



# Central Highlands Council

## MINUTES – ORDINARY COUNCIL MEETING – 18 JUNE 2024

Minutes of the Ordinary Meeting of Central Highlands Council held in the Council Chamber, **Bothwell** on **Tuesday 18<sup>th</sup> June 2024**, commencing at **9.00am**

### Table of Contents

1.	OPENING.....	3
2.	AUDIO RECORDING DISCLAIMER.....	3
3.	ACKNOWLEDGEMENT OF COUNTRY .....	3
4.	PRESENT.....	3
5.	IN ATTENDANCE.....	3
6.	APOLOGIES.....	3
7.	LEAVE OF ABSENCE.....	3
8.	PECUNIARY INTEREST DECLARATIONS .....	3
9.	PERCEIVED INTEREST DECLARATIONS .....	4
10.	CLOSED SESSION OF THE MEETING .....	4
11.	MOTION OUT OF CLOSED SESSION .....	5
12.	RE-OPEN MEETING TO THE PUBLIC .....	5
13.	DEPUTATIONS.....	5
14.	PUBLIC QUESTION TIME .....	5
15.	NOTICE OF MOTIONS.....	6
15.1	NOTICE OF MOTION – CR R CASSIDY .....	7
16.	COMMITMENTS.....	8
16.1	MAYORAL COMMITMENTS.....	8
16.2	COUNCILLOR COMMITMENTS.....	9
16.3	GENERAL MANAGER’S COMMITMENTS.....	9
16.4	ACTING GENERAL MANAGER COMMITMENTS .....	10
17.	NOTIFICATION OF COUNCIL WORKSHOPS HELD .....	10
18.	FUTURE WORKSHOPS.....	10
19.	MAYORAL ANNOUNCEMENTS.....	10
20.	MINUTES.....	10
20.1	CONFIRMATION OF DRAFT ORDINARY COUNCIL MEETING MINUTES – 21 MAY 2024 .....	10
20.2	RECEIVAL OF DRAFT AUDIT PANEL MEETING MINUTES – 12 JUNE 2024.....	11
21.	BUSINESS ARISING – MARCH 2024 COUNCIL MEETING .....	11
22.	DERWENT CATCHMENT PROJECT .....	12

		2
	General business .....	12
23.0	COUNCIL ACTING AS A PLANNING AUTHORITY.....	15
24.0	ORDINARY COUNCIL MEETING RESUMED .....	15
25.0	DEVELOPMENT & ENVIRONMENTAL SERVICES.....	15
25.1	TOWNSHIPS STRUCTURE PLANNING PROJECT – PROGRESS UPDATE.....	15
25.2	TOWNSHIPS STRUCTURE PLANNING PROJECT – POTENTIAL INCLUSION OF MIENA.....	16
25.3	REVIEW OF THE SOUTHERN TASMANIAN REGIONAL LAND USE STRATEGY .....	18
25.4	DRAFT TASMANIAN PLANNING POLICIES – REPORT BY THE TASMANIAN PLANNING COMMISSION TO THE MINISTER FOR PLANNING UNDER S.12F OF THE LAND USE PLANNING AND APPROVALS ACT 1993 .....	20
25.5	STATUTORY REVIEW OF THE STATE PLANNING PROVISIONS : FARM WORKERS ACCOMMODATION .	22
25.6	STATE EMERGENCY SERVICE (SES) : FLEET REPLACEMENT PROGRAM PROPOSAL.....	23
25.7	REQUEST FOR REMISSION OF DEVELOPMENT APPLICATION FEES – WESTERWAY FIRE STATIONS .....	24
25.8	STRWA NAME CHANGE .....	26
25.9	REGIONAL TOWNS WATER SUPPLY IMPROVEMENT PROGRAM – STAGE 4 .....	26
25.10	DEVELOPMENT & ENVIRONMENTAL SERVICES (DES) REPORT .....	30
26.	WORKS & SERVICES .....	31
26.1	HAULAGE ROAD ESTIMATE SEALING COSTING .....	31
26.2	WORKS & SERVICES MONTHLY REPORT – MARCH 2024.....	32
27.	ADMINISTRATION SERVICES .....	34
27.1	MONTHLY FINANCE REPORT TO 31 MAY 2024 .....	34
27.2	RECOMMENDATIONS FROM THE AUDIT PANEL MEETING .....	38
27.3	DRAFT COUNCIL FEES AND CHARGES 2024-2025.....	39
27.4	COUNCIL RATES RESOLUTION 2024-2025 .....	39
27.5	ANNUAL BUDGET ESTIMATES 2024-2025 .....	42
27.6	ANNUAL PLAN 2024-2025 .....	43
27.7	LIST OF CURRENT COUNCIL GRANTS .....	43
27.8	COUNCIL COMMON SEAL .....	44
27.9	COUNCIL WORKSHOPS .....	44
27.10	COMMUNITY GRANTS APPLICATION – WESTERWAY COMMUNITY HALL .....	45
27.11	FINANCIAL SUPPORT – REPTILE RESCUE INC.....	45
27.12	UPDATED IMAGE LIBRARY FOR WEBSITE AND PROMOTIONS .....	46
28.	SUPPLEMENTARY AGENDA ITEMS.....	47
29.	CLOSURE .....	47

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## 1. OPENING

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## 2. AUDIO RECORDING DISCLAIMER

*As per Regulation 33 (2) (a) of the Local Government (Meeting Procedures) Regulations 2015, audio recordings of meetings will be made available to Councillors, staff and members of the wider community including Government Agencies at no charge and will be made available on Council's website as soon as practicable after each Council Meeting. Unlike Parliament, Council meetings are not subject to parliamentary privilege, and both Council and the individual may be liable for comments that may be regarded as offensive, derogatory and/or defamatory.*

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website in accordance with Council's Policy 2017-50.

The Mayor also advises, that members of the public are not permitted to make audio recordings of Council Meetings without prior approval being granted.

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## 3. ACKNOWLEDGEMENT OF COUNTRY

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## 4. PRESENT

Mayor L Triffitt; Deputy Mayor J Allwright; Cr A Archer attended at 10.00 a.m.; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam and Cr Y Miller

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## 5. IN ATTENDANCE

Mr Adam Wilson (Acting General Manager) and Mrs Katrina Brazendale (Minute Secretary).

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## 6. APOLOGIES

Nil

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## 7. LEAVE OF ABSENCE

Nil

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## 8. PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairperson requests Councillors to indicate whether they or a close associate have or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

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## 9. PERCEIVED INTEREST DECLARATIONS

Under the **Model Code of Conduct** made by Order of the Minister responsible for Local Government the following will apply to a Councillor –

### ***PART 2 – Conflict of Interest that are not Pecuniary.***

(6) A Councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –

- (a) Declare the conflict of interest and the nature of the interest before discussion on the matter begins; and
- (b) Act in good faith and exercise reasonable judgement to determine whether a reasonable person would consider that the conflict of interest requires the Councillor to remove himself or herself physically from any Council discussion and remain out of the room until the matter is decided by the Council.

*The following declaration was recorded.*

*Cr R Cassidy - 27.12 Updated Image Library For Website And Promotions*

## 10. CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority.

### **RESOLUTION: 01/06.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

***THAT*** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session:

**CARRIED**

### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

<b>Item Number</b>	<b>Matter</b>	<b>Outcome</b>
<b>1</b>	<i>Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 21 May 2024.</i>	<i>Regulation 15 (2)(G) of the Local Government (Meeting Procedures) Regulations 2015 – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential.</i>

**MEETING CLOSED** to the public at 9.08 am.

## 11. MOTION OUT OF CLOSED SESSION

### RESOLUTION 02/06.2024/CC

**Moved:** Cr J Hall

**Seconded:** Cr Y Miller

**THAT** the Council:

- (1) Having met and dealt with its business formally move out of the Closed Session; and
- (2) Resolved to report that it has determined the following:

<b>Item Number</b>	<b>Matter</b>	<b>Outcome</b>
<b>1</b>	<i>Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 21 May 2024.</i>	<b>THAT</b> <i>the Minutes of the Closed Session of the Ordinary Meeting of Council held on 21 May 2024 be confirmed.</i>

## 12. RE-OPEN MEETING TO THE PUBLIC

The meeting re-opened to the public at **10.00 am**. The Mayor again advises, to the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

Members of the public are not permitted to make audio recordings of Council Meetings without prior approval being granted.

## 13. DEPUTATIONS

Nil

*Graham Rogers (Development & Environmental Services Manager) and Damian Mackey (Planning Consultant) attended at 10.04 a.m.*

## 14. PUBLIC QUESTION TIME

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, the Council conducts a Public Question Time Forum to enable members of the public to ask question on Council related matters.

A period of 15 minutes, if required, will be set aside at the beginning of each Ordinary Council Meeting to conduct Public Question Time. If a response to a question cannot be provided at the meeting a written response will be provided as soon as practicable.

A member of the public may give written notice to the General Manager, 7 days before a meeting of a question to be put to the Meeting.

The Chairman may invite any member of the public present at a meeting to ask questions, without notice, relating to activities of the Council, subject to the provisions of Clause 2 below.

1. Once Question Time commences the Chairman will determine the order in which questions are heard.
2. Questions may relate to any business of the Council capable of being discussed in the open portion of the meeting, and which is not listed as an item for consideration on the Agenda for the Council Meeting.
3. Members of the public proposing a question are required to be present at the Council Meeting at which their question is to be read. Where a person submits a question for Public Question Time but fails to attend the meeting, the question will be treated as general correspondence and a written response will be provided at the earliest opportunity.
4. A person asking a question, when called upon by the Chairman is requested to:
  - Stand,
  - State their name and address,
  - Read out their question.
5. The Chairman retains the right to accept or decline questions and to determine if the question is to be answered at the meeting by the appropriate Councillor or employee or written down and taken on notice. The decision to take the question on notice may also be taken by the Councillor or employee to whom the question is directed. Questions taken on notice will be answered at a later meeting.
6. The Chairman may rule a question inappropriate, and thus inadmissible if in his or her opinion it has already been asked, is unclear, irrelevant, insulting, improper or relates to any matter which would normally be discussed in the closed portion of the meeting as defined in the *Local Government (Meeting Procedures) Regulations 2015*.
7. Public Question Time forum will be limited to a maximum of 15 minutes in duration and will be declared closed following the expiration of the allocated time period, or where all valid questions have been dealt with, whichever is the sooner.
8. Each question is to be asked by the proponent who will be allowed a maximum of three minutes in which to put the question.
9. The Chairman will **not allow** any discussion or debate on either the question or the response.
10. Where a person proposes more than one question at any one forum, and there are a number of persons wishing to lodge questions, the Chairman may take the questions in such order so as to hear as many members of the public as practical during the time allocated.
11. The minutes of the Council Meeting will contain a summary of each question asked by members of the public and the response given.
12. Public Statements (as opposed to questions) **will not** be accepted for the reason that statements could be considered a form of participation.

Pertaining to any Planning Authority agenda item within this agenda, Council will do so in accordance with Council's Policy 2017-49.

Both the Public Question Time Procedure above and Council's Policy 2017-49 'Public Comment on Planning Agenda Items' will be available for the public to view at the meeting.

