

AGENDA ATTACHMENTS

6 DECEMBER 2022

ORDINARY COUNCIL MEETING

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SCHEDULE 2 – Declaration of Office

Regulation 40

Local Government Act 1993

DECLARATION OF OFFICE – S. 321

I, **David Meacheam**, having been elected as a **Councillor** to the **Central Highlands Council**, do solemnly declare that I will -

- (a) faithfully carry out the functions and exercise the powers vested in me by virtue of that office to the best of my ability and in accordance with the law;
- (b) comply with the Council's code of conduct;
- (c) engage in ongoing professional development; and
- (d) abide by the principles of good governance.


.....
[Signature of Councillor]

Made before me at.....Bothwell.....in Tasmania on the.....30th.....day
of.....November.....20..22..


.....
[General Manager]



Central Highlands Council

MINUTES – ORDINARY MEETING – 15 NOVEMBER 2022

Minutes of an Ordinary Meeting of Central Highlands Council held in the Hamilton Hall, Hamilton on Tuesday 15 November 2022, commencing at 9am.

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

2.0 ACKNOWLEDGEMENT OF COUNTRY

3.0 PRESENT

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A W Bailey, Cllr S Bowden, Cllr R Cassidy, Cllr J Hall, Cllr J Honner, Cllr Y Miller.

3.1 IN ATTENDANCE

Mr Adam Wilson (Acting General Manager), Mrs Janet Monks (Minute Secretary)

4.0 APOLOGIES

Cllr D Meacheam

4.1 CERTIFICATE OF ELECTION FOR CENTRAL HIGHLANDS COUNCIL

Declaration of Office by Councillors - Tabled

5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

Moved: Cllr J Honner

Seconded: Cllr S Bowden

THAT pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	Outcome
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 18 October 2022	Regulation 15 (2)(g) of the Local Government (Meeting Procedures) Regulations 2015 – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Legal Advice	Regulation 15 (2)(g) of the Local Government (Meeting Procedures) Regulations 2015 – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
3	Tenders Road Stabilisation and Reseal Thousand Acre Lane	Regulation 15 (2)(d) of the Local Government (Meeting Procedures) Regulations 2015– contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
4	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) of the Local Government (Meeting Procedures) Regulations 2015 - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A W Bailey, Cllr S Bowden, Cllr R Cassidy, Cllr J Hall, Cllr J Honner, Cllr Y Miller

Mrs Janet Monks (Minute Secretary) left the meeting at 9.10

6.1 MOTION OUT OF CLOSED SESSION

Moved: Cllr J Honner

Seconded: Cllr R Cassidy

THAT the Council:

- (1) Having met and dealt with its business formally move out of the closed session; and
- (2) Resolved to report that it has determined the following:

Item Number	Matter	Outcome
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 18 October 2022	Minutes of the Closed Session of the Ordinary Meeting of Council held on 18 October 2022 were confirmed
2	Legal Advice	That the General Manager sign the Deeds on behalf of Council.
3	Tenders Road Stabilisation and Reseal Thousand Acre Lane	Council accepted the following tender: CHC 08-22 Thousand Acre Lane AWC LTD \$516,595.55 excl GST
4	Consideration of Matters for Disclosure to the Public	Matters were considered

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A W Bailey, Cllr S Bowden, Cllr R Cassidy, Cllr J Hall, Cllr J Honner, Cllr Y Miller

Closed Session closed at 9.21am and Council adjourned for morning tea.

Mrs Janet Monks (Minute Secretary) returned to the meeting at 10.00

OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

Mr David Ridley
Mr John Andrewartha – (Reporter) New Norfolk & Valley News
Mrs Victoria Onslow

7.0 DEPUTATIONS

7.1 PUBLIC QUESTION TIME

8.0 MAYORAL COMMITMENTS

October to November 2022

13 October 2022	ABC Radio Interview
14 October 2022	ABC Radio Interview
14 October 2022	TV Interview - Ouse
14 October 2022	Community Meal – Bothwell Bicentennial Festival
15 October 2022	Bothwell Bicentennial Festival
15 October 2022	ABC Radio Interview – re floods
16 October 2022	Bothwell Bicentennial Festival
16 October 2022	Live interview ABC - Bothwell Bicentennial Festival
18 October 2022	Ordinary Meeting of Council – Bothwell
21 October 2022	Citizenship Ceremony
21 October 2022	Launch of the Community A.E.D Station – Miena

- Business of Council x 9
- Ratepayer and community members - communications x12
- Elected Members - communications x 11
- Central Highlands Council Management - communications x5

8.1 COUNCILLOR COMMITMENTS

Deputy Mayor J Allwright

18 October 2022	Ordinary Meeting of Council – Bothwell
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Clr A Bailey

18 October 2022	Ordinary Meeting of Council – Bothwell
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Clr S Bowden

18 October 2022	Ordinary Meeting of Council – Bothwell
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Clr R Cassidy

18 October 2022	Ordinary Meeting of Council – Bothwell
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Clr J Honner

18 October 2022	Ordinary Meeting of Council – Bothwell
21 October 2022	Launch of the Community A.E.D Station – Miena

STATUS REPORT COUNCILLORS

8.2 ACTING GENERAL MANAGER'S COMMITMENTS

18 October 2022	Ordinary Meeting of Council – Bothwell
18 October 2022	Future of Local Government Review - Focus Group Workshop
21 October 2022	Citizenship Ceremony
24 October 2022	River Clyde Flood Study - Progress Meeting
25 October 2022	Meeting with New General Manager
27 October 2022	River Clyde Flood Mapping - Modelling Method Report Discussion
31 October 2022	Open tenders

8.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

9.1 FUTURE WORKSHOPS

- Wednesday 30 November 2022 – Bothwell 11.00am - Councillors Roles & Responsibilities facilitated by David Morris from Simmons Wolfhagen
- Wednesday 30 November 2022 – Bothwell 12.30 – 1.30 Planning Workshop – tentative depending on availability of Planning Officers

10.0 MAYORAL ANNOUNCEMENTS

Mayor Lou Triffitt informed the meeting that the Premier the Hon Jeremy Rockliff had extended an invitation to the Mayor to sit on the newly formed Northern Flood Advisory Group. Mayor Triffitt informed the meeting that she has accepted the invitation.

11.0 MINUTES

11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING 18th OCTOBER 2022

Moved: Clr J Honner

Seconded: Clr R Cassidy

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 18th October 2022 be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

11.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING 18th OCTOBER 2022

Moved: Clr A Bailey

Seconded: Clr J Honner

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 18th October 2022 be confirmed.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

12.0 BUSINESS ARISING:

15.1	DA2022/71: GREENHOUSE & MAKERS SHED : GREAT LAKE COMMUNITY CENTRE, 55-57 CIDER GUM ROAD, MIENA	Correspondence sent by Senior Planning Officer
16.2	PLAYGROUND REPLACEMENT	THAT Council accept the following options. 1. QUEENS PARK Council accept option 5 2. BRONTE PARK Council accept option 1 3. ELLENDALE PARK Council accept option 1
16.3	STEPPESS HALL – REMOVAL OF PINE TREES	Council fall the two Radiata pine trees located at the Steppes Hall and Council obtain a letter of confirmation from the Steppes Hall Committee.
17.3	FENTONBURY WAR MEMORIAL	Council approve the purchase of a third flagpole for the Fentonbury War Memorial.
17.4	COMMUNITY GRANT APPLICATION – GREYNA CRICKET CLUB JUNIOR UNIFORM	Correspondence sent by Deputy General Manager.
17.5	HIGHLANDS BUSHFEST - LASER TAG	Council allow the attendance of Laser Tag at the 2022 Highlands Bushfest.

13.0 DERWENT CATCHMENT PROJECT REPORT

Moved: Deputy Mayor J Allwright

Seconded: Cllr J Honner

THAT the Derwent Catchment Project Monthly Report be received.

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A W Bailey, Cllr S Bowden, Cllr R Cassidy, Cllr J Hall, Cllr J Honner, Cllr Y Miller

14.0 FINANCE REPORT

Moved: Cllr J Hall

Seconded: Cllr J Honner

THAT the Finance Reports be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A W Bailey, Cllr S Bowden, Cllr R Cassidy, Cllr J Hall, Cllr J Honner, Cllr Y Miller

15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr Y Miller

Seconded: Clr J Honner

THAT the Development & Environmental Services Report be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

15.1 SUBMISSION ON THE DRAFT TASMANIAN PLANNING POLICIES – DRAFT FOR CONSULTATION IN ACCORDANCE WITH SECTION 12C(2) OF THE LAND USE PLANNING AND APPROVALS ACT 1993

Moved: Clr R Cassidy

Seconded: Clr A Bailey

THAT the attached submission to the *Tasmanian Planning Policies – Draft for Consultation in accordance with section 12C(d) of the Land Use Planning & Approvals Act 1993*, be endorsed.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

Mr Graham Rogers (DES Manager) attended the meeting at 10.13

MOTION TO MOVE TO AGENDA ITEM 15.4

Moved: Clr A Bailey

Seconded: Clr J Honner

THAT Council move to Item 15.4 of the Agenda.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

15.4 TASMANIA HERITAGE REGISTER: PERMANENT ENTRY

NOTED

Mr Jason Branch (Works & Services Manager) attended the meeting at 10.16

Mr Damian Mackey (Council Planning Consultant) attended the meeting at 10.19

15.5 COVID-19 SAFETY PLAN

Moved: Deputy Mayor J Allwright

Seconded: Clr J Hall

THAT this item be deferred until the Ordinary Meeting of Council scheduled for 17th January 2023

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

MOTION TO MOVE BACK TO AGENDA ITEM 15.2

Moved: Clr J Hall

Seconded: Clr Y Miller

THAT Council move back to Item 15.2 of the Agenda.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

15.2 RENEWABLE ENERGY PROJECTS & SCENIC LANDSCAPES

Moved: Clr R Cassidy

Seconded: Deputy Mayor J Allwright

THAT Mayor Triffitt invite Minister Guy Barnett to the next meeting of Council scheduled for the 6th of December to discuss the ReCFIT program in relation to the Central Highlands.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

15.3 PROPOSED TOWNSHIP STRUCTURE PLANNING PROJECT

Moved: Clr J Honner

Seconded: Clr R Cassidy

THAT:

A. A Project Steering Committee be established, consisting of:

Committee Members:

Chair:	Deputy Mayor J Allwright
Deputy Chair:	Councillor R Cassidy
Member:	Mayor L Triffitt
Member:	Councillor A Bailey
Member:	Councillor S Bowden
Member:	Councillor J Honner
Member:	Councillor Y Miller

All Councillors able to attend meetings.

Committee Advisors:

Council Officer: DES Manager Mr G Rogers
 Council Officer: W&S Manager Mr J Branch
 Council Officer: Planning Officer
 Other advisors as considered necessary.

State Planning Office:

Officer invited to attend meetings, and otherwise kept informed.

Project Consultants:

To attend meetings when necessary.

Project Manager:

Damian Mackey

- B. The Draft Project Brief and Draft Project Plan, both dated 13 September 2022, attached, be referred to the Project Steering Committee for finalisation.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Cllr A W Bailey, Cllr S Bowden, Cllr R Cassidy, Cllr J Hall, Cllr J Honner, Cllr Y Miller

15.6 BRONTE PARK AMENITIES AND SUBDIVISION UPDATE

NOTED

15.7 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00098	A R Tucker	7 Cramps Bay Esplanade, Cramps Bay	Outbuilding

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00079	Inland Fisheries Service	2459 Marlborough Road, Little Pine Lagoon	Boat Ramp & Jetty
2022 / 00090	M Walther	106 McCallums Road, Fentonbury	Visitor Accommodation
2020 / 00015	C H W Woodward	3548 Lyell Highway, Gretna	Dwelling (Change of Use from Church) & Outbuilding

ANIMAL CONTROL

Impounded Dogs

One dog has been impounded during the last month. Dog registered and reclaimed by owner.

Statistics as of 9 November 2022

Registrations

Total Number of Dogs Registered in 2021/2022 Financial Year – 978

2022/2023 renewal have been issued.

- Number of Dogs Currently Registered - 887
- Number of Dogs Pending Re-Registration – 60

Kennel Licences

Total Number of Kennel Licences Issued for 2021/2022 Financial Year – 30

2022/2023 Renewal have been Issued.

- Number of Licences Issued – 28
- Number of Licences Pending – 3

Mr Damian Mackey (Council Planning Consultant) left the meeting at 11.21

Mr Graham Rogers (DES Manager) left the meeting at 11.25

16.0 WORKS & SERVICES

Moved: Clr A Bailey

Seconded: Clr S Bowden

THAT the Works & Services Report be received.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

Mayor Lou Triffitt commended Mr Jason Branch for his exemplary work while taking on the role as Acting General Manager in the absence of Mr Adam Wilson

Mayor Triffitt also commended the whole Central Highlands workforce for their dedication to their work.

