



# Central Highlands Council

## AGENDA – ORDINARY MEETING – 20 SEPTEMBER 2022

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held in the Hamilton Town Hall, Hamilton on Tuesday 20 September 2022, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles  
General Manager

### 1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

### 2.0 ACKNOWLEDGEMENT OF COUNTRY

### 3.0 PRESENT

### 3.1 IN ATTENDANCE

### 4.0 APOLOGIES

### 5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

### 6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

**Moved:** Clr**Seconded:** Clr

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 16 August 2022	Regulation 15 (2)(g) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Delegation	Regulation 15 (2)(g) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
3	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

## 6.1 MOTION OUT OF CLOSED SESSION

**Moved:** Clr**Seconded:** Clr

**THAT** Council move out of Closed Session and resume the Ordinary Meeting.

## OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

## 7.0 DEPUTATIONS

10.00 – 10.30 Claire Prior Primary Health Tasmania, and other health reps – Ouse Medical Services

## 7.1 PUBLIC QUESTION TIME

## 8.0 MAYORAL COMMITMENTS

### August to September 2022

11 August 2022	HR Plus Tas (Rural Health)
12 August 2022	ILU Committee Meeting
15 August 2022	Recruitment Agency
16 August 2022	Ordinary Meeting of Council – Bothwell

18 August 2022	Recruitment Agency
18 August 2022	Tas Health Services
19 August 2022	Recruitment Agency
22 August 2022	Southern Tasmanian Councils Authority (STCA) Meeting
24 August 2022	Meeting re Dr services
24 August 2022	HR Plus Tas (Rural Health)
24 August 2022	Brian Mitchell MP
02 September 2022	Official Opening of the Electric Charger Station at Waddamana
03 September 2022	Bothwell Football Club presentation day
06 September 2022	HR Plus Tas (Rural Health)
08 September 2022	Brian Mitchell MP
12 September 2022	ABC Radio

- Business of Council x 17
- Ratepayer and community members - communications x 31
- Elected Members - communications x 19
- Central Highlands Council Management - communications x4

## 8.1 COUNCILLOR COMMITMENTS

### ***Deputy Mayor J Allwright***

16 August 2022	Ordinary Meeting of Council – Bothwell
22 August 2022	Audit Panel Meeting
24 August 2022	GP issue workshop, Hamilton
26 August 2022	TFS Community Engagement Officer, Hamilton
03 September 2022	TGALT AGM, Hobart
12 September 2022	Workshop GHD River Clyde Flood Mapping Project
13 September 2022	Planning Meeting – Bothwell
13 September 2022	Workshop - TasWater

### ***Clr A Archer***

16 August 2022	Ordinary Meeting of Council – Bothwell
13 September 2022	Workshop - TasWater

### ***Clr A Bailey***

12 August 2022	ILU Committee Meeting
16 August 2022	Ordinary Meeting of Council – Bothwell
22 August 2022	Audit Panel Meeting
12 September 2022	Workshop GHD River Clyde Flood Mapping Project
13 September 2022	Planning Meeting – Bothwell
13 September 2022	Workshop TasWater

### ***Clr R Cassidy***

16 August 2022	Ordinary Meeting of Council – Bothwell
13 September 2022	Planning Meeting – Bothwell
13 September 2022	Workshop - TasWater

### ***Clr J Honner***

16 August 2022	Ordinary Meeting of Council – Bothwell
17 August 2022	Central Highlands Visitor Centre Management Committee Meeting
12 September 2022	Workshop GHD River Clyde Flood Mapping Project
13 September 2022	Planning Meeting – Bothwell
13 September 2022	Workshop TasWater
13 September 2022	Bothwell Bicentennial Workforce Group meeting

### ***Clr J Poore***

16 August 2022	Ordinary Meeting of Council – Bothwell
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## STATUS REPORT COUNCILLORS

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### 8.2 GENERAL MANAGER'S COMMITMENTS

16 August 2022	Ordinary Meeting of Council – Bothwell
22 August 2022	Audit Panel Meeting
30 August 2022	CouncilFirst Teams meeting
12 September 2022	Workshop GHD River Clyde Flood Mapping Project
13 September 2022	Planning Committee Meeting
13 September 2022	Workshop TasWater
13 September 2022	Bicentennial Committee meeting

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### 8.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

16 August 2022	Ordinary Meeting of Council – Bothwell
17 August 2022	River Clyde Flood Mapping - Progress Meeting
22 August 2022	Audit Panel Meeting
22 August 2022	Healthy Tas Fund Meeting
30 August 2022	CouncilFirst software upgrade discussion
06 September 2022	Local Government Review Meeting
07 September 2022	Social Recovery Coordinator Meeting
12 September 2022	GHD Workshop on the Community Consultation Program for the River Clyde Flood Mapping Project
13 September 2022	TasWater Workshop
13 September 2022	Local Government Review Meeting

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### 9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

12 September 2022 – GHD River Clyde Flood Mapping Project

13 September 2022 – Workshop TasWater Presentation

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### 9.1 FUTURE WORKSHOPS

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### 10.0 MAYORAL ANNOUNCEMENTS

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### 11.0 MINUTES

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#### 11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING 16<sup>th</sup> AUGUST 2022

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 16<sup>th</sup> August 2022 be received.

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## **11.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING 16<sup>th</sup> AUGUST 2022**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 16<sup>th</sup> August 2022 be confirmed.

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## **11.3 RECEIVAL DRAFT MINUTES INDEPENDENT LIVING UNITS MEETING 12<sup>th</sup> AUGUST 2022**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Independent Living Units Meeting held on Tuesday 12<sup>th</sup> August 2022 be received.

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## **11.4 RECEIVAL DRAFT MINUTES CENTRAL HIGHLANDS VISITOR CENTRE MANAGEMENT COMMITTEE MEETING 17<sup>th</sup> AUGUST 2022**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Central Highlands Visitor Centre Management Committee Meeting held on Tuesday 17<sup>th</sup> August 2022 be received.

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## **11.5 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING 22<sup>nd</sup> AUGUST 2022**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Audit Panel Meeting held on Tuesday 22<sup>nd</sup> August 2022 be received.

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## **11.6 RECEIVAL DRAFT PLANNING COMMITTEE MEETING MINUTES 13<sup>th</sup> SEPTEMBER 2022**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Planning Committee Meeting held on Tuesday 13<sup>th</sup> September 2022 be received.

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## **11.7 RECEIVAL DRAFT MINUTES BOTHWELL BICENTENARY WORKFORCE GROUP 13<sup>th</sup> SEPTEMBER 2022**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Bothwell Bicentenary Workforce Group Meeting held on Tuesday 13<sup>th</sup> September 2022 be received.

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**12.0 BUSINESS ARISING:**

15.1	DA2022/64 : SUBDIVISION 1 LOT PLUS BALANCE : 30 CURLYS LANE, ELLENDALE	Correspondence sent by Planning Officer
15.2	PROPOSED TOWNSHIP STRUCTURE PLANNING PROJECT	Draft Project Brief to be workshopped at the September Planning Committee Meeting and be forwarded to the September Council Meeting for consideration
15.3	SUBMISSION TO THE FIVE-YEAR STATUTORY REVIEW OF THE STATE PLANNING PROVISIONS	Correspondence sent by Senior Planning Officer
15.4	ASSESSMENT OF MAJOR DEVELOPMENT APPLICATIONS	Due to current staffing constraints Council engage a Consultant Planner to assess major development applications.
15.5	REQUEST FOR REMISSION IN FEES	Correspondence sent by Manager Development & Environmental Services
15.6	GREAT LAKE COMMUNITY CENTRE: CONSTRUCTION SITE	Correspondence sent by the General Manager to the Great Lake Community Centre Inc. giving permission for AJR Construct Pty Ltd to take control of the Great Lake Community Centre building site during the construction of the greenhouse, men's shed and alterations.
15.7	BRONTE PARK WASTE TRANSFER STATION PROPOSAL	The Manager Development & Environmental Services investigate the proposal further by liaising with all stakeholders and report back to the next meeting of Council.
15.8	PROPOSED SES SHED AT MIENA	The Manager Development & Environmental Services continue discussion with stakeholders and report back to Council in due course.
15.9	HOMELESS PERSONS PROTOCOL	Deferred
16.3	VIRTUAL FENCING	Council to send correspondence to the relevant State Government Minister and the Department of State Growth requesting that funds are pledged to erect virtual fencing for a trial period on Highlands Lake Road between the Apsley Bridge and the top of the Den.
16.4	REQUEST FOR PARK SEATING IN QUEENS PARK BOTHWELL	Correspondence sent by the Works and Service Manager.
17.2	AUDIT PANEL – INDEPENDENT CHAIR	Mr Ian McMichael to continue in the role of Independent Chair of the Central Highlands Council Audit Panel until a new Independent Chair can be appointed.
17.3	BLUE FARMER	Correspondence sent by General Manager.
17.4	DRAFT ELECTION CARETAKER PERIOD POLICY	Draft Policy not adopted

17.5	LEASE GREAT LAKE COMMUNITY CENTRE	Lease signed by the Great Lake Community Centre President and the General Manager.
17.6	LEASE WITH ACCESS LICENCE OF CROWN LAND AT TABLE MOUNTAIN CONSERVATION AREA	Lease signed by General Manager and returned to the Crown.
17.7	TOWARDS A 10 YEAR SALMON PLAN	Correspondence sent by Deputy General Manager.
17.8	BUREAU OF METEOROLOGY – BOTHWELL	Council deferred this item until after the October Local Government Elections.
17.9	CAT MANAGEMENT	Council deferred this item until after the October Local Government Elections.
17.10	REQUEST FOR RATES REMISSION	Remission processed
17.11	REQUEST FOR RATES REMISSION	Remission processed
17.12	LOCAL GOVERNMENT BOARD'S FUTURE OF LOCAL GOVERNMENT REVIEW STAGE 1 INTERIM REPORT	Correspondence sent by Deputy General Manager.
17.13	LIONS CELEBRATING 75 YEARS OF SERVICE	Council to present the Bothwell Lions Club with a Certificate of Appreciation.
17.15	GLENORA DISTRICT SCHOOL PRESENTATION AWARDS	Council deferred this item until the September Council Meeting.
17.17	LIONS CLUB OF HOBART TOWN INC FUNDING SUPPORT 2022 CIRCUS QUIRKUS	Donation of \$300 provided to the Bothwell Lions Club.
17.18	LOCAL GOVERNMENT AMENDMENT (CODE OF CONDUCT) BILL 2022	Correspondence sent by Deputy General Manager.
17.19	TELSTRA PAYPHONE INTERLAKEN TASMANIA	Draft petition for approval by Council at the September Council Meeting.
17.20	ABC RADIO SERVICE AT BELCHERS TOWER	Correspondence sent by the Works and Service Manager to Mr Goodwin regarding maintenance to the ABC Radio at Belchers Tower, from 23rd September 2022, accept the quote provided by Mr Goodwin to replace the batteries for the ABC Radio and advise that the keys are to be held at the Hamilton Office and formerly signed out and in.  Correspondence sent by the Deputy General Manager to E-Homes.
17.21	AUSSIE BACKYARD BIRD COUNT	Correspondence sent by Deputy General Manager.
17.22	LITTER WITHIN THE TOWNSHIP OF BOTHWELL	Bothwell Bicentennial Workforce Group to promote preparing Bothwell in a tidy state for the festival.
17.23	DIGNITARIES TO BE INVITED TO THE BOTHWELL BI-CENTENNIAL	Councillors provide names of guest to be invited to a morning tea at the Bothwell Bicentennial Festival.
18.2	DES SUPPLEMENTARY AGENDA ITEM – EPURON – REQUEST FOR REDUCED DEVELOPMENT APPLICATION FEES	Correspondence sent by Manager Development & Environmental Services advising the application for a reduction in the Development Application Fees has been refused.

18.3	REQUEST FOR RATES REMISSION	Remission processed
18.5	REVISED RIVER CLYDE MAPPING AREA PLAN	Correspondence sent by the Deputy General Manager to GHD.

### 13.0 DERWENT CATCHMENT PROJECT REPORT

**Moved:** Clr

**Seconded:** Clr

**THAT** the Derwent Catchment Project Monthly Report be received. (See Attachments Page 44)

### 14.0 FINANCE REPORT

**Moved:** Clr

**Seconded:** Clr

**THAT** the Finance Reports be received.

<b>RATES RECONCILIATION AS AT 31 AUGUST 2022</b>				
		<b>2021</b>		<b>2022</b>
<b>Balance 30th June</b>		\$83.43		-\$39,090.75
Rates Raised		\$3,874,935.09		\$4,088,619.14
Penalties Raised		\$0.00		\$0.00
Supplementaries/Debit Adjustments		\$11,088.28		\$4,055.20
Total Raised		\$3,886,106.80		\$4,053,583.59
<b>Less:</b>				
Receipts to Date		\$1,720,837.40		\$1,741,856.49
Pensioner Rate Remissions		\$99,780.68		\$108,734.09
Remissions/Supplementary Credits		\$3,520.31		\$4,636.61
<b>Balance</b>		<b>\$2,061,968.41</b>		<b>\$2,198,356.40</b>

<b>Bank Reconciliation as at 31 August 2022</b>			
	2021		2022
Balance Brought Forward	\$10,058,491.92		\$10,760,985.68
Receipts for month	\$1,522,464.39		\$1,346,198.18
Expenditure for month	\$780,259.86		\$663,307.36
<b>Balance</b>	<b>\$10,800,696.45</b>		<b>\$11,443,876.50</b>
<b>Represented By:</b>			
Balance Commonwealth Bank	\$1,723,442.24		\$2,215,166.54
Balance Westpac Bank	\$478,929.44		\$593,316.42
Investments	\$8,727,235.76		\$8,758,506.23
Petty Cash & Floats	<b>\$550.00</b>		\$550.00
	<b>\$10,930,157.44</b>		<b>\$11,567,539.19</b>
Plus Unbanked Money	\$6,097.49		\$14,619.15
	<b>\$10,936,254.93</b>		<b>\$11,582,158.34</b>
Less Unpresented Cheques	\$0.00		\$250.31
Unreceipted amounts on bank statements	\$135,558.48		\$138,031.53
	<b>\$10,800,696.45</b>		<b>\$11,443,876.50</b>

