

# **AGENDA ATTACHMENTS**

15 FEBUARY 2022

ORDINARY COUNCIL MEETING

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# Central Highlands Council

## MINUTES – ORDINARY MEETING – 18 JANUARY 2022

**Minutes of an Ordinary Meeting of Central Highlands Council held in the Hamilton Hall, Hamilton on Tuesday 18 January 2022, commencing at 9am.**

### 1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

### 2.0 ACKNOWLEDGEMENT OF COUNTRY

### 3.0 PRESENT

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A Archer, Cllr A W Bailey, Cllr A Campbell, Cllr R Cassidy, Cllr J Honner, Cllr J Poore

### 3.1 IN ATTENDANCE

Mrs Lyn Eyles (General Manager), Mrs Janet Monks (Minute Secretary)

### 4.0 APOLOGIES

Cllr S Bowden

### 5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

*Cllr A Bailey declared a conflict of interest in Supplementary Closed Session Agenda Item 1*

### 6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

**Moved:** Cllr J Honner**Seconded:** Cllr A Campbell

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 7 December 2021	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Legal Advice	Regulation 15 (4)(a)(b) – legal action taken by, or involving council; or possible future legal action that may be taken, or may involve, the council
3	Supplementary Closed Session Agenda Item 1 – Confidential Matter	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
4	Supplementary Closed Session Agenda Item 2 – Request for Leave of Absence	Regulation 15(2)(h) – applications by councillors for leave of absence
5	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A Archer, Cllr A Bailey, Cllr A Campbell, Cllr R Cassidy, Cllr J Honner, Cllr J Poore

**6.1 MOTION OUT OF CLOSED SESSION****Moved:** Cllr J Honner**Seconded:** Cllr R Cassidy**THAT** the Council:

- (1) Having met and dealt with its business formally move out of closed session:
- (2) Resolved to report that it has determined the following:

Item Number	Matter	Outcome
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 7 December 2021	Minutes of the Closed Session of the Ordinary Meeting of Council held on 7 December 2021 were confirmed
2	Legal Advice	Council received and noted the legal advice



<b>3</b>	Supplementary Closed Session Agenda Item 1 – Confidential Matter	The matter was discussed and noted
<b>4</b>	Supplementary Closed Session Agenda Item 2 – Request for Leave of Absence	Leave of Absence was granted to Cllr Scott Bowden for the February, March and April 2022 Council and Committee Meetings
<b>5</b>	Consideration of Matters for Disclosure to the Public	Matters were considered

**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A Archer, Cllr A Bailey, Cllr A Campbell, Cllr R Cassidy, Cllr J Honner, Cllr J Poore

**OPEN MEETING TO PUBLIC**

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

*Mr G Rogers, Manager DES attended the meeting at 10.04*

*Mr Jason Branch, Manager Works & Services attended the meeting at 10.04*

**7.0 DEPUTATIONS**

**10.15am** Delegation - re Ellendale playground equipment – arrived at 10.30  
**10.30am** David Jones – re assistance Ouse Golf Club - arrived at 10.50

**7.1 PUBLIC QUESTION TIME**

Mrs Victoria Onslow

**8.0 MAYORAL COMMITMENTS****1 December 2021 to 12 January 2022**

02 December 2021 Bothwell District School - Annual Presentations  
 04 December 2021 Opening of Carols & Twilight Market – Hamilton  
 06 December 2021 Southern Central Subregion meeting - Pontville  
 07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council - Bothwell  
 08 December 2021 Bothwell Bicentennial Workforce Group Meeting  
 08 December 2021 Ouse District School – Annual Presentations  
 13 December 2021 Citizenship Ceremony – Hamilton  
 14 December 2021 Westerway Primary School – Annual Presentations  
 14 December 2021 Ash Cottage Christmas Party  
 16 December 2021 Gretna Volunteer Fire Brigade Christmas BBQ  
 18 December 2021 Central Highlands Men's Shed Christmas Luncheon  
 18 December 2021 Community Fund Raiser – Ouse  
 23 December 2021 Council Staff – Christmas BBQ

- Business of Council x 13
- Ratepayer and community members - communications x 10
- Elected Members - communications
- Central Highlands Council Management - communications x4

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## 8.1 COUNCILLOR COMMITMENTS

### ***Deputy Mayor J Allwright***

07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council - Bothwell

### ***Clr A Archer***

07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council - Bothwell

### ***Clr A Bailey***

07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council - Bothwell

### ***Clr S Bowden***

07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council - Bothwell

### ***Clr A Campbell***

07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council – Bothwell  
 08 December 2021 Bothwell Bicentennial Workforce Group Meeting

### ***Clr R Cassidy***

07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council - Bothwell

### ***Clr J Honner***

02 December 2021 Bothwell District School – Annual School Presentation  
 07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council - Bothwell  
 08 December 2021 Bothwell Bicentennial Workforce Group Meeting

### ***Clr J Poore***

07 December 2021 Annual General Meeting of Council - Bothwell  
 07 December 2021 Ordinary Meeting of Council - Bothwell

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## STATUS REPORT COUNCILLORS

## 8.2 GENERAL MANAGER'S COMMITMENTS

NIL – On Annual Leave

### 8.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell
08 December 2021	Bicentennial Workforce Group Meeting
08 December 2021	Joint Consultative Committee Meeting
10 December 2021	LT Public Sector 2021 Risk Report Launch
13 December 2021	Citizenship ceremony
16 December 2021	Meeting with Volunteering Tasmania
20 December 2021	SRSRC COVID Update Meeting via Teams

## 9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

### 9.1 FUTURE WORKSHOPS

IT workshop with IT Technician to be organised to assist Elected Members navigate functions of upgraded iPads - date to be confirmed

## 10.0 MAYORAL ANNOUNCEMENTS

Mayor Triffitt read out communications received in relation to the repairs of the Footbridge at Ouse.

Advice received from Denise McIntyre, General Manager STATE ROADS | Department of State Growth, indicated that remediation works will commence 31 January 2022 and will take up to 3 weeks to complete, weather permitting.

## 11.0 MINUTES

### 11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING 7<sup>th</sup> DECEMBER 2021

**Moved:** Clr J Honner

**Seconded:** Clr A Campbell

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 7<sup>th</sup> December 2021 be received.

**CARRIED**

#### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 11.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING 7<sup>TH</sup> DECEMBER 2021

**Moved:** Cllr J Poore

**Seconded:** Cllr R Cassidy

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 7<sup>th</sup> December 2021 be confirmed.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A Archer, Cllr A Bailey, Cllr A Campbell, Cllr R Cassidy, Cllr J Honner, Cllr J Poore

## 11.3 RECEIVAL DRAFT MINUTES OF THE ANNUAL GENERAL MEETING OF COUNCIL

**Moved:** Cllr J Honner

**Seconded:** Cllr A Bailey

**THAT** the Draft Minutes of the Annual General Meeting of Council held on Tuesday 7<sup>th</sup> December 2021 be received.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A Archer, Cllr A Bailey, Cllr A Campbell, Cllr R Cassidy, Cllr J Honner, Cllr J Poore

## 11.4 RECEIVAL DRAFT MINUTES OF THE BICENTENNIAL WORKFORCE GROUP MEETING

**Moved:** Cllr A Campbell

**Seconded:** Cllr J Honner

**THAT** the Draft Minutes of the Bicentennial Workforce Group Meeting held on Wednesday 8<sup>th</sup> December be received.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A Archer, Cllr A Bailey, Cllr A Campbell, Cllr R Cassidy, Cllr J Honner, Cllr J Poore

## 12.0 BUSINESS ARISING:

- 15.1 Correspondence sent by Senior Planner;
- 15.2 Correspondence sent by Development & Environmental Services Manager;
- 15.3 Policy updated
- 16.1 Item defer to January Meeting
- 16.3 Correspondence sent by Works and Service Manager;
- 16.4 Correspondence sent by Works and Service Manager;

- 16.5 Correspondence sent by Works and Service Manager;
- 16.6 Correspondence sent by Acting General Manager;
- 17.1 Item defer to January Meeting
- 17.2 Survey conducted;
- 17.9 Item defer to January Meeting;

### 13.0 DERWENT CATCHMENT PROJECT REPORT

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr J Poore

**THAT** the Derwent Catchment Project Monthly Report be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

### 14.0 FINANCE REPORT

**Moved:** Clr A Campbell

**Seconded:** Clr R Cassidy

**THAT** the Finance Reports be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

### 15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:** Clr A Bailey

**Seconded:** Clr R Cassidy

**THAT** the Development & Environmental Services Report be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 15.1 DRAFT CENTRAL HIGHLANDS LOCAL PROVISIONS SCHEDULE – LANDSCAPE PROTECTION ISSUE

Motion 1

**Moved:** R Cassidy

**Seconded:** J Honner

THAT it be determined that:

- A. Information requested by TPC be supplied by CHC (being an amended Summary Table in the Report, copy of Scenic Protection Area overlay map, and a list of affected titles)
- B. TPC to advise that scenic protection of Central Highlands is supported including the proposed SPA which should be treated as an amendment to the LPS under Section 35KB of the Act so the proposed provisions can be redefined, the SPA overlay areas to be reviewed, expert input made, and public and landholder consultation be made.

**LOST 5/3**

### **For the Motion**

Mayor L Triffitt, Clr R Cassidy, Clr J Honner

### **Against the Motion**

Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr J Poore

## **Motion 2**

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr A Bailey

THAT it be determined that:

- A. The exhibited Draft Local Provision Schedule not be amended to include a Scenic Protection Area Overlay or a Scenic Road Corridor Overlay.
- B. A project to analyse landscape values and consult with the community and develop drafts of potential Scenic Protection Area Overlay(s) and/or Scenic Road Corridor Overlay(s), be scoped and costed, and presented to a future Council meeting.

**CARRIED 5/3**

### **For the Motion**

Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr J Poore

### **Against the Motion**

Mayor L Triffitt, Clr R Cassidy, Clr J Honner

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## 15.2 DRAFT CENTRAL HIGHLANDS LOCAL PROVISIONS SCHEDULE – HEARINGS

**Moved:** Clr J Honner

**Seconded:** Clr J Poore

THAT the information be noted.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**Moved:** Clr J Honner

**Seconded:** A Campbell

THAT Council move to Agenda Item 7 – Deputations.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## **7. DEPUTATIONS**

### **7.1 DELEGATION – RE ELLENDALE PLAYGROUND EQUIPMENT**

In attendance Wendy Holdsworth, Advanced Skills Teacher, Westerway Primary School, Shannon Ransley, Harry and Nash Ransley.

Nash Ransley addressed Council and highlighted the need for additional play equipment to be installed to cover all age groups. Nash shared images of the preferred equipment and advised Council that they had obtained a grant of \$1,500 from the Salvation Army for improvements to the playground equipment.

**Moved:** Clr R Cassidy

**Seconded:** Clr J Poore

**THAT** Council approves the purchase of the playground equipment at the cost of \$5300 plus installation costs and the Works & Services Manager facilitate the installation of the playground equipment as soon as possible.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

### **7.2 OUSE COUNTRY COMMUNITY CLUB – MR DAVID JONES**

Mr Jones advised Council that the club was struggling to maintain the course at certain periods throughout the year (mainly the months of October, November, and December) and requested Council support. Mr Jones went on to say the lack of maintenance of the fairways could affect the viability of the golf club and community centre in the long term.

**Moved:** Clr A Archer

**Seconded:** Clr J Honner

**THAT** the Works & Services Manager obtain quotes from contractors to assist the Ouse Country Community Club with controlling growth on fairways one day a month or as required, report back to Council with the outcome.

**CARRIED 7/1**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr J Honner, Clr J Poore

**Against the Motion**

Clr R Cassidy

**Moved:** Clr J Honner

**Seconded:** A Campbell

THAT Council return to the Development & Environmental Services Agenda Item 15, at 15.3

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

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### **15.3 AUSTRALIA DAY CELEBRATION AT THE BOTHWELL SWIMMING POOL**

**Moved:** Clr J Poore

**Seconded:** Deputy Mayor J Allwright

**THAT** Council allocate \$350 for the purchase of pool inflatables and for a BBQ at the Bothwell Swimming Pool on Wednesday 26<sup>th</sup> January 2022.

**CARRIED 7/1**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr J Honner, Clr J Poore

**Against the Motion**

Clr R Cassidy

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### **15.4 BOTHWELL RECREATION GROUND GRANDSTAND**

**Moved:** Clr R Cassidy

**Seconded:** Clr J Honner

**THAT** Council in its 2022/2023 budget deliberations allocate funds to engage a consultant to prepare a costing for the replacement of the grandstand at the Bothwell Recreational Grounds.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

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### **15.5 BOTHWELL WASTE TRANSFER STATION**

The Bothwell Waste Transfer Station currently has a shed and toilet facilities for the caretaker.

**NOTED**



## 15.6 HAMILTON COUNCIL OFFICE RE-ROOF

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr R Cassidy

**THAT** the final structural plans for Hamilton Office building be completed taking into account advice from the Tasmanian Heritage Council.

**CARRIED 5/3**

### **FOR the Motion**

Deputy Mayor J Allwright, Clr A Bailey, Clr A Campbell, Clr R Cassidy Clr J Honner,

### **Against the Motion**

Mayor L Triffitt, Clr A Archer, Clr J Poore

## 15.7 COVID UPDATE & DRAFT POLICY

**Moved:** Clr R Cassidy

**Seconded:** A Campbell

**THAT** the Manager DES in conjunction with the EHO prepare a draft Covid Policy for Council discussion/consideration at the next meeting of Council to be held on 15<sup>th</sup> February.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 15.8 RUBBISH – UPDATE

Mr G Rogers Manager DES gave a brief update with the issue of rubbish accumulation at several locations within the Central Highlands, in particular the area at Arthurs Lake Shop. Extra rubbish collection has been organised in the interim. It was noted that rubbish collection services for the Central Highlands will be going to tender shortly.

## 15.8 DES BRIEFING REPORT

### **PLANNING PERMITS ISSUED UNDER DELEGATION**

The following planning permits have been issued under delegation during the past month.

#### **NO PERMIT REQUIRED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00116	G Cole	95 Barren Plains Road, Miena	Outbuilding
2021 / 00121	D E Marney	63 Laycock Drive, Interlaken	Outbuilding & Addition to Outbuilding
2021 / 00113	A Hope	22 Johnsons Road, Miena	Outbuilding

**PERMITTED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00111	S M Sonners	7 Franklin Place, Hamilton	Outbuilding & Carport
2021 / 00110	T A & S D Wallace	880 Ellendale Road, Ellendale	Visitor Accommodation
2021 / 00107	A L Ford	31 Bronte Estate Road, Bronte Park	Dwelling
2021 / 00115	Woolcott Surveys	(Part Of) CT 181407/1 & CT 181406/1 Victoria Valley Road, London Lakes	Boundary Reorganisation
2021 / 00122	N D Ruff	L807 Interlaken Road, Interlaken	Change of Use Visitor Accommodation

**DISCRETIONARY**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00104	J W Dorkings	204 Meadow Bank Road, Meadowbank	Visitor Accommodation
2021 / 00102	S Rancic	213 Bradys Lake Road, Bradys Lake	Dwelling Alterations and Addition
2021 / 00100	Central Highlands Council	26 Hollow Tree Road, Bothwell	Digital Score Board
2021 / 00106	M G & J M Callanan	1570 Marked Tree Road, Hollow Tree	Visitor Accommodation
2021 / 00109	Pettit Designs	6992 Lyell Highway, Ouse	Dwelling
2021 / 00108	Telstra Corporation	CT 135597/1 Heals Spur, Florentine Road, Florentine	Utilities (Upgrade Existing Telecommunications Facility)

**ANIMAL CONTROL****IMPOUNDED DOGS**

One dog was impounded during the past month and was reclaimed by its owner.

**STATISTICS AS OF 12 January 2022****Registrations**

Total Number of Dogs Registered in 2020/2021 Financial Year – 978

2021/2022 renewal have been issued.

- Number of Dogs Currently Registered - 914
- Number of Dogs Pending Re-Registration – 31

**Kennel Licences**

Total Number of Kennel Licences Issued for 2020/2021 Financial Year – 29

2021/2022 Renewal have been Issued.

- Number of Licenses Issued - 30
- Number of Licences Pending – 0

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*Mr G Rogers left the meeting at 11.10*

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**16.0 WORKS & SERVICES**

**Moved:** Clr R Cassidy

**Seconded:** Clr A Campbell

**THAT** the Works & Services Report be received.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

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**16.1 PELHAM LANDSLIP UPDATE**

**NOTED**

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**16.2 ELLENDALE PLAY EQUIPMENT**

**DEALT WITH UNDER DEPUTATIONS**

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**16.3 POLICY NO. 2021-60 ROADSIDE MEMORIALS POLICY**

**Moved:** Clr A Archer

**Seconded:** Deputy Mayor J Allwright

**THAT** a revised Policy for Roadside Memorials be tabled at the next meeting of Council

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

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## 16.4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM PHASE 3

**Moved:** Clr R Cassidy

**Seconded:** Clr A Bailey

- Replacement of the Ellendale Toilet Block near the park - \$150,000
- Replace Toilets & BBQ facilities and shelter at Dunrobin, Meadowbank - \$150,000
- Concrete Footpaths & Kerb Hamilton Franklin Place - \$ 220,000
- Asphalt Footpath Upgrade Patrick Street Bothwell - \$100,000
- Construct & Seal 1.5 kms Thousand Acre Lane - \$558,256

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 16.5 PATHWAYS TASMANIA TO UTILISE ELLENDALE ROAD

**Moved:** Clr J Honner

**Seconded:** Clr A Campbell

**THAT** Council grant approval for Pathways Tasmania to utilize Ellendale Road for their 100km road race on March 19<sup>th</sup>, 2022.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

*Mr J Branch Manager Works & Services left the meeting at 12.15*

## 17.0 ADMINISTRATION

### 17.1 LAND-BORNE INFLATABLE AMUSEMENT DEVICES

**Moved:** Clr A Campbell

**Seconded:** Clr R Cassidy

#### **THAT:**

1. Council prohibit the use of jumping castle and all other land born inflatable devices on all land owned and/or controlled by Council.
2. And inform the public and users of Council's land either owned and/or controlled.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.2 UNDERSTANDING AND PROMOTING ACTIVE LIVING IN RURAL TASMANIA: UPROAR

NOTED

## 17.3 REVIEW OF THE LOCAL GOVERNMENT ACT

**Moved:** J Honner

**Seconded:** J Poore

**THAT** Council inform Dion Lester CEO of LGAT that 12, 22 and 34 on the list of reforms are Council's priorities.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.4 PUB WITH NO BEER REST AREA

**Moved:** Clr J Honner

**Seconded:** Clr R Cassidy

**THAT** Council defer this item until a later date when ownership of the land has been finalised.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.5 FEDERAL ELECTION PROJECTS -

**RESOLVED THAT** the Mayor liaise with members of Parliament to seek funding for suitable projects, for example sealing of the Marlborough Highway.

## 17.6 LOAN AGREEMENT – CENTRAL HIGHLANDS VISITOR CENTRE

**Moved:** Clr J Poore

**Seconded:** Deputy Mayor J Allwright

**THAT** Council authorise the General Manager to sign and seal the Tasmanian Museum and Art Gallery loan agreement.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.7 STATE GRANTS COMMISSION - 2022 HEARING AND VISITS

**Moved:** Clr J Honner

**Seconded:** Clr A Campbell

**THAT** Councillors provide their comment on the State Grants Commission - Discussion Papers to the General Manager by Thursday the 27 January 2022 so that a Council can provide comments to the State Grants Commission before the Hearings and Visits begin.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.8 GREAT LAKE ADVENTURE TRAIL

**NOTED**

## 17.9 CENTRAL HIGHLANDS ADVENTURE WEEKEND

**NOTED**

## 17.10 ELECTRIC VEHICLE CHARGER AT OUSE

**Moved:** Clr R Cassidy

**Seconded:** Clr J Poore

**THAT** Council authorise the General Manager to sign and seal the agreement between Electric Highway Tasmania and Central Highland Council for the lease of the Ouse electric vehicle charger site.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.11 BI-CENTENARY OF THE TOWNSHIP OF BOTHWELL EVENT

**Moved:** Clr J Poore

**Seconded:** Clr J Honner

1. **THAT** Council agree to reschedule the Bi-Centenary of the township of Bothwell event to later in 2022 and that the Bi-Centenary working group recommend a new date for the event.
2. **That** Council allocate an additional \$50,000 to the Bi-Centenary of the township of Bothwell event.

**CARRIED**

### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.11A OTHER CELEBRATIONS AND EVENTS

### AUSTRALIA DAY EVENT

**Moved:** Clr R Cassidy

**Seconded:** J Poore

**THAT** the Australia Day Event to be held at Bronte Park on 26 January be postponed to another date with input from recipients.

**CARRIED 5/3**

**FOR the Motion**

Mayor L Triffitt, Clr A Bailey, Clr R Cassidy Clr J Honner, Clr J Poore

**Against the Motion**

Deputy Mayor J Allwright, Clr A Archer, Clr A Campbell,

## 17.12 TASWATER BOARD SELECTION COMMITTEE – ELECTION OF SOUTHERN REPRESENTATIVE

**Moved:** Clr J Poore

**Seconded:** Clr A Campbell

**THAT** the Central Highlands Council Owners' Representative vote for Mayor Bec Thomas as the Board Selection Committee member.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.13 UPGRADE POWER SUPPLY BBQ SHED HAMILTON SHOWGROUNDS

**Moved:** Clr A Campbell

**Seconded:** Clr A Bailey

**THAT** Council agree to pay the sum of \$3,216 to the Hamilton Show Committee for the purchase of materials for the power supply upgrade at the BBQ shed Hamilton Showgrounds on the condition that the building is on Council land.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

## 17.14 METAL ARTWORK GREтна WAR MEMORIAL

**Moved:** Clr J Honner

**Seconded:** Deputy Mayor J Allwright

**THAT** the Gretna War Memorial Silhouette Soldiers be placed at either side of the bottom entrance.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**17.15 POLICY 2014-20 MEDIA POLICY****Moved:** Clr A Campbell**Seconded:** Clr J Honner**THAT** Council adopt the Media Policy 2014-20.**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**17.16 POLICY 2014-21 ALLEVIATION OF DUST NUISANCE - ROADWORKS POLICY****Moved:** Clr J Honner**Seconded:** Clr A Bailey**THAT** Council adopt the Alleviation of Dust Nuisance - Roadworks Policy 2014-21.**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**17.17 POLICY 2016-43 PAYMENT OF COUNCILLORS EXPENSES AND PROVISION OF FACILITIES POLICY****Moved:** Clr J Poore**Seconded:** Clr J Honner**THAT** Council adopt Policy No. 2016-43 Payment of Councillors Expenses & Provision of Facilities Policy.**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**17.18 AUDIT PANEL CHARTER****Moved:** Deputy Mayor J Allwright**Seconded:** Clr J Honner**THAT** Council approve the Audit Panel Charter**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

**19.0 CLOSURE**

The Meeting was closed at 1.00





## **Derwent Catchment Project Monthly Report for Central Highlands Council**

### **February 2022**

#### **General Business**

We recently visited the landslip site at Pellham with Jason and Barry from the council to assess the damage. We are currently preparing a restoration plan.

The nursery at Hamilton has just had a new electricity connection, allowing for more power points and lights to be installed. The increase in available power will enable the nursery manager to install grow heat beds, allowing for faster germination of seed and increased production.

The current Derwent Catchment Project website is being updated to be more user-friendly and allow us to advertise our services.

Eve and Rachel have an interview with Northern ABC promoting the Miena Cider Gums project and what the program offers.

The Derwent Catchment Project committee will be meeting with Eve and Josie to discuss the new strategic plan for the organisation for the next five years.

## Weed Management Program/Planting

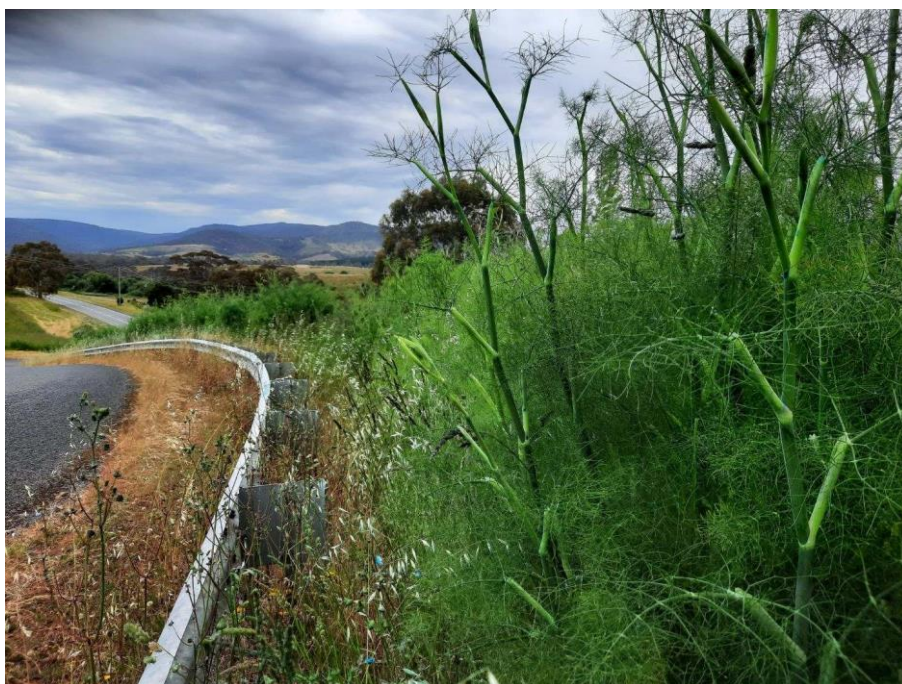
*Strategic Actions 4.4 Continue the program of weed reduction in the Central Highlands and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

This summer, the DCP has continued its weed control and planting program to eradicate weeds that threaten important natural values and agricultural industries and improve vegetation cover and native habitat in the region.

### On-ground Works Program

#### *Roadside Spraying – Council roads*

The ground team has been busy spraying council roads over the last month. With the introduction of the new weed management plan, new weed eradication zones have been added to the works plan. The team is also visiting the old eradication zones from the previous plan and treating weeds where needed.



Fennel control along roadsides

### **Ouse River Recovery Program – Landcare Action Grant funded by DPIPW through the TFGA**

We continue our work controlling weeds and re-establishing native vegetation along the banks of the River Ouse. This project aims to rehabilitate areas of the Ouse River as part of our Landcare Action Grant.

Following flooding events in the area towards the end of 2021, the Ouse River required some maintenance. We were pleasantly surprised to see that most of the new seedlings planted in October survived the high-water flows. The ground team has returned to Ouse township to treat the resprouting blackberry along the riverbanks to reduce weed burden and create a space for future native plantings.



Flowering Ragwort along the Ouse River

In previous years our on-ground works team has helped local volunteers control ragwort spreading along the Ouse River near Waddamana. In December last year, the team treated ragwort rosettes to help reduce the weed burden. In March, we are looking to organise a large working bee with volunteers to walk through the river to de-head flowering ragwort plants.

#### **Orange Hawkweed Program – Weed Action Fund Grant – DPIPWE**

This month we have started tackling orange hawkweed (OHW). We are excited to continue our program managing this harmful weed in the Central Highlands with help from Fonzie, a weed detection dog, and his trainer, Melanie Kelly.

The successful funding from the Weed Action Fund grant has allowed our team to start resurveying and treating known infestations and other surveying outlier sites. The team has successfully understood the density and distribution of OHW at the sites already visited. We are in the early stages of developing a biosecurity plan for OHW within the Hobart City Council.



Fonzie locating an OHW in the Central Highlands

## **Agri best Practice**

*Strategic Actions 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

### **Derwent Pasture Network – funded by NRM South through the Australian Government's National Landcare Program**

The Derwent Pasture Network, our dryland focused ag program, continues to work alongside pastoralists to tackle the challenges of grazing in the semi-arid regions of the catchment.

The program taps into local knowledge, supported by our pasture expert Peter Ball, to overcome the challenges of improving productivity and reducing erosion in the rugged low-rainfall environments that we have throughout the Derwent region

It has been a quiet month due to staff being on leave; however, we have begun to plan the upcoming events for the next quarter of the year. Eve attended the steering committee meeting and is also supporting local landholders and managers with designing and applying for Landcare Action grants. Peter has been focusing on measuring out and weighing material from the test fertiliser strip program

## **Restoration and Conservation**

*Strategic Actions: 4.1 Continue to fund and support the Derwent Catchment Project and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.*

### **Miena cider gum post-fire program– funded by DPIPWE**

The Miena cider gum is an iconic species found only in the Central Highlands of Tasmania. Miena cider gums are struggling after drought, and bushfires have caused many of the older trees to die.



Our program is working to aid recovery for Miena cider gum stands that were affected by fires in 2019. We successfully received funding to install wombat gates in the largest fence surrounding trees at St Patrick's Plains. These gates will help keep the fence in good working order and allow wombats to traverse the site more easily whilst keeping possums out.

The works crew at Central Highlands council helped develop a prototype wombat gate that has been installed. The gate will have a trail camera attached to allow us to understand how effective the gate is, and we will adjust accordingly.



Possum scratch marks on the trunk of a Miena cider gum below a tree guard.

### **Grant applications and progress**

***Cattle Hill Community Grants – Central Highlands Community Weed Management Program \$120,000 (\$60,000 a year for 2 years). (unsuccessful)***

This project will fill a much-needed gap in providing support to small landholders and the community through awareness and education about weed management and will support those most in need of coordinated assistance to undertake control in areas that have been prioritised by the Central Highlands Weed Management Program through accessing grant opportunities. Community working bees and 'how to' sessions will also be held in key regional locations to support the development of awareness, skills and knowledge about local weed threats, harnessing community good will and offering social connection whilst working on creating positive change in the local landscape.

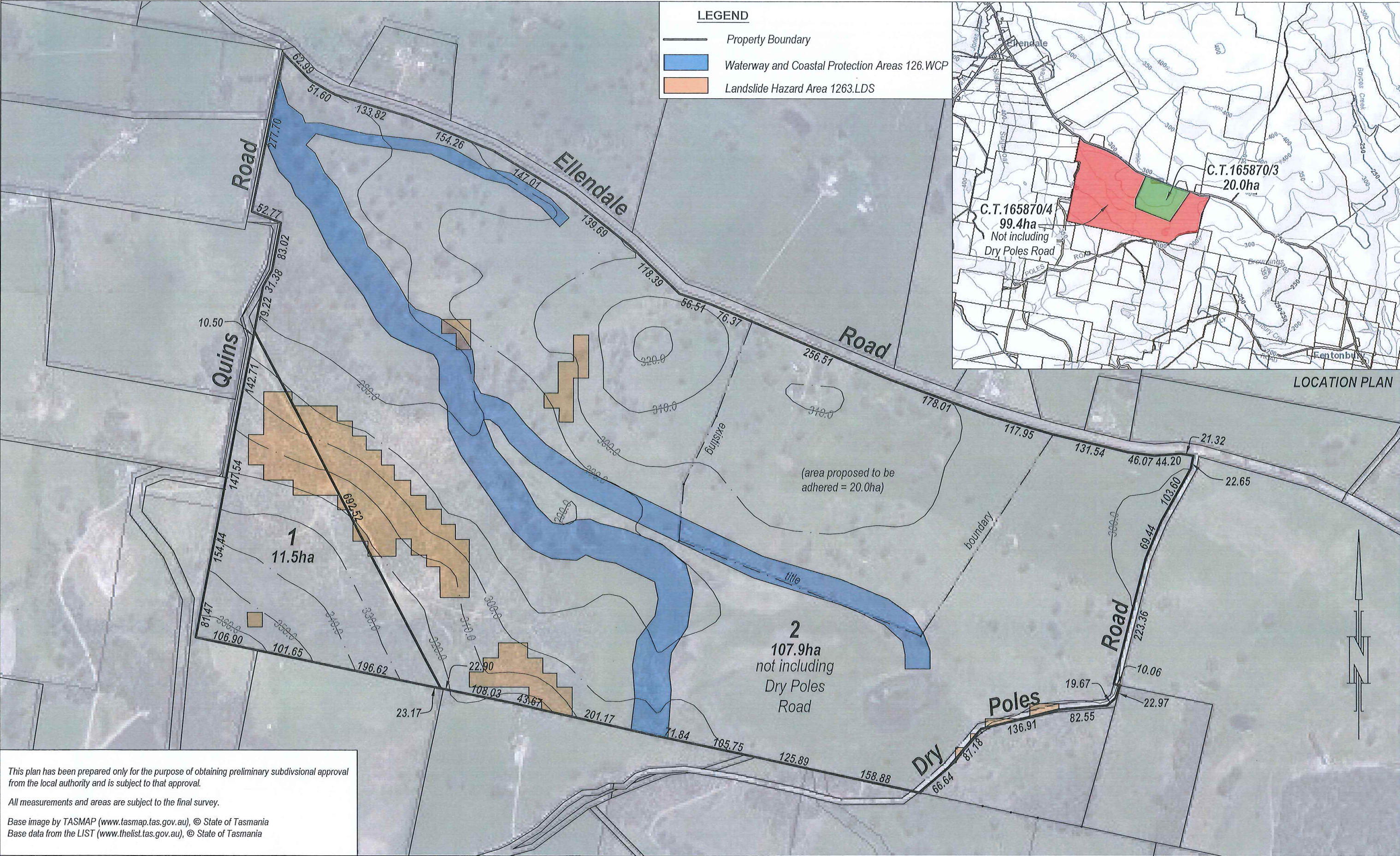
Please don't hesitate to call us if you have any queries about our programs.

Yours Sincerely,

Josie Kelman, Executive Officer, The Derwent Catchment Project 0427 044 700

Eve Lazarus, NRM Co-ordinator, The Derwent Catchment Project 0429 170 048






This plan has been prepared only for the purpose of obtaining preliminary subdivisinal approval from the local authority and is subject to that approval.

All measurements and areas are subject to the final survey.

Base image by TASMAP ([www.tasmap.tas.gov.au](http://www.tasmap.tas.gov.au)), © State of Tasmania

Base data from the LIST ([www.thelist.tas.gov.au](http://www.thelist.tas.gov.au)), © State of Tasmania

F				
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C				
B				
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REV	AMENDMENTS	DRAWN	DATE	APPR.



UNIT 1, 2 KENNEDY DRIVE  
CAMBRIDGE 7170  
PHONE: (03)6248 5898  
EMAIL: [admin@rbsurveyors.com](mailto:admin@rbsurveyors.com)  
WEB: [www.rbsurveyors.com](http://www.rbsurveyors.com)

OWNER: K.W. Towns & S.J. Towns

TITLE REFERENCE: C.T.165870/3 & C.T.165870/4

LOCATION: Lot 4 & 691 Ellendale Road  
Ellendale

**Proposed Subdivision**

Date: 27-7-2021	Reference: TOWNK04 13627-01
Scale: 1:6000 (A3)	Municipality: Central Highlands



# GRETNA WAR MEMORIAL

The Gretna War Memorial was originally built as a monument to those from the Hamilton district who lost their lives in World War One. The memorial lists 22 names of those who died in that conflict. The memorial was erected by Mrs A. Walker of Clarendon in memory of her nephews who lost their lives in the war.

A plaque was added to the memorial in 1993 to commemorate 75th anniversary of Armistice Day and is in memory of the fallen and the Unknown Australian Soldier.

At the November meeting of the Hamilton Council invitations were received from Mrs A C Walker. of Clarendon, Gretna, for the Warden and councilors and council clerk to be present on Saturday, 23rd inst, at the unveiling by His Excellency the Governor of the Hamilton war memorial erected by her at Gretna, and it was resolved to accede to the request. A letter was also received from Mrs Walker, stating that she desired it to be known that the relatives of the men whose names were to be commemorated on the war memorial could bring laurel wreaths on the day of the unveiling.  
*The Mercury (Hobart), 11th November 1918.*



Note – In 1993 the Hamilton and Bothwell Councils amalgamated to form the Central Highlands Council. This plaque was erected by the Central Highlands Council in 2021. Access to this site is private property. Please be respectful.

