

Central Highlands Council

Agenda – ORDINARY MEETING – 18th September 2018

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 18th September 2018, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

5.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015 states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

Moved: Clr

Seconded: Clr

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

The following matters have been listed in the closed meeting section of the Council agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015:

- Confirmation of the Closed Meeting Minutes of Council's Ordinary Meeting held on 21 August, 2018 – Regulation 15 (2)(g) - *information of a personal and confidential nature or information provided to the council on the condition it is kept confidential*
- Tenders Kerb & Gutter & Stormwater Arthur Street, Hamilton - Regulation 15 (2)(d) – *contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal*
- Personal Council Matter – Regulation 15 (2)(g) – *information of a personal and confidential nature or information provided to council on the condition it is kept confidential*
- Consideration of Matters for Disclosure to the Public – Regulation 15 (8) - *While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues*

5.1 MOTION OUT OF CLOSED SESSION

Moved:

Seconded:

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

The meeting opens to the public at 10.00am.

6.0 DELEGATIONS

NIL

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

| | |
|---------------------------------|---|
| 16 th August 2018 | Speakerphone meeting – Business of Council |
| 17 th August 2018 | Business of Council |
| 18 th August 2018 | Volunteer Ambulance 25 th Anniversary Morning Tea - Bothwell |
| 20 th August 2018 | Mayors Round Table Meeting- Hobart |
| | STCA Meeting – Hobart |
| 21 st August 2018 | Ordinary Council Meeting- Bothwell |
| 22 nd August 2018 | Bothwell District High School Book week judge |
| 23 rd August 2018 | Grote Reber Event- Bothwell |
| 24 th August 2018 | Business of Council |
| 25 th August 2018 | ODFA Finals Games- Bothwell |
| 26 th August 2018 | Save Our Community Sole (SOCS) Meeting Campbell Town |
| 27 th August 2018 | Teleconference re Telstra services |
| | Meeting with Derwent Valley Mayor |
| 30 th August 2018 | Business of Council |
| 31 st August 2018 | Meeting with Councillor |
| 1 st September 2018 | Mrs Fowlers Service- Bothwell |
| 2 nd September 2018 | Meeting with Ratepayer |
| 3 rd September 2018 | Arthurs Lake Road House Meeting with Community Members |
| 4 th September 2018 | Business of Council |
| 7 th September 2018 | Vietnam Veterans Event Dago Point Interlaken |
| 8 th September 2018 | Gretna Think Pink Fundraising Event |
| 10 th September 2018 | Business of Council |
| 11 th September 2018 | Red Cross morning Tea- Gretna |

7.1 COUNCILLORS COMMITMENTS

Clr R L Cassidy

| | |
|------------------------------|---|
| 13 th August 2018 | Ouse Town Hall Community Meeting regarding Anglican Church Sale |
| 14 th August 2018 | Aboriginal Heritage Workshop - Bothwell |
| 15 th August 2018 | Bothwell Town Hall Community Meeting regarding Anglican Church Sale |
| 21 st August 2018 | Regular Council Meeting - Bothwell |
| 23 rd August 2018 | Bothwell Town Hall & Bothwell Visitor Centre - Grote Reber Memorial Plaque Dedication |

Clr A W Bailey

| | |
|------------------------------|-----------------------------------|
| 7 th August 2018 | Plant Committee Meeting- Bothwell |
| 13 th August 2018 | Community Meeting- Ouse |

| | |
|------------------------------|---|
| 15 th August 2018 | Community Meeting – Bothwell |
| 21 st August 2018 | Ordinary Council Meeting- Bothwell |
| 26 th August 2018 | Save Our Community Soles Meeting- Campbell Town |
| 28 th August | Bothwell Football Club & Community Centre Meeting |

7.2 GENERAL MANAGER'S COMMITMENTS

| | |
|--------------------------------|--|
| 21 st August 2018 | Council Meeting |
| 22 nd August 2018 | Meeting Lions Club president re Bushfest |
| 23 rd August 2018 | Grote Reber Function |
| 29 th August 2018 | Meeting DES re Kitchen BFCCC |
| 5 th September 2018 | Western Wild Workshop |
| | Meeting A Benson SMC |

7.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

| | |
|---------------------------------|---|
| 22 nd August 2018 | Meeting with DPFEM regarding risk assessment of diesel tank in TasFire Building Brady's Lake |
| 23 rd August 2018 | Grote Reber Opening |
| 24 th August 2018 | Meeting with Works Manager at Bridge Road Westerway |
| 27 th August 2018 | Meeting with Mayor and Mr Patterson, Area General Manager, Telstra Tasmania, regarding Central Highlands Mobile Network |
| | Meeting with Mayor and Mayor Derwent Valley |
| 28 th August 2018 | Meeting with Tasplan regarding superannuation |
| | Bothwell Football Club and Community Centre Management Committee Meeting |
| 5 th September 2018 | Western Wilds Industry Workshops |
| 7 th September 2018 | DEPIPWE shack at Dago Point, Interlaken transfer to RSL Tasmania |
| 10 th September 2018 | Meeting with Mayor and Mr Chris Wisniewski to look at proposed Mountain Bike Trails around Great Lake |
| 12 th September 2018 | Northern Local Government Health and Safety Working Group |
| 17 th September 2018 | Central Highlands Community Garden Meeting |
| 18 th September 2018 | Ordinary Council Meeting |

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

8.1 FUTURE WORKSHOPS

Tuesday 2 October – Hamilton 10.00am - Budget Review Workshop/Audit Panel Discussion

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Open Council Meeting of Council held on Tuesday 21st August 2018 be received.

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Minutes of the Open Council Meeting of Council held on Tuesday 21st August 2018 be confirmed.

10.3 RECEIVAL DRAFT MINUTES OF BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE COMMITTEE MEETING

Moved:

Seconded:

THAT the Minutes of Bothwell Football Club and Community Centre Committee Meeting held on Tuesday 28th August 2018 be received.

11.0 BUSINESS ARISING

- | | |
|-------|---|
| 16.1 | Letters sent to schools |
| 16.2 | Remission processed |
| 16.3 | Remission processed |
| 16.4 | Letter advising Council's decision sent |
| 16.5 | Applicant advised of Council approval |
| 16.8 | DST advised of no objection for removal of Rivers Run signage |
| 16.9 | Donation for Think Pink party Fundraiser forwarded |
| 16.10 | Mayor & DGM held phone meeting with Telstra |
| 16.11 | Deputy GM has advised Mr Orr of Councils decision |
| 16.12 | Remission processed |
| 16.13 | Letter to resident re Council's decision |
| 15.4 | Works Manager advised Goldwind of Council's approval |
-

12.0 DERWENT CATCHMENT PROJECT REPORT

Moved:

Seconded:

THAT the Derwent Catchment Project Report be received.



The Derwent Catchment Project

Increasing Productivity. Restoring Landscapes

Derwent Catchment Project Report for Central Highlands Council

15th August – 12th September 2018

General business

NRM Funding

Eve and Richard Hallett from Llanberis (also a DCP committee member) met with Minister Sarah Courtney and senior Government DPIPWE employees to discuss the current NRM funding situation. The State Government are committed to supporting the 3-region model however there is an expectation that the regions have demonstrated changes in efficiency which could see improved funding opportunities for the Derwent Catchment Project in the future. We are in discussion with NRM South about potential projects including agri-best practice and the TWWHA buffer. We are as yet unsure as to what might result from the discussions and when funding might be made available. But we are endeavoring to bring additional funds to the region if at all possible!

Spring Celebration & Fundraiser 2018



The Derwent Catchment Project held their annual Spring celebration and fundraiser at Curringa Farm on the 7th September. The event included 80 people from the Derwent region who came together to celebrate the start of the productive season and to raise money for the Derwent Catchment Project's Tyenna River restoration program. Cade Ebdon from Livestock Consulting auctioned a wide variety of products from local businesses and community and we would

like to thank all those who attended and contributed, especially Jim & Jane Parsons who donated their Curringa Farm Function Centre and catering services for the event. There was lots of feedback on the success of the evening and we look forward to next year's event.

We also changed our membership model so that everyone who attends the Spring celebration and fundraiser gets free membership with the entry ticket. This means we now have over 80 members for the year. This will allow us to gain DGR-1 charitable status which provides tax deductible donations to the organisation.

Native plant nursery

Karen Phillips our nursery manager will be working 2 days a week at the nursery to support the revegetation projects we have scheduled. It will be excellent to have more time from Karen, particularly as we expand the nursery's footprint!

Agricultural best practice program



Small farms workshop for the Derwent

Josie and Eve organised and delivered a 2-day workshop for small farm owners in the Derwent Catchment. The workshop covered farm planning and mapping, understanding farm assets and infrastructure, the legal responsibilities of landowners, land use capability and soils, the energy cycle, animal health, pest management, how to grow good quality pasture and manage weeds. The event was very well received, and we will continue to offer this course on an annual basis.

Weed Management Program

Eve has been busy collating data and preparing the annual Central Highlands weed management program report for next Tuesday's stakeholder meeting. We are pleased to be able to announce at the meeting that Central Highlands Council is providing funding to target priority zones for weed control this coming season.

We have also had success with funding for weed management programs through Parks & Wildlife's Working Neighbours Program. The Working Neighbours Program is a pilot program based around the Tasmanian Wilderness World Heritage Area (TWWHA) extension, focusing on managing cross-boundary natural resource management (NRM) & biosecurity issues of mutual concern to PWS and land managers adjacent to the TWWHA extension. The program is funded by the Australian Government and centres around developing relationships with neighbours of the TWWHA through the development of Working Neighbours Agreements (WNA) – A WNA is a Memorandum of Understanding between the landholder and Parks & Wildlife, outlining a commitment to work together to address common cross boundary issues. The agreement can focus on weed control and/or any other cross tenure issues.

We have received confirmation that we have funding to support the Murphy's Spanish heath infestation at Ellendale and control and follow up monitoring of Orange Hawkweed at the sites closest to the TWWHA. There is also potential to receive some Working Neighbours financial support to assist control of broom infestation on private land near Bronte.

Conservation and Restoration

Ouse River Recovery Project

We have been working with landholders to undertake supplementary plantings on the Ouse River where willow eradication has been undertaken. Good news is that the grass seed starting to grow! Josie has provided a scope to the State Government at their request to further the prospect of received additional funds for the project. Planning is underway to ensure timely follow up control of willows as they are starting to resprout.

Tyenna River Recovery

We have undertaken willow density mapping along the whole Tyenna River with advice from local tourism operators who have extensive knowledge of the river. This mapping will be used to develop an action plan for the eradication of willows from the Tyenna River. It is a big project! The aim will be to raise money for targeted contractor works as well as coordinating help from the Willow Warriors, a group of volunteer anglers who enjoy fishing the river. This project will help to link restoration works by the Clark's of Lanoma Estate, the Tasmanian Parks and Wildlife Service, Wildcare volunteers and Norske Skog. There is an upcoming native tree planting day scheduled for the 26th October at Lanoma Estate.

Miena cider gum

Eve has met with Sarah Proud from MONA to discuss possible collaboration in projects. Sarah was particularly interested in the Miena cider gum and possible synergies with their 24-carrot program which establishes the gold standard of school kitchen gardens partnered with fun, learning activities in the creative arts, culinary arts, science and sustainability. We hope to raise the awareness of the Miena cider gum and its historic cultural uses.

We also met with Ashley Huntington from 2 Metre Tall brewery to discuss ways in which we can collaborate to raise awareness of the Miena cider gum. Ashley is particularly interested in fermenting the leaves of the Miena cider gum to see if he can develop a drink. We have provided some leaf material and it will be interesting to see what he can come up with!

Grants roundup

- **Dairy Cares for the Derwent: Open Gates - Smart Farming small grants round - \$100,000 – Successful**
- Stockwise Tasmania – Smart Farming Partnerships – Statewide bid for \$3.8 million with a focus on action in the Derwent - unsuccessful

- Agri-best Practice in the Derwent – Smart Farming small grants round - \$61,000 - unsuccessful
- Pasture Hub: a new model for extension in the Derwent Catchment - \$250,000 - Meat & Livestock Australia – pending
- Spanish heath at Monto's Creek, Ellendale – Enviro grant through National Landcare Program - \$30,000 - unsuccessful

Yours Sincerely,

Josie Kelman, Facilitator, The Derwent Catchment Project 0427 044 700

Eve Lazarus, Projects Officer, The Derwent Catchment Project 0429 170 048

13.0 FINANCE REPORT

Moved:

Seconded:

THAT the Finance Report be received.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr

Seconded: Clr

THAT the Development & Environmental Services Report be received.

14.1 ARTHURS LAKE TOILET & BBQ FACILITY

Report by

Development & Environmental Services Department

Background

Mayor Triffitt asked that this item be listed on the agenda for discussion.

The public toilet and BBQ facility were completed in June this year. Council has recently received enquiries querying why no toilet paper is being supplied in the toilets or water for hand washing facilities.

Toilet rolls have now been supplied for the Arthurs Lake Toilet.

Water for hand basin has been investigated and the cost is as follows:

Water Tank available at Bunnings



Orion 4600L Round Poly Water Tank - Mountain Blue

I/N: 4816801

\$1,075

From

Price correct as at Wed 12 Sep 2018 9:48:14am

Colour: Mountain Blue



Delivery

Expect delivery of this item within 20-34 working days



Special Order

Thousands more Special Orders products available to buy online or in-store. [Find out more](#)

Product Description

Moulded in Australia from food grade, BPA free polymer, ORION Rainwater Tanks provide neat, compact and visually attractive water storage solutions. Available in a large range of colours to complement both traditional and modern themes.

- Large range of colours
- Ready to install, includes valve
- No rust or corrosion

Installation and set up \$925.00

Total Cost \$2000

Recommendation

Moved: Clr

Seconded: Clr

THAT Council approve the purchase and installation of the water tank from this years budget, to be used for hand washing in the Arthurs Lake Toilet

Carried

14.2 OUSE TOILETS

Report by

Development & Environmental Services Department

Background

Council have approved the budget for installation of the Toilet at Ouse Park. Please see site location plans below and toilet design attached for Council approval.



OUSE TOILET PROPOSAL

Central Highlands Council is proposing to build a toilet block on Grace Nicholas Park to service the local community and tourists. To date the closest public toilet to the park is the one associated with the Ouse Hall. This causes some issue in that if a family is having a picnic in the park of which Council has provided a BBQ and play area there are no toilets to service the park. This has caused in the past other areas of the park to be used which is unacceptable and unhealthy for future users.

The proposal is to place a toilet block on the land adjacent to the park behind the Church which is currently owned by Council.

A drawing of the proposal is attached.

Folio Plan and text is attached.

Toilet Model details attached.