16.1 PREPARING AUSTRALIAN COMMUNITIES PROGRAM GRANT

Moved: Clr J Honner

Seconded: Clr A Bailey

THAT Council receive the monthly project report for October from GHD for the River Clyde Flood Mapping / Study.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

16.2 FLOOD DAMAGE TO COUNCIL ASSETS OCTOBER 2022

NOTED

16.3 PROPOSED WORKS FOR FLOOD AFFECTED COUNCIL ASSETS

Moved: Clr R Cassidy

Seconded: Clr S Bowden

THAT Council allocate \$20,000 in the 2023-2024 budget deliberations to engage an engineer to prepare a design for future flood mitigation of Andrews Bridge, Bothwell.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

16.4 REQUEST TO CART PLANTATION TIMBER ON HOLLOW TREE ROAD

Moved: Deputy Mayor J Allwright

Seconded: Clr A Bailey

1. Council grant permission for the cartage of timber along Hollow Tree Road from the Wetheron turnoff north for 3km into Bothwell for a 3-month period and then to be reviewed. (If the route east along the Den Road to Highlands Lake Road is impractical)
2. Any defects that occur on Hollow Tree Road are to be rectified by the contractor
3. And, in conjunction with all conditions outlined in Orana's letter sent to Council dated the 9/11/22.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

Mr Jason Branch (Works & Services Manager) left the meeting at 11.51am

17.0 ADMINISTRATION

17.1 COUNCIL MEETING TIMES

Council is to consider the times of commencement of council meetings after each ordinary election.

Moved: Clr J Honner

Seconded: Clr R Cassidy

THAT Council, by Absolute Majority, approve the above meeting dates for the Ordinary Council Meetings and the Planning Committee Meetings for Dec 2022 – June 2023.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

17.2 COUNCIL COMMITTEE REPRESENTATION

It is normal practice for Council to review the composition of its committees following an ordinary election of Council.

RESOLVED THAT the Council Committee Representatives be as follows:

Bothwell Swimming Pool Committee

Mayor L M Triffitt (Chair)

Clr J Honner

Bothwell Cemetery Committee

Mayor L M Triffitt (Chair)

Clr J Honner

Clr R Cassidy

Plant Committee

Mayor L M Triffitt (Chair)

Clr A Bailey

Clr S Bowden

Clr J Hall

Independent Living Units Committee

Mayor L M Triffitt (Chair)

Clr A Bailey

Clr Y Miller

Audit Panel

Clr J R Allwright

Clr A Bailey

Clr D Meacheam (proxy)

Planning Committee

Clr J R Allwright (Chair)

Mayor L Triffitt

Clr J Hall

Clr R L Cassidy

Clr A Bailey (proxy)

Highlands Tasmania Tourism Committee

Mayor L M Triffitt (Chair)

Deputy Mayor J Allwright

Clr R L Cassidy (proxy)

Australia Day Committee

Clr A W Bailey (Chair)

Clr Y Miller

Mayor L M Triffitt

Waste Committee

Clr J R Allwright (Chair)

Clr J Honner

Clr S Bowden

Clr J Hall

Bothwell Football Club & Community Centre Committee

Clr J Honner (Chair)

Clr A Bailey

Clr J Hall

Clr S Bowden (proxy)

Central Highlands Visitor Centre Management Committee

Clr J Honner (Chair)

Clr R Cassidy

Mayor L Triffitt (proxy)

External Committee Representation

Bothwell Spin-In Committee

Mayor L Triffitt

Clr J Honner (proxy)

Australasian Golf Museum

Mayor L Triffitt

Clr R Cassidy

Clr J Hall

Waste Strategy South

Deputy Mayor J Allwright
 Clr S Bowden (Proxy)

The Derwent Catchment Project

Clr A Bailey
 Clr D Meacheam

Great Lake Community Centre Committee

Mayor L M Triffitt
 Clr J Honner (Proxy)

TasWater Owners Representative

Deputy Mayor J Allwright
 Clr D Meacheam (deputy rep)

Clyde Water Trust (Liaison)

Clr S Bowden
 Clr R Cassidy

Health Action Team Central Highlands (HATCH)

Mayor L M Triffitt
 Clr A Bailey
 Clr J Honner (Proxy)

The Central Highlands Men's Shed Steering Committee

Clr A W Bailey
 Deputy Mayor J Allwright (Proxy)

17.3 TASWATER OWNERS REPRESENTATIVE
Moved: Clr J Honner**Seconded:** Clr Y Miller

THAT Council advises TasWater that the Deputy Mayor is Council's voting delegate for the Owners' Representatives Group with Councillor David Meacheam as proxy for voting at meetings of the Board.

CARRIED**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall,
 Clr J Honner, Clr Y Miller

17.4 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) – VOTING DELEGATE
Moved: Clr J Honner**Seconded:** Clr R Cassidy

THAT Council advises Local Government Association of Tasmania that the Mayor is Council's voting delegate with the Deputy Mayor as proxy for voting at meetings of the Association.

CARRIED**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall,
 Clr J Honner, Clr Y Miller

17.5 SOUTHERN TASMANIA REGIONAL WASTE AUTHORITY – APPOINTMENT OF FORUM

Moved: Clr J Honner

Seconded: Clr A Bailey

THAT Council advises Local Government Association of Tasmania that Deputy Mayor J Allwright is Council's voting delegate for the Southern Tasmanian Regional Waste Authority with the Clr D Meacheam as proxy for voting at meetings of the Authority.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

17.6 MEADOWBANK CREST GATE REFURBISHMENT PROJECT UPDATE – OCTOBER 2022

NOTED

17.7 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) MOTIONS FOR THE GENERAL MEETING

NOTED

17.8 HYDRO TARRALEAH POWER STATION UPGRADE FIELD VISIT

Moved: Clr R Cassidy

Seconded: Clr Y Miller

THAT Council determine a date in February 2023 at the Ordinary Meeting of Council scheduled for 17 January 2023:

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

17.9 DONATION REQUEST – SOUTHERN HIGHLANDS PROGRESS ASSOCIATION

Moved: Clr J Honner

Seconded: Clr A Bailey

THAT Council purchase new defibrillator pads from St Johns for the three (3) defibrillators at Bronte Park, Bradys Lake and Derwent Bridge and provide them to the Southern Highlands Progress Association.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

Mayor L Triffitt vacated the chair at 12.12

Deputy Mayor J Allwright took the chair at 12.12

17.10 DONATION REQUEST – GREтна VOLUNTEER FIRE BRIGADE

Moved: Clr Y Miller

Seconded: Clr S Bowden

THAT Council provide the Gretna Volunteer Fire Brigade with a community grant donation of \$150.00.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

17.11 EVERYAGE COUNTS

NOTED

17.12 COMMUNITY GRANT – 2022 ROTARY CLUB OF HOBART ANNUAL MAGIC SHOW

NOTED

Mayor L Triffitt resumed the chair at 12.17

17.13 REMISSIONS UNDER DELEGATION

The following rate remission has been granted by the General manager under delegation:

03-0237-04042	\$22.11	Penalty
03-0218-00053	\$12.49	Penalty
DTX 9571168	\$21.40	Penalty
DTX 2834412	\$15.70	Penalty

Moved: Clr R Cassidy

Seconded: Clr A Bailey

THAT the remission under delegation be noted.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

17.14 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) ANNUAL CONFERENCE 2022

Moved: Clr Y Miller

Seconded: Deputy Mayor J Allwright

THAT the Conference Registration, meals, and accommodation be paid for the following:

1. Mayor Loueen Triffitt
2. General Manager Kim Hossack

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

17.15 COMMUNITY GRANT DONATION TO ATTEND AUSTRALIAN ALL SCHOOLS CHAMPIONSHIPS

Moved: Clr J Honner

Seconded: Clr Y Miller

THAT Council make a donation of \$250 to the two applicants (Logan Smythe and Cooper Smythe) to attend the Australian All Schools Championships.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

17.16 SCHOOL PRESENTATION AWARDS

The Annual School Presentations will be held as follows:

Bothwell District High School	1.00 pm Thursday, 13 December 2022 – Mayor L Triffitt and Clr J Honner
New Norfolk High School	7.00 pm Tuesday, 6 December 2022 – Clr Y Miller
Glenora District High School	1.15 pm Tuesday, 20 December 2022 – Clr A Bailey
Ouse District Primary School	1.30 pm Wednesday, 5 December 2022 – Mayor L Triffitt and Deputy Mayor J Allwright
Westerway Primary School	11.00 am Tuesday, 13 December 2022 - Mayor L Triffitt and Deputy Mayor J Allwright

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved: Clr J Honner

Seconded: Clr J Hall

THAT Council consider the matters on the Supplementary Agenda

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

18.1 SOUTHERN TASMANIA REGIONAL WASTE AUTHORITY – INTERIM CEO

Moved: Clr J Honner

Seconded: Clr A Bailey

THAT Council agree to appoint Mr Paul West from River Road Consulting as Interim CEO of the Southern Tasmanian Regional Waste Authority

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

18.2 TELSTRA PAYPHONE INTERLAKEN

Moved: Clr R Cassidy

Seconded: Clr S Bowden

THAT Council respond to Telstra reiterating Council's preferred position.

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Hall, Clr J Honner, Clr Y Miller

18.3 BUSHFEST UPDATE

Mrs Katrina Brazendale (Community Relations Officer) gave a verbal update on the progress and planning of the 2022 Bushfest.

18.4 200th ANNIVERSARY - HAMILTON TOWNSHIP

It was noted that the bicentennial of Hamilton will fall in 2024.

19.0 CLOSURE

Mayor Lou Triffitt thanked everyone for their contribution and closed the meeting at 12.35pm



The Derwent
Catchment Project
Increasing Productivity. Restoring Landscapes

Derwent Catchment Project Monthly Report for Central Highlands Council

8th Nov – 1st December 2022

General

The end of the year approaches very quickly! We would like to wish you all a happy holiday season. This is only a brief report given the shortened time frames.

It's a busy time of year for everyone and it is peak weed season. However, the windy and wet weather has been slowing down the spraying team.

Central Highlands weeds program

Strategic Actions 4.4 Continue the program of weed reduction in the Central Highlands and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.

We have been working on the Orange Hawkweed (OHW) weed action fund project funded by The Tasmanian Government and

Have you seen this plant?

Orange Hawkweed (Pilosella aurantiaca)

Who is this nasty orange daisy?

Orange Hawkweed is an aggressive weed threatening Tasmania's alpine and agricultural ecosystems. The Hawkweed takes no prisoners, spreading quickly by hitching a ride on wallabies, birds and your shoelaces.

In Tasmania, it is possible to eradicate Orange Hawkweed, but we need your help to stamp-out populations near kunanyi / Mt Wellington, Fern Tree and the Central Highlands.

I've found it - now what?

- Record your finding in *iNaturalist* search Orange Hawkweed Tasmania for project link
- Contact your local council or Biosecurity Tasmania (03 6165 3777)
- Make a plan for treatment specific to your patch and keep monitoring it.



Very hairy leaves.
Dark green above,
pale green below.

Look out for runners
sprouting from the
leafy rosette.



Petals are bright
orange with
square edges.

Short, black hairs on
stems and flower
heads in clusters



delivered by NRM North. We held a meeting of the OHW Working Group to agree to a biosecurity program which includes collaborative works to control OHW (with an aim of eradication) over the next 8 years. We have also been developing communications package to be share amongst the project participants to raise awareness of Orange hawkweed. This has included creating a project for citizen science to report OHW findings through [iNaturalist](#).

Patterson's curse remains a priority weed for control within the region, and the team is re-treating known sites and undertaking initial treatment on newly identified infestations. The works around Meadowbank continues and includes a range of stakeholders.

Agri-best practice programs

Strategic Actions 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.

Containment Project - funded by the TasAg Innovation Hub (Drought Hub)

This project is working to support farmers with drought resilience through containment feeding as a tool. We have been interviewing more farmers who are undertaking drought lotting or containment feeding in Tasmania to understand barriers for adopting this practice.

We are currently developing a video that promotes the multiple-uses of containment feeding. The southern states collaboration is currently pulling together a proposal to the Future Drought Fund grant round that is currently open to increase capacity for expertise to support farmers with containment as a priority. Tasmania currently does not have specialist consultants or advisors for containment and this program would support training and capacity building here.

Derwent Pasture Network – funded by NRM South through the Australian Government's National Landcare Program

This program is about improving dryland grazing management productivity and sustainability in the Derwent.

Our Grazing Time course was held at Glenelg hosted by Charles Downie and Louise Hall. We looked at a range of pastures, discussed making the most of what barley grass has to offer as an early feed source in late winter, early spring. We looked at pasture cuts and estimated feed on offer at a range of sites. One of the values of the Grazing Time sessions is information sharing between the farmers – at one stage during the session we discussed the pros and cons of containment feeding which was great feedback for our cross-hub containment project.

Peter has written an article for the Highlands Digest talking about the seedheads of spring and how this time is a great window into the productivity of pastures going into the dry time.

We have also monitored Fiona Hume's two fertiliser test strips at Arundel and one with Richard Ellis at Wetheron. All the strips have been mown and sampled, where Peter dries and weighs the biomass ready to crunch the data. The test strips at Arundel will feature in a field day on the 15th Dec. There has also been monitoring undertaken at Arundel's autumn and spring sown multispecies plots.



