



Central Highlands Council

AGENDA – ORDINARY MEETING – 16 NOVEMBER 2021

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held in the Hamilton Town Hall, Hamilton on Tuesday 16th November 2021, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

2.0 ACKNOWLEDGEMENT OF COUNTRY

3.0 PRESENT

4.0 APOLOGIES

5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

Moved: Clr

Seconded: Clr

THAT pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	Local Government (Meeting Procedures) Regulations 2015
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 19 October 2021	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

6.1 MOTION OUT OF CLOSED SESSION

Moved: Clr

Seconded: Clr

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

7.0 DEPUTATIONS

7.1 PUBLIC QUESTION TIME

8.0 MAYORAL COMMITMENTS

14 October 2021 to 10 November 2021

17 October 2021	ABC interview
19 October 2021	Ordinary Council Meeting
30 October 2021	Opening of CWA Halloween Event
31 October 2021	Central Highlands Men Shed – event
03 November 2021	ILU Ouse meeting and interviews
08 November 2021	Swimming Pool Committee Meeting
09 November 2021	Planning Committee Meeting
09 November 2021	Council Workshop - presentation NTAG (No Turbine Action Group)
09 November 2021	Distribution of Remembrance Acknowledgment Posters throughout the municipality with Community Relations Officer
09 November 2021	On site meeting – metal art works – Gretna with Community Relations Officer
10 November 2021	ILU inspection
10 November 2021	Bothwell Bicentennial Workforce Group Meeting

Other

- Business of Council x 9
- Ratepayer and community members - communications x10
- Elected Members - communications x 6
- Central Highlands Council Management - communications x 7

8.1 COUNCILLOR COMMITMENTS

Deputy Mayor J Allwright

19 October 2021	Ordinary Council Meeting, Bothwell
09 November 2021	Planning Meeting- Bothwell
09 November 2021	Workshop presentation by No Turbine Action Group- Bothwell

Clr A Archer

19 October 2021	Ordinary Council Meeting, Bothwell
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Clr A Bailey

19 October 2021	Ordinary Council Meeting, Bothwell
03 November 2021	ILU Committee Meeting - Hamilton
09 November 2021	Planning Meeting- Bothwell
09 November 2021	Workshop presentation by No Turbine Action Group- Bothwell

Clr S Bowden

19 October 2021	Ordinary Council Meeting, Bothwell
09 November 2021	Workshop presentation by No Turbine Action Group- Bothwell

Clr A Campbell

19 October 2021	Ordinary Council Meeting, Bothwell
02 November 2021	Meeting/presentation to Legislative Council Rural Health Inquiry- Launceston
08 November 2021	Swimming Pool Committee meeting
09 November 2021	Planning Meeting- Bothwell
09 November 2021	Workshop presentation by No Turbine Action Group- Bothwell

Clr R Cassidy

19 October 2021	Ordinary Council Meeting, Bothwell
29 October 2021	
& 1 November 2021	Photos of Bothwell Flood for discussion at Council meeting
09 November 2021	Planning Meeting- Bothwell
09 November 2021	Workshop presentation by No Turbine Action Group- Bothwell

Clr J Honner

19 October 2021	Ordinary Council Meeting, Bothwell
09 November 2021	Planning Meeting- Bothwell
09 November 2021	Workshop presentation by No Turbine Action Group- Bothwell

Clr J Poore

19 October 2021	Ordinary Council Meeting, Bothwell
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STATUS REPORT COUNCILLORS

8.2 GENERAL MANAGER'S COMMITMENTS

19 October 2021	Council Meeting
28 October 2021	Teleconference KPMG
03 November 2021	ILU Committee Meeting
11 November 2021	LGAT Webinar
08 November 2021	Swimming Pool Committee meeting
09 November 2021	Planning Committee Meeting
09 November 2021	Council Workshop - presentation NTAG
10 November 2021	Bothwell Bicentennial Workforce Group Meeting

8.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

19 October 2021	Ordinary Council Meeting, Bothwell
26 October 2021	Municipal Recovery Meeting
03 November 2021	SREMC WebEOC Training Sessions
04 November 2021	Meeting with Mrs Paula Stone Brighton Child Care Services
09 November 2021	Multi-Agency Pre-Bushfire Season Briefing for 2021/22
10 November 2021	Bi-Centennial Workforce Group Meeting

9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

9 November 2021 – presentation NTAG (No Turbine Action Group)

9.1 FUTURE WORKSHOPS

Outcome of Priorities – Date to be determined

10.0 MAYORAL ANNOUNCEMENTS

11.0 MINUTES

11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved: Clr

Seconded: Clr

THAT the Draft Minutes of the Open Council Meeting of Council held on Tuesday 19th October 2021 be received.

11.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved: Clr

Seconded: Clr

THAT the Minutes of the Open Council Meeting of Council held on Tuesday 19th October 2021 be confirmed.

11.3 RECEIVAL DRAFT MINUTES ILU MEETING

Moved: Clr

Seconded: Clr

THAT the Draft Minutes of the Independent Living Units Meeting held on Wednesday 3rd November 2021 be received.

11.4 RECEIVAL DRAFT MINUTES SWIMMING POOL COMMITTEE MEETING

THAT the Draft Minutes of the Swimming Pool Committee Meeting held on Monday 8th November 2021 be received.

11.5 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

THAT the Draft Minutes of the Independent Living Units Meeting held on Wednesday 9th November 2021 be received

12.0 BUSINESS ARISING:

- 14.1 Correspondence sent by General Manager;
- 14.2 Correspondence sent by General Manager;
- 15.3 Policy updated
- 15.5 Correspondence sent by General Manager;
- 16.1 Works and Service Manager to obtain quotes;
- 17.3 Correspondence sent by General Manager;
- 17.4 Correspondence sent by Deputy General Manager;
- 17.8 Correspondence sent by Deputy General Manager;
- 17.9 Correspondence sent by General Manager;
- 17.10 Correspondence sent by Deputy General Manager;

13.0 DERWENT CATCHMENT PROJECT REPORT

Moved: Clr

Seconded: Clr

THAT the Derwent Catchment Project Monthly Report be received. See Attachment

14.0 FINANCE REPORT

Moved: Clr

Seconded: Clr

THAT the Finance Reports be received.

RATES RECONCILIATION AS AT 31 OCTOBER 2021				
		2020		2021
Balance 30th June		\$55,732.39		\$83.43
Rates Raised		\$3,771,640.11		\$3,892,356.61
Penalties Raised		\$11,456.40		\$12,066.74
Supplementaries/Debit Adjustments		\$17,269.73		\$14,728.88
Total Raised		\$3,856,098.63		\$3,919,235.66
Less:				
Receipts to Date		\$1,976,479.05		\$2,005,072.00
Pensioner Rate Remissions		\$100,120.08		\$100,852.40
Remissions/Supplementary Credits		\$23,470.54		\$6,630.94
Balance		\$1,756,028.96		\$1,806,680.32

Bank Reconciliation as at 31 October 2021			
	2020		2021
Balance Brought Forward	\$11,784,239.84		\$10,846,351.54
Receipts for month	\$277,135.70		\$244,606.96
Expenditure for month	\$564,126.27		\$815,719.93
Balance	\$11,497,249.27		\$10,275,238.57
Represented By:			
Balance Commonwealth Bank	\$732,275.07		\$1,037,627.49
Balance Westpac Bank	\$34,093.14		\$517,867.77
Investments	\$10,745,250.38		\$8,736,971.39
Petty Cash & Floats			\$550.00
	\$11,511,618.59		\$10,293,016.65
Plus Unbanked Money	\$1,558.00		\$229.00
	\$11,513,176.59		\$10,293,245.65
Less Unpresented Cheques	\$179.50		\$0.00
Unreceipted amounts on bank statements	\$15,747.82		
			\$18,007.08
	\$11,497,249.27		\$10,275,238.57

