



# Central Highlands Council

## AGENDA – ORDINARY MEETING – 18 JANUARY 2022

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held in the Hamilton Hall on Tuesday 18 January 2022, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles  
General Manager

### 1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

### 2.0 ACKNOWLEDGEMENT OF COUNTRY

### 3.0 PRESENT

### 4.0 APOLOGIES

### 5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

### 6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

**Moved:** Clr

**Seconded:** Clr

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	Local Government (Meeting Procedures) Regulations 2015
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 7 December 2021	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Legal Advice	Regulation 15 (4)(a)(b) – legal action taken by, or involving council; or possible future legal action that may be taken, or may involve, the council
3	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

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## 6.1 MOTION OUT OF CLOSED SESSION

**Moved:** Clr

**Seconded:** Clr

**THAT** Council move out of Closed Session and resume the Ordinary Meeting.

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## OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

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## 7.0 DEPUTATIONS

**10.15am** Delegation re Ellendale playground  
**10.30am** David Jones – re assistance Ouse Golf Club

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## 7.1 PUBLIC QUESTION TIME

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## 8.0 MAYORAL COMMITMENTS

### 1 December 2021 to 12 January 2022

02 December 2021	Bothwell District School - Annual Presentations
04 December 2021	Opening of Carols & Twilight Market – Hamilton
06 December 2021	Southern Central Subregion meeting - Pontville
07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell
08 December 2021	Bothwell Bicentennial Workforce Group Meeting
08 December 2021	Ouse District School – Annual Presentations
13 December 2021	Citizenship Ceremony – Hamilton
14 December 2021	Westerway District School – Annual Presentations
14 December 2021	Ash Cottage Christmas Party
16 December 2021	Gretna Volunteer Fire Brigade Christmas BBQ

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18 December 2021	Central Highlands Men's Shed Christmas Luncheon
18 December 2021	Community Fund Raiser – Ouse
23 December 2021	Council Staff – Christmas BBQ

- Business of Council x 13
- Ratepayer and community members - communications x 10
- Elected Members - communications
- Central Highlands Council Management - communications x4

## 8.1 COUNCILLOR COMMITMENTS

### ***Deputy Mayor J Allwright***

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell

### ***Clr A Archer***

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell

### ***Clr A Bailey***

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell

### ***Clr S Bowden***

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell

### ***Clr A Campbell***

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council – Bothwell
08 December 2021	Bothwell Bicentennial Workforce Group Meeting

### ***Clr R Cassidy***

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell

### ***Clr J Honner***

02 December 2021	Bothwell District School – Annual School Presentation
07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell
08 December 2021	Bothwell Bicentennial Workforce Group Meeting

### ***Clr J Poore***

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell

## STATUS REPORT COUNCILLORS

## 8.2 GENERAL MANAGER'S COMMITMENTS

NIL – On Annual Leave

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### 8.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

07 December 2021	Annual General Meeting of Council - Bothwell
07 December 2021	Ordinary Meeting of Council - Bothwell
08 December 2021	Bicentennial Workforce Group Meeting
08 December 2021	Joint Consultative Committee Meeting
10 December 2021	LT Public Sector 2021 Risk Report Launch
13 December 2021	Citizenship ceremony
16 December 2021	Meeting with Volunteering Tasmania
20 December 2021	SRSRC COVID Update Meeting via Teams

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### 9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

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#### 9.1 FUTURE WORKSHOPS

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### 10.0 MAYORAL ANNOUNCEMENTS

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### 11.0 MINUTES

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#### 11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING 7<sup>th</sup> DECEMBER 2021

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 7<sup>th</sup> December 2021 be received.

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#### 11.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING 7<sup>th</sup> DECEMBER 2021

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 7<sup>th</sup> December 2021 be confirmed.

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#### 11.3 RECEIVAL DRAFT MINUTES OF THE ANNUAL GENERAL MEETING OF COUNCIL

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Annual General Meeting of Council held on Tuesday 7<sup>th</sup> December 2021 be received.

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#### 11.4 RECEIVAL DRAFT MINUTES OF THE BICENTENNIAL WORKFORCE GROUP MEETING

**Moved:** Clr

**Seconded:** Clr

**THAT** the Draft Minutes of the Bicentennial Workforce Group Meeting held on Wednesday 8<sup>th</sup> December be received.

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#### 12.0 BUSINESS ARISING:

- 15.1 Correspondence sent by Senior Planner;
  - 15.2 Correspondence sent by Development & Environmental Services Manager;
  - 15.3 Policy updated
  - 16.1 Item defer to January Meeting
  - 16.3 Correspondence sent by Works and Service Manager;
  - 16.4 Correspondence sent by Works and Service Manager;
  - 16.5 Correspondence sent by Works and Service Manager;
  - 16.6 Correspondence sent by Acting General Manager;
  - 17.1 Item defer to January Meeting
  - 17.2 Survey conducted;
  - 17.9 Item defer to January Meeting;
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#### 13.0 DERWENT CATCHMENT PROJECT REPORT

**Moved:** Clr

**Seconded:** Clr

**THAT** the Derwent Catchment Project Monthly Report be received. See Attachments page 29.

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#### 14.0 FINANCE REPORT

**Moved:** Clr

**Seconded:** Clr

**THAT** the Finance Reports be received.

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### RATES RECONCILIATION AS AT 31 DECEMBER 2021

	<u>2020</u>	<u>2021</u>
<b>Balance 30th June</b>	\$55,732.39	\$83.43
Rates Raised	\$3,771,640.11	\$3,912,121.67
Penalties Raised	\$20,047.54	\$21,955.81
Supplementaries/Debit Adjustments	\$19,356.03	\$26,489.46
Total Raised	\$3,866,776.07	\$3,960,650.37
<b>Less:</b>		
Receipts to Date	\$2,555,881.42	\$2,637,371.47
Pensioner Rate Remissions	\$100,416.45	\$101,093.20
Remissions/Supplementary Credits	\$24,118.39	\$28,578.78
<b>Balance</b>	<b>\$1,186,359.81</b>	<b>\$1,193,606.92</b>

### Bank Reconciliation as at 31 December 2021

	<u>2020</u>	<u>2021</u>
Balance Brought Forward	\$11,497,249.27	\$10,165,831.41
Receipts for month	\$1,025,802.73	\$430,908.78
Expenditure for month	\$658,618.86	\$993,315.08
<b>Balance</b>	<b>\$11,864,433.14</b>	<b>\$9,603,425.11</b>
<b>Represented By:</b>		
Balance Commonwealth Bank	\$1,101,321.27	\$854,986.93
Balance Westpac Bank	\$119,173.15	\$8,797.73
Investments	\$10,745,659.72	\$8,737,111.46
Petty Cash & Floats		\$550.00
	<b>\$11,966,154.14</b>	<b>\$9,601,446.12</b>
Plus Unbanked Money	\$9,780.58	\$2,111.89
	<b>\$11,975,934.72</b>	<b>\$9,603,558.01</b>
Less Unpresented Cheques	\$311.25	\$132.90
Unreceipted amounts on bank statements	\$111,190.33	\$0.00
	<b>\$11,864,433.14</b>	<b>\$9,603,425.11</b>

	BUDGET	ACTUAL TO	ACTUAL TO	% OF BUDGET	BALANCE OF
	2021/2022	31-Dec-20	31-Dec-21	SPENT	BUDGET
<b>CORPORATE AND FINANCIAL SERVICES</b>					
ADMIN. STAFF COSTS(ASCH)	\$563,015	\$302,091	\$284,528	50.54%	\$278,487
ADMIN BUILDING EXPEND(ABCH)	\$42,865	\$29,024	\$25,820	60.24%	\$17,045
OFFICE EXPENSES(AOEH)	\$127,000	\$73,078	\$94,443	74.36%	\$32,557
MEMBERS EXPENSES(AMEH)	\$182,481	\$76,105	\$80,308	44.01%	\$102,173
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$357,500	\$151,625	\$153,961	43.07%	\$203,539
MEDICAL CENTRES(MED)	\$143,500	\$74,424	\$50,270	35.03%	\$93,230
STREET LIGHTING(STLIGHT)	\$39,600	\$18,302	\$16,178	40.85%	\$23,422
ONCOSTS (ACTUAL)(ONCOSTS)	\$559,360	\$288,832	\$359,312	64.24%	\$200,048
ONCOSTS RECOVERED	(\$487,500)	(\$234,240)	(\$234,575)	48.12%	(\$252,925)
COMMUNITY & ECONOMIC DEV & RELATIONS(CDR+EDEV)	\$239,850	\$56,392	\$56,836	23.70%	\$183,014
GOVERNMENT LEVIES(GLEVY)	\$256,604	\$134,985	\$79,521	30.99%	\$177,083
COVID-19		\$9,708	\$3,206		
<b>TOTAL CORPORATE &amp; FINANCIAL SERVICES</b>	<b>\$2,024,275</b>	<b>\$980,326</b>	<b>\$969,808</b>	<b>47.91%</b>	<b>\$1,057,673</b>
<b>DEVELOPMENT AND ENVIRONMENTAL SERVICES</b>					
ADMIN STAFF COSTS - DES (ASCB)	\$167,465	\$80,152	\$73,638	43.97%	\$93,827
ADMIN BUILDING EXPEND - DES(ABCB)	\$23,060	\$10,565	\$11,966	51.89%	\$11,094
OFFICE EXPENSES - DES (AOEB)	\$46,500	\$30,721	\$34,775	74.79%	\$11,725
ENVIRON HEALTH SERVICES (EHS)	\$31,095	\$12,426	\$11,069	35.60%	\$20,027
ANIMAL CONTROL(AC)	\$12,000	\$1,332	\$2,855	23.79%	\$9,145
PLUMBING/BUILDING CONTROL (BPC)	\$130,112	\$52,808	\$49,762	38.25%	\$80,350
SWIMMING POOLS (POOL)	\$39,092	\$13,221	\$10,262	26.25%	\$28,830
DEVELOPMENT CONTROL (DEV)	\$102,000	\$34,856	\$56,176	55.07%	\$45,824
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$134,544	\$66,696	\$47,641	35.41%	\$86,903
ROADSIDE BINS COLLECTION (DRB)	\$114,000	\$70,065	\$42,508	37.29%	\$71,492
WASTE TRANSFER STATIONS (WTS)	\$205,150	\$101,400	\$84,458	41.17%	\$120,692
TIP MAINTENANCE (TIPS)	\$60,481	\$17,779	\$17,529	28.98%	\$42,952
ENVIRONMENT PROTECTION (EP)	\$4,500	\$2,571	\$529	11.77%	\$3,971
RECYCLING (RECY)	\$35,000	\$25,645	\$23,033	65.81%	\$11,967
<b>TOTAL DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>	<b>\$1,104,999</b>	<b>\$520,238</b>	<b>\$466,201</b>	<b>42.19%</b>	<b>\$638,798</b>
<b>WORKS AND SERVICES</b>					
PUBLIC CONVENIENCES (PC)	\$153,500	\$76,908	\$62,461	40.69%	\$91,039
CEMETERY (CEM)	\$17,000	\$12,915	\$7,788	45.81%	\$9,212
HALLS (HALL)	\$59,512	\$34,063	\$34,821	58.51%	\$24,691
PARKS AND GARDENS(PG)	\$71,000	\$40,572	\$35,326	49.76%	\$35,674
REC. & RESERVES(REC+TENNIS)	\$78,316	\$53,975	\$38,973	49.76%	\$39,343
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$120,000	\$83,571	\$86,978	72.48%	\$33,022
HOUSING (HOU)	\$61,788	\$40,661	\$46,772	75.70%	\$15,016
CAMPING GROUNDS (CPARK)	\$13,500	\$4,815	\$6,898	51.10%	\$6,602
LIBRARY (LIB)	\$617	\$773	\$843	136.62%	(\$226)
ROAD MAINTENANCE (ROAD)	\$855,911	\$541,243	\$587,926	68.69%	\$267,985
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,850	\$6,917	\$490	8.38%	\$5,360
BRIDGE MAINTENANCE (BRI)	\$23,153	\$7,300	\$12,458	53.81%	\$10,696
PRIVATE WORKS (PW)	\$85,000	\$31,137	\$37,465	44.08%	\$47,535
SUPER. & I/D OVERHEADS (SUPER)	\$315,800	\$180,328	\$182,310	57.73%	\$133,490
QUARRY/GRAVEL (QUARRY)	(\$25,000)	(\$19,902)	(\$52,858)	211.43%	\$27,858
NATURAL RESOURCE MANAGEMENT(NRM)	\$122,841	\$72,474	\$56,122	45.69%	\$66,719
SES (SES)	\$2,000	\$1,043	\$689	34.46%	\$1,311
PLANT M'TCE & OPERATING COSTS (PLANT)	\$501,128	\$264,394	\$224,241	44.75%	\$276,887
PLANT INCOME	(\$710,000)	(\$427,693)	(\$390,403)	54.99%	(\$319,597)
DRAINAGE (DRAIN)	\$19,000	\$13,270	\$11,967	62.99%	\$7,033
OTHER COMMUNITY AMENITIES (OCA)	\$25,116	\$19,320	\$18,084	72.00%	\$7,032
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$37,000	\$26,801	\$21,175	57.23%	\$15,825
<b>TOTAL WORKS &amp; SERVICES</b>	<b>\$1,833,032</b>	<b>\$1,064,886</b>	<b>\$1,030,528</b>	<b>56.22%</b>	<b>\$802,504</b>