Natural capital & On-farm opportunities in the Derwent - funded by the TasAg Innovation Hub (Drought Hub)

This project is about exploring opportunities and market options for carbon and biodiversity on farms in the Derwent Catchment. The team have been out undertaking further surveys as part of the development of carbon and biodiversity plans. We have also been having some interesting discussions about what opportunities there are to access finance products that offer savings to clients that can demonstrate sustainability on farm. This is a fast and rapidly evolving market.

Restoration and Conservation

Strategic Actions: 4.1 Continue to fund and support the Derwent Catchment Project and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.

Tyenna River Recovery – willow warriors – supported by IFS, SFM, DV council and Tassal

We held a working bee at the end of November. There were a small group of committed volunteers (6 people) plus 2 DCP crew working between Tyenna and Fitzgerald. Drilling and filling willows in less than ideal conditions working on a grey wet day. This section has large and hard to control willows.



Ouse River Recovery

We are continuing to work with landholders along the sections of river where works were previously undertaken. We are keen to make sure we keep on top of the willow regrowth. There has also been significant flood damage to restoration efforts following recent high flow events.

We continue to seek funding to work to restore the Ouse riverside vegetation and reduce willow infestations in the system.

Although its late in the season due to the wet conditions we are continuing to revisit planting sites and infill plants in areas where needed.

Nursery update

Karen has been busy picking out seedlings into tube stock pots in preparation for autumn plantings. Karen also has plenty of plants for sale with *Allocasuarina*, *Dodonea* and *Eucalypt* species ready to go. The team are also on the hunt for seed as many things are flowering and seed is ripening. If you know of any heavily flowering natives please let us know.

Grant applications

Building drought resilience for small producers in the Derwent Catchment – EOI (we have been invited to participate in the next phase working with TIA Drought Hub who also submitted an application under this grant round)

Funding request \$450, 000

Please don't hesitate to call us if you have any queries about our programs.

Yours Sincerely,

Josie Kelman, Executive Officer, The Derwent Catchment Project 0427 044 700

Eve Lazarus, NRM Co-ordinator, The Derwent Catchment Project 0429 170 048

REF : HALLS01
DATE: 6-09-22

The Municipal Manager
Municipality of Central Highlands
Council Chambers
Bothwell
Via email

Cromer & Partners
ACN 106 015 696

SURVEY CONSULTANTS

Terry Cromer
0419 353 414

1/3 BROOKE STREET, HOBART, 7000
Phone 0419 353 414
Email info@cromersurveyors.com.au
www.cromersurveyors.com.au

Dear Sir,

**RE- BOUNDARY ADJUSTMENT
BRIDGE ROAD, WESTERWAY**

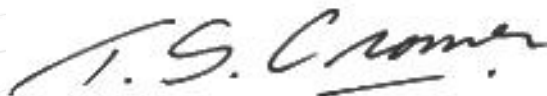
Further to our client's instructions, please find enclosed electronic copies of the above-named proposed development and a copy of the relevant titles. Council proposal fees will be lodged by our client direct with Council. We confirm that all owners' party to the development are aware of the application and approve of same.

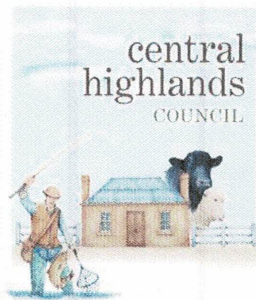
The following matters are relevant to the application:

We refer Council to the existing Titles lodged with the application. The Lots can be reconfigured as shown on the Proposal Plan at no cost to the municipality. This dealing conforms with the current zoning for the site.

Having regard to the above, we believe that the application can and should be approved and we now await your further advice.

Yours Faithfully,
CROMER & PARTNERS
PER





central
highlands
COUNCIL

Development & Environmental Services
19 Alexander Street
BOTHWELL TAS 7030

Phone (03) 6259 5503
Fax (03) 6259 5722

www.centralhighlands.tas.gov.au

For office use only:

Date Received:	
DA Number:	
PID:	

Application for Planning Approval – Subdivision & Strata Division

Use this form to apply for subdivision approval in accordance with section 81 of the Local Government (Building & Miscellaneous Provisions) Act 1993 and section 57 and 58 of the Land Use Planning and Approvals Act 1993 (the Act).

Tick ☒ if there has been a pre-application meeting with a Council officer:

Yes: ☐ No: ☐

Officer's name

Date:

Applicant, Owner & Contact Details:

Provide details of the Applicant and Owner of the land. (Please print)

Applicant:

Address:

Email:

Owner:

Address:

Phone No:

Fax No:

Mobile No:

Phone No:

Fax No:

Land Details:

Provide details of the land, including street address, title details and the existing use.

Address:

Volume:

Folio:

Existing Use

Please use definitions in planning scheme

Proposed Development Details:

Provide details of the proposed subdivision development.

Development:

Tick ☒ if proposed developed is to be staged:

Yes ☐

No ☐

Tick ☒ Is the proposed development located on land previously used as a tip site?

Yes ☐

No ☐

Provide an estimate of the completed value of the proposed development works, including the value of all site works and any labour contributions by the Applicant or the Owner.

Est. value:

\$

Nil

Write 'Nil' if no works are proposed, e.g. boundary adjustment

Declaration:

I/we hereby apply for planning approval to carry out the subdivision development described in this application and the accompanying documents and declare that: -

- The information in this application is true and correct.
- In relation to this application, I/we agree to allow Council employees or consultants to enter the site in order to assess the application.
- I/we authorise Council to provide a copy of any documents relating to this application to any person for the purpose of assessment or public consultation and agree to arrange for the permission of the copyright owner of any part of this application to be obtained.
Council will only use the information provided to consider and determine the application for planning approval. Information provided may be made available for public inspection in accordance with section 57 of the Act.
- I/We declare that the Owner has been notified of the intention to make this application in accordance with section 52(1) of the Land Use Planning and Approvals Act 1993.
Applies where the applicant is not the Owner and the land is not Crown land or owned by a council, and is not land administered by the Crown or a council.

Signature:

T.S. L...

The Applicant must sign and date this form.

Date:

6-9-22.

Refer to application checklist over page for additional information requirements

SEARCH OF TORRENS TITLE

VOLUME 240949	FOLIO 1
EDITION 8	DATE OF ISSUE 25-Jan-2013

SEARCH DATE : 31-Aug-2022

SEARCH TIME : 01.16 PM

DESCRIPTION OF LAND

Parish of ARGYLE, Land District of BUCKINGHAM

Lot 1 on Plan 240949

Derivation : Part of Lot 6512 Gtd to JF Walker and Ors.

Prior CT 2216/29

SCHEDULE 1

M403722 TRANSFER to STEPHEN MARSHALL HALL Registered
25-Jan-2013 at noon

SCHEDULE 2

Reservations and conditions in the Crown Grant if any
BENEFITING EASEMENT: a right of carriage way over the roadways
shown on Plan 78403.

BENEFITING EASEMENT: the right for the said James Meaghan and
the registered proprietor for the time being of the
said land herein to lay down repair and maintain
pipes leading from the Russell Falls River across
along and under the roadway or Reserve along the said
river to the said land herein provided such pipes are
so placed as not to interfere with the surface of the
said Roadway or the traffic thereon

D79524 MORTGAGE to Bank of Queensland Limited Registered
25-Jan-2013 at 12.01 PM

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

355 03 ORIGINAL - NOT TO BE REMOVED FROM TITLES OFFICE

TASMANIA

REAL PROPERTY ACT, 1862, as amended



CERTIFICATE OF TITLE

Register Book

Vol.	Fol.
1	1
2	2
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9	9
10	10
11	11
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2216 29

I certify that the person described in the First Schedule is the registered proprietor of an estate in fee simple in the land within described together with such interests and subject to such encumbrances and interests as are shown in the Second Schedule. In witness whereof I have hereunto signed my name and affixed my seal.

Witness

Mutihsin

Recorder of Titles.



DESCRIPTION OF LAND

PARISH OF ARGYLE LAND DISTRICT OF BUCKINGHAM

FOUR ACRES THREE RODS FIVE PERCHES AND THREE TENTHS OF A PERCH on the Plan hereon.

FIRST SCHEDULE (continued overleaf)

JAMES MEAGHAN of Westerway, Farmer.

SECOND SCHEDULE (continued overleaf) p 78403

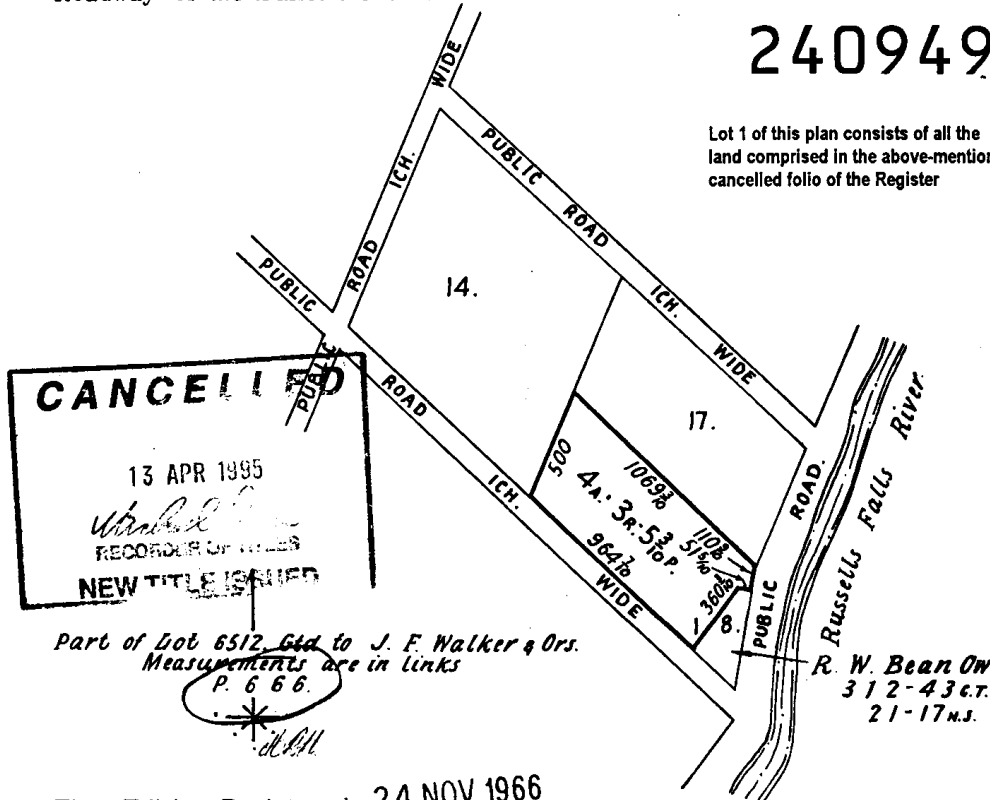
TOGETHER WITH a right of carriage way over the roadways shown hereon.

TOGETHER WITH the right for the said James Meaghan and the registered proprietor for the time being of the said land herein to lay down repair and maintain pipes leading from the Russell Falls River across along and under the roadway or Reserve along the said river to the said land herein provided such pipes are so placed as not to interfere with the surface of the said -
Roadway or the traffic thereon. REGISTERED NUMB.

REGISTERED NUMBER

240949

Lot 1 of this plan consists of all the land comprised in the above-mentioned cancelled folio of the Register



First Edition. Registered 24 NOV 1966
Derived from C. T. Vol. 286 Fol. 77. -Transfer A252778- Public Trustee.

NOTE.—ENTRIES CANCELLED UNDER SIGNATURE OF THE RECORDER OF TITLES ARE NO LONGER SUBSISTING.

SEARCH OF TORRENS TITLE

VOLUME 249627	FOLIO 1
EDITION 8	DATE OF ISSUE 27-Mar-2017

SEARCH DATE : 31-Aug-2022

SEARCH TIME : 01.17 PM

DESCRIPTION OF LAND

Parish of ARGYLE, Land District of BUCKINGHAM
Lot 1 on Plan 249627
Derivation : Part of lot 6512 Gtd to J F Walker & Ors
Prior CT 3172/23

SCHEDULE 1

M609757 TRANSFER to STEPHEN MARSHALL HALL Registered
27-Mar-2017 at 12.01 PM

SCHEDULE 2

Reservations and conditions in the Crown Grant if any
BENEFITING EASEMENT: the right for the said Arthur Henry Brown
and the registered proprietor for the time being of
the said land within described to lay down repair and
maintain pipes leading from the Russell Falls River
across along and under the roadway or reserve along
the said River to the said land within described
provided such pipes are so placed as not to interfere
with the surface of the said roadway or the traffic
thereon

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

ORIGINAL - NOT TO BE REMOVED FROM TITLES OFFICE

R.P. 1469

TASMANIA

REAL PROPERTY ACT, 1862, as amended

NOTE--REGISTERED FOR OFFICE

CONVENIENCE TO REPLACE



CERTIFICATE OF TITLE

Register Book

Vol. Fol.

3172 23

Cert. of Title Vol. 286 Fol. 76

I certify that the person described in the First Schedule is the registered proprietor of an estate in fee simple in the land within described together with such interests and subject to such encumbrances and interests as are shown in the Second Schedule. In witness whereof I have hereunto signed my name and affixed my seal.

