



## Central Highlands Council

### AGENDA – ORDINARY MEETING – 19 OCTOBER 2021

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held in the Bothwell Council Chamber, Bothwell, on Tuesday 19<sup>th</sup> October 2021, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles  
General Manager

#### 1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

#### 2.0 ACKNOWLEDGEMENT OF COUNTRY

#### 3.0 PRESENT

#### 4.0 APOLOGIES

#### 5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

#### 6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

**Moved:** Clr

**Seconded:** Clr

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 21 September 2021	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential.
2	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 5 October 2021	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential.
3	Confidential Matter	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential.
4	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports, or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

## 6.1 MOTION OUT OF CLOSED SESSION

**Moved:** Clr

**Seconded:** Clr

**THAT** Council move out of Closed Session and resume the Ordinary Meeting.

## OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

## 7.0 DEPUTATIONS

10.00 – 10.15                Stuart Archer, Lake Meadowbank water level  
10.15 – 10.30                Eve Lazarus, Derwent Catchment Project

## 7.1 PUBLIC QUESTION TIME

## 8.0 MAYORAL COMMITMENTS

16 September 2021        Business of Council  
16 September 2021        Tele Meeting with Minister for Health  
16 September 2021        Tele Meeting with Leader of the Opposition  
16 September 2021        Meeting with GP Services  
20 September 2021        Tele Meeting with Minister for Health  
20 September 2021        ABC News Monday  
20 September 2021        ABC TV Interview  
20 September 2021        Southern Cross Interview  
20 September 2021        Derwent Valley Gazette Interview  
20 September 2021        Meeting with Brian Mitchell and GP Practice  
20 September 2021        Meeting with community members x4

21 September 2021	Ordinary Council Meeting, Bothwell
21 September 2021	Rate Payer calls x4
22 September 2021	Meeting with John Tucker MP
23 September 2021	Business of Council
23 September 2021	Meeting with Drs and medical group and onsite tour
23 September 2021	Tele meeting with newspaper
23 September 2021	Business of Council
24 September 2021	Meeting re GP services
25 September 2021	Business of Council re GP services
25 September 2021	Tele meeting with Deputy Premier
27 September 2021	Business of Council
27 September 2021	Tele meeting x3 re GP services
28 September 2021	Business of Council
29 September 2021	National Police Remembrance Day, Rokeby
30 September 2021	Business of Council
01 October 2021	Meeting with Tas Inspector and Senior Sergeant of Tas Police
01 October 2021	Tele Meeting with GP
01 October 2021	Tele Meeting with Elected Member
01 October 2021	Meeting with rate payers x3
02 October 2021	Tele meeting with GP services
04 October 2021	Tele meeting with Elected Members x4
04 October 2021	Tele meeting re GP Services
05 October 2021	Special Meeting of Council
05 October 2021	Council Workshops x2
06 October 2021	ABC Interview and media interviews
11 October 2021	Business of Council
12 October 2021	Meeting with Elected Member
12 October 2021	Teams Meeting Craig Limkin
13 October 2021	Bothwell Bicentenary Workforce Group Meeting – Bothwell

## 8.1 COUNCILLOR COMMITMENTS

### ***Deputy Mayor J Allwright***

21 September 2021	Ordinary Council Meeting, Hamilton
05 October 2021	Special Closed Council Meeting, Bothwell
05 October 2021	Workshop x2 Bothwell

### ***Clr A Archer***

21 September 2021	Ordinary Council Meeting, Hamilton
05 October 2021	Special Closed Council Meeting, Bothwell
05 October 2021	Workshop x2 Bothwell

### ***Clr A Bailey***

21 September 2021	Ordinary Council Meeting, Hamilton
05 October 2021	Special Closed Council Meeting, Bothwell
05 October 2021	Workshop x2 Bothwell

### ***Clr S Bowden***

21 September 2021	Ordinary Council Meeting, Hamilton
05 October 2021	Workshop x2 Bothwell

### ***Clr A Campbell***

21 September 2021	Ordinary Council Meeting, Hamilton
23 September 2021	Meeting with Doctors at Ouse
05 October 2021	Special Closed Council Meeting, Bothwell
05 October 2021	Workshop x2 Bothwell
08 October 2021	Opening of Op Shop at Ash cottage/HATCH, Ouse
13 October 2021	Bothwell Bicentennial Workforce Group meeting, Bothwell

**Clr R Cassidy**

21 September 2021 Ordinary Council Meeting, Hamilton  
 05 October 2021 Special Closed Council Meeting, Bothwell  
 05 October 2021 Workshop x2 Bothwell  
 Letter to LGAT CEO

**Clr J Honner**

21 September Ordinary Council Meeting Hamilton  
 05 October Special Closed Meeting Bothwell  
 05 October Workshop Bothwell  
 13 October Bothwell Bicentennial Workforce Group meeting, Bothwell

**Clr J Poore**

21 September 2021 Ordinary Council Meeting, Hamilton  
 05 October 2021 Special Closed Council Meeting, Bothwell  
 05 October 2021 Workshop x2 Bothwell

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**STATUS REPORT COUNCILLORS**


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**8.2 GENERAL MANAGER'S COMMITMENTS**

21 September 2021 Council Meeting  
 22 September 2021 Meeting Mayor & John Tucker MP  
 23 September 2021 Meeting CH General Practice  
 5 October 2021 Special Closed Session Meeting of Council  
 5 October 2021 Council Workshop  
 7 October 2021 Meeting Tas Police  
 11 October 2021 FWA Webinar  
 12 October 2021 Teams Meeting Craig Limkin  
 13 October 2021 Bicentennial Work Group Meeting  
 14 October 2021 Interview Project Co-ordinator

**8.3 DEPUTY GENERAL MANAGER'S COMMITMENTS**

21 September 2021 Ordinary Council Meeting, Hamilton  
 12 October 2021 Municipal Recovery Meeting  
 13 October 2021 Bi-Centennial Workforce Group Meeting  
 14 October 2021 Interviews Bi-Centennial Co-Ordinator  
 14 October 2021 Meeting with OST regarding Nav software

**9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD**

5 October 2021 – Presentation by Epuron,  
 Future Projects for Funding  
 Long-Term Asset Management Plans and Long-term Financial Management Plan

**9.1 FUTURE WORKSHOPS**

Outcome of Priorities – Date to be determined

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## 10.0 MAYORAL ANNOUNCEMENTS

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## 11.0 MINUTES

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### 11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Open Council Meeting of Council held on Tuesday 21<sup>st</sup> September 2021 be received.