	BUDGET 2022/2023	ACTUAL TO 31-Aug-21	ACTUAL TO 31-Aug-22	% OF BUDGET SPENT	BALANCE OF BUDGET
<b>CORPORATE AND FINANCIAL SERVICES</b>					
ADMIN. STAFF COSTS(ASCH)	\$582,026	\$106,684	\$159,546	27.41%	\$422,480
ADMIN BUILDING EXPEND(ABCH)	\$40,790	\$14,181	\$18,052	44.26%	\$22,738
OFFICE EXPENSES(AOEH)	\$125,000	\$38,007	\$15,344	12.28%	\$109,656
MEMBERS EXPENSES(AMEH)	\$203,648	\$23,661	\$31,918	15.67%	\$171,730
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$406,500	\$66,563	\$144,259	35.49%	\$262,241
MEDICAL CENTRES(MED)	\$147,200	\$5,509	\$6,198	4.21%	\$141,002
STREET LIGHTING(STLIGHT)	\$39,600	\$6,067	\$3,007	7.59%	\$36,593
ONCOSTS (ACTUAL)(ONCOSTS)	\$663,149	\$253,942	\$198,435	29.92%	\$464,714
ONCOSTS RECOVERED	(\$495,000)	(\$84,042)	(\$105,229)	21.26%	(\$389,771)
COMMUNITY & ECONOMIC DEVELOPMENT & RELATIONS(CDR+EDEV)	\$340,850	\$24,248	\$25,098	7.36%	\$315,752
GOVERNMENT LEVIES(GLEVY)	\$267,275	\$0	\$0	0.00%	\$267,275
COVID-19		\$525	\$660		
<b>TOTAL CORPORATE &amp; FINANCIAL SERVICES</b>	<b>\$2,321,038</b>	<b>\$455,345</b>	<b>\$497,289</b>	<b>21.43%</b>	<b>\$1,824,409</b>
<b>DEVELOPMENT AND ENVIRONMENTAL SERVICES</b>					
ADMIN STAFF COSTS - DES (ASCB)	\$173,164	\$26,607	\$26,408	15.25%	\$146,757
ADMIN BUILDING EXPEND - DES(ABCB)	\$24,140	\$7,706	\$9,497	39.34%	\$14,643
OFFICE EXPENSES - DES (AOEB)	\$43,500	\$12,005	\$10,247	23.56%	\$33,253
ENVIRON HEALTH SERVICES (EHS)	\$31,250	\$4,961	\$3,362	10.76%	\$27,888
ANIMAL CONTROL(Animal Control)(AC)	\$10,500	\$1,636	\$849	8.09%	\$9,651
PLUMBING/BUILDING CONTROL (BPC)	\$141,119	\$18,898	\$25,201	17.86%	\$115,918
SWIMMING POOLS (POOL)	\$39,475	\$1,251	\$3,725	9.44%	\$35,750
DEVELOPMENT CONTROL (DEV)	\$191,000	\$17,872	\$16,071	8.41%	\$174,929
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$160,124	\$22,476	\$25,928	16.19%	\$134,197
ROADSIDE BINS COLLECTION (DRB)	\$143,100	\$14,587	\$12,983	9.07%	\$130,117
WASTE TRANSFER STATIONS (WTS)	\$287,935	\$25,694	\$39,520	13.73%	\$248,415
TIP MAINTENANCE (TIPS)	\$73,175	\$5,843	\$8,160	11.15%	\$65,015
ENVIRONMENT PROTECTION (EP)	\$4,500	\$144	\$100	2.22%	\$4,400
RECYCLING (RECY)	\$48,960	\$8,435	\$10,604	21.66%	\$38,356
<b>TOTAL DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>	<b>\$1,371,943</b>	<b>\$168,115</b>	<b>\$192,655</b>	<b>14.04%</b>	<b>\$1,179,288</b>
<b>WORKS AND SERVICES</b>					
PUBLIC CONVENIENCES (PC)	\$136,000	\$28,647	\$28,144	20.69%	\$107,856
CEMETERY (CEM)	\$18,200	\$3,292	\$2,088	11.47%	\$16,112
HALLS (HALL)	\$60,000	\$19,616	\$17,114	28.52%	\$42,886
PARKS AND GARDENS(PG)	\$64,000	\$13,703	\$20,068	31.36%	\$43,932
REC. & RESERVES(Rec+tennis)	\$84,316	\$14,810	\$17,021	20.19%	\$67,295
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$120,000	\$7,385	\$14,923	12.44%	\$105,077
HOUSING (HOU)	\$71,458	\$30,272	\$47,343	66.25%	\$24,114
CAMPING GROUNDS (CPARK)	\$13,500	\$3,185	\$3,920	29.03%	\$9,580
LIBRARY (LIB)	\$1,400	\$793	\$1,020	72.86%	\$380
ROAD MAINTENANCE (ROAD)	\$885,000	\$247,741	\$349,156	39.45%	\$535,844
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,000	\$139	\$4,905	98.10%	\$95
BRIDGE MAINTENANCE (BRI)	\$23,289	\$3,635	\$0	0.00%	\$23,289
PRIVATE WORKS (PW)	\$85,000	\$23,293	\$24,525	28.85%	\$60,475
SUPER. & I/D OVERHEADS (SUPER)	\$316,800	\$84,854	\$86,594	27.33%	\$230,206
QUARRY/GRAVEL (QUARRY)	(\$25,000)	(\$40,014)	(\$8,022)	32.09%	(\$16,978)
NATURAL RESOURCE MANAGEMENT(NRM)	\$121,000	\$12,108	\$21,020	17.37%	\$99,980
SES (SES)	\$2,000	\$350	\$203	10.15%	\$1,797
PLANT MTCE & OPERATING COSTS (PLANT)	\$500,000	\$109,678	\$130,110	26.02%	\$369,890
PLANT INCOME	(\$710,000)	(\$144,412)	(\$196,419)	27.66%	(\$513,581)
DRAINAGE (DRAIN)	\$264,360	\$6,879	\$17,013	6.44%	\$247,347
OTHER COMMUNITY AMENITIES (OCA)	\$27,731	\$9,923	\$8,503	30.66%	\$19,229
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$37,000	\$6,272	\$8,037	21.72%	\$28,963
FLOOD REPAIRS			\$0		
<b>TOTAL WORKS &amp; SERVICES</b>	<b>\$2,101,054</b>	<b>\$442,150</b>	<b>\$597,264</b>	<b>28.43%</b>	<b>\$1,503,790</b>

<b>DEPARTMENT TOTALS OPERATING EXPENSES</b>					
Corporate Services	\$2,321,038	\$455,345	\$497,289	21.43%	\$1,824,409
Dev. & Environmental Services	\$1,371,943	\$168,115	\$192,655	14.04%	\$1,179,288
Works & Services	\$2,101,054	\$442,150	\$597,264	28.43%	\$1,503,790
<b>Total All Operating</b>	<b>\$5,794,034</b>	<b>\$1,065,610</b>	<b>\$1,287,208</b>	<b>22.22%</b>	<b>\$4,507,486</b>
<b>CAPITAL EXPENDITURE</b>					
<b>CORPORATE AND FINANCIAL SERVICES</b>					
Computer Purchases	\$64,500	\$0	\$21,084	32.69%	\$43,416
Equipment	\$131,000	\$16,333	\$5,578	4.26%	\$125,422
Miscellaneous (Municipal Reval etc)	\$120,000	\$0	\$0	0.00%	\$120,000
	<b>\$315,500</b>	<b>\$16,333</b>	<b>\$26,662</b>	<b>8.45%</b>	<b>\$288,838</b>
<b>DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>					
Swimming Pool	\$25,000	\$0	\$0	0.00%	\$25,000
	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$25,000</b>
<b>WORKS &amp; SERVICES</b>					
Plant Purchases	\$667,266	\$187,907	\$198,282	29.72%	\$468,984
Camping Grounds	\$0	\$11,772	\$0		\$0
Public Conveniences	\$210,000	\$22,292	\$5,705	2.72%	\$204,295
Bridges	\$0	\$95	\$0		\$0
Road Construction & Reseals	\$2,092,256	\$117,481	\$73,173	3.50%	\$2,019,083
Drainage	\$600,000	\$5,153	\$0	0.00%	\$600,000
Parks & Gardens Capital	\$0	\$11,722	\$9,006	#DIV/0!	(\$9,006)
Infrastructure Capital (Moved to Roads)	\$196,000	\$0	\$0	0.00%	\$196,000
Footpaths, Kerbs & Gutters	\$510,000	\$0	\$6,833		\$503,167
Rec Grounds	\$0	\$0	\$0	#DIV/0!	\$0
Halls	\$284,000	\$22,031	\$0	0.00%	\$284,000
Buildings	\$661,500	\$0	\$6,622	1.00%	\$654,878
	<b>\$5,221,022</b>	<b>\$378,453</b>	<b>\$299,621</b>	<b>5.74%</b>	<b>\$4,921,401</b>
<b>TOTAL CAPITAL WORKS</b>					
Corporate Services	\$315,500	\$16,333	\$26,662	8.45%	\$288,838
Dev. & Environmental Services	\$25,000	\$0	\$0	0.00%	\$25,000
Works & Services	\$5,221,022	\$378,453	\$299,621	5.74%	\$4,921,401
	<b>\$5,561,522</b>	<b>\$394,786</b>	<b>\$326,283</b>	<b>5.87%</b>	<b>\$5,235,239</b>

BANK ACCOUNT BALANCES AS AT 31 AUGUST 2022						
No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	BALANCE	
					2021	2022
<b>11100</b>	<b>Cash at Bank and on Hand</b>					
11105	Bank 01 - Commonwealth - General Trading Account				1,613,241.21	2,115,144.81
11106	Bank 02 - Westpac - Direct Deposit Account				459,669.48	569,675.46
11110	Petty Cash				350.00	350.00
11115	Floats				200.00	200.00
<b>11199</b>	<b>TOTAL CASH AT BANK AND ON HAND</b>				<b>2,073,460.69</b>	<b>2,685,370.27</b>
<b>11200</b>	<b>Investments</b>					
11206	Bank 04	30 Days			1,000,206.30	-
11207	Bank 05	90 Days	1.91%	2/09/2022	3,648,993.88	2,668,668.14
11207	Bank 06	30 Days	2.28%	5/09/2022		2,002,156.17
11212	Bank 12	30 Days				
11214	Tascorp	180 Days	0.53%	19/09/2022	78,035.58	78,078.66
11215	Bank 15	90 Days				
11216	Bank 16	90 Days	2.38%	13/09/2022	4,000,000.00	4,009,603.26
<b>11299</b>	<b>TOTAL INVESTMENTS</b>				<b>8,727,235.76</b>	<b>8,758,506.23</b>
	<b>TOTAL BANK ACCOUNTS AND CASH ON HAND</b>				<b>10,800,696.45</b>	<b>11,443,876.50</b>