<b>DEPARTMENT TOTALS OPERATING EXPENSES</b>					
Corporate Services	\$2,024,275	\$980,326	\$969,808	47.91%	\$1,057,673
Dev. & Environmental Services	\$1,104,999	\$520,238	\$466,201	42.19%	\$638,798
Works & Services	\$1,833,032	\$1,064,886	\$1,030,528	56.22%	\$802,504
<b>Total All Operating</b>	<b>\$4,962,306</b>	<b>\$2,565,450</b>	<b>\$2,466,537</b>	<b>49.71%</b>	<b>\$2,498,975</b>
<b>CAPITAL EXPENDITURE</b>					
<b>CORPORATE AND FINANCIAL SERVICES</b>					
Computer Purchases	\$32,000	\$0	\$0	0.00%	\$32,000
Equipment	\$6,000	\$0	\$24,845	0.00%	(\$18,845)
Miscellaneous (Municipal Reval etc)	\$128,500	\$0	\$0	0.00%	\$128,500
	<b>\$166,500</b>	<b>\$0</b>	<b>\$24,845</b>	<b>14.92%</b>	<b>\$141,655</b>
<b>DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>					
Swimming Pool	\$5,000	\$11,164	\$1,815	36.30%	\$3,185
Waste Transfer Station	\$12,000	\$0	\$0	0.00%	\$12,000
	<b>\$17,000</b>	<b>\$11,164</b>	<b>\$1,815</b>	<b>10.68%</b>	<b>\$5,836</b>
<b>WORKS &amp; SERVICES</b>					
Plant Purchases	\$780,000	\$67,112	\$1,580	0.20%	\$778,420
Camping Grounds	\$0	\$0	\$0		\$0
Public Conveniences	\$120,000	\$57,452	\$26,272	21.89%	\$93,728
Bridges	\$0	\$51,317	\$95		(\$95)
Road Construction & Reseals	\$2,269,000	\$992,869	\$1,090,811	48.07%	\$1,178,189
Drainage	\$50,000	\$2,621	\$5,153	0.00%	\$44,847
Parks & Gardens Capital	\$40,000	\$70,023	\$33,342	83.35%	\$6,658
Infrastructure Capital (Moved to Roads)	\$170,000	\$0	\$0	0.00%	\$170,000
Footpaths, Kerbs & Gutters	\$0	\$48,871	\$0		\$0
Rec Grounds	\$20,000	\$12,000	\$11,635	58.18%	\$8,365
Halls	\$25,000	\$9,000	\$22,031	88.12%	\$2,969
Buildings	\$777,500	\$0	\$29,196	3.76%	\$748,304
	<b>\$4,251,500</b>	<b>\$1,311,266</b>	<b>\$1,220,114</b>	<b>28.70%</b>	<b>\$3,031,386</b>
<b>TOTAL CAPITAL WORKS</b>					
Corporate Services	\$166,500	\$0	\$24,845	14.92%	\$141,655
Dev. & Environmental Services	\$17,000	\$11,164	\$1,815	10.68%	\$15,185
Works & Services	\$4,251,500	\$1,311,266	\$1,220,114	28.70%	\$3,031,386
	<b>\$4,435,000</b>	<b>\$1,322,430</b>	<b>\$1,246,775</b>	<b>28.11%</b>	<b>\$3,188,225</b>



<b>BANK ACCOUNT BALANCES AS AT 31 DECEMBER 2021</b>					<b>BALANCE</b>	
<b>No.</b>	<b>Bank Accounts</b>	<b>Investment Period</b>	<b>Current Interest Rate %</b>	<b>Due Date</b>	<b>2020</b>	<b>2021</b>
<b>11100 Cash at Bank and on Hand</b>						
11105	Bank 01 - Commonwealth - General Trading Account				758,607.41	854,936.03
11106	Bank 02 - Westpac - Direct Deposit Account				148,724.86	8,797.73
11110	Petty Cash				350.00	350.00
11115	Floats				200.00	200.00
<b>11199</b>	<b>TOTAL CASH AT BANK AND ON HAND</b>				<b>907,882.27</b>	<b>864,283.76</b>
<b>11200 Investments</b>						
11206	Bank 04	30 Days	0.20%	6/01/2022	1,009,881.93	1,000,845.75
11207	Bank 05	120 Days	0.21%	2/02/2022	3,642,135.95	3,654,998.22
11207	Bank 06	30 Days				
11212	Bank 12	30 Days				
11214	Tascorp	180 Days	0.03%	17/03/2022	77,938.96	78,067.05
11215	Bank 15	90 Days				
11216	Bank 16	90 Days	0.22%	15/03/2022	5,515,988.26	4,005,230.33
<b>11299</b>	<b>TOTAL INVESTMENTS</b>				<b>10,245,945.10</b>	<b>8,739,141.35</b>
<b>TOTAL BANK ACCOUNTS AND CASH ON HAND</b>					<b>11,153,827.37</b>	<b>9,603,425.11</b>