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### 11.2 CONFIRMATION OF MINUTES ORDINARY MEETING

**Moved:** Clr

**Seconded:** Clr

**THAT** the Minutes of the Open Council Meeting of Council held on Tuesday 21<sup>st</sup> September 2021 be confirmed.

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## 12.0 BUSINESS ARISING:

- 15.1 DES Manager submitted road name
  - 16.1 Works & Services Manager actioned
  - 16.4 DES Manager to prepare report on land transfer
  - 17.1 Land advertised
  - 17.3 General Manager sent correspondence
  - 17.6 Remission processed
  - 17.7 Remission processed
  - 17.10 iPads ordered
  - 17.11 Donation processed
  - 17.14 Policy placed on Council website
  - 17.15 Policy placed on Council website
  - 17.16 Policy placed on Council website
  - 17.17 Policy placed on Council website
  - 17.18 Policy placed on Council website
  - 17.19 Policy placed on Council website
  - 17.21 Community Relations Officer to order cupboard
  - 18.2 DGM arranging a meeting
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## 13.0 DERWENT CATCHMENT PROJECT REPORT

**Moved:** Clr

**Seconded:** Clr

**THAT** the Derwent Catchment Project Monthly Report be received. See Attachment

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## 14.0 FINANCE REPORT

**Moved:** Clr

**Seconded:** Clr

**THAT** the Finance Reports be received.

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**RATES RECONCILIATION AS AT 30 SEPTEMBER 2021**

	<b>2020</b>	<b>2021</b>
<b>Balance 30th June</b>	\$55,732.39	\$83.43
Rates Raised	\$3,751,261.93	\$3,874,935.09
Penalties Raised	\$11,456.40	\$12,066.74
Supplementaries/Debit Adjustments	\$11,776.41	\$11,344.28
Total Raised	\$3,830,227.13	\$3,898,429.54
<b>Less:</b>		
Receipts to Date	\$1,840,386.14	\$1,907,324.32
Pensioner Rate Remissions	\$99,622.97	\$100,002.85
Remissions/Supplementary Credits	\$9,249.31	\$4,828.15
<b>Balance</b>	<b>\$1,880,968.71</b>	<b>\$1,886,274.22</b>

**Bank Reconciliation as at 30 September 2021**

	<b>2020</b>	<b>2021</b>
Balance Brought Forward	\$11,928,780.29	\$10,800,696.45
Receipts for month	\$1,407,066.54	\$620,295.52
Expenditure for month	\$1,551,606.99	\$574,640.43
<b>Balance</b>	<b>\$11,784,239.84</b>	<b>\$10,846,351.54</b>
<b>Represented By:</b>		
Balance Commonwealth Bank	\$415,163.51	\$1,610,846.59
Balance Westpac Bank	\$639,780.85	\$508,497.77
Investments	\$10,732,968.36	\$8,730,826.17
Petty Cash & Floats		\$550.00
	<b>\$11,787,912.72</b>	<b>\$10,850,720.53</b>
Plus Unbanked Money	\$1,369.63	\$592.00
	<b>\$11,789,282.35</b>	<b>\$10,851,312.53</b>
Less Unpresented Cheques	\$520.33	\$0.00
Unreceipted amounts on bank statements	\$4,522.18	\$4,960.99
	<b>\$11,784,239.84</b>	<b>\$10,846,351.54</b>

	BUDGET	ACTUAL TO	ACTUAL TO	% OF BUDGET	BALANCE OF
	2021/2022	30-Sep-20	30-Sep-21	SPENT	BUDGET
<b>CORPORATE AND FINANCIAL SERVICES</b>					
ADMIN. STAFF COSTS(ASCH)	\$563,015	\$145,477	\$140,377	24.93%	\$422,638
ADMIN BUILDING EXPEND(ABCH)	\$42,865	\$19,709	\$16,773	39.13%	\$26,092
OFFICE EXPENSES(AOEH)	\$127,000	\$49,821	\$41,700	32.83%	\$85,300
MEMBERS EXPENSES(AMEH)	\$182,481	\$33,795	\$36,014	19.74%	\$146,467
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$357,500	\$96,232	\$100,237	28.04%	\$257,263
MEDICAL CENTRES(MED)	\$143,500	\$27,260	\$27,232	18.98%	\$116,268
STREET LIGHTING(STLIGHT)	\$39,600	\$12,307	\$6,067	15.32%	\$33,533
ONCOSTS (ACTUAL)(ONCOSTS)	\$559,360	\$215,448	\$276,937	49.51%	\$282,423
ONCOSTS RECOVERED	(\$487,500)	(\$118,652)	(\$117,782)	24.16%	(\$369,718)
COMMUNITY & ECONOMIC DEV & RELATIONS(CDR+EDEV)	\$239,850	\$27,950	\$32,073	13.37%	\$207,777
GOVERNMENT LEVIES(GLEVY)	\$256,604	\$55,999	\$56,651	22.08%	\$199,953
COVID-19		\$7,241	\$725		
<b>TOTAL CORPORATE &amp; FINANCIAL SERVICES</b>	<b>\$2,024,275</b>	<b>\$572,587</b>	<b>\$617,004</b>	<b>30.48%</b>	<b>\$1,407,996</b>
<b>DEVELOPMENT AND ENVIRONMENTAL SERVICES</b>					
ADMIN STAFF COSTS - DES (ASCB)	\$167,465	\$42,096	\$36,531	21.81%	\$130,934
ADMIN BUILDING EXPEND - DES(ABCB)	\$23,060	\$7,769	\$9,805	42.52%	\$13,255
OFFICE EXPENSES - DES (AOEB)	\$46,500	\$13,697	\$16,838	36.21%	\$29,662
ENVIRON HEALTH SERVICES (EHS)	\$31,095	\$7,000	\$6,164	19.82%	\$24,931
ANIMAL CONTROL(AC)	\$12,000	\$511	\$2,164	18.03%	\$9,836
PLUMBING/BUILDING CONTROL (BPC)	\$130,112	\$26,761	\$26,597	20.44%	\$103,515
SWIMMING POOLS (POOL)	\$39,092	\$1,380	\$1,284	3.28%	\$37,808
DEVELOPMENT CONTROL (DEV)	\$102,000	\$17,086	\$26,440	25.92%	\$75,560
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$134,544	\$33,348	\$22,476	16.71%	\$112,068
ROADSIDE BINS COLLECTION (DRB)	\$114,000	\$30,251	\$14,774	12.96%	\$99,226
WASTE TRANSFER STATIONS (WTS)	\$205,150	\$38,868	\$30,902	15.06%	\$174,248
TIP MAINTENANCE (TIPS)	\$60,481	\$8,764	\$8,764	14.49%	\$51,717
ENVIRONMENT PROTECTION (EP)	\$4,500	\$228	\$188	4.18%	\$4,312
RECYCLING (RECY)	\$35,000	\$10,883	\$10,954	31.30%	\$24,046
<b>TOTAL DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>	<b>\$1,104,999</b>	<b>\$238,641</b>	<b>\$213,880</b>	<b>19.36%</b>	<b>\$891,119</b>
<b>WORKS AND SERVICES</b>					
PUBLIC CONVENIENCES (PC)	\$153,500	\$46,585	\$32,528	21.19%	\$120,973
CEMETERY (CEM)	\$17,000	\$4,681	\$3,669	21.58%	\$13,331
HALLS (HALL)	\$59,512	\$21,551	\$27,915	46.91%	\$31,597
PARKS AND GARDENS(PG)	\$71,000	\$18,775	\$16,550	23.31%	\$54,450
REC. & RESERVES(REC+TENNIS)	\$78,316	\$24,621	\$19,786	25.26%	\$58,530
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$120,000	\$27,121	\$22,729	18.94%	\$97,271
HOUSING (HOU)	\$61,788	\$32,305	\$31,524	51.02%	\$30,264
CAMPING GROUNDS (CPARK)	\$13,500	\$3,022	\$3,417	25.31%	\$10,083
LIBRARY (LIB)	\$617	\$723	\$793	128.51%	(\$176)
ROAD MAINTENANCE (ROAD)	\$855,911	\$319,476	\$332,625	38.86%	\$523,286
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,850	\$5,994	\$139	2.38%	\$5,711
BRIDGE MAINTENANCE (BRI)	\$23,153	\$4,483	\$9,463	40.87%	\$13,690
PRIVATE WORKS (PW)	\$85,000	\$24,989	\$24,165	28.43%	\$60,835
SUPER. & I/D OVERHEADS (SUPER)	\$315,800	\$96,609	\$103,942	32.91%	\$211,858
QUARRY/GRAVEL (QUARRY)	(\$25,000)	(\$46,207)	(\$44,436)	177.74%	\$19,436
NATURAL RESOURCE MANAGEMENT(NRM)	\$122,841	\$13,317	\$17,431	14.19%	\$105,410
SES (SES)	\$2,000	\$815	\$424	21.19%	\$1,576
PLANT M'TCE & OPERATING COSTS (PLANT)	\$501,128	\$163,481	\$146,897	29.31%	\$354,231
PLANT INCOME	(\$710,000)	(\$250,897)	(\$202,694)	28.55%	(\$507,306)
DRAINAGE (DRAIN)	\$19,000	\$1,911	\$8,602	45.27%	\$10,398
OTHER COMMUNITY AMENITIES (OCA)	\$25,116	\$10,860	\$11,031	43.92%	\$14,085
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$37,000	\$10,773	\$9,997	27.02%	\$27,004
<b>TOTAL WORKS &amp; SERVICES</b>	<b>\$1,833,032</b>	<b>\$534,989</b>	<b>\$576,498</b>	<b>31.45%</b>	<b>\$1,256,534</b>