PM0149	Loadrite Weighing System	\$	191.35	\$	-	\$	-	\$	-	\$	-	\$	-	\$	20.19	\$	-	\$	-	\$	-	\$	148.83	\$	22.33	-	-						
PM0196	Transmig Welder	\$	52.74	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5.49	\$	-	\$	-	\$	-	\$	40.50	\$	6.75	-	-						
PM0238	Auger	\$	242.18	\$	-	\$	-	\$	-	\$	-	\$	-	\$	25.53	\$	-	\$	-	\$	-	\$	188.15	\$	28.51	-	-						
PM0254	Test and Tag Equipment	\$	48.11	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5.07	\$	-	\$	-	\$	-	\$	37.38	\$	5.66	-	-						
PM0255	Floor Jack 15 Tonne	\$	63.90	\$	-	\$	-	\$	-	\$	-	\$	-	\$	6.73	\$	-	\$	-	\$	-	\$	49.64	\$	7.52	-	-						
PM613	Komatsu Loader Hamilton B08817	\$	775.41	\$	86.65	\$	51.99	\$	-	\$	-	\$	-	\$	60.30	\$	-	\$	-	\$	32.03	\$	444.44	\$	100.00	\$	180.00	4.0	\$	45.00	\$	193.85	(\$148.85)
PM620	Herc Superdog - Kelvin (1T2581)	\$	959.26	\$	-	\$	-	\$	-	\$	-	\$	-	\$	57.64	\$	-	\$	-	\$	316.43	\$	424.89	\$	160.30	\$	3,105.00	103.5	\$	30.00	\$	9.27	\$20.73
PM621	Pig Trailer Hamilton OT0770	\$	480.35	\$	-	\$	-	\$	-	\$	-	\$	-	\$	18.09	\$	-	\$	-	\$	298.93	\$	133.33	\$	30.00	-	-						
PM622	Fuel Tanker Bothwell PT4204	\$	14.27	\$	-	\$	-	\$	-	\$	-	\$	-	\$		\$	-	\$	-	\$	14.27	-	\$	-	-	-							
PM627	Small Mowers	\$	50.83	\$	-	\$	-	\$	-	\$	13.50	\$	-			37.33	\$	-	\$	-	-	-	\$	-	\$	302.50	60.5	\$	5.00	\$	0.84	\$4.16	
PM628	Chainsaws	\$	237.28	\$	26.52	\$	11.68	\$	-	\$	98.17	\$	-			100.91	\$	-	\$	-	-	-	\$	-	\$	605.00	60.5	\$	10.00	\$	3.92	\$6.08	
PM629	Spray Units	\$	468.39	\$	-	\$	-	\$	-	\$	-	\$	-	\$	49.37	\$	-	\$	-	\$	-	\$	363.89	\$	55.14	-	-						
PM630	Compressors	\$	42.21	\$	-	\$	-	\$	-	\$	-	\$	-	\$	4.45	\$	-	\$	-	\$	-	\$	32.83	\$	4.93	-	-						
PM635	Sundry Plant	\$	-													\$	-	\$	-					\$	-	-							
PM636	Small Trailers	\$	92.87	\$	-	\$	-	\$	-	\$	-	\$	-			\$	-	\$	-	\$	92.87	-	\$	-	\$	20.00	2.0	\$	10.00	\$	46.44	(\$36.44)	
PM652	Road Broom UT7744	\$	70.42	\$	-	\$	-	\$	-	\$	-	\$	-	\$	4.61	\$	-	\$	-	\$	21.81	\$	34.00	\$	10.00	-	-						
PM654	New Holland Tractor Bothwell B08NO	\$	704.63	\$	-	\$	-	\$	-	\$	-	\$	-	\$	64.82	\$	-	\$	-	\$	54.53	\$	477.78	\$	107.50	\$	360.00	9.0	\$	40.00	\$	78.29	(\$38.29)
PM664	Pressure Cleaner 2003	\$	101.61	\$	-	\$	-	\$	-	\$	-	\$	-	\$	10.71	\$	-	\$	-	\$	-	\$	78.94	\$	11.96	\$	-	-					
PM665	Dog Trailer - Neville (YT5100)	\$	828.72	\$	-	\$	-	\$	-	\$	-	\$	-	\$	42.08	\$	-	\$	-	\$	316.43	\$	310.19	\$	160.01	\$	4,440.00	148.0	\$	30.00	\$	5.60	\$24.40
PM667	Work Station Hamilton 2003	\$	78.39	\$	-	\$	-	\$	-	\$	-	\$	-	\$	8.26	\$	-	\$	-	\$	-	\$	60.90	\$	9.23	-	-						
PM668	Work Station Bothwell 2003	\$	78.39	\$	-	\$	-	\$	-	\$	-	\$	-	\$	8.26	\$	-	\$	-	\$	-	\$	60.90	\$	9.23	\$	-	-					
PM671	Water Tanker	\$	226.78	\$	-	\$	-	\$	-	\$	-	\$	-	\$	22.61	\$	-	\$	-	\$	-	\$	166.67	\$	37.50	\$	322.50	21.5	\$	15.00	\$	10.55	\$4.45
PM676	Kobelco Excavator FA6566	\$	3,160.88	\$	187.74	\$	112.64	\$	-	\$	65.00	\$	403.82	\$	187.48	\$	272.12	\$	-	\$	32.03	\$	1,381.86	\$	518.20	\$	2,800.00	40.0	\$	70.00	\$	79.02	(\$9.02)
PM677	Compressor/Post Driver	\$	102.33	\$	-	\$	-	\$	-	\$	-	\$	-	\$	10.79	\$	-	\$	-	\$	-	\$	79.50	\$	12.05	\$	-	-					
PM682	Float IT0169	\$	316.43	\$	-	\$	-	\$	-	\$	-	\$	-	\$		\$	-	\$	-	\$	316.43	-	\$	-	\$	300.00	12.0	\$	25.00	\$	26.37	(\$1.37)	
PM687	Western Star - H. Chivers FB5754	\$	7,289.53	\$	252.73	\$	151.64	\$	495.00	\$	242.17	\$	-	\$	202.17	\$	3,403.89	\$	202.00	\$	290.99	\$	1,490.14	\$	558.80	\$	12,663.75	230.3	\$	55.00	\$	31.66	\$23.34
PM695	Quick Cut Saw	\$	27.98	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2.95	\$	-	\$	-	\$	-	\$	21.73	\$	3.29	-	-						
PM705	Mack Truck FP4026 - Andrew Jones	\$	8,403.60	\$	317.72	\$	190.63	\$	-	\$	20.99	\$	-	\$	451.18	\$	1,872.94	\$	-	\$	1,720.66	\$	3,325.60	\$	503.88	\$	3,190.00	58.0	\$	55.00	\$	144.89	(\$89.89)
PM709	CAT 950 Wheel Loader Bothwell (FR3357)	\$	4,265.28	\$	72.21	\$	43.33	\$	-	\$	-	\$	-	\$	344.83	\$	468.72	\$	-	\$	32.03	\$	2,541.67	\$	762.50	\$	536.25	8.3	\$	65.00	\$	517.00	(\$452.00)
PM717	2008 Dog Trailer (Harold) Z54AB	\$	888.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	53.96	\$	-	\$	-	\$	316.43	\$	397.70	\$	119.91	\$	1,485.00	49.5	\$	30.00	\$	17.94	\$12.06
PM720	S/Hand Tri Axle Dog Trailer Z2480	\$	1,092.59	\$	-	\$	-	\$	-	\$	-	\$	-	\$	70.44	\$	-	\$	-	\$	346.43	\$	519.18	\$	156.54	\$	510.00	17.0	\$	30.00	\$	64.27	(\$34.27)
PM723	CAT 943 Traxcavator	\$	849.54	\$	-	\$	-	\$	-	\$	-	\$	-	\$	89.54	\$	-	\$	-	\$	-	\$	660.00	\$	100.00	\$	320.00	8.0	\$	40.00	\$	106.19	(\$66.19)
PM724	Toyota Corolla Ascent - Doctor A48YD	\$	906.48	\$	-	\$	-	\$	-	\$	-	\$	-	\$	91.52	\$	-	\$	-	\$	89.81	\$	674.56	\$	50.59	-	-						
PM726	John Deere Tractor & Slasher B47EG	\$	3,685.25	\$	-	\$	-	\$	-	\$	-	\$	-	\$	302.20	\$	763.52	\$	-	\$	54.53	\$	2,227.50	\$	337.50	\$	2,375.00	47.5	\$	50.00	\$	77.58	(\$27.58)
PM729	King Box Trailer Hamilton Z92HG	\$	119.59	\$	-	\$	-	\$	-	\$	-	\$	-	\$	9.56	\$	-	\$	-	\$	28.84	\$	70.50	\$	10.68	-	-						
PM731	Pig Trailer Bothwell VT9746 HC	\$	511.32	\$	-	\$	-	\$	-	\$	-	\$	-	\$	22.39	\$	-	\$	-	\$	298.93	\$	165.00	\$	25.00	-	-						
PM733	2010 Komatsu Grader Hamilton-B73TJ	\$	9,447.84	\$	187.15	\$	112.29	\$	42.50	\$	800.00	\$	-	\$	397.40	\$	4,068.56	\$	-	\$	32.03	\$	2,929.17	\$	878.75	\$	18,102.50	278.5	\$	65.00	\$	33.92	\$31.08
PM739	SES Vehicle Ex Huon Valley	\$	290.44	\$	-	\$	-	\$	-	\$	-	\$	-	\$	20.56	\$	-	\$	-	\$	95.65	\$	151.52	\$	22.73	\$	-	-					
PM740	Hino Tipper C95BL Hamilton 11/11	\$	6,387.54	\$	-	\$	-	\$	-	\$	-	\$	1,999.98	\$	349.32	\$	1,074.36	\$	-	\$	193.99	\$	2,574.82	\$	195.06	\$	7,282.50	242.8	\$	30.00	\$	26.31	\$3.69
PM741	Mack Truck 2010 (C90JY)	\$	12,713.47	\$	-	\$	-	\$	-	\$	126.82	\$	15.88	\$	259.97	\$	8,099.05	\$	-	\$	1,720.66	\$	1,916.22	\$	574.87	\$	15,207.50	276.5	\$	55.00	\$	45.98	\$9.02
PM743	Mulcher Head	\$	552.20	\$	-	\$	-	\$	-	\$	-	\$	-	\$	58.20	\$	-	\$	-	\$	-	\$	429.00	\$	65.00	\$	-	-					
PM744	Honda Tiller	\$	154.70	\$	64.16	\$	38.50	\$	14.00	\$	-	\$	-	\$	4.01	\$	-	\$	-	\$	-	\$	29.55	\$	4.48	\$	-	-					
PM745	Welder	\$	35.62	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3.75	\$	-	\$	-	\$	-	\$	27.67	\$	4.19	-	-						
PM746	John Deere X304 Ride on Mower (Bothwell)	\$	123.09	\$	-	\$	-	\$	-	\$	-	\$	-	\$	12.97	\$	-	\$	-	\$	-	\$	95.62	\$	14.49	\$	475.00	9.5	\$	50.0	\$	12.96	\$37.04
PM748	Hino Tipper C43LG (Bothwell)	\$	7,030.88	\$	94.61	\$	56.77	\$	22.50	\$	200.45	\$	1,421.00	\$	428.93	\$	1,211.49	\$	-	\$	193.99	\$	3,161.61	\$	239.52	\$	6,606.00	220.2	\$	30.00	\$	31.93	(\$1.93)
PM751	Toro Groundmaster Mower (Bothwell)	\$	962.55	\$	117.74	\$	70.65	\$	-	\$	-	\$	-	\$	73.91	\$	56.70	\$	-	\$	16.21	\$	544.79	\$	82.54	\$	375.00	15.0	\$	25.00	\$	64.17	(\$39.17)
PM753	Bomag Landfill Compactor	\$	3,678.76	\$	86.65	\$	51.99	\$	-	\$	-	\$	-	\$	211.16	\$	1,504.64	\$	-	\$	32.03	\$	1,556.46	\$	235.83	\$	665.00	19.0	\$	35.00	\$	193.62	(\$158.62)
PM756	Kenworth - Bothwell (Whelan)	\$	5,901.62	\$	28.88	\$	17.33	\$	-	\$	-	\$	-	\$	229.85	\$	3,005.10	\$	-	\$	290.99	\$	1,694.16	\$	635.31	\$	11,247.50	204.5	\$	55.00	\$	28.86	\$26.14
PM757	JBC Backhoe (Hamilton 2013)	\$	6,382.09	\$	196.00	\$	117.60	\$	242.50	\$	-	\$	1,212.58	\$	267.04	\$	1,898.71	\$	-	\$	32.03	\$	1,968.30	\$	447.34	\$	12,150.00	270.0	\$	45.00	\$	23.64	\$21.36
PM762	Toro Out Front Mower Hamilton	\$	1,098.08	\$	-	\$	-	\$	-	\$	-	\$	-	\$	68.97	\$	-	\$	390.00	\$	54.53	\$	508.33	\$	76.25	\$	375.00	15.0	\$	25.00	\$	73.21	(\$48.21)
PM763	Toro Mower GM7200 Hamilton	\$	669.86	\$	-	\$	-	\$	-	\$	-	\$	-	\$	50.42	\$	137.49	\$	-	\$	54.53	\$	371.67	\$	55.75	\$	775	31.0	\$	25.00	\$	21.61	\$3.39
PM765	Rover Shredder Vac Hamilton	\$	71.59	\$	-	\$	-	\$	-	\$	-	\$	-	\$	7.55	\$	-	\$	-	\$	-	\$	55.68	\$	8.35	-	-						
PM768	Trailer - TMD Box 10x6	\$	87.03	\$	-	\$	-	\$	-	\$	-	\$	-	\$	9.18	\$	-	\$	-	\$	-	\$	67.69	\$	10.15	\$	-	-					
PM771	Polivac Suction Polisher	\$	91.53	\$	-	\$	-	\$	-	\$	-	\$	-	\$	10.26	\$	-	\$	-	\$	-	\$	75.61	\$	5.67	\$	175.00	17.5	\$	10.00	\$	5.23	\$4.77
PM772	Hino Tipper - E96VP	\$	6,001.45	\$	-	\$	-	\$	-	\$	-	\$	3,143.59	\$	89.27	\$	1,719.19	\$	-	\$	193.99	\$	658.01	\$	197.40	\$	6,525.00						

DONATIONS AND GRANTS 2021-2022											
Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$5,000									
	Support/Donations	\$9,250									
	Further Education Bursaries	\$1,800									
	Central Highlands School Support	\$4,000									
	Anzac Day	\$6,000									
	Hamilton show	\$5,000									
	Australia Day	\$1,500									
	Church Grants	\$5,000									
	Suicide Prevention Program	\$2,000									
	Anglers Alliance Sponsorship	\$3,000									
	Bothwell Spin-in	\$0									
	Royal Flying Doctor Service	\$1,000									
	Shearing Display Bushfest	\$0									
	Youth Activities	\$5,000									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$5,000									
	Local Govt Shared Services Project	\$2,000									
	200 Years of Bothwell Celebration	\$80,000									
	Health & Wellbeing Plan Implementation	\$5,000									
	Visitors Centre	\$5,000									
	Grant assistance	\$15,000									
	Design/concept contractors - Grants	\$25,000									
	Healthy Connect Project	\$10,000									
	Community BBQ - Hamilton	\$200			200.00						200.00
	Donation to 'Safe Beds' Program	\$250			250.00						
	Donation to celebrate 75yrs of the Lions	\$300			300.00						
YEAR TO DATE EXPENDITURE			0.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00	750.00
BUDGET		\$201,300	12,500.00	5,000.00	10,000.00	7,000.00	5,800.00	34,000.00	5,000.00	3,000.00	82,300.00

## 15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:** Clr

**Seconded:** Clr

**THAT** the Development & Environmental Services Report be received.

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### 15.1 PROPOSED TOWNSHIP STRUCTURE PLANNING PROJECT

#### REPORT BY

Council Planning Consultant (SMC) Damian Mackey

#### ATTACHMENT

1. Project Plan – Draft: 13 September 2022.
2. Project Brief – Draft: 13 September 2022

#### PURPOSE

The purpose of this report is to progress the initiative to develop 'structure plans' for the townships of Bothwell, Ouse & Hamilton and possibly Miena, Gretna and Ellendale/Fentonbury. In particular, the 'workshopping' of the draft Project Brief and Project Plan.

#### BACKGROUND

The feedback received during last year's public notification of the Central Highlands Draft Local Provisions Schedule brought into focus a need to undertake strategic land use planning exercises for the townships of Bothwell and Ouse. Furthermore, it is now standard practice for the Tasmanian Planning Commission to require that proposed planning scheme amendments within towns are supported by wholistic strategic planning. In other words: 'structure plans'.

Furthermore, the State Government has flagged its intention to review and update the three Regional Land Use Strategies, which are now twelve years old. This is to be done through the State Planning Office and the three regional groupings of Councils. Structure planning for our towns is timely in that relevant outcomes will be able to feed into the review of the Southern Tasmania Regional Land Use Strategy.

