



Central Highlands Council

AGENDA – ORDINARY MEETING – 15 NOVEMBER 2022

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held in the Council Chamber, Hamilton on Tuesday 15 November 2022, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Adam Wilson
Acting General Manager

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

2.0 ACKNOWLEDGEMENT OF COUNTRY

3.0 PRESENT

3.1 IN ATTENDANCE

4.0 APOLOGIES

4.1 CERTIFICATE OF ELECTION FOR CENTRAL HIGHLANDS COUNCIL

Declaration of Office by Councillors

5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

Moved: Clr

Seconded: Clr

THAT pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	Outcome
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 18 October 2022	Regulation 15 (2)(g) of the Local Government (Meeting Procedures) Regulations 2015 – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Legal Advice	Regulation 15 (2)(g) of the Local Government (Meeting Procedures) Regulations 2015 – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
3	Tenders Road Stabilisation and Reseal Thousand Acre Lane	Regulation 15 (2)(d) of the Local Government (Meeting Procedures) Regulations 2015– contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
4	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) of the Local Government (Meeting Procedures) Regulations 2015 - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

6.1 MOTION OUT OF CLOSED SESSION

Moved: Clr

Seconded: Clr

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

7.0 DEPUTATIONS

7.1 PUBLIC QUESTION TIME

8.0 MAYORAL COMMITMENTS

October to November 2022

13 October 2022	ABC Radio Interview
14 October 2022	ABC Radio Interview
14 October 2022	TV Interview - Ouse
14 October 2022	Community Meal – Bothwell Bicentennial Festival
15 October 2022	Bothwell Bicentennial Festival
15 October 2022	ABC Radio Interview – re floods
16 October 2022	Bothwell Bicentennial Festival
16 October 2022	Live interview ABC - Bothwell Bicentennial Festival
18 October 2022	Ordinary Meeting of Council – Bothwell
21 October 2022	Citizenship Ceremony
21 October 2022	Launch of the Community A.E.D Station – Miena

- Business of Council x 9
- Ratepayer and community members - communications x12
- Elected Members - communications x 11
- Central Highlands Council Management - communications x5

8.1 COUNCILLOR COMMITMENTS

Deputy Mayor J Allwright

18 October 2022 Ordinary Meeting of Council – Bothwell

Clr A Bailey

18 October 2022 Ordinary Meeting of Council – Bothwell

Clr S Bowden

18 October 2022 Ordinary Meeting of Council – Bothwell

Clr R Cassidy

18 October 2022 Ordinary Meeting of Council – Bothwell

Clr J Honner

18 October 2022 Ordinary Meeting of Council – Bothwell
21 October 2022 Launch of the Community A.E.D Station – Miena

STATUS REPORT COUNCILLORS

8.2 ACTING GENERAL MANAGER'S COMMITMENTS

18 October 2022	Ordinary Meeting of Council – Bothwell
18 October 2022	Future of Local Government Review - Focus Group Workshop
21 October 2022	Citizenship Ceremony
24 October 2022	River Clyde Flood Study - Progress Meeting
25 October 2022	Meeting with New General Manager
27 October 2022	River Clyde Flood Mapping - Modelling Method Report Discussion
31 October 2022	Open tenders

8.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

9.1 FUTURE WORKSHOPS

Wednesday 30 November 2022 – Bothwell 11.00am - Councillors Roles & Responsibilities facilitated by David Morris from Simmons Wolfhagen

10.0 MAYORAL ANNOUNCEMENTS

11.0 MINUTES

11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING 18th OCTOBER 2022

Moved: Clr

Seconded: Clr

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 18th October 2022 be received.

11.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING 18th OCTOBER 2022

Moved: Clr

Seconded: Clr

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 18th October 2022 be confirmed.

12.0 BUSINESS ARISING:

15.1	DA2022/71: GREENHOUSE & MAKERS SHED : GREAT LAKE COMMUNITY CENTRE, 55-57 CIDER GUM ROAD, MIENA	Correspondence sent by Senior Planning Officer
16.2	PLAYGROUND REPLACEMENT	THAT Council accept the following options. 1.QUEENS PARK Council accept option 5 2.BRONTE PARK Council accept option 1 3.ELLENDALE PARK Council accept option 1
16.3	STEPPES HALL – REMOVAL OF PINE TREES	Council fall the two Radiata pine trees located at the Steppes Hall and Council obtain a letter of confirmation from the Steppes Hall Committee.
17.3	FENTONBURY WAR MEMORIAL	Council approve the purchase of a third flagpole for the Fentonbury War Memorial.
17.4	COMMUNITY GRANT APPLICATION – GREYNA CRICKET CLUB JUNIOR UNIFORM	Correspondence sent by Deputy General Manager.
17.5	HIGHLANDS BUSHFEST - LASER TAG	Council allow the attendance of Laser Tag at the 2022 Highlands Bushfest.

13.0 DERWENT CATCHMENT PROJECT REPORT

Moved: Clr

Seconded: Clr

THAT the Derwent Catchment Project Monthly Report be received. (See Attachments)

14.0 FINANCE REPORT

Moved: Clr

Seconded: Clr

THAT the Finance Reports be received.

RATES RECONCILIATION AS AT 31 OCTOBER 2022

		2021	2022
Balance 30th June		\$83.43	-\$39,090.75
Rates Raised		\$3,892,356.61	\$4,088,619.14
Penalties Raised		\$12,066.74	\$13,296.33
Supplementaries/Debit Adjustments		\$14,728.88	\$7,972.47
Total Raised		\$3,919,235.66	\$4,070,797.19
Less:			
Receipts to Date		\$2,005,072.00	\$2,013,883.01
Pensioner Rate Remissions		\$100,852.40	\$109,399.55
Remissions/Supplementary Credits		\$6,630.94	\$6,631.61
Balance		\$1,806,680.32	\$1,940,883.02

Bank Reconciliation as at 31 October 2022

		2021	2022
Balance Brought Forward		\$10,800,696.45	\$11,182,308.09
Receipts for month		\$620,295.52	\$236,405.50
Expenditure for month		\$574,640.43	\$877,926.96
Balance		\$10,846,351.54	\$10,540,786.63
Represented By:			
Balance Commonwealth Bank		\$1,610,846.59	\$399,612.81
Balance Westpac Bank		\$508,497.77	\$19,011.21
Investments		\$8,730,826.17	\$10,128,314.75
Petty Cash & Floats		\$550.00	\$550.00
		\$10,850,720.53	\$10,547,488.77
Plus Unbanked Money		\$592.00	\$0.00
		\$10,851,312.53	\$10,547,488.77
Less Unpresented Cheques		\$0.00	\$0.00
Unreceipted amounts on bank statements		\$4,960.99	\$6,702.14
		\$10,846,351.54	\$10,540,786.63

	BUDGET 2022/2023	ACTUAL TO 31-Oct-21	ACTUAL TO 31-Oct-22	% OF BUDGET SPENT	BALANCE OF BUDGET
CORPORATE AND FINANCIAL SERVICES					
ADMIN. STAFF COSTS(ASCH)	\$582,026	\$195,589	\$285,045	48.97%	\$296,981
ADMIN BUILDING EXPEND(ABCH)	\$40,790	\$19,491	\$23,442	57.47%	\$17,348
OFFICE EXPENSES(AOEH)	\$125,000	\$53,663	\$25,845	20.68%	\$99,155
ELECTED MEMBERS EXPENDITURE(AMEH)	\$203,648	\$53,852	\$58,223	28.59%	\$145,424
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$406,500	\$126,034	\$174,728	42.98%	\$231,772
MEDICAL CENTRES(MED)	\$147,200	\$28,200	\$32,223	21.89%	\$114,977
STREET LIGHTING(STLIGHT)	\$39,600	\$10,511	\$8,921	22.53%	\$30,679
ONCOSTS (ACTUAL)(ONCOSTS)	\$663,149	\$304,080	\$270,410	40.78%	\$392,738
ONCOSTS RECOVERED	(\$495,000)	(\$149,838)	(\$184,601)	37.29%	(\$310,399)
COMMUNITY & ECONOMIC DEVELOPMENT & RELATIONS(CDR+EDEV)	\$340,850	\$35,188	\$62,061	18.21%	\$278,789
GOVERNMENT LEVIES(GLEVY)	\$267,275	\$79,521	\$108,479	40.59%	\$158,796
COVID-19		\$3,048	\$835		
TOTAL CORPORATE & FINANCIAL SERVICES	\$2,321,038	\$759,339	\$865,611	37.29%	\$1,456,261
DEVELOPMENT AND ENVIRONMENTAL SERVICES					
ADMIN STAFF COSTS - DES (ASCB)	\$173,164	\$48,374	\$48,509	28.01%	\$124,655
ADMIN BUILDING EXPEND - DES(ABCB)	\$24,140	\$10,527	\$10,625	44.01%	\$13,515
OFFICE EXPENSES - DES (AOEB)	\$43,500	\$20,097	\$16,936	38.93%	\$26,564
ENVIRON HEALTH SERVICES (EHS)	\$31,250	\$7,980	\$6,343	20.30%	\$24,907
ANIMAL CONTROL(Animal Control)(AC)	\$10,500	\$2,164	\$849	8.09%	\$9,651
PLUMBING/BUILDING CONTROL (BPC)	\$141,119	\$34,955	\$41,653	29.52%	\$99,467
SWIMMING POOLS (POOL)	\$39,475	\$2,551	\$3,800	9.63%	\$35,675
DEVELOPMENT CONTROL (DEV)	\$191,000	\$36,794	\$48,462	25.37%	\$142,538
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$160,124	\$36,403	\$38,892	24.29%	\$121,233
ROADSIDE BINS COLLECTION (DRB)	\$143,100	\$34,162	\$36,812	25.72%	\$106,288
WASTE TRANSFER STATIONS (WTS)	\$287,935	\$52,908	\$84,616	29.39%	\$203,319
TIP MAINTENANCE (TIPS)	\$73,175	\$11,686	\$12,240	16.73%	\$60,935
ENVIRONMENT PROTECTION (EP)	\$4,500	\$191	\$88,196	1959.90%	(\$83,696)
RECYCLING (RECY)	\$48,960	\$14,460	\$29,758	60.78%	\$19,202
TOTAL DEVELOPMENT & ENVIRONMENTAL SERVICES	\$1,371,943	\$313,252	\$467,691	34.09%	\$904,252
WORKS AND SERVICES					
PUBLIC CONVENIENCES (PC)	\$136,000	\$45,555	\$45,538	33.48%	\$90,462
CEMETERY (CEM)	\$18,200	\$5,420	\$5,464	30.02%	\$12,736
HALLS (HALL)	\$60,000	\$29,347	\$22,534	37.56%	\$37,466
PARKS AND GARDENS(PG)	\$64,000	\$19,558	\$28,694	44.83%	\$35,306
REC. & RESERVES(Rec+tennis)	\$84,316	\$24,282	\$26,113	30.97%	\$58,203
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$120,000	\$40,504	\$57,151	47.63%	\$62,849
HOUSING (HOU)	\$71,458	\$39,749	\$52,636	73.66%	\$18,822
CAMPING GROUNDS (CPARK)	\$13,500	\$3,417	\$4,413	32.69%	\$9,087
LIBRARY (LIB)	\$1,400	\$843	\$1,020	72.86%	\$380
ROAD MAINTENANCE (ROAD)	\$885,000	\$431,564	\$560,386	63.32%	\$324,614
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,000	\$139	\$5,012	100.25%	(\$12)
BRIDGE MAINTENANCE (BRI)	\$23,289	\$9,623	\$185	0.79%	\$23,104
PRIVATE WORKS (PW)	\$85,000	\$27,576	\$32,517	38.26%	\$52,483
SUPER. & I/D OVERHEADS (SUPER)	\$316,800	\$128,606	\$145,933	46.06%	\$170,867
QUARRY/GRAVEL (QUARRY)	(\$25,000)	(\$41,777)	(\$55,318)	221.27%	\$30,318
NATURAL RESOURCE MANAGEMENT(NRM)	\$121,000	\$23,634	\$56,060	46.33%	\$64,940
SES (SES)	\$2,000	\$578	\$318	15.91%	\$1,682
PLANT MTCE & OPERATING COSTS (PLANT)	\$500,000	\$183,840	\$221,211	44.24%	\$278,789
PLANT INCOME	(\$710,000)	(\$259,353)	(\$339,311)	47.79%	(\$370,689)
DRAINAGE (DRAIN)	\$264,360	\$9,416	\$17,865	6.76%	\$246,495
OTHER COMMUNITY AMENITIES (OCA)	\$27,731	\$12,825	\$18,819	67.86%	\$8,912
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$37,000	\$12,561	\$15,969	43.16%	\$21,031
FLOOD REPAIRS			\$17,876		
TOTAL WORKS & SERVICES	\$2,101,054	\$747,907	\$941,085	44.79%	\$1,177,845