## 15. NOTICE OF MOTIONS


Under Regulation 16 of the *Local Government (Meeting Procedures) Regulations 2015* relating to Motions on Notice. It states the following:

- (5) *A Councillor may give to the general manager, at least 7 days before a meeting, give written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting. general manager of a question in respect of which the councillor seeks an answer at that meeting.*

## 15.1 NOTICE OF MOTION – CR R CASSIDY

### NOTICE OF MOTION

*Under Division 2 – Motions, Section 16 (5) of the Local Government (Meeting Procedures) Regulations 2015, a Councillor may give to the General Manager, at least 7 days before a meeting, written notice of a motion, together with supporting information and reasons, to be included on the agenda of that meeting.*

<b>Date of Meeting:</b>	18 June 2024
<b>Councillor Name:</b>	Robert Cassidy
<b>Proposed Motion:</b>	To reduce the Financial Year 20204-2025 Deficit of \$122,923.00 - I propose an effort at "cost recovery" for "Net Solid Waste" by raising the Fees (not Rates) by 21% for Net Solid Waste management, but for a commitment by Central Highlands Council to reduce spending, in the Budget that does not benefit all Residents, Rate Payers, and "3844 rateable properties across the municipality" equally, without any hint of bias.
<b>Background Details:</b>	<p>The Tasmania government imposed a new landfill levy paid by Tasmania's landfill operators, such as Central Highlands Council, for every tonne of waste disposed in their landfill. Waste is weighed at time of delivery and a \$20/tonne fee is collected by the State Government, Under the Waste and Resource Recovery Act 2022. The landfill levy rate is expressed in Government Fee Units and the levy rate was set at 12 Fee Units from 1 July 2022, with an initial rate of \$20 per tonne. The Waste and Resource Recovery Regulations 2022 specify a series of increases over the first four years of the landfill levy. This staggered introduction has made it possible for community and industry to allow for the financial impact, including reducing the amount of waste being sent to landfill. The Regulations specify that for the period of 1 July 2024 until 30 June 2026 the levy rate will be set at 24 Fee Units. On 1 July 2026, the levy rate will increase to 36 Fee Units.</p> <p>As identified during the four Budget Workshops, Councillors and Central Highlands Council management have done our uttermost to reduce the Deficit, from the previous Financial Year 2023-2024 of \$139,593. Ninety-one per cent (91%) of the deficit is due to successive years deferring proper funding of Solid Waste Management. By increasing the Net Solid Waste Management Fee 21% will mitigate the budget implications from under-funding.</p>
<b>Signature:</b>	
<b>Date:</b>	11 Jun 2024

#### Report by

Adam Wilson, Acting General Manager

#### Background

This Notice of Motion will increase solid waste charges by 21% and reduce the budget deficit for 2024 / 2025 to: \$4,867.00.

I would suggest that Council may wish to develop a tip fee model, along with a smaller increase in solid waste charges over the next 3 to 5 financial years.

**RESOLUTION: 03/06.2024/C****Moved:** Cr R Cassidy**Seconded:** Cr J Hall

**THAT** the Council develop a tip fee model, along with an increase in solid waste charges over the next 3 to 5 financial years.

**CARRIED 8/1****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

**Against the Motion**

Cr R Cassidy

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*Barry Harback (Acting Works & Services Manager) attended the meeting at 10.17 a.m.*

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**RESOLUTION: 04/06.2024/C****Moved:** Cr R Cassidy**Seconded:**

To reduce the Financial Year 2024-2025 Deficit of \$122,923.00 – I propose an effort at “cost recovery” for “Net Solid Waste” by raising the Fees (not Rates) by 21% for Net Solid Waste management, but for a commitment by Central Highlands Council to reduce spending, in the Budget that does not benefit all Residents, Rate Payers, and “3844 rateable properties across the municipality” equally, without hint of bias.

**THE MOTION WAS LAPSED DUE TO THE LACK OF A SECONDER**

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**16. COMMITMENTS****16.1 MAYORAL COMMITMENTS****19 May 2024 to 12 June 2024**

19 May 2024	Tas Fire Service Thank You BBQ – Ouse
21 May 2024	Ordinary Meeting – Bothwell
27 May 2024	Citizenship Ceremony – Bothwell
27 May 2024	LG Meeting
28 May 2024	LG Meeting
4 June 2024	LG Meeting

- Business of Council **12**
- Ratepayer and community members - communications **12**
- Elected Members - communications **2**
- Council Management communications **4**

***FOR INFORMATION***



## 16.2 COUNCILLOR COMMITMENTS

### **Deputy Mayor J Allwright**

21 May 2024	Ordinary Council Meeting (Hamilton)
28 May 2024	Workshop (Bothwell)
28 May 2024	Councillor Meeting Procedures Training (Bothwell)
11 June 2024	Workshop (Bothwell)
12 June 2024	Audit Panel Meeting (Hamilton)

### **Cr A Bailey**

21 May 2024	Ordinary Council Meeting (Hamilton)
28 May 2024	Workshop (Bothwell)
28 May 2024	Councillor Meeting Procedures Training (Bothwell)

### **Cr R Cassidy**

21 May 2024	Ordinary Council Meeting (Hamilton)
28 May 2024	Workshop (Bothwell)
28 May 2024	Councillor Meeting Procedures Training (Bothwell)
11 June 2024	Workshop (Bothwell)

### **Cr J Hall**

19 May 2024	Local Government online learning and Development Framework
21 May 2024	Ordinary Council Meeting (Hamilton)
27 May 2024	Emergency Services Day (Cattle Hill) Macclesfield RD
28 May 2024	Workshop (Bothwell)
28 May 2024	Councillor Meeting Procedures Training (Bothwell)
11 June 2024	Workshop (Bothwell)

### **Cr J Honner**

21 May 2024	Ordinary Council Meeting (Hamilton)
28 May 2024	Workshop (Bothwell)
28 May 2024	Councillor Meeting Procedures Training (Bothwell)
9 June 2024	Weed Education Day (Great Lake Community Centre)
11 June 2024	Workshop (Bothwell)

### **Cr D Meacheam**

21 May 2024	Ordinary Council Meeting (Hamilton)
28 May 2024	Workshop (Bothwell)
28 May 2024	Councillor Meeting Procedures Training (Bothwell)
9 June 2024	Weed Education Day (Great Lake Community Centre)
11 June 2024	Workshop (Bothwell)
12 June 2024	Audit Panel Meeting (Hamilton)

### **Cr Y Miller**

28 May 2024	Councillor Meeting Procedures Training (Bothwell)
11 June 2024	Workshop (Bothwell)

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## 16.3 GENERAL MANAGER'S COMMITMENTS

*The General Manager is currently on leave.*

### **FOR INFORMATION**

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## 16.4 ACTING GENERAL MANAGER COMMITMENTS

Date	With Whom	Subject / Comment
28 May 2024	Council and Management Members	Budget Workshop
4 June 2024	Acting General Manager, Management Members and Council Officer	Interview - Accountant
11 June 2024	Council and Management Members	Budget Workshop
12 June 2024	Councillors, Audit Panel Chair, State Government and Council Officers	Audit Panel Meeting
18 June 2024	Council and Management Members	Council Meeting

### FOR INFORMATION

## 17. NOTIFICATION OF COUNCIL WORKSHOPS HELD

A Council Workshop was held on **28 May 2024 and 11 June 2024**. The following items were discussed –

- 2024-25 Budget Deliberations & Workshop dates
- Councillor Meeting Procedures Training

## 18. FUTURE WORKSHOPS

The proposed next Council Workshop will be held on the following date/s –

- 9 July 2024

## 19. MAYORAL ANNOUNCEMENTS

Mayor L Triffitt tabled a letter from the Children's Book Council of Australia regarding the current campaign Read Aloud To Your Child Everyday.

## 20. MINUTES

### 20.1 CONFIRMATION OF DRAFT ORDINARY COUNCIL MEETING MINUTES – 21 MAY 2024

#### RESOLUTION: 05/06.2024/C

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 21 May 2024 be confirmed.

**CARRIED**

#### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## 20.2 RECEIVAL OF DRAFT AUDIT PANEL MEETING MINUTES – 12 JUNE 2024

### RESOLUTION: 06/06.2024/C

**Moved:** Cr D Meacheam

**Seconded:** Deputy Mayor J Allwright

**THAT** the Draft Minutes of the Audit Panel Meeting of Council held on Wednesday 12 June 2024 be received.

**CARRIED**

#### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## 21. BUSINESS ARISING – MARCH 2024 COUNCIL MEETING

### Business Arising - actions undertaken.

15.1	NOTICE OF MOTION - Town Structure Planning	Actioned
15.2	NOTICE OF MOTION – Install Signage	Actioned
22.0	DERWENT CATCHMENT PROJECT	Actioned
23.1	DEVELOPMENT APPLICATION (DA2023/68) FOR DEMOLITION, CONSTRUCTION OF A NEW DWELLING, OUTBUILDING, VISITOR ACCOMMODATION (4 CABINS) AND ASSOCIATED INFRASTRUCTURE AT 14246 LYELL HIGHWAY, BRONTE PARK (CT 241772/1), OWNED BY J BUTT & R PARKER	Actioned
23.2	DEVELOPMENT APPLICATION (DA2024/18) BOAT RAMP & JETTY AT LAND DESCRIBED AS 475 ROCKMOUNT ROAD, ELLENDALE (182981/0) SUBMITTED BY PDA SURVEYORS AND OWNED BY STRATA CORPORATION 182981 “PARADISE”	Actioned
25.1	DOG REGISTRATION SCHEDULE OF FEES	Actioned
27.2	ANNUAL LEAVE POLICY 2014-28	Actioned
27.3	HEALTHY CATERING POLICY 2014-25	Actioned
27.4	RELATED PARTY DISCLOSURES POLICY 2017-46	Actioned
27.5	ASSET MANAGEMENT POLICY 2018-53	Actioned
27.6	CODE OF CONDUCT FOR MEMBERS OF THE AUDIT PANEL POLICY 2018-55	Actioned
27.7	CENTRAL HIGHLANDS COUNCIL FINANCIAL AUDIT STRATEGY	Actioned
27.8	RATE ASSISTANCE – OUSE COMMUNITY COUNTRY CLUB	Actioned
27.9	IN KIND SUPPORT – BOTHWELL LIONS CLUB	Actioned
28.1	NOTICE OF MOTION - Renewable Energy	Actioned

### **FOR INFORMATION**

## 22. DERWENT CATCHMENT PROJECT



### Derwent Catchment Project Monthly Report for Central Highlands Council

May 15<sup>th</sup> – June 12<sup>th</sup> 2024

#### General business

The Clyde River Project has made it through the State Government's assessment process to be considered by the Commonwealth Government. This is a very positive sign as our projects on the Lachan River, Glen Dhu Rivulet and Sorell Creek went on to be funded once selected by the State Government.

DCP has developed a Carbon and Biodiversity Case Study for the Derwent which is the culmination of an 18-month project funded by the Tas Farm Innovation Hub. Carbon and Biodiversity plans have been developed for 5 farming enterprises as part of the project, co-funded by the producers involved. The Case Study explores what carbon projects are suitable for the region and how to be prepared to take advantage of the emerging biodiversity market opportunities. The Case Study is attached with this report.

Karen's three market stalls helped our nursery reach a greater audience and generated \$1,500 in total – the markets have slowed considerably due to winter, but it was a worthwhile exercise to boost sales given the dry conditions and a drop in revenue as a result.

#### Central Highlands Weeds Program

*Strategic Actions 4.4 Continue the program of weed reduction in the Central Highlands, and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

#### Adopt A Shore

On Sunday the 9<sup>th</sup> of June the DCP along with Friends of Great Lake held an Adopt a Shore Weed Education Day at Miena Community Centre. Public attendance was high with residents expressing an interest in learning how to identify weeds, control methods available and what weeds they should be concerned about in the Miena area. A presentation highlighting techniques for weed identification and the DCP's overall weed management in the Central Highlands was given. This was concluded with a practical demonstration of broom control at a resident's property. Community feedback was positive, and the day was enjoyed by all.

#### Dee Lagoon

Manual control of gorse, broom, and holly has intensified with ground crew commencing cut and poison treatment along Dee Lagoon foreshore. Significant ground has been made in the adjacent bushland to the foreshore. Hydro, STT & TasNetworks are all stakeholders who are contributing equally to the program.

#### Weed Action Fund (WAF) program on English broom at Tarraleah

The ground crew have continued with the final stages of treatment as part of the large collaboration with TasNetworks, Hydro, Sustainable Timbers Tasmania and Parks and Wildlife Services as part of the Final WAF grant round project delivered by NRM North. The team have covered the whole site

other one area above the golf course; this should be completed by the end of June. The stakeholders involved have committed to a five-year maintenance plan.