The State Planning Office (SPO) within the Department of Premier and Cabinet has advised it has funds available to assist Councils with this kind of work. The Central Highlands project has been costed at \$240,000 over two financial years. The SPO has confirmed it will provide up to \$140,000, with the first financial year's allocation of \$70,000 confirmed. Council has allocated the necessary funds for the current financial year. In short, the project is funded and can commence.

Recently, Council considered the timing of the project in regard to the need to appoint a Project Steering Committee that can see the project through to completion, and a recent proposal from the SPO that a component of the first stage of the project be undertaken in conjunction with the other rural councils in Southern Tasmania.

At the July Council meeting the following was resolved:

THAT:

- A. The Project Steering Committee be appointed after the October Council elections;
  - B. Prior to October, full Council develop the Project Brief to a penultimate stage, to be finalised under the new Council after the elections.
-

- C. That Council join with the State Planning Office's proposed regional approach to a Residential Demand Analysis, which will be one component of the first phase of Council's township structure planning project.

## THE STRUCTURE PLANNING PROCESS

The development of a 'structure plan' (also known as an 'outline development plan') is generally undertaken by suitably qualified and experienced independent consultants appointed by Council and working under the direction of a Council-appointed Project Steering Committee.

Prior to seeking proposals from potential consultants, a Project Brief needs to be finalised setting out the key components of the project, such as necessary research, timeframes, community consultation, specific matters that have already been identified, outputs and the project budget. It is essential to build into the process substantial community involvement. This will ensure the vision developed for a town is the best it can be, and the local community have a level of ownership. There are usually two phases of community involvement. The first phase is a structured process run by the consultants calling for all manner of ideas, issues, problems, risks, opportunities, etc, from the community. This usually involves a community workshop held at a venue in the town, along with a submission process for those unable to attend.

The second phase of community consultation is undertaken after the consultants (with Council) have developed a draft of the structure plan, which is put out to the community for comment.

Other inputs besides that from the community include research on population growth forecasts, residential land demand & supply analysis, demographic trends, gaps in social services, key infrastructure issues and system capacities (water, sewer, roads, etc.), employment trends including existing and future industry sectors and a range of other issues that might be identified at the community workshops. All inputs contribute to a collective 'visioning' phase of the process

## BENEFITS

The final structure plans would set out an agreed vision for each town. Desirable zone changes would be highlighted and the strategic planning rationale explained. Recommendations may also go to community infrastructure and/or facilities that may be missing or inadequate. Where such facilities are within Council's purview, the Structure Plan recommendations can inform Council's future works program and budgeting as well as support grant applications to State or Federal Government. Where such facilities are State-level responsibilities, the Structure Plan can be used to bolster Council's lobbying efforts.

## GOVERNANCE

Full Council would always provide high level governance and make/endorse key decisions. The Steering Committee would provide regular direction and governance, and report back to full Council at key decision points. These would be specified in the Project Plan. Day-to-day liaison with the project consultants will be through a Project Manager, who will report to the Project Steering Committee.

Proposed governance and communication protocols are set out in more detail in the attached draft Project Plan.

As determined at the July Council meeting, the Steering Committee is to be appointed following the October council elections. This will provide governance continuity for the life of the project.

## DRAFT PROJECT PLAN

A draft Project Plan is attached for consideration in detail at the Planning Committee meeting. It is intended that the document be 'workshopped' at the meeting. Councillors will note that there are a number of blanks and questions where particular input is needed.

As determined at the last Council meeting, the intention is that the Project Plan be developed to a high level before the October council elections. This will provide the Steering Committee, once appointed after the elections, with a sound basis to then finalise the document.

## DRAFT PROJECT BRIEF

Whilst the Project Plan is Council's internal guiding document, the Project Brief (similar to a Tender Specification) is intended to be distributed to potential consultants during the Request for Proposals phase.

A draft Project Brief is also attached for consideration in detail at the Planning Committee meeting, to also be finalised following the October Council elections.

## PLANNING COMMITTEE CONSIDERATION

At its meeting of 13 September, Council's Planning Committee work-shopped drafts of the Project Plan and Project Brief. The outcomes are embodied in the attached documents.

## RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Project Brief and Draft Project Plan, both dated 13 September 2022, attached, be referred to the proposed Project Steering Committee for consideration, once that committee has been formed following the October council elections.

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## 15.2 DA2022/77 : VISITOR ACCOMMODATION (CHANGE OF USE) : 38 PATRICK STREET, BOTHWELL

### REPORT BY

#### **Report by**

Louisa Brown (Planning Officer)

#### **Applicant**

M Blackman

#### **Owner**

M Blackman

#### **Discretions**

### 16.3.2 Visitor Accommodation P1

#### **Proposal**

Council is in receipt of a Development Application for a change of use from dwelling to Visitor Accommodation at 38 Patrick Street, Bothwell. The proposal is for the 5 bedroomed house to be used for visitor accommodation - to provide short or medium term accommodation, for persons away from their normal place of residence, on a commercial basis.

#### **Subject site and Locality**

The 5 bedroomed, two storey dwelling is located on Patrick Street, Bothwell. It is a prominent building within the street scene, with large gardens surrounding the home. An existing driveway provides car parking for 2-3 vehicles.

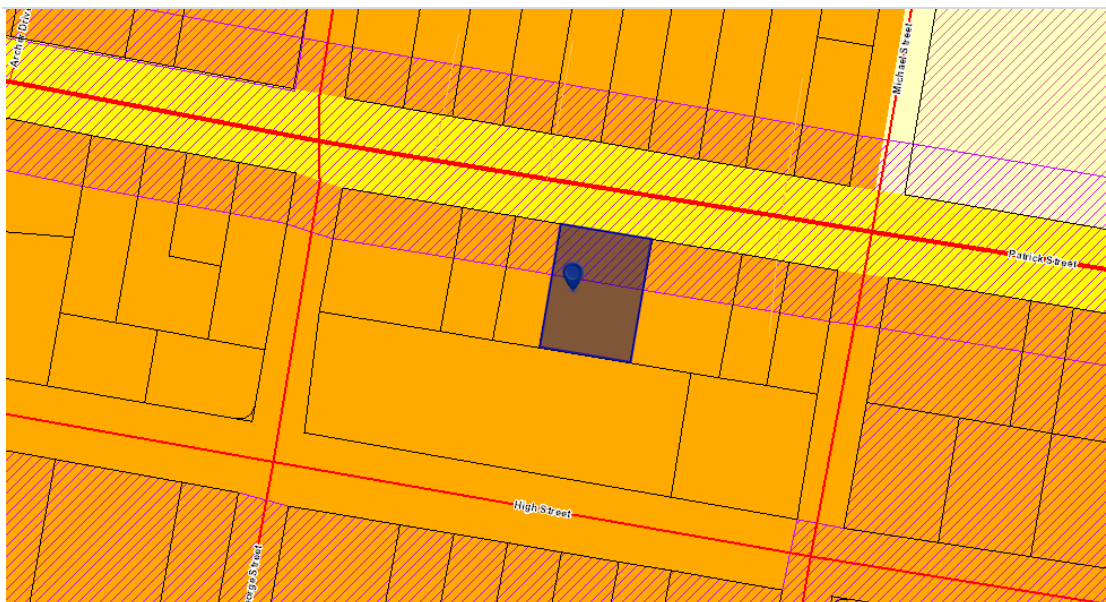


Figure 1.0 The property on Patrick Street highlighted in blue, is identified in the Village Zone (orange) and the Historic Heritage Code Overlay is on part of the property (Source: LISTmap September 2022)



Fig 2. Aerial photo of the property, highlighted in blue (Source: LISTmap September 2022)

### **Exemptions**

Nil

### **Special Provisions**

Nil

### **Village Zone - Development standards for Visitor Accommodation**

The proposal must satisfy the requirements of the following development standards for the Village Zone, relevant to Visitor Accommodation:

#### **16.3.2 Visitor Accommodation**

- (a) To ensure visitor accommodation is of a scale that accords with the residential character and use of the area.

Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p><b>A1</b></p> <p>Visitor accommodation must comply with all of the following:</p> <p>(a) is accommodated in existing buildings;</p> <p>(b) provides for any parking and manoeuvring spaces required pursuant to the Parking and Access Code on-site;</p> <p>(c) has a floor area of no more than 160m<sup>2</sup>.</p>	<p><b>P1</b></p> <p>Visitor accommodation must satisfy all of the following:</p> <p>(a) not adversely impact residential amenity and privacy of adjoining properties;</p> <p>(b) provide for any parking and manoeuvring spaces required pursuant to the Parking and Access Code on-site;</p> <p>(c) be of an intensity that respects the character of use of the area;</p> <p>(d) not adversely impact the safety and efficiency of the local road network or disadvantage owners and users of private rights of way.</p>	<p>The dwelling has a floor area over 160m<sup>2</sup> and is assessed against the Performance Criteria P1.</p> <p>The house proposed to be Visitor Accommodation is a large 5 bedrooomed dwelling with generous garden area surrounding the dwelling. There is ample space to maintain privacy and residential amenity of adjoining properties.</p> <p>An existing driveway can accommodate 2-3 vehicles and additional car parking of 2-3 vehicles if required can be accommodated on the property, towards the rear adjacent to the outbuilding. The Code requires a car parking space for every bedroom, at least 5 vehicles can be accommodated on the property.</p> <p>Short stay visitor accommodation on the main street within Bothwell is unlikely to be used throughout the year.</p> <p>The dwelling will be available as a whole, not individual rooms let, therefore it may be assumed that groups of friends or extended families are more than likely to use the accommodation.</p> <p>It is not anticipated that the intensity of the use will adversely impact on the road network or the residential amenity of adjoining properties.</p>

### **Representations**

The proposal was advertised for the statutory 14 days period from 22 August 2022 until 5 September 2022.

One representation was received.

Representation	Officer Response
Concerned that if the place is Visitor Accommodation, then complaints will be made about trucks starting up and maintenance of truck at residence nearby.	Council understands the concern, however this is not grounds to refuse a Planning Permit for Visitor Accommodation.

	With respect to the noise associated with the maintenance of trucks/vehicles and the starting up of trucks to go to work, there are guidelines with how long trucks can be left to idle etc which truck drivers who live in residential areas should familiarise themselves with.
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## **Conclusion**

The proposal is for a change of use to Visitor Accommodation at 38 Patrick Street, Bothwell.

The proposal was advertised for public comment and one (1) representation was received.

It is recommended that the application be approved, subject to conditions.

## **Legislative Context**

The purpose of the report is to enable the Planning Authority to determine the Development Application DA2022/77 in accordance with the requirements of the *Land Use Planning and Approvals Act 1993* (LUPAA). The provisions of LUPAA require a Planning Authority to take all reasonable steps to ensure compliance with the Planning Scheme.

This report details the reasons for the officers Recommendation. The Planning Authority must consider the report but is not bound to adopt the Recommendation. Broadly, the Planning Authority can either: (1) adopt the Recommendation, (2) vary the Recommendation by adding, modifying or removing recommended conditions or (3) replacing an approval with a refusal.

This determination has to be made no later than 2 October 2022, within the 42 day statutory time frame.

Any decision that is an alternative to the Recommendation requires a full statement of reasons to ensure compliance with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2015*. Section 25 (2) of the *Local Government (Meeting Procedures) Regulations 2015* states:

**25 (2):** *The general manager is to ensure that the reasons for a decision by a council or council committee acting as a planning authority are recorded in the minutes of the meeting.*

## **Options**

The Planning Authority must determine the Development Application DA2022/77: Visitor Accommodation (Change of use), 38 Patrick Street, Bothwell in accordance with one of the following options:

### **1. Approve in accordance with the Recommendation:-**

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2022/77: Visitor Accommodation (Change of use), 38 Patrick Street, Bothwell subject to conditions in accordance with the Recommendation.

### **2. Approve with altered conditions:-**

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2022/77: Visitor Accommodation (Change of use), 38 Patrick Street, Bothwell subject to conditions as specified below.

*Should Council opt to approve the Development Application subject to conditions that are different to the Recommendation the modifications should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:*

Alteration to Conditions:-

### **3. Refuse to grant a permit:-**

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority Refuse the Development Application DA2022/77: Visitor Accommodation (Change of use), 38 Patrick Street, Bothwell for the reasons detailed below.

*Should the Planning Authority opt to refuse to grant a permit contrary to the officers Recommendation, the reasons for the decision should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:*

Reasons :-

## PLANNING COMMITTEE CONSIDERATION

This item was discussed at the Planning Committee Meeting held on Tuesday 9<sup>th</sup> August 2022 with the following recommendation being made to Council.

## RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

## THAT

### 1. Approve in accordance with the Recommendation:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2022/77: Visitor Accommodation (Change of use), 38 Patrick Street, Bothwell subject to conditions in accordance with the Recommendation.

## **Recommended Conditions**

### ***General***

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.

### ***Approved Use***

- 3) The building is approved for use as Visitor Accommodation only and must not be used for any other purpose unless in accordance with a permit issued by Council or as otherwise permitted by Council's planning scheme.

### ***Parking & Access***

- 4) At least five (5) parking spaces must be provided on the land at all times for the use of the occupiers in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.

### ***Services***

- 5) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

## **The following advice applies to this permit:**

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.

- B. This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 may be required prior to works commencing.
- C. No signs are approved as part of this permit. Signs may require further approval unless exempt under the Southern Midlands Interim Planning Scheme 2015.
- D. If you notify Council that you intend to commence the use or development before the date specified above you forfeit your right of appeal in relation to this permit.

### **15.3 PETITION TO AMEND SEALED PLAN – REMOVAL OF COVENANTS TO LOT 3 OF SEALED PLAN 163527, 1280 MEADOWBANK RD, MEADOWBANK**

#### **REPORT BY**

Planning Officer

#### **APPLICANT**

Ogilvie Jennings Lawyers

#### **ATTACHMENTS**

1. Petition to Amend a Sealed Plan - Blank Instrument Form
2. Plan of Survey - Sealed Plan 163527
3. Site Plan of DA2022/05 Visitor Accommodation & Outbuilding Lot 3, 1280 Meadowbank Road.

#### **DETAIL**

This report to Council is to provide background planning information to the Petition to Amend a Sealed Plan so that Council can make an informed decision.