No.	Plant	Total Expense	Sal and Wage	Oncosts	Internal Plant				Plant & Equipment				Cost of				Recovered	Hours	Recovery per		Recovery/(Loss) per Hour
					Hire	Materials	Maintenance	Insurance	Fuel	Tyres	Registration	Depreciation	Capital	Hour	Expenditure per Hour						
PM0149	Loadrite Weighing System	\$ 451.75							\$ 42.46					\$ 372.08	\$ 37.21						
PM0196	Transmig Welder	\$ 124.05							\$ 11.55					\$ 101.25	\$ 11.25						
PM0238	Auger	\$ 571.56							\$ 53.67					\$ 470.37	\$ 47.51						
PM0254	Test and Tag Equipment	\$ 113.55							\$ 10.66					\$ 93.45	\$ 9.44						
PM0255	Floor Jack 15 Tonne	\$ 150.80							\$ 14.16					\$ 124.10	\$ 12.54						
PM613	Komatsu Loader Hamilton B08817	\$ 1,764.71						\$ 272.73	\$ 126.79				\$ 87.41	\$ 1,111.11	\$ 166.67	\$ 220.00	5.5	\$ 40.00	\$ 320.86	(\$280.86)	
PM620	Herc Superdog - Kelvin (IT2581)	\$ 2,228.51							\$ 121.21				\$ 777.91	\$ 1,062.23	\$ 267.17	\$ 8,568.75	342.8	\$ 25.00	\$ 6.50	\$18.50	
PM621	Pig Trailer Hamilton OT0770	\$ 1,157.19							\$ 38.04				\$ 735.83	\$ 333.33	\$ 50.00						
PM622	Fuel Tanker Bothwell PT4204	\$ 34.80											\$ 34.80								
PM627	Small Mowers	\$ 886.00	\$ 89.08	\$ 42.49																	
PM628	Chainsaws	\$ 262.35														\$ 907.50	302.5	\$ 3.00	\$ 2.93	\$0.07	
PM629	Spray Units	\$ 1,471.34														\$ 82.50	16.5	\$ 5.00	\$ 15.90	(\$10.90)	
PM630	Compressors	\$ 99.66							\$ 103.81					\$ 909.73	\$ 91.89	\$ 247.50	49.5	\$ 5.00	\$ 29.72	(\$24.72)	
PM636	Small Trailers	\$ 236.14							\$ 9.37					\$ 82.08	\$ 8.21						
PM652	Road Broom UT7744	\$ 168.52											\$ 236.14			\$ 100.00	20.0	\$ 5.00	\$ 11.81	(\$6.81)	
PM654	New Holland Tractor Bothwell B08NO	\$ 1,739.39							\$ 9.70				\$ 57.15	\$ 85.00	\$ 16.67						
PM662	King Tandem Trailer Hamilton YTO630	\$ 74.58							\$ 136.30				\$ 88.32	\$ 1,194.44	\$ 179.17	\$ 385.00	11.0	\$ 35.00	\$ 158.13	(\$123.13)	
PM664	Pressure Cleaner 2003	\$ 239.79							\$ 22.52					\$ 197.34	\$ 19.93						
PM665	Dog Trailer - Neville (YT5100)	\$ 1,931.66	\$ 14.44	\$ 8.66					\$ 88.49				\$ 777.91	\$ 775.48	\$ 266.69	\$ 462.50	18.5	\$ 25.00	\$ 104.41	(\$79.41)	
PM667	Work Station Hamilton 2003	\$ 185.01							\$ 17.37					\$ 152.25	\$ 15.38						
PM668	Work Station Bothwell 2003	\$ 185.01							\$ 17.37					\$ 152.25	\$ 15.38						
PM671	Water Tanker	\$ 934.79	\$ 55.70	\$ 33.42				\$ 307.68	\$ 47.54	\$ 11.28				\$ 416.67	\$ 62.50	\$ 2,920.00	292.0	\$ 10.00	\$ 3.20	\$6.80	
PM676	Kobelco Excavator FA6566	\$ 9,697.96	\$ 576.93	\$ 346.16	\$ 14.00	\$ 1,086.31	\$ 1,433.20	\$ 394.20	\$ 1,441.43				\$ 87.41	\$ 3,454.65	\$ 863.66	\$ 5,232.50	80.5	\$ 65.00	\$ 120.47	(\$55.47)	
PM677	Compressor/Post Driver	\$ 241.50							\$ 22.68					\$ 198.75	\$ 20.08						
PM682	Float IT0169	\$ 777.91											\$ 777.91			\$ 562.50	22.5	\$ 25.00	\$ 34.57	(\$9.57)	
PM684	Komatsu Grader FC7003	\$ 9,597.99	\$ 157.21	\$ 60.66	\$ 162.50		\$ 742.50	\$ 560.09	\$ 1,692.05				\$ 87.41	\$ 4,908.45	\$ 1,227.11	\$ 7,475.00	115.0	\$ 65.00	\$ 83.46	(\$18.46)	
PM687	Western Star - H. Chivers FB5754	\$ 16,228.23	\$ 378.87	\$ 208.30	\$ 239.00	\$ 323.77	\$ 4,505.49	\$ 425.09	\$ 4,773.06				\$ 717.96	\$ 3,725.35	\$ 931.34	\$ 24,800.00	496.0	\$ 50.00	\$ 32.72	\$17.28	
PM695	Quick Cut Saw	\$ 66.03							\$ 6.20					\$ 54.34	\$ 5.49						
PM705	Mack Truck FP4026 - Andrew Jones	\$ 32,585.75	\$ 554.21	\$ 128.13	\$ 374.50	\$ 295.26	\$ 7,254.22	\$ 948.69	\$ 5,996.68	\$ 3,672.73	\$ 4,207.54		\$ 8,313.99	\$ 839.80	\$ 27,349.00	547.0	\$ 50.00	\$ 59.57	(\$9.57)		
PM709	CAT 950 Wheel Loader Bothwell (FR3357)	\$ 9,073.72	\$ 13.12	\$ 7.87	\$ 3.50			\$ 725.06	\$ 611.76				\$ 87.41	\$ 6,354.17	\$ 1,270.83	\$ 504.00	9.0	\$ 56.00	\$ 1,008.19	(\$952.19)	
PM717	2008 Dog Trailer (Harold) Z54AB	\$ 3,087.27	\$ 183.11	\$ 59.73	\$ 156.25	\$ 92.70	\$ 460.00	\$ 113.45		\$ 50.00			\$ 777.91	\$ 994.26	\$ 199.86	\$ 3,381.25	135.3	\$ 25.00	\$ 22.83	\$2.17	
PM720	S/Hand Tri Axle Dog Trailer Z2480	\$ 2,996.52	\$ 187.75	\$ 112.65	\$ 87.50			\$ 148.11		\$ 50.00			\$ 851.66	\$ 1,297.95	\$ 260.90	\$ 7,337.50	293.5	\$ 25.00	\$ 10.21	\$14.79	
PM723	CAT 943 Traxxavator	\$ 2,004.94							\$ 188.28					\$ 1,650.00	\$ 166.67	\$ 390.00	13.0	\$ 30.00	\$ 154.23	(\$124.23)	
PM724	Toyota Corolla Ascent - Doctor A48YD	\$ 2,727.95						\$ 543.96	\$ 192.43				\$ 220.84	\$ 1,686.40	\$ 84.32						
PM726	John Deere Tractor & Slasher B47EG	\$ 9,106.54	\$ 228.25	\$ 136.95	\$ 360.00	\$ 1,233.05		\$ 635.44	\$ 240.44				\$ 141.16	\$ 5,568.75	\$ 562.50	\$ 4,027.50	89.5	\$ 45.00	\$ 101.75	(\$56.75)	
PM729	King Box Trailer Hamilton Z92HG	\$ 288.74							\$ 20.11					\$ 176.25	\$ 17.80						
PM731	Pig Trailer Bothwell VT9746 HC	\$ 1,237.06							\$ 47.07				\$ 735.83	\$ 412.50	\$ 41.67	\$ 30.00	1.5	\$ 20.00	\$ 824.71	(\$804.71)	
PM733	2010 Komatsu Grader Hamilton-B73TJ	\$ 21,846.51	\$ 708.62	\$ 324.48	\$ 334.50	\$ 1,833.07	\$ 2,850.54	\$ 835.60	\$ 6,084.79				\$ 87.41	\$ 7,322.92	\$ 1,464.58	\$ 32,640.00	544.0	\$ 60.00	\$ 40.16	\$19.84	
PM739	SES Vehicle Ex Huon Valley	\$ 459.89							\$ 43.22					\$ 378.79	\$ 37.88						
PM740	Hino Tipper C95BL Hamilton 11/11	\$ 9,793.63							\$ 734.52	\$ 1,817.32			\$ 479.63	\$ 6,437.06	\$ 325.10	\$ 10,887.50	435.5	\$ 25.00	\$ 22.49	\$2.51	
PM741	Mack Truck 2010 (C90Y)	\$ 19,611.71	\$ 372.60	\$ 147.31	\$ 350.00	\$ 48.00		\$ 546.64	\$ 8,191.92				\$ 4,206.57	\$ 4,790.56	\$ 958.11	\$ 29,837.50	596.8	\$ 50.00	\$ 32.86	\$17.14	
PM743	Mulcher Head	\$ 1,303.21							\$ 122.38					\$ 1,072.50	\$ 108.33						
PM744	Honda Tiller	\$ 396.51	\$ 64.16	\$ 38.50	\$ 14.00	\$ 190.08			\$ 8.43					\$ 73.88	\$ 7.46						
PM745	Welder	\$ 84.06							\$ 7.89					\$ 69.18	\$ 6.99						
PM746	John Deere X304 Ride on Mower (Bothwell)	\$ 290.49							\$ 27.28					\$ 239.06	\$ 24.15	\$ 292.50	6.5	\$ 45.00	\$ 44.69	\$0.31	
PM748	Hino Tipper C43LG (Bothwell)	\$ 14,528.38	\$ 192.69	\$ 115.62	\$ 80.00		\$ 2,385.96	\$ 901.91	\$ 2,069.34				\$ 479.63	\$ 7,904.04	\$ 399.19	\$ 8,775.00	351.0	\$ 25.00	\$ 41.39	(\$16.39)	
PM751	Toro Groundmaster Mower (Bothwell)	\$ 2,918.66	\$ 89.08	\$ 42.49			\$ 210.00	\$ 155.41	\$ 873.26				\$ 48.86	\$ 1,361.98	\$ 137.57	\$ 3,120.00	156.0	\$ 20.00	\$ 18.71	\$1.29	
PM753	Bomag Landfill Compactor	\$ 5,979.00	\$ 13.41	\$ 8.05	\$ 25.00			\$ 444.01	\$ 1,116.92				\$ 87.41	\$ 3,891.15	\$ 393.05	\$ 735.00	24.5	\$ 30.00	\$ 244.04	(\$214.04)	
PM756	Kenworth - Bothwell (Whelan)	\$ 9,139.41							\$ 483.29	\$ 1,189.35	\$ 1,454.55	\$ 717.96	\$ 4,235.41	\$ 1,058.85	\$ 1,500.00	\$ 30.00	50.00	\$ 304.65	(\$254.65)		
PM757	JBC Backhoe (Hamilton 2013)	\$ 8,169.10	\$ 165.93	\$ 99.56	\$ 64.00			\$ 561.49	\$ 1,160.76	\$ 363.64			\$ 87.41	\$ 4,920.74	\$ 745.57	\$ 15,560.00	389.0	\$ 40.00	\$ 21.00	\$19.00	
PM762	Toro Out Front Mower Hamilton	\$ 5,853.33	\$ 216.63	\$ 129.98		\$ 1,517.27	\$ 2,082.27	\$ 145.01	\$ 162.18	\$ 60.91			\$ 141.16	\$ 1,270.83	\$ 127.08	\$ 1,410.00	70.5	\$ 20.00	\$ 83.03	(\$63.03)	
PM763	Toro Mower GM7200 Hamilton	\$ 3,319.45	\$ 214.40	\$ 126.00			\$ 960.96	\$ 106.03	\$ 253.37	\$ 495.45			\$ 141.16	\$ 929.17	\$ 92.92	\$ 2,950.00	147.5	\$ 20.00	\$ 22.50	(\$2.50)	
PM765	Rover Shredder Vac Hamilton	\$ 169.01							\$ 15.88					\$ 139.20	\$ 13.92						
PM768	Trailer - TMD Box 10x6	\$ 205.47							\$ 19.31					\$ 169.23	\$ 16.92						
PM770	Nissan Tip Tray Ute	\$ 4,518.13	\$ 53.64	\$ 32.18		\$ 160.00		\$ 321.66		\$ 770.00			\$ 220.84	\$ 2,818.88	\$ 140.94	\$ 1,771.00	253.0	\$ 7.00	\$ 17.86	(\$10.86)	
PM771	Pollvac Suction Polisher	\$ 220.03							\$ 21.57					\$ 189.02	\$ 9.45	\$ 105.00	15.0	\$ 7.00	\$ 14.67	(\$7.67)	
PM772	Hino Tipper - E96VP	\$ 5,007.72	\$ 86.65	\$ 51.99				\$ 187.71	\$ 2,227.73				\$ 479.63	\$ 1,645.02	\$ 329.00	\$ 12,100.00	484.0	\$ 25.00	\$ 10.35	\$14.65	
PM773	Variable Mesaging Board	\$ 1,131.25							\$ 99.31					\$ 870.33	\$ 87.03						
PM774	140M AWD William Adams CAT Grader Bothwell	\$ 38,098.34	\$ 675.29	\$ 404.13	\$ 524.00	\$ 1,460.29	\$ 4,651.12	\$ 1,074.51	\$ 7,012.49	\$ 10,909.09			\$ 87.41	\$ 9,416.67	\$ 1,883.33	\$ 36,600.00	610.0	\$ 60.00	\$ 62.46	(\$2.46)	
PM777	Mitsubishi ASX AWD	\$ 3,409.16							\$ 238.29	\$ 796.44			\$ 220.84	\$ 2,088.30	\$ 125.30	\$ 56.00	8.0	\$ 7.00	\$ 426.15	(\$419.15)	
PM778	2017 Ranger 2.2i Diesel	\$ 2,793.17	\$ 13.12	\$ 7.87				\$ 226.38	\$ 170.38				\$ 272.50	\$ 1,983.89	\$ 119.03	\$ 759.50	108.5	\$ 7.00	\$ 25.74		



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## 15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:** Clr

**Seconded:** Clr

**THAT** the Development & Environmental Services Report be received.

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## 15.1 DRAFT CENTRAL HIGHLANDS LOCAL PROVISIONS SCHEDULE – LANDSCAPE PROTECTION ISSUE

### Report By

Planning Consultant (SMC) Damian Mackey

### Purpose

The purpose of this report is to determine a response to point 2 of the attached correspondence from the Tasmanian Planning Commission dated 5 January 2022 regarding landscape protection in the draft Local Provision Schedule.