DEPARTMENT TOTALS OPERATING EXPENSES					
Corporate Services	\$2,321,038	\$759,339	\$865,611	37.29%	\$1,456,261
Dev. & Environmental Services	\$1,371,943	\$313,252	\$467,691	34.09%	\$904,252
Works & Services	\$2,101,054	\$747,907	\$941,085	44.79%	\$1,177,845
Total All Operating	\$5,794,034	\$1,820,498	\$2,274,387	39.25%	\$3,538,358
CAPITAL EXPENDITURE					
CORPORATE AND FINANCIAL SERVICES					
Computer Purchases	\$64,500	\$0	\$21,084	32.69%	\$43,416
Equipment	\$131,000	\$38,178	\$5,578	4.26%	\$125,422
Miscellaneous (Municipal Reval etc)	\$120,000	\$0	\$0	0.00%	\$120,000
	\$315,500	\$38,178	\$26,662	8.45%	\$288,838
DEVELOPMENT & ENVIRONMENTAL SERVICES					
Swimming Pool	\$25,000	\$0	\$0	0.00%	\$25,000
	\$25,000	\$0	\$0	0.00%	\$25,000
WORKS & SERVICES					
Plant Purchases	\$552,266	\$187,907	\$342,711	62.06%	\$209,555
Camping Grounds	\$0	\$11,772	\$0		\$0
Public Conveniences	\$210,000	\$26,272	\$46,865	22.32%	\$163,135
Bridges	\$120,000	\$95	\$0	0.00%	\$120,000
Road Construction & Reseals	\$2,092,256	\$753,254	\$187,386	8.96%	\$1,904,870
Drainage	\$600,000	\$5,153	\$0	0.00%	\$600,000
Parks & Gardens Capital	\$141,000	\$11,722	\$40,186	28.50%	\$100,814
Infrastructure Capital (Moved to Roads)	\$55,000	\$0	\$0	0.00%	\$55,000
Footpaths, Kerbs & Gutters	\$510,000	\$0	\$6,833	1.34%	\$503,167
Rec Grounds	\$0	\$11,635	\$0		\$0
Halls	\$284,000	\$22,031	\$0	0.00%	\$284,000
Buildings	\$661,500	\$0	\$77,557	11.72%	\$583,943
	\$5,226,022	\$1,029,841	\$701,539	13.42%	\$4,524,483
TOTAL CAPITAL WORKS					
Corporate Services	\$315,500	\$38,178	\$26,662	8.45%	\$288,838
Dev. & Environmental Services	\$25,000	\$0	\$0	0.00%	\$25,000
Works & Services	\$5,226,022	\$1,029,841	\$701,539	13.42%	\$4,524,483
	\$5,566,522	\$1,068,019	\$728,201	13.08%	\$4,838,321

BANK ACCOUNT BALANCES AS AT 31 OCTOBER 2022						
No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	BALANCE	
					2021	2022
11100	Cash at Bank and on Hand					
11105	Bank 01 - Commonwealth - General Trading Account				830,222.65	393,600.67
11106	Bank 02 - Westpac - Direct Deposit Account				597,947.30	18,321.21
11110	Petty Cash				350.00	350.00
11115	Floats				200.00	200.00
11199	TOTAL CASH AT BANK AND ON HAND				1,428,719.95	412,471.88
11200	Investments					
11206	Bank 04	30 Days			1,000,692.77	-
11207	Bank 05	90 Days	2.62%	4/11/2022	3,654,998.22	4,007,101.37
11207	Bank 06	30 Days	2.58%	4/11/2022		2,009,785.21
11212	Bank 12	30 Days				
11214	Tascorp	180 Days	3.36%	20/03/2022	78,067.05	78,294.58
11215	Bank 15	90 Days				
11216	Bank 16	90 Days	3.11%	12/12/2022	4,003,353.42	4,033,133.59
11299	TOTAL INVESTMENTS				8,737,111.46	10,128,314.75
	TOTAL BANK ACCOUNTS AND CASH ON HAND				10,165,831.41	10,540,786.63

