL

The Mayor has requested that Councillors consider providing support to the 6<sup>th</sup> Annual Sheep Station Cup and make a contribution to 'Pankind' the Pancreatic Cancer Foundation.

Since 2018 The Sheep Station Cup has been bringing together local farmers from around the state for a vibrant charity golf day at Ratho Farm Golf Course.

The event was created to help raise funds for important community projects and organisations relevant to the local farming community in Tasmania.

Over 200 golfers come together to raise important funds for local community groups, as well as a charity of choice that has affected the local community. With 68 Australians dying each week of Pancreatic Cancer, the community has decided that this year, 'Pankind' the Pancreatic Cancer Foundation will be a recipient charity.

### RESOLUTION: 21/02.2024/C

**Moved:** Cr J Honner

**Seconded:** Cr J Hall

***THAT Council donate \$500 to 'Pankind' the Pancreatic Cancer Foundation.***

**LOST**

**For the Motion**

Mayor L Triffitt; Cr A Archer; Cr R Cassidy and Cr J Honner

**Against the Motion**

Cr D Meacheam; Cr Y Miller; Deputy Mayor J Allwright; Cr J Hall and Cr A Bailey

### RESOLUTION: 22/02.2024/C

**Moved:** Deputy Mayor Allwright

**Seconded:** Cr J Hall

***THAT Council donate \$1,000 to 'Pankind' the Pancreatic Cancer Foundation.***

**CARRIED**

**For the Motion**


Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.



## 28.3 NOTICE OF MOTION – CR HALL

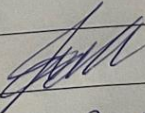
A Notice of Motion has been received from **Cr J Hall** on the **31 January 2023** for inclusion on this Agenda and provides the following supporting information and reasons for this motion.

CENTRAL HIGHLANDS COUNCIL



### NOTICE OF MOTION

*Under Division 2 – Motions, Section 16 (5) of the Local Government (Meeting Procedures) Regulations 2015, a Councillor may give to the General Manager, at least 7 days before a meeting, written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting.*

Date of Meeting:	20-2-2024
Councillor Name:	JOHN HALL
Proposed Motion:	TO REDUCE THE SPEED LIMIT FROM 60km TO 50km AND TO AVOID USING ENGINE BRAKE IN PATRICK ST. BOTHWELL
Background Details:	WE HAVE A SCHOOL/POOL/DOCTOR'S/ AMBULANCE A VILLAGE ZONE A. DANGEROUS INTERSECTION POST OFFICE FIRE STATION <del>AND</del> ALSO A POLICE STATION ALL OF THESE SERVICES ARE ON PATRICK ST.
Signature:	
Date:	31-1-2023.

**NOTED**

## 28.4 COUNCILLOR STATE ELECTION CANDIDATES

Dion Lester the Chief Executive Officer for the Local Government Association of Tasmania has sent an email to the Mayor and General Manager on Friday, February 16, 2024 stating the following:

*"I am getting a few questions from the sector on if a councillor is standing for the State election is required to stand down from council during election period? The answer is no, they are not. However, at our July 2018 General Meeting the following resolution was supported:*

*That LGAT pursue legislative changes which would:*

1. *Require a councillor who is standing for State or Federal Parliament to take a leave of absence from Council for the period between issuing of the writ and declaration of the poll.*

*When we raised this with the Government and also during the Review of the Local Government Act, they were supportive in principle, but are yet to make any legislative changes.*

*What this means is that while a councillor is not required to stand down, if LGAT is asked by media outlets then we will provide this policy position – i.e. that we believe the legislation should be changed to require them to stand down. "*

## NOTED

## 28.5 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA GENERAL MEETING MOTIONS - 14 MARCH 2024

Dion Lester the Chief Executive Officer for the Local Government Association of Tasmania has sent an email to the General Manager on Monday February 19, 2024 stating the following:

*"Consistent with past practice, we are sending out the five motions we have received for the March General Meeting in advance of the agenda proper, to allow sufficient time for councils to discuss them.*

*Can we request that when councils are considering forming motions to LGAT that you contact us in advance, as in many cases we can support the framing of motions to be more consistent with the context."*

The five motions are:

### 9.1 NOTICE OF MOTION – MAYOR BLOMELEY - STATE AND LOCAL GOVERNMENT CONSULTATION PROTOCOLS

In accordance with Notice given, Mayor Blomeley intends to move the following Motion:

*"That Council authorises the Chief Executive Officer to write to the Local Government Association of Tasmania (LGAT) and request that a motion be placed on the agenda for the next LGAT General Meeting seeking:*

- a) *Support from Tasmanian Councils for the renegotiation of the Partnership Agreement on Communication and Consultation 2003 (Partnership Agreement), between the Tasmanian Government and Councils;*
- b) *That LGAT seek agreement in principle from the Tasmanian Government to renew the Partnership Agreement, subject to the negotiation of new terms; and*
- c) *That, in pursuit of a new Partnership Agreement, LGAT establish a working group comprising council representatives to develop the key terms of a new Partnership Agreement."*

## EXPLANATORY NOTES

1. The Tasmanian Government has recently undertaken "consultations" with Tasmanian Councils and the wider community in relation to proposed legislative change. There appears to be no "standardised" approach to consultation by the Tasmanian Government, which has resulted in significant concerns related to the proposed regulatory changes.

2. Circa 2003, the Tasmanian Government and LGAT entered into a Partnership Agreement on Communication and Consultation. This agreement provided a basis for communication and consultation between government and the local government sector. The Partnership Agreement was discontinued following a Premier's Local

Government Council meeting a few years ago. Since that time critical issues with the Tasmanian Government's approach to consultation have emerged.

3. The Tasmanian Government's approach to communication and consultation with Tasmanian Councils does not reflect good practice, varies from issue to issue, and in several instances appears to treat councils with a level of disrespect.

4. Renegotiation of the Partnership Agreement will assist to re-establish a best practice framework between the Tasmanian Government and councils. Once agreed, it will provide all parties with certainty and ensure that regulatory changes can be developed in partnership, be well understood, consulted and feedback properly considered before those regulatory changes are submitted to parliament for debate and vote. A new Partnership Agreement will re-establish confidence and trust within the regulatory development process.

Mayor B A Blomeley

#### CHIEF EXECUTIVE OFFICER'S COMMENT

The Tasmanian Government's legislative program can result in councils being requested to provide feedback on legislation without reasonable forewarning and within critically short consultation timeframes. Consultation timeframes of five or six weeks often don't allow sufficient time for councils to properly assess the impacts of proposed legislation, conduct workshops with councillors and provide reports for consideration at council meetings. This impacts upon a council's ability to properly represent its community when responding to proposed regulatory change. This raises the risk that consultation is seen as superficial or not genuine.

Different departments within the Tasmanian Government appear to adopt different development and consultation practices when considering legislative change or reform. In some instances, local government is engaged and consulted at the scoping and initial drafting stage, while in other cases there is no involvement until formal community consultation commences.

As a matter of best practice, a regulatory development and consultation protocol that describes the key steps of the regulatory review process, timeframes, and points of engagement with local government, would significantly improve the process and make legislative reforms more robust, well-considered and understood.

PLEASE QUOTE

Your Ref:

Our Ref:

Enquiries: Bel Lynch  
[blynch@burnie.tas.gov.au](mailto:blynch@burnie.tas.gov.au)  
 0427 276 974

80 Wilson Street, Burnie Tasmania  
 PO Box 973, Burnie TAS 7320

ABN: 29 846 979 690  
 Phone: (03) 6430 5700  
 Email: [burnie@burnie.tas.gov.au](mailto:burnie@burnie.tas.gov.au)  
 Web: [www.burnie.tas.gov.au](http://www.burnie.tas.gov.au)

We value your feedback on our service.  
 Tell us about it at [www.burnie.tas.gov.au/feedback](http://www.burnie.tas.gov.au/feedback)



18 October 2023

Dion Lester  
 Chief Executive Officer  
 Local Government Association of Tasmania

Email: [Dion.Lester@lgat.tas.gov.au](mailto:Dion.Lester@lgat.tas.gov.au)

*A hard copy will not be sent unless requested*

Dear Dion,

#### **MOTION – AMENDMENT TO THE TASMANIAN PENSION REMISSION GUIDELINES**

At the Council meeting of 22 August 2023, the Burnie City Council considered a historical issue whereby pensioners do not qualify with the eligibility criteria for the Tasmanian Pension Remission Scheme in a given financial year, if their pension card is not dated on or before 1 July of the financial year.

This means as an example a pensioner who receives their eligible card 14 days after the commencement of the financial year (ie. card dated 14 July 2023) does not qualify for the 30% pension remission offered for the full year.

The Burnie City Council feels strongly that this is an inequitable system, and an anomaly that, from our research, seems to occur only in Tasmanian Guidelines. Furthermore, the rate of inflation and corresponding increase in expenditure that our communities have faced in recent years is unprecedented.

For this reason, we believe that state government via their local government partners should be availing eligible pensioners to as much relief as possible. It is accepted that there is a level of administration of this scheme and therefore understandably there needs to be cut off imposed, however it is not considered appropriate that pensioners who spend much of the year with an eligible pension card, are simply not able to benefit from what is a significant remission in their circumstances.

The Burnie City Council subsequently requests to put a motion before the next appropriate meeting to:

*“Seek the State Government to amend its Guidelines to benefit pensioners who receive an eligible card within a financial year, post the 1<sup>st</sup> July.”*

- 2 -

The purpose of this correspondence is to make you aware of the issue and the Council's subsequent decision. I would be happy at the appropriate time to complete a more detailed submission to accompany the motion.

Should you wish to discuss this matter further please feel free to get in touch with me on the contact details provided.

Yours sincerely,



Bel Lynch  
**DIRECTOR CORPORATE AND COMMERCIAL SERVICES**





## Details of Motion

**Motion Title**      **Integrated Transport Study**

### Decision Sought

- a) LGAT lobby the Tasmanian State Government to urgently progress a costed integrated Transport Plan for Tasmania, including timeframes and responsibility for implementation.
- b) LGAT coordinates a Local Government response on behalf of southern region Councils to the Department of State Growth's draft plan for Greater Hobart's transport future.
- c) LGAT advocate for future transport planning outputs that prioritise:
  - i. Reducing greenhouse gas emissions
  - ii. Equitable access to transport
  - iii. Regional coverage
  - iv. Road safety
  - v. Improved health and liveability outcomes.

### Background Comment

While up until now renewable energy and changes in land use have enabled Tasmania to report zero net emissions, our underlying GHG emissions are rising, with transport being a major factor. The solution is not simply to electrify all private cars, but to greatly reduce our dependence on private cars. This dependency is a great source of inequality, congestion, noise, and particulate emissions. It requires continual expenditure on road infrastructure and parking facilities. An integrated public transport system that makes use of a much improved and regular fixed route service, along with extensive active transport options, professional car-pooling and on-demand services for home to node, would tick boxes in health, climate, opportunities in health education and the workplace and lead to more liveable townships and a healthier and more prosperous population. It is difficult for local councils on their own to solve these problems, hence this proposed approach through LGAT.

### Strategic alignment (Tasmanian State Govt)

An integrated transport system is fully aligned with the aims and objectives of the following documents:

- Southern Integrated Transport Plan 2010  
[https://www.stategrowth.tas.gov.au/Transport\\_and\\_Infrastructure/infrastructure\\_tasmania/freight/planning/regionalplans/southern](https://www.stategrowth.tas.gov.au/Transport_and_Infrastructure/infrastructure_tasmania/freight/planning/regionalplans/southern)
- Tasmanian Walking and Cycling for Active Transport Strategy 2010  
[https://www.stategrowth.tas.gov.au/policies\\_and\\_strategies/framework/walking-cycling](https://www.stategrowth.tas.gov.au/policies_and_strategies/framework/walking-cycling)

- Our Infrastructure Future 2019  
([https://www.stategrowth.tas.gov.au/Transport and Infrastructure/infrastructure tasmania/tasmanias strategic infrastructure framework](https://www.stategrowth.tas.gov.au/Transport%20and%20Infrastructure/infrastructure%20tasmania/tasmanias%20strategic%20infrastructure%20framework))
- The Hobart City Deal  
([https://www.hobartcitydeal.com.au/projects/accordions/key focus area 3 greater hobart transport vision](https://www.hobartcitydeal.com.au/projects/accordions/key%20focus%20area%203%20greater%20hobart%20transport%20vision))
- Transport Access Strategy 2014  
([https://www.stategrowth.tas.gov.au/policies and strategies/transport access strategy](https://www.stategrowth.tas.gov.au/policies%20and%20strategies/transport%20access%20strategy))
- Tasmania's Climate Change Action Plan 2023-2025  
([https://recfit.tas.gov.au/\\_ data/assets/pdf file/0011/439634/Tasmanias Climate Change Action Plan 2023-25 Accessible.pdf](https://recfit.tas.gov.au/_data/assets/pdf_file/0011/439634/Tasmanias%20Climate%20Change%20Action%20Plan%202023-25%20Accessible.pdf))

### **Need**

- Currently, Tasmanians mainly get around in private cars, which are often single-occupancy. Population and car use is growing fast, creating more congestion and less-liveable townships.
- Running a car is expensive, with RACT estimating people in Hobart are spending almost 20% of their income on transport and running cars.
- Public transport routes are restricted, the service is sometimes infrequent and finishes early (particularly in regional areas)
- Those on low incomes, the disabled, and the young and old, are worse affected by mobility restrictions and the cost of running a private car. The majority of bus travellers are students or holders of low income cards: [Transport Access Strategy 2014](#)
- Lack of mobility restricts opportunities to travel for work, social occasions and healthcare. Congestion also adds costs to freight transport and puts additional pressure on road networks.
- Transport is responsible for 30% of greenhouse gas emissions in Southern Tasmania. The recently issued draft Technical Policy Paper entitled 'Driving Net-Zero: A roadmap for reducing Tasmania's transport emissions' by the UTAS Tasmanian Policy Exchange, sees transport as low-hanging fruit to enable Tasmania to retain its net-zero carbon status.
- Many \$millions are being spend on new roads and new road improvements, despite there being little evidence that these reduce congestion: <https://www.wired.com/2014/06/wuwt-traffic-induced-demand/>

### **Solution**

- An integrated transport system (ITS) is one which incorporates many different modes of getting around including fixed route buses, on-demand passenger vehicles, professional car pooling/ sharing, ferries, self-hire vehicles and active transport (walking and cycling).
- Timetables are integrated and connected, route-planning is facilitated, and ticketing works across all transport platforms. This integrated system is called Mobility as a Service (MaaS).
- An ITS must be convenient, affordable and accessible. It should be supported by all levels of government and preceded by advertising, promotion and incentivisation to encourage behaviour change: <https://philch.medium.com/what-doestransport-integration-really-mean-bd83a15a50b8>
- The approach is supported by multiple state government policy documents including the [Southern Integrated Transport Plan 2010](#), [Tasmanian Walking and Cycling for Active Transport Strategy 2010](#), [Our Infrastructure Future 2019](#) and latterly, the Tasmanian government's media piece regarding getting people to and from a proposed new stadium at Macquarie Point and Tasmania's new Climate Change Action Plan 2023-25.

### **Benefits**

Research by the Sydney-based Tourism and Transport Forum, consistently shows a high return on investment for improved mobility solutions. They state '*economic benefits include:*

- *effective connection of wealth and labour to the marketplace;*

- *removal of productivity bottlenecks; and*
- *maximising opportunities for individuals, business and government to increase income and asset value.'*

These findings are reflected by research across the globe. The International Association of Public Transport identifies some of the benefits of public transport over individual transport modes, arguing it:

*'costs less to the community;*

- *needs less urban space;*
- *is less energy-intensive;*
- *pollutes less;*
- *is the safest mode;*
- *improves accessibility to jobs; and*
- *offers mobility for all.'*

It also creates transport and mobility corridors along which land can be freed up for housing and other development and creates opportunities for activating town centres as social and business centres.

### Examples

- A demand-responsive service in Lincolnshire, UK, a large regional area with a dispersed population, close to other urban centres: <https://www.justgonorthlincs.co.uk/> which is now being repeated in East Yorkshire (a similar region) and the West Midlands (more urban).
- <https://www.liftango.com/resources> - multiple examples.
- <https://ridewithvia.com/resources/case-studies/> - multiple examples.
- Suburbs in NSW, SA and WA are all successfully running on-demand minibuses: <https://www.keolisdowner.com.au/keoride-on-demand-transport-celebrates-its-four-year-anniversary-and-introduces-new-fully-accessible-vehicles-in-the-northern-beaches/>
- Victoria has an Integrated Transport Act (2010) and the people of Greater Bendigo rejected new roads in favour of the development of an Integrated Transport and Land Use Strategy, which sets out the steps for ensuring greater connectiveness and equality of mobility across the city.
- Griffith in NSW is currently developing an Integrated Transport Plan and Sydney already operates an integrated ferry, bus and train service, with the more recent addition of on-demand buses serving the Northern Beaches.
- Tasmania is working on new legislation for the regulation of on-demand vehicles in recognition of their importance in mobility and WA has recently ended its levy on on-demand operators, having finished paying for its buy-back of taxi plates.
- Multiple examples in Europe.

### More resources

- <https://its-australia.com.au/about-us> - Intelligent Transport Systems, peak body for Australia transport data analytics and mobility companies (30 year heritage).
- [Southern Integrated Transport Plan 2010](#) (Tasmania)
- [Tasmanian Walking and Cycling for Active Transport Strategy 2010](#) (Tasmania)
- [Our Infrastructure Future 2019](#) (Tasmania)
- [Transport Access Strategy 2014](#) (Tasmania)
- <https://www.wired.com/2014/06/wuwt-traffic-induced-demand/>
- <https://philch.medium.com/what-does-transport-integration-really-mean-bd83a15a50b8>
- [Integrated Transport and Land Use Strategy](#) (Bendigo)
- [Liftango Demand-Responsive Transport Guide](#)
- [Kingborough Integrated Transport Strategy](#)
- [Huon Valley Council Health and Wellbeing Strategy](#)



- [Huon Valley Council Walking Track Strategy](#)
- [Huon Valley Council Recreation Plan](#)
- [Kingborough Cycling Strategy](#)
- [Kingborough Track and Trails Strategic Action Plan](#)
- [City of Hobart Transport Strategy](#)

## Northern Midlands Council

### Motion:

That LGAT lobby the State Government to:

- (a) provide an accessible online user interface for purchasers, residents and developers to all available flood mapping in populated areas in Tasmania;
- (b) assist Tasmanian councils to flood map low lying land, inclusive of climate change impact, so the effect flooding could have on property, including future developments, renovations and subdivisions is known statewide; and
- (c) require all councils to include flood mapping in the issuance of any Form 337 and any other such forms as appropriate.

### Background

1. The increasing effects of climate change have made it imperative for councils to have a comprehensive understanding of potential flood risks in our state.
2. While there are already some sources of flood mapping information available, such as the Tasmania State Emergency Services/ListMAP, the Department of Natural Resources and Environment Tasmania, the Australian Flood Risk Information Portal (AFRIP), and further flood maps as maintained by each municipality, critically, there is no statutory or regulatory obligation at present incumbent upon Tasmanian councils to provide this information to purchasers, residents, or developers.
3. If or when a planning or building application is lodged, a council may request for the Flood-Prone Areas Hazard Code in the Tasmanian Planning Scheme – State Planning Provisions to be addressed; this ensures prospective flood risks are considered and developments are appropriate. There is, however, currently no ability for a council to directly inform prospective purchasers that a property is located within a predicted flood area. Although councils may maintain their own flood maps, these are not always readily available to prospective purchasers, and it is not apparent that they themselves should undertake their own due diligence to ensure that the flood risks on the relevant property are acceptable. If flood mapping were to be provided under the Section 337 *Local Government Act 1993* process (Council Certificate of Land Information), then these risks would be known to purchasers before they commit to this significant financial decision.
4. The initiative contemplated in this motion will not only help purchasers, residents, and developers make informed decisions but also assist councils in planning and managing low-lying lands. By considering the impact of climate change, we can ensure that our state is prepared for future challenges and that our communities are built to be resilient and are provided the tools and the information to manage prospective and recurrent flood risks.
5. This motion seeks to address these issues by advocating for a statewide, accessible online interface for flood mapping and requiring the inclusion by the relevant council of flood mapping in the issuance of Form 337 and any other such forms as appropriate.

### References

The following sources of information were considered in the preparation of this motion:

- Tasmania State Emergency Services - <https://www.ses.tas.gov.au/about/risk-management/flood-risk-management/tasmanian-flood-mapping-project-reports/>
- Department of Natural Resources and Environment Tasmania - <https://nre.tas.gov.au/water/water-monitoring-and-assessment/hydrological-assessment/floods/floodplain-mapping>
- Australian Flood Risk Information Portal (AFRIP) - <https://www.community-safety.ga.gov.au/data-and-products/afrip>
- ListMAP - <https://maps.thelist.tas.gov.au/listmap/app/list/map>

## Northern Midlands Council

### Motion:

That LGAT lobby the State Government:

- To amend legislation to include electricity generation and storage plant and equipment in capital valuation (as occurs in Victoria) and to allow energy sector developments to make appropriate payments in lieu of rates under a regulated formula subject to indexation consisting of a fixed payment per site and a variable payment based on installed capacity.
- That applicable developments subject to the rating policy amendments will include all current electricity generation and storage developments under existing technologies, as well as future generation and storage developments under existing and new technologies.
- Consider the means by which Councils located within reasonable proximity of energy sector developments in unincorporated areas that impact infrastructure and service provision are appropriately compensated via similar payment arrangement to ensure ratepayers are not financially impacted by these developments.

### Background Information:

It is suggested that there is an increase in the flexibility for Tasmanian Councils in the categorisation of land uses for rating purposes to better reflect intensity of use, and to allow councils to recover payments in lieu of rates directly from electricity generators under a regulated formula (as exists in Victoria).

In 2016 MAV (Municipal Association of Victoria) provided a submission to the Victorian Community Renewable Energy Projects Consultation, the following information is extracted from the submission (the Community renewable energy projects PiLoR and planning issues discussion paper is attached):

*The 'community renewable energy projects' discussion paper focuses on three key issues:*

- *the definition of community renewable energy projects*
- *the possibility of an alternative payment-in-lieu-of-rates (PiLoR) methodology for community renewable energy projects; and*
- *planning arrangements for community wind farms*

...

*The MAV and councils support a transition away from non-renewable energy sources and the State's setting of ambitious renewable energy targets. It is our hope and expectation that the State will engage constructively with local government to ensure a smooth transition.*

...