### Background

The Tasmanian Planning Scheme will consist of the State Planning Provisions (SPPs) and the Local Provisions Schedules (LPSs) from each Council. In late 2021 Council completed its assessment of representations received in response to the public exhibition of its Draft Local Provisions Schedule and forwarded this to the Commission. Public hearings will now be conducted by the Commission, and these have been scheduled for the first week of April 2022.

### Query from the Commission

Following its preliminary assessment of the information submitted by Council, the Commission has queried two matters, (refer attached). The first is seeking clearer maps and property information on the titles that Council has proposed should be altered from the Agriculture Zone to the Rural Zone. This is being addressed by Council officers.

The second query pertains to the issue of landscape protection.:

- Revision of the summary table relating to representations 21, 22, 28, 32, 34, 35 and 36 to provide clear recommendations as to whether a modification to the exhibited LPS is proposed, seeking to apply the Scenic Protection Area Overlay and the Scenic Road Corridor Overlay. Any recommendation to revise the exhibited LPS must be accompanied with maps which clearly show the location of the proposed overlays and identify which properties are affected by the modification.*

The existing Central Highlands Interim Planning Scheme 2015 contains no landscape protection overlays. A number of representations proposed that the Local Provisions Schedule introduce them. Whilst several representations raised this in a general sense, a number contained very specific proposals, with landscape analysis and mapped proposed areas. These were a proposed Scenic Road Corridor Overlay along the Lyell Highway and a Scenic Protection Area Overlay on the Central Plateau.

These mechanisms, if introduced, would constitute substantial changes to the planning scheme provisions. They can therefore not be introduced as minor alterations to the publicly exhibited Draft Local Provisions Schedule. Potentially impacted landowners would need to be afforded due process and natural justice, and Council, as the Planning Authority would need a much deeper understanding of the issues before making a final decision to support (or not support) such changes.

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After assessing the representations, Council (acting as the Planning Authority) formed the following view, which it passed on to the Commission:

#### **4. LANDSCAPE PROTECTION**

##### **4.1 Overview**

*A significant number of representations received expressed concerns over the lack of protection of rural landscape values in the Draft LPS. A number of these included detailed and well-researched submissions for specific landscape protection areas including landscape analysis with proposed areas defined on maps.*

*Several representations noted that the existing Rural Resource Zone, which covers a large proportion of the Central Highlands, includes some landscape protection clauses within the development controls, and that neither the new Agriculture or Rural zones contain such provisions. Therefore, the advent of the Tasmanian Planning Scheme will see the loss of general, albeit 'low key', landscape protection controls unless specific provisions are created under the Scenic Protection Code.*

*The Planning Authority accepts there is a prima facie case for the creation of Scenic Protection Areas or Scenic Road Corridors which deserves to be further explored. However, the Planning Authority reserves its final position on this matter until further information and professional advice is obtained and a formal public notification process has occurred. In short, the introduction of such a significant planning control mechanism should not be undertaken in this current process at this stage. There has been no formal consultation with the community generally or impacted landowners in particular regarding the proposed landscape protection areas.*

*It is the Planning Authority's opinion that the establishment of the mooted 'Central Highlands Scenic Protection Area' along the Highland Lakes Road and Waddamana Road and the Scenic Road Corridor along the Lyell Highway should be explored through a planning scheme amendment process pursuant to Section 35KB of the Act.*

##### **4.2 Effect on the LPS as a Whole**

*The establishment of Scenic Protection Areas or Scenic Road Corridors under the Landscape Protection Code would be a major new addition to the planning scheme controls applying to the land and would have a significant impact on the LPS. This is notwithstanding the fact that such a mechanism would replace the 'landscape impact provisions' in the current Rural Resource Zone applying to much of the area because the development controls within a Scenic Protection Area mechanism would likely be significantly greater than those in the current Rural Resource Zone.*

*It is the Planning Authority's opinion, therefore, that these proposals ought to be subject to a planning scheme amendment process under Section 35KB of the Act. This would provide the ability for the proposed provisions to be refined, the overlay areas to be reviewed and expert advice to be sought. The process would also afford natural justice to potentially impacted landowners and allows the Planning Authority to properly weigh the impact on private property rights for the benefit of 'the greater good'.*

#### **Discussion**

Following discussions with Commission officers, it is now apparent that a 'follow-on' amendment process under Section 35KB of the Act cannot be contemplated unless Council definitively proposes to amend the draft LPS with the introduction of the landscape protection areas, including written provisions and mapped areas, and backed-up with a professional landscape analysis.

However, Council is not currently in a position to determine if it supports the introduction of landscape protection measures via the Local Provisions Schedule:

- Council has no independent, expert landscape analysis, (notwithstanding the landscape analyses undertaken by a number of the representors).
- Council does not know the views of potentially impacted landowners.
- Council does not know the broader views of the general community.
- Specific drafts of proposed written provisions and mapped area has not been placed on public exhibition.

For this matter to go forward, it is now clear that it should be the subject of a normal planning scheme amendment process. This should occur after the Local Provisions Schedule has been finalised and the Tasmanian Planning Scheme introduced.

Furthermore, this ought to be preceded by a project funded by Council in which an independent expert landscape analysis is undertaken and informal public consultation is included. Following completion of this work, Council can then consider the outcomes of the project and determine whether to proceed to the formal planning scheme amendment process.

#### **RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** it be determined that:

- A. The exhibited Draft Local Provision Schedule not be amended to include a Scenic Protection Area Overlay or a Scenic Road Corridor Overlay.
- B. A project to analyse landscape values and consult with the community and develop drafts of potential Scenic Protection Area Overlay(s) and/or Scenic Road Corridor Overlay(s), be scoped and costed, and presented to a future Council meeting.

## **15.2 DRAFT CENTRAL HIGHLANDS LOCAL PROVISIONS SCHEDULE – HEARINGS**

### **Report By**

Planning Consultant (SMC) Damian Mackey

### **Purpose**

The purpose of this report is to inform Council of the next stage of the process to finalise the Local Provisions Schedule, which will see the Tasmanian Planning Scheme introduced into the Central Highlands municipal area.

### **Background**

The Tasmanian Planning Scheme will consist of the State Planning Provisions (SPPs) and the Local Provisions Schedules (LPSs) from each Council. In late 2021 Council completed its assessment of representations received in response to the public exhibition of its Draft Local Provisions Schedule and forwarded this to the Commission.

### **Next Steps**

Public hearings will now be conducted by the Commission. Council, (as the local Planning Authority), will be represented at the hearings and all those who lodged representations in response to the public exhibition of the Draft LPS will be invited to also participate. As the hearings are public, any member of the public may attend to observe.

Council will be represented by its planning officers. There is the potential for elected members to also represent Council, on specific matters, but this would be unusual, and Council would need to provide the Commission with

the names of all persons who will be representing the Planning Authority, which representation(s) they will be speaking to and their level of expertise to address those matters raised in the representation.

The hearings have been scheduled for the first week of April 2022, although the whole five days may not be needed. There is potential for some of the days to be held at Bothwell, if a large enough meeting space (bearing in mind Covid restrictions) with a suitably large internet connection can be found.

**RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** the information be noted.

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### 15.3 AUSTRALIA DAY CELEBRATION AT THE BOTHWELL SWIMMING POOL

**Report By**

Graham Rogers (Manager DES)

**Background**

In the past Council has supported the Swimming Pool Lifeguard in holding an Australia Day fun day at the Bothwell Swimming Pool.

The Pool Lifeguard has again approached Council seeking their support in holding a fun day and is proposing to hold a BBQ and would also like to purchase some inflatables.

**RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council allocate \$350 for the purchase of pool inflatables and for a BBQ at the Bothwell Swimming Pool on Wednesday 26<sup>th</sup> January 2022.

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### 15.4 BOTHWELL RECREATION GROUND GRANDSTAND

**Report By**

Graham Rogers (Manager DES)

**Background**

At the December Ordinary Meeting Councillor Cassidy requested that Council consider developing a prospective to upgrade the grandstand at the Bothwell Recreation Ground as a project for the Federal Election in 2022.

This item was deferred at the December meeting and I have been asked to provide information on financials and Planning/Building information to remove and replace or to renovate the Bothwell Recreation Grounds Grandstand, that should probably include Change Rooms, Showers, Toilets, etc.

As this is a commercial type construction professional advice would need to be obtained to prepare a project report. If Council would like to proceed with this report a budget amount would need to be allocated to engage a company, such as PDA, to prepare a project report.

**FOR DISCUSSION**

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## 15.5 BOTHWELL WASTE TRANSFER STATION

### Report By

Graham Rogers (Manager DES)

### Background

Councillor Poore has requested that this item be placed on the agenda and has advised as follows:

*On Saturday in all that oppressive heat I visited the waste transfer depot only to find our council staff member sheltering under a tree to get some relief from the conditions, we had a conversation and I was informed that there is no protection from the weather conditions.*

*Surely council to comply with our health and safety policy should provide suitable shelter for our workers. Would you please add this item to the agenda for the next council meeting to allow discussion regarding this matter and hopefully resolve it.*

### Current Situation

The Bothwell Waste Transfer Station currently has a shed and toilet facilities for the caretaker.

## FOR DISCUSSION

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## 15.6 HAMILTON COUNCIL OFFICE RE-ROOF

### Report By

Graham Rogers (Manager DES)

### Background

As part of the Planning Approval for the re-roof of the Council Office at Hamilton the application had to be referred to the Tasmanian Heritage Council with a Notice of Heritage Decision issued (copy attached). Revised documentation demonstrating compliance with the Notice of Heritage Decision must be submitted to Heritage Tasmanian for approval prior to the commencement of works.

