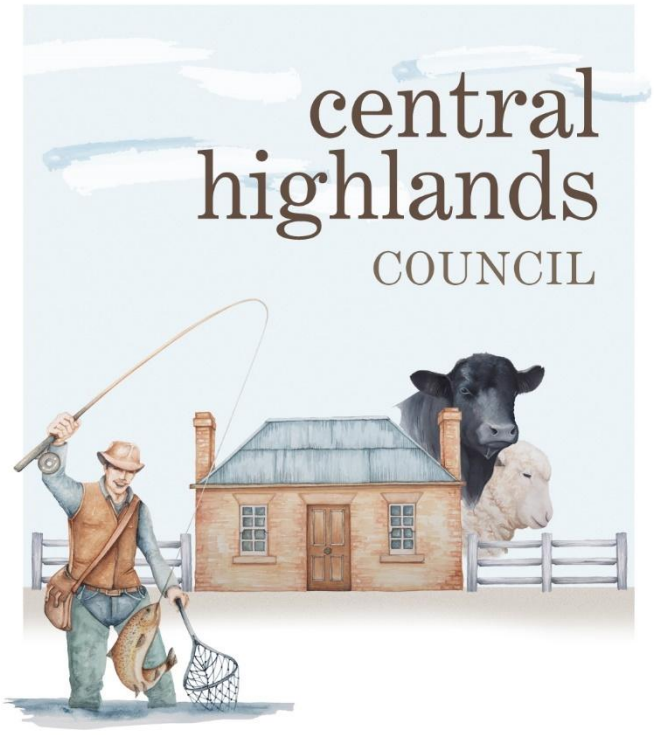


Council Meeting Agenda

17th November 2026

Hamilton Council Chambers

Notice of Meeting of Council – Tuesday 17th November 2026

To Councillors,

In accordance with the Local Government (Meeting Procedures) Regulations 2025, Notice is hereby given, that an Ordinary Meeting of Central Highlands Council is scheduled to be held in the Council Chamber, **Hamilton** on **Tuesday 17th November 2026,** commencing at **5.00 pm** with the business of the meeting to be in accordance with the following agenda paper.

In accordance with the Local Government (Meeting Procedures) Regulations 2025 Part 2, Division 1, a notice of the meeting was published on the Council website on 17 September 2026.

General Manager's Certification

PURSUANT to Section 65 (1) of the Local Government Act 1993, I hereby certify, with respect to the advice, information and/or recommendation provided for the guidance of Council in this Agenda, that:

A. such advice, information and/or recommendation has been given by a person who has the qualifications or experience necessary to give such advice; and

B. where any advice is given by a person who does not have the required qualifications or experience, that person has obtained and taken into account the advice from an appropriately qualified or experienced person.

Section 65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice.

Dated at Bothwell this **12th** day of **November 2026**.



Stephen Mackey
General Manager

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1. LEGISLATIVE AND STANDARDS COMPLIANCE

The meeting commenced at ____ p.m.

1.1 AUDIO RECORDING DISCLAIMER

As per *Regulation 43 of the Local Government (Meeting Procedures) Regulations 2025*, audio recordings of meetings will be made available to Councillors, staff and members of the wider community including Government Agencies at no charge and will be made available on Council's website as soon as practicable after each Council Meeting. Unlike Parliament, Council meetings are not subject to parliamentary privilege, and both Council and the individual may be liable for comments that may be regarded as offensive, derogatory and/or defamatory.

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website in accordance with Council's Policy 2017-50.

The Mayor also advises that members of the public are not permitted to make audio recordings of Council Meetings without prior approval being granted.

1.2 ACKNOWLEDGEMENT OF COUNTRY

I acknowledge and pay respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of this land on which we gather today and acknowledge and pay respect to Elders, past, present and emerging.

1.3 CONDUCT OF COUNCIL MEETING

Central Highlands Council takes safety seriously. We have a duty to ensure that we provide a safe workplace for our Employees, Councillors, Contractors and members of the public while present at Council's workplaces.

These premises form part of the Council's workplace, and it is expected that everyone who attends Council meetings will behave in a polite and respectful manner. People should refrain from using offensive or derogatory language or comments and not be aggressive, threatening or speak in a hostile manner.

1.4 PRESENT

1.5 IN ATTENDANCE

1.6 APOLOGIES

1.7 TABLING OF CERTIFICATE OF ELECTION

RECOMMENDATION 01/11.2026/C

Moved: Cr **Seconded:** Cr

THAT Council table the attached Certificate of Election dated 3rd November 2026, issued by the Tasmanian Electoral Commission to formally confirm the results of the 2026 Local Government Elections.

REPORT BY Stephen Mackey, General Manager

PURPOSE
The purpose of this agenda item is to table the Certificate of Election issued by the Tasmanian Electoral Commission.

Tasmanian Electoral Commission

2026 LOCAL GOVERNMENT ELECTIONS

Certificate of Election

Central Highlands Council

In accordance with the Local Government Act 1993 I have declared the following candidates elected to the positions shown below.

7 Councillors

Elected for a period of 4 years

Loueen (Lou) TRIFFITT
Jim ALLWRIGHT
Steve LORING
John HALL
Shelley TRIFFETT
Anthony ARCHER
Julie HONNER

Mayor

Elected for a period of 4 years

Loueen (Lou) TRIFFITT

Deputy Mayor

Elected for a period of 4 years

John HALL

Justin Meeker RETURNING OFFICER

3 November 2026

1.8 2026 ELECTIONS – DECLARATION OF OFFICE

RECOMMENDATION 02/11.2026/C

Moved: Cr **Seconded:** Cr

THAT the Declarations of Office made under Section 321 of the *Local Government Act 1993* and in accordance with Regulation 47 and Schedule 2 of the *Local Government (General) Regulations 2025* by the newly elected Councillors and as witnessed by the General Manager and those present at the meeting, be noted and form part of these minutes.

REPORT BY Stephen Mackey, General Manager

PURPOSE
The purpose of this agenda item is to note the Declarations of Office undertaken by the 2026 newly elected members prior to this meeting.

1.9 CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

RECOMMENDATION 03/11.2026/C

Moved: Cr **Seconded:** Cr

***THAT** the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the Local Government (Meeting Procedures) Regulations 2025.*

In accordance with the requirements of Part 2 Regulation 10 (7) of the *Local Government (Meeting Procedures) Regulations 2025*, A council by absolute majority at an ordinary council meeting, or a council committee by simple majority at a council committee meeting, may decide to deal with a matter that is not specifically listed on the agenda if –

a) the general manager has reported the reason for which it was not possible to include the matter on the agenda; and
b) the general manager has reported that the matter is urgent; and
c) in a case where the matter requires the advice of a qualified person, the general manager has certified under section 65 of the Act that the advice has been obtained and taken into account in providing general advice to the council.

1.10 DECLARATION OF PECUNIARY INTEREST AND CONFLICT OF INTEREST BY COUNCILLORS AND STAFF

PURPOSE
In accordance with the requirements of Part 2 Regulation 10 of the Local Government (Meeting Procedures) Regulations 2025, the chairperson of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest or conflict of interest in any item on the Agenda.

1.11 MINUTES

1.11.1 CONFIRMATION OF ORDINARY COUNCIL MEETING MINUTES – 20 OCTOBER 2026

RECOMMENDATION 04/11.2026/C

Moved: Cr **Seconded:** Cr

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 20 October 2026 be confirmed.

Attachment – Draft Minutes

REPORT BY Katrina Brazendale, Executive Assistant / Acting Deputy General Manager

PURPOSE
The purpose of the report is to confirm the Council Minutes of the previous month. Copies of the minutes have been previously circulated to Councillors prior to the meeting.

1.12 BUSINESS ARISING – SEPTEMBER 2026 COUNCIL MEETING

RECOMMENDATION 05/11.2026/C

Moved: Cr **Seconded**: Cr

THAT the information be received.

1.11.1	**THAT** the incoming Council consider supporting a community-based heritage building security watch program;	to be discussed during the budget process for 2026/2027
4.2	**THAT** the request for an upgrade and sealing of Victoria Valley Road by a local resident be discussed by council when considering the capital works programme for the 2026/2027 Budget	to be discussed during the budget process for 2026/2027
11.1	**THAT** Council give permission and write letter of support for the usage of Hollow Tree Road, Lower Marshes Road, Woodsprings Road, Dennistoun Road and Nant Lane for the Road Race to be held during Bushfest for the Hobart Wheelers Cycle Club	Completed
11.2	**THAT** Council sign and seal the grant deed for the Construction of Ouse River Bridge, Bashan Road, Waddamana	Completed

Matters still progressing from the August 2026 Council Meeting

1.11.3	**THAT** Council obtain a road and traffic engineers to immediately investigate solutions to make Haulage Road (Breona), safer and compatible for residents use only and provide a report to Council. This may need to be coordinated with State Roads;	Progressing - currently with the Traffic Engineers and awaiting a reply. It's anticipated a report will go to the December meeting
8.1	THAT Council advertise for sale the vacant parcel of land property no. 01-0873-03699 Fourth Street, Wayatinah in accordance with requirements under the *Local Government Act* and in addition to the block as listed in the motion that Council authorise the General Manager to work with the staff and advise us to look at other opportunities for the sale of land at Wayatinah were economical sensible	Progressing – site visit undertaken 13/10/26 with real estate agent.

Matters still progressing from the July 2026 Council Meeting

1.11.1	That Council provide funds and a venue for delivery of accredited first aid and CPR HLTAID014 (Provide Advanced First Aid) and HLTAID015 (Provide Advanced Resuscitation) training on a weekend in September; and as an incentive to attend, Council make available to those attending fuel vouchers to the value of $50.00 each.	Progressing
6.8	That Council provide funding up to $1,468 for up to 12 participants to complete First Aid Training at the Great Lake Community Centre during September 2026.	Progressing

Matters still progressing from the June 2026 Council Meeting

4.5	THAT the Council with the funds raised by the community make an offer to purchase St Michael and all Angels Church Bothwell (title 104491/2) from the Anglican Dioceses of Tasmania on the following conditions. 1. That the purchase price be the sum raised by the community plus interest received on these funds. 2. That council work with a locally incorporated body that has been established to operate the church as a community facility and that will source all necessary funding for the ongoing maintenance of the Church. 3. That the incorporated body set up to manage St Michael and all Angels Church is to be make the church available for Funerals, Weddings and other religious events. 4. The purchase to include all outbuildings on the site and contents in the church.	Progressing

Matters still progressing from the May 2026 Council Meeting

10.1	Bushfest Working Group – Committee **THAT** Council set up a committee comprising the following councillors to work with the Bushfest co-ordinator to develop a long term - plan for this event and provide a report to council on measured to be put in place to control all cost associated with the conduct this event. • Mayor L Triffitt • Cr J Hall • Cr A Archer • Cr R Cassidy	Progressing

REPORT BY Katrina Brazendale, Executive Assistant / Acting Deputy General Manager

PURPOSE
This report aims to provide an overview of the actions undertaken from the previous minutes.

1.13 NOTIFICATION OF COUNCIL WORKSHOP(S) HELD

In accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2025, the Agenda is to include details of any Council workshop held since the last meeting.

Nil

1.13.1 FUTURE WORKSHOP(S)

PURPOSE

The purpose of the report is for Councillors to note the Council Workshop date(s). The proposed next Council Workshop will be held on the following date.

1st December 2026

- Policy 2016-42 Code of Conduct (Model Code)
- Policy 2025-65 Code of Conduct Dispute Resolution
- Policy 2014-22 Customer Service Charter
- Community Benefit Funds
- Bothwell Structure Plans & Changes to the Planning Scheme
- Community Grants Application (new)
- Council's Website
- Workshop dates and locations for 2027

1.14 NOTICE OF MOTIONS

PURPOSE
Under Regulation 19 of the Local Government (Meeting Procedures) Regulations 2025 relating to Motions on Notice. It states the following:

(1) *A Councillor may give to the general manager, at least 7 days before a meeting, give written notice of a motion, together with supporting information and reasons, for the inclusion of the motion on the next meeting.*

Nil

---

2. COMMUNITY COMMUNICATION REPRESENTATION AND ENGAGEMENT

2.1 PUBLIC QUESTION TIME

In accordance with the *Local Government (Meeting Procedures) Regulations 2025,* the Council conducts questions by member of the public to enable members of the public to ask question on Council related matters.

Questions by member of the public

(1) The chairperson of an ordinary council meeting must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.
(2) A question asked by a member of the public under regulation 37 or 38 , and the answer given to that question, is not to be debated at the ordinary council meeting.
(3) A council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.