Costing for Complete Job: All costs do not include GST

| | |
|--|-----------------------------|
| Toilet Module Yarra-2 Toilet Building Supply Only | \$32,950.00 |
| Excavations, concrete slab and erection | \$10,000.00 |
| Septic tank | \$ 5,500.00 |
| Pipework sewage connection (confirmed with Taswater) | \$16,800.00 |
| Pump Tank | \$ 3,300.00 |
| Electrical | \$ 2,000.00 |
| 10% Contingency | \$ 7,055.00 |
| TOTAL | \$77,605.00 PLUS GST |

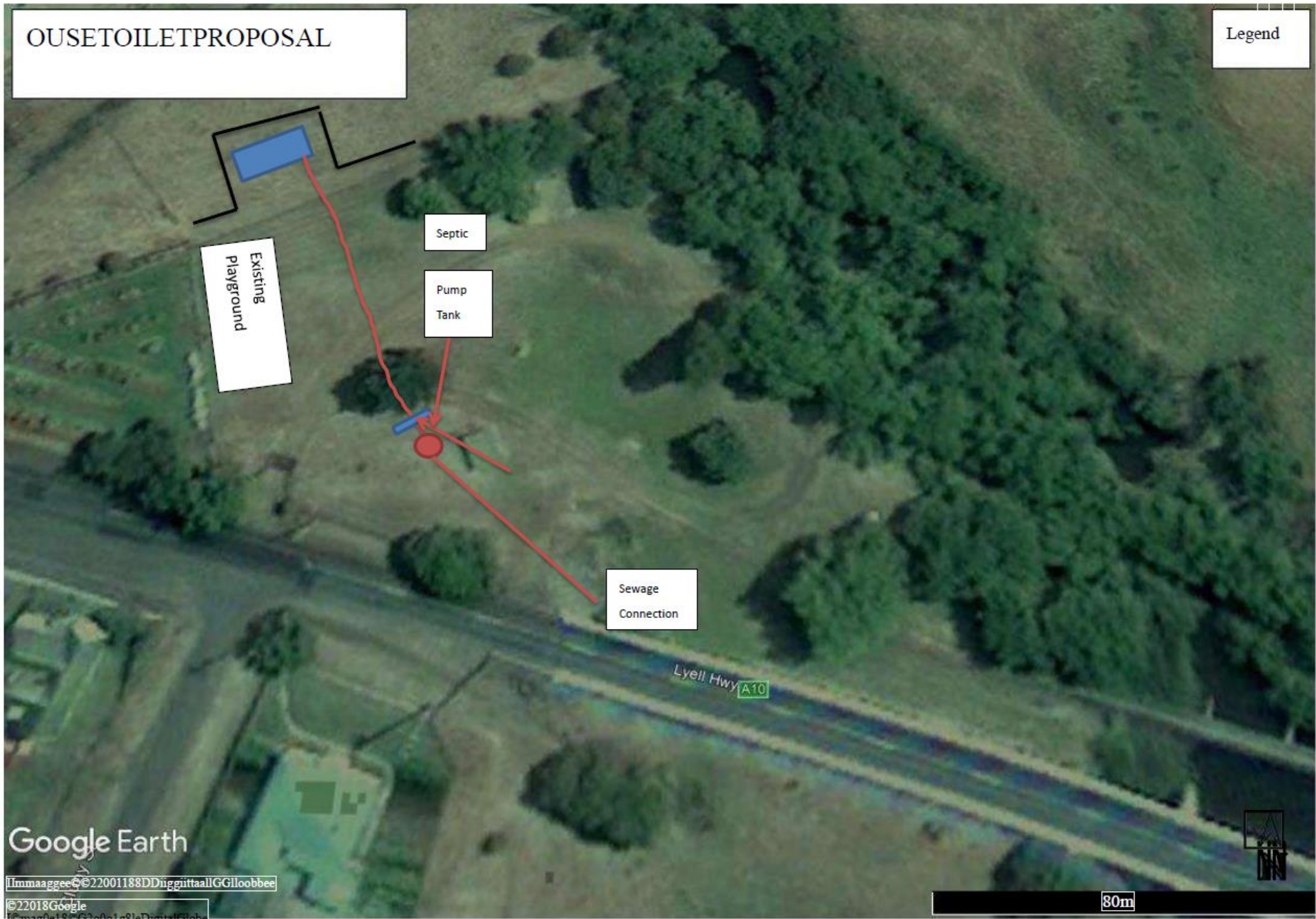


www.thelist.tas.gov.au

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OUSE TOILET PROPOSAL

Legend



RecommendationMoved **Clr**Seconded **Clr****THAT** Council approve the Toilet Model and location as presented.**Carried****14.3 ARTHURS LAKE STAND ALONE BINS RENEWAL OF DEED OF SUBLEASE FOR PART OF 40 ARTHURS LAKE ROAD, ARTHURS LAKE****Report by**

Development & Environmental Services Department

Council staff are currently in negotiations with the new lessee of the Arthurs Lake Roadhouse in relation to the renewal of the lease for the location of the Arthurs Lake standalone bins at the Arthurs Lake Roadhouse. Email correspondence has been received from the current occupants leasing the shop below.

From: Dallas Carr [<mailto:dallascarr81@gmail.com>]
Sent: Tuesday, 11 September 2018 1:01 PM
To: Graham Rogers
Cc: Lyn Eyles; Lou Triffitt
Subject: Lease for rubbish bins at Arthurs Lake Roadhouse

Hi Graham,

Apologies for the time I've taken to get back to you regarding the lease for the rubbish bins on the property of Arthurs Lake Roadhouse.

I've had a discussion with Kevin Horsey, the property owner, and we are both quite happy for the lease to continue and have no problem with the lease extending to a 2 year term.

However, we are also both of the opinion that the rent will have to increase, and we have both agreed that we feel that an increase to the equal amount that the rates are for the property each year, and if rates are to increase, then the rent shall increase to reflect that same amount year on year.

I had a meeting with Lou Triffitt on Monday 3rd September, and I touched on this with her, and whilst she by no means gave any approval, I feel she understood where I was coming from.

I also understand that this decision on the councils behalf can't be approved immediately, I assume it will have to go to a council meeting for approval.

I would also appreciate it to be known that I have actually maintained the site since I've taken over the Roadhouse by obtaining approximately 40m3 of gravel, and then paying to have that gravel spread in front of the bins, because it was just a boggy mess whenever it got wet before.

I look forward to hearing from you regarding this matter.

Kind Regards

Dallas Carr
 Arthurs Lake Roadhouse

The request being made for renewal is that Council pay the rates on the land as payment for the location of the bins on Arthurs Lake Roadhouse property. This would mean currently \$1041.60 for this year and for subsequent years the cost of the land rates including any increases.

There is also mentioned maintenance for the bins, they have been advised that they need to contact Council for any maintenance issues relating to the bins.

To move the bins would incur considerable cost for Council.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council approve the payment of land rates in exchange for leasing the land required for the bins at the Arthurs Lake Roadhouse.

Carried

14.4 ROAD NAMING : DAGO POINT, INTERLAKEN

Report by

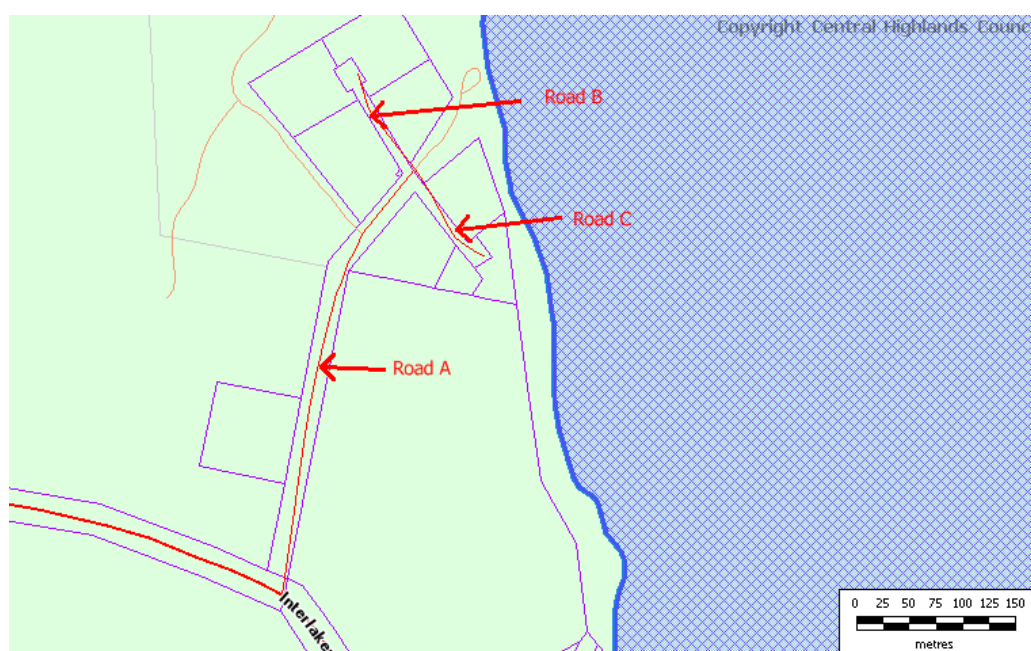
Graham Rogers (Manager DES)

Background

As part of the Shack Site Project in 2005, which created freehold titles for shacks in the Dago Point area, the roads were transferred to Council ownership but no official road names have ever been approved.

The owners of one of the shacks in this area contacted Council putting forward some suggestions for a road name. As such Council contacted all shackowners in the area to seek comments on proposed road naming. From the comments received from that initial consultation it became apparent that further consultation with the effected ratepayers was required. It was suggested that a meeting of all the stakeholders be called to discuss the matter further. This meeting was held on the 9th September 2018 and was facilitated by Mr Terry Roe, Vice President of the Vietnam Veterans Association.

The three roads which require names are shown on the map below:



Current Situation

Below is an extract from the Minutes of the shackowners meeting held on 9th September 2018 outlining the road name suggestions put forward:

Road "A": Discussions began with the Council recommended name for the road from "Interlaken Road" to the Eastern boat ramp into Lake Sorell of "Dago Point Road". It was suggested that "Dago Point Road" should go right out to the camping ground at "Dago Point" however another party advised that Parks and Wild life will not agree because a named road means that they will have to maintain it. Although it was suggested by one shack owner's group that all 3 roads could be given the name "Dago Point Road" and each shack given a number, **it was generally agreed that the name,**

as it is known as, **"Dago Point Road"** be recommended as Council suggests. It was pointed out that the name "Dago Point" was given when many Italian Hydro workers camped in that area in the 50s.

Road "B": It was suggested that, as this road is housed with clubs generally concerned with fishing, the road should have a related name. Both Lake Sorell and Lake Crescent are the only lakes holding the "Golden Galaxia" so it was suggested that the dead end Road "B" be named "Galaxia Court". Although the representative from West Hobart Anglers suggested "Sappers Way" after a few army Sappers carried out a lot of work in that area in the early days. **At the end of discussions about road "B" it was unanimously agreed that "Galaxia Court" is recommended.**

Road "C": The Vietnam Veterans representative recommended that Road "C" is named "Vietnam Memorial Avenue" as this was agreed by the Vietnam Veterans Association Tasmania after months of discussion. Representatives of the Howard Smith shack suggested that road "C" is named after one of the wild life species in the Area and came up with the bird Currawong. It was strongly recommended that road "C" be named "Currawong Court". Another representative suggested that, as road "B" and "C" are in a straight line across Dago Point Road they could both be **"Galaxia Street"**. As the two separate Shack owner's representatives strongly recommended their suggested names of **"Vietnam Memorial Avenue"** and **"Currawong Court"**, it was agreed that the Nomenclature Board is asked to decide between the two or decided on an alternative. Mr. Smith and Mr. Cash agreed to wright the reasons for their recommendations for the Nomenclature Board.

Following the meeting the email below was received from Malcolm Cash:

From: "malann@bigpond.com" <malann@bigpond.com>
To: "Graham Rogers" <GRogers@centralhighlands.tas.gov.au>
Cc: "Julian.Gill@dpipwe.tas.gov.au" <Julian.Gill@dpipwe.tas.gov.au>
Subject: Road name for Dago Point, Interlaken

Hi Graham,

After many emails with the Nomenclature office, letters and emails to and from you and Dago Point shack owners and a meeting with shack owners, I believe that we are ready to submit recommendations for road names.

I refer to the small map on page 1 of your letter dated 11 May 2017 showing roads A, B and C. (See attached)

Road "A"

It is recommended that Road "A" from the Interlaken Road to the boat ramp is named "Dago Point Road" as suggested by Council.

Road "B"

It is suggested that Road "B" could be named "Galaxia Court" after the native fish "Golden Galaxia" peculiar to Lake Sorell and Lake Crescent. However there is an alternative submitted later in this letter.

Road "C"

It is suggested that Road "C" could be named "Vietnam Memorial Avenue", however there is an alternative as follows.

Roads "B" and "C"

As roads "B" and "C" are in line and could be given one name, it is suggested that road "BC" could be named "Galaxia Avenue".

The meeting of Shack owners suggested that the Central Highlands Council or the Nomenclature Board be given the responsibility of having a name for "B" and another for "C", or combining the two.

I trust that these submissions are clear and look forward to the final decision of the Nomenclature Board from their September or December meeting.

Please advise if you need a hard copy of this document as a letter.

Kind regards

Malcolm Cash

State Secretary

Vietnam Veterans Association Australia, Tasmania Branch

3 Arnold Street, NEWNHAM TAS 7248

03 6326 3571

 The Nomenclature has also been consulted and has advised as follows:

From: Enquiries, Nomenclature (DPIPWE) [<mailto:Nomenclature.Office@dpipwe.tas.gov.au>]
Sent: Wednesday, 12 September 2018 8:41 AM
To: Graham Rogers
Cc: Guinan, Jason (DPIPWE)
Subject: RE: Road name for Dago Point, Interlaken

Hi Graham, the Nomenclature Office's preference is for Road A to be submitted as Dago Point Road and Roads B and C to be submitted as Galaxia Avenue. I have already had a phone call raising an objection to the proposed name Vietnam Memorial Avenue and I believe that if we were to go with Vietnam Memorial Avenue it would be objected to in the consultation period.

If you are in agreeance, please submit the two names through Placenames Tasmania and I will process them ready for the Board meeting next week.

Cheers

Julian Gill | Manager (Spatial Data and Products) | Location Services | Land Tasmania

Department of Primary Industries, Parks, Water and Environment

134 Macquarie Street Hobart TAS 7000

GPO Box 44 Hobart TAS 7001

T: 03 616 54132 | M: 0400 600 034 | E: Julian.Gill@dpipwe.tas.gov.au

www.dpipwe.tas.gov.au | www.thelist.tas.gov.au | www.tasmap.tas.gov.au



Conclusion

Consultation has occurred between the relevant shack owners and the Nomenclature Office with regards to assigning road names to the unnamed roads at Dago Point. All comments / suggestions received have been considered with a recommendation being made that Dago Point Road and Galaxia Avenue be submitted for consideration by the Nomenclature Board.

Recommendation

Moved: Clr

Seconded: Clr

THAT the following road names be submitted through Placenames Tasmania for consideration by the Nomenclature Board at Dago Point:

Road A – Dago Point Road

Roads B & C – Galaxia Avenue

Carried

14.5 BUILDING ASSET MANAGEMENT REGISTER:

The July Council meeting recommended that the DES Department develop a building asset management register to identify priority budget works.

