

Central Highlands Council

Agenda – ORDINARY MEETING – 19th September 2017

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 19th September 2017, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

5.0 CLOSED SESSION OF THE MEETING

Moved:

Seconded:

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Closed Session Minutes of Council's Ordinary Meeting held on 15 August 2017
 - Personnel/Industrial Relation Matters Regulation 15 (2) (a)
 - Tenders Regulation 15 (2) (d)
-

5.1 MOTION OUT OF CLOSED SESSION

Moved:

Seconded:

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

Meeting opens to the public at 10.00am

6.0 IN ATTENDANCE

9.40 am	Hamilton policeman to join Council for morning tea – to be confirmed
11.00 am	Anthony Archer – re gravel quarry

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

15 th August	Ordinary Council Meeting – Bothwell
22 nd August	Meeting with Mr Newport
	Meeting with General Manager/ Business of Council
24 th August	Meeting with Uniting Care
30 th August	Business of Council
31 st August	Business of Council
5 th September	Lord Mayor Time Capsule Event
	Southern Tasmania Energy Program Launch
7 th September	Onsite Meeting at Gretna with the General Manager
9 th September	Ratho Farm Official Opening for Heritage Poultry Show & Open Days
11 th September	Plant Committee Meeting

7.1 COUNCILLORS COMMITMENTS

Deputy Mayor L Benson

15 th August	Ordinary Council Meeting – Bothwell
21 st August	HATCH Health Meeting - Hamilton
22 nd August	Mediation Meeting - Tony Newport / Mayor @ Hamilton
30 th August	Bush Watch Meeting - Westerway
17 th September	Spring Event – Ouse Country Club
18 th September	Meeting with Church Reps - Hamilton

7.2 GENERAL MANAGER'S COMMITMENTS

15 th August	Ordinary Council Meeting – Bothwell
22 nd August	Tony Stewart Council First Software
7 th September	Meeting Truffle Lodge with Mayor
11 th September	Plant Committee meeting
18 th September	Meeting with Diocese of Churches in central Highlands

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

8.1 FUTURE WORKSHOPS

Workshop on understanding financial reports/statements – date is to be confirmed. Available dates are 9th, 10th, 23rd or 24th October 2017

9.0 MAYORAL ANNOUNCEMENTS

I am pleased to announce that the Tasmanian Government's commitment to upgrading the Marlborough Road from Lyell Highway junction to the township of Bronte will commence in September.

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 15th August 2017 be received.

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Minutes of the Ordinary Meeting of Council held on Tuesday 15th August 2017 be confirmed.

10.3 RECEIVAL DRAFT MINUTES PLANT COMMITTEE MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Plant Committee Meeting of Council held on Monday 11th September 2017 be received.

11.0 BUSINESS ARISING

- 15.1 Road Material Woods Lake – letter sent
 - 15.2 Pub with No Beer Corner – letter to be sent to State Growth
 - W & S Manager has contact State growth re Bothwell RDS entrance
 - 16.1 Public request Guidelines – on website
 - 16.2 Meeting to be held re launch of DAP on 20 Sept 2017
 - 16.3 Bothwell Medical Centre Lease forwarded to HRC for signing
 - 16.4 Community Grant Application – letter and cheque forwarded
 - 16.5 Contribution to SpinOut forwarded
 - 16.8 Meeting with churches – Mayor organising
 - 16.10 Annual End of School Awards – Schools advised by letter
 - 16.11 Go Highlands “Tweety Bus” – Mayor has had meeting with Uniting Care
 - 16.13 BFC loan waived – Letter sent to Club
 - Management Committee to be set up – expressions of interest sought
 - 17.1 LGAT advised Pub with No Beer Corner a priority for Council
-

12.0 NRM REPORT

Moved:

Seconded:

THAT the NRM Report be received.



The Derwent Catchment Project

Increasing Productivity. Restoring Landscapes

NRM Report for Central Highlands Council 9th August – 12th September 2017

General Business

We have been making a big effort recently to secure memberships from the wider community. Having a solid membership base is vital as it formalises community support and will allow us to apply for DGR (Deductible Gift Recipient) status. Organisations with DGR endorsements can offer donors a tax receipt for their donations. In addition to this, becoming endorsed as a DGR will allow our organisation to qualify for new sources of funding, as some entities are only permitted to make donations to organisations that are endorsed as a DGR. To support our membership push we have developed a 60-second promotional video. This video is a summary of our vision for the Derwent Catchment and we hope this will allow us to attract more memberships as well as support from industry and corporate sponsors.

In other general business, Josie is taking leave for all of September and will return to work on the 2nd of October.

Spring Celebration and Fundraiser 2017

This year's Spring Celebration and Fundraiser was another fantastic night with 76 people in attendance at Ratho. Our group raised \$6,500 from goods donated to the auction, which was a highlight of the evening. We would like to acknowledge the generosity of many local businesses and people who supported this event.

Our AGM was held prior to the main event and Jim Allwright will remain as President of the Derwent Catchment Project, with John Blyth as Vice President, Bob Jackson as Treasurer, Ann Jones as Secretary and Trudy Murphy as Assistant Secretary.

We prepared and delivered our annual report as part of the AGM as a summary of the year's activities and have attached a copy with this report.