## 1x SIGN / 900x600mm on 1.6mm aluminium

### EYE SPY®

Job No. 76350  
Central Highlands Council 31/1/2022

**WARNING**  
PLEASE PROOF CAREFULLY

Every effort has been made to ensure your artwork is correct and error free. HOWEVER, mistakes can happen! The final responsibility for the checking of spelling and layout rests with you – the client. Please carefully check:

- ☐ Spelling
- ☐ Layout
- ☐ Size
- ☐ Colours
- ☐ Quantities
- ☐ Materials

#### Authority to Proceed:

Date .....

Name .....

Signature .....

#### PLEASE NOTE

Colours may vary between the proposed artwork and the completed job due to printing/manufacturing process. To manufacture your job you **MUST** complete this form and send back via email.

Wording being proposed by Mayor Triffitt

## **GRETNA WAR MEMORIAL**

The Gretna War Memorial was originally built as a monument to those from the Hamilton district who lost their lives in World War One. The memorial lists 22 names of those who made the supreme sacrifice in that conflict. The memorial was erected by Mrs A. Walker of Clarendon in memory of her nephews who lost their lives in the war.

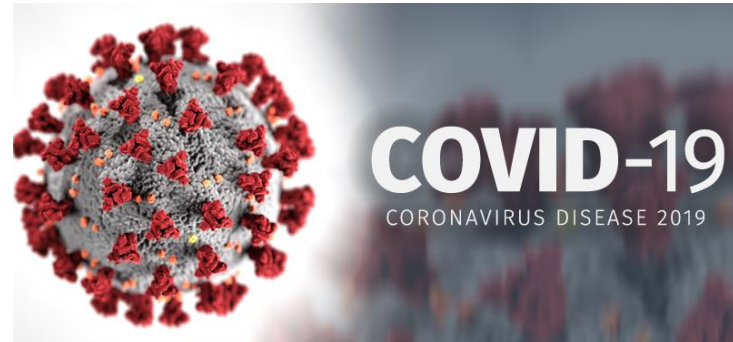
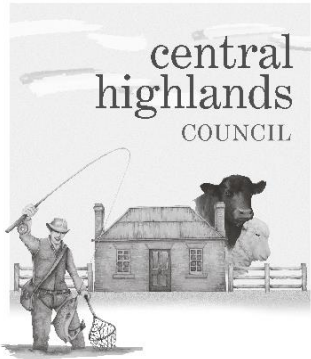
A plaque was added to the memorial in 1993 to commemorate 75th anniversary of Armistice Day and is in memory of the fallen and the Unknown Australian Soldier.

Mrs Walker invited the Warden, Councillors and Council Clerk to the unveiling of the memorial by His Excellency the Governor of Hamilton. Mrs Walker stated that she desired it to be known that the relatives of the men whose names were to be commemorated on the war memorial could bring laurel wreaths on the day of the unveiling.

Note – In 1993 the Hamilton and Bothwell Councils amalgamated to form the Central Highlands Council

This plaque was erected by the Central Highlands Council in 2022





## **COVID 19 SAFETY PLANS CLEANING SCHEDULES**

**Version 3.0 –**

**updated 2<sup>nd</sup> February 2022**

	<h1 style="text-align: center;">1.0 COVID-19 Safety Plan</h1> <h2 style="text-align: center;">Council and Public Access Areas.</h2>
<b>Unit / Manager</b>	
<b>Relevant Scope / Activities</b>	<p><b>Responding to an Incident in the Workplace    Page 5</b></p> <p>Access to Playgrounds Reserves and Parks Public Buildings</p> <p>Council owned public buildings, parks etc.</p> <ul style="list-style-type: none"> <li>• Hamilton Council Office;</li> <li>• Bothwell Council Office;</li> <li>• Hamilton Camping Ground;</li> <li>• Hamilton Hall;</li> <li>• Hamilton Street Library;</li> <li>• Bothwell Caravan /camping Ground;</li> <li>• Bothwell Hall;</li> <li>• Bothwell Recreation Ground;</li> <li>• Bothwell Football Club and Community Centre;</li> <li>• Ellendale Hall;</li> <li>• Ellendale Recreation Ground;</li> <li>• Great Lake Community Centre;</li> <li>• Ouse Hall;</li> <li>• Central Highlands Visitor Centre;</li> <li>• Bothwell Swimming Pool and</li> <li>• Other Camping Facility and Playgrounds across the municipality</li> <li>• Hamilton Landfill</li> <li>• Waste Transfer Stations</li> </ul>

<b>Location</b>	Central Highlands Council play grounds, reserves and parks and Public Buildings
<b>Background</b>	Covid-19 restrictions banned entry into playgrounds, reserves and parks
<b>Triggers for:</b> <ul style="list-style-type: none"> <li>- <b>Re-opening or modifying services</b></li> <li>- <b>Returning workers to site; or modifying on-site presence</b></li> </ul>	<ul style="list-style-type: none"> <li>- Risk of virus transmission changed (low number of active cases = reduced risk, increase in active cases or outbreak = increased risk)</li> <li>- Testing criteria expanded and capacity for testing increased</li> <li>- Government has relaxed restrictions (where the function has been subject to a mandated restriction)</li> <li>- Government restrictions able to be adhered to</li> <li>- Additional control measures able to be implemented (as required) to minimise the risk of transmission to a tolerable level</li> <li>- Service/function either requires an on-site presence or would benefit from on-site presence</li> </ul>
<b>COVID-19 Risks</b>	<p>Gatherings in numbers greater than that prescribed by the Tasmania Government under the provisions of a declaration under the Health Act.</p> <p>Recreational users not observing prescribed social distancing protocols.</p> <p>Group activities in facilities provided by the Central Highlands Council exceeding the groups sizes prescribed and not observing social distancing and hygiene requirements.</p> <p>Contamination of surfaces between bookings or visits by groups</p>

#### **Proposed Controls Required to Address COVID-19 Risks**

<b>Controls to address risks to the public</b> <ul style="list-style-type: none"> <li>• Limits on the size of groups for bookable spaces in accordance with the prescriptions declared under the order of the Tasmanian Government</li> <li>• Incorporation of social distancing and hygiene requirements for any bookings through an additional set of conditions and requiring safety and hygiene plans for any group bookings.</li> <li>• Awareness posters for social distancing and hygiene protocols in bookable spaces to be maintained</li> <li>• Social distancing and hygiene awareness posters to be maintained at sites where gathering is likely to occur. This includes playgrounds, Reserves, parks shelters and BBQ facilities.</li> <li>• Cleaning regime as per cleaning schedules</li> <li>• Monitoring of compliance with breaches reports to Tasmania Police</li> <li>• Users of Hall to supply safety plan for maintaining social distancing and hygiene requirements, to agree to Hirer agreement.</li> <li>• Running water in taps for a period of two minutes prior to use in areas to be used</li> <li>• A safety checklist may be required to be filled out, copy attached for reference.</li> </ul>
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- Check in Tas QR Code for all venues and offices

## **Vaccinations**

### Employed or Engaged

Under the direction of the Public Health there is a requirement for a person to be vaccinated where they are employed or engaged at a medical or health facility. Where a council leases a defined and separated space (eg room) to a health or allied health provider as defined in the direction then the health or allied health provider is responsible for making sure they are vaccinated and their staff supporting the activities are vaccinated. Furthermore it is only the hired space which is deemed to be the health or medical facility.

In comparison, where a council runs an immunisation clinic, or engages a provider to deliver allied health service to the community then the council is required to ensure that the staff supporting the vaccination clinic/service are also vaccinated (noting this is the case where the facility in which the service is delivered is deemed to be a health or medical facility). The council also needs to be cognisant of the facility in which the service is provided as to which part of the facility is deemed to be the health or medical facility. This will dictate whether there will be a broader impact on staff and volunteers who may also work within the building/space.

In a situation where an allied health provider hires an entire facility (eg community hall) for a period of time on a regular basis eg weekly then the facility is only deemed to be a health or medical facility during the period in which the facility is used for that purpose.

### **Bothwell Recreation Ground**

The use of the club rooms will require a Covid 19 Safety Plan for each group who utilises the venue, , and numbers must be limited to the Governments social distancing requirements.

Sharing of exercise equipment or communal facilities is now allowed under the Tasmanian Governments Restrictions for Sport and Recreation

- Apply personal hygiene measures – hand sanitiser before and after
- Do not share water bottles or towels
- Do not attend training if unwell

Crowds as per Tasmanian Government Gathering Restrictions

Get in train and get out, no mingling

- Not more than 1-person p/2sqm
- Non-contact skills training
- Kicking, handballing, running, fitness, hand/ball skills and game education
- Can use skipping ropes, mats, other equipment as required

- Stagger training groups
- Arrive dressed to train
- Log attendance
- Briefings in advance
- Maintain social distance between activities
- No unnecessary social gatherings.

Gathering limits and the requirement to maintain physical distancing where practical applies to all sports, exercise and recreation as per Tasmanian Government requirements

#### **Controls to address risks to the staff**

- **Reading, signing and following the Safe Work Method Statements for offices and works depots**
- **Adhere to Safe Work Method Statements.**
- Observing social distancing and hygiene protocols
- Suitable PPE and training to be provided for staff cleaning facilities including Hamilton Landfill and Waste Transfer Stations
- Continuation of existing controls, such as vehicle cleansing per cleaning schedule
- Facilities cleaning schedule in place.
- Advice on what to do if unwell and not to attend work.
- Keeping records of visitors attending sites worksites and offices QR codes to be used by all visitors and staff.
- Workers must take reasonable care of their own safety and make sure they don't affect the health and safety of anyone else (such as a co-worker). Workers must also comply with any reasonable work health and safety requirements.  
safety instructions given by their employer

#### **Council meeting to be held in accordance with the LGAT Guidelines**



Local Government Association of Tasmania  
Council Meeting and COVID-19  
Safety Plan Guide

- Advise to download Check in Tas app for phones.

## Responding to an Incident of Covid 19 in the Workplace

- Any person showing symptoms or has an elevated temperature must go home and self isolate and get tested. ,  
The Government is establishing a State-wide distribution network to ensure that RATs are available in all parts of the State for people who are symptomatic or who have been identified as a close contact. This will involve setting up a number of drive through sites where RATs can be provided to eligible people with limited contact.
- If the person tests positive to Covid contact the the Public Health Department and your works Manager to advise.
- Provide a list of names and contact numbers of anyone who may have had contact with the person during work hours.
- Liaise with Public Health Services to coordinate appropriate communication about the case or outbreak to other people associated with the setting.
- Public Health will coordinate the contact tracing.
- Restrict access to areas that may have been contaminated, including spaces where the person spent time within the previous 48 hours, until cleaning and disinfection are completed The Office and works depot at the location of the positive test should be closed and a deep cleaning organised for the areas of concern.
- Limit entry to the premises and movement within the premises
- Advise staff, visitors, contractors and customers of the general situation, in liaison with Public Health Services
- Protect others by displaying outbreak signage and enhancing physical distancing in the setting.
- Workers should self isolate and get tested

The Public Health Department will advise if those who tested negative can return to work and when.

### Information on Rapid Antigen Testing

#### Dept of Premier and Cabinet

The Tasmanian Government has purchased a supply of RATs to reduce the impact of COVID-19 measures on the continuity of essential services. As foreshadowed during the meeting, councils are encouraged to consider the role that RATs can play in maintaining essential services over the coming months.

The routine and widespread use of RATs as a precautionary screening tool is unlikely to be required except in very high risk environments (such as high-risk surgery). RATs may, however, be useful as a risk mitigation tool where COVID has been detected in a work environment, and where RATs can play a role in reducing its impact on essential services.

Please note that Council employees who are symptomatic or who have been identified as a close contacts, like the rest of the community, will continue to have access to free RATs through the Public Health Service. Other staff members can access RATs from pharmacies at their expense or for free if eligible under Commonwealth programs.

**Other Controls**

- Self-regulation
- Forward complaints of non-compliance to the Tasmanian Police
- Full Covid 19 Vaccination

**Consultation**

In preparing this document I have consulted with staff and the Works and Services

Prepared	Bev Armstrong	Date: 13-5-20	
Reviewed	<i>Bev Armstrong</i>	<i>30<sup>th</sup> June 2021</i>	
		<i>Reviewed Oct 1 2021</i>	
		<i>Reviewed February 2<sup>nd</sup> 2022</i>	

# LOCAL GOVERNMENT PLANNING FOR A LOCKDOWN

**The restrictions that are being planned in the event of a regional or state-wide lockdown will impact Local Government services and facilities.**

During a lockdown, some public areas may be required to close, and some non-essential services may be required to cease. This is consistent with the requirement for people to stay at home, work from home if possible, and to limit their movement in the communities during a lockdown.

The list below is for planning purposes and should be taken as a guide only. The restrictions that may be put in place in the event of a lockdown will reflect those that are needed for the particular set of circumstances at the time.

## **Topic**

Playgrounds and skate parks

Public swimming pools and health clubs

Community halls and other facilities, such as neighbourhood houses or recreation centres

Community festivals and events

Community services such as child care, and services for young people and seniors, including health promotion

Topic

## **Restrictions**

Indoor and outdoor — closed.

Indoor and outdoor — closed — other than to provide rehabilitation services by a registered health practitioner or other approved person.

Closed — unless the premises is being used to provide essential voluntary, or public, services such as food banks or homelessness services.

Cancelled. Unless specifically exempted by the Director of Public Health, events and gatherings will not be permitted during a lockdown period.

Child care can continue to be provided.

Other social services should be reconsidered during a lockdown, to reduce the reasons that people leave their house (and in doing so, reduce the opportunity for the disease to spread further).

Restrictions



## Markets

Indoor or outdoor fresh food markets (where the food is to be consumed at another location or premises) can occur. Other types of markets (e.g. second hand goods) must cease. Markets must apply density restrictions and ensure social distancing is maintained.

## Other premises owned or operated by a council of a municipal area

Closed — unless those premises, or parts of those premises, provide essential voluntary, or public, services.

## Parks and public reserves

Certain parks and reserves may be closed during a lockdown. This may include Wellington Park, all national parks, state reserves, nature reserves, game reserves, conservation areas, nature recreation areas, regional reserves, historic sites and all Future Potential Production Forest Land. Some of these types of reserves or parks are owned or managed by councils.

Certain approved people will be allowed to continue to enter the parks, such as:

members of the emergency services.

authorised officers (as defined in the National Parks and Reserves Management Act 2002), whilst in the course of their duties.

people undertaking construction or maintenance works on behalf of councils or a listed agency.

primary producers to ensure the welfare of livestock, plant, equipment and products.

business operators, where there is no direct contact with members of the public.

people who ordinarily have legal authority to occupy or traverse the lands e.g. maintenance, security, residence.

People who have no alternative route to access their land.

Residents of Fern Tree traversing the Pipeline Track.

Other people, or classes of people, exempted by the Deputy State Controller.

Public services such as rubbish collection, road construction and maintenance, environmental health, emergency management, support of utilities etc.

These services should continue with COVIDSafe plans in place, noting that facemasks must be worn when required and density rules may apply. Where practicable and reasonable, consideration should be given to whether the service can be delayed until after the lockdown.

### **Travel to King Island, Flinders Island and the Furneaux Group of Islands**

It is not possible to say for certain how COVID-19 will impact travel to or from Tasmania's islands in the Bass Strait. However, it can be expected that some restrictions will return to protect these regional communities that are isolated from health systems located on mainland Tasmania or Australia.

This may include restricting travel to the islands to residents only. However, even residents may be restricted from returning to the islands if they have spent time in an area where COVID-19 is present. Quarantine requirements may be in place for people approved to return to the islands, with exemptions issued on a case by case basis by the State Controller (or delegate).



### **Continuity of critical services for councils for lockdown (October 2021)**

In the context of a short, sharp lockdown (approximately three to five days), the following services have been identified as critical for on-site work to enable councils to ensure the safety and wellbeing of their communities

The State Government lockdown directions are to be followed at all times. This document is for guidance purpose only. The following guidance is subject to change to best adapt to the COVID-19 risk posed at any one time on the advice of Public Health Services.

State Government directions are likely to allow the CEO/GM of the council to determine essential local government services for that council. Where a council is uncertain clarification should be sought through LGAT, as other councils may also be unclear.

Council services that are delivered remotely will continue.

Service area	CLOSED (for on-site work)	OPEN (for on-site work) – COVID Safe Plan	Restricted operations or industry specific obligations
<b>Corporate services</b> <i>(Customer enquiries, communications, corporate financial services, IT)</i>	Council corporate facilities are closed to all but permitted workers identified for on-site work.	Staff should only attend for essential reasons, such as, but not limited to: <ul style="list-style-type: none"> <li><input type="checkbox"/> IT support services and equipment,</li> <li><input type="checkbox"/> urgent building and facility maintenance,</li> <li><input type="checkbox"/> incident administrative purposes that cannot be carried out at home (credit card payments over the phone, collection and sending physical mail, placement of planning notices and scanning of paper plans etc),</li> </ul>	Services will be provided remotely.



		<input type="checkbox"/> meeting General Fire Regulations such as the presence of Fire Wardens.	
<b>Council meetings</b>	N/A	Must be done remotely	
<b>Emergency management</b> <i>(Normal emergency management functions due to events such as storm, flood, fire)</i>	N/A	All emergency management functions should be undertaken meeting COVID safety plans and any guidelines prepared by the CCC including the COVID-Safe Evacuation Guide, State Special Plan for COVID 19 and Immediate Actions Plan of COVID Outbreak.	Services will be provided remotely where this is possible.
<b>Emergency asset work</b>	N/A	Essential activities undertaken where this is required to protect public safety with appropriate COVID safety plans (including PPE and social distancing).	

		<p>If lockdown restrictions are extended, outdoor workforce may resume maintenance work to ensure that the asset is not allowed to degrade as determined by the GM/CEO. COVID safety plans must be followed, and consideration should be given to discrete teams without cross over.</p>	
<p><b>Parks, gardens and public facilities maintenance</b></p>	<p>Directions for designated public facilities closed (eg, playgrounds, water fountains, outdoor gym equipment, swimming pools, community halls and facilities.)</p>	<p>Public toilets remain open. Required maintenance, inspection and cleaning staff to attend as required.</p> <p>Parks and reserves for passive, permitted recreation remain open. Required maintenance, inspection and cleaning staff to attend as required.</p>	

		<p>Essential park maintenance for safety including tree removal where necessary.</p> <p>Ovals and similar should be maintained if nominated as a nearby safe place for evacuation.</p> <p>Fuel reduction activities to be undertaken in line with state guidance.</p> <p>If lockdown restrictions are extended upkeep of parks and gardens and public assets may need to be considered where assets would otherwise degrade.</p>	
<b>Street cleaning</b>	N/A	Continues with appropriate use of PPE for drivers and social distancing.	
<b>Waste management</b> <i>(collection services, waste transfer</i>	Transfer stations closed to the public	Collection services continue.	

stations, resale/tip shops)		Transfer stations remain open for commercial contractors.  If lockdown restrictions are extended, consideration will be given to rural properties without a waste collection service to access waste transfer stations for domestic waste.	
<b>Community services</b>	Youth centres closed	Community centres and facilities are closed, unless providing essential voluntary or public services, such as food banks or homelessness.	
<b>Immunisation</b>	N/A	Reschedule community immunisation clinics	Public Health guidance



<p><i>(preschool and school-age National Immunisation Program delivery)</i></p>		<p>If lockdown restrictions are extended consideration may be given to continuing public community immunisation clinics in line with the COVID safe plan including appropriate use of PPE and social distancing.</p> <p>School immunisation program delivery to be determined by Public Health directions around school attendance. Alternative modes of delivery may be required.</p>	
<p><b>Early childhood services</b> <i>(childcare facilities and early learning centres)</i></p>	<p>Available to all children</p>	<p>Services open for on-site attendance for all children.</p> <p>Parents and carers are encouraged to keep their children at home, if possible and practicable.</p>	

<b>Environmental and public health regulatory functions</b>	N/A	Only essential face-to-face activities to be undertaken to protect the health, wellbeing and safety of the community	Public Health guidance
<b>Local law enforcement</b> <i>(Parking, other permits such as kerbside, abatement notices and other amenity local laws)</i>	Modified service	Enforcement of local laws where there is a high risk to the community or public assets if they were not imposed.	
<b>Building regulation control and regulations</b> <i>(Councils have responsibilities to enforce the Building Act and regulations within their municipal districts, including emergency</i>	N/A	Must be done remotely.  Only essential activities as determined by the GM/CEO to be undertaken to protect the health, wellbeing and safety of the community and to meet legislative compliance.	

<i>powers where there is a threat to public life and safety or to property)</i>			
<b>Planning regulation</b>	N/A	<p>Must be done remotely except for signage associated with planning applications as required by legislation.</p> <p>All other documentation to be provided electronically.</p>	
<b>Animal welfare</b> <i>(animal rescue, pounds, complaint follow-up)</i>	<p>Modified service</p> <p>Pounds only open for owners to collect animals</p>	<p>Animal management officers continue to respond to significant complaints</p> <p>Pounds only open for pet owners to be reunited with pets.</p>	
<b>Community, sport and leisure facilities</b>	<p>Closed as per Public Health Directions</p>	<p>Essential staff to attend the facility to maintain the facility and/or facilitate emergency relief activities in concurrent</p>	

		events where it is a designated facility.	
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**Council infrastructure projects  
(under active consideration)**

Closed as per Public Health  
Directions, other than where the  
work is urgently required to:

- ☐ Ensure the safety or security of  
the construction site
- ☐ To deal with environmental risks
- ☐ To maintain and ensure the  
integrity of critical plant,  
equipment or assets, including  
partially completed works, that  
would otherwise deteriorate;
- ☐ To receive deliveries of supplies  
that would otherwise deteriorate
- ☐ To maintain public utilities
- ☐ To ensure the safe operation of  
existing transport infrastructure;

If lockdown restrictions are extended, there  
may need to be an assessment of significant  
projects undertaken in line with State  
Government guidance. This advice will be  
provided by Public Health and the  
restrictions will depend upon the  
circumstances at the time.

Council criteria for  
'significant projects' to be  
defined due to high costs of  
non-delivery.

- ☐ In order to manage the threat of the spread of the disease
- ☐ In an emergency.

#### **Council car parking facilities**

Open to allow parking (including multi-storey car parks) for permitted workers and for people with permitted reasons to leave home.

Staff required to operate the car parks and enforce parking requirements.

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#### **Operational activities support**

Various support activities to allow Essential

Operational Works to continue. Includes:

- ☐ work, health and safety staff
- ☐ maintenance and repairs to fleet undertaking essential activities

		<input type="checkbox"/> depot administration staff <input type="checkbox"/> stores for parts and PPE.	
<b>COVID-19 Incident Management Team</b>		Internal team to respond to issues arising from lockdown.	
<b>Exceptional circumstances</b>		<p>Not safe to work from home (Domestic Abuse).</p> <p>Unable to work from home as do not have internet services</p>	Confirm building density
<b>Essential supplementary services run by councils</b>		Where councils run an essential service, such as community post offices, these will remain open with a COVID safety plan in line with Public Health direction.	

## **2.0 CLEANING and SAFETY REQUIREMENTS**

### **PARKS AND PUBLIC BUILDINGS**

**Waste Transfer Stations (manned) Hamilton Landfill**

**Camping Areas and Caravan Parks**

**Covid 19 2020**

### **Cleaning and disinfection**

Cleaning and disinfecting are two different processes:

**Cleaning** means physically removing germs, dirt and organic matter from surfaces.

**Disinfecting** means using chemicals to kill germs on surfaces. It's important to clean before disinfecting because organic matter and dirt can reduce the ability of disinfectants to kill germs.

A combination of cleaning and disinfection will be most effective in removing the COVID-19 virus. Cleaning reduces the soil load on the surface, allowing the disinfectant to work and kill the COVID-19 virus. Disinfectant may not kill the virus if the surface has not been cleaned with a detergent first.

### **Routine cleaning and Safety**

#### **Parks Play equipment and Public Toilets**

Signage installed on social distancing requirements and notice that the play equipment in the parks is not sanitised.



Public toilets should be washed down to remove any dirt and sprayed with disinfectant thoroughly, this should be done on a daily basis.

Public toilets should have antiseptic hand washing detergent or sanitising stations at each location.

Social distancing signage and hand washing information should be erected at each .

Please note that a combined cleaner can be used such as a disinfectant detergent, this would mean only one cleaning would be required by a pressure back park

## **Bothwell Recreations Ground**

The recreations ground is now open for training and sport, social distancing must be observed, as per Government requirements and posters should be displayed for this purpose.

## **Gathering limits and the requirement to maintain physical distancing where practical applies to all sports, exercise and recreation.**

### **Training**

Get in train and get out, no mingling

- Not more than 1-person p/2sqm
- Non-contact skills training
- Kicking, handballing, running, fitness, hand/ball skills and game education
- Can use skipping ropes, mats, other equipment as required
- Stagger training groups
- Arrive dressed to train
- Log attendance
- Briefings in advance
- Maintain social distance between activities
- No unnecessary social gatherings.

The change rooms can now be used but a Covid 19 Safety Plan for use will be required and social distancing must be observed..

Toilets can be opened and should be cleaned daily, using disinfectant.

# **Gathering limits and the requirement to maintain physical distancing where practical applies to all sports, exercise and recreation.**

## **Public Buildings Halls**

All public Buildings Halls open for bookings and community usage.

Bookings can be taken for special events providing that the number do not exceed the Government set gathering numbers.

If the building is required than thorough cleaning should occur to ensure safety prior to use. This would entail cleaning and wiping down of all surfaces. Floors mopped with disinfectant, all kitchen utensils plates cups etc washed in disinfectant detergent, toilets disinfected.

Posters for social distancing must be displayed.

Hand sanitiser to be used for each person entering the public building and temperature taken for each person entering the building, with signage erected relating to social distancing requirements. Signage available at Council.

A Covid 19 Safety Plan should be obtained from the organiser as to how they will manage the event or ongoing usage



**Checklist 19-8-20**  
**Halls and centres Co**

A safety checklist may be required to be filled out prior to use. This is available at Council.

Water in taps should be run for two minutes prior to use.

A charge may be required to cover these costs.

## **PUBLIC Buildings**

**Covid 19 Safety Plans have been received for the Mens Shed Hamilton, Ouse and Ellendale Libraries. Ouse Online Access Centres. Maximum number of people for these buildings has been determined and is part of the Plans. Campdrafting Plan received for Hamilton Rec Ground. The Miena Community Centre, Freedom Health and Wellness and the Collegiate School Excursion.**

## **Waste Transfer Stations (manned) and Hamilton Landfill**

Operators of Waste Transfer Stations should have hand sanitiser and masks available for use. No helping the public with unloading and no access for those outside Council area. Social distancing must be observed. Breach of requirement should be reported to the Police.

Manned offices should be wiped down with disinfectant wipes first thing every day.

No public access to office area.

If handling waste for any reason gloves and face mask should be worn and hands sanitised after work.

## **Camping Areas and Caravan Parks**

Camping areas at Hamilton and Dunrobbin are to open Friday 3<sup>rd</sup> June 3pm. Social distancing must be observed, public toilets at these locations have hand sanitiser installed and will be cleaned as per the cleaning schedule and signage has been erected for social distancing.

Caravan Parks at Hamilton and Bothwell are now open cleaning regime for public amenities has already been implemented, no limit of numbers but social distancing must be adhered to.

## **How do I clean?**

Use the following steps to clean an environment:

1. Wear gloves when cleaning. Gloves should be discarded after each clean. If it is necessary to use reusable gloves, gloves should only be used for COVID-19 related cleaning and should not be used for other purposes or shared between workers.
2. Thoroughly clean surfaces using detergent and water. Always clean from the cleanest surfaces to the dirtiest surfaces. This stops the transfer of germs to cleaner surfaces and allows you to physically remove and dispose of the largest possible amount of germs.
3. If you need to use a disinfectant, clean the surface first using detergent then apply a disinfectant or use a combined detergent and disinfectant (see next section). A disinfectant will not kill germs if the surface has not been cleaned first. Apply disinfectant to surfaces using disposable paper towel or a disposable cloth. If non-disposable cloths are used, ensure they are laundered and dried before reusing.

4. Allow the disinfectant to remain on the surface for the period of time required to kill the virus (contact time) as specified by the manufacturer. If no time is specified, leave for 10 minutes.
5. All **Waste must be double bagged for disposal.**

## How should I clean if someone at my workplace is suspected or confirmed to have COVID-19?

If a person who has been at your workplace is suspected or confirmed to have COVID-19, you must thoroughly clean and disinfect all areas of suspected contamination.

Clean and disinfect all areas (for example, offices, bathrooms and common areas) that were used by the suspected or confirmed case of COVID-19. Close off the affected area before cleaning and disinfection. Open outside doors and windows if possible to increase air circulation and then commence cleaning and disinfection.

- clean and disinfect hard surfaces using either: a physical clean using detergent and water followed by a clean with 1,000 ppm bleach solution (2-step clean), for example, household bleach or hospital-grade bleach solutions that are readily available from retail stores. Bleach solutions should be made fresh daily.
- a physical clean using a combined detergent and 1,000 ppm bleach solution (2-in-1 clean) made up daily from a concentrated solution (refer to the [Department of Health website](#) for more information on achieving the correct bleach solution).

Once cleaning and disinfection is complete, place disposable cloths, PPE and covers in a plastic rubbish bag, place it inside another rubbish bag (double-bagging) and dispose of the bag in the general waste.

There is no need to close down an entire workplace, while cleaning and disinfection takes place, particularly if the person infected, or suspected to be infected, has only visited parts of the workplace. However the cleaning and disinfection must occur before any workers return to affected areas.

Whether you need to suspend operations in your workplace will depend on factors such as the size of the workplace, nature of work, number of people, and suspected areas of contamination in your workplace.

Those cleaning an area of suspected contamination need to be equipped with appropriate Personal protective equipment (PPE). This includes disposable gloves and safety eyewear to protect against chemical splashes. If there is visible contamination with respiratory secretions or other body fluids in the area, the cleaning staff should also wear a disposable apron. If the person with suspected or confirmed COVID-19 is in the area to be cleaned (e.g. a hotel room), put on a surgical mask and ask the person to step outside if possible.

Clean your hands using soap and water for at least 20 seconds, or where this is not possible, hand sanitiser of with at least 60% ethanol or 70% isopropanol as the active ingredient] before putting on and after removing PPE.

Cleaning equipment including mop heads and cloths should be laundered using hot water and completely dried before re-use. Cleaning equipment such as buckets should be emptied and cleaned with a new batch of disinfectant and allowed to dry completely before re-use.

## What should I use for routine cleaning?

### Hard surfaces

In most circumstances, cleaning with detergent and water is sufficient.

### Soft or porous surfaces

For soft or porous surfaces like fabric or leather, seek advice from the manufacturer of the item to be cleaned about which products can be safely used.

Detergent can generally be used to clean fabric surfaces. If more thorough cleaning is needed, fabric surfaces may be steam cleaned. Leather will have special cleaning requirements.

If soft or porous surfaces require regular cleaning, such as seats in offices, or in vehicles, it may be more effective to use a removable washable cover or a disposable cover and replace these as regularly as you would clean the surfaces.

## What should I use to disinfect?

### Hard surfaces

Disinfectants containing  $\geq 70\%$  alcohol, quaternary ammonium compounds, chlorine bleach or oxygen bleach are suitable for use on hard surfaces (that is, surfaces where any spilt liquid pools, and does not soak in). These will be labelled as 'disinfectant' on the packaging.

### Soft or porous surfaces

Disinfectant is not suitable on fabric surfaces as it only works with extended contact time with the surface.

## Using disinfectants safely

Follow all manufacturer's instructions and read the label and the Safety Data Sheet (SDS). For information on how to read labels and SDS, see the [Safe Work Australia SDS page](#).

Do not use different types of disinfectants together.

Store your disinfectants safely and securely, out of direct sunlight and away from heat sources.

Mix your disinfectants in a well-ventilated area. Some concentrated products recommend the use of a local exhaust ventilation system.

For spraying or misting products, spray directly into the cleaning cloth to dampen the cloth for use. Take care not to generate a mist.

PPE to use when diluting and using disinfectants includes:

- gloves, elbow-length if available, and
- eye protection (safety glasses, not prescription glasses).

## Disposal or cleaning of materials and PPE

Reusable, washable cloths, PPE and covers should be washed in a regular cycle wash using the warmest possible setting with normal washing detergent. Avoid shaking out the items before placing in the washing machine.

Wear disposable gloves to handle used cloths, PPE and covers. Wash your hands thoroughly with soap and water for at least 20 seconds after removing the gloves.

Regularly wash the hamper in which used PPE is stored while it is waiting to be laundered. If the hamper is not washable, use a disposable lining, and replace regularly.

Reusable, non-washable PPE such as eye protection, should be wiped clean with a detergent solution first, then wiped over with a disinfectant, and left to air dry. Smearing or residues might result, and this can be cleaned off by using more detergent solution and rinsing clean only after the disinfectant has dried.

## 3.0 CLEANING REGIME OFFICES AND WORKDEPOT

### Covid 19

#### Cleaning and disinfection

Cleaning and disinfecting are two different processes:

**Cleaning** means physically removing germs, dirt and organic matter from surfaces.

**Disinfecting** means using chemicals to kill germs on surfaces. It's important to clean before disinfecting because organic matter and dirt can reduce the ability of disinfectants to kill germs.

A combination of cleaning and disinfection will be most effective in removing the COVID-19 virus. Cleaning reduces the soil load on the surface, allowing the disinfectant to work and kill the COVID-19 virus. Disinfectant may not kill the virus if the surface has not been cleaned with a detergent first.

#### Routine cleaning Offices – Hamilton and Bothwell

Offices should have their surfaces cleaned at least daily. Special attention should be given to frequently touched surfaces (e.g. tabletops, door handles, light switches, desks, toilets, taps, TV remotes, kitchen surfaces and cupboard handles). Ideally, once clean, surfaces should also be disinfected regularly. Alternatively, you may be able to do a 2-in-1 clean and disinfection by using a combined detergent and disinfectant.

Surfaces and fittings should be cleaned more frequently when:

- visibly soiled
- used repeatedly by a number of people, and
- after any spillage.

Dishes and Cultery should be washed in hot water with preferably a disinfectant dishwashing liquid and dried thoroughly.

Areas where the public have access example front entry area should be disinfected daily with spray or wipes. There should be hand sanitiser for each person entering the office area anyone entering the building should have their temperature taken as a precaution.

Social distancing area should be marked on the floor with a visible X

Office workers should wear disposable gloves if accepting cash money.

Eftpos machines wiped with disinfectant wipe after each use.

For routine cleaning, disinfectants are usually only necessary if a surface has been contaminated with potentially infectious material. For this reason, when and how often a workplace should undertake disinfection as part of routine cleaning will depend on the likelihood of contaminated material being present at the workplace.

## Routine cleaning Works Depot

**Office areas** should be cleaned the same as the Hamilton and Bothwell Office. Frequently used areas such as toilets, washrooms, should be disinfected daily. No public access should be allowed to the works depot area.

**Hand tools** should be wiped down with disinfectant wipes before each use.

**Vehicles** should be wiped down inside before each use and before change of drivers or occupants.

This includes steering wheels, gear/automatic shift, any controls for equipment in the cabin, seats, door handles, radios controls, air conditioning controls, seat adjustments and centre console. Any area that is touched. **Antibacterial Hand Wipes (this includes gear shifts, two-way radios, steering wheel, seat belts, any item that could potentially harbor the virus.**

## How do I clean?

Use the following steps to clean an environment:

6. Wear gloves when cleaning. Gloves should be discarded after each clean. If it is necessary to use reusable gloves, gloves should only be used for COVID-19 related cleaning and should not be used for other purposes or shared between workers. Wash reusable gloves with detergent and water after use and leave to dry. Clean hands immediately after removing gloves using soap and water or hand sanitiser.
7. Thoroughly clean surfaces using detergent and water. Always clean from the cleanest surfaces to the dirtiest surfaces. This stops the transfer of germs to cleaner surfaces and allows you to physically remove and dispose of the largest possible amount of germs.



8. If you need to use a disinfectant, clean the surface first using detergent then apply a disinfectant or use a combined detergent and disinfectant (see next section). A disinfectant will not kill germs if the surface has not been cleaned first. Apply disinfectant to surfaces using disposable paper towel or a disposable cloth. If non-disposable cloths are used, ensure they are laundered and dried before reusing.
9. Allow the disinfectant to remain on the surface for the period of time required to kill the virus (contact time) as specified by the manufacturer. If no time is specified, leave for 10 minutes.
10. All waste must be double bagged for disposal

## How should I clean if someone at my workplace is suspected or confirmed to have COVID-19?

If a person who has been at your workplace is suspected or confirmed to have COVID-19, you must thoroughly clean and disinfect all areas of suspected contamination.