The register has been developed please see copy below:

| PLACE | PID | SITUATED AT | PURPOSE OF |
|------------------------|---------|-------------------------------|----------------------|
| Bothwell Rec Ground | 5010486 | Hollow Tree Road, Bothwell | Sports Ground |
| Bothwell Swimming Pool | 5013310 | Michael Street, Bothwell | Public Swimming Pool |
| Bothwell Library | 5011446 | Alexander Street, Bothwell | Library |
| Golf Museum | 3481508 | 6-8 Market Place, Bothwell | Public Building |
| Old School House | 3481508 | 6-8 Market Place Bothwell | |
| House | 5012633 | 1 High Street, Bothwell | Housing |
| House | 5468841 | 2 Cumberland Street, Hamilton | Housing |
| ILU Bothwell | 3481508 | Archer Drive, Bothwell | Housing |

| | | | |
|---|---------|---|-------------------|
| House | 5469270 | 3 Victoria Valley Rd, Ouse | Housing |
| Units | 7160541 | 6890 Lyell Highway, Ouse | Housing |
| Ash Cottage | 5473034 | 6899 Lyell Highway, Ouse | Public Building |
| Ouse On-Line Access Centre | 5469131 | 6947 Lyell Highway, Ouse | Public Building |
| Bothwell Medical Centre & Ambulance Station | 3364336 | 13-15 Patrick Street, Bothwell | Medical |
| Bothwell Town Hall | 5011446 | Alexander Street, Bothwell | Public Hall |
| Ellendale Hall | 5471522 | Ellendale Road, Ellendale | Public Hall |
| Great Lake Community Centre | 7719704 | 55 Cider Gum Drive, Miena | Public Hall |
| Hamilton Hall | 7458815 | Tarleton Street, Hamilton | Public Hall |
| Hamilton Showgrounds | 5472605 | Lyell Highway, Hamilton | Showgrounds |
| Landcare Building Hamilton Old School | 5468024 | Lyell Hwy, Hamilton | Landcare Building |
| Ouse Hall | 5469182 | Lyell Highway, Ouse | Public Hall |
| Wayatinah Community Hall and toilets | 1878704 | Wayatinah | Public Hall |
| Bothwell Offices | 5011446 | 19 Alexander Street, Bothwell | Work Depots |
| Bothwell Depot | 5011737 | 2 Barrack Street Bothwell - 4 Alexander St Bothwell | Work Depots |
| Hamilton Offices | 7458815 | 6 Tarleton Street Hamilton | Work Depots |
| Hamilton Depot | 7458815 | 7 Tarleton Street Hamilton | Work Depots |
| Derwent Bridge Toilets | | Lyell Highway Derwent Bridge | Public Amenity |
| Arthur Lake Toilets | 7412999 | Arthurs Lake Road Arthurs Lake | Public Amenity |
| Bothwell Toilets and Caravan Park | 3461508 | 6-8 Market St Bothwell | Public Amenity |
| Hamilton Toilets and camping area | 7341414 | Bicentennial Park 48 Franklin Pl Hamilton | Public Amenity |
| Ellendale Toilets | 7688338 | 964 Ellendale Road | Public Amenity |
| Ouse toilets | 5469182 | Lyell Highway Ouse | Public Amenity |
| Wayatinah Garages? | | | |
| Old Golf Club House ? Wayaitnah | | | |
| Old Childcare Building Wayatinah? | | Needs demolishing/removal | |

In order to prioritise which assets require repair and in which order it is recommended that a tender process be done to ascertain the cost of inspections and reporting on the current assets. The cost could then be budgeted , this year or next year and after inspection and reports on the condition of the assets and priorities given, the cost of repair could be budgeted over a specified period depending on the urgency/priority.

Recommendation

Moved: Clr

Seconded: Clr

THAT

- Council review the Register to confirm nothing has been missed.
- Council approve a tender process for the costs required to inspect, report and prioritise the Assets.

Carried

14.6 AMAZING RACE – BOTHWELL : USE OF COUNCIL FACILITIES

Background

Council has received a request from Janene Glover for the use of the Bothwell Town Hall and the Bothwell Recreation Ground on 22 September 2018 to conduct a fundraising event for our farming communities.

Event Details

While the Central Highlands approaches what is predicted to be a great spring for our farming communities it's hard not to feel for those drought affected farming communities doing it tough in mainland Australia. Hopefully via this event we can have an absolute blast and celebrate our upcoming season and do our bit to help at the same time.

Amazing Race Bothwell style!

Let's test our local and agricultural knowledge with a fun event in and around Bothwell. Get a team together of up to 7 people (you all need to be able to fit in one car with a licensed driver) register your team via email to janene.cooper@bigpond.com

Payment details will then be provided.

Muster - 2.30pm at the Castle Hotel for important pre-race information. First clue opened at 3pm. You will then receive further clues that lead your team to different places around Bothwell where your team or members from your team will need to complete certain tasks and challenges; some may be individual or team challenges. Do NOT assume that the challenges are all physical challenges, being able to run fast might help but it won't win the Race for you, we all know the Hare and Turtle story..... Local knowledge of the Central Highlands may benefit your team! This is a country/farm themed event but city slickers are welcome to do their best - in fact we challenge you to have a crack!

Entry is \$20 per adult

\$10 per child

All proceeds will go to assisting farmers in drought.

Prizes will be given to the teams finishing 1st, 2nd & 3rd.

Before you enter make sure that on the day your team will have access to a vehicle, someone with a drivers license, a mobile phone with a camera and timer function. All members of your team will need a base level of fitness (be able to walk between some locations around the town) and that at least one person in your team can ride a push bike a short distance on a flat road (bikes, helmets and high vis vests will be provided)

Conclusion

A request has been received from Janene Glover seeking Councils support in remitting the fees associated with the hire of the Bothwell Town Hall and Bothwell Recreation Ground given that this is a fundraising event.

Recommendation

Moved: Clr

Seconded: Clr

THAT the fees be waived for the use of the Bothwell Town Hall and Bothwell Recreation Ground for the Amazing Race – Bothwell Fundraiser to be held on 22 September 2018.

Carried

14.7 ENVIRONMENTAL HEALTH REPORT

Report By

Environmental Health Officer (Beverley Armstrong)

Annual Reports

Annual Reports for Environmental Health have been submitted as required.

Last meeting the waste report was tabled.

The following reports are attached for your information:

- Private Water Report for 2017-2018 - submitted 22-8-18
- Recreational Water Report 2017-2018 - submitted 18-7-18
- Food Safety Annual Report - submitted 17-7-18
- EHO Annual Register - submitted 18-7-18

- Environmental and Public Health Report sent to Casey 18-7-18

Central Highlands Council have no Regulated Systems.

All reports have been acknowledged and no issues have been raised at this time.

For Information

Skin Checks

Council have received a proposal for Skin checks from Skin Patrol a mobile skin check clinic. They have advised the following:

- Provide a Skin Patrol Doctor on-site and Dermatologist Diagnoses - the only Mobile Clinic in Australia to do so.
- Manage all of bookings (online booking system).
- Provide promotional and marketing materials that will help create staff awareness regarding the clinic .
- Follow up every patient who has a photograph taken of suspicious lesions - we will speak with them until we know they have seen their own Doctor or visited a specialist (we help with referrals).
- All that needs to be provided is 1 private room, 1 table, 3 chairs and access to power.

The cost of this service is as attached quote namely:

| PRICING SCHEDULE – (Not inclusive of GST) CLINIC COSTS | UNIT | PER DAY |
|---|---|----------------|
| Onsite Clinic | Up to 26 Patients seen + Return Travel Hobart to Central Highlands | \$3,100.00 |
| REGIONAL CLINICS | | |
| Flights | Return Flights - Melbourne to Hobart 2 X Staff Charged at cost | \$600.00 |
| Accommodation | \$145.00 per person X 2 Staff (Charged at cost) 1 Night OR Provided by Client | \$290.00 |
| Meals | \$65.00 per person per day X 2 Staff X 1 Day | \$130.00 |
| Transfers/ Car Hire | \$145.00 per day (inclusive of fuel) X 1 Day Charged at cost OR Provided by Client | \$145.00 |
| Travel Time | Melbourne to Hobart \$165.00 per hour X 4.5 Hours | \$742.50 |

I have advised that we could not do them this financial year and they will contact us for next year. However, if Council are interested in getting these done, they will need to allocate some budget money for next financial year. I am happy to organise should Council wish to proceed.

For Discussion

Copping Land Fill

Correspondence has been received from Southern Waste Solutions in relation to the operations of the Copping Land Fill. The C-Cell has been approved by the EPA and provides a sustainable solution for contaminated waste disposal. Please see attached information relating to the Copping Landfill.

- The Australian Government's Department of the Environment & Energy has released a discussion paper (attached) on updating the 2009 National Waste Policy. The purpose of this discussion paper is to seek input on priority issues to be considered in future Australian waste management and resource recovery. The updated National Waste Policy will be considered by environment ministers later this year. The purpose of the discussion paper is to seek input on priority issues to be considered in future Australian waste management and resource recovery. Feedback will inform updates to the 2009 National Waste Policy for consideration by environment ministers later this year.

Please find a link to the discussion paper. Comments need to be back by the 1st October.

<http://www.environment.gov.au/protection/national-waste-policy/consultation-on-updating-national-waste-policy>

I would be happy to put a submission in should Council wish to Comment.

For Information

14.8 ELLENDALE HAL : PROPOSED AWNING

A request has been received from Nathan Ransley, on behalf of the Ellendale Hall Committee, seeking Council's approval to construct an awning at the Ellendale Hall.

For Discussion

From: info@turningpointwoodworks.com.au [mailto:info@turningpointwoodworks.com.au]

Sent: Thursday, 13 September 2018 10:25 AM

To: Graham Rogers

Subject: Ellendale Hall building request

Dear Graham,

Following our recent telephone discussion in relation to applying to build a 8m2 awning on the Eastern face of the Ellendale Hall I have attached a drawing of the proposed structure, and a photo showing the site.

The Ellendale Hall Committee will be funding the project and are not asking Council for assistance.

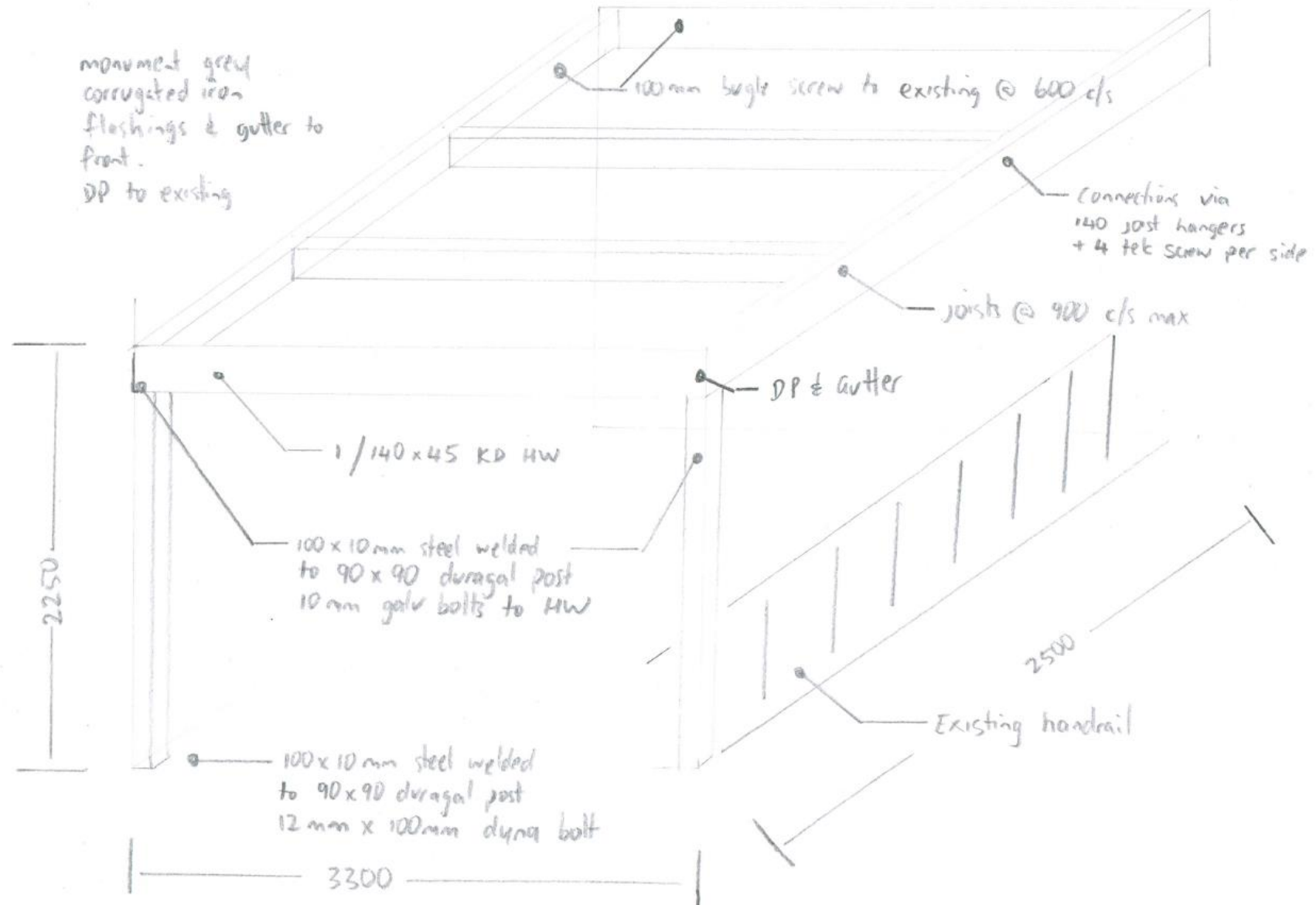
Let me know your thoughts on the design, and if this would be acceptable to Council.

Kind Regards

Nathan

0427881339





14.9 DES BRIEFING REPORT

ANIMAL CONTROL

Reminder Notices

81 reminder notices have recently been issued for outstanding dog registrations with 47 of those now being resolved. Infringement Notices will be issued for any unregistered dog which carries a fine of one penalty unit which is currently \$163.00.

Un-microchipped Dogs

Un-microchipped dogs are currently being followed up. With the introduction of compulsory microchipping in 2011 Council's records indicate that only 11 dogs are currently un-microchipped.

Impounded Dogs

No dogs have been impounded during the past month.

Dogs at Large in Dee Lagoon Area

A complaint has been received regarding dogs at large in the Dee Lagoon North area. Many of our shack areas have signage stipulating that dogs must be on a leash or under effective control but there is currently no signage in this area. More signage has been ordered and will be erected as soon as possible. Random patrols of the area will also be undertaken.

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

DISCRETIONARY USE

| DA NO. | APPLICANT | LOCATION | PROPOSAL |
|--------------|----------------------------|--|--|
| 2018 / 00031 | Goldwind Australia Pty Ltd | Highland Lakes Road, Waddamana Road, Bashan Road & Macclesfield Road | Roadworks - Road Widening and Upgrades |
| 2018 / 00035 | Profile Constructions | 89 Ellendale Road, Westerway | Dwelling |

15.0 WORKS & SERVICES

Moved:

Seconded:

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT

14th August 2018- 13th September 2018

Grading & Sheetting

Langloh Road sheet with 60 mm
 14 Mile Road sheet with 60 mm
 McCullum's Road
 Green Valley Road

Maintenance Grading

14 Mile Road
 Langloh Road
 Victoria Valley Road

Potholing / shouldering

| | |
|----------------------|------------------------|
| Victoria Valley Road | Meadowbank Road |
| Strickland Road | Dawson Road |
| 14 Mile Road | Great Lake Subdivision |
| Bridge Road | Tod's Corner Road |
| Dennistoun road | Interlaken road |
| Old Man's Head Road | |

Spraying

NIL

Culverts / Drainage:

14 Mile Road drainage from Wentworth Bridge

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 224.75 hrs Annual Leave taken
- 54.5 hrs Sick Leave taken
- 17 hrs Long Service Leave

Bridges:

NIL

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Install signs at:

New sign Bashan Road (old one stolen)

Slashing:

Waddamana Road
 Old man's Head Road
 Interlaken Road

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:

Replace logs on BBQ area at Bethune Park (old ones stolen)

Plant:

Mack truck PM705 new radiator and service
 Komatsu grader PM733 new tires
 Mitsubishi Ute PM769 service
 Ford ranger service PM782 (works managers Ute)
 Ford ranger new tires PM784 (leading hand Ute)
 Repairs to Mack truck broken shock mount

Private Works:

Andrew Jones - gravel
 Stuart Archer - gravel
 Anthony Donaghy - gravel delivery
 Noel Bradshaw - gravel delivery
 Greg Branch - dry hire of small truck
 Shannon Harvey - load of water
 Danny Bailey - Gravel delivery
 Justin Townson - dry hire off mower
 Mark Curtis - gravel delivery
 Cornwell Coal – Gravel Delivery

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting
- Pot holing

Program for next 4 weeks

Start town mowing and brush cutting
 Pot holing municipal roads
 Bridge maintenance
 Mill and fill Hollow tree road
 Mill and fill Ellendale road
 New culvert Bridge road and drain
 New culvert and drain Marked Tree Road
 Culvert cleaning
 Start town spraying

15.1 PELHAM ROAD WORKS REPORT

In Council's 2018/19 budget an amount of \$200,000.00 was allocated for sealing of 1.2 kilometres of Pelham Road from the municipal boundary with Southern Midlands to the new by-pass section that was completed in 2014/15 financial year.