The following advice was also included in the Notice of Heritage Decision:

*It is recommended that the later extension to the council office complex be repainted in a more neutral and recessive colour scheme so as to reduce their visual prominence and be a more sympathetic neighbour of the adjacent historical buildings.*

*Further, it is also recommended that options be explored for minor modifications to the frontage of the c. 1950 extension that have the effect of revealing the original façade of the historic council chambers building.*

At site visit was held with both Heritage Tasmania and Council's Designer in attendance to review the Development Permit conditions and Notice of Heritage Decision. Council's Designer has advised as follows:

*We went through each item on the DA permit, including the new galvanized steel roof cladding, traditional eaves details with smaller fascias, and discussed the idea of demolishing the side window & roof portion of the blockwork building that covers the left hand side of the sandstone portal and hall, to be removed and expose the whole façade of the original hall (now used as storage next to an office). This would bring the balance of the hall façade back to its original shape and separate the old building from the "modern" blockwork.*

*The proposed new roof would still intend to wrap up the whole buildings complex to make it look more homogeneous. Added to this, the idea is to render the block & brickwork on the front elevation with a grainy finish in a neutral mortar color (acrylic texture coating system – Rockote or similar – or tbc) to tone it down (from the current bold mustard colour) and try to blend the overall together in a similar palette.*



*Besides this, Andrew had a look through the roof hatch at the existing structure of the blockwork building and seems to be in good shape. As there was no record of that part of the roof structure, now we can generate a roof framing plan to suit the new roof profile.*

*Also, even though it is not part of the engineering and building design scope we were engaged initially, its relevant to also mention Deirdre recommended refurbishing of doors and windows frames (cottage green to match ex'g heritage building colours) + replacement of existing roof cladding to reinstate the character and avoid any further decay.*

*We realise all this means an upgrade in the design scope and overall cost of the build, but let us know the councils' thoughts/decisions on these design ideas to understand what will the work scope be on our end from now onwards, to know what to include in the new drawings.*

The amended plans received with markups of the recommendations of changes for the new roof and front façade makeover are attached.

## **FOR DISCUSSION**

### **15.7 COVID UPDATE & DRAFT POLICY**

At the December Ordinary Meeting it was resolved that the Environmental Health Officer:

1. investigate options in relation to air quality to ensure Council facilities are safe and of a high standard.
2. investigate legal requirements in relation to Privacy Issues; and
3. prepare a draft policy for consideration at a future meeting of Council

#### **Air Quality**

Council's Manager DES has advised that most of Council's facilities, including Council Offices and depots, Bothwell & Hamilton Town Halls and Bothwell Football Club & Community Centre all have heat pumps / air conditioning units installed that are cleaned on a maintenance schedule with the Heat Pump Shop.

#### **Legal Requirements**

Attached is some information on the Privacy

#### **Draft Policy**

Council will need to make a decision on whether they want to introduce a Covid Policy, taking into account the privacy / legal requirements. A number of other Council's have now implemented such policies, including Hobart, Clarence and Southern Midlands Council's.

Southern Midlands Council have recently advised as follows with regards to our Shared Services (Planning and Animal Control Officers):

*Given we have a policy in place that says all SMC Team Members are required to have COVID-19 vaccinations, inter alia, in our workplace, it follows that we are not complying with that policy if we allow our Team Members to work in a Shared Services role with another Council in their premises, that does not have that policy in place.*

*For example I have contacted Adam Wilson, Acting General Manager at Central Highlands Council and he informs me that CHC does not have that policy in place and at this point in time he does not see the need to implement such a policy, based on their current 'exposure regime'.*

*We are mindful of the responsibilities of Tim/me under the Workplace Health Safety Act 2012, where the GM is responsible for the health and safety of all SMC people and in fact strong penalties are in place for contravention of the WHS Act 2012. . Therefore we have no alternative but to say that SMC Team members are not to step foot in the CHC workplace either until a policy is in place at CHC, or that*

*the COVID-19 pandemic is over and the restrictions are lifted. Of course the other major consideration to maintain a high level, reliable and effective Customer Service regime.*

*Adam is comfortable with this set of circumstances and has committed to work through to see how the service can continue, albeit provided from the Kempton office for Louisa, or from Damian's home working with the new CHC Planning Scheme during this period.*

*So, Louisa and Damian as of today please accept that this requirement is now in place.*

Southern Midlands Council have been contacted seeking a copy of their Policy but at the time of writing this report no response had been received but an extract of a memo sent to staff at Southern Midlands Council outlining their requirements is attached for information. Legal advice could also be obtained on the legalities of implementing such a Policy.

### **Rapid Antigen Tests (RATs) for Essential Council Services**

The Tasmanian Government has purchased a supply of RATs to reduce the impact of COVID-19 measures on the continuity of essential Council services. Council has placed an order for 200 RATs.

It is suggested that two tests be provide to each staff member to enable tests to be undertaken if they have any symptoms.

### **FOR DISCUSSION**

## **15.8 DES BRIEFING REPORT**

### **PLANNING PERMITS ISSUED UNDER DELEGATION**

The following planning permits have been issued under delegation during the past month.

#### **NO PERMIT REQUIRED**

<b>DA NO.</b>	<b>APPLICANT</b>	<b>LOCATION</b>	<b>PROPOSAL</b>
2021 / 00116	G Cole	95 Barren Plains Road, Miena	Outbuilding
2021 / 00121	D E Marney	63 Laycock Drive, Interlaken	Outbuilding & Addition to Outbuilding
2021 / 00113	A Hope	22 Johnsons Road, Miena	Outbuilding

#### **PERMITTED**

<b>DA NO.</b>	<b>APPLICANT</b>	<b>LOCATION</b>	<b>PROPOSAL</b>
2021 / 00111	S M Sonners	7 Franklin Place, Hamilton	Outbuilding & Carport
2021 / 00110	T A & S D Wallace	880 Ellendale Road, Ellendale	Visitor Accommodation
2021 / 00107	A L Ford	31 Bronte Estate Road, Bronte Park	Dwelling
2021 / 00115	Woolcott Surveys	(Part Of) CT 181407/1 & CT 181406/1 Victoria Valley Road, London Lakes	Boundary Reorganisation

2021 / 00122	N D Ruff	L807 Interlaken Road, Interlaken	Change of Use Visitor Accommodation
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**DISCRETIONARY**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00104	J W Dorkings	204 Meadow Bank Road, Meadowbank	Visitor Accommodation
2021 / 00102	S Rancic	213 Bradys Lake Road, Bradys Lake	Dwelling Alterations and Addition
2021 / 00100	Central Highlands Council	26 Hollow Tree Road, Bothwell	Digital Score Board
2021 / 00106	M G & J M Callanan	1570 Marked Tree Road, Hollow Tree	Visitor Accommodation
2021 / 00109	Pettit Designs	6992 Lyell Highway, Ouse	Dwelling
2021 / 00108	Telstra Corporation	CT 135597/1 Heals Spur, Florentine Road, Florentine	Utilities (Upgrade Existing Telecommunications Facility)

**ANIMAL CONTROL****IMPOUNDED DOGS**

One dog was impounded during the past month and was reclaimed by its owner.

**STATISTICS AS OF 12 January 2022****Registrations**

Total Number of Dogs Registered in 2020/2021 Financial Year – 978

2021/2022 renewal have been issued.

- Number of Dogs Currently Registered - 914
- Number of Dogs Pending Re-Registration – 31

**Kennel Licences**

Total Number of Kennel Licences Issued for 2020/2021 Financial Year – 29

2021/2022 Renewal have been Issued.

- Number of Licences Issued –30
- Number of Licences Pending – 0

**16.0 WORKS & SERVICES**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Works & Services Report be received.

**WORKS & SERVICES REPORT**  
**12 JANUARY 2022**

<b>Grading &amp; Sheeting</b>	Langloh Road
<b>Maintenance Grading</b>	Dennistoun Road, Waddamana Road, Allison's Road, Glovers Road
<b>Potholing / shouldering Spraying:</b>	Waddamana Road, Bashan Road, Arthurs Lake Road General weed spraying of the following Hamilton Footpaths and Bothwell Footpaths
<b>Culverts / Drainage:</b>	Clean culverts Mark Tree Road, Thousand Acre Lane, Langloh Road
<b>Occupational Health and safety</b>	<ul style="list-style-type: none"> <li>• Monthly Toolbox Meetings</li> <li>• Day to day JSA and daily prestart check lists completed</li> <li>• Monthly workplace inspections completed</li> <li>• Playground inspections</li> <li>• 101hrs Annual Leave taken</li> <li>• 17hrs Sick Leave taken</li> <li>• 76hrs Long Service Leave</li> </ul>
<b>Bridges:</b>	Repair washout on Dennistoun bridge
<b>Refuse / recycling sites:</b>	Cover Hamilton Tip twice weekly
<b>Other:</b>	<ul style="list-style-type: none"> <li>• Repair washed open drain Bothwell</li> <li>• Clean up and push up of Hamilton Landfill</li> <li>• Top up soft fall Queens Park</li> <li>• Trim hedge St Luke's church</li> <li>• Cold mix holes Arthurs Lake Road</li> <li>• Fencing Riverside Reserve</li> <li>• Swimming pool duties</li> <li>• Remove tree grace street</li> <li>• Remove tree limbs Ouse</li> <li>• Sweep gravel from Hollow Tree Road after rains</li> <li>• Mill and Fills Ouse</li> <li>• Continue with Pelham Road earth works</li> <li>• Repair flood damage</li> </ul>
<b>Slashing:</b>	Bluff Road, Meadowbank Road, Gully Road, Lanes Tier Road
<b>Municipal Town Maintenance:</b>	<ul style="list-style-type: none"> <li>• Collection of town rubbish twice weekly</li> <li>• Maintenance of parks, cemetery, recreation ground and Caravan Park.</li> <li>• Cleaning of public toilets, gutters, drains and footpaths.</li> <li>• Collection of rubbish twice weekly</li> <li>• Cleaning of toilets and public facilities</li> <li>• General maintenance</li> <li>• Mowing of towns and parks</li> <li>• Town Drainage</li> </ul>
<b>Buildings:</b>	

- Plant:**
- JCB backhoe hydraulic repair
  - Mack truck repairs and service
  - Bomag compactor new fan
  - Water cart repairs to pump
  - Toro out front mower new gear box
- Private Works:**
- Ray Muller mowing
  - Andrew Gilbertson gravel supply
  - Avatar Sing Water delivery
  - WB & BP Triffett Earth Moving landfill fees
  - Edward Sonners dry hire of truck
  - Ramsey Ag concrete premix
  - Nathan Lovell dry hire mower
- Casuals**
- Toilets, rubbish and Hobart
  - Hamilton general duties
- Program for next 4 weeks**
- Croakers Alley Footbridge
  - Mt Adelaide clean up (clear view)
  - Drainage Mark Tree Road
  - Slashing of Municipal Roads
  - Works to Silver Plains Road
  - Works to Black Snake Lane
  - Sewage extension Bothwell
  - Storm water extension Ellendale
  - Works on Intersection Thiessen Crescent
  - Complete Lower Marshes stabilization works

## 16.1 PELHAM LANDSLIP UPDATE

As Council are aware the Pelham Road is now open and has been since the 24<sup>th</sup> of December. Please see report attached.

AWC Pty Ltd undertook the works for Council at such short notice and even closing a subdivision job in Hobart to free equipment and operators available for the works. AWC and their operators should be commended on the outstanding job they undertook for Council.

Due to the volume of work AWC must undertake for the State Government they will be no longer available to continue with the works.

The Works Manager is now in the process of engaging another contractor to complete the works this will involve drainage and pit works, removing minor slips, installation of mass blocks for retaining walls, installation of guard rail, and culvert works.

Dr Josie Kelman from Derwent Catchment has also been engaged to undertake a revegetation plan of the site.

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## 16.2 ELLENDALE PLAY EQUIPMENT

The Ellendale play equipment was last upgraded in 2010. The play equipment was purchased from Imagination Play with a grant received from the Tas Community Fund. Broken parts were replaced back in 2018.

