



Policy No. 2013- 07

Council Camping Ground Facilities Policy

Document:	Start Date: 17 June 2025	Page Reference:
Council Camping Ground Facilities Policy	Review Date: 30 June 2029	Page 1 of 6

Introduction

This policy has been prepared to address the management of Council owned camping facilities in the Central Highlands.

Use of Camping Facilities

Camping facilities are provided for short term stays only and subject to the following maximum night stays per calendar year:

Bothwell Camping Facility:	No more than seven (7) nights (be they consecutive or not) in any calendar-year.
Hamilton Camping Facility:	No more than seven (7) nights (be they consecutive or not) in any calendar-year.
Bethune Park Camping Facility:	No more than seven (7) nights (be they consecutive or not) in any calendar-year.

Longer Term Stays will not be permitted

Self Contained Recreational Vehicle Overflow Area (No Facilities)

As determined by Council's Works and Service Manager the overflow area at the Hamilton weir and lower paddock will be open to self contained recreational vehicles for stays no more than seven (7) nights (be they consecutive or not) in any calendar year.

Fees

Council will review its fees for camping facilities at least annually:

When setting fees, Council will ensure that all direct and indirect costs are included together with a rate of return to Council;

Fees will be set for powered and un-powered sites.

Terms and Conditions for Use of Camping Facilities

The attached Terms & Conditions of Use (Appendix A) will be displayed at Council Camping Facilities.

Duly Authorised Council Officer

The Development & Environmental Services Manager is the duly authorised Council Officer with the powers of eviction.

Review

This policy will be reviewed every 4 years.

Document:	Start Date: 17 June 2025	Page Reference:
Council Camping Ground Facilities Policy	Review Date: 30 June 2029	Page 2 of 6

APPENDIX A

TERMS AND CONDITIONS FOR USE OF COUNCIL CAMPING FACILITIES

Payment of Fees

Fees must be paid in advance and your receipt displayed on your vehicle/motorhome dashboard.

Fees are payable at the following places:

- Bothwell
 - Council Offices, 19 Alexander Street, Bothwell
(during normal business hours)
 - Bothwell Garage, 16 Patrick Street, Bothwell
(after hours and weekends)
- Hamilton
 - Council Offices, 6 Tarleton Street, Hamilton
(during normal business hours)
 - By deposit into receptacle near public conveniences

Duration of Stays

Bothwell Camping Facility:	No more than seven (7) nights (be they consecutive or not) in any calendar-year.
Hamilton Camping Facility:	No more than seven (7) nights (be they consecutive or not) in any calendar-year.
Bethune Park Camping Facility:	No more than seven (7) nights (be they consecutive or not) in any calendar-year.

Noise/Behaviour

To enable all campers to enjoy their stay:

- Noise, intoxication, bad language, physical or verbal abuse to any guest, visitor, member of the public or Council staff, or any other offensive behaviour will not be tolerated. This type of behaviour will result in the camper being evicted from the site.
- All noise audible from the next closest site must cease between 9 pm. and 7 am.
- Campers are responsible for the behaviour of visitors to their site
- The use of generators is prohibited at the Council Camping Facilities at Bothwell and Hamilton.

Document:	Start Date: 17 June 2025	Page Reference:
Council Camping Ground Facilities Policy	Review Date: 30 June 2029	Page 3 of 6

Fire Safety

Fires are strictly prohibited at Council camping facilities

Rubbish

General campsite waste only is to be placed in bins provided.

Amenities/Ablutions

- Use showers sensibly with due regard to fellow campers and any water restrictions;
- Cooking and dishwashing is not permitted in amenity areas;
- Children must be accompanied to showers/toilets by an adult.

Camp Kitchen Facilities

Available at the Hamilton Camping Ground.

Laundry Facilities

Laundry facilities (washing machine and dryer) are available at both of these sites:

- Bothwell Camping Ground – a key is provided when you pay your fee;
- Hamilton Camping Ground

No washing of animal bedding /toys /outfits in the washing machines.

Discharge of Liquid

Discharge of sullage or grey-water onto the site or into any waterway is prohibited. Facilities are available at this site for disposal of sullage and grey water.

Pets

Pets are allowed but must be on a lead at all times. The pet owner is to ensure that all faeces from the pet is removed and disposed of responsibly.

Document:	Start Date: 17 June 2025	Page Reference:
Council Camping Ground Facilities Policy	Review Date: 30 June 2029	Page 4 of 6

Other

- No washing of vehicles, motorhomes or caravans is permitted at camping sites
- No washing of pets or their bedding / toys / outfits is allowed in the amenities block

Use of Laundry and Shower Facilities by Non-Campers

Laundry and shower facilities may be used by non-campers on the following conditions:

Bothwell Camping Ground:

- Key to be picked up from the Bothwell Council Office
- Refundable bond required for key
- Payment required to use the laundry facilities
- Payment required to use the shower facilities
- Key to be returned promptly to the Bothwell Office

Hamilton Camping Ground

- Laundry & showers are coin operated

No washing of animal bedding /toys /outfits in the washing machines or in the amenities block.

Self Contained Recreational Vehicle Overflow Area (No Facilities)

The following conditions apply:

- Open to self contained recreational vehicles for stays no more than seven (7) nights (be they consecutive or not) in any calendar year;
- All recreational vehicles have their own on board toilet and shower facilities.
- All waste and grey water is to be retained in the vehicle for disposal at Hamilton dump point.
- No clothing is to be hung outside to dry.
- Follow 'leave no trace' principles.
- Sites can not be reserved.
- Use waste and recycling facilities provided.
- Tents, camper trailers, mini vans, back packer vans or the like are not permitted.
- No fires permitted.
- No amplified music is permitted.
- All campers must follow reasonable directions from Council Officers.
- Pets are allowed but must be on a lead at all times.
- Pet owners are to ensure that all faeces from the pet is removed and disposed of responsibly.
- Portable generators are not permitted.

Document:	Start Date: 17 June 2025	Page Reference:
Council Camping Ground Facilities Policy	Review Date: 30 June 2029	Page 5 of 6

Breach of Terms & Conditions

Without prejudice to any other rights that Council may have, if you contravene any of the Terms & Conditions as outlined in Appendix A, Council or an Authorised Person may:

- (i) Refuse you entry to the camping grounds;
- (ii) Eject you from the camping grounds

Council reserves the right to take legal action for recovery of costs for any damage to Council property.

Document:	Start Date: 17 June 2025	Page Reference:
Council Camping Ground Facilities Policy	Review Date: 30 June 2029	Page 6 of 6