Questions without notice by member of the public

(1) A member of the public may, on invitation by the chairperson of an ordinary council meeting, ask a question without notice at the meeting.
(2) A public question without notice must relate to the activities of the council.
(3) The chairperson of an ordinary council meeting may require a public question without notice to be –
   a) put on notice in writing; and
   b) answered at a later ordinary council meeting.

Questions on notice by member of the public

(1) A member of the public may, at least 7 days before an ordinary council meeting, give written notice to the general manager of a question to which the member of the public seeks an answer at the meeting.
(2) A public question on notice must relate to the activities of the council.
(3) The chairperson of an ordinary council meeting may address a public question on notice.
(4) The period referred to in subregulation (1) includes Saturdays, Sundays and statutory holidays, but does not include –
   a) the day on which notice is given under that subregulation; or
   b) the day of the ordinary council meeting.

2.2 PETITIONS / DEPUTATIONS / PRESENTATIONS

2.2.1 PETITIONS

Nil

2.2.2 DEPUTATIONS

David Morris (Simmons Wolfhagen)

2.2.3 PRESENTATIONS

Nil

2.3 MONTHLY MAYORAL AND ELECTED MEMBERS ACTIVITY

RECOMMENDATION 06/10.2026/C

Moved: Cr **Seconded:** Cr

THAT the Council notes the Mayoral and Elected Members Activities.

REPORT BY Katrina Brazendale, Executive Assistant / Acting Deputy General Manager

IMPLICATIONS AND FINANCIALS

Strategic Plan	Community Communication Representation and Engagement
Council Policy	Councillor Code of Conduct Policy
Legislative Context	Local Government Act 1993 Local Government (General) Regulations 2025 Local Government (Model Code of Conduct) Order 2024
Consultation	The community and stakeholders.
Impact on Budget/Resources	Not applicable.
Risk	Allocations for Councillor Conference attendance are included in the operational budget.

PURPOSE
This report aims to provide an overview of the Mayor and Elected Member's monthly activities.

BACKGROUND
The Mayor and Elected members can provide an activity report each month summarising any civic events they attend.

DISCUSSION

The Mayor and Councillors represent the Council at public and civic events and serve as the political interface between the Council, other bodies, and other tiers of government. In accordance with Section 27 of the *Local Government Act 1993*, the Mayor is designated as the spokesperson for the Council and represents the Council on regional organisations and at intergovernmental forums at regional, state, and federal levels. The reports below detail external representation and civic engagements undertaken in addition to routine Councillor duties, such as meeting with ratepayers and attending workshops

Mayor Loueen Triffitt

17 October 2026	Police Academy Awards
19 October 2026	Hamilton 200 Meeting Hamilton
20 October 2026	Ordinary Council Meeting Bothwell
4 November 2026	Signed Declaration of Office Bothwell
4 November 2026	Meeting with Deputy Mayor J Hall Bothwell

- Business of Council **- 9**
- Ratepayer and community members – communications - **5**
- Elected Members - communications - **2**
- Council Management communications - **4**

Deputy Mayor J Hall

20 October 2026	Ordinary Council Meeting Bothwell
4 November 2026	Signed Declaration of Office Bothwell
4 November 2026	Meeting with the Mayor Bothwell
11 November 2026	Remembrance Day Fentonbury
11 November 2026	Rural Crime Forum Kempton

Cr J Allwright

20 October 2026	Ordinary Council Meeting Bothwell
12 November 2026	Signed Declaration of Office Hamilton

Cr A Archer

8 October 2026	Lake Crescent & Sorell Water Management Review
15 October 2026	Lake Crescent & Sorell Water Management Review
20 October 2026	Ordinary Council Meeting Bothwell
6 November 2026	Signed Declaration of Office Bothwell
11 November 2026	Rural Crime Forum Kempton

Cr Archer would like to provide Councillors with an update on the Lake Crescent & Sorell Water Management Review and the Rural Crime Forum

Cr J Honner

20 October 2026	Ordinary Council Meeting Bothwell
5 November 2026	Signed Declaration of Office Bothwell

Cr S Loring

4 November 2026	Signed Declaration of Office Bothwell

Cr S Triffett

20 October 2026	Ordinary Council Meeting Bothwell
12 November 2026	Signed Declaration of Office Bothwell

2.4 MAYORAL GOVERNMENT DEPARTMENTS, GOVERNMENT AGENCIES AND PARLIAMENTARY MEMBERS LETTERS AND ANNOUNCEMENTS

RECOMMENDATION 07/11.2026/C

Moved: Cr **Seconded:** Cr

THAT the Council note the information provided.

REPORT BY Katrina Brazendale, Executive Assistant / Acting Deputy General Manager

Dear Mayor Triffitt

I would like to extend my sincere congratulations on your successful Re-election and appointment to the position of Mayor for the Central Highlands Council.

Local government plays an incredibly important role in representing communities, delivering essential services, and advocating for the needs and priorities of local residents. The role of Mayor carries significant responsibility, and I want to acknowledge your willingness to take on this leadership position.

As the Federal Member for Lyons, I look forward to working constructively with you and your Council over the coming term. Strong relationships between all levels of government are essential to ensuring our communities receive the support, investment, and opportunities they need. I look forward to the opportunity to work with you directly during your term and will ask my office to organise a time for us to meet.

One of my advisers, Shannan Aherne, currently holds monthly meetings with Council representatives to maintain regular communication, share updates and discuss local priorities. You are always welcome to join these meetings.

I look forward to continuing to work together on the issues that matter to the people of Central Highlands Council and to hearing about your priorities and aspirations for the region.

Once again, congratulations on your Re-election. I wish you every success in the role and look forward to working with you.

Kind regards

The Hon. Rebecca White MP
Federal Labor Member for Lyons
Assistant Minister for Health and Aged Care
Assistant Minister for Indigenous Health
Assistant Minister for Women

OFFICIAL

Deputy Premier
Attorney-General
Minister for Justice, Corrections and Rehabilitation
Minister for Small Business, Trade and Consumer Affairs
Minister for Environment and Climate Change

Level 10, 15 Murray Street, HOBART TAS 7000
GPO Box 123 HOBART TAS 7001
Phone: 03 6165 7678
Email: barnett.correspondence@dpac.tas.gov.au

Tasmanian Government

Loueen Triffitt
Mayor, Central Highlands Council

By email: ltriffitt@centralhighlands.tas.gov.au

Dear Mayor Triffitt, Lou

Congratulations on your election as Mayor

I write to extend my warm congratulations on your election as Mayor of Central Highlands at the 2026 Tasmanian Local Government Elections.

First and foremost, I want to thank you for putting your hand up to serve your community.

Standing for public office is a significant commitment. It takes dedication, courage and a genuine willingness to listen to others, represent local interests and work towards a better future for the people and communities we serve.

Local government plays an essential role in the everyday lives of Tasmanians. From supporting local businesses and community organisations to delivering important services and infrastructure, councils help shape the future of our towns and regions.

I acknowledge the trust placed in you by your community and recognise the responsibility that comes with your election.

I look forward to working with you and your council wherever possible on the issues that matter to Tasmanians.

I wish you every success for the coming council term.

Yours sincerely

Hon Guy Barnett MP
Deputy Premier

OFFICIAL

10 November 2026

Mayor Loueen Triffitt

Central Highlands Council

Hamilton TAS 7140

Dear Mayor Triffitt / Lou,

On behalf of the Board and team at Destination Southern Tasmania (DST), I would like to warmly congratulate you on your re-election as Mayor of the Central Highlands, and extend our congratulations to all newly elected and returning Councillors.

We value our longstanding relationship with Central Highlands Council and look forward to continuing to work collaboratively with you and your fellow elected members over the coming term.

The Central Highlands is one of Southern Tasmania's most distinctive regions, with its remarkable natural landscapes, rich heritage, outstanding fishing experiences and unique rural communities. The region has enormous potential to further develop its visitor economy in ways that support local businesses, encourage investment and create lasting benefits for residents.

Over the past two years, DST has undertaken a significant body of tourism product development work through the Tasmania's Heartlands Tourism Development Project, supported by the Tasmanian Government. This work has focused on identifying opportunities to strengthen the region's visitor offering, encourage visitors to explore beyond the major touring routes and support future tourism investment and development.

We are particularly keen to share the outcomes of this work with the incoming Council. The project has provided a valuable foundation for understanding the opportunities and challenges facing tourism in the Central Highlands, and we believe its findings can help inform future priorities for product development, visitor infrastructure and regional economic development.

At DST, we strongly believe that, what works for locals works for visitors. Tourism development should benefit local communities, support existing businesses and create opportunities for sustainable economic activity. In a region such as the Central Highlands, where communities are geographically dispersed and the natural environment is such an important asset, this approach is particularly relevant.

We would therefore very much welcome the opportunity to attend an upcoming Council meeting or workshop to provide a briefing on the Heartlands project, its findings and recommendations, and the opportunities we see for the Central Highlands visitor economy. This would also be an opportunity to discuss how DST and Council might work together to progress identified priorities.

Once again, congratulations, Lou. We look forward to continuing our positive relationship with Central Highlands Council and working together to realise the opportunities that tourism presents for the region and its communities.

All the best

Alex Heroys
CEO Destination Southern Tasmania

Level 2, 13-17 Castray Esplanade Hobart Tasmania 7000 | PO Box 184, Battery Point 7004
p (03) 6223 5650 | **e** dstadmin@southerntasmania.com.au | **w** www.southerntasmania.com.au
ABN: 29 156 395 970

2.5 GENERAL MANAGERS ACTIVITIES

RECOMMENDATION 08/11.2026/C

Moved: Cr **Seconded:** Cr

THAT the Information be received.

REPORT BY Stephen Mackey, General Manager

21 October 2026	Meeting Keen and Partners regarding Traineeships and apprenticeships
21 October 2026	Meeting Cattle Hill Wind Farm regarding development and community benefit funding
29 October 2026	Site meeting at Swan Bay Boat Ramp regarding development of a Toilet and Playground.
30 October 2026	Ouse Family Daycare Meeting Education Department regarding works at 31 Water Street Ouse
30 October 2026	Meeting Martin Farley Regarding updates to council Annual Report
2 November 2026	Meeting Bothwell Recreation Ground with the developers of the Bike Park
3 November 2026	Meeting with Martin Farley and Katrina regarding changes to the Annual Report.
4 November 2026	Meeting with the Mayor to discuss operation of council moving forward
5 November 2026	Meeting with Bree regarding the development of Tarraleah Power station
10 November 2026	Meeting Bothwell District School regarding apprenticeships with senior students
11 November 2026	Monthly catch-up meeting with Shannon from Bec Whites office.
11 November 2026	Meeting with Keen and Partners regarding traineeships and apprenticeships
11 November 2026	Rural Crime Forum Kempton Memorial Hall
12 November 2026	Meeting Ouse Medical Centre with the Accountant from General Practice Collective

2.6 COUNCIL MEETING TIMES

RECOMMENDATION 09/11.2026/C

Moved: Cr **Seconded:** Cr

THAT Council, by Absolute Majority, approve the above meeting dates for the Ordinary Council Meetings for the period December 2026 – December 2027

REPORT BY Katrina Brazendale, Executive Assistant / Acting Deputy General Manager

BACKGROUND
Council is to consider the times of commencement of council meetings after each ordinary election

Under the Local Government (Meeting Procedures) Regulations 2025 the following applies:

7. Times of meetings
(1) A meeting is not to start before 5:00 p.m. unless otherwise determined by the council by absolute majority or by the council committee by simple majority.

(2) After each ordinary election, a council and a council committee are to review the times of commencement of their meetings.

Council meetings are currently held on the third Tuesday of each month alternating between Bothwell and Hamilton and commencing at different times during the year with the closed session meeting held at the end of the ordinary meeting. The December meeting is to be held prior to or on the 15th due to also holding the Annual General Meeting.

The following is the proposed schedule of Council Meeting and workshops

Ordinary Council Meetings & Workshops 2027

Connect with your Council. Residents are warmly invited to attend Ordinary Council Meetings to ask questions directly, raise issues of concern, and communicate with elected members.