	BUDGET 2021/2022	ACTUAL TO 31-Oct-20	ACTUAL TO 31-Oct-21	% OF BUDGET SPENT	BALANCE OF BUDGET
CORPORATE AND FINANCIAL SERVICES					
ADMIN. STAFF COSTS(ASCH)	\$563,015	\$184,349	\$190,092	33.76%	\$372,923
ADMIN BUILDING EXPEND(ABCH)	\$42,865	\$22,296	\$19,326	45.09%	\$23,539
OFFICE EXPENSES(AOEH)	\$127,000	\$57,604	\$52,626	41.44%	\$74,374
MEMBERS EXPENSES(AMEH)	\$182,481	\$47,118	\$51,228	28.07%	\$131,253
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$357,500	\$112,222	\$119,296	33.37%	\$238,204
MEDICAL CENTRES(MED)	\$143,500	\$49,588	\$27,909	19.45%	\$115,591
STREET LIGHTING(STLIGHT)	\$39,600	\$12,307	\$10,511	26.54%	\$29,089
ONCOSTS (ACTUAL)(ONCOSTS)	\$559,360	\$237,555	\$304,080	54.36%	\$255,280
ONCOSTS RECOVERED	(\$487,500)	(\$154,123)	(\$149,838)	30.74%	(\$337,662)
COMMUNITY & ECONOMIC DEV & RELATIONS(CDR+EDEV)	\$239,850	\$31,920	\$34,625	14.44%	\$205,225
GOVERNMENT LEVIES(GLEVY)	\$256,604	\$78,986	\$79,521	30.99%	\$177,083
COVID-19		\$7,486	\$2,889		
TOTAL CORPORATE & FINANCIAL SERVICES	\$2,024,275	\$687,307	\$742,265	36.67%	\$1,284,899
DEVELOPMENT AND ENVIRONMENTAL SERVICES					
ADMIN STAFF COSTS - DES (ASCB)	\$167,465	\$54,349	\$48,374	28.89%	\$119,091
ADMIN BUILDING EXPEND - DES(ABCB)	\$23,060	\$8,766	\$10,527	45.65%	\$12,533
OFFICE EXPENSES - DES (AOEB)	\$46,500	\$14,962	\$19,618	42.19%	\$26,882
ENVIRON HEALTH SERVICES (EHS)	\$31,095	\$8,277	\$7,980	25.66%	\$23,115
ANIMAL CONTROL(AC)	\$12,000	\$933	\$2,164	18.03%	\$9,836
PLUMBING/BUILDING CONTROL (BPC)	\$130,112	\$34,901	\$34,955	26.87%	\$95,157
SWIMMING POOLS (POOL)	\$39,092	\$2,234	\$1,527	3.91%	\$37,565
DEVELOPMENT CONTROL (DEV)	\$102,000	\$19,591	\$35,825	35.12%	\$66,175
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$134,544	\$33,348	\$36,403	27.06%	\$98,141
ROADSIDE BINS COLLECTION (DRB)	\$114,000	\$38,505	\$25,817	22.65%	\$88,183
WASTE TRANSFER STATIONS (WTS)	\$205,150	\$50,581	\$45,944	22.40%	\$159,206
TIP MAINTENANCE (TIPS)	\$60,481	\$8,764	\$8,764	14.49%	\$51,717
ENVIRONMENT PROTECTION (EP)	\$4,500	\$402	\$191	4.25%	\$4,309
RECYCLING (RECY)	\$35,000	\$16,009	\$14,398	41.14%	\$20,602
TOTAL DEVELOPMENT & ENVIRONMENTAL SERVICES	\$1,104,999	\$291,622	\$292,488	26.47%	\$812,511
WORKS AND SERVICES					
PUBLIC CONVENIENCES (PC)	\$153,500	\$56,341	\$42,149	27.46%	\$111,351
CEMETERY (CEM)	\$17,000	\$6,459	\$5,420	31.88%	\$11,580
HALLS (HALL)	\$59,512	\$23,422	\$28,567	48.00%	\$30,945
PARKS AND GARDENS(PG)	\$71,000	\$23,843	\$19,558	27.55%	\$51,442
REC. & RESERVES(REC+TENNIS)	\$78,316	\$34,334	\$22,852	29.18%	\$55,464
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$120,000	\$34,756	\$40,504	33.75%	\$79,496
HOUSING (HOU)	\$61,788	\$34,301	\$35,976	58.23%	\$25,812
CAMPING GROUNDS (CPARK)	\$13,500	\$3,099	\$3,417	25.31%	\$10,083
LIBRARY (LIB)	\$617	\$773	\$793	128.51%	(\$176)
ROAD MAINTENANCE (ROAD)	\$855,911	\$395,198	\$408,876	47.77%	\$447,035
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,850	\$6,606	\$139	2.38%	\$5,711
BRIDGE MAINTENANCE (BRI)	\$23,153	\$4,483	\$9,623	41.56%	\$13,530
PRIVATE WORKS (PW)	\$85,000	\$28,189	\$26,575	31.26%	\$58,425
SUPER. & I/D OVERHEADS (SUPER)	\$315,800	\$125,626	\$126,965	40.20%	\$188,835
QUARRY/GRAVEL (QUARRY)	(\$25,000)	(\$43,643)	(\$25,938)	103.75%	\$938
NATURAL RESOURCE MANAGEMENT(NRM)	\$122,841	\$45,225	\$23,059	18.77%	\$99,782
SES (SES)	\$2,000	\$851	\$578	28.91%	\$1,422
PLANT M'TCE & OPERATING COSTS (PLANT)	\$501,128	\$191,389	\$173,498	34.62%	\$327,630
PLANT INCOME	(\$710,000)	(\$304,365)	(\$253,711)	35.73%	(\$456,289)
DRAINAGE (DRAIN)	\$19,000	\$8,529	\$9,416	49.56%	\$9,584
OTHER COMMUNITY AMENITIES (OCA)	\$25,116	\$13,229	\$12,735	50.70%	\$12,381
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$37,000	\$15,583	\$12,561	33.95%	\$24,439
TOTAL WORKS & SERVICES	\$1,833,032	\$704,227	\$723,613	39.48%	\$1,109,419

DEPARTMENT TOTALS OPERATING EXPENSES					
Corporate Services	\$2,024,275	\$687,307	\$742,265	36.67%	\$1,284,899
Dev. & Environmental Services	\$1,104,999	\$291,622	\$292,488	26.47%	\$812,511
Works & Services	\$1,833,032	\$704,227	\$723,613	39.48%	\$1,109,419
Total All Operating	\$4,962,306	\$1,683,157	\$1,758,366	35.43%	\$3,206,829
CAPITAL EXPENDITURE					
CORPORATE AND FINANCIAL SERVICES					
Computer Purchases	\$32,000	\$0	\$0	0.00%	\$32,000
Equipment	\$6,000	\$0	\$24,845	0.00%	(\$18,845)
Miscellaneous (Municipal Reval etc)	\$128,500	\$0	\$0	0.00%	\$128,500
	\$166,500	\$0	\$24,845	14.92%	\$141,655
DEVELOPMENT & ENVIRONMENTAL SERVICES					
Swimming Pool	\$5,000	\$11,164	\$0	0.00%	\$5,000
Waste Transfer Station	\$12,000	\$0	\$0	0.00%	\$12,000
	\$17,000	\$11,164	\$0	0.00%	\$5,836
WORKS & SERVICES					
Plant Purchases	\$780,000	\$36,960	\$1,580	0.20%	\$778,420
Camping Grounds	\$0	\$0	\$0		\$0
Public Conveniences	\$120,000	\$50,579	\$26,272	21.89%	\$93,728
Bridges	\$0	\$16,517	\$95		(\$95)
Road Construction & Reseals	\$2,269,000	\$401,067	\$314,770	13.87%	\$1,954,230
Drainage	\$50,000	\$2,621	\$5,153	0.00%	\$44,847
Parks & Gardens Capital	\$40,000	\$56,571	\$11,722	29.31%	\$28,278
Infrastructure Capital (Moved to Roads)	\$170,000	\$0	\$0	0.00%	\$170,000
Footpaths, Kerbs & Gutters	\$0	\$0	\$0		\$0
Rec Grounds	\$20,000	\$12,000	\$11,635	58.18%	\$8,365
Halls	\$25,000	\$9,000	\$22,031	88.12%	\$2,969
Buildings	\$777,500	\$0	\$10,636	1.37%	\$766,864
	\$4,251,500	\$585,315	\$403,894	9.50%	\$3,847,606
TOTAL CAPITAL WORKS					
Corporate Services	\$166,500	\$0	\$24,845	14.92%	\$141,655
Dev. & Environmental Services	\$17,000	\$11,164	\$0	0.00%	\$17,000
Works & Services	\$4,251,500	\$585,315	\$403,894	9.50%	\$3,847,606
	\$4,435,000	\$596,479	\$428,740	9.67%	\$4,006,260