<b>DEPARTMENT TOTALS OPERATING EXPENSES</b>					
Corporate Services	\$2,024,275	\$572,587	\$617,004	30.48%	\$1,407,996
Dev. & Environmental Services	\$1,104,999	\$238,641	\$213,880	19.36%	\$891,119
Works & Services	\$1,833,032	\$534,989	\$576,498	31.45%	\$1,256,534
<b>Total All Operating</b>	<b>\$4,962,306</b>	<b>\$1,346,217</b>	<b>\$1,407,381</b>	<b>28.36%</b>	<b>\$3,555,650</b>
<b>CAPITAL EXPENDITURE</b>					
<b>CORPORATE AND FINANCIAL SERVICES</b>					
Computer Purchases	\$32,000	\$0	\$0	0.00%	\$32,000
Equipment	\$6,000	\$0	\$3,000	0.00%	\$3,000
Miscellaneous (Municipal Reval etc)	\$128,500	\$0	\$0	0.00%	\$128,500
	<b>\$166,500</b>	<b>\$0</b>	<b>\$3,000</b>	<b>1.80%</b>	<b>\$163,500</b>
<b>DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>					
Swimming Pool	\$5,000	\$11,164	\$0	0.00%	\$5,000
Waste Transfer Station	\$12,000	\$0	\$0	0.00%	\$12,000
	<b>\$17,000</b>	<b>\$11,164</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$5,836</b>
<b>WORKS &amp; SERVICES</b>					
Plant Purchases	\$780,000	\$36,960	\$1,580	0.20%	\$778,420
Camping Grounds	\$0	\$0	\$0		\$0
Public Conveniences	\$120,000	\$42,276	\$22,292	18.58%	\$97,708
Bridges	\$0	\$16,517	\$95		(\$95)
Road Construction & Reseals	\$2,269,000	\$332,876	\$294,651	12.99%	\$1,974,349
Drainage	\$50,000	\$0	\$5,153	0.00%	\$44,847
Parks & Gardens Capital	\$40,000	\$7,990	\$11,722	29.31%	\$28,278
Infrastructure Capital (Moved to Roads)	\$170,000	\$0	\$0	0.00%	\$170,000
Footpaths, Kerbs & Gutters	\$0	\$0	\$0		\$0
Rec Grounds	\$20,000	\$0	\$0	0.00%	\$20,000
Halls	\$25,000	\$0	\$22,031	88.12%	\$2,969
Buildings	\$777,500	\$0	\$10,636	1.37%	\$766,864
	<b>\$4,251,500</b>	<b>\$436,620</b>	<b>\$368,160</b>	<b>8.66%</b>	<b>\$3,883,340</b>
<b>TOTAL CAPITAL WORKS</b>					
Corporate Services	\$166,500	\$0	\$3,000	1.80%	\$163,500
Dev. & Environmental Services	\$17,000	\$11,164	\$0	0.00%	\$17,000
Works & Services	\$4,251,500	\$436,620	\$368,160	8.66%	\$3,883,340
	<b>\$4,435,000</b>	<b>\$447,783</b>	<b>\$371,160</b>	<b>8.37%</b>	<b>\$4,063,840</b>



<b>BANK ACCOUNT BALANCES AS AT 30 SEPTEMBER 2021</b>					<b>BALANCE</b>	
<b>No.</b>	<b>Bank Accounts</b>	<b>Investment Period</b>	<b>Current Interest Rate %</b>	<b>Due Date</b>	<b>2020</b>	<b>2021</b>
<b>11100 Cash at Bank and on Hand</b>						
11105	Bank 01 - Commonwealth - General Trading Account				410,940.63	1,606,477.60
11106	Bank 02 - Westpac - Direct Deposit Account				639,780.85	508,497.77
11110	Petty Cash				350.00	350.00
11115	Floats				200.00	200.00
<b>11199</b>	<b>TOTAL CASH AT BANK AND ON HAND</b>				<b>1,051,271.48</b>	<b>2,115,525.37</b>
<b>11200 Investments</b>						
11206	Bank 04	30 Days	0.17%	1/10/2021	1,508,697.81	1,000,411.82
11207	Bank 05	120 Days	0.33%	5/10/2021	3,639,034.30	3,648,993.88
11207	Bank 06	30 Days				
11212	Bank 12	30 Days				
11214	Tascorp	180 Days	0.03%	13/12/2021	77,938.96	78,067.05
11215	Bank 15	90 Days				
11216	Bank 16	90 Days	0.19%	13/12/2021	5,507,297.29	4,003,353.42
<b>11299</b>	<b>TOTAL INVESTMENTS</b>				<b>10,732,968.36</b>	<b>8,730,826.17</b>
<b>TOTAL BANK ACCOUNTS AND CASH ON HAND</b>					<b>11,784,239.84</b>	<b>10,846,351.54</b>