This section of road is has a number of sharp corners and the road is narrow in places. As a result of Council's new policy No. 2018-54, Council's Engineer was asked to do a report and detailed costing estimate for the project.

The report is included for discussion.

For Discussion**15.2 ROAD REPAIRS HOLLOW TREE ROAD – MILL AND FILL**

The acting Works and Services Manager will report on quotes received for repairs to Hollow Tree Road.

For Discussion

16.0 ADMINISTRATION

16.1 REVIEW OF THE MODEL FOR RETURNING LAND TO THE ABORIGINAL COMMUNITY

The Minister for Aboriginal Affairs, the Hon Jacqui Petrusma MP has announced a review of the model for returning land to the Aboriginal community in Tasmania.

To date, the Tasmanian Government has returned 55,617 hectares of culturally and historically significant Crown land to the Aboriginal community.

A Discussion Paper – Improving the Land Return Model in Tasmania has been prepared to support the review consultation process. Council are invited to provide comments on the Discussion Paper by close of business 20 September 2018.

The Discussion paper asks the following questions:

1. In what ways should the understanding of 'land' in the *Aboriginal lands Act 1995* as being of 'historic or cultural significance' be expanded? Should the Act refer to health, wellbeing, housing and economic outcomes?
2. How could the land return process under Tasmania's *Aboriginal Lands Act 1995* be improved? If the process was to be more independent from parliament, what form could it take?
3. Should Tasmania have a set of criteria to assess the suitability of land for future return? What should the criteria include? What would a criteria-based approach achieve?
4. Are the current rights and fetters under the *Aboriginal Lands Act 1995* appropriate in the contemporary environment? If not, please suggest alternatives.
5. Should the Act allow for other organisations, aside from ALCT, to have the land they acquire declared as Aboriginal land? Should this land be bound by the same exemptions and controls as land returned under the Act?
6. Do you think the Act should incorporate the traditional understanding of Aboriginal 'country' as including freshwater and sea country? What benefits would you see as flowing from this kind of change?
7. Does the Tasmanian Act include sufficient provisions for interested Aboriginal groups to participate in the ongoing management of returned land? Please outline what is currently working well and what could be improved.
8. Should organisations responsible for the management of Aboriginal land provide regular reports on the use of this land? To whom should the reports be provided?
9. How could the current ALCT electoral process be improved to enable participation by greater numbers of Aboriginal people?
10. What changes do you suggest to enhance ALCT's governance arrangement under the Act?
11. Are there any other comments that you would like to make with regards to Aboriginal land management and return?

The outcomes of this consultation process will be detailed in a Stakeholder and Community Consultation Report that will be made publicly available following the consultation period. This information will be used to inform a final report making recommendations to improve the model for returning land to the Aboriginal community in Tasmania.

For Discussion

16.2 DRAFT LOCAL GOVERNMENT (MISCELLANEOUS) BILL 2018 AND THE LOCAL GOVERNMENT (MODEL CODE OF CONDUCT) AMENDMENT ORDER 2018

LGAT has advised that the State Government has released the draft *Local Government Amendment (Miscellaneous) Bill 2018* and the *Local Government (Model Code of Conduct) Amendment Order 2018* for comment. Both of which are attached.

Also attached is the Government's Explanation Table, which as the name suggests, provides a detailed explanation of the proposed changes.

Please note that, with regard to the materiality test that currently applies to interests under Part 2 of the Model Code, an amendment is proposed which introduces a 'reasonable person' test, bringing it in line with other parts of the Code.

Alongside changes necessary to facilitate implementation of the Code of Conduct Review, the Amendment Bill also proposes a range of miscellaneous amendments to address identified drafting deficiencies in the Local Government Act. Miscellaneous amendments fall into one of the following categories:

1. new provisions that enhance the clarity and consistency in the application of current policy, at a practical level, across different parts of the Act;
2. amendments to eliminate current drafting ambiguities, identified by both the Local Government Division and the Office of Parliamentary Counsel;
3. changes to correct minor drafting oversights related to the 2017 Targeted Review amendments; and
4. minor administrative corrections and updates, including addressing outdated names and inaccurate cross-references.

LGAT will be collating a whole of sector response to the Bill and Order and request any comments by COB Thursday 20th September.

For Discussion

16.3 REQUEST FOR RATES REMISSION 10-0400-03595

Email received from Rate Payer 23rd August 2018 Property 10-0400-03595 137 Little Den Road Millers Bluff.

Email states the following - In relation to the solid waste domestic charge of \$155.00 if there was a facility close by we could use it. Would be ok as far as I know there is nothing this side of the mountain which the road accessed is not in the municipality of the Central Highlands so we take it home to Deloraine with us so asking if this charges can be waived for the 2018-2019 financial year.

There is no roadside bin available for the ratepayer's use. Council granted a remission of the solid waste garbage fee for 2017/2018.

Recommendation:

Moved: Clr

Seconded: Clr

THAT Council remit the Solid Waste Garbage Charge of \$155.00.

16.4 TASWATER SPECIAL GENERAL MEETING

A Special General Meeting will be held at 11.30am on Thursday 27 September 2018 at the Windsor Community Precinct, Riverside.

The focus of the meeting relates to the proposed changes to TasWater's governance arrangements to facilitate the objectives of the Memorandum of Understanding entered into on 1 May 2018 with the State Government. As reflected in the draft resolutions set out in the Notice of meeting.

To ensure that votes are accurately recorded, Owners' Representatives are asked to complete the Poll Voting Sheet and to bring this to the meeting in accordance with the instructions on the Voting Sheet.

Council's Owners Representative is Deputy Mayor Lana Benson with Clr Robert Cassidy as proxy.

For Discussion



ORG General Meeting – 27 September 2018

Poll Voting Sheet

Resolution 1 – Adoption of a new Constitution:

Subject to:

- (i) the *Water and Sewerage Legislation (Corporate Governance and Pricing) Bill 2018* passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 2 adopting the Shareholders' Letter of Expectations in substantially the same form as set out in Appendix 2; and
- (iii) the passing of Resolution 3 authorising the Corporation to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3,

to adopt the Constitution in the form as set out in Appendix 1 of the Information Memorandum dated 16 July 2018 to replace the existing Constitution of the Corporation, with effect from the date the Crown first subscribes for shares in the Corporation in accordance with the Share Subscription and Implementation Agreement between the Crown and the Corporation.

| | |
|---------------------------|------|
| Central Highlands Council | 0.50 |
|---------------------------|------|

Resolution 2 – Adoption of a new Shareholders' Letter of Expectations:

Subject to:

- (i) the *Water and Sewerage Legislation (Corporate Governance and Pricing) Bill 2018* passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 1 adopting the Constitution in substantially the same form as set out in Appendix 1; and
- (iii) the passing of Resolution 3 authorising the Corporation to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3,

to adopt the Shareholders' Letter of Expectations in the form as set out in Appendix 2 of the Information Memorandum dated 16 July 2018 to replace the existing Shareholders' Letter of Expectations, with effect from the date the Crown first subscribes for shares in the Corporation in accordance with the Share Subscription and Implementation Agreement between the Crown and the Corporation.

| | |
|---------------------------|------|
| Central Highlands Council | 0.50 |
|---------------------------|------|

Resolution 3 – Approval to enter into the Share Subscription and Implementation Agreement, including approval for the issue of shares in the Corporation to the State Government:

Subject to:

- (i) the *Water and Sewerage Legislation (Corporate Governance and Pricing) Bill 2018* passing into law and taking effect in substantially the same terms as set out in Appendix 4, as determined by the Board of the Corporation, having consulted with the Chief Owners' Representative and the Secretary of the Department of Treasury and Finance for Tasmania; and
- (ii) the passing of Resolution 1 adopting the Constitution in substantially the same form as set out in Appendix 1; and
- (iii) the passing of Resolution 2 adopting the Shareholders' Letter of Expectations in substantially the same form as set out in Appendix 2,

that the Corporation be authorised to enter into the Share Subscription and Implementation Agreement with the Crown in substantially the same form as set out in Appendix 3 of the Information Memorandum dated 16 July 2018, including the issuing of shares in the Corporation to the Crown.

| | |
|---------------------------|------|
| Central Highlands Council | 0.50 |
|---------------------------|------|

Signed – Owner's Representative/Proxy Holder

Voting Instructions

- Each Owner's Representative or proxy entitled to vote at the General Meeting should complete the form by ticking one of the boxes in relation to each resolution (i.e. 'For', 'Against' or 'Abstain').
- The Poll Voting Sheet should be deposited in the box marked 'Voting Sheets' at the reception table prior to the commencement of the General Meeting.
- The Chief Owners' Representative will announce the results of each Poll prior to the conclusion of the meeting or as soon as practicable thereafter.
- If a Member wishes to propose an amendment to any of the resolutions noted on this Poll Voting Sheet, the meeting will first be asked to consider whether that amendment should be adopted.
- If the meeting votes to adopt the amendment, the Meeting Chair will ask if any Owner's Representative/proxy wishes to change their vote on the resolution (as amended) from that on the Poll Voting Sheet. The vote on the resolution (as amended) will then be calculated.
- If a Member wishes to propose any additional resolutions from the floor, normal meeting protocols will be followed.

16.5 MENINGOCOCCAL VACCINATIONS

Clr Bailey has requested that Council consider whether meningococcal vaccination against the ACWY strain be offered to all council staff.

Cost is approximately \$60 per employee for 38 employees (\$2,280) plus GP costs.

Meningococcal Strain B vaccination is approximately \$240 per employee (2 injections with the second injection 8 weeks after the first) plus GP costs.

For Discussion

16.6 GREAT LAKE COMMUNITY CENTRE CORRESPONDENCE

Council has received a response from Mike O'Brien, Secretary of the Central Highland Lakes Community Association to our letter advising of Council's decision at the July Council meeting.

"Thank you for your letter of 19th July advising us of outcomes from Council's July meeting. We discussed these outcomes at our August meeting (postponed to 2nd September due to weather) and wish to respond thus:

Re-keying of locks

We are surprised and disappointed with Council's decision and ask that this matter be considered again at the next available opportunity. In particular we make the following points:

- *The current keying was implemented in March 2013. Since that time most keys have changed hands several times due to changes in Committee membership and volunteer personnel.*
- *We have been advised by Jacksons Security that there are no restrictions on copying the current keys. The 2018 Committee may be able to account for all the keys originally cut in 2013 but has no way of knowing who may have made duplicates over the past 5½ years.*
- *We know that unauthorised access to the Centre is occurring (as recently as the 31st of August). We don't know who is entering the Centre but the simplest way to stop them is by changing the locks.*
- *We have experienced minor incidences of pilfering and are concerned that more significant incidences of theft and/or vandalism may occur.*
- *As the management committee of the Central Highland Lakes Community Association, which is the lessee of the Great Lake Community Centre, we are supposed to be responsible for the custody of our Association's assets and the safety and security of the Council asset we are leasing. We are unable to fulfil these responsibilities if we are unable to control (or even know) who has access to the Centre and its contents.*
- *We propose to re-key the locks with restricted keys entirely at the Association's expense, and to organise the work ourselves. The work will incur no cost to Council and we will at our cost provide Council with whatever keys it requires for access to the Centre and comply with any reasonable condition Council may impose.*
- *We consider changing the locks to be a much cheaper and more satisfactory solution than replacing or repairing the Centre and its contents, and/or having people charged with trespass, theft and/or damage after the fact.*
- *If our request to re-key the Centre's locks is again refused we ask that Council provide both the reasons for its decision and alternative mechanisms our Committee should use to adequately secure the Centre and its contents.*

Mounting of defibrillator

The majority of our Committee supports having the defibrillator mounted externally at the Centre. We are in the process of investigating whether this is technically feasible in the local climate and what hardware and other installations might be required. We do have a concern about the defibrillator's vulnerability to theft if mounted outside – can Council advise whether, once mounted, the defibrillator would become Council property and insured or guaranteed as such, or if it would remain the property of our Association?

Ovens

The Committee is firmly of the view that the current ovens are not fit for purpose, especially baking. For example, neither oven is fan-forced.

We can confirm that the current gas oven is not that old, having been purchased in July 2014. At time of writing we have received no AGM or Committee meeting minutes from 2014 so we do not know and cannot explain what factors were considered in the decision to purchase this particular unit or identify all the individuals involved.

The current electric oven is quite old and has required the replacement of its thermostat and a hotplate in the past three years.

We have begun investigating whether either or both of the current ovens can be modified to make them fit for purpose and, if not, what ovens would make suitable replacements. We will write again regarding this matter once our investigations are complete.

For Discussion

16.7 APPLICATION FOR COMMUNITY DONATION – JAMIE BRYANT

Jamie Bryant has been selected to represent Tasmania in the National Open Shearing Finals to be held in Perth Western Australia on the 22 and 23 September. Jamie Bryant is a resident of Bothwell.

The Community Donations Program provides financial assistance to:

- (a) Individual residents living within the Central Highlands that are chosen to represent Tasmania in an interstate or international competition or activity. The donation shall be to contribute towards the cost of travel, accommodation or entry fees.

Eligibility for Interstate or International Representation

- Donations only apply to individual participants or competitors. Applications from teams or team officials are ineligible.
- The applicant must be an established resident of the Central Highlands municipal area
- The participant must be participating as an amateur
- A maximum of one donation per individual per financial year applies.

Amount of Donation

Assistance will be provided in the form of a cash donation.

The maximum donation that Council may make is:

- \$150 for participating or competing in an interstate event
- \$300 for participating or competing in an international event

In exceptional circumstances, Council may exceed the maximum donation

For Decision



CENTRAL HIGHLANDS COUNCIL COMMUNITY DONATIONS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICANT DETAILS

Applicant's Name : *Jamie Bryant*

Contact Details

Residential Address: *9 Michael St, Bothwell*

Phone: (Business hours)

Mobile:

Fax:

Email:

Signature

[Handwritten signature]

Amount Applied for *\$150*
(Maximum as per Guidelines)

2. INTERSTATE OR INTERNATIONAL REPRESENTATION

Where are you competing/attending? *National Shearing & Hogbandling Perth WA*

What sport/activity are you competing in, and at what level? *Open Shearing*

If you are a sports competitor, are you competing as an amateur? *Yes*

What dates are you competing/participating? *September 22nd & 23rd*

Please provide details to support your application

I have been selected to represent Tasmania in the National Open Shearing to be held in Perth WA on September 22nd & 23rd.