#### *(ii) Payment in lieu of rates (PiLoR) methodology*

*The current methodology for the rates in lieu of rates was established following a comprehensive review in 2004. This review extensively consulted with generator owners, councils and other interested parties. This process effectively argued that the capital intensity of electricity generators would lead to excessive rates under a normal capital improved value (CIV) rating methodology and therefore discounts to these ratepayers is appropriate. It is worth noting that the MAV believes that the PiLoR methodology is the only example of rates or rates in lieu being paid expressly on the output capacity of a property rather than its value.*

*As a matter of principle, the MAV believes that the rates provisions within the Local Government Act 1989 provide sufficient powers and flexibility for a council to equitably impose rates on electricity generators, including small scale renewable facilities. That is, the MAV, at the time of the review in 2004 and currently, does not believe that the rates in lieu provisions of the Electricity Industry Act are required. Councils can apply differential rates to various types of properties and there is no barrier for a differential rate to be applied to a small-scale electricity generation facility. In considering rating decisions, the framework must achieve vertical and horizontal equity - that is, the rates paid must be equitable against those properties that are similar (in this example, are a similar value or provide a similar purpose) and must also be equitable in relation to both higher and lower valued properties. For example, the review must consider why a generation facility that has a community ownership should be given preferential treatment to other properties that provide a community benefit. There is no evidence that these broader issues have been considered in the paper.*

*Notwithstanding the MAV's long standing position, the discussion paper suggests that the current approach is inappropriate for small-scale renewable energy facilities because of the high fixed cost incorporated in the 'base' PiLoR methodology. The MAV makes the following observations:*

- *The provisions in the Electricity Industry Act are only triggered in the event that either the council or generator*

owner seeks a payment in lieu of rates; otherwise the normal rating methodology would apply and as discussed above, a council has extensive tools to construct an equitable rating strategy.

- The legislative framework allows councils and the community-owned renewable energy facilities to negotiate a rates in lieu structure that is not based on the PiloR methodology, but rather one that reflects the benefit of that generator. It is contended that where a small scale community owned facility provides a benefit to the community, it is unlikely that a council would not support the development of that facility through a rates in lieu structure that would not disadvantage that facility.
- There are no examples provided of a small facility that pays rates at the 'commercial' generator PiloR level or of any proposed renewable facilities that did not proceed because of the rates in lieu methodology.
- There has been no comprehensive process to review these provisions, unlike in previous examples of amending the rating provisions around electricity generators.

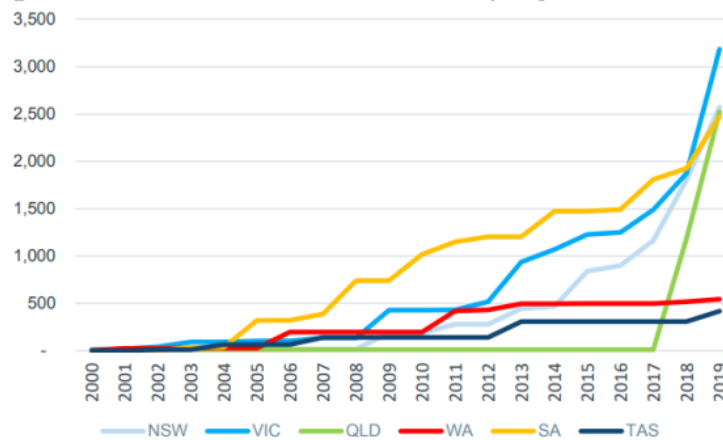
The MAV has undertaken consultation with its members which has indicated there is some support for the removal of the fixed cost component of the PiloR methodology. As indicated above, the MAV's current position is that all energy generators - renewables or otherwise - should be rated under the Local Government Act 1989. We believe that in the event the State wishes to amend these provisions that it must adopt an appropriate review structure that more deeply considers the rating issues. The current paper does not demonstrate the existence of an issue that requires a policy response and nor does it show sufficient understanding of the rating system and its complexities to provide a suitable response even in the event there is a genuine need to review the current framework.

The following extracts from the February 2020 LEGATUS Group report, *The Rating Equity in SA and the Financial Impacts on Local Government's Ability to Support Growth* provides background to the motion.

#### Industry & Council/Community Impact Assessment

Figure E.1 shows a comparison of the cumulative energy generation capacity from wind and solar farms by state since 2000. The assessment highlights considerable growth in renewable energy capacity across Australia, with SA being an early adopter and capacity growing most rapidly in NSW, VIC and QLD in recent years. The substantial growth in renewable energy capacity in VIC and QLD relative to SA in recent years has occurred despite their respective State Governments enabling Councils to levy appropriate and equitable rates on (or receive payments made in lieu of rates from) energy sector developments which are considerably higher than the rates able to be levied by SA Councils.

**Figure E.1: Wind Farm + Solar Farm Generation Capacity – Cumulative Since 2000**



Source: AEC, AEMO (2019), assorted online sources.

The analysis suggests that the introduction by SA Councils of similar rating practices to VIC will not impact the commercial viability of energy sector projects, and therefore will not influence location decisions for investments in these projects. Presently, SA Council rates account for less than 0.1% of infrastructure lifecycle costs excluding financing for wind and solar farms, compared with 1% in VIC – these contributions halve when financial costs are included. Location decisions are primarily made with reference to electricity generation efficiencies and the ease with which connection can be made to the national grid. Further, no flow-on effects on electricity prices are anticipated from higher SA rates on energy sector projects given prices are determined in a national market where other generators are already levied higher Council rates. Under current SA Government valuation and rating policy, the estimated annual revenue foregone by SA regional Councils when compared to VIC Government rating policy is estimated at \$4.8 million (as shown in Table E.1), which equates to \$120.9 million over 25 years (equal to the asset life for the majority of renewable energy sector developments). It should be noted here that the actual revenue loss for SA Councils is much greater when compared to the rates payable under the full capital valuation approach (as exists as the base position in VIC), with the estimated annual loss being around \$26 million or \$650 million over 25 years. Allowing the regions to access this revenue has the potential to facilitate ongoing permanent employment of

up to 43 jobs assuming the VIC regulated formula approach is adopted – maintaining current rating policy will prevent these additional regional employment opportunities from occurring. These Council and community impacts are expected to grow significantly in the short to medium term given the significant number of renewable energy projects currently under financial close and approved in SA regional areas.

**Table E.1: Estimated Foregone Revenue from Energy Sector Developments for Regional SA Councils**

Council	Current Contribution	Potential Contribution	Foregone Revenue
<b>EYRE PENINSULA</b>			
Lower Eyre Peninsula	\$ 4,288	\$ 138,801	\$ 134,513
Port Lincoln	\$ 3,215	\$ 148,226	\$ 145,011
Franklin Harbour	\$ 12,382	\$ 143,828	\$ 131,446
<b>LEGATUS</b>			
Barossa	\$ 4,672	\$ 118,693	\$ 114,020
Clare & Gilbert Valleys	\$ 29,441	\$ 389,201	\$ 359,760
Goyder	\$ 16,141	\$ 741,064	\$ 724,923
Northern Areas	\$ 70,600	\$ 934,842	\$ 864,242
Peterborough	\$ 2,000	\$ 62,893	\$ 60,893
Port Pirie	\$ 6,975	\$ 189,252	\$ 182,277
Wakefield	\$ 26,050	\$ 519,595	\$ 493,545
Yorke Peninsula	\$ 15,515	\$ 263,463	\$ 247,948
<b>LIMESTONE COAST</b>			
Wattle Range	\$ 26,067	\$ 898,225	\$ 872,158
<b>SOUTHERN &amp; HILLS</b>			
Yankalilla	\$ 20,804	\$ 99,213	\$ 78,409
<b>UPPER SPENCER GULF</b>			
Port Augusta	\$ 1,737	\$ 194,098	\$ 192,360
<b>MURRAYLANDS &amp; RIVERLANDS</b>			
Coorong	\$ 2,000	\$ 175,246	\$ 173,246
Murray Bridge	\$ 2,000	\$ 62,139	\$ 60,139
<b>TOTAL</b>	<b>\$ 243,888</b>	<b>\$ 5,078,778</b>	<b>\$ 4,834,891</b>

Source: AEC, selected SA Councils.

Overall, this report shows that:

- The competitiveness of SA regions in attracting renewable energy developments will not be impacted by the proposed rating policy amendments particularly if rates levied are comparable with VIC. As such, there would be no negative impact on investment and employment opportunities in SA regions as a result of the proposed rating policy amendments.
- There is an opportunity to provide a financial, economic and social boost to SA regions through the proposed rating policy amendments, as the additional rate payments retained within local economies and communities is estimated to provide sufficient stimulus to sustainably create up to an additional 43 permanent full-time equivalent jobs in SA regions.

An in-depth industry assessment found that no negative economic or employment effects would be felt by SA regions as a result of the above recommendations. In fact, adoption of the above recommendations may result in additional employment in SA regions of up to 43 full-time equivalent jobs from developments to date, with the extent of this benefit likely to increase with the addition of more developments in the future.

The above information has been compiled from the following sources:

- [https://www.mav.asn.au/\\_data/assets/pdf\\_file/0007/5758/Submission-to-community-renewable-energy-projects-discussion-paper-Nov-2016.pdf](https://www.mav.asn.au/_data/assets/pdf_file/0007/5758/Submission-to-community-renewable-energy-projects-discussion-paper-Nov-2016.pdf)
- [https://www.portaugusta.sa.gov.au/\\_data/assets/pdf\\_file/0026/919106/FINAL-REPORT-Rating-Equity-in-SA-and-the-Financial-Impacts-on-Local-Governments-Ability-~Legatus-Group-February-2020.pdf](https://www.portaugusta.sa.gov.au/_data/assets/pdf_file/0026/919106/FINAL-REPORT-Rating-Equity-in-SA-and-the-Financial-Impacts-on-Local-Governments-Ability-~Legatus-Group-February-2020.pdf)

See the following references for further information:

- <https://www.energy.vic.gov.au/renewable-energy/payment-in-lieu-of-rates-for-electricity-generators>
- [https://www.energy.vic.gov.au/\\_data/assets/pdf\\_file/0031/594616/PLoR-fact-sheet.pdf](https://www.energy.vic.gov.au/_data/assets/pdf_file/0031/594616/PLoR-fact-sheet.pdf)
- <https://apo.org.au/sites/default/files/resource-files/2016-09/apo-nid70565.pdf>

**NOTED** (Item to be listed on the next workshop agenda)



## 28.6 COMMUNITY GRANT APPLICATION – BOTHWELL SCHOOL ASSOCIATION

### Report by

Kat Cullen, Community Development Officer

### PURPOSE

The purpose of this report is to advise of a Community Grant Application from Bothwell School Association.

Bothwell School Association  
37-39a Patrick St  
Bothwell, TAS, 7030  
[BDHSAssoc@gmail.com](mailto:BDHSAssoc@gmail.com)

15<sup>th</sup> February 2024

Councillors  
Central Highland Council  
6 Tarleton St,  
Hamilton, TAS, 7140

Dear Central Highland Councillors,

The Bothwell School Association is seeking funds from the Council to purchase food for Bothwell School's Breakfast Club program. We have completed a community grants program application form which details our request.

In summary, Bothwell School community volunteers (including parents, carers and interested community members) will purchase food, prepare, and deliver breakfast and clean up every Wednesday morning. All school students will be able to access breakfast from 8.30-9.00am. We require no administration or support from Council other than funds to purchase food and milk. The Bothwell School Association will be responsible for the running of Breakfast Club. We have budgeted \$70 a week for food for 75 students and there are 40 weeks in the school year.

We would also like to bring to your attention a report titled "An Evaluation of the School Breakfast Club Program" (Final Report February 2019), by Victoria University which stated:

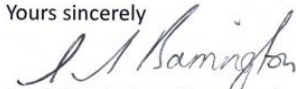
*Teachers report that breakfast clubs have had a significant impact on student learning:*

- 95% of teachers note an improvement in concentration,
- 90% have observed greater levels of engagement and focus for students who attend,
- 88% of teachers report improvements in student's social skills,
- 85% of teachers note a positive impact on the academic outcomes of students who attended breakfast club.

There were many other benefits listed however the ones above are fantastic outcomes.

We believe that Breakfast Club is a valuable and important service we can offer all students at Bothwell School.

Yours sincerely



Sarah Barrington. (Secretary)  
[610barrington@gmail.com](mailto:610barrington@gmail.com)  
0497100675

### BACKGROUND

A Community Grant application form was received on 15 February 2024 from the Bothwell School; Association. The Grant Request is to obtain funding for provisions for the Bothwell School Breakfast Club program in 2024.

The funding request is for \$2,800 to be allocated from the Grant Assistance Budget. This budget has \$15,000 currently available for allocation.

## **RESOLUTION: 23/02.2024/C**

**Moved:** Cr A Archer

**Seconded:** Cr R Cassidy

*THAT the Bothwell School Association be allocated \$2,800 from the Grant Assistance Budget.*

**CARRIED**

### **For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

## **28.7 COMMUNITY GRANT APPLICATION – BOTHWELL HALL FEE WAIVER FOR EXERCISE CLASSES – THE HEALTH ACTION TEAM CENTRAL HIGHLANDS**

### **Report by**

Kat Cullen, Community Development Officer.

### **Purpose**

The purpose of this report is to consider a request for fee waiver for Community Exercise classes at Bothwell Hall. These ongoing classes are run by the Health Action Team Central Highlands (HATCH) at the Hall on Monday, Wednesday and Saturday.

### **Background**

Council has received a request from Tracey Turale – the Health Promotion Coordinator for the Tasmanian Health Service on behalf of HATCH. The request is for remission of fees for the Bothwell Town Hall for ongoing fitness classes on Monday, Wednesday and Friday during 2024. Additionally, the request is for remission of any fees for hire of the Bothwell Football Club and Community Centre if Council otherwise requires the Bothwell Town Hall.

These classes are an initiative of HATCH through the Highlands Healthy Connect Project. HATCH covers most running costs for this program including hire of instructor Karen Beasant. A small contribution also comes via attendance fees, which are \$7 per class, or \$50 for a 10-class pass. The attendance fee is subsidised by HATCH – if attendees were to pay a full commercial price, this would be \$20 per class, or \$160 for a 10 Class Pass.

HATCH has a long-standing relationship with Council by providing community group exercise at the Bothwell Town Hall for the past 3 years, and other locations within the Central Highlands. These popular classes provide an opportunity to for the community to enhance both their physical and mental health in a safe, supportive environment. HATCH thanks Council for their consideration in this matter and their ongoing support for community health and wellbeing initiatives.

Karen Beasant is the exercise instructor for all classes. A copy of Karen's certificate of currency is included as Attachment B for the Saturday Class - Karen is engaged directly for this class by HATCH. A copy of Freedom Health and Wellness Certificate of Currency is included as Attachment C - Karen is employed through Freedom Health and Wellness for the Monday and Wednesday class.

**RESOLUTION 24/02.2024/C****Moved:** Cr R Cassidy**Seconded:** Cr Y Miller

***THAT** Council remit the hire fees during 2024 for Bothwell Hall, and Bothwell Football Club and Community Centre when required, for HATCH's exercise classes on Monday, Wednesday and Saturday.*

**CARRIED****For the Motion**

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller.

**29. OTHER BUSINESS****29.1 ANZAC Services**

It was noted that the following Councillors will be attending and assisting in the following services:-

Gretna	Mayor L Triffitt
Fentonbury	Deputy Mayor Allwright and Mayor L Triffitt
Arthurs	Cr J Honner and Cr J Hall
Bothwell	Mayor L Triffitt; Cr J Honner and Cr R Cassidy
Hamilton	Deputy Mayor Allwright; Cr A Bailey and Cr Y Miller

**30. CLOSURE**

Mayor Triffitt thanked everyone for their contribution and declared the meeting closed at **12.50pm**.

**Signed as Confirmed:**

-----

**Mayor L Triffitt****Dated:** 19 March 2024





## Central Highlands Council

### MINUTES

### PLANNING COMMITTEE MEETING – 12 MARCH 2024

Minutes of the **Planning Committee Meeting** (Special Committee of Central Highlands Council) held at the **Bothwell Council Chambers, 19 Alexander Street, Bothwell** on **Tuesday 12<sup>th</sup> March 2024**, commencing at **8.58am**.

#### 1.0 PRESENT

Cr R Cassidy (Chairperson), Mayor L Triffitt, Deputy Mayor J Allwright and Cr J Hall.

#### IN ATTENDANCE

Cr A Archer (Proxy), Cr J Honner, Cr Y Miller, Cr D Meacheam, Mr G Rogers (Development & Environmental Services Manager), Mrs L Brown (Senior Planning Officer) and Mrs K Bradburn (Minutes Secretary).

#### 2.0 APOLOGIES

*Nil*

#### 3.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Chairman requests Councillors to indicate whether they or a close associate have, or are likely to have, a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

*Item 7.1 – Cr Archer advised he is a member of the River Clyde Trust.*

#### 4.0 PERCEIVED INTEREST DECLARATIONS

Under the **Model Code of Conduct** made by Order of the Minister responsible for Local Government the following will apply to a Councillor –

##### **PART 2 – Conflict of Interest that are not Pecuniary**

(6) A Councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –

- (a) Declare the conflict of interest and the nature of the interest before discussion on the matter begins; and
- (b) Act in good faith and exercise reasonable judgement to determine whether a reasonable person would consider that the conflict of interest requires the Councillor to remove himself or herself physically from any Council discussion and remain out of the room until the matter is decided by the Council.

*Item 7.1 – Cr Cassidy advised he did not serve in Vietnam but did serve in the US about this time and classes himself as a veteran.*

## 5.0 CONFIRMATION OF DRAFT MINUTES OF THE PLANNING COMMITTEE MEETING HELD 9 JANUARY 2024

### RESOLUTION 01/03.2024/PC

**Moved:** Cr J Hall

**Seconded:** Mayor L Triffitt

**THAT** the Draft Minutes of the Planning Committee Meeting of Council held on Tuesday 9<sup>th</sup> January 2024 to be confirmed.

**CARRIED**

#### **FOR the Motion**

Cr R Cassidy, Mayor L Triffitt, Deputy Mayor J Allwright and Cr J Hall

## 6.0 PUBLIC QUESTION TIME

In accordance with Council's Policy No 2017-49 *Public Comment on Planning Agenda Items at Committee Meetings* a person may speak about an item on the agenda to be considered by the Planning Committee during public question time or at the beginning of the item, as determined by the Chairperson.

Speakers should follow the procedure below:

1. Only those people that have:
  - (a) Initiated the planning decision under the *Land Use Planning and Approvals Act 1993* (Act) ("Applicant"); or
  - (b) The owner of the land subject to the planning decision ("Owner"); or
  - (c) made a representation within the statutory notice period in relation to a planning decision ("Representor")

will be entitled to speak at a Planning Committee Meeting ("Meeting").
2. Prior to the commencement of the Meeting a person who wishes to address the Meeting must:
  - i. Notify the Council in writing by close of business on the Friday prior to the Planning Committee meeting of the person's intention to address the Meeting, including with the following detail:
    - (a) Identify whether the person is the Applicant or a Representor;
    - (b) If a Representor, the date the person made a representation in respect to the planning decision; and
    - (c) the relevant planning decision by the Council allocated number, or by reference to the land to which it relates (eg, by certificate of title, PID or address);
    - (d) the question or topic on which the person wishes to speak.
  - ii. Notify the Chairperson of his or her arrival prior to the commencement of the PCM and complete a register.
3. If a person has complied with the procedure in 2 above, the person will be entitled speak at the meeting.
4. The Chairperson will determine the order of speakers.
5. All people entitled to speak will be given equal opportunity to speak.
6. Each person will be limited to **5 minutes** unless otherwise allowed by the Chairperson.
7. A person may make a statement only or ask questions that are directed through the Chairperson.

8. A person may not direct questions to staff members unless directed through the Chairperson. The Chairperson may ask staff members to answer any question.
9. The Council is under no obligation to answer questions. Questions may be taken on notice by the Planning Committee. The Planning Committee may answer such questions at its discretion.
10. (a) Planning Committee members may ask questions of the person speaking.  
(b) Councillors present who are not members of the Planning Committee may ask questions or seek clarification only at the discretion of the Chairperson.
11. The Applicant may be given notice of a person's intention to speak. The Applicant will be given an opportunity to speak in reply, limited to 5 minutes unless otherwise allowed by the Chairperson. If the Applicant is not present at the Meeting, the Planning Committee may provide the Applicant with an opportunity to respond.
12. No debate or argument is permitted at any time.
13. Members of the gallery must not interject while another party is speaking.

Council's Policy 2017-49 'Public Comment on Planning Agenda Items' will be available for the public to view at the meeting.

*No Public Questions*

---

## 7.0 PLANNING REPORTS

---

### 7.1 DEVELOPMENT APPLICATION (DA2024/06) FOR MULTI-PURPOSE BUILDING (EDUCATION & TRAINING FACILITY) SUBMITTED BY THE VIETNAM VETERANS ASSOCIATION OF AUSTRALIA – TASMANIA INC AND OWNED BY THE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT TASMANIA

#### PROPOSAL

Council is in receipt of an application for a Planning Permit for a new building, Multi-Purpose Education & Training Facility for current Australian Defence Personnel and ex serving veterans to conduct workshops, meetings, short courses and training at the property 2 Galaxia Avenue, Interlaken.

The proposal is for a new building of 95m<sup>2</sup> which includes 2 bedrooms, toilet, store room, bathroom, kitchen area, open living area and patio. The building will provide space for ex serving veterans to hold meetings, undertake workshops and training. The bedrooms are provided for any visiting conference facilitators or trainers of the workshop or training events to stay on site whilst conducting the training course, as it is highly likely these facilitators will come from interstate or other parts of Tasmania.

There is an existing retreat building for veterans and their families to use on the property and an additional retreat on the adjacent property for veterans. The Multi-Purpose building would create an opportunity for additional support services for veterans, it is not an additional retreat facility, and this is a stipulation of the grant agreement between the Department of Veterans Affairs and the Vietnam Veterans Association of Australia – Tasmania Branch Inc.

The application has been lodged under the *Tasmanian Planning Scheme – Central Highlands* ("the Planning Scheme"). The "use" of the building is defined in the Planning Scheme as *Educational and Occasional Care*; use of land for educational or short-term care purposes. Examples include a childcare centre, day respite centre and employment training centre.

The property is within the Environmental Management Zone of the Planning Scheme, education and Occasional care is a permitted use/development in this zone with the qualification that the use/development has an authority under the National Parks and Reserve Management Regulations 2019 is granted by the Managing Authority, or approved by the Director-General of Lands under the Crown Lands Act 1976.

The proposal is to be assessed against the development standards of the zone and the development standards of the applicable Codes. These matters are described and assessed in this report.

This is a discretionary application under the Planning Scheme. The Council gave notice of the application for public comment as required by the Act. During the notification period one representation was received. The representation is summarised below and response from Council's planning Officer included.

This report will assess the proposal against the relevant provisions of the Act and the Planning Scheme. It is recommended that Council grant a planning permit for the development application subject to conditions.



Figure 1. Site plan – proposed building is located to the north of the property.

## PLANNING COMMITTEE DISCUSSION

Confirmation was sought on the distance of the proposed building from the full supply level of Lake Sorell to ensure it is not located within the splash zone. It was stated there is a splash zone around both Lake Sorell (1m) and Lake Crescent (2m). Ms L Brown & Mr G Rogers both confirmed that there is no splash zone within Council's Planning Scheme or a Council Policy on this. Cr Archer advised this was applied to a subdivision approved at Lake Crescent within the past 6 years.

## RESOLUTION 02/03.2024/PC

**Moved:** Mayor L Triffitt

**Seconded:** Cr J Hall

**THAT** the Planning Committee make the following recommendation to Council acting as the Planning Authority:

**THAT**, in accordance with the provisions of the *Tasmanian Planning Scheme – Central Highlands* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council **APPROVE** Development Application (DA2024/06) for Multi-Purpose Building (Education & Training Facility) submitted by the Vietnam Veterans Association of Australia – Tasmania Inc and owned by the Department of Natural Resources and Environment Tasmania subject to conditions detailed below:

## CONDITIONS

### **General**

- (1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- (2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the *Land Use Planning and Approvals Act 1993*.