Council is in receipt of a Petition to remove all Covenants for Lot 3 of Sealed Plan 163527 at land located at 1280 Meadowbank Road, Meadowbank, owned by Michael Wilson.

The Petition to Amend is lodged for Council's approval pursuant to *Section 103 of Local Government (Building and Miscellaneous Provisions) Act 1993*.

The owner seeks to remove all Covenants.

#### **PLANNING HISTORY**

24/12/2004 Application for Boundary Adjustment for Four (4) lots at Meadowbank Lake submitted by G Coombe obo M & M Winter – DA1/05.

- DA Assessed against Central Highlands Planning Scheme 1998.

Planning Report – Planning evaluation states that the proposal was consistent with the General Objectives of the Planning Scheme and the intent of the Rural Zone. In response to Part 6 – Riverside, Lakeside and Wetland Areas of scheme, the Planning Report made an additional recommendation with regard to the potential impact on water quality, that an additional 100m building setback be provided.

Technical Matters and Environmental Implications of the Planning report made recommendations based on advice from Council's EHO, that a 100m setback be specified from Lake Meadowbank for the disposal and treatment of wastewater.

- DA1/05 recommended for approval by Planning Officer to Council with the following relevant conditions:
  6. Covenant to be applied to all lots requiring a 100m building setback from high water mark of Lake Meadowbank.

7. Covenant to be applied to all lots requiring a 100m setback from the high water mark of Lake Meadowbank for any wastewater infrastructure.
- 15/02/2005 Council as planning Authority rejected DA1/05 for the following reasons:  
The proposal did not meet the objects of the Rural Zone, to protect rural resources from conversion to other uses, the effect of the development on the landscape, the sizing of the proposed lots and increase in traffic generated by the development.
  - 21/03/2005 Resource Management & Planning Appeal Tribunal (RMPAT) met to discuss DA1/05.
  - 13/05/2005 RMPAT Consent Decision Agreement reached.
  - 17/05/2005 Planning Permit issued with the following conditions relevant to this petition:
    6. Covenant to be applied to all lots requiring a 100m building setback from high water mark of Lake Meadowbank.
    7. Covenant to be applied to all lots requiring a 100m setback from the high water mark of Lake Meadowbank for any wastewater infrastructure.

A Specific Area Plan for Lake Meadow Bank was introduced into the Planning Scheme in the current Interim Scheme in 2015. The purpose of the Lake Meadowbank Specific Area Plan (SAP) is to provide for the use and development of the land immediately adjoining Lake Meadowbank for recreational purposes whilst maintaining environmental quality consistent with Local Area Objectives for the area.

Issues such as maintaining water quality are addressed through the implementation of the development standards within the SAP. For example Policy F1.7 Development Standards for Tourism Operations and Visitor Accommodation provides Acceptable Solution A3 or Performance Criteria P3 for Building Setbacks and Waste Treatment System. The standard states that building setback must be sufficient to satisfy that a waste treatment system suitable for site conditions. This enables the assessment of Development Applications against the suitability and the design of the system with respect to the site specific ground conditions, for the purpose of the Planning Permit. Specific details regarding the waste water system are assessed in detail as a part of the Plumbing Permit.

On 21 June 2022 Council as Planning Authority agreed to grant a Planning Permit DA2022/5 Visitor Accommodation (3 cabins) & Outbuilding at lot 3, Lake Meadowbank, Meadowbank with conditions. The DA shows the development of 3 Cabins within the line marked 100 metre set back from Meadowbank Lake full supply line. The septic wastewater system and trench are outside of the 100 metre setback area, however each cabin includes a pump station inside the 100m setback area.

The Planning Permit issued with DA2022/5 states the following *advice*:

D. *A covenant on the title restricts development, stating not to construct any building or construct or maintain any wastewater infrastructure on such lot north east of the line marked 100 METRE SET BACK FROM MEADOWBANK LAKE FULL SUPPLY LINE on the plan. The development approved by this permit may not be able to proceed without further written approval of the covenanters and Central Highlands Council.*

## CONCLUSION

When the Development Application for the subdivision at Lake Meadowbank was approved, a covenant on the title which recommended a 100m setback for wastewater infrastructure was a recommendation from Council's EHO. The 100m building setback Covenant was made based on the recommendation by the Planning officer in response to meeting the requirements of Part 6 of the 1998 Scheme, which sought to protect water quality as there were no development standards in the scheme.

The Central Highlands Interim Planning Scheme 2015 created a Specific Area Plan for development at Lake Meadowbank. The SAP accommodates for the protection of water quality through Development Standards. The standard states that building setback must be sufficient to satisfy that a waste treatment system suitable for site conditions. This enables the assessment of Development Applications against the suitability and the design of the system with respect to the site specific ground conditions, for the purpose of the Planning Permit.

## OPTIONS

Council must determine the Petition to Amend Sealed Plan in accordance with one of the following options:

### 1. Approve :-

In accordance with section 103 of *Local Government (Building and Miscellaneous Provisions) Act 1993* the Council **Approve** the Petition to Amend Sealed Plan – 163527 Lot 3, 1280 Meadowbank Road, Meadowbank as per the wording in the Blank Instrument Form.

*If approved by Council a completed 'Instrument Form' with instructions to make the necessary changes, signed and sealed by Council will need to be lodged at the Land Titles Office in accordance with the Land Titles Act 1980.*

### 2. Refuse :-

In accordance with section 103 of *Local Government (Building and Miscellaneous Provisions) Act 1993* the Council **Refuse** the Petition to Amend Sealed Plan – 163527 Lot 3, 1280 Meadowbank Road, Meadowbank as per the wording in the Blank Instrument Form.

*the reasons for the decision should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:*

Reasons :-

## PLANNING COMMITTEE CONSIDERATION

This item was discussed at the Planning Committee Meeting held on Tuesday 9<sup>th</sup> August 2022 with concern raised about the removal of all Covenants. The Planning Committee was not supportive of removing the following points listed on the Petition to Amend Sealed Plan:

- ii. construct or maintain any wastewater infrastructure on lot 3 north east of the line marked 100 METRE SET BACK FROM MEADOWBANK LAKE FULL SUPPLY LINE on the plan;
- iii. place a caravan on lot 3 as a permanent fixture; and
- iv. not to use a caravan on lot 3 for permanent occupation.

The following recommendation is being made to Council from the Planning Committee.

## RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

## THAT

### 2. Refuse :-

In accordance with section 103 of *Local Government (Building and Miscellaneous Provisions) Act 1993* the Council **Refuse** the Petition to Amend Sealed Plan – 163527 Lot 3, 1280 Meadowbank Road, Meadowbank as per the wording in the Blank Instrument Form.

*the reasons for the decision should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:*

Reasons :-

- 1. Protection of Water Quality.
- 2. Caravans as a permanent fixture and permanent occupation.

## 15.4 HALLS ISLAND PUBLIC CONSULTATION

Wild Drake P/L have advised the Halls Island project is currently undergoing lengthy federal environment assessments under the EPBC Act. As part of this extensive process they are required to invite public comment on the documentation. The typical length of time is 10 business days, however they have extended the comment period to 20 days to ensure that all interested parties have the opportunity to comment.

Under the federal EPBCA process, they are required to make two copies available for interested parties to view, either at the local authority (Central Highlands Council) or local library. As the library has limited opening hours two copies of the documents will be available for viewing at the Council Office.

The timing for the public comment is waiting to be confirmed, but it is expected to be in the next fortnight.

Wild Drake have advised that all materials will also be available online, via an advertised webpage.

### **FOR INFORMATION**

## 15.5 SOUTHERN TASMANIAN REGIONAL WASTE AUTHORITY

The General Manager has requested that Council consider the newsletter included in the attachment from Southern Tasmanian Regional Waste Authority.

The newsletter provides an update on the progress of the formation of the Southern Tasmanian Regional Waste Authority.

### **FOR INFORMATION**

## 15.6 DES BRIEFING REPORT

### **PLANNING PERMITS ISSUED UNDER DELEGATION**

The following planning permits have been issued under delegation during the past month.

#### **NO PERMIT REQUIRED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00080	Abel Drafting Services	22 Johnsons Road, Miena	Dwelling
2022 / 00078	Design To Live Pty Ltd	13 Lochiel Drive, Miena	Dwelling

#### **PERMITTED USE**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00074	P D A Surveyors	(Part Of) 20 Johnsons Road, Miena & 22 Johnsons Road, Miena	Minor Boundary Adjustment
2022 / 00033	Pettit Designs	49 Bronte Estate Road, Bronte Park	Dwelling
2022 / 00083	Tasmania Parks And Wildlife Service	Lake St Clair Road, Lake St Clair	Optic Fibre Installation

**DISCRETIONARY USE**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00056	K Bischoff	2533 Marlborough Road, Little Pine Lagoon	Dwelling Addition
2022 / 00068	L Wood	2A Victoria Valley Road, Ouse	Dwelling
2022 / 00070	Bothwell Golf Club	2122 Highland Lakes Road, Bothwell	Demolition of Existing Outbuilding & New Outbuilding
2022 / 00072	P L A Designs	45 Jones Road, Miena	Dwelling & Outbuilding
2022 / 00073	P J Kaufman	960 Ellendale Road, Ellendale	Outbuilding
2022 / 00076	A A & L Datlen	58 Patrick Street, Bothwell	Outbuilding

**ANIMAL CONTROL****IMPOUNDED DOGS**

No dogs have been impounded during the past month.

**STATISTICS AS OF 13 September 2022****Registrations**

Total Number of Dogs Registered in 2021/2022 Financial Year – 978

2022/2023 renewal have been issued.

- Number of Dogs Currently Registered - 759
- Number of Dogs Pending Re-Registration – 190

**Kennel Licences**

Total Number of Kennel Licences Issued for 2021/2022 Financial Year – 30

2022/2023 Renewal have been Issued.

- Number of Licences Issued – 26
- Number of Licences Pending – 5

**16.0 WORKS & SERVICES**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Works & Services Report be received.

**WORKS & SERVICES REPORT**  
**12 September 2022**

**Grading & Sheeting**

Breona Rise, Berry Drive, Dennistoun Road, Interlaken Road, Strickland Road, Halls Road, Jean Banks Road, Halls Road

**Maintenance Grading**

Rockmount Road, Clarkes Road, McCullum's Road, Belchers Road, Gully Road, Leeson's Road, Dry Poles Road

<b>Potholing / shouldering</b>	Strickland Road, Victoria Valley Road, Cramps Bay Road, Thiessen Crescent, Jones Road, Langloh Road, Wallace Road, Curlys Lane, Quinn's Road, Risbys Road, Dawsons Road
<b>Spraying:</b>	Bothwell town streets and footpaths
<b>Culverts / Drainage:</b>	<ul style="list-style-type: none"> <li>• Drainage Ellendale Road</li> <li>• Drainage Pelham Road</li> <li>• Replace culvert Green Valley Road</li> <li>• Drainage Ellendale Road</li> <li>• Drain Boomer Road</li> <li>• Clean culverts Bashan Road</li> </ul>
<b>Occupational Health and safety</b>	<ul style="list-style-type: none"> <li>• Monthly Toolbox Meetings</li> <li>• Day to day JSA and daily prestart check lists completed</li> <li>• Monthly workplace inspections completed</li> <li>• Playground inspections</li> <li>• 25.5hrs Annual Leave taken</li> <li>• 101.5hrs Sick Leave taken</li> <li>• 0hrs Long Service Leave</li> <li>• 0 days pandemic leave</li> </ul>
<b>Bridges:</b>	
<b>Refuse / recycling sites:</b>	<ul style="list-style-type: none"> <li>• Cover Hamilton Tip twice weekly</li> <li>• Repair washouts on Waddamana</li> <li>• Repair washouts Dennistoun Road</li> <li>• Clean culverts Dennistoun Road</li> <li>• Clean culverts Interlaken Road</li> </ul>
<b>Other:</b>	<ul style="list-style-type: none"> <li>• Install Plaque in cemetery</li> <li>• Cold mix holes Arthurs Lake, Dennistoun and Interlaken Roads</li> <li>• Clean up Miena waste transfer station</li> <li>• Clean up Bronte waste transfer station</li> <li>• Replace missing guideposts on various roads</li> <li>• Cold mix potholes Ellendale Road</li> <li>• Remove tree Bluff Road</li> <li>• Replace sign Mark Tree Road</li> <li>• Repair ramp Jean Banks Road</li> <li>• Gravel around bins at the Lakes</li> <li>• Repair water leak Gretna Park</li> </ul>
<b>Slashing:</b>	Strickland Road, Pearce's Road, Dennistoun Road, Victoria Valley Road
<b>Municipal Town Maintenance:</b>	<ul style="list-style-type: none"> <li>• Collection of town rubbish twice weekly</li> <li>• Maintenance of parks, cemetery, recreation ground and Caravan Park.</li> <li>• Cleaning of public toilets, gutters, drains and footpaths.</li> <li>• Collection of rubbish twice weekly</li> <li>• Cleaning of toilets and public facilities</li> <li>• General maintenance</li> <li>• Mowing of towns and parks</li> <li>• Town Drainage</li> </ul>

**Buildings:**

- Repair broken tap Bothwell recreation ground
- Repair broken toilets Gretna
- Install hot water cylinder in kitchen NRM building Hamilton
- Install LED lights NRM building Hamilton
- Repairs to power point Ash Cottage
- Repairs to BBQ Hamilton Park
- Repair lights in BBQ shelter Ellendale

**Plant:**

- PM757 Backhoe (H) serviced, new turbo
- PM676 Welding repairs
- PM772 Hino truck serviced and electric brakes
- PM740 Hino truck new guards and belts
- PM798 Hustler mower new parts
- PM687 Western Star truck new drive tyres
- PM756 Kenworth new drive tyres
- PM665 dog trailer new trailer tyres
- PM784 Hino truck repairs to seat and guard and fit electric brakes
- Welding repairs to roller

**Private Works:**

- Nicholas Emery gravel delivery
- James Johns water delivery
- S Lloyd gravel delivery
- Cornwell Coal water delivery
- Jones River Co cutting of hawthorn hedge
- Barry Harback gravel delivery
- Nutrien Water gravel supply
- Will Bignell, Thorpe slasher hire

**Casuals**

- Toilets, rubbish and Hobart
- Hamilton general duties

**Program for next 4 weeks**

- Pricing for playground replacement
- Slashing of Municipal Roads
- Grading and sheeting Municipal Roads
- Drain Ellendale to prevent water from coming onto road
- Clean drains Morass Road
- Culvert replacement Glovers Road

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## 16.1 PREPARING AUSTRALIAN COMMUNITIES PROGRAM GRANT

The Department of Industry, Science, Energy and Resources have advised Council that our application for the Preparing Australian Communities - Local Stream - River Clyde Flood Mapping and Study was successful.