The upgrades of the play equipment that have recently occurred at Hamilton, Gretna and Bothwell Football ground have ranged from \$45,000 to \$50,000.

If Council choose to upgrade the play equipment at the Ellendale Park and basketball ring and backboard in the tennis court then Council should allocate \$55,000 in the capital works budget for the 2021/22 budget.

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## 16.3 POLICY NO. 2021-60 ROADSIDE MEMORIALS POLICY

At the December Council Meeting, Council agreed to defer this item to the January Council Meeting as per the following motion:

Moved: Clr J Honner    Seconded: Clr T Bailey

THAT Council defer approval of Policy No. 2020-60 Roadside Memorials Policy, until the Ordinary Meeting of Council to be held 18 January 2022

CARRIED

FOR the Motion

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

This policy has been prepared to provide guidance to Central Highlands Council for managing and, where necessary, removing roadside memorials within the Central Highlands municipality in response to a complaint or issues of safety and nuisance.

The intent of this policy is to ensure that any roadside memorials within the Central Highlands municipality are managed, and any memorials erected are placed in a safe area on a road verge, so that they do not obstruct the use of the road or road verge by pedestrians, cyclists or road users, whilst acknowledging the views of direct property owners, families and neighbours.

The policy provides a clear framework through which decisions regarding memorials can be taken in accordance with:

- a) General community sentiment in relation to memorials in the municipality;
- b) Employ best practice principles of landscape and open space management of memorials;
- c) Exhibit a compassionate and inclusive approach to grief management and population mental health and wellbeing; and
- d) Planning (Heritage Precinct and Heritage Places).

This policy applies directly to all memorials within public spaces under ownership or managed by Central Highlands Council. More broadly, this policy applies indirectly to memorials with the public realm, and should be used by landowners, managers and developers as a guide to understand Council's desired outcomes relating to memorials in the municipality.

This policy will be applied directly to the management of all existing memorials installed within public spaces in the municipality, whether considered 'approved' or 'unapproved'.

This policy does not apply to war service memorials or memorials or memorials for recognised (local, regional, state or national) historical significance.

This policy does not apply to roads / land owned by the Department of State Growth.

The draft policy for is included in the attachments for Council's adoption.

**RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council approve Policy No. 2020-60 Roadside Memorials Policy

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#### 16.4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM PHASE 3

At the November 2021 Council meeting Councillors were advised that Central Highlands Council has been allocated \$1,178,256 under Phase 3 of the LRCI Program and that the Grant Deed has been received for signing.

A Works Schedule nominating eligible projects is to be completed and returned for approval. Projects must be undertaken between 1 January 2022 and 30 June 2023. Part 5 of the Program Guidelines covers what the grant money can be used for.

At that meeting the following motion was passed:

**Moved:** Clr A Campbell

**Seconded:** Clr A Bailey

**THAT:**

- (a) The General Manager be authorised to sign the grant deed; and
- (b) The Works & Services Manager recommend eligible projects from Council's priority list for consideration by Council at its January meeting

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

The General Manager has signed and returned the Grant Deed.

It is recommended that the following projects be nominated on the Works Schedule:

**RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

- Replacement of the Ellendale Toilet Block near the park - \$150,000
- Play Equipment Ellendale - \$55,000
- Replace Toilets & BBQ facilities and shelter at Dunrobin, Meadowbank - \$150,000
- Concrete Footpaths & Kerb Hamilton Franklin Place - \$ 220,000
- Asphalt Footpath Upgrade Patrick Street Bothwell - \$100,000
- Construct & Seal 1.5 kms Thousand Acre Lane - \$503,256

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## 16.5 PATHWAYS TASMANIA TO UTILISE ELLENDALE ROAD

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council grant approval for Pathways Tasmania to utilize Ellendale Road for their 100km road race on March 19<sup>th</sup> 2022.

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## 17.0 ADMINISTRATION

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### 17.1 LAND-BORNE INFLATABLE AMUSEMENT DEVICES

In response to the recent jumping castle tragedy in Devonport, the Mayor has requested that Council discuss the use of jumping castles and other land borne inflatable devices on Council owned or leased land.

Glenorchy City Council has recently banned the use of these devices on Council property for the foreseeable future.

Council's Public Liability Insurer has recently provided a guidance document to its members on Inflatable Land-Borne Devices.

### FOR DISCUSSION

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### 17.2 UNDERSTANDING AND PROMOTING ACTIVE LIVING IN RURAL TASMANIA: UPROAR

A collaborative research project that investigated walkability in three rural towns (Dover, Smithton and Ouse) was a pilot project conducted in 2020 by researchers at the Menzies Institute for Medical research, University of Tasmania, in close partnership with the Local Government Association of Tasmania and Public Health Services, Tasmanian Department of Health.

A copy of the report for Ouse is attached.

### FOR INFORMATION

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### 17.3 REVIEW OF THE LOCAL GOVERNMENT ACT

Dion Lester, CEO of LGAT has provided the following information in an email on 21 December 2021:

The Government has indicated that while the review of the Local Government Act is on hold pending the broader reform process, it will consider priority amendments. This will include amendments to improve the Code of Conduct Framework, as announced on Friday, and also to implement the changes to rating for Independent Living Units (ILUs) owned by Not For Profits.

In addition, they will consider other sector priority amendments (a top 3 or so changes). I have attached the list of approved reforms from the review process last year. Can I request that each of you consider these and indicate if there are any that you believe must be progressed next year.

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The Government is happy to receive informal feedback from Mayors and GMs on this, but please feel free to take this to your council to consider if you feel that is appropriate.

Can I request any feedback is provided to me by the 31 January.

## FOR DISCUSSION

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### 17.4 PUB WITH NO BEER REST AREA

At the December Council Meeting, Council agreed to defer this item to the January Council Meeting as per the following motion:

Moved: Clr J Honner    Seconded: Clr S Bowden

THAT Agenda Item 17.1 'Pub with No Beer Rest Area' be deferred until the Ordinary Meeting of Council, 18 January 2022

CARRIED5/4

FOR the Motion

Mayor L Triffitt, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr J Honner,

AGAINST the Motion

Deputy Mayor J Allwright, Clr A Archer, Clr R Cassidy, Clr J Poore

*Council entered into a one-year lease agreement commencing 1 July 2021 of the Pub with No Beer Rest Area with the owner, Mr Peter Bignell.*

*As part of that lease agreement, Council is permitted to install at the site the following:*

- (a) *Picnic tables and seating*
- (b) *Memorial bench seating*
- (c) *An information board*
- (d) *Rubbish bins; and*
- (e) *Surveillance cameras*

*The Mayor has requested that Council commence the installation of these items. No specific budget allocation has been made for an information board or surveillance cameras.*

### **RECOMMENDATION:**

Moved: Clr    Seconded: Clr

THAT:

- (a) *the Works & Services Manager organise for rubbish bins and a picnic table with seating to be placed at the site; and*
- (b) *The DES Manager provide costings and a design to the January meeting for an information board and provide costings for installation of surveillance cameras*

### FOR DECISION

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## 17.5 FEDERAL ELECTION PROJECTS -

*At the December Council Meeting, Council agreed to defer this item to the January Council Meeting as per the following motion:*

*Moved: Clr R Cassidy    Seconded: Clr J Honner*

**THAT** Council defer discussions until the Ordinary Meeting of Council to be held 18 January 2022

CARRIED

*FOR the Motion*

*Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore*

Councillor Cassidy has requested that Council consider developing a prospective to upgrade the grandstand at the Bothwell Recreation Ground as a project for the Federal Election in 2022.

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## 17.6 LOAN AGREEMENT – CENTRAL HIGHLANDS VISITOR CENTRE

The Central Highlands Visitor Centre has organised from the Board of Trustees of the Tasmanian Museum and Art Gallery a display for the Central Highlands Visitor Centre in 2022.

The Tasmanian Museum and Art Gallery are the owners of the majority of the Australasian Golf Museum Collection at Bothwell, hence the Tasmanian Museum and Art responded to a request from the Central Highlands Visitor Centre in a way that allows the Central Highlands Visitor Centre to tell a story that is important both to Bothwell and Tasmania more broadly.

The loan agreement is for two significant Australian studio potters - Maude Poynter and Violet Mace they operated a studio at Ratho, Bothwell from 1917-1941. They were leaders in the Arts & Crafts Movement in Tasmania, had connections with other leading studio potters (such as Merric Boyd in Melbourne) and their work was exhibited in other states. Their work underpinned Tasmanian studio craft traditions that continues today.

The Tasmanian Museum and Art Gallery are able to assist the Central Highlands Visitor Centre through curating a modest exhibition at the Central Highlands Visitor Centre including:

- exhibition images and text;
- the loan of secure showcases;
- the loan of Maude's Poynter's pottery wheel from the Tasmanian Museum and Art Gallery collection; and
- potential loan of pottery works by Maude Poynter and Violet Mace

Council have increased their contents insurance to cover the Maude Poynter and Violet Mace's pieces loaned from Tasmanian Museum and Art Gallery as per a requirement of the loan agreement.

A copy of the Tasmanian Museum and Art Gallery loan agreement is included in the attachments for Councillors information.

### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council authorise the General Manager to sign and seal the Tasmanian Museum and Art Gallery loan agreement.

## 17.7 STATE GRANTS COMMISSION - 2022 HEARING AND VISITS

David Hudson the Chairman of the State Grants Commission has written to the General Manager regarding the State Grants Commission - Discussion Papers and 2022 Hearings and Visits.

The State Grants Commission conducts annual Hearings and Visits to provide councils and members of the public with an opportunity to raise any issues or areas of concern with the Commission for it to consider as part of its role in distributing Financial Assistance Grants.

In 2022, the Commission will be holding regional hearings on the below dates and the following councils are invited to attend. The Commission will be meeting those councils which have accepted a visit by the Commission at a location within each Municipality (details to be discussed).

<b>North Western Hearings</b>	
Councils invited to attend	Devonport, Burnie, Central Coast, Waratah-Wynyard, West Coast, Latrobe, Kentish and King Island
Date & Time	Thursday, 10 February, 9am - 5pm
Location	The Board Room, Cradle Coast Authority, 1-3 Spring Street, Burnie.

<b>Southern Hearings</b>	
Councils invited to attend	Derwent Valley, Central Highlands, Southern Midlands, Hobart, Glamorgan Spring Bay, Sorell, Huon Valley, Kingborough, Tasman, Clarence, Brighton
Date & Time	Wednesday, 2 March, 9am - 5pm
Location	Putalina Oyster Cove Room, Parliament Square, 4 Salamanca Place, Hobart

<b>Northern Hearings</b>	
Councils invited to attend	Launceston, Meander Valley, Dorset, Northern Midlands, George Town, Break O'Day
Date & Time	Friday, 18 March, 9am - 5pm
Location	Launceston (venue to be advised closer to date)

The Commission encourages all councils to participate in its Hearings and Visits program each year.