No.	Plant	Internal Plant										Plant & Equipment				Cost of				Recovery per		Expenditure per		Recovery/(Loss)	
		Total Expense	Sal and Wag	Oncosts	Hire	Materials	Maintenance	Insurance	Fuel	Tyres	Registration	Depreciation	capital	Recovered	Hours	Hour	Hour	Hour	Hour	Hour	Hour	Hour	per Hour	per Hour	
PM0149	Loadrite Weighing System	\$ 393.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36.79	\$ -	\$ -	\$ -	\$ 297.67	\$ 59.53	-	-	-	-	-	-	-	-	-	-	-	
PM0196	Transmig Welder	\$ 109.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.01	\$ -	\$ -	\$ -	\$ 81.00	\$ 18.00	-	-	-	-	-	-	-	-	-	-	-	
PM0238	Auger	\$ 498.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46.51	\$ -	\$ -	\$ -	\$ 376.30	\$ 76.02	-	-	-	-	-	-	-	-	-	-	-	
PM0254	Test and Tag Equipment	\$ 99.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.24	\$ -	\$ -	\$ -	\$ 74.76	\$ 15.10	-	-	-	-	-	-	-	-	-	-	-	
PM0255	Floor Jack 15 Tonne	\$ 131.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12.27	\$ -	\$ -	\$ -	\$ 99.28	\$ 20.06	-	-	-	-	-	-	-	-	-	-	-	
PM613	Komatsu Loader Hamilton B08817	\$ 1,614.15	\$ 86.65	\$ 51.99	\$ -	\$ -	\$ -	\$ 109.86	\$ 146.04	\$ -	\$ 64.06	\$ 888.89	\$ 266.67	\$ 427.50	9.5	\$ 45.00	\$ 169.91	\$ (124.91)							
PM620	Herc Superdog - Kelvin (IT2581)	\$ 2,015.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105.02	\$ -	\$ -	\$ 632.86	\$ 849.78	\$ 427.47	\$ 7,380.00	246.0	\$ 30.00	\$ 8.19	\$ 21.81							
PM621	Pig Trailer Hamilton OT0770	\$ 977.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32.96	\$ -	\$ -	\$ 597.86	\$ 266.67	\$ 80.00	-	-	-	-	-	-	-	-	-	-	-	
PM622	Fuel Tanker Bothwell PT4204	\$ 28.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28.54	-	\$ -	-	-	-	-	-	-	-	-	-	-	-	
PM627	Small Mowers	\$ 726.63	\$ 149.43	\$ 72.74	\$ -	\$ 435.31	\$ -	\$ -	\$ 69.15	\$ -	\$ -	-	\$ -	\$ 1,185.00	237.0	\$ 5.00	\$ 3.07	\$ 1.93							
PM628	Chainsaws	\$ 580.25	\$ 26.52	\$ 11.68	\$ -	\$ 380.17	\$ -	\$ -	\$ 161.88	\$ -	\$ -	-	\$ -	\$ 615.00	61.5	\$ 10.00	\$ 9.43	\$ 0.57							
PM629	Spray Units	\$ 1,539.37	\$ 111.41	\$ 66.84	\$ 20.00	\$ 376.36	\$ -	\$ 89.95	\$ -	\$ -	\$ -	\$ 727.78	\$ 147.03	\$ 130.00	13.0	\$ 10.00	\$ 118.41	\$ (108.41)							
PM630	Compressors	\$ 86.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.12	\$ -	\$ -	\$ -	\$ 65.67	\$ 13.13	-	-	-	-	-	-	-	-	-	-	-	
PM635	Sundry Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	
PM636	Small Trailers	\$ 914.66	\$ -	\$ -	\$ -	\$ -	\$ 728.91	\$ -	\$ -	\$ -	\$ 185.75	-	\$ -	\$ 110.00	11.0	\$ 10.00	\$ 83.15	\$ (73.15)							
PM652	Road Broom UT7744	\$ 146.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.40	\$ -	\$ -	\$ 43.61	\$ 68.00	\$ 26.67	-	-	-	-	-	-	-	-	-	-	-	
PM654	New Holland Tractor Bothwell B08NO	\$ 1,469.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118.10	\$ -	\$ -	\$ 109.06	\$ 955.56	\$ 286.67	\$ 480.00	12.0	\$ 40.00	\$ 122.45	\$ (82.45)							
PM664	Pressure Cleaner 2003	\$ 209.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.51	\$ -	\$ -	\$ -	\$ 157.87	\$ 31.89	\$ -	-	-	-	-	-	-	-	-	-	-	
PM665	Dog Trailer - Neville (YT5100)	\$ 3,952.61	\$ -	\$ -	\$ -	\$ 180.00	\$ -	\$ 76.67	\$ -	\$ 2,016.00	\$ 632.86	\$ 620.38	\$ 426.70	\$ 6,015.00	200.5	\$ 30.00	\$ 19.71	\$ 10.29							
PM667	Work Station Hamilton 2003	\$ 161.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15.05	\$ -	\$ -	\$ -	\$ 121.80	\$ 24.61	-	-	-	-	-	-	-	-	-	-	-	
PM668	Work Station Bothwell 2003	\$ 161.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15.05	\$ -	\$ -	\$ -	\$ 121.80	\$ 24.61	\$ -	-	-	-	-	-	-	-	-	-	-	
PM671	Water Tanker	\$ 486.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41.20	\$ 11.86	\$ -	\$ -	\$ 333.33	\$ 100.00	\$ 877.50	58.5	\$ 15.00	\$ 8.31	\$ 6.69							
PM676	Kobelco Excavator FA6566	\$ 5,810.70	\$ 187.74	\$ 112.64	\$ -	\$ 65.00	\$ 622.00	\$ 341.57	\$ 272.12	\$ -	\$ 64.06	\$ 2,763.72	\$ 1,381.86	\$ 2,800.00	40.0	\$ 70.00	\$ 145.27	\$ (75.27)							
PM677	Compressor/Post Driver	\$ 210.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.65	\$ -	\$ -	\$ -	\$ 159.00	\$ 32.12	\$ -	-	-	-	-	-	-	-	-	-	-	
PM682	Float ITO169	\$ 632.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 632.86	-	\$ -	\$ 300.00	12.0	\$ 25.00	\$ 52.74	\$ (27.74)							
PM687	Western Star - H. Chivers FB5754	\$ 27,012.97	\$ 694.21	\$ 416.54	\$ 1,112.50	\$ 604.52	\$ 884.22	\$ 368.33	\$ 11,918.24	\$ 5,962.00	\$ 581.99	\$ 2,980.28	\$ 1,490.14	\$ 21,986.25	399.8	\$ 55.00	\$ 67.57	\$ (12.57)							
PM695	Quick Cut Saw	\$ 57.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.37	\$ -	\$ -	\$ -	\$ 43.47	\$ 8.78	-	-	-	-	-	-	-	-	-	-	-	
PM705	Mack Truck FP4026 - Andrew Jones	\$ 17,586.03	\$ 461.55	\$ 276.93	\$ 220.00	\$ 20.99	\$ 133.36	\$ 822.02	\$ 4,214.99	\$ -	\$ 3,441.32	\$ 6,651.19	\$ 1,343.68	\$ 10,807.50	196.5	\$ 55.00	\$ 89.50	\$ (34.50)							
PM709	CAT 950 Wheel Loader Bothwell (FR3357)	\$ 11,689.97	\$ 200.12	\$ 119.02	\$ 150.00	\$ -	\$ 1,487.70	\$ 628.25	\$ 1,924.16	\$ -	\$ 64.06	\$ 5,083.33	\$ 2,033.33	\$ 1,495.00	23.0	\$ 65.00	\$ 508.26	\$ (443.26)							
PM717	2008 Dog Trailer (Harold) Z54AB	\$ 1,961.99	\$ 44.65	\$ 26.00	\$ 45.00	\$ -	\$ -	\$ 98.30	\$ -	\$ -	\$ 632.86	\$ 795.41	\$ 319.77	\$ 2,790.00	93.0	\$ 30.00	\$ 21.10	\$ 8.90							
PM720	S/Hand Tri Axle Dog Trailer Z24BO	\$ 2,276.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128.33	\$ -	\$ -	\$ 692.86	\$ 1,038.36	\$ 417.44	\$ 1,845.00	61.5	\$ 30.00	\$ 37.02	\$ (7.02)							
PM723	CAT 943 Traxcavator	\$ 1,749.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 163.14	\$ -	\$ -	\$ -	\$ 1,320.00	\$ 266.67	\$ 640.00	16.0	\$ 40.00	\$ 109.36	\$ (69.36)							
PM724	Toyota Corolla Ascent - Doctor A48YD	\$ 1,830.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166.74	\$ -	\$ -	\$ 179.62	\$ 1,349.12	\$ 134.91	-	-	-	-	-	-	-	-	-	-	-	
PM726	John Deere Tractor & Slasher B47EG	\$ 7,900.19	\$ 158.86	\$ 95.32	\$ 100.00	\$ -	\$ -	\$ 550.59	\$ 1,531.36	\$ -	\$ 109.06	\$ 4,455.00	\$ 900.00	\$ 7,500.00	150.0	\$ 50.00	\$ 52.67	\$ (2.67)							
PM729	King Box Trailer Hamilton Z92HG	\$ 244.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17.43	\$ -	\$ -	\$ 57.68	\$ 141.00	\$ 28.48	-	-	-	-	-	-	-	-	-	-	-	
PM731	Pig Trailer Bothwell VT9746 HC	\$ 1,035.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40.78	\$ -	\$ -	\$ 597.86	\$ 330.00	\$ 66.67	\$ 325.00	13.0	\$ 25.00	\$ 79.64	\$ (54.64)							
PM733	2010 Komatsu Grader Hamilton-B73TJ	\$ 18,294.74	\$ 272.26	\$ 163.36	\$ 607.50	\$ 980.00	\$ 1,682.31	\$ 724.03	\$ 5,599.56	\$ -	\$ 64.06	\$ 5,858.33	\$ 2,343.33	\$ 25,122.50	386.5	\$ 65.00	\$ 47.33	\$ 17.67							
PM739	SES Vehicle Ex Huon Valley	\$ 592.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37.45	\$ -	\$ -	\$ 191.29	\$ 303.03	\$ 60.61	\$ -	-	-	-	-	-	-	-	-	-	-	
PM740	Hino Tipper C95BL Hamilton 11/11	\$ 9,768.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,999.98	\$ 636.45	\$ 1,074.36	\$ -	\$ 387.99	\$ 5,149.65	\$ 520.17	\$ 7,987.50	266.3	\$ 30.00	\$ 36.69	\$ (6.69)						
PM741	Mack Truck 2010 (C90Y)	\$ 23,130.09	\$ -	\$ -	\$ -	\$ 126.82	\$ -	\$ 473.65	\$ 13,706.99	\$ -	\$ 3,441.32	\$ 3,832.45	\$ 1,532.98	\$ 24,722.50	449.5	\$ 55.00	\$ 51.46	\$ 3.54							
PM743	Mulcher Head	\$ 1,137.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106.04	\$ -	\$ -	\$ -	\$ 858.00	\$ 173.33	\$ -	-	-	-	-	-	-	-	-	-	-	
PM744	Honda Tiller	\$ 195.00	\$ 64.16	\$ 38.50	\$ 14.00	\$ -	\$ -	\$ 7.30	\$ -	\$ -	\$ -	\$ 59.10	\$ 11.94	\$ 120.00	8.0	\$ 15.00	\$ 24.38	\$ (9.38)							
PM745	Welder	\$ 73.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6.84	\$ -	\$ -	\$ -	\$ 55.34	\$ 11.18	-	-	-	-	-	-	-	-	-	-	-	
PM746	John Deere X304 Ride on Mower (Bothwell)	\$ 253.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23.64	\$ -	\$ -	\$ -	\$ 191.25	\$ 38.64	\$ 1,475.00	29.5	\$ 50.00	\$ 8.59	\$ 41.41							
PM748	Hino Tipper C43LG (Bothwell)	\$ 13,600.44	\$ 248.47	\$ 149.09	\$ 112.50	\$ 200.45	\$ 1,966.00	\$ 781.49	\$ 2,792.52	\$ -	\$ 387.99	\$ 6,323.23	\$ 638.71	\$ 9,246.00	308.2	\$ 30.00	\$ 44.13	\$ (14.13)							
PM751	Toro Groundmaster Mower (Bothwell)	\$ 2,904.74	\$ 308.71	\$ 184.18	\$ -	\$ 139.84	\$ -	\$ 134.66	\$ 795.22	\$ -	\$ 32.42	\$ 1,089.59	\$ 220.12	\$ 2,912.50	116.5	\$ 25.00	\$ 24.93	\$ 0.07							
PM753	Bomag Landfill Compactor	\$ 6,153.13	\$ 115.53	\$ 69.32	\$ -	\$ -	\$ -	\$ 384.73	\$ 1,777.70	\$ -	\$ 64.06	\$ 3,112.92	\$ 628.87	\$ 1,120.00	32.0	\$ 35.00	\$ 192.29	\$ (157.29)							
PM756	Kenworth - Bothwell (Whelan)	\$ 19,784.92	\$ 173.30	\$ 103.98	\$ 55.00	\$ -	\$ -	\$ 418.76	\$ 13,369.40	\$ -	\$ 581.99	\$ 3,388.32	\$ 1,694.16	\$ 17,545.00	319.0	\$ 55.00	\$ 62.02	\$ (7.02)							
PM757	JBC Backhoe (Hamilton 2013)	\$ 10,423.54	\$ 253.77	\$ 152.26	\$ 262.50	\$ 963.64	\$ 1,212.58	\$ 486.52	\$ 1,898.71	\$ -	\$ 64.06	\$ 3,936.59	\$ 1,192.91	\$ 15,142.50	336.5	\$ 45.00	\$ 30.98	\$ 14.02							
PM762	Toro Out Front Mower Hamilton	\$ 2,137.81	\$ 120.69	\$ 72.41	\$ 100.00	\$ -	\$ -	\$ 125.65	\$ -	\$ 390.00	\$ 109.06	\$ 1,016.67	\$ 203.33	\$ 1,212.50	48.5	\$ 25.00	\$ 44.08	\$ (19.08)							
PM763	Toro Mower GM7200 Hamilton	\$ 2,186.45	\$ 113.17	\$ 37.24	\$ 35.00	\$ 527.27	\$ -	\$ 91.87	\$ 380.84	\$ -	\$ 109.06	\$ 743.33	\$ 148.67	\$ 4,300	172.0	\$ 25.00	\$ 12.71	\$ 12.29							
PM765	Rover Shredder Vac Hamilton	\$ 147.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.76	\$ -	\$ -	\$ -	\$ 111.36	\$ 22.27	\$ -	-	-	-	-	-	-	-	-	-	-	
PM768	Trailer - TMD Box 10x6	\$ 179.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16.73	\$ -	\$ -	\$ -	\$ 135.39	\$ 27.08	\$ -	-	-	-	-	-	-	-	-	-	-	
PM771	Polivac Suction Polisher	\$ 185.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18.69	\$ -	\$ -	\$ -	\$ 151.21	\$ 15.12	\$ 175.00	17.5	\$ 10.00	\$ 10.57	\$ (0.57)							
PM772	Hino Tipper - E96VP	\$ 7,615.86	\$ 50.99	\$ 22.13	\$ -	\$ -	\$ 3,143.59	\$ 162.65	\$ 2,006.10	\$ -	\$ 387.99	\$ 1,316.01	\$ 526.41	\$ 9,990.00	333.0	\$ 30.00	\$ 22.87	\$ 7.13							
PM773	Variable Messaging Board	\$ 979.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86.05	\$ -	\$ -	\$ 57.68	\$ 696.27	\$ 139.25	\$ -	-	-	-	-	-	-	-	-	-	-	
PM774	140M AWD William Adams CAT Grader Bothwell	\$ 21,414.94	\$ 145.82	\$ 70.58	\$ 10.00	\$ 385.36	\$ 3,424.92	\$ 931.04	\$ 5,836.49	\$ -	\$ 64.06	\$ 7,533.33	\$ 3,013.33	\$ 27,300.00	420.0	\$ 65.00	\$ 50.99	\$ 14.01							
PM777	Mitsubishi ASX AWD	\$ 2,902.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 206.47	\$ 645.09	\$ -	\$ 179.														