Controlled English broom patches from drone view



## Agriculture

*Strategic Actions 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

### **Derwent Pasture Network - funded by the Derwent Catchment Project**

Ongoing dry conditions have delayed autumn break assessments at our species trial sites. However visual assessments have been undertaken at two sites to monitor plant activity, confirming the significant seasonal lag in phalaris tiller activity and presence as compared against the cocksfoot lines being tested. Persistence and resilience results are beginning to emerge with the passage of time and the challenge of dry conditions. A comprehensive assessment of surviving plant frequency and sown grass cover will be undertaken when soil moisture allows phalaris presence to be more effectively determined and compared.

### **Farming Forecaster extension – funded by NRM South**

Monitoring at four Farming Forecaster pasture sites for NRMS has continued, providing pasture activity data that will be contrasted against site specific soil moisture probe and rainfall data. Derwent Catchment Project also provided technical support at NRMS Farming Forecaster field days at Wetheron and St Peters Pass.

### **Forage shrubs**

Regrowth on saltbush planted on a north facing slope at Hamilton has illustrated the impressive resilience of these plants and provided encouragement for us to continue considering their potential contribution to dryland grazing. The shrubs were grazed to complete defoliation in November 2023, 3 years after planting as tubestock. There was a 29% and 48% increase in shrub height and width during the harshest drought conditions producing an increase in green leaf canopy across all shrub sizes at a time when effectively no pasture regrowth or green biomass was observed. Of interest is not only the shrub growth in a time of hardship, but also the capacity of the existing shrub population to increase its biomass footprint.

A note sheet has been developed communicating the saltbush trial observations (attached with this document) and an article has been published in the New Norfolk and Derwent Valley News.

### **Containment Project – funded by NRM South (Farming Forecaster) and the Tas Farm Innovation Hub**

Sam attended two NRM South workshops at StPeters Pass and Wetheron at Bothwell. He spoke about the containment project and followed up with site visits for containment feeding plans.

This week will see the final containment feeding workshop of the series to be held at Bloomfield.

## Restoration and Conservation

*Strategic Actions: 4.1 Continue to fund and support the Derwent Catchment Project and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

### Platypus Walk

The ground crew has been managing the Platypus Walk site, including manual cutting and pasting of blackberry and small African boxthorn. A remaining patch of Californian thistle was treated with foliar spray, and the recent revegetation site was brush-cut to reduce competition for the new seedlings. The site is doing well however, there are some track maintenance concerns that are currently under review with council's works crew.

### Ouse River

The restoration site on the Ouse River through the Ouse township has had ongoing management to ensure the revegetation continues to prosper whilst the weed burden is kept at bay. The ground crew brush-cut the blackberry around the plants and began work on treating the sycamores growing further away from the river. The sycamores are not declared weeds; however, their growth habit is a threat to the restoration site and if left untreated they could quickly dominate the area.

### Croakers Alley/Lane

The ground crew began work at Croakers Alley/Lane with initial efforts focussing on English broom and blackberry. The team will be back there to continue with control and gain knowledge on the most practical way to restore the site if the large Clyde River grant comes through.

### Nursery update

The nursery expansion is gearing up for its next phase with a hothouse frame and three large metal benches being purchased from the old Lachlan nursery. All existing potting benches have been dismantled and reassembled inside the new shed and potting bay area. The nursery also has a group of 30 TAFE students arriving next week for a practical experience day in a horticultural setting.

### Grant applications

#### *FRRR – Strengthening Rural Communities - \$10 k – Successful*

This application is seeking funds to install conference IT capabilities and an internet upgrade at the Hamilton Resource Centre.

#### *Disaster Ready Fund – Australian Government through DPAC Tasmania - \$1.97 million – stage one approval*

This project will build on significant stormwater upgrades in Bothwell and two bridge infrastructure projects on the Clyde River being undertaken by Council to reduce flood risk. The project will remove 20 km of willows in 2 phases: 1) targeted control through the townships of Hamilton and Bothwell and 2) drill and fill and/removal of willows at 5 pinch points along the Clyde River on farming land. Willow control will be followed by strategic revegetation efforts to improve riverbank stability. Individual flood plans will be developed in consultation with key landholders to improve community preparedness.

#### *Grassroots drought resilience extension in the Derwent Catchment – The Tas Farm Innovation Hub - \$120,000 – pending*

This application is for funding to continue provide drought resilience ag-extension support through workshops/seminars, field days, small group meetings and through one-on-one sessions with targeted farmers that do not attend events.

Please don't hesitate to call us if you have any queries about our programs.

Yours Sincerely,

The Derwent Catchment Team

*Key Contacts:*

Josie Kelman (Executive Officer) 0427 044 700

Eve Lazarus (Deputy Executive Officer) 0429 170 048

Morgan McPherson (Works Manager) 0418 667 426

Stuart Rose (Restoration Manager) 0401 098 080

Karen Phillips (Nursery Manager) 0400 039 303

**RESOLUTION: 07/06.2024/C**

**Moved:** Cr D Meacheam

**Seconded:** Cr R Cassidy

*THAT the Derwent Catchment Project Report for May 2024 be received.*

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

**23.0 COUNCIL ACTING AS A PLANNING AUTHORITY**

N/A

**24.0 ORDINARY COUNCIL MEETING RESUMED**

N/A

**25.0 DEVELOPMENT & ENVIRONMENTAL SERVICES**

**25.1 TOWNSHIPS STRUCTURE PLANNING PROJECT – PROGRESS UPDATE**

**Report By**

Council Planning Consultant (SMC) Damian Mackey

**Attachments**

1. Niche Studio:- Memo on Progress, 6 June 2024
2. Niche Studio:- Community Visioning Report, 6 June 2024, (the report on community consultation outcomes).

**Purpose**

The purpose of this report is to advise of the progress of the project to develop 'Structure Plans' for the townships of Bothwell, Ouse & Hamilton.

**Project Update And The Community Visioning Report**

The project to develop Structure Plans for the townships of Bothwell, Hamilton and Ouse is progressing. Attached is a progress update memo from the consultants, Niche Studio, from early June. Background research & data analysis and the first two community consultation phases have been completed.

Enclosed is the first major deliverable from the consultants, a report encapsulating the community feedback received from the interviews with key stakeholders and community groups, the intercept surveys, the online survey, the school consultation and the three township community workshops.

Work is now starting on the initial drafting of the three Structure Plans. These will be workshopped by the consultants with the Project Steering Group and Council. It is anticipated this process will occur in July/August. The three draft Structure Plans will then be subject to an extensive community consultation process.

### **Interaction With The Strlus Review**

The review of the Southern Tasmanian Regional Land Use Strategy (STRLUS) is progressing in parallel with Council's structure planning project.

One significant issue that has arisen is that of 'Settlement Growth Boundaries' for towns. These are called for in the Draft Tasmanian Planning Policies, (now awaiting the approval of the Minister for Planning). The STRLUS Review has recently requested Council planners to provide Settlement Growth Boundaries for towns, as a matter of urgency.

Settlement Growth Boundaries can be a logical output of structure planning exercises, and should be created with careful forethought and consideration of multiple issues and the views of the community. Council's current structure planning project is, therefore, the ideal process through which we can establish such boundaries and meet the requirements of the (soon to exist) Tasmanian Planning Policies.

The issue is a question of timing, with the STRLUS Review requesting Settlement Growth Boundaries now, well before Council's structure planning project has been concluded.

This matter is yet to be resolved. It is noted in this report, but dealt with in greater detail in a separate report on the agenda dealing with the STRLUS Review.

## **RESOLUTION 08/06.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr D Meacheam

**THAT** the progress update and the Community Visioning Report for the Central Highlands Townships Structure Planning Project be received.

**CARRIED**

### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## **25.2 TOWNSHIPS STRUCTURE PLANNING PROJECT – POTENTIAL INCLUSION OF MIENA**

### **Report By**

Council Planning Consultant (SMC) Damian Mackey

### **Attachment**

Cost estimate: email from Niche, 7 June 2024

### **Purpose**

The purpose of this report is to consider the addition of Miena and surrounds to the project to develop 'Structure Plans' for townships in the Central Highlands.

### **Background**

Since late 2023 Council has been undertaking a project to develop Structure Plans for the townships of Bothwell, Ouse and Hamilton.

The first community consultation phases, which included general publicity, surveys and community workshops, elicited calls from the Miena community for their township to be included.



Council's original intention was for townships such as Miena and Ellendale to be included. These townships were possible to include with the level of funding assistance that was originally indicated from the Government, on a 50/50 State - Council funding basis.

However, ultimately, a smaller amount of funding assistance was provided and Council determined to postpone Miena, Ellendale and other localities to a future time.

### Cost Of Including Miena

At this point in time there is no funding available from the State Government to assist Councils in doing township structure plans. The State Planning Office have advised that they are unsure if there will be further funding, and how much it might be if there were.

Therefore, if Council wishes to proceed with Miena now, it would have to fund 100% of the project.

The consultants undertaking the Bothwell, Hamilton and Ouse work, Niche Studio, were asked to provide a cost estimate of adding Miena to the current project. Refer email attached.

Niche have estimated it would cost \$50,000.

It is noted that, if Miena were to go ahead this coming financial year, the ideal timing would be for background research to be undertaken in time for community surveys and a community workshop to occur in the summer months.

### NOTED

#### ATTACHMENT: EMAIL FROM NICHE STUDIO

##### Re: Proposed Scope and Budget - Miena

From: Nicola Smith <nicola@nicheplanningstudio.com.au>

Date: Fri 7/06/2024

To: Damian Mackey

Damian,

Amy and I have been in discussion with Urban Enterprise regarding a potential scope and fee for a stand-alone Structure Plan to be prepared for Miena, beginning towards the end of 2024/start of 2025.

The approved current scope and fees is below:

STAGE	TASK	FEE
1	Background Analysis/ Planning Context / Initial Community Consultation	\$47,500
2	Community Consultation Round Two	\$22,000
3	Draft Structure Plans	\$48,000
4	Community Consultation Round Three	\$19,000
5	Final Structure Plans	\$22,000
	<b>Total ex-GST</b>	<b>\$158,500</b>
	GST	\$15,850
	<b>Total Lump Sum</b>	<b>\$174,350</b>

Noting that the above scope enabled the preparation of three structure plans together with economic and activity centre strategies, it can be assumed that approximately one third of the total would cover the preparation of a Structure Plan for Miena.

To sanity check this, we have discussed fees with Urban Enterprise who have confirmed that they would be able to undertake their work for Miena for between \$15K and \$20K (+GST).

Similarly, we believe we would be able to undertake consultation over the summer period (for the town and immediate surrounds) and an associated structure plan for approximately \$25K - \$30K (+GST)

**We therefore believe Council should budget approximately \$50K (+GST) for the preparation of a stand-alone Structure Plan for Miena.**

Noting that Council also considered townships such as Ellendale etc, we are happy to provide additional fees for further towns, which would progressively reduce in scale. Please let me know if this is something you require.

There was also some discussion about consultation with surrounding shack owners regarding the proposed bike track around the Great Lake. This may require a separate scope that could be provided at a later date if required.

Hope this assists,  
NS

**Nicola Smith** (she/her)  
**Director**  
RPIA (Fellow), GAICD




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## 25.3 REVIEW OF THE SOUTHERN TASMANIAN REGIONAL LAND USE STRATEGY

### Report By

Council Planning Consultant (SMC) Damian Mackey

### Attachments

1. STRLUS Review Update, May 2024.
2. Three Maps: Proposed Settlement Growth Boundary Investigation Areas for Bothwell, Hamilton and Ouse.

### Purpose

The purpose of this report is to advise of the progress of the Review of the Southern Tasmania Regional Land Use Strategy 2010, and to consider the issue of 'Settlement Growth Boundaries' around our major towns.

### Background

It has been 14 years since the Southern Tasmania Regional Land Use Strategy (STRLUS) was declared. At the time, there was an intention on the part of the State Government and the 12 southern Councils to undertake regular five-yearly reviews. These have not happened, and the STRLUS is now out-of-date in regard to key strategies. STRLUS was largely based on the 2006 census data and the unfortunately low population growth projections that Treasury predicted in 2009. The population of Central Highlands, for example, was expected to go backwards. The population boom of the last dozen years was unexpected and not properly planned for.

Finally, STRLUS is now the subject of a major review. This is part of a systematic State-wide review process, with the other Regional Land Use Strategies in the North and North-West also being reviewed.