Meeting Locations

Bothwell: Municipal Offices, 19 Alexander Street
Hamilton: Municipal Offices, 6 Tarleton Street

Meeting Schedule

Date	Location	Start Time	Public Question Time
Tuesday 15 December 26	Bothwell	5.00 pm	5.30 pm
Tuesday 19 January	Hamilton	5:00 pm	5:30 pm
Tuesday 16 February	Bothwell	5:00 pm	5:30 pm
Tuesday 16 March	Hamilton	5:00 pm	5:30 pm
Tuesday 20 April	Bothwell	9:00 am	9:30 am
Tuesday 18 May	Hamilton	9:00 am	9:30 am
Tuesday 15 June	Bothwell	9:00 am	9:30 am
Tuesday 20 July	Hamilton	9:00 am	9:30 am
Tuesday 17 August	Bothwell	9:00 am	9:30 am
Tuesday 21 September	Hamilton	9:00 am	9:30 am
Tuesday 19 October	Bothwell	5:00 pm	5:30 pm
Tuesday 16 November	Hamilton	5:00 pm	5:30 pm
Tuesday 14 December	Bothwell	5:00 pm	5:30 pm

Annual General Meeting (AGM)
Date & Time: Tuesday 15 December 2026 at 4:30 pm
Location: Bothwell Municipal Offices

Date & Time: Tuesday 14 December 2027 at 4:30 pm
Location: Bothwell Municipal Offices

Council Workshops
Held on the **first Tuesday of each month**, commencing at **9:00 am** at the Bothwell Municipal Offices.

Note: Additional workshops will be held as and when required and are not open to the public.

Important Information
Ordinary Council and Committee Meetings will be advertised at least four (4) days prior to each meeting.

Copies of agendas will be available from Council Offices or on the website.

Any variations to this schedule will be advertised accordingly.

2.7 COUNCIL COMMITTEE REPRESENTATION

RECOMMENDATION 10/11.2026/C

Moved: Cr **Seconded:** Cr

THAT Council discuss and nominate members to the following Committees

REPORT BY Katrina Brazendale, Executive Assistant / Acting Deputy General Manager

BACKGROUND
It is normal practice for Council to review the composition of its committees following an ordinary election of Council.

A list of current Council Committees with council representation is as follows:

Council Committee	Members	Schedule
Audit Panel	Deputy Mayor J Hall Cr J Allwright Vacant (Proxy)	Quarterly
Derwent Catchment Project	Deputy Mayor J Allwright Vacant (Proxy)	As required
Health Action Team Central Highlands (HATCH)	Mayor L Triffitt Vacant Cr J Honner (Proxy)	As required
Independent Living Units	Mayor L Triffitt (Chair) Deputy Mayor J Hall Cr S Triffett	As required
Local Government of Tasmania (LGAT)	Mayor L Triffitt Deputy Mayor J Hall (Proxy)	Quarterly
South Central Sub-Regional (SCS) Working Group	Mayor L Triffitt Deputy Mayor J Hall (Proxy)	Quarterly
Plant Committee	Cr A Archer (Chair) Vacant Deputy Mayor J Hall	As required
Economic Development Special Committee	Vacant (Chair) Vacant Vacant Community Member (4)	Quarterly
Community Development Special Committee	Vacant (Chair) Vacant Vacant Community Members (4)	As required
Finance Committee	Cr A Archer Cr J Allwright Deputy Mayor J Hall	Quarterly
Bushfest / Hamilton 200	Mayor L Triffitt Deputy Mayor J Hall Cr A Archer	As required

3. STRATEGY, POLICY AND OPERATIONAL PLANNING

3.1 DERWENT CATCHMENT PROJECT

RECOMMENDATION 11/11.2026/C

Moved: Cr **Seconded:** Cr

THAT the Derwent Catchment Project Monthly Report be received.

REPORT BY Ella Weston, NRM Facilitator

The Derwent Catchment Project
Increasing Productivity. Restoring Landscapes

Monthly Report for Central Highlands Council

13 October 2026 – 10 November 2026

General business

We are now well into spring, and it has been a busy period for The Derwent Catchment Project team. Weed management works in full swing across the catchment, and willow removal and follow-up control have also ramped up, with teams returning to priority river restoration sites.

Alongside the on-ground work, the team has been busy delivering the Connecting to Land and Sea Program, supporting nine young participants to build practical skills, gain qualifications and develop their knowledge of land, culture and conservation.

With the Nature Repair Pilot moving towards its next major delivery milestone, there is plenty happening across the organisation as we prepare for another busy season of restoration.

Strategic Planning

Strategic Actions: 4.1 Continue to fund and support the Derwent Catchment Project and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.

Nature Repair Plan Pilot – funded by the Australian Government's Local Environmental Projects Program.

The Nature Repair Pilot is approaching an important milestone, with teams across the project now focused on developing detailed project scopes and work plans for the next stage of delivery. A significant amount of planning has taken place over recent months, including spatial modelling, stakeholder engagement and the identification of priority restoration areas across the catchment. This work is now being translated into practical projects that can move from planning into on-ground action.

The project scopes and work plans are expected to be finalised and released by the end of November, providing a clear roadmap for implementation. After months of research, planning and consultation, the project is now moving towards the delivery of large-scale, coordinated restoration across the Derwent Catchment.

Agri-best practice programs

Strategic Actions 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.

Climate Smart Farming

Assessments of the biological soil amendment trial investigating the potential effects of Metarhizium fungus on pasture grub activity have now concluded for the current season. No evidence of fungal pathology was observed in either treated or control areas, and monitoring has not identified any clear differences in grub feeding activity. Population data is still being evaluated, although results so far suggest that observed differences may fall within normal natural variation. The monitoring has also highlighted the challenges of obtaining reliable comparisons, given the highly variable distribution of pasture grubs across paddocks, even where soil conditions are similar. Further assessments will be undertaken in autumn to investigate whether the fungal inoculum has any longer-term effect on establishing grub populations.

Spring monitoring of pasture species persistence trials is also underway, with site visits planned for November and early December. The trials are showing considerable differences in establishment and persistence between cocksfoot and phalaris species and cultivars. Monitoring is examining how different varieties respond to nutrient applications, grazing intensity and grub damage, including their ability to recover following attack. The team has also been assessing commercial pastures with declining cultivars alongside newer sowings of more resilient varieties to compare field performance and further inform future pasture management and sowing decisions.

Restoration and conservation

Strategic Actions: 4.1 Continue to fund and support the Derwent Catchment Project and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.

Willow removal

Ouse River

Following completion of the original flood recovery works, further willow management has been required to address regrowth across the site. Multiple flood events in the intervening years have deposited significant amounts of sediment and rock around the base of regrowing willows, making individual stems difficult to access and reducing the effectiveness of manual treatment methods across larger areas.

Following an assessment of site conditions, the project team determined that foliar and stem spraying would provide a more efficient approach to treating the extensive regrowth. The same approach was identified as suitable for Deep Bottom, where the scale and density of willow regrowth also made spraying more practical than manual treatment. Foliar spray trials were undertaken before the team returned to Deep Bottom to continue and complete the willow control works.

Maintenance of existing restoration plantings has also continued, with a focus on plants established in late autumn. Early control of competing grasses and weeds is particularly important during the establishment phase, helping reduce competition for water, nutrients and light and improving the survival rate of young native plants.

Clyde River flood mitigation DRF project

Restoration works have recommenced on the Clyde River, with the team returning to priority sites following the winter period. At the 'Ratho' site, above the Lakes Highway bridge, new DCP machinery was trialled, including a Positrack fitted with a mulching head. The equipment was used to control gorse and improve access to the river corridor ahead of planned willow removal works, which are scheduled to take place later in the month.

The team has also returned to the Andrews Bridge site, where restoration works were suspended in May due to heavy rainfall and wet ground conditions preventing machinery access. Works are scheduled to resume in November, allowing the team to continue the planned willow control and river restoration activities.

Ongoing maintenance of existing plantings has continued, with watering and weed control undertaken around plants established during autumn. No new planting is planned for spring due to limited rainfall and forecasts of drier conditions. The focus will instead remain on maintaining existing plantings and giving young native vegetation the best possible chance of survival through the coming months.



Figure 1: Treated willow regrowth stumps at Deep Bottom along the Ouse

3

Derwent Native Plant Nursery updates

Propagation is now in full swing at the Derwent Native Plant Nursery, with the team focused on growing stock ahead of what is shaping up to be a busy season next year. Several large plant orders have already been secured, and the nursery is putting significant effort into meeting this demand and building up stock for the coming season.

The team is aiming to produce 55,000 native plants this season, which will supply a range of projects and customers across the region. Plants will be used in large-scale restoration and revegetation projects, agricultural shelterbelts and made available for purchase by the wider community. This production target will help support restoration across the Derwent Catchment while ensuring locally grown native plants are accessible to landholders, farmers and home gardeners.



Figure 2: Nursery Manager Karen Phillips has over 55,000 native plants to propagate for next year, it is a busy time at the Derwent Native Plant Nursery!

4

Weed management programs

Strategic Actions 4.4 Continue the program of weed reduction in the Central Highlands, and 4.7 Support and assist practical programs that address existing environmental problems and improve the environment.

The weed treatment season in the Central Highlands is off to a strong start, with works prioritising emerging weed threats and early intervention, particularly targeting foxglove infestations before plants have the opportunity to flower and set seed. As such, the Ellendale region and Florentine Road corridor, which contain some of the most significant foxglove infestations in the municipality, have been a major focus over the past few weeks.

Several days of treatment were undertaken across the Ellendale region, targeting foxglove, Spanish heath and blackberry along The Avenue, Rayners Hill Road, Coopers Road, Wiggs Road, Ransleys Road and Hanlons Road. Early-season treatment of foxglove is particularly important in this area to prevent further seed production and reduce the spread of infestations into surrounding areas of native vegetation.

Works were also undertaken along Florentine Road and Tiger Road, including follow-up treatment of foxglove within forestry coupes in collaboration with Sustainable Timber Tasmania (STT). These works focused on controlling emerging foxglove infestations, with crews scheduled to return later in the season to target Californian thistle.

Elsewhere across the municipality, targeted weed control was undertaken along Nant Lane (gorse and horehound), Dennistoun Road (hawthorn), Waddamana Road (gorse) and Highland Lakes Road (whiteweed). Additional weed control was undertaken along Woodspring Road and Lower Marshes Road.

Crews are gearing up to switch into ragwort and thistle mode over the coming months!

5



Figure 3: Gorse near Bothwell.



Figure 4: Gorse treated along Waddamana Rd.

6

Community engagement

Visit from State Labor MPs

DCP welcomed a delegation of Tasmanian State Labor Members of Parliament to the office this month, including the Opposition Leader and Shadow Minister for Environment, who visited to learn more about the organisation's work across the Derwent Catchment. The visit provided a valuable opportunity to showcase the range of restoration and conservation activities being delivered across the region, including major willow control projects, ongoing weed management programs and the development of the Nature Repair Pilot. The team provided an overview of the challenges facing the catchment, the progress being made through current projects and the opportunities for future investment in environmental restoration. It was a great opportunity to raise awareness of the important role DCP plays in protecting and restoring the region's natural assets.



Figure 5: CEO Josie Kelman showing our latest equipment to the Opposition Leader and other State Labor MPs.

7

Training Programs

The Connecting to Land and Sea participants have continued to build their practical skills, with a strong focus on gaining industry-recognised qualifications and learning to work safely in the field. Students have been undertaking their chemical application certification and putting their training into practice through weed management activities, including the removal and treatment of boneseed.

The group has also been working towards their chainsaw licences, completing training in safe and effective chainsaw operation. Alongside this, participants have been developing their practical skills in operating side-by-side vehicles (ATVs), gaining experience with the equipment commonly used in land management and restoration work.

These training opportunities are helping participants build a valuable set of practical skills and qualifications, while giving them greater confidence and experience in working on Country and undertaking ecological restoration activities.



Figure 6: Land and Sea Participants with members of the Derwent Catchment team and TasNetworks representatives.