### **Amenity**

- (3) All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or to the satisfaction of Council's Manager Development and Environmental Services.
- (4) No vegetation other than that necessary for the construction of the building, associated access and services is to be cleared without the approval of Council.

### **Bushfire**

- (5) The development and works must be carried out in accordance with the Bushfire Hazard Report, prepared by GES Solutions J6910v1 and dated January 2024.

### **Services**

- (6) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

### **Parking and Access**

- (7) At least four (4) car parking spaces must be provided on the land at all times for the use of the development, in accordance with Standards Australia (2004) Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- (8) The internal driveway and areas set-aside for parking and associated access and turning must be provided in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney and to the satisfaction of Council's Municipal Engineer, and must include all of the following;
  - a) Constructed with a durable all weather pavement, to the satisfaction of the Council's General Manager;
  - b) Space on site to allow that vehicles to enter and leave the parking space in a single manoeuvre and enter and leave the site in a forward direction.
  - c) Minimum carriageway width of 4 metres; and
  - d) Drained to an approved stormwater system: or as otherwise required by an approved Bushfire Plan.

### **Stormwater**

- (9) Stormwater drainage from the proposed development must be retained on site (or) drain to a legal point of discharge to the satisfaction of Council's General Manager and in accordance with a Certificate of Likely Compliance or Plumbing permit issued by the Permit Authority in accordance with the Building Act 2016.

### **Wastewater**

- (10) Wastewater from the development must discharge to an on-site waste disposal system in accordance with a Certificate of Likely Compliance or Plumbing Permit issued by the Permit Authority in accordance with the Building Act 2016.

### **Soil and Water Management**

- (11) Before any work commences a soil and water management plan (SWMP) prepared in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South, must be approved by Council's General Manager before development of the land commences. The SWMP shall form part of this permit when approved.

- (12) Before any work commences install temporary run-off, erosion and sediment controls in accordance with the recommendations of the approved SWMP and maintain these controls at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South and to the satisfaction of Council's General Manager.

**Construction amenity**

- (13) The development must only be carried out between the following hours:
- |                                       |                         |
|---------------------------------------|-------------------------|
| Monday to Friday                      | 7:00 a.m. to 6:00 p.m.  |
| Saturday                              | 8:00 a.m. to 6:00 p.m.  |
| Sunday and State-wide public holidays | 10:00 a.m. to 6:00 p.m. |
- (14) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
- Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise;
  - The transportation of materials, goods and commodities to and from the land;
  - Obstruction of any public footway or highway;
  - Appearance of any building, works or materials; and
  - Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.
- (15) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
- (16) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's Municipal Engineer.

**THE FOLLOWING ADVICE APPLIES TO THIS PERMIT:**

- A. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.
- B. This Planning Permit is in addition to the requirements of the Building Act 2016. It is necessary to seek approval prior to any new building work, work being carried out in accordance with the Building Act 2016. A copy of the Directors Determination – categories of Building Work and Demolition Work is available via the CBOS website: [Director's Determination - Categories of Building and Demolition Work \(PDF, 504.4 KB\)](#)

If an owner undertakes any Low Risk Building Work as allowed by the Directors determination, they are responsible for ensuring that any proposed work complies with this Determination, in particular to ensure that they:

- Review and comply with any relevant Standard Limitations,
- That permitted size limits are not exceeded;
- That Boundary setbacks are complied with.

Types of Low Risk structure of sizes greater than permitted for this Category are to be considered against the next relevant Category being either Low Risk Work (Category 2), Notifiable Work (Category 3) or Permit Work (Category 4).

- C. The proposed works are located within a mapped bushfire prone area and as such a bushfire assessment and BAL by a suitably qualified person may be required as part of the certified documents for the building approval.



- D. Appropriate temporary erosion and sedimentation control measures during construction include, but are not limited to, the following -
- i. Minimise site disturbance and vegetation removal;
  - ii. Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (e.g. temporarily connected to Council's storm water system, a watercourse or road drain);
  - iii. Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
  - iv. Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains; and
  - v. Rehabilitation of all disturbed areas as soon as possible.
- E. The SWMP must show the following:
- (a) Allotment boundaries, north-point, contours, layout of roads, driveways, building envelopes and reticulated services (including power and telephone and any on-site drainage or water supply), impervious surfaces and types of all existing natural vegetation;
  - (b) Critical natural areas such as drainage lines, recharge area, wetlands, and unstable land;
  - (c) Estimated dates of the start and completion of the works;
  - (d) Timing of the site rehabilitation or landscape program;
  - (e) Details of land clearing and earthworks or trenching and location of soil stockpiles associated with roads, driveways, building sites, reticulated services and fire hazard protection.
  - (f) Arrangements to be made for surface and subsurface drainage and vegetation management in order to prevent sheet and tunnel erosion.
  - (g) Temporary erosion and sedimentation controls to be used on the site.
  - (h) Recommendations for the treatment and disposal of wastewater in accordance with Standards Australia (2000), AS/NZS 1547: On-site wastewater management, Standards Australia, Sydney.

**CARRIED**

**FOR the Motion**

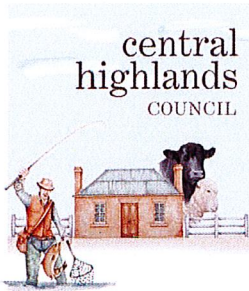
Cr R Cassidy, Mayor L Triffitt, Deputy Mayor J Allwright and Cr J Hall.

## **8.0 OTHER BUSINESS**

*Nil*

## **9.0 CLOSURE**

The Chairperson thanked everyone for their contribution and declared the meeting closed at **9.25am**.



Development & Environmental Services  
19 Alexander Street  
BOTHWELL TAS 7030  
  
Phone: (03) 6259 5503  
Fax: (03) 6259 5722  
  
www.centralhighlands.tas.gov.au

**OFFICE USE ONLY**

Application No.: \_\_\_\_\_  
Property ID No.: \_\_\_\_\_  
Date Received: \_\_\_\_\_

## Application for Planning Approval Use and Development

Use this form to apply for planning approval in accordance with section 57 and 58 of the *Land Use Planning and Approvals Act 1993*

**Applicant / Owner Details:**

<b>Applicant Name</b>	Vietnam Veterans Association of Australai - Tasmania Branch Inc.		
Postal Address	5 Bisdee Street,	Phone No:	0400 140870
	South Arm	7022	Fax No:
Email address	troey1@bigpond.com		
<b>Owner/s Name</b> (if not Applicant)	As Above		
Postal Address		Phone No:	
		Fax No:	
Email address:			

**Description of proposed use and/or development:**

Address of new use and development:	2 Galaxia Avenue, Dago Point, Interlaken, Tasmania, 7030		
Certificate of Title No:	Volume No	166727/1	Lot No: 1
Description of proposed use or development:	New Building - Multi-Purpose Education & Training facility for current Australian Defence Personnel & Ex serving veterans to use. To conduct workshops/meetings/short courses & training.		
Current use of land and buildings:	There is currently 1 existing building on the site - a Retreat for veterans and their families to stay. The new building will be approx 31.5m distance between buildings.		
Proposed Material	What are the proposed external wall colours	Pale Eucalypt Steel Cladding	What is the proposed roof colour
	What is the proposed new floor area m <sup>2</sup> .	94.97m <sup>2</sup>	What is the estimated value of all the new work proposed:

ie: New Dwelling / Additions / Demolition / Shed / Farm Building / Carport / Swimming Pool or detail other etc.

Eg. Are there any existing buildings on this title?  
If yes, what is the main building used as?

Monument

\$ 390,000.00



Is proposed development to be staged:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Tick ✓
Is the proposed development located on land previously used as a tip site?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Is the place on the Tasmanian Heritage Register?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Have you sought advice from Heritage Tasmania?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Has a Certificate of Exemption been sought for these works?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	

Signed Declaration

I/we hereby apply for a planning approval to carry out the use or development described in this application and in the accompanying plans and documents, accordingly I declare that:

1. The information given is a true and accurate representation of the proposed development. I understand that the information and materials provided with this development application may be made available to the public. I understand that the Council may make such copies of the information and materials as, in its opinion, are necessary to facilitate a thorough consideration of the Development Application. I have obtained the relevant permission of the copyright owner for the communication and reproduction of the plans accompanying the development application, for the purposes of assessment of that application. I indemnify the Central Highlands Council for any claim or action taken against it in respect of breach of copyright in respect of any of the information or material provided.
2. In relation to this application, I/we agree to allow Council employees or consultants to enter the site in order to assess the application.
3. I am the applicant for the planning permit and I have notified the owner/s of the land in writing of the intention to make this application in accordance with Section 52(1) of the *Land Use Planning Approvals Act 1993* (or the land owner has signed this form in the box below in "Land Owner(s) signature");  
***Applies where the applicant is not the Owner and the land is not Crown land or owned by a council, and is not land administered by the Crown or a council.***

Applicant Signature  
(if not the Owner)

Applicant Name (Please print)

Terry Roe

Date

06 December 2023

Land Owner(s) Signature

Land Owners Name (please print)

Vietnam veterans -  
Tasmania Branch

Date

06 December 2023

Land Owner(s) Signature

Land Owners Name (please print)

The Crown

Date

9/2/24

JESSE WALKER  
TEAM LEADER (ASSESSMENTS)

Department of Natural  
Resources and Environment  
Tasmania

## Information & Checklist sheet

[illegible]

<p><b>Information</b></p> <p>If you provide an email address in this form then the Central Highlands Council ("the Council") will treat the provision of the email address as consent to the Council, pursuant to Section 6 of the Electronic Transactions Act 2000, to using that email address for the purposes of assessing the Application under the Land Use Planning and Approvals Act 1993 ("the Act").</p> <p>If you provide an email address, the Council will not provide hard copy documentation unless specifically requested.</p> <p>It is your responsibility to provide the Council with the correct email address and to check your email for communications from the Council.</p> <p>If you do not wish for the Council to use your email address as the method of contact and for the giving of information, <b>please tick ✓</b> the box</p>	<input type="checkbox"/>
<p><b>Heritage Tasmania</b></p> <p>If the Property is listed on the Tasmanian Heritage Register then the Application will be referred to Heritage Tasmania unless an Exemption Certificate has been provided with this Application. (Phone 1300 850 332 or email <a href="mailto:enquires@heritage.tas.gov.au">enquires@heritage.tas.gov.au</a>)</p>	
<p><b>TasWater</b></p> <p>Depending on the works proposed Council may be required to refer the Application to TasWater for assessment (Phone 136992)</p>	



## SEARCH OF TORRENS TITLE

VOLUME 166727	FOLIO 1
EDITION 1	DATE OF ISSUE 26-May-2014

SEARCH DATE : 07-Mar-2024

SEARCH TIME : 11.16 AM

DESCRIPTION OF LAND

Parish of DOVENBY Land District of CUMBERLAND

Lot 1 on Plan 166727 (Section 27A of the Land Titles Act.)

Derivation : Whole of Lot 1 (2101m2) on Plan 166727 The Crown.

SCHEDULE 1

D105057 APPLICATION: THE CROWN

SCHEDULE 2

D105057 Land is limited in depth to 15 metres, excludes  
minerals and is subject to reservations relating to  
drains sewers and waterways in favour of the Crown

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

<p>OWNER: THE CROWN</p> <p>FOLIO REFERENCE: SECTION 27A APPL. D105057</p> <p>GRANTEE: WHOLE OF LOT 1 (2101m<sup>2</sup>), THE CROWN.</p>		<p><b>PLAN OF SURVEY</b></p> <p>BY SURVEYOR: J.Green of OFFICE OF THE SURVEYOR GENERAL</p> <p>LOCATION: LAND DISTRICT OF CUMBERLAND PARISH OF DOVENBY</p> <p>SCALE 1: 500      LENGTHS IN METRES</p>		<p>Registered Number</p> <p style="font-size: 24pt;"><b>P 166727</b></p> <p>APPROVED <i>Alice Kawa</i> EFFECTIVE FROM 02 APR 2014 Recorder of Titles</p>	
<p>MAPSHEET MUNICIPAL CODE No. (5033)      105</p>	<p>LAST LPI No. 4101576</p>	<p>LAST PLAN No.</p>	<p>ALL EXISTING SURVEY NUMBERS TO BE CROSS REFERENCED ON THIS PLAN</p>		

1.  
2101m<sup>2</sup>

G18201300058  
S10323

.....

COUNCIL DELEGATE      DATE

Enquiries: Rhys Johnson  
Phone: 03 6165 4677  
Email: rhys.johnson@parks.tas.gov.au  
Our ref: 23/8798

9<sup>th</sup> February 2024

Mr Terrence Roe  
5 Bisdee Street  
South Arm TAS 7022

Dear Mr Roe,

**LODGEMENT OF PLANNING APPLICATION  
VIETNAM VETERANS ASSOCIATION OF AUSTRALIA – TASMANIA BRANCH INC  
NEW BUILDING – MULTI PURPOSE EDUCATION & TRAINING FACILITY  
2 GALAXIA AVENUE, INTERLAKEN**

This letter, issued pursuant to section 52(1B) of the *Land Use Planning and Approvals Act 1993* (LUPAA), is to confirm that the Crown consents to the making of the enclosed Planning Permit Application, insofar as the proposed development relates to Crown land managed by the Department of Natural Resources and Environment Tasmania.

Crown consent is only given to the lodgement of this application. Any variation will require further consent from the Crown.

Please also note, it is Departmental policy that all fire buffer areas (Hazard Management Areas and Fuel Modified Areas) are maintained wholly within freehold title boundaries and not on neighbouring Crown or Reserved land. Additionally, it is not the Parks and Wildlife Service's practice for the Crown to enter into agreements under Part 5 of LUPAA in support of developments on private property.

This letter does not constitute, nor imply, any approval to undertake works, or that any other approvals required under the *Crown Lands Act 1976* have been granted. If planning approval is given for the proposed development, the applicant will be required to obtain separate and distinct consent from the Crown before commencing any works on Crown land.

If you need more information regarding the above, please contact the officer nominated at the head of this correspondence.

Yours sincerely,



Jesse Walker  
**Team Leader (Assessments)**

# Notice of Termination of Authority and Instrument of Delegation

## DELEGATION OF THE DIRECTOR-GENERAL OF LANDS' FUNCTIONS UNDER THE LAND USE PLANNING AND APPROVALS ACT 1993

I, JASON JACOBI, being and as the Director-General of Lands appointed under section 7 of the *Crown Lands Act 1976*, acting pursuant to section 23AA(5A) of the *Acts Interpretation Act 1931*, hereby give notice that the authority of the holders of the offices of Deputy Secretary (Parks and Wildlife Service) (position number 700451), General Manager (Park Operations and Business Services) (position number 708581), Director (Operations) (position number 708050), Manager (Property Services) (position number 707556), Unit Manager (Operations) (position number 702124) and Team Leader (Assessments) (position number 334958) to perform the functions conferred on the Director-General of Lands, as delegated on 13 December 2022 by Michael Pervan, then Director-General of Lands, is terminated with immediate effect.

Further, acting pursuant to section 52(1E) of the *Land Use Planning and Approvals Act 1993* ("the Act"), I hereby delegate the functions described (by reference to the relevant provision of the Act and generally) in Schedule 1, to the persons respectively holding the offices of Deputy Secretary (Parks and Wildlife Service) (position number 700451), General Manager (Park Operations and Business Services) (position number 708581), Manager (Property Services) (position number 707556), Unit Manager (Operations) (position number 702124) and Team Leader (Assessments) (position number 334958) in accordance with the functions delegated to me by the Minister for Parks, being and as the Minister administering the *Crown Lands Act 1976*, by instrument dated 9 November 2023.

### SCHEDULE 1

Provision	Description of Functions
Section 52(1B)	Signing, and providing written permission for, applications for permits in relation to Crown land.

Dated at HOBART this 28<sup>th</sup> day of November 2023



.....  
Jason Jacobi  
**DIRECTOR-GENERAL OF LANDS**





VIETNAM VETERANS ASSOCIATION OF AUSTRALIA  
TASMANIA BRANCH INC

# EDUCATION AND TRAINING FACILITY

2 Galaxia Avenue, Dago Point Lake Sorrell  
Interlaken TAS 7030



# PINNACLE



2 Galaxia Avenue, Interlaken TAS 7030

Owner(s) or Clients	VVAA Tasmania Branch
Building Classification	1b
Designer	Jason Nickerson CC6073Y
Total Floor Area	94.97m <sup>2</sup>
Alpine Area	N/A
Other Hazards <small>(e.g., High wind, earthquake, flooding, landslide, dispersive soils, sand dunes, mine subsidence, landfill, snow &amp; ice, or other relevant factors)</small>	Bushfire prone

Title Reference	166727/1
Zoning	Rural Resource
Land Size	2101m <sup>2</sup>
Design Wind Speed	N3
Soil Classification	M
Climate Zone	7
Corrosion Environment	Moderate
Bushfire Attack Level (BAL)	12.5

ID	Sheet Name	Issue
A.01	Location Plan	BA - 01
A.02	Site Plan	BA - 01
A.03	Floor Plan	BA - 01
A.04	Elevations	BA - 01
A.05	Elevations	BA - 01
A.06	Roof Plan	BA - 01
A.07	Electrical Plan	BA - 01
A.08	Sections	BA - 01
A.09	Energy Efficiency	BA - 01
A.10	Door & Window Schedule	BA - 01
A.11	Setout Plan	BA - 01
F.01	Bushfire Protection Plan	BA - 01
F.02	Fire Tank Requirements	BA - 01
P.01	Plumbing Plan	BA - 01
P.02	Waterproofing Details	BA - 01
P.03	SWMP	BA - 01
S.01	Footing Plan	BA - 01
S.02	Roof Framing Plan	BA - 01
S.03	Bracing Plan	BA - 01
S.04	Details	BA - 01
G.1	Construction Notes	
G.2	Construction Notes	
G.3	Bracing Notes	
G.4	Bracing Notes	
G.5	Waterproofing & Water Resistance Notes	
G.6	Waterproofing & Water Resistance Notes	
G.7	Waterproofing & Water Resistance Notes	
G.8	Waterproofing & Water Resistance Notes	
G.9	Waterproofing & Water Resistance Notes	
G.10	Safety Notes	
G.11	BAL 19 Notes 01	
G.12	BAL 19 Notes 02	
G.13	BAL 19 Notes 03	





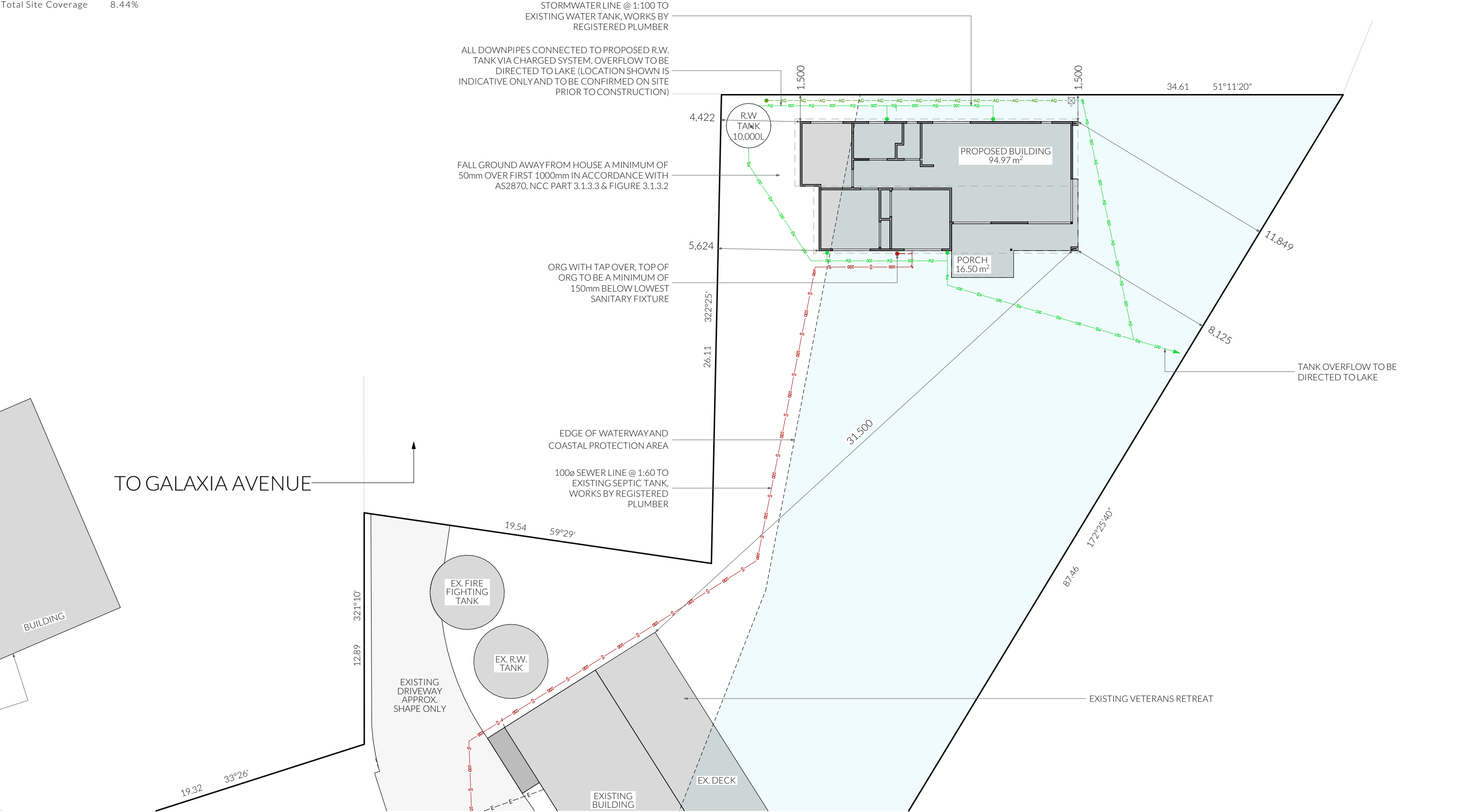
Site Areas

Site Area	2101 m <sup>2</sup>
Ex. Building Footprint	82.34 m <sup>2</sup>
Prop. Building Footprint	94.97 m <sup>2</sup>
Total Site Coverage	8.44%

Note  
Ground to fall away from building in all directions  
in compliance with AS2870 & N.C.C 3.1.3.3

Site Areas

Site Area	2101 m²
Ex. Building Footprint	82.34 m²
Prop. Building Footprint	94.97 m²
Total Site Coverage	8.44%





- A

P

Access Panel
- AJ

Articulation Joint
- SD

Smoke Alarm

In accordance with  
NCC part 3.7.5

Construction of sanitary compartments 3.8.3.3 of current NCC

The door to a sanitary compartment must -

- open outwards; or
- slide; or
- be readily removable from the outside of the compartment.

unless there is a clear space of at least 1.2 m, measured in accordance with Figure 3.8.3.3 of NCC Vol II, between the closet pan within the *sanitary compartment* and the doorway.

Note: Safe Movement & Egress

Openable windows greater than 4m above ground level are to be fitted with a device to limit opening or a suitable screen so a 125mm sphere cannot pass through. Except for Bedrooms, where the requirement is for heights above 2m.