DONATIONS AND GRANTS 2022-23											
Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$5,000									
	Support/Donations	\$7,750									
	Further Education Bursaries	\$1,800									
	Central Highlands School Support	\$4,000									
	Anzac Day	\$6,000									
	Hamilton show	\$5,000									
	Australia Day	\$1,500									
	Church Grants	\$5,000									
	Suicide Prevention Program	\$2,000									
	Anglers Alliance Sponsorship	\$3,000									
	Bothwell Spin-in	\$0									
	Royal Flying Doctor Service	\$1,000									
	Shearing Display Bushfest	\$0									
	Youth Activities	\$5,000									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$5,000									
	Local Govt Shared Services Project	\$2,000									
	200 Years of Bothwell Celebration	\$80,000									
	Health & Wellbeing Plan Implementation	\$5,000									
	Visitors Centre	\$5,000									
	Grant assistance	\$15,000									
	Design/concept contractors - Grants	\$25,000									
	Healthy Connect Project	\$10,000									
26/07/2022	Community BBQ - Hamilton	\$200			200.00						200.00
18/08/2022	Donation to 'Safe Beds' Program	\$250			250.00						
26/08/2022	Donation to celebrate 75yrs of the Lions	\$300			300.00						
6/09/2022	Miena Volunteer Ambulance	\$1,500			1,500.00						
YEAR TO DATE EXPENDITURE			0.00	0.00	2,250.00	0.00	0.00	0.00	0.00	0.00	2,250.00
BUDGET		\$201,300	12,500.00	5,000.00	10,000.00	7,000.00	5,800.00	34,000.00	5,000.00	3,000.00	82,300.00

15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr

Seconded: Clr

THAT the Development & Environmental Services Report be received.

15.1 SUBMISSION ON THE DRAFT TASMANIAN PLANNING POLICIES – DRAFT FOR CONSULTATION IN ACCORDANCE WITH SECTION 12C(2) OF THE LAND USE PLANNING AND APPROVALS ACT 1993

REPORT BY

Special Projects Officer, Damian Mackey

ATTACHMENTS

1. Correspondence from the Minister for Planning re: Consultation on Draft Tasmanian Planning Policies, 19 September 2022.
2. Draft Council Submission on Draft Tasmanian Planning Policies.
3. Tasmanian Planning Policies – Draft for Consultation.
4. Tasmanian Planning Policies - Supporting Report.

PURPOSE

The purpose of this report is to determine a submission to the *Tasmanian Planning Policies –Draft for Consultation under Section 12C(2) of the Land Use Planning & Approvals Act 1993*.

The draft Tasmanian Planning Policies have been prepared by the State Planning Office under the Minister for Planning, who has now called for comment from Councils and State Agencies.

BACKGROUND

The enclosed *Draft Tasmanian Planning Policies – Supporting Report for Consultation* outlines the proposed Tasmanian Planning Policies (TPPs) and how they are to be implemented.

Tasmania's land use planning system has been in need of a policy 'engine room' since it was established in 1993. Successive governments have either avoided this matter altogether or have made only half-hearted attempts at developing policy.

Since the 1990s the 'State Planning Policy' mechanism has existed, but only three such policies have been enacted, all during the 1990s and 2000s. This mechanism requires a policy to pass both houses of parliament, (with the advice of the Planning Commission), which has proven politically challenging and controversial. Hence a lack of political appetite on the part of both major parties to develop more. The existing State Planning Policies address the protection of agricultural land, water quality management and coastal matters. There is an array of other issues that would benefit from State policy direction.

The new TPPs only need to be approved at ministerial level (again, with the advice of the Planning Commission) which may prove more successful.

In the absence of policy direction on a large range of matters, the planning system essentially has to 'make it up as it goes along' on a case-by-case basis. This results in ad hoc and inconsistent policy judgements. Most

significantly, and inappropriately, it forces policy to be made by public servants (the Tasmanian Planning Commission) instead of the elected representatives of the people.

DISCUSSION

The proposed new TPPs are part of a larger planning system reform that started 12 years ago with the creation of statutory Regional Land Use Strategies. Around six years ago the process to create a single state-wide planning scheme was commenced. This process is ongoing with more than half of Tasmania's Councils having now transitioned their planning schemes into the new Tasmanian Planning Scheme.

Ideally, a complete set of Tasmanian Planning Policies would have been established first, then the Regional Land Use Strategies developed second, and then the state-wide planning scheme provisions. Clearly, it hasn't happened that way. Nevertheless, the advent of a project to develop a suite of Tasmanian Planning Policies should be welcomed and the State Government applauded for finally moving to fill the policy void.

The TPPs will be crucial in informing the pending revision of the three Regional Land Use Strategies. They are also expected to lead to changes to the provisions of the Tasmanian Planning Scheme. They represent the final piece of the planning system jigsaw.

It is anticipated there will be a five-yearly review process. The revised TPPs will then inform five-yearly reviews of the Regional Land Use Strategies which, in turn, will flow into on-ground strategic planning exercises run by Local Government and then to planning scheme amendments.

The current consultation process is a preliminary process in which key stakeholders, such as Councils, State Agencies and infrastructure providers, are invited to provide input. Once the State Planning Office has made any subsequent changes, a general public notification process will take place in which members of the community will be able to make submissions. Council will be able to make a further submission at that time.

This is an opportunity for Council to make comment on matters of concern that arose through the process to develop its Local Provisions Schedule, (the 'local Council component' of the Tasmanian Planning Scheme). Whilst this process was nominally under Council control, in reality most of the content was directed by the State Government pursuant to informal State planning policy positions.

Initially, the State Planning Office requested submissions by 1 November. However, the Local Government Association of Tasmania pointed out that the short notice combined with the local government elections would make it impossible to provide considered submissions. The Government subsequently advised that submissions from Councils submitted after their November meetings would be accepted.

The attached draft submission is submitted for Councillors' consideration. It needs to be read in conjunction with the enclosed Draft Tasmanian Planning Policies.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT the attached submission to the *Tasmanian Planning Policies – Draft for Consultation in accordance with section 12C(d) of the Land Use Planning & Approvals Act 1993*, be endorsed.

15.2 RENEWABLE ENERGY PROJECTS & SCENIC LANDSCAPES

REPORT BY

Council Planning Consultant (SMC) Damian Mackey

ATTACHMENT

Renewable Energy Coordination Framework, from Renewables, Climate and Future Industries Tasmania, Tasmanian Government.

PURPOSE

The purpose of this report is to provide Councillors with an update on the *Renewable Energy Coordination Framework* project, to be undertaken by the State Government's Renewables, Climate and Future Industries Tasmania section, (ReCFIT).

BACKGROUND

Part of Council's interest in this project arose from the issue of scenic landscape protection, a matter that featured prominently in the representations received in response to the public notification of the Central Highlands Draft Local Provisions Schedule for the pending Tasmanian Planning Scheme. However, there are clearly a large range of other matters that will also require consideration by Council in regard to large projects such as windfarms.

The overarching aim of the *Renewable Energy Coordination Framework* is to determine how to manage Tasmania's renewable energy growth. The project seeks to address the full range of issues that surround the potential construction of renewable energy generation, such a wind farms, including the issue of scenic landscapes. A full list of matters is provided in the attached document *Renewable Energy Coordination Framework*. In brief, there are four 'key pillars':

- | | |
|-------------------------------------|---|
| 1. Integrated Infrastructure | to deliver the least cost and optimally located generation and transmission to meet load where it is needed. |
| 2. Environment | to protect and enhance our State's environmental values – biodiversity, cultural and aboriginal heritage. |
| 3. Economic | to stimulate job creation and business growth through renewable energy investment to build a skilled workforce for generations. |
| 4. Community | to engage communities to ensure benefits are tangible and valued and make positive contributions to shaping their future. |

Three regions of Tasmania have been identified as 'renewable energy zones'. The 'central zone' is comprised of the Central Highlands, Southern Midlands and Northern Midlands municipal areas.

The ReCFIT program is relatively new. Council received a briefing from one of its officers at the June meeting. Since then, Council has been waiting for the program to get fully underway and for Council to understand how it, and the community, will be involved.

The project includes an emphasis on community and stakeholder engagement.

UPDATE TO BE PROVIDED

The first 'forum' for Councils in the Central Renewable Energy Zone is scheduled for 10 November. This is after the submission of agenda reports for the November meeting has closed. Council officers will attend the forum and provide a verbal report at the Council meeting.

At the time of writing this report, it is unclear what the full purpose of the forums is, how regular they will be, and what Council's level of involvement will be (for example, whether one or more elected members from each Council will be invited to attend).

RECOMMENDATION:

No recommendation provided, pending a verbal report from Council officers.

15.3 PROPOSED TOWNSHIP STRUCTURE PLANNING PROJECT

REPORT BY

Council Planning Consultant (SMC) Damian Mackey

ATTACHMENT

1. Project Plan – Draft: 13 September 2022.
2. Project Brief – Draft: 13 September 2022

PURPOSE

The purpose of this report is to progress the initiative to develop 'structure plans' for the townships of Bothwell, Ouse & Hamilton and possibly Miena, Gretna and Ellendale/Fentonbury. In particular, the 'workshopping' of the draft Project Brief and Project Plan.

BACKGROUND

The feedback received during last year's public notification of the Central Highlands Draft Local Provisions Schedule brought into focus a need to undertake strategic land use planning exercises for the townships of Bothwell and Ouse. Council subsequently recognised a need for a plan for Hamilton and potentially Miena, Gretna and Ellendale/Fentonbury.

It is now standard practice for the Tasmanian Planning Commission to require that proposed planning scheme amendments within towns are supported by wholistic strategic planning. In other words: 'structure plans'. Additionally, the State Government has flagged its intention to review and update the three Regional Land Use Strategies, which are now twelve years old. This is to be done through the State Planning Office and the three regional groupings of Councils. Structure planning for our towns is timely in that relevant outcomes will be able to feed into the review of the Southern Tasmania Regional Land Use Strategy.

At its September meeting, Council considered the timing of the project in regard to the need to appoint a Project Steering Committee that can see the project through to completion. The following was resolved:

THAT the Draft Project Brief and Draft Project Plan, both dated 13 September 2022, be referred to the proposed Project Steering Committee for consideration, once that committee has been formed following the October Council elections.

THE STRUCTURE PLANNING PROCESS

The development of a 'structure plan' (also known as an 'outline development plan' or a 'settlement plan') is generally undertaken by suitably qualified and experienced independent consultants appointed by Council and working under the direction of a Council-appointed Project Steering Committee.

Prior to seeking proposals from potential consultants, a Project Brief needs to be finalised setting out the key components of the project, such as necessary research, timeframes, community consultation, specific matters that have previously been identified, outputs and a project budget.

It is essential to build into the process substantial community involvement. This will ensure the vision developed for a town is the best it can be, and the local community have a level of ownership. There are usually two phases of community involvement.