8

4. REVENUE GENERATION AND FINANCIAL MANAGEMENT

4.1 MONTHLY FINANCE REPORT TO 31 OCTOBER 2026

RECOMMENDATION 12/11.2026/C

Moved: Cr **Seconded:** Cr

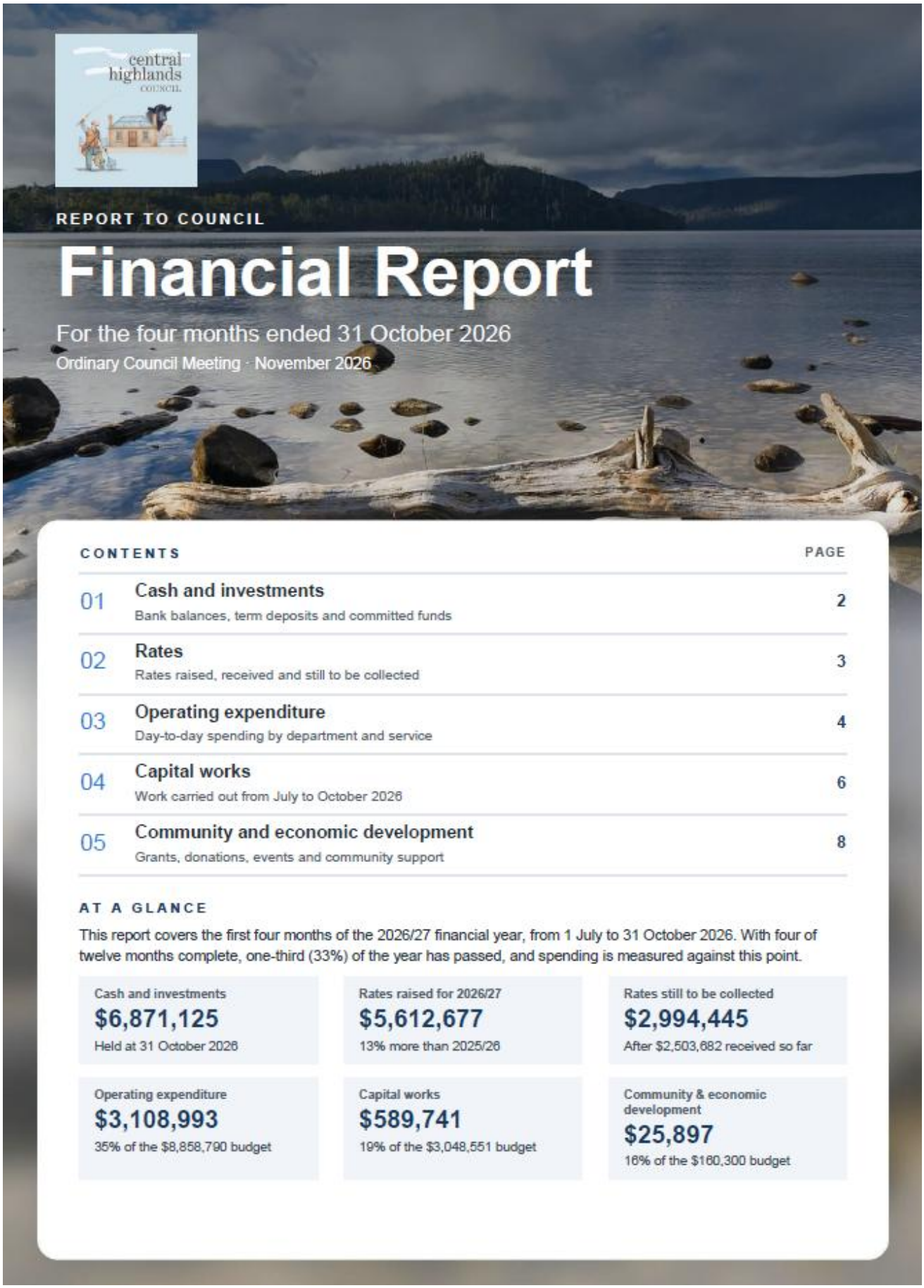
THAT the Monthly Finance Report to 31 October 2026 be received.

IMPLICATIONS AND FINANCIALS

Strategic Plan	Revenue Generation and financial management
Council Policy	Not applicable
Legislative Context	The council's decision-making is under the provisions of the Local Government Act 1993, and the report details the basis for the recommendation
Consultation	The financial statements form part of the public record within the Council minutes
Impact on Budget/Resources	As attached
Risk	The council must ensure that it meets its financial obligations. This report captures the ongoing financial performance

REPORT BY Zeeshan Tauqeer, Accountant

BACKGROUND
Financial Expenditure Analysis Report - For the Period Ended 31 October 2026



REPORT TO COUNCIL

Financial Report

For the four months ended 31 October 2026

Ordinary Council Meeting · November 2026

CONTENTS PAGE

01 **Cash and investments** — Bank balances, term deposits and committed funds — 2

02 **Rates** — Rates raised, received and still to be collected — 3

03 **Operating expenditure** — Day-to-day spending by department and service — 4

04 **Capital works** — Work carried out from July to October 2026 — 6

05 **Community and economic development** — Grants, donations, events and community support — 8

AT A GLANCE

This report covers the first four months of the 2026/27 financial year, from 1 July to 31 October 2026. With four of twelve months complete, one-third (33%) of the year has passed, and spending is measured against this point.

Cash and investments **$6,871,125** Held at 31 October 2026	Rates raised for 2026/27 **$5,612,677** 13% more than 2025/26	Rates still to be collected **$2,994,445** After $2,503,682 received so far
Operating expenditure **$3,108,993** 35% of the $8,858,790 budget	Capital works **$589,741** 19% of the $3,048,551 budget	Community & economic development **$25,897** 16% of the $160,300 budget

CENTRAL HIGHLANDS COUNCIL FINANCIAL REPORT · 31 OCTOBER 2026

01 Cash and investments

At 31 October 2026, Council held $6,871,125 in cash and investments. Of this, $5,188,463 was invested and $1,682,662 was held in bank accounts.

Where the money is held



Most of the invested funds are held in two 90-day term deposits. The first, of $2,761,611, earns 5.32% and matures on 25 January 2027. The second, of $2,334,175, earns 5.21% and matures on 21 December 2026. Tascorp holds a further $92,677 at call, at 4.60%, on behalf of St Michael and All Angels' Church, Bothwell. In the bank accounts, the Commonwealth Bank general trading account held $1,208,539 and the Westpac direct deposit account held $473,153.

How the funds are committed



Restricted funds

$4,124,551 60%

$3,697,249
Grants received in advance and rates

$334,625
Trust funds and deposits

$92,677
Tascorp – St Michael and All Angels' Church

Internally committed

$1,063,913 15%

$948,640
Employee provisions

$115,273
Landfill restoration

Cash on hand

$1,682,662 24%

$1,325,326
Financial Assistance Grants, rates and fees

$354,125
Capital grants – Gretna Cricket Ground changing rooms

$3,211
Community grants

Restricted funds of $4,124,551 are held for set purposes, mainly grants received in advance and rates. A further $1,063,913 is committed internally for employee provisions and landfill restoration, leaving $1,682,662 as cash on hand.



Rates raised for 2026/27
$5,612,677
Up 13% on 2025/26

Received to 31 October
$2,503,682
44% of the total raised

Still to be collected
$2,994,445
Up 17% on last year

For 2026/27, Council raised $5,612,677 in rates. This is $641,446, or 13%, more than the $4,971,230 raised for 2025/26. Penalties of $23,971 and supplementary adjustments of $12,979 were also added, bringing the total raised this year to $5,649,627, compared with $5,006,878 last year.

The year began with a net balance of $32,806 owing at 30 June 2026. This was made up of $228,647 in rates owing, less $195,841 that ratepayers had paid in advance. A year earlier, the net opening balance was $67,034.

How the rates balance moved from 30 June to 31 October 2026

By 31 October, ratepayers had paid $2,503,682, which is 44% of the total raised. At the same time last year, 47% had been paid. Receipts are $167,991 (7%) higher than last year, but rates raised grew faster, so the share paid so far is lower. Pensioner rate remissions of $149,680 were applied, up $15,522 on last year, along with other credits and remissions of $34,627.

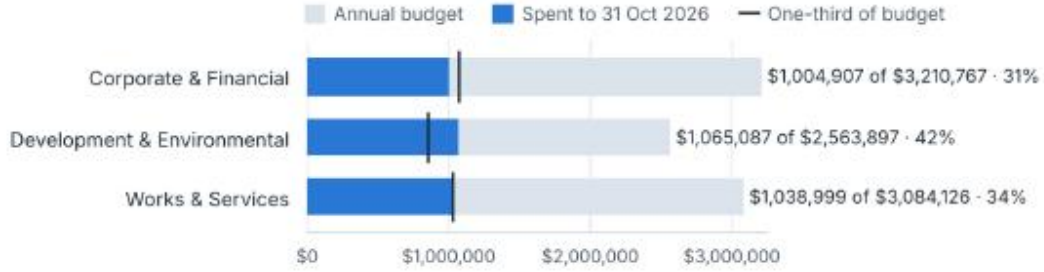
Compared with last year, penalties rose from $17,834 to $23,971, while supplementary and debit adjustments fell from $17,813 to $12,979. Credit journals of $13,214 were processed, compared with $14,116 at the same time last year.

After all receipts and credits, $2,994,445 is still to be collected. This is $431,153, or 17%, more than the $2,563,292 outstanding at 31 October 2025.

03 Operating expenditure

Operating expenditure is the cost of Council's day-to-day services, such as administration, waste collection, road maintenance, parks and halls. By 31 October 2026, Council had spent $3,108,993 of its $8,858,790 annual budget. This is 35% of the budget, slightly above the 33% of the year that has passed, and leaves $5,749,796 for the remaining eight months.

Spending against the annual budget, by department



Development and Environmental Services has used 42% of its budget, mainly because of a single grant-funded payment for the Clyde River project, explained below.

Environment Protection – $492,383. Of this amount, $491,525 was paid to the Derwent Catchment Project for the Clyde River project. Council received the same amount as a grant from the Department of Premier and Cabinet (community grants), so the payment is fully funded by that grant. The remaining $858 relates to other environment protection costs.

Spending compared with the same time last year

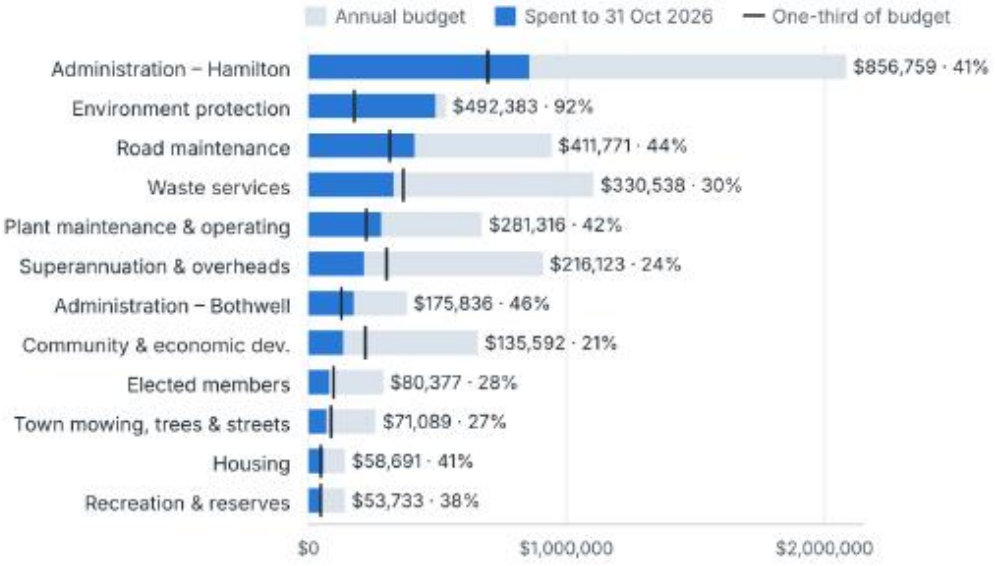


Total spending is $717,697, or 30%, higher than the $2,391,296 spent by 31 October 2025. Most of the increase is in Development and Environmental Services, up $566,746, which includes the $491,525 Clyde River project payment. Corporate and Financial Services rose by $158,630, mainly because Hamilton administration increased by $168,077. Works and Services spent $7,679 less, as higher plant income offset increases in road maintenance and town mowing.

03 Operating expenditure by service

The chart shows the twelve service areas with the most spending so far. The black mark on each bar shows one-third of that service's annual budget, which is where spending would sit if costs were spread evenly across the year.

Largest service areas: spending to 31 October 2026



Ahead of the one-third mark. Environment Protection has used 92% of its budget because of the $491,525 grant-funded payment for the Clyde River project. Administration – Bothwell (46%), road maintenance (44%), plant maintenance (42%), housing (41%) and Administration – Hamilton (41%) are also above one-third, as are two smaller areas: waste collection and associated services (58%) and camping grounds (43%).

Below the one-third mark. Waste services (30%), superannuation and overheads (24%) and community and economic development (21%) sit below one-third. Several smaller services have used little of their budgets so far, including swimming pools (4%), animal control (6%), drainage (10%), development control (11%) and public conveniences (17%).

Compared with last year. Road maintenance is $89,932 higher than at this time last year, town mowing, trees and streetscapes is up $44,865 and recreation and reserves is up $21,732. Public conveniences ($22,303 lower) and development control ($11,565 lower) have spent less than last year.