Note: Paved Areas

All paths and patios to fall away from dwelling.

Note: Stair Construction

All stairs to be constructed in accordance with N.C.C Part 3.9.1:  
Riser: Min 115mm - Max 190mm  
Going: Min 240mm - Max 355mm  
Slope (2R+G): Max 550 - Min 700

Heights of rooms & other spaces 3.8.2.2 of current NCC

Heights of rooms and other spaces must not be less than;

(a)in a *habitable room* excluding a kitchen - 2.4 m; and

(b)in a kitchen - 2.1 m; and

(c)in a corridor, passageway or the like - 2.1 m; and

(d)in a bathroom, shower room, laundry, *sanitary compartment*, airlock, pantry, storeroom, garage, car parking area or the like - 2.1 m; and

(e)in a room or space with a sloping ceiling or projections below the ceiling line within- See NCC directly for these items

(f)in a stairway, ramp, *landing*, or the like - 2.0 m measured vertically above the nosing line of stairway treads or the floor surface of a ramp, *landing* or the like.

If required onsite, the builder may work within the tolerances of the above as specified within the NCC Volume 2. Builder to contact *Pinnacle* before undertaking works.

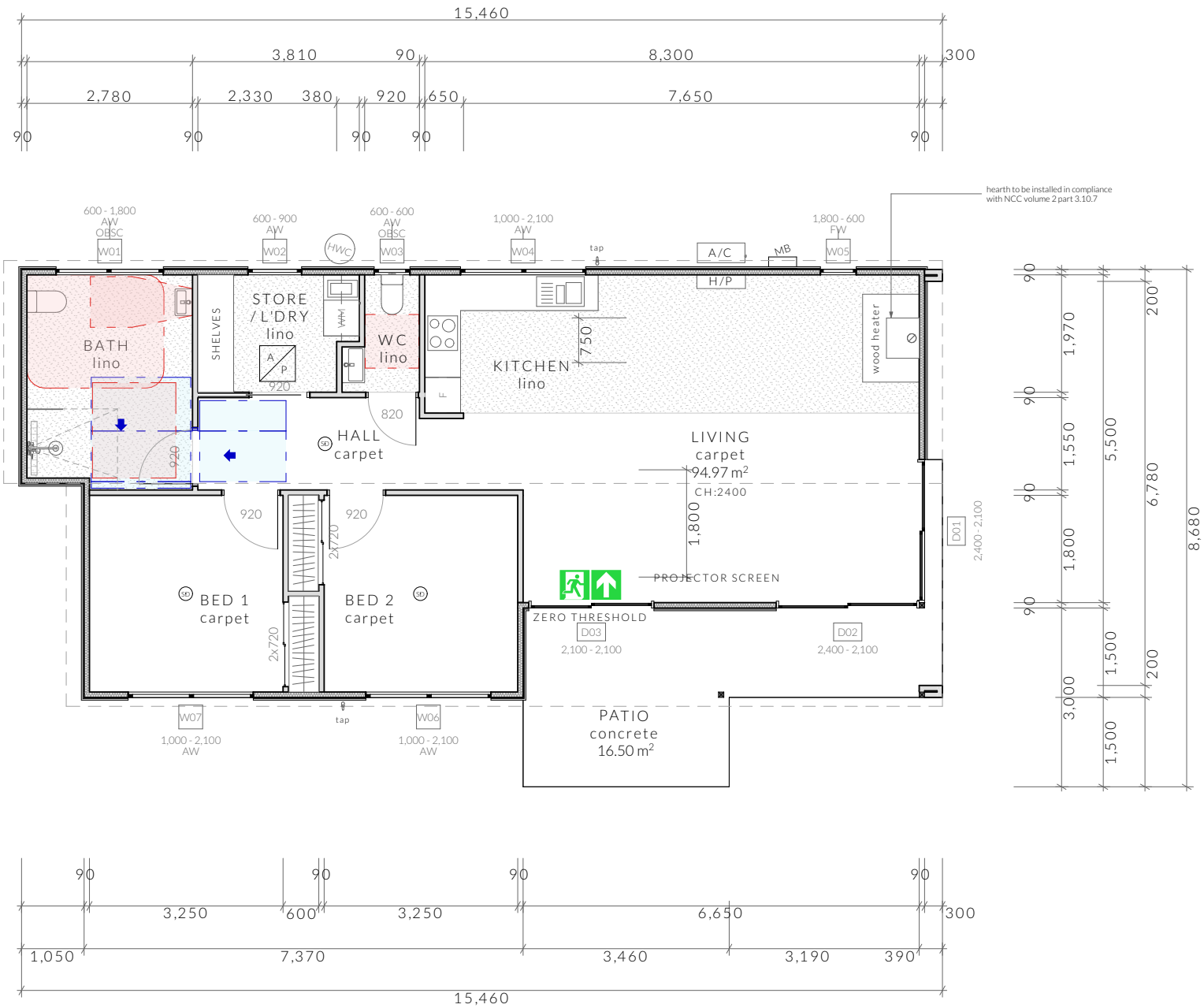
- Circulation space
- Door circulation space

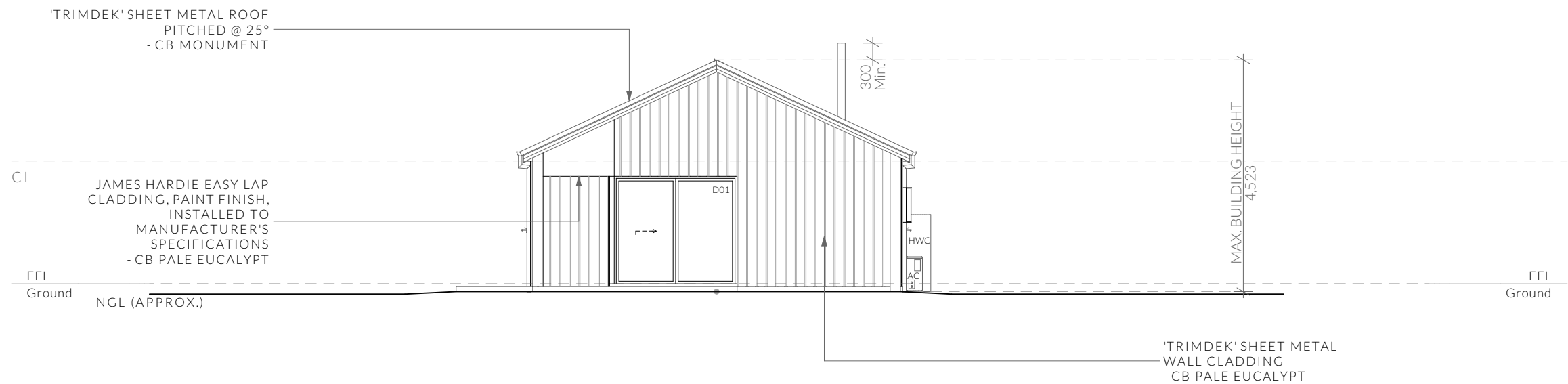
- Exit sign

In accordance with  
NCC part 3.7.5

Floor Areas

Total Floor Area 94.97m<sup>2</sup>  
Patio 16.50m<sup>2</sup>





North East Elevation

1:100





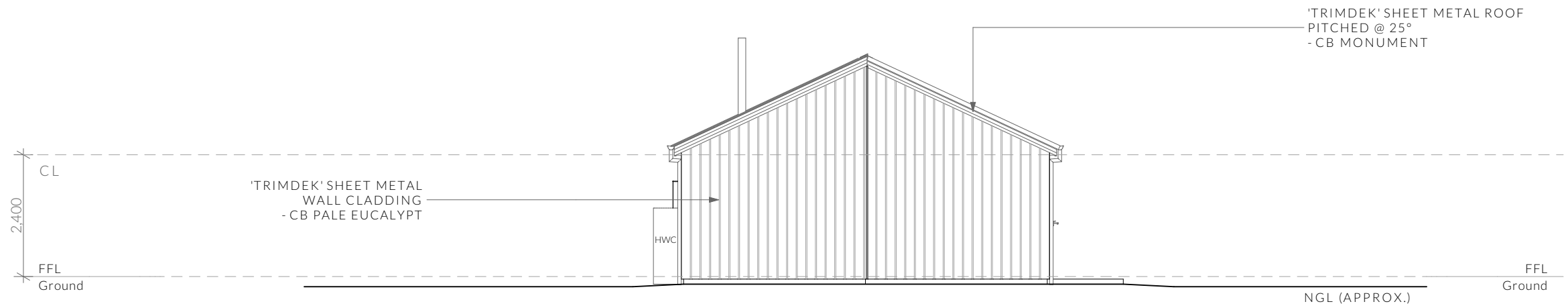
South East Elevation

1:100

**NOTE**  
Clearances between cladding and ground shall comply with 3.5.4.7 of the current N.C.C and shall be a minimum clearance of:  
- 100mm in low rainfall intensity areas or sandy, well-drained areas; or  
- 50mm above impervious areas that slope away from the building; or  
- 150mm in any other case.

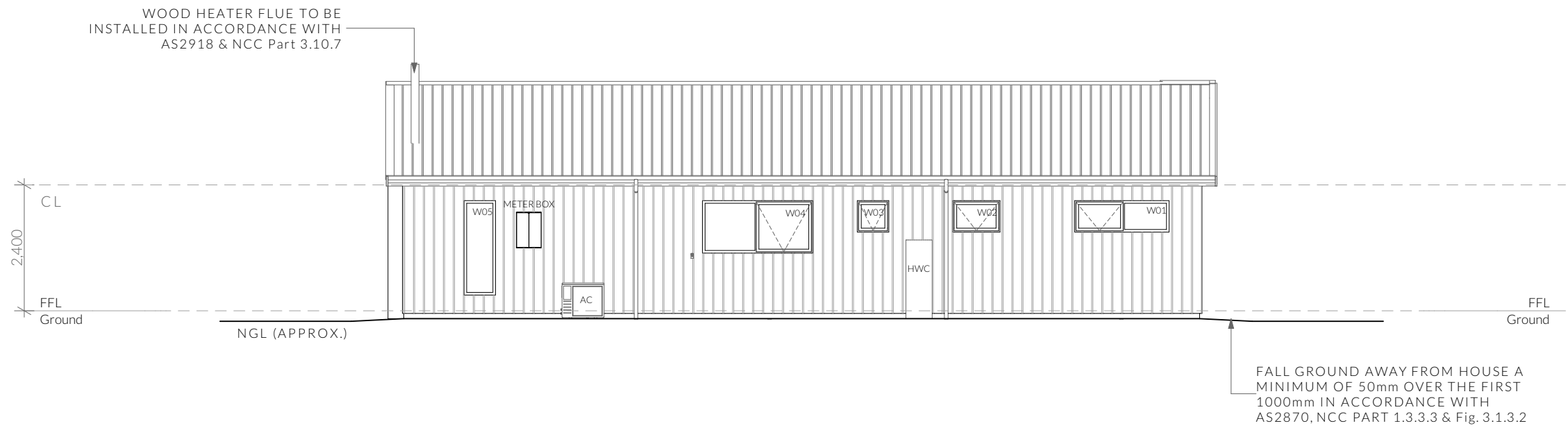
As per N.C.C part 3.9.2,  
Openable windows greater than 4m above ground level are to be fitted with a device to limit the opening or a suitable screen so a 125mm sphere cannot pass through, and withstand a force of 250N.  
Except for bedrooms, where the requirement is for heights above 2m.

<div>PINNACLE</div> <div>PINNACLE DRAFTING &amp; DESIGN 7/3 Abernant Way, Cambridge 7170 03 6248 4218 admin@pinnacledrafting.com.au www.pinnacledrafting.com.au</div>	<div>Elevations</div> <div>Revision: DA-01 Approved by: #Approved by</div>	<div>Scale: 1:100 @ A3 Pg. No: A.04</div> <div>Proposal: 1b Building Client: VVAA Tasmania Branch Address: 2 Galaxia Avenue, Interlaken TAS 7030</div>	<div>Date: 04/12/2023 Drawn by: RZ Job No: 031-2022 Engineer: Aldanmark Building Surveyor: Lee Tyers</div>	<table><thead><tr><th>Issue</th><th>Date</th><th>Description</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr></tbody></table>	Issue	Date	Description				<div>These drawing are the property of Pinnacle Drafting &amp; Design Pty Ltd, reproduction in whole or part is strictly forbidden without written consent. © 2022. These drawings are to be read in conjunction with all drawings and documentation by Engineers, Surveyors and any other consultants referred to within this drawing set as well as any CLC and/or permit documentation. DO NOT SCALE FROM DRAWINGS; All Contractors are to verify dimensions on site before commencing any orders, works or requesting/producing shop drawings. ANY AND ALL DISCREPANCIES DISCOVERED BY OUTSIDE PARTIES ARE TO BE BROUGHT TO THE ATTENTION OF THE PINNACLE DRAFTING &amp; DESIGN PTY LTD.</div>	<div><div> Lydenbuilders connecting futures</div><div> bdaa BUILDING DESIGNERS ASSOCIATION OF AUSTRALIA</div></div>
Issue	Date	Description										



South West Elevation

1:100





North West Elevation

1:100

**NOTE**  
Clearances between cladding and ground shall comply with 3.5.4.7 of the current N.C.C and shall be a minimum clearance of:  
- 100mm in low rainfall intensity areas or sandy, well-drained areas; or  
- 50mm above impervious areas that slope away from the building; or  
- 150mm in any other case.

As per N.C.C part 3.9.2,  
Openable windows greater than 4m above ground level are to be fitted with a device to limit the opening or a suitable screen so a 125mm sphere cannot pass through, and withstand a force of 250N.  
Except for bedrooms, where the requirement is for heights above 2m.

<div>PINNACLE</div> <div>PINNACLE DRAFTING &amp; DESIGN 7/3 Abernant Way, Cambridge 7170 03 6248 4218 admin@pinnacledrafting.com.au www.pinnacledrafting.com.au</div>	<div>Elevations</div> <div>Revision: DA-01 Approved by: #Approved by</div>	<div>Scale: 1:100 @A3 Pg. No: A.05</div>	<div>Proposal: 1b Building Client: WVAA Tasmania Branch Address: 2 Galaxia Avenue, Interlaken TAS 7030</div>	<div>Date: 04/12/2023 Drawn by: RZ Job No: 031-2022 Engineer: Aldanmark Building Surveyor: Lee Tyers</div>	<table><tr><th>Issue</th><th>Date</th><th>Description</th></tr><tr><td></td><td></td><td></td></tr></table>	Issue	Date	Description				<div>These drawing are the property of Pinnacle Drafting &amp; Design Pty Ltd, reproduction in whole or part is strictly forbidden without written consent. © 2022. These drawings are to be read in conjunction with all drawings and documentation by Engineers, Surveyors and any other consultants referred to within this drawing set as well as any CLC and/or permit documentation. DO NOT SCALE FROM DRAWINGS; All Contractors are to verify dimensions on site before commencing any orders, works or requesting/producing shop drawings. ANY AND ALL DISCREPANCIES DISCOVERED BY OUTSIDE PARTIES ARE TO BE BROUGHT TO THE ATTENTION OF THE PINNACLE DRAFTING &amp; DESIGN PTY LTD.</div>	<div><div><div>Lydenbuilders</div><div>your way your rules your time</div></div><div><div><div>bdaa</div><div>BUILDING DESIGNERS ASSOCIATION OF AUSTRALIA</div></div><div>82</div></div></div>
	Issue	Date	Description										



Roof Ventilation Notes

Roof space to be ventilated in accordance with BSOL "Guide for Control of Condensation and Mould in Tasmanian Homes" 2019:

- Openings must have a total unobstructed area of 1/300 of the respective ceiling area if the roof pitch is more than 16°, or 1/150 of the respective ceiling area if the roof pitch is less than 16°.
- 25% of the total unobstructed area required must be located not more than 900 mm below the ridge or highest point of the roof space, measured vertically, with the remaining required area provided by eave vents.

Stormwater Notes

All gutters, downpipes and rain heads to be designed and installed in compliance with AS3500.3 & N.C.C Volume 2 Part 3.5.3.

REQUIRED NUMBER OF ROOF VENTS:

HIP/GABLE ROOF

CEILING AREA & PITCH  
95m² CEILING  
ROOF PITCH >16°

REQUIRED VENT AREA

0.31m² (CEILING AREA/300)  
Low Vents 75% = 0.2325m²  
High Vents 25% = 0.0775m²

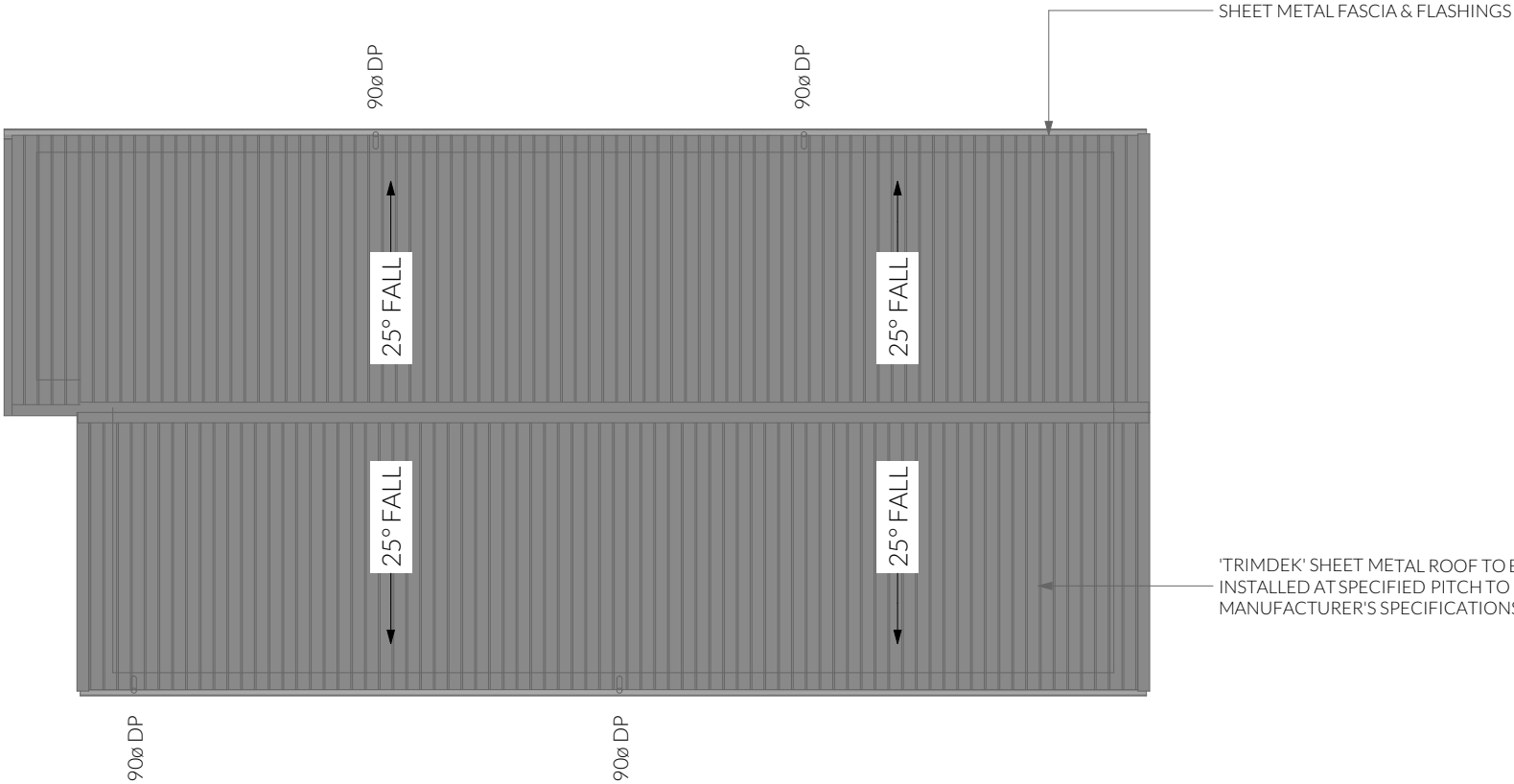
EAVE VENTS

BUILDERS EDGE EAVE VENT (EV4020) FITTED WITH STAINLESS STEEL BUSHFIRE MESH  
7x 400X200mm(0.035m²) VENTS EVENLY SPACED  
OR  
25mm CONTINUOUS VENT

RIDGE VENT SYSTEM

RIDGE CAP (Continuous 5mm gap in sarking)  
2x GABLE VENTS 300x300mm ( 0.054m²)

NOTE: GABLE VENTS SHALL BE INSTALLED WITHIN 900mm OF RIDGE





Proposed Residential Development

2 Galaxia Avenue, Interlaken

# Bushfire Hazard Report

Applicant: VVAA- Tas



January 2024 J6910v1

# Contents

1.0 Purpose .....	3
2.0 Summary .....	3
3.0 Introduction .....	3
4.0 Proposal .....	4
5.0 Bushfire Attack Level (BAL) Assessment .....	4
5.1 Methods.....	4
5.2 Site Description .....	4
6.0 Results.....	7
6.1 Property Access .....	7
6.2 Water supplies for fire fighting.....	7
6.3 Hazard management area.....	7
7.0 Compliance.....	8
8.0 Guidance .....	9
9.0 Further Information .....	9
10.0 References .....	10
11.0 Limitations Statement .....	11
Appendix A – Site Photos	
Appendix B - Site Plan	
Attachment 1 – Bushfire Hazard Management Plan	
Attachment 2 - Certificate of Others (form 55)	

## Disclaimer

The measures contained in Australian Standard 3959-2018 cannot guarantee that a building will survive a bushfire event on every occasion. This is substantially due to the unpredictable nature and behaviour of fire and extreme weather conditions.

Reasonable steps have been taken to ensure that the information contained within this report is accurate and reflects the conditions on and around the lot at the time of assessment. The assessment has been based on the information provided by you or your designer.

## Authorship

This report was prepared by Mark Van den Berg BSc. (Hons.) FPO (planning) of Geo Environmental Solutions. Base data for mapping: TasMap, Digital and aerial photography: Mark Van den Berg, GoogleEarth.

## 1.0 Purpose

This bushfire hazard report is intended to provide information in relation to proposed residential development in a bushfire-prone area. It will demonstrate compliance with the *Directors Determination – Bushfire Hazard Areas, version 1.1, 12<sup>th</sup> April 2021*. Provide a certificate of others (form 55) as specified by the Director of Building Control for bushfire hazard and give guidance by way of a certified bushfire hazard management plan which shows a means of protection from bushfires in a form approved by the Chief Fire Officer of the Tasmania Fire Service.

## 2.0 Summary

### Site details & compliance

Title reference	166727/1
PID	3328191
Address	2 Galaxia Avenue, Interlaken
Applicant	VVAA- Tas
Municipality	Central Highlands
Planning Scheme	Tasmanian Planning Scheme - Central Highlands
Zoning	Environmental Management
Land size	~0.2Ha
Bushfire Attack Level	BAL-12.5
Certificate of others (form 55)	Complete and attached
Bushfire Hazard Management Plan	Certified & Attached

Construction of a new class 1 building at 2 Galaxia Avenue, Interlaken and requires demonstrated compliance with the *Directors Determination – Bushfire Hazard Areas, version 1.1, 12<sup>th</sup> April 2021*, the site is located in a bushfire prone area. The Bushfire attack level has been determined as 'BAL-12.5', provisions for property access and water supplies for firefighting as well as hazard management areas will be required as detailed in this report and on the Bushfire Hazard Management Plan (BHMP), emergency plans may be required for occupancy purposes.