Clean and disinfect all areas (for example, offices, bathrooms and common areas) that were used by the suspected or confirmed case of COVID-19. Close off the affected area before cleaning and disinfection. Open outside doors and windows if possible to increase air circulation and then commence cleaning and disinfection.

- clean and disinfect hard surfaces using either: a physical clean using detergent and water followed by a clean with 1,000 ppm bleach solution (2-step clean), for example, household bleach or hospital-grade bleach solutions that are readily available from retail stores. Bleach solutions should be made fresh daily.
- a physical clean using a combined detergent and 1,000 ppm bleach solution (2-in-1 clean) made up daily from a concentrated solution (refer to the [Department of Health website](#) for more information on achieving the correct bleach solution).

Once cleaning and disinfection is complete, place disposable cloths, PPE and covers in a plastic rubbish bag, place it inside another rubbish bag (double-bagging) and dispose of the bag in the general waste.

There is no need to close down an entire workplace, while cleaning and disinfection takes place, particularly if the person infected, or suspected to be infected, has only visited parts of the workplace. However the cleaning and disinfection must occur before any workers return to affected areas.

Whether you need to suspend operations in your workplace will depend on factors such as the size of the workplace, nature of work, number of people, and suspected areas of contamination in your workplace.

Those cleaning an area of suspected contamination need to be equipped with appropriate Personal protective equipment (PPE). This includes disposable gloves and safety eyewear to protect against chemical splashes. If there is visible contamination with respiratory secretions or other body fluids in the area, the cleaning staff should also wear a disposable apron. If the person with suspected or confirmed COVID-19 is in the area to be cleaned (e.g. a hotel room), put on a surgical mask and ask the person to step outside if possible.

Clean your hands using soap and water for at least 20 seconds, or where this is not possible, hand sanitiser of with at least 60% ethanol or 70% isopropanol as the active ingredient] before putting on and after removing PPE.

Cleaning equipment including mop heads and cloths should be laundered using hot water and completely dried before re-use. Cleaning equipment such as buckets should be emptied and cleaned with a new batch of disinfectant and allowed to dry completely before re-use.

## What should I use for routine cleaning?

### Hard surfaces

In most circumstances, cleaning with detergent and water is sufficient.

### Soft or porous surfaces

For soft or porous surfaces like fabric or leather, seek advice from the manufacturer of the item to be cleaned about which products can be safely used.

Detergent can generally be used to clean fabric surfaces. If more thorough cleaning is needed, fabric surfaces may be steam cleaned. Leather will have special cleaning requirements.

If soft or porous surfaces require regular cleaning, such as seats in offices, or in vehicles, it may be more effective to use a removable washable cover or a disposable cover and replace these as regularly as you would clean the surfaces.

## What should I use to disinfect?

## Hard surfaces

Disinfectants containing  $\geq 70\%$  alcohol, quaternary ammonium compounds, chlorine bleach or oxygen bleach are suitable for use on hard surfaces (that is, surfaces where any spilt liquid pools, and does not soak in). These will be labelled as 'disinfectant' on the packaging.

## Soft or porous surfaces

Disinfectant is not suitable on fabric surfaces as it only works with extended contact time with the surface.

## Using disinfectants safely

Follow all manufacturer's instructions and read the label and the Safety Data Sheet (SDS). For information on how to read labels and SDS, see the [Safe Work Australia SDS page](#).

Do not use different types of disinfectants together.

Store your disinfectants safely and securely, out of direct sunlight and away from heat sources.

Mix your disinfectants in a well-ventilated area. Some concentrated products recommend the use of a local exhaust ventilation system.

For spraying or misting products, spray directly into the cleaning cloth to dampen the cloth for use. Take care not to generate a mist.

PPE to use when diluting and using disinfectants includes:

- gloves, elbow-length if available, and
- eye protection (safety glasses, not prescription glasses).

## Disposal or cleaning of materials and PPE

Reusable, washable cloths, PPE and covers should be washed in a regular cycle wash using the warmest possible setting with normal washing detergent. Avoid shaking out the items before placing in the washing machine.

Wear disposable gloves to handle used cloths, PPE and covers. Wash your hands thoroughly with soap and water for at least 20 seconds after removing the gloves.

Regularly wash the hamper in which used PPE is stored while it is waiting to be laundered. If the hamper is not washable, use a disposable lining, and replace regularly.

Reusable, non-washable PPE such as eye protection, should be wiped clean with a detergent solution first, then wiped over with a disinfectant, and left to air dry. Smearing or residues might result, and this can be cleaned off by using more detergent solution and rinsing clean only after the disinfectant has dried.



## **1. PURPOSE**

The Director of Public Health has declared a Public Health Emergency for Tasmania to help manage the threat of COVID-19. COVID-19 has been recognised as a pandemic, which is described as an outbreak of infectious disease that occurs over a wide geographical area and that is of high prevalence. A pandemic generally affects a significant proportion of the world's population. A pandemic may last between 12-18 months.

The purpose of the pandemic leave, is to provide additional leave requirements for employees that may become affected by the pandemic.

## **2. OBJECTIVE**

The Pandemic Leave is additional leave for employees who meet the policy requirements.

## **3. SCOPE**

Applies to all **employees** of the Central Highlands Council.

## **4. POLICY**

Paid Pandemic leave applies to full-time and part-time (pro-rata) employees.

Employees are entitled to up to 76 hours (outdoor) or 75 hours (indoor) of paid pandemic leave (one off allocation) if they could not work (including from home) due to any of the following:

- Their employer, or government or medical authorities, required them to self-isolate or quarantine
- They have to self-isolate or quarantine while waiting for a COVID-19 test result
- They showed symptoms of COVID-19 and were advised by a medical practitioner to self-isolate or quarantine.
- They have taken a Rapid Antigen Test and it has returned a positive result.
- They have come into contact with a person suspected of having contracted COVID-19 or
- Of government or medical authority measures taken in response to COVID-19 (including, for example, closing a facility).

Note: Pandemic Leave is a once-off allocation and not an annual allocation.

Should an employee require additional time off work following receipt of a negative Covid-19 test, then the employee will be required to take either personal (Medical Certificate required) or recreation leave.

Full-time employees who took paid pandemic leave needed to be paid their base pay rate for their ordinary hours of work, the same as taking normal sick leave.



Part-time employees who take paid pandemic leave will be paid their agreed ordinary hours of work

An employee must notify their Manager that they are going to take pandemic leave. The employee will be required to provide evidence to demonstrate the reason for the leave. The evidence must satisfy a reasonable person that the employee was entitled to take paid pandemic leave. If leave is taken on the advice of a medical practitioner, a medical certificate must be provided.

Paid pandemic leave does not affect other paid or unpaid leave entitlements.

An employee may attend a vaccination appointment during work hours, without loss of pay. An employee is responsible for making the appointment, in accordance with the Public Health vaccination phase roll out.

## **5. LEGISLATION**

*Emergency Management Act 2006*

*Local Government Act 1993*

*Public Health Act 1997*

## **6. RELATED DOCUMENTS**

Central Highlands Council Municipal Emergency Management Plan

Business Continuity Plan

## **7. DOCUMENT ADMINISTRATION**

This Instruction is a managed document and is to be reviewed annually or as directed by the General Manager.

This document is Version 1.0 effective XX-XX-XXXX. The document is maintained by the Manager, Community & Corporate Development, for the Central Highlands Council.



## Central Highlands Council Policy COVID-19 VACCINATION POLICY

Approved by:  
Approved date:  
Review date:

### Definitions:

#### Worker

Any person who carries out work for a PCBU, including work as an employee, contractor, subcontractor, self-employed person, outworker, apprentice or trainee, work experience student, employee of a labour hire company placed with a 'host employer' and volunteers.

#### Workplace

Any place where work is carried out for a business or undertaking and includes any place where a worker goes, or is likely to be, while at work. This may include offices, factories, shops, construction sites, vehicles, ships, aircraft or other mobile structures on land or water.

### 1. PURPOSE

The purpose of this policy is as far as is reasonably practicable to:

- a. recognise our commitment to providing a safe and healthy workplace for people **who work at Central Highlands Council** whose health or safety could be at risk through COVID-19
- b. provide information about vaccination against COVID-19 to employees, **volunteers** and contractors;
- c. identify which activities require mandatory vaccinations against COVID-19, unless exempted; and
- d. require the provision of information regarding vaccination status against COVID-19.

### 2. APPLICATION

This Policy covers and applies to employees engaged by the Central Highlands Council on a permanent or temporary basis or under a total remuneration contract. This policy also covers volunteers and **contractors**.



## Central Highlands Council Policy COVID-19 VACCINATION POLICY

### 3. POLICY

- a. The Central Highlands Council is committed to maintaining a safe and healthy workplace and to doing what is reasonably practicable to protect employees and others from contracting and spreading COVID-19 in our workplace.
- b. Vaccination against COVID-19 plays a key role in strengthening our workplace safety and reducing hospitalisation and mortality.
- c. Information regarding vaccination status is an important tool in monitoring our ongoing control measures and compliance with this policy.
- d. COVID-19 vaccines have been approved by the Therapeutic Goods Administration and are being offered to the public on a voluntary and free basis under the Department of Health's Australian Covid-19 Vaccination Policy.
- e. Vaccination and the provision of vaccine information are part of our overall COVID-19 control measures that seek to eliminate, or minimise, the risk of COVID-19 exposure in our workplace and are in addition to the following other ongoing control measures which are detailed in the Covid Safety Plan.
  - i. observing good hygiene; both hand hygiene and workplace hygiene
  - ii. observing physical/social distancing as required by the Tasmanian Government current restrictions.
  - iii. taking leave when unwell;
  - iv. being aware of the symptoms of COVID-19, and the steps you should take to be tested, isolate and/or quarantine should you display symptoms. This includes not attending the workplace if you are feeling at all unwell and getting tested, advising your work manager of the situation and following our applicable leave policy; and
  - v. following current COVID-19 guidance by Public Health, work health and safety regulators, and Safe Work Australia.

### 4. REQUIREMENT

- a. Persons covered by the policy are required to:
  - i. comply with this policy as lawful and reasonable directions or as a requirement of entry to the workplace;
  - ii. comply with any applicable law or public health order in addition to the policy; and
  - iii. not directly or indirectly engage in behaviour in breach of this policy.
- b. Managers/Supervisors are required to:





## Central Highlands Council Policy **COVID-19 VACCINATION POLICY**

- i. Promote this policy within their area of responsibility;
- ii. identify employees who are affected by this policy; and
- iii. take reasonable steps to ensure that any potential breaches of this policy are identified, taken seriously and acted upon appropriately.

### **5. MANDATORY VACCINATION AND PROOF OF VACCINATION STATUS**

- a. As an integral part of our health and safety control measures, the Central Highlands Council requires all employees, volunteers and contractors covered by this policy, by no later than 1<sup>st</sup> April 2022, to be sufficiently vaccinated unless exempted.
- b. A person is sufficiently vaccinated if they have received all of the doses of a COVID-19 vaccine that is necessary for the person to be issued with a vaccination certificate issued by the Australian Immunisation Register and receive as soon as reasonably practicable any booster doses of the COVID-19 vaccine as recommended by the Australian Technical Advisory Group on Immunisation (ATAGI).
- c. All persons covered by this policy must provide evidence of their COVID-19 vaccination status as follows:
  - i. (unvaccinated) in writing by the person covered in this policy;
  - ii. (sufficiently vaccinated) certification by a registered medical practitioner, an immunisation history statement from MyGov or a COVID-19 digital certificate; or
  - iii. (exemption) (see section 7) certification by a registered medical practitioner in compliance with ATAGI guidelines or written confirmation from us that exceptional circumstances exist either temporarily or permanent.
- d. COVID-19 vaccination information will be collected, recorded and kept in accordance with the Privacy Policy.
- e. Central Highlands Council will use employees COVID-19 vaccination information to:
  - i. comply with this policy and any applicable law including public health orders;
  - ii. monitor and manage health and safety in the workplace; and
  - iii. monitor and manage any absences due to injury or illness.
- f. Those workers requiring to be vaccinated are detailed in Sections 5, 6 and 7.

### **6. NEW EMPLOYEES**



## Central Highlands Council Policy **COVID-19 VACCINATION POLICY**

- a. Any potential candidates will need to provide proof of vaccination prior to being employed by the Central Highlands Council.

### **7. EXEMPTION FROM POLICY**

- a. A person is exempted from the requirement to be sufficiently vaccinated if and only if they:
  - i. Are unable to be vaccinated due to a medical contraindication and hold an exemption from a registered medical practitioner confirming this status;
  - ii. Suffer from an acute major medical condition that warrants a temporary medical exemption for the duration of that temporary exemption in compliance with ATAGI guidelines'
  - iii. are required or authorised by law; or
  - iv. are determined by us to have exceptional circumstances.
- b. In determining "exceptional circumstances" in 7(a)(iv) the Central Highlands Council will take into account the following considerations:
  - i. Inherent requirements of the role;
  - ii. Reasonableness of existing and/or alternate control measures;
  - iii. Operational requirements;
  - iv. Personal reasons of the individual; and
  - v. Health, safety and wellbeing of other persons at the workplace.

An Exempted person will be required to comply with any further reasonable directions and/or control measures where reasonably practicable relating their ongoing participation at the workplace which may include and are not limited to any one or more of the following

- i. alternative workplaces (eg work from home, remote work, restricted access etc);
- ii. alternate duties;
- iii. restricted customer or other personal contact;
- iv. wearing of PPE (e.g. masks, shields);
- v. hygiene and sanitation requirements;
- vi. testing (e.g. temperature, rapid antigen etc)
- vii. taking of leave as agreed (e.g. annual, long service, without pay etc); and
- viii. any other reasonable measures considered necessary in the circumstances.

### **8. TIME OFF FOR COVID-19 VACCINATION**



## Central Highlands Council Policy **COVID-19 VACCINATION POLICY**

- a. The Central Highlands Council will allow reasonable paid time off for employees to attend any COVID-19 vaccination appointment during their usual working hours.
- b. Persons covered by this policy must provide evidence that would satisfy a reasonable person of any COVID-19 related appointment(s).

### **9. RELATED DOCUMENTS**

Vaccination information will be secured and maintained in accordance with the privacy provisions.

### **10. VARIATION OF POLICY OR RESPONSIBILITIES**

This Policy may be revoked at any time by the General Manager in the situation where there is no longer a Covid 19 Pandemic or Public Health and or Environmental Health Officer advice to the General Manager recommend it is no longer required.

### **11. KEY DATES**

#### **1<sup>st</sup> February 2022**

All feedback on this proposed policy to be received by close of business.

#### **1<sup>st</sup> March 2022**

Unvaccinated staff must show evidence of booking for their first dose of COVID-19 vaccine by close of business.

#### **1<sup>st</sup> April 2022**

All staff must have received two doses of the COVID-19 vaccination.

Lyn Eyles  
General manager  
Central Highlands Council  
Date:

29.....**SUPPORT** the introduction of double Covid vaccinations for all employees, volunteers & contractors

6..... **DO NOT SUPPORT** the introduction of double Covid vaccinations for all employees, volunteers & contractors

1 **DOESN'T CARE**<sup>1</sup>

#### **COMMENTS FROM EMPLOYEES – 10 EMPLOYEES**

1. I am double vaxxed but don't think it is right forcing people to be if they wish not to
2. Personal choice – with over 90% volunteering to be vaccinated – should be suffice for any work environment (other than essential services) to be safe
3. I don't care as long as we have a job
4. I will not be having a third booster shot – it is not law only a recommendation. It is not government policy. At this time it has been proved that you can get covid regardless of the shots received. Pandemic Leave Policy – good decision by Council to support the employees by not using annual leave or sick leave.
5. Any vaccinations should be choice not made mandatory
6. I am in agreeance with the introduction of the vaccination policy based on keeping our community and staff safe from Covid and the impact on our Department on not being able to have our resource sharing staff work from our office. However I am concerned about the impact on other contractors that Council use such as JJ Richards, electricians, plumbers, builders, Initial Hygiene, pest control etc

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<sup>1</sup> O:/Lyns Documents/Employees Survey Covid Results

7. This is meant to be a free country!!! – being vaccinated does not stop you from catching it or spreading the virus – only makes individual symptoms more mild. I feel I am no threat to other vaccinated workers and would most likely be the least likely to bring the virus into the office as I never go anywhere there is a crowd etc. All the health rules around covid have become hypocritical – i.e. no jobs for nurses not vaccinated – now if you are a nurse and have covid you can still do to work if you feel well enough – a close contact once was someone you were in contact or near for 5 minutes – now its 4 long hours. If I am unwell I will stay at home.
8. As per Council risk assessments over the past 6 weeks for vaccination of workers, our risk level is low to medium. If our risk level increases to high then I support a mandatory double vaccination. Vaccination Policy – at this stage the organization does not require this type of policy. Also would Bev or Graham be able to police the requirements in the policy to cover all workers on site. This would be a full time job (checking). Pandemic Policy – I support the draft pandemic policy for all workers. This is in line with the requirements the Australian Services Union would like to see in the workplace.
9. Covid Policy – I don't think Clause 5 f that 7 needs to be there. Doesn't make sense? Draft pandemic Policy – some grammar spelling changes Took change to take and need change to will
10. I suppose that this is something that has been debated for a long time, mandatory vaccinations and will continue to be. I don't dispute that COVID-19 can be and has been a dangerous infection and agree that vaccines are effective in many situations. However I believe that there is considerable uncertainty and lack of data on and LONG term harms. So I also believe that all people should be able to make a fully informed choice about whether to have the vaccine or not have the vaccine, by their own choice.
11. Although I support the means to keep Council and Community services continuing, I am uneasy with making people who are uncomfortable or unsure about vaccinations being put in the position of deciding between vaccination or ceasing to do something worthy that they enjoy.

# TERMS OF REFERENCE

## REVIEW AND AMENDMENT OF THE LAKES SORELL AND CRESCENT WATER MANAGEMENT PLAN – CONSULTATIVE GROUP

MAY 2020

### The Lakes Sorell and Crescent Water Management Plan was adopted in Tasmania in 2005 and operates in conjunction with the recently reviewed and amended River Clyde Catchment Water Management Plan (2017).

Since 2005, there has been significant investment in irrigation and changes in the way water is used and managed in the upper, mid and lower reaches of the River Clyde Catchment. It is important that we manage water and plan for the future to reflect and keep up with these changes.

Water management planning is used in Tasmania for improving and formalising water management practices in key river catchments.

Water Management Plans are statutory documents under the *Water Management Act 1999* that must be approved by the Minister for Primary Industries and Water.

The Department of Primary Industries, Parks, Water and Environment (DPIPWE) has started a process to review and amend the

Lakes Sorell and Crescent Water Management Plan.

The [\*Guiding Principles for the Development of Statutory Water Management Plans 2018\*](#) describe how the requirements of the *Water Management Act 1999* are addressed in the planning process, and provide a clear and consistent approach to addressing planning matters that are not prescribed by the Act.

Stakeholder communication and engagement is an important part of the review process and includes: information provided on the DPIPWE website, meetings with key community stakeholders; public displays and the establishment of a Consultative Group. Guiding Principles 2 and 3 set out how DPIPWE will engage during the review process and the minimum requirements for a Consultative Group.

### Purpose of the Consultative Group

The Lakes Sorell and Crescent Water Management Plan Consultative Group has been formed to provide DPIPWE with a balanced range of views, local knowledge, advice and feedback from key stakeholders on matters relating to the review and amendment of the Lakes Sorell and Crescent Water Management Plan.

DPIPWE establishes consultative groups to help draft plans (prior to their release for formal public feedback) that best meet the needs of local water users and recognise water resource complexities for the area. The groups are an important way for the community to have preliminary input to the development and amendments to Water Management Plans.

### Terms of Reference

The Consultative Group and representatives will:

- Provide advice on local, regional and, where relevant, statewide water management issues within the planning area.
- Bring a diversity of skills, perspectives and opinions to advise on the economic, environmental and social outcomes and objectives sought by the community to support achieving a balanced management outcome.
- Gather and convey community views to learn from past experiences, identify water management deficiencies and apply this knowledge with a forward-looking focus to address concerns in relation to the sustainable management and use of the water resource.

- Work with DPIPWE and other stakeholders to review current water management arrangements for the catchment and openly identify and develop ways to improve them while acknowledging a need to consider priorities and the need for compromise to meet the needs of all stakeholders.
- Provide feedback and information back to the group/organisation they are representing about the review process and the Plan.
- Advise and provide assistance on any other matter considered by the Consultative Group or DPIPWE as relevant to the review and amendment of the Plan.

The Consultative Group may not always be able to achieve a consensus on any matter, although it should try to respect and understand the range of interests, views and needs related to water.

Where consensus cannot be attained, acceptance of a reasonable and balanced approach to achieve outcomes should be sought.

## Membership

The Lakes Sorell and Crescent Water Management Plan Consultative Group includes local representatives including:

- Water users and landholders in the River Clyde Catchment
- River Clyde Trust
- Hydro Tasmania
- Inland Fisheries Service
- Central Highlands Council
- Tasmanian Farmers and Graziers Association
- Derwent Catchment Project
- TasWater
- Anglers Alliance Tasmania

## Chair and Facilitator

Meetings of the Consultative Group will be coordinated and chaired by staff from DPIPWE. An independent facilitator has been engaged by DPIPWE.

The role of the Chair will be to:

- administer and run meetings to schedule.
- support representatives to fulfil their roles and obligations as members of the group

The role of the facilitator will be to:

- maintain the focus and conduct of participants
- to manage discussions to foster effective consideration of issues referred to or raised by the group
- facilitate balanced input from a diversity of stakeholder views

## Frequency and duration of meetings

The Consultative Group is expected to meet 5-6 times during the review and amendment process, depending on the complexity of matters under consideration.

Meetings will normally be held during the day at the Bothwell Council Chambers and run for 3 hours, depending on the agenda. During the COVID-19 period meetings will be held online.

If additional time is needed, the Chair can decide to extend the meeting if all Consultative Group members agree.

Meeting dates and times will be negotiated with group members to maximise attendance (see Quorum) and with a minimum of 4 weeks' notice.

## Meeting agendas

DPIPWE will organise meetings, prepare agendas and facilitate access to relevant information to assist with group discussions.

DPIPWE will support members to share and access information that will assist the group to develop its advice and recommendations.

The Consultative Group meeting agenda and papers will normally be distributed 5 working days prior to the scheduled meeting.

## Record of meetings

A record will be kept of each Consultative Group meeting, and will include attendances, apologies, key issues discussed, and summaries of the range of views expressed, the extent to which there was agreement or not, actions and adopted recommendations.

The record of meetings will normally be circulated to the Consultative Group members within 10 working days of each meeting.

## Proxies and observers

Members of the Consultative Group may nominate a proxy to attend a meeting if the member is unable to attend. It should be noted, however, that the effectiveness of consultative groups requires consistency of membership and participation, where practical.

## Quorum

As the Consultative Group is not a decision-making body, there is no formal requirement for a quorum. However, DPIPWE will try to set meeting dates to suit the maximum number of participants and in general will not proceed with a meeting when fewer than 50% of the participants can attend.





## **Policy No. 2022- 60**

### **Roadside Memorials Policy**

Document:	Start Date: 15 February 2021	Page Reference:
Roadside Memorials Policy	Review Date: 31 Dec 2024	Page 1 of 3

## 1. INTRODUCTION

This policy has been prepared to provide guidance to Central Highlands Council for managing roadside memorials on Council's local road network within the Central Highlands municipality.

## 2. BACKGROUND

Central Highlands Council recognizes that some members of the community wish to mark the location of the loss of life of a loved one on the road network by establishment of a roadside memorial. Council recognize that this is an important part of the grieving process. Council will deal sensitively with requests for the establishment of roadside memorials but does not encourage their placement.

Council will:

- i. Demonstrate a compassionate approach to applicants, acknowledging actions or decisions taken by Council in relation to memorial applications or management of existing memorials may compound negative effects of grief;
- ii. Recognise memorials can provide outlets to support positive grief outcomes;
- iii. Provide clear pathways for applicants to solutions and acceptable outcomes;
- iv. Be proactive in rectifying memorials that do not comply with this policy (including contacting Next of Kin or bereaved directly to discuss possible solutions regarding unapproved or unsupported memorials).

## 3. PERMITTED MEMORIALS

Council will permit installation of the following for a maximum period of **5 years**:

- (a) A black guidepost with a red cross reflector
- (b) A grey paver with non-reflective plaque attached and affixed to the ground
- (c) Or both guidepost and paver

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Roadside Memorials Policy	Review Date: 31 Dec 2024	Page <b>2</b> of <b>3</b>

#### **4. PROCEDURE**

- (a) Applications for memorials will only be accepted from the next of kin and will be assessed and determined by the Works & Services Manager.
- (b) The Works & Services Manager will approve the location of the memorial after consultation with the applicant and after assessing any potential risk or adverse road safety impact.
- (c) The Works & Service Manager will provide the guidepost and/or grey paver – the applicant is to provide the plaque which will be affixed to the paver by Council.
- (d) All costs associated with the memorial shall be paid by the applicant.
- (e) No other tributes or items (including flowers) are to be placed on or near the memorial.
- (f) The Works & Services Manager will keep a register of all approved roadside memorials and applicant contact details.

#### **5. REMOVAL OF ROADSIDE MEMORIALS**

- (a) At the expiration of the **5 years**, Council will remove the roadside memorial and return it to the applicant.
- (b) Where any memorial has been erected without the approval of Council, Council will, wherever possible, take reasonable steps to contact the Next of Kin to discuss possible pathways to rectify instances of non-compliance with this policy.
- (c) If Council are unable to identify the next of kin of an unapproved memorial, Council will remove the memorial and store it at the Hamilton depot for a period of **12 months**.

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Roadside Memorials Policy	Review Date: 31 Dec 2024	Page <b>3</b> of <b>3</b>

**CERTIFICATION OF THE RULES OF THE  
SOUTHERN TASMANIAN REGIONAL WASTE AUTHORITY  
PURSUANT TO SECTION 32 OF THE LOCAL GOVERNMENT ACT 1993 (TAS)**

I, KATHRYN SPEED, of 179 Murray Street, Hobart in Tasmania, qualified legal practitioner,  
HEREBY CERTIFY that the Rules of the Southern Tasmanian Regional Waste Authority (a copy  
of which is annexed to this certification) are in accordance with the law.

This certificate is given in accordance with Section 32(2) of the *Local Government Act 1993*  
(Tas).

DATED this                      day of                      2021

SIGNED by KATHRYN SPEED

in the presence of:

Witness Signature:.....

Print full name:.....

Occupation:.....

Full Address:.....

**CERTIFICATION OF THE RULES OF THE  
SOUTHERN TASMANIAN REGIONAL WASTE AUTHORITY  
PURSUANT TO SECTION 32 OF THE LOCAL GOVERNMENT ACT 1993 (TAS)**

I, [INSERT NAME], of [insert address] in Tasmania, [insert role of signatory and name of relevant Council], (a Participating Council of the Authority), HEREBY CERTIFY that the Rules of the Southern Tasmanian Regional Waste Authority (a copy of which are annexed to this certification) have been made in accordance with the *Local Government Act 1993* (Tas).

This certificate is given in accordance with Section 32(3)(b) of the *Local Government Act 1993* (Tas).

DATED this                      day of                      2021

SIGNED by [INSERT NAME]

in the presence of:

Witness Signature:.....

Print full name:.....

Occupation:.....

Full Address:.....

# Rules of the Southern Tasmanian Regional Waste Authority

## 1. Establishment and commencement

- 1.1 The Southern Tasmanian Regional Waste Authority (**STRWA**) is a joint authority established pursuant to section 30 of the *Local Government Act 1993* (Tas) (the **Act**).
- 1.2 The STRWA is a body corporate with perpetual succession and has the powers and functions specified in the Act and these Rules.
- 1.3 These Rules come into effect on and from the commencement date agreed to by resolution of the STRWA as constituted immediately before the coming into effect of these Rules.

## 2. Definitions and interpretation

2.1 In these Rules, unless the contrary intention is expressed, defined terms have the meanings set out below:

**Act** has the meaning given in Rule 1.1.

**AGM** has the meaning given in Rule 7.1.

**Annual Plan** has the meaning given in Rule 11.1.

**Board** means the Board of Directors of the STRWA appointed in accordance with Rule 8.

**Budget** has the meaning given in Rule 14.2.a.

**Chair** means the Chair of the Board appointed in accordance with Rule 8.6.

**Close Associate** has the meaning given in section 51 of the Act.

**Council** means a Council established under section 18 of the Act.

**Corporations Act** means the *Corporations Act 2001* (Cth).

**Director** means a person appointed under these Rules as the Chair or as a member of the Board.

**Financial Contribution** means the annual financial contribution of each Member for its membership of the STRWA as determined in accordance with Rule 14.2.

**Forum** has the meaning given in Rule 6.1.

**General Manager** means the General Manager or Chief Executive Officer of a Council or the General Manager's or Chief Executive Officer's nominee.

**Member** means a Participating Council.

**Officer** has the same meaning as given in the Corporations Act.

**Participating Council** means those Councils that established the STRWA in accordance with the Act or were admitted to the STRWA after its establishment in accordance with these Rules but does not include a Council that has withdrawn from the STRWA or has been expelled from the STRWA in accordance with these Rules.

**Representative** means a natural person appointed by a Member to be the representative of the Member in accordance with Rule 6.

**Rules** means these Rules of the Southern Tasmanian Regional Waste Authority as altered or added to from time to time.

**Special Resolution** means a resolution that is passed by 75 percent of the votes cast by Members entitled to vote on the resolution where a Member has the number of votes set out opposite their name in Schedule 1.

**Strategic Plan** has the meaning given in Rule 10.1.

**STRWA** has the meaning given in Rule 1.1.

**STRWA Chief Executive Officer** or **STRWA CEO** means the Chief Executive Officer of the STRWA appointed under Rule 9.

**Treasurer** means the Treasurer for the State of Tasmania.

**Waste Action Plan** means the Tasmanian Government's Draft Waste Action Plan Consultation Draft, June 2019 as may be amended or finalised.

**Yearly Member Contribution Budget** means the aggregate Financial Contributions required to be paid by all Members in a financial year as determined in accordance with Rule 14.2.

**Yearly Member Contribution Cap** means \$360, 170.

## 2.2 Interpretation

In these Rules, a reference to:

- a. words and phrases which are defined in the Act have the same meaning in these Rules;
- b. the singular includes the plural and the plural includes the singular;
- c. a person includes a body corporate or unincorporate;
- d. a party includes the party's executors, administrators, successors and permitted assigns;

- e. a statute, regulation or provision of a statute or regulation (**Statutory Provision**) includes:
  - (A) that Statutory Provision as amended or re-enacted from time to time;
  - (B) a statute, regulation or provision enacted in replacement of that Statutory Provision; and
  - (C) another regulation or other statutory instrument made or issued under that Statutory Provision;
- f. “including” and similar expressions are not words of limitation;
- g. a reference to a Rule or schedule is a reference to a Rule of or a schedule to these Rules;
- h. a reference to a document (including, without limitation, a reference to these Rules) is to that document as amended, novated or replaced;
- i. where a word or expression is given a particular meaning, other parts of speech and grammatical forms of that word or expression have a corresponding meaning; and
- j. headings and any table of contents or index are for convenience only and do not form part of these Rules or affect their interpretation.

### **3. Purpose**

- 3.1. The purpose of the STRWA is to coordinate local government’s resource recovery and management of solid waste in the southern region for a more sustainable future.
- 3.2. The objectives and goals of the STRWA are to:
  - a. Foster sustainable use of resources
  - b. Deliver efficient collection and reprocessing of resources
  - c. Support opportunities for the circular economy to reduce environmental impact and grow Tasmania’s economy
  - d. Provide a collective voice for Member Councils on the circular economy, resource recovery and waste management.

### **4. Functions and Powers**

- 4.1. The functions of the STRWA are to:
  - a. Support Members to deliver on their Council’s resource recovery and waste management strategies or objectives.
  - b. Manage resource recovery or waste management contracts on behalf of Members, ensuring contract compliance and timely, on-budget delivery of contract outcomes and output.
  - c. Develop a Strategic Plan, and subsidiary plans, for the region to deliver upon its purpose and objectives.



- d. Identify and implement, with partners, opportunities to recover more resources from waste.
- e. Identify and seek external funding opportunities and partnerships to support the objectives of the STRWA.
- f. Partner with the Tasmanian Government on delivery of the Waste Action Plan, or future similar strategy, where appropriate.
- g. Support Members to engage their communities through resource education and behaviour change programs.
- h. Support the development of policies and guidance for Members in their resource recovery and waste management activities.
- i. Undertake reasonably incidental actions in achieving its purpose and objectives that are not explicitly identified.
- j. Advocate for policy or legislative change in collaboration with the Local Government Association of Tasmania that will support the achievement of the STRWA's objectives.

4.2. The powers of the STRWA in performing its functions include:

- a. Anything the Act authorises a joint authority to do.
- b. Anything that a Member Council is empowered to do under statute<sup>1</sup> and that the Council could otherwise perform in relation to the functions of the STRWA.
- c. Anything the STRWA is otherwise empowered to do specifically, or generally under statute.
- d. Raising of revenue by:
  - i. calling for contributions from all or some Members additional to annual Financial Contributions;
  - ii. applying for and receiving grants or contributions from the Tasmanian Government or Australian Government;
  - iii. sourcing funds from service agreements for regional resource recovery or waste management.
- e. Acquiring land to deliver the STRWA's purpose, objectives and functions provided that such acquisition is approved by a Special Resolution of Members at a Forum meeting or AGM.
- f. To acquire, hold, dispose of or otherwise deal with property.
- g. To enter into contracts for the performance or exercise of any of its functions or powers.

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<sup>1</sup> An Act, Regulation or By-law made by State of Tasmania, Commonwealth of Australia or by a participating Council

- h. To set fees, charges, terms and conditions relating to work done, or services, goods or information supplied by it, except any fee or charge referred to in section 205(2) of the Act or any rate or charge referred to in Part 9 of the Act.
- i. To make by-laws under Part 11 of the Act as if it were a Council.

## 5. Members

5.1. Councils able to participate as Members of the STRWA are listed in Schedule 1.

5.2. Councils are Members when a Council:

- a. resolves to agree to these Rules and Council provides written notification of such resolution to the STRWA Chief Executive Officer (**STRWA CEO**); and
- b. pays their respective annual Financial Contribution (if any), amended by yearly notice.

5.3. Subject to any requirements of the Act and of these Rules, Member Councils may withdraw their membership by providing a notice of intent to withdraw to the STRWA CEO at least six months prior to the commencement of the new financial year, provided that:

- a. the Member provides written notice of its intention to withdraw, detailing reasons, addressed to the STRWA CEO; and
- b. such withdrawal does not take effect until the completion of the STRWA's financial year following the STRWA's financial year in which written notice of the intention to withdraw is provided; and
- c. until the period referred to in Rule 5.3(b) expires, the Member pays the Financial Contributions as determined by the STRWA in accordance with these Rules; and
- d. prior to withdrawal the Member pays to the STRWA all sums of money (if any) presently payable by that Member to the STRWA whether on account of Financial Contributions or otherwise.

5.4. A Member ceases to be a member of the STRWA at the completion of the period referred to in Rule 5.3(b).

5.5. Where the STRWA has entered into a contract with a third party on behalf of, or for the benefit of, a Member and that Member ceases to be a Member of the STRWA in accordance with Rule 5.3 (**Exiting Council**), that Exiting Council will, unless otherwise agreed by the STRWA, be required to enter into a contract individually with the third party on the same terms and conditions as the STRWA contract, for the balance of the term of the STRWA contract in order to continue the scope of services provided by the third party for the benefit of the Exiting Council.