PM 4/1/20

Recorder of Titles.



DESCRIPTION OF LAND

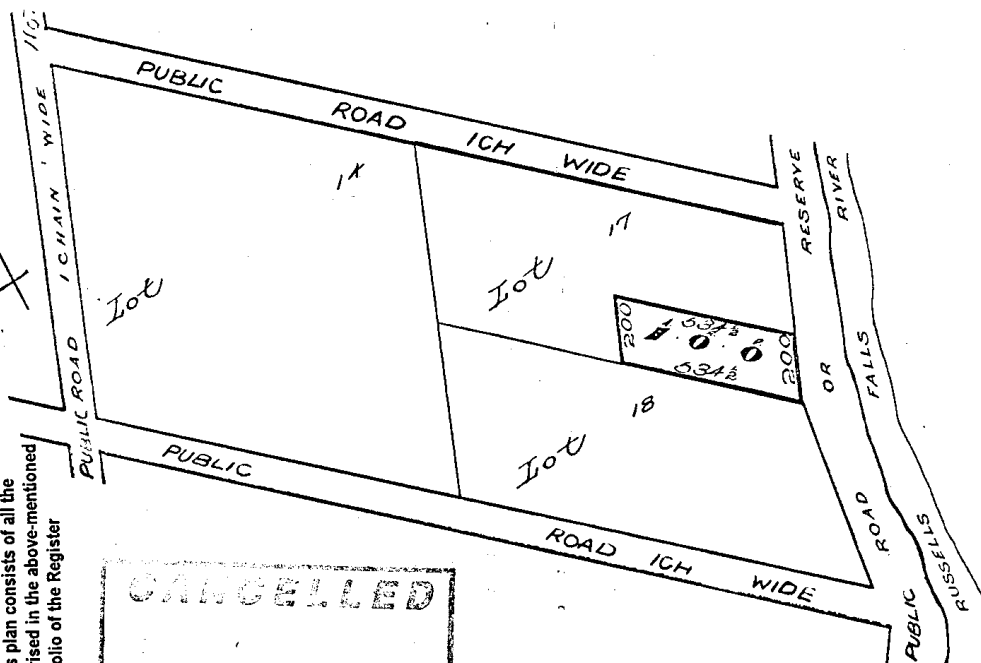
PARISH OF ARGYLE LAND DISTRICT OF BUCKINGHAM
ONE ACRE on the Plan hereon

FIRST SCHEDULE (continued overleaf)

ARTHUR HENRY BROWN of Westerway, Farmer.

SECOND SCHEDULE (continued overleaf)

TOGETHER WITH the right for the said Arthur Henry Brown and the registered proprietor for the time being of the said land within described to lay down repair and maintain pipes leading from the Russell Falls River across along and under the roadway or reserve along the said River to the said land within described provided such pipes are so placed as not to interfere with the surface of the said roadway or the traffice thereon



CANCELLED

- 3 JUL 1995

Part of Lot 6512 - Gtd. to J.F. Walker & Ors. - Meas. in Links.
P.666.

FIRST Edition. Registered

Derived from C.T. Vol.286.Fol.76. Transfer 53994 G.C. Nicholas.

249627

TRIES CANCELLED UNDER SIGNATURE OF THE RECORDER OF TITLES ARE NO LONGER SUBSISTING.

Lot 1 of this plan consists of all the land comprised in the above-mentioned cancelled folio of the Register

CROMER & PARTNERS Surveying Consultants & Independent Property Advisors		1/3 Brooke St, Hobart, 7000 PH 0419 353 414 e-mail: terry@cromersurveyors.com.au www.cromersurveyors.com.au	
REGISTERED OWNER : S M HALL CURRENT TITLE REF : FR240949/1; 249627/1 MUNICIPALITY : CENTRAL HIGHLANDS GRANTEE : Part of Lot 6512 Gtd to JF Walker and Ors. PROPOSED EASEMENTS : AS REQUIRED		PLAN OF SUBDIVISION SHOULD THIS PLAN BE UTILISED FOR CONTRACTUAL PURPOSES FINAL SURVEY DIMENSIONS SHALL PREVAIL. THIS PLAN HAS BEEN PREPARED ONLY FOR THE PURPOSE OF OBTAINING PRELIMINARY SUBDIVISION APPROVAL FROM THE LOCAL AUTHORITY AND IS SUBJECT TO THAT APPROVAL. ALL MEASUREMENTS ARE IN METRES AND SQUARE METRES UNLESS OTHERWISE STATED AND ARE SUBJECT TO FINAL SURVEY. DO NOT USE THIS PLAN FOR BUILDING DESIGN OR ANY OTHER PURPOSE APART FROM OBTAINING PRELIMINARY SUBDIVISION APPROVAL. NOTE: TO BE DEVELOPED IN STAGES WHERE POSSIBLE.	
E:\DATA\Cromer and Partners\Cromer Survey Consultants - Documents\DOCUMENTS\AAAFiles\H\HALLS01\Cad\Halls01-03.pro			
DATE 6/9/2022 SCALE: 1:1000		LAST SAVED: 6 Sep 2022 9:57:11AM LAST PLOTTED: Tue Sep 06 10:14:23 2022	
		REF: HALLS01	
CROMER & PARTNERS, Survey Consultants, 0419 353 414			



Proposed Use/Development: A boundary adjustment resulting in a 2-lot subdivision at 31 and 33 Bridge Road, Westerway.

Application Number: DA 2022/00089 – Certification of insufficient risk from bushfire

Request for Further Information –15th September 2022

Attention: Louisa Brown, Planning Officer, Central Highlands Council

Dear Louisa,

This letter addresses a request for further information by Central Highlands Council in relation to the bushfire risk posed by a proposed boundary adjustment which results in a 2-lot subdivision at 31 and 33 Bridge Road, Westerway.

The RFI relates to the Bushfire-Prone Areas Code and requires compliance with Clause E1.4(a) of the Code which states

- a. any use or development that the TFS or an accredited person, having regard to the objective of all applicable standards in this code, certifies there is an insufficient increase in risk to the use or development from bushfire to warrant any specific bushfire protection measures.

Based on the extent of the bushfire prone area overlay, the layout of the boundary adjustment/subdivision to create two lots and an assessment of the bushfire risk posed by the boundary adjustment/subdivision to the new lots with the existing dwellings on both Lots 1 and 2, the following exemption certificate is provided.

Exemption from Bushfire Prone Vegetation Code (E1.4)

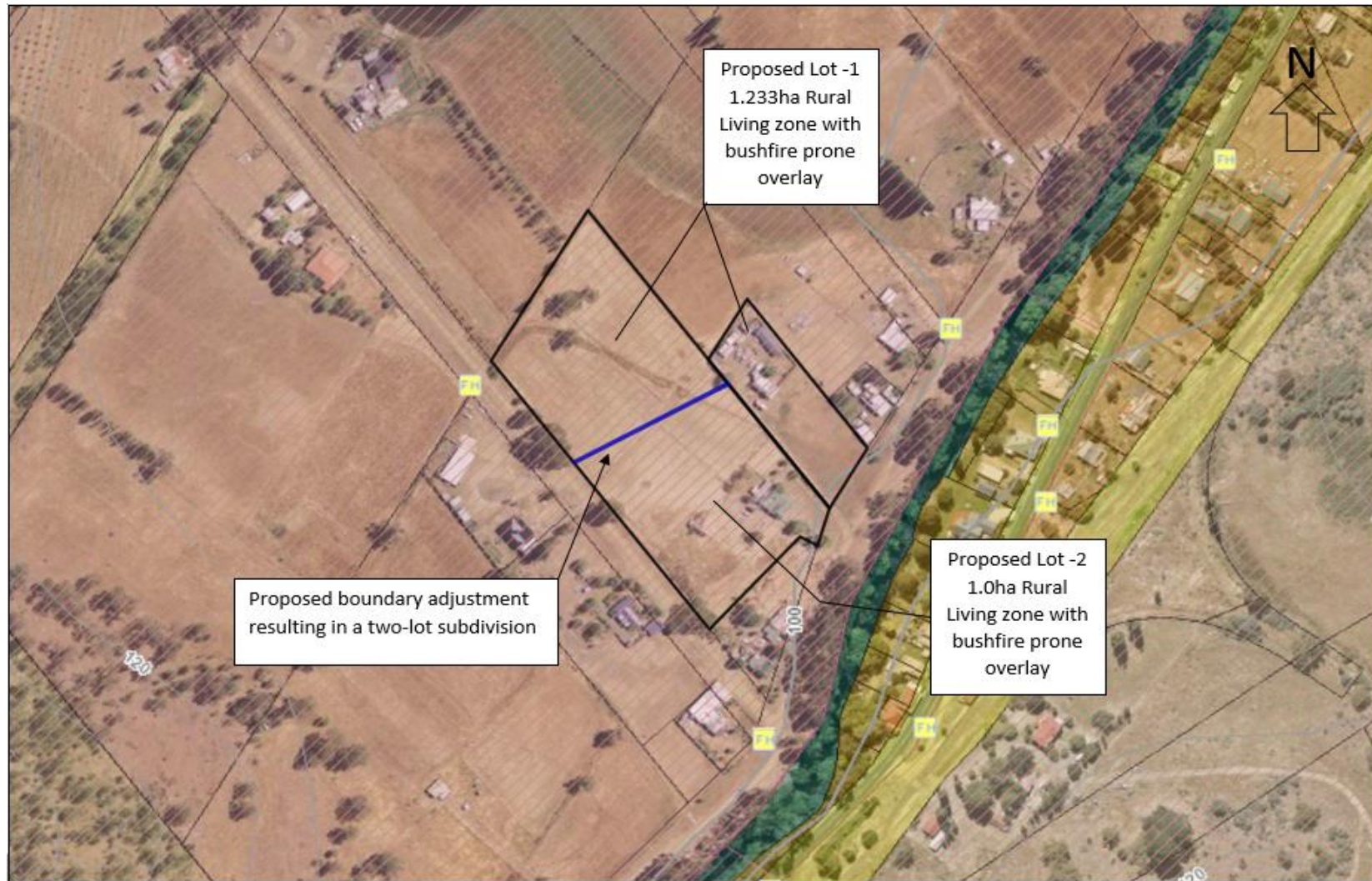
In compliance with Section E1.4 of the Code, I, Alice Higgins (BFP-165) certify that there is an insufficient increase in risk, to use of the land or existing development from bushfire, to warrant any specific bushfire protection measures for the proposed boundary adjustment/ subdivision at 31 and 33 Bridge Road, Westerway (refer to Appendix 1 for Planning Certificate).

The proposed development involves a boundary adjustment resulting in a two-lot subdivision. The land subject to the boundary adjustment/ subdivision is located wholly within a bushfire-prone area as designated under the Central Highlands Interim Planning Scheme 2015. The whole subject area (31 and 33 Bridge Road, Westerway) is zoned as Rural Living and is subject to the code (Figure 1).

Reasons for exemption and no elevated risk

- The boundary adjustment/ subdivision involves the formation of 2 lots in the Rural Living Zone. The lot identified as 33 Bridge Road, CT:249627/1 is approximately 0.4ha with the intention to increase to 1.233ha by a boundary adjustment and include part of 31 Bridge Road, CT:240949/1. Both existing titles have existing dwellings.
- Assessment of the bushfire risk against the objectives of all applicable standards in the code determined that there is insufficient increase in risk to the use or development from bushfire to warrant bushfire protection measures:
 - The boundary adjustment/ subdivision does not take the existing dwellings closer to the bushfire prone vegetation.
 - Both the existing dwellings are surrounded by managed land, gardens and lawn and is classified as urban area (FUR) by TasVeg 4.0. The managed land is assessed as exclusions as defined in paragraph 2.2.3.2 of AS 3959-2018 and are provided by low threat vegetation and non-vegetated areas. The area of managed land around each dwelling is sufficient to achieve at least BAL 19 separation distances to surrounding grassland vegetation on adjacent lots.
 - The boundary adjustment/ subdivision will not impact the ability to manage the land around the existing dwellings.
 - The existing dwellings on both lot 1 and 2 are both accessed by existing driveways from Bridge Road. This will not be impacted by the boundary adjustment/ subdivision.

Figure 1 – Site Plan showing Bushfire-prone Area overlay and zoning across subject lot.



Conclusions & Recommendations

The assessment of the proposed boundary adjustment/ subdivision deemed that the 2-lot subdivision is on a site that is wholly within a bushfire-prone area. The existing dwellings will not be closer to the bushfire prone vegetation because of the boundary adjustment/ subdivision and as such there is insufficient risk from bushfire as a result of the boundary adjustment/ subdivision to warrant bushfire protection measures and/or compliance with the Bushfire-Prone Areas Code (E1.4) Central Highlands Interim Planning Scheme 2015.