The process for the Hearings and Visits will be as follows:

- Hearings are expected to be run for approximately 45 minutes each and will be scheduled 60 minutes apart; and
- Visits will be scheduled as 2 hour meetings at council offices (commencement times will be negotiated with councils individually) with the opportunity to show the Commission a specific aspect of the Council's responsibilities.

The General Manager will need to RSVP by 4.00pm Friday 28 January 2022 if council wishes to participate in the 2022 Hearings. If participating, your council's preferred date and time for your council will be allocated on a first-in first-served basis. If your preferred time is no longer available, the Commission's Executive Officer will be in touch to negotiate an alternative time.

### Agenda for Hearings and Visits

For the 2022 Hearings and Visits, the State Grants Commission wishes to discuss the following papers with councils:

- Discussion Paper DP22-01- Tourism Cost Adjustor Review
- Conversation Starter CS22-01 - Administration Expenditure - Cost Adjustors

Please note that whilst encouraging written feedback on these papers by 28 January 2022 for the Commission to consider prior to it commencing the Hearings and Visits, the Commission will also accept verbal feedback as part of the Hearings and Visits.

The Commission is also interested in hearing from councils at the Hearings and Visits regarding how COVID-19 has impacted their respective operations and business.

The Hearings and Visits represent an opportunity for councils to discuss the Commission's papers, make verbal submissions or improve understanding of the Commission's position on issues and aid in the preparation of council's written submissions. As is normal practice, council input is not confined to the issues identified by the Commission and councils should feel free to provide comments on any other pertinent issues regarding the Commission's assessment methodologies.

The Commission will also be circulating two Information Papers regarding the processes for determining allocations. A progress report on the review of the Road Grants model will also be circulated, however, the consultation on this Paper will be arranged separately.

Should Council have any queries or require any further information regarding this matter, please contact the Executive Officer, Office of the State Grants Commission, (Ivan Dzelalija) on (03) 6145 5881. Otherwise, you can email the Commission using the Commission's email address [SGC@treasury.tas.gov.au](mailto:SGC@treasury.tas.gov.au)

David Hudson the Chairman of the State Grants Commission states that the Commission is looking forward to having discussions with Central Highlands Council as part of its preparation of its 2022-23 Financial Assistance Grants recommendations.

#### **RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Councillors provide their comment on the State Grants Commission - Discussion Papers to the General Manager by Thursday the 27 January 2022 so that a Council can provide comments to the State Grants Commission before the Hearings and Visits begin.

### **17.8 GREAT LAKE ADVENTURE TRAIL**

Mr James Johns Managing Director of the Johns Group Tasmania has provided Council with an update on the Great Lake Adventure Trail.

The proposed 107km trail would circumnavigate Great Lake in Tasmania's Central Highlands, catering for a wide range of users including fishers, walkers and adventure cyclists.

The Johns Group Tasmania vision is to make the trail free, to drive increased visitation and economic activity across the Central Highlands and surrounding population centers. For this vision to be realised, the Johns Group Tasmania is seeking public funding for the upfront capital costs of construction, estimated to be around \$8 million, subject to final trail design.

The Great Lake Adventure Trail is not a mountain bike trail in the style of Derby, Maydena, Wild Mersey, St Helens or Queenstown. As such, it is not intended to compete with, but complement, those attractions. As such, it is not intended to compete with, but complement, those attractions. It also has the potential to be Tasmania's next iconic walk, taking 5 days to complete.

The trail is a unique offering which simultaneously serves as a piece of community infrastructure for family friendly recreation on the western side of the lake, and a back country adventure route to the more remote eastern shores which border the Tasmanian Wilderness World Heritage Area.

The Johns Group Tasmania engages respected tourism industry experts BDA Marketing Planning to conduct an independent demand assessment and economic analysis of the trail. BDA has extensive experience in the tourism industry in Tasmania and nationally, having partnered with Spirit of Tasmania, Federal Group, RACT and the Tasmanian Walking Company.

BDA's analysis, due early next year, will build on the 2020 feasibility study which estimated the trail would attract around 15,000 day users by 2025 and create 45 jobs during the construction phase alone.

The proposed trail would be built almost exclusively on Hydro Tasmania land at the maximum capacity high water mark of Great Lake. The Johns Group Tasmania are in close discussions with Hydro as they conduct a preliminary assessment of the trail, which will inform final route design and the necessary approval pathway. The Johns Group Tasmania have a meeting with them.

Detailed community consultation will occur early in the new year, led by Timmins Ray Public Relations. The public has been invited to register their interest in being part of the consultation process. The Johns Group Tasmania are also working directly with interests groups, including Anglers Alliance, Sports Shooters Association of Australia (Tasmanian Branch) and representatives of the Greater Western Tiers Tourist Association and the Northern Midlands Business Association. Our genuine interest is to ensure the trail works in harmony with existing recreational users of the Great Lake and surrounding region.

The Johns Group Tasmania are in the process of establishing Great Lake Adventure Trail Pty Ltd – a stand-alone entity that will be responsible for receiving and acquitting funds in the construction phase. Great Lake Adventure Trail Pty Ltd will also be responsible for ongoing maintenance and management of the trail.

Respected trail builders World Trail are finalising design and costings for the trail, which will inform a detailed funding submission to be completed in January.

The Johns Group Tasmania are hoping that Council will work with the Johns Group Tasmania to realise this exciting piece of public infrastructure and provide a much-needed economic boost to Tasmania's Central Highlands and if Councillors have any questions regarding the Trail, please do not hesitate to contact Mr James Johns Managing Director of the Johns Group Tasmania at [james@johnsgrouptasmania.com.au](mailto:james@johnsgrouptasmania.com.au)

## FOR DISCUSSION

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### 17.9 CENTRAL HIGHLANDS ADVENTURE WEEKEND

Mrs Trudy Oakley the Event Liaison for the Great Lake Community Centre Committee has written to the General Manager asking for a meeting with Council a potential event in and around the Miena area. The name of the event is the Central Highlands Adventure Weekend and is to be held around the Great Lake area from April 22 to April 25, 2022.

This event would be activity based and will involve organisations willing to run activities that showcase the types of pastimes or practical skills that can be found in the Central Highlands.

It would be appreciated if the General Manager could organise a time to meet and discuss what additional requirements, below is a proposal for the event:

#### Proposal

To hold an annual event that showcases the adventure pastimes that relate to the Central Highlands

#### Title

The working title for the event has been proposed to be Central Highlands Adventure Weekend

#### Purpose

The primary purpose of the event is to act as a major fundraiser for the Great Lake Community Centre.

#### Date

The event to be held over the first or second weekend of the term I school holidays.

#### Location

The primary location is the Great Lake Community Centre with activities being conducted across the Central Highlands Plateau

#### Activities

Initial activities to include;

- 4WD
- Fishing
- Hunting

- Horse Riding
- Mountain Biking
- Bushwalking
- Astronomy
- Flora
- Fauna

### Event Partners

Proposed event partners could include;

- State Government
- Tourism Tasmania
- Parks and Wildlife Service
- Hydro Tasmania
- Inland Fisheries
- Goldwind
- Forico
- Sustainable Timber Tasmania
- Tasmanian Land Conservation

### Concept and Format

The event would run from the Friday evening to Sunday afternoon. It would be an activity based event not a show such as Bushfest. The idea is to have accredited operators in each of the activities operating pre arranged activities in and around the Central Plateau. These events are marketed 6 weeks beforehand and are ticketed paid events operated by the adventure operator. The GLCC is the facilitator of the event not the operator of the activities, but is the central hub for departure and return. An example may be;

- The Tasmanian Walking Company conducts two guided walks, one Saturday to Quamby Bluff and one Sunday to Projection Bluff
- The operator independently markets these as a package utilising local accommodation or as a fee for group guiding meeting at the GLCC

Each Operator would pay a fee to be part of the event which would include a 3 x 3 space for a display.

In addition to the activities it is suggested that the GLCC could hold a dinner and music on the Saturday night, with a BBQ on the Friday night and Saturday and Sunday Lunch.

Whilst the focus is on actually doing the activities there would be scope for associated adventure businesses to participate in the display area.

### Revenue Streams

The potential revenue streams would be as follows;

- Event Sponsorship
- Operator activity association and stall
- Associated industry stalls
- Daily food and beverage sales
- Saturday evening event
- Supporting activities such as raffles etc

### Benefit to the Wider Community

- Awareness of the Central Highlands and the Activities available
- Accommodation in the area and surrounds
- Recognition of towns and attractions on the routes up to the Central Highlands
- Support of the Heartlands Tourism Drive

**Next Step**

The fundraising committee is asking that a motion be raised and passed allowing for further investigation and that the event be a General Business item from this point on.

The Central Highlands Adventure Weekend is the initiative of the Great Lake Community Centre (GLCC) to develop awareness of what the Central Highlands has to offer and to raise funds to support their activities throughout the year.

This type of event has the potential to grow over time and the Great Lake Community Centre Committee would like Council to be part of that journey in and around the wonderful Central Highlands.

**FOR DISCUSSION****17.10 ELECTRIC VEHICLE CHARGER AT OUSE**

Mr Clive Attwater the Managing Director for Electric Highway Tasmania P/L has written to Council asking for a formal agreement between Electric Highway Tasmania P/L and Central Highland Council for a site lease at the Ouse Hall.

At the September 2020 Council Meeting Council agreed to the following regarding the electric vehicle charger at Ouse:

**17.11 ELECTRIC VEHICLE CHARGER AT OUSE**

*Moved: Clr J Honner    Seconded: Clr J Poore*

*That Council support the installation of an electric vehicle charger at Ouse subject to any development application requirements.*

**CARRIED**

*FOR the Motion:*

*Mayor L Triffitt, Deputy Mayor J Allwright, Clr A W Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.*

Electric Highway Tasmania recently commissioned the electric vehicle fast charger at Derwent Bridge in cooperation with Central Highlands Council as host site. This infrastructure is part of a developing state-wide network of electric vehicle chargers designed to enable electric vehicles to travel freely around the state, a critical requirement to support the transition to renewably powered, zero emission transport in Tasmania.

Mr Attwater states that they are currently in active discussions with The Johns Group to locate an electric vehicle fast charger at their Miena property, which is about to undergo a major redevelopment.

While the route from Hobart to Queenstown is now accessible to longer range electric vehicles there are some older model and shorter range electric vehicles for which the chargers along this route remain too widely spaced to enable easy travel. An additional site is also required for some travellers who come from Hobart via Mount Field before going on to Derwent Bridge and the West Coast, or to the Great Lake area.

For this reason, Electric Highway Tasmania has signed an agreement with Renewables, Climate and Future Industries Tasmania (ReCFIT) for the Ouse charger.

The next step is to confirm an agreement between Electric Highway Tasmania and Central Highland Council for the site lease. Electric Highway Tasmania propose that this is based on the same agreement as the Derwent Bridge agreement.

Electric Highway Tasmania have contacted Council's Planning Officer and a development application is not required for the proposed works or signage.