DONATIONS AND GRANTS 2021-2022											
Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$5,000									
	Support/Donations	\$4,500									
	Further Education Bursaries	\$1,800									
	Central Highlands School Support	\$0									
	Anzac Day	\$6,000									
	Hamilton show	\$5,000									
	Australia Day	\$1,500									
	Church Grants	\$5,000									
	Suicide Prevention Program	\$2,000									
	Anglers Alliance Sponsorship	\$3,000									
	Bothwell Spin-out	\$4,000									
	Royal Flying Doctor Service	\$1,000									
	Bothwell Speed Shear	\$2,000									
	Youth Activities	\$5,000									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$5,000									
	Local Govt Shared Services Project	\$2,000									
	200 Years of Bothwell Celebration	\$10,000									
	Health & Wellbeing Plan Implementation	\$5,000									
19/07/2021	First aid training donation - HATCH	\$2,500			2,500.00						
19/07/2021	Meal delivery program donation - HATCH	\$2,000			2,000.00						
20/07/2021	Support for Common Ground program	\$750			750.00						
26/08/2021	Bothwell District School	\$1,000					1,000.00				
26/08/2021	Ouse District High School	\$1,000					1,000.00				
26/08/2021	Westerway Primary School	\$1,000					1,000.00				
6/09/2021	Glenora District High School	\$1,000					1,000.00				
29/09/2021	Bothwell CWA	\$250			250.00						
	<b>YEAR TO DATE EXPENDITURE</b>		<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,500.00</b>
	<b>BUDGET</b>	<b>\$82,300</b>	<b>12,500.00</b>	<b>5,000.00</b>	<b>10,000.00</b>	<b>7,000.00</b>	<b>5,800.00</b>	<b>34,000.00</b>	<b>5,000.00</b>	<b>3,000.00</b>	<b>82,300.00</b>

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## 14.1 LONG TERM ASSET MANAGEMENT PLANS AND LONG TERM FINANCIAL PLAN AND STRATEGY

Following discussions with Council the following plans have been reviewed and are submitted for adoption by Council:

- Long Term Financial Plan & Strategy
- Roads and Bridges Asset Management plan
- Buildings Asset Management Plan

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council adopt the following updated and reviewed Plans:

- Long Term Financial Plan & Strategy
- Roads and Bridges Asset Management plan
- Buildings Asset Management Plan

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## 15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:** Clr

**Seconded:** Clr

**THAT** the Development & Environmental Services Report be received.

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## 15.1 PROPOSED INDEPENDENT LIVING UNITS - ELLENDALE

At the August Ordinary Meeting a motion was passed for the Manager DES to engage the services of a land surveyor and obtain a valuation of the land.

Peacock, Darcey & Anderson Land Surveyors have prepared the proposed subdivision plan for consideration (see attachments).

If all parties are content with the proposed plan a purchase price will need to be negotiated and agreed upon prior to an Application for Subdivision being submitted. Council will also need to allocate further funds to cover the cost of the subdivision application, sealing of final plans and lodgement with the Titles Office.

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council representatives meet with the landowner to review the proposed subdivision plan and negotiate a purchase price for further consideration by Council.

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## 15.2 HAMILTON SHOWGROUNDS – REPORT ON PROGRESS WITH LAND TRANSFER

At the September Ordinary Meeting it was resolved that the Manager DES prepare a report for the next Council meeting on progress with negotiations between the landowner and Council in relation to land transfers.

Actions are pending.

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## 15.3 POLICY NO. 2015-32 FIRE ABATEMENT POLICY

The previous Fire Abatement Policy was approved by Council in January 2019.

The purpose of this Policy is to state the Council's position in regard to dealing with fire abatement issues as they relate to nuisance provisions within the Local Government Act.

The Policy has been reviewed and no changes are being proposed.

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

THAT Council adopt Policy No. 2015-32 Fire Abatement Policy.

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## 15.4 ROAD NAMING – WILBURVILLE

At the September Ordinary Meeting Council passed a motion to submit the road name "Tea Tree Bay Road" through Placenames Tasmania for the new road approved as part of a 27 lot subdivision at Wilburville.

Placenames Tasmania have advised that Council's proposal has been confirmed and the place name is now official.

### ***For information***

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## 15.5 PROPOSED COMMUNITY ARTS PROJECT – BOTHWELL NOVEMBER 2021- "LOOKING OUT FOR EACH OTHER" – TAKE 2

Council has received an email from Grietje van Randen regarding the proposed Community Arts Project - Bothwell Nov 2021 - "Looking Out For Each Other" - take 2, the email states the following:

*"The Bothwell SpinIN is proposing to run another mental health focussed community arts project and would like to again ask for support from the Council.*

### ***Project background***

*In March 2019 the Bothwell SpinIN hosted artist Grietje van Randen to run her "Looking Out For Each Other" community arts project as part of the SpinIN 2019 in Bothwell. The project was sponsored and run in conjunction with the Bothwell District School, Rural Alive and Well, the Central Highlands Council as well as private sponsors. The project created a double life size "Beyond Blue Farmer", which now stands, hand above eyes, on the side of the road as you enter Bothwell. The farmer reminds passers by that we look out for each other.*

---

*As the clothes of the farmer are deteriorating in the wind, the SpinIN board has asked Grietje to run another project to either create a new set of clothes for the farmer or a different follow up project.*

*As knitting and weaving a new set of clothes is a major project to organise where it is not part of a community event, the decision was made to remove the existing farmer and to run a new project.*

*The Looking Out For Each Other project has been run 4 times around Tasmania. As part of the project on Bruny Island, Jamie Edward created an interpretation sign in cartoon format, telling the story of the creation of the Bruny "Beyond Blue Farmer" (see attached). As Jamie has run a number of cartooning workshops in schools and has painted murals with various communities, Grietje and he have agreed to collaborate on this project in Bothwell.*

### **Project description**

*To create +/- 27 cartoon signs, each depicting a community member, e.g. a farmer, a child, a shopkeeper etc.. Each community member is depicted with a hand above their eyes, symbolising how we all look out for each other in a community.*

*As part of a mental health program run at the school, the cartoons will be designed and painted by students from the Bothwell District School.*

*Students to work in groups of 3, each group to be made up of students of differing ages.*

*Upon completion students to present their signs, talking about the experience and what they learned.*

*Public viewing of the signs, followed by a public "auction" of the signs.*

*Signs to be erected around Bothwell and Bothwell district by the older students and/or community members/hosts of the signs.*

*The project is proposed to run early to mid November 2021 and for the school would be a follow up on the Rural Youth Mental Health Day on the 19th of October 2021.*

### **Project outcomes**

*A creative way of reinforcing the mental health program in the Bothwell District School.*

*Strengthening connections between students of differing ages within the school.*

*Confidence building exercise for students, with tasks designed to minimise opportunity for self-criticism.*

*Engaging the community with the school.*

*+/- 27 signs, 1.2m x 0.6m each, serving as reminders around the district, that there are others who look out for us and for us to look out for others.*