Concurrently, a suite of Tasmanian Planning Policies (TPPs) are being developed. Once finalised by the Minister for Planning, the TPPs will play a substantial role in shaping the new Regional Land Use Strategies. Draft TPPs were put out for statutory public exhibition in 2023, and the Tasmanian Planning Commission (TPC) subsequently held hearings in late 2023 and early 2024. Council made representations in response to the public exhibition and was represented at the public hearings. The TPC has now completed its assessment of the Draft TPPs and has submitted its report and recommendations to the Minister for Planning. (Refer separate report on

this agenda). The Minister will make the final determination as to whether to approve the TPPs.

### **The Strlus Review Progress**

Attached is the *STRLUS Update May 2024*, setting out the progress to date and the next steps of the review process.

The project is governed by a Steering Committee consisting of two Council General Managers, two Council Mayors and senior officers from the State Government. It is being managed on a day-to-day basis by a 'Regional Planning Coordinator'. A Working Group has been established consisting of planning officers from the 12 southern Councils and the State Planning Office, along with the Regional Planning Coordinator.

The project is jointly funded by State and Local Government.

Several consultancies have been engaged, the most significant of which is Ethos Urban which is undertaken much of the 'nuts and bolts' planning work, in consultation with the Working Group.

The first major deliverable will be a 'State of Play' report, which is nearing completion and is expected to be provided to Councils in July, for noting.

### **Settlement Growth Boundaries**

The Draft Tasmanian Planning Policies (TPPs) include the concept of 'Settlement Growth Boundaries' for towns. The existing STRLUS 2010 established an Urban Growth Boundary around Greater Hobart, and the Draft TPPs state that towns outside Greater Hobart should similarly have growth boundaries defined around them.

The STRLUS Review, therefore, considers that Settlement Growth Boundaries for towns should be defined and incorporated into the new STRLUS, and has called on Council planning officers to provide boundaries urgently.

Under the 2023 Draft TPPs, it can be determined that Settlement Growth Boundaries would have the following key characteristics:

- Provide for at least a 15 year supply of land.
- Ideally, be defined through the preparation of local Structure Plans.

As recognised by the Draft TPPs, Settlement Growth Boundaries can be a logical output of structure planning exercises.

Clearly, they should be created with careful forethought and consideration of multiple issues and the views of the community. Council's current structure planning project is the ideal process through which such boundaries can be identified and Council can therefore comply with the (soon to exist) Tasmanian Planning Policies.

The issue is a question of timing, with the STRLUS Review requesting Settlement Growth Boundaries now, well before Council's structure planning project has been concluded. It is considered that it is premature for Council to accurately define Settlement Growth Boundaries at this point in time.

An alternative is to suggest 'Investigation Areas' for Settlement Growth Boundaries, generally corresponding with the 'Study Areas' that appeared in the Project Brief for the Structure Planning Project. In consultation with the consultants working on the Structure Planning Project, these have been further enlarged, (a little), to ensure they encompass all possible land that might be included within final Settlement Growth Boundaries at the conclusion of the structure planning work.

Final Settlement Growth Boundaries could then be submitted to the STRLUS Review. This might coincide with the public exhibition phase of the new STRLUS, however it is uncertain how the two timeframes will match up.

## **RESOLUTION 09/06.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr R Cassidy

**THAT** the update on the Review of the Southern Tasmania Regional Land Use Strategy be received, and that the concept of 'Investigation Areas' for Settlement Growth Boundaries be adopted until more precisely defined through the Structure Planning Project.

CARRIED

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## **25.4 DRAFT TASMANIAN PLANNING POLICIES – REPORT BY THE TASMANIAN PLANNING COMMISSION TO THE MINISTER FOR PLANNING UNDER S.12F OF THE LAND USE PLANNING AND APPROVALS ACT 1993**

**Report By**

Special Projects Officer, Damian Mackey

**Attachments**

1. Correspondence from the Tasmanian Planning Commission to the Minister for Planning, 6 June 2024.
2. Draft Tasmanian Planning Policies Report by the Tasmanian Planning Commission under S.12F of the *Land Use Planning & Approvals Act 1993*.
3. Council's submission to the Tasmanian Planning Commission, 14 June 2023.

**Purpose**

The purpose of this report is to notify Council of the recently released report from the Tasmanian Planning Commission (TPC) on the Draft Tasmanian Planning Policies (TPPs) under Section 12F of the *Land Use Planning & Approvals Act 1993*.

This follows the statutory public exhibition of the Draft TPPs last year, the hearings undertaken by the TPC into the submissions received and its subsequent deliberations.

Council formulated and submitted a formal submission in June 2023. Council also made a submission in November 2022 during the consultation process specific to Local Government and State Agencies.

The Draft Tasmanian Planning Policies and the TPC Report are now in the hands of the Minister for Planning, who has the statutory power to bring them into effect. Presumably, this will occur and the declared TPPs will be amended as recommended in the TPC Report.

**Background**

Tasmania's land use planning system has been in need of a policy 'engine room' since it was established in 1993.

The proposed Tasmanian Planning Policies are intended to provide overarching direction on a range of matters. They will inform the shape of Regional Land Use Strategies, the State Planning Provisions and Planning Scheme Amendments.

TPPs would not come into consideration at the development assessment level, the principle being that they are implemented entirely through the higher-order mechanisms.

The TPPs are part of a larger planning system reform that started 14 years ago with the creation of the three statutory Regional Land Use Strategies. Around seven years ago the process to create a single state-wide planning scheme commenced. This process is still ongoing, however most of Tasmania's Councils have now transitioned their planning schemes into the new Tasmanian Planning Scheme, including Central Highlands.

The TPPs, once declared by the Minister, will be crucial in informing the current revision of the three Regional Land Use Strategies. Ideally, they would have been finalised before the review of the Regional Land Use Strategies commenced. However, it was felt by many stakeholders that the review of the Southern Tasmania Regional Land Use Strategy could not wait.

It is anticipated there will be a five-yearly review process. Revised TPPs would then inform five-yearly reviews of the Regional Land Use Strategies which, in turn, would flow into planning scheme amendments. This ideal system relies on the 'Regional Planning Framework', that has been mooted in recent years, coming into reality.

### **Previous Council Submission**

Council's June 2023 submission is enclosed. The headings are as per the Draft Tasmanian Planning Policies.

### **The Tasmanian Planning Commission Report To The Minister**

The TPC's report to the Minister for Planning is enclosed, along with the covering letter to the Minister.

The Draft TPPs, as publicly exhibited in 2023, are included in the TPC Report in Appendix D.

There is no set timeframe for the Minister to decide if the Tasmanian Planning Policies should be declared. The amendments recommended in the TPC report do not necessarily have to be followed by the Minister, although he must consider the report, and can further inform himself through other means if he sees fit. If he believes there should be *substantial* amendments other than those recommended by the TPC, the amended TPPs would need to be subjected to a new public exhibition, public hearings and reassessment process through the TPC.

The TPC report is lengthy. At the time of writing this Council report, there has been insufficient time to assess if, and how, Council's points of submission have been taken into account. A verbal report will be provided at the Council meeting.

### **RESOLUTION 10/06.2024/C**

**Moved:** Cr Y Miller

**Seconded:** Cr J Honner

**THAT** the report by the Tasmanian Planning Commission to the Minister for Planning under S.12F of the *Land Use Planning and Approvals Act 1993*, regarding the Draft Tasmanian Planning Policies, be noted.

**CARRIED**

#### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

### **RESOLUTION 11/06.2024/C**

**Moved:** Cr R Cassidy

**Seconded:** Cr Y Miller

**THAT** the Mayor, accompanied by Special Projects Officer Damian Mackey, seek a meeting with the Minister for Planning regarding Council's concerns over the omission of the impact of climate change on the future population growth of Tasmania within the Draft Tasmanian Planning Policies and the Tasmanian Planning Commission's report to the Minister on the Draft Tasmanian Planning Policies, and that the Mayors of similarly minded Councils be invited to participate in the meeting.

**CARRIED**

#### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## 25.5 STATUTORY REVIEW OF THE STATE PLANNING PROVISIONS : FARM WORKERS ACCOMMODATION

### Report By

Planning Consultant (SMC) Damian Mackey

### Attachments

1. Action Group 1 – SPP Amendments – On Farm Workers Accommodation. Further Consultation Paper

### Purpose

The purpose of this report is to update Councillors on a key issue arising out of the State Government's five-year statutory review of the State Planning Provisions (the SPPs).

### Background

In 2022 the State Government commenced its statutory five-year review of the State Planning Provisions, the SPPs.

The SPPs form the great majority of the ordinance of the Tasmanian Planning Scheme, with the local provisions (as set out in each Council's Local Provisions Schedule) constituting only a small fraction.

The legislation directs that the State Government must review the SPPs every five years, hence the review now underway, (since 2022). Council lodged a submission in August 2022.

The State Planning Office has been working through a process with Council planners to analyse the submissions that were made and develop draft SPP amendments. Issues were divided into various categories and 'Action Groups' were formed consisting of officers from the State Planning Office and local council planners from those Councils with a particular interest in an issue.

One such issue is that of farm workers accommodation in rural areas.

Ultimately, proposed SPP amendments will need to be subject to a statutory public exhibition, hearing and final assessment process through the Tasmanian Planning Commission.

### Farm Workers Accommodation

Central Highlands Council officers have been involved in the Action Group dealing with the issue of farm workers accommodation in rural areas. This matter has long been a concern, with Council arguing there needs to be a planning-approval pathway to enable such accommodation on farms. Many other rural councils have also expressed this view.

The Action Group dealing with this issue is now progressing the matter quickly. The State Government included the resolution of this issue in its 'first 100 day plan' following the 2024 election. It appears likely there will be a positive outcome.

For councillors' information, attached is the latest discussion paper from the Action Group: *Action Group 1 – SPP Amendments – On Farm Workers Accommodation. Further Consultation Paper.*

As set out in the discussion paper, it is intended to address this issue by creating a new category of the Residential Use Class and adding new development and use standards to the Agriculture Zone and the Rural Zone.

Farm (or 'Rural') Workers Accommodation will therefore be treated by planning schemes separately to similar types of residential use, such a Single Dwellings or Visitor Accommodation, (although it is possible that seasonal Farm Workers Accommodation may be able to be used for Visitor Accommodation in the off season).

**RESOLUTION 12/06.2024/C****Moved:** Cr R Cassidy**Seconded:** Cr J Honner**THAT** the information be received.**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

*Damian Mackey (Planning Consultant) left the meeting 11.29 a.m.*

## **25.6 STATE EMERGENCY SERVICE (SES) : FLEET REPLACEMENT PROGRAM PROPOSAL**

**Report By**

Graham Rogers, Manager Development & Environmental Services / Emergency Management Co-Ordinator

**Background**

The State Emergency Service (SES) have contacted Council regarding a proposed centralised Fleet Replacement Program. Below are details provided by SES on the proposal.

**Proposal**

I am writing with the details of the State Emergency Service (SES) centralised Fleet Replacement Program proposal.

SES have commenced a Statewide fleet program where SES will own and manage the ongoing replacement program of the operational fleet. This will ensure a fleet of fit for purpose vehicles that considers the operational needs of municipalities and creates life cycling efficiencies.

For this program to be successful, SES needs the participation of Council by handing over (gifting) the current SES vehicles for replacement and operational repositioning. End of life vehicles will be sold with the proceeds of sale going back into the replacement program. To enable accurate planning, SES are asking Councils to opt into the program now to ensure vehicles are scheduled for replacement.

SES will determine appropriate life cycle planning for all vehicles. End of life vehicles will be replaced with new fit for purpose vehicles, and other vehicle requirements will be determined on operational priorities, creating opportunities for some of the replaced vehicles to be repositioned across the State.

We do not anticipate the movement of vehicles within their lifecycle unless they are being replaced with a new more fit for purpose vehicle and therefore the vehicles will remain for the use of the SES Unit they were intended for.