Platypus Walk restoration project

The Workskills crew have begun at the Platypus Walk site, clearing willow debris (pile visible in the photo) and preparing for planting. We have guards and stakes arriving next week and John Blyth has offered volunteer support to the project, working on the steep section at the start of the walk and spraying thistles throughout the walk.



The Council works staff have been excellent support to the project and have recently undertaken track modifications, providing drainage in key spots and fencing the steep initial section.

Ouse River and Victorian willows visit

As previously discussed, due to partial funding of our Flood Recovery project on the Ouse, we are now developing a comprehensive plan for willow removal and revegetation to ensure best use of the resources. NRM South recently supported us to visit Victorian Catchment Management Authorities who have undertaken large scale willow removal and restoration works for over 15 years. We visited both the Goulburn-Broken and Corangamite regions where staff provided us with practical advice on how best to undertake willow eradication and revegetation on riparian systems. The visit was very beneficial and we made good contacts for future advice and support. The site pictured was completely infested with willows and has been restored through their comprehensive and ongoing willow program.



Weed Management Program

This month we have been busy collecting and collating data from the previous weed season's control works and writing a report to present at the Central Highlands Weed Management Program meeting next Tuesday. All Stakeholders will be in attendance and this will be a good opportunity to discuss what has been achieved in relation to priorities outlined in the Central Highlands Regional Weed Management Plan 2016-2021 and to plan for the next weed season.

Pasture Hub

The Pasture Information Hub is now very close to being online! Trish Clements is managing the project and has been diligently working to complete edits to the website content as well as organising improvements to the project more broadly. We are expecting the site to be live next month.

Grants Round up

Grant source	Topic	Amount	Decision
Agricultural Landscape Rehabilitation Scheme	Ouse River Recovery	\$1,104,780	Approved – partly funded
Landcare Australia – Habitat Restoration for Threatened species	Browsing protections for the Critically Endangered Miena Cider Gum	\$15,000	Pending
National Landcare Program – threatened species grant	Miena Cider Gum	\$150,000	Unsuccessful

Yours Sincerely,

Josie Kelman, Facilitator, Derwent Catchment NRM Committee 0427 044 700

Eve Lazarus, Projects Officer, Derwent Catchment NRM Committee 0429 170 048

13.0 FINANCE REPORT

Moved:

Seconded:

THAT the Finance Report be received.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr

Seconded: Clr

THAT the **Development & Environmental Services Report** be received.

14.1 DA 2017/24 : ROGERSON & BIRCH SURVEYORS : SUBDIVISION (2 LOTS INTO 3) : 6745 LYELL HIGHWAY, OUSE

Report by

Jacqui Tyson (Contract Planner)

Applicant

Rogerson & Birch Surveyors

Owner

G & M Rogers

Discretions

26.5.1 (P1) New lots

Proposal

The proposal is to subdivide two existing rural lots to create a total of three lots, all exceeding 40ha in area. The two existing titles extend north east from the River Ouse and across the Lyell Highway.

Under the proposal the parts of the existing titles that are on the north eastern side of the Lyell Highway will be consolidated into one lot, with the two balance lots encompassing the land between the highway and the river. This will allow for more efficient use and management of the land. Lot 1 will have an area of 47.1ha, Lot 2 will be 61.5ha and Lot 3 will be 41.5ha. The proposal will not require any works as the lots all have access and the new boundary will be formed by the Lyell Highway.

The proposal is discretionary owing to being a subdivision and is assessed against the subdivision standards for the Rural Resource Zone pursuant to section 26.0 of the Central Highlands Interim Planning Scheme 2015.

Subject site and Locality

The subject land is located south east of the Ouse Township and consists of two adjoining titles CT196785/1 and CT134847/4. The lots current sizes are 68.88ha and 81.23ha respectively.

The locality is characterised by medium to large lots of productive farm land along the River Ouse, on south eastern approach to Ouse along the Lyell Highway. Land in the area is zoned a mix of Rural Resource and Significant Agriculture.