<b>Name of project</b>	River Clyde Flood Mapping and Study
<b>Maximum grant funding amount</b>	\$247,360
<b>Capped amounts per financial year</b>	2021/22, \$202,500 Australian Dollar 2022/23, \$44,860 Australian Dollar

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<b>Total eligible project expenditure</b>	\$247,360
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At the May Council Meeting, Council agreed to the following:

**Moved:** *Clr A Archer*

**Seconded:** *Clr R Cassidy*

1. *THAT Council authorise the Deputy General Manager to sign the Preparing Australian Communities - Local Stream - River Clyde Flood Mapping and Study grant agreement on the portal; and*
2. *THAT Council authorise the Deputy General Manager and Councillor A Archer to meet with GHD Consultancy to ensure that the scope of the River Clyde Flood Mapping and Study Project will produce outcomes to enable Council to be 'shovel ready' and in a position to apply for suitable grants to carry out the identified works.*

**CARRIED**

**FOR the Motion**

*Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A W Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore*

At the June Council Meeting, Council agreed to the following:

**Moved:** *Clr A Archer*

**Seconded:** *Clr R Cassidy*

*THAT Council*

- (a) waive the provisions of Policy 2015-06 and Policy 2016-44 in this instance due to the time to complete the project;*
- (b) authorise General Manager to sign the agreement with GHD and;*
- (c) request GHD to provide monthly updates to the General Manager, so that if there are surplus funds left then it can go towards the goals provided by Clr A Archer.*

**CARRIED 6/1**

**FOR the Motion**

*Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr S Bowden, Clr R Cassidy and Clr J Honner.*

**Against the Motion**

*Clr A Campbell*

*Clr A Archer declared an interest in Item 16.1*

The Deputy General Manager signed the Preparing Australian Communities - Local Stream - River Clyde Flood Mapping and Study grant agreement on the portal, and Council received the first payment of \$202,500 on the 4<sup>th</sup> June 2021.

The activity within the Preparing Australian Communities - Local Stream - River Clyde Flood Mapping and Study started on 01 June 2022 and end on 30 March 2023, which is the Activity Completion Date.

The Agreement ends on 06 September 2023 which is the Agreement End Date.

### **Activity Schedule**

In undertaking the Activity, the Grantee will meet the following milestones by the due dates.

Milestone number	Milestone name and description	Due date
001	Data Review Report Collation of all available data and report on the data available and quality of this data.	30/07/2022
002	Community Consultation Feedback Report Consultation feedback report reviewing messages, methods and activities of consultation period. Report to include results of feedback and recommendations of next steps to be presented to Council.	30/09/2022
003	Draft Hydrologic and Hydraulic Report Report containing hydrologic analysis, model calibration, sensitivity analysis, options analysis - land use planning analysis and natural values assessment presented to Council representative.	01/02/2023
004	Final Report Final report detailing all information collected presented to Council.	30/03/2023

The grant covers the following:

The Central Highlands Council flood map for the township of Bothwell was developed over 50 years ago. The town and surrounding district has experienced several large flood events since that time, resulting in, major infrastructure damage, property loss, destruction of crops, loss of livestock, health conditions owing to waterborne diseases and ramifications for the social fabric of the community.

We understand that the Central Highlands Council is seeking to gain a better understanding of flood behaviour, establish the flooding extent, likely water levels, velocities and depths within the study area.

This will inform a revised floodplain management strategy to improve the community's understanding of flood risk and hazard of the River Clyde floodplain and inform emergency response planning and mitigation measures.

Council is working with GDH to achieve the grant outcomes, as GHD prepared the grant application on behalf of Council with input from Councillor Archer and the Deputy General Manager.

Councillor Archer, the General Manager and Works Manager meet with the GHD Team to discuss the consultancy agreement for the River Clyde Flood Mapping and Study Project on Monday the 20 June in Bothwell.

The General Manager signed the consultancy agreement for the River Clyde Flood Mapping and Study Project on the 6<sup>th</sup> July 2022. The consultancy agreement fees, services and proposal objective are in line with the Preparing Australian Communities - Local Stream - River Clyde Flood Mapping and Study funding application that was developed by GHD on behalf of Council.

Council agreed on the following at the August Council Meeting.

#### **Item 16.1 PREPARING AUSTRALIAN COMMUNITIES PROGRAM GRANT**

**Moved:** Cllr R Cassidy **Seconded:** Cllr S Bowden

#### **THAT**

1. Council receive the monthly project report for July from GHD for the River Clyde Flood Mapping / Study.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

**Item 18.5 REVISED RIVER CLYDE MAPPING AREA PLAN - SUPPLEMENTARY AGENDA ITEM**

**Moved:** Clr J Poore

**Seconded:** Deputy Mayor Jim Allwright

**THAT** Council defer this item until after the October Local Government Elections.

**LOST3/4**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr J Poore

**AGAINST the Motion**

Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner

**Moved:** Clr J Honner

**Seconded:** Clr R Cassidy

**THAT** Council endorse the Plans showing the northern boundary as Nant Lane and southern boundary as the Falls of Clyde for the River Clyde Flood Mapping Project.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

The monthly project report for August has been provided by Mr Cameron Ormes the Project Manager for the River Clyde Flood Mapping / Study and is included in the attachments for Councillors information.

Council has received the draft Community Consultation Program Plan that was reviewed at the Council Workshop on the 12 September, the draft Community Consultation Program Plan is included in the attachments for Council endorsement. This plan outlines the key stakeholders, engagement process and messaging for the project.

**RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council receive the monthly project report for August from GHD for the River Clyde Flood Mapping / Study and endorse the Community Consultation Program Plan.

**16.2 OUSE RIVER SUSPENSION BRIDGE**

The suspension bridge over the Ouse River at Waddamana is one of the declared structures on a local highway i.e. council managed road around the state. Section 23 of the *Local Government (Highways) Act* declares that the bridge is to be maintained and renewed by the State.

The Following information has been provided from Vincent Tang, Manager Bridge Assets from the Department of State Growth

The Ouse River Suspension bridge was built in 1934 and is constructed with steel cables supporting a steel truss and a timber deck. The timber deck was totally renewed in 2005 has deteriorated since and requires constant maintenance. The department recently undertook some maintenance in July 2022 which included replacement of some running planks and cross timber beams and a fibre reinforced polymer (FRP) grating placed above the timber deck as well. The load limit on the bridge was further downgraded from 10T to 4T to ensure that there was no overloading.

For the future of the bridge, the department will consider all options available to continue its maintenance or renew(replace) the bridge. Should the bridge be recommended for replacement, the department will need to engage with the council to build a new structure across Ouse River on Bashan Road. The department will be in discussion on the following aspects:

- Application for funding through the Australian Government Bridge Renewal Program by the council with the department assisting in preparing the application
- Development Application organised by the department on behalf of the council
- Concept Design organised by the department in consultation with the council for the new structure
- Detailed Design organised for delivery of the project upon obtaining the necessary approvals
- Option for delivery via council tendering process possibly with funding made available via the Bridge Renewal Program and co-funding from the State. There will be a Deed of Agreement between the council and the Crown to formalise the funding allocation and handover.

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### **FOR INFORMATION**

## **16.3 HAMILTON 4CX BACKHOE**

The Hamilton 4CX Backhoe was recently serviced and upon inspection of the fuel tank it was noticed that the fuel tank had a significant amount of sand in the tank.

We believe that this may have been deliberately placed in the fuel tank, we can't say where the backhoe was parked and when it may have happened.

When the backhoe is out on the roads working the operator leaves the machine at certain properties throughout the Municipal area that we know have residents live at these properties and have always been kept generally safe from vandalism, this is the same procedure for our graders, slasher, and backhoes.

We don't believe that mechanically the motor has been damaged at this stage.

### **FOR INFORMATION**

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## **16.4 VICTORIA VALLEY ROAD LINES**

In Councils 2022-2023 capital works budget for roads \$40,000 has been allocated for a centre white line on Victoria Valley Road to improve road safety and delineation.

A traffic engineer was engaged to undertake a design for the centre line on Victoria Valley for \$3200 ex gst and a quote has been received for \$13,500 for the installation of a thermoplastic centre line.

Considering the quotes are considerably under budget Council could reallocate funding for a centre line on the Pelham Road.

### **RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council allocate \$20,000 from the \$40,000 allocated for a centre line for Victoria Valley Road to a centre line for Pelham Road.

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## 16.5 MOWER REPLACEMENT REPORT

In the 2022 /23 budget there is \$30,000 allocated for the replacement of the current toro zero turn Z5000. There is also \$30,000 allocated for the replacement of the toro out front ground master 3280. We have obtained 3 quotes for their replacement. We would like to replace both mowers with zero turn as we find them a much better fit for are area.

1. Midland Tractors (John Deer) for a new John Deer Z997r zero turn with a 60in cutting deck the replacement cost is as per quote \$40,750 inc gst. with a warranty of 3 years / 1000 hrs whichever comes first with a approximate delivery date off March next year.
2. Pellow's Saws and Mowers (Toro) for a new Toro Z Master 7500 with a 60in cutting deck the replacement cost is \$40,798.00 inc gst with a warranty of 5years 2000 hrs whichever comes first with estimated delivery of March next year.
3. Tasmac (Kubota) for a new ZD122r-2-60 zero turn with a60inc cutting deck the replacement cost is \$24,750.00 inc gst with a warranty of 2years or 1000hrs with the option of purchasing a extended warranty for the additional \$836.00 inc gst for a further 2years 2000hrs therefore the warranty would be 4 years 4000 hrs

They have 2 of these in stock for immediate delivery.

Old mowers will go to auction at Pickles

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council purchase 2 new Kubota ZD22r-2-60 for \$24,750.00 each plus the extended warranty

## 16.6 GRANT DEED, OUSE RECREATION GROUND

The Grant Deed has been sent to Council for the funding being provided to Council to develop and upgrade the Ouse Recreation Ground to create a safe and accessible place for young children, young people, and their families.

The grant is for \$50,000 plus GST for the upgrade of half the existing tennis court to be resurfaced with a basketball ring added. There also will be a table, chairs, and a sail along with a small track for remote control cars.

The Grant Deed is to be signed by two authorized officers from Council

### RECOMMENDATION:

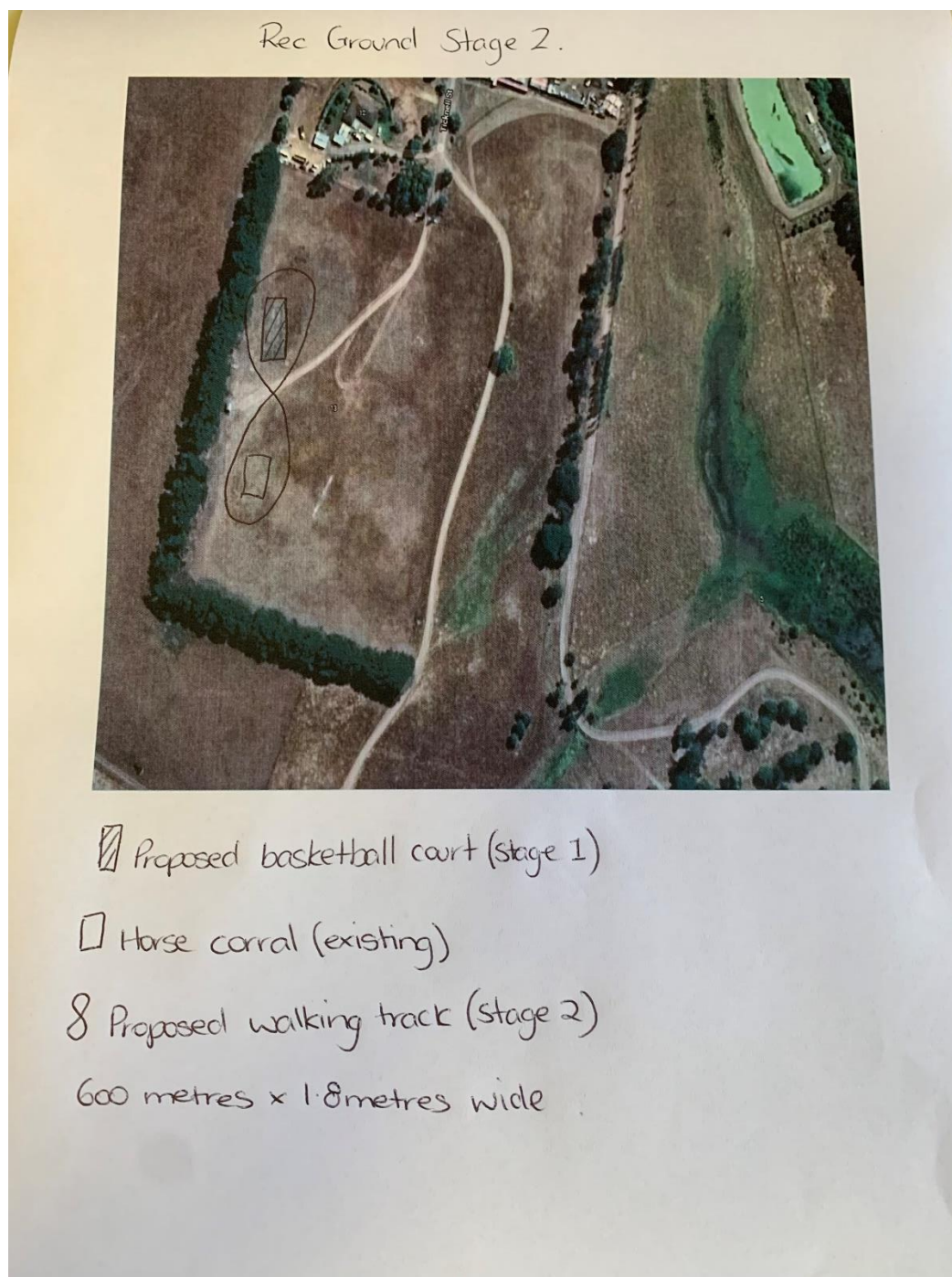
**Moved:** Clr

**Seconded:** Clr

**THAT** the General Manager and Works Manager sign the Deed on behalf of Council.

## 16.7 OUSE RECREATION GROUND STAGE 2 PROPOSAL

Mrs Catherine Watson is seeking permission from Council if she was successful in receiving some funding to develop a 600m walking track at the Ouse Recreation Ground.