## 3.0 Introduction

This bushfire hazard report has been completed to form part of supporting documentation for a building permit application for the proposed development. The proposed development site has been identified as being in a bushfire prone area. A site-specific bushfire hazard management plan has been provided for compliance purposes.

## 4.0 Proposal

The proposal is for the construction of a new class 1 building at 2 Galaxia Avenue, Interlaken (appendix B).

## 5.0 Bushfire Attack Level (BAL) Assessment

### 5.1 Methods

The Bushfire attack level has been determined through the application of section 2 of AS3959-2018 'Simplified Procedure'. Vegetation has been classified using a combination of onsite observations and remotely sensed data to be consistent with table 2.3 of AS359-2018. Slope and distances have been determined by infield measurement and/or the use of remotely sensed data (aerial/satellite photography, GIS layers from various sources) analysed with proprietary software systems. Where appropriate vegetation has been classified as low threat.

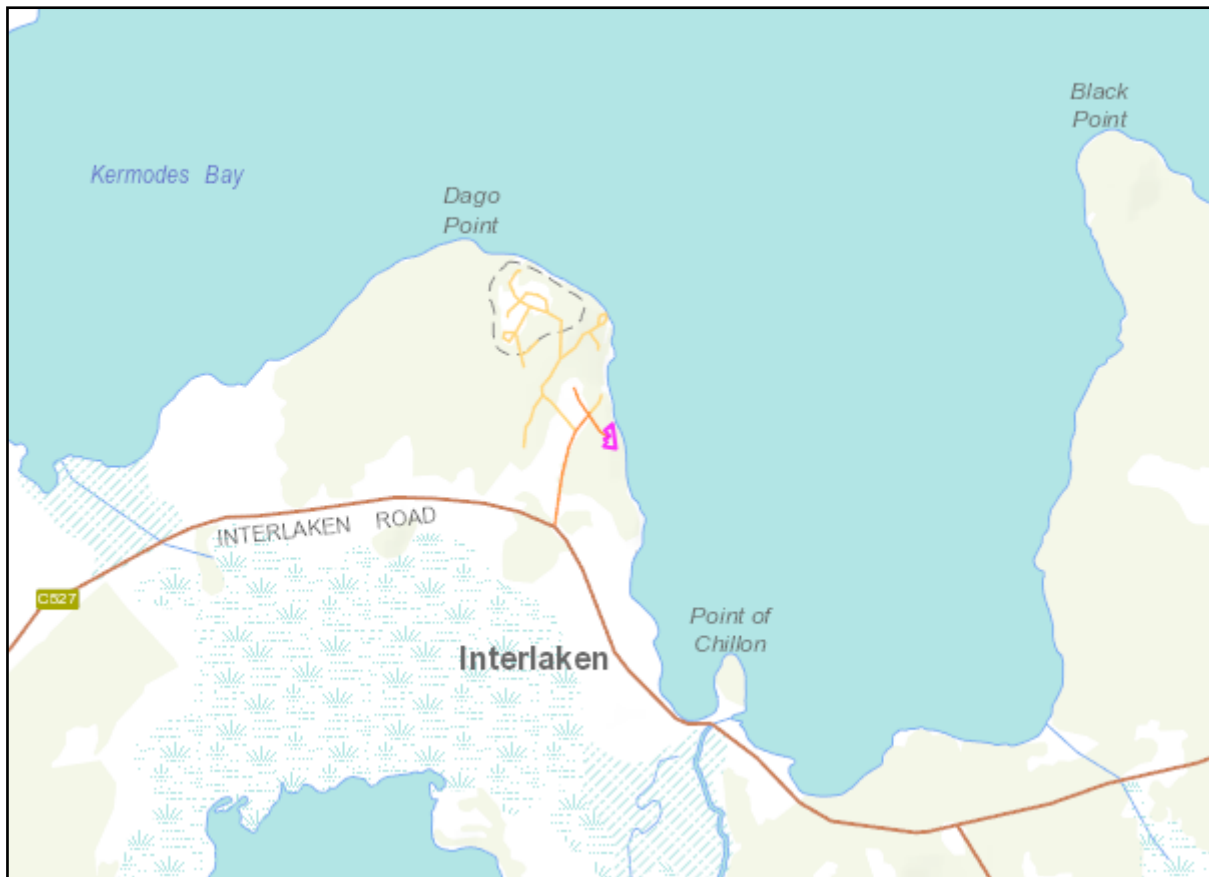
### 5.2 Site Description

The proposal is located at 2 Galaxia Avenue, Interlaken, in the municipality of Central Highlands and is zoned Environmental Management under the Tasmanian Planning Scheme – Central Highlands. Access to the lot is from Galaxia Avenue, a council-maintained road. The lot is ~0.2 Ha, is irregular in shape and is located approximately 0.8km south-east of Dago Point (Figure 1).

Adjacent lands surrounding the lot are zoned Low Density Residential, Environmental management and Rural and carry bushfire-prone vegetation. The site is isolated from population centres and occurs within an entirely bushfire-prone landscape. The surrounding area is dominated by forests and woodlands which is broken by patches of grassland vegetation. The site has gentle slopes with a subtle easterly aspect which is unlikely to influence the bushfire attack at the site in this circumstance.

Vegetation surrounding the lot was assessed (Table 1) and described as 'forest and woodland' (as per AS3959-2018). The classified vegetation potentially having the greatest impact on the site occurs to the south of the site (Figure 2). The vegetation classification system as defined in AS 3959-2018 Table 2.3 and Figure 2.4 (A to H) has been used to determine vegetation types within 100 metres of the site (Table 1).





**Figure 1.** The lot in a topographical context (lot outlined in pink).



**Figure 2.** Shows the approximate location of the lot (pink line) in the context of the adjacent lands and classified vegetation.

Table 1. Bushfire Attack Level (BAL) Assessment

Azimuth	Vegetation Classification	Effective Slope	Distance to Bushfire-prone vegetation	Hazard management area width	Bushfire Attack Level
North-east	Exclusion 2.2.3.2 (e, f) <sup>^^</sup>	flat 0°	0 to 100 metres	Title boundary	BAL-LOW
	--	--	--		
	--	--	--		
	--	--	--		
South-east	Exclusion 2.2.3.2 (e, f) <sup>^^</sup>	flat 0°	0 to 22 metres	Title boundary	BAL-12.5
	Woodland <sup>^</sup>	flat 0°	22 to 100 metres		
	--	--	--		
	--	--	--		
South-west	Exclusion 2.2.3.2 (e, f) <sup>^^</sup>	flat 0°	0 to 60 metres	Title boundary	BAL-12.5
	Woodland <sup>^</sup>	flat 0°	60 to 100 metres		
	--	--	--		
	--	--	--		
North-west	Exclusion 2.2.3.2 (e, f) <sup>^^</sup>	flat 0°	0 to 46 metres	Title boundary	BAL-12.5
	Woodland <sup>^</sup>	flat 0°	46 to 100 metres		
	--	--	--		
	--	--	--		

<sup>^</sup> Vegetation classification as per AS3959-2018 and Figures 2.4(A) to 2.4 (H).

<sup>\*</sup> Low threat vegetation as per Bushfire Prone Areas Advisory Note (BHAN) No.1-2014, version 3, 8/11/2017.

<sup>^^</sup> Exclusions as per AS3959-2018, section 2.2.3.2, (a) to (f).



## 6.0 Results

The bushfire attack level for the site has been determined as BAL-12.5. While the risk is considered to be low to moderate, there is a risk of ember attack and a likelihood of low levels of radiant heat impacting the site. The construction elements are expected to be exposed to a heat flux not greater than 12.5 kW/m<sup>2</sup>.

### 6.1 Property Access

Property access is less than 30 metres in length, in this circumstance there is no further requirements for property access.

### 6.2 Water supplies for fire fighting

The site is not serviced by a reticulated water supply, therefore a dedicated, static firefighting water supply will be provided in accordance with table 2.

Table 2. Requirements for Static Water Supplies dedicated for Firefighting.

Element		Requirement
A.	Distance between building area to be protected and water supply	The following requirements apply: (a) The building area to be protected must be located within 90 metres of the firefighting water point of a static water supply; and (b) The distance must be measured as a hose lay, between the firefighting water point and the furthest part of the building area
B.	Static Water Supplies	A static water supply: (a) May have a remotely located offtake connected to the static water supply; (b) May be a supply for combined use (firefighting and other uses) but the specified minimum quantity of firefighting water must be available at all times; (c) Must be a minimum of 10,000 litres per building area to be protected. This volume of water must not be used for any other purpose including firefighting sprinkler or spray systems; (d) Must be metal, concrete or lagged by non-combustible materials if above ground; and (e) If a tank can be located so it is shielded in all directions in compliance with Section 3.5 of AS 3959:2018, the tank may be constructed of any material provided that the lowest 400 mm of the tank exterior is protected by: (i) metal; (ii) non-combustible material; or (iii) fibre-cement a minimum of 6 mm thickness.
C.	Fittings, pipework and accessories (including stands and tank supports)	Fittings and pipework associated with a firefighting water point for a static water supply must: (a) Have a minimum nominal internal diameter of 50mm; (b) Be fitted with a valve with a minimum nominal internal diameter of 50mm; (c) Be metal or lagged by non-combustible materials if above ground; (d) Where buried, have a minimum depth of 300mm; (e) Provide a DIN or NEN standard forged Storz 65 mm coupling fitted with a suction washer for connection to firefighting equipment; (f) Ensure the coupling is accessible and available for connection at all times; (g) Ensure the coupling is fitted with a blank cap and securing chain (minimum 220 mm length); (h) Ensure underground tanks have either an opening at the top of not less than 250 mm diameter or a coupling compliant with this Table; and (i) Where a remote offtake is installed, ensure the offtake is in a position that is: (i) Visible; (ii) Accessible to allow connection by firefighting equipment; (iii) At a working height of 450 – 600mm above ground level; and (iv) Protected from possible damage, including damage by vehicles.
D.	Signage for static water connections	The firefighting water point for a static water supply must be identified by a sign permanently fixed to the exterior of the assembly in a visible location. The sign must: (a) comply with water tank signage requirements within AS 2304:2019; or (b) comply with the Tasmania Fire Service Water Supply Signage Guideline published by the Tasmania Fire Service.
E.	Hardstand A hardstand area for fire appliances must be provided:	(a) No more than three metres from the firefighting water point, measured as a hose lay (including the minimum water level in dams, swimming pools and the like); (b) No closer than six metres from the building area to be protected;

Element	Requirement
	(c) With a minimum width of three metres constructed to the same standard as the carriageway; and (d) Connected to the property access by a carriageway equivalent to the standard of the property access.

### 6.3 Hazard management area.

A hazard management area will need to be established and maintained for the life of the development and is shown on the BHMP. Guidance for the establishment and maintenance of the hazard management area is given below and on the BHMP.

A hazard management area is the area, between a habitable building or building area and the bushfire prone vegetation, which provides access to a fire front for firefighting, which is maintained in a minimal fuel condition and in which there are no other hazards present which will significantly contribute to the spread of a bushfire. This can be achieved through, but is not limited to the following strategies;

- Remove fallen limbs, sticks, leaf and bark litter;
- Maintaining grass at less than a 100mm height;
- Avoid or minimise the use of flammable mulches (especially against buildings);
- Thin out under-story vegetation to provide horizontal separation between fuels;
- Prune low-hanging tree branches (<2m from the ground) to provide vertical separation between fuel layers;
- Remove and or prune larger trees to maintain horizontal separation between canopies;
- Minimise the storage of flammable materials such as firewood;
- Maintaining vegetation clearance around vehicular access;
- Use low-flammability plant species for landscaping purposes where possible;
- Clear out any accumulated leaf and other debris from roof gutters and other debris accumulation points.

## 7.0 Compliance

Table 3. Compliance with the Directors Determination Requirements for Building in Bushfire Hazard Areas, version 1, 6<sup>th</sup> February 2020.

Requirements	Compliance
2.3.1 Design & Construction Requirements	<p>Clause 2.3.1 requires buildings to be constructed in accordance with AS3959-2018 or NASH standard – Steel Framed Construction in Bushfire Areas consistent with the BAL determined for the site and is applicable to Class 1, 2 and 3 buildings or a class 10a building associated with a Class 1, 2 or 3 building.</p> <p>The proposal is for the construction of a new class 1a building, if the proposal is designed and constructed in accordance with the requirements for BAL12.5, it will comply with clause 2.3.1.</p>
2.3.2 Property Access	In this circumstance there is no requirement for minimum design and construction standards for property access as property access is less than 30 metres in length.
2.3.3 Water Supply for Firefighting	Clause 2.3.3 requires that a new building in a bushfire-prone area is provided with a firefighting water supply.

	<p>In this circumstance a static water supply consistent with table 3B has been specified in this report and is required for compliance on the BHMP.</p> <p>The proposal is compliant with clause 2.3.3.</p>
2.3.4 Hazard management areas	Hazard management areas specified which are consistent with table 4 and which achieve the minimum separation dimensions required for the BAL assessed of table 2.6 of AS3959.
3. Bushfire hazard management plan and certificate	A bushfire hazard management plan has been prepared for work for which this division applies and has been certified in accordance with the Chief Officers requirements by an accredited person.
4.5 Emergency Plan	The proposal is for the construction of a class 1 building, if the proposal is for visitor accommodation Emergency plans will be require for building occupancy.

## 8.0 Guidance

The defendable space (hazard management area) around a building is critical for providing occupants and/or fire fighters with safe access to the building in order that firefighting activities may be undertaken. The larger the defendable space, the safer it will be for those defending the structure. Some desirable characteristics of a hazard management area are:

- The area directly adjacent to the building has a significant amount of flammable material removed such that there is little to no material available to burn around the building;
- Includes non-flammable areas such as paths, driveways, short cropped lawns;
- Establishment of orchards, vegetable gardens, dams or waste water effluent disposal areas on the fire prone side of the building;
- Creating wind breaks and radiation shields such as non-combustible fences and low flammability hedges;
- It is not necessary to remove all vegetation from the defendable space, trees can provide protection from wind borne embers and radiant heat in some circumstances.

## 9.0 Further Information

For further information on preparing yourself and your property for bushfires visit the Tasmania Fire Service website at [www.fire.tas.gov.au](http://www.fire.tas.gov.au) or phone 1800 000 699 for information on:

- Preparing a bushfire survival plan
- Preparing yourself and your home for a bushfire
- Guidelines for development in bushfire prone areas in Tasmania
- Fire resisting plants for the urban fringe and rural areas
- Using fire outdoors
- Fire permits
- Total fire bans
- Bushfires burning in Tasmania

## 10.0 References

Australian Building Codes Board, *National Construction Code, Building Code of Australia*, Australian Building Codes Board, Canberra.

*Building Amendment (Bushfire-Prone Areas) Regulations 2016*

*Directors Determination – Bushfire Hazard Areas, version 1.1, 12<sup>th</sup> April 2021.*

The Bushfire Planning Group 2005, *Guidelines for development in bushfire prone areas of Tasmania – Living with fire in Tasmania*, Tasmania Fire Service, Hobart.

Tasmania Fire Service 2013, *Building for Bushfire – Planning and Building in Bushfire-Prone Areas for Owners and Builders*.

*Tasmanian Planning Scheme Central Highlands* Tasmanian Planning Commission 2022, Tasmanian Planning Commission, Hobart.

Standards Australia, AS3959-2018 Construction of buildings in bushfire-prone areas. Sydney, NSW., Australia.

## 11.0 Limitations Statement

This Bushfire Hazard Report has been prepared in accordance with the scope of services between Geo-Environmental Solutions Pty. Ltd. (GES) and the applicant named in section 2. To the best of GES's knowledge, the information presented herein represents the Client's requirements at the time of printing of the Report. However, the passage of time, manifestation of latent conditions or impacts of future events may result in findings differing from that described in this Report. In preparing this Report, GES has relied upon data, surveys, analyses, designs, plans and other information provided by the Client and other individuals and organisations referenced herein. Except as otherwise stated in this Report, GES has not verified the accuracy or completeness of such data, surveys, analyses, designs, plans and other information.

The scope of this study does not allow for the review of every possible bushfire hazard condition and does not provide a guarantee that no loss of property or life will occur as a result of bushfire. As stated in AS3959-2018 "It should be borne in mind that the measures contained in this Standard cannot guarantee that a building will survive a bushfire event on every occasion. This is substantially due to the degree of vegetation management, the unpredictable nature and behaviour of fire, and extreme weather conditions". In addition, no responsibility is taken for any loss which is a result of actions contrary to AS3959-2018 or the Tasmanian Planning Commission Bushfire code.

This report does not purport to provide legal advice. Readers of the report should engage professional legal practitioners for this purpose as required. No responsibility is accepted for use of any part of this report in any other context or for any other purpose by third party.



## Appendix A – Site Photos

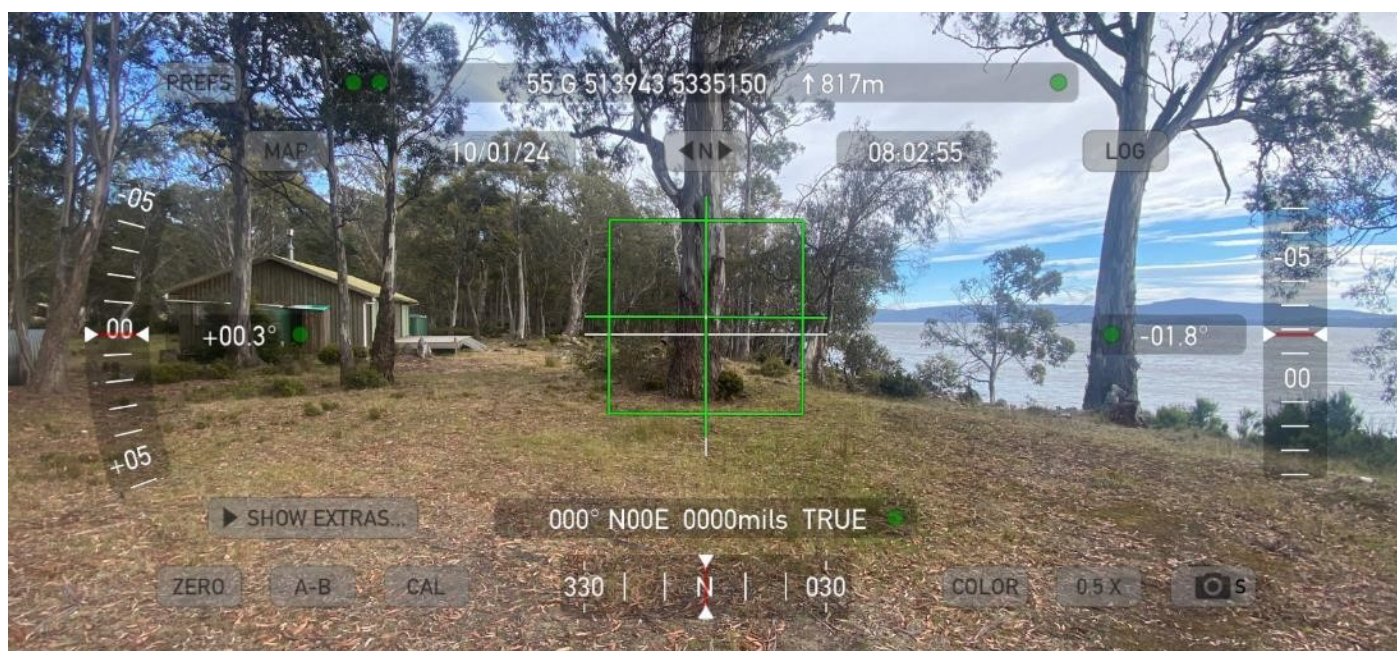


Figure 3. Northern azimuth from the site.



Figure 4. Eastern azimuth from the site.





Figure 5. Southern azimuth from the site.



Figure 6. Western azimuth from the site.



## Appendix B - Site Plan





BUSHFIRE HAZARD MANAGEMENT PLAN

Bushfire Hazard Management Plan, 2 Galaxia Avenue,  
Interlaken. January 2024. J6910v1.  
Tasmanian Planning Scheme - Central Highlands



29 Kirksway Place, Battery Point.  
T| 62231839 E| office@geosolutions.net.au

Building Specifications to  
BAL-12.5  
of AS3959-2018

Hazard Management Area

A hazard management area is the area, between a habitable building or building area and the bushfire prone vegetation, which provides access to a fire front for firefighting, which is maintained in a minimal fuel condition and in which there are no other hazards present which will significantly contribute to the spread of a bushfire. This can be achieved through, but is not limited to the following actions;

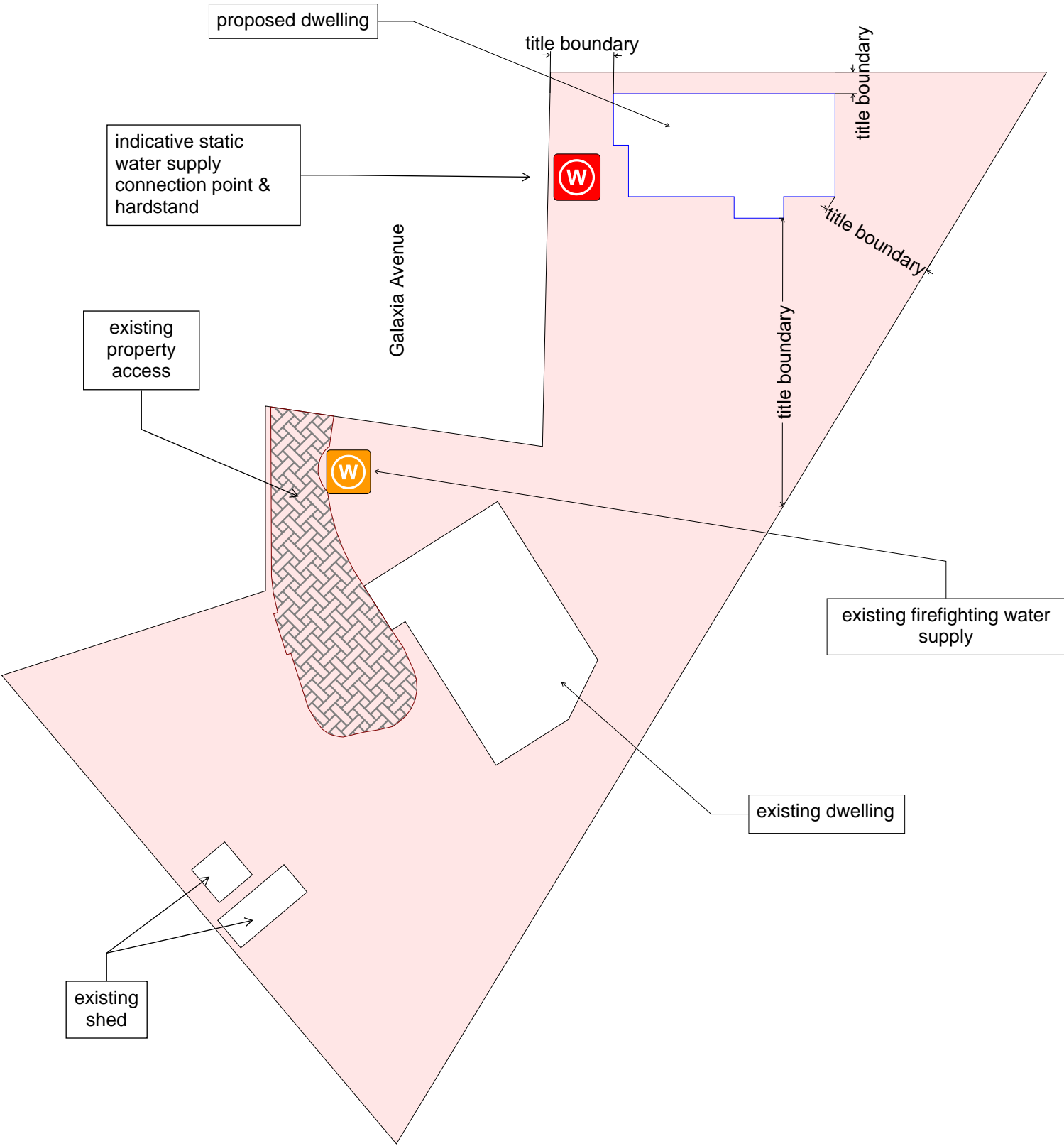
- Remove fallen limbs, sticks, leaf and bark litter;
- Maintain grass at less than a 100mm height;
- Remove pine bark and other flammable mulch (especially from against buildings);
- Thin out under-story vegetation to provide horizontal separation between fuels;
- Prune low-hanging tree branches (<2m from the ground) to provide (vertical separation between fuel layers;
- Prune larger trees to maintain horizontal separation between canopies;
- Minimise the storage of flammable materials such as firewood;
- Maintain vegetation clearance around vehicular access and water supply points;
- Use low-flammability species for landscaping purposes where appropriate;
- Clear out any accumulated leaf and other debris from roof gutters and other accumulation points.