3. MEDICAL ASSISTANCE

What type of medical/rehabilitation treatment will you be receiving?

Where will the treatment be administered?

Please provide any additional information to support your request.

16.8 APPLICATION FOR COMMUNITY DONATION – OUSE & HIGHLANDS COMMUNITY ALIVE

The Ouse and Highland Community Alive have applied for a community grant of \$640.00 that will allow them to provide a community Christmas children's party free of charge to all children in the Central Highlands.

The Ouse and Highland Community Alive believe the project will benefit the community by lifting the spirit of the whole community, getting people together, fostering goodwill and enhancing the Christmas spirit.

The total cost of the project is estimated to cost \$4715.00

Attached for Council's information is the completed application form with a copy of the financial statement.

The Community Grants Program provides financial and in-kind assistance to support community facilities, projects, events and programs that have a clear community benefit or need.

Eligibility

- All community groups (both incorporated and non-incorporated) of the Central Highlands are eligible to apply for funding.
- Only local not-for-profit community groups will be given consideration for funding assistance.
- Preference will be given to incorporated organisations with proven capacity to administer grant funds (a bank account is required).
- Groups are only eligible to apply for one grant per project, per financial year.*
- Individual community members may apply.

All groups that operate from a community hall or building must apply through the Committee managing that facility.

Note: All groups are required to submit a current financial statement with their application.

Projects must

- Demonstrate a direct benefit to the Central Highlands community;
- Be supported by members of the organisation;
- Have defined achievable outcomes and financial feasibility;
- Respond to a clearly demonstrated need and be appropriate to that need;
- Not duplicate other locally available services; and
- Applicants must prove the capacity and expertise to conduct the project

Amount of Grant

Assistance will be provided in the form of cash grants or in-kind assistance. The maximum grant available is up to \$1,000 with Council retaining discretion to approve a higher allocation for an exceptional project.

Funds will be provided to a maximum of half of the project costs but will not exceed \$1,000.

Recurrent grants will only be considered for exceptional projects.

Subsequent year funding will only be considered upon the completion of a satisfactory report on the current year's funding.

*The maximum funds that any one community group can receive is \$1,000.00 per financial year.

For Decision

CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form. Please enclose your group/club's current financial statement.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: OUSE & HIGHLANDS COMMUNITY
ALIVE CHILDREN'S XMAS

Amount of Grant Requested: \$ 640 - ENTERTAINMENT COST

Estimated Total Project Cost: \$ 475

Applicant Organisation: OUSE & HIGHLANDS COMMUNITY
ALIVE

Contact Person's Name: FRANCES MACDONALD

Contact Details
Address: 6945 LYELL HWY
OUSE TAS 7140

Phone: (Business hours)

Mobile:

Fax:

Email: francesm@bigpond.com

Signature: F Macdonald

Name: ORGANIZER

Position in Organisation: PRESIDENT

Date: 30-8-2018

What is the overall aim/purpose of the applying organisation?

TO INFECT LIFE INTO THE COMMUNITY
& KEEP IT A HAPPY VIBRANT TOWN.

What is the membership of the organisation?

President: FRANCES MACDONALD

Secretary: LYN BROWN COORDINATOR

Treasurer: DENNIS BROWN

Public Officer/s: DEB WEDDING

2. ELIGIBILITY (see Community Grant Program Guidelines)

Is the organisation:

- ☒ Representative of the interests of the Central Highlands Community
☐ Incorporated
☒ Not for Profit
☐ Unincorporated
☒ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required)

If yes;

Name of Project: CUSE FESTIVAL

Date Grant received: OCT 2016

Amount of Grant: \$1000

3. PROJECT DETAILSProject Start Date: 9TH DECProject Completion Date: 9TH DEC - 2018

Project Objectives:

TO PROVIDE A COMMUNITY XMAS
 - CHILDREN'S XMAS PARTY FREE OF
 CHGE TO ALL CHILDREN IN THE CENTRAL
 HIGHLANDS

4. COMMUNITY SUPPORT

What level of community support is there for this project?

1ge Amount of Support
 Schools
 PARISH

Country Club.
 Meena Shed.
 etc

Does the project involve the community in the delivery of the project?

YES

How will the project benefit the community or provide a community resource?

This lifts the spirit of the whole community, gets people together, fosters goodwill & XMAS SPIRIT.

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

NO

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

OUR MAYOR LOREEN TRIFFITT
TO BE MOTHER XMAS AGAIN.

If your application is successful, how do you plan to acknowledge Council's contribution?

IN ALL OUR ADVERTISING AND
THE DIGEST, ON NET.

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

YES

How will you monitor/evaluate the success of this project?

FEEDBACK FROM COMMUNITY
SURVEY

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

| Expenditure | Amount \$ | Income | Amount \$ |
|----------------------------|-----------|---------------------------|-----------|
| Capital | | Guarantee | |
| Refurbishment | | Government Grants | |
| Equipment | | Trust/Foundations | |
| Premises | | Donations from Business | |
| Vehicles | | Special Funding | |
| Other: | | Gifts in Kind | |
| Other: Gifts approx 2000 | | Other: | |
| Subtotal | | Other | |
| | | Subtotal | |
| | | | |
| Revenue | | Anticipated | |
| Salaries (including super) | | Government Grants | |
| Short-term contract fees | 2165 | Central Highlands Grant | 640-00 |
| Running costs | 500 | Trust/Foundations | |
| Production of information | | Donations from Businesses | 1000-00 |
| PR materials | 50 | Individuals | 700-00 |
| Training staff/volunteers | | Special Fundraising | 415-00 |
| Travel | | Gifts in kind (details) | |
| | | RAFFLES | 2500-00 |
| Rent | | Cash Reserves | |
| Reference materials | | Other: | |
| Other: | | | |
| Subtotal | | Subtotal | |
| TOTAL | 805 | TOTAL | 4715 |

INCLUDED
ENTERTAINMENT
KENT

16.9 FERAL CAT TRAPPING S INFORMATION SHEET

At the Council meeting on the 21 August Council agreed to develop an information sheet for cat trapping in the municipality.

Attached for Council's approval is the draft The Law and Trapping Cats In Tasmania Information Sheet.

Recommendation:

THAT Council approve the draft The Law and Trapping Cats In Tasmania Information Sheet.



The Law and Trapping Cats in Tasmania

I have a stray or feral cat problem, can Council come and take care of it?

No. The Cat Management Act 2009 is administered by the Department of Primary Industries, Parks, Water and Environment (DPIPWE), a state government agency. Local government does not have any direct obligations or funding and resources under the Act to control, trap or collect cats. Central Highlands Council however is working to promote responsible cat ownership.

The reality is that local council, DPIPWE and the cat management facilities (Hobart Cat Centre and RSPCA) do not have resources to go out and remove nuisance stays or other cats. A cat management facility may take trapped cats but in most cases will not trap them.

Can I catch a stray cat?

At present, the Cat Management Act 2009 permits the owner of rural land which is used for the purposes of livestock farming or whose land is more than one kilometer from any place genuinely used as a place of residence to trap, seize or humanely destroy a cat found on his or her private land.

While the Cat Management Act 2009 is silent on the issue of catching cats in suburban areas, under other state legislation people are entitled to trap a cat that enters their property. However, people attempting to catch stray cats in suburban areas leave themselves open to civil legal action if a cat is injured in the process of trapping. Any cat caught in a suburban area must not be harmed and must be taken to a cat management facility to be scanned for a microchip. Cat management facilities have the right to refuse to take a cat which they reasonably believe may be a pet.

You cannot under any circumstances enter another person's property or public or reserve land to trap a cat without permission.

Can I kill stray or trespassing cats I catch?

No, not if you live in an urban area. It is illegal for anyone except officers authorised under the Cat Management Act 2009 to kill a cat, unless:

- a) the cat is found by a landowner on their land that is more than one kilometre from any place genuinely used as a place of residence; or
- b) the cat is found by a landowner (or person acting on their behalf) on rural land which is used for primary production relating to livestock.

In all other cases you must take any trapped cat to a cat management facility (Hobart Cat Centre or RSPCA) so it can be checked for a microchip.

Dumping or killing trapped cats are both offences under the [Animal Welfare Act 1993](#) and severe penalties apply. **It is illegal to ever use any kind of poison to kill a cat.**

Things to consider before attempting to trap a cat:

- Have you exhausted all other avenues to address the problem (eg talked to, or left a note for the cat's owners about the cat coming onto your property)?
- Have you advised neighbours through a letterbox drop that you intend to trap any cats that wander onto your property?
- What are you going to do with the cat if you catch it?
- Are you able to humanely transport the cat by car (ie. securely in the back of a station wagon or ute) to a cat management facility within 12 hours of catching the cat?
- Not just anyone can destroy a cat; they must have the authority, experience and means to carry it out humanely.
A person meeting the requirements of a) or b) above, may humanely destroy a cat. However they must have the appropriate purpose on their firearms licence (primary production, animal control or animal welfare), have the appropriate caliber firearm, be in an appropriate place to discharge a firearm, and preferably have experience in killing cats in traps. And hence be able to kill the cat in a humane manner as per the Animal Welfare Act 1993.
- Dumping the cat is only transferring the problem elsewhere and is likely to make the problem worse. Dumping animals is an offence under the Animal Welfare Act 1993.

What types of trap can be used?

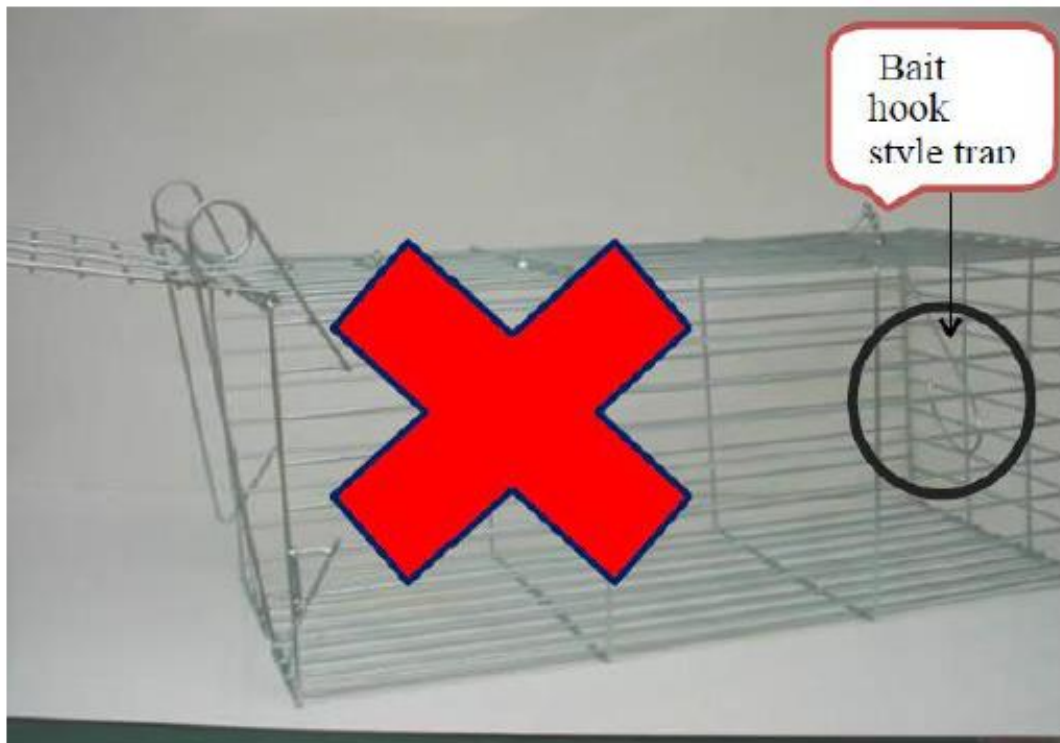
Any method of trapping cats must be humane. There are two main designs of cat traps that are considered acceptable. These traps are usually rectangular wire cages and both are operated by the cat touching a metal plate (treadle) on the floor of the trap with either a drop down or hinged swing-style door (as shown below). Trip wire triggered traps are now available (Mascot Wireworks) and are RSPCA approved (see Mascot website <http://www.mascotwireworks.com.au/trip-line-traps>).



Recommended 'treadle style' cat cage trap. Photo courtesy of Sue Robinson DPIPW

Heavier duty traps eg Mascot Wireworks or Hollander Imports, are preferred for Tasmanian conditions because devils or spotted tailed quolls may be caught and can injure themselves in lightweight traps. Light traps are easily squashed out of shape resulting in the door not closing properly or the locking mechanism not working.

It is illegal to use or set leg hold or steel jawed traps or snares anywhere in Tasmania. Penalties apply under the Animal Welfare Act 1993 for setting and using these types of traps. Hook operated cat traps should not be used for trapping cats, as the 'hook', used to hold the food attractant, can often injure any animal that has been caught. You might accidentally catch and injure quolls, devils or possums.



Can I hire a cat trap from Council?

No. Council does not hire out traps but the Hobart Cat Centre provide trap hire to members of the public to allow stray and feral cats to be humanely captured.

Hobart Cat Centre

12 Selfs Point Road

New Town 7008

Phone: (03) 6278 2111

Web: www.hobartcatcentre.com.au

Conditions of trap hire:

- Traps are only to be hired for trapping cats; not possums or other wildlife.
- A \$25 bond applies per trap, of which \$20 will be refunded on the return of the trap/s.
- All traps are to be returned to the centre by Thursday each week. Therefore, it's recommended that traps be hired on a Sunday or Monday to allow time for trapping.
- The registered hirer is responsible for the cost of the trap if it is damaged or stolen.

- Any cat caught in a trap must be brought to the centre as soon as possible.

Where can I buy a cat trap?

A number of rural supplies stores including Derwent Traders in Moonah and Hollander Imports in Hobart City have sturdy 'treadle style' cat traps for sale starting at \$70 to \$130.

Derwent Traders – Phone: (03) 6272 3270 Web: www.derwenttraders.com.au

Hollander Imports – Address: 87 Brooker Ave Glebe (03) 6234 5111

Traps may also be purchased from animal trapping supply stores online.

Beware of some cheaply constructed cat traps on the market. These often don't meet the required humane criteria.

PROCEDURES TO FOLLOW WHEN TRAPPING A CAT

When trapping a cat the following procedures must be carefully followed to ensure the cat is treated humanely:

- Only trap a cat if you are able to transport it safely to the Hobart Cat Centre or RSPCA. Check their opening hours before attempting to trap a cat.
- Any ill-treatment of cats (including during trapping and transport) may be an offence under the Animal Welfare Act 1993 and may result in prosecution.
- Use only approved (treadle/foot pad style) cage traps. Do not use cage traps which have a hook for holding food/meat. Do not use leg-hold or body-grip traps or snares – these are illegal in Tasmania and can result in prosecution.



Recommended 'treadle style' cat cage trap. Photo courtesy of Sue Robinson DPIPWE

- Ensure the cage is suitably covered (with canvas, hessian bag or blanket) to provide any captured cats with protection from the weather and to help keep them calm.

- The cage cover should be tied on securely to prevent it from startling the cat away from the trap if the cover flaps in the wind.