Yours sincerely,

Alice Higgins (BFP-165)

Alice Higgins – ENVIRO-DYNAMICS PTY LTD

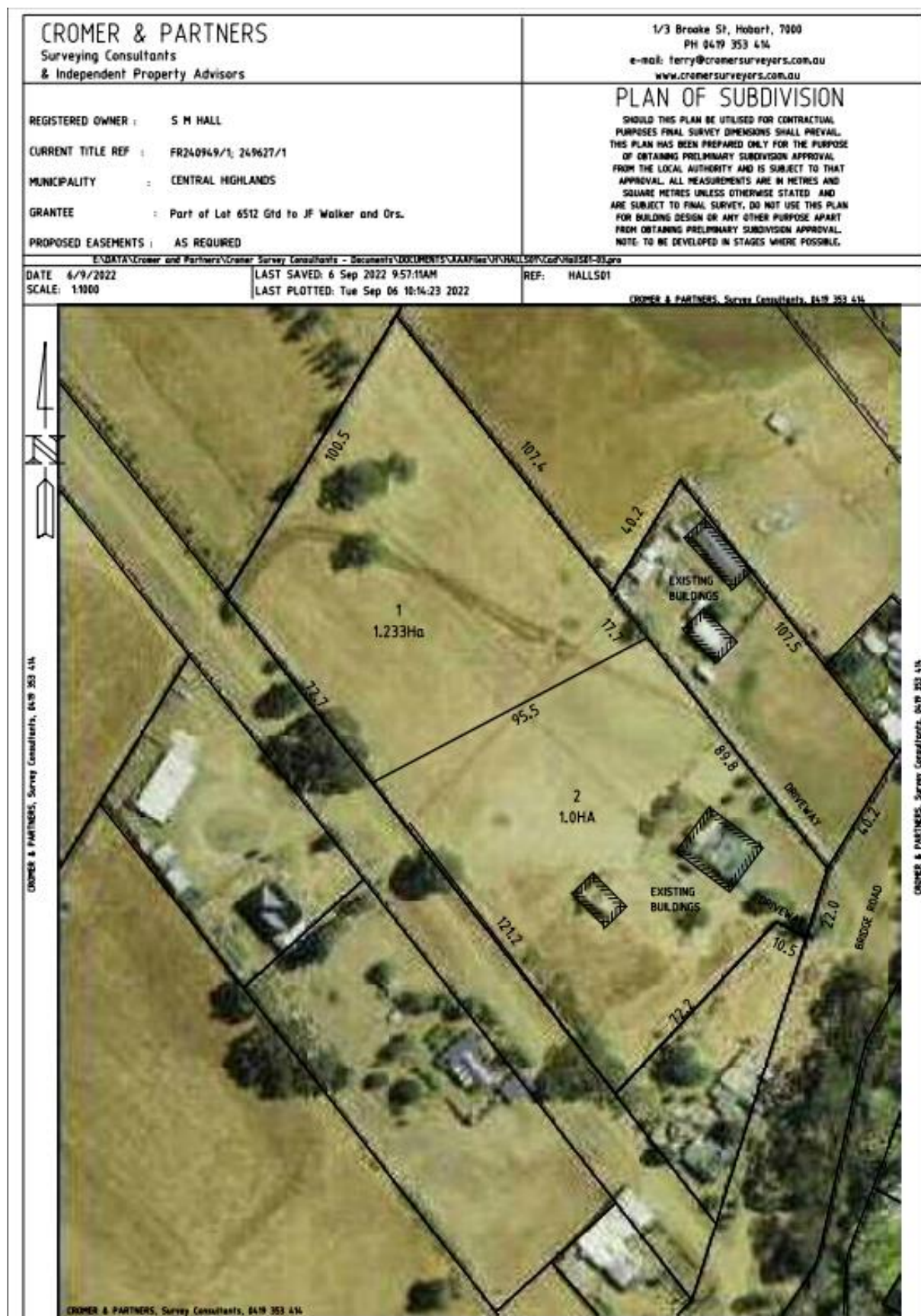
ACCREDITED BUSHFIRE ASSESSOR (BFP-165)

CERTIFICATE No: ED0668 DATE: 19/10/2022

Signed



Attachment 1: Proposed Boundary Adjustment/ Subdivision – 31 and 33 Bridge Road, Westerway



BUSHFIRE-PRONE AREAS CODE

CERTIFICATE¹ UNDER S51(2)(d) *LAND USE PLANNING AND APPROVALS ACT 1993*

1. Land to which certificate applies

The subject site includes property that is proposed for use and development and includes all properties upon which works are proposed for bushfire protection purposes.

Street address:

31 and 33 Bridge Road, Westerway

Certificate of Title / PID:

240949/1 and 249627/1

2. Proposed Use or Development

Description of proposed Use and Development:

Boundary adjustment resulting in a two-lot subdivision

Applicable Planning Scheme:

Central Highlands Interim Planning Scheme 2015

3. Documents relied upon

This certificate relates to the following documents:

Title	Author	Date	Version
Plan of Subdivision	Cromer and Partners	06/09/2022	HALLS01
Bushfire Hazard Report for an Insufficient Increase in Risk for 31 and 33 Bridge Road, Westerway. October 2022. 668v1.0	Alice Higgins	19/10/2022	1

¹ This document is the approved form of certification for this purpose and must not be altered from its original form.

4. Nature of Certificate

The following requirements are applicable to the proposed use and development:

<input checked="" type="checkbox"/>	E1.4 / C13.4 – Use or development exempt from this Code	
	Compliance test	Compliance Requirement
<input checked="" type="checkbox"/>	E1.4(a) / C13.4.1(a)	Insufficient increase in risk

<input type="checkbox"/>	E1.5.1 / C13.5.1 – Vulnerable Uses	
	Acceptable Solution	Compliance Requirement
<input type="checkbox"/>	E1.5.1 P1 / C13.5.1 P1	Planning authority discretion required. A proposal cannot be certified as compliant with P1.
<input type="checkbox"/>	E1.5.1 A2 / C13.5.1 A2	Emergency management strategy
<input type="checkbox"/>	E1.5.1 A3 / C13.5.1 A2	Bushfire hazard management plan

<input type="checkbox"/>	E1.5.2 / C13.5.2 – Hazardous Uses	
	Acceptable Solution	Compliance Requirement
<input type="checkbox"/>	E1.5.2 P1 / C13.5.2 P1	Planning authority discretion required. A proposal cannot be certified as compliant with P1.
<input type="checkbox"/>	E1.5.2 A2 / C13.5.2 A2	Emergency management strategy
<input type="checkbox"/>	E1.5.2 A3 / C13.5.2 A3	Bushfire hazard management plan

<input type="checkbox"/>	E1.6.1 / C13.6.1 Subdivision: Provision of hazard management areas	
	Acceptable Solution	Compliance Requirement
<input type="checkbox"/>	E1.6.1 P1 / C13.6.1 P1	Planning authority discretion required. A proposal cannot be certified as compliant with P1.
<input type="checkbox"/>	E1.6.1 A1 (a) / C13.6.1 A1(a)	Insufficient increase in risk
<input type="checkbox"/>	E1.6.1 A1 (b) / C13.6.1 A1(b)	Provides BAL-19 for all lots (including any lot designated as 'balance'.
<input type="checkbox"/>	E1.6.1 A1(c) / C13.6.1 A1(c)	Consent for Part 5 Agreement

<input type="checkbox"/>	E1.6.2 / C13.6.2 Subdivision: Public and fire fighting access	
	Acceptable Solution	Compliance Requirement
<input type="checkbox"/>	E1.6.2 P1 / C13.6.2 P1	Planning authority discretion required. A proposal cannot be certified as compliant with P1.
<input type="checkbox"/>	E1.6.2 A1 (a) / C13.6.2 A1 (a)	Insufficient increase in risk
<input type="checkbox"/>	E1.6.2 A1 (b) / C13.6.2 A1 (b)	Access complies with relevant Tables

<input type="checkbox"/>	E1.6.3 / C13.1.6.3 Subdivision: Provision of water supply for fire fighting purposes	
	Acceptable Solution	Compliance Requirement
<input type="checkbox"/>	E1.6.3 A1 (a) / C13.6.3 A1 (a)	Insufficient increase in risk
<input type="checkbox"/>	E1.6.3 A1 (b) / C13.6.3 A1 (b)	Reticulated water supply complies with relevant Table
<input type="checkbox"/>	E1.6.3 A1 (c) / C13.6.3 A1 (c)	Water supply consistent with the objective
<input type="checkbox"/>	E1.6.3 A2 (a) / C13.6.3 A2 (a)	Insufficient increase in risk
<input type="checkbox"/>	E1.6.3 A2 (b) / C13.6.3 A2 (b)	Static water supply complies with relevant Table
<input type="checkbox"/>	E1.6.3 A2 (c) / C13.6.3 A2 (c)	Static water supply consistent with the objective

5. Bushfire Hazard Practitioner

Name:	Alice Higgins	Phone No:	03 629 53262
Postal Address:	Enviro-Dynamics 16 Collins Street Hobart, TAS, 7000	Email Address:	Alice.Higgins@enviro-dynamics.com.au
Accreditation No:	BFP – 165	Scope:	1, 2, 3a, 3b

6. Certification

I certify that in accordance with the authority given under Part 4A of the *Fire Service Act 1979* that the proposed use and development:

- ☒ Is exempt from the requirement Bushfire-Prone Areas Code because, having regard to the objective of all applicable standards in the Code, there is considered to be an insufficient increase in risk to the use or development from bushfire to warrant any specific bushfire protection measures, or
- ☐ The Bushfire Hazard Management Plan/s identified in Section 3 of this certificate is/are in accordance with the Chief Officer's requirements and compliant with the relevant **Acceptable Solutions** identified in Section 4 of this Certificate.

Signed:
certifier



Name:

Alice Higgins

Date:

19/10/2022

Certificate
Number:

ED0668

(for Practitioner Use only)



Incorporating Bradfields, Menzie Legal, and Toomey Maning & Co

AGREEMENT TO REALIGN BOUNDARIES

Hamilton Showgrounds & Rivers

Edward Stuart Archer

and

Central Highlands Council

20

and Central Highlands Council of Tarleton Street Hamilton,
Tasmania 7140 (**Council**)

BACKGROUND

- A. Stuart owns CT 174730/2, being part of the farm known as 'Rivers'.
- B. Council owns:
 - a. CT 95697/1
 - b. CT 95697/2
 - c. CT 35325/1
 - d. CT 145804/1
- C. The Hamilton Showground is substantially located within the titles owned by Council but also encroaches onto the title owned by Stuart.
- D. Parts of Council's land is being used by Stuart as farmland.
- E. The access rights to Council's titles need clarifying.
- F. The parties enter this agreement to realign the title boundaries so that the legal ownership will better match the use and occupation of the Hamilton Showground by Council and of the River's farm by Stuart.

AGREEMENT

Agreement to Transfer

1. Each of Stuart and Council must transfer to the other, free from encumbrances those portions of each parties' title as approximately shown on the annexed plan.
2. In this agreement:
 - 2.1. each part of Council and Stuart's land which is transferring to the other is called the "Transferred Property".
 - 2.2. the terms transferee and transferor refer to either or both of Council and Stuart as the relevant clause requires, determined by reference to the Transferred Property.
3. The description and plan of the Transferred Property is agreed to be subject to survey and subdivisional approval and any consequential minor amendments shall not entitle either party to compensation.

4. The parties acknowledge, apart from CT 212640/1 remaining as a separate title, the Transferred Property will not issue as a separate title but only as a parcel for adhesion to the adjoining land of the transferee.

Consideration

5. The consideration is agreed to neighbourly kind regard only.

Completion

6. This Contract will be completed within 14 days from the Recorder of Titles accepting a Sealed Plan to allow the adhesion of the Transferred Property to the adjoining land of the transferee.
7. On completion the Vendor must ensure that the Purchaser obtains vacant possession of the Transferred Property.

Title

8. Each party warrants to the other that, at completion:
 - 8.1. they will provide a good marketable documentary title to the Transferred Property;
 - 8.2. the Transferred Property will be the absolute property of the transferor, or the transferor will have the power to require a transfer of the title to the transferee; and
 - 8.3. the Transferred Property will be free from charges payable to any authority either now or in the future for anything which has occurred before this date and each party indemnifies the other against all liability of that kind.
9. The Transferred Property is transferred together and subject to with all easements and covenants
10. No new easements or covenants will be created over the Transferred Property by the boundary adjustment except to create a Right of Carriageway 10m wide as shown approximately on the attached plan, to provide access to the Hamilton Showground and such other rights necessary to satisfy Council conditions of approval.

Payment and Apportionment of Charges

11. Each party must pay all land tax, rates, charges and assessments charged or to be charged against their own titles for the period ending on the 30th of June after completion and there will be no apportionment between Stuart and Council.

Conduct of Boundary Adjustment

12. Council will have carriage of progressing the boundary adjustment.

13. The parties shall do all acts necessary or proper for carrying this agreement into effect and any question as to the acts to be done shall be determined, settled in case of difference by the dispute resolution procedure that follows.
14. If the Recorder of Titles does not accept a sealed plan to enable the transfer of the Transferred Property and its adhesion to the adjoining land of the transferee within 18 months of the date of this Agreement; either party may serve notice on the other calling for all parties to apply further endeavours to satisfy the Recorder of Titles to accept the sealed plan.
15. If the Recorder of Titles does not accept a sealed plan to enable the transfer of the Transferred Property and its adhesion to the adjoining land of the transferee within 90 days of the date of service of such a notice then either party can terminate the contract by notice to the other and then the parties obligations to complete the contract shall be void and at an end and neither party shall be entitled to compensation.