The first phase is a structured process run by the consultants calling for all manner of ideas, issues, problems, risks, opportunities, etc, from the community. This usually involves a community workshop held at a venue in the town, along with a submission process for those unable to attend.

The second phase of community consultation is undertaken after the consultants (with Council) have developed a draft of the structure plan, which is put out to the community for comment.

Other inputs besides that from the community include research on population growth forecasts, residential land demand & supply analysis, demographic trends, gaps in social services, key infrastructure issues and system capacities (water, sewer, roads, etc.), employment trends including existing and future industry sectors and a range of other issues that might be identified at the community workshops. All inputs contribute to a collective 'visioning' phase of the process

BENEFITS

The final structure plans would set out an agreed vision for each town. Desirable zone changes would be highlighted and the strategic planning rationale explained. Recommendations may also go to community infrastructure and/or facilities that may be missing or inadequate. Where such facilities are within Council's purview, the Structure Plan recommendations can inform Council's future works program and budgeting as well as support grant applications to State or Federal Government. Where such facilities are State-level responsibilities, the Structure Plan can be used to bolster Council's lobbying efforts.

GOVERNANCE

Full Council would always provide high level governance and make/endorse key decisions. The Steering Committee would provide regular direction and governance, and report back to full Council at key decision points. These would be specified in the Project Plan. Day-to-day liaison with the project consultants will be through a Project Manager, who will report to the Project Steering Committee.

Proposed governance and communication protocols are set out in more detail in the attached draft Project Plan.

As determined at the September Council meeting, the Steering Committee is to be appointed following the October council elections. This will provide governance continuity for the life of the project.

DRAFT PROJECT PLAN

A draft Project Plan is attached for consideration in detail at the first meeting of the Project Steering Committee. It is intended that the document be 'workshopped' by the committee. Councillors will note that there are a number of blanks and questions where particular input is needed.

DRAFT PROJECT BRIEF

Whilst the Project Plan is Council's internal guiding document, the Project Brief (similar to a Tender Specification) is intended to be distributed to potential consultants during the Request for Proposals phase.

A draft Project Brief is also attached for consideration in detail by the committee.

BUDGET

The State Planning Office (SPO) within the Department of Premier and Cabinet has advised it has funds available to assist Councils with this kind of work. The cost of the Central Highlands project was originally estimated at \$240,000, over two financial years.

The SPO has recently advised it can provide \$120,000. This is \$20,000 less the figure originally advised. The SPO has rationalised this reduction on the grounds that an element of the project – the residential demand analysis – is being undertaken at a regional level and is funded by the SPO.

This will need to be considered by the Project Steering Committee. A draft grant deed will be provided by the State Planning Office soon.

Council has allocated funds for the current financial year.

COUNCIL PLANNING COMMITTEE CONSIDERATION

At its meeting of 13 September, Council's Planning Committee work-shopped drafts of the Project Plan and Project Brief. The outcomes are embodied in the attached documents.

RECOMMENDATION:**Moved:** Clr**Seconded:** Clr**THAT:**

- A. A Project Steering Committee be established, consisting of:

Committee Members:

Chair:	Councillor ...?
Deputy Chair:	Councillor?
Member:	Councillor ...?
Member:	Councillor ...?
Member:	Councillor ...?

All Councillors able to attend meetings.

Committee Advisors:

Council Officer:	?
Council Officer:	?
Council Officer:	?

Other advisors as considered necessary.

State Planning Office:

Officer invited to attend meetings, and otherwise kept informed.

Project Consultants:

To attend meetings when necessary.

Project Manager:

Damian Mackey

- B. The Draft Project Brief and Draft Project Plan, both dated 13 September 2022, attached, be referred to the Project Steering Committee for finalisation.

15.4 TASMANIA HERITAGE REGISTER: PERMANENT ENTRY

Councillors have requested that any notifications received from the Tasmanian Heritage Council advising of an intention to add or delist a place from the Tasmanian Heritage Register be presented to Council.

Council has received a notification for the Permanent Entry of a Place or Places in the Tasmanian Heritage Register as follows:

- THR 12036, Sherwood, 1290 Hollow Tree, Hollow Tree

A copy of the notification has been included in the attachments for your information.

FOR INFORMATION**15.5 COVID-19 SAFETY PLAN****Report By**

Beverley Armstrong EHO

Background

The Government has now removed restrictions around Covid 19.

Information has been included in the attachments from the Public Health Department in relation to the responsibilities of employers and Covid 19.

It states that Council are still responsible for the health and safety of all our employees and contract workers.

With this mind Council need to decide if an employee becomes ill and tests positive for Covid 19 do they still want that employee to stay home for 5 days or allow them to come to work where they may infect their fellow workers and or contractors. If this occurs Council may be held responsible. A legal opinion may be required to verify this.

I have also attached an updated copy of Councils Covid 19 Plan.

The following needs to be considered by Council:

- Council to decide if they want to adopt the Covid 19 for Employers advice from the Public Health Department. This can be incorporated into our Covid 19 Safety Plan which we are still required to have.
- Council to review and decide whether to adopt the 5 days stay at home rule for those testing positive to Covid 19 to protect other workers.

FOR DISCUSSION & RECOMMENDATION

15.6 BRONTE PARK AMENITIES AND SUBDIVISION UPDATE

Background

Council approved the subdivision of one lot and balance at 381 Marlborough Road, Bronte Park on 3 December 2019. The purpose of the subdivision was to create a separate lot from the Bronte Park Shop title to be purchased by Council for the construction of amenities, BBQ's and playground.

As part of the approval Council must install a new water line in accordance with TasWater's requirements. Design delays have occurred with the installation of the waterline, by Sutcliffe Contracting Pty Ltd, about to commence. It is expected that all works will be completed, and all permit conditions complied with, by mid-December which will allow for the Final Plans and Schedule of Easements to be signed and sealed and lodged with the Titles Office.

The toilet facility, BBQ's and landscaping have been completed for some time and are already in use. Play equipment will be installed at the site in the near future.

Other considerations:

- Once separate titles are issued the General Manager will need to finalise the land purchase.
- Directional signage on the intersection of Lyell Highway & Marlborough Road for the toilets, BBQ, Playground etc to be considered, noting both roads are StateGrowth Roads.
- Possible Speed limit reduction for the shop / playground / amenities area.

FOR DISCUSSION

15.7 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00098	A R Tucker	7 Cramps Bay Esplanade, Cramps Bay	Outbuilding

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2022 / 00079	Inland Fisheries Service	2459 Marlborough Road, Little Pine Lagoon	Boat Ramp & Jetty
2022 / 00090	M Walther	106 McCallums Road, Fentonbury	Visitor Accommodation
2020 / 00015	C H W Woodward	3548 Lyell Highway, Gretna	Dwelling (Change of Use from Church) & Outbuilding

ANIMAL CONTROL**Impounded Dogs**

One dog has been impounded during the last month. Dog registered and reclaimed by owner.

Statistics as of 9 November 2022**Registrations**

Total Number of Dogs Registered in 2021/2022 Financial Year – 978

2022/2023 renewal have been issued.

- Number of Dogs Currently Registered - 887
- Number of Dogs Pending Re-Registration – 60

Kennel Licences

Total Number of Kennel Licences Issued for 2021/2022 Financial Year – 30

2022/2023 Renewal have been Issued.

- Number of Licences Issued – 28
- Number of Licences Pending – 3

16.0 WORKS & SERVICES

Moved: Clr

Seconded: Clr

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT6 November 2022

Grading & Sheeting	<ul style="list-style-type: none"> • Cramps Bay Road (flood damage) • Nant Lane (flood damage) • Todd's Corner • Haulage Hill Road • Berry Drive (flood damage)
Maintenance Grading	Interlaken Road, Dennistoun road, Mark Tree Road, Unsealed Roads Bothwell township
Potholing / shouldering	Interlaken Road, Dennistoun Road, Old Man Head, Wetheron Road, Woodspring Road, Waddamana Road
Spraying:	<ul style="list-style-type: none"> • Spraying Capeweed • Spraying Bothwell waste transfer station • Lower Marshes Road • Dennistoun Road • Mark Tree Road
Culverts / Drainage:	<ul style="list-style-type: none"> • Clean culverts Interlaken Road • Clean culverts Cramps Bay • Clean culverts Todd's Corner Road • Unblock culverts Hamilton township • Repair culvert and drain at lower Marshes • Clean culverts Strickland Road • Clean culverts Rock Mount Road
Occupational Health and safety	<ul style="list-style-type: none"> • Monthly Toolbox Meetings • Day to day JSA and daily prestart check lists completed • Monthly workplace inspections completed • Playground inspections • 76hrs Annual Leave taken • 25.55hrs Sick Leave taken • 152hrs Long Service Leave • 152 hours Workers Compensation • 5 days pandemic leave
Bridges:	Remove river silt and debris from Bashan Ford
Refuse / recycling sites:	Cover Hamilton Tip twice weekly
Other:	<ul style="list-style-type: none"> • Repair footpath Bothwell (flood damage) • Repairs Ouse Park after flood damage • Removing tree from Lower Marshes Road • Cold mix holes Hollow Tree Road • Cold mix holes Dennistoun Road • Cold mix holes Ellendale Road • Maintenance Hamilton landfill site • Repair sink hole at Sonners Road • Replace sign Tor Hill Road • Replace sign crossroads Mark Tree Road • Pick up roadside litter Hollow Tree Road • Replace batteries radio tower Belchers • Replace some street blades Hamilton township • Stabilization works Hollow Tree Road complete • Lower Marshes stabilization roads complete

	<ul style="list-style-type: none"> • Commenced stabilization works Ellendale Road • Pack up and set up of Bothwell Bicentennial • Removing dangerous rock from Pelham Road • Dig out Rayner's Road • Swimming pool maintenance
Slashing:	<ul style="list-style-type: none"> • Hollow Tree Road
Municipal Town Maintenance:	<ul style="list-style-type: none"> • Collection of town rubbish twice weekly • Maintenance of parks, cemetery, recreation ground and Caravan Park. • Cleaning of public toilets, gutters, drains and footpaths. • Collection of rubbish twice weekly • Cleaning of toilets and public facilities • General maintenance • Mowing of towns and parks • Town Drainage
Buildings:	<ul style="list-style-type: none"> • Re-wire power circuits Hamilton depot • Remove graffiti Ouse toilets
Plant:	<ul style="list-style-type: none"> • PM741 Mack Truck (H) service and repairs • PM816 Works Manager Hilux serviced • PM817 Works Supervisor Hilux serviced • PM757 JCB backhoe clean fuel tank and replace lift pump • PM821 Komatsu grader new tyre
Private Works:	<ul style="list-style-type: none"> • Brian Dearing gravel delivery • Gary Gossage gravel delivery • Tony Sutcliffe gravel • Michael Brooks concrete premix • Pindari Farm slasher Hire • Cody Bannon mower hire • B and B Civil gravel • Justin Townsend mower hire
Casuals	<ul style="list-style-type: none"> • Toilets, rubbish and Hobart • Hamilton general duties
Program for next 4 weeks	<ul style="list-style-type: none"> • Stabilisation works Ellendale Road • Grading and sheeting Municipal Roads • Set up and prepare for Bushfest • Repair spring in Wetheron Road and culvert Replacement • Drainage Gully Road • Culvert replacement • Mowing of towns • Potholes Municipal Roads

16.1 PREPARING AUSTRALIAN COMMUNITIES PROGRAM GRANT

The Department of Industry, Science, Energy and Resources have advised Council that our application for the Preparing Australian Communities - Local Stream - River Clyde Flood Mapping and Study was successful.