**Central Highlands SES Vehicles – Current vehicles**

Central Highlands	2017	Holden Colorado	4WD	Dual Cab
Central Highlands 9.1	2011	Ford Ranger	4WD	Dual Cab
Central Highlands 9.2	2001	Holden Rodeo	4WD	Dual Cab

By participating in the program, Central Highlands SES Unit would be initially prioritised for two (2) new vehicles. One heavy rescue (7.5T RCR) and a Dual Cab Rapid Intervention RCR. The heavy rescue will include being fitted with new tooling. Both vehicles would be scheduled for replacement within the next 2-5 years. All future vehicles for Central Highlands SES would then be planned and supplied through SES as part of the Centralised Fleet Replacement Program.

As the Unit's operating costs are still funded through Council contributions, the following funding model would apply.

**SES Responsibilities:**

- New builds and replacements (including RCR tooling)
- Modifications and fit outs
- Registration
- Insurance
- Maintenance – repairs/modifications

**Council Responsibilities:**

- Fuel
- Maintenance - Servicing

As offered to other Councils, it could be of benefit to the Central Highlands Council to hand the financial administration of the Central Highlands SES unit to SES Southern Region to ensure a smoother operating model. SES Southern Region currently manage the financial administration for the majority of SES Units in the region. This model has been demonstrated to improve the overall effectiveness of the SES unit by creating greater oversight and governance and reducing the financial administrative burden from the Unit Management teams.

I hope that Council will find this proposal both financially and operationally attractive and I trust this is all the information that you require to consider opting into this program.

**RESOLUTION 13/06.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr A Bailey

**THAT** Council participate in the State Emergency Service (SES) centralised Fleet Replacement Program as outlined in the proposal submitted by SES.

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## **25.7 REQUEST FOR REMISSION OF DEVELOPMENT APPLICATION FEES – WESTERWAY FIRE STATIONS**

**Report By**

Graham Rogers, Manager Development & Environmental Services

**Background**

Council is in receipt of an application for Planning Approval for the placement of a shipping container at 60 Ellendale Road, Westerway to be used for storage of items associated with the Westerway Fire Station.

Council has received the letter below for Jason Vinen, District Officer requesting Council to waive the fees associated with the application.

The applicable application fees would be as follows:

Planning Application Fee (Discretionary Use) - \$211.00

Statutory Advertising Fee - \$388.00





Tasmania Fire Service

Midlands District

File No: DR

Central Highlands Council  
19 Alexandra Street  
Bothwell  
TAS 7030

**RE: REQUEST FOR FEE WAIVER - WESTERWAY VOLUNTEER FIRE BRIGADE SHIPPING CONTAINER STORAGE PLANNING PERMIT.**

Central Highlands Council,

I am writing to seek your consideration into a Fee Waiver as it relates to a current application for a planning permit attached to the Westerway Volunteer fire Brigade.

This permit is in relation to the placement of a 20ft shipping container onto the current Westerway Fire Brigade property, title 231633/1, which is owned by Mrs. Carlene Hills at 60 Ellendale Road.

The 20ft shipping container, costing \$3500, will be purchased by the Volunteer Brigade and I have been advised and \$850 fee applies for the permit.

The proposed container will sit along the current fence line of the existing station level with the rear fence.

This request is made due to recent expenditures on the Westerway Volunteer Fire Brigade, which have allowed for the reinstatement of a roller door to accommodate an additional fire appliance. As a result of this additional appliance, storage for chairs, tables, hoses, pumps, BBQ equipment, and other items has become an issue. The container will provide safe storage for these items until funding becomes available to expand the current site.

Yours Sincerely

Jason Vinen  
**DISTRICT OFFICER – MIDLANDS DISTRICT**  
12 June 2024

Headquarters/Southern Region Cnr Argyle and Melville Streets | GPO Box 1526 Hobart Tasmania 7001 | Phone (03) 6230 8600 Fax (03) 6234 6647  
Northern Region 339 Hobart Road Youngtown Tasmania 7249 | Phone (03) 6336 5633 Fax (03) 6344 6801  
North West Region 15 Three Mile Line | PO Box 1015 Burnie Tasmania 7320 | Phone (03) 6434 6700 Fax (03) 6433 1551

[www.fire.tas.gov.au](http://www.fire.tas.gov.au)



**RESOLUTION 14/06.2024/C****Moved:** Cr J Honner**Seconded:** Cr Y Miller

**THAT** Council approve the remission of fees associated with the Development Application for a shipping container at 60 Ellendale Road, Westerway for the Westerway Volunteer Fire Brigade.

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

**25.8 STRWA NAME CHANGE****REPORT BY**

Beverley Armstrong EHO

Southern Tasmanian Regional Waste Authority has changed its name to TasWaste South. They have also changed their branding, including the logo, colours and font.

The new name and branding aim to ensure that Tasmanians can clearly understand what they do and appreciate that they are a positive, accessible and direct organisation.

The new name is to be used from this point on.

TasWaste South has also launched its first Strategic Plan. The TasWaste South Strategic Plan 2024-2026 will guide their work over the next three years. The Strategic Plan sets out our purpose, their four strategic pillars and their strategic actions, as well as the outcomes they are aiming to achieve.

A copy of the Strategic Plan has been included in the attachments for your information.

**NOTED****25.9 REGIONAL TOWNS WATER SUPPLY IMPROVEMENT PROGRAM – STAGE 4**

Below is an update from TasWater on upcoming projects within the Central Highlands Municipal Area under the Regional Towns Water Supply Improvement Program – Stage 4.



## Briefing Note

**Title:** Regional Towns Water Supply Improvement program – Stage 4  
**To:** Central Highlands Council  
**Prepared by:** Melissa Woolley – Capital Engagement Specialist  
**Date:** 5 June 2024  
**CM ref:** 24/36007

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### Purpose

This briefing note is to provide information to councillors from the Central Highlands Council on the upcoming project in their municipality; Regional Towns Water Supply Improvement program – Stage 4.

### Background

TasWater committed to the removal of Public Health Alerts (PHA) as part of an overall improvement in water quality compliance. This resulted in significant capital investment, including the 24 Glasses Program and Regional Towns Water Supply Improvement Program (RTWSIP). Stage 4 of the RTWSIP is to improve water quality and supply at the remaining 7 towns: Fentonbury, Ellendale, St Mary's, Tullah, Dover, Oatlands, and Bothwell.

### Project Overview

This project focuses on existing water treatment plants that require upgrades or a review of alternate options, including new pipelines and increased treated water storage. This will mean better water quality, more reliable water supply and increased treated water capacity for current and future community needs.

Stage 4 of the Regional Towns Water Supply Improvement program will be split into the following phases:

#### Phase 1

- Construction of a new water pipeline from Fentonbury to Ellendale
- Construction of a new water pump station between Fentonbury and Ellendale
- Construction of additional water storage for St Mary's
- Construction of additional water storage for Tullah
- Construction of additional water storage for Dover

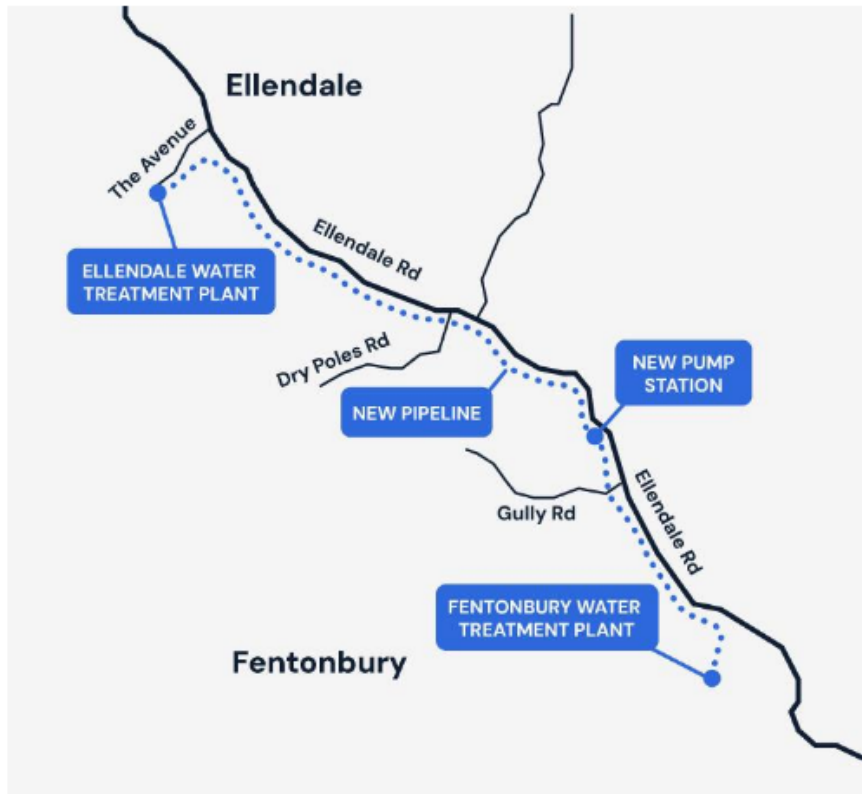
## Phase 2

- Construction of a new water treatment plant and additional clear water storage at Bothwell
- Construction of a new water treatment plant at Oatlands
- Upgrade of the water treatment plant at Fentonbury
- Decommissioning of the redundant water treatment plant at Ellendale.

## Ellendale to Fentonbury pipeline

### Construction starting soon! (June 2024)

A new pipeline will be installed in the road casement along Ellendale Road from our Fentonbury water treatment plant, which is adjacent to 177 Ellendale Road, Westerway. The approximately 9 kilometre pipeline will connect to our Ellendale water treatment plant located at 89 The Avenue, Ellendale and includes construction of a new pump station at 379 Ellendale Road, Fentonbury. We are in the process of acquiring this land and have an in-principle agreement with the landowners to start construction.



## Upgrades to Fentonbury water treatment plant

### Construction date to be confirmed – in design development (late 2024/25)

The Fentonbury Water Treatment Plant will be upgraded to supply both Ellendale and Fentonbury, once operational the Ellendale plant will be decommissioned.

## Bothwell – new water treatment plant, additional reservoir, and future raw water storage dam

Construction date still to be confirmed – in design development (late 2024/25)

A new water treatment plant for Bothwell is in the design phase. We are in the process of acquiring land at the end of Last Street, Bothwell and have been working with the landowners to finalise the agreements. We will construct the new water treatment plant during the delivery of this program, with future plans to construct a large raw water storage dam to provide surety of supply in dry weather years. Once this new water treatment plant is built, the existing plant on top of Mt Adelaide will be decommissioned and an additional water reservoir constructed at the Mt Adelaide site.

### Communications

Communities will be informed about works in their area via project posters in prominent community places and via notification mailouts. Project signage will be in place at construction sites. These will all include a QR code to go to a project web page for more information. [Regional Towns Water Supply Project – Stage 4 | Your Say \(taswater.com.au\)](https://taswater.com.au) They can then sign up to follow the project, receive updates or ask questions.



**RESOLUTION 15/06.2024/C****Moved:** Cr R Cassidy**Seconded:** Cr A Archer

**THAT** Mayor Loueen Triffitt and Acting General Manager Adam Wilson write to Minister for Health, Secretary of Fluoritation Committee of Public Health Service to provide Fluoride in Bothwell Town Water to mitigate dental disease and heart diseases as part of the Storage Upgrade.

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

**25.10 DEVELOPMENT & ENVIRONMENTAL SERVICES (DES) REPORT****Reports By**

Graham Rogers, Manager DES

**PLANNING PERMITS ISSUED UNDER DELEGATION**

The following planning permits have been issued under delegation during the past month.

**NO PERMIT REQUIRED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2024 / 00033	C B Henkel	40 Parsons Road, Gretna	Outbuilding (Farm Shed)

**PERMITTED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2024 / 00032	A Struthers	113 Thiessen Crescent, Miena	Change of Use to Visitor Accommodation

**DISCRETIONARY**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2023 / 00027	N A Gore	73A Jones Road, Miena	Visitor Accommodation (Issued in accordance with TASCAT Consent Decision P/2023/85)
2024 / 00008	J Rainbird	70 Marked Tree Road, Gretna	Dwelling
2024 / 00025	Steven Penton Building Design	89 Thiessen Crescent, Miena	Dwelling
2024 / 00026	Goldwind Australia Pty Ltd	Den Road, Bothwell (CT 147295/2)	Utility (Meteorological Mast)

**ANIMAL CONTROL**

Total Number of Dogs Registered in 2023/2024 Financial Year – 998

Total Number of Kennel Licences Issued for 2023/2024 Financial Year – 29

2024/2025 Dog Registration Renewal have been issued and are due by 31 July 2024.

