



# **Annual General Meeting Agenda**

**10<sup>th</sup> December 2024**

**Bothwell Council Chambers**

## **Notice of Annual General Meeting of Council Tuesday 10<sup>th</sup> December 2024**

To Councillors,

In accordance with the Local Government (Meeting Procedures) Regulations 2015, Notice is hereby given, that an Annual General Meeting of Central Highlands Council is scheduled to be held in the Council Chamber, **Bothwell** on **Tuesday 10<sup>th</sup> December 2024**, commencing at **8.45am** with the business of the meeting to be in accordance with the following agenda paper.

In accordance with the Local Government (Meeting Procedures) Regulations 2015 Part 2, Division 1, a notice of the meeting was published on the Council website on 26 November 2024.

### General Manager's Certification

PURSUANT to Section 65 (1) of the Local Government Act 1993, I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

- A. such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and
- B. where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.

Section 65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice.

Dated at Hamilton this **5<sup>th</sup>** day of **December 2024**.



Stephen Mackey  
**Acting General Manager**

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The meeting commenced at \_\_\_\_ a.m.

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## **AUDIO RECORDING DISCLAIMER**

As per *Regulation 33 (2) (a) of the Local Government (Meeting Procedures) Regulations 2015*, audio recordings of meetings will be made available to Councillors, staff and members of the wider community including Government Agencies at no charge and will be made available on Council's website as soon as practicable after each Council Meeting. Unlike Parliament, Council meetings are not subject to parliamentary privilege, and both Council and the individual may be liable for comments that may be regarded as offensive, derogatory and/or defamatory.

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website in accordance with Council's Policy 2017-50.

The Mayor also advises, that members of the public are not permitted to make audio recordings of Council Meetings without prior approval being granted.

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## **ACKNOWLEDGEMENT OF COUNTRY**

I acknowledge and pay respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of this land on which we gather today and acknowledge and pay respect to Elders, past, present and emerging.

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## **CONDUCT OF COUNCIL MEETING**

Central Highlands Council takes safety seriously. We have a duty to ensure that we provide a safe workplace for our Employees, Councillors, Contractors and members of the public while present at Council's workplaces.

These premises form part of the Council's workplace, and it is expected that everyone who attends Council meetings will behave in a polite and respectful manner. People should refrain from using offensive or derogatory language or comments and not be aggressive, threatening or speak in a hostile manner.

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**1. PRESENT**

**1.1 IN ATTENDANCE**

**1.2 PUBLIC ATTENDEES**

**1.3 APOLOGIES**

## 2. DECLARATION OF PECUNIARY INTEREST AND CONFLICT OF INTEREST BY COUNCILLORS AND STAFF

### 2.1 DECLARATIONS OF PECUNIARY INTEREST

#### PURPOSE

In accordance with Regulation 8 (7) of the *Local Government (Meeting Procedures) Regulations 2015*, the Chairperson requests Councillors to indicate whether they or a close associate have or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

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### 2.2 DECLARATIONS OF CONFLICT OF INTEREST

#### PURPOSE

Under the **Model Code of Conduct** made by Order of the Minister responsible for Local Government the following will apply to a Councillor –

#### ***PART 2 – Conflict of Interest that are not Pecuniary.***

(6) A Councillor who has an actual, potential or perceived conflict of interest in a matter before the Council must –

- (a) Declare the conflict of interest and the nature of the interest before discussion on the matter begins; and
  - (b) Act in good faith and exercise reasonable judgement to determine whether a reasonable person would consider that the conflict of interest requires the Councillor to remove himself or herself physically from any Council discussion and remain out of the room until the matter is decided by the Council.
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## 3. MINUTES

### 3.1 CONFIRMATION OF DRAFT MINUTES ANNUAL GENERAL MEETING – 12 DECEMBER 2023

#### **RECOMMENDATION 01/12.2024/AGM**

**Moved:** Cr

**Seconded:** Cr

**THAT** the Draft Minutes of the Annual General Meeting of Council held on Tuesday 12 December 2023 be confirmed.

**Attachment** – Draft Annual General Meeting Minutes

#### PURPOSE

The purpose of the report is to confirm the Council Minutes of the previous month. Copies of the minutes have been previously circulated to Councillors prior to the meeting.

#### 4. ANNUAL REPORT 2023-2024

##### **RECOMMENDATION 02/12.2024/AGM**

**Moved:** Cr

**Seconded:** Cr

*THAT the Central Highlands Council Annual Report 2023-2024 be received.*

The Central Highlands Council Annual Report for 2023-2024 was advertised in the Mercury Newspaper on 26 November 2024 and is now presented to Council and Electors. It has been prepared in accordance with Section 72 of the *Local Government Act 1993* which includes Financial Statements and Audit Opinion.

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#### 5. SUBMISSIONS RECEIVED ON THE ANNUAL REPORT 2023-2024

No submissions were received.

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#### 6. OTHER BUSINESS

Any other business considered appropriate for the Annual General Meeting.

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#### 7. CLOSURE

Mayor Triffitt thanked everyone for their contribution and declared the meeting closed at \_\_\_\_ am.