BANK ACCOUNT BALANCES AS AT 31 OCTOBER 2021						
No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	<u>BALANCE</u>	
					2020	2021
11100	Cash at Bank and on Hand					
11105	Bank 01 - Commonwealth - General Trading Account				722,215.81	1,021,118.41
11106	Bank 02 - Westpac - Direct Deposit Account				29,233.08	516,598.77
11110	Petty Cash				350.00	350.00
11115	Floats				200.00	200.00
11199	TOTAL CASH AT BANK AND ON HAND				751,998.89	1,538,267.18
11200	Investments					
11206	Bank 04	30 Days	0.17%	4/11/2021	1,509,187.21	1,000,552.70
11207	Bank 05	120 Days	0.21%	2/02/2022	3,642,135.95	3,654,998.22
11207	Bank 06	30 Days				
11212	Bank 12	30 Days				
11214	Tascorp	180 Days	0.03%	13/12/2021	77,938.96	78,067.05
11215	Bank 15	90 Days				
11216	Bank 16	90 Days	0.19%	13/12/2021	5,515,988.26	4,003,353.42
11299	TOTAL INVESTMENTS				10,745,250.38	8,736,971.39
	TOTAL BANK ACCOUNTS AND CASH ON HAND				11,497,249.27	10,275,238.57

DONATIONS AND GRANTS 2021-2022											
Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$5,000									
	Support/Donations	\$4,260									
	Further Education Bursaries	\$1,800									
	Central Highlands School Support	\$0									
	Anzac Day	\$6,000									
	Hamilton show	\$5,000									
	Australia Day	\$1,500									
	Church Grants	\$5,000									
	Suicide Prevention Program	\$2,000									
	Anglers Alliance Sponsorship	\$3,000									
	Bothwell Spin-out	\$4,000									
	Royal Flying Doctor Service	\$1,000									
	Bothwell Speed Shear	\$2,000									
	Youth Activities	\$5,000									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$5,000									
	Local Govt Shared Services Project	\$2,000									
	200 Years of Bothwell Celebration	\$10,000									
	Health & Wellbeing Plan Implementation	\$5,000									
19/07/2021	First aid training donation - HATCH	\$2,500			2,500.00						
19/07/2021	Meal delivery program donation - HATCH	\$2,000			2,000.00						
20/07/2021	Support for Common Ground program	\$750			750.00						
26/08/2021	Bothwell District School	\$1,000					1,000.00				
26/08/2021	Ouse District High School	\$1,000					1,000.00				
26/08/2021	Westervay Primary School	\$1,000					1,000.00				
6/09/2021	Glenora District High School	\$1,000					1,000.00				
29/09/2021	Bothwell CWA	\$250			250.00						
28/10/2021	2021 Festival of Magic	\$240			240.00						
YEAR TO DATE EXPENDITURE			0.00	0.00	5,740.00	0.00	4,000.00	0.00	0.00	0.00	9,740.00
BUDGET		\$82,300	12,500.00	5,000.00	10,000.00	7,000.00	5,800.00	34,000.00	5,000.00	3,000.00	82,300.00

15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr

Seconded: Clr

THAT the Development & Environmental Services Report be received.

15.1 DRAFT CENTRAL HIGHLANDS LOCAL PROVISIONS SCHEDULE – PUBLIC EXHIBITION - ASSESSMENT OF REPRESENTATIONS UNDER SECTION 35F OF THE LAND USE PLANNING & APPROVALS ACT 1993

Report By

Planning Consultant (SMC) Damian Mackey

Attachments

Representations Assessment Table

Enclosures

Representations: 45 in total

Purpose

The purpose of this report is to progress the assessment of the representations received in response to the recent public exhibition of the Central Highlands Draft Local Provisions Schedule (LPS) and, subsequently, formulate the assessment report to the Tasmanian Planning Commission pursuant to Section 35F of the *Land Use Planning And Approvals Act 1993*.

The recommendations contained in this report were work-shopped at the Planning Committee meeting on 9 November. Once endorsed by Council they will form the core of the assessment report to the Commission. This report must contain the representations and Council's 'views' on them – including whether it considers the LPS should be changed as a result. It must also include a response to the 'outstanding issues notice' in regard to the proposed modified Lake Meadowbank Specific Area Plan.

Council has a statutory timeframe of 60 days from the close of representations to provide its assessment report. Effectively, this means it needs to be submitted to the Commission a few days prior to the Christmas break. The intention is that the assessment report will be fleshed-out and correctly formatted following the November Council meeting and then returned to the December meeting for final endorsement.

Background

The Tasmanian Planning Scheme will consist of the State Planning Provisions (SPPs) and the Local Provisions Schedules (LPSs) from each Council.

After several years of work and negotiations with the Tasmanian Planning Commission, Council was directed by the State Government to make certain changes to the Draft LPS and to place it on formal public exhibition for public comment. This was a 60-day period ending on 22 October.

As mentioned above, it is now Council's role to consider the matters raised in the representations received and determine a 'view' on them, including whether the LPS should be amended. The representations and Council's

views on them will then be forwarded to the Commission which will hold public hearings. All representors will be invited by the Commission to participate in the relevant hearing(s). Ultimately, the Commission will make final determinations and direct Council to make alterations to the LPS accordingly. Once so altered, the Minister will declare the Tasmanian Planning Scheme to be in force in the Central Highlands municipal area.

It is noted that where a proposed alteration is considered to be a substantial modification, the Commission may direct that it not be made prior to the finalisation of the LPS but that it be subject to a specific planning scheme amendment process immediately following finalisation. Such a direction would be pursuant to Section 35KB of the Act. This has relevance to the mooted Scenic Protection Areas / Scenic Road Corridors proposed by several representors. The rationale behind this mechanism is that substantial amendments rightfully should not be made without a proper process affording natural justice to potentially impacted landowners.

In regard to the 'outstanding issues notice' pertaining to the proposed modified Lake Meadowbank Specific Area Plan, Councillors will recall that this Specific Area Plan was removed from the Draft LPS by the Commission prior to public exhibition but Council was nevertheless directed to publicly exhibit it alongside the Draft LPS. The notice through which this was done set out a number of outstanding issues to which Council now needs to respond.