**RECOMMENDATION:****Moved:** Clr**Seconded:** Clr

**THAT** Council authorise the General Manager to sign and seal the agreement between Electric Highway Tasmania and Central Highland Council for the lease of the Ouse electric vehicle charger site.

**17.11 BI-CENTENARY OF THE TOWNSHIP OF BOTHWELL EVENT**

At the June 2021 Council Meeting, Council agreed to the following:

**Moved:** Clr A Bailey     **Seconded:** Clr S Bowden

1. **THAT** a working group be set up to work through the concept plan, this working group will be chaired by the Mayor with two other Councillors, the General Manager, Deputy General Manager, Works Manager, Senior Administration Officer / Community Development Officer, Senior Administration Officer / Planning, Member from the Central Highlands Visitor Centre, Member from the Bothwell History Society, Member from Australasian Golf Museum, Member from Bothwell Tourism Association, Member from Bothwell Lion Club and four committee members.
2. **THAT** the 2021/2022 Bi-Centenary concept plan prepared by Beth Poore and Keith Allcock be referred to the working group for consideration of a weekend Bi-Centenary event;
3. **THAT** the working group consider if the weekend Bi-Centenary event should be held over the weekend of the 19th and 20th February 2022 to coincide with a planned Vintage Car exhibition if Regional Tourism Bushfire Recovery grant funding is approved by Austrade;
4. **THAT** Council allocate \$10,000 in the 21/22 budget for a weekend Bi-Centenary event in 2022 and that the theme for Bushfest 2022 is "Bi-Centenary Bothwell".
5. **THAT** the working group investigate options to integrate with Bushfest where possible and seek sponsorship opportunities.

**CARRIED****FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

Noted that Council representatives are Mayor Triffitt (chair of working group) and Clr Honner (chair of the CHVCMC) and Clr A Campbell and Clr R Cassidy.

Council have received a Regional Tourism Bushfire Recovery Grant for \$30,000 which has been allocated for the Bi-Centenary of the township of Bothwell event in 2022. Ms Alexandria Carbone the A/g Team Leader for Regional Tourism Bushfire Recovery Grants, ADS & Tourism Programs advised Council on the 10 September 2021 with an update on the Regional Tourism Bushfire Recovery (RTBR) grants program stating the new activity completion date is now the 30 November 2022 as per the information below:

*"I am pleased to inform you that Prime Minister the Hon Scott Morrison MP, has approved an extension to the activity completion date under the program guidelines.*

*The new activity completion date is 30 November 2022. The new date applies to all Stream 1 and Stream 2 projects.*

*A revised version of the program guidelines reflecting this change can be found on the Austrade website.*

*If you require an extension to your existing date, please contact the team.*



*If you require any further information, please contact the team by phone on 1800 048 155 or by email at [RTBR@austrade.gov.au](mailto:RTBR@austrade.gov.au) “*

Hence Council may wish to consider rescheduling the Bi-Centenary of the township of Bothwell event which is scheduled for the 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> February 2022 to a later date in 2022, due to the outbreak of the new Omicron variant and the daily increasing numbers in Tasmania.

The potential risk to the community is such that Council, cannot see a way of sufficiently mitigating this risk for February 2022 event dates, hence if Council agree to reschedule the event it will allow those members of our community eligible to be vaccinated or to receive their booster shots more time.

The Mayor, Acting General Manager and Co-ordinator Bi-Centenary of the township of Bothwell event believe this decision is being made in consideration of the health and well-being of all our community, council workers, crew, volunteers, stallholders, and of course, our valued patrons. This type of festival is a celebration of the spirit of a community, and we appreciate how important this event is to their livelihood and the wider community's mental health. Council will need to review its financial obligations to ensure the event is COVID safe.

Over the past number of months a considerable amount of work has already be undertaken to hold the event in February 2022; while we are extremely disappointed, we are planning to set up a Bi-Centenary of the township of Bothwell event celebration later in 2022. Council will do everything in their power to ensure the Bi-Centenary of the township of Bothwell event stays viable for later this year.

Additional estimate of budget requirements to hold the Bi-Centenary event, shows a short fall of \$50,000 in the current budget figures as per the table on the next page:

#### **RECOMMENDATION:**

1. **THAT** Council agree to reschedule the Bi-Centenary of the township of Bothwell event to later in 2022 and that the Bi-Centenary working group recommend a new date for the event.
2. **That** Council allocate an additional \$50,000 to the Bi-Centenary of the township of Bothwell event.

#### **17.12 TASWATER BOARD SELECTION COMMITTEE – ELECTION OF SOUTHERN REPRESENTATIVE**

Southern Owners' Representatives have been advised that two nominations have been received for the current vacancy on the Board Selection Committee: Mayor Bec Thomas and Mayor Paula Wriedt.

A copy of the candidate's material is included in the attachments.

Voting is open to the COB on the 24 January 2022.

Central Highlands Council Owners' Representative will vote on behalf Central Highlands Council.

#### **RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** the Central Highlands Council Owners' Representative vote for ..... as the Board Selection Committee member.

### 17.13 UPGRADE POWER SUPPLY BBQ SHED HAMILTON SHOWGROUNDS

An email from Mr Jack Beattie was received asking if Council could fund the upgrade of the power supply to the BBQ shed at the Hamilton Showgrounds.

A quote is attached from Hansson Electrical. Mr Beattie states that the following:

*'You will see a charge for labour on the quote. However, Greg has said that he will just charge for the material and not the labour. Brett Gleeson has also offered to dig the trench for free so the only other cost would be cable location.*

*Is there a chance that council could fund this? It will save us running extension leads which are an OHS tripping hazard.'*

#### RECOMMENDATION:

**Moved:** Clr

**Seconded:** Clr

**THAT** Council agree to pay for the cable location costs of the power supply upgrade at the BBQ shed Hamilton Showgrounds.

### 17.14 METAL ARTWORK GRETNA WAR MEMORIAL

At the September 2021 Council agreed to the following:

**Moved:** Clr A Campbell

**Seconded:** Clr J Honner

THAT Council

1. Approve the installation of the artwork at the entrance to the Gretna War Memorial
2. Incorporate signage highlighting the site (with input from Mr Colin Cunningham)
3. Apply for the required planning permits

**CARRIED**

#### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

At the December 2021 Council revoked the above motion.

Motion 1:

**Moved:** Clr A Campbell

**Seconded:** Clr R Cassidy

THAT minute 17.9 passed at the 21 September 2021 meeting of Council be revoked.

**CARRIED**

#### **FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

Motion 2:

**Moved:** Clr A Campbell

**Seconded:** Clr R Cassidy

**THAT** in the interest of community consultation a survey be conducted to ascertain the preferred location for the installation of the metal artwork at the Gretna War Memorial. Forms to be returned by 7<sup>th</sup> January 2022.

**CARRIED**

**FOR the Motion**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore

A survey was undertaken inviting the community to **participate in deciding the location for the installation of the Gretna Wall Memorial Silhouette Soldiers.**

The results from the Community Survey are:

1. A soldier either side at the bottom entrance – 8 votes
2. A soldier either side at the bottom of the steps – 7 votes
3. A soldier either side at the top of the steps – 7 votes
4. A soldier either side of the memorial – 0 votes

**FOR DECISION**

**17.15 POLICY 2014-20 MEDIA POLICY**

The previous Media Policy was approved by Council in the December 2018. The purpose of the policy is to:

- ensure that staff and Councillors are aware of who can speak on behalf of Central Highlands Council.
- To ensure that messages which come from Central Highlands Council are true, consistent and accurately reflect the views of the elected members.
- To protect and promote the reputation of Central Highlands Council.

The Mayor, under Section 27 (1) (e) of the Local Government Act 1993 is to act as spokesperson of the Council. All media relations, on behalf of Council, shall be conducted through the Mayor.

The Mayor, under Section 27 (2A) of the Local Government Act 1993, by notice in writing, may delegate for a specified period, the function of acting as spokesperson of the Council to the Deputy Mayor, a Councillor or the General Manager

All views expressed, when acting as Council Spokesperson, must be those of the elected members.

Whenever Councillors publicly express their own opinions, they must make it clear that:

- They are speaking for themselves as an individual and not a councillor;
- Must not include personal criticism of other Councillors or Council staff; and
- Must not disclose confidential information.

Attached for Councillors information is a copy of the draft Media Policy.

**RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council adopt the Media Policy 2014-20.

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### **17.16 POLICY 2014-21 ALLEVIATION OF DUST NUISANCE - ROADWORKS POLICY**

The previous Alleviation of Dust Nuisance - Roadworks Policy was approved by Council in the December 2018. The purpose of the policy is to outline the process for considering applications from residents or ratepayers for the alleviation of dust nuisances arising from roads

Attached for Councillors information is a copy of the draft Alleviation of Dust Nuisance - Roadworks Policy.

#### **RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council adopt the Alleviation of Dust Nuisance - Roadworks Policy 2014-21.

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### **17.17 POLICY 2016-43 PAYMENT OF COUNCILLORS EXPENSES AND PROVISION OF FACILITIES POLICY**

The previous Payment of Councillors Expenses & Provision of Facilities Policy was approved by Council in March 2018 and the intent of this revised policy is to ensure Council is committed to acting in the best interest of the community and to upholding the principles of honesty, integrity and transparency, which are all key components of good governance.

Council has a responsibility to ensure an appropriate policy is in place to ensure that Councillors are provided with adequate and reasonable expenses and facilities to enable them to carry out their civic duty, and sets out procedures in relation to the claiming and payment of those expenses.

#### **RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council adopt Policy No. 2016-43 Payment of Councillors Expenses & Provision of Facilities Policy.

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### **17.18 AUDIT PANEL CHARTER**

The previous Audit Panel Charter was approved by Council in January 2020.

Council has established the Audit Panel in compliance with the Local Government Act 1993 and the Local Government (Audit Panels) Order. The Charter sets out the Panel's objectives, authority, composition, tenure, functions, reporting and administrative arrangements.

The objective of the Audit Panel is to review the council's performance under section 85A of the Act and report to the council its conclusions and recommendations.

The functions of the Audit Panel are to consider whether:

- the annual financial statements of the council accurately represent the state of affairs of the council;
  - the strategic plan, annual plan, long-term financial management plan and long-term strategic asset management plans of the council are integrated and the processes by which, and assumptions under which, those plans were prepared are sound and justified;
-

- the accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the council has in relation to safeguarding its long-term financial position are appropriate;
- whether the council is complying with the provisions of the Act and any other relevant legislation; and
- whether the council has taken any action in relation to previous recommendations provided by the Audit Panel to the council.

The Audit Panel is required to provide a copy of its meeting minutes to the Council as soon as practical after every Audit Panel meeting. If the Audit Panel has conducted a review under section 85A of the Act, the Audit Panel must provide a written report of its conclusions and recommendations to the Council.

Attached is the Audit Panel Charter for Council's adoption.

**RECOMMENDATION:**

**Moved:** Clr

**Seconded:** Clr

**THAT** Council approve the Audit Panel Charter

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**THAT** Council consider the matters on the Supplementary Agenda.

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**19.0 CLOSURE**