5.6. A Member may, in writing to the STRWA CEO, withdraw a notice of intention to withdraw at any time.

## 6. Member Representatives

- 6.1. Member Councils are to appoint one Representative to attend meetings of the STRWA Local Government Forum (**Forum**) (Rule 6.8) and the Annual General Meetings (Rule 7).
- 6.2. Subject to clause 6.3, the Member Council Representative is the only person authorised to vote on behalf of a Member Council.
- 6.3. Member Councils are to appoint one substitute Representative who may vote if the Representative is unable.
- 6.4. Member Councils may appoint an observer to attend Forum meetings and the Annual General Meeting.
- 6.5. A Member Representative must be an elected representative of the Council<sup>2</sup> or an employee of the Council. Where the Representative ceases to be either an elected representative of the Council or an employee of the Council, they will cease to be a member of:
  - a. The Forum; or
  - b. Any of the Forum's subsidiary groups, except if approved by the Forum.
- 6.6. Representatives may be changed when:
  - a. A Representative provides notice to the Member Council's General Manager;
  - b. A Member Council terminates an appointment and appoints a new Representative; or
  - c. A Member Council's General Manager temporarily appoints a substitute Representative if the Representative is unable to act as a Representative.
- 6.7. Changes to a Member Council's Representative are effective when the STRWA CEO has been advised in writing.
- 6.8. STRWA Local Government Forum
  - a. The role of the Forum is to:
    - i. Elect a Chief Member Representative and Deputy Chief Member Representative from within Forum members.
    - ii. Elect Directors of the STRWA in accordance with Rule 8.5.
    - iii. Receive information from, and provide feedback to, the Board and STRWA CEO on performance of the STRWA against its objectives, functions and Strategic Plan.
  - b. Members of the Forum

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<sup>2</sup> Includes Mayor, Deputy Mayor, Alderman, or Councillor.

- i. Each Participating Council will have one Representative and may have a Council observer as part of the Forum.
- ii. Members of the Forum will vote on the Chief Member Representatives and Deputy Chief Member Representatives on a three yearly basis. The Chief Member Representative and the Deputy Chief Member will also be Directors of the Board.
- iii. Member votes will carry the number of votes opposite their name in Schedule 1.
- c. The Chief Member Representative will be the Chair of the Forum.
- d. The Forum will meet at least three times a year.
- e. In addition to the three Forum meetings per year, the Board may provide notice to Members of a Special Forum in accordance with Rule 6.9.
- f. The STRWA will provide secretariat to the Forum.
- g. The Forum may, following consultation with the STRWA, develop working groups where these will help to deliver on the objectives of the STRWA or to deliver particular projects or programs.
- h. The Local Government Association of Tasmania may have an observer at Forum meetings.

#### 6.9. Special Forums

- a. The Board may, at its discretion, convene a Special Forum of the STRWA at any time.
- b. A Special Forum means any Forum of the STRWA that is not one of the three Forums provided for in Rule 6.8.
- c. The Board, on the requisition in writing of at least 25% of Members of the STRWA, is to convene a Special Forum of the STRWA.
- d. A requisition for a Special Forum is to state the objects of the Special Forum.
- e. Where the nature of the business proposed to be dealt with at a Special Forum requires a Special Resolution of the STRWA, the Board must, at least 14 days before the date fixed for the holding of the Special Forum, cause notice to be sent to each Member specifying the intention to propose a resolution as a Special Resolution.

### 7. Annual General Meeting of Members and Forum meetings

#### 7.1. Annual General Meeting

The STRWA must hold an Annual General Meeting (**AGM**) within four months after the end of the financial year.

#### 7.2. Purpose of AGM

The purpose of the AGM is for Members to:

- a. Receive the annual report

- b. Receive the annual financial statements
- c. Be updated on the performance of the STRWA against its objectives and Annual Plan for the financial year just ended.

### **7.3. Convening an AGM or Forum meeting**

An AGM or Forum meeting may be convened by resolution of the Board whenever they think fit and must be convened if required to do so under these Rules or the Act.

### **7.4. Notice of meeting**

Notice of an AGM or Forum meeting must be provided to Members, Directors and an auditor of the STRWA. It must specify the date, time and place and the general nature of the business and must be provided in writing at least 14 days before the meeting.

### **7.5. Cancellation or postponement of meeting**

The Board may, whenever they think fit, postpone, cancel or change the venue for an AGM or Forum meeting by giving notice as follows:

- a. The notice must be provided not later than five business days before the time the AGM or Forum meeting was to be held to Members, directors, the auditor of the STRWA.
- b. A notice postponing or changing the venue for an AGM or Forum meeting must specify the date, time and place of the meeting.

7.6. Directors may attend an AGM or Forum meeting.

7.7. At least 50 per cent of the Members by number are a quorum at an AGM or Forum meeting. A quorum must be present to conduct any business, except to adjourn the meeting by an elected Chair.

### **7.8. Decisions at an AGM or Forum meeting**

- a. Except if a Special Resolution is required under these Rules, a resolution at the AGM or a Forum meeting is taken to be carried if 50% by number of the total votes as set out in Schedule 1 is cast by the Members present at the meeting are in favour of it and that decision is for all purposes a decision of the STRWA.
- b. In the case of an equality of votes upon any proposed resolution:
  - i. the chair of the meeting does not have a second or casting vote; and
  - ii. the proposed resolution is taken as having been lost.

### **7.9. Electronic technology to conduct meetings**

- a. Any meeting of the STRWA may be conducted by video conference or other means of communication that gives the Members a reasonable opportunity to participate.
- b. A Member who participates in a meeting as permitted under this Rule is taken to be present at the meeting.

## **8. Board**

### **8.1. Board to manage STRWA**

The STRWA is governed by the Board which shall have the responsibility to manage the business and other affairs of the STRWA, ensuring that the STRWA acts in accordance with these Rules. The Board is a board of management for the purposes of the Act.

### **8.2. Decisions of Board**

A question arising at a meeting of Directors is to be decided by a majority of votes of Directors present and entitled to vote with each Director having one vote.

### **8.3. Meetings of the Board**

- a. The Board shall meet at such times and places, which includes by electronic means, as are determined by the Board as often as is necessary to properly discharge its responsibilities and functions under these Rules, and shall meet at least ten times each year.
- b. The Chair, after giving each Director reasonable notice of a meeting, may convene a meeting at any time.
- c. A Director may participate in a meeting of the Board by telephone or any electronic means of communication. A Director who participates by such means shall be taken to have been present in person at the meeting.
- d. The number of Directors whose presence in person is necessary to constitute a quorum for a meeting of Directors is more than half of the Directors by number.
- e. A quorum must be present to conduct any business, except to adjourn the meeting by the Chair.
- f. The STRWA CEO shall attend meetings of the Board and shall provide information as required.

### **8.4. Composition**

- a. The Board of the STRWA will comprise five Directors one of who will be appointed as Chair.
- b. Directors are appointed based on merit, through a transparent process, and in alignment with the purpose and strategy, and ability to manage the financial and strategic affairs of the STRWA.
- c. The Chief Member Representative and Deputy Chief Member Representative appointed by the Forum will be Directors of the Board (refer to Rule 6.8).

- d. Directors are appointed for terms of up to three years, and may be reappointed provided that no Director shall be appointed for more than six consecutive years.
- e. Director recruitment is to balance renewal of Board, knowledge and perspective, and corporate knowledge.

#### **8.5. Appointment of the Board**

- a. Members of the Forum appoint, or reappoint, Directors to the Board through a Special Resolution of the Forum. The Forum appoints a total of five Directors as follows:
  - i. the Chief Member Representative and Deputy Chief Member Representative in accordance with Rule 6.8.a; and
  - ii. three Directors at a Forum meeting.
- b. In making the Board appointments, Forum members and the Chair are to:
  - i. consider the skills and experience and personal attributes needed of the Chair and Directors to deliver on the Board's functions
  - ii. consider the gender, social and cultural diversity of the Board
  - iii. take into account any likely or perceived conflict of interest(s) arising from employment or association with other organisations
  - iv. consult with the Chair regarding desirable skills, experience and diversity required in Director(s) appointment
  - v. consult with the Chair to set terms of appointment that support continuity of knowledge and skills within the Board and respond to the Director's personal circumstances, in line with this Rule 8.5.

#### **8.6. The Chair of the Board**

- a. The Directors may elect one of their number as Chair and may also determine the period for which the person elected as chairman is to hold office.
- b. Directors are to consider the skills and experience and personal attributes needed of the Chair.
- c. The Chair is to be appointed for a term of between one and three years and may be reappointed provided that no Chair is appointed for more than six consecutive years.

#### **8.7. Eligibility as Chair or Director**

- a. Persons are ineligible for appointment as Chair or Director if they:

- i. are an elected representative<sup>3</sup> of a Member Council, except the local government Representatives appointed by the Forum; or an administrator appointed by the Tasmanian Government;
  - ii. are an undischarged bankrupt;
  - iii. have entered into a personal insolvency agreement under the *Bankruptcy Act 1966* (Cth) and failed to fully comply with the terms of the agreement;
  - iv. have been banned by ASIC or a court from managing corporations under the Corporations Act;
  - v. have been convicted of dishonesty-related offences, such as fraud; or
  - vi. are suspending payment to creditors, or compounding with, or assigning, their estate for the benefit of creditors.
- b. Persons will immediately cease to be the Chair or Director if they:
- i. become ineligible by meeting one of the conditions detailed in Rule 8.7a;
  - ii. for the local government representative(s) appointed by the Forum, cease to be an elected representative, or for an Officer, are no longer be employed within the local government sector;
  - iii. die;
  - iv. become of unsound mind;
  - v. are physically or mentally incapable of acting as Director;
  - vi. fail to attend Board meetings for a continuous period of 3 meetings without first obtaining a leave of absence;
  - vii. are not permitted under the Corporations Act to be a Director;
  - viii. resign by notice in writing; or
  - ix. fail to be appointed by the Forum.

#### **8.8. Suspension or removal of Chair or Director**

- a. Members may, by Special Resolution suspend the Chair or a Director where there is reasonable suspicion that they are not fulfilling their Directors' duties (see Rule 8.10).
- b. Suspension may be for a period of up to three months while an investigation in relation to the Chair or Director is undertaken.
- c. Whether or not a period of suspension has occurred or is occurring, Members may without prior notice, by Special Resolution, immediately remove the Chair or Director where Members form the reasonable view that they are guilty of grave misconduct, or are wilfully negligent in the discharge of their duties.

#### **8.9. Functions of the Board**

Functions of the Board are to:

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<sup>3</sup> Includes Mayor, Deputy Mayor, Alderman, or Councillor.



- a. ensure the business and affairs of the STRWA and other functions and powers are conducted in a manner that is commercially sound, is consistent with the STRWA's strategic and business plans and objectives, and in accordance with its approvals, permits, licences and statute.
- b. approve the annual Budget and annual Financial Contributions.
- c. declare dividends in accordance with Rule 14.8.
- d. provide advice, information and assistance to the STRWA on its functions and powers as needed.
- e. consult with Members on the strategic direction of the STRWA.
- f. have regard to the economic and social wellbeing of its customers, employees and the community generally.
- g. follow environmentally sound principles in its development and resource management activities.
- h. prepare the Strategic Plan for the STRWA.
- i. manage annual reporting.
- j. appoint the STRWA CEO.
- k. ensure appropriate risk management and policy frameworks are in place.
- l. ensure a safe and healthy workplace through the implementation and monitoring of appropriate systems, in line with legislative requirements.
- m. brief Members on the performance of the Board's functions from time to time.

#### **8.10. Directors' duties**

Directors' duties are to:

- a. act honestly, lawfully and ethically.
- b. exercise a degree of care and diligence that a reasonable person in a like position would exercise in the circumstances.
- c. not make improper use of information acquired through the position on the Board to gain, directly or indirectly, an advantage for themselves or another person, or to cause direct or indirect damage to the STRWA or any other person, or similarly a disadvantage.
- d. avoid and declare conflicts of interest.
- e. prevent insolvent trading.
- f. disclose to the STRWA CEO any direct or indirect pecuniary or other interest in a matter being considered by the STRWA.

#### **8.11. Directors' remuneration and expenses**

- a. The Chair and Directors are to be remunerated in accordance with the Tasmanian Government Board Fee Policy<sup>4</sup> and escalated in line with increases to the Tasmanian State Service Award.
- b. The relevant category under Rule 8.11.a is Regional/state-wide (narrow focus), the competitive situation Category C Full Monopoly/Non-competitive; and turnover is the total value of the contracts let in the applicable financial year.
- c. Directors' remuneration may be increased by up to 20 per cent to attract particular skills with the approval of the Chair.
- d. The Chair's remuneration may be increased through a Special Resolution at the Forum.
- e. Directors will be reimbursed for all reasonable travel, accommodation and other expenses they incur while engaged on the business of the STRWA.

## 9. Chief Executive Officer and employees

- 9.1. The Board may appoint a STRWA CEO to be responsible for the operation and administration of the STRWA.
- 9.2. The CEO may be removed by the Board at any time.
- 9.3. The Board may delegate to the STRWA CEO, any of the STRWA's powers, discretions and duties as they think fit, and may resolve to delegate any powers, discretions and duties vested in, or exercisable by the directors to the STRWA CEO in writing.
- 9.4. The Board may withdraw, suspend or vary any of the powers, discretions and duties to the STRWA CEO at any time.
- 9.5. The Board may authorise the STRWA CEO to delegate all or any of the powers, discretions and duties conferred on the STRWA CEO.
- 9.6. The Board may require the STRWA CEO to attend meetings of the Board, or leave any part of a Board meeting.
- 9.7. The STRWA CEO may appoint, or remove, staff as necessary to fulfil the objectives, functions and strategic aims of the STRWA.
- 9.8. The STRWA CEO is to keep a register of interests of the Board of the STRWA in accordance with section 53B of the Act.

## 10. Strategic Plan

- 10.1. The STRWA is to prepare a strategic plan that sets out the strategic priorities of the STRWA (**Strategic Plan**).
- 10.2. Each Strategic Plan is to be for at least a three to five year period.
- 10.3. In preparing a proposed Strategic Plan, the STRWA will consult with each Member and any other organisations that it considers appropriate.

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<sup>4</sup> Available at:

[http://www.dpac.tas.gov.au/divisions/People Performance and Governance/Executive Services/tasmanian government boards](http://www.dpac.tas.gov.au/divisions/People%20Performance%20and%20Governance/Executive%20Services/tasmanian-government-boards)

- 10.4. The STRWA CEO is to make a copy of a proposed Strategic Plan available for public inspection at the STRWA's office during ordinary office hours and online on the STRWA's website.

## **11. Annual Plan**

- 11.1. The STRWA is to prepare an annual plan for each financial year (**Annual Plan**).
- 11.2. Each Annual Plan is to:
- a. Be consistent with the Strategic Plan;
  - b. Include a statement of the manner in which the STRWA is to meet the goals and objectives of the Strategic Plan; and
  - c. Include a summary of the major strategies to be used in relation to the STRWA's objectives and goals outlined in Rule 3.2.

## **12. Annual reporting**

- 12.1. The STRWA will provide an annual report no later than 30 October each year to Members and publish the report on its website following its adoption at the Annual General Meeting.
- 12.2. The annual report is to include at a minimum:
- a. A summary of the STRWA's activities for the preceding year and performance against the authority's overall goals and objectives, as set in any Strategic Plan.
  - b. Performance of contracts let for resource recovery, waste management or other activities.
  - c. Financial statements for the preceding year and accompanying audit opinion.
  - d. Any other information it considers appropriate or necessary to inform the Member Councils of its performance and progress during the financial year.

## **13. Quarterly reporting**

- 11.1 The STRWA must provide a report to Members as soon as practicable after the end of March, June, September and December in each year.
- 11.2 The quarterly report must include:
- a. A statement of the STRWA's general performance; and
  - b. A statement of the STRWA's financial performance.

## **14. Finance, accounts and audit**

- 14.1. Financing of the STRWA
- a. The STRWA's expenses are to be met or defrayed from:

- i. Financial Contributions and other Member contributions
- ii. Fees charged for services or facilities provided by the STRWA, including to Members
- iii. Other revenue received by the STRWA
- iv. Loans taken by the STRWA from a financial institution with the authorisation of the Board
- v. Loans taken by the STRWA from one or more Member Councils with the prior written consent of all Member Councils.

#### 14.2. Member contributions

- a. The budget of the STRWA for each financial year (**Budget**), which includes the Yearly Member Contribution Budget (if any, depending on the external sources of revenue available to the STRWA), will be determined by the Board not less than 60 days prior to the end of the previous financial year. The Yearly Member Contribution Budget will not exceed the Yearly Member Contribution Cap unless the proposed Yearly Member Contribution Budget is first approved by a Special Resolution of the Board.
- b. If Annual Member Financial Contributions are required, they will be required in proportion to the contribution percentage for each Member Council as set out in Schedule 1. The Board will give written notice to each Member of the Member's required Financial Contribution for each financial year.
- c. Each Member must pay its Financial Contribution within 30 days of receiving the written notice under rule 14.2**Error! Reference source not found..**

#### 14.3. The STRWA may only invest money in a manner in which a trustee is authorised by law to invest trust funds.

#### 14.4. Borrowing

- a. The Board, for the purpose of raising a loan or obtaining any form of financial accommodation may decide by an absolute majority to provide any of the following forms of security:
  - i. debentures
  - ii. mortgages , security interests or other charges
  - iii. guarantees
  - iv. any other document evidencing indebtedness other than bearer instruments.
- b. The STRWA may not raise a loan in any financial year exceeding any amount the Treasurer determines for that financial year.

14.5. The STRWA is to keep accounting records that correctly record and explain its transaction and financial position and keep those records in line with standards detailed by the Australian Accounting Standards Board and Australian law.

14.6. Financial statements

a. Within the time prescribed by the Tasmanian Audit Office, the Board is to prepare the financial statements of the STRWA relating to that financial year including statements of:

- i. financial performance for the financial year
- ii. financial position as at the end of the financial year
- iii. cash flows for the financial year
- iv. reports and notes attached to, or intended to be read with, the financial statements.

14.7. Audit

- a. The accounts and financial reports of the STRWA are subject to the *Audit Act 2008* (Tas).
- b. The Board shall keep accounting records that correctly record and explain its transactions and financial position.
- c. The accounts and financial reports of the STRWA may be audited by private auditors with the approval of, and subject to any terms and conditions determined by the Auditor-General.
- d. The Member Representatives are to appoint and review the appointment of the auditor.
- e. The auditor is to report to the Board.

14.8. Dividends

- a. The Board may declare a dividend in respect of the results of the financial transactions of the STRWA during each financial year, that is to be distributed to the Members. The dividend is to be paid by the end of the following financial year.
- b. The dividend may be paid only out of profits and after payment of fees and taxes and must be distributed in proportion to the percentage contribution of each Member as set out in Schedule 1.
- c. The Board may:

- i. before paying any dividend, set aside out of the profits of the STRWA such sums as they think proper as a reserve, to be applied, at the discretion of the Directors, for any purpose for which the profits of the STRWA may be properly applied; and
- ii. carry forward so much of the profits remaining as they consider ought not to be distributed as dividends without transferring those profits to a reserve.

Pending application, any sum set aside as a reserve may, at the discretion of the Directors, be used in the business of the STRWA or be invested as the Directors think fit.

- d. The Directors may deduct from any dividend payable to a Member all sums of money (if any) presently payable by that Member to STRWA whether on account of Financial Contributions or otherwise.

## **15. Winding Up**

- 15.1. The STRWA may only be wound up in accordance with section 37 of the Act.
- 15.2. Winding up will be triggered when Member Councils resolve by majority of Member Councils that the STRWA will be wound up.
- 15.3. Winding up is to be notified in the Gazette by one of the STRWA's Members.

### **15.4. Distribution of surplus - subject to these Rules**

If the STRWA is wound up and the property of the STRWA is more than sufficient to pay all of its debts and liabilities; and the costs, charges and expenses of the winding up, then the excess must be divided among the Members in accordance with the equity proportions of each member set out in Schedule 1 of these Rules, irrespective of the amounts paid or credited as paid on the shares; and for the purpose of calculating the excess referred in previous point, any amount unpaid on an annual Financial Contribution is to be treated as property of the STRWA.

### **15.5. Division of property**

If the STRWA is wound up, the liquidator may divide among the Members the whole or any part of the property of the STRWA in accordance with the proportions as set out in Schedule 1 of these Rules.

- 15.6. In the case of insolvency, Member Councils are responsible for the net liabilities of the STRWA in proportion to the contributions as listed in Schedule 1. This also includes former Member Councils that have withdrawn within the last two years of the decision to wind up.

## **16. Indemnity and insurance**

**16.1. Applicable persons for rules 16.2 and 16.4**

- a. Each person who is, or has been, a Director or STRWA CEO of the STRWA.
- b. Other Officers or former Officers of the STRWA that the Directors determine on a case-by-case basis.
- c. Any auditor or former auditor of the STRWA determined by the Directors.

**16.2. Indemnity**

The STRWA must indemnify to the extent permitted by law each person to whom this Rule applies for all losses or liabilities incurred by the person as an Officer, or an auditor of the STRWA if the Directors so determine, including, but not limited to, a liability for negligence and for legal costs on a full indemnity basis.

**16.3. Extent of indemnity**

The indemnity in Rule 16.2:

- a. is a continuing obligation and is enforceable by a person whom Rule 16.2 applies even though that person may have ceased to be an Officer or auditor of the STRWA;
- b. applies to losses and liabilities incurred both before and after the date of adoption of that rule; and
- c. operates only to the extent that the loss or liability is not covered by insurance.

**16.4. Insurance**

The STRWA may, to the extent permitted by law:

- a. purchase and maintain insurance; or
- b. pay or agree to pay a premium for insurance

for any person to whom this Rule applies against any liability incurred by the person as an Officer or auditor of the STRWA including, but not limited to, a liability for negligence and for legal costs.

**17. Dispute resolution**

17.1. This Rule applies to dispute between:

- a. Any or all of the Member Councils; or
- b. Any or all of the Member Councils and the Representatives or the Board; or
- c. The Representatives and the Board; or
- d. Any withdrawn Member Council and the STRWA, the Board or the Representatives.

17.2. This Rule does not apply where a dispute has arisen from a Member Council in its capacity as a customer of the STRWA.

- 17.3. The dispute resolution process is:
- a. Negotiation in good faith;
  - b. If negotiation do not resolve the dispute, then mediation;
  - c. If mediation does not resolve the dispute then arbitration, if rule 17.8 applies.
- 17.4. Other parties may require that they join a dispute resolution process as a party.
- 17.5. If a dispute arises, the disputed party must give written notice to the other, and to the STRWA.
- 17.6. If after 30 days of the dispute notice, any party that considers that the dispute, or part of, is unlikely to be resolved through negotiation may give written notice to the other and the STRWA that mediation is required.
- 17.7. Mediation rules
- a. If within 14 days of receiving the notice of mediation the parties do not agree on:
    - i. the selection and compensation of an appropriate mediator; or
    - ii. another dispute resolution technique and procedures; or
    - iii. an actual resolution of the dispute;
- then the dispute must be mediated in accordance with the mediation rules of the Law Society of Tasmania. The mediator is to be selected by the President of the Local Government Association of Tasmania who may determine the mediator's remuneration.
- 17.8. Arbitration
- a. If the mediator appointed under 17.7 certifies that the mediation has been unable, and is unlikely, to resolve the dispute, or any part of it, then the dispute, or that part that is unresolved is to be referred to arbitration under the *Commercial Arbitration Act 2011* (Tas). If the parties cannot agree on an arbitrator, the arbitrator is to be selected by the President of the Local Government Association of Tasmania.
  - b. Rule 17.8(a) only applies if the unresolved dispute is one where the party had a right enforceable in a Court of law and that party wishes to enforce that right.

## **18. Adverse developments**

- 18.1. The Board shall notify Members as soon as practicable after becoming aware of any development which, in the opinion of the STRWA may:
- a. significantly affect the financial viability or operating ability of the STRWA; or
  - b. significantly affect the STRWA in an adverse manner.



## **19. Disclosure of interests**

- 19.1. A Member, Representative or Director shall disclose to the STRWA CEO a direct or indirect pecuniary or other interest in a matter being considered or about to be considered by the STRWA.
- 19.2. At any meeting of the STRWA or the Board, a Representative or Director shall not participate in any discussion or vote on any matter in respect of which the Representative or Director has an interest or is aware or ought to be aware that a Close Associate has an interest.
- 19.3. A Member, Representative or Director shall declare any interest in a matter before any discussion on that matter commences.
- 19.4. On declaring an interest, a Representative or Director is to leave the room in which the meeting is being held.
- 19.5. A Member, Representative or Director shall advise the STRWA CEO in writing of the details of any interest declared in accordance with these Rules within 7 days.
- 19.6. The STRWA CEO must ensure that an employee of the STRWA notifies them in writing of any interest (pecuniary or otherwise ) of the employee in any matter in respect of which they:
- a. provide advice to the STRWA or to the Board;
  - b. make a decision or determination; or
  - c. make a recommendation to the STRWA or to the Board.
- 19.7. The STRWA CEO must advise the Board of the existence of any interest notified under Rule 19.6.
- 19.8. The STRWA CEO shall:
- a. ensure that the declaration of interest of any Representative or Director is recorded in the minutes of the meeting at which it is made; and
  - b. keep a register of interests of Members, Representatives, Directors and employees of the STRWA in accordance with sections 48A, 53B and 55A of the Act.

## **20. Seal and Execution of Sealed Documents**

- 20.1. The STRWA is a body corporate with a common seal.
- 20.2. The seal of the STRWA is to be in the form of a rubber stamp, inscribed with the name of the Southern Tasmanian Regional Waste Authority and the words "common seal".
- 20.3. The seal may be affixed to documents requiring execution under seal and where affixed must be witnessed by two Board Directors.
- 20.4. The seal must not be affixed to a document except to give effect to a resolution of the Board.

- 20.5. The Board may, by instrument under seal, authorise a person to execute documents on behalf of the STRWA.

## **21. Amendment of Rules**

- 21.1. These Rules may be amended by a resolution of a majority of Member Councils.
- 21.2. Amendment of these Rules must comply with sections 31 and 32 of the Act in respect to publishing a notice and approval.
- 21.3. These Rules must be reviewed at least every five years and updated to reflect contemporary best practice and the requirements of Members.

## Schedule 1

<b>Council</b>	<b>Population (2019-20 estimate)</b>	<b>% Population</b>	<b>Contribution % of relevant part of budget</b>	<b>Votes</b>
Brighton (M)	18,123	6%	% population x budget	2
Central Highlands (M)	2,166	1%	"	1
Clarence (C)	58,729	21%	"	3
Derwent Valley (M)	10,518	4%	"	1
Glamorgan-Spring Bay (M)	4,750	2%	"	1
Glenorchy (C)	47,963	17%	"	3
Hobart (C)	55,250	20%	"	3
Huon Valley (M)	17,966	6%	"	2
Kingborough (M)	38,628	14%	"	3
Sorell (M)	16,030	6%	"	2
Southern Midlands (M)	6,400	2%	"	1
Tasman (M)	2,479	1%	"	1
<b>TOTAL Southern Region</b>	<b>279,002</b>	<b>100%</b>	<b>\$yearly member contribution budget</b>	<b>23</b>



13th December 2021

The Hon. Angus Taylor MP  
House of Representatives Parliament House  
PO Box 6022  
CANBERRA ACT 2600

Dear Minister Taylor,

**Request to remove Fringe Benefit Tax for electric vehicles**

We commend the Federal Government's efforts releasing the first national Future Fuels and Vehicles Strategy backed by an expanded \$250 million Future Fuels Fund investment. We agree that voluntary adoption of electric vehicles is the right pathway to reduce transport emissions over the long term and that regressive taxes, namely the FBT disparity, increase the total operating cost of cars across governments and businesses.

Fringe Benefit Tax (FBT) currently acts as a strong financial disincentive, delaying the uptake of electric vehicles, we therefore urge the Federal Government to remove FBT applicable to electric vehicles.

**We urge the Federal Government to add Electric Vehicles to the Australian Taxation Office eligible vehicles where private vehicle use is restricted to travel between home and work.**

Brighton Council has taken a key role in climate change action, leading by example, and managing their own vehicle fleets to save emissions and switch to hybrid or full electric vehicles, among a range of corporate mitigation actions.

Greenhouse gas emissions from burning petrol and diesel remains a significant problem. These emissions represent 79% of Brighton's Council's corporate energy-based emissions footprint and is a third of Brighton's community footprint. While electric vehicle popularity is gaining, there were 7 in the Brighton Council area in 2020, less than 1% of the total vehicle pool registered through the Australian Bureau of Statistics.

We acknowledge climate change action requires leadership, and in response have developed the Brighton Climate Change and Resilience Strategy 2019, have solar systems on council buildings, installed an electric vehicle charger, manage two hybrid electric vehicles, commenced a new Food waste Organics and Green Waste Organics service, provide local climate change science impact information, and have a Corporate Climate Change Adaptation Plan 2012.

Brighton Council is one example of a Tasmanian local government that recently examined switching over to full electric vehicles. Like many councils throughout Tasmania, Brighton has a significant portion of the employee take home vehicle pool as utes due to the low capital costs and attraction of zero FBT associated with vehicles of this class. Some of the utes could easily be switched over to electric vehicles already available in the Tasmanian market, yet the FBT cost of approximately 20% of the vehicles purchase price, estimated at \$24,000 (similar to the upfront capital cost of a ute at \$27,000) over a 3-year vehicle term, delivers a significant cost disparity.


The challenge a council such as Brighton faces with a smaller fleet is that FBT is not such a disincentive for manager level full private use vehicles, however, there aren't many of vehicles in this category. Other barriers work against the selection of full electric vehicles; the vehicles may not come up for replacement for several years, manager preferences or status issues prevent adoption or there are general staff misconceptions regarding electric vehicle technical capability.

The Federal Government has made clear its commitment to work closely with the states and territories to address barriers to low emission vehicle uptake in the relevant jurisdictions as part of the 09/11/2021 Future Fuels Media Release.

We recognise local governments play a key role enacting opportunities to reduce greenhouse gas emissions and leading by example, and we are committed to doing our part, working in partnership with all levels of government towards the achievement of net zero emission target by 2050 Australia-wide.

We look forward to hearing from your office.

Yours faithfully,



Leigh Gray  
**MAYOR**

**From:** Jenny <jjp417@bigpond.com>  
**Sent:** Friday, 4 February 2022 11:27 AM  
**To:** Lyn Eyles  
**Subject:** Fwd: Great Lake Mountain Bike & Walking Trail

Lyn from Jenny

**From:** Jenny <jjp417@bigpond.com>  
**Date:** 23 July 2021 at 9:42:02 am AEST  
**To:** [council@centralhighlands.tas.gov.au](mailto:council@centralhighlands.tas.gov.au)  
**Subject:** Fwd: Great Lake Mountain Bike & Walking Trail

**Subject: Great Lake Mountain Bike & Walking Trail**

To the Mayor and Councillors,

We as land/shack owners for 50 years, of property at 85 Thiessen Cresnet Miena, are horrified and astounded to learn of a proposed Mountain Bike & Walking Track around the shore of The Great Lake. The main concerns are:

Where, how often and what type of toilet facilities are envisaged.

What and where are camping facilities being placed.

Bushfires are a huge concern from novice visitors.

In Miena, camping is prohibited between the 2 boat ramps on Swan Bay, how will this be policed.

How is access to private property going to be stopped as we are not permitted to fence our boundaries.

Theft of wood, for campfires and use of our land is a major concern.

Is the land owner covered by insurance if people from the trail trespass and are injured.

Who will be responsible for the huge ongoing costs of the Trail.

Knowing, as shack owners, the maintenance needed after each Winter and foliage reduction in Spring.

The Derwent Catchment Project are currently conducting an eradication project of Broom, Lupins and other weeds around the area, surely introducing a Trail will only exacerbate the problem.

As ratepayers and property owners we are very much against the entire proposal.

We look forward to your reply answering all our questions...

John & Jenny Pidgeon

PO Box 111E

East Devonport

Tas 7310

Ph: 0419004299

Email: [jjp417@bigpond.com](mailto:jjp417@bigpond.com)

## Lyn Eyles

---

**From:** Jenny <jjp417@bigpond.com>  
**Sent:** Friday, 4 February 2022 11:30 AM  
**To:** Lyn Eyles  
**Subject:** Fwd: Great Lake Mountain Bike & Walking Trail

To Lyn from Jenny Pidgeon

On 27 Jul 2021, at 8:23 pm, Ian Jones <[Ian.Jones@hydro.com.au](mailto:Ian.Jones@hydro.com.au)> wrote:

Hi Jenny and John,  
Thank you for your queries regarding the Great Lake Mountain Bike and Walking Trail.

The idea for a mountain bike and walking trail around Great Lake is a private project by the owners of the Great Lake Hotel. The proponent is currently developing a feasibility study to examine the potential options for such a trail. While Hydro Tasmania has had limited early discussions with the proponent over this project, a formal proposal has not been provided for our assessment or approval. As such we are unable to answer your questions at this time. However, these are very relevant matter that we will ensure that these issues are raised with the proponent.

As we are unable to answer your questions at this time, we would recommend that you discuss your concerns with proponent directly to ensure that these addressed to your satisfaction. As such, we suggest you contact the proponents representative, Tony Hart at [tony@the20.com.au](mailto:tony@the20.com.au), or on 03 6235 2688, to discuss these matters further.

In the event that a formal proposal is received by Hydro Tasmania, we can assure you that it will undergo a rigorous assessment of the potential environmental and social impacts of the proposal, and will include the opportunity for public engagement and comment. In addition, the project will require a planning permit from the local Central Highlands Council, which will also include additional assessments and public consultation

Please feel free to contact me should you have any further queries on this matter.

Regards  
Ian

Ian Jones  
Environmental Planning and Policy Specialist  
B.Env.Des B.Urb.Reg.Plann RPIA



m +61 402 822 265  
e [ian.jones@hydro.com.au](mailto:ian.jones@hydro.com.au)  
w [hydro.com.au](http://hydro.com.au)  
a 4 Elizabeth Street, Hobart TAS 7000

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**From:** Jenny <[jip417@bigpond.com](mailto:jip417@bigpond.com)>  
**Sent:** Friday, 23 July 2021 11:57 AM  
**To:** ContactUs <[contactus@hydro.com.au](mailto:contactus@hydro.com.au)>  
**Subject:** Great Lake Mountain Bike & Walking Trail

**Subject: Great Lake Mountain Bike & Walking Trail**

To whom it may concern.....

We as land/shack owners for 50 years, of property at 85 Thiessen Cresnet Miena, are horrified and astounded to learn of a proposed Mountain Bike & Walking Track around the shore of The Great Lake.

The main concerns are:

Where, how often and what type of toilet facilities are envisaged.

What and where are camping facilities being placed.

Bushfires are a huge concern from novice visitors.

In Miena, camping is prohibited between the 2 boat ramps on Swan Bay, how will this be policed.

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trespass and are injured.

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As ratepayers and property owners we are very much against the entire proposal.

We look forward to your reply answering all our questions...

John & Jenny Pidgeon

PO Box 111E

East Devonport

Tas 7310

Ph: 0419004299

Email: [jip417@bigpond.com](mailto:jip417@bigpond.com)

Sent from my iPhone

**Lyn Eyles**

---

**From:** Jenny <jjp417@bigpond.com>  
**Sent:** Friday, 4 February 2022 11:32 AM  
**To:** Lyn Eyles  
**Subject:** Fwd: Great Lake Mountain Bike & Walking Trail

Lyn from Jenny

---

**From:** Morgan McPherson <morgan@derwentcatchment.org>  
**Date:** 29 July 2021 at 12:06:44 pm AEST  
**To:** Jenny <jjp417@bigpond.com>  
**Subject:** RE: Great Lake Mountain Bike & Walking Trail

Hi Jenny,

Thanks for getting in touch with us about the bike track.

This sort of proposal is a bit beyond what we have a say in; however, I appreciate the concerns you have with such a proposal. We would only be able to talk about the weed management issues of such a development. To help with the weed issue, we would most likely be in the form of a weed management plan that we could develop, which may come up during their development application.

I hope you receive some feedback, and we will work with the Miena community to develop a weed management plan if it comes to it.

Don't hesitate to get in touch if you have any further questions.

Cheers,

---

**Morgan McPherson**

The Derwent Catchment, On-ground works Business Manager



The Derwent  
Catchment Project  
Increasing Productivity. Restoring Landscapes

0418 667 426

<https://www.derwentcatchment.org/>

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-----Original Message-----

From: Jenny <[jjp417@bigpond.com](mailto:jjp417@bigpond.com)>  
Sent: Friday, 23 July 2021 9:35 AM  
To: Property Services <[PropertyServices@parks.tas.gov.au](mailto:PropertyServices@parks.tas.gov.au)>  
Subject: Great Lake Mountain Bike & Walking Trail

We as land/shack owners for 50 years, of property at 85 Thiessen Crescent Miena, are horrified and astounded to learn of a proposed Mountain Bike & Walking Track around the shore of The Great Lake.