Credits that reduce spending. Plant income of $251,784 (31% of the $813,079 budgeted), quarry and gravel income of $34,430 (19% of $180,592) and oncost recoveries of $108,096 (111% of $97,028) are recorded as credits and reduce total operating expenditure.

04 Capital works

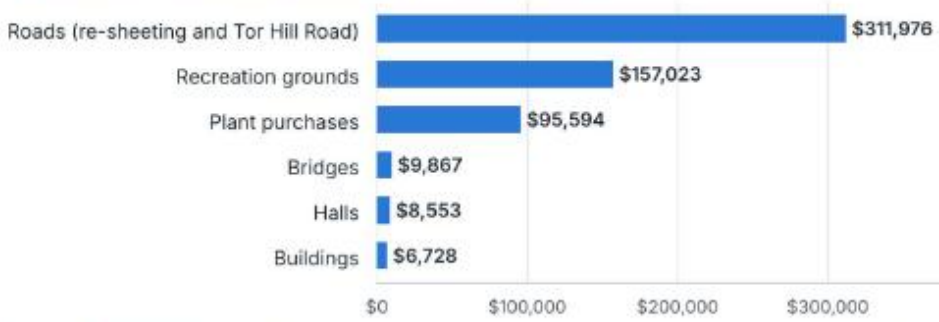
Spent from July to October
$589,741
19% of the $3,048,551 annual budget

Same period last year
$235,596
$354,145 less than this year

Work in progress carried forward
$582,746
From earlier years, at 30 June 2026

Capital works are Council's spending on new and replacement assets, such as roads, bridges, buildings, plant and recreation facilities. From 1 July to 31 October 2026, Council spent $589,741 on capital works, all within Works and Services. The work carried out during these four months is set out below.

Capital work carried out from July to October 2026



Roads – $311,976. Re-sheeting was carried out on 47 unsealed roads at a cost of $246,776, and a further $65,200 was spent on Tor Hill Road, south-west of Meadsfield Road.

Recreation grounds – $157,023. Work on the Gretna Cricket Club changerooms upgrade cost $145,875, and power and switchboard works at the Bothwell Recreation Ground cost $11,148. Council holds $354,125 in capital grants for the Gretna changerooms.

Plant – $95,594. Council replaced ute 783 at Hamilton at a cost of $61,794 and bought a Hustler mower for the Hamilton Works Depot for $33,800.

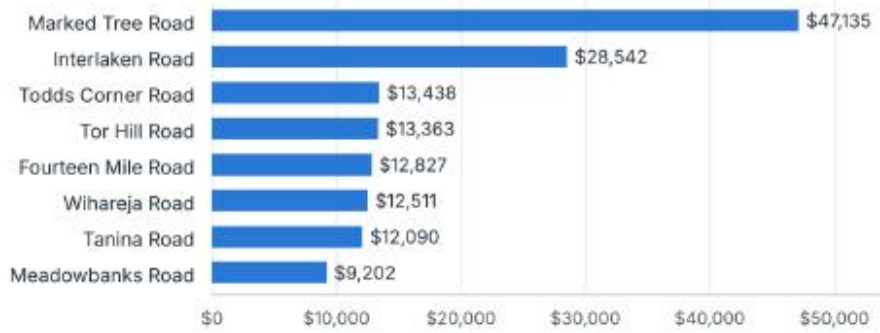
Bridges, halls and buildings – $25,148. Work included the Ouse River Bridge replacement ($9,867), a heating system for Ouse Hall ($8,553) and the Bothwell Medical Centre upgrade ($6,728).

04 Capital works: project details

Capital projects with spending from July to October 2026

PROJECT	TYPE OF WORK	SPENT
Re-sheeting of unsealed roads (47 roads)	Roads	$246,776
Gretna Cricket Club changerooms upgrade	Recreation grounds	$145,875
Tor Hill Road – south-west of Meadsfield Road	Roads	$65,200
Replacement of ute 783 – Hamilton	Plant	$61,794
Hustler mower – Hamilton Works Depot	Plant	$33,800
Bothwell Recreation Ground power and switchboard	Recreation grounds	$11,148
Replacement of Ouse River Bridge	Bridges	$9,867
Ouse Hall heating system	Halls	$8,553
Bothwell Medical Centre upgrade	Buildings	$6,728
Total		**$589,741**

Re-sheeting: roads with the most work so far



Re-sheeting work was recorded on 47 unsealed roads. The largest amounts were spent on Marked Tree Road ($47,135), Interlaken Road ($28,542), Todds Corner Road ($13,438) and Tor Hill Road ($13,363). The remaining 43 roads each had less than $13,000 spent.

Work in progress carried forward

At 30 June 2026, $582,746 of capital work in progress was carried forward from earlier years. The largest amounts relate to re-sheeting of unsealed roads ($249,554), ILU – Bothwell infrastructure ($109,677), Tor Hill Road ($97,222), the Gretna Cricket Club changerooms ($77,607) and the Hamilton Showground bathroom upgrade ($30,327). Smaller amounts relate to the Green Valley Road Bridge replacement ($9,637), the Ouse River Bridge replacement ($7,061) and other minor works.



05 Community and economic development

Each year Council supports local groups, schools, events and projects through its community and economic development budget. The 2026/27 budget is $160,300. By 31 October, $25,897 (16%) had been spent, leaving $134,403 for the rest of the year.

Budget and spending by program area



The largest payment so far is $14,364 for the Highlands Digest, which is 96% of its $15,000 budget. Council has also paid $6,780 in community and economic development support, $3,000 in community grants, $1,403 in community support and donations, and $350 in further education bursaries.

Youth and children's programs hold the largest share of the budget at $68,500. This includes $40,000 for youth services and activities, $5,000 for children's services, $1,000 each for the Bothwell, Glenora and Westerway school breakfast clubs, and two new items: $20,000 for Ouse Family Day Care and $500 for the Bothwell Playgroup. Community events ($14,000) cover ANZAC Day and Australia Day, and community partnerships include $5,000 each towards power costs for the Australasian Golf Museum and the Visitors Centre. None of these amounts has been spent yet.

Payments made to 31 October 2026

ITEM	BUDGET	SPENT	REMAINING
Highlands Digest support	$15,000	$14,364	$636
Community and economic development support	$10,000	$6,780	$3,220
Community grants	$15,000	$3,000	$12,000
Community support and donations	$5,000	$1,403	$3,597
Further education bursaries	$1,400	$350	$1,050
All other items	$113,900	$0	$113,900
Total	**$160,300**	**$25,897**	**$134,403**

4.2 REQUEST FOR RATES REMISSION – THOMAS GEOFFREY CHRISTOPHER EDGELL AND JULIE ROBYN EDGELL AND STRATHBARTON HOLDINGS PTY LTD - TWO PROPERTIES AND DENNISTOUN HOLDING PTY LTD

RECOMMENDATION 13/11.2026/C

Moved: Cr **Seconded:** Cr

THAT Council remit August Penalty on (PID 5465683 $49.22 PID 3439000 $113.19 PID 7450565 $728.45 Total $890.86

REPORT BY Sharee Nichols, Finance Officer

BACKGROUND
Mrs Julie Edgell contacted Council this morning regarding three of their properties.

In May this year, ownership of these three properties was transferred from their individual names to their companies. While the Land Titles Office (LTO) advised Council of the ownership change, the accountant had registered their own office address instead of the Edgell's' address.

The accountant only forwarded the rates notices to the Edgell's today, having sat on them since arrival. As a result, the 1st instalment deadline was missed.

Could you please consider and approve the remission of the following August late penalties?

- Strathbarton Holdings Pty Ltd | PID 5465683 | August Penalty: $49.22
- Strathbarton Holdings Pty Ltd | PID 3439000 | August Penalty: $113.19
- Dennistoun Holdings Pty Ltd | PID 7450565 | August Penalty: $728.45
- Total Penalty Remission Requested: **$890.86**

4.3 TASMANIAN LAND CONSERVANCY RATES EXEMPTIONS

RECOMMENDATION 14/11.2026/C

Moved: Cr **Seconded:** Cr

THAT Council approve the exemption of the general rate component for the following properties owned and occupied by the Tasmania Land Conservancy for the 2026/27 financial year

REPORT BY Stephen Mackey, General Manager

BACKGROUND

Property ID	Location	General Rate
183113	Marlborough Road Bronte Park	$ 2,041.59
2969878	Ransleys Road Ellendale	$ 874.56
3210177	Victoria Valley Road London Lakes	$ 696.85
3324625	Silver Plains Road Lake Sorell	$ 4,434.00
5473464	Rockmount Road Ellendale	$ 635.32
5476083	P403 Gowan Brae Road Central Plateau	$ 2,333.35
7333254	Marlborough Road Bronte Park	$ 4,083.89
7342273	Holmes Road Ellendale	$ 717.01
7692062	Pine Tier Road Bronte Park	$ 3,033.56
7692070	Gowan Brae Road Bronte Park	$ 798.70
9182139	Victoria Valley Road London Lakes	$ 728.68
9511402	Victoria Valley Road London Lakes	$ 717.54
9952665	Gowan Brae Road Bronte Park	$ 3,150.27
	Total	**$24,245.32**

DISCUSSION

I wish to apply for rates exemption for the properties owned by Tasmanian Land Conservancy (TLC) within the central Highlands Municipality under the provisions of the Local government Act 1993, extract 87. Exemption from rates (d) land or part of land owned and occupied exclusively for charitable purposes.

To support our application, I have provided information below about our charity status and activities, information about how TLC conserves and manages area for high natural value, the properties we own with in the Central Highlands Municipality.

The TLC is registered on the Commonwealth Government's Register of Environmental Organisations and is a registered charity under the Australian Charities and Not for Profit Commission.

How TLC's charity programs help us achieve our purpose:

The Tasmanian Land Conservancy's vision is for Tasmania to be a global leader in nature conservation. Through science, community and enduring commitment, we inspire and empower people to conserve nature in Tasmania. We do this for the benefit of current and future generations and for nature itself. The Tasmanian Land Conservancy's strategic intent is to :- Conserve and manage areas for high natural value using the best available science applied with adaptability and cultural awareness.

Provide diverse and practical ways for people to contribute to and be involved in nature conservation. Collaborate, learn and contribute to building a conservation community through demonstration, science, innovation and open communication.

Demonstrate high standards in everything we do, applying exceptional governance and accountability while leading with respect, equity and fairness in our workplace and relationships.

The Tasmanian Land Conservancy's 2025 – 2030 Strategic Plan can be found at http://tasland.org.au/about-the-tlc/strategic-plan/ The Tasmanian Land Conservancy's 2025 activities and outcomes are articulated in our 2025 Annual Report found at http://tasland.org.au/about-the-tlc/annual-reports/

Legal Advice

You have requested further advice as to whether the presence or absence of a registered conservation covenant in respect of each of the Properties will impact whether TLC is entitled to an exemption from rates under section 87 (1) (d) of the LG Act for those properties.

1. Advice

1.1 in Tasmania a conservation covenant is a binding agreement between the crown and a landowner made under the Nature Conservation Act 2000 .

1.2 Conservation covenants are used to:

(a) safeguard biodiversity and ecosystems;
(b) protect threatened species and ecological communities; and
(c) conserve landscapes, waterways and geoconservation features.

1.3 once a conservation covenant is in place, it will be registered on the title of the land with the Recorder of Titles

1.4 in our view, it is not a pre-requisite of section87 (1) (d) of the LG Act that a registered conservation covenant be in place for the relevant land.

1.5 That is, an owner of land can be entitled to an exemption from rates under section 87 (1) (d) of the LG Act on the basis that the land is owned and occupied exclusively for charitable purposes, without needing to first prove that there is a registered conservation covenant in place.

1.6 If TLC did have a registered conservation covenant in respect of any of the Properties, that would assist in furthering its argument that the land is owned and occupied exclusively for charitable purposes. However, the absence of a registered conservation covenant will not prevent the land from being owned and occupied exclusively for charitable purposes.

1.7 In relation to TLC and the Properties, there is sufficient evidence for it to be open to Council to determine that the Properties are owned and occupied exclusively for charitable purposes and therefore that TLC is entitled to an exemption from rates under section87 (1) (d) of the LG Act in respect of each of the Properties, notwithstanding the absence of registered conservation covenants.