Assessment of Representations

Refer to the enclosed copies of the representations and the attached Representations Assessment Table dated 9 November 2021.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Council:

- A. Agree to accept Submissions No. 41, 42, 43 and 44, despite having received them after the advertised date and time for the close of submissions.
- B. Endorse the assessment and view of each submission, as set out in the attached Issues Assessment Table dated 9 November 2021, for the purposes of Council's report to the Tasmanian Planning Commission under Section 35F of the *Land Use Planning and Approvals Act 1993*, noting that the completed version of the report is to be presented to the December Council meeting for final endorsement.
- C. Agree to explore the establishment, potentially pursuant to Section 35KB of the Act, of the mooted Scenic Road Corridor (or alternatively a Scenic Protection Area) under the Scenic Protection Code along the Lyell Highway which was the subject of Submissions No. 21 and 22.
- D. Agree to explore the establishment, potentially pursuant to Section 35KB of the Act, of the mooted 'Central Highlands Scenic Protection Area' under the Scenic Protection Code along Highland Lakes Road and Waddamana Road which was the subject of Submissions No. 34 and 35.
- E. Develop a structure plan for the township of Bothwell, with input from the local community. This is to follow completion of the Local Provisions Schedule development process and is to set out the preferred future development of the town and any subsequent zoning changes that ought to be made. Part funding for this project is to be sought from the State or Federal Governments.
- F. Develop a structure plan for the township of Ouse, with input from the local community. This is to follow completion of the Local Provisions Schedule development process and is to set out the preferred future development of the town and any subsequent zoning changes that ought to be made. Part funding for this project is to be sought from government.
- G. In regard to the Outstanding Issues Notice pertaining to the modified Lake Meadowbank Specific Area Plan, Council maintain its position already articulated and justified to the Tasmanian Planning Commission to the effect the modified Specific Area Plan is necessary and complies with the relevant requirements of the *Land Use Planning and Approvals Act 1993*.

15.2 SALE OF COUNCIL LAND, ELLENDALE ROAD

In accordance with Section 178 of the Local Government act 1993, Council has given notice of its intention to sell land being 4.379ha on Ellendale Road, CT 11291/1.

Council owns two adjoining titles on Ellendale Road being CT 11291/1 & 66326/1 and it was believed that part of the old Waste Transfer Station was located on the lot being proposed for sale.

There are no records to indicate that the old Waste Transfer Station was located on the land in question (CT 11291/1). According to Council's records it was located on the neighbouring title CT 66326/1.

A question was also raised with regards to a water right from a small water hole on the top portion of the land. There are no records to indicate that there is a water right. If this was a hand shake agreement then Council would have no input into continuing this agreement between parties.

FOR INFORMATION

15.3 DA 2021/100 – DIGITAL SCORE BOARD – BOTHWELL RECREATION GROUND

Council's Manager Works & Services has lodged the Development Application for a digital score board at the Bothwell Recreation Ground. Council's Planning Officer has advised this is a "Discretionary Use" under the Central Highlands Interim Planning Scheme 2015.

The fees associated with the application are as follows:

Assessment Fee: \$250.00

Advertising Fee: \$310.00

It is being recommended that Council remit the planning fees for this application.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Council remit the Development Application Fees associated with DA 2021/100 for the digital score board at the Bothwell Recreation Ground, being \$560.00 in total.

15.4 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00094	P & J Sheds	23 Wilburville Road, Wilburville	Outbuilding
2021 / 00093	J I Pilon, D Wever	82 Jones Road, Miena	Outbuilding
2021 / 00091	Pettit Designs	5 Brandum Bay Drive, Brandum	Dwelling Addition (Enclosed Verandah)

2021 / 00095	S D H Steers	29 Drysdale Road, Miena	Outbuilding
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PERMITTED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00097	Duo Design	9 Victoria Valley Road, Ouse	Dwelling
2021 / 00090	S D Harding	4 Bronte Estate Road, Bronte Park	Outbuilding

DISCRETIONARY

DA NO.	APPLICANT	LOCATION	PROPOSAL
2021 / 00082	Telstra Corporation	Poatina Road, Central Plateau	Upgrade Telecommunications
2021 / 00078	J W S Ramsay	1 Elizabeth Street, Bothwell	Outbuilding

ANIMAL CONTROL**IMPOUNDED DOGS**

No dogs have been impounded over the past months.

STATISTICS AS OF 10 November 2021**Registrations**

Total Number of Dogs Registered in 2020/2021 Financial Year – 978

2021/2022 renewal have been issued.

- Number of Dogs Currently Registered - 902
- Number of Dogs Pending Re-Registration – 33

Kennel Licences

Total Number of Kennel Licences Issued for 2020/2021 Financial Year – 29

2021/2022 Renewal have been Issued.

- Number of Licences Issued –30
- Number of Licences Pending – 0

16.0 WORKS & SERVICES

Moved: Clr

Seconded: Clr

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT

15th October to 11th November

Grading & Sheeting	Bashan Road, Strickland Road, Woodspring Road, Rotherwood Road, Mark Tree Road, Thousand Acre Lane
Maintenance Grading	Merrievale Road, Wihareja Road, Bashan Road
Potholing / shouldering	<ul style="list-style-type: none"> • Strickland Road • Bridges 14 Mile Road •
Spraying:	<ul style="list-style-type: none"> • General weed spraying Ouse town ship • Meadowbank • Bethune Park • Ellendale township • Capeweed Bothwell town ship and cemetery • Roadside verges • Hollow Tree Road • Dennistoun Road • Lower Marshes Road • Mark Tree Road • Victoria Valley Road • Ellendale Road
Culverts / Drainage:	<ul style="list-style-type: none"> • Clean culverts Bashan Road and Waddamana Road • Replace culvert Lanes Tier Road • Replace culvert Ransleys Road • Clean culverts and drainage Old Man Head
Occupational Health and safety	<ul style="list-style-type: none"> • Monthly Toolbox Meetings • Day to day JSA and daily prestart check lists completed • Monthly workplace inspections completed • Playground inspections • 34hrs Annual Leave taken • 17hrs Sick Leave taken • 0hrs Long Service Leave
Bridges:	<ul style="list-style-type: none"> • Repairs on bridge at Green Valley after flood damage • Remove debris from Andrew Bridge
Refuse / recycling sites:	<ul style="list-style-type: none"> • Cover Hamilton Tip twice weekly
Other:	<ul style="list-style-type: none"> • Repair flood damage Bashan Road • Repair flood damage Pelham Road • Repair flood damage on municipal roads • Unblock culverts from flood damage • Hot mix edge breaks Ellendale Road • Repair heat pump unit Hamilton toilets • Unblock stormwater Bothwell • Clean up Hamilton show grounds after flood damage • Install Bush fest signs • 1 x drum muster

Slashing:**Municipal Town Maintenance:**

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:**Plant:**

- PM816 Toyota Hilux serviced
- PM817 Toyota Hilux serviced
- PM705 Mack truck set of drive tyres
- PM757 Puncture repair
- PM786 Triton Ute serviced

Private Works:

- Mick Bailey spraying
- Justin Townsend dry hire mower
- Gaylene McCafferty mowing
- Marlene Eyles mowing
- Rebecca Jones gravel
- RC and S Dabbs mowing
- Bernadette Rogers concrete premix
- George Shea gravel delivery
- Bert Whattley gravel delivery

Casuals

- Toilets, rubbish, and Hobart
- Hamilton general duties

Program for next 4 weeks

- Croakers Alley Footbridge
- Potholing and grading of Municipal roads
- Repair flood damage of Municipal Roads
- Top up soft fall areas in all parks
- Concrete slabs for park seating

16.1 REPORT ON FLOOD DAMAGE AT PELHAM ROAD**1. INTRODUCTION**

Following recent wet weather over several days on the 24th of October. Council's Works Manager was made aware by the Tasmanian Police of flood damage from a landslip suffered on Pelham Road.

An inspection was made early Sunday morning by Councils Works Supervisor.