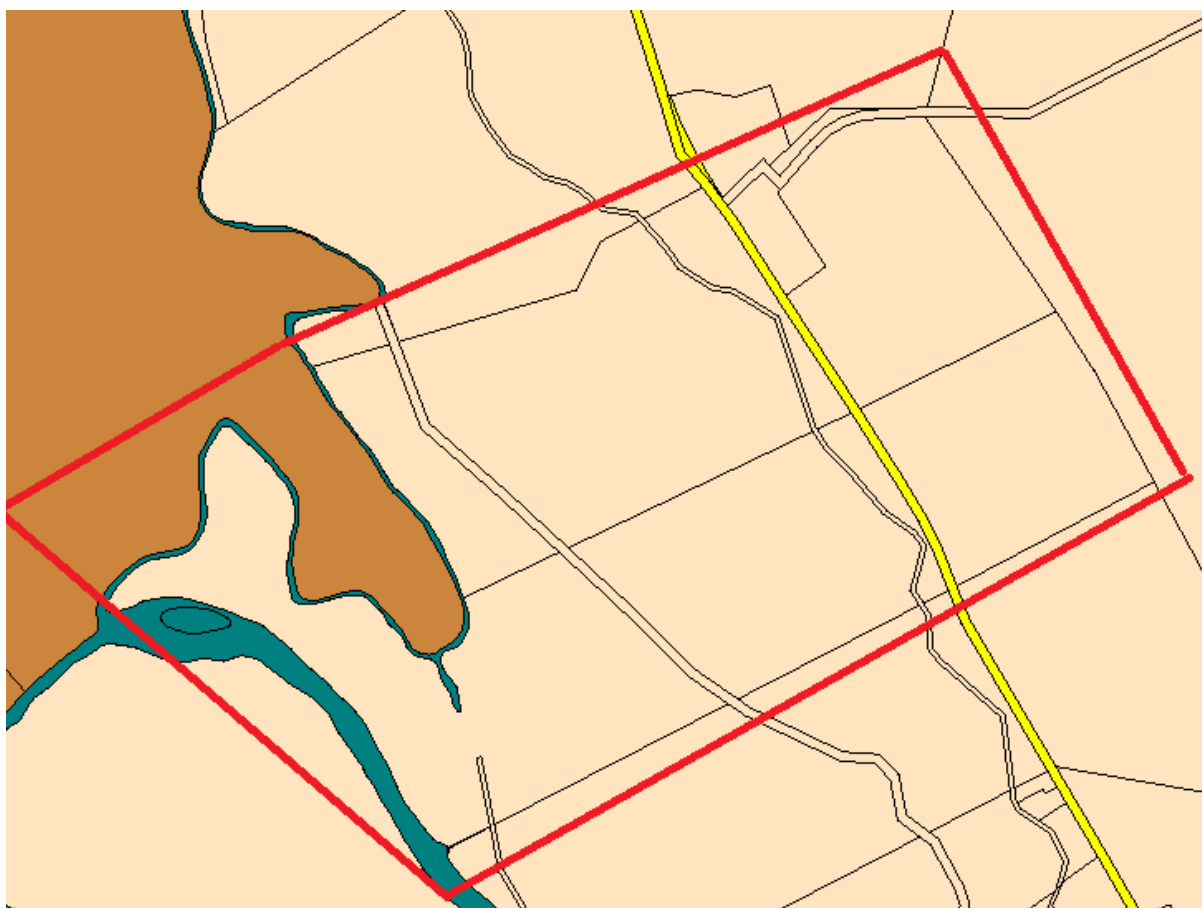


Fig 1. Location and zoning of the existing two titles (bounded in red), indicating the Rural Resource zone (Cream) and adjoining Significant Agriculture zone (Brown) and Environmental Management zone around the River Ouse (Dark green). (Source: LISTmap, accessed 13/9/2017)



Fig 2. Aerial photo of the subject land and surrounding area, titles marked with red stars (Source: LISTmap, accessed 13/9/2017)

Exemptions

Nil

Special Provisions

Nil

Use standards

There are no applicable use standards for subdivision.

Development standards for subdivision

The subject land is in the Rural Resource Zone. The proposal must satisfy the requirements of the following development standards, relevant to subdivisions:

26.5.1 New Lots

To prevent further fragmentation and fettering of rural resource land.

Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1</p> <p>A lot is for public open space, a riparian or littoral reserve, or a Utilities, Emergency services, or Community meeting and entertainment use class, by or on behalf of the State Government, a Council, a statutory authority, or a corporation all the shares of which are held by or on behalf of the State or by a statutory authority.</p>	<p>P1</p> <p>A lot must satisfy all of the following:</p> <ul style="list-style-type: none"> (a) be no less than 40ha; (b) have a frontage of no less than 6m; (c) not be an internal lot unless the site contains existing internal lots or creation of an internal lot is necessary to facilitate rural resource use; (d) be provided with safe vehicular access from a road; (e) provide for the sustainable commercial operation of the land by either: <ul style="list-style-type: none"> (i) encompassing sufficient agricultural land and key agricultural infrastructure, as demonstrated by a whole farm management plan; (ii) encompassing an existing or proposed non-agricultural rural resource use; (f) if containing a dwelling, setbacks to new boundaries satisfy clause 26.4.2; (g) if containing a dwelling, other than the primary dwelling, the dwelling is surplus to rural resource requirements of the lot containing the primary dwelling; (h) if vacant, must: 	<p>The proposal does not comply with the Acceptable Solution and must be assessed against the Performance Criteria.</p> <ul style="list-style-type: none"> (a) Complies – all of the proposed lots are more than 40ha. (b) Complies – all proposed lots have frontage to the Lyell Highway that is greater than 6m. (c) Complies – none of the proposed lots are internal lots. (d) All of the proposed lots have existing vehicular access to the Lyell Highway. (e) The proposal allows for the continued agricultural use of the land with the titles consolidated so that they are not divided by the highway. (f) The new boundary is formed by the Lyell Highway and the setbacks to the existing dwellings satisfy the applicable standard. (g) All dwellings on the subject land are used ancillary to the rural resource requirements. (h) None of the proposed lots will be vacant.

	<p>(i) contain a building area capable of accommodating residential development satisfying clauses 26.4.2 and 26.4.3;</p> <p>(ii) not result in a significant increase in demand for public infrastructure or services;</p> <p>(i) be consistent with any Local Area Objectives or Desired Future Character Statements provided for the area.</p>	<p>(i) There are no Local Area Objectives or Desired Future Character Statements in the Rural Resource zone.</p>
--	---	--

Codes

E3.0 Landslide Code

Some parts of the subject land are identified as Low Landslide Risk Areas. As the areas are small and no works will be required for the subdivision further assessment is not required.