The main concerns are:

Where, how often and what type of toilet facilities are envisaged. What and where are camping facilities being placed.

Bushfires are a huge concern from novice visitors.

In Miena, camping is prohibited between the 2 boat ramps on Swan Bay, how will this be policed.

How is access to private property going to be stopped as we are not permitted to fence our boundaries.

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The Derwent Catchment Project are currently conducting an eradication project of Broom, Lupins and other weeds around the area, surely introducing a Trail will only exacerbate the problem.

As ratepayers and property owners we are very much against the entire proposal.

We look forward to your reply answering all our questions...

John & Jenny Pidgeon

PO Box 111E

East Devonport

Tas 7310

Ph: 0419004299

Email: [jjp417@bigpond.com](mailto:jjp417@bigpond.com)

Sent from my iPhone

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## Lyn Eyles

---

**From:** Jenny <jjp417@bigpond.com>  
**Sent:** Friday, 4 February 2022 11:34 AM  
**To:** Lyn Eyles  
**Subject:** Fwd: Enquiry - proposed Great Lake Mountain Bike & Walking Trail - PIDGEON John & Jenny

To Lyn from Jenny

**From:** Property Services <[PropertyServices@parks.tas.gov.au](mailto:PropertyServices@parks.tas.gov.au)>  
**Date:** 23 July 2021 at 2:05:33 pm AEST  
**To:** Jenny <[jjp417@bigpond.com](mailto:jjp417@bigpond.com)>  
**Subject:** Enquiry - proposed Great Lake Mountain Bike & Walking Trail - PIDGEON John & Jenny

Hello Jenny and John,

Thank you for your email to Property Services Enquiries.

I am not personally aware of a proposed Mountain Bike & Walking Track around the shore of The Great Lake.

As discussed, I think you would need to contact Hydro Tasmania, as the waterfront land in front of your property appears to be Hydro Tasmania property.

Here is a Land Information System Tasmania ([www.thelist.tas.gov.au](http://www.thelist.tas.gov.au)) map showing the Hydro land identified by the pink colour:





There are a few areas of Crown land which are managed by Property Services around the edge of the Great Lake (for example between Lochiel Drive and Marlborough Road, and in front of a number of properties at 7613 to 7581 Highland Lakes Road) but the main landowners of property at the lake's edges appear to be Hydro Tasmania, and PWS who manage the Great Lake Conservation Area.

I would recommend that you discuss this with the Central Highlands Council, and if you have been told that there is Parks and Wildlife Service (PWS) involvement with a proposed bike track at this location you can contact the PWS Northern Regional Office at [PWS.adminnorth@parks.tas.gov.au](mailto:PWS.adminnorth@parks.tas.gov.au).

Please don't hesitate to contact Property Services Enquiries if we can be of further assistance.

Kind regards,

**Annie Tills**  
Administrative Officer

---

Tasmania Parks and Wildlife Service  
General Enquiries message service | 03 6169 9015  
[PropertyServices@parks.tas.gov.au](mailto:PropertyServices@parks.tas.gov.au)  
Level 7, 134 Macquarie St Hobart TAS 7000  
GPO Box 44 Hobart TAS 7001

Minister for Primary Industries and Water  
Minister for Energy and Emissions Reduction  
Minister for Resources  
Minister for Trade  
Minister for Veterans' Affairs

Level 5, 4 Salamanca Place HOBART TAS 7000 Australia  
GPO Box 123 HOBART TAS 7001 Australia  
Phone: +61 3 6165 7678  
Email: [guy.barnett@dpac.tas.gov.au](mailto:guy.barnett@dpac.tas.gov.au)



Mr John and Mrs Jenny Pidgeon  
Email: [jjp417@bigpond.com](mailto:jjp417@bigpond.com)

21 December 2021

Dear Mr and Mrs Pidgeon

Thank you for your email of 17 December 2021 regarding the Great Lake Adventure Trail.

I am advised that this private proposal for a walking/bike trail for yingina/The Great Lake is currently preliminary in nature.

As approximately 80 per cent of the proposal is on land managed by Hydro Tasmania, with 20 per cent on Parks and Wildlife Service (PWS) tenure, if the proposal were to progress, Hydro Tasmania would liaise with the Proponent in consultation with PWS to determine the appropriate assessment pathways and requirements.

The proponent would then be required to identify likely impacts and benefits to cultural, social and environmental values, along with an economic feasibility study. Community consultation would also be undertaken.

Concerns raised by the community, such as impacts to roads; access to the lake; maintenance and emergency response would all have to be addressed by the proponent through the public consultation and assessment process.

Thank you again for raising this matter with me.

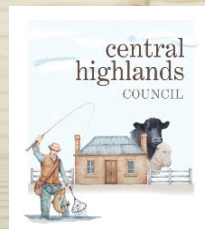
Yours sincerely

Hon Guy Barnett MP  
Minister for Primary Industries and Water





# SCS Infrastructure Planning

9 February 2022





# Headlines

Section	Summary observations
<b>Introduction (Section 1)</b>  	<p><b>Purpose</b></p> <p>The purpose of the Engagement is to prepare an Economic Infrastructure Development Study for the SCS to highlight the region's growth profile, the emerging regional growing pains and the infrastructure investment priorities required to respond to the foreseeable issues.</p> <p><b>Framework</b></p> <p>The SCS leadership agreed on the infrastructure enablers and key sectors that will be the focus for this study. Projects, initiatives and strategies have been developed in respect to each of these areas where appropriate.</p> <p>The enabling infrastructure projects are typically government led. The sector led projects are typically undertaken by private sector proponents who may rely on the enabling infrastructure and/ or develop their own infrastructure for commercial purposes. Pain points emerge where there is a mis-alignment between the activities of the private sector within the sectors, and the activities of the mainly government driven infrastructure enablers. This study aims to understand those pain point and point to solutions and priorities to address the current or emerging issues.</p>
<b>The SCS Region (Section 3)</b>  	<p><b>Population</b></p> <ul style="list-style-type: none"> <li>The SCS region has a total population of almost 37,000, of which around 18,000 is in Brighton, followed by Derwent Valley with 10,419, Southern Midlands with 6,087 and Central Highlands with 2,135.</li> <li>Population projections (mid-series) point to ongoing growth of <b>27.5% in Brighton</b> and almost 1% in Derwent Valley. Ageing and declining populations in Central Highlands and Southern Midlands are also forecast, all else being equal. <b>This would see the population grow to around 40,000 by 2042.</b> The mid-series projections for Derwent Valley are conservative as the region attracts younger home buyers to more affordable land. The high series instead projects <b>14% growth in Derwent Valley</b>, up to 11,571 by 2042.</li> </ul> <p><b>Economic activity</b></p> <ul style="list-style-type: none"> <li>Over the five years to FY20, the SCS region has seen <b>growth in excess of 20% across many key sectors</b>, most notably Agriculture, Transport, Construction and Power and Utilities. Health Care and Manufacturing are also comparatively larger sectors. Headline GRP has increased by \$437M at an average of 2.41% p.a. over the last 20 years.</li> <li>Industry growth has seen <b>jobs in the region grow by around 1,400</b> over that period. However, job containment shows that in Brighton, Derwent Valley and Southern Midlands, more than <b>2/3 of residents work outside their LGA place of residence.</b></li> <li>These factors that have driven an increase of population and travel to work have contributed to an average 19% increase in traffic movements across a sample of roads in the SCS. <b>Around 83% of SCS residents travel to work by car.</b></li> <li><b>Building approvals and housing prices have both been trending up</b>, driven by the supply of comparatively more affordable land. Since 2015, the median house price in Brighton and Derwent Valley has almost doubled.</li> <li>The region is a <b>popular destination for visitors</b>, drawn by iconic natural assets, Lake St Clair and Mt Field and built heritage of New Norfolk, Oatlands and Bothwell. Lake St Clair attracted almost 100,000 interstate visitors in 2020-21 and new Norfolk almost 70,000.</li> </ul>



## Headlines

Section	Summary observations
<b>Key initiatives in the SCS (Section 4)</b>	<p><b>The game changers</b></p> <ul style="list-style-type: none"> <li>▪ The SCS region is set to benefit from several '<b>game changer</b>' investments, which sum to around <b>\$2.3B</b>, of which around 57% are new ventures and 67% are in design. The most high profile will be \$786M replacement of Bridgewater Bridge.</li> <li>▪ The Tarraleah Hydro Scheme (\$650M) and the TasWater Bryn Estyn renewal (\$206M) will have impacts beyond the immediate region.</li> <li>▪ The \$450M Bagdad-Mangalore bypass has been acknowledged by governments as an essential investment. Concept designs are well advanced and it now needs to have funding committed. This will improve safety and activate the entire surrounding region.</li> <li>▪ A new \$50M Brighton High School promises to strengthen education outcomes and limit the leakage of students to elsewhere.</li> <li>▪ Tas Irrigation's Tranche 3 expansion schemes at Southern Midlands (30,000 ML) and Greta (6,700 ML) promise to bring even greater opportunities for growth of the agricultural sector. Combined, the capital costs will be in the order of \$150M.</li> </ul> <p><b>Other key developments</b></p> <ul style="list-style-type: none"> <li>▪ Outside of the 'game changers' the SCS region has a healthy pipeline of mid-sized projects, with around 48.24% being new ventures. The 'top 19', amount to a <b>combined capital investment of almost \$430M</b>.</li> <li>▪ The infrastructure enabler class of projects is the primary driver of the mid-sized projects in the region <b>accounting for \$2.45B</b> of investment (58.43%). Approximately 14.63% of these projects have already commenced and include upgrades to Gordon Power Station and Edgar Dam.</li> <li>▪ The sector led projects in the pipeline currently <b>sum to around \$340M</b>. This includes some significant tourism and hospitality related developments proposed at Lark Estate, Callington Distilleries and the Oatlands Boutique Hotel, Great Lake Hotel and various developments in New Norfolk.</li> </ul>
<b>The emerging pain points (Section 5)</b>	<p>The study has found several emerging pain points where the growth sectors and the infrastructure enablers are currently, or at risk of being out of alignment. Those that stand out include:</p> <ul style="list-style-type: none"> <li>▪ Several <b>roads</b> are not keeping pace with the current and future residential and commercial traffic flows.</li> <li>▪ The absence of <b>headworks charging</b> for water and waste water is causing some development to delay as there is an inequitable 'first mover' cost to many developments.</li> <li>▪ Communication blackspots are still common throughout the more remote areas of the Derwent Valley, Southern Midlands and Central Highlands council areas.</li> </ul>
<b>The potential responses (Section 6)</b>	<p>Key initiatives to be proposed in this study could sum to around <b>\$1BM over the next 10 years</b>, which would include:</p> <ul style="list-style-type: none"> <li>▪ The need for policy changes to the STRLUS and headworks charging to promote further residential and commercial development.</li> <li>▪ Investment in the Bagdad-Mangalore Bypass and State Government takeover and investment in key link roads, especially the Brighton to Cambridge (for freight) and Granton to New Norfolk (for residents).</li> <li>▪ Investment in social infrastructure to support the current and projected population growth - child care, medical services, parks, gardens, streetscapes across the region, noting the new Oatlands Aquatic Centre as leading example for the region.</li> </ul>

# Glossary of terms

ARENA	The Australian Renewable Energy Agency
CAPEX	Capital Expenditure
CDO	Capital Delivery Office
CHC	Central Highlands Council
DA	Development Application
DVC	Derwent Valley Council
GBE	Government Business Enterprises
GRP	Gross Regional Product
LGA	Local Government Area
LGAT	Local Government Association Tasmania
SCS	Southern Central Sub-Region
SMC	Southern Midlands Council
STRLUS	Southern Tasmanian Regional Land Use Strategy
WTP	Water Treatment Plant
WWTP	Waste Water Treatment Plant

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2. Executive summary	10
3. The SCS region profile	16
4. The key initiatives in the SCS region	28
5. The infrastructure issues and constraints	43
6. The infrastructure priorities	49



21.7% of Tasmania's land mass and 6.6% of Tasmania's population

# 1. Introduction



# Purpose and scope

## Purpose

**The purpose of the Engagement is to prepare an Economic Infrastructure Development Study for the SCS to highlight the region's growth profile, the emerging regional growing pains and the infrastructure investment priorities required to respond to the foreseeable issues.**

## Scope

1. Compile baseline demographic, visitor and industry data for the region covered by the four councils.
2. Compile the **foreseeable projects and initiatives being proposed by businesses, developers and investors over the next 5-10 years**, which will have impacts on infrastructure in the SCS region and in doing so, seek to understand several key metrics for these projects such as the status/ timeline, estimated capital expenditure, jobs created (construction and ongoing operations), increased visitor numbers (if applicable) etc.
3. Compile the **pipeline of projects and initiatives being proposed by government, council and GBEs over the next 5-10 years**, which will develop/ provide infrastructure to the region and in doing so, again seek to understand several key metrics for these projects such as the status/ timeline, estimated capital expenditure, jobs created (construction and ongoing operations) etc.
4. Seek to identify **pressure points or tensions** that may be at risk of emerging where there may be some misalignment between projects and initiatives and supporting infrastructure and highlight the severity or risk of those tensions.
5. Provide a **recommended pathway** to address any emerging pressure points, pointing to priorities, responsibilities and high-level estimates of the capital expenditure that may be required to respond to those pressure points where possible.

# Analytical Frameworks

## Sustainable Social & Economic Development

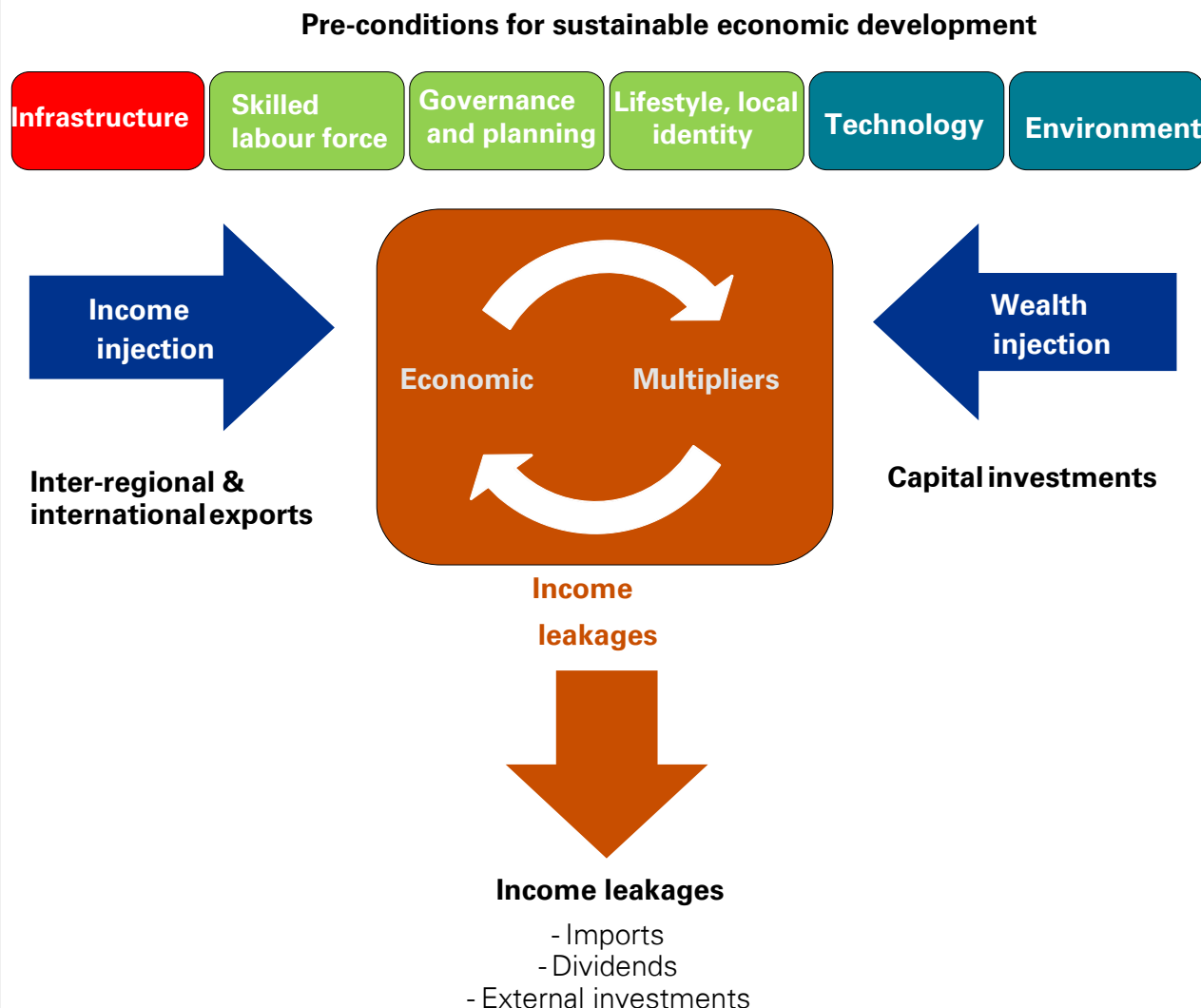
The approach to this study centres around a simplified model of a local economy.

**The boxes along the top of the model represent pre-conditions or 'enablers' for social and economic development.**

The key to maximising regional social and economic development opportunities include:

- ✓ strengthening and leveraging existing industries to maximise export opportunities;
- ✓ attracting new investments and export industries; and
- ✓ strengthening local industry supply chains to minimise income leakages through imports (i.e. Import replacement).

This project for SCS **is focussing on the infrastructure enabler**. The other enablers are not in scope but may give rise to observations, to the extent these impact on the region's development.



# The key enablers and industries

The analytical framework and data collection tool used to undertake this study is based on the table below. The SCS Leadership has signed off on the enablers and key sectors that will be the focus for this study. Projects, initiatives and strategies have been developed in respect to each of these areas where appropriate. The enabling infrastructure projects are typically government led. The sector led projects are typically undertaken by private sector proponents who may rely on the enabling infrastructure and/ or develop their own infrastructure for commercial purposes.

The X's below illustrate where the Enablers and the Sectors will typically rely more heavily on each other and where pain points may emerge if there is some misalignment in strategy and timing.

		Sector Focus Areas						
Infrastructure Enablers		Tourism and hospitality	Agriculture	Transport and Warehousing	Building and Construction	Advanced manufacturing	Aged and disability care	Energy and utilities
	Water and waste water	X	X	X	X	X		X
	Irrigation		X					
	Energy	X	X	X	X	X	X	X
	Roads	X	X	X		X		
	Rail	X	X	X		X		X
	Housing	X	X	X	X	X		
	Communications	X	X	X		X		X
	Social infrastructure (schools, hospitals, recreation facilities)	X	X		X		X	



## 2. Executive summary





# The SCS region (Section 2)

**The SCS region overall has seen, and will continue experience significant growth, driven by the supply of land for comparatively affordable housing, investment in irrigation to grow agriculture and the expansion of transport and logistics and light industry at the Brighton Industrial Hub. An abundance of natural and built assets attract many visitors...**



11% ↑

Overall population increase projected for SCS by 2042, with large growth forecast for Brighton followed by Derwent Valley



Headline GRP has increased \$473M since 2001, a 2.41% increase P.A



83%

...of SCS residents travel to work by car, which is higher than the state average



34% ↑

Increase in local jobs over the last 20 years, mainly in Agriculture, Transport, Manufacturing and Energy



Traffic movements on a sample of selected roads in the SCS has been trending upwards



Despite job growth, the SCS Councils still have more than 2/3 of residents leaving the area for work.



44% ↑

...of jobs in the SCS are in the Agriculture, Forestry and Fishing sector. All the sectors that are the focus of this study have reported growth



Average home prices have seen sharp increases of almost 100% in Brighton and Derwent Valley, as well as increases in dwelling building approvals across the entire SCS region



Tourism in the region has seen a slightly lower decline than the rest of the state. The region has some iconic natural and built heritage assets

# The game changers in the region (Section 4)

The SCS region is set to benefit from several 'game changer' investments, of which around 48% are new ventures and 66% are in design. Combined, these sum to around \$2.3B. Funding the Bagdad-Mangalore Bypass is now essential. The Tranche 3 irrigation schemes for Southern Midlands and Greta are also in the pipeline...



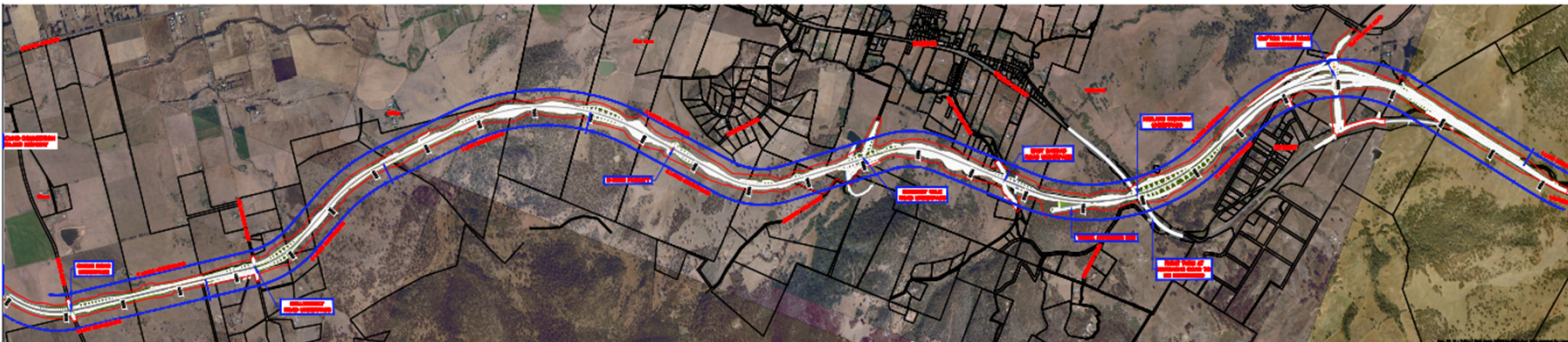
**The Tarraleah Hvdro Scheme (\$650M)**



**Bridgewater Bridge replacement (\$786M)**



**Bryn Estyn upgrade (\$206M)**



**Bagdad - Mangalore By-Pass (\$450M estimate)**



**Brighton High School (\$50M)**



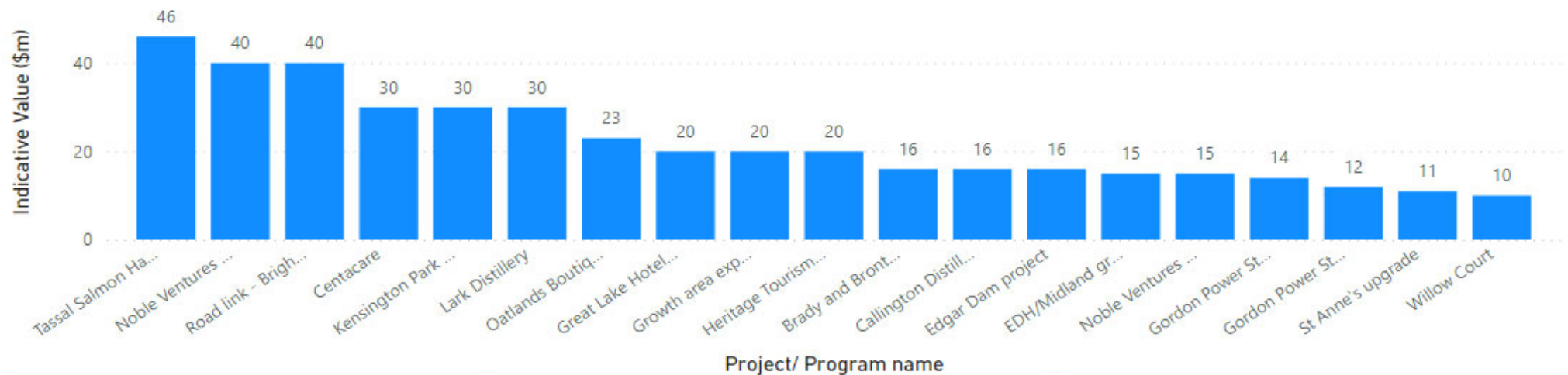
**Southern Midlands & Greta Irrigation Schemes (\$150M estimate)**



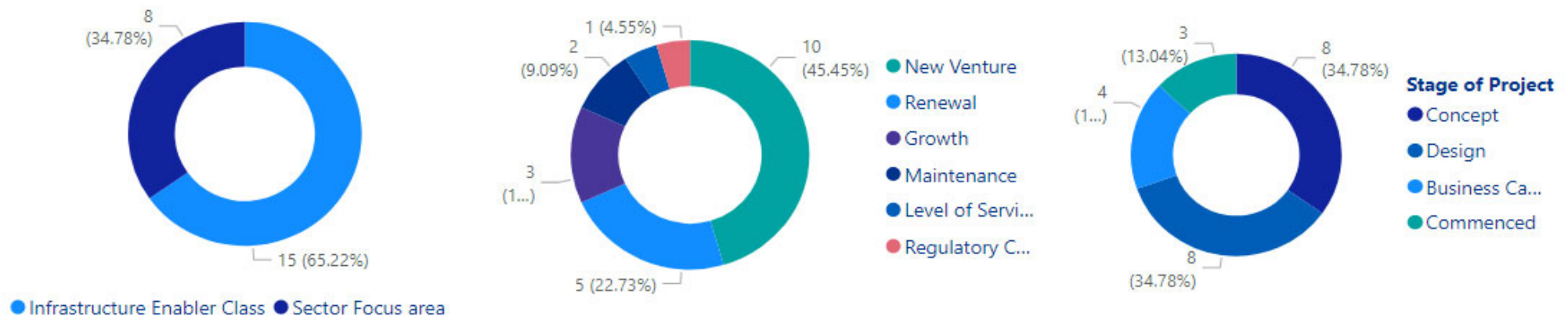
# Key initiatives in the region (Section 4)

In addition to the 'Game Changers' the SCS region has a healthy pipeline of mid-sized infrastructure enabling and private sector led projects amounting to almost \$430M, with around 45.54% being new ventures, as shown below. Many have advanced beyond concept stage, pointing to the likelihood that the majority of these will come to fruition.

Indicative Value (\$m) by Project/ Program name



Sector Focus or Infrastructure enabler | Primary Driver | Stage of Project



# The emerging issues (Section 5)

Several emerging pain points have been identified in this study. Those most prominent are associated with water and waste water, roads and communications, which have impacts across many sector focus areas.



Points to the more significant infrastructure enabling pain points and the sectors most affected.



Points to the moderate infrastructure enabling pain points and the sectors most affected.



Points to the lower order infrastructure enabling pain points and the sectors most affected.

Further commentary in respect to this summary is presented in Section 5.

		Sector Focus Areas						
Infrastructure Enablers		Tourism and hospitality	Agriculture	Transport and Warehousing	Building and Construction	Advanced manufacturing	Aged and disability care	Energy and utilities
	Water & waste water							
	Irrigation							
	Energy							
	Roads							
	Rail							
	Housing							
	Communications							
	Social infrastructure							

# Infrastructure priorities (Section 6)

In response to the emerging pain points, several infrastructure development initiatives have been identified, which have been rated according to relative effort and benefit. The key initiatives to emerge are presented below and could sum to approximately \$1B over the next 10 years. This includes the as yet, unfunded 'Game Changers'...

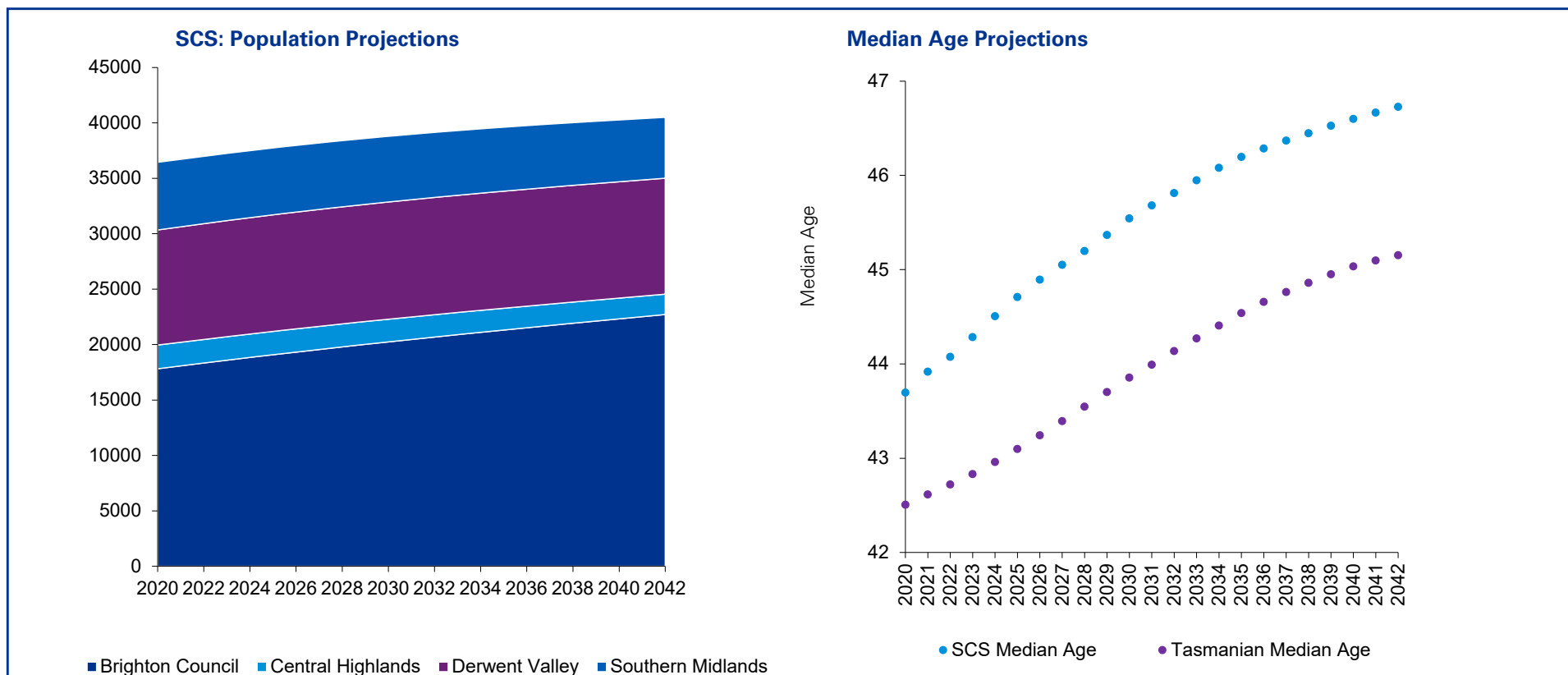


# 3. The SCS Region



# Population Profile of SCS

The SCS population at around 36,000 now is projected to grow to around 40,000 by 2042. Brighton and Derwent Valley will drive this growth, whereas Central Highlands and Southern Midlands have older populations with less growth.

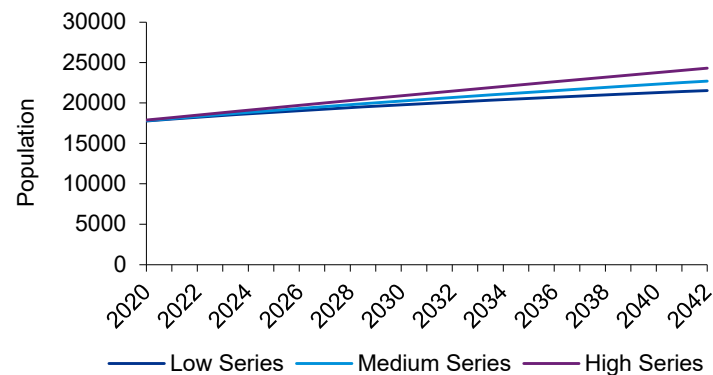


- Brighton has the largest population in the SCS region with 18,073 followed by Derwent Valley with 10,419, Southern Midlands with 6,087 and Central Highlands with 2,135.
- Brighton has the youngest population with a median age of 35 followed by Derwent Valley with 43 and Southern Midlands with 46. Central Highlands has the oldest population with a median age of 52.
- Brighton will experience the highest growth of 27.5% with the median age moving from 35 to 37 years. Derwent Valley will experience a minor increase in population by 0.77% with the median age increasing from 43 to 44 years.
- Southern Midlands will experience decline of 10% and is aging at the fastest rate with the median age increasing from 46 – 50 years. Central Highlands will also experience a decline of 14.30% and a median age increase from 52 to 54 years.

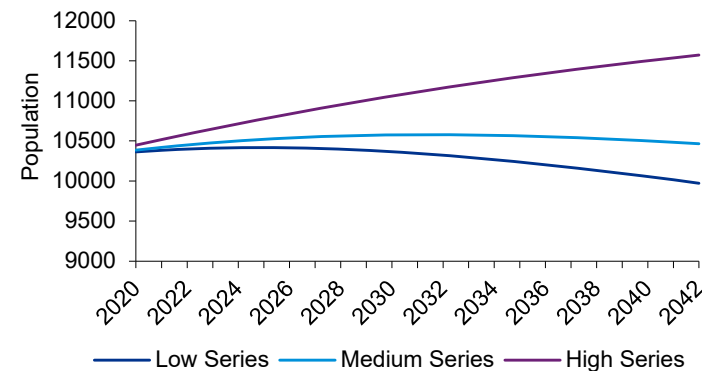
# Population Projections

Treasury projections based on factors including median age, fertility rates and immigration suggest that all else being equal, Brighton is projected to be the fastest growing council in the SCS, followed by Derwent Valley. Central Highlands and Southern Midlands are projected to slightly decline, based on the medium series. The high series for Derwent Valley may be closer to the actual situation in that LGA.