Costs

16. Council must pay all reasonable costs required to complete the boundary realignment, including but not limited to:
 - 16.1. all surveyor, Council and Land Titles Office fees
 - 16.2. any bank fees dealing with any security against the titles, including fees on obtaining any required discharge of mortgage,
 - 16.3. all reasonable legal fees of Stuart, and
 - 16.4. any stamp duty in relation to any of the Transferred Property.

Disputes

17. The parties agree to try to resolve any dispute between them not resolved by direct discussion, by:
 - 17.1. Giving 14 days written notice to the other party specifying the nature of the dispute; and
 - 17.2. Referring the dispute for resolution by informal techniques, such as mediation or expert evaluation or determination. The President of the Law Society for the time being, or his nominee will determine all matters of the process of the informal dispute resolution technique in the absence of agreement of the parties; and
 - 17.3. Referring the dispute to arbitration under the provisions of the Commercial Arbitration Act.
18. A Party must not commence court or arbitration proceedings (except urgent interlocutory relief) on any matter relating to this agreement without first following the above procedure.

EXECUTION

Signed by Council by affixing its

common seal this day of 2022

in the presence of


.....

Signed By Stuart



.....

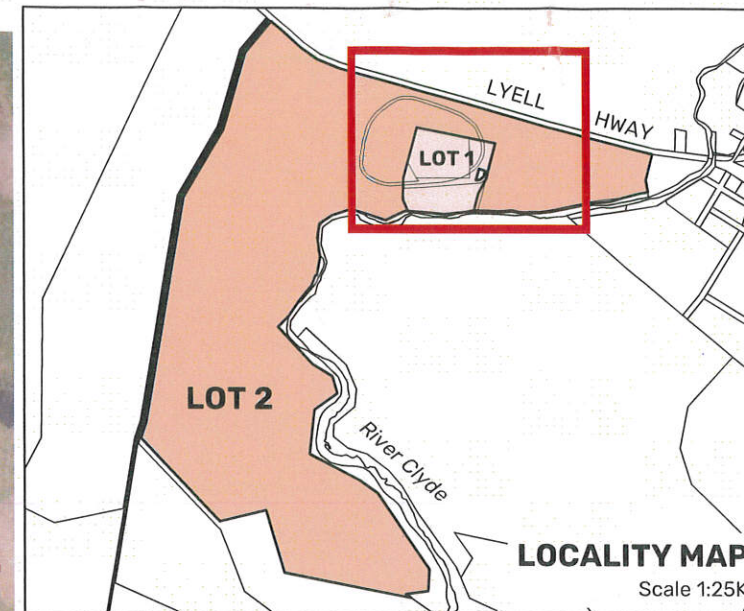
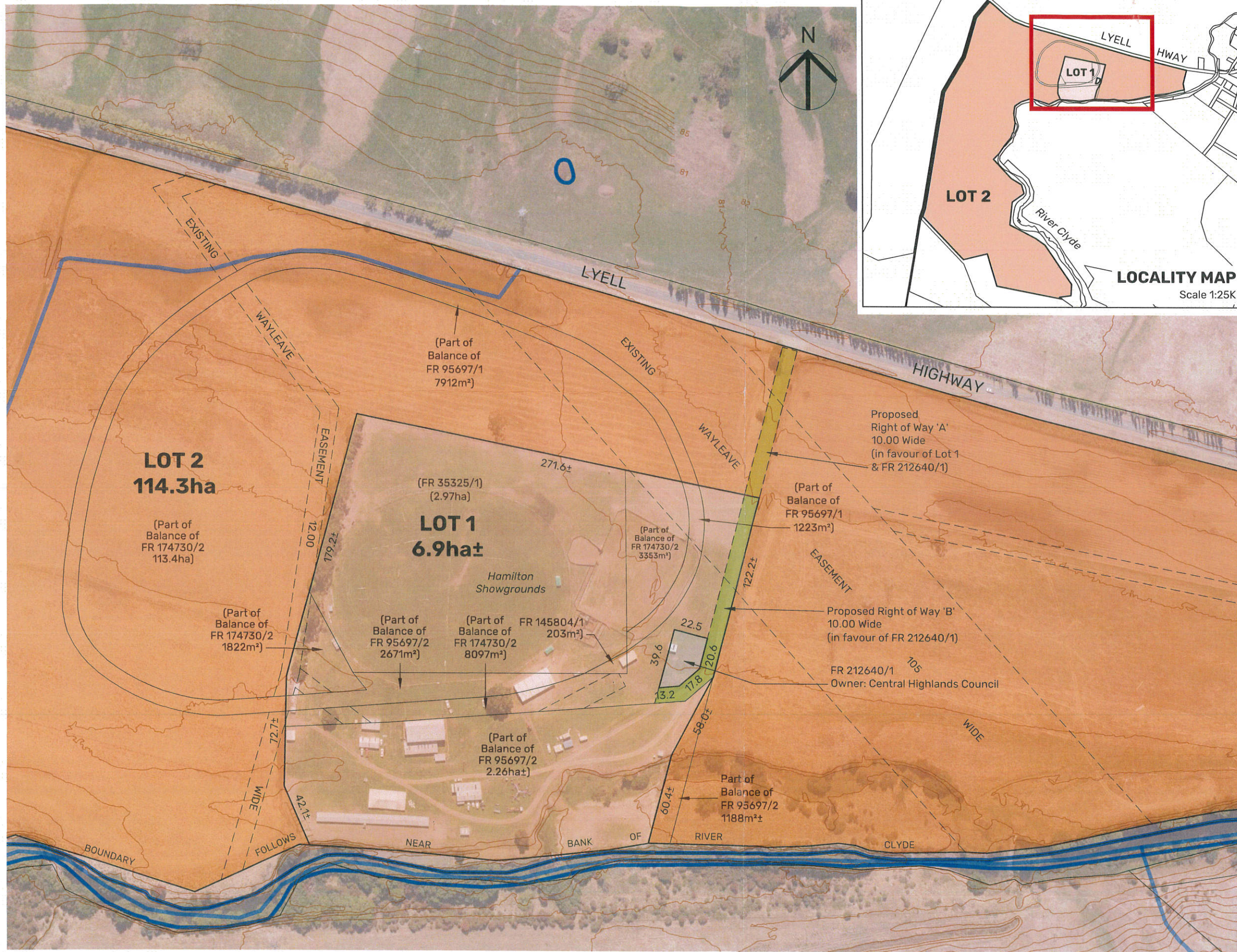
in the presence of *witness*:

signature 

name.....

address

.....



PLAN OF SUBDIVISION

Owners
Edward Stuart Archer;
Central Highlands Council;
The Crown

Title References (Area)

FR 174730/2 (114.7ha);
FR 95697/1 (1.181ha calc.)
FR 95697/2 (2.38ha calc.)
FR 35325/1 (2.97ha)
FR 145804/1 (203m²)

Address

'Rivers'
5685 Lyell Highway, Hamilton

'Hamilton Showgrounds'
5595 Lyell Highway, Hamilton

Council
Central Highlands

Planning scheme
Central Highlands Interim Planning
Scheme 2015

Zone
26.0 Rural Resource

Zone Overlay
126.ETI, 126.FRE, 126.WCP

Map reference
'Hamilton' 4828

PID
1454901;
5472605

Point of interest GDA2020 MGA55
484880E, 5287690N

Schedule of Easements
All Existing Easements to be carried
forward - See SP 174730 for full details
of all easements appurtenant to
FR 174730/2.

Proposed
Rights of Way as shown

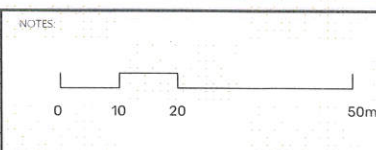
NOTES

1. This plan has been prepared only for the purpose of obtaining preliminary subdivision approval from the Council and the information shown hereon should be used for no other purpose. All measurements and areas are subject to final survey.
2. Lot 2 is the consolidation of multiple parts of Balance titles added together to form a new single parcel of 110.8ha±.

LEGEND

- PROPOSED BOUNDARY
- PROPOSED EASEMENT
- LOT 1 (NEW PARCEL)
- LOT 2 (CONSOLIDATED BALANCE TITLES)

D				
C				
B				
A				
D	FIRST ISSUE	MK	11.07.22	CMT
REV	AMENDMENTS	DRAWN	DATE	APPR.



SURVEYOR	GEOCIVIL
DRAWN	CHCKED
MK	CMT
DATE	11 JULY 2022

PLAN OF SUBDIVISION
RECREATION GROUND ROAD, HAMILTON
for CENTRAL HIGHLANDS COUNCIL



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SCALE	PAPER
1:2500	(A3)
JOB NUMBER	DRAWING
49755CT-1	



Policy No. 2013- 08

Public Open Space Policy

Document:	Start Date: 7 Dec 2021	Page Reference:
Public Open Space Policy	Review Date: 31 Dec 2022	Page 1 of 5

Purpose:

- 1.1 The purpose of this policy is to:
- (a) Establish clear guidelines to assist Council in determining the provision of public open space or the payment of cash in lieu of public open space required at the time of subdivision;
 - (b) Establish guidance for determining whether a contribution should be taken in the form of land or cash-in-lieu contribution; and
 - (c) Provide a framework to assist Council in determining how monies derived from cash in lieu contributions should be held and disposed of within the Municipality.

Objectives:

- 2.1 The objectives of the policy that relate to the provision of public open space in the Municipality are:
- (a) To provide sufficient areas and diverse public open space to meet the recreation and amenity needs of the community;
 - (b) To enhance tourism opportunities through the provision of quality open space facilities that are both safe and accessible;
 - (c) To ensure financial resources are available to maintain and improve existing and future open space resources; and
 - (d) To ensure there is a sound strategic basis to the public open space network.

Scope:

- 3.1 This policy applies to all applications to subdivide land that may result in increased residential development potential in the Central Highlands Municipality.

Definitions:

public open space Means space for public recreation or public gardens or for similar purposes.

Valuation Valuation is based upon the unimproved value of the total land to be subdivided. This is to be determined by an independent registered Property Valuer.

Document:	Start Date: 7 Dec 2021	Page Reference:
Public Open Space Policy	Review Date: 31 Dec 2022	Page 2 of 5

Background

5.1 This policy gives recognition to the Council's powers and obligations in relation to public open space under the provisions of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and related regulations. These provisions enable the Council to:-

- (a) To require a subdivision of land to provide Council up to 5% of the land being subdivided.
- (b) To require public open space in excess of the 5% contribution as a part of any subdivision proposal subject to appropriate compensation; or
- (c) To require the subdivider to make a contribution of cash-in-lieu of the provision of land either in part or whole.

Policy:

6.1 Either a land contribution or cash in lieu contribution must be taken for the purposes of providing public open space where lots are created within the Village, Low Density Residential, Rural Living and Rural Resource Zones. Discretion lies with Council as to the preferred contribution method.

6.2 Assessment for the provision of a land contribution

6.2.1 Public open space contributions shall be required for all land subdivided within the following zones;

- (a) Village, Low Density Residential, Rural Living;
- (b) Rural Resource (in cases defined under 6.2.3).

6.2.2 5% of the titled area of land to be subdivided is to be allocated for Public Open Space Contribution dedicated to the Council.

6.2.3 For subdivision occurring on Rural Resource Zone land (adjoining or only separated by a road) a Village, Low Density Residential or Rural Living Zone, or where Council is of the view that the subdivision is primarily for lifestyle purposes and the nature of the lots is such that they may not fully accommodate recreational and open space needs of future residents.

6.2.4 A land contribution in the Rural Resource Zone may be requested on a merits based assessment by the Council to obtain land for the purposes of a riparian, foreshore or littoral reserve to assist in

Document:	Start Date: 7 Dec 2021	Page Reference:
Public Open Space Policy	Review Date: 31 Dec 2022	Page 3 of 5

preservation of the environmental values attributed to these areas through improved land management.

- 6.2.5 A proposal for subdivision for the purposes of a boundary adjustment or consolidation of land in any Zone where no additional lots are being created shall not be subject to the Policy.
- 6.2.6 In cases where a contribution has previously been taken by Council on a site, a contribution will still be required if the number of lots is increasing.
- 6.2.7 In cases where a land contribution is provided and falls deficient of the required 5% land contribution, the remaining difference shall be requested as a cash-in-lieu contribution.

6.3 Assessment for the provision of cash-in-lieu of Public Open Space

- 6.3.1 As provided by Section 117(2) of the Act, a 5% cash-in-lieu contribution is to be accepted for subdivisions occurring within the Village, Low Density Residential, Rural Living and Rural Resource (adjoining or only separated by a road) Zones.
- 6.3.2 A proposal for subdivision for the purposes of a boundary adjustment or consolidation of land in any Zone where no additional lots are being created shall not be subject to the 5% cash-in-lieu contribution.