E11.0 Waterway and Coastal Protection Code:

Parts of the site including the bank of the River Ouse and minor creeks/drainage lines are covered by Waterway Protection Areas under the Waterway and Coastal Protection Code. The Code applies to all development including subdivision however this proposal meets the exemptions of the code owing to there being no works required within a Waterway Protection Area.

E6 Parking and Access Code

All of the proposed lots have access to the Lyell and parking as required for the existing use and development. No access or other works are proposed.

Representations

The proposal was advertised for the statutory 14 days period from 28th August 2017 until 22nd September 2017. No representations were received.

Conclusion

The proposal for the subdivision of CT196785/1 and CT134847/4 into three (3) lots is assessed to comply with the applicable standards of the Rural Resource Zone and the relevant codes of the *Central Highlands interim Planning Scheme 2015* as outlined in the body of this report.

Recommendation**Moved:** Clr**Seconded:** Clr

The proposal is assessed to substantially comply with the requirements of the Central Highlands Interim Planning Scheme 2015 and so in accordance with section 57 of the *Land Use Planning and Approvals Act 1993*, The planning authority is recommended to approve the application for a subdivision (2 lots into 3) of CT196785/1 and CT134847/4 known as 6745 Lyell Highway, Ouse.

Recommended Conditions**General**

- 1) The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Easements

- 2) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's Municipal Engineer. The cost of locating and creating the easements shall be at the subdivider's full cost.

Services

- 3) The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

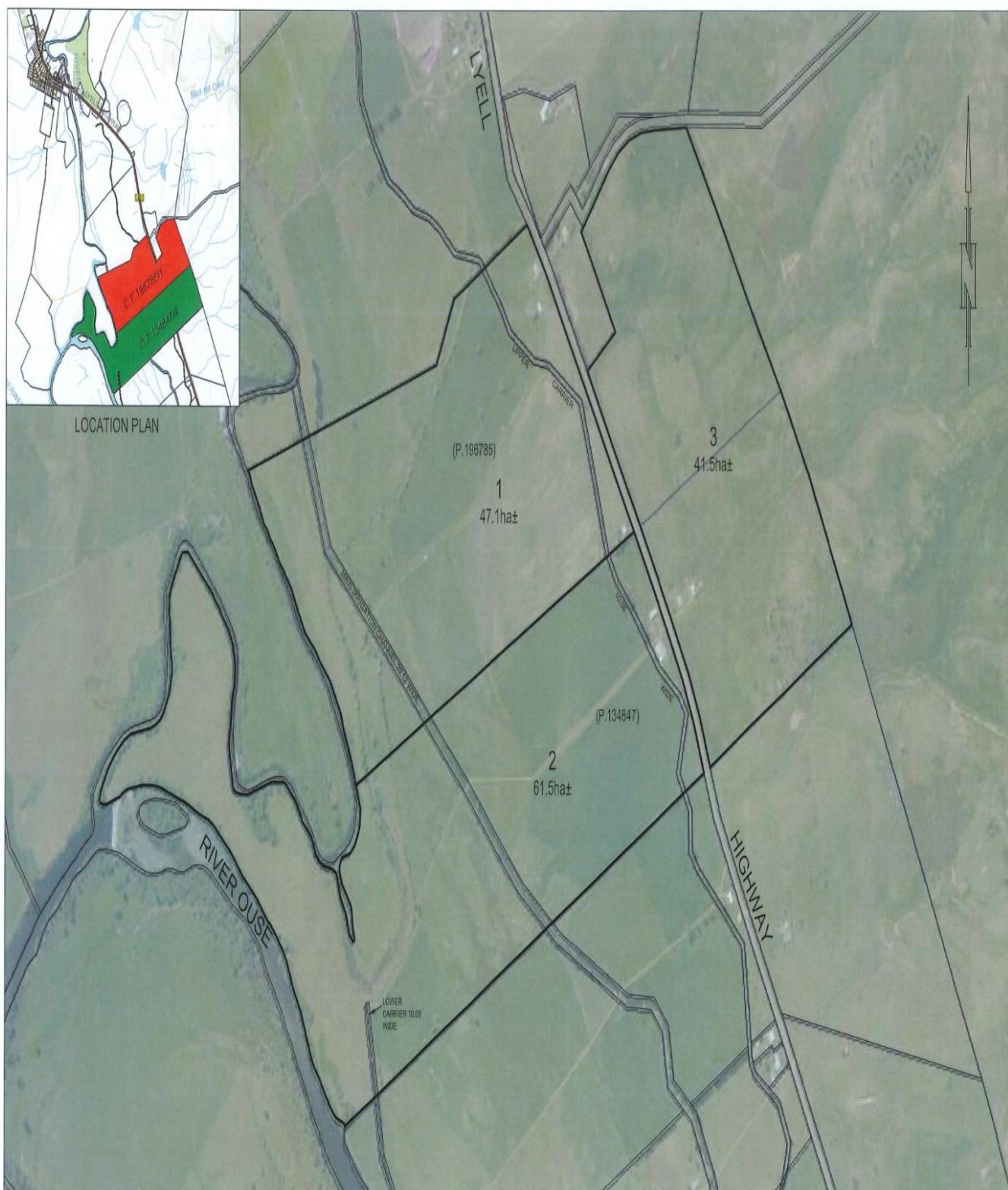
Final plan

- 4) A final approved plan of survey and schedule of easements as necessary, together with one copy, must be submitted to Council for sealing. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
- 5) A fee of \$160.00, or as otherwise determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey.
- 6) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage. It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.