Property ID	Location	General Rate
183113	Marlborough Road Bronte Park	$2,041.59
2969878	Ransleys Road Ellendale	$ 874.56
3210177	Victoria Valley Road London Lakes	$ 696.85
3324625	Silver Plains Road Lake Sorell	$4,434.00
5473464	Rockmount Road Ellendale	$ 635.32
5476083	P403 Gowan Brae Road Central Plateau	$2,333.35
7333254	Marlborough Road Bronte Park	$4,083.89
7342273	Holmes Road Ellendale	$ 717.01
7692062	Pine Tier Road Bronte Park	$3,033.56
7692070	Gowan Brae Road Bronte Park	$ 798.70
9182139	Victoria Valley Road London Lakes	$ 728.68
9511402	Victoria Valley Road London Lakes	$ 717.54
9952665	Gowan Brae Road Bronte Park	$3,150.27

Below is the list of Properties and their Covenanted % and the amount of general rates forgone

Property ID	Location	General Rate	%
2969878	Ransleys Road Ellendale	$ 874.56	0%
3324625	Silver Plains Road Lake Sorell	$ 4,434.00	2%
7333254	Marlborough Road Bronte Park	$ 4,083.89	0%
7692062	Pine Tier Road Bronte Park	$ 3,033.56	0%
7692070	Gowan Brae Road Bronte Park	$ 798.70	0%
9952665	Gowan Brae Road Bronte Park	$ 3,150.27	0%
	Total	**$16,374.98**	

5. LAND USE PLANNING AND DEVELOPMENT APPROVALS

5.1 DEVELOPMENT & ENVIRONMENTAL SERVICES

RECOMMENDATION 15/11.2026/C

Moved: Cr **Seconded:** Cr

THAT the Development & Environmental Services Report be received.

REPORT BY Kathy Bradburn, Senior Administration Officer

Purpose of Report
This briefing provides Council with an update on key Development and Environmental Services activities for the reporting period, including planning permits issued under delegation, current animal control and environmental statistics.

Matters listed in this report are provided for information, noting that delegated planning decisions have been assessed in accordance with the *Tasmanian Planning Scheme – Central Highlands* and the relevant statutory requirements under the *Land Use Planning and Approvals Act 1993*.

Reporting Period
13 October 2026 to 10 November 2026

Planning Permits Issued Under Delegation
The permits recorded below reflect a mix of discretionary, permitted and no permit required outcomes across the municipal area. This assists Councillors to monitor the type and location of development activity, while maintaining awareness of applications processed under delegation.

Discretionary Use

DA No.	Location	Proposal
2026/60	7619 Lyell Highway, Ouse	Demolition (Two Outbuildings) & Addition to Dwelling
2026/59	27 Alexander Street, Bothwell	Replace Front Fence (Retrospective)

No Permit Required

DA No.	Location	Proposal
2026/65	1 Shannon Road, SHANNON	Outbuilding
2026/05	Lyell Highway, Derwent Bridge	Dwelling, Shed & Driveway Upgrade

Environment Protection Notice (EPN)
An Environment Protection Notice (EPN) is a legal tool which can be used by Council for Level 1 Activities under the *Environmental Management and Pollution Control Act 1994* (EMPCA) to regulate activities to prevent environmental harm.

No EPN's have been issued in the past month.

Enforcement

The details listed below provides Council with an overview of current Development, Building and Plumbing enforcement matters being investigated or managed by Council officers. These matters may include alleged unauthorised works, non-compliance with permit conditions, outstanding approvals, unsafe or incomplete works, and other issues requiring follow-up under the relevant statutory frameworks.

The number and complexity of enforcement issues throughout the Central Highlands area has increased, requiring additional time and resources from Council's Planning Officer and Permit Authority. This increase places greater demand on officer capacity to investigate complaints, review approvals, liaise with property owners and applicants, prepare correspondence and notices, and monitor progress toward compliance outcomes.

The issues listed in this report are provided for information. Council Officers continue to work with property owners, applicants, contractors and other relevant parties to resolve matters through education, negotiation, formal notices, or further regulatory action.

EN No.	Description	Enforcement Type	Status
EN 2026/35	Wayatinah – Conversion of Outbuilding to Dwelling without Approval	Building Plumbing	Resolved
EN 2026/34	Fentonbury – Placement & Occupation of Prefabricated Structure without approval	Building	Ongoing
EN 2026/33	Ouse – Development and/or works to Heritage Listed Property without approval	Planning Building Plumbing	Ongoing Ongoing Ongoing
EN 2026/31	Interlaken – Communal Residence – Use & Development without Approval	Planning Building Plumbing	Ongoing Ongoing Ongoing
EN 2026/29	Hamilton – Use & Development without Approval	Planning Plumbing	Resolved Resolved
EN 2026/28	Bothwell – Use & Development without Approval	Planning Building Plumbing	Ongoing Ongoing Ongoing
EN 2026/27	Ouse – Use & Development without Approval	Planning	Ongoing
EN 2026/26	Bothwell – Construction of Outbuilding without Approval	Planning	Ongoing
EN 2026/25	Ellendale – Fit Out of Farm Shed without approval	Planning Building Plumbing	Resolved Ongoing Ongoing
EN 2026/24	Ouse – Building works without approval	Building	Ongoing
EN 2026/23	Ouse – Development without approval	Building	Ongoing
EN 2026/22	Fentonbury – Construction of Outbuilding without approval	Planning Building Plumbing	Ongoing Ongoing Ongoing
EN 2026/20	Ouse – Two relocated structures without approval	Planning Building Plumbing	Resolved Ongoing Ongoing
EN 2026/18	Ellendale – Conversion of Shed to Dwelling without approval	Building Plumbing	Ongoing Ongoing
EN 2026/13	Bothwell –Plumbing work without approval	Plumbing	Ongoing
EN 2026/12	Ouse – Plumbing & Building Works without approvals	Building Plumbing	Ongoing Ongoing
EN 2026/08 & 2026/09	Ellendale – Building & Plumbing work without approval.	Building Plumbing	Ongoing Ongoing
EN 2025/17	Fentonbury – Failing wastewater system	Plumbing	Ongoing

EN 2025/08	Hamilton – Change of use without approval	Planning	Ongoing
EN 2025/07	Ellendale – Non-compliance with Building Act 2016	Building	Ongoing

Animal Control Statistics

The animal control figures provide a snapshot of current registrations, re-registration and impoundment activity. These statistics assist Council in monitoring compliance and support responsible dog ownership across the municipal area.

Number of Dogs Impounded (FYTD)	0
Dogs registered (FYTD)	894
Dogs pending re-registration (FYTD)	13
Kennel licences issued (FYTD)	33
Kennel licences pending renewal (FYTD)	0

Caution Notices were issued to the owners of the 42 unregistered dogs resulting in 16 Infringement Notices being issued.

drumMUSTER Program

The drumMUSTER program collects and recycles eligible, pre-cleaned agricultural and veterinary chemical containers. Once the containers have been collected, they are recycled into re-usable products such as wheelie bins, road signs, fence posts and bollards.

There are two collections sites located within the Central Highlands municipal area as follows:

- Hamilton Refuse Disposal Site, Mount Road, Hamilton; and
- Bothwell Waste Transfer Station, 1755 Highland Lakes Road, Bothwell

During the reporting period **272** containers were inspected and deposited at the Hamilton Site.

5.2 COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

In accordance with Regulation 29 (1) of the *Local Government (Meeting Procedures) Regulations 2025*, the Mayor advises that the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, to is to be noted.

In accordance with Regulation 29, the Council will act as a Planning Authority in respect to those matters appearing under Item 5.6 in this Agenda, inclusive of any supplementary items.

Nil

5.3 ORDINARY COUNCIL MEETING RESUMED

Nil

6 ORGANISATIONAL INTERGOVERNMENTAL AND BUSINESS RELATIONS ADVOCACY AND FACILITATION

6.1 HEALTH AND WELLBEING – MONTHLY PROGRESS REPORT

RECOMMENDATION 16/11.2026/C

Moved: Cr **Seconded**: Cr

THAT the Health and Wellbeing monthly report for October 2026 be received.

IMPLICATIONS AND FINANCIALS

Strategic Plan	1.5 Provide support to community organisations and groups
Council Policy	Health & Wellbeing Plan 2020-2025
Legislative Context	*Local Government Act 1993*
Consultation	As required
Impact on Budget/Resources	As per Council's approved budget
Risk	The council must ensure that it meets its legislative and governance responsibilities in accordance with the Local Government Act 1993.

REPORT BY Kat Cullen, Community Development Officer

BACKGROUND
The following activities were performed during the month prior to the November 2026 meeting.

COUNCIL PROJECTS AND ACTIVITIES	
GP service - Ouse.	Engagement with the Director of the GP Collective to develop a business case and identify areas where critical support and action are required to enable the provision of a permanent medical service at the Central Highlands Community Health Centre (CHCH). GP Collective are currently developing a proposal and identifying medical staff for site. Onsite meeting with GP Collective Thursday 12th November 2026.
Childcare Project	Five-year lease agreement signed for 31 Water street to house the Ouse Family Day Care service, on a rent-free basis, following the relocation from prior site at Ouse School. The Department for Education, Children and Young People conducted retrofitting and capital improvements at the property prior to its opening, to ensure the property is fit for purpose and compliant

	for use as a family day care service.
Recreation and Open Space Strategic Plan	To support future sport, recreation and open space grant applications and guide asset planning in line with Council priorities, Council has commenced development of a Municipal Sport and Recreation Plan.
State Government Grant – Gretna Oval changerooms	Works ongoing for construction of Greta Oval changerooms, with expected completion date prior to March 2027.
Australia Day Grant success	Successful application for $2,000 for Australia Day event for 2027.
Cattle Hill Wind Farm Grant	Exercise classes at Hamilton for 2027. Request of $5,000, with co-contribution of $2,200
Exercise Classes Bothwell	Support for exercise classes commenced at Bothwell Hall 2nd November, with over 21 locals attending across the two classes.
Miena First Aid Course	26th October – 12 people attended Council-funded First Aid Training at Great Lake Community Centre. Attendees included community members from Brandum, Miena and Arthurs Lake
Bothwell Advanced First Aid Training	Working to identify a suitable commencement date that aligns with the availability of the trainer and the majority of prospective participants in Bothwell.
Community Grant documents update	Update to Community Grant guidelines and application form. Updates to representative grant guidelines and forms in progress.

MEETINGS and REPRESENTATION

- Attended the **Communities for Children Steering Committee** meeting, where discussions focused on future funding models for community services, including Playgroup and Kids and Teens in the Valley.
- Attended the **Youth Summit** in New Norfolk, with the Central Highlands represented by students from Westerway Primary School and Glenora District School.
- Participated in meetings with **Red Cross** to coordinate the delivery of EmergencyRedi workshops across several Central Highlands communities commencing in early 2027.
- Participated in fortnightly meetings with **DECYP** to progress the relocation of Ouse Family Day Care to a new premises.
- Participated in an online forum hosted by **Destination Southern Tasmania**, highlighting regional tourism opportunities and initiatives.
- Met with the **GP Collective** to progress discussions regarding the provision of GP services in Ouse.
- Weekly project meetings with **Walker Designs** for redevelopment of Council's website.
- Participated in a staff meeting to review strategic and operational priorities.
- Attended the **Rural Crime Forum** in Kempton.

COMMUNICATION ACTIVITY	
Website Launch	Launch of new Council website. Development will continue over the next year as new sections and updates continue. Community Development officer currently training staff to update sections of website relevant to their areas. Walker Designs will continue to support hosting and development.
Council social media	3,219 Facebook followers, representing a 3.8% increase over the past 30 days. Developed and published social media content promoting: • BushFest. • Australia Day Award nominations. • Relocation of Ouse Family Day Care. • Local Government election information and messaging. • Lost property notice regarding a set of keys. • Bothwell School Fair • Council positions vacant. • Osterley Church Time Capsule Opening and Community Picnic (29 November). • Rural Crime Forum- Kempton Hall (11 November). • Bothwell Fitness Classes. • Promotion for Miena Seisiùn: 26-28 February 2027. • Recognition of Rathmore's Gold Award at the Tasmanian Tourism Awards.
Flier production	Miena First Aid Course, Osterley Church picnic, Australia Day awards.
Highland Digest	Provision of relevant council and community content.

6.2 ASH COTTAGE – MONTHLY PROGRESS REPORT

RECOMMENDATION 17/11.2026/C

Moved: Cr **Seconded:** Cr

THAT the information be received.

REPORT BY Catherine Bannister, Administration Assistant HATCH

BACKGROUND

Op Shop - As always, there has been a steady flow of people through the doors of Ash Cottage, some as far as Germany and France. We are grateful to be able to offer such a service as the free op shop. People are thankful to find some warmer clothing as they find themselves short of jumpers as the Tasmanian weather is so unpredictable from day to day.