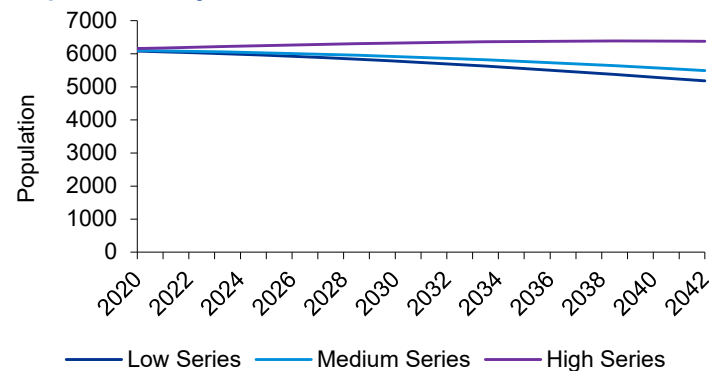
Population Projection: Brighton



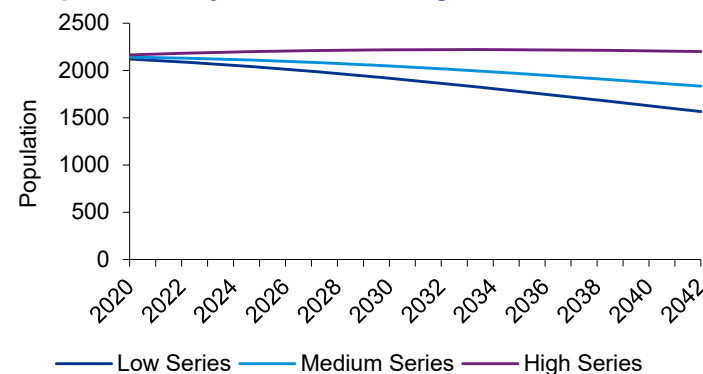
Population Projection: Derwent Valley



Population Projection: Southern Midlands



Population Projection: Central Highlands

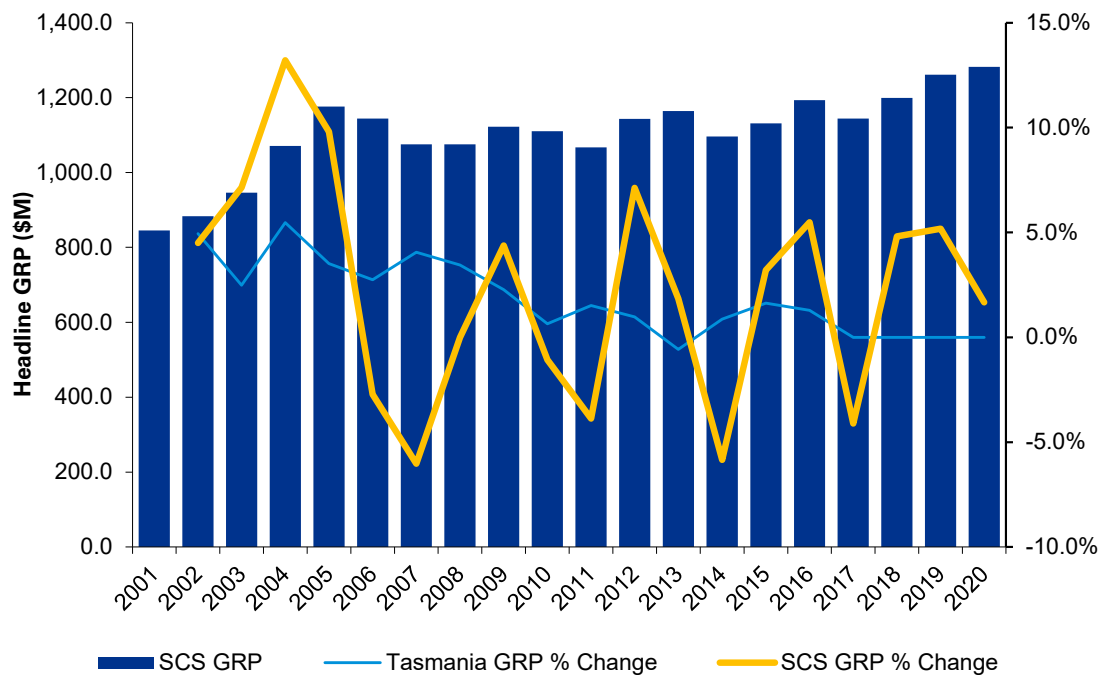




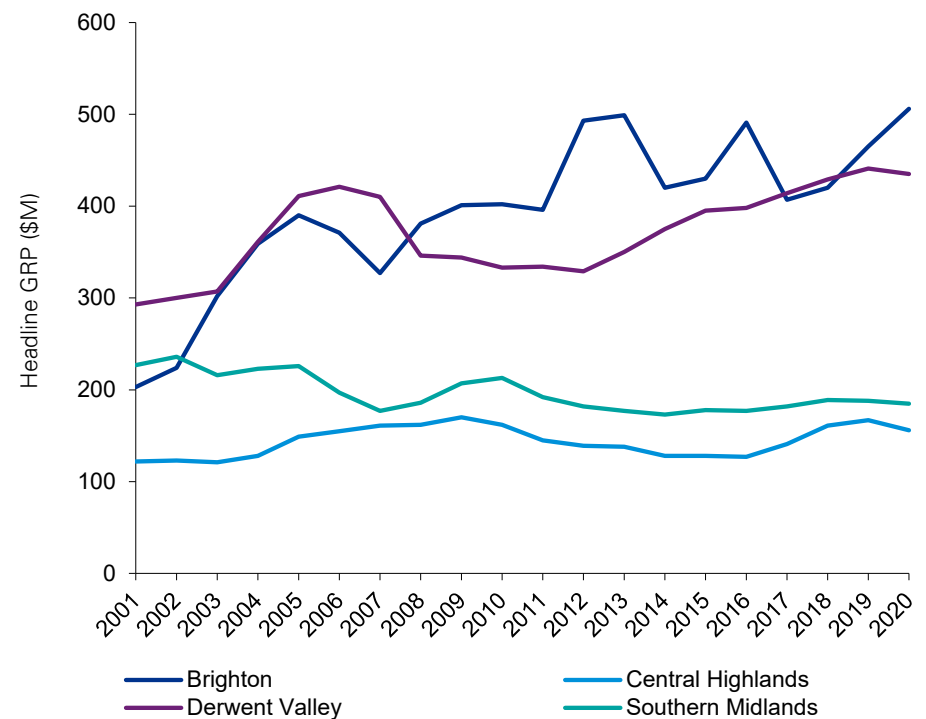
# Headline GRP

Despite fluctuations year to year, the headline GRP for the SCS councils has grown at an average of 2.41% PA representing an increase of \$437M over the period.

Headline GRP: SCS Council Area (2001 - 2020)



SCS Headline GRP by LGA

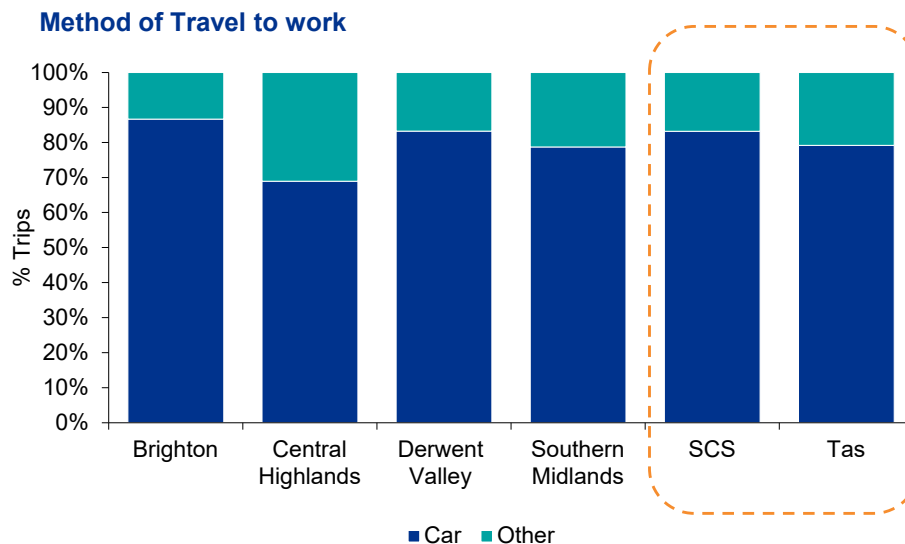


ID Community, Tasmania - Gross Regional Product, accessed 22/08/2021, <<https://economy.id.com.au/tasmania/gross-regional-product>>.

# Journey to work

The primary method of transport to work for SCS is by car. A larger percentage of SCS residents travel by car compared to the rest of the state.

- 83% of SCS residents travel by car to work, compared to Tasmania's 79%.
- Of the SCS councils, Brighton travels by car to work the most (86%) followed by Derwent Valley (83%) and Southern Midlands (79%). Central Highlands travels the least by car to work (68%)
- Central Highlands (13%) and Southern Midlands (10%) had a higher percentage of people who worked at home than Tasmania (5%), however it likely in the post pandemic world, other councils may find a higher proportion of residents working at home more regularly.



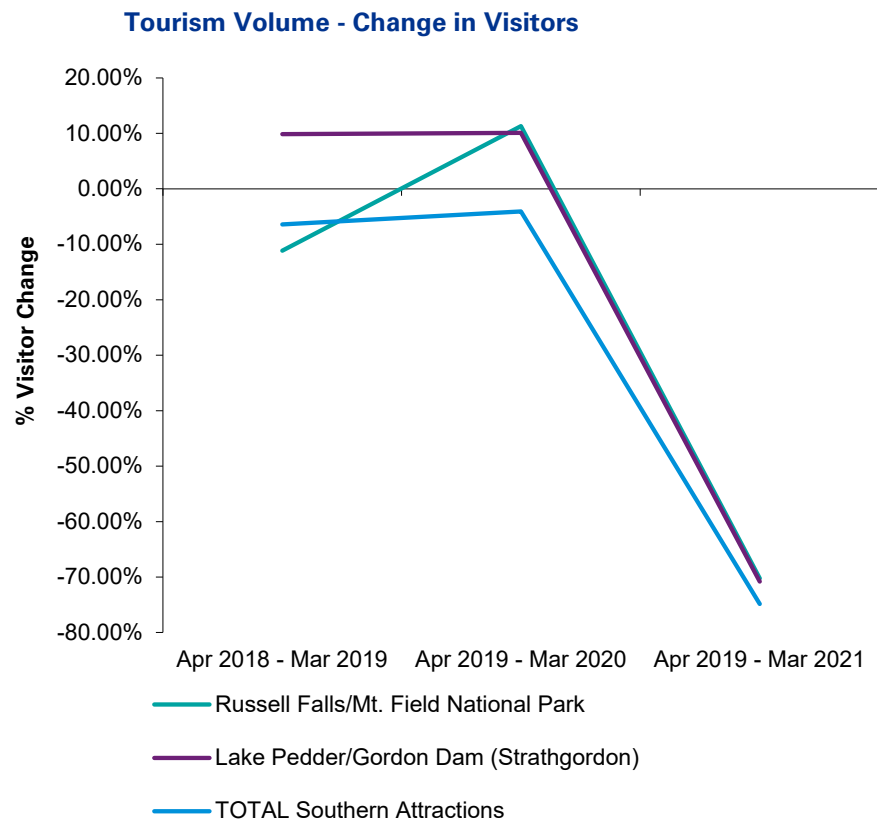
Method of Travel to Work						
	Brighton	Central Highlands	Derwent Valley	Southern Midlands	SCS	Tas
Car, as driver	79%	62%	76%	73%	76%	73%
Car, as passenger	7%	6%	7%	6%	7%	6%
Walked only	1%	8%	3%	3%	2%	5%
Truck	2%	2%	2%	2%	2%	1%
Bus	2%	1%	2%	1%	2%	3%
Motorbike/scooter	1%	1%	0%	0%	1%	1%
Bicycle	0%	0%	0%	0%	0%	1%
Worked at home	3%	13%	4%	10%	5%	5%
Combination	3%	2%	3%	2%	3%	3%
Other	2%	4%	2%	3%	2%	2%

# Visitors in the region

**COVID-19 and subsequent border closures have had a dramatic effect on visitor numbers from outside of Tasmania, with visitor numbers down 44% in FY21.**

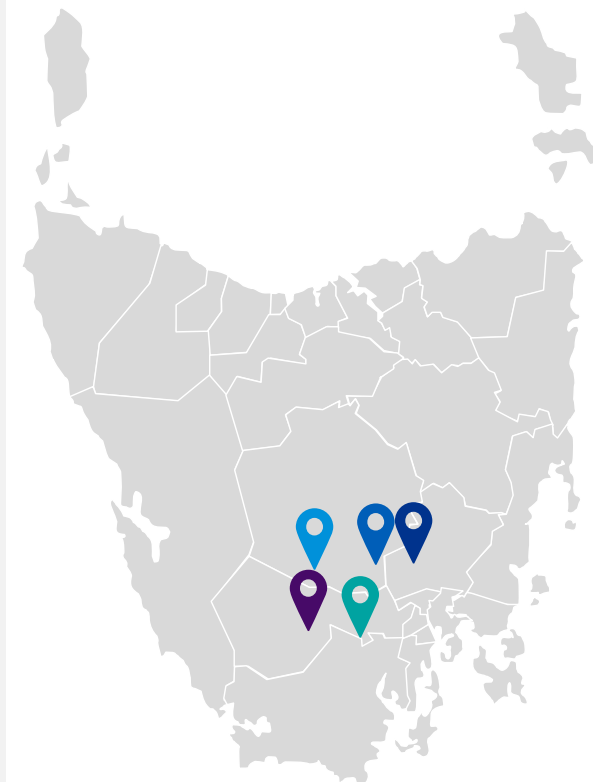
The major drawcards to visitors in the SCS region were bushwalking (74%) outdoor activities (89%) and viewing historic sites (75%). The total number of visitors to southern attractions declined by -74.46% in FY21. Attractions in the SCS regions suffered slightly less at -70.46%.

The Tasmanian Government's long term aspirations are to put "our regional towns and destinations at the heart of the Tasmanian visitor experience" (Visitor Economy Action Plan). The Tasmanian Government is also striving to restore the value of visitor spending in Tasmania to \$2.5B by the end of 2022.



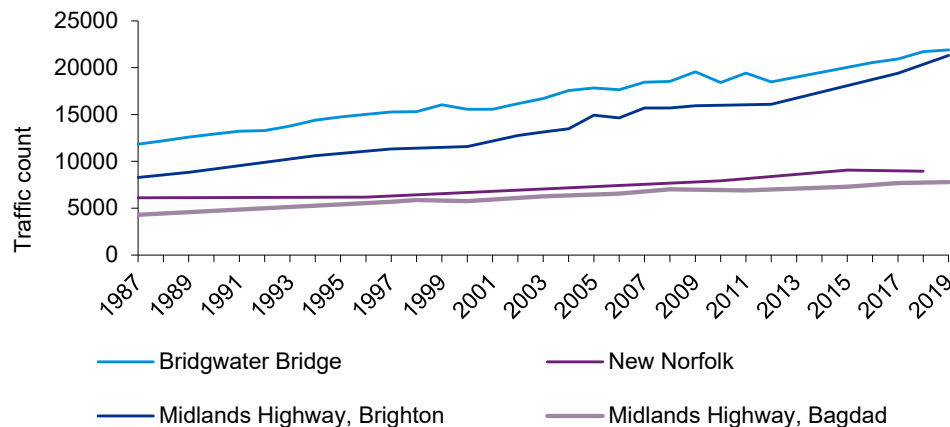
Of the 574,600 interstate visitors in FY21, the following visited attractions in the SCS

- 17% Visited Lake St Clair
- 12% Visited New Norfolk
- 9% Visited Russell Falls
- 7% Visited Oatlands
- 3% Visited Bothwell



Traffic across the SCS councils based on sample size has generally trended upwards over the last 10-15 years. The average growth for roads sampled shows an increase of 19.13%.

### Traffic Flow



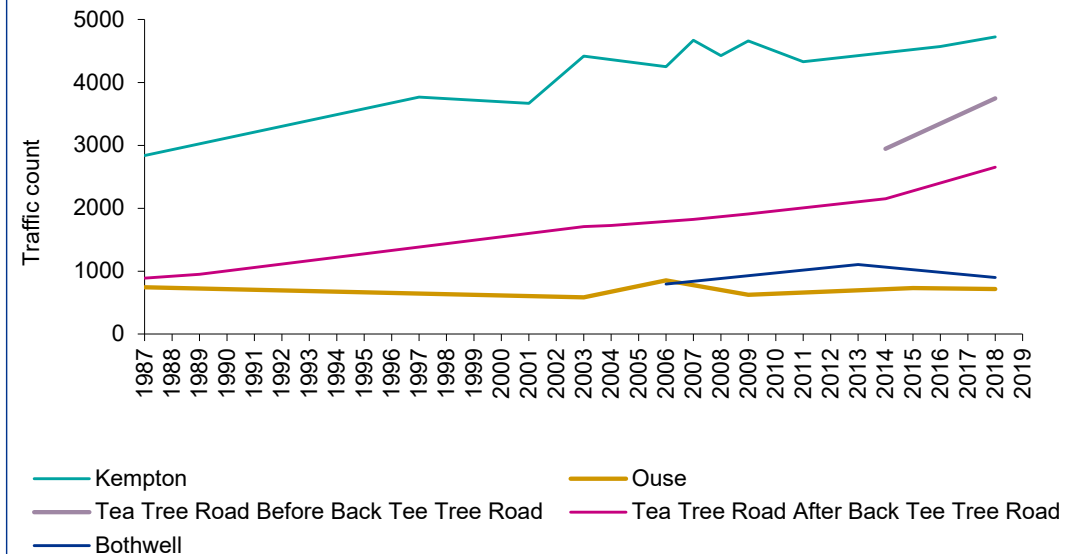
### High traffic roads

- Traffic on the Bridgewater Bridge has increased by approximately 19% since 2010.
- Traffic to New Norfolk has increased by 12.96% since 2010.
- Traffic on the Midlands Highway at Brighton has increased by 33.70% since 2009.
- Traffic on the Midlands Highway at Bagdad has increased 11.01% since 2008.

### Medium to low traffic roads

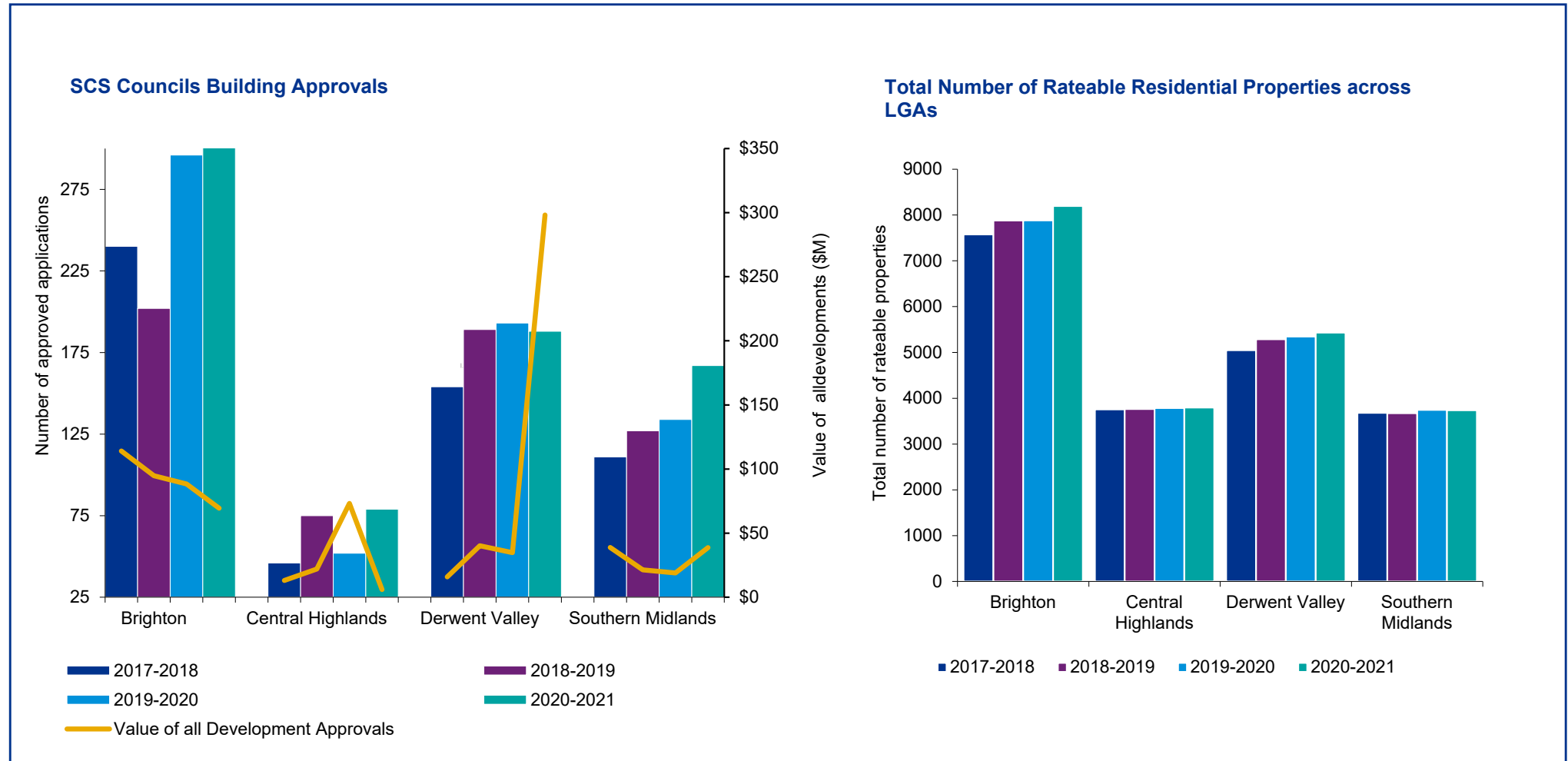
- Traffic at Ouse has increased by approximately 14.70% since 2009.
- Traffic at Kempton has increased by 1.36% since 2009.
- Traffic at Bothwell has increased by 13.48% since 2006.
- Traffic on Tea Tree Road before Back Tea Tree Road has increased by 27.20% since 2014.
- Traffic on Tea Tree Road after Back Tea Tree Road has increased by 38.72% since 2014.
- Between 2003 and 2021, light vehicle movements per day on Back Tea Tree Road have increased on average from 260 to 796.
- Between 2003 and 2021, heavy vehicle movements per day on Back Tea Tree Road have increased on average from 35 to 192. Since 2015 average of heavy vehicle movements has increased 256%.

### Traffic Flow



# Building Approvals and Homes

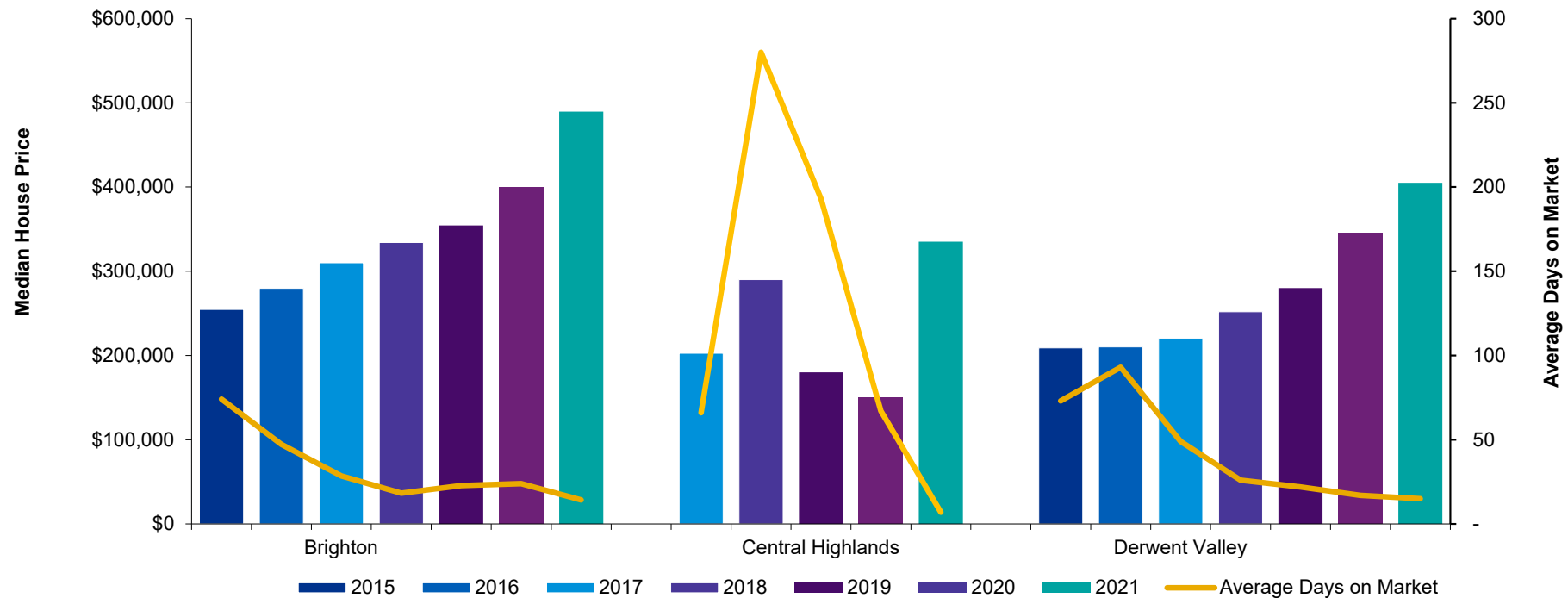
Brighton has had the strongest growth of number building approvals and total rateable residential properties of the four councils, followed by Derwent Valley. Derwent Valley has seen a strong growth in the 2020-2021 value of development approvals. This has driven growth in rateable residential properties mainly in those two LGAs.



CDC Data provided by Councils, and , Collected by KPMG for the Department of Premier and Cabinet Local Government Division.

# The Housing Market

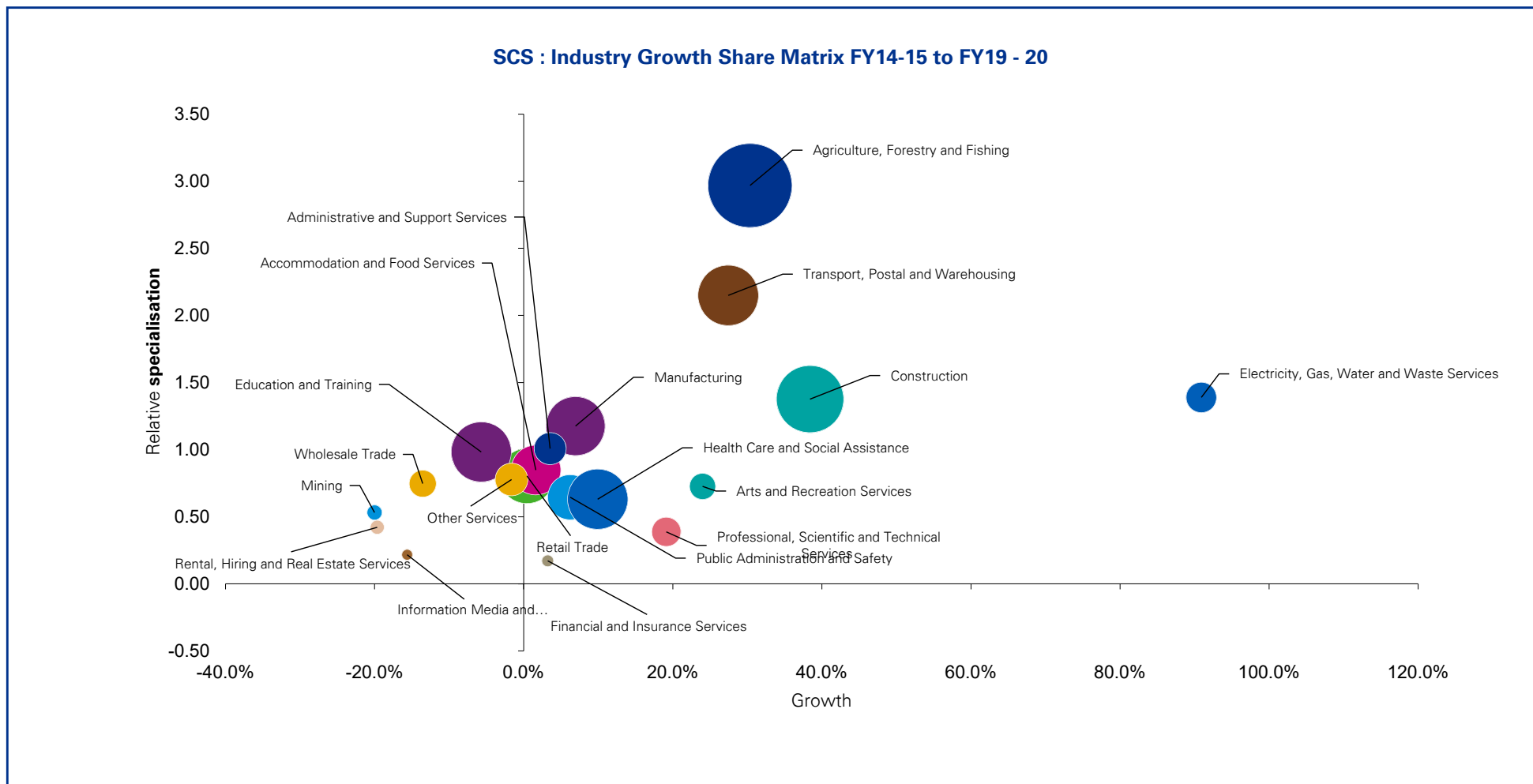
Median Price of Houses Sold by Region



- Derwent Valley (New Norfolk) property prices have increased sharply over the 2015-2021 period with the average sale price increasing 93.8%, closely followed by Brighton, increasing by 92.3% over the same period.
- Central Highlands has seen more turbulent property sale prices, but home prices have still risen 65.4% from 2015 prices.
- Across all suburbs with data available, days on market has trended downwards, combined with the increase in median home prices, this suggests that the region is becoming more desirable to home buyers and the property market more competitive.

# Industry growth

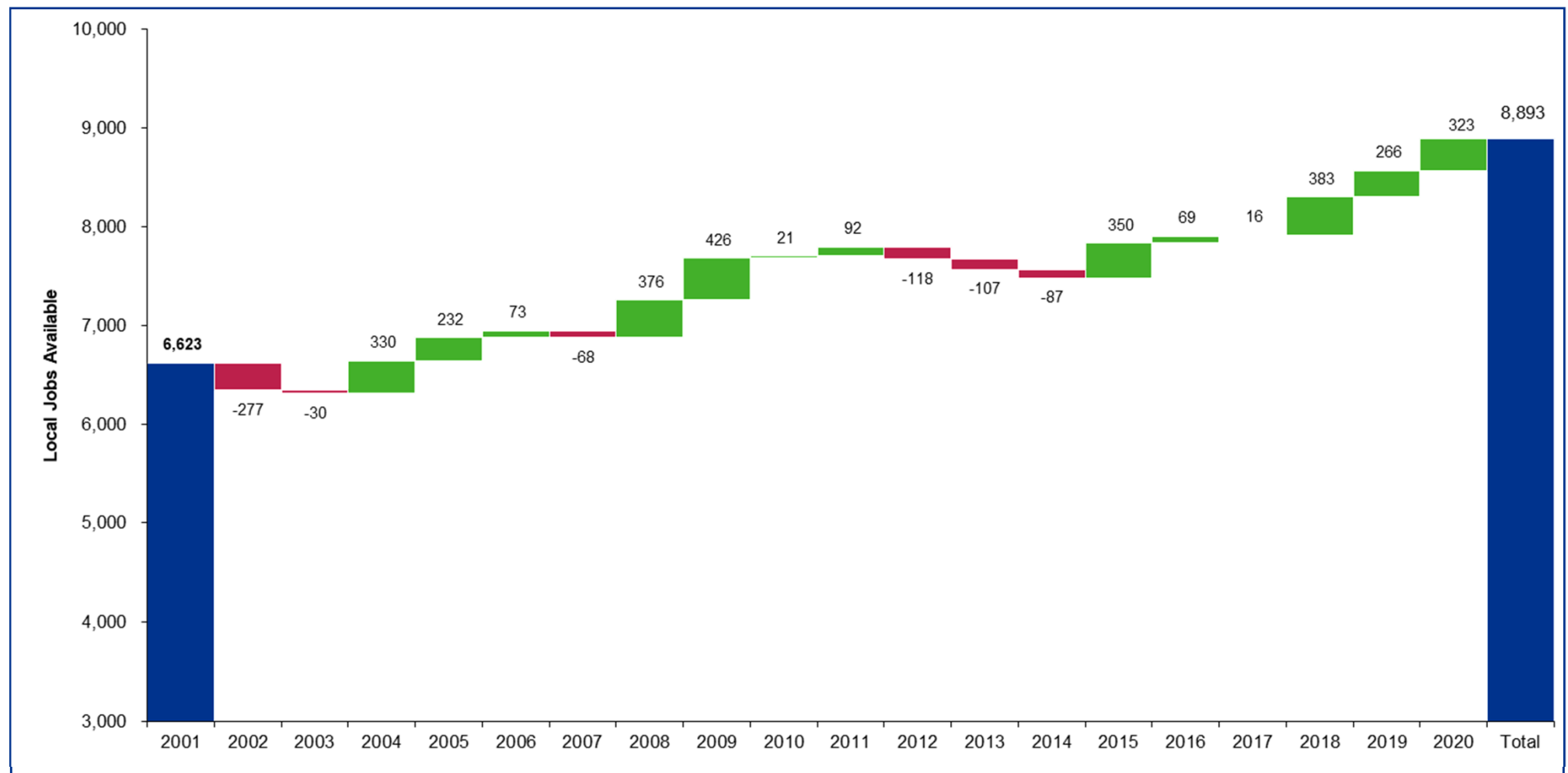
**Agriculture, Forestry and Fishing, Transport, Postal and Warehousing and Construction have seen positive growth as large industries over the last 5 years. These sectors stand out and relatively more important to the region.**



Size of each bubble represents the scale of the industry by employment in the SCS

# Local Jobs

Local jobs across the SCS councils have seen steady growth over the last 20 years of around 34%, with local jobs increasing most years. Particularly strong growth occurred between 2015-2020.