The following advice applies to this permit:

- a) This permit does not imply that any other approval required under any other legislation has been granted.

Carried



This plan has been prepared only for the purpose of obtaining preliminary subdivisional approval from the local authority and is subject to that approval.

All measurements and areas are subject to the final survey.

Base image by TASMAR (www.tasmap.tas.gov.au), © State of Tasmania
Base data from the LIST (www.thelist.tas.gov.au), © State of Tasmania



UNIT 1, 2 KENNEDY DRIVE
CAMBRIDGE 7170
PHONE: (03) 6248 5898
EMAIL: admin@rbsurveyors.com
WEB: www.rbsurveyors.com

OWNER: G.W. & M.J. ROGERS
TITLE REFERENCE: C.T.196785/1 & 134847/4
LOCATION: 6745 LYELL HIGHWAY
OUSE

Proposed Subdivision

Date: 05/07/2017	Reference: ROGGR01 10098-18
Scale: 1:7500 (A3)	Municipality: CENTRAL HIGHLANDS

14.2 PROGRESS OF PLANNING SCHEME REFORM: UPDATE ON THE PROGRESS OF THE TASMANIA PLANNING SCHEME AND PREPARATION OF CENTRAL HIGHLANDS LOCAL PROVISIONS SCHEDULE (AUGUST 2017)

Report by

Jacqui Tyson (Contract Planner)

Summary

This report will provide Council (and the wider community) with an overview and update on the progress of the draft Local Provisions Schedule (LPS) currently being prepared by Council Officers as part of the Tasmanian Planning Scheme.

This report is an update of the progress since the report tabled at the June 2017 meeting.

The report recommends that Council both endorse, in principle, the progress to date undertaken by Council Officers and, in principle, endorse the work schedule to continue the progress of the LPS.

Background

As Council will recall, the Tasmanian Planning Scheme will consist of the State Planning Provisions (SPPs) and the Local Provisions Schedules (LPSs). The SPPs were prepared by the State Government and the LPS will need to be prepared by each Council. Some of the content of the LPS has already been prepared by the State Government, but will need to be refined by local government to suit the local area and suit local values.

The content of the LPS will consist of two parts:

- A. Preparation and refinement of zone maps and overlay maps; and
- B. Preparation of the written ordinance

The overlay maps and zone maps spatially define the application of the zones, specific area plans and the applications of certain planning scheme codes.

It is the responsibility of each Council to prepare these maps and written ordinance.

Council will recall at the June 2017 meeting the report that presented the tasks that must be completed by Council(s) before the LPS is suitable for statutory consideration by the Tasmanian Planning Commission (TPC) and then public exhibition. The report also identified a suitable timeframe to complete the various components of the LPS.

It is still envisioned the bulk of the work for the Central Highlands draft LPS can be completed before end of 2017. However, regional work on some sections may mean that final completion will be delayed until early 2018.

Progress

Council Officers continue their engagement in the fortnightly Technical Reference Group (TRG) for southern council's in Tasmania. The objectives and focus of the TRG, at this point in time, will be to assist each Council in the preparation of the LPS and the coordination of similar/same mapping and ordinance requirements.

In essence the TRG will work to ensure that where-ever possible, Council's will be taking the same approach to the LPS.

The works completed to date are the conversion of existing zones and codes into the SPP format in accordance with the statutory Guidelines issued by the TPC.

Any tasks (in the attached table) that require further guidance from Council will require specific workshop sessions and/or further separate Officer recommendations and reporting. Nevertheless it is recommended that Council, in principle, endorse the workplan to allow Officers to continue the schedule of work and later present to Council for formal endorsement.

The attached table is the same table presented to Council at the June 2017 meeting amended with a comment to show the progress to date (September 2017) and update/alteration to the mapping of attenuation areas. Further details of the attention code mapping is provided in the attached table for Council consideration.

Human Resource/Financial Implications

The timeframes identified in this report show completion of the draft LPS by December 2017. Council will need to progressively work through the issues at hand in collaboration with the State Government and the region.

On average Council Officers will need to dedicate 8-12 hours a fortnight (total for all officers) to prepare the LPS, conduct workshops, prepare agenda items and continue engagement with the State Government and TRG. The hours dedicated to the task can be undertaken within the existing resource sharing arrangement.

In terms of actual GIS mapping work, Council can make use of existing contracts with its GIS provider.

Community Consultation and Public Relations

Exhibition of the LPS will be undertaken in accordance with the statutory requirements of the Land Use Planning and Approvals Act 1993.

As outlined in the attached Table of this report, Officers will provide ongoing workshops to Council and provide ongoing agenda items and updates to the community. The workshops and Agenda items will enable Council to feedback any community expectations to Officers and ensure a draft LPS that is suitable for public exhibition. This will likely occur in early 2018 and will be followed by hearings conducted by the TPC.

There will also be likely engagement with individual landowners where any ground truthing of data is necessary and property access or local knowledge is required.

Recommendation

Moved: Clr

Seconded: Clr

THAT,

- A. The information be received;
- B. The work plan "Work Schedule For Central Highlands LPS" attached with this report be endorsed in principle by Council (noting formal endorsement of the draft LPS is subject to separate agenda reports); and
- C. The work to date (September 2017) identified in the work plan "Work Schedule for Central Highlands LPS" attached with this report be endorsed in principle by Council (again noting formal endorsement of the draft LPS is subject to separate agenda reports).