Cover your trap with canvass, hessian bag or blanket

- Do not set traps during bad weather (ie very hot, very cold or very wet) or in direct sunlight (remember that shaded spots change throughout the day).
- Cats often follow fence or creek lines, old tracks, the edges of a paddock or plain or just behind a coastal dune. These places and where routes intersect or near a bridge (cats will cross) can be good places to trap.
- For the safety of any trapped animals and yourself - make sure the site where the trap is placed is free of ant nests or likely sheltering spots for snakes.
- Ensure other animals (particularly dogs) and people cannot get access to the trap and either harm, harass or release the cat.
- Placing the trap against an object such as a wall or under a bush works well as cats will be reluctant to enter a trap which is sitting out, exposed in the open.
- Ensure the trap is set on a flat surface and is very secure (e.g. with a rock on top or pegged into the ground) so the trigger mechanism won't go off accidentally, functions smoothly and the cage cannot move once the cat is inside. How you set the trap will help determine how much stress the animal is exposed to and your likelihood of success.
- Setting the trap at dusk is recommended. Check it first thing next morning & in the evening.
- Test the treadle plate/foot pad mechanism to ensure the trap closes completely and quickly.
- Placing a piece of cardboard over the floor inside the trap can prevent animal injury (e.g. broken claws or feet).

- Place some cat food just inside the trap to tempt the cat inside. You may also want to offer food for two or three nights in the area where you intend to trap to encourage any cat into the area before trapping.
- Tie the bait (chicken, rabbit or some cat food/sardines wrapped in a piece of chux) onto the floor or back of trap (behind treadle plate). The more expensive the cat food the more attractive it is. Fish sauce is also good for attracting cats. The use of poisoned bait is an offence under the Animal Welfare Act 1993.
- Once set, ensure the cage is regularly checked (at least twice per day) so that caught cats or native animals are not caged for extended periods. Animals can thrash around in a trap and end up with a bloody nose or broken limb.
- Release any native animal as soon as possible, either where trapped or nearby into a vegetated area. If an animal is injured consider taking it to a vet or wildlife rescue service.
- Use thick leather gloves when handling the trap to avoid being scratched. Leave the cat in the cage for transport. Use a cable tie to secure the cage door shut.
- Check any caught cats for identification (e.g. collar) and contact the owner.
- Note: Some cats may be identified only by an implanted microchip which can only be read with a scanner – available at most vets and cat management facilities.
- If the cat is not identified and appears friendly try to locate the owner by doorknocking / letterbox drops in your local area.
- If the owner can't be located, take the cat immediately to the Hobart Cat Centre or RSPCA.
- Transport cats promptly, humanely & securely (ideally secured in tray of a ute). Inside your car may not be safe and cat urine odour is also difficult to remove from upholstery.
- Before transport, **lock the trap door shut with a cable tie** to prevent cat escaping on route.
- Keep any trapped cats covered at all times with canvas, hessian bag or blanket to minimise stress during transport.

Cats and disease

Cats often carry parasites and diseases that can be transmitted to people, livestock, native animals and other cats. One such parasite - toxoplasmosis can cause abortion and foetal abnormalities in pregnant women and sheep. It is also fatal to many marsupials. Pregnant women should not trap or handle a trapped cat. Any euthanased cats should be disposed of by deep burial to prevent the possible spread of disease.

Traps must be cleaned after catching a cat to minimize the risk of disease transfer. You can use a disinfectant that does not contain phenol as cats are highly sensitive to this chemical. In addition, cats are very sensitive to smell and removing the odour of previous cats and handlers of the trap may assist your trapping efforts.

What do I do with a trapped cat?

What must I do if I catch or trap a cat that has a collar or ear tattoo?

Ear tattoos indicate that a cat has been desexed and is or was someone's pet. Try to locate the owner if the cat has a tag or you can just take the cat to a vet or the RSPCA or Hobart Cat Centre.

Note: it is an offence to remove or interfere with the identification on a cat. Penalties apply.

Where do I take the cat I have trapped?

- If the cat has identification or you know who the owner is you can return the cat to them and encourage them to keep their cat confined to their yard.
- Whether or not the owner of the cat is known to the person who trapped the cat, the cat can be taken to a cat management facility (Hobart Cat Centre or RSPCA).
- Any cat caught in a hired trap must be brought to the facility from where the trap was hired.
- If you are using your own trap, the cat may be taken to either Hobart Cat Centre (New Town) or the RSPCA (Morningside). Call ahead to make sure they are able to receive the cat before you put it in the car and travel to the facility.
- Can I bring a trapped cat to the Council or ask Council Officers to trap a cat?
- No. Council does not have facilities to trap, hold or to destroy cats.
- Commercial pest control services can trap and remove problem or feral cats at your expense.

Can I destroy or keep any unidentified cats I legally trap or catch?

No. You must take the cat to the Hobart Cat Centre or the RSPCA within 12 hours. The responsible organisation will scan the cat for a microchip and then either return, re-home or destroy the cat.

If a cat is caught on either private land that is more than 1 km from a place of residence or rural land where livestock are grazed can be returned to the owner, taken to a cat management facility or humanely destroyed.

NEVER destroy the cat yourself - as techniques such as striking or drowning are unacceptable, inhumane and constitute an offence under the Animal Welfare Act 1993.

Will I be charged for dropping off a stray cat to the RSPCA or Hobart Cat Centre?

No. The Hobart Cat Centre and the RSPCA do not currently charge for accepting stray cats. A fee may be charged for surrendering your own unwanted pet cat. If in doubt about any aspect of trapping a cat, contact Central Highlands Council, the Hobart Cat Centre or the RSPCA for further advice.

16.10 RECOMMENDATION FROM THE BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE MANAGEMENT COMMITTEE - POLICY 2013-02 USE OF COUNCIL HALLS POLICY

The previous Use of Council Halls Policy was approved by Council on the 16 Jan 2016 and the intent of this revised policy is to include the new Bothwell Football Club and Community Centre facility.

At the July meeting of the Bothwell Football Club and Community Centre Management Committee discussed the draft policy the following comments were noted:

The Deputy General Manager insisted with both clubs to check their insurance policies to ensure that they are covered for accidental cover, it was also stated that the clubs may wish to remove items from the building prior to the season change over by the clubs. It was also requested that Council will require a list of names from each club that will be serving alcohol in the building.

Both clubs were made aware of the date that changeover will happen and the booking requirements will need to be discussed with the Bothwell Office, the football club is also required to write to Council requesting dates to be booked for final celebrations and events, the football club also discussed seeking extension on the midnight closure of the venue during these dates.

The Bothwell Football Club and Community Centre Management Committee approved the following recommendation:

Moved J Miller

Seconded L Costello

THAT the Draft Policy – Use of Council's Hall be adopted by Council at the September Council meeting.

Carried

FOR the Motion:

Clr Poore, M White, J Eyles, J Miller, T Hoskinson, L Costello, T Bailey and B White.

Recommendation:

THAT Council adopt the recommendation by the Bothwell Football Club and Community Centre Management Committee to approve Policy 2013-02 Use of Council Halls Policy.

16.11 DEPARTMENT OF EDUCATION – 2018 INTAKE AREA REVIEW

The Department of Education is undertaking a review of government school intake areas as part of the implementation process of the Education Act 2016.

The Department of Education is seeking feedback from the Tasmanian community to help inform the development of an updated intake area for each government primary and combined (district) school to apply from 2021.

Attached for Council's information are the intake area maps for the following schools:

- Bothwell District High School
- Glenora District School
- Oatlands District High School
- Ouse District School
- Westerway Primary School

The Department of Education states that the intake area review will not change the way schools enrol students who live outside their intake area, or where primary school students can attend high school. Any changes to intake areas will not affect students who have enrolled before 2021, or their siblings.

Parents will still be able to apply to their school of choice, if capacity allows.

Council are invited to provide feedback on the maps by completing the short Public Survey by Friday 26 October 2018. There will be a second consultation process to refine any adjustments to the intake areas based on the feedback received.

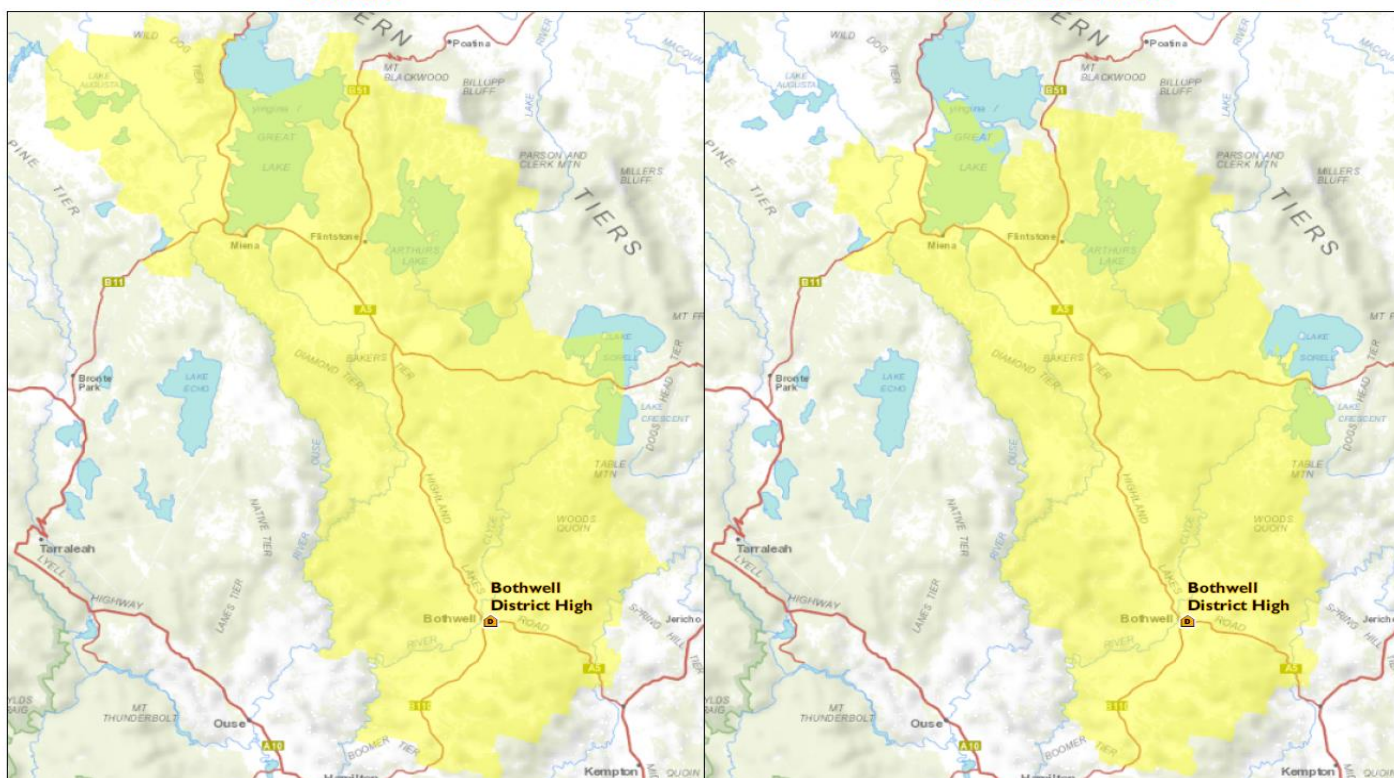
Recommendation:

THAT any feedback on the proposed intake area maps be provided to the Deputy General Manager by Friday the 19 October 2018 so the Deputy General Manager can lodge the public survey by the 26 October 2018.

Bothwell District High School Intake Area for Consultation

CURRENT

FOR CONSULTATION



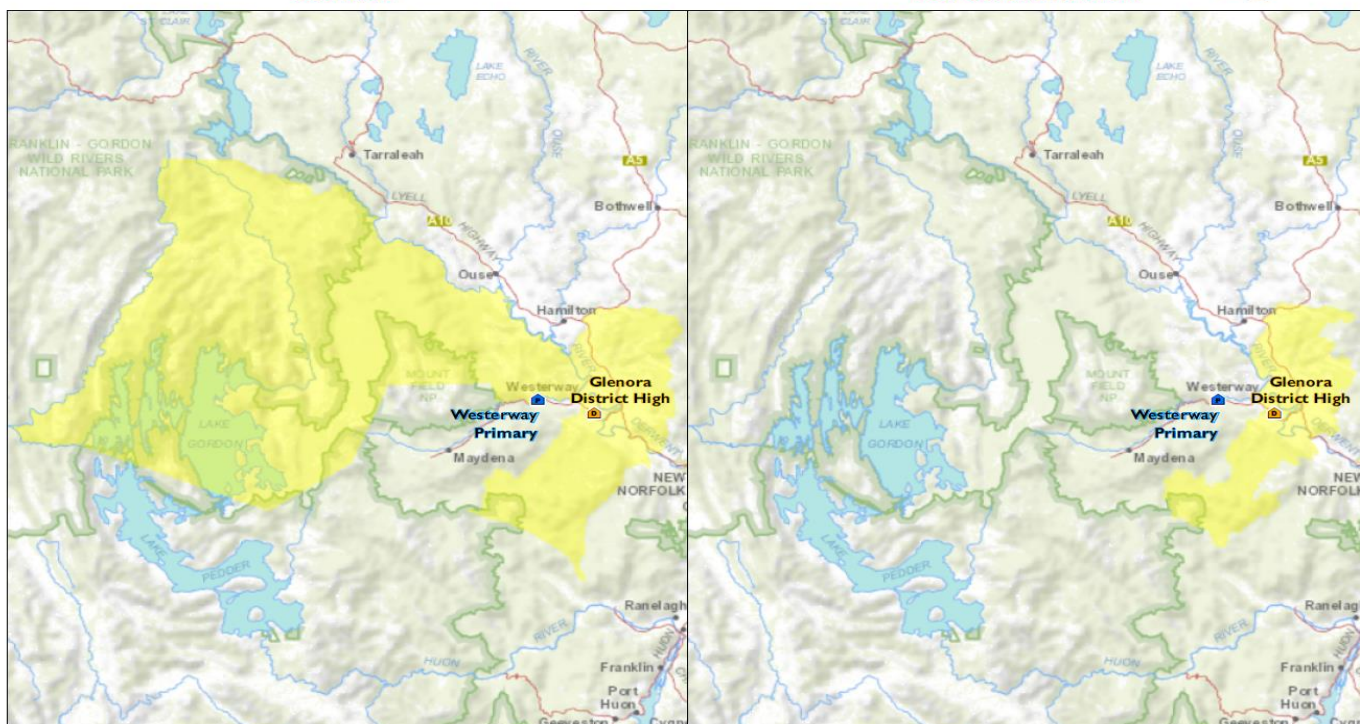
To access interactive maps, please go to:

<https://dpipwe-au.maps.arcgis.com/apps/webappviewer/index.html?id=d6cf08dbd79e472fba48505abf0373eb>
or <https://maps.thelist.tas.gov.au/listmap/app/list/map?bookmarkId=274130>