2. DAMAGE

The flood event caused the following damage at Pelham Road:

1. Approximately 480m of sealed road was covered with debris, large rocks, trees and mud.
2. 480m of blocked drains
3. 5 blocked culvert pipes



3. CAUSE OF THE FLOOD

After an onsite inspection, it was noticed that a small dam approximately 1.6km North of Pelham Road had failed due to very heavy rainfall.

4. CONCLUSIONS

My conclusion is that the heavy rain event and the failure of a dam that cascaded into a rush of debris down the mountain and out onto Pelham Road which blocked drains and culverts that caused the damage.

An initial investigation was made on site by CHC Works Supervisor on Sunday the 24th of October at which time the road was fully covered with debris, rocks, mud, and trees. The road was then cleared by Council to allow TasNetworks to enter and restore power to poles that had been damaged. The road was then closed until Wednesday afternoon to allow Council staff to clean the roadway.

Works required to re-instate the roadway and drains has been completed:

- Remove rocks and gravel from culverts
- Sweep road of mud and dirt
- Clean out drains
- Reinstall culvert in driveway
- Remove all rocks and trees from road surface
- Culverts are working but will need a vac truck to remove remaining gravel in pipes to improve the flow

Equipment and labour required

- 13t Excavator 2 weeks
- 5t Excavator 1.5 weeks
- 5 yd Truck 2 weeks
- Wheel loader 1 week
- Backhoe 4 days
- Bob cat x 2 for 1 day
- Labour
- 3 persons for traffic control

FOR DISCUSSION

16.2 REPORT ON FLOOD DAMAGE 30th OF OCTOBER 2021

1. INTRODUCTION

Following recent wet weather over several days on the 29th and 30th of October some of Councils assets, roads and infrastructure were damaged due to flooding

Councils staff worked Friday the 29th, Saturday the 30th and Sunday the 31st to inspect roads, close roads, install signage and carry out works when water levels permitted.

2. DAMAGE

The flood event caused the following damage around the Municipality:

Buildings at the Hamilton Showgrounds flooded and need to be cleaned

Roads with Flood Damage

- | | |
|-------------------|------------------------|
| • Dennistoun Road | • Allisons Road |
| • Nant Lane | • Mark Tree Road |
| • Woodspring Road | • Victoria Valley Road |
| • Rotherwood Road | • Strickland Road |
| • Waddamana Road | • Lanes Tier Road |
| • Wetheron Road | • Bashan Road |
| • Glovers Road | |

Green Valley Bridge had side kerbs to be repaired, road approaches, all new bolts through side kerbs and debris to be removed.

Large culvert at Lower Marshes undermined that requires repairing with new head walls.

Small sections of seal to be replaced in Arthur Crescent Bothwell

Multiple blocked culverts that need cleaning

Debris removed away from multiple bridges





3. CAUSE OF THE FLOOD

A flood event significantly higher than the 5% AEP (1 in 20 years but more likely that of a 1:50 year) event occurred as a result of the heavy constant rain as well as all water storages being full, would of also contributed to significant flow in the Clyde River and around Councils roads.

Conclusion

An inspection of Councils roads and assets was undertaken by CHC Works Supervisor and Works Manager. Roads have been prioritized to be repaired, contractors have been engaged to undertake works on the culvert at Lower Marshes and the Green Valley Bridge. Majority of work on Council's roads will require a grader, water cart and gravel to repair as well as Councils backhoes to clean out blocked culverts.

FOR DISCUSSION

16.3 PROPOSED ROADSIDE LIBRARY AT BOTHWELL DISTRICT HIGH SCHOOL

The Bothwell District High School would like to trial and install a community library that will be located at the entrance to the school on the road reserve at Mary Street. The library allows the community to put unwanted and unused books into the library and for people to then borrow a book, read a book, share a book, and return a book.

The library will only be temporary installed at this stage and has a height of 1530mm a width of 740mm and a depth of 660mm. The Bothwell School are also proposing to install 2 x corflute signs that will be attached to the school fence in Patrick Street and Mary Street, (please see, attached). There is one house located in Mary Street adjacent to the proposed library site.

FOR DISCUSSION

16.4 CHRISTIAN MARSH ROAD

Christian Marsh Road is a public Council owned road from the Highlands Lake Road to the Shannon River. The road has a gate on it and is currently locked and has been for approximately 20 years. Council has a key and can access the road to carry out maintenance. The maintenance undertaken is minimal.

I believe that the road was locked because of illegal activities that were being undertaken on the property at Christian Marsh.

A request has been made to Council to access the Shannon River for fishing via Christian Marsh Road. Please see attached email.

Attention Mayor and Councillors.
Greetings.

Today I spoke to Mr Branch of Council who suggested that I make this formal application, which he indicated he will pass on to Council.

I am Rod Miller of 8 Graelee Court Kingston Tas ('Phone contact 62 29 39 49) and a member of Kingborough Anglers Assoc for some 45 years.

I have fished the Shannon at Hermitage and Rockford for some 35 years with the permission of the landowners involved.

In discussion with some State Govt staff I became aware that there is a Council maintained Locked Road called Christian Marsh Rd which leads down to the Shannon River.

It is this section of the river that I would like to have a go to fish.

I am a fly fisher so I would not be setting up a camp or lighting fires etc and am well aware of the need to ensure safety of stock, gates etc

I can give assurance that I will do nothing to damage, injure or do any harm to property or stock.

I feel sure that Robert or Kath Casey of Hermitage will vouch for me. Their contacts are 62 59 61 62 or 0458997616

It would be appreciated if Council will consider this request for access and advise me accordingly.

For any information that Council may require of me, please do contact me.

Yours sincerely Rod Miller
10 11 21

FOR DISCUSSION

16.5 BIKE OR SCOOTER TRACK / SKATE PARK

Ms Kimberley Rice has emailed the General Manager regarding the need for a bike or scooter track / skate park in Ouse or Hamilton that is based on the bikes or scooters areas at Brighton or New Norfolk.

Ms Rice states the number of children I have seen around the Ouse and Hamilton area maybe Council could look at developing the Old Ouse Recreation area in Ticknell Street, Ouse.

FOR DISCUSSION

17.0 ADMINISTRATION

17.1 VACANT LAND ELLENDALE ROAD

At the September Council meeting the following motion was passed:

THAT Council advertise for sale the vacant parcel of land at Lot 1 Ellendale Road, Ellendale, in accordance with requirements under the Local Government Act and advise that it was once a waste transfer site.

The following advertisement was placed in the Mercury on Saturday 16th October 2021 and Saturday 23 October 2021.

CENTRAL HIGHLANDS COUNCIL

SALE OF COUNCIL LAND

In accordance with Section 178 of the Local Government Act 1993, notice is hereby given of the Council's intention to sell land being 4.379 Ha on Ellendale Road, CT 11291/1, part of which was previously the Ellendale Landfill Site and Waste Transfer Site.

Pursuant to S.178 of the Act, objections to the proposed sale may be made in writing to the General Manager, Central Highlands Council, PO Box 20, Hamilton Tas 7140 or by email to council@centralhighlands.tas.gov.au and must be received by close of business on Monday 8th November 2021.

Following Council's consideration of any objections received, a decision will be made on the sale of the land. All persons lodging an objection shall be advised of that decision.

Lyn Eyles, General Manager

One objection was received from Mr Terry Jones:

"I wish to raise an objection to the selling of land; Ellendale Road Ellendale, (CT 11291/1) which is part of the Ellendale Landfill site and Waste transfer site, as noted in the Mercury Saturday 17th October.

I purchased my property, 1312 Ellendale Road in 1992 with the property being advertised having permanent a permanent spring fed dam. The previous owners (McKeens) had a lease from the Central Highlands Council for the dam on the above land. This dam has the infrastructure to gravity feed to my property. This agreement has been in effect for at least 50 years now.

I have undertaken maintenance to the dam during my ownership of the property.