Carried

ENCLOSURE: Table - Progress of Planning Scheme Reform (September 2017)

WORK SCHEDULE FOR CENTRAL HIGHLANDS LPS				
LPS	Activity	Estimated Completion	Description	Status to date (13 September 2017)
General	Identify and agree on resource intensive and common issues across southern region with Technical reference group – for funding opportunities (\$100k from State Government for Region)	8 th June 2017 (TRG Meeting)	TRG members prepare list of common issues across the region	Completed
General	Brief Council on preparation of mapping Overlays and Zones and update on progress – get direction from Council on identified issues	20 th June 2017 (Council Meeting)	Inform Council of progress of LPS and update community via public agenda item	Completed
Zone Maps	Complete zone mapping in GIS for basic (like for like) zone conversions: <ul style="list-style-type: none"> • Village Zone • Residential Zones • Community Purpose • Recreation • General Business • Light Industrial • Environmental Management Zone 	12th July 2017	Translate existing zones to new zones using Map Info Software. Make separate report for explanation for changes	Completed
Code Maps	Complete Overlay Mapping for: <ul style="list-style-type: none"> • Electricity Transmission Corridor • Flood-Prone Hazard Areas • Landslip Hazard Areas 	12 th July 2017	Map existing: <ul style="list-style-type: none"> • Transmission lines corridor • Flood prone areas • Landslip Hazards (High, Medium, Low) The data for the Landslip hazard areas is existing in SMIPS2015 and	Mostly Complete. GIS Officer needs data-set file for Transmission Lines Corridor from Tasnetworks (in transit).

			<p>available on theLIST.tas.gov.au</p> <p>Make separate report for explanation for changes</p>	
Zone Maps	Complete zone mapping for Rural Living Zones	12th July 2017	<p>Translate existing Rural Living Zones in Map Info</p> <p>Make separate report for explanation for changes</p>	Completed.
Code Maps	<p>TASK AMENDED SEPTEMBER 2017</p> <p>Attenuation Code</p> <p>Compile list of known activities, developments and land uses that require an attenuation area per the attenuation code.</p>	13th July 2017	<p>TASK AMENDED SEPTEMBER 2017</p> <p>Any existing land uses, development or uses that have a permit to conduct activities that may cause environmental harm will have a default attenuation area under the SPPs per the table in the Attenuation Code.</p> <p>The preparation of the LPS is an opportunity to both compile a list of these places and if necessary map these areas on the overlay maps.</p> <p>Where there is no mapped overlay in LPS then the SPP distances will be prevail.</p> <p>*NB: It was earlier intended to custom map attenuation areas with the assistance of external environmental consultants, landowner, and operators.</p> <p>Upon further investigation of the matter this would be reliant on</p>	<p>In Progress. List of places and activities is being compiled by Council Officers.</p> <p>It is recommended that Council consider making more specific strategic changes to attenuation areas via formal planning scheme amendments after the LPS process is finalised. This was also a recent recommendation by the State Planning Policy Unit in that it may delay the overall workplans.</p> <p>This matter will be further discussed at the meeting.</p>

		<p>significant site specific monitoring, data, modelling, and other up to date information to quantify/qualify any departure from the recommended attenuation areas in the attenuation code.</p> <p>This qualification of information will be required by the Tasmanian Planning Commission in reviewing mapping i.e. TPC will be seeking extensive scientific support by suitably qualified persons to support any modification to the attenuation areas including expert evidence at any subsequent hearing(s) and not just reliance on anecdotal evidence or existing permit conditions.</p> <p>Furthermore the Planning Policy Unit have recommended that Council's do not pursue this attenuation mapping as part of the LPS and instead seek to make later amendments to the scheme.</p> <p>This would seem appropriate given the level of detail and high level of resources needed to make changes to attenuation areas.</p> <p>It nevertheless signifies/highlights the inherent complications of developers demonstrating compliance with the Performance Criteria of the</p>	
--	--	--	--

			Attenuation Code.	
Zone Maps	Complete zone mapping for Utilities Zone (State Roads, TasWater Assets)	26th July 2017	<p>Translate existing Utilities Zones (roads, rail, Sewer, Water) to utilities zone using Map Info Software</p> <p>Identify land that should be utilities and convert:</p> <ul style="list-style-type: none"> • Category 1-5 Roads • Major local roads • Any sewer or water assets <p>Make separate report for explanation for changes</p>	<p>Waiting on final data file from State Growth for the Utilities Zone for State Roads.</p> <p>To explain. The State owned roads are a complicated patchwork of titles spanning the distance of the respective roads. State Growth, per directions from the TPC have been working on identifying all titles within the road corridor and presenting the data to Council.</p>
Specific Area Plan Maps	<p>Complete Overlay Mapping for:</p> <ul style="list-style-type: none"> • Lake Meadowbank SAP • Heritage Precinct Special Area • Scenic Protection Areas 	26th July 2017	<p>Map existing overlay areas in Map Info</p> <p>Make separate report for explanation for changes</p>	Completed.
Code Ordinance	Review and update Local Heritage Listed Places Schedule	26th July 2017	<p>Review the list of heritage places in SMIPS2015:</p> <ul style="list-style-type: none"> • Identify and extract all state listed places into separate word document • Identify and compile list of all properties that require a specific extent mapping i.e. heritage listed places on large rural titles • Identify and compile list 	<p>Completed.</p> <p>All of the heritage listed places in the Central Highlands scheme are also state listed places and have been removed from the table (as per TPC instructions).</p>