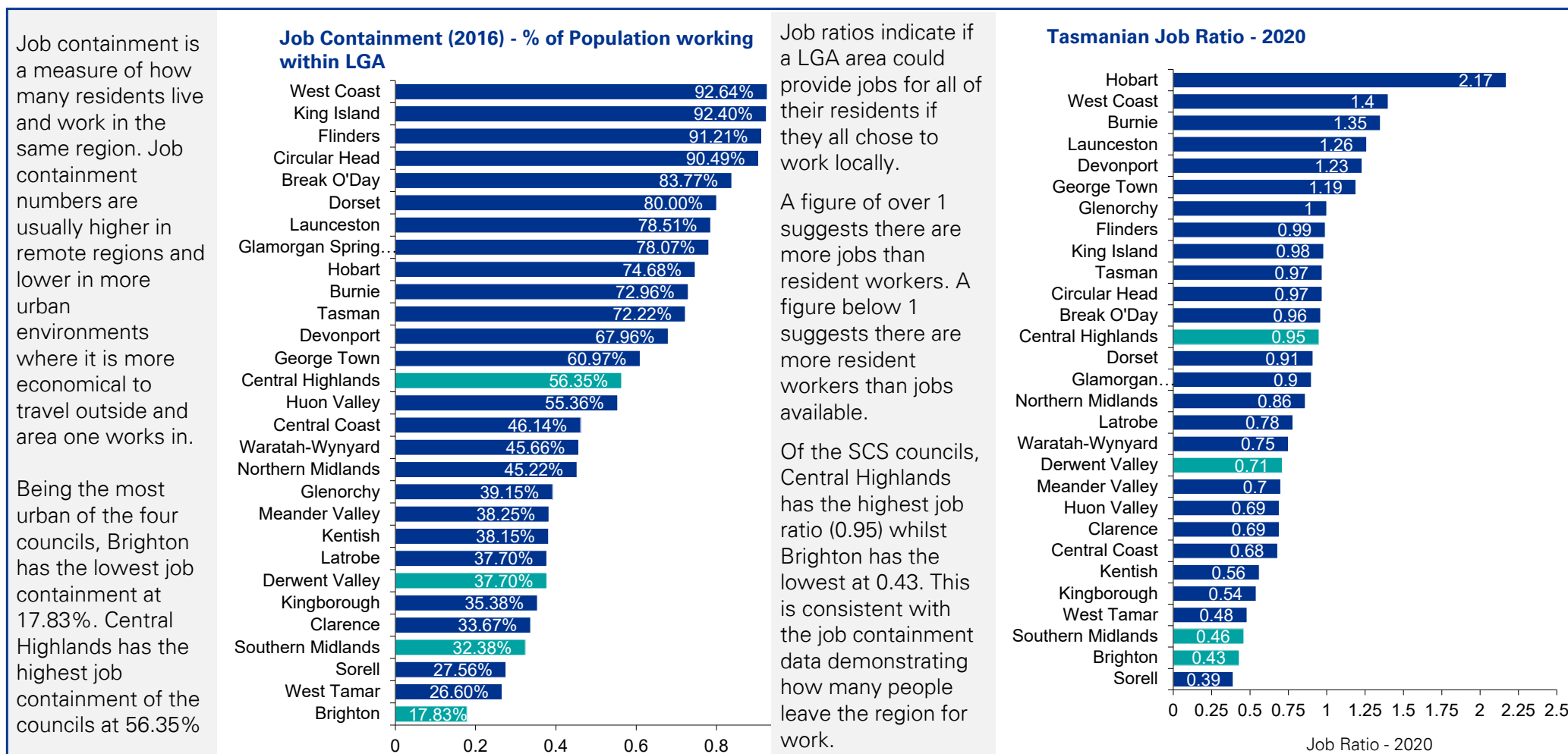


ID Community, Local employment, accessed 21/08/2021 <<https://economy.id.com.au/tasmania/local-jobs>>



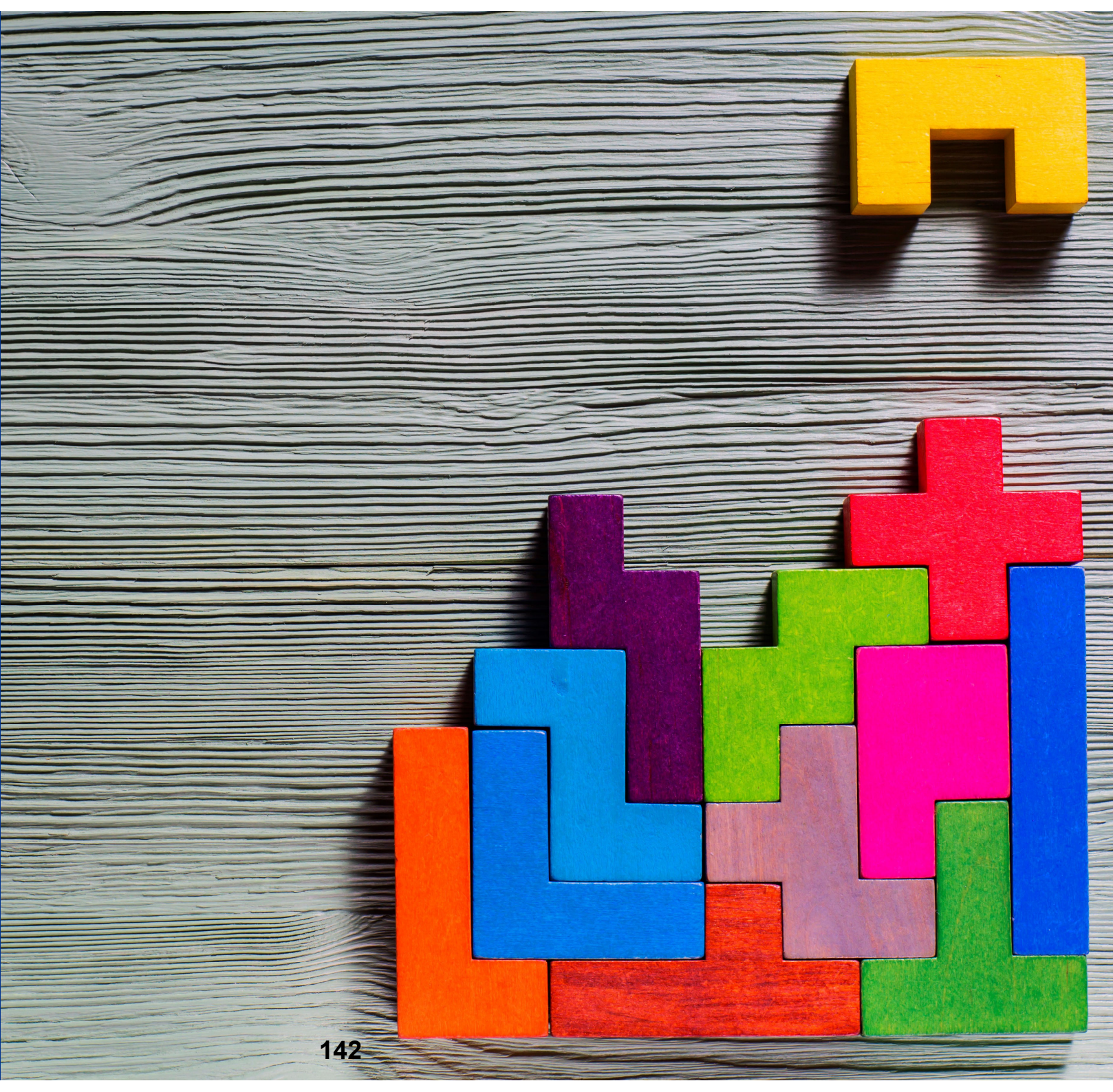
# Job Containment and Jobs Ratio

**Job containment numbers across the four councils are consistent with the broad trends in job containment based off the geographic location of a council area and their proximity to urban environments**





# 4. Key initiatives in the region

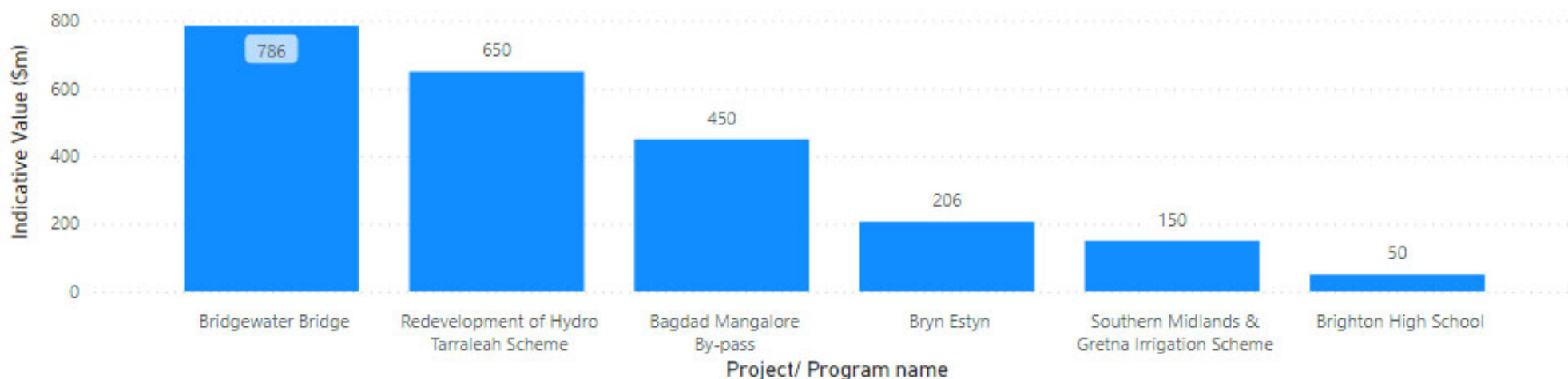




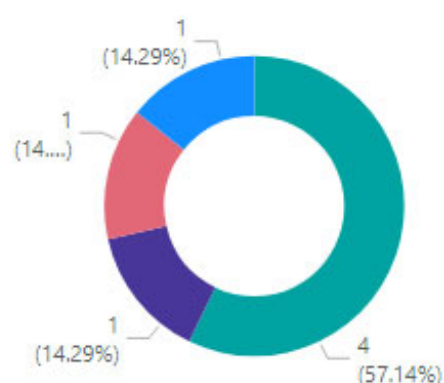
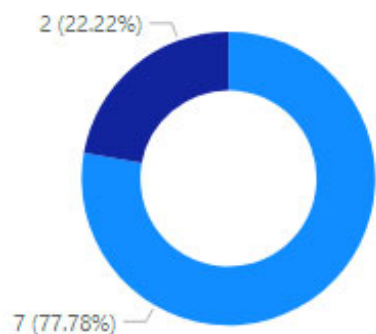
# Game Changers

- The SCS region is set to benefit from several 'game changer' investments, of which around 57% are new ventures and 67% are in design. Combined, **these sum to around \$2.3B.**
- The Tarraleah Hydro Scheme (\$650M), the Bridgewater Bridge (\$786M) and the Bryn Estyn upgrade (\$206M) are major developments occurring (or planned) in the SCS that have impacts far beyond the immediate region.
- The Bagdad-Mangalore Bypass (\$450M estimate) and expanded irrigation schemes (\$150M estimate) will also transform the region, as will the proposed new Brighton High School (\$50M) region.

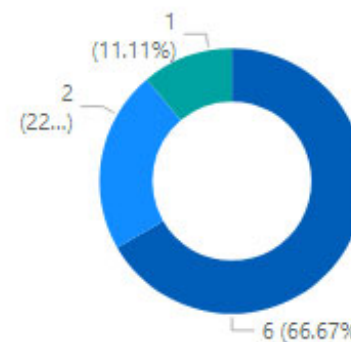
Indicative Value (\$m) by Project/ Program name



Sector Focus or Infrastructure enabler Primary Driver Stage of Project



● New Venture  
● Growth  
● Regulatory C...  
● Renewal



● Stage of Project  
● Design  
● Concept  
● Commenced

● Infrastructure Enabler Class ● Sector Focus area

# Redevelopment of Hydro Tarraleah Tasmania

“

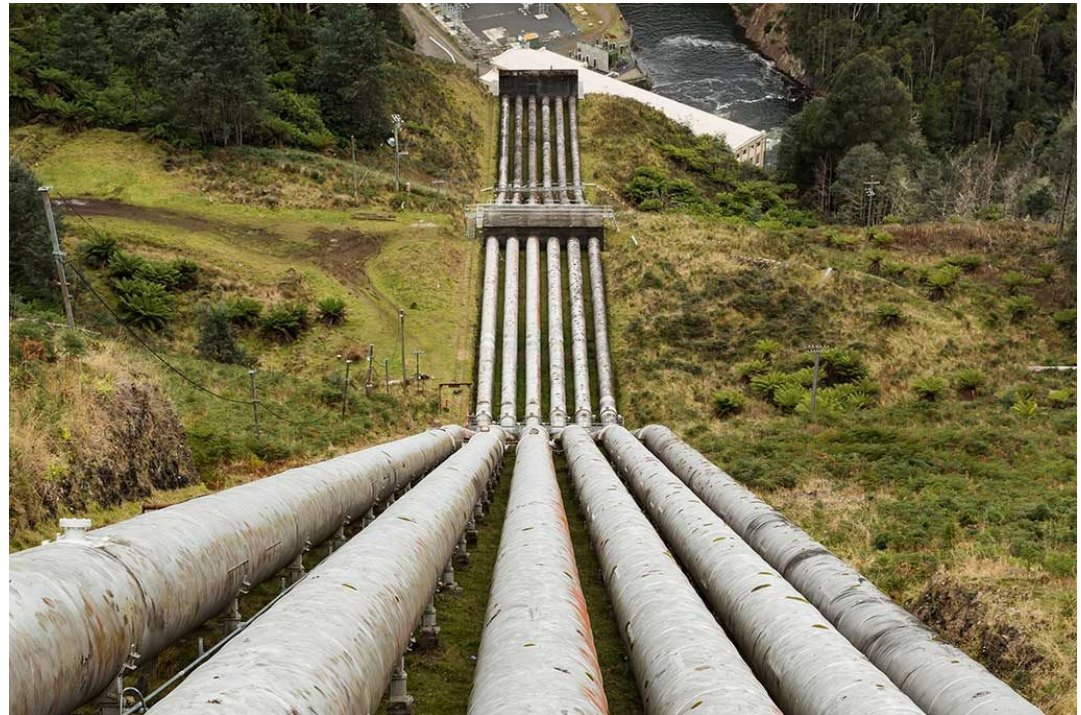
In December, the Tasmanian and Australian Governments announced a commitment to identify and refine support mechanisms for the project. A \$650 million redevelopment of Tarraleah could increase the scheme's responsiveness, flexibility and double its generation capacity. ”



Getting the most out of our existing hydropower generation is a key part of the *Battery of the Nation* initiative. The flagship project we've assessed is one of Tasmania's oldest hydropower schemes. The Tarraleah scheme in the Central Highlands was commissioned in the 1930s and produces around 630 gigawatt hours of energy each year (or 6.5%) of Hydro Tasmania's total production.

The Australian Renewable Energy Agency (ARENA) has provided \$2.5 million, matched by Hydro Tasmania, for a feasibility study to assess options for reimagining the scheme to deliver more renewable energy, more flexibly in the future. The technical part of our feasibility study is complete and we are now finalising the preferred asset management strategy to set Tarraleah up for long term success in a future energy market.

The Memorandum Of Understanding outlines a shared path forward for further progressing the new 1500MW interconnector Marinus Link and the pumped hydro and hydropower upgrade opportunities that form the Battery of the Nation.

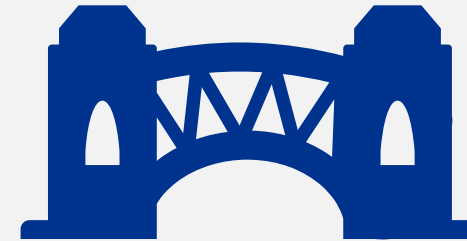


[Hydro system improvement](#)

# Bridgewater Bridge

“

The new Bridgewater Bridge is the largest transport infrastructure project in Tasmania's history. It will strengthen Tasmania's National Highway, connect local communities and will change the way people travel between the north and south of the state. ”



The new Bridgewater Bridge will have two lanes in each direction and interchanges at Bridgewater and Granton.

**Other features include:**

- a speed limit of at least 80km/h
- a shared path for cyclists and pedestrians
- safety screens and barriers
- a navigation clearance consistent with the Bowen Bridge

A grade separated interchange will connect the Brooker and Lyell highways. There will also be connections to local roads in Bridgewater and Granton.

Rail isn't part of the project, however the future use of the rail corridor won't be prevented.

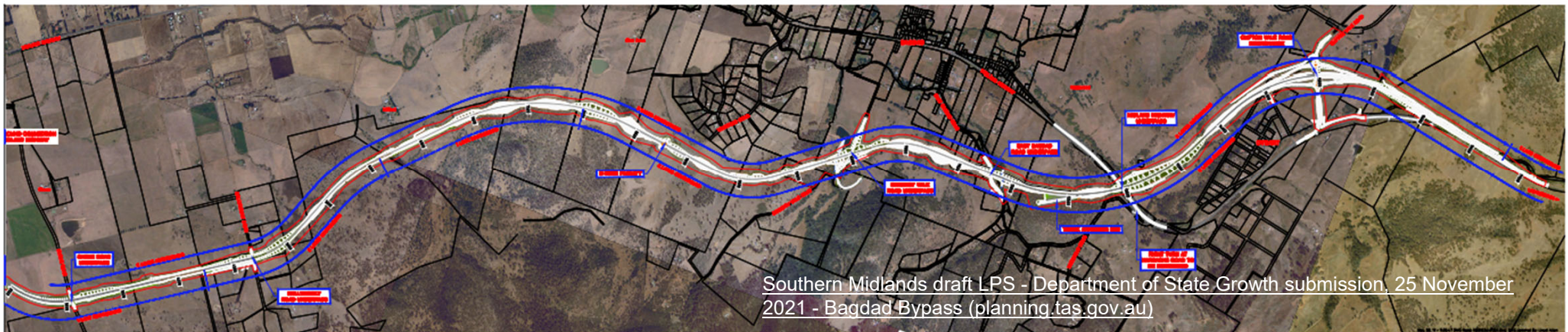
Many people have a strong connection to the bridge so work will be done with the community and the Tasmanian Heritage Council to look at how the heritage values of the river crossing can be recognised and promoted.





# Bagdad - Mangalore Bypass

The Bagdad – Mangalore Bypass is identified as a key project in both the Tasmanian Infrastructure Strategy and the Southern Tasmania National Transport Network Investment Program. The project has been tested and deemed to have strategic merit, as it reflects jurisdictional objectives, policies and strategies. Recent cost estimates are in the order of \$450M.



The Bypass will see construction of approximately 17km of high-standard road, bypassing the Mangalore, Bagdad and Dysart areas. It will comprise two northbound lanes and a single northbound lane, with overtaking lanes provided where necessary in the southbound direction. The design ensures that the single southbound lane sections can be upgraded to dual carriageway in the future. Key benefits of the Bypass include:

- Improving efficiency by reducing travel times for both freight and passenger vehicles between the Southern and Northern regions of the State;
- Support the other projects in the Southern Tasmania National Transport Investment Program 2007-15, including the Brighton Bypass and Transport Hub, to deliver their full potential in terms of efficiency and capacity improvements;
- Reduce road trauma and maintenance costs, with an expected reduction of 90% in fatal crashes and 75% in injury crashes;
- Improve amenity in the townships to be bypassed, and provide opportunities for commercial and residential development.

[Burnie to Hobart Freight Corridor Midland - Mangalore to Bagdad Upgrades and future Bagdad Bypass.pdf \(stategrowth.tas.gov.au\)](#)

*"The federal government has been saying they want shovel ready projects to keep the economy stimulated," he said. "It'll entirely free up to this road...it will once again be a residential road. You got some terrific communities along here. Mangalore, Dysart, Bagdad, people wanting to tree change along here, but they have to mingle with trucks doing 80 kilometres an hour. As you can hear, it's very noisy, and it just is not a great mix."*

*He argued that the bypass will keep trucks on the highway proper, speeding up north-south traffic on the Midland Highway and improve amenity for local residents.*

*"It'll free up reserves," he said. "Actual opportunities for more subdivisions, and possibly commercial subdivisions as well. So it'll really enliven this part of the Southern Midlands (Municipality) and generate lots of jobs and economic activity. It's a win win."*

[Mangalore Bypass is Shovel-Ready, says SM Mayor - Tasmanian Times](#)

# Bryn Estyn

“ The redevelopment of Bryn Estyn is a crucial project that will ensure TasWater can continue to provide its customers with safe and reliable drinking water for decades to come ”



The Bryn Estyn Water Treatment Plant (WTP) is greater Hobart's primary source of drinking water, providing an average 60 per cent of the water supply needs annually. It was originally constructed in 1962, with capacity augmentations completed in 1972 and 1992.

The TasWater CDO is upgrading and expanding the plant to ensure it can continue to provide high quality drinking water and meet projected demand for years to come.

The projected is estimated to cost over \$200m.

## The Bryn Estyn WTP Upgrade Project aims to:

- Lower the risk of water restrictions in the greater Hobart region
- Improve operational efficiency by increasing capacity and modernising infrastructure
- Enable the reliable supply of 160 million litres of water per day
- In-build the capacity to expand the water supply demand in the future
- Provide the highest quality drinking water for Tasmanians



[Water Treatment Plant Upgrade | TasWater](#)



# Irrigation schemes

## Midlands Irrigation Scheme

The Midlands Irrigation Scheme commenced operations in September 2014 and services the Campbell Town, Ross, Tunbridge, Woodbury, York Plains, Oatlands, Mt Seymour, Jericho and Kempton areas in central Tasmania. Irrigation water is sourced from Arthurs Lake – a water storage owned and operated by Hydro Tasmania. Water flows under gravity into storage at Floods Creek Dam.



Construction started	September 2012
Capacity	38,500 ML
Daily Flow rate	105 ML/Day
CAPEX	\$110.8M

## Southern Highlands Irrigation Scheme

The Southern Highlands Irrigation Scheme commenced operations in November 2017 and services the Bothwell area in the Southern Midlands of Tasmania. Water is harvested into the Southernfield Dam from the Shannon River and delivered via 58.4km of pipe from the dam at Waddamana Road in the north to Bothwell, and south to Hollow Tree. A pipeline also runs east from Bothwell to Pitcairns Marsh.

Construction started	October 2015
Capacity	7,215 ML
Daily Flow rate	60.13 ML/Day
CAPEX	\$31.26M

## Tranche 3 Projects under development (\$150M estimate)

### Southern Midlands Irrigation Scheme (Southern Midlands - \$120M)

The Southern Midlands Irrigation Scheme will be located across the Central Highlands and Southern Midlands Council regions, with the potential to support irrigation activities in the Brighton Council region. The concept design is based on a 30,000 megalitre, 180-day summer irrigation season. Winter season water is also being explored. The proposed scheme consists of a low-lift pump station sourcing water from Hydro's upper Derwent catchment, delivering through the Bothwell region with a lift pump station near Shiners Hill providing water through to Jericho and Kempton. The majority of Gretna is likely to be serviced via its own scheme. Principal production activities in the region include livestock, broadacre cropping, wool and a small amount of dairy, fruit & wine grapes.

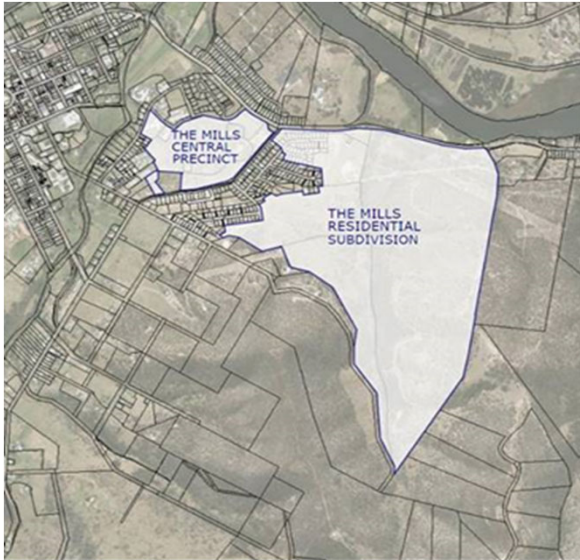
### Gretna Irrigation Scheme (Derwent Valley/ Central Highlands - \$30M)

The Gretna Irrigation Scheme will deliver high-surety irrigation water to landowners around Gretna in the Central Highlands and the Derwent Valley. Under the current concept design, water will be sourced from the River Derwent at Meadowbank and pumped to irrigators via two pump stations. Agricultural enterprises in the area include wool and lamb finishing, which is expected to expand to dairy, poppies, cereals, lucerne and fodder crops.



# Residential and commercial development

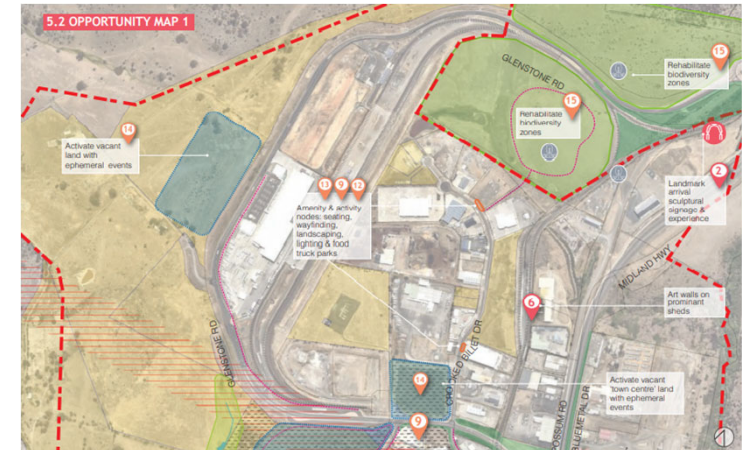
The Brighton and Derwent Valley LGAs are booming with residential and commercial development. Headlines include the Mills development in New Norfolk and the ongoing activation of the Brighton Transport Hub. Activation of the Norske Skog site into an industrial hub is also under active consideration, with the support of the Office of the Coordinator General.



**The Mills, New Norfolk** is a residential, retirement and commercial master planned community within the Derwent Valley of Tasmania. This new development comprises 700 residential lots, 200 house Independent Living retirement estate, Producers Market Co-Op, 100 bed hospital, 100 room 4-star hotel and a 120 person childcare / early learning centre. This will attract the growing cohorts of young families and retirees. **Other developments** include a 73 lot sub-division at Tynwald, 545 lots yet to be developed at Mills, 51 lots at Back River Road, Centacare is 52 lots and a proposed 120 lot infill in Oakdale Road.

Strategically located on the Derwent River and with over 570 ha of industrial and rurally zoned land, the **Boyer Industrial Hub** is ideally positioned to accommodate multiple business operations across a range of sectors. The site is well serviced, with ample supply of power, water and NBN, and has access to a range of resources, including valuable by-products and heat and waste residues, suitable for economic re-use across a variety of industries.

The site is complete with well-established infrastructure and workshops and provides direct access to inter-modal transport and freight options (including road and rail). Located 8 minutes (6.6km) from the heart of New Norfolk, the Boyer Mill is situated on the water side of Boyer Road, looking over the River Derwent. The site is only 36 minutes (35km) from the CBD of Hobart and 48 minutes (49km) from Hobart Airport.



The **Brighton Industrial Estate** has been an under utilised asset in Tasmania that presents valuable 'employment land' that will support local enterprise growth and job opportunities for a growing Brighton population.

Brighton Council engaged consultants to develop a new Brand and Placemaking strategy for the precinct.

The strategy sets a new vision and pathway, supported by practical actions, to reposition the Brighton Industrial Estate as an attractive prospect for future investors and support growth.

Opportunity maps, such as that illustrated above point to a future where the Hub is a desirable place to visit and work within.

# Infrastructure enabler class

Over the next 2-5 years, the SCS region will see investment in enabling infrastructure and projects of approximately \$2.45B.



## Social Infrastructure

	\$M
Brighton High School	50
Seymour Street upgrades	5
Bridgewater Gymnastics & Sports Centre	6
Cris Fitzpatrick Park & walkways	3
Bridgewater Parkland (Spine, car park, living stream, dog park, skate park, etc.)	3
Pontville Park upgrades - indoor sports, parking	6
GP clinics	3
Child care	4
Oatlands Aquatic Centre	10
School Farm	3.5
New Norfolk Town Centre and Urban precinct Design Strategy	3.5
Boyer Oval Redevelopment	7
Tynwald Park master plan upgrade	5
Kensington Park Sporting Precinct	30
High Street Revitalisation and inter-connectors Project	6.4

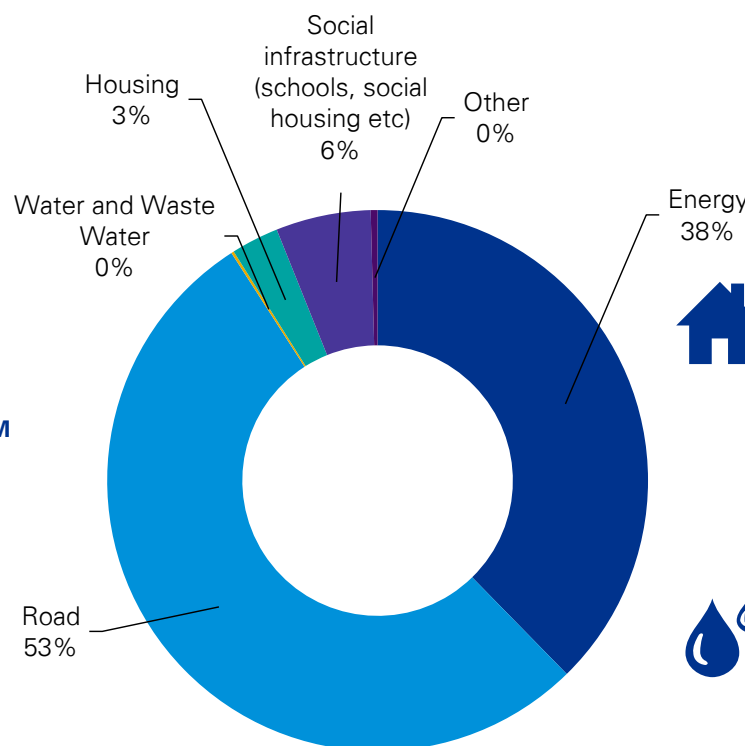
**TOTAL \$145.4M**



## Road

	\$M
Road link - Brighton - Airport	40
Bridgewater Bridge	576
Andrew St	3
Baskerville Rd	4
EDH/Midland grade separated interchange	15
Mangalore/Bagdad bypass	450
key Road renewal projects	2
Back River Road Renewal project	3.6
Hobart Road/Glebe Road Intersection Project	6
Plenty Valley Road Renewal	1.7
Lachlan Road Renewal	1.6
Black Hills Road Upgrade	2.1

**TOTAL \$1.105M**



## Energy

	\$M
Repulse Power Station - Refurbishments	27
Edgar Dam project	16
Brady and Bronte Dam upgrades - Campaign 1	8
Brady and Bronte Dam upgrades - Campaign 2	16
Gordon Power Station - Machine 1 - runner replacement	12
Gordon Power Station - Machine 3 - turbine replacement	14
Gordon Power Station access tunnel stabilisation	6
Boyer Substation - supply transformers - replacement	5
Bryn Estyn	206
Lake Fenton Pipeline (gateway) - water main renewal	6
Redevelopment of Hydro Tarraleah Scheme	650

**TOTAL \$966M**



## Housing\*

	\$M
New 400 lot housing sub-division	10
Alec Cambell infill sub (100 lots)	3
Jordan Downs infill sub (150 lots)	4
Old Beach infill sub (100 lots)	3
Centacare (52 lots)	30
Accommodation Facility (30 Plus Rooms)	18

**TOTAL \$68M**



## Water and Waste Water

	\$M
Southern Midlands & Gretna Irrigation(tranche 3)	150
Honeywood WWTP upgrade (decom. Green Point)	?
Derwent Catchment River Health Plan	4

**TOTAL \$154M**

## Other

	\$M
Waste transfer station	7
Waste and resource management	3.5

**TOTAL \$10.5M**

\* In addition, in the DVC, note opportunities for 73 lot sub-division at Tynwald, 545 lots yet to be developed at Mills, 51 lots Back River Road, and proposed 120 lots infill in Oakdale Road

# Sector Focus Areas

Over the next 2-5 years, businesses in the SCS growth sectors are set to invest approximately \$340M.



## Advanced Manufacturing

	\$M
Mitchells Plastic moulding	2



## Aged and disability care

	\$M
St Anne's upgrade	11
Noble Ventures Private Hospital	?
Noble Ventures Retirement Village	15
Corumbene Health Hub	10
Centacare	5

**TOTAL \$41M**



## Agriculture

	\$M
Tassal Salmon Hatchery	46
Growth area expansion for medical cannabis	20

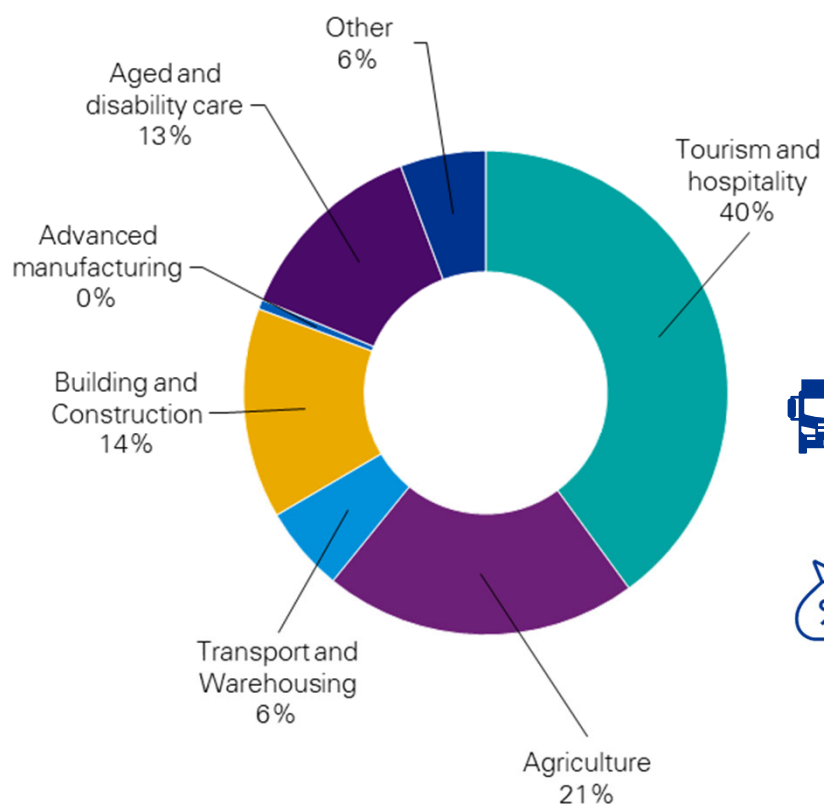
**TOTAL \$66M**



## Building and construction

	\$M
Iden Road	1
East Bagdad Road, Bagdad (56 Lots)	2
Swan Street, Bagdad (14 Lots)	1
Main Street, Kempton (48 Lots)	3
Climie Street, Campania (50 Lots)	3
Callington Distillery (Bond Stores - 18) - Tunnack Main Road, Oatlands	10
Callington Distillery (Distillery) - High Street, Oatlands	16
Callington Distillery (Function Centre etc) - High Street, Oatlands	3
Callington Distillery (Cooperage & Bottling Plant) - High Street, Oatlands	3
Tivoli Green sub-division (500 lots)	2.5
Noble Ventures Child Care Centre	

**TOTAL \$44.5M**



## Tourism and hospitality

	\$M
Willow Court Tourism development	10
Callington Mill Tourism Precinct	7
Pressing Matters	5.5
Zoo Doo redevelopment	2
Noble Ventures Hotel and Park	40
Maydena Bike Park	2
Lark Distillery	30
Redevelopment Waddamana Village	?
Great Lake Hotel Village 5 stage development	20
Great Lake Trail	8
Bothwell Grange	?
Standing Camp Halls Island	0.5
Lark Distillery Bond Stores	4
Mt Field Rail	20
<b>TOTAL</b>	<b>\$149M</b>



## Transport and Warehousing

	\$M
Sigma Pharmaceuticals	8
Winc	10
<b>TOTAL</b>	<b>\$18M</b>



## Other

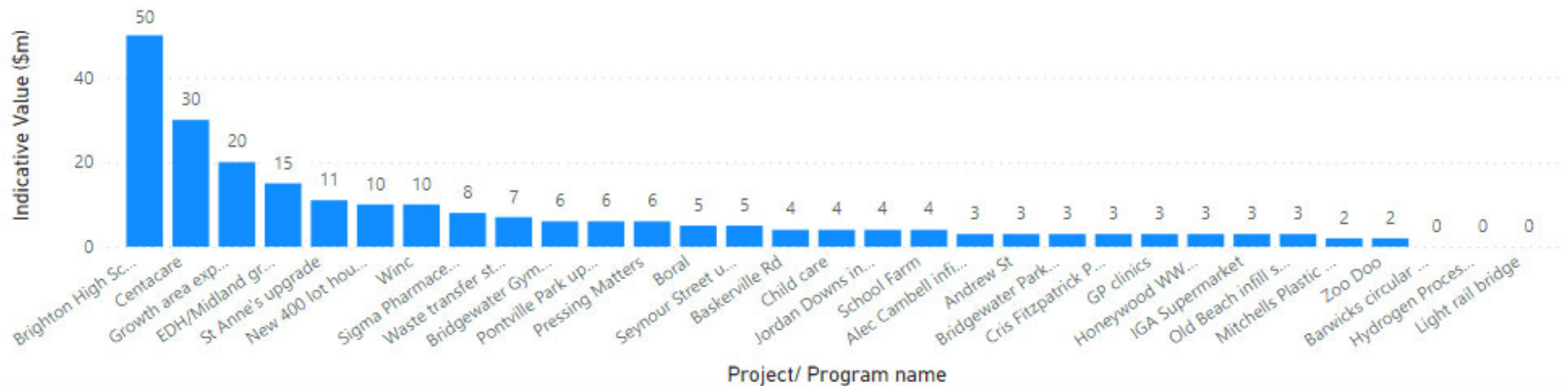
	\$M
Barwick's circular economy	?
IGA Supermarket	3
New batching and other facilities	5
Circular economy hub	10
<b>TOTAL</b>	<b>\$18M</b>



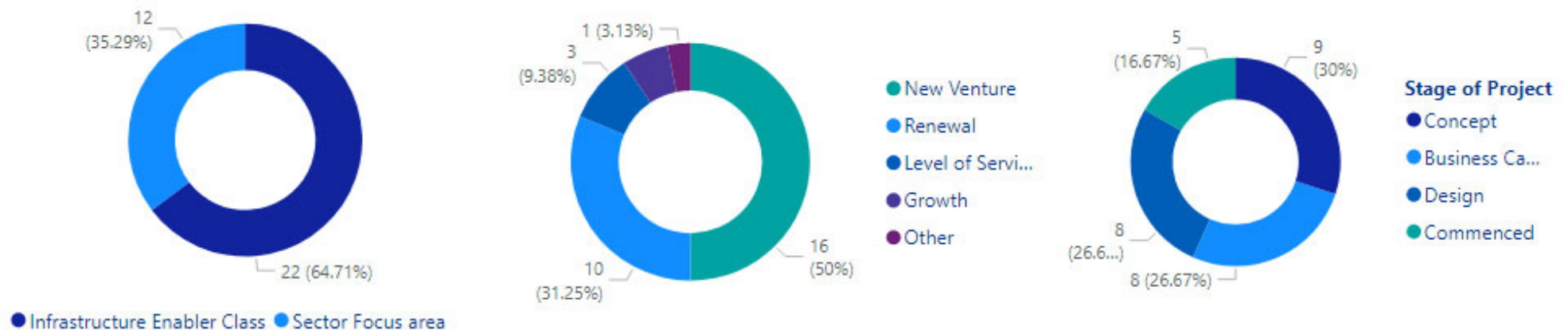
# Brighton Council

- Total CAPEX of approximately \$1.059M including the Bridgwater Bridge (\$786M) and Brighton High School (\$50M) 'Game Changers'.
- Brighton has a number of meaningful infrastructure projects, driven primarily by the infrastructure enabler class (64.71%).
- Half of all the projects in Brighton are new ventures. Key infrastructure enabler classes for Brighton are Social infrastructure, Housing and Roads.