If this were to change my property would be severely affected and I will have no water to water the garden, water my animals and run the household toilet.

I have dams but they do not hold water due to the sandy soil.

I wish for you to consider my objection to the sale of the land or look at proposal for an easement to maintain my existing water rights.

Thank you for your consideration in this matter."

Under subsection 178(6) LGA 1993 a council must consider any objection received and decide whether to take any action regarding the objection. Within seven days of making a decision regarding an objection, Council must write to the objector to notify them of Council's decision as to whether any action will be taken and advise the person of the right to appeal against Council's decision.

FOR DISCUSSION

17.2 LGAT PUBLIC LIGHTING TENDER

LGAT is conducting a tender for the supply of electricity for participating councils for street lighting.

Since unmetered street-lighting sites are contestable, councils are required to tender for street lighting. Tendering as a buying group enables councils to leverage the best price due to economies of scale. As with previous years, the tender aims to establish a single licensed Retailer holding accreditation to provide electricity in Tasmania for the provision of energy for street lighting

LGAT has facilitated this process for the 27 mainland Tasmanian councils since public lighting became contestable in 2014. LGAT has recently received advice from the Tasmanian energy regulator that there is no longer a standing offer available to councils for public lighting and therefore all councils will need to re - enter into a contract.

The current contract expires on 30 June 2022.

As Council has participated in previous tenders, the General Manager has advised LGAT that Council will participate in the tender.

As with previous processes there will be a very tight time frame between receiving the evaluation, getting council agreement to proceed and getting the contracts signed. This is because the wholesale market offers provided to the retailer is only available for short time frames.

As electricity prices have a short validity period, LGAT will aim to allow up to 48 hours for council review of the evaluation report and agreement to the recommended retailers offer. Once agreed, councils will have a very tight turn around to sign the contract.

RECOMMENDATION:**Moved:** Clr**Seconded:** Clr

THAT the General Manager be authorised to sign the public lighting contract with the successful retailer as recommended by LGAT.

17.3 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM PHASE 3

Central Highlands Council has been allocated \$1,178,256.00 under Phase 3 of the LRCI Program. A grant deed has been forwarded for signing.

Council will need to determine what projects they would like to nominate to enable the Work Schedule to be completed and returned. Projects must be undertaken between 1 January 2022 and 30 June 2023.

Section 5 of the Program Guidelines covers what the grant money can be used for.

RECOMMENDATION:**Moved:** Clr**Seconded:** Clr**THAT:**

- (a) The General Manager be authorised to sign the grant deed; and
- (b) The Works & Services Manager recommend eligible projects from Council's priority list for consideration by Council at its January meeting

17.4 WORKSHOP: COUNCILS AND RECONCILIATION ACTION PLANS

Local Government Association of Tasmania has written to Council regarding advanced notice for a workshop on Councils and Reconciliation Action Plans. The workshop will be facilitated by Reconciliation Tasmania and the Local Government Association of Tasmania. It is funded partly by the Department of Health.

- Wednesday Nov 24, 2021, 10am-3pm.
- Campbell Town Sports Ground Function Rooms
- Participants include Mayors, GM's, councilors, council staff.

Registration details and formal invitation will be available soon. There will be a small fee.

The workshop will be facilitated by Reconciliation Tasmania. It will include presentations from several councils and First Nation representatives. Their varied approaches and experiences will provide practical examples of the themes for the day. They include:

- The history of reconciliation in Australia from the Bridge Walks to today;
- First Nations representatives will share their perspectives on the reconciliation process and the role of local government as leaders;
- The 5 pillars of reconciliation and what they mean in our workplaces and community;
- What is a Reconciliation Action Plan, why 'do reconciliation' and the potential benefits emerging from RAP commitments;

- Case studies of several regional councils currently undertaking RAPs in Tasmania – George Town and Huon Valley Councils, with others to be confirmed;
- Perspectives from First Nations communities in Tasmania regarding the process in developing RAPs and strategies in consulting with the Aboriginal community.

The day will include networking breakout groups with attendees to workshop local challenges and opportunities for regional councils in becoming more active in reconciliation.

FOR DISCUSSION

17.5 EFTPOS MACHINE FOR CENTRAL HIGHLANDS VISITOR CENTRE

Mrs Beth Poore from the Central Highlands Visitor Centre has asked if Council can provide a new Commonwealth Bank EFTPOS Machine for Central Highlands Visitor Centre that is linked to Council's bank account.

The current EFTPOS Machine is owned by Ratho Farm and linked to the Ratho Farm bank account.

Central Highlands Visitor Centre Management Committee is a Council Special Committee under the Act and Cllr Honner is the Chair.

The Central Highlands Council own and operate the Central Highlands Visitor Centre using volunteers to run the centre with a small operating budget. Hence they require Council to pay all costs for a new Commonwealth Bank EFTPOS Machine for Central Highlands Visitor Centre.

FOR DISCUSSION

17.6 POLICY NO. 2014-22 CUSTOMER SERVICE CHARTER

The previous Customer Service Charter was approved by Council in June 2019.

This Customer Service Charter is in compliance with the requirements of the Local Government Act 1993 and outlines Central Highlands Council's commitment to customers in accordance with our vision and mission statement articulated in the Strategic Plan. It outlines customers' rights, the standards customers can expect when dealing with Council and what a customer can do if dissatisfied with Council decisions or actions including providing a formalized process for making complaints.

Council is committed to the provision of timely, efficient, consistent and quality services provided by polite and helpful Officers that meet our customers' expectations.

Council places great emphasis on the efficient handling of complaints. Our aim at all times is to provide a quality service. We may not be able to provide complete satisfaction, but we will be trying for the best possible solution.

To achieve this customers are encouraged to voice their complaints and for Council to work toward increasing customer satisfaction and continuously improve our services by responding to customer complaints as efficiently and effectively as possible.

Attached is the policy for Council's adoption.

RECOMMENDATION:

Moved: Cllr

Seconded: Cllr

THAT Council approve Policy No. 2014-22 Customer Service Charter.

17.7 POLICY NO. 2014-27 DONATIONS AND FINANCIAL ASSISTANCE POLICY

The previous Donations and Financial Assistance Policy was approved by Council in June 2019.

This policy applies to various forms of financial assistance provided by Council to assist organisations and individuals within the Central Highlands by providing assistance, which may comprise cash or 'in kind', support.

The policy aims to support local clubs & organisations, local educational facilities, and individuals in an open, equitable and accountable manner.

Attached is the policy for Council's adoption.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Council approve Policy No. 2014-27 Donations and Financial Assistance Policy.

17.8 POLICY NO. 2014-37 RECORDS MANAGEMENT POLICY

The previous Records Management Policy was approved by Council in November 2019.

This policy has been produced to provide a practical guide for staff involved in the creation, management and/or use of corporate records. This includes all staff engaged in activities directly associated with the business of the Central Highlands Council regardless of whether they are permanent employees or employed through a contract arrangement.

The information resources of an organisation, particularly corporate information, are one of its most valuable assets. Proper information management provides the level of transparency and accountability demanded by its key stakeholders.

Council is committed to making and keeping full and accurate records of its business transactions and its official activities. Records created and received by Council personnel and contractors, irrespective of format, are to be managed in accordance with the Council's Record Keeping Plan and this Records Management Policy and Procedures Manual. Records will not be destroyed except by reference to the Disposal Schedule for functional records of Local Government, Disposal Authorisation No. DA2200.

Attached is the policy for Council's adoption.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Council approve Policy No. 2014-37 Records Management Policy.

17.9 FIRE SERVICES ACT REVIEW

Council has received correspondence from Ms Georgia Palmer the Director, Sector Services at Local Government Association of Tasmania regarding the Fire Services Act review.

