



## **Policy No. 2014 - 23**

# **Maintenance of Roads & Bridges behind locked gates on Council Roads Policy**

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## **INTRODUCTION**

This policy sets out the procedures for Council staff to access sites to perform works beyond gates on Council owned roads.

## **ACCESS TO SITE**

Where access is required beyond a gate on a Council road, Council's Works & Services Manager shall:

- Wherever possible, schedule roadworks or bridgeworks in advance
- Contact the landowner and advise the date and time that Council require access

## **LOCKS ON GATES**

Council recognise that it is illegal for a landowner to lock a gate on a Council Road, however Council recognises that under some situation's roads have gates that are locked to ensure the safety of landowners and their stock.

Where arrangements have been made with the landowner for access, and access is unavailable due to a lock being placed on the gate:

- Council employees shall advise their immediate supervisor or the Works and Services Manager;
- The Works and Services Manager will advise the landowner of the action taken or required; and
- The matter will be reported in the Works & Services Report for the next ordinary meeting of Council.

## **EMERGENCY ACCESS**

In cases where emergency access is required, the Works & Services Manager shall take what action he/she deems necessary to gain legal access to alleviate the emergency.

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