Glenora District School Intake Area for Consultation

CURRENT

FOR CONSULTATION



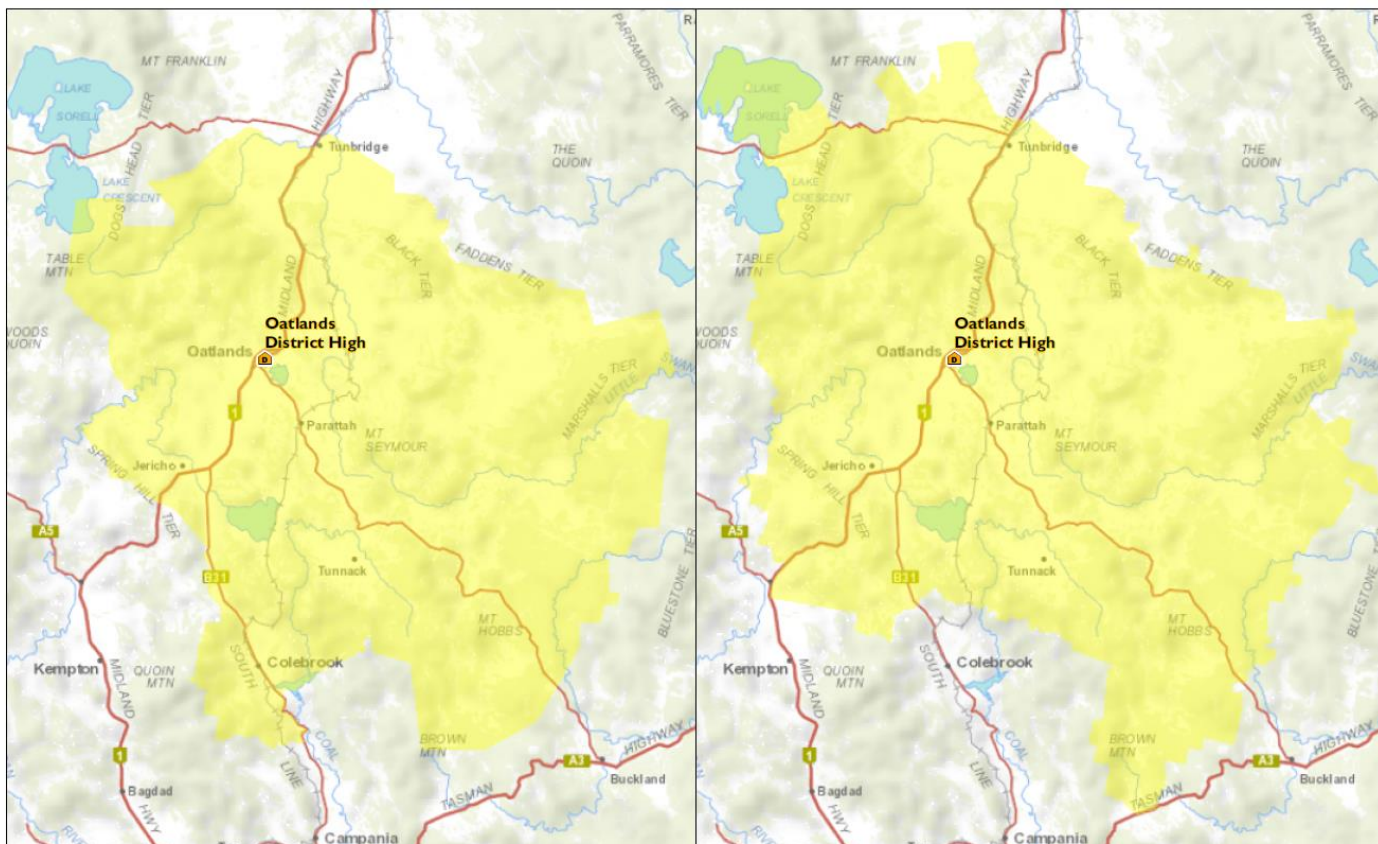
To access interactive maps, please go to:

<https://dpiwwe-au.maps.arcgis.com/apps/webappviewer/index.html?id=d6cf08dbd79e472fba48505abf0373eb>
or <https://maps.thelist.tas.gov.au/listmap/app/list/map?bookmarkId=274130>

Oatlands District High School Intake Area for Consultation

CURRENT

FOR CONSULTATION



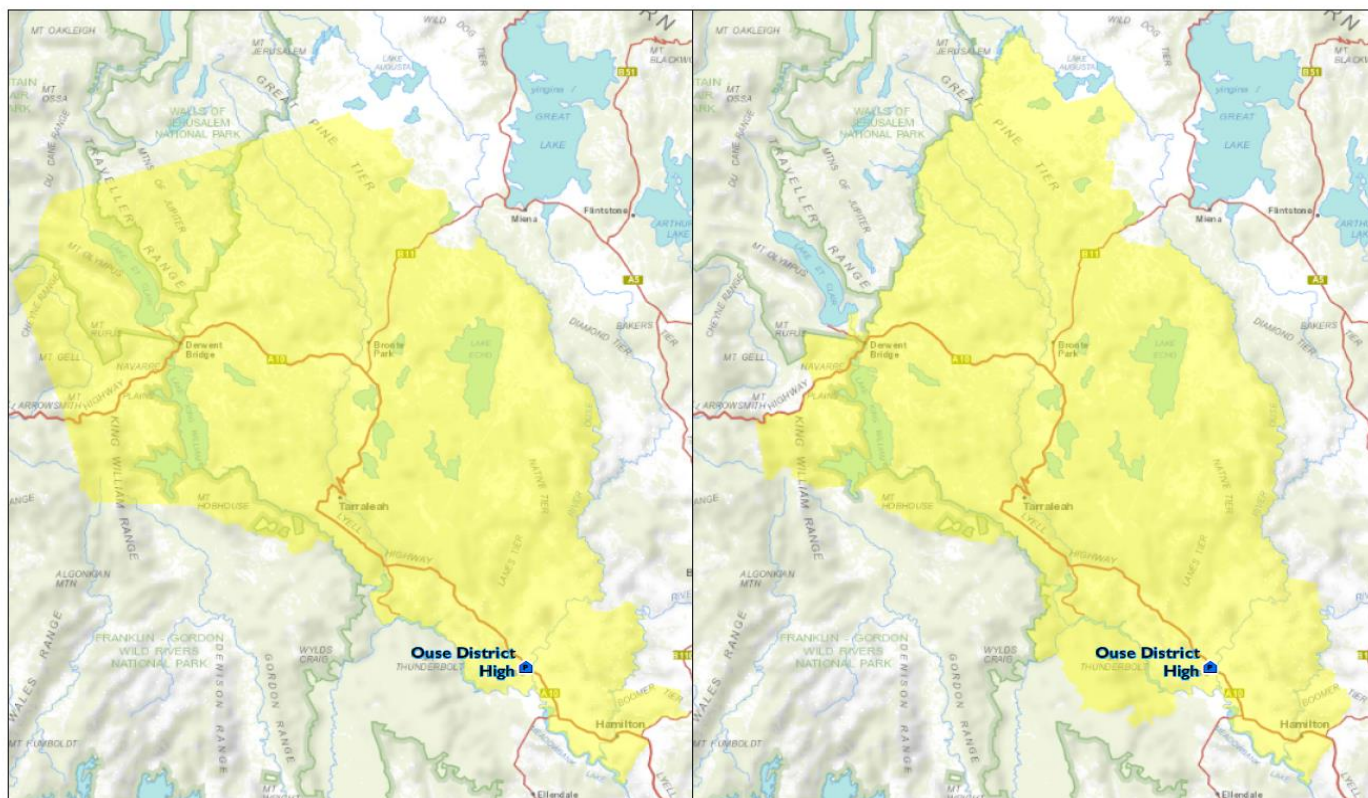
To access interactive maps, please go to:

<https://dpiwwe-au.maps.arcgis.com/apps/webappviewer/index.html?id=d6cf08dbd79e472fba48505abf0373eb>
or <https://maps.thelist.tas.gov.au/listmap/app/list/map?bookmarkId=274130>

Ouse District School Intake Area for Consultation

CURRENT

FOR CONSULTATION



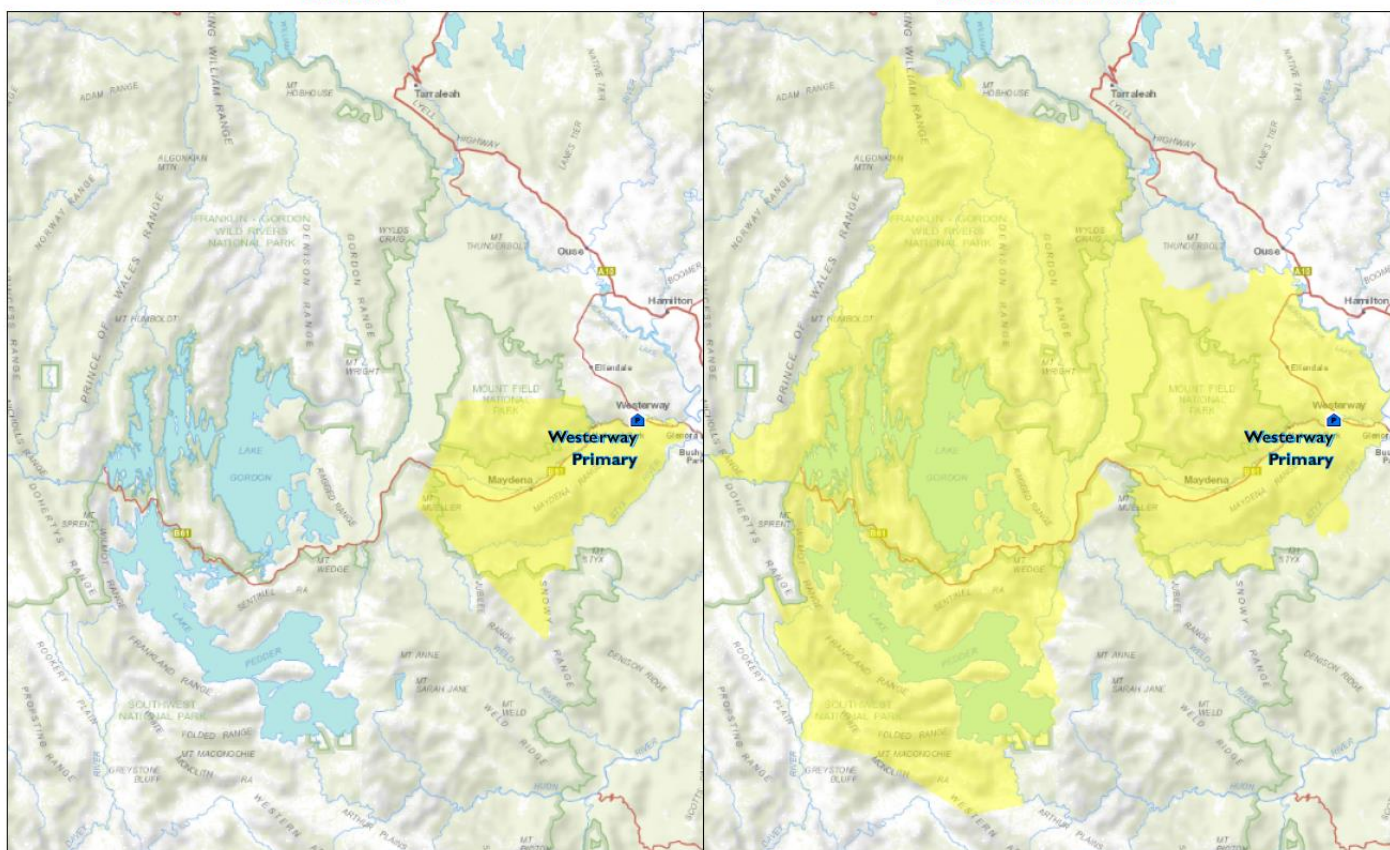
To access interactive maps, please go to:

<https://dpiwwe-au.maps.arcgis.com/apps/webappviewer/index.html?id=d6cf08dbd79e472fba48505abf0373eb>
or <https://maps.thelist.tas.gov.au/listmap/app/list/map?bookmarkId=274130>

Westerway Primary School Intake Area for Consultation

CURRENT

FOR CONSULTATION



To access interactive maps, please go to:

<https://dpiwwe-au.maps.arcgis.com/apps/webappviewer/index.html?id=d6cf08dbd79e472fba48505abf0373eb>
or <https://maps.thelist.tas.gov.au/listmap/app/list/map?bookmarkId=274130>

16.12 TASMANIA FIRE SERVICE REQUEST TO LAND AIRCRAFT ON COUNCIL PROPERTY

On the 22 August Mr Goldsmith, Acting District Officer Midlands, Southern Region, Tasmania Fire Service request the following:

As per our conversation last week, we would like to use the Hamilton Oval to pre-position aircraft during identified hot days. Only aircraft will be placed on the oval on these days and all associated vehicles will be parked on hard standing areas around the Hamilton oval and fire station. Can you confirm that this is supported by the Central Highlands Council.

I refer the request to Council's Insurance Company MAV Insurance, Liability Mutual Insurance as I understand that Council does not have Aviation insurance for this type of operation. The feedback from Mr Loschiavo, Account Executive, Jardine Lloyd Thompson, the service provider to MAV Insurance, Liability Mutual Insurance stated the following:

As regards your question, nothing has changed with respect to Aircraft Landing areas under the LMI liability policy i.e. although there is the "Aerodrome Extension" under the LMI policy, it is still subject to a \$10M Deductible Any One Occurrence/Claim.

I have attached a copy of an earlier circular on this subject when the Liability Scheme was known as Civic Mutual Plus (CMP), however it now known as Liability Mutual Insurance (LMI) following a brand change, however the information provided in the circular is still relevant.

The attached circular refers to Risk Management plans, and although it is important that Council does its own assessment to ensure the proposed landing area is suitable for this purpose, it is important that Council does not do a Risk Assessment on behalf of the Aircraft operator etc. I note in your below email to TFS, you require them to provide certain information and conditions etc., outlined in the below dot points, which appear to coincide with the information and recommendations outlined in the attached circular.

I think it is important that the TSF follow through with your requirements in order for Council to make a decision on whether to allow this request, or not.

Hoping the above helps. If you have any further queries, please phone me anytime to discuss.

The following reply was provided to Mr Goldsmith, Acting District Officer Midlands, Southern Region, Tasmania Fire Service on the 28 August:

I have obtain information from Council's insurance Company MAV Insurance, Liability Mutual Insurance this morning and regret to advice that Council at this stage Council cannot provide Tasmania Fire Service with approval to land on any Council property within the municipality (this includes Hamilton Old School Oval, Hamilton Show Ground and Gretna Oval).

As per my email on Friday the 24 August can Tasmania Fire Service provide the following:

- *Provide Central Highlands Council with funding to obtain an Aviation Liability Policy on an annual basis for any areas within the municipality that Tasmania Fire Service requires landing rights;*
- *A Legal Agreement that states that Tasmania Fire Service will cover Council of any limitations within Central Highlands Council liability policy as Council has a \$10,000,000 minimum deductible for Aircraft Landing areas, i.e. for take off and landing of aircraft.*
- *Council's would require the Tasmania Fire Service and the owner/operator of the aircraft to include the Central Highlands Council on their Aviation Liability policy;*
- *Tasmania Fire Service must provide evidence of approval from the relevant civil aviation authorities to land on the site, current public liability insurance cover (usually part of the aircraft insurance policy, which includes cover for such liability risks to Third Parties, including liability to passengers), current pilots licences and qualifications of each pilot, and a site pre-inspection checklist.*

- *Risk Management plan covering the following areas: A completed risk assessment for the activity; A suitability assessment on the proposed landing location. Including consideration of the area available and nearby obstacles; Consideration of airspace protection and control; A specified chain of command identifying actions to be taken and the person responsible; Details of how the proposed landing location will be highlighted and secured; Approach & departure routes to be followed; Completion of a noise assessment for landing; Provision of first aid and trained personnel at landing location; Confirmation of Insurance in respect of the aircraft activities i.e. the appropriate insurance policies to cover the aircraft itself, and any associated liability cover for its passengers and other third parties.*
- *Emergency Management Procedures should identify: The contact details of persons responsible in an emergency and actions to be undertaken by them; Passenger details; An emergency assembly point; A requirement to notify local emergency services of the proposed landing; Contact details of local emergency services (fire, ambulance, police); On-site emergency equipment requirements.*
- *Copy of Tasmania Fire service pre-landing inspection checklist which must be completed by the aircraft operator each time they land. The types of checks would include but not be limited to: Are weather conditions suitable for landing; Visibility is suitable for landing; Location is free of loose debris; Structures in the vicinity of the landing site have been properly secured; Security personnel are in attendance and in position for the landing; Landing area is secure and free of unauthorised persons; Barriers and warning signage is in place for the landing.*

I have advised the Mayor on the situation and the matter will be included on the Council agenda for September.