Ms Palmer states as you are aware the Fire Services Act 1979 has been under review for many years with the most recent consultation occurring in mid-2020 with the draft Blake review. Recently the Minister for Police, Fire and Emergency Services announced the next stage of the Fire Services Act review, with the appointment of Mr Michael Stephens, who will lead the review moving forward. As part of the next stage, the Government has

released the final Blake Fire Service Act Review report for consultation as well as a Treasury Options Paper focused on funding options.

The Local Government Association of Tasmania provided a sectoral response to the draft Blake report and has used this response to inform the attached document, which is seeking comment from councils on the Blake recommendations and the Treasury options paper. Local Government Association of Tasmania will develop a sectoral response to both papers.

Local Government Association of Tasmania has met with Mr Stephens in relation to the next steps and future opportunities for engagement and input from the sector. Mr Stephens recognises the importance of local government engagement in the review and will regularly engage with Local Government Association of Tasmania and the sector as the review progresses. He has also recognised that expert working groups are likely to be needed at certain points in the process.

Following a significant period of inactivity in relation to the Fire Services Act review, the State Government has recently released two documents for consultation.

The two documents include the:

1. [Blake Fire services Act Review](#); and
2. [Treasury Options Paper- Fire Service Funding Arrangements](#)

Blake Fire Services Act Review – governance and organisational recommendation

Local Government Association of Tasmania engaged broadly with the sector in 2020 on the draft recommendations developed as part of Blake Fire Services Act Review. (Local Government Association of Tasmania submission to draft Blake report is included in the attachments). It is pleasing to note that many of the issues raised by Local Government Association of Tasmania in its response to the draft have been captured in the final Blake report.

In this round of consultation, the Government is particularly interested in input around the future structure and functions of the State Fire Commission and whether the State Fire Commission should remain a representative based commission or transition to a skills based commission. This was covered in the draft Blake report and the sectors response is provided in the attachments.

The table within the attachments includes the Blake recommendations of significance to Local Government (excluding financial recommendations) and Local Government Association of Tasmania ask that councils review the Local Government Association of Tasmania comments, agreed as part of the review of the draft, to ensure that the position is still supported. If councillor have additional comments, they will also be provided to Local Government Association of Tasmania.

Blake Review – financial recommendations

In addition to the operational and governance issues covered by the Blake review, 16 financial management recommendations (10-25) were included. These focused on issues such as an increased levy, ring fencing of the levy, centralisation of SES volunteer units among other things. The Financial recommendations are of particular importance to councils given councils current and potential future role in collecting the levy, the implications on councils of the centralisation of SES volunteer units, and the importance of an equitable and fair levy system. The document within the attachments includes the 15 financial recommendations from the Review and Local Government Association of Tasmania comment based on previous consultation with the sector.

Treasury Options Paper- Fire Services Funding Arrangements

The Treasury options paper also relates to the 16 Financial Management recommendations outlined in the Blake review. The options paper includes a number of discussion questions and Treasury is seeking specific feedback on proposed funding models for an integrated fire and emergency services. The various funding models will be of significant interest to local government. Local Government Association of Tasmania has outlined the key options in table 3 of the documents and has provided comment against each of the option.

Councillors should review the respective document which includes Local Government Association of Tasmania comment and provide comments back to the Deputy General Manager by Wednesday 24 November 2021. Councillor comments will be provided to Local Government Association of Tasmania for input into the sectoral response to both papers.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT comments on the Fire Services Act review papers be forwarded to the Deputy General Manager by Wednesday 24 November 2021.

17.10 HEALTH ACTION TEAM CENTRAL HIGHLANDS – COMMUNITY GRANT APPLICATION

Council has received an email from Mrs Tracey Turale the Project Co-Ordinator for the Health Action Team Central Highlands regarding Council assistance towards a community grant for safety fence and gate for the Children's Play Area.

Mrs Turale states the purpose of Health Action Team Central Highlands is to support community participation in the development, delivery and review of health services provided for the current and future health and wellbeing of the Central Highlands community.

The project objectives are to erect a safety fence and gate at Ash Cottage Ouse to segregate the back yard area so it is safe for young children to play on new equipment. This project will ensure there is a safe environment for young children to play during activities held at Ash Cottage. These activities will include playgroup, coffee clubs, family days, drop-in centre and health events. New play equipment will soon be available at Ash Cottage from a successful grant from Communities for Children. Currently there is no fence and/or gate to safely separate the yard of the premises from the busy Lyell Highway at Ouse.

Parents support this project as it gives their children a safe place to play when they attend Ash Cottage for activities and events. The community will benefit from making the area safe for young children. New play equipment will soon be provided at Ash Cottage through a grant from Communities for Children. The use of this equipment will require the space to be safe for young children.

Total project cost is \$5,700.00.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Council approve the community grant application for the Health Action Team Central Highlands and provide a donation of \$3,500.00 to install safety fence and gate for the children's play area at Ash Cottage, Ouse.

17.11 FLOOD MITIGATION

Councillor Archer has requested that Council consider lobbying Federal and State Government regarding funding to undertake a flood mitigation study of the Bothwell Township.



Photo take by Clr Robert Cassidy during the October 2021 flood event

In the last round of the National Flood Mitigation Infrastructure Program Council made two submissions under the National Flood Mitigation Infrastructure Program, one to undertake a River Clyde flood mapping study, flood hydrology report, cost benefit study into the feasibility of a flood levee. Council was seeking funding of \$300,000 under the National Flood Mitigation Infrastructure Program to employee a Project Manager, Hydrologist and Engineer part-time to undertake the following studies of the River Clyde in the township of Bothwell:

- River Clyde flood mapping study;
- Flood hydrology report;
- Cost benefit study into the feasibility of a flood levee; and
- Study sufficient to allow an application for a dam approval application to progress if flood levee is feasible.

The second submission was seeking funding of \$100,000 under the National Flood Mitigation Infrastructure Program to install flood information warning stations on the Ouse River.

FOR DISCUSSION

17.12 PREPARING AUSTRALIAN COMMUNITIES PROGRAM

Mrs Holly Hansen the Recovery Support Officer (Tasmania) for the National Recovery and Resilience Agency has written to Council advise us of the Grant Opportunity Guidelines for Round One of the Preparing Australian Communities Program for projects of local significance are available.

The Preparing Australian Communities Program Local is one component of the Preparing Australia Program. Preparing Australian Communities Program Local is targeting support to locally identified and led projects that will improve the resilience of communities against natural hazards.

Round One of the Preparing Australian Communities Program Local will formally open for applications on 10 December 2021 and will close at 5pm AEDT on 6 January 2022. Applications must be submitted via www.business.gov.au and Mrs Hansen encourages Council not to leave lodging to the last minute as late applications will not be accepted. The Guidelines have been released now to give communities time to consider, prepare and consult on their application.

\$150 million will be available across Australia for Round One of the Preparing Australian Communities Program Local through an open, merit-based, competitive grants round. Grants of between \$20,000 and \$10 million will be offered for projects that will improve community resilience against bushfires, floods and tropical cyclones.

The Guidelines, a sample application form and a sample grant agreement can be found at www.business.gov.au/PACPL additional resources such as Frequently Asked Questions and Factsheets for Applicants will also be published soon.

FOR DISCUSSION

17.13 DRAFT NRM SOUTH STRATEGY

Ms Nepelle Crane the Chief Executive Officer for NRM South has written to Council about their draft strategy.

Ms Crane states that they have consulted broadly within government, industry, research and community sectors through one-on-one meetings and various workshops. Councils in the Southern Region were provided with early drafts and concepts, and a local government workshop was held to collate feedback, and Ms Crane would like to acknowledge Dr Josie Kelman for participating on behalf of Central Highlands Council. NRM South have considered the advice provided to date, and it has informed new actions and the refinement of existing priorities and actions.

A public and stakeholder consultation period is now open and Ms Crane welcome further comment.