**FOR DISCUSSION**

## 16.8 CRICKET PITCH BOTHWELL FOOTBALL GROUND

Council have been approached by the Bothwell Cricket Club regarding the synthetic cricket wicket that covers the concrete pitch at the Bothwell Recreation Ground.

The synthetic wicket is worn considerably at one end and slightly at the other end making it slippery for bowlers when running into bowl.

The cricket club have received some quotes for the purchase of a new synthetic wicket from the Greg Chappell Cricket Center \$3,419.00 ex gst and from Synthetic Grass Solutions for \$3,200.00 ex gst. The price for the removal of the existing synthetic wicket and to install the new synthetic wicket will be approximately \$1,200 the cricket club will be funding this.

In Councils budget for 2022/2023 under Rec and Reserves there is \$7,000 for building maintenance, Council could supply the funding from this budget.

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council allocate the \$3,200 for the purchase a new cricket synthetic wicket from Synthetic Grass Solutions.

## 16.9 BOTHWELL ROBAIX BICYCLE RACE - BOTHWELL BICENTENNIAL

The Robaix Bicycle Club seek to conduct a race out of Bothwell on Sunday October 16. For this purpose, they need approval from the administering body of the roads they seek to use, such that they can then obtain a Police Permit for the event.

They seek to use roads under Central Highlands Council administration. Their intended course is as detailed below.

This event forms part of the Bothwell Bicentennial celebration.

The race will begin with cyclists departing from the centre of Bothwell heading north on Dennistoun Rd. Cyclists will then turn left (west) onto Nant Lane and then continuing to another left turn to then head south on Highland Lakes Road, returning to Bothwell. Within Bothwell cyclists will turn left (east) onto Elizabeth Street to complete their first lap. At the western end of Elizabeth Street, they will then head north on Dennistoun Road again. Use of Elizabeth Street avoids using the main road in Bothwell with exception of the start and finish.

Cyclists will complete this circuit 5 times, for 58 km in total.

Cyclists will always be making left-hand turns, and hence will have to yield to any traffic approaching from right. All turns will be marshalled by an official.

On the completion of the last lap, when heading south on Highland Lakes Road, cyclists will pass through the finish line on Highland Lakes Road itself, located immediately north of the bridge over the Clyde River.

Once past the finish line riders will be instructed to continue on into Bothwell immediately to avoid riders stopping on the open road and thus causing an obstruction to local traffic.

Councils Works Manager will notify them of any proposed road works.

They already have a permit from the Department of State Growth for the use of the Highlands Lake Road (please see attached).

Tas Police don't require a Traffic Management Plan because they don't actually control the traffic: there are no road closures, and the road marshals are not directing traffic at intersections. In this race the cyclists are always turning left, so have right-of-way at all intersections except when they come back onto Highland Lakes Rd, where they will have to yield to any traffic coming from their right.

#### **RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council give permission for the usage of Dennistoun Road and Nant Lane for the Bothwell Robaix Bicycle Race at the Bothwell Bicentennial.

### **16.10 2023 NATIONAL AUSWIDE RALLY AT BOTHWELL**

Council has received a request from Mr Kath Shearer the Dorset Portsiders Secretary requesting the hiring of the Bothwell Recreational Ground between Tuesday the 24 October 2023 and Monday the 30 October 2023 for the National Auswide Rally in Bothwell.

Please note the Bothwell Cricket Club hire the Bothwell Recreational Ground during the summer season between the 1 October and the 28 February each year as they undertake training on a Wednesday evening each week and play cricket on the oval on weekends.

The Works and Service Manager couldn't see a problem with this, if there wasn't cricket at the oval on that weekend of the 29 and 30 October 2023. If Council allows the event to go ahead, then the Bothwell Cricket Club could notify the association that the ground would not be able that weekend. Training should only be allowed to take place in the nets on Wednesday 25 October as Council wouldn't want cricket balls struck from the oval towards motorhomes.

No vans should be parked on the oval only around outside of the oval.

Auswide would need to complete an application to hire Council sportsgrounds and facilities form, provide a refundable hire deposit of \$500, pay the ground hire fees in accordance with the fees and charges for 2023/2024 and provide a copy of their Certificate of Currency for public liability insurance policy which must be for a minimum sum of twenty million dollars (\$20,000,000).

Mr Kath Shearer email to the Mayor states the following:

*"I had a phone call from Harold Hansson today asking me to contact you with a formal request to hold our 2023 National Auswide Rally at Bothwell. We would like to book the recreation/football grounds and amenities from 24th – 30rd of October 2023 please, in order to hold this event.*

*On confirmation we will organise a visit to look at and further discuss the event with you in the next couple of months.*

*We look forward to organising this event and having you and the local community involved."*

## Bothwell Football Club & Community Centre

Sporting Clubs (Seasonal Hire)	\$160
Private Functions	\$200
Commercial Use	\$420
Meetings – Non Local Groups	\$75
Local Groups, Fundraising, Church Functions & Local Schools	No Charge

**\*Please note: All halls now require a \$250.00 refundable deposit for Private & Commercial functions. Any broken or missing items will be deducted.**

## Recreation Ground Hire

Sporting Clubs (Seasonal Hire)	\$275
Other users	\$265 Daily/Weekend
Part use of facilities	\$110

The Works and Service Manager will provide an estimate for the cost for cleaning the clubrooms, toilets and rubbish removal for that period.

The General Manager has requested that Council consider the request by Auswide to hire the Bothwell Recreational Ground and amenities between 24 – 30 of October 2023 for the National Auswide Rally.

**FOR DECISION**

## 16.11 OUSE COMMUNITY COUNTRY CLUB

Council has received the following letter from Mr Bailey requesting Council support for a mower at the Ouse Community Country Club.



Thursday 8 September 2022

Central Highlands Council

6 Tarleton Street

Hamilton TAS 7140

To Mayor & Councillors

Hello there,

The Committee of the Ouse Community Country Club (OCCC) would like to petition a request for the Central Highland's Council to consider the possibility of either donating outright, or leaving under the Community Club's care indefinitely, any mower's that may be no longer viable for Council requirements.

As you may be aware, the Ouse Community Club provides a pivotal role in the health and well-being of the Central Highlands community. This involves both the golfing and lawn bowls elements of the Club, not to mention providing an invaluable service as a social hub. This social hub not only provides community connection and comradery through the golfing and lawn bowls activities, but also good food, cooked with love, by the volunteers that donate their time willingly to provide food they are proud of. All within a welcoming community setting. This also sits along with the cleaners, the bar staff, the grounds' keepers at the Club. All volunteers. Also, there are a number of the many quiet community members that contribute meaningfully. However, they sometimes prefer to do so anonymously. These community members all offer their time and unique expertise. Willingly, and lovingly. That 'in-kind' support that they are willing offer to do what it takes to keep the community they love and are part of ticking along.

The Ouse Community Country Club would be most grateful for any assistance with equipment, if that were possible. The Club would assume full responsibility for any such equipment were that the case.

Many thanks for your consideration of the Ouse Community Country Club's request.

Yours sincerely,

<Name, title>

Ouse Community Country Club | 9 Tor Hill Road, Ouse, TAS 7140 | (03) 6287 1219 | ouseccc.inc@gmail.com

**FOR DECISION**

## 17.0 ADMINISTRATION

### 17.1 REMISSIONS UNDER DELEGATION

The following Remissions have been made by the General Manager under delegation:

03-0805-02725	\$24.10	Penalty
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#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** the Remission granted by the General Manager under delegation be noted.

### 17.2 AUDIT PANEL – ANNUAL REPORT TO COUNCIL

The Central Highlands Council Audit Panel Annual Report to Council for the year ended 30 June 2022 is provided to Councillors.

It includes the main agenda items/outcomes for each of its four meetings held during the 2021/22 financial year.

#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council receive and note the Central Highlands Council Audit Panel Report for the year ended 30 June 2022.

### 17.3 ANNUAL END OF SCHOOL AWARDS

Council traditionally gives awards to students at their end of year presentation assemblies. Awards are presented to students from New Norfolk High School, Bothwell District High School, Glenora District High School, Ouse District Primary and Westerway Primary School

#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council make the following end of year awards:

- New Norfolk High School - Central Highlands Continuing Education Bursary - \$300
- Bothwell District High School - Central Highlands Continuing Education Bursary - \$300
- Glenora District High School - Central Highlands Continuing Education Bursary - \$300
- Ouse District Primary School - Central Highlands Continuing Education Bursary - \$300
- Westerway Primary School - Central Highlands Continuing Education Bursary - \$300
- Westerway Primary School - Citizenship Award - \$50
- Glenora District High School - Citizenship Award - \$50
- Ouse District Primary School - Primary Value Award – 2 Awards of \$50 each
- Bothwell District High School - Primary Citizen Award - \$50
- Bothwell District High School - Primary Encouragement Award - \$50

## 17.4 ACTING GENERAL MANAGER

Section 61B of the *Local Government Act 1993* provides for the appointment of Acting General Managers.

### 61B Acting General Managers

- (1) For the purpose of this section, a general manager is absent if –
  - (a) he or she is absent from duty for any reason; or
  - (b) he or she is otherwise unavailable or unable to perform the functions of the office of general manager; or
  - (c) the position of general manager is vacant.
- (2) The mayor may appoint a person to act in the office of general manager if –
  - (a) the general manager is absent and no person holds an appointment under subsection (4); or
  - (b) the general manager is absent and the person appointed under subsection (4) is absent from duty or otherwise unavailable or unable to act in the office of general manager.
- (3) An appointment under subsection (2) ends when the first of the following occurs:
  - (a) the general manager returns to duty;
  - (b) the term of the appointment expires;
  - (c) the mayor or the council revokes the appointment;
  - (d) a person is appointed as general manager under section 61.
- (4) The council may appoint a person to act in the office of general manager during every absence of the general manager.
- (5) An appointment made under subsection (4) is for the term not exceeding 5 years, specified in the appointment and ends when the first of the following occurs:
  - (a) the term of the appointment expires;
  - (b) the council revokes the appointment;
  - (c) if the appointment is to the holder of an office, the person ceases to hold that office.
- (6) While a person appointed to act in the office of general manager is acting as general manager, that person is taken to be the general manager.

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** under Section 61B (4) of the Local Government Act 1993, Council appoints the Deputy General Manager, Adam Wilson, as Acting General Manager during every absence of the General Manager for a term of three years from 20 September 2022.

## 17.5 REQUEST FOR RATES REMISSION

Council received an email from the owner of Property 10-0400-03595 137 Little Den Road Millers Bluff on the 16th of August 2022 asking for a rates remission for the solid waste domestic charge on Property 10-0400-03595 at 137 Little Den Road Millers Bluff.

The owner states that if there was a waste facility close by, they would use it, however there is no Council waste management facilities near Millers Bluff on the eastern side of the municipality. Hence the property owner takes their waste back to Deloraine with them. The owner requests that the waste charges be waived for the 2022-2023 financial year which has been remitted the last 6 years.

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council remit the Solid Waste Garbage Fee on property 10-0400-03595, 137 Little Den Road Millers Bluff.

## 17.6 TELSTRA PAYPHONE INTERLAKEN TASMANIA

At the August Council Meeting, Council agreed to the following regarding the installation of a Telstra payphone in the Interlaken area of the Central Highlands to ensure a standard telephone service (STS) is accessible to all people in the Interlaken area.

**Moved:** Clr R Cassidy **Seconded:** Clr A Bailey

THAT the Deputy General Manager engage the residents of the Central Highlands interested in a payphone being installed, in the form of a petition to residents and users of the area.

**CARRIED 7/1**

**FOR** the Motion

Mayor L Triffitt, Clr A Archer, Clr A W Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner, Clr J Poore

**AGAINST** the Motion

Deputy Mayor J Allwright

So that Council can engage residents of Central Highlands interested in a payphone being installed at Interlaken, the General Manager requests Council approval for the draft petition below and the location of the petition within the municipality:

Our community in the Central Highlands ask Telstra to install a Telstra payphone in the Interlaken area of the Central Highlands to ensure a standard telephone service (STS) is accessible to all people in the Interlaken area.

Name	Signature	Address

**RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council approve the wording of the petition and that the petition be located in the following areas  
 .....  
 ..... for residents to consider between the 3<sup>rd</sup> and 31<sup>st</sup> October 2022.

## 17.7 HYDRO TARRALEAH POWER STATION UPGRADE FIELD VISIT

Dr Don Thomson the Senior Advisor, Social Impact and Stakeholder Engagement, Battery of the Nation has written to Council following up on a meeting and presentation that Donna Brown, Kieran Massie and some of his other colleagues gave Council, a couple of months ago, about the upgrade works and possible future redevelopment of the Tarraleah Power Station.

The Hydro would like to organise a site visit, for Central Highlands Councillors and staff, so that Councillors can see the extent of the upgrade works and how they complement any future redevelopment.

Hydro suggests a day in mid to late October, that best suits Councillors.

Could Council please:

1. Indicate whether this field trip is still of interest?
2. If required, nominate a date and time for the field trip?

Hydro has mini-buses and other resources available, and they will ensure that key managers and engineers for the Tarraleah project are with us, to enable attendees to gain a complete understanding of the project.

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council:

1. Indicate whether this field trip is still of interest?
2. If required, nominate a date and time for the field trip?

## 17.8 REGIONAL COASTAL STRATEGY

The Regional Coastal Strategy which has been prepared by the Southern Tasmanian Councils Authority, and the Regional Climate Change Initiative is included in the attachments.