Procedure:

- 7.1 The applicable public open space contribution equates to 5% of the unimproved land value where no provision has been made for a land contribution.
- 7.2 Where no provision has been made for a land contribution, the subdivider must obtain a valuation report (at no cost to Council) for the unimproved value of the subdivision undertaken by an independent registered Property Valuer for the purposes of determining the cash-in-lieu of public open space contribution.
- 7.3 The cash-in-lieu of public open space must be in the form of a direct payment made before the sealing of the final plan of survey or, alternatively, in the form of a Bond or Bank guarantee to cover payment within ninety (90) days after demand, made after the final plan of survey has taken effect.
- 7.4 Where land is to be dedicated, this public open space must be transferred to the Central Highlands Council by Memorandum of Transfer submitted with the Final Plan of Survey at no cost to Council.

Document:	Start Date: 7 Dec 2021	Page Reference:
Public Open Space Policy	Review Date: 31 Dec 2022	Page 4 of 5

Utilisation of Public Open Space funds:

- 8.1 Council must allocate the cash-in-lieu funds to a Public Open Space reserve fund to be used to further the strategic purchase or improvement of land(s) dedicated as public open space in the Municipality in accordance with Section 117(5) of the Act.

Document:	Start Date: 7 Dec 2021	Page Reference:
Public Open Space Policy	Review Date: 31 Dec 2022	Page 5 of 5



River Clyde Flood Mapping

Monthly Report – November 2022

Central Highlands Council

29 November 2022



GHD Pty Ltd ABN 39 008 488 373

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Printed date	29/11/2022 8:34:00 AM
Last saved date	29 November 2022 8:34 AM
File name	https://projectsportal.ghd.com/sites/pp16_03/riverclydefloodmappi/ProjectDocs/PM/Monthly Reporting/22-11 November/12571871-REP_Monthly Report Nov22.docx
Author	Cameron Ormes
Project manager	Cameron Ormes
Client name	Central Highlands Council
Project name	River Clyde Flood Mapping
Document title	River Clyde Flood Mapping Monthly Report – November 2022
Revision version	Rev 0
Project number	12571871

Document status

Status Code	Revision	Author	Reviewer		Approved for issue		
			Name	Signature	Name	Signature	Date
S2	0	C. Ormes	E.Gruber		E.Gruber		29/11/22
[Status code]							
[Status code]							
[Status code]							
[Status code]							

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Appendices

Appendix A	Program
------------	---------

1. Introduction

1.1 Purpose of this report

The purpose of this report is to inform the Central Highlands Council (CHC) on the progress of the River Clyde Flood Mapping project. This report will be updated and submitted monthly throughout the duration of the project.

2. Program

The delivery program was baselined at the commencement of the project with all progress tracked against the initial baseline. A current copy of the tracked program has been included in Appendix A. The project tasks are identified using a Work Breakdown Structure (WBS) indexation. This indexing is labelled within the delivery program and used as a reference to the various tasks below.

2.1 Works completed this month

The below table identifies the works that were complete in November.

Table 1 Summary of works complete in November

	WBS ID	Task Name	Date Completed
1	2.12	V02 – Process Drone Data	Expected 30/11/2022
2	3.7.4	Community drop-in 2	21/11/2022
3	3.8	Prepare Community Consultation and Feedback Report	Commenced 21/11/2022
4	4.3.3	Update model based on client feedback	10/11/2022
5	4.4.1	Sensitivity Analysis - Increase Manning's Values Simulation	Commenced 10/11/2022
6	4.4.2	Sensitivity Analysis - Increase Tailwater Level Simulation	Commenced 10/11/2022

2.2 Works forecast next month

The below table identifies the works scheduled to be complete in December, in accordance with the current delivery program.

Table 2 Summary of works forecast in December

	WBS ID	Task Name	Due Date
1	4.3.4	Additional information from landowner regarding implemented flood mitigations	1/12/2022
2	4.3.5	Update model based on Landowner feedback and drone imaging	6/12/2022
3	4.4.1	Sensitivity Analysis - Increase Manning's Values Simulation	5/12/2022
4	4.4.2	Sensitivity Analysis - Increase Tailwater Level Simulation	5/12/2022
5	5.1	Develop flood management and mitigation options	Commence 6/12/2022
6	5.2	Natural Values Assessment	23/12/2022
	5.3	Land Use Planning Assessment	23/12/2022

2.3 Delay Register

The delay register records and tracks any delays to project delivery that have arisen through the formal change process or by factors outside of GHD's control. These delays will be communicated to CHC via a formal notice of delay, outlining the cause of delay and effect on delivery program.

Table 3 Notice of delay summary

ID	Date raised	Details	Raised by	Duration	Revised completion date	Status	Complete
		-					

2.4 Deviations from program

The program was baselined at the commencement of the project to allow clear tracking of progress throughout the delivery phase.

The below table summarises the variances from the baseline program and identifies effects on the overall program delivery.

Table 4 Summary of program deviations

	WBS ID	Task Name	Deviation (Start/Finish) - Duration	Effect on Overall Program	Reason for Deviation
1	2.4	Submit progress report	-3 days	Nil	Early submission
2	2.8	Site Visit	+5 days	Nil – offset by survey requirement reduction	Site visit rescheduled due to key team member availability
3	3.4	Submit action plan	-9 days	Nil – offset by council review	Early submission
4	2.9 & 2.10	Features Survey	-10 days	Nil	Existing information adequate for modelling
5	3.5	Client review plan	+19 days	Nil – non-critical path item	Alignment with council meeting timing
6	3.7	Community Consultation	+30 days	Nil – non-critical path item	Community drop-in session aligned with existing community events
7	2.11	V02 – Drone Imaging	+4 days	Nil – non-critical path item	Additional time required to capture all information due to large capture area
8	2.12	V02 – Process Drone Data	+5 days	Nil – non-critical path item	Additional time required to process information due to large data volume
9	4.3.4	Additional information from landowner regarding implemented flood mitigations	+12 days	Nil – added to critical path (potential to extend duration)	New task – feedback provided by (and subsequent discussion with) Thorpe Farm
10	4.3.5	Update model based on Landowner feedback and drone imaging	+3 days	Nil – added to critical path (potential to extend duration)	New task – updates stemming from 4.3.4

3. Scope

3.1 Change Register

The change register records and tracks any changes to scope identified by the project team throughout the delivery of the project, including any potential changes that have been raised by either party and their current status.

Table 5 *Project change summary*

ID	Date raised	Details	Raised by	Subject to Variation (ref.)	Subject to Delay (ref.)	Status
1	15/08/2022	Extent of flood mapping has been extended from what was included in GHD proposal	Cameron Ormes (GHD)	-	-	Agreed – mapping resolution adjusted to maintain total modelling effort as per proposal
2	21/09/2022	Detail survey not required as existing information collated is sufficient for model development	Cameron Ormes (GHD)	Yes – V001	-	Variation approved
3	27/10/2022	CHC request to obtain drone footage of current flooding event	Adam Wilson (CHC)	Yes – V002	Processing taking longer than initially expected though not expected to cause delay at this stage	Variation approved
4	24/11/2022	Review effects of Stage 2 Stormwater works not proceeding on flood model	Adam Wilson (CHC)	TBC	TBC	Scope being developed for assessment
5	24/11/2022	Investigate / scope installation of Ford at Andrew St bridge	Adam Wilson (CHC)	TBC	TBC	Potential – to be assessed during mitigation option development

3.2 RFI register

The RFI register records and tracks formal requests for information raised throughout the delivery of the project.

Table 6 *Project RFI summary*

ID	Date raised	Category	Description	Issued to	Status	Response
1	9/08/2022	Scope	Proposed Flood Mapping Extents	Adam Wilson (CHC)	Closed	Council have agreed to the mapping extents depicted in "Proposed Mapping Extent rev.B"
2	17/08/2022	Scope	Community Consultation Program - For Endorsement	Adam Wilson (CHC)	Closed	Motion was passed in September council meeting

3.3 Client supplied information

A summary of client supplied information and the corresponding dates is provided below:

	Document Name	Date Requested	Date Provided
1	River Clyde Flood Mapping Grant Submission (2021)	5/05/2022	5/05/2022
2	Bothwell Stormwater Report (PDA)	20/06/2022	27/06/2022
3	PDA Stormwater Drain Models	20/07/2022	27/07/2022
4	PDA Cadastre Survey	27/07/2022	4/08/2022
5	Flooding Hotspot Map	27/07/2022	10/08/2022
6	Drainage Upgrade Plans	27/07/2022	10/08/2022
7	Drainage Upgrade Design Drawings	10/08/2022	15/08/2022
8	PDA Stormwater Drain Models (incl. installed option)	10/08/2022	18/08/2022
9	Bridge / Culvert dimensions	19/09/2022	19/09/2022

4. Actions register

The below actions register records and tracks actions identified outside of the formal RFI process (i.e. actions stemming from meetings, etc.) and their status.

Table 7 Action Register – Central Highlands Council

ID	Date raised	Category	Action	Resp.	Due date	Status
1	27/07/2022	Existing Data	PDA GIS Map with survey information	Jason Branch (CHC)	3/08/2022	Closed
2	27/07/2022	Existing Data	PDA Drains model	Jason Branch (CHC)	3/08/2022	Closed
3	27/07/2022	Existing Data	Flood history / hotspot map	Jason Branch (CHC)	3/08/2022	Closed
4	27/07/2022	Existing Data	DPI hydrology data	Anthony Archer (CHC)	3/08/2022	Closed ¹
5	27/07/2022	Existing Data	GHD Project Number - Previous flood mapping works	Anthony Archer (CHC)	3/08/2022	Closed
6	27/07/2022	Existing Data	River Clyde Trust data	Anthony Archer (CHC)	3/08/2022	Closed ¹

ID	Date raised	Category	Action	Resp.	Due date	Status
7	27/07/2022	Existing Data	Luke Taylor consultant - flood mapping works	Anthony Archer (CHC)	3/08/2022	Closed ¹
8	3/08/2022	Existing Data	Landholder Contacts	Anthony Archer (CHC)	5/08/2022	Closed
9	9/08/2022	Existing Data	Stormwater upgrade status	Jason Branch (CHC)	12/08/2022	Closed
10	10/08/2022	Existing Data	PDA Drains model - Option 1 (Council Implemented)	Jason Branch (CHC)	12/08/2022	Closed
11	15/08/2022	Existing Data	Nant Lane bridge drawings	Jason Branch (CHC)	18/08/2022	Closed
12	5/09/2022	Existing Data	Surface Roughness and Bridges	SES Tasmania	9/09/2022	Closed
13	19/09/2022	Existing Data	Bridge / Culvert Dimensions	Jason Branch (CHC)	20/09/2022	Closed
14	18/10/2022	Client Review	Modelling Methodology Interim Report – Review Hold Point	Adam Wilson (CHC)	27/10/2022	Closed

¹No information provided – closed as incomplete

5. Budget

5.1 Progress claim

The below table summarises the current financial position of the project. These values reflect those submitted in the current progress claim.

Table 8 Progress Claim value

Index	Schedule Item	Total Value	Percent Complete	Previously Claimed (%)	Previously Claimed (\$)	Claimed this month
1	Project Management	\$ 25,240	73 %	63 %	\$ 15,901.20	\$ 2,524.00
2	Flood Modelling and Recommendations	\$ 103,345	65 %	61 %	\$ 63,040.45	\$ 4,133.80
3	Land Use Planning Analysis	\$ 19,380	-	-	-	-
4	Stakeholder and Community Engagement	\$ 60,645	85 %	67 %	\$ 40,632.15	\$ 10,916.10
5	Natural Values Assessment	\$ 10,800	-	-	-	-
6	Survey	\$ 27,950	85%	75 %	\$ 20,962.50	\$ 2,795
V01	Detail Survey - Descope	-\$ 16,875	100 %	100 %	-\$ 16,875.00	-
V02	Drone Footage	\$6,090	100 %	-	-	\$ 6,090
	TOTAL	\$ 236,575	63.45%	52.27 %	\$ 123,661.30	\$ 26,458.90

5.2 Variation Register

The variation register records and tracks any project cost variations that have arisen through the formal change process. These delays will be communicated to CHC via a formal variation request, outlining the details of the variation and associated cost effects.