*Throughout the project various media opportunities to discuss mental health.*

*All of the above will assist with building community resilience.*

### **Project outcomes Request to Council**

*The SpinIN board would like to ask Council for the following:*

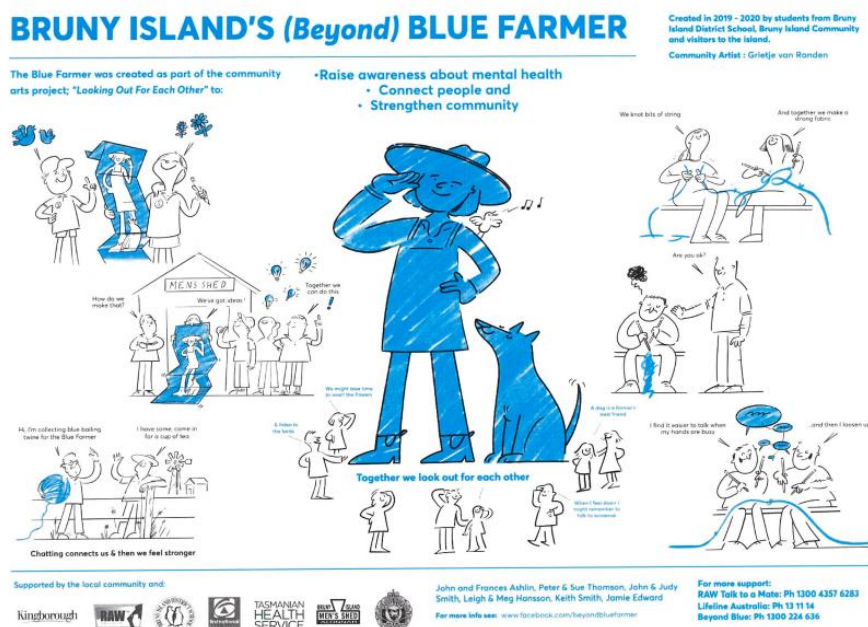
- *Advice if there are any regulatory matters that need to be addressed in relation to installing the signs/cartoons around the district. There may be up to 27, each would be about 1.2m x 0.6m and it is envisaged that they be installed on people's sheds, fences, shop walls etc. The signs will be painted using all weather house paint on marine ply boards. The cartoons will have a white background, with black and mid blue cartoons. As such, they should be quite weather resistant and able to look good for quite a few years.*
- *Would the Council be happy to support/promote an event where the signs would be auctioned?*
- *Would Council be happy to assist with the removal of the existing (Beyond) Blue Farmer at a time to be agreed*
- *Would the council be happy to host a sign?*

*I look forward to discussing this proposal with you,”*

Mrs Grietje van Randen advised the General Manager of the following typo in the email above:

*“The size of the proposed signs is proposed to be a mix of 2 sizes:*

*80cm x 1.2m and 1.2m x 1.2m, could I please ask that my request be amended accordingly?”*



Council's Planning Officer, Mrs Jacqueline Tyson states the following:

*“The need for a DA would be site specific for these signs. In some places they may be exempt but if they involved a heritage property for example then they would likely need a discretionary DA.”*

## FOR DISCUSSION

## 15.6 DES BRIEFING REPORT

### PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

#### NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00075	D W Clune	15 Trout Crescent, MIENA	Outbuilding & Carport
2021 / 00079	P & J Sheds	11 Robertson Road, Miena	Outbuilding
2021 / 00080	Pettit Designs	235 Bradys Lake Road, Bradys Lake	Deck
2021 / 00081	P & M Cassar-Smith	Ellendale Road, Ellendale	Outbuilding

2021 / 00087	P M McGee	7 Breona Rise, Breona	Outbuilding
2021 / 00048	O Roffenen	3 Little Dog Drive, Miena	Outbuilding
2021 / 00086	J M Faulkner	5 Bannister Road, Tods Corner	Dwelling Addition (Deck)

**PERMITTED**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00076	S C Battaglone	751 Tods Corner Road, Tods Corner	Outbuilding
2021 / 00077	C J M & V Farmer	219 Bradys Lake Road, Bradys Lake	Change of Use to Visitor Accommodation
2021 / 00085	T D W Hall	106 McCallums Road, Fentonbury	Outbuilding

**DISCRETIONARY**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00070	D J & J M Lowe	14 Alexander Street, Bothwell	Outbuilding
2021 / 00063	Freestone Building Surveying	69 Leasons Road, Westerway	Outbuilding
2021 / 00052	Darryn White Building Design & Consulting	Pearces Road, Strickland (CT 206678/1)	Dwelling
2021 / 00069	J P Downie	7561A Highland Lakes Road, Miena	Storage

**ANIMAL CONTROL****IMPOUNDED DOGS**

No dogs have been impounded over the past months.

**STATISTICS AS OF 13 October 2021****Registrations**

Total Number of Dogs Registered in 2020/2021 Financial Year – 978

2021/2022 renewal have been issued.

- Number of Dogs Currently Registered - 887
- Number of Dogs Pending Re-Registration – 52

**Kennel Licences**

Total Number of Kennel Licences Issued for 2020/2021 Financial Year – 29

2021/2022 Renewal have been Issued.

- Number of Licences Issued –30
- Number of Licences Pending – 0



## 16.0 WORKS & SERVICES

**Moved:** Clr

**Seconded:** Clr

**THAT** the Works & Services Report be received.

### **WORKS & SERVICES REPORT** **15<sup>th</sup> September to 14<sup>th</sup> October**

<b>Grading &amp; Sheeting</b>	Tods Corner Road, Bridge Road, Leasons Road, Glovers Road, Hunterston Road
<b>Maintenance Grading</b>	McCallum's Road, Halls Road, Rockmount Road, Woolpack Road, Church Road, Clarendon Road Meadowbank Road, Interlaken Road, Tunbridge Tier Road
<b>Potholing / shouldering</b>	Woodsprings Road, Allison's Road, Tods Corner, Victoria Valley Road, Thousand Acre Lane
<b>Spraying:</b>	General weed spraying Ouse town ship
<b>Culverts / Drainage:</b>	<ul style="list-style-type: none"> <li>• Culvert cleaning Ransleys Road and Ellendale Road</li> <li>• Clean culverts Bashan Road and Waddamana Road</li> <li>• Replace culvert Lanes Tier Road</li> <li>• Replace culvert Ransleys Road</li> </ul>
<b>Occupational Health and safety</b>	<ul style="list-style-type: none"> <li>• Monthly Toolbox Meetings</li> <li>• Day to day JSA and daily prestart check lists completed</li> <li>• Monthly workplace inspections completed</li> <li>• Playground inspections</li> <li>• 17hrs Annual Leave taken</li> <li>• 42hrs Sick Leave taken</li> <li>• 0hrs Long Service Leave</li> </ul>
<b>Bridges:</b>	
<b>Refuse / recycling sites:</b>	<ul style="list-style-type: none"> <li>• Cover Hamilton Tip twice weekly</li> </ul>
<b>Other:</b>	<ul style="list-style-type: none"> <li>• Start works on repairing flood damage to Bashan Road</li> <li>• Replace 40km signs Miena</li> <li>• Clean rubbish dumped at roadside bins Haulage Hill</li> <li>• Stabilization works Dennistoun Road</li> <li>• Stabilization Works Hollow Tree Road</li> <li>• Cold mix dangerous holes Lower Marshes</li> <li>• Repair spring in Waddamana Road</li> <li>• Remove tree Mark tree Road</li> <li>• Remove tree Ellendale Road</li> <li>• Jet patching Municipal streets</li> <li>• Trim hedge Ash Cottage</li> <li>• Drainage Allport Road</li> <li>• Clean up fuel spill Hollow Tree Road</li> <li>• Install sign Bronte Lagoon Road</li> <li>• Install signs Strickland Road</li> <li>•</li> </ul>
<b>Slashing:</b>	