It is not necessary to remove all vegetation from the hazard management area, trees may provide protection from wind borne embers and radiant heat under some circumstances.

Certification No. J6910

Mark Van den Berg  
Acc. No. BFP-108

Scope 1, 2, 3A, 3B, 3C.



Building Area

W

Static Water Supply Point

Hazard Management Area

Compliance Requirements

Standards for Property Access

Property access is not required for a fire appliance to access a firefighting water point. In this circumstance there are no specific design or construction requirements for property access.

Water Supplies for Firefighting

Dedicated water supplies for firefighting are provided by fire hydrants connected to a reticulated water supply system managed by Tas Water. The hydrants conform with the following specifications;

- The building area to be protected is located within 120 metres of a fire hydrant; and
- The distance has been measured as a hose lay, between the firefighting water connection point and the furthest part of the building area.

In this circumstance there are no further requirements for the provision of firefighting water supplies.

Hazard Management Areas

A hazard management area is required to be established and maintained for the life of the building and is shown on this BHMP. Guidance for the establishment and maintenance of the hazard management area is also provided.

Do not scale from these drawings. Dimensions to take precedence over scale. Written specifications to take precedence over diagrammatic representations.	VVAT 2 Galaxia Avenue, Interlaken, Tas., 7030	C.T.: 166727/1 PID: 3328191	Date: 30/01/2023	Bushfire Hazard Management Plan 2 Galaxia Avenue, Interlaken. January 2024. J6910v1. Bushfire Management Report 2 Galaxia Avenue, Interlaken. January 2024. J6910v1.	Drawing Number: A01	Sheet 1 of 1 Prepared by: MvdB 99
--	---	--------------------------------	------------------	---	------------------------	--

# CERTIFICATE OF QUALIFIED PERSON – ASSESSABLE ITEM

Section 321

Form **55**

To:  Owner /Agent  
 Address  
  Suburb/postcode

## Qualified person details:

Qualified person:   
Address:  Phone No:   
  Fax No:   
Licence No:  Email address:

Qualifications and Insurance details:  (description from Column 3 of the Director's Determination - Certificates by Qualified Persons for Assessable Items)

Speciality area of expertise:  (description from Column 4 of the Director's Determination - Certificates by Qualified Persons for Assessable Items)

## Details of work:

Address:  Lot No:   
  Certificate of title No:

The assessable item related to this certificate:  (description of the assessable item being certified)  
Assessable item includes –

- a material;
- a design
- a form of construction
- a document
- testing of a component, building system or plumbing system
- an inspection, or assessment, performed

## Certificate details:

Certificate type:  (description from Column 1 of Schedule 1 of the Director's Determination - Certificates by Qualified Persons for Assessable Items n)

This certificate is in relation to the above assessable item, at any stage, as part of - (tick one)

building work, plumbing work or plumbing installation or demolition work: ☒

or

a building, temporary structure or plumbing installation: ☐

In issuing this certificate the following matters are relevant –

Documents:

The attached Bushfire Hazard Report and Bushfire Hazard Management Plan for the address detailed above in 'details of work'

Relevant

calculations:

Reference the above report.

References:

AS3959-2018 Construction of Buildings in Bushfire-prone Areas.  
Directors Determination for: Bushfire Hazard Areas v1.1 or  
Requirements for Building in Bushfire-prone Areas (transitional) v2.2

*Substance of Certificate: (what it is that is being certified)*

Bushfire Attack Level Assessment in accordance with AS3959-2018 and determination of other mitigation measures as required by the relevant Directors Determination as cited in the Bushfire Hazard Report.

*Scope and/or Limitations*

Scope: This report was commissioned to identify the Bushfire Attack Level for the existing property. Limitations: The inspection has been undertaken and report provided on the understanding that;-1. The report only deals with the potential bushfire risk all other statutory assessments are outside the scope of this report. 2. The report only identifies the size, volume and status of vegetation at the time the site inspection was undertaken. 3. Impacts of future development and vegetation growth have not been considered.

**I certify the matters described in this certificate.**

Signed:

Qualified person:



Certificate No:

J6910

Date:

30/01/2024

# **AS2870:2011 SITE ASSESSMENT**

**2 Galaxia Avenue**

**Interlaken**

**Updated January 2024**



GEO-ENVIRONMENTAL  

---

SOLUTIONS

Disclaimer: The author does not warrant the information contained in this document is free from errors or omissions. The author shall not in any way be liable for any loss, damage or injury suffered by the User consequent upon, or incidental to, the existence of errors in the information.



## **Investigation Details**

<b>Client:</b>	VVAA-TAS
<b>Site Address:</b>	2 Galaxia Avenue, Interlaken
<b>Date of Inspection:</b>	09/05/2022
<b>Proposed Works:</b>	New house
<b>Investigation Method:</b>	Geoprobe 540UD - Direct Push
<b>Inspected by:</b>	M. Campbell

## **Site Details**

<b>Certificate of Title (CT):</b>	166727/1
<b>Title Area:</b>	Approx. 2112 m <sup>2</sup>
<b>Applicable Planning Overlays:</b>	Waterway and Coastal Protection Areas
<b>Slope &amp; Aspect:</b>	Flat aspect
<b>Vegetation:</b>	Grass & Weeds Disturbed

## **Background Information**

<b>Geology Map:</b>	MRT 1:250000
<b>Geological Unit:</b>	Jurassic
<b>Climate:</b>	Annual rainfall 680mm
<b>Water Connection:</b>	Tank
<b>Sewer Connection:</b>	Unserviced-On-site required
<b>Testing and Classification:</b>	AS2870:2011, AS1726:2017 & AS4055:2021

## Investigation

A number of bore holes were completed to identify the distribution and variation of the soil materials at the site, bore hole locations are indicated on the site plan. See soil profile conditions presented below. Tests were conducted across the site to obtain bearing capacities of the material at the time of this investigation.

### ***Soil Profile Summary***

BH 1 Depth (m)	BH 2 Depth (m)	USCS	Description
0.00-0.10	0.00-0.10	GW	FILL – <b>Sandy GRAVEL</b> : grey, moist, loose.
0.10-0.20	0.10-0.20	GW	<b>Sandy GRAVEL</b> : yellow-brown, moist, loose, BH2 refusal on assumed rock.
0.20-0.50		CH	<b>CLAY</b> : high plasticity, orange-brown-grey, slightly moist, soft to firm, BH1 refusal on assumed rock.

## Site Notes

Soils on site feature sandy gravel fill overlying sandy gravel to clay forming over weathering Jurassic dolerite.

## Site Classification

The site has been assessed and classified in accordance with AS2870:2011 “*Residential Slabs and Footings*”.

The site has been classified as:

### **Class M**

Y<sup>s</sup> range: **20-40mm**

Notes: The subsoils are likely to exhibit moderate ground surface movement from soil moisture fluctuations.

## **Wind Loading Classification**

According to “AS4055:2021 - Wind Loads for Housing” the house site is classified below:

<b>Wind Classification:</b>	<b>N3</b>
Region:	A
Terrain Category:	1.0
Shielding Classification:	NS
Topographic Classification:	T0
Wind Classification:	N3
Design Wind Gust Speed – m/s ( $V_{h,u}$ ):	50

## **Wastewater Management**

The proposed new building will not add to the site occupancy and can therefore be connected to the existing septic tank and absorption trench system. Due to the flat nature of the site and the distance from the new building to the septic tank a packaged pump station will be required to deliver effluent to the septic tank. It is recommended that a Netco NPE 800L pump station be installed with a grinder pump to deliver effluent to the septic tank via a min 40mm pressure line.

## **Construction Notes & Recommendations**

The site has been classified as **Class M** - Moderately reactive clay or silt site, which may experience moderate ground movement from moisture changes.

It is recommended the foundations be placed on the underlying bedrock to minimise the potential for significant foundation movement. All earthworks on site must comply with AS3798:2012, and I further recommend that consideration be given to drainage and sediment control on site during and after construction. Care should also be taken to ensure there is adequate drainage in the construction area to avoid the potential for weak bearing and foundation settlement associated with excessive soil moisture.

I also recommend that during construction that I and/or the design engineer be notified of any major variation to the foundation conditions as predicted in this report.



Dr John Paul Cumming B.Agr.Sc (hons) PhD CPSS GAICD

Director

## Explanatory Notes

### 1 Scope of Works

The methods of description and classification of soils used in this report are based largely on Australian Standard 1726 – Geotechnical Site Investigations (AS1726:2017), with reference to Australian Standard 1289 – Methods for testing soils for engineering purposes (AS1289), for eventual Site Classification according to Australian Standard 2870 (AS2870:2011) – Residential Slabs and Footings and Australian Standard 1547 (AS1547:2012) On-site domestic wastewater management.

#### 1.1 Site Classification AS2870:2011

Site classification with reference to the above Australian Standards are based on site reactivity.

Class	Foundation Conditions	Characteristic Surface Movement
A	Most sand and rock sites with little or no ground movement from moisture changes.	0mm
S	Slightly reactive clay sites, which may experience only slight ground movement from moisture changes.	0 – 20mm
M	Moderately reactive clay or silt sites, which may experience moderate ground movement from moisture changes.	20 – 40mm
H-1	Highly reactive clay sites, which may experience high ground movement from moisture changes.	40 – 60mm
H-2	Highly reactive clay sites, which may experience very high ground movement from moisture changes.	60 – 75mm
E	Extremely reactive sites, which may experience extreme ground movement from moisture changes.	>75mm

*Note: Soils where foundation performance may be significantly affected by factors other than reactive soil movement are classified as **Class P**.*

A site is classified as **Class P** when:

- The bearing capacity of the soil profile in the foundation zone is generally less than 100kpa
- If excessive foundation settlement may occur due to loading on the foundation.
- The site contains uncontrolled fill greater than 0.8m in depth for sandy sites and 0.4m in depth for other soil materials.
- The site is subject to mine subsistence, landslip, collapse activity or coastal erosion.
- The site is underlain by highly dispersive soils with significant potential for erosion
- If the site is subject to abnormal moisture conditions which can affect foundation performance

## 1.2 Soil Characterisation

This information explains the terms of phrase used within the soil description area of the report.

It includes terminology for cohesive and non-cohesive soils and includes information on how the Unified Soil Classification Scheme (USCS) codes are determined.

NON COHSIVE – SAND & GRAVEL		
Consistency Description	Field Test	Dynamic Cone Penetrometer blows/100 mm
Very loose (VL)	Easily penetrated with 13 mm reinforcing rod pushed by hand.	0 - 1
Loose (L)	Easily penetrated with 13 mm reinforcing rod pushed by hand. Can be excavated with a spade; 50 mm wooden peg can be easily driven.	1 - 3
Medium dense (MD)	Penetrated 300 mm with 13 mm reinforcing rod driven with 2 kg hammer, - hard shovelling.	3 - 8
Dense (D)	Penetrated 300 mm with 13 mm reinforcing rod driven with 2 kg hammer, requires pick for excavation: 50 mm wooden peg hard to drive.	8 - 15
Very dense (VD)	Penetrated only 25 - 50 mm with 13 mm reinforcing rod driven with 2 kg hammer.	>15

COHESIVE - SILT & CLAY		
Consistency Description	Field Test	Indicative undrained shear strength kPa
Very soft	Easily penetrated >40 mm by thumb. Exudes between thumb and fingers when squeezed in hand.	<12
Soft	Easily penetrated 10 mm by thumb. Moulded by light finger pressure	>12 and <25
Firm	Impression by thumb with moderate effort. Moulded by strong finger pressure	>25 and <50
Stiff	Slight impression by thumb cannot be moulded with finger.	>50 and <100
Very Stiff	Very tough. Readily indented by thumbnail.	>100 and <200
Hard	Brittle. Indented with difficulty by thumbnail.	>200

### 1.3 USCS Material Descriptions

Soils for engineering purposes are the unconsolidated materials above bedrock, they can be residual, alluvial, colluvial or aeolian in origin.

Major Divisions		Particle size mm	USCS Group Symbol	Typical Names	Laboratory Classification				
COARSE GRAINED SOILS (more than half of material less than 63 mm is larger than 0.075 mm)	BOULDERS	200			% < 0.075 mm (2)	Plasticity of fine fraction	$C_u = \frac{D_{60}}{D_{10}}$	$C_c = \frac{(D_{30})^2}{(D_{10})(D_{60})}$	NOTES
	COBBLES	63							
	GRAVELS (more than half of coarse fraction is larger than 2.36 mm)	coarse	GW	Well graded gravels and gravel-sand mixtures, little or no fines	0-5	—	>4	Between 1 and 3	(1) Identify fines by the method given for fine-grained soils.
		20	GP	Poorly graded gravels and gravel-sand mixtures, little or no fines, uniform gravels	0-5	—	Fails to comply with above		
		medium	GM	Silty gravels, gravel-sand-silt mixtures (1)	12-50	Below 'A' line or PI<4	—	—	
		fine	GC	Clayey gravels, gravel-sand-clay mixtures (1)	12-50	Above 'A' line and PI>7	—	—	(2) Borderline classifications occur when the percentage of fines (fraction smaller than 0.075 mm size) is greater than 5% and less than 12%. Borderline classifications require the use of SP-SM, GW-GC.
	SANDS (more than half of coarse fraction is smaller than 2.36 mm)	2.36	SW	Well graded sands and gravelly sands, little or no fines	0-5	—	>6	Between 1 and 3	
		coarse	SP	Poorly graded sands and gravelly sands, little or no fines	0-5	—	Fails to comply with above		
		0.6	SM	Silty sands, sand silt mixtures (1)	12-50	Below 'A' line or PI<4	—	—	
		medium	SC	Clayey sands, sand-clay mixtures (1)	12-50	Above 'A' line and PI>7	—	—	
		0.2							
		fine							
		0.075							
FINE GRAINED SOILS (more than half of material less than 63 mm is smaller than 0.075 mm)	SILTS & CLAYS (Liquid Limit ≤50%)	ML	Inorganic silts, very fine sands, rock flour, silty or clayey fine sands or clayey silts with slight plasticity	<div><h3>Plasticity Chart</h3><p>For classification of fine grained soils and fine fraction of coarse grained soils.</p><p>Use the gradation curve of material passing 63 mm for classification of fractions according to the criteria given in 'Major Divisions'</p></div>					
		CL	Inorganic clays of low to medium plasticity, gravelly clays, sandy clays, silty clays, lean clays						
		OL	Organic silts and clays of low plasticity						
	SILTS & CLAYS (Liquid Limit >50%)	MH	Inorganic silts, micaceous or diatomaceous fine sands or silts, elastic silts						
		CH	Inorganic clays of high plasticity, fat clays						
		OH	Organic silts and clays of high plasticity						
	HIGHLY ORGANIC SOILS	PT	Peat and other highly organic soils						



Grain size analysis is performed by two processes depending on particle size. Sand silt and clay particles are assessed using a standardised hydrometer test, and coarse sand and larger is assessed through sieving by USCS certified sieves. For more detail see the following section.

Soil Classification	Particle Size
Clay	Less than 0.002mm
Silt	0.002 – 0.06mm
Fine/Medium Sand	0.06 – 2.0mm
Coarse Sand	2.0mm – 4.75mm
Gravel	4.75mm – 60.00mm

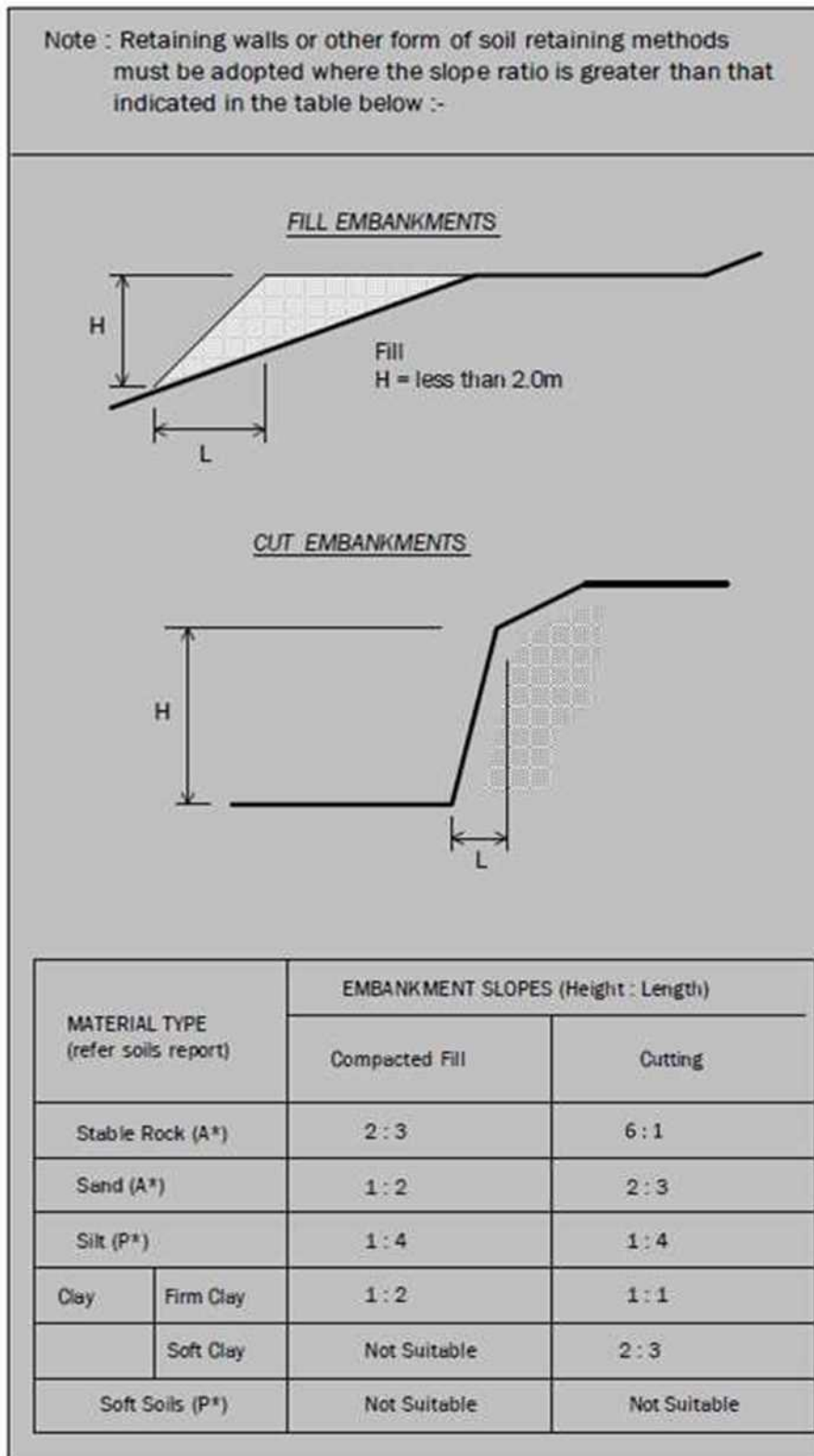
#### 1.4 Bearing Capacities and DCP testing.

DCP and PSP weighted penetrometer tests – Dynamic Cone Penetrometer (DCP) and Perth Sand Penetrometer (PSP) tests are carried out by driving a rod into the ground with a falling weight hammer and measuring the blows for successive 100mm increments of penetration. Normally, there is a depth limitation of 1.2m but this may be extended in certain conditions by the use of extension rods. The methods for the two tests are quite similar.

- Dynamic Cone Penetrometer – a 16mm rod with a 20mm diameter cone end is driven with a 9kg hammer dropping 510mm (AS 1289, Test 6.3.2).
- Perth Sand Penetrometer – a 16mm diameter flat-ended rod is driven with a 9kg hammer, dropping 600mm (AS 1289 Test 6.3.3). This test was developed for testing the density of sands and is mainly used in granular soils and filling.

Site Anomalies – During construction GES will need to be notified of any major variation to the foundation conditions as predicted in this report.

## 1.5 Batter Angles for Embankments (Guide Only)



## Glossary of Terms

**Bearing Capacity** – Maximum bearing pressure that can be sustained by the foundation from the proposed footing system under service loads which should avoid failure or excessive settlement.

**Clay** – (Mineral particles less than 0.002mm in diameter). Fine grained cohesive soil with plastic properties when wet. Also includes sandy clays, silty clays, and gravelly clays.

**Dynamic Cone Penetrometer (DCP)** – Field equipment used to determine underlying soil strength and therefore bearing capacity (kPa) by measuring the penetration of the device into the soil after each hammer blow.

**Dispersive soil** – A soil that has the ability to pass rapidly into suspension in water.

**Footing** – Construction which transfers the load from the building to the foundation.

**Foundation** – Ground which supports the building

**Landslip** – Foundation condition on a sloping site where downhill foundation movement or failure is a design consideration.

**Qualified Engineer** – A professional engineer with academic qualifications in geotechnical or structural engineering who also has extensive experience in the design of the footing systems for houses or similar structures.

**Reactive Site** – Site consisting of clay soil which swells on wetting and shrinks on drying by an amount that can damage buildings on light strip footings or unstiffened slabs. Includes sites classified as S, M, H-1, H-2 & E in accordance with AS2870-2011.

**Sand** – (Mineral particles greater than 0.02mm in diameter). Granular non-cohesive, non-plastic soil that may contain fines including silt or clay up to 15%.

**Services** – Means all underground services to the site including but not limited to power, telephone, sewerage, water & storm water.