			<p>of any properties that require site visits or further background information to inform schedule</p> <ul style="list-style-type: none"> • Cross check address/location details • Update the "Description" and any "statement of local historic heritage significance" or "heritage values" where existing information readily available • Include report of changes 	
Supportive Document	Complete draft principles for mapping of Agricultural Zone and Rural Zone	To be presented at future Council Workshop* *Date TBA	Before draft mapping of the agriculture and rural zone can commence Council will need to agree to drafting principles i.e. split zoning lands, classification of land, ownership of land, vegetation and potential future use, and further refinement of mapping etc	<p>In Progress.</p> <p>Council's in the Southern Region will likely adopt a similar approach to mapping of the rural zones. This will likely be an adapted version of the North and North West Councils approach.</p> <p>A workshop on this matter will be scheduled, date yet to be confirmed.</p>
Code Maps	Complete Overlay maps for attenuation areas where required.	10th August 2017	<p>Map any existing attenuation areas where necessary and remove any redundant areas.</p> <p>Make separate report for explanation for changes</p>	Update to be provided at the Council Meeting.
Zone Maps	Complete Agricultural and Rural Zone Mapping	31st August 2017	Map agriculture and rural zones	Yet to commence. Waiting on further discussion at the TRG.

			Make separate report for explanation for changes	
Code Maps	Complete Waterway Overlay Map (Rivers, creeks, streams)	12th September 2017	Map the waterway overlay by refining the state mapping provided on theList.tas.gov.au	Yet to commence and awaiting consensus/discssion at the TRG
Supportive Document	Prepare Principles for Mapping of Priority Vegetation Overlay	To be presented at future Council Workshop* *Date TBA	Before draft mapping of the Priority Vegetation Overlay can commence – Council will need to agree to drafting principles for identification of vegetation of local significance and refinement of mapping threatened species	Commenced. As identified at the March 2017 meeting and June 2017 meeting the drafting principles and mapping of the Priority Vegetation Overlay will be undertaken by external consultant via yet to be agreed procurement process. This would be funded through a portion of the Minister's allocation of \$100k funding to the region to develop the LPSSs.
Zone Ordinance	Prepare draft local area objectives and Council Workshop. This only applies to discretionary uses	To be presented at future Council Workshop* *Date TBA	Council Officers to identify areas that <i>should</i> have further unique local planning provisions for design as identified through previous strategic planning documents or other unique local identifiable characteristics.	In Progress.
Zone Maps	Identify and Council Workshop zone changes or overlays as previously identified in Interim Planning Scheme process, previous strategic works, consistency with LPS guidelines or SPPs	To be presented at future Council Workshop* *Date TBA	Council Officers to identify land that requires rezoning due to ensure consistency with SPPs and LPS guidelines, Regional Land Use Strategy or in response to previous hearings into Interim Scheme or to remedy other ongoing issues.	In Progress.

			Make separate report for explanation for changes	
Zone Maps	Complete Zone Mapping	4th October 2017		In Progress.
Ordinance	Input following into LPS <ul style="list-style-type: none"> • Local Area Objectives • Site Specific Qualifications • Specific Area Plans 	18th October 2017	Finalise in LPS: <ul style="list-style-type: none"> • Local Area Objectives • Site Specific Qualifications • Particular Purpose Zone – Future Road Corridor Zone • Specific Area Plans <p>Make separate report for explanation for changes</p>	In Progress.
All	Workshop Draft Mapping with Council and provide update	25th October 2017	Update Council and obtain direction for mapping	Yet to Commence
Code Map	Complete Priority Vegetation Overlay Map	25th October 2017	Map the Priority Vegetation Overlay	Yet to Commence.
All	Complete LPS written Ordinance	31st October 2017	Review and Finalise LPS written component <p>Make separate report for explanation for changes</p>	Yet to Commence.
Final report on draft LPS	Complete Supporting Report to Council	22nd November 2017 (Council Meeting)	The LPS prepared by Council must be submitted to the Tasmanian Planning Commission under Section 35 of LUPAA. <p>The TPC must then consider the LPS and then submit a request to the Minister to allow for public exhibition of the LPS.</p> <p>In submitting the draft LPS to the TPC the Council must provide an accompanying report as supporting</p>	Yet to Commence.

			<p>information to demonstrate compliance with the criteria outlined in Section 34 of the LUPAA.</p> <p>The supporting report is also an appropriate document to capture all the changes and justification for changes to assist the TPC and the public in understanding the rationale for Council's LPS.</p>	
Admin	Submit LPS and supporting report to TPC	6th December 2017	Compile all documentation and schedule of shape files (mapping) and submit to TPC	Yet to Commence.

14.3 TELSTRA ANTENNA FOR 4G TELECOMMUNICATION COVERAGE- WAYATINAH

Report By

Graham Rogers (Manager, DES)

Background

Hydro Tasmania has been communicating with Telstra with regards to installing a telecommunications antenna and related infrastructure at Wayatinah to provide 4G coverage to the Wayatinah Village. It has been determined that the best location for this infrastructure to be installed is in the community hall building on Third Street, Wayatinah, which is owned by Council. As such Hydro Tasmania has been liaising with Council with regards to installing the Telstra system in the community hall building.