- 
- Municipal Town Maintenance:**
- Collection of town rubbish twice weekly
  - Maintenance of parks, cemetery, recreation ground and caravan park.
  - Cleaning of public toilets, gutters, drains and footpaths.
  - Collection of rubbish twice weekly
  - General maintenance
  - Mowing of towns and parks
  - Town Drainage
- Buildings:**
- Repair veranda on Doctors house, Ouse
  - Repair flood light Ash Cottage, Ouse
- Plant:**
- PM774 Cat grader serviced new tyres and repair leaking turbo gasket
  - PM687 Western Star rotate drive tyres
  - PM816 Toyota Hilux serviced
  - PM770 1 x new tyre
  - PM733 Komatsu grader serviced
- Private Works:**
- Gravel delivery Ouse District School
  - Gravel supply Lyn Van Amstel
  - Gravel delivery Anthony Radford
  - Gravel supply Dave Siggins
  - Gravel supply B.A Gleeson
  - Norwood Estate float hire
  - Douglas Jones concrete premix
  - Justin Townsend dry hire of mower
  - Doug Field gravel supply
  - Gravel supply Dale Booth
  - Andrew Daley gravel supply
  - Gravel delivery Simon Game
  - Gravel delivery Terry Jones
  - Hall Earth Moving gravel supply
  - Lucy Piuselli water delivery
  - Gravel delivery Barry Oates
- Casuals**
- Toilets, rubbish and Hobart
  - Hamilton general duties
- Program for next 4 weeks**
- Croakers Alley Footbridge
  - Potholing and grading of Municipal roads
  - Repair flood damage Bashan Road
  - Top up soft fall areas in all parks
  - Drainage works
  - Concrete slabs for park seating
-

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## 16.1 FENTONBURY WAR MEMORIAL

The following request has been received from Mr Stefan Frazik, Westerway Bush Watch Co-ordinator.

*"First of all, thank you for the work the Council has done at the Fentonbury War Memorial. It's the best it has ever looked!*

*At our last Bush Watch meeting a flagpole and flag was discussed. I have been asking the public for their response of the flag pole idea, everyone said yes to the idea, but maybe:*

- 1. Aboriginal Flag for the First Owners of the Land.*
- 2. Tasmania Flag for being Tasmanians.*
- 3. Australian Flag for being in the Australian Defence Force.*
- 4. Someone mentioned they fought and died under the British Flag, but I pointed out the Union Jack is in the corner of the Australian Flag.*

*Bush Watch is hoping that the Central Highlands Council would be able to help us with our request, with one or two Flag Poles and Flags, Aboriginal and Australian please."*

### FOR DISCUSSION

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## 16.2 655 KOMATSU GRADER REPAIR

As Council are aware tenders were submitted to Council for the replacement of the Hamilton 655 Komatsu Grader this financial year. An order has been placed with the successful tenderer.

The 655 Komatsu grader that will be replaced recently had a transmission problem occur, losing power in sixth and eighth gear. Komatsu were asked to investigate the fault. Komatsu found that when they removed the transmission and split the case, that the output shaft was broken, and it had picked up a bearing and ruined the case.

A secondhand transmission has been located by Komatsu in Queensland. Note this is the only secondhand transmission that could be located by Komatsu in Australia. Council staff were also unsuccessful in locating a secondhand transmission.

A quote has been received from Komatsu (please see attached) for the purchase of a secondhand transmission, labor to install the transmission and includes the labor in time spent to date. The quote is for \$22,654.00 ex GST. Komatsu have also advised that the secondhand transmission has not been pulled down and inspected so this quote includes labor allowance for inspection. It does not however include the cost of any subsequent parts that may be required upon inspection. Note that the secondhand transmission has come from a working grader and in that case should be fine.

I don't believe that the grader will be worth too much to Council in its current condition. It is difficult to even suggest a price. I think that Council should repair the grader and sell it at auction with a reserve price to hopefully gain the cost of the repair.

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council allocates \$30,000 to have Komatsu repair the grader and then sell by auction with a reserve price.

### 16.3 2021 ELECTION COMMITMENT: ELECTRONIC SCOREBOARD BOTHWELL FOOTBALL CLUB

There was a 2021 election commitment of \$30,000 granted to the Bothwell Football Club for an electronic scoreboard.

Considering that the Bothwell Recreation Ground is a council owned asset the Tasmanian Government believe it may be better for Council to enter the grant deed and receive the funds to purchase the scoreboard.

An ordinary Bothwell Football Club meeting was held on the 30/09/2021 and a motion was moved from the club for Council to accept the grant.

The Works Manager has received three quotes for the purchase and installation of an electronic scoreboard.

#### Prices are as follows

Electronic Signage Australia (video scoreboard)	\$43,895.00
AusSport (Video Scoreboard)	\$66,928.00
AusSport (No Video capability)	\$42,255.00

The electronic scoreboard from Electronic Signage Australia is supported by both the Bothwell Football Club and Bothwell Cricket Club.

- The board is 3m X 2m and inside a steel frame that is 4m X 2m. The scoreboard is 2m above the ground.
- Installation comes with engineering certification for footings and steel structure.
- Laptop and sender box for scoreboard control and wireless connectivity up to 1km
- Training provided
- Full video scoreboard, can display club logos and sponsor **logs**
- Traditional football and cricket scoreboard capability
- Player and team profiles and statistics
- Celebration graphics
- Training and education

The video scoreboard means it can also be used to show movies, do live streaming and show television, providing communities with the opportunity to use the scoreboard other than just on match days.

#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council:

1. accepts the grant deed from the election commitment
2. Allocate an extra \$13,895.00 for the purchase of the electronic scoreboard from Electronic Signage Australia.

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## 17.0 ADMINISTRATION

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### 17.1 REMISSIONS UNDER DELEGATION

The following rate remission has been granted by the General manager under delegation:

05-0700-03558	18.28	Penalty
01-0860-03922	18.93	Penalty
01-0893-04028	21.17	Penalty
01-0860-03933	8.58	Penalty
01-0860-03934	26.82	Penalty
01-0808-03686	28.60	Penalty
01-0820-04020	18.60	Penalty
03-0224-01186	13.23	Penalty

#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** the remissions under delegation be noted.

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### 17.2 ANNUAL REPORT 2020-2021

Under Section 72 of the Local Government Act 1993 Council must prepare an Annual Report. The Annual Report has been prepared and is submitted to Council for adoption.

Council's Annual General Meeting will be held at Bothwell on Tuesday 7<sup>th</sup> December at 8.45am.

#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council adopt the 2020-2021 Annual report as presented.

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### 17.3 LEASE INDEPENDENT LIVING UNITS OUSE

A new three-year lease for the Ouse Independent Living Units has been received. The lease is the same as previous leases except Council are now required to maintain the units with the Crown responsible for major repairs and structural works.

#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** the General Manager be authorised to sign and seal the Ouse Independent Living Units Lease.

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#### 17.4 COMMUNITY GRANT APPLICATION - OUSE COMMUNITY COUNTRY CLUB

The Ouse Community Country Club has applied for a community grant to cover their rates for 2021/2022 due to Covid-19.