Table 9 *Notice of delay summary*

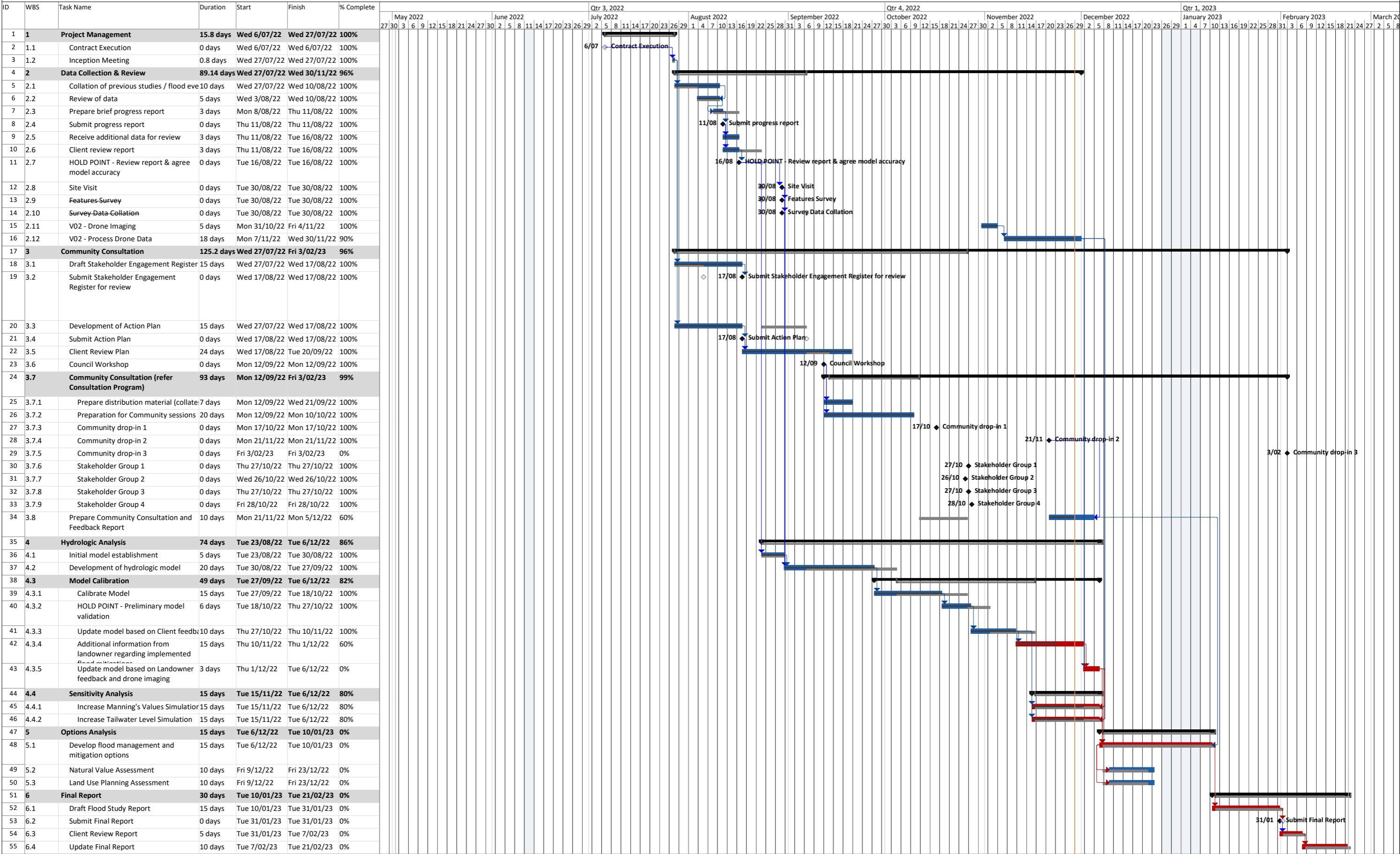
ID	Date raised	Details	Raised by	Cost	Revised contract value	Status	Complete
V01	29/09/2022	Scope reduction – feature survey	GHD	-\$16,875	\$230,485	Approved	Yes
V02	27/10/2022	Scope addition – drone footage of flood event	CHC	\$6,090	\$236,575	Approved	In progress

Appendix A

Program



12571871 - River Clyde Flood Study and Flood Management



Project: 12571871 - River Clyde Flood Study and Flood Management Date: Tue 29/11/22	Task	Summary	External Milestone	Inactive Summary	Manual Summary Rollup	Finish-only	Critical Split	Baseline Summary	Progress
	Split	Project Summary	Inactive Task	Manual Task	Manual Summary	Deadline	Baseline	Progress	Progress
	Milestone	External Tasks	Inactive Milestone	Duration-only	Start-only	Critical	Baseline Milestone	Progress	Progress



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➔ **The Power of Commitment**

HAMILTON DISTRICT AGRICULTURAL SHOW SOCIETY INC.



PRESIDENT: Mr. Jack Beattie,
JCLM Farming
Ouse. 7140
Phone: 0429 497 223

TREASURERS: Mrs. Jane Denholm,
PO Box 516,
New Norfolk 7140
Phone: 0409 401 674

Miss Isabelle Fenton
Phone: 0458 431 213

General Manager – Central Highland Council

Tarleton St

Hamilton 7140

18 November 2022

Dear Mrs Hossack,

On behalf of the Hamilton Show Committee, I would like to ask for Council's continuing permission to operate a clay target shooting range at the 2023 Hamilton Show on Saturday 4th March 2023. The range will be operated by Derwent Valley Field and Game on the day as they have all the requirements such as loan firearms, safety cages, signs etc).

The range has operated successfully for several years now, and I believe it provides a great experience for show patrons.

If you would like further information please give me a call on 0417 591 118.

Yours Sincerely,

Charles Downie



CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form. Please enclose your group/club's current financial statement.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: *Bathwell District High School
Year 6 Leavers Dinner*

Amount of Grant Requested: *\$150.00*

Estimated Total Project Cost: *\$300.00*

Applicant Organisation: *Parents / Guardians*

Contact Person's Name: *Joanne Housego*

Contact Details *710 Dennistoun Rd, Bathwell*
Address:

Phone: (Business hours) *62595503*

Mobile: *0427 680 252*

Fax:

Email: *joannehousego1@gmail.com*

Signature *J Housego*

Name

Position in Organisation *Parent*

Date

What is the overall aim/purpose of the applying organisation?

*To help the students celebrate leaving
primary school.*

What is the membership of the organisation?

President

Secretary

Treasurer

Public Officer/s

N/A -

2. ELIGIBILITY (see Community Grant Program Guidelines)

Is the organisation:

- ☐ Representative of the interests of the Central Highlands Community
- ☐ Incorporated
- ☐ Not for Profit
- ☐ Unincorporated
- ☐ A Hall Committee

OR

- ☒ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required) **NO**

If yes;

Name of Project:

Date Grant received:

Amount of Grant:

3. PROJECT DETAILS

Project Start Date: 14th December 2022

Project Completion Date: 14th December 2022

Project Objectives: Keep the event within the Central Highlands and to assist with the rising costs of fuel etc. so the students and parents do not need to travel out of the area.

4. COMMUNITY SUPPORT

What level of community support is there for this project?

Does the project involve the community in the delivery of the project?

How will the project benefit the community or provide a community resource?

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

NO

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

NO

If your application is successful, how do you plan to acknowledge Council's contribution?

A Certificate of appreciation will be presented to Council on behalf of the Students

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

NO

How will you monitor/evaluate the success of this project?

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundations	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other:		Other:	
Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	
Running costs		Trust/Foundations	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	
Travel		Gifts in kind (details)	
Rent		Cash Reserves	
Reference materials		Other:	
Other:			
Subtotal		Subtotal	
TOTAL		TOTAL	



Policy No. 2016- 42

Model Code of Conduct

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Introduction

Under the *Local Government Act 1993* (the Act), provides a local government code of conduct framework for all Tasmanian Councillors. This framework was first introduced in 2016 by the State Government and then reviewed in 2019. It provides a consistent, effective and enforceable means to address Council misconduct.

Under Section 28T of the Act, Code of Conduct the following is applicable –

(1) Within 3 months after the day on which an order under [section 28R\(1\)](#) takes effect, each council must adopt the model code of conduct, either with or without any variations permitted under [subsection \(3\)](#), as its code of conduct relating to the conduct of its councillors.

(2) Within 3 months after the Minister makes available to councils an amendment to the model code of conduct or a substitute model code of conduct, a council must adopt the amendment, or revoke its code of conduct and adopt the substitute model code of conduct as its code of conduct, either with or without variations permitted under [subsection \(3\)](#).

(3) In adopting the model code of conduct, an amendment to the model code of conduct or a substitute model code of conduct, a council may vary the model code of conduct, amendment or substitute model code of conduct in any manner that is allowed by the model code of conduct, amendment or substitute model code of conduct, is approved by the Minister or is prescribed.

(4) A variation of the model code of conduct, an amendment to the model code of conduct or a substitute model code of conduct is to be set out in a schedule to the model code of conduct, the model code of conduct as amended or the substitute model code of conduct.

(5) Within 14 days after adopting the model code of conduct, an amendment to the model code of conduct or a substitute model code of conduct, a council is to provide a copy of it to the Director.

(6) The general manager is to make a copy of the council's code of conduct available –
(a) for public inspection, free of charge, at the public office of the council during ordinary office hours and on its website; and
(b) for purchase at a reasonable charge.

(7) A council is to review its code of conduct within 3 months after each ordinary election.

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Model Code of Conduct

PART 1 - Decision Making

1. A councillor must bring an open and unprejudiced mind to all matters being decided upon in the course of his or her duties, including when making planning decisions as part of the Council's role as a Planning Authority.
2. A councillor must make decisions free from personal bias or prejudgement.
3. In making decisions, a councillor must give genuine and impartial consideration to all relevant information known to him or her, or of which he or she should have reasonably been aware.
4. A councillor must make decisions solely on merit and must not take irrelevant matters or circumstances into account when making decisions.

PART 2 - Conflict of Interest that are not Pecuniary

1. When carrying out his or her public duty, a councillor must not be unduly influenced, nor be seen to be unduly influenced, by personal or private interests that he or she may have.
2. A councillor must act openly and honestly in the public interest.
3. A councillor must uphold the principles of transparency and honesty and declare actual, potential or perceived conflicts of interest at any meeting of the Council and at any workshop or any meeting of a body to which the councillor is appointed or nominated by the Council.
4. A councillor must act in good faith and exercise reasonable judgement to determine whether he or she has an actual, potential or perceived conflict of interest.
5. A councillor must avoid, and remove himself or herself from, positions of conflict of interest as far as reasonably possible.
6. A councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –
 - (a) declare the conflict of interest and the nature of the interest before discussion of the matter begins; and
 - (b) act in good faith and exercise reasonable judgement to determine whether a reasonable person would consider that the conflict of interest requires the councillor to remove himself or herself physically from any Council discussion and remain out of the room until the matter is decided by the Council.

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7. This Part does not apply in relation to a pecuniary interest.

PART 3 - Use of Office

1. The actions of a councillor must not bring the Council or the office of councillor into disrepute.
2. A councillor must not take advantage, or seek to take advantage, of his or her office or status to improperly influence others in order to gain an undue, improper, unauthorised or unfair benefit or detriment for himself or herself or any other person or body.
3. In his or her personal dealings with the Council (for example as a ratepayer, recipient of a Council service or planning applicant), a councillor must not expect nor request, expressly or implicitly, preferential treatment for himself or herself or any other person or body.

PART 4 - Use of Resources

1. A councillor must use Council resources appropriately in the course of his or her public duties.
2. A councillor must not use Council resources for private purposes except as provided by Council policies and procedures.
3. A councillor must not allow the misuse of Council resources by any other person or body.

PART 5 - Use of Information

1. A councillor must only access or use Council information needed to perform his or her role and not for personal reasons or non-official purposes.
2. A councillor must only release Council information in accordance with established Council policies and procedures and in compliance with relevant legislation.

PART 6 - Gifts and Benefits

1. A councillor may accept an offer of a gift or benefit if it directly relates to the carrying out of the councillor's public duties and is appropriate in the circumstances and is not in contravention of any relevant legislation.
2. A councillor must avoid situations in which a reasonable person would consider that any person or body, through the provisions of gifts or benefits of any kind, is securing (or attempting to secure) influence or a favour from the councillor or the Council.

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PART 7 - Relationships with Community, Councillors and Council Employees

1. A councillor –
 - (a) must treat all persons fairly; and
 - (b) must not cause any reasonable person offence or embarrassment; and
 - (c) must not bully or harass any person.
2. A councillor must listen to, and respect, the views of other councillors in Council and committee meetings and any other proceedings of the Council, and endeavour to ensure that issues, not personalities, are the focus of debate.
3. A councillor must not contact or issue instructions to any of the Council's contractors or tenderers, without appropriate authorisation.
4. A councillor must not contact an employee of the Council in relation to Council matters unless authorised by the General Manager of the Council.

PART 8 - Representation

1. When giving information to the community, a councillor must accurately represent the policies and decisions of the Council.
2. A councillor must not knowingly misrepresent information that he or she has obtained in the course of his or her duties.
3. A councillor must not speak on behalf of the Council unless specifically authorised or delegated by the Mayor or Lord Mayor.
4. A councillor must clearly indicate when he or she is putting forward his or her personal views.
5. A councillor's personal views must not be expressed publicly in such a way as to undermine the decisions of the Council or bring the Council into disrepute.
6. A councillor must show respect when expressing personal views publicly.
7. The personal conduct of a councillor must not reflect, or have the potential to reflect, adversely on the reputation of the Council.
8. When representing the Council on external bodies, a councillor must strive to understand the basis of the appointment and be aware of the ethical and legal responsibilities attached to such an appointment.

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PART 9 - Variation of Code of Conduct

1. Any variation of this model code of conduct is to be in accordance with Section 28T of the Act.

This Policy was reviewed and approved at the Ordinary Council Meeting held 6 December 2022 under Item XXX.

Signed -

Kim Hossack
GENERAL MANAGER

DISCLAIMER

This Policy is to be read in conjunction with any or all other Council Policies.

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