**Silt** – (Mineral particles 0.002 – 0.02mm in diameter). Fine grained non-cohesive soil, non-plastic when wet. Often confers a silky smoothness of field texture, regularly includes clay and sand to form clayey silts, sandy silts and gravelly silts.

**Site** – The site title, as denoted by address, lot number, or Certificate of Title (CT) number, or Property Identification Number (PID).

**Surface Movement (Ys)** – Design movement (mm) at the surface of a reactive site caused by moisture changes.

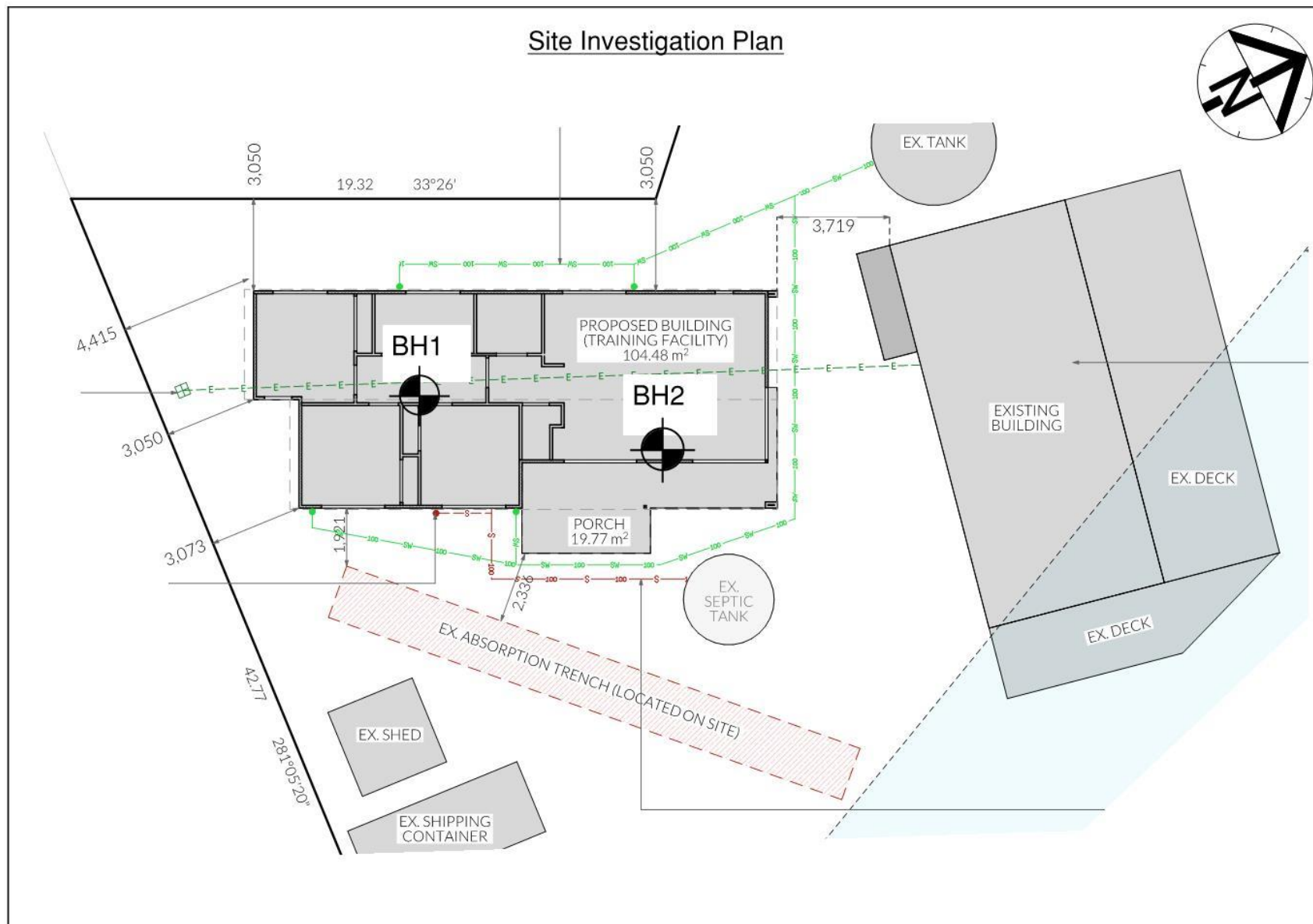
## **Disclaimer**

This Report has been prepared in accordance with the scope of services between Geo-Environmental Solutions Pty. Ltd. (GES) and the Client. To the best of GES's knowledge, the information presented herein represents the client's requirements at the time of printing of the Report. However, the passage of time, manifestation of latent conditions or impacts of future events may result in findings differing from that discussed in this Report. In preparing this Report, GES has relied upon data, surveys, analyses, designs, plans and other information provided by the Client and other individuals and organisations referenced herein. Except as otherwise stated in this Report, GES has not verified the accuracy or completeness of such data, surveys, analyses, designs, plans and other information.

The scope of this study does not allow for the review of every possible geotechnical parameter or the soil conditions over the whole area of the site. Soil and rock samples collected from the investigation area are assumed to be representative of the areas from where they were collected and not indicative of the entire site. The conclusions discussed within this report are based on observations and/or testing at these investigation points.

This report does not purport to provide legal advice. Readers of the report should engage professional legal practitioners for this purpose as required.

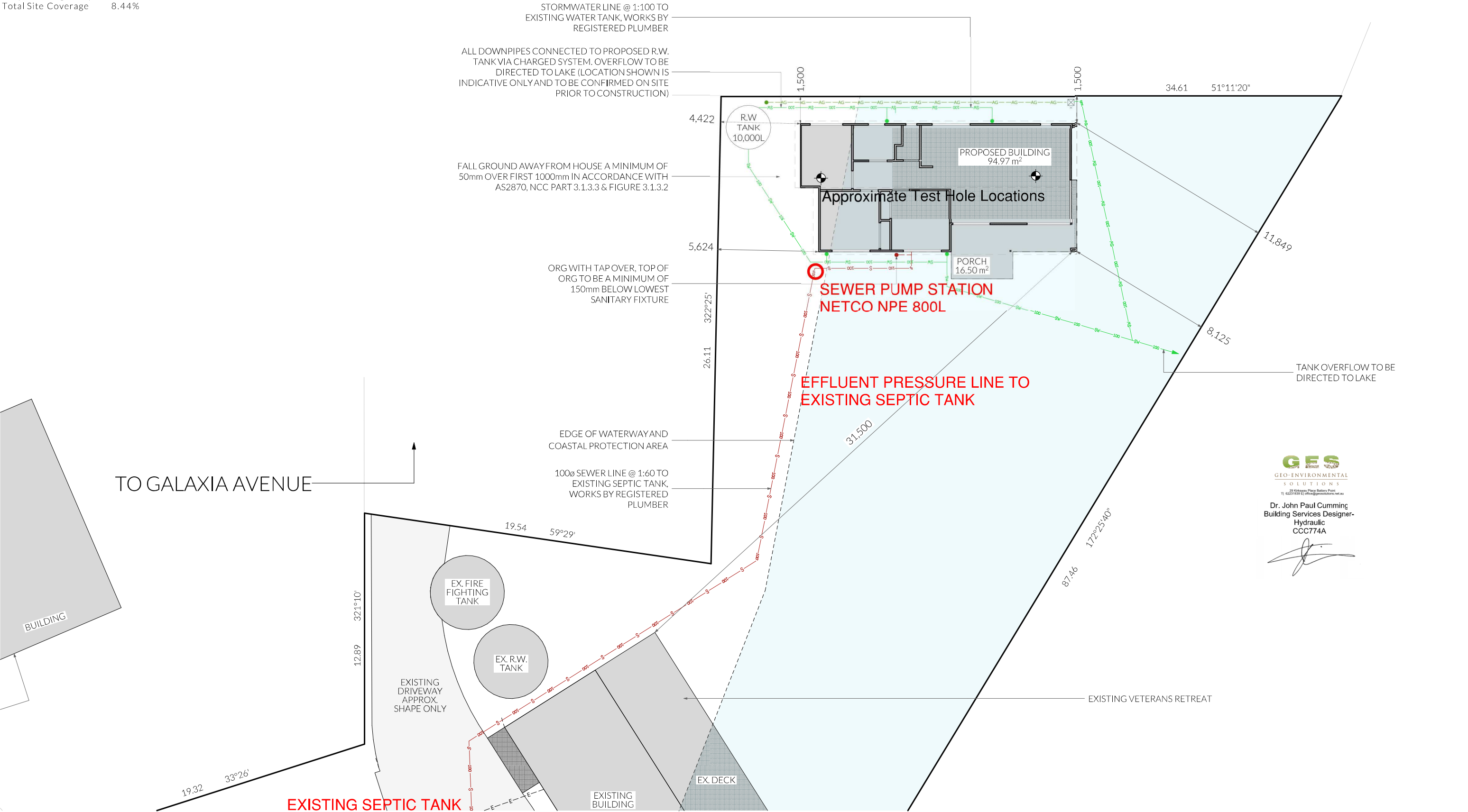
No responsibility is accepted for use of any part of this report in any other context or for any other purpose by third a party.



Note  
Ground to fall away from building in all directions  
in compliance with AS2870 & N.C.C 3.1.3.3

Site Areas

Site Area 2101 m<sup>2</sup>  
Ex. Building Footprint 82.34 m<sup>2</sup>  
Prop. Building Footprint 94.97 m<sup>2</sup>  
Total Site Coverage 8.44%



**GES**  
GEO-ENVIRONMENTAL  
SOLUTIONS  
20 Kiskadee Place Battery Point  
T: 6223 1839 E: office@gesolutions.net.au

Dr. John Paul Cumming  
Building Services Designer-  
Hydraulic  
CCC774A





## Packaged Polyethylene Pump Stations



✓ Engineered

✓ Tough

✓ Easy



## PACKAGED PUMPING STATIONS

The Netco range of Polyethylene Packaged Pumping Stations are a convenient, high quality and reliable solution for any liquid pumping application. With a specific focus on reducing work onsite and installation timeframes, each pump station is supplied as a complete, factory assembled package with pumps, pipework and electrical controls, purpose-selected to meet specific site requirements.

## ADVANTAGES

### **Lightweight, yet tough.**

Manufactured from roto-moulded, medium-density polyethylene.

### **One-piece construction.**

No on-site sealing or jointing.

### **Smooth inner surfaces.**

Inhibits bacterial growth, very easy to clean.

### **Safer for workmen.**

No confined space entry.

### **Engineered**

To AS/NZS  
1546.1:2008.

### **Packaged Solution**

For quick & easy site  
installation



SEWAGE



RAINWATER



TRADE WASTE



WASTEWATER

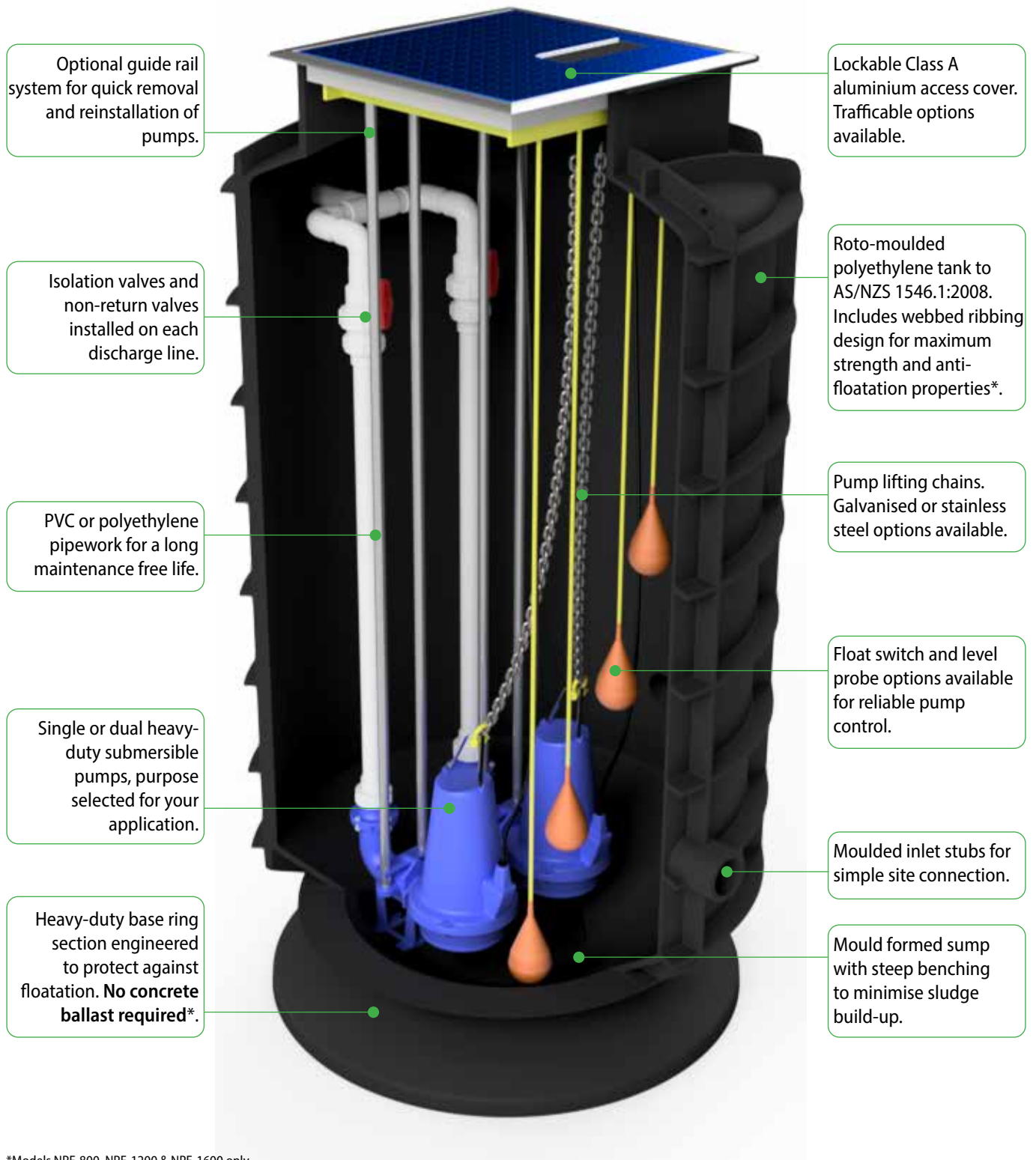


STORMWATER



GREYWATER

# FEATURES



\*Models NPE-800, NPE-1200 & NPE-1600 only.

## SPECIFICATIONS

Netco Polyethylene Packaged Pump Stations are available in standard sizes from 100L up to 6000L capacity. Custom-size Pump Stations are also available, and we offer complimentary site visits to measure up and ensure our clients get exactly what they need.

Model	External Diameter	Nominal Depth	Nominal Volume
NPE-100	590mm	700mm	100L
NPE-250	730mm	900mm	250L
NPE-800	1200mm	1300mm	800L
NPE-1200	1200mm	1720mm	1200L
NPE-1600	1200mm	2160mm	1600L
NPE-2000	1300mm	2050mm	2000L
NPE-2400	1300mm	2450mm	2400L
NPE-3000	1600mm	2030mm	3000L
NPE-4000	1600mm	2430mm	4000L
NPE-5000	1600mm	3230mm	5000L
NPE-6000	1600mm	3630mm	6000L

## CONTROL SYSTEMS



Netco offers a wide range of pump station control systems, from simple float switch control through to sophisticated remote monitoring and operation. We work with you to provide the exact control system to meet your specific site requirements.

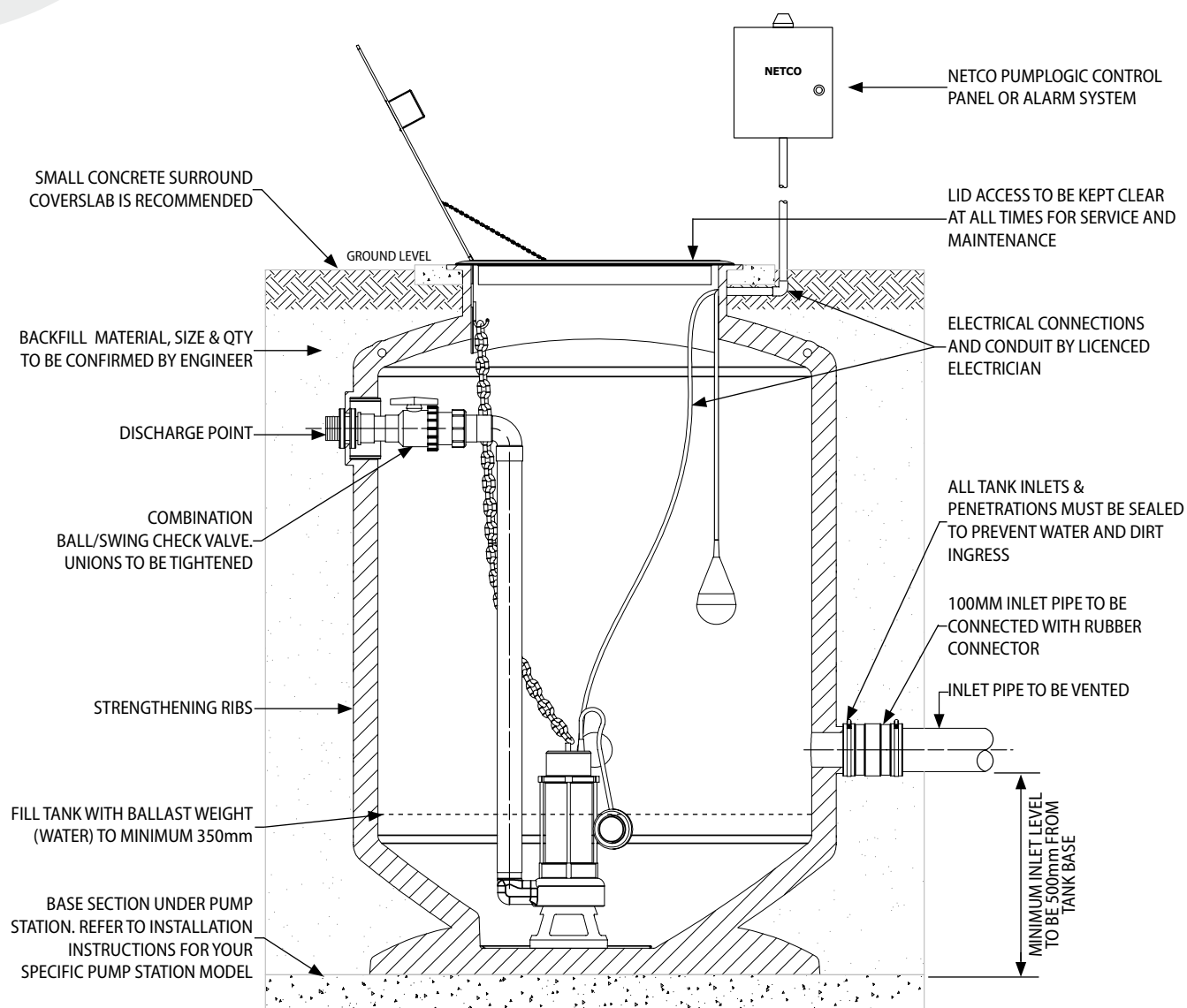
## ACCESS COVERS



Netco offers a wide range of access covers to suit various loading requirements. Options include aluminium, GATIC, grated, concrete infill and decorative-edge covers. We work with you to provide an access cover solutions to meet your specific site requirements.



# TYPICAL INSTALLATION DRAWING



## INSTALLATION NOTES

- Excavate the installation site to a depth 100mm greater than the overall pump chamber height.
- Fill the base section under the pump station. Refer to installation instructions for your specific pump station model.
- Place the pump chamber and fill with 300mm - 400mm water.
- Confirm with site engineer regarding backfill requirements.
- Electrician to install conduit(s) for the pump(s) through wall using plain to screwed adaptors. Seal cables on inside of conduits. Ensure adequate power supply.
- Set high level alarm float switch 100mm above pump start float switch.
- Vent penetrations and inlet penetrations to be made on site and sealed through inlet stub or via rubber connection through the chamber wall using a multi-seal or similar. Vent to be as close as possible to the top of the chamber. All penetrations to be perpendicular to the chamber wall.
- When commissioning, set overloads to amperage shown on pump nameplate.
- Pump chamber is to be regularly cleaned with a handheld hose, and pump and alarm operation checked. In sewage or high grease applications, the chamber should be degreased on a regular basis by waste removal contractor. Pump(s) should be removed for service on a 12 monthly cycle (approximately).
- This diagram is typical only. Refer to installation instructions specific to your pump station model. Full installation guidelines are available for download at [www.netcopumps.com.au](http://www.netcopumps.com.au).

## Hobart

100 Sunderland St  
Derwent Park TAS 7009

Ph: 1300 301 664

## Burnie

16-18 Wellington St  
South Burnie TAS 7320

Ph: 1300 301 664

PO Box 800  
Moonah TAS 7009





# CERTIFICATE OF QUALIFIED PERSON – ASSESSABLE ITEM

Section 321

Form **55**

To:  Owner /Agent  
 Address  
  Suburb/postcode

## Qualified person details:

Qualified person:   
Address:  Phone No:   
  Fax No:   
Licence No:  Email address:

Qualifications and Insurance details:  (description from Column 3 of the Director's Determination - Certificates by Qualified Persons for Assessable Items)

Speciality area of expertise:  (description from Column 4 of the Director's Determination - Certificates by Qualified Persons for Assessable Items)

## Details of work:

Address:  Lot No:   
  Certificate of title No:   
The assessable item related to this certificate:  (description of the assessable item being certified)  
Assessable item includes –

- a material;
- a design
- a form of construction
- a document
- testing of a component, building system or plumbing system
- an inspection, or assessment, performed

## Certificate details:

Certificate type:  (description from Column 1 of Schedule 1 of the Director's Determination - Certificates by Qualified Persons for Assessable Items n)

This certificate is in relation to the above assessable item, at any stage, as part of - (tick one)

building work, plumbing work or plumbing installation or demolition work ☒  
or

a building, temporary structure or plumbing installation: ☐

In issuing this certificate the following matters are relevant –

Documents:	The attached soil report for the address detailed above in 'details of work'
Relevant calculations:	Reference the above report.
References:	AS2870:2011 residential slabs and footings AS1726:2017 Geotechnical site investigations CSIRO Building technology file – 18.

*Substance of Certificate: (what it is that is being certified)*

Site Classification consistent with AS2870-2011.

*Scope and/or Limitations*

The classification applies to the site as inspected and does not account for future alteration to foundation conditions as a result of earth works, drainage condition changes or variations in site maintenance.

**I, John-Paul Cumming certify the matters described in this certificate.**

Qualified person:

*Signed:*

*Certificate No:*

*Date:*

J6910

25/01/2024



A handwritten signature in black ink, appearing to be 'John Paul Cumming', written over a light grey background.