<b>Statistics as of 11 June 2024</b>	
Number of Dogs Impounded during last month	3
Number of Dogs Currently Registered	3
Number of Dogs Pending Re-Registration	981
Number of Kennel Licences	0

## **RESOLUTION 16/06.2024/C**

**Moved:** Cr J Hall

**Seconded:** Cr J Honner

**THAT** the Development & Environmental Services Report be received.

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## **26. WORKS & SERVICES**

### **26.1 HAULAGE ROAD ESTIMATE SEALING COSTING**

**Report By**

Barry Harback, Acting - Works & Services Manager

**Background**

A request has been received from Mayor Triffitt to do a costing for the sealing of Haulage Hill Road to be considered for one off councils' road to recovery projects.

This is only an estimate, to obtain a full costing report it would need to engage an engineer to do a more accurate costing. A design and survey would also need to be undertaken.

To seal Haulage Road would require fcr to be imported and replace culverts where required. A two-coat seal of 7 mm and 14 mm and various other jobs to achieve this.

A proposed estimate of \$260,000 would be required to achieve the seal works.

## **RESOLUTION 17/06.2024/C**

**Moved:** Cr R Cassidy

**Seconded:** Cr Y Miller

**THAT** Mayor Loueen Triffitt and Council's Engineer Ross Cummings write a letter to Federal Transport Minister Catherine King, Tasmanian Minister for Transport Hon Eric Abetz and the Local Member Brian Mitchell for Lyons, lobbying them to upgrade and seal Marlborough Highway / Road for safety and to reduce travel times between Midland Highway to the Lyell Highway.

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## 26.2 WORKS & SERVICES MONTHLY REPORT – MARCH 2024

**Report By** Barry Harback, Acting - Works & Services Manager

### Background

The following activities were performed during **May 2024** by Works & Services –

<b>Grading &amp; Sheetting</b>	Bashan Road Victoria Valley Road Bluff Road Interlaken Road Wetheron Road Humbie Road
<b>Maintenance Grading</b>	Victoria Vally Road Bashan Road
<b>Potholing / shouldering</b>	Vic Valley Road Wood Wards Road Bronty lagoon road Strickland Road Old mans Head Road
<b>Spraying:</b>	Nil
<b>Culverts / Drainage:</b>	Clean culverts 14 Mile Road Clean Culverts Wood Wards Road Clean culverts Bronty Lagoon Road Clean culverts Vic Vally Road Replace tow culverts Meads filed Road. Clean drains in most towns
<b>Occupational Health and safety</b>	<ul style="list-style-type: none"> <li>• Monthly Toolbox Meetings</li> <li>• Day to day JSA and daily prestart check lists completed.</li> <li>• Monthly workplace inspections completed.</li> <li>• Playground inspections</li> </ul>
<b>Bridges:</b>	Placement of timber structure to a concrete structure Green Vally Bridge works continuing
<b>Refuse / recycling sites:</b>	Cover Hamilton Tip twice weekly.
<b>Other:</b>	Trim dangers tree limbs Ellendale Park New concrete slabs for seating Ellendale Topsoil and clean up around new toilet Ouse Fill in sink hole Dunrobin toilet Hot mix edge brakes Hollow tree road Install new Dogy dispenser Hamilton Park Install new no thru road sign Somers Road Trim Hedges Bothwell
<b>Slashing:</b>	Halls Road Rock mount Road Dry polls Road The Avenue Strickland Road Gully Road Rigby's Road



<b>Municipal Town Maintenance:</b>	<ul style="list-style-type: none"> <li>• Collection of town rubbish twice weekly</li> <li>• Maintenance of parks, cemetery, recreation ground and Caravan Park.</li> <li>• Cleaning of public toilets, gutters, drains and footpaths.</li> <li>• Collection of rubbish twice weekly</li> <li>• Cleaning of toilets and public facilities</li> <li>• General maintenance</li> <li>• Mowing of towns and parks</li> </ul>
<b>Buildings:</b>	
<b>Plant:</b>	PM687 Western Star truck repairs PM817hilux Ute 2 new tyres PM741mack truck 2 new steer tyres PM720dog trailer electrical works. PM757Jcb backhoe hose repairs PM756 Kenworth truck drive tyres rotated. PM741mack truck water leak repairs PM774 cat grader puncher repair PM733 Komatsu grader service PM810 Komatsu loader service PM726 John deer tractor new fuel pump PM756 Kenworth truck wheel seal replaced.
<b>Private Works:</b>	
<b>Casuals</b>	<ul style="list-style-type: none"> <li>• Toilets, rubbish, and Hobart</li> <li>• Hamilton general duties</li> </ul>
<b>Program for next 4 weeks</b>	Old Mans Head widening, Black Spot Funding Maintenance grading Resheeting municipal roads Colverts and drainage

## RESOLUTION: 18/06.2024/C

**Moved:** Cr A Bailey

**Seconded:** Cr J Honner

**THAT** the Works & Services monthly report for May 2024 be received.

**CARRIED**

### **For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## 27. ADMINISTRATION SERVICES

### 27.1 MONTHLY FINANCE REPORT TO 31 MAY 2024

#### Report by

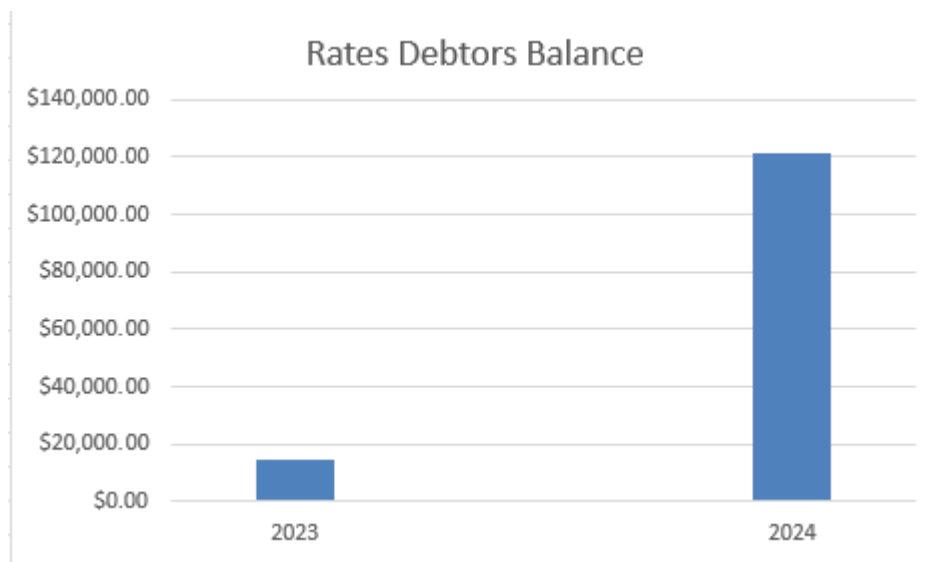
Katrina Brazendale, Executive Assistant

#### Background

The monthly finance report to 31 May 2024 (excluding on-costs and plant) are below for Councillors reference.

Comprehensive Income Statement				
At 31 May 2024				
Recurrent Income	Actual to Date	Budget 2023-2024	Variation from YTD Budget %	Comments
Rates Charges	\$4,477,083	\$4,469,863	0%	
User Fees	\$561,366	\$355,450	75%	
Grants - Operating	\$966,156	\$124,860	691%	
Other Revenue	\$854,865	\$453,200	106%	
Grants received in Advance	\$3,031,386	\$2,998,566		FAGs received Jun 2023 for 2023/24
<b>Total Revenues</b>	<b>\$9,890,857</b>	<b>\$8,401,939</b>	<b>35%</b>	
<b>Expenditure</b>				
Employee Benefits	\$2,556,633	\$2,553,663	17%	
Materials and Services	\$2,474,504	\$2,012,016	40%	
Other Expenses	\$1,646,111	\$1,715,852	13%	
Depreciation and Amortisation	\$1,606,545	\$2,260,000	(12)%	
<b>Total Expenditure</b>	<b>8,283,792</b>	<b>8,541,531</b>	<b>14%</b>	
<b>Operating Surplus(Deficit)</b>	<b>1,607,065</b>	<b>(139,593)</b>		

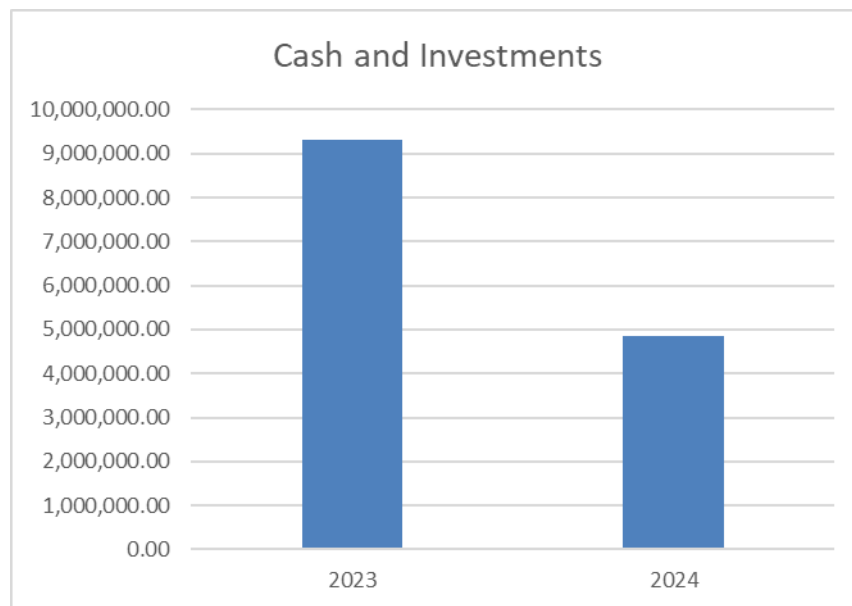
<b>Rates Reconciliation as at 31 May 2024</b>			
	<b>2023</b>	<b>2024</b>	
<b>Rates in Debit 30th June</b>	\$132,481.89	\$135,606.82	
<b>Rates in Credit 30th June</b>	<b>-\$132,398.46</b>	<b>-\$171,244.88</b>	
<b>Balance 30th June</b>	<b>\$83.43</b>	<b>-\$35,638.06</b>	
<b>Rates Raised</b>	\$3,913,873.51	\$4,486,365.49	
<b>Penalties Raised</b>	\$37,619.23	\$54,734.59	
<b>Supplementaries/Debit Adjustments</b>	\$35,240.37	\$23,201.27	
<b>Total Raised</b>	<b>\$3,986,816.54</b>	<b>\$4,564,301.35</b>	
<b>Less:</b>			
<b>Receipts to Date</b>	\$3,835,885.60	\$4,266,842.43	
<b>Pensioner Rate Remissions</b>	\$101,093.20	\$119,626.72	
<b>Remissions/Supplementary Credits</b>	\$34,903.67	\$21,065.23	
<b>Balance</b>	<b>\$14,934.07</b>	<b>\$121,128.91</b>	