Food Security Programs – the Meal Delivery Program and Foodhub continue to be well patronised.

Yoga – Yoga will continue every Thursday at 10.30am at the Ouse Hall until the end of this year. Hopefully this will continue in the New Year if we can source further funding.

Exercise – Exercise continues at the Ouse Hall every Tuesday at 9.30 am.

Seedling Project – We have a variety of seedlings which are doing very well now and are almost ready to either be planted into the community garden or sold to the community for them to plant in their own gardens. We have a variety of tomatoes, capsicums, rockmelons and some jalapenos. We have also been offered some watermelon seedlings and are excited to see how they grow.

Neighbourhood House News

Development of the Central Highlands Neighbourhood House is on track. We are in the process of forming the new Neighbourhood House Board, followed by recruiting for a House Manager. In early 2027 other positions will be advertised.

6.3 COUNCIL SUPPORT FOR SCHOOL AWARD CEREMONIES 2026

RECOMMENDATION 18/11.2026/C

Moved: Cr **Seconded:** Cr

THAT Council receive the report for School Award ceremonies for 2026 and nominate representatives to attend the 2026 school presentation ceremonies

REPORT BY Kat Cullen, Community Development Officer

BACKGROUND

Council has received invitations for representatives to attend and present awards at the end-of-year ceremonies for Bothwell District High School, Glenora District School, New Norfolk High School, and Westerway Primary School.

In accordance with Council's *Donations and Financial Assistance Policy* and annual budget allocation, the following awards will be presented to students who are residents of the Central Highlands municipality. Award recipients are nominated by their respective schools.

Bothwell District High School

- Central Highlands Continuing Education Bursary - $350
- Raising the Bar Secondary Student Award - $100 voucher

Glenora District School

- Central Highlands Continuing Education Bursary - $350
- Citizenship Award - $100 voucher

New Norfolk High School

- Central Highlands Continuing Education Bursary - $350

Westerway Primary School

- Central Highlands Continuing Education Bursary - $350
- Citizenship Award - $100 voucher

Council is requested to nominate representatives to attend the following presentation ceremonies and present awards on behalf of Council:

School	Date and Time
New Norfolk High School	Tuesday 1 December, 7.00 pm (supper from 6.15 pm)
Bothwell District High School	Tuesday 8 December, 1.15 pm
Glenora District School	Tuesday 15 December, 1.15 pm
Westerway Primary School	Wednesday 16 December, 1.00 pm

6.4 COMMUNITY GRANT REQUEST PONY CLUB TASMANIA DRESSAGE AND SHOW JUMPING STATE CHAMPIONSHIPS 2027

RECOMMENDATION 19/11.2026/C

Moved: Cr **Seconded**: Cr

THAT Council allocate $2,000 to Derwent Pony Club to support the delivery of the Pony Club Tasmania Dressage and Show Jumping State Championships 2027 to be held at the Hamilton Showgrounds on 3-4 April 2027.

Attachment - grant application

REPORT BY Kat Cullen, Community Development Officer

BACKGROUND

Council has received a Community Grant application from Derwent Pony Club seeking $2,000 towards the delivery of the Pony Club Tasmania Dressage and Show Jumping State Championships 2027. The event is proposed to be held at the Hamilton Showgrounds on 3 and 4 April 2027 and is expected to attract approximately 300 competitors and supporters.

Derwent Pony Club provides opportunities for children and young people to participate in equestrian recreation and sport while developing horse management and riding skills. The Club has several member families residing within the Central Highlands municipality.

EVENT PROPOSAL

The Pony Club Tasmania Dressage and Show Jumping State Championships is a statewide event to be delivered by Derwent Pony Club on behalf of Pony Club Tasmania Southern Zone. The event will bring competitors, officials, judges and spectators from across Tasmania to the Central Highlands region.

The application identifies significant community involvement in the delivery of the event, including support from the Hamilton Agricultural Show Society and local volunteers. The event will also provide opportunities for local riders to compete at a state championship event within their home region.

COMMUNITY BENEFIT

The event is expected to generate economic benefits for the municipality through visitor expenditure on accommodation, food, fuel and other local services. Competitors, families, officials and spectators travelling to Hamilton for the championships are anticipated to support local businesses throughout the event weekend.

The championships will also showcase the Hamilton Showgrounds as a regional sporting venue and provide an opportunity for the local community to attend and observe high-quality equestrian competition.

FINANCIAL CONSIDERATIONS
The total project budget is estimated at $13,800, with income anticipated from entry fees, sponsorship, support from Pony Club Tasmania and in-kind contributions. Council's contribution of $2,000 represents approximately 14.5% of the total project cost and will contribute towards equipment and event delivery expenses.

There is currently $8,000 unallocated funding available within Council's 2026-27 Community Grants budget to support this application.

6.5 BOTHWELL COMMUNITY FITNESS CLASSES REPORT

RECOMMENDATION 20/11.2026/C

Moved: Cr **Seconded**: Cr

THAT Council support the Move Strong Fitness community fitness trial program at the Bothwell Community Hall until 21 December 2026 by waiving hall hire fees and meeting any shortfall between participant contributions and the agreed service fee, up to a maximum Council contribution of $200 per delivery day

REPORT BY Kat Cullen, Community Development Officer

PURPOSE
To update Council on the recommencement of community fitness classes at the Bothwell Community Hall and seek Council support for the continuation of the trial program through to Christmas 2026.

BACKGROUND
Council has partnered with Move Strong Fitness to deliver a trial community fitness program at the Bothwell Community Hall. The program commenced on 2 November 2026 and includes two weekly classes: a General Fitness class and an Active Living - Strength, Balance and Mobility class. The classes have been promoted as accessible and inclusive: participants are invited to contribute what they can afford, and no one is excluded for being unable to pay.

DISCUSSION

Attendance over the first two weeks has exceeded expectations, with **21 participants attending across the two classes in the first week**. This shows strong early interest in locally delivered health and wellbeing activities. Offering two classes has attracted a broad range of participants, from those seeking general fitness to those preferring a lower-impact option focused on strength, balance and mobility.

The trial program is currently scheduled to continue until Christmas 2026, with six delivery dates identified under the agreement with Move Strong Fitness.

To support ongoing monitoring of the trial, the coordinator from Move Strong Fitness will provide weekly attendance figures and total contributions to Council's Community Development Officer. This information will allow Council to assess demand, program sustainability and any financial contribution required from Council during the trial period.

Under the agreed delivery model, participant contributions are collected by the provider and offset against the guaranteed minimum service fee. Council is only required to fund any shortfall between participant contributions and the agreed fee, up to a maximum contribution of $200 per delivery day. Due to the strong attendance at the first two sessions, participant contributions have fully met the delivery costs and there has been no cost to Council associated with program delivery to date.

To further support the initiative during the trial period, it is proposed that Council waive hire fees for the Bothwell Community Hall and continue to underwrite the program by meeting any shortfall between participant contributions and the agreed service fee, up to a maximum of $200 per delivery day.

Financial Implications

There have been no costs incurred by Council for the first two sessions, as participant contributions have fully covered the provider's service fee. Waiving hall hire fees represents an in-kind contribution by Council. Any future financial contribution would be limited to covering any shortfall between participant contributions and the provider's agreed fee, up to a maximum of $200 per delivery day, for the remainder of the trial period.

Future actions

- A further report on the outcomes of the trial and options for ongoing delivery beyond Christmas 2026 will be provided.
- Council have submitted a Cattle Hill Wind farm grant to run a similar community fitness program at Hamilton Hall in 2027.

7 RECURRENT OPERATIONS AND SERVICES

7.1 WORKS & SERVICES MONTHLY REPORT – OCTOBER 2026

RECOMMENDATION 21/11.2026/C

Moved: Cr **Seconded:** Cr

THAT the Works & Services monthly report for October 2026 be received.

REPORT BY Jason Branch, - Works & Services Manager

BACKGROUND
The following activities were performed during **October 2026** by Works & Services –

Grading & Sheeting	Sections of Bashan Road
Maintenance Grading	Bashan Road, Victoria valley Road, Nant Lane
Potholing / shouldering	Bashan Road, Victoria Valley Road, Old Mans Head, Rose Hill, Penstock, Southern Field, Dennistoun Road Meadowbanks Road, Bridge Road, Dillions Road
Spraying:	Bothwell waste transfer station Cape weed Roadside spraying of Dennistoun Road, Nant Lane, and Lower Marshes Road Spraying of Gorse
Culverts / Drainage:	Repair culvert Waddamana Road Replace culvert Interlaken Road Repair culvert Dennistoun Road Drainage Bethune Park Clean culverts Tor Hill Road Clean culverts Butlers Road Clen culverts Dawson Road Repair 3 x culverts Langloh Road Clean culverts Langloh Road Replace culvert Bothwell township Replace damaged signs Meadsfield Road Place out VMS Boards for Bushfest
Occupational Health and safety	Monthly Toolbox Meetings Day to day JSA and daily prestart check lists completed Monthly workplace inspections completed Playground inspections
Bridges:	
Refuse / recycling sites:	Cover Hamilton Tip twice weekly
Other:	Replace stolen taps and shower heads Hamilton showers Unblock toilets Miena Remove pine trees Hollow Tree Road Hot mix edge breaks Hollow Tree Road

	Shoulder grading Dennistoun Road Remove high shoulder and drainage Dennistoun Road Osterley Cemetery surveyed Gravel new drum muster compound Bothwell WTS Level green waste Bothwell WTS Drum musters x 5 Trim trees and vegetation Hamilton Rec ground Scrubb Vegetation Ellendale Road Removed falling Trees Dawson Road Replace stolen signs Interlaken Replace stollen sign Old Mans Head Install new signs at all waste transfer stations Repair sign Waddamana Replace damaged signs Hollow Tree Road Mow and clean up new day care house in Ouse Cold mix holes Arthurs Lake Road Cold Mix holes Ellendale Road
Slashing:	Green Valley Road, Strickland Road, Pearce's Road Victoria Valley Road, Bluff Road, Woolpack Road
Municipal Town Maintenance:	Collection of town rubbish twice weekly Maintenance of parks, cemetery, recreation ground and Caravan Park. Cleaning of public toilets, gutters, drains and footpaths. Collection of rubbish twice weekly Cleaning of toilets and public facilities General maintenance Mowing of towns and parks Town Drainage
Buildings:	Repair roof gutter Hamilton rec ground Installation of lights and repair lights Hamilton Rec
Plant:	PM845 Kenworth truck new steer tyres PM717 dog trailer 2 x new tyres PM772 Hino, new windscreen, wiring harness repairs and service PM824 Toyota Hilux serviced PM849 Komatsu excavator new tilt ram
Private Works:	Tony Sutcliff gravel R.V.Bowden and son truck and trailer hire Jim Allwright truck and trailer hire Jason Branch truck and more hire Jayden Speed concrete mix Danny Baily gravel Tim Bryant concrete mix Bayden smith gravel delivery
Casuals	Cleaning toilets, mowing and gardening
Program for next 4 weeks	Set up Highlands Bushfest Edge breaks Ellendale and Victoria Valley Roads Mowing Repair defect Tor Hill Road Mill and Fills Dennistoun Road Commence swimming pool duties

7.2 ELECTRIC VEHICLE CHARGING STATION – COUNCIL LAND AT BRONTE

RECOMMENDATION 22/11.2026/C

Moved: Cr **Seconded:** Cr

THAT Council investigate the possibility of an Electric Vehicle Charging Station being installed on council land at the public amenities barbeque area near Bronte Park General Store.

REPORT BY Stephen Mackey, General Manager

BACKGROUND
Following discussions with the Bronte Park General Store owner Shane has requested that council investigate the possibility of an electric vehicle charging station to be installed on the council land near his Bronte Park General Store.

Currently there are charging stations at Derwent Bridge, Ouse and Bowtell with one proposed in the near future at Miena near the Lodge.

Council in the past have had discussions with the developer of the Bothwell charging station to see if they were able to install an additional station at Hamilton which if funds were available, they would be prepared to investigate.

None of the current electric vehicle charging stations have been installed or are owned by council.

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8 CAPITAL INVESTMENT AND LEVERAGE

Nil

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9 COMMERCIAL ACTIVITIES

9.1 APPLYING COMMON SEAL ON LOAN AGREEMENT LOAN AGREEMENT BOARD OF TRUSTEES OF THE TASMANIAN MUSEUM AND ART GALLERY

RECOMMENDATION 23/11.2026/C

Moved: Cr **Seconded:** Cr

THAT council authorise the signing by the General manager of the Loan Agreement for the Loan Agreement from the Board of Trustees of the Tasmanian Museum and Art Gallery to the Central Highlands Council for art works to be displayed at the Bothwell Community Centre.