Deputy Lord Mayor Helen Burnet has written to the General Manager:

*"I am pleased to provide the Regional Strategy – adapting to a changing Tasmanian coastline. The Strategy was endorsed by the Southern Tasmanian Councils Authority in May, after which it underwent minor edits, based on feedback received that helped to clarify and strengthen its overall intent. The Southern Tasmanian Councils Authority recognises the challenges to local government in responding to climate coastal risks and the need for clear guidance and coordination for a consistent approach to support our management and responses. As such, whilst the Strategy is an initiative of the Southern Tasmanian Councils Authority's climate program, it is of relevance to all councils that share in Tasmania's coastline. The Regional Strategy provides a starting place for our management of increasing coastal risks and hazards from climate change. The Strategy's Coastal Principles promote transparency and consistency specific to the key roles and responsibilities of Tasmanian councils. They cover coastal values, public safety and private property, and define the role of councils and how councils manage the areas of coast falling under their responsibility. Importantly, the Coastal Principles are not prescriptive, enabling flexibility for councils to develop responses that suit their local coastal issues and resources. The Regional Coastal Strategy facilitates the application by councils of its Principles through a Risk Management approach to prepare coastal response plans. As Deputy Lord Mayor I am pleased to advise that the City of Hobart has endorsed the use of the Strategy's principles to inform the development of our responses to managing coastal impacts, and to engage with our local coastal communities to assist them to understand local impacts and identify key values. I do hope that you find the Strategy of value and practical benefit."*

### FOR INFORMATION

## 17.9 EVERYAGE COUNTS

The following has been received from Dr Marlene Krasovitsky, Co-chair and Director of the EveryAGE Counts:

*"I write today to warmly invite Council to join the increasing number of local councils around Australia who have become supporters of EveryAGE Counts which is Australia's national coalition and grassroots movement to end ageism.*

*Ageism is stereotyping, discrimination and mistreatment based solely on age. All Australian Governments have recognised that ageism is widespread, highly tolerated and has devastating impacts – on individuals, our communities and economy.*

*We ask that you formally draw our letter to the attention of Council for its consideration and invite any interested councillor to be in contact if they require further information or if you require a briefing for the entire Council.*

*We can assure you that we are strictly non-party political and indeed enjoy cross party support. Our national coalition is comprised of many members including Council on the Ageing Australia, National Seniors. You can read further information on our work and our support in local communities on our website [everyagecounts.com.au](https://www.everyagecounts.com.au)*

*We have already received strong support from numerous local government authorities for our work including the full backing of the Municipal Association of Victoria and have engaged with many local councils at the Australian Local Government Association Conferences. We seek the backing of your Council for our work because it will send a strong message of support and inclusion from Council to your local communities that all people living within your local government area are valued and respected.*

*We have been especially delighted by the creative ways other local councils have used our resources and developed their own initiatives to end ageism.*

*You will note on our website at <https://www.everyagecounts.org.au/councils> that we have a dedicated place to highlight the work of local councils. We would love to include you on that list and showcase your activities to the wider Australian community. You will also see on the website a draft motion of support that we ask that Council consider.*

*Councillors may also be interested to know that Ageism Awareness Day is coming up on 7 October. More information can be found at [https://www.everyagecounts.org.au/aad\\_2022](https://www.everyagecounts.org.au/aad_2022). We are developing some exciting new resources and it will be a great opportunity to bring people together to challenge ageism.*

*Attached you will find all the relevant information regarding our campaign and a membership agreement form. I have copied in Monica Rutte who will be able to assist Councils with their membership application.*

*I would of course be more than happy to discuss any questions you may have. Thank you and I look forward to hearing from you!*

*Yours in building an Australia without ageism."*

### FOR DECISION

## 17.10 BUREAU OF METEOROLOGY FLOOD WARNING SERVICE

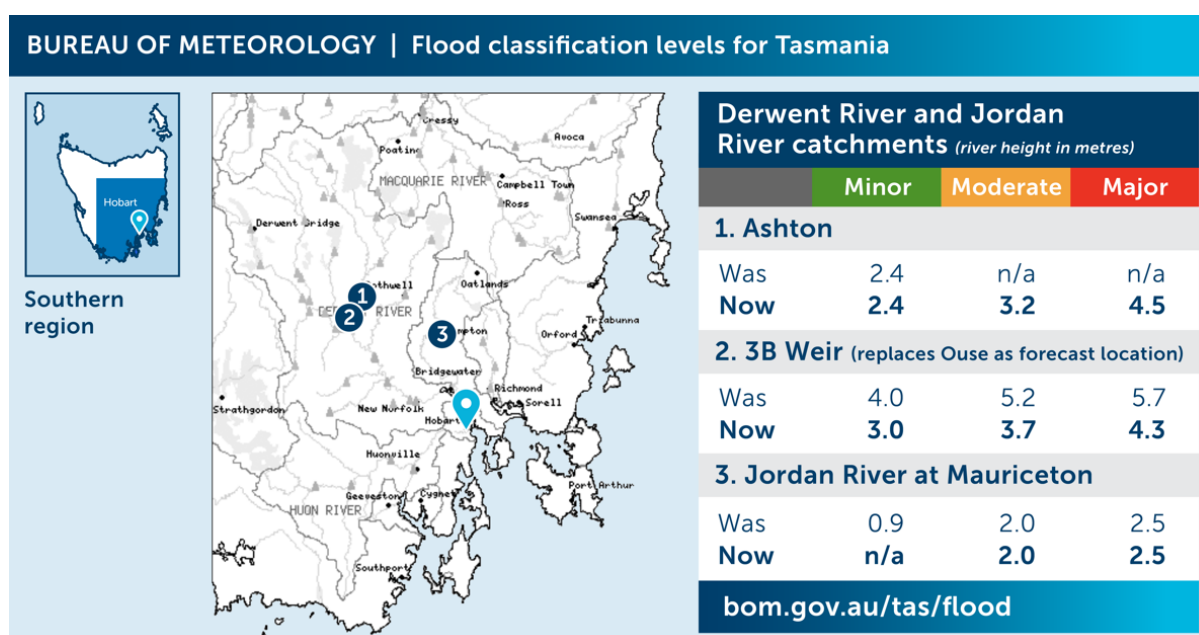
Attached are the changes to the Bureau of Meteorology Flood Warning Service within our municipality.

The Bureau of Meteorology has updated flood classification levels at 8 areas in Tasmania to improve community flood warnings.

The changes respond to recommendations made in the Blake Report (2017) from the independent Review into the Tasmanian Floods in June and July 2016.

Across Australia, the Bureau of Meteorology uses a three-level scheme that classifies flooding as minor, moderate or major at key river height stations. Classification levels at each station are decided through consultation with local community and emergency partners and defined by the water level that causes certain impacts.

Bureau of Meteorology have updated the river height for flood classification levels in the following locations of our municipality: Derwent River and Jordan River catchments.



### FOR INFORMATION

## 17.11 TASWATER GENERAL MEETING 30 NOVEMBER 2022

Council has received a letter from Ms Ailsa Sypkes, Company Secretary for TasWater requesting if Council wishes to appoint a Proxy for the General Meeting in November 2022. Ms Sypkes states the following:

*As noted at the Owners' Representatives Group General Meeting (Planning) on 30 June, TasWater is required to hold its General Meeting (Reporting) by no later than 30 November 2022. The primary purpose of this meeting is to receive the FY2021/22 Annual Report, inclusive of the financial statements.*

*The meeting is currently scheduled for 9 November 2022. However, with local government elections in October, it is possible that your Council may not have had the opportunity to convene its first meeting and deal with matters such as the appointment of its Owner's Representative prior to that date.*

*To ensure that a quorum is in attendance and the meeting can proceed, we are recommending that each Council appoints its General Manager as a proxy if this has not already occurred. This will ensure that your Council is able to vote on matters at the General Meeting.*

*If your Council can convene a meeting and appoint its Owner's Representative following the outcome of the elections, you will still be entitled to one vote at the General Meeting. If your new Owner's Representative attends the General Meeting, he/she will have authority to vote on behalf of Council in preference to any other proxyholder (including the General Manager), regardless of whether another proxyholder is also in attendance.*

*Your Council may wish to consider whether any appointment of the General Manager as proxy is made for the scheduled meeting only, or on an ongoing basis (i.e. a standing proxy). A form for either option is included with this letter.*

*Alternatively, you can advise of the appointment of a proxy via email to [governance@taswater.com.au](mailto:governance@taswater.com.au)*

*If possible, it would be useful to have proxies in place prior to Council moving into 'caretaker' mode prior to the elections.*

*If you have any queries about the recommendation, or wish to discuss further, please contact me directly on 0437 881 672 or via email at [ailsa.sypkes@taswater.com.au](mailto:ailsa.sypkes@taswater.com.au) .*

## **FOR DECISION**

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### **17.12 INSURANCE COVER**

Councillor Archer would like to discuss hall hirers insurance and airport insurance (insurance for TasFire to land helicopters on Council owned properties).

The General Manager has discussed hall hires insurance with Council's insurance broker Mr Glenn Kemp at Gallagher copy of the emails below:

**From:** Lyn Eyles <leyles@centralhighlands.tas.gov.au>  
**Sent:** Wednesday, 24 August 2022 2:36 PM  
**To:** Glenn Kemp <glenn.kemp@ajg.com.au>  
**Cc:** Adam Wilson <AWilson@centralhighlands.tas.gov.au>; Sharee Nichols <snichols@centralhighlands.tas.gov.au>  
**Subject:** Hall hirers insurance

Hi Glenn

Our staff has been asking anyone who books our halls for a copy of their public liability. A Councillor has rung to say that there is cover available for hall hirers. He was speaking with Alex Brown of Steadfast 0409 705 590. Can you follow up to see where this cover is. He wants to make sure that anyone who books has cover.

Regards  
 Lyn

**From:** Glenn Kemp <glenn.kemp@ajg.com.au>  
**Sent:** Thursday, 25 August 2022 4:43 PM  
**To:** Lyn Eyles  
**Cc:** Adam Wilson; Sharee Nichols  
**Subject:** RE: Hall hirers insurance

Hi Lyn,

I can certainly help anyone who needs to get Liability cover so that they can hire one of your halls, no issue there. The insurers will charge based on what the hirer is doing, how long they will be hiring etc. It will generally cost them a few hundred dollars, depending on the risk.

The problem we have is that we have been unable to find anyone who will provide a 'blanket cover' for 12 months like you used to have. That was, they would cover almost any event, without prior knowledge.

Those days are over unfortunately,

Cheers Glenn

**Glenn Kemp**  
 Senior Account Executive



Insurance | Risk Management | Consulting

mobile: 0409 424 347 | direct: 03 6235 1220  
 glenn.kemp@ajg.com.au

Gallagher - Hobart  
 137 Harrington Street, Hobart, Tasmania. 7000  
[www.ajg.com](http://www.ajg.com)

Mr Kemp states in his email to the General Manager on Thursday the 25 August that he can certainly help anyone who needs to get liability insurance cover so that they can hire one of Council's halls, however he is unable to find anyone who will provide a 'blanket cover' for 12 months like the Halls Hirers Insurance Cover Council obtained in 2021/2022.

Council does not have airport insurance cover however Council's Civic Mutual Plus Public Liability contains limitations and a \$10,000,000 minimum deductible for Aircraft Landing areas, i.e. for take off and landing of aircraft.

Mr Frank Loschiavo, Account Executive Civic Mutual Plus states the following: *"if Council decide that it would be necessary for your Council to have cover for this "gap" i.e. up to \$10M, it would be necessary to approach your Insurance Broker to arrange a quote/cover for insurance on a "temporary aircraft landing" area, for the period required etc."*

During an emergency TasFire will inform the General Manager of TasFire's intention to stage aircraft and crews at a Council facility (oval or recreation ground) as TasFire are conducting firefighting operations in that part of the state.

The Deputy Chief Office implements section 29 of the Fire Service Act and this covers any damages to facilities and or infrastructure as the result of our operations.

In addition under the National Aerial firefighting Centre arrangements there is a \$50m insurance indemnity.

TasFire state that when they use a council facility they will undertake a full safety assessment and comply with the CASA operating requirement. TasFire will consult the General Manager prior to TasFire's arrival and prior TasFire's departure of the Council facility. Normally TasFire only intend to operate out of a Council facility during the day light hours as TasFire aircraft will redeploy to home base at Cambridge for the evenings.

**From:** Alex Brown <[ABrown@stib.com.au](mailto:ABrown@stib.com.au)>  
**Date:** 5 September 2022 at 10:39:37 am AEST  
**To:** Anthony Archer <[norwood.est1@bigpond.com](mailto:norwood.est1@bigpond.com)>  
**Subject:** City Council insurance

Hi Anthony,

I've had a further look into your query particularly around liability insurance and deductibles.

Whilst a standard deductible would be in your policy conditions for helicopters, I strongly believe that for specific circumstances this can be reviewed.

Your example of a helicopter landing on a football oval in preparation for a bush fire is a good example. As the broker's we would present this exact scenario to the insurance company and negotiate the cover on that basis.

We would suggest certain conditions such as the oval being cleared prior to landing and with staff on hand keeping the oval clear etc to help the insurance company be comfortable with the risk posed.

If the insurer would still not review the deductible and it is a cover the council really needs, then we would approach various insurance companies to see if their policy would apply the same conditions and if not then what price would they be take on the liability policy.

We would then present these options to the council for the review along with our commentary around the conversations we have had with each underwriter.

The answer may well be the same but as the client's you should always be able to see the work that has been completed.

The key point here is that if a helicopter landing a day early in preparation for a bushfire and could potentially save property or lives then in no way should insurance be the reason this does not occur.

Kind regards

Alex

**Alex Brown**  
**Account Executive**

Councillor Archer request for a review to be undertaken by our new General Manager of council insurance including cost conditions and excess for example.

**FOR DECISION**

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## 18.0 SUPPLEMENTARY AGENDA ITEMS

**Moved:** Clr

**Seconded:** Clr

**THAT** Council consider the matters on the Supplementary Agenda

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## 19.0 CLOSURE

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