DONATIONS AND GRANTS 2023-24											
Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$1,450									
	Support/Donations	\$970									
	Further Education Bursaries	\$1,050									
	Central Highlands School Support	\$2,600									
	Anzac Day	\$5,173									
	Hamilton Show	\$5,000									
	Australia Day	\$2,214									
	Church Grants	\$5,000									
	Suicide Prevention Program	\$2,000									
	Anglers Alliance Sponsorship	\$3,000									
	Royal Flying Doctor Service	\$1,000									
	Youth Activities	\$2,606									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$5,000									
	Local Govt Shared Services Project	\$2,000									
	200 Years of Hamilton Celebration	\$40,000									
	Health & Wellbeing Plan Implementation	\$2,200									
	Visitors Centre	\$5,000									
	Grant assistance	\$15,000									
	Design/concept contractors - Grants	\$25,000									
	Healthy Connect Project	\$10,000									
	Highlands Digest Support	\$0									
	Contribution Children's Services Bothwell	\$500									
31/07/2023	Brighton Family Day Care	\$5,000		5,000.00							5,000.00
10/08/2023	Aussie Table Tennis - w heelchair	\$1,291			1,290.91						
17/08/2023	Lions Club of Hobart	\$360						360.00			360.00
7/09/2023	Highlands Digest Support	\$10,800						10,800.00			10,800.00
5/10/2023	Great Lake Volunteer Fire Brigade	\$867			867.00						867.00
27/08/2023	End of year school awards	\$400					400.00				
28/11/2023	Cameras for Gretna Rec Ground	\$2,683			2,683.00						2,683.00
20/12/2023	Rotary Club of Hobart - Magic Show	\$255						254.55			254.55
5/01/2024	Great Lake Tie-In Assn	\$1,000			1,000.00						1,000.00
5/01/2024	Menzies Institute - Cancer Research Donation	\$500						500.00			500.00
8/01/2024	Bothwell Cricket Club - Telstra Wifi	\$160			160.00						160.00
17/01/2024	Smithawards - Australia Day Trophies	\$286	286.36								286.36
24/01/2024	Gretna Volunteer Fire Brigade	\$850			850.00						850.00
6/02/2024	Travis Rust Education Bursary	\$350					350.00				350.00
7/02/2024	Tas Highlands Gathering	\$1,000			1,000.00						1,000.00
26/02/2024	Internet - Gretna Cricket Club	\$320						320.00			
27/02/2024	Highlands Digest	\$89						88.89			
7/03/2024	Bothwell District High School Breakfast Club	\$2,800			2,800.00						
7/03/2024	Gretna Cricket Club Trophie Donation	\$250						250.00			
25/03/2024	Immune Deficiencies Fund	\$382						381.82			
28/03/2024	Midlands Multi-Purpose Health Centre	\$500						500.00			
3/04/2024	The Pancreatic Cancer Foundation	\$1,000						1,000.00			
3/04/2024	Dementia Australia	\$500						500.00			
8/04/2024	Donation towards Autumn Festival	\$1,000								1,000.00	
8/04/2024	Dee Lagoon Fishing Club Clean-up	\$1,000						1,000.00			
24/04/2024	ANZAC Day Flow ers	\$827	827.27								
30/04/2024	Bothwell Family Fun Day	\$1,072		1,072.00							
6/05/2024	R.E. Clark & Son - Meat for Bothwell Family Fund Day Activity BBQ	\$822		822.00							
8/05/2024	Donation to School Leadership Group for running Bothwell Family Fund Day BBQ	\$500		500.00							
9/05/2024	Campdrafting Tasmania - Community Grant Application	\$300			300.00						
10/05/2024	Catherine Watson - Council contribution of 50%	\$200						200.00			
29/05/2024	Rates Donation - Ouse Country Club	\$1,132			1,132.00						
6/06/2024	Cooper Smythe - Cooper Smythe - As per resolution 13/04.2024/C,	\$500			500.00						
<b>YEAR TO DATE EXPENDITURE</b>			<b>1,113.63</b>	<b>7,394.00</b>	<b>12,582.91</b>	<b>0.00</b>	<b>750.00</b>	<b>16,155.26</b>	<b>0.00</b>	<b>1,000.00</b>	<b>38,995.80</b>
<b>BUDGET</b>		<b>\$180,758</b>	<b>13,500.00</b>	<b>10,500.00</b>	<b>10,000.00</b>	<b>41,000.00</b>	<b>4,800.00</b>	<b>84,800.00</b>	<b>5,000.00</b>	<b>8,000.00</b>	<b>177,600.00</b>

**BANK ACCOUNT BALANCES AS AT 31 May 2024**

No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	BALANCE	
					2023	2024
<b>11100 Cash at Bank and on Hand</b>						
11105	Bank 01 - Commonwealth - General Trading Account				1,148,547.90	571,553.46
11106	Bank 02 - Westpac - Direct Deposit Account				374,428.33	286,730.53
11110	Petty Cash				350.00	350.00
11115	Floats				200.00	200.00
<b>11199</b>	<b>TOTAL CASH AT BANK AND ON HAND</b>				<b>1,523,526.23</b>	<b>858,833.99</b>
<b>11200 Investments</b>						
11207	Bank 05	30 Days	4.36%	26/06/2024	-	2,159,834.12
11207	Bank 06	30 Days			2,041,681.64	-
11214	Tascorp	183 Days	4.60%	21/06/2024	79,599.12	82,259.93
11216	Bank 16	60 Days	4.55%	14/06/2024	4,103,273.72	1,744,237.70
<b>11299</b>	<b>TOTAL INVESTMENTS</b>				<b>6,224,554.48</b>	<b>3,986,331.75</b>
<b>TOTAL BANK ACCOUNTS AND CASH ON HAND</b>					<b>9,316,681.43</b>	<b>4,845,165.74</b>



**RESOLUTION: 19/06.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr R Cassidy

*THAT the Monthly Finance Report to 31 May 2024 be received.*

**CARRIED**

**For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

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## 27.2 RECOMMENDATIONS FROM THE AUDIT PANEL MEETING

### Report by

Adam Wilson, Acting General Manager

### Background

At the Audit Panel Meeting on Wednesday the 12 June 2024 the Audit Panel made the following recommendations for Council to consider:

- **THAT** Council adopts a 5.1% general rates increase and all Fees and Charges to increase by the same level.
- **THAT** Council adopts the draft Annual Plan 2024 - 2025.
- **THAT** a Building Status Report be undertaken on all council properties and that Councillors be provided with a list of non-productive resources prior to the commencement of the 2025/2026 budget process.

### RESOLUTION: 20/06.2024/C

**Moved:** Cr R Cassidy

**Seconded:** Deputy Mayor J Allwright

1. **THAT** Council note the recommendation by the Audit Panel to adopt a 5.1% general rates increase and all Fees and Charges to increase by the same level.
2. **THAT** Council note the recommendation by the Audit Panel to adopt draft Annual Plan 2024 - 2025.
3. **THAT** a Building Status Report be undertaken on all council properties and that Councillors be provided with a list of non-productive resources prior to the commencement of the 2025/2026 budget process.

### AMENDMENT TO THE MOTION

**Moved:** Cr Y Miller

**Seconded:** Cr D Meacheam

**THAT** the wording be changed in No 3. from resources to assets.

### AMENDED MOTION WAS PUT

1. **THAT** Council note the recommendation by the Audit Panel to adopt a 5.1% general rates increase and all Fees and Charges to increase by the same level.
2. **THAT** Council note the recommendation by the Audit Panel to adopt draft Annual Plan 2024 - 2025.
3. **THAT** a Building Status Report be undertaken on all council properties and that Councillors be provided with a list of non-productive assets prior to the commencement of the 2025/2026 budget process.

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

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## 27.3 DRAFT COUNCIL FEES AND CHARGES 2024-2025

### Report by

Adam Wilson, Acting General Manager

**Attachment** - Draft Fees and Charges 2024-2025.

### Background

Under Section 205 of the *Local Government Act 1993*, Council may impose fees and charges in respect of any one or all of the following matters –

- a) *The use of any property or facility owned, controlled, managed or maintained by the council;*
- b) *Services supplied at a person's request;*
- c) *Carrying out work at a person's request;*
- d) *Providing information or materials, or providing copies of, or extracts from, records of the council;*
- e) *any application to the council;*
- f) *any licence, permit, registration or authorisation granted by the council;*
- g) *any other prescribed matter.*

These fees and charges have been increased in accordance with Council's adopted Long-Term Financial Plan of March CPI plus 2%. This grants a total increase of 5.1% across imposed fees and charges.

### RESOLUTION: 21/06.2024/C

**Moved:** Cr Y Miller

**Seconded:** Cr J Honner

**THAT** the Council approved the Fees and Charges for 2024-2025.

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

## 27.4 COUNCIL RATES RESOLUTION 2024-2025

### Report by

Adam Wilson, Acting General Manager

### CENTRAL HIGHLANDS COUNCIL NOTICE OF 2024-2025 RATES & CHARGES

Under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Central Highlands Council has made the following rates and charges upon rateable land within the municipal area of Central Highlands ("the municipal area"): -

#### General Rate

1. A General Rate pursuant to Section 90 and Section 91 of the *Local Government Act 1993* consisting of:
  - (a) **2.703392** cents in the dollar on the assessed annual value for all separately valued parcels of rateable land within the Central Highlands Council area; and
  - (b) A fixed charge of **\$464.41** which applies to all rateable land.

#### Waste Management Charge

- 2 A Service Charge pursuant to Section 94 of the *Local Government Act 1993* consisting of:

- (a) For the municipal area, a Waste Management Charge of **\$331.00** for all rateable land; and
- (b) For the different parts of the municipal area specified, by declaration of an absolute majority of Council pursuant to sections 94(3) and 107 of the *Local Government Act 1993*, the Waste Management Charge is varied as follows:
- i. Land to which Council provides a garbage and recycling collection service and which is used for commercial purposes is charged **\$622.00** per tenement; and
  - ii. All land outside the Council's garbage and recycling collection service area which comprises a separately valued parcel of rateable land within the municipal area is charged the amount specified under the heading "Charge" according to the use or non-use of the land specified under the heading "Type":

Type	Charge \$	Factor
a. Commercial purposes	<b>593.00</b>	Use of Land
b. Land used for residential purposes, industrial purposes, public purposes, primary production, sporting or recreational facilities, or quarrying or mining.	<b>202.00</b>	Use of Land
c. Non-use of land	<b>105.00</b>	Non-Use of Land

### Fire Service Contribution

- 3 For the Council's contribution to the State Fire Commission pursuant to Section 93A of the *Local Government Act 1993*:
- (a) For land within the Bothwell Volunteer Brigade Rating District an amount of **0.283512** cents in the dollar on the assessed annual value of all separately valued parcels of rateable land subject to a minimum **\$49.00**; and
  - (b) For all other land in the Municipal area an amount of **0.272980** cents in the dollar on the assessed annual value of all separately valued parcels of the land subject to a minimum **\$49.00**.

### Instalments

- 4 Rates are payable by four instalments due on the following dates:

Instalment No. 1	<b>30 August 2024</b>
Instalment No. 2	<b>29 November 2024</b>
Instalment No. 3	<b>28 February 2025</b>
Instalment No. 4	<b>30 April 2025</b>

### Penalty

- 5 A penalty of **10%** applies to each instalment not paid by the due instalment date.

### Adjusted Values

- 6 For the purposes of this resolution, any reference to the assessed annual value includes a reference to that value as adjusted pursuant to Section 89 and Section 89A of the *Local Government Act 1993* as amended.

These rates are for the year commencing **1<sup>st</sup> July 2024 and ending 30<sup>th</sup> June 2025** and are payable to the Council at its Offices at Alexander Street, Bothwell or Tarleton Street, Hamilton.



**RESOLUTION: 22/06.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

**THAT** Council by absolute majority, approves the Rates Resolution for 2024-2025 as below

**CENTRAL HIGHLANDS COUNCIL  
NOTICE OF 2024-2025 RATES & CHARGES**

Under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Central Highlands Council has made the following rates and charges upon rateable land within the municipal area of Central Highlands (“the municipal area”): -

**General Rate**

- 1. A General Rate pursuant to Section 90 and Section 91 of the *Local Government Act 1993* consisting of:
  - (a) **2.703392** cents in the dollar on the assessed annual value for all separately valued parcels of rateable land within the Central Highlands Council area; and
  - (b) A fixed charge of **\$464.41** which applies to all rateable land.