If required the Mayor would be happy to meet with the Minister and the Chief before or after the 18th September Council meeting to discuss away forward.

Could you please provide the information required above by Monday the 10th September so Council can consider our alternatives at the Council Meeting on the 18th September.

As at Tuesday the 11th September the only feedback or information received from Tasmania Fire Service is that Mr Peters, Station Officer, Southern Region, Tasmania Fire Service stated the following in his email received on the 7 September:

This has been passed onto my superiors to look into.

The information is tabled for Council's information, it is proposed to table a future report to Council once the information, requested on the 24 August is received from Tasmania Fire Service and this will allow Council to consider its options.

For information

16.13 PROPOSED GREAT LAKE MOUNTAIN BIKE TRAIL

Mr Chris Wisniewski has written to Council, asking if Council would consider the development and use of some of the 90 kilometres of tracks around the Great Lake area as world class mountain bike trail in the future provided Council could obtain State and Federal funding.

Cycling is currently experiencing a sustained growth in popularity across Australia and internationally. Road and track cycling have been with us for decades and we regularly see local, national and international competitions. In more recent times – perhaps the last two decades – we have seen the emergence of mountain biking as a force within the cycling world. In 2005 over 60% of the Australian population owned a bicycle and whilst sales were steadily increasing, over 80% of those were for mountain bikes. Cycling is now the fourth most popular sport or recreational activity, behind walking, swimming and aerobics (Ryan, 2005, "Mountain Biking in Tasmania").

We have seen increased number of road cyclists, alone and in groups, on training rides for fun, health and fitness. Perhaps what many have not noticed is the increased numbers of mountain bikers – although it is hard not to notice all the cars with bikes attached at the rear or on the roof heading to bush trails for some off-road health, fun and fitness. The increased popularity of mountain biking has seen it not only introduced as an Olympic event, but also recognised as

an exciting tourism opportunity. Across Australia and internationally the provision of world class facilities has proved to draw visitors to the area.

An example of this is 'Blue Derby' which has over 90km of purpose-built mountain bike trails already complete; however five years ago the old tin-mining town of Derby was a ghost town. But a move to construct some mountain bike trails helped trigger an economic revival. A consultant was engaged to design and construct the purpose built trails and they have delivered one of the world's fastest growing mountain biking destinations. Blue Derby is now synonymous around Australia as the premiere mountain bike trail tourism destination. With a mix of trails catering for all skill levels and riding styles, the pristine natural environment enhances the trail experience on offer and sets a benchmark for other destinations to aspire to. Blue Derby played host to round 2 of the Enduro World Series in 2017.

Mr Wisniewski had a meeting with Cllr Poore and the Deputy General Manager in Bothwell in May where he tabled the opportunities for mountain bike riding in our municipality. Mr Wisniewski made us aware of the success that has been achieved at Derby and Maydena. He went on to state that mountain bike riding is bringing a change to rural tourism in Tasmania. He understands that other local councils are looking for opportunities these bring Break O'Day Council and Latrobe-Kentish.

An email was received from Mr Wisniewski regrading mountain bike trail yingina/Great Lake:

I am mountain bike rider and trout fisherman that believes the CHC has a strong point of difference in what it has to offer to these recreational pursuits. Bike riding and trout fishing go well together and the Central Highlands has a lot to offer. There are a number of opportunities that could be developed and yingina/ Great Lake is at my front of mind. There is currently a track, of varying condition, that almost circumnavigates the lake. If developed it would provide a true alpine cross country circuit which is a major point of difference from other tracks that generally encompass downhill. Combine with some of the heritage of the region and it would be a real winner. It would complement the downhill tracks and keep visitors in the State longer. With the infrastructure that already exists at Miena, a pub, a lodge and rental properties this would be a good starting point for track development.

Although I have not done a full title search a strong point of this proposal is the track would be on Hydro Tasmania or State Reserve land. On the attached map you will see that I have broken the track into a number of stages.

Stage 1: This is a simple Hotel to Dam Wall section. It would be relatively flat, family friendly, supported by accommodation and facilities. This would be mostly if not all on HT land. It would be relatively inexpensive to construct as a track already exists. Locals and visitors alike would use this. It has the Dam Wall and the Beaumont Monument Lookout as key features. If none of the other stages were developed this would stack up by itself. I am sure local Miena residents and visitors to the Hotel, lodge and B&B's would enjoy this development.

Stage 2: Dam wall to Tods Corner section. This would link in another key shack community. Again most of the track is in place so upgrading to mountain bike standard would be relatively simple. It takes in some existing dirt roads and has some interesting features with the Arthurs Lake pipeline and Tods Corner power station. I believe this would mainly be on HT and reserve land.

Stage 3: Tods Corner to Cramps bay on an existing 4WD track that would require minimal work. This would have been the old original road down the eastern side of the lake and with a little development and promotion could take traffic off the Poatina highway section of the Tasmanian Trail. There is a bit of heritage in the area with the remains of the old homestead at Lake Elizabeth and a couple of old ramshackle huts.

There is a short section missing between Cramps Bay and The Poatina Intake. The old road is most likely below the existing lake level. A track could easily be built in the scour zone of the lake which would be on HT land.

Stage 4: Poatina Intake to Bretons Creek via The Sandbanks. This is a formed 4WD track and is probably the most attractive stage. Little development would be required only promotion. It meanders through open eucalypt forest. The track undulates making interesting riding. There are a couple of old hut and side tracks to the foreshore and fishermen camps.

There is a section missing between the end of Stage 4 and the start of Stage 5 at Breona.

Stage 5: A short section around the foreshore at Breona and takes in views of Little Lake Bay. A track exists but would need a little work.

There is a short section missing over Doctors Creek. The Highland Lake Road could be used for this short distance.

Stage 6: Follows the old road along the western shore of the lake. It has concrete bridges over some of the creeks and would need a bit of gravel work though some of the wet spots.

Stage 7: A loop out onto Reynolds Island. Interesting riding and views of the lake.

Stage 8: Reynolds Neck through Rainbow rock and back out onto the Highland Lake Road at Headlam Hill.

Bike riders would have to ride the Highland Lake Road to the Canal Bay turnoff south of Liawenee.

Stage 9: From the Highland Lake Road out to Canal Bay Point and then along the foreshore of the lake using existing 4WD track that lead all of the way down and out to the spectacular views from the Beehives and back into the Highland Lakes Road in Swan bay not too far north of the Marlborough turn off.

I look forward to talking to you further about this and I am willing to have a site visit to show you some of the track if you think the proposal has any merit.

The Deputy General Manager has met with the General Manager, Mr Brown and the Trails Project Manager Mr Pettman to discuss the St Helens Mountain Bike Trail Network project that is currently underway, which is estimated to cost around \$4.7 million. Break O'Day Council are contributing \$600,000 to the project.

The Deputy General Manager has also meet with the General Manager, Mr Monson from the Latrobe and Kentish Councils regarding the construction of stage one of a world-class mountain bike experience, at an estimated cost of \$4.1 million called the 'Wild Mersey Mountain Bike Trails'. Stage one of the Wild Mersey trails involves building 75 kilometres of trails; a combination of beginner, intermediate and expert level trails from gentle rides through rainforest to technical descents over rocks and boulders. "The Wild Mersey trails will have a little bit more for the beginner and families than Derby does. Latrobe and Kentish Councils are contributing \$200,000 each to the project.

The State Government through it's Cycle Tourism Strategy spent \$1 million on the St Helens Mountain Bike Trail Network and \$800,000 in the Blue Derby Mountain Bike Trails. The State Government have targeted cycle tourism as one of the state's strong competitive advantages, with already around 38,000 of our visitors and many more Tasmanians jumping on a bike to enjoy what our state has to offer.

The 90 kilometres of proposed tracks around the Great Lake area could offer a magnificent highlands experience for visitors. The proposed trail consists of 9 defined stages. While this project presents a whole new trail network around Great Lake, it could also be considered as an extension of the mountain bike trail network across Tasmania.

Mr Wisniewski suggests that we could use the current track that almost circumnavigates the lake in his proposal above, which is in varying conditions and used by 4WD vehicles. Talking with the Trails Project Manager at Break O'Day Council he suggests that the trail would need to be most likely a single direction only trail, appealing to cross-country and some gravity/endure riders. The proposal also passes through numerous land tenures within the ownership/management of private owners and three authorities, being Crown Land Services (DPIPWE), Parks and Wildlife Service and Hydro Electric Corporation.

If Council wished to consider developing the proposed trail around Great Lake it would need to be designed and careful planning is critical to the ultimate success of any trail or trail network. Variables such as trail users, trail grades, contours, soil types, trail sustainability, potential risk areas and sensitive environmental areas would all need to be assessed before and during the design phase. This ensures the client is presented with the best possible design and can proceed to the construction phase with confidence. Given the nature of the proposal the specific need for cuts, the angle of battering and the requirement for armouring would need to be identified during the construction process and undertaken in accordance with the specified principles and requirements of a Forest Practices Plan. (Estimated cost \$40,000 to undertake detailed trail designs, trail master plans, concept plans, CAD designs, engineering plans, detailed construction budgets and schedules, to ensure riders will experience a world-class mountain bike trail plus \$5000 for a Forest Practices Plan).

Any threatened species would need to be identified through flora and fauna searches, the trail alignments would need to be modified to avoid any impact on identified threatened species. (Estimated cost \$10,000 and \$15,000 for a flora and fauna study).

As part of the planning phase, Council would need to submit a Desk Top Review Form to Aboriginal Heritage Tasmania (AHT). AHT would then advice Council if there is any Aboriginal heritage sites recorded along the proposed route and if

an Aboriginal heritage investigation is required. (Estimated cost \$10,000 and \$15,000 for an Aboriginal heritage investigation).

Any trail construction would need to be undertaken by an operator experienced in the construction of world class trails through sensitive areas. The design guidelines and the Forest Practices Plan provide for appropriate construction safeguards when dealing with slope, erodibility, drainage and stream crossings. The requirement for engineering designs for permanent crossings would need to be prepared by a qualified engineer. (Estimated cost to construct a world-class mountain bike experience is around \$30 per metre plus bridge costs and amenities; hence a 90 kilometre trail would need a budget of \$2.7 million plus bridge costs and amenities. The depreciation rate of the track would be \$1 per metre per year plus bridge and amenities depreciation if the asset has a life of 30 years, hence it is estimated that depreciation would be around \$150,000 per year for this type of infrastructure)

New trail development would create much needed employment in the area and may increase economic and development potential. An economic development study would need to be undertaken to consider how the project might contribute to growing the municipality's population and liveability. While also aiming to deliver employment and development opportunity to continue to attract new people to the region. Given the location of the trail, Miena would be the main hub for the provision of services including accommodation options, cafes and restaurants and other services. (Estimated cost \$10,000 for the economic development study).

Council must also consider that mountain bike trails and affiliated infrastructure require routine maintenance to keep them in a fit for purpose standard for the safety of users and to protect the environment. The maintenance of the wearing surface of the trail and the land adjacent (Trail Corridor) will be a focus of any maintenance program. The width of these corridors would need to be assessed site by site as in some cases the corridor may be the width of the trail only and others it will be the agreed 20m corridor council has leasehold over. Maintenance activities need to be prioritised on a risk based approach where regular monthly inspections will need to be undertaken and all issues / defects identified will need to be programmed for works to return the trail/land to a suitable standard in the agreed time frame. (Estimated cost for routine maintenance per year around \$1.50 per metre, a 90 kilometre mountain bike trail would increase the maintenance budget by \$135,000).

Trails Project Manager at Break O'Day Council suggests the time frame from engaging a consultant to determine the right location for the mountain bike trail, design and construct a world-class mountain bike experience is around 3 years.

If Council wished to consider such a proposal the first step would be to set aside a budget figure for the engagement of a consultant to determine the right location for the mountain bike trail within the municipality.

For information

16.14 IMPROVING MOBILE COVERAGE IN THE CENTRAL HIGHLANDS

On the 27 August Mayor Triffitt and the Deputy General Manager had a meeting with the Tasmanian Area General Manager Mr Patterson to discuss our Telstra could improve mobile coverage for the Central Highlands.

Mr Patterson suggested the scope of the project could be to expand mobile coverage on the Lyell Highway between Gretna / Derwent Bridge, the Highlands Lakes Road between Melton Mowbray / Projection Bluff, the Marlborough Road between Bronte Park turn off on the Lyell Highway / Miena, Poatina Road to the Great Western Tiers, and the settlements of Bradys Lake, Bronte Park, Tarraleah, Interlaken, Wilburville and Flintstone.

Mr Patterson stated that Telstra will estimate the cost of building the plan to upgrade all the above mentioned road networks and settlements, this plan will detail the project scope and estimated cost.

Mr Patterson suggested in building their network there are three important components – power, transmission and a structure or (pole). The absence of any of these can increase cost however at first review the above mentioned road networks and settlements have many of these attributes or they are attainable.

The Deputy General Manager is currently undertaking a survey of the black spots areas on the Lyell Highway, Highlands Lakes Road, Marlborough Road, Poatina Road and Arthurs Lake Road. This information will be provided to Telstra in the next two weeks so the scope of the project can be determined.

For information

16.15 AUSTRALIA DAY AMBASSADOR PROGRAM

The Department of Premier and Cabinet have written to Council regarding the 2019 Australia Day Ambassador Program.

The Australia Day Ambassador Program sends high achieving and proud Australians to local Australia Day celebrations in towns and cities across the nation. The national program is delivered in Tasmania by the Tasmanian Government. It provides a unique opportunity for Tasmanians, particularly in regional and rural areas, to meet inspirational Australian achievers.

Over 300 Australia Day Ambassadors volunteer their time and energy to inspire pride and celebration in hundreds of local communities across Australia. The Australia Day Ambassadors are past recipients of the Australian of the Year Awards, sportspeople, scientists, businesspeople, actors and community workers who provide inspiration and pride to Australia Day events.

Participation of an Australia Day Ambassador in community events is regularly cited as one of the highlights of community celebrations.

The benefits of having an Australia Day Ambassador at your Australia Day celebrations include:

- The opportunity for our local community to meet and listen to Australians who have distinguished themselves by their contribution to their country;
- They are a drawcard for regional celebrations;
- The chance to hear stories of the Ambassador's achievements which illustrate the many opportunities Australia offers; and
- The opportunity to reinforce the diversity of achievers in Australia.

What is the Ambassador's on the day?

The activities of Australia Day Ambassadors are as diverse as the communities which host them. Ambassadors will meet and chat with local members of your community and give a formal address that captures the spirit of being Australian while sharing a little about their own personal journey. They are also available to become more involved in your event if you wish by presenting Australia Day awards, judging competitions, helping to cook a barbeque, or even lending a hand in a citizenship ceremony.

If Council wish to host an Ambassador at our 2019 Australia Day event, Council will need to complete the accompanying application form and return it to Department of Premier and Cabinet by Friday, 13 October 2018.

For Decision

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved:

Seconded:

THAT Council consider the matters on the Supplementary Agenda.

18.0 CLOSURE