The monthly project report for October has been provided by Mr Cameron Ormes the Project Manager for the River Clyde Flood Mapping / Study and is included in the attachments for Councillors information.

A drone survey/photography of current flood area for River Clyde Flood Study, was undertaken on Sunday the 30 October 2022 by UDM (Utility Detection & Mapping) for GHD, this information will help with the modelling methodology, inputs and assumptions of the River Clyde.

RECOMMENDATION:

Moved: Cllr

Seconded: Cllr

THAT Council receive the monthly project report for October from GHD for the River Clyde Flood Mapping / Study.

16.2 FLOOD DAMAGE TO COUNCIL ASSETS OCTOBER 2022

During recent severe rain events during October, Council have had several roads and blocked culverts with minor damage that require re-sheeting of gravel roads, grading and unblocking of culverts.

These roads include the following:

Nant Lane

- Cramps Bay Roads
- Interlaken Road
- Dennistoun Road
- Glovers Road
- Berry Drive
- Old Man Head

Total cost of works to unsealed roads \$50,000 plus

Immediate emergency works were required for the reopening of the concrete ford at the Ouse River on the Bashan Road to allow for traffic to pass as the DSG bridge remained closed.

These works consisted of truck and excavator works to remove river silt and debris from the approaches. Total cost of works was almost \$8000

Immediate works at Ouse Park that included removing debris, replacing and compacting gravel, replacing topsoil, repairing parking bollards, replacing handrail on footpath to approaches of footbridge and repair works on electrical switchboard for BBQ that was submerged during flood. Total repair costs were almost \$14,000

The Works Manager and Councils consulting engineer have held a meeting with DPAC (Department of Premier Cabinet) in relation to Council receiving some funding for damages caused by the October rain events.

The Works Manager will provide a report to DPAC regarding damage with cost estimates to repair Council assets.

Please see email below from Matthew Joseph, Recovery Funding Coordinator, Recovery at Department of Premier and Cabinet.

Matthew is Council representatives who will work directly with Council regarding recovery efforts.

Matthew role is to assist Council in making claims through the Tasmanian Relief and Recovery Arrangements (TRRA), and identify any other Council needs that may be required in the recovery process.

Matthew states that they expect that the TRRA will be activated across the affected regions in the near future, prior to receiving the Schedule 1 Notification form from all affected Councils.

DPAC understands that there is uncertainty with the oncoming weather, but they are working towards making contact with all affected Councils to provide support and to facilitate a consistent approach in the claims process. This will assist in information gathering for any future grant consideration under the Commonwealth's Disaster Recovery Funding Arrangements.

Matthew would like to arrange a meeting to discuss Council impacts and any assistance we can provide. The meeting will include Chris Heard the DPAC Liaison Officer to the NW Regional Emergency Coordination Centre, as part of our continued support of Council in recovery activity related to the recent Severe Weather Event in the North and North West of Tasmania.

16.3 PROPOSED WORKS FOR FLOOD AFFECTED COUNCIL ASSETS

Councilor Cassidy has requested that if federal funding becomes available Council consider future mitigate works at Nant Lane and Andrews Bridge at Arthur Crescent as a priority.

FOR DISCUSSION

16.4 REQUEST TO CART PLANTATION TIMBER ON HOLLOW TREE ROAD

Council has received a request from Orana Enterprises for permission for the cartage of plantation hardwood timber on a 3km section of Hollow Tree Road from Wetheron (Abyssinia) turn off into Bothwell on to the Highland Lakes Road as there is no other suitable route at this stage.

The forest operation is on the Wetheron property owned by the Ellis family; The cartage route along the Den Road east to the Highland Lakes Road has some geometry issues with the road that will make carting unsafe to the public and contractor. These issues will require bulk earthworks, road realignment and management to rectify.

Please see attached email of request

RECOMMENDATION:

Moved: Clr

Seconded: Clr

1. Council grant permission for the cartage of timber along Hollow Tree Road from the Wetheron turnoff north for 3km into Bothwell for a 3-month period and then to be reviewed. (If the route east along the Den Road to Highlands Lake Road is impractical)
2. Any defects that occur on Hollow Tree Road are to be rectified by the contractor
3. And, in conjunction with all conditions outlined in Orana's letter sent to Council dated the 9/11/22.

17.0 ADMINISTRATION

17.1 COUNCIL MEETING TIMES

Council is to consider the times of commencement of council meetings after each ordinary election.

Under the Local Government (Meeting Procedures) Regulations 2015 the following applies:

6. Times of meetings

(1) A meeting is not to start before 5:00 p.m. unless otherwise determined by the council by absolute majority or by the council committee by simple majority.

(2) After each ordinary election, a council and a council committee are to review the times of commencement of their meetings.

Council meetings are currently held on the third Tuesday of each month alternating between Bothwell and Hamilton and commencing at 9.00 am. with the closed session meeting of the ordinary meeting and then opened to the public from 10.00am. The December meeting is generally held on the first Tuesday preceded by the Annual General Meeting.

The following is the proposed schedule of Council Meeting dates and Planning Committee Meeting dates for Council consideration subject to review of the times of commencement of the meetings as required under Regulation 6 (2) of the Local Government (Meeting Procedures) Regulations 2015 following the Council election.

Notice of Council & Committee Meetings Dec 2022– June 2023

Members of the public are welcome to attend Council and Council Committee meetings.

Ordinary Meetings of Council are held at the Council Chambers as indicated commencing at 9.00am. The meetings are open to the public, but Council is likely to close the meeting to the public between 9.10 – 10.00 am, and therefore the public may wish to consider attending from 10.00 am.

Ordinary Meeting of Council:

Tuesday 6th December 2022 – Bothwell
 Tuesday 17th January 2023 – Hamilton
 Tuesday 21st February 2023 – Bothwell
 Tuesday 21st March 2023 – Hamilton
 Tuesday 18th April 2023 – Bothwell
 Tuesday 16th May 2023 – Hamilton
 Tuesday 20th June 2023 – Bothwell

Annual General Meeting – Tuesday 6th December 2022 – Bothwell at 8.45 am.

Planning Committee Meeting of Council:

All Planning Committee Meetings are held at the Bothwell Council Chambers at 9.00 am.

Tuesday 10th January 2023
 Tuesday 14th February 2023
 Tuesday 14th March 2023
 Tuesday 9th May 2023
 Tuesday 13th June 2023

The schedule of meeting dates is available on Council's website.

It should be noted that should there be any variation to the schedule, such variation will be advertised.

Other Committee Meetings will be advertised at least four days before the meeting.

Copies of agendas will be available from Council Offices or on Council's website

www.centralhighlands.tas.gov.au four days prior to the date of each meeting.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Council, by Absolute Majority, approve the above meeting dates for the Ordinary Council Meetings and the Planning Committee Meetings for Dec 2022 – June 2023.

17.2 COUNCIL COMMITTEE REPRESENTATION

It is normal practice for Council to review the composition of its committees following an ordinary election of Council.

A list of current Council Committees with council representation is as follows:

Bothwell Swimming Pool Committee

Mayor L M Triffitt (Chair)
Clr J Poore
Clr A Campbell

Bothwell Cemetery Committee

Mayor L M Triffitt (Chair)
Clr A Campbell
Clr R Cassidy
Clr A Archer (proxy)

Plant Committee

Mayor L M Triffitt (Chair)
Clr A Bailey
Clr S Bowden
Clr A Archer (proxy)

Independent Living Units Committee

Mayor L M Triffitt (Chair)
Clr A Bailey
Clr Cassidy (proxy)

Audit Panel

Clr J R Allwright
Clr J Poore
Clr A Campbell (proxy)

Strategic Planning Sub-Committee

Clr A Bailey
Clr A Archer
Clr A Campbell

Planning Committee

Clr J R Allwright (Chair)
Mayor L Triffitt
Clr J Poore
Clr R L Cassidy
Clr A Bailey (proxy)

Highlands Tasmania Tourism Committee

Mayor L M Triffitt (Chair)
Deputy Mayor J Allwright
Clr R L Cassidy (proxy)

Australia Day Committee

Clr A W Bailey (Chair)
Clr A Campbell
Mayor L M Triffitt

Waste Committee

Clr J R Allwright (Chair)
Clr J Poore
Clr S Bowden
Clr J Honner (proxy)

Bothwell Football Club & Community Centre Committee

Clr J Honner (Chair)
Clr A Bailey
Clr A Campbell (proxy)

Central Highlands Visitor Centre Management Committee

Clr J Poore (Chair)
 Clr J Honner
 Clr R Cassidy (proxy)

External Committee Representation**Bothwell Spin-In Committee**

Mayor L Triffitt
 Clr J Honner (proxy)

Australasian Golf Museum

Mayor L Triffitt
 Clr R Cassidy
 Clr A Archer (Proxy)

Waste Strategy South

Deputy Mayor J Allwright
 Clr S Bowden (Proxy)

The Derwent Catchment Project

Clr A Bailey

Great Lake Community Centre Committee

Mayor L M Triffitt
 Clr J Honner (Proxy)

TasWater Owners Representative

Deputy Mayor J Allwright
 Clr A Archer (deputy rep)

Clyde Water Trust (Liaison)

Clr J Poore

Health Action Team Central Highlands (HATCH)

Mayor L M Triffitt
 Clr A Bailey
 Clr J Honner (Proxy)

The Central Highlands Men's Shed Steering Committee

Clr A W Bailey
 Deputy Mayor J Allwright (Proxy)

RESOLVED THAT the Council Committee Representatives be as follows:

17.3 TASWATER OWNERS REPRESENTATIVE

There are several implications for TasWater's governance structure arising from the current local government elections.

Under TasWater's governance arrangements each Council is required to appoint a person (Owner's Representative) to represent the Council in any matters pertaining to TasWater and act as a liaison between the Council and the TasWater Board.

The responsibilities of an Owner's Representative include attending and voting at General Meetings of the Owners' Representatives Group.

An Owner's Representative **cannot be appointed for a term exceeding three years**, but there is no prohibition on a person being reappointed to that role. Each Council may also wish to appoint a Deputy Owner's Representative.

Owners' Representatives will be asked to consider and appoint suitable persons to fill those roles at General Meetings.

Council's previous Owners Representative was the previous Deputy Mayor, Jim Allwright with Clr Anthony Archer as Deputy Owners Representative (proxy).

RECOMMENDATION:**Moved: Clr****Seconded: Clr**

That Council advises TasWater that the Deputy Mayor is Council's voting delegate for the Owners' Representatives Group with Councillor as proxy for voting at meetings of the Association.