Feedback to: admin@nrmsouth.org.au

The approach NRM South are taking with this round of engagement is to canvas views on the following questions, but welcome any broader feedback you may have:

Questions:

1. Identify your organisation's aspirations for natural resource management in Tasmania.
2. Please provide any comments on our current Priorities and Actions in the strategy/s
3. Are there any specific areas you would like to collaborate on into the future?

NRM South would also like to note that the draft strategies for the Cradle Coast and northern NRM Regions have been released concurrently. If these are of interest to you, they are available for review on the NRM North and Cradle Coast Authority websites.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT comments on the draft NRM South Strategy are to be forwarded to the Deputy General Manager by Wednesday 17 November 2021.

17.14 AUSTRALIA DAY EVENT 2022

The Australia Day Award nominations have been called for and close on Monday 29th November 2021. Mayor Loueen Triffitt has suggested that this event be held at Bothwell.

The Australia Day Committee comprises of Cllr T Bailey (Chair), Mayor Loueen Triffitt and Cllr A Campbell, who will need to meet prior to the next Council Meeting to discuss the event organisation details, unless they wish to make the decisions at today's meeting. Covid restrictions will need to be taken into consideration for the planning of the event.

FOR DISCUSSION

17.15 TASMANIAN WILD FALLOW DEER MANAGEMENT PLAN

Council has received correspondence from Local Government Association of Tasmania regarding the draft five-year Tasmanian Wild Fallow Deer Management. The Secretary has written to Local Government Association of Tasmania, inviting direct feedback from interested councils.

The draft Plan aims:

- to minimise the wild fallow deer population in areas with significant natural values;
- to address the agricultural, commercial, environmental and public safety impacts associated with the growth and increased distribution of deer populations in Tasmania; and
- to recognise that deer are an important recreational hunting resource.

Local Government Association of Tasmania will not be preparing a local government position, hence Council may wish to provide feedback via Farmpoint or via email to gamemanagementplan@dpipwe.tas.gov.au. Feedback must be received by 5pm on 3 December 2021.

Councillors should review the respective draft five-year Tasmanian Wild Fallow Deer Management plan document and provide comments back to the Deputy General Manager by Friday 26 November 2021.

RECOMMENDATION:

Moved: Cllr

Seconded: Cllr

THAT comments on the draft five-year Tasmanian Wild Fallow Deer Management Plan be forwarded to the Deputy General Manager by Friday 26 November 2021.

17.16 REQUEST HAMILTON DISTRICT AGRICULTURAL SOCIETY

The Hamilton District Agricultural Society have written to Council asking permission to operate a clay target shooting range at the 2022 Hamilton Show on Saturday the 5th March 2022. The range will be operated by Derwent Valley Field and Game on the day as they have all the requirements such as loan firearms, safety cages, signs etc. The range has operated successfully for a number of years now and the Hamilton District Agricultural Society believe it provides a great experience for show patrons.

Council has given permission for the Hamilton Show Committee to have the stand at the previous three shows subject to the following conditions:

- The Show Committee having all relevant insurances;
- The Committee considers buffer zones for animals; and
- The Committee complies with all relevant legal requirements

RECOMMENDATION:

Moved: Cllr

Seconded: Cllr

THAT Council give permission for the Hamilton Show Committee to hold a clay target stand at the 2022 Hamilton Show subject to the following conditions.

- The Show Committee having all relevant insurances;
- The Committee considers buffer zones for animals; and
- The Committee complies with all relevant legal requirements

17.17 BRONTE PARK COMMUNITY 'GET TOGETHER' MEETING, PICNIC AND FAMILY AREA COMMUNITY EVENT TO OFFICIALLY OPEN THE SITE

Council received grant funding under the Economic and Community Recovery Grants Program to build a 'Get Together' meeting, picnic, family area in the Bronte Park township.

The project was identified by around 40 community members during a brainstorming session on Wednesday 27 March 2019 at the Bradys fire station. Where community members discussed issues regarding the Great Pine Tier bushfire. One of the main concerns was that there is no community meeting area in the Bronte Park township, since the Bronte Hotel was destroyed by a structure fire on the 23 March 2018 and the Bronte Park Body Corporation has closed off the private recreation ground, which is owned by the body corporation due to increased public liability insurance subscriptions.

The project site is a location next to the Bronte Shop within the Bronte Park township which has been chosen by community members as an ideal location for local community members of Brady's Lake, London lakes, Tarraleah, Waddamana, Miena and Bronte Park to come together as neighbours, friends and communities to have fun and celebrate everything we have in common in the Central Highlands, while working together to ensure wellbeing within our communities.

Under the grant deed terms, Council is required to acknowledge the support of the Tasmanian and Australian Governments in all media, publications etc.

Item 6 (clause 4.1(d)): Agreed Plan for carrying out the Approved Purpose		
For the purpose of clause 4.1(d), the Agreed Plan for carrying out the Approved Purpose is for the Recipient to complete, to the satisfaction of the Grantor, each of the following project milestones on or before the date specified (or a later date approved in writing by the Grantor):		
Milestone	Description	Completion Date
1	Obtain title for land identified for Bronte Park Community 'Get Together' Meeting, Picnic and Family Area	01/12/19
2	Site works undertaken	01/02/20
3	Concrete slabs laid	01/03/20
4	Wastewater connection established	01/03/20
5	Toilet installed	01/04/20
6	Barbeque, community noticeboard, toilet, seating and shelter purchased	01/04/20
7	Barbeque, community noticeboard, toilet, seating and shelter installed	01/04/20
8	Power connection established	01/05/20
9	Community event to officially open the site	30/10/20

Item 7 (clause 4.1(e)): Agreed Budget for carrying out the Approved Purpose		
For the purpose of clause 4.1(d), the Agreed Budget for the carrying out of the Approved Purpose is the budget set out below:		
Budget item	Funding Source	Amount \$
Undertake site works	Grant	14,500
Concrete slabs	Grant	7,600
Wastewater connection	Grant	6,000
Building of toilet	Grant	23,500
Purchase and install barbeque	Grant	8,500
Erect seating and shelter	Grant	13,500
Erect community noticeboard	Grant	900
Connect power to site	Grant	5,500
Subtotal Grant budget:		80,000
Purchase of land	Recipient	25,000
Subtotal Recipient budget:		25,000
Total budget:		105,000

Grant deed | 19/94831 – Grant Deed (long form) – Central Highlands Council – Bronte Park Community 'Get Together' Area Project – Economic and Community Recovery Grants program page 3

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Council set the following date for the Bronte Park Community 'Get together' Meeting, Picnic and Family Area Community Event to open the site officially.

17.18 OUSE COMMUNITY COUNTRY CLUB – COMMUNITY GRANT APPLICATION

Council has received an application from the Ouse Community Country Club for funding to run the Kids Christmas Party on the 12 December 2021.

The project aims to provide the local community with the opportunity to participate in sporting activities along with the opportunity for the community to come together socially at the club for a family event.

Total project cost is \$3,700.00.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Council approve the community grant application for the Ouse Community Country Club and provide a donation of \$1,000.00 to run the Kids Christmas Party on the 12 December 2021.

17.19 SCHOOL PRESENTATION AWARDS

The Annual School Presentations will be held as follows:

Bothwell District High School	1.00 pm Thursday, 2 December 2021
New Norfolk High School	7.00 pm Tuesday, 30 November 2021
Glenora District High School	1.15 pm Tuesday, 14 December 2021
Ouse District Primary School	1.30 pm Wednesday, 8 December 2021
Westerway Primary School	11.00 am Tuesday, 14 December 2021

Council usually nominates a Councillor to attend and present Council's awards.

For Discussion/Noting

THAT Council consider the matters on the Supplementary Agenda.

19.0 CLOSURE