**Waste Management Charge**

- 2 A Service Charge pursuant to Section 94 of the *Local Government Act 1993* consisting of:
  - (a) For the municipal area, a Waste Management Charge of **\$331.00** for all rateable land; and
  - (b) For the different parts of the municipal area specified, by declaration of an absolute majority of Council pursuant to sections 94(3) and 107 of the *Local Government Act 1993*, the Waste Management Charge is varied as follows:
    - iii. Land to which Council provides a garbage and recycling collection service and which is used for commercial purposes is charged **\$622.00** per tenement; and
    - iv. All land outside the Council’s garbage and recycling collection service area which comprises a separately valued parcel of rateable land within the municipal area is charged the amount specified under the heading “Charge” according to the use or non-use of the land specified under the heading “Type”:

<b>Type</b>	<b>Charge \$</b>	<b>Factor</b>
a. Commercial purposes	<b>593.00</b>	Use of Land
b. Land used for residential purposes, industrial purposes, public purposes, primary production, sporting or recreational facilities, or quarrying or mining.	<b>202.00</b>	Use of Land
c. Non-use of land	<b>105.00</b>	Non-Use of Land

**Fire Service Contribution**

- 3 For the Council's contribution to the State Fire Commission pursuant to Section 93A of the *Local Government Act 1993*:
  - (a) For land within the Bothwell Volunteer Brigade Rating District an amount of **0.283512** cents in the dollar on the assessed annual value of all separately valued parcels of rateable land subject to a minimum **\$49.00**; and

- (b) For all other land in the Municipal area an amount of **0.272980** cents in the dollar on the assessed annual value of all separately valued parcels of the land subject to a minimum **\$49.00**.

### Instalments

- 4 Rates are payable by four instalments due on the following dates:

Instalment No. 1	<b>30 August 2024</b>
Instalment No. 2	<b>29 November 2024</b>
Instalment No. 3	<b>28 February 2025</b>
Instalment No. 4	<b>30 April 2025</b>

### Penalty

- 5 A penalty of **10%** applies to each instalment not paid by the due instalment date.

### Adjusted Values

- 7 For the purposes of this resolution, any reference to the assessed annual value includes a reference to that value as adjusted pursuant to Section 89 and Section 89A of the *Local Government Act 1993* as amended.

These rates are for the year commencing **1<sup>st</sup> July 2024 and ending 30<sup>th</sup> June 2025** and are payable to the Council at its Offices at Alexander Street, Bothwell or Tarleton Street, Hamilton.

**CARRIED 7/2**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Bailey; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

### Against the Motion

Cr A Archer and Cr R Cassidy

## **27.5 ANNUAL BUDGET ESTIMATES 2024-2025**

### **Report by**

Adam Wilson, Acting General Manager

**Attachment** - Draft Annual Budget Estimates for 2024-2025.

### **Background**

Section 82 of the *Local Government Act 1993* requires the General Manager to prepare budget estimates of the Council's revenue and expenditure for each financial year. Following on from Council's Budget Workshops held on 23 April 2024, 30 April 2024, 14 May 2024, 28 May 2024 and 11 June 2023; the Draft Budget Estimates for 2024-2025 have been prepared and are submitted to Council for adoption. The budget estimates are required to be adopted by Council by Absolute Majority.

These Budget Estimates have been increased in accordance with Council's adopted Long-Term Financial Plan of March CPI plus 2%. Therefore, all expenditure and rate revenue projections have an average increase of 5.1% across all areas which will ensure Council is in the best fiscal position under the current economic climate.

**RESOLUTION: 23/06.2024/C****Moved:** Cr R Cassidy**Seconded:** Cr D Meacheam**THAT** the Council approves the Annual Budget Estimates for 2024-2025.**CARRIED 7/2****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Bailey; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

**Against the Motion**

Cr A Archer and Cr R Cassidy

**27.6 ANNUAL PLAN 2024-2025****Report by**

Adam Wilson, Acting General Manager

**Attachment** - Draft Annual Plan for 2024-2025.**Background**

Under Section 71 of the *Local Government Act 1993*, Council is required to have an Annual Plan. The 2024-2025 Annual Plan is submitted for Council's approval which includes the Budget Estimates for 2024-2025 if adopted.

**RESOLUTION: 24/06.2024/C****Moved:** Cr D Meacheam**Seconded:** Cr J Honner**THAT** Council approves the Annual Plan 2024-2025.**CARRIED 7/2****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Bailey; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

**Against the Motion**

Cr A Archer and Cr R Cassidy

**27.7 LIST OF CURRENT COUNCIL GRANTS****Report by**

Adam Wilson, Acting General Manager

**Background**

At the May Council Meeting Councillor Archer requested a report each month on grants that are approved, underway or just proposed grant application sent in for approval.

The following are a list of current Council grants bring project managed by Council officers:

- 2023-24 Active Tasmania Equipment grant – Recovery equipment
- Auspice Cattle Hill Grant - Bothwell Wellness Group
- Auspice Cattle Hill Grant - Ouse Rec Ground
- Auspice Cattle Hill Grant - Ouse Walking Track Project
- Auspice Cattle Hill Grant - Ouse Table Tennis Club

- Auspice Cattle Hill Grant - Steppes Hall
- Cattle Hill Grant – Training and Skills development
- Australian Government funding Bridges Renewal Program - Bridge Replacement, Green Valley Bridge, Hollow Tree project
- State Grants – Financial Assistance Base Grant
- Department of Health - Highland Healthy Connect Project Stage 2
- Premier's Fund for Children and Young People - Ouse Recreation Ground
- Healthy Tasmania Lift Local Grant - Health & Wellbeing Planning
- Healthy Tasmania Lift Local Grant - Being Well and Staying Well in the Heart of Tasmania
- Hydro Regional Engagement Grant - Lake Meadowbank
- LGAT Open Spaces Grant - Wayatinah Community 'Get Together' Meeting, Picnic, Family Area
- Local Roads and Community Infrastructure Program Phase 4 - Thousand Acre Lane
- National Road Safety Week 2024 - Community Event Grant
- Natural Disaster Risk Reduction Grant - Emergency Management and Recovery review
- Roads to recovery
- Disaster Ready Fund Round Two - Clyde River Flood Resilience Project (partner with Derwent Catchment Project).

**NOTED**

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## 27.8 COUNCIL COMMON SEAL

### Report by

Adam Wilson, Acting General Manager

### Background

The Acting General Manager used the Council Common Seal on the 2023 – 2024 Active Tasmania Equipment Grant Agreement.

**NOTED**

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## 27.9 COUNCIL WORKSHOPS

### Report by

Adam Wilson, Acting General Manager

### Background

At the Council Workshop Councillors discussed the need to develop a schedule of Council Workshops for 2024-2025.

### RESOLUTION: 25/06.2024/C

**Moved:** Cr D Meacheam

**Seconded:** Cr R Cassidy

**THAT** Council agree to hold a Council Workshop at a minimum of one every eight weeks over the next 12 months (excluding budget considerations) to be held on a Tuesday following a Planning Meeting.

**CARRIED 8/1**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

### Against the Motion

Cr A Archer

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## 27.10 COMMUNITY GRANTS APPLICATION – WESTERWAY COMMUNITY HALL

### Report by

Kat Cullen, Community Development Officer.

**Attachments** - Community Grants application – Westerway Community Hall

### Purpose

The purpose of this report is to consider Community Grant application from Westerway Community Hall for the purpose of renovation of the Hall.

### Background

The Westerway Community Hall Committee (WCHC) was established in 2019 to take ownership of the Westerway Hall with the purpose of re-developing it as a community hub around which to foster community engagement of the communities of Westerway and Fentonbury. The Hall sits within the Derwent Valley LGA but is used by both Central Highlands and Derwent Valley residents due to its location on the border of the municipalities. WCHC committee membership is split evenly between Central Highlands and Derwent Valley Councils residents. The President, Vice President, Treasurer and Public Officer are all rate payers in the Central Highland.

This project will remove and replace damaged, weathered and out-dated cladding on the Hall and is one of the final activities aimed at increasing the useability of the Hall as a community facility. It is the aim of the committee that the Hall will once again become the focus of community engagement, fostering community connectiveness.

The WHCC will also be seeking funding for this project from Derwent Valley Council, as well as state and federal grants. The attached application shows a breakdown of the anticipated project budget. Financial statements have been supplied in support of their application. The total request from Central Highlands Council is \$1500 to be costed to the Community and Economic Development budget through the community grants allocation. The total project cost is estimated to be \$11,352.

## RESOLUTION: 26/06.2024/C

**Moved:** Cr J Honner

**Seconded:** Cr A Bailey

**THAT** Council provide Westerway Community Hall Committee a grant allocation of \$1,500 for the purpose of renovation of the Westerway Community Hall.

**CARRIED**

### For the Motion

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr R Cassidy; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

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## 27.11 FINANCIAL SUPPORT – REPTILE RESCUE INC

### Report by

Kat Cullen, Community Development Officer.

**Attachment** – letter from Reptile Rescue Inc

### Purpose

Consider a request for financial support from Reptile Rescue Inc

### Background

Reptile Rescue Inc. is an incorporated charity that has been operating in Tasmania since 1999 which coordinates the removal of errant snakes in every municipality in Tasmania, relying on a network of trained and approved independent rangers.

In order that this service can function, they are requesting for financial assistance from every council throughout Tasmania.

Reptile Rescue receives approximately 8,000 calls per year. In the Central Highlands in the last summer season, there were approximately 10 calls outs, in an area covered by 5 volunteer rangers.

The Community and Economic Development budget currently has sufficient funds to cover a donation of at least \$500 through the community donations allocation.

## **RESOLUTION: 27/06.2024/C**

**Moved:** Cr J Honner

**Seconded:** Cr Y Miller

**THAT** Council provide a donation of \$500 to Reptile Rescue Inc for their running costs.

**LOST 2/7**

### **For the Motion**

Mayor L Triffitt and Cr J Honner

### **Against the Motion**

Deputy Mayor J Allwright; Cr Y Miller; Cr R Cassidy; Cr J Hall; Cr A Archer; Cr D Meacheam and Cr A Bailey

*Cr R Cassidy declared an interest and left the meeting at 12.47 p.m.*

## **27.12 UPDATED IMAGE LIBRARY FOR WEBSITE AND PROMOTIONS**

### **Report by**

Kat Cullen, Community Development Officer.

### **Purpose**

The purpose of this report is to consider the proposal to engage professional photography services for use to update Councils website.

### **Background**

The Community and Economic Development budget for 2023-2024 includes an allocation of \$2,000 towards website upgrade.

To commence the required updates to the website, and for use in social media communications, an image stock of local and up-to-date content is required.

A professional photographer with significant experience in supporting Councils in Tasmania with images has been in discussions about potential to assist Central Highlands Council with a stock of images of our local area. The photographer is Gary Sowter from GVS media - <https://www.gvsmedia.com.au/>

The images would focus on creating content which was both relatable and inspirational for locals and visitors. This would include images from across the region and include built structures, landscapes, Council assets, events, people and industries which were specific to our local character. This could also include images of elected representatives if requested.

Gary can provide photography services to Central Highland council within the current budget allocation of \$2,000 – including drone photography services. This would include a stock of images for both mobile, website and printed communications. He is also happy to provide free of charge existing images he has of Central Highlands in his existing collection.

**RESOLUTION: 28/06.2024/C****Moved:** Cr D Meacheam**Seconded:** Deputy Mayor J Allwright

**THAT** Council recommend that GVS media be engaged to provide local photography content to commence an upgrade of Councils website up to the value of \$2,000.

**AMENDMENT TO THE MOTION****Moved:** Cr Y Miller**Seconded:** Cr J Honner

**THAT** Council obtain an expression of interest in providing local photography content to commence an upgrade of Council's website using local sources.

**CARRIED****For the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright; Cr A Archer; Cr A Bailey; Cr J Hall; Cr J Honner; Cr D Meacheam; and Cr Y Miller.

***Deputy Mayor J Allwright withdrawn the Motion***

*Cr R Cassidy returned to the meeting at 12.55 p.m.*

**28. SUPPLEMENTARY AGENDA ITEMS**

Nil

**29. CLOSURE**

Mayor Triffitt thanked everyone for their contribution and declared the meeting closed at 12.58 pm.

**Signed as Confirmed:**

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**Mayor L Triffitt**

**Dated:** 16 July 2024