17.4 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) – VOTING DELEGATE

As per the Rules of Association in relation to voting delegates, it is required after each ordinary council election that Local Government Association of Tasmania be advised of the names of the voting delegate and proxy from each Council for voting at meetings of the association.

Council's previous delegate was the Mayor with the Deputy Mayor as Proxy.

Ms Sarah Joyes, Administration Officer for Local Government Association of Tasmania has written to Council, highlighting the need to advise Local Government Association of Tasmania of councils voting delegates for our General Meetings, especially as the next General Meeting is on the 8 December.

A copy of the Rules of the Association are included in the attachments:

13 (b) In addition to the requirements set out in Rule 13(f), after each ordinary Council Election, the Chief Executive Officer shall request each Member to advise the name of its Voting Representative and the proxy for the Voting Representative for Meetings of the Association until the next ordinary Council Elections.

13 (f) Each Member must provide the Association with written notice of the details of the Voting Representative who was by a resolution of the Member lawfully appointed as the Voting Representative of the Member at a Meeting of the Association.

RECOMMENDATION:**Moved: Clr****Seconded: Clr**

That Council advises Local Government Association of Tasmania that the Mayor is Council's voting delegate with the Deputy Mayor as proxy for voting at meetings of the Association.

17.5 SOUTHERN TASMANIA REGIONAL WASTE AUTHORITY – APPOINTMENT OF FORUM

Mr Dion Lester the Project Sponsor Group for the Southern Tasmanian Regional Waste Authority has written to Council stating the following:

"As you are aware the 12 Southern Tasmanian Councils have established the Southern Tasmanian Regional Waste Authority pursuant to section 30 of the Local Government Act 1993. The councils under the adopted Rules are to appoint one (1) Representative to attend the STRWA Local Government Forum (Forum) (Rule 6.8) and the Annual General Meeting (Rule 7). The appointed Representative is the only person authorised to vote on behalf of a Member Council.

Member Councils are also to appoint one (1) substitute Representative who may attend Forum Meetings and vote if the Representative is unable to do so.

The role of the Forum is to:

- (i) Elect a Chief Member Representative and Deputy Chief Member Representative from within Forum members;
- (ii) Appoint Directors; and
- (iii) Receive information from, and provide feedback to, the Board and STRWA CEO on performance of the STRWA against its objectives, functions and Strategic Plan.

One (1) Representative and an observer from each Participating Council may attend meetings of the Forum. It is expected the Forum will meet at least three (3) times per year.

It is worth noting that in accordance with Rule 8.4, the Chief Member Representative and the Deputy Chief Member Representative elected by the STRWA Local Government Forum will also be appointed as Directors on the Board.

It will be important for the Forum to be made up of Representatives who have a genuine interest in the future of waste management in the region. A Representative can be either an elected member or an officer of a Participating Council.

To allow for the timely establishment of STRWA the Project Sponsor Group has been determined the first meeting of the Forum will be convened on:

Date: 8th December 2022

Time: 9.00 – 10.00 AM

Location Hobart Town Hall

The priority matters to be considered at this first Forum meeting will include:

- Election of Chief Representative and Deputy Chief Representative
- Appointment of a Board Selection Committee

Notification of your Council's nominees by 30 November 2022 would be appreciated."

Mr Dion Lester the Project Sponsor Group for the Southern Tasmanian Regional Waste Authority states that the rules of the Southern Tasmanian Regional Waste Authority allow an Elected Representative or Officer to be appointed as the voting delegate for the Southern Tasmanian Regional Waste Authority.

Mr Lester suggests ideally the forum will be a mixture of both and so I encourage Council to consider both, particularly in circumstances where your Elected Representative cohort does not contain an individual with experience or interest in waste / resource recovery.

RECOMMENDATION:

Moved: Cllr

Seconded: Cllr

THAT Council advises Local Government Association of Tasmania that is Council's voting delegate for the Southern Tasmanian Regional Waste Authority with the as proxy for voting at meetings of the Authority.

17.6 MEADOWBANK CREST GATE REFURBISHMENT PROJECT UPDATE – OCTOBER 2022

Ms Jane Alpine, Community Engagement Advisor at the Hydro has provided the following update on the Meadowbank Crest Gate Refurbishments.

"With 2023 fast approaching, preparations for the Meadowbank Crest Gate Refurbishments are in full swing. For an overview of what we're planning to do and when, please visit

<https://connect.hydro.com.au/meadowbank-power-station-crest-gate-refurbishment>.

From now until the anticipated completion of the first gate in May 2023, I will provide regular reports from the work site to keep you up-to-date with progress. Please share this update within your network and encourage anyone who is interested in receiving future updates to send me an email so can include them in the mailing list. Conversely, if you're not interested in receiving these updates, please let me know and I can take you off.

Contractor Selected

The Engineering Company has been awarded the contract to carry out the work following a competitive tendering process. Hydro Tasmania is happy this project will support local business and contribute to our Island's economy and job opportunities.

Key Dates

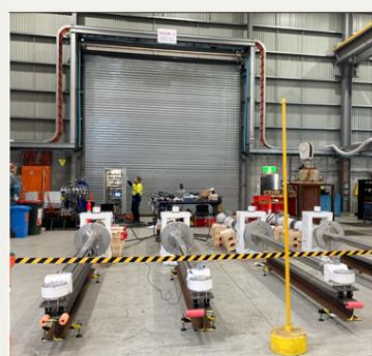
The Engineering Company and its subcontractors will start carrying out prework for the first gate in December 2022. The 2 metre draw down of Lake Meadowbank will start straight after the Australia Day public holiday and continue until the end of March 2023. In April 2023, Lake Meadowbank will then be lowered a further 4 metres for 4 weeks while the new gate controls are commissioned.

Work on the second gate will be completed in 2024.

Gate Testing

Earlier this year the new hydraulic components that drive the crest gates arrived safely from The Netherlands.

To ensure the equipment works as expected and identify any issues in our installation approach ahead of time, the project team spent several months trialling the new cylinders and control system in our Cambridge workshop (some action shots are included below). Several improvements were identified and resolved. The trials have now been successfully completed.



Cylinders set up in workshop



We also set up the control systems



When the whole system is ready, we ensure the automatic controls are working as expected

If you have any questions, please don't hesitate to contact me. I will be on leave from 1 Nov to 6 Dec and during my absence, you can contact Sarah Metcalf (Manager Engagement Programs) who is cc'd on this email.

FOR INFORMATION

17.7 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) MOTIONS FOR THE GENERAL MEETING

Mrs Christine Agostinelli the Executive Assistant for the Local Government Association of Tasmania has provided motions received from Burnie City, Kingborough Council and West Tamar council that will be included in the meeting papers for the December 2022 General Meeting.

The full meeting papers will be available on Thursday November 24 but to enable discussion at council prior to the General Meeting, the motions included in the attachments for Council consideration.

Motion Title MEETING TIMES FOR COUNCIL MEETINGS AND COUNCIL WORKSHOPS

Decision Sought

THAT LGAT:

“Adopt a policy position that ensures that council meeting and workshop times occur at times that are conducive to and facilitate increased participation across a broader cross-section of community candidates, particularly bearing in mind time constraints and commitments that would apply to those working full time, young people and those with caring responsibilities.”

Background Comment

At its meeting of 26 July 2022, Burnie City Council resolved to submit a motion to the upcoming LGAT General Meeting, asking the above policy be adopted. (A copy of Burnie City Council's Motion is attached)

The motion raises valid considerations about the practical structural barriers that might preclude the fullest range of community members from participating as councillors. It would be counter-productive to prescribe the times at which Council meetings and Workshops should be held, as this may cause more problems than it solves. But making the issue of structural barriers more explicit and having each Tasmanian Council consider and determine meeting times to facilitate participation and access is worthy.

The demographic make up of elected councillors across the state is often a cause for discussion. There are persisting stereotypes that Councils are not particularly representative of the demographics of the communities from which they hail. Considering and minimising structural barriers that might preclude candidates from particular demographics is one way on improving the representative make-up of Councils.

Motion Title HOUSING AFFORDABILITY

Decision Sought That LGAT lobby the State Government to:

Encourage the development of affordable housing, as a matter of urgency through:

- a) Measures that promote the efficient supply of well located, diverse housing;
- b) Promote the development of affordable housing with specific incentives for affordable housing enabled through planning schemes and policies; and
- c) Require the development of affordable housing with the use of mandatory provisions in appropriate locations (ie, a threshold that would require certain sized developments to provide a minimum percentage of affordable housing).

Background Comment

Housing affordability is an increasing problem throughout Tasmania particularly for women escaping from family violence, young people and older Tasmanians. Despite this, there are currently no mechanisms in Tasmania to encourage housing affordability through the planning framework.

The land use planning framework can provide important support for to promote affordable and social housing. Promoting new sources of affordable housing means encouraging provision through the private market of housing options that are more likely to meet the needs of low to moderate-income households now and in the future.

The State Government's "Affordable Housing Action Plan 2019-2023" included the following statement:

"Action 2.2. Planning mechanisms will be reviewed to promote a greater array of housing options in new developments, including affordable housing, to determine those best suited to the specific Tasmanian regulatory, social and economic context".

However, with just one year left of this strategy and Tasmania's worsening housing crisis, it does not appear that much progress has been made. Opportunities to promote new sources of affordable housing through the planning system could include:

- Ensuring that the Planning Scheme contains overall planning objectives to promote affordable housing. Such objectives will provide a basis for planning authorities to encourage applications that contribute to affordable housing or housing choice within an area;
- Facilitating the supply of appropriately zoned residential land, to avoid artificial supply constraints that may affect the cost of housing, by identifying potential housing opportunities such as unutilised or under-utilised land, areas in need of urban renewal or upgrading, or vacant sites in public ownership.
- Ensuring that zone and locality provisions are sufficiently flexible to promote new affordable housing opportunities.
- Introducing planning incentives for diverse housing types or for affordable housing.

Some Councils in other parts of Australia have introduced requirements in their planning schemes to diversify housing forms. For example:

- Leichhardt Council enforces mandatory requirements for diverse multi-unit configurations.
- Blue Mountains Council have developed specific development controls for accessible housing, including residential care facilities, hostels, or groups of two or more self-contained units intended to be used for older people or people with disability. These controls include requirements to ensure that such housing is fully adaptable.
- Waverley Council encourages shop top or mixed commercial / residential developments through floor space incentives.

Communities Tasmania is currently in the process of reviewing their Housing Strategy, and the State Planning Office is working on planning reforms. It is therefore considered timely to advocate for policy change to ensure that all sectors work together to improve housing choices and access to suitable and affordable homes, particularly for the most vulnerable Tasmanians.

Motion Title Review of Property Agents & Land Transactions Act 2016

Decision Sought

THAT LGAT:

"Seek revisions to the Property Agents and Land Transactions Act 2016 to consider:

- a) Requiring a 337 Certificate prior to listing of a property and making it available as part of the sale process; and***
- b) Requiring full disclosure for properties as part of the listing process."***

Background Comment

The process of seeking the issue of a 337 Certificate as part of purchasing a property provides an effective tool in identifying a range of matters including matters relating to planning, building and plumbing. Regrettably

normal practice is that a purchaser does not seek a certificate until they are about to, or already have, signed a contract meaning important information can remain unknown until the end of the process. This can and often does lead to frustration, increased costs, legal argument and ultimately delays in the process.