Indicative Value (\$m) by Project/ Program name



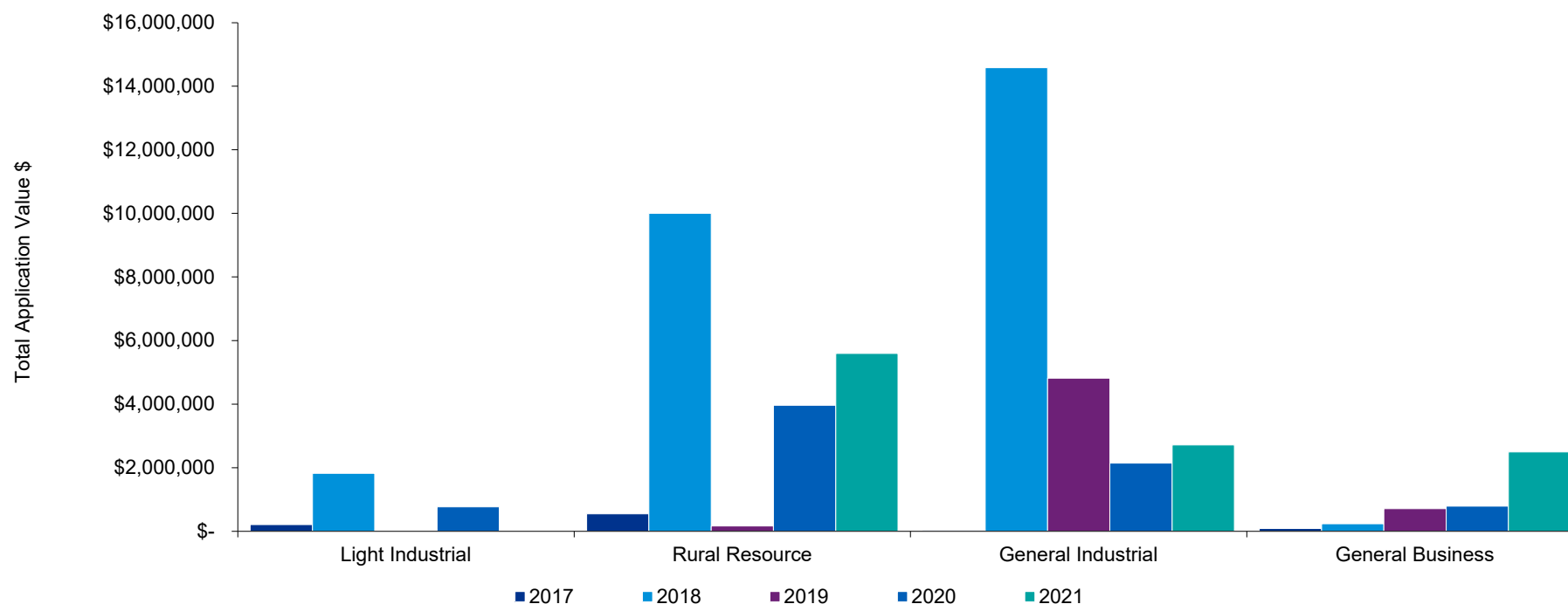
Sector Focus or Infrastructure enabler	Primary Driver	Stage of Project
--	----------------	------------------



# Brighton Council

**The Brighton LGA has been the focus for industrial development in the SCS with the development of the Industrial Hub. General Industrial has been the major category for development applications at Brighton, due to some large applications in 2018. Rural Resource is the second largest category by value, with almost half of the value derived from one application.**

**Total Application Value by Category - Brighton**

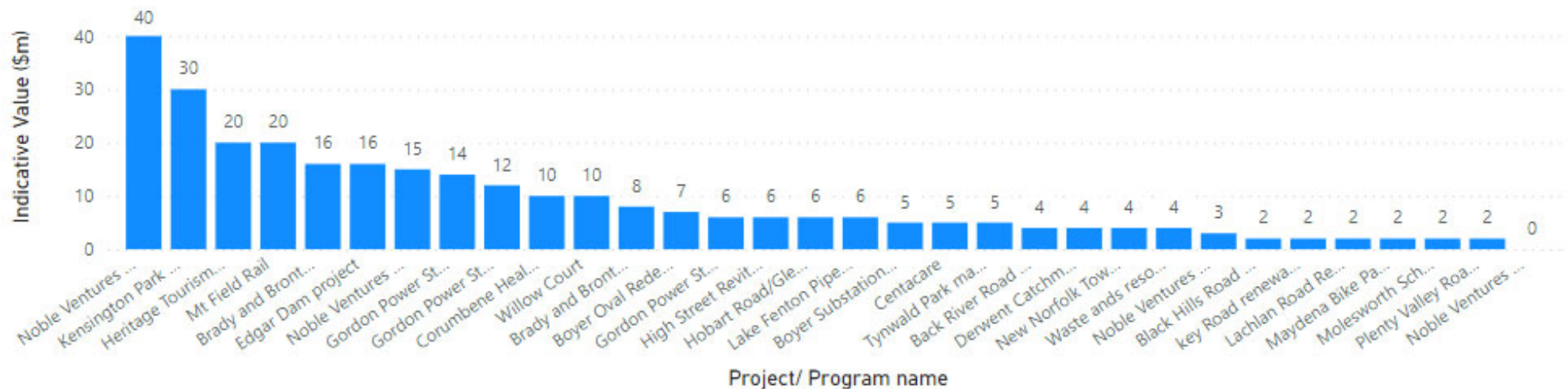


Since 2017, Brighton has received \$53.61M of applications for industrial and commercial developments. General Industrial was the largest category for Brighton over the period, representing 45.32% (\$24.3M) of applications. 2018 saw a number of significant applications for General Industrial development projects, including Storage warehouse and Food services (\$9.75M), a Sawmill expansion (\$1.5M) and Equipment and Machinery sales (\$1.5M). Rural Resource also had significant application value in 2018, with a Highway Services Centre (\$10M) being much larger than the other yearly totals. Overall, Rural Resource was the second largest category (37.83%, \$20.28M). General Business (\$4.34M, 8.09%) and Light Industrial (\$2.81M, 5.24%) are the next largest, with the remaining categories of Significant Agriculture, Rural Living, General Residential, Utilities, Agriculture and Village applications totalling \$1.88M for the period.

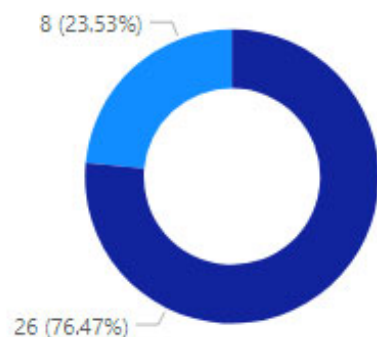
# Derwent Valley Council

- Total CAPEX of approximately \$498.1M, including the \$206M Bryn Estyn 'Game Changer'.
- Derwent Valley Council has large number of mid-sized projects, particularly in the energy enabler class. There is also a pipeline of smaller sized projects under \$5M. Noble Ventures feature with four projects worth around \$60M.
- Infrastructure enabler class is a large driver for Derwent Valley (76.47%), with a large focus on renewal (35.48%) and new ventures (25.81%)

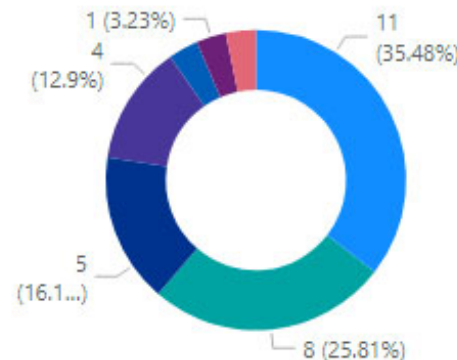
## Indicative Value (\$m) by Project/ Program name



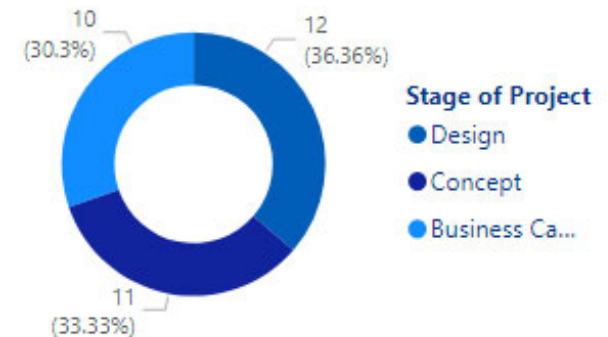
Sector Focus or Infrastructure enabler	Primary Driver	Stage of Project
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● Infrastructure Enabler Class ● Sector Focus area



- Renewal
- New Venture
- Maintenance
- Growth
- Level of Servi...
- Other
- Regulatory C...

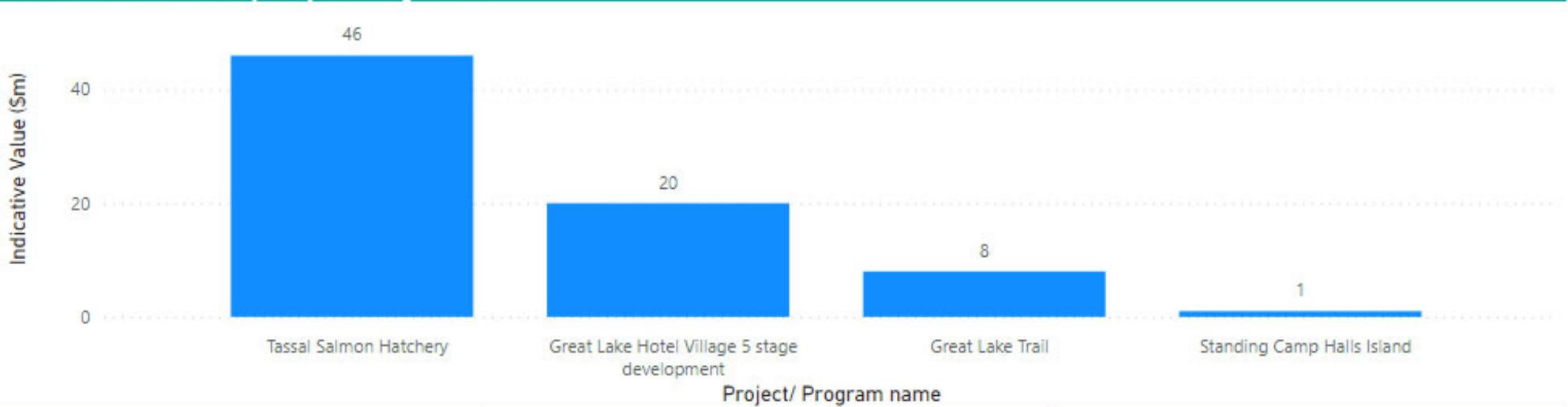


- Stage of Project
- Design
- Concept
- Business Ca...

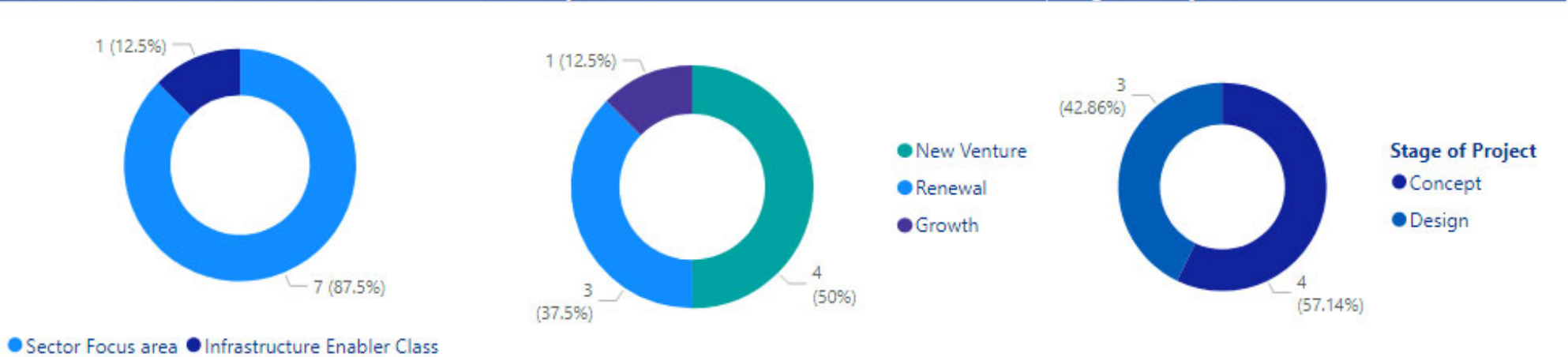
# Central Highlands Council

- Total CAPEX of approximately \$724.5M including the \$650M Tarraleah Power Station ‘Game Changer’.
- Central Highlands Council has several sector focussed infrastructure projects (87.5%) driven by the private sector.
- Large projects are planned for the region by Tassal and Great Lake Hotel.
- Half of the projects in the Central Highlands are new ventures, signifying some private sector confidence in the region’s future.

Indicative Value (\$m) by Project/ Program name



Sector Focus or Infrastructure enabler      Primary Driver      Stage of Project

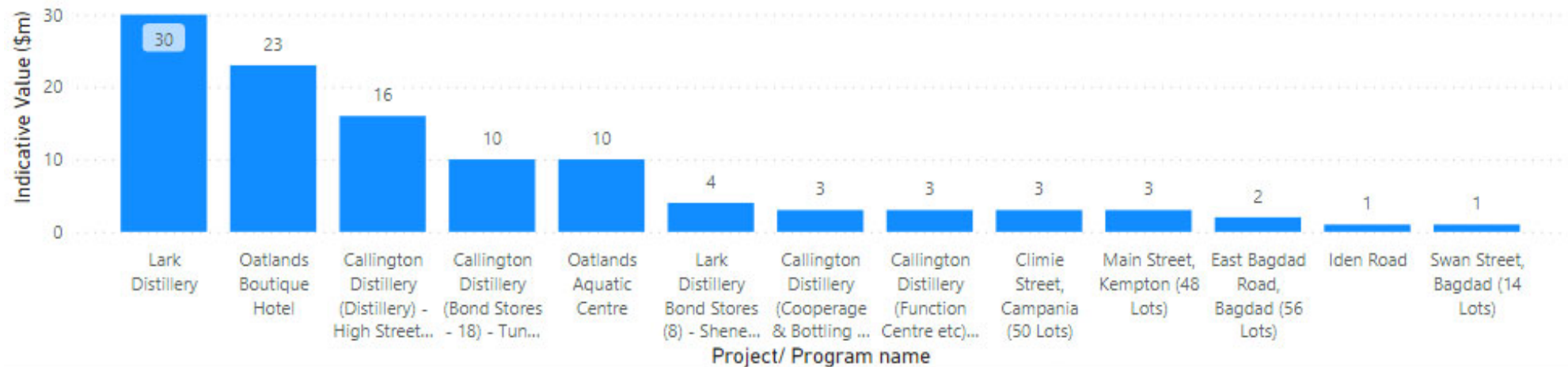




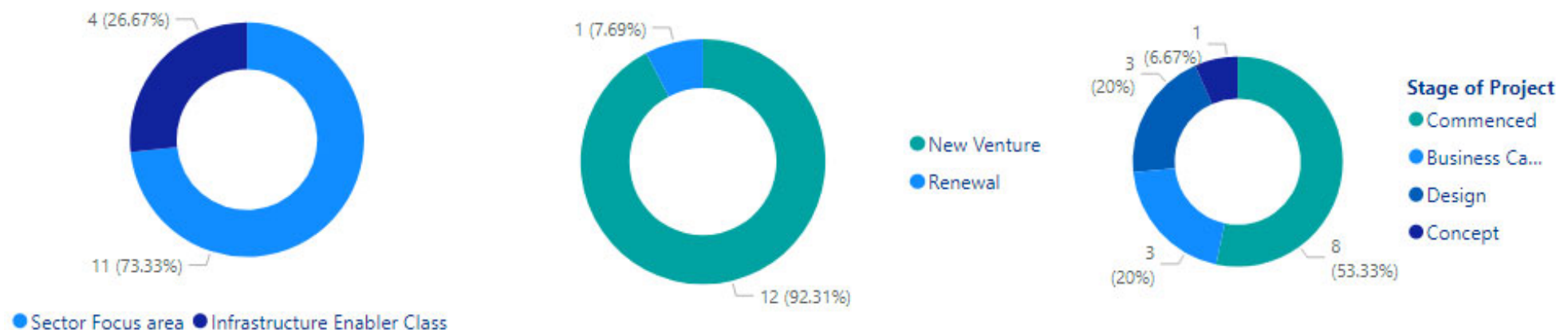
# Southern Midlands Council

- Total CAPEX of approximately \$709M including the \$450M Bagdad-Mangalore Bypass and the Irrigation Scheme 'Game Changers'.
- Southern Midlands has some larger sized projects planned for the region largely driven by the tourism and accommodation industry, including Lark Distillery, Callington Distillery and Oatlands Boutique Hotel.
- 92.86% of the projects in the region are new ventures, with the remainder being renewal.
- Half of the projects have already commenced.

## Indicative Value (\$m) by Project/ Program name



## Sector Focus or Infrastructure enabler | Primary Driver | Stage of Project





# 5. The emerging issues



All of the SCS Councils have their own strategic plans that provide insights into the infrastructure related pain points and priorities each council aims to pursue. The table below sets out the key points from those documents. Further detail can be found in Appendix A.

		Sector Focus Areas			
Infrastructure Enablers		Brighton	Derwent Valley	Southern Midlands	Central Highlands
	Water and waste water	1. There is a need for greater growth investment in infrastructure from TasWater & need for headworks system / infrastructure charging system		1. Monitor the <b>future demand for sewerage services</b> in areas zoned for future residential, commercial and industrial development in partnership with the Water Authority 2. Investigate the <b>future demand for water services</b> in areas zoned for future residential, commercial and industrial development in partnership with the Water Authority 3. Advocate for Developers and the Community to the <b>Water Authority in respect of service level equity</b>	
	Irrigation				1. Support the implementation of the <b>Southern Highlands Irrigation Scheme</b>
	Energy	1. Encourage renewables and hydrogen production			
	Roads	1. Completion of new <b>Bridgewater Bridge</b> 2. Long term road maintenance and upgrade plan 3. Explore handover of key freight routes (Brighton-Airport) to state government 4. Explore commuter ferries	1. Promote community response to <b>Federal Black Spot Eradication Programs</b> 2. Sealed road access to connect us to the Huon Valley 3. <b>Improve tourist road quality</b> , especially sealed all-year access roads, e.g. Lake Dobson Road	1. Continue to seek opportunities to <b>increase funding for road maintenance and construction</b> from Commonwealth and State Governments 2. Seek new, cost effective sources of road materials suitable for road maintenance 3. Continue to work with the Department of State Growth (DSG) to <b>improve the safety and standard of the Midland Highway and other State Roads</b> along with road junctions 4. Ensure that appropriate sight distances are maintained, for key transport routes, through effective roadside vegetation management / road realignment	



# Council plans and priorities

All of the SCS Councils have their own strategic plans that provide insights into the infrastructure related pain points and priorities each council aims to pursue. The table below sets out the key points from those documents.

		Sector Focus Areas			
		Brighton	Derwent Valley	Southern Midlands	Central Highlands
	Rail	<ol style="list-style-type: none"> <li>1. <b>Light rail connection</b></li> <li>2. <b>Maximise</b> the value and use of the rail asset</li> </ol>			
	Housing	<ol style="list-style-type: none"> <li>1. Housing options for <b>disadvantaged youth</b></li> <li>2. Future developments provide a variety of housing styles and block size</li> </ol>	<ol style="list-style-type: none"> <li>1. Develop and implement a <b>masterplan for the Willow Court</b> precinct</li> </ol>		
	Communications		<ol style="list-style-type: none"> <li>1. Advocate <b>for access to new and improved existing phone and internet</b> for the entire Derwent Valley</li> </ol>	<ol style="list-style-type: none"> <li>1. Seek opportunities to facilitate the provision of cost effective <b>broadband and mobile telecommunications</b> access across the municipality</li> </ol>	
	Social infrastructure (schools, hospitals, recreation facilities)	<ol style="list-style-type: none"> <li>1. A new <b>Brighton High School</b></li> <li>2. <b>Address major shortages</b> GPs and health services</li> </ol>			

# Current Pain Points



## Water and Waste Water

1. "TasWater has flagged that it intends to send the majority of Hobart's Waste water to Honeywood Waste Water Treatment Plant. This would include **decommissioning of a number of existing Waste Water Treatment Plants** around greater Hobart."
2. "TasWater was **unable to accept 35,000 litres** of water from the new Oatlands Aquatic Centre every 7-10 days to backwash the water. TasWater's limit was 160 litres/ day. Council will now stockpile and treat the water for other uses, such as fire protection, but the solution points to deficiencies with this infrastructure"
3. "There will be **pressure on the existing WWTP** in New Norfolk with the addition of all of the new homes that will be developed"
4. "The **WWTP at the Norske Skog** site may also need investment if that area is to evolve into an industrial hub"



## Roads

1. "The **roads between Brighton and the Airport** (Back Tea Tree Road etc) are not adequate for the volumes of freight being carried. State Government needs to take over this route. It meets the test to become a state road"
2. The **Highway from Granton to New Norfolk** will need to be dual-lane both ways to deal with the expanding population and visitor numbers"
3. "Budget for Bridgewater Bridge means 80 km/h speed limit and loss of rail link. **Connectivity to local infrastructure gaps (pathways, cycle way, etc.)**"
4. "**Local road network** upgrades required generally, and **improvements to tourist roads** such as Lake Dobson."
5. "Works commenced in stages. Currently in poor condition and safety issues."
6. "A grade **separated interchange at East Derwent Highway/Midland intersection** has been flagged with previous Bridgewater Bridge projects. Not enough funding for it this time round."
7. "The reactivation of the forestry industry is **increasing the volumes of heavy vehicles**, which is causing more rapid road deterioration."
8. "Coupled with the Bridgewater Bridge works, any project for Battery of the Nation work or other work by Hydro (i.e. Tarraleah, Gordon and Scott's peak/Edgar dam upgrades will have **significant traffic impacts**")



## Communications

1. "Communications is still a limitation **in the remote areas of the region (Derwent Valley, Central Highlands and Southern Midlands)** and became a more prominent issue during the bushfires"

# Current Pain Points



## Housing

1. "Lack of **Sewer Services & Infrastructure contribution framework**". Brighton Structure Plan 2018 identifies that 60ha of land outside the existing Urban Growth Boundary (UGB) is required to accommodate the projected population growth. This site is nominated as an area for investigation. The project would require infill development of several rural living lots and would require sewer, water, stormwater and road upgrades. The number of landowners makes delivery of public infrastructure difficult and **a comprehensive infrastructure contributions framework is required** (LGAT working advocating State Gov for this)."
2. "Centacare Evolve have built over 400 houses for housing Tasmania since 2015, with 100s more planned. The majority of this housing has been social housing. The **increase of social housing in these areas is creating significant infrastructure gaps** including access to health and education, public transport, community centres, parklands, walking and cycling infrastructure, etc. "
3. "**Additional vehicles** entering Midland Highway, Bagdad due to expansion of housing at Bagdad."



## Rail

1. "Council has long advocated for a **light rail** to come to Brighton on the existing corridor. "
2. "The **light rail corridor should be retained** as part of the Bridgewater Bridge design."
3. "Councils support exploring **ferry services** combined with park and ride"



## Social Infrastructure

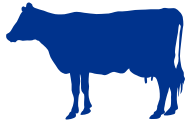
1. "Provision of **sewer and associated infrastructure upgrades** on Elderslie Rd/ Brighton Rd (footpaths, bike lanes, roundabouts etc.)"
2. "Master Plan developed but **upgrade of soccer facilities** is needed to accommodate growth. Requires federal funding"
3. "Existing **Hobart gymnastics in Bridgewater** is at capacity. A larger facility needed"
4. "**Chis Fitzpatrick Park** master plan prepared in 2020. Federal and state funding will enable 2023 completion."
5. "Parks have been constructed in accordance with Bridgewater Parkland Master plan. **Infrastructure gaps for walkways and parking need** to be completed, as well as dog park, stream upgrades, skate park and jetty."
6. "There is a **significant shortage of GPs in Brighton and Derwent Valley**. A GP clinic is being designed for 209 Brighton Rd" but the issue of access to health services will remain across the SCS."
7. "Council has sold heritage building at 23 Menein Drive **for child care**. Restoring heritage building is costly."

# Current Pain Points – industry sectors



Tourism and  
Hospitality

1. "Just completed a Master Plan for **upgrading Zoo Doo**. This should bring more visitors to the region."
2. Again **Middle Tea Rd** condition could be an issue."



Agriculture

1. "Under **supply of current power**"
2. "Biosecurity, river health, flood management"



# 6. Infrastructure priorities



# Summary regional SWOT

Based on the analysis set out in the previous sections, the following regional SWOT has emerged. This offers guidance as to where the infrastructure priority investments should be focussed.

## Strengths/ Features

1. Natural scenic and built tourism assets – New Norfolk Village, Oatlands, Mt Field, Central Highlands etc.
2. Water supply/ irrigation is largely in place the support agriculture
3. Abundant, clean water resources along the Derwent catchment
4. Transport/ industrial/ light manufacturing hub in Brighton with scope for expansion
5. Private sector financial capacity to progress projects without significant government investment
6. Midland Highway upgrades from Southern Midlands to Brighton
7. Jobs growth and GRP growth over the last 20 years

## Weaknesses/ barriers

1. Commuter bottlenecks at Granton and inefficiency of public transport
2. Need for improved freight transport routes including connection between Derwent Valley, Brighton and Airport at Cambridge
3. Low job containment as many residents work outside of their LGA
4. Limited public transport options from beyond Brighton and New Norfolk, driving higher reliance on vehicles to get to work
5. Mobile communication black spots in the Central Highlands, Southern Midlands and Derwent Valley

## Strategic opportunities

1. Expansion of agriculture in the Southern Midlands
2. Tourism growth to the region, especially Derwent Valley
3. A number of significant private sector led development projects
4. Commitment to develop the replacement Bridgewater Bridge
5. Opportunity to fund the Bagdad-Mangalore Bypass
6. Commitment to construct a new high school at Brighton
7. Wind farm expansion in the Central Highlands
8. Battery of the Nation developments in the Central Highlands
9. Re-activation of the forestry industry in the Derwent Valley
10. Tasmanian Waste Action Plan providing funding for waste and resource recovery initiatives

## Strategic threats

1. Population forecasts less favourable outside of Brighton and Derwent Valley
2. Impact of population growth and added economic activity on commuter transport in the region
3. Generally lower socio-economic profile and educational performance across the SCS
4. Rising house prices and declining affordability for home seekers
5. STRLUS is impacting on development opportunities
6. Availability of funding from State for major road works
7. Cyclical tourism – still peaks and troughs in the outer regions
8. Uncertain impacts of rebound from COVID-19 and re-opening of borders

# Infrastructure priority assessment framework

There are range of potential responses to the drivers of change and the issues/ pressure points that have been identified in the previous sections of the report.

In order to present this analysis, the potential responses have been filtered according to:

- Capital expenditure that may be required
- The relative effort required
- The potential benefits, and
- The timeframe for those responses to be put in place.

This results in a 'bubble chart' that presents:

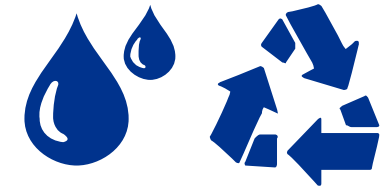
- 'Quick win' – lower effort, higher benefit, shorter time frame
- 'Longer game' – higher effort, higher benefit, longer time frame
- 'Not sure' – higher effort, lower benefit, long time frame
- 'Worth a look' - lower effort, lower benefit, shorter time frame

Further discussion of these responses is provided in this section.

High-level assessment criteria	
Capital expenditure estimates	
1. Low	less than \$1M
2. Moderate	\$1-\$5M
3. Medium	\$5-\$20M
4. Large	\$20-\$50M
5. Very large	\$50M+
Relative effort assessment	
Low	Comparatively easy and rapid implementation
Medium	Moderately complex, medium term implementation
High	Highly complex and lengthy implementation
Relative benefit assessment	
Low	Comparatively small and confined overall potential benefit
Medium	Moderate overall potential benefit
High	Comparatively high and widespread potential benefit

# Potential responses to the challenges

## Water, waste water and irrigation



Water and waste water have emerged as contributing to some pain points for some parts of the SCS. As owners of TasWater, the SCS councils can use that influence to advocate for their communities. Reforms to headworks policies will require a broader response coordinated with the Tasmanian Government.

The SCS region is well served with existing irrigation schemes, which will continue to improve with Tranche Three – Phase 2 of the Southern Midlands Scheme and the Gretna Irrigation scheme. Those expansions will further position the SCS as a key part of Tasmania's vision to be the 'food bowl of the nation'.

No.	Potential responses	Who	Capex	Effort	Benefit	Approach	Timeframe		
	The potential responses to the issues are...		Range	L,M,H	L,M,H		1-3	3-5	5-10
1	Continue to advocate for reforms to developer headworks charges to promote	Councils	N/A	L	H	Quick win	→		
2	Continue to advocate for the SCS region in dealing as an owner with TasWater	Councils	N/A	L	H	Quick win	→		
3	Augment and upgrade WWTPs in the region to prepare for the rapid escalation of population as the subdivisions come on line	TasWater/ Councils	N/A	H	H	Longer game		→	
4	Advance the roll-out of the Southern Midlands and Glenora Schemes	Tas Irrigation	\$120- 150M	H	H	Longer game		→	
			<b>\$120- 150M</b>						

# Potential responses to the challenges

## Road and rail



Road and rail continue to be at the forefront of the pressure points in the SCS, especially around the Brighton and New Norfolk LGAs. The \$600M Bridgewater Bridge replacement is a marquee project that will transform the region. The proposed Bagdad-Mangalore Bypass is also now essential. Pressure points are emerging in other areas as the region attracts more people, more visitors, and grows its agricultural output and freight capacity through the Brighton Industrial hub.

No.	Potential responses	Who	Capex	Effort	Benefit	Approach	Timeframe		
	The potential responses to the issues are...		Range	L,M,H	L,M,H		1-3	3-5	5-10
1	Advocate to State Roads to take over the road link between Brighton and Cambridge and invest to make that corridor suitable for the carriage of freight from the agricultural and industrial growth sectors in the SCS region	Councils/ State Roads	\$50M+	H	H	Long game			
2	Advocate to State Roads for major road funding to be included in the forward works program for the planning and upgrading of the road link between Granton and New Norfolk	Councils/ State Roads	\$50M+	H	H	Long game			
3	Continue to invest special purpose Road to Recovery and Black Spot funding to make incremental improvements to the SCS councils road network	Councils	\$20-50M	M	H	Quick win			
4	Continue to make incremental improvements to the SCS councils major tourist roads	Councils	\$20-50M	M	H	Quick win			
5	Investigate park and ride options along the lines now being implemented in Sorell and Kingston, as options to reduce to increase in vehicle movements	Councils	\$50M +	M	H	Long game			
6	Provide funding to finalise design and undertake the Bagdad-Mangalore Bypass	Federal and State	\$450M	H	H	Long game			
			<b>\$700M+</b>						



# Potential responses to the challenges

## Housing and social infrastructure



The rapid population growth in the southern LGAs in the SCS, Brighton and Derwent Valley, is leading to some growing pain points as social infrastructure struggles to keep pace. Issues emerging with child care, health care, waste management, sport and recreation facilities and other community infrastructure are becoming apparent. The new Brighton High School and ongoing upgrades at Jordan River will go some way, but more needs to be done to expand those allied services that are needed for a region to be more self-sufficient.

No.	Potential responses	Who	Capex	Effort	Benefit	Approach	Timeframe		
	The potential responses to the issues are...		Range	L,M,H	L,M,H		1-3	3-5	5-10
1	Continue to facilitate and expand investment in social and affordable housing through organisations such as Centracare Evolve Housing	Councils and partners	\$50M+	L	H	Quick win			
2	Complete and implement the targeted study into Community Infrastructure	Brighton Council	\$5-20M	M	H	Long game			
3	Continue to invest in minor streetscape beautification initiatives to encourage community pride and attract visitors	Councils	\$5-20M	M	M	Quicker wins			
4	Review infill development policies, consider incentives/disincentives to get appropriate land released, review the Urban Growth Boundary to accommodate residential growth	Councils and State Gov't	N/A	L	H	Quicker wins			
5	Work with State Government to implement Waste Action Plan initiatives within the region, with a focus on opportunities at the Brighton Industrial Estate and Norske Skog site	Councils and State Gov't	\$5-20M	M	H	Quicker wins			
			<b>Up to \$110M</b>						

# Potential responses to the challenges

## Energy and communications

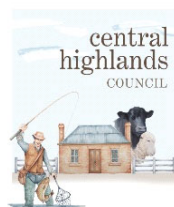


A significant area of the SCS is rural and remote and still prone to communications issues. Reliable and high speed communications is now an essential foundation to a region's economic prosperity for residents and visitors.

No.	Potential responses	Who	Capex	Effort	Benefit	Approach	Timeframe		
	The potential responses to the issues are...		Range	L,M,H	L,M,H		1-3	3-5	5-10
1	Continue to advocate on behalf of the SCS communities for improved communications in response to the blackspots that still exist	Central Highlands and Southern Midlands	\$20-50M	High	Medium	Long game	→		
2	Leverage the region's natural advantages in energy generation to attract additional investment and jobs in allied advanced manufacturing activities	Central Highlands and Derwent Valley	\$20-50M	Medium	Medium	Worth a look	→		
			Up to \$100M						



# SCS Infrastructure Planning



BOTHWELL HISTORICAL SOCIETY INC

C/- 7 Queen Street,  
BOTHWELL, 7030

Email: [midmin@bigpond.com](mailto:midmin@bigpond.com)

Mobile: 0448049878

7<sup>th</sup> February 2022

The Mayor and Councillors  
Central Highlands Council

Dear Mayor and Councillors,

**RE: Bothwell Society History Museum**

It has been the hope for many years now of the Society Members, especially since the opening of the Central Highlands Visitor Centre in 2016, to develop the material in the History Museum into displays that will be of interest to visitors to the central highlands, along with members of our local municipality. Even with the issues around the viruses we still have a continuing flow of visitors from around Tasmania and interstate.

The arrival and installation in the Visitor Centre, of the pottery items on loan for 2022 from the Tasmanian Museum and Art Gallery highlighting the artistic life of Bothwell has been a very worthwhile outcome. The Potters Maude Poynton and Vera Mace were living in Bothwell in the early part of the twentieth century and their work is recognised across Australia and internationally and is already attracting enquiries from Tasmania and beyond.

This Bi-Centennial year is an opportunity during which the Historical Society may build upon our unique history by restoring and upgrading the History Rooms, which houses the Judges Bench and Witness stand once part of the Bothwell Court House: and other historic material. To that end I am writing on behalf of the Historical Society to request from the Central Highlands Council a grant of \$5,000 to enable this work which will include:

- a) The renewal of a large display glass cabinet given to us by TMAG so that it can properly and securely display some additional items of Poynton pottery together with selected volumes on loan from the Bothwell Literary Society Library now cared for in the Queen Victoria Museum in Launceston.
- b) The acquisition of other display cabinets for related items.
- c) The renovating of the Judges Bench and witness stand and the creation of several wall panels providing some historic details of the items and stories such as the Young Irishmen, bushrangers and other miscreants.
- d) Acquiring a large wheeled trolley to enable the re-arrangement of the heavy displays from time to time.
- e) The Miss Wilson paintings, Bothwell tapestries and Grote Reber being prominently and adequately displayed.
- f) TMAG has expressed interest in loaning typical small historic items currently held in their storage facility relating to how life was lived for ordinary people in the past 200 yrs. The Bothwell Society hopes to develop this relationship.

With this further development and similar work being undertaken, the History Rooms will be open to the public via the Visitor Centre.

On behalf of the Historical Society I request The Mayor and Council to look favourably on our request as being in the interests, and to the benefit of, the Bothwell community and the Central Highlands.

Yours sincerely,

*Steve Loring*

President

*Keith Allcock*

Secretary