REPORT BY Stephen Mackey, General Manager

Attachment – Loan Agreement

BACKGROUND
The Board of the Trustees of the Tasmania Museum and Art Galley agree to loan to the Central highlands Council Art works for display in the Bothwell Community Centre.

THE LOAN
Loan Number L021.020

The Board agree to lend to the Borrower, and the Borrower takes the items:

(a) for the Term commencing on the Commencement Date and ending on the Expiry Date;
(b) for the specified purpose; and
(c) subject to the terms and conditions of this Deed.
(d) variations to this agreement may occur only with the written consent of both Parties to this Agreement.

10 MONITORING, REPORTING AND EVALUATION

10.1 FLOOD WARNING INFRASTRUCTURE NETWORK

RECOMMENDATION 24/11.2026/C

Moved: Cr **Seconded:** Cr

THAT Council notes the advice from the Bureau of Meteorology regarding the Flood Warning Infrastructure Network and that the project was not looking at acquiring any sites within our region
REPORT BY Stephen Mackey, General Manager

DISCUSSION
The following email was received from the Bureau of Meteorology regarding the Flood Warning Infrastructure Network:

I am writing from the Bureau of Meteorology regarding the Flood warning Infrastructure Network (FWIN) Program. The FWIN Program is a 10 -year national program to strengthen Australia's flood warning network. In May 2023, the Australian Government invested $236 million over 10 years for the Bureau to upgrade, acquire, and simplify ownership of a portion of high-priority rain and river gauges and associated communications equipment in flood catchments across the country.

The FWIN program aims to simplify the ownership and management of Australia's flood warning infrastructure. Taking ownership of the gauges that the Bureau relies on to deliver flood forecasts and warnings will ensure that Australia's flood warning network is modernised, resilient and well-maintained, helping communities be better prepared during flood events. It also removes the burden of ongoing maintenance costs from councils. More information about the program can be found on our website: **Flood warning network upgrades | The Bureau of Meteorology**

We have been working with the Department of Natural resources and Environment Tasmania and the Tasmania State Emergency Services to consult on the priority flood gauges in Tasmanian that the Bureau is seeking to acquire and remediate where required. After conducting detailed assessments, we have identified some sites in your Council that may be suitable for acquisition and remediation under the program.

I would like to arrange a time to have an initial discussion with you/ your delegate about the Program and discuss the next steps. Please let me know your availability over the coming weeks and I will set something up.

After attempting to organise a meeting date and time I received the following.

Just letting you know that I have cancelled our meeting next week as made a mistake – The FWIN Project is not looking to acquire any sites in your region.

10.2 PUBLIC CONSULTATION OPEN ON MANAGEMENT OF WILD FALLOW DEER IN TASMANIA

RECOMMENDATION 25/11.2026/C

Moved: Cr **Seconded:** Cr

THAT council approve the following Councillors to form a working group to meet on the 19 November 2026 at Bothwell Council office at 9.00am to develop councils' response to the Consultation Paper on the management of wild fallow deer in Tasmania.

Cr
Cr
Cr

REPORT BY Stephen Mackey, General Manager

Attachment - Review of the Tasmanian Wild Fallow Deer Management Plan (Public Consultation October 2026)

DISCUSSION

A review of the Tasmanian Wild Fallow Deer Management Plan 2022-2027 is underway. It is the first step in developing the next 5-year Deer Plan.

To encourage feedback, a Discussion Paper has been produced, it provides an overview of the deer population and its impact in Tasmania, on the objectives and strategies of the current deer plan, and approaches to deer management used elsewhere in Australia. It also prompts discussion on options for future directions in deer management in Tasmania.

The paper acknowledges the diversity of views in the community on wild European fallow deer (Dama dama) in Tasmania. These aspects include species 'relationship to people and communities, to agriculture and other rural industries and to the natural environment. We seek your views on how to better balance the different interests around wild fallow deer and on ways to bring population and range of wild deer in Tasmania back to within sustainable levels.

Responses are to be received by 5.00pm on the 26 November 2026

Terms of reference are as follows

1. **The extent to which the objectives of the Deer Plan 2022-2027 have been met.**
   - Progress in reducing agricultural, environmental and public safety impacts.
   - Limiting deer spread and supporting effective management across land tenures.
   - Maintaining sustainable recreational hunting opportunities.

2. **Effectiveness of the Management Framework**
   - Performance of the Deer Management Zones approach.
   - Changes in deer distribution and suitability of Zone boundaries.
   - Effectiveness of risk-based prioritisation.
   - Opportunities to improve implementation, compliance and outcomes as well as governance, accountability, performance monitoring / reporting.

3. Population Monitoring and Evidence

- Trends in deer abundance and distribution.
- Adequacy of monitoring, reporting and data collection methods.
- Options to strengthen evidence-based decision making in a cost-effective way.

4. Additional Management Tools and Regulatory Changes Required

- Separate from the changes announced in June 2026, any additional opportunities to reduce regulatory burden (cut red tape) for hunters and landowners, while maintaining animal welfare considerations, commercial harvesting, public land access and appropriate compliance measures to maintain public safety and reduce the risks of anti-social behaviour in rural areas.
- Regulation of deer farming and controls to minimise escapes.
- Legislative and regulatory settings, including advice on the status of deer under Tasmanian legislation.

5. Wider Impacts and Stakeholder Engagement

- Economic and social costs and benefits.
- Engagement with landholders, hunters, Aboriginal organisations, environmental groups, local government and public land managers.

6. Future Directions

- Future policy, legislative and administrative reforms.
- Priorities, objectives and implementation strategies for deer management.

10.3 REVIEW OF THE ANZAC DAY OBSERVANCE ACT 1929

RECOMMENDATION 26/11.2026/C

Moved: Cr **Seconded:** Cr

THAT council approves the following Councillors to form a working group to meet on the 19 November 2026 at Bothwell Council office at 11.00am to develop councils' response to the Discussion Paper on the Review of the Anzac Day Observance Act 1929.

Cr
Cr
Cr

REPORT BY Stephen Mackey, General Manager

Attachment - Review of the Anzac Day Observance Act 1929 (Discussion Paper)

DISCUSSION

WHY ARE WE REVIEWING THE ACT
Anzac Day is a day of national commemoration. It provides an opportunity to remember and honour the service and sacrifice of Australians who have served in war, conflict, peacekeeping and other military operations, including those who lost their lives and those who continue to carry the effects of service.

The purpose of the Anzac Day Observance Act 1929 is to 'provide for the fitting observance of Anzac Day'. The Act restricts certain activities and events so that people are free to commemorate Anzac Day and attend services.

The Act is approaching its centenary and although there have been amendments over the years, feedback received this year was that it may be timely to compare the Tasmanian approach to observance to other jurisdictions, and where possible to strengthen the Act for benefit of the veteran community. Feedback also highlighted that the Act can be confusing for businesses and other organizations, is inconsistent in its application and difficult to interpret.

ANZAC DAY LAWS
Tasmania's Anzac Day arrangements are primarily governed by the Anzac Day Observance Act 1929, with reference to other legislation where necessary to ensure consistency across statutes.

The Act's primary purpose is to facilitate the commemoration of Anzac Day, and any restrictions imposed under the Act are intended to support those commemorative activities. Exemptions recognized that certain community services and activities must continue to ensure the effective functioning of the community.

Although amendments have been made over the years to improve consistency, the experience in recent years is that the provisions can be confusing and hard to interpret.

The issues identified during recent Anzac Days can be broadly categorised as:

- Trading – concerns on whether certain shops fall within the scope of exemptions, the inconsistent treatment of similar businesses, some small shops not falling within the scope of statutory exemptions and therefore needing to apply for exemption, and the treatment of activities associated with online retail.
- Sport, Recreation and Events: clarity in interpretation of the statutory exemption provisions, the inability to apply for an exemption, the treatment of cafes, restaurants and bars that may be associated with the sport, events or recreational activity.

The review will also seek views on whether the current exemption arrangements could be made simpler, clearer and less administratively burdensome for businesses and organisations. This could include clearer criteria, a more straightforward application process, and whether some exemption decisions could appropriately be made below Ministerial level, including by the Secretary or a delegated officer. Any changes would need to maintain appropriate safeguards and protect the observance of Anzac Day.

The review will also consider whether there is any case for establishing an Anzac Day fund or contribution model, similar to arrangements in some other jurisdictions.

We are seeking feedback, so we can continue to protect the solemn and commemorative character of Anzac Day, make the Act clearer and test whether the restrictions and exemptions are appropriate.

We want to hear from veterans, families, ex-service organisations, businesses, community groups and the public before any changes are considered. Feedback received through this process will help shape any changes.

MAKING A SUBMISSION
The discussion questions contained in this paper have been formulated to guide you in preparing submissions and as an attempt to generate feedback in a consistent format. There is no expectation that each question is addressed and you only need to address the questions that apply to your organisation or prepare a more general submission.

Please note that all submissions must be in writing and can be submitted through the online form available at https://forms.cloud.microsoft/r/sb7dWiHk4X or via email to veterans@dpac,tas,gov.au

The consultation period will close at 2.00 pm AEDT Monday, 7 December 2026.

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11. CONSIDERATION OF SUPPLEMENTARY AGENDA ITEMS TO THE AGENDA

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12. CLOSURE OF THE MEETING TO THE PUBLIC

RECOMMENDATION 27/11.2026/C

Moved: Cr **Seconded**: Cr

THAT pursuant to Regulation 17 (1) of the Local Government (Meeting Procedures) Regulations 2025, Council, by an absolute majority, close the meeting to the public to consider the following matters in Closed Session:

Item Number	***Matter***	
2.1	*Confirmation of the Minutes - Closed Session of the Meeting of Council held on 20 October 2026.*	*Regulation 17 (2)(h) of the Local Government (Meeting Procedures) Regulations 2025 – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential.*
5.1	*Report on Tenders – Annual Road Resealing*	*Regulation 17 (2)(e) - contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal*
5.2	*Report on Tender – Hollow Tree Road Stabilization*	*Regulation 17 (2)(e) - contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal*
5.3	*Report on Tender – Ouse River Bridge Replacement*	*Regulation 17 (2)(e) - contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal*
5.4	*TasWaste South Recycling Contract*	*Regulation 17 (2)(e) - contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal*

PURPOSE
Under Regulation 17 (1) of the *Local Government (Meeting Procedures) Regulations 2025* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 17 (1) of the Local Government (Meeting Procedures) Regulations 2025*, this motion requires an absolute majority.

MEETING CLOSED to the public at ___ p.m.

13. RE-OPEN MEETING TO THE PUBLIC

The meeting re-opened to the public at ____ p.m.

Following the consideration of the closed agenda items, Council will now discuss the next item, which required a resolution after the closed session.

14. CAPITAL BUDGET REALLOCATION

RECOMMENDATION 28/11.2026/C

Moved: Cr **Seconded:** Cr

THAT $152,000 be reallocated from Council's Capital Reseal Budget to the Hollow Tree Road Stabilization Works budget

REPORT BY Barry Harback, Works & Services Supervisor

Council's current capital budget includes an allocation of $220,000 for stabilization works on Hollow Tree Road, alongside $400,000 allocated for general resealing works.

During a recent pre-tender inspection, it was discovered that one of the planned reseal sites has deteriorated beyond resealing and will instead require stabilization.

Therefore, I request that $152,000 be reallocated from Council's Capital Reseal Budget to the Hollow Tree Road Stabilization Works budget.

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15. PUBLIC RELEASE ANNOUNCEMENT(S)

The Chairperson announced that pursuant to Regulation 17(6)(7) of the Local Government (Meeting Procedures) Regulations 2025 and having considered privacy and confidential issues, the Council authorised the release to the public of the following discussions, decisions, reports or documents relating to the closed meeting:

Item Number	***Matter***	***Decision***
2.1	*Confirmation of the Minutes - Closed Session of the Meeting of Council held on 20 October 2026.*	
5.1	*Report on Tenders – Annual Road Resealing*	
5.2	*Report on Tender – Hollow Tree Road Stabilization*	
5.3	*Report on Tender – Ouse River Bridge Replacement*	
5.4	*TasWaste South Recycling Contract*	

16. CLOSURE

Mayor Triffitt thanked everyone for their contribution and declared the meeting closed at _____ p.m.