Requiring a 337 certificate prior to listing a property places the onus on the vendor and ensures the information is available when the property is listed for sale. This places the responsibility where it should lie and ensures a prospective purchaser is able to make a more informed decision.

Property disclosure statements exist in most states and territories in Australia and form part of the process of residential property sale. As with the responsibility described above regarding 337 certificates, it is appropriate that a property vendor be responsible for disclosing matters related to the property being listed for sale.

This is a matter which has been previously considered by government however with the recent increase in property transactions it has become apparent that it is appropriate to reconsider these suggested changes and incorporate them into Tasmanian law.

Providing this level of consumer protection has become the minimum standard expected by our communities.

FOR DECISION

17.8 HYDRO TARRALEAH POWER STATION UPGRADE FIELD VISIT

Dr Don Thomson the Senior Advisor, Social Impact and Stakeholder Engagement, Battery of the Nation has written to Council following up on a meeting and presentation that Donna Brown, Kieran Massie and some of my other colleagues gave Council, a couple of months ago, about the upgrade works and possible future redevelopment of the Tarraleah Power Station.

The Hydro would like to organise a site visit, for Central Highlands Councillors and staff, so that Councillors can see the extent of the upgrade works and how they complement any future redevelopment.

Hydro suggests a day in mid to late October, that best suits Councillors.

Could Council please:

1. Indicate whether this field trip is still of interest?
2. If required, nominate a date and time for the field trip?

Hydro has mini-buses and other resources available, and they will ensure that key managers and engineers for the Tarraleah project are with us, to enable attendees to gain a complete understanding of the project.

Dr Thomson states the works at Mossy Marsh Dam are well underway now and the preparatory work for the Lake King William intake is commencing next week, with contractors mobilising to site on 14/11/22. So, there will be plenty to see on that tour, should Council decide to proceed with it.

Dr Thomson also wanted to let Council know that they are submitting our referral to the Commonwealth under the Environment Protection and Biodiversity Conservation (EPBC) Act in early February 2023 for the Tarraleah Redevelopment. This application covers the 'footprint' of the possible works including the pipelines/pressurised conveyance downstream of the current upgrade works at Lake King William, a new surge tower near Tarraleah Village and a new Power Station at Tarraleah.

Hydro would like to have the opportunity to brief Council (and staff) on the Tarraleah Redevelopment generally, and the EPBC referral specifically, in a timely manner. They are currently finalising a communications plan to inform the broader community about the redevelopment. This initial broad communication will happen around the end of November, with a view to undertaking some 'community drop-ins' in January next year.

Ideally, Hydro would be able to brief Council before the end of November – before that general public campaign. Is there scope to utilise the November Council Workshop to brief Council?

RECOMMENDATION:**Moved:** Clr**Seconded:** Clr**THAT** Council:

1. Hydro would like to have the opportunity to brief Council (and staff) on the Tarraleah Redevelopment at the November Council Workshop?
2. Indicate whether this field trip is still of interest?
3. If required, nominate a date and time for the field trip?

17.9 DONATION REQUEST – SOUTHERN HIGHLANDS PROGRESS ASSOCIATION

The Southern Highlands Progress Association has submitted a Community Grant Application for \$382.50 so that they can refurbish three (3) defibrillators at Bronte Park, Bradys Lake and Derwent Bridge that require new defibrillator pads.

RECOMMENDATION:**Moved:** Clr**Seconded:** Clr

THAT Council purchase new defibrillator pads from St Johns for the three (3) defibrillators at Bronte Park, Bradys Lake and Derwent Bridge and provide them to the Southern Highlands Progress Association.

17.10 DONATION REQUEST – GRETNA VOLUNTEER FIRE BRIGADE

The Grenta Volunteer Fire Brigade has submitted a Community Grant Application for \$100 donation to assist with the Brigade Annual Santa Lolly run.

Mr Colin Cunningham the Brigade Chief states *“the Brigade has been conducting a lolly run for over a decade , taking Santa to the many outlying areas in the Central Highlands Community, visiting children at Gretna, Hamilton, Ouse and the many farm properties along the way, we have recently included the residents at the Central Highlands Community Health Centre who look forward to a cuddle and present from Santa , some times in the form of a can.*

Any assistance from Council would be greatly appreciated and help the Brigade put a smile on many faces.

The Brigade also covers the Karanja, Bushy Park, Glenora, Macquarie Plains, Blackhills and Rosegarland area and have requested similar support from the Derwent Valley Council.

RECOMMENDATION:**Moved:** Clr**Seconded:** Clr

THAT Council provide the Gretna Volunteer Fire Brigade with a community grant donation of \$100.00.

17.11 EVERYAGE COUNTS

The General Manager has requested that Council consider the letter below from Dr Marlene Krasovitsky, Co-chair and Director of the EveryAGE Counts:

"I write today to warmly invite Council to join the increasing number of local councils around Australia who have become supporters of EveryAGE Counts which is Australia's national coalition and grassroots movement to end ageism.

Ageism is stereotyping, discrimination and mistreatment based solely on age. All Australian Governments have recognised that ageism is widespread, highly tolerated and has devastating impacts – on individuals, our communities and economy.

We ask that you formally draw our letter to the attention of Council for its consideration and invite any interested councillor to be in contact if they require further information or if you require a briefing for the entire Council.

We can assure you that we are strictly non-party political and indeed enjoy cross party support. Our national coalition is comprised of many members including Council on the Ageing Australia, National Seniors. You can read further information on our work and our support in local communities on our website [everyagecounts.com.au](https://www.everyagecounts.com.au)

We have already received strong support from numerous local government authorities for our work including the full backing of the Municipal Association of Victoria and have engaged with many local councils at the Australian Local Government Association Conferences. We seek the backing of your Council for our work because it will send a strong message of support and inclusion from Council to your local communities that all people living within your local government area are valued and respected.

We have been especially delighted by the creative ways other local councils have used our resources and developed their own initiatives to end ageism.

You will note on our website at <https://www.everyagecounts.org.au/councils> that we have a dedicated place to highlight the work of local councils. We would love to include you on that list and showcase your activities to the wider Australian community. You will also see on the website a draft motion of support that we ask that Council consider.

Councillors may also be interested to know that Ageism Awareness Day is coming up on 7 October. More information can be found at https://www.everyagecounts.org.au/aad_2022. We are developing some exciting new resources and it will be a great opportunity to bring people together to challenge ageism.

Attached you will find all the relevant information regarding our campaign and a membership agreement form. I have copied in Monica Rutte who will be able to assist Councils with their membership application.

I would of course be more than happy to discuss any questions you may have. Thank you and I look forward to hearing from you!

Yours in building an Australia without ageism."

FOR DECISION

17.12 COMMUNITY GRANT – 2022 ROTARY CLUB OF HOBART ANNUAL MAGIC SHOW

The Rotary Club of Hobart has written to Council for a Community Grant to assist with the 2022 Rotary Club of Hobart Annual Magic Show.

The General Manager has received an email from the Rotary Club of Hobart seeking Council support towards the annual Magic Shows.

Rotary Club of Hobart are proud to announce this will be their 32nd year of the annual magic show and 2021 saw a fantastic live and online streamed show all thanks to the wonderful generosity of Southern Tasmanian business community.

This year, with Council's help, the Rotary Club of Hobart is aiming to get as many disabled and disadvantaged young and adult Tasmanians, their carers and families involved.

Council's support in the place has enabled many thousands of disabled and disadvantaged Tasmanians and their families to enjoy the annual 'magic' of the show. At the same time, Council's support has helped the Rotary Club of Hobart raise valuable funds, all of which are spent in local and national communities.

Funds raised last in 2021 went towards the Rotary club's support of Rotary's End Polio program, Short of a Sheet, Hobart Eisteddfod, Taroona High School Scholarships, the Carlton Park Lifesaving Club and Blind Cricket Association. This year the club will support similar programs benefitting local, national, and international causes.

The Rotary Club of Hobart would like Council to consider donating \$180, \$240 or \$300 towards the event.

FOR DISCUSSION

17.13 REMISSIONS UNDER DELEGATION

The following rate remission has been granted by the General manager under delegation:

03-0237-04042	\$22.11	Penalty
03-0218-00053	\$12.49	Penalty
DTX 9571168	\$21.40	Penalty
DTX 2834412	\$15.70	Penalty

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT the remission under delegation be noted.

17.14 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) ANNUAL CONFERENCE 2022

Mr Dion Lester the Chief Executive Officer for the Local Government Association of Tasmania has written to the General Manager about the Local Government Association of Tasmania Annual Conference 2022. Which has been brought to you by MAV Insurance, the conference is taking place from 8 to 9 December 2022 at the Hotel Grand Chancellor in Hobart, featuring a range of keynote speakers, workshops and much more.

As the main event for the local government sector, we invite you to network with peers from around the state and hear from speakers like ABC's Tony Jones, UTAS Chancellor Alison Watkins AM, Thomas Mayor - signatory of the Uluru Statement from the Heart, Jackjumper's Christine Finnegan, Professor Richard Eccleston and more.

RECOMMENDATION:**Moved:** Clr**Seconded:** Clr**THAT** the Conference Registration, meals and accommodation be paid for the following:

Mayor Loueen Triffitt

General Manager Kim Hossack

Clrs.....

17.15 COMMUNITY GRANT DONATION TO ATTEND AUSTRALIAN ALL SCHOOLS CHAMPIONSHIPS

Mrs O'Byrne from Ellendale has submitted two Community Grant Applications for \$250 donation each to assist with funding Logan Smythe and Cooper Smythe to the Australian All Schools Track and Field Championships in Adelaide between the 9th and 12th December 2022.

Athletics Tasmania has selected Logan Smythe and Cooper Smythe as members of the State Team to represent Tasmania at the 2022 Australian All Schools Track and Field Championships, to be held in Adelaide from the 9th and 12th December 2022.

Attached for Councillors information are copies of letters from the State Team Manager - Athletics Tasmania and community grant application forms.

FOR DISCUSSION

17.16 SCHOOL PRESENTATION AWARDS

The Annual School Presentations will be held as follows:

Bothwell District High School	1.00 pm Thursday, 13 December 2022
New Norfolk High School	7.00 pm Tuesday, 6 December 2022
Glenora District High School	1.15 pm Tuesday, 20 December 2022
Ouse District Primary School	1.30 pm Wednesday, 5 December 2022
Westerway Primary School	11.00 am Tuesday, 13 December 2022

Council usually nominates a Councillor to attend and present Council's awards.

FOR DISCUSSION/NOTING

18.0 SUPPLEMENTARY AGENDA ITEMS**Moved:** Clr**Seconded:** Clr**THAT** Council consider the matters on the Supplementary Agenda

19.0 CLOSURE