## SES Quarterly Unit Report

---



**Unit** Central Highlands

**Report Period** 1/01/23 - 31/03/23

1/04/23 - 30/06/23

1/07/23 - 30/09/23

1/10/23 - 31/12/23

### Attachments

- 1 Operations & Training Report
- 2 Incident Reports in Conexus
- 3 Incident Map
- 4 Member Attendance
- 5 Finance

## Unit Operations & Training Report

	Jan - Mar 23	Apr - Jun 23	Jul - Sep 23	Oct - Dec 23
Number of Members	9	7	6	5
Probational Members	4	3	0	2

	Jan - Mar 23*			Apr - Jun 23			Jul - Sep 23			Oct - Dec 23**		
Incidents attended by type*	No. Incidents	No. Members attended	Total Hours	No. Incidents	No. Members attended	Total Hours	No. Incidents	No. Members attended	Total Hours	No. Incidents	No. Members attended	Total Hours
MVA/RCR	6			4	11	29.5	3	4	4	5		
Storm				1	2	1.0						
Assist Police	1											
Assist Ambulance	1											
<b>TOTAL</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>13</b>	<b>30.5</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>0</b>	<b>0</b>

\*Incident reports not yet received

\*\*No data entry in VetTrack - see  
Conexus Incident Reports

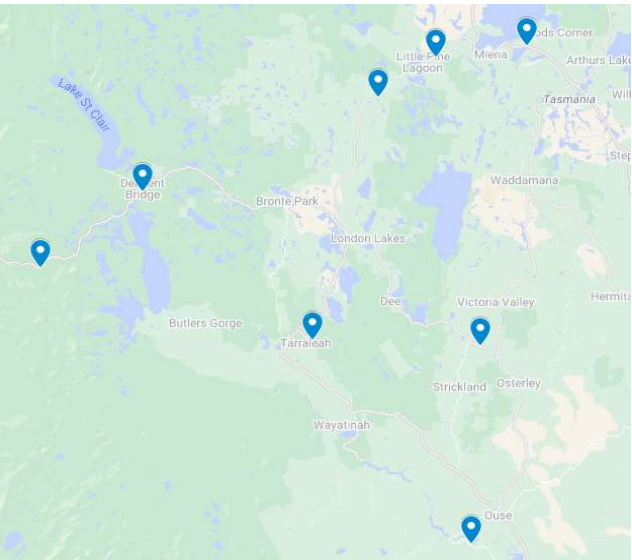
	Jan - Mar 23			Apr - Jun 23***			Jul - Sep 23			Oct - Dec 23***		
Training conducted by type	No. Training Events	No. Members attended	Total Hours	No. Training Events	No. Members attended	Total Hours	No. Training Events	No. Members attended	Total Hours	No. Training Events	No. Members attended	Total Hours
General Rescue	1	3	6									
Lighting												
Community Event												
Protect & Preserve												
Communications							2	10	22.5			
Unit Managers Meeting												
Traffic Control												
Storm Damage												
Leadership												
Roping & Knots												
Misc.							1	3	6			
<b>TOTAL</b>	<b>1</b>	<b>3</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>13</b>	<b>28.5</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*\*\*No data entry in VetTrack

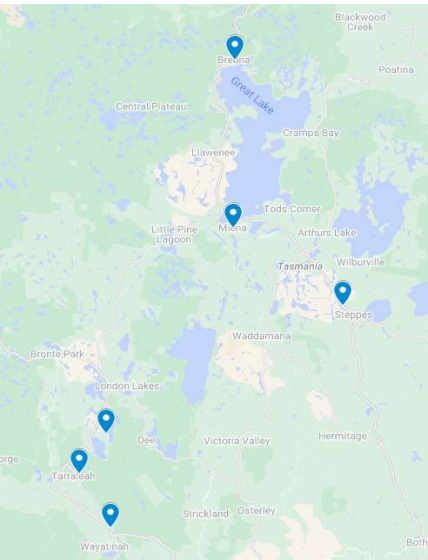
\*\*\*No data entry in VetTrack

Incident Map

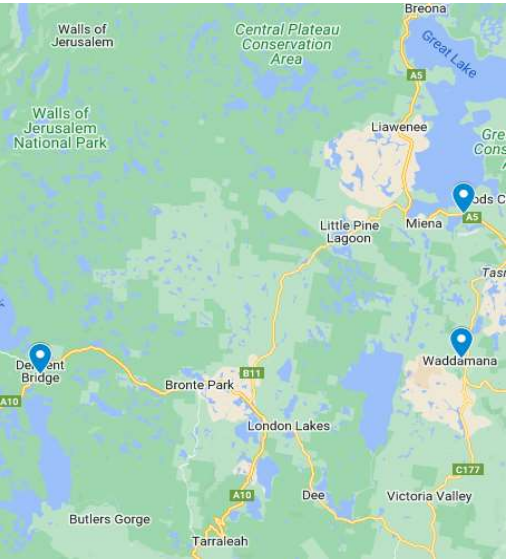
Incident Map: Jan - Mar 23



Incident Map: Apr - Jun 23



Incident Map: Jul - Sep 23



Incident Map: Oct - Dec 23

No Data

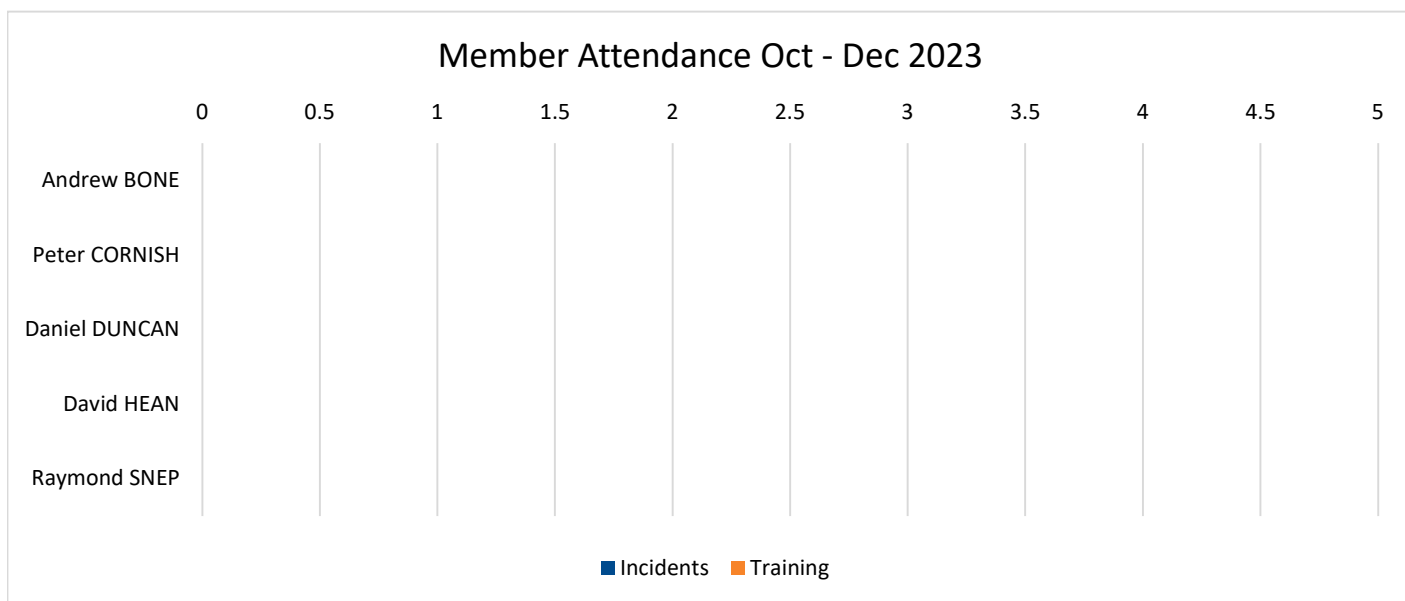
## Incident Reports in Conexus

Month	Incident Date & Time	Incident Type	SES Unit Name
January	8/01/2023 0:47	MVA	CENTRAL HIGHLANDS SES
January	13/01/2023 15:54	SES ASSIST AMBULANCE	CENTRAL HIGHLANDS SES
February	14/02/2023 8:17	MVA	CENTRAL HIGHLANDS SES
April	12/04/2023 13:41	MVA	CENTRAL HIGHLANDS SES
April	18/04/2023 10:14	MVA	CENTRAL HIGHLANDS SES
April	25/04/2023 15:26	MVA	CENTRAL HIGHLANDS SES
May	8/05/2023 15:40	MVA	CENTRAL HIGHLANDS SES
May	11/05/2023 16:17	EMERGENCY MEDICAL	CENTRAL HIGHLANDS SES
July	19/07/2023 9:36	FALSE CALLOUT	CENTRAL HIGHLANDS SES
July	31/07/2023 14:14	RESCUE RCR	CENTRAL HIGHLANDS SES
September	2/09/2023 11:14	MVA	CENTRAL HIGHLANDS SES
November	13/11/2023 9:20	MVA	CENTRAL HIGHLANDS SES
December	2/12/2023 11:36	MVA	CENTRAL HIGHLANDS SES
December	14/12/2023 13:26	MVA	CENTRAL HIGHLANDS SES
December	21/12/2023 17:40	MVA	CENTRAL HIGHLANDS SES
December	26/12/2023 14:22	MVA	CENTRAL HIGHLANDS SES



## Current Unit Member Activity

Name	Oct - Dec 23		Jul - Sep 23		Apr - Jun 23		Jan - Mar 23	
	Incidents	Training	Incidents	Training	Incidents	Training	Incidents	Training
Andrew BONE	no data	no data	3	2	3	no data	no data	1
Peter CORNISH	no data	no data		3	2	no data	no data	1
Daniel DUNCAN	no data	no data	1	3	3	no data	no data	
David HEAN	no data	no data		3	5	no data	no data	1
Raymond SNEP	no data	no data		2		no data	no data	



## Unit Finance Report

### MAIB Trust Account Activity

Date	Item	Supplier	Revenue	Expenditure
11/07/2023	Comm Other Exp	EMERG Solutions SUBSCRIPTION		145.45
30/08/2023	Carried For Bal	Opening Balance S519 Carry Forward to 2023-24	21,780.01	
6/10/2023	Int Trf Revenue	CENTRAL HIGHLANDS MAIB	1,000.00	
6/10/2023	Int Trf Revenue	CENTRAL HIGHLANDS MAIB	500.00	
20/11/2023	Parts Servicing	AAPG		185.61
28/11/2023	Equipment Maint	State Fire Comm TEST AND TAG SES BRADYS LAKE		27.00
28/11/2023	Equipment Maint	State Fire Comm SERVICE EXTINGUISHERS SES BRADYS LAKE		150.00
4/12/2023	Op Equip <\$10k	NUBCO		1,635.45
4/12/2023	Op Equip <\$10k	NUBCO		516.36
4/12/2023	Op Equip <\$10k	NUBCO		180.00
14/12/2023	Int Trf Revenue	SES Central Highlands Unit – MAIB Payment	750.00	
Total			24,030.01	2839.87
Balance			21,190.14	

# HAMILTON DISTRICT AGRICULTURAL SHOW SOCIETY INC.

hamiltonagshow@hotmail.com



**PRESIDENT:** Angus Denholm,  
4077 Lyell Highway  
Gretna. 7140  
Phone: 0456067911

**TREASURER:** Vanesser Oakes,  
Phone: 0429 856 690

---

18 February 2024

Cr Loueen Triffitt  
Mayor  
Central Highlands Council  
33 River Street Hamilton.  
ltriffitt@centralhighlands.tas.gov.au

Dear Loueen,

For the past several years Council has supported the show in many ways, including paying for engineering certification of the shearing marquee. The Committee is very grateful to Council for its support.

This year the engineering certification is being provided by the engineer as a donation.

As a result this expense – typically about \$1,000 I think – will not be incurred by Council.

The reason for this letter is to ask if Council would instead consider paying for the registration and insurance of our new BBQ trailer for a year or two. Insurance is \$461.59, and we expect registration will be about \$150.

We intend to make the BBQ available to council for use, and to hire it out as well to cover future on-road and maintenance costs.

I'd be very grateful for your consideration of this, and advice at your earliest convenience.

Thank you, and I look forward to chatting to you at morning tea after the official opening of the show on Saturday 2 March.

Kind regards

Angus Denholm  
President

## Adam Wilson

---

**From:** Kim Hossack  
**Sent:** Thursday, 29 February 2024 11:21 AM  
**To:** Adam Wilson  
**Subject:** Fwd: Dee Lagoon Fishing Club  
**Attachments:** Outlook-p2lvkan1.png; TFTC History Project - Constuction of Dee Lagoon Shack 15 -11-2004.docx

Kim Hossack  
General Manager  
Central Highlands Council

Begin forwarded message:

**From:** Darren Johnson <djohnson@hydrowood.com.au>  
**Date:** 28 February 2024 at 8:25:51 am AWST  
**To:** Kim Hossack <khossack@centralhighlands.tas.gov.au>  
**Cc:** awilson@centeralhighlands.tas.gov.au  
**Subject: Dee Lagoon Fishing Club**

Att: General Manager

On behalf of the Dee Lagoon Fishing Club, I am writing to ask for any assistance the council could offer our club after loosing all of our infrastructure during the recent bushfires last week at the Dee. The fishing club has a rich and long history of fishing at the Dee and Ironically the original club building was also lost to a deliberately lit fire. The site has been facilitating fishing and enjoyed by many for over 60 years with the birth of the site being in 1958 with its founders the Tasmanian Fly Tyers Club. I have attached some historical references to the original club and buildings on that site.

If the council could please assist with any rate relief, clean-up cost or resources associated with the clean-up or fees and charges associated with the disposal of debris from the site it would be very much appreciated. The resurrection of the club will most likely be cost-prohibitive with the need to meet modern building standards in a bushfire-prone area, but if we can gain support via local council, and state and federal government support the club will do its best to continue the legacy on that site.

## Regards

Darren Johnson  
General Manager  
Hydrowood PTY LTD  
70 Hampden Road  
BATTERY POINT TAS 7004

Phone 03 6223 3536  
Mobile 0439 696 053

## **TASMANIAN FLYTYERS CLUB HISTORY PROJECT**

### **Ray Longden to Josh Bradshaw re construction of Tas Fly Tyers Club Dee Lagoon Shack, 15 November 2004** (transcription of hand written notes)

This shack was erected on site on the weekend of 4/5 October 1958, i.e. just 2 years after the club's foundation.

Following an earlier decision that year to obtain a shack in the Lake country, the Dee lagoon being the favoured location, Graeme House, Jim Terry and myself explored various sites from the dam to the tunnel intake one very wet Saturday and finally decided that a small corner of State Forest which fronted on the Lyell Highway was the best location.

On our return it was dark when we left Jim at his Derwent Valley residence, the Derwent was in flood and Graeme and I ended up stalled in the flood water below Hayes where the rail line crosses the road. I instantly believed we had driven into the river, however the tidal wave subsided from the windscreen of Graeme's car and thankfully he had the presence of mind put the Morris into reverse gear and hold onto the starter button until we were clear of the water. After we dried out the electrical system we managed to get through on the high side of the road only to be unable to pass through Granton due to flood waters. Finally we spent the night at Graeme's in laws at Pontville.

On the Monday morning I arranged an appointment to see Mr Crane, Forestry department Commissioner and by the end of the week had approval for the club to lease the site for a one off peppercorn fee!

Shortly after Graeme, who worked at the Supply & Tender Dept. advised me of some old army hut buildings which were being sold by tender so we arranged to inspect them at Bridgewater and put in a tender. We decided to put in a "Yes Minister" tender for one, two or three buildings. Needless to say we got three as desired.

These buildings were extremely heavy, being hardwood construction with heavy framing and roofs constructed of at least three layers of malthoid (bituminous felt) over boarding. Fortunately they had been prefabricated and could be easily into heavy & none too small sections.

Finally the day came to remove the buildings & re-erect them at the Dee. The then membership of the club was less than 20. We had a working bee of 11-12 members.

At 8.00 am on the Saturday morning Paul Heather headed a team of 5 or so at Bridgewater and to a pre arranged plan marked each section & its adjoining partner to facilitate re-erection. The buildings were dismantled and loaded on to Hedley Griggs's 10 ton Commer truck which struggled to get to the Dee with its huge payload. Incidentally Paul's team was one light on as one member who volunteered was later found to be fishing in the Derwent nearby whilst the demolition work was executed. As I recall he did later turn up at the Dee but I cannot remember if he brought along a hammer or only a fishing rod. He is not a current member.





**Demolition of shacks at Bridgewater for transport to Dee Lagoon, Saturday 4 October 1958, commencing 8.00 am (photos: club album)**

In the meantime, I headed a team 5 at the Dee arriving there at 8.00am. the site had been cleared for us by one of the local timber workers which required felling 2/3 tall straight trees. We set up profiles & string lines and had the trees docked to required lengths for foundation stumps which we merely sat end on the ground to suit the building floor structures.



**Installation of stumps to receive shack 4 October 1958 (photo: Ray Longden)**

Each building was approx 16ft x10ft (5 meters x 3 meters) which were to be placed end to end and the centre building was to be extended by approximately 5' towards the lake.

We completed the foundations by about 12 pm and anxiously awaited the lorry to arrive some 2 hours later. By dark on Saturday night one building was erected and housed several sleepers and the other two were partially erected. See photo Vice Vol 3 No 20 Nov 2004.



**Commencement of shack re-erection, Dee Lagoon, Saturday 4 October 1958, 3.00 pm**



**Floor section of shack re-laid on stumps, Dee Lagoon, Saturday 4 October 1958, 3.00 pm**

On Sunday we completed the re-erection of all three buildings, we had extended the middle building, installed windows across the extension, erected a heavy duty galv. sheet iron chimney, entrance steps, roofed all buildings with corrugated galv. iron. I was the last to leave at sunset after hanging the door and installing the lock.



**Two end cabins substantially re-erected, Sunday 5 October 1958, 11.00 am**





**Progress of shack re-erection showing foundation stumps and Commer truck to right,  
Sunday 5 October 1958, 11.00 am**

*[ This photo has the following written on its reverse: "We started putting foundation stumps in 8.30 AM Saturday and this is as far as we got by 2 PM Saturday. Finished by last light 8 PM Sunday. Dee Lagoon at Southern Kilndried Logging Camp"]*



**Progress, Sunday 5 October 1958, 2.00 pm**



**Dee lagoon Shack showing rear view (1), Sunday 5 October 1958**



**Dee lagoon Shack showing rear view (2), Sunday 5 October 1958**



**Dee Lagoon shack showing centre extension, Sunday 5 October 1958**



**Dee Lagoon shack overlooking Brownie Bay, Sunday 5 October 1958 (above 9 photos:  
Ray Longden)**

Two days in all from start to lock up stage! Subsequent working bees installed 16 hessian lined timber framed bunks, cupboards, sink, spoutings and tank, stove electrical wiring, 2 fold away tables, bricking up the fire place & hearth, lining out with hardboard obtained in small sheets from the Government Printer; building a walk in fly trapped fish house which was subsequently rebuilt as a huge tree demolished it narrowly missing the shack.



Being such a young club at the time, the one main problem we had was of course - financial. We were mostly young and keen to obtain accommodation at the lakes so when the idea was first conceived I arrived home after the meeting and told my wife of our plans and our financial concerns. She immediately suggested the club members should pay advance subscriptions. This idea was accepted with little discussion, members paying several years in advance. This together with a very large raffle of flies tied by members and drawn over 2-3 years at the Annual Meeting of the STLAA put the club in a very healthy financial position.

Note.

I have coloured slides of the working bee including one of the group at the Dee around the morning tea "table". I will list the names as soon as I have had a chance to screen the slides.



**Propping the wall of Dee Lagoon shack during re-erection, Sunday 5 October 1958  
(photo: Ray Longden)**



**Morning Tea, Dee Lagoon shack re-erection working bee, Sunday 5 October 1958,**  
**LtoR:(12 plus photographer, see Ray Longden for names)(photo: Ray Longden)**



**Morning Tea 2, Dee Lagoon shack re-erection working bee, Sunday 5 October 1958**  
**LtoR: Hedley Griggs, Bob Mitchell?, Ted Hofto?, Athol Burke, Graeme House, Ray Longden, ?, Paul Heather (photo: Jim Terry)**





**Tas Fly Tyers Dee Lagoon Shack c 1960, Ian Madden beside car (photo: club album)**



**Re-erection of Dee Lagoon shack fish house after its demolition by fallen tree, c 1960**

**LtoR: Jim Hastie, Don Hammond, Ray Longden, ? behind Ray, Tom Sommerville (on roof) photo: club album**

*Transcribed and photos( most provided to Josh Bradshaw by Ray Longden, but others from Club photo album, lodged with State Archives) scanned and/or inserted by Tony Dell, 22 February 2016*



## CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form. Please enclose your group/club's current financial statement.

### 1. APPLICATION & ORGANISATION DETAILS

Name of Project: *Tasmanian Campdraft Finals*

Amount of Grant Requested: *\$300*

Estimated Total Project Cost: *—*

Applicant Organisation:

Contact Person's Name:

*lynne lucas (Secretary)*

Contact Details

Address:

*Kasey Monks - Sponsorship*

Phone: (Business hours)

Mobile: *0458 489231*

Fax:

Email: *giklucas@netspace.net.au*

Signature

*K Monks*

Name

*Kasey Monks*

Position in Organisation

Date

*Fundraising committee*

What is the overall aim/purpose of the applying organisation?

*For prizes for the Campdraft finals*

What is the membership of the organisation?

President *Veronica Hirst*

Secretary *lynne lucas*

Treasurer *Reanna Bowman*

Public Officer/s



## 2. ELIGIBILITY (see Community Grant Program Guidelines)

Is the organisation:

- ☒ Representative of the interests of the Central Highlands Community
- ☐ Incorporated
- ☐ Not for Profit
- ☐ Unincorporated
- ☐ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required)

If yes;

Name of Project: Tasmanian Campcraft Finds

Date Grant received: previous 3 years.

Amount of Grant:

\$300.

## 3. PROJECT DETAILS

Project Start Date: 13/14<sup>th</sup> April 2024

Project Completion Date: 13/14<sup>th</sup> April 2024

Project Objectives:

## 4. COMMUNITY SUPPORT

What level of community support is there for this project?

Community members involved in running & competing

**Does the project involve the community in the delivery of the project?**

yes Some members.

**How will the project benefit the community or provide a community resource?**

Community involvement @ Advertisement

#### **5. COUNCIL SUPPORT**

**Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.**

**If yes, please give details.**

NO

**Are you requesting participation by Councillors or Council Staff?**

**If yes, please give details.**

NO

**If your application is successful, how do you plan to acknowledge Council's contribution?**

Advertising of Sponsors @ Award Sponsored by Council

#### **6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT**

**Do you anticipate the organisation will apply for funding in future years?**

yes.



**How will you monitor/evaluate the success of this project?**

## 7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

<b>Please provide a breakdown of the project expenditure and income:</b>			
<b>Expenditure</b>	<b>Amount \$</b>	<b>Income</b>	<b>Amount \$</b>
<b>Capital</b>		<b>Guarantee</b>	
Refurbishment		Government Grants	
Equipment		Trust/Foundations	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other:		Other:	
<b>Subtotal</b>		Other	
		<b>Subtotal</b>	
<b>Revenue</b>		<b>Anticipated</b>	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	
Running costs		Trust/Foundations	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	
Travel		Gifts in kind (details)	
Rent		Cash Reserves	
Reference materials		Other:	
Other:			
<b>Subtotal</b>		<b>Subtotal</b>	
<b>TOTAL</b>		<b>TOTAL</b>	