Property Number 01-0810-03938 (Bowls Green & Club House)

General Rate: \$816.57, Garbage Rate:\$501.00, Fire Levy Rate: \$46.69 - Total Rates: \$1364.26

Property Number 01-0805-03937 (Golf Course & Sheds)

General Rate: \$830.65, Garbage Rate:\$162.00, Fire Levy Rate: \$48.25, Total Rates: \$1040.90

#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

1. **THAT** Council grant a remission of \$408.29 being 50% of the general rate on Property No 01-0810-03938 and
2. **THAT** Council grant a remission of \$415.32 being 50% of the general rate on Property No 01-0805-03937.

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#### 17.5 2021 AUSSIE BACKYARD BIRD COUNT

Correspondence has been received from Joanna Feely the National Engagement Coordinator for BirdLife Australia regarding the 2021 Aussie Backyard Bird Count.

BirdLife Australia is currently gearing up for the 2021 event and would love to have the Central Highlands Council on board for another year.

Information about Council Packages are available at <https://bit.ly/ABBC2021-EL> and a copy is included in the attachments.

#### FOR DISCUSSION

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#### 17.6 CHILD CARE SERVICES BOTHWELL – PROGRESS

At the September Council meeting Council resolved the following regarding child care services in Bothwell:

**THAT** the Deputy General Manager meet with Julia Batchelor the previous operator of the Bothwell Family Day Care Centre and the Manager of the Brighton Family Day Care Centre as a matter of urgency and report to the next meeting of Council on the prospects of the service being reinstated at Bothwell.

The Deputy General Manager has contacted the Brighton Day Care Centre and the Owner / Operator Mrs Paula Stone is currently away and not available to meet with the General Manager and Deputy General Manager until Thursday the 4<sup>th</sup> November 2021.

#### FOR INFORMATION

## 17.7 DISABILITY SPORTS AUSTRALIA, NATIONAL REFERRAL HUB PARTNERSHIP

Mr Murray Elbourn the CEO for Disability Sports Australia has written to the Mayor about the launch of their newest initiative, the National Referral Hub which allows all Australian Councils to partner with Disability Sports Australia to achieve the following goals within LGA communities relating to social inclusion, physical and mental wellbeing for all Australians with a physical, sensory and intellectual disability.

Attached is a flyer around National Referral Hub which is supported by Sport Australia, National healthcare bodies and NDIS agencies.

Overview of LGA partnership benefits (\$495 per year):

- Disability Sports Australia to consult with community and recreation LGA team for Council's Disability Inclusion Action Plan (DIAP) – This includes multiple webinars, learning sessions with LGA staff from Paralympic legends including Louise Sauvage OAM, Ryley Batt and others.
- Access to Activate Inclusion Sports Days for LGA schools and students with disabilities, this is the largest National inclusion school program in Australia.
- Full preferred provider status listing on the National Referral Hub with full logo, disability specific activity offerings in your LGA, web and social links.
- Local Community Sporting Clubs receive a 50% discount to the Sport Australia endorsed Disability Sports Australia Adaption and Inclusion Community Sports Club certification course.
- Greater community consultation across disability with Health, Education, Community, Sport and NDIS Disability specific agencies to the LGA.
- 2 Free conference tickets to the 2022 Disability Sports Australia national convention.

Mr Elbourn states *“there is currently a gap in the collaboration loop for councils, related to people with disabilities being active members of communities. Leverage the Disability Sports Australia staff's expertise in closing this gap and providing equality of opportunity for residents coming out of Covid-19. This will be a crucial time for your staff and residents, partner with Disability Sports Australia to create a more inclusive and collaborative LGA. Please go to the link to become a partner today or contact myself for more information.”*

### FOR DISCUSSION

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## 17.8 RECREATIONAL FISHING AND CAMPING FACILITIES PROGRAM SECOND ROUND GRANT PROGRAM

The Minister for Local Government and Planning, the Hon Roger Jaensch MP has written to the Mayor regarding the Recreational Fishing and Camping Facilities Program, Second Round Grant Program.

The Hon Roger Jaensch MP is inviting Council to apply for the second round of the Recreational Fishing and Camping Facilities Program, which will provide a further \$800,000 in grants to support Tasmanian councils to deliver new or renewed camping, fishing and boating infrastructure for the benefit of Tasmanians and visitors. The program is funded by the Australian Government and administered by the Tasmanian Government.

The second Program round is seeking to fund fewer, larger, and more impactful proposals, compared to the first expressions of interest round, and will be undertaken through a competitive grants process.

The provision by councils of new or renewed boat ramps; marine rescue facilities; toilet blocks; fish cleaning stations; camping facilities; or other infrastructure or facilities directly associated with recreational fishing, boating or camping.

All of Tasmania's 29 councils are eligible to apply for the Program.

Councils may each make one application to the Program for a single project (which may encompass multiple sites).

The project/s must be the construction or improvement of:

- boat ramps;
- marine rescue facilities;
- toilet blocks;
- fish cleaning stations;
- camping facilities; or
- other infrastructure or facilities directly associated with recreational fishing, boating or camping.

Projects must be for public use.

Projects must result in new or renewed infrastructure (ie minor asset maintenance cannot be funded under the Program).

Projects must be constructed on/over council land or leased/licenced Crown Land, with evidence of landowner support provided with the application.

Projects must predominantly benefit persons undertaking recreational fishing, boating, or camping.

Projects must be delivered by 31 August 2023.

Projects must be consistent with the applicant council's Strategic Plan and asset management plans.

Applications received for projects inconsistent with Department of Primary Industries, Parks, Water and Environment or Marine and Safety Tasmania infrastructure planning will be deemed ineligible.

### **Selection process and criteria**

It is intended that the second round of the Program will fund fewer, larger, and more impactful proposals than the previous expressions of interest round. Funds will be implemented through a competitive grant making process.

Submitted projects will be evaluated on the basis of:

- Evidence of estimated usage of proposed new or renewed recreational fishing, boating or camping infrastructure (quantitative) and expected public benefit (qualitative) (50%);
- Evidence of council capacity to deliver the infrastructure within 18 months of funding receipt (30%);
- Financial co-contributions to proposed projects, if any (20%);

If proposed projects are ranked equally per these criteria, consideration may be given to regional spread and achieving a mix of fishing-, boating-, and camping-related projects in the funded proposals.

Funding up to approximately \$800,000 in total is available in the second round of the Program.

Grants of between \$50,000 and \$200,000 are available to individual councils.

Applications must include an estimation of the cost of the works for each project (with the funding request equal to or less than the estimated cost of the works).

In recommending a quantum of funding, the selection panel will have regard to enabling the delivery of the project and the co-funding proposed, if any.

Partial funding may be offered.