If installed the system would improve the mobile and data services in the village area.

Current Situation

An Enterprise Works Agreement has been prepared by Telstra but as it is being proposed to install the infrastructure on a Council owned building Hydro Tasmania does not have the right to give the permissions necessary to engage Telstra directly and therefore the Agreement has been drawn up between Telstra and Central Highlands Council, as the owner of the building.

As part of the Agreement, Hydro Tasmania will be responsible for all costs associated with the installation of the system, contingencies and to pay all operational and maintenance costs for a period of 3 years. The following is being proposed:

1. Hydro Tasmania pay to CHC to be held on trust, the quoted cost of the installation of the Telstra Facilities plus a contingency amount.
2. Within two business days of receiving the Trust Monies, CHC enter the Enterprise Works Agreement with Telstra.
3. Hydro Tasmania will for a period of three years from the date of the commencement of the Enterprise Works Agreement between CHC and Telstra:
 - (a) Pay all costs related to the installation, operation and maintenance of the Telstra Facilities; and
 - (b) Indemnify CHC for any losses related to the installation, operation and maintenance of the Telstra Facilities.

The Manager DES has discussed the issue further with Telstra regarding the ongoing provision of this service after the expiration of the three year agreement with Hydro Tasmania. A copy of an email from Telstra is attached indicating that after 3 years Telstra will continue to maintain and service the system at no cost to Council.

Recommendation

Moved: Clr

Seconded: Clr

THAT the General Manager be authorised to sign the letter of agreement from Hydro Tasmania dated 22 August 2017; and;

That the General Manager be authorized to sign the Enterprise Works Agreement between Central Highlands Council and Telstra Corporation Limited once the "Trust Monies" have been received from Hydro Tasmania.

Carried



22 August 2017

Central Highlands Council
19 Alexander Street,
Bothwell TAS 7030

Dear Mayor and Councillors,

Telstra antenna for 4G telecommunication coverage, Wayatinah

I refer to our recent discussions with Graham Rogers of Council regarding the above. Graham has asked us to set out the following for Council's information and if all is in order, approval.

Hydro Tasmania wishes to engage Telstra to install a telecommunications antennae and related infrastructure ("**Telstra Facilities**") upon the inside wall and the roof of the Wayatinah Community Centre on Third Street, Wayatinah ("**the Site**") which is owned by Central Highlands Council ("**CHC**"). The Telstra Facilities will provide 4G L700 MHz coverage to the Wayatinah Village, covering a circa 800m radius; the improved telecommunication coverage will benefit all Telstra users in the vicinity of the antenna.

Please find enclosed:

- a) a copy of Telstra's firm proposal to Hydro Tasmania dated 18 May 2017 which sets out in detail the proposed works, the Telstra Facilities and the intended location of the Telstra Facilities within the Site; and
- b) Telstra's Enterprise Works Agreement.

We understand that Council is content for the Telstra Facilities to be installed at the Site, however as the Site is owned by CHC, Hydro Tasmania doesn't have the right to give the permissions necessary to engage Telstra directly; these largely relate to granting and ensuring adequate access to Telstra personnel. In order to overcome this obstacle, Hydro Tasmania proposes that:

- 1. Hydro Tasmania pay to CHC to be held on trust, the quoted cost of the installation of the Telstra Facilities (\$136,866 plus GST) plus a contingency amount of \$10,000 (together, the "**Trust Monies**");
- 2. Within two business days of receiving the Trust Monies, CHC enter the Enterprise Works Agreement direct with Telstra;
- 3. Hydro Tasmania will for a period of three years from the date of the commencement of the Enterprise Works Agreement between CHC and Telstra:
 - a) pay all costs related to the installation, operation and maintenance of the Telstra Facilities; and

- b) indemnify CHC for any losses related to the installation, operation and maintenance of the Telstra Facilities.

If the terms of this proposal are acceptable to CHC, please have your authorised representative sign the duplicate of this letter where indicated and return to me at the below address. Please provide the details of CHC's trust account and we will arrange for the prompt payment of the Trust Monies.

If you require any further information, please contact me on the below phone number. If you have any questions for Telstra, please contact Ross Bollon on (08) 6224 5850 or 0419 049 132.

Yours sincerely



Mick Watkins
Senior Property Advisor
t 6230 5633
e Michael.Watkins@hydro.com.au

As authorised representative of Central Highlands Council,

I, _____
(insert full name)

of _____
(insert address)

agree to Hydro Tasmania's proposal as set out in this letter.

Signature: _____

In the presence of:

Witness:

Full Name:

Address:

Occupation:

Date:

Graham Rogers

From: Bollom, Ross <Ross.C.Bollom@team.telstra.com>
Sent: Tuesday, 29 August 2017 11:55 AM
To: Graham Rogers
Cc: Parsons, Alan
Subject: Wayatinah Village

Hi Graham,

As discussed Telstra have supported this proposal in that we will pay for the mains power connection and a separate meter such that we will be invoiced for any power consumed by the Mobiles facilities.

As long as the site access agreement for the installation of the Telstra equipment is at no rent (or \$1 