### **Funding conditions**

Successful applicants will be required to enter into a grant agreement, which will outline funding conditions. Major conditions include that:



- All funding must only be used for the projects outlined in the application and included in the subsequent grant agreement. Any changes to the purposes of the funding must be approved by the Department of Premier and Cabinet in writing;
- A financial acquittal of the grant must be provided to the Department of Premier and Cabinet;
- The General Manager must attest to the completion of the works for which funding was provided, and provide the Certificate of Completion, where applicable;
- Underspent funds may be required to be returned to the Department of Premier and Cabinet;
- Recipients must consult the Local Government Division prior to any announcements, events, or distribution of promotional material related to funded projects. As Program funds are provided by the Australian Government, the Department of Premier and Cabinet will confirm arrangements.
- Acknowledgement of the Tasmanian Government and the Australian Government will be required;
- Councils must ensure that their project or activities will be undertaken by appropriately qualified and experienced people who have appropriate insurance cover, where needed;
- Councils must ensure compliance with all relevant legislative, planning, building, and environmental requirements;
- Projects must be delivered by 31 August 2023.

Applications open on 7 October 2021 must be received by 5pm on 19 November 2021. No late applications will be accepted.

#### **RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Deputy General Manager and the Manager Development and Environmental Services apply for a grant under the Recreational Camping and Fishing Facilities Program Second Round to undertake the renewal of the toilet block at Dunrobin Park, Lot 100 Ellendale Road, Ouse Title References: 178925/100 which is used as a day use picnic area and boat lunching facility at the northern end of Lake Meadowbank on the Ellendale Road, Ouse.

### **17.9 ROTARY CLUB OF HOBART FUNDING SUPPORT 2021 ANNUAL MAGIC SHOW**

The General Manager has received an email from the Rotary Club of Hobart seeking Council support towards the annual Magic Shows.

Rotary Club of Hobart are proud to announce this will be their 30th year of the annual magic show and 2020 saw a fantastic live and online streamed show all thanks to the wonderful generosity of Southern Tasmanian business community.

As COVID-19 continues to pose a risk to the community, the event will be subject to the prevailing COVID regulations at the time, which includes a COVID safety plan for all that attend. Should conditions affect the staging of the performance of the live event, a specially filmed production of the show will be streamed to all ticket recipients.

This year, with Council's help, the Rotary Club of Hobart is aiming to get as many disabled and disadvantaged young and adult Tasmanians, their carers and families involved.

Council's support in the place has enabled many thousands of disabled and disadvantaged Tasmanians and their families to enjoy the annual 'magic' of the show. At the same time, Council's support has helped the Rotary Club of Hobart raise valuable funds, all of which are spent in local and national communities.

Funds raised last in 2020 went towards the Rotary club's support of Rotary's End Polio Program, Save the Dignity, AMWU Women's Forum, Bicycle Network Tasmania, Home retreats, West Moonah Community Centre, Rostrum, RHH playground and the Food Plant Solutions program.

This year the club will support similar programs benefitting local, national, and international causes.

The Rotary Club of Hobart would like Council to consider donating \$120, \$240, \$300 or \$360 towards the event.

## FOR DISCUSSION

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### 17.10 HAMILTON TWILIGHT MARKET AND CAROLS – 4 DECEMBER 2021

On the 5 October 2021 the following was received from Mrs Jannie Fahey on behalf of the working group the email included the following letter and other documents that are included in the attachments:

*"Our working group have at the last meeting (1/10/2021) requested that a letter be submitted for a grant to assist us with evidence attached to ensure the best event will be organized for the local community.*

*We are at present putting together raffles and organising prizes and gifts, whilst organising the actual event; there will be some costs which will be difficult for us to fundraise for. We are looking to request a grant of \$1500 which we would leave with the council and on production of valid Tax invoices / receipts request payments. As we are a working group and are not incorporated, we feel this is our best and most transparent option.*

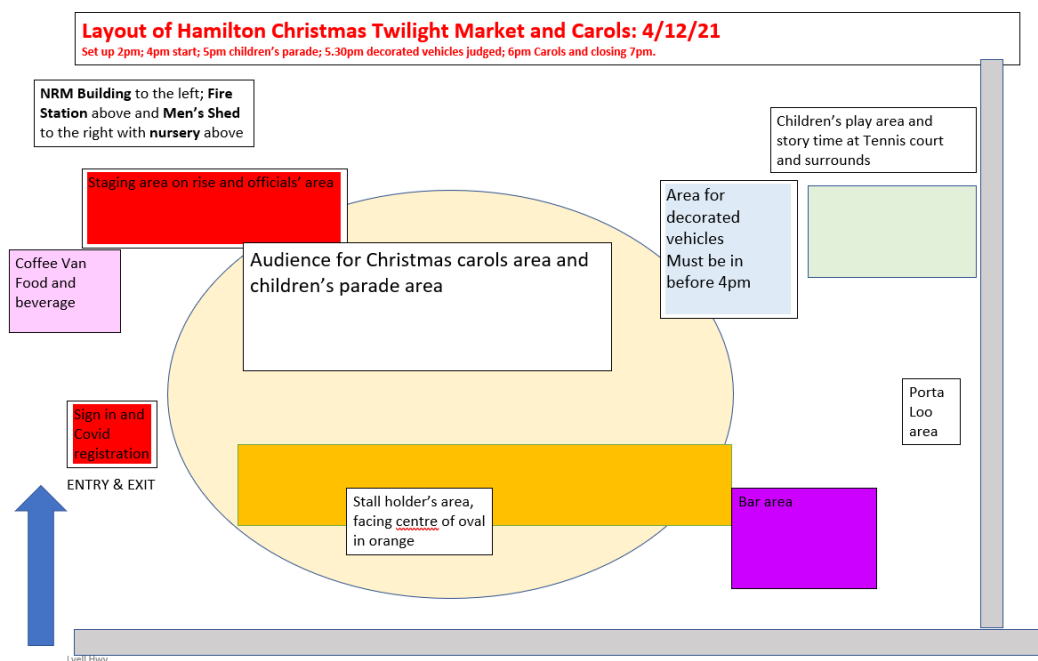
*Many of the activities and support are in kind from our generous community and our budget is completed but open to change given this is a new event. Forecasting can be difficult with a new event, once we have completed the event there will be clear lines for budgeting in the future and we will also next year have more time for fundraising.*

*Documents included in this correspondence:*

- ✓ *The budget to date*
- ✓ *Risk assessment and analysis*
- ✓ *A safety plan, inclusive of Covid 19*
- ✓ *The marketing plan*
- ✓ *Layout of the event*

*Again, we appreciate any assistance that is available to make this to be an annual community event that is successful and on-going into the future."*

Proposed site plan:



The Working Group have provided the following marketing plan for the Christmas Carols and Market in Hamilton:

### Summary:

To engage the community especially in a positive and fun group experience on the 4th December 2021

### Target market:

Local community and surrounds, families, and gift market stall holders

### Market strategy:

Posters to be distributed to all major local centers/businesses and schools  
To be designed and out by late October 2021

Web marketing on council site and phone set up: Date of completion October 9th 2021  
Phone complete

Local radio and other community radio stations to be informed. In early November 2021

Local paper, New Norfolk paper to be informed (maybe and editorial piece about the project). In October, November Issues of local paper.

New Norfolk Early November issue

### Analysis:

To be checked fortnightly to ensure plan is followed 2nd and 4th Wednesday of the month.

This plan was approved by Working Group on the 1<sup>st</sup> October 2021.

### FOR DISCUSSION

**THAT** Council consider the matters on the Supplementary Agenda.

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**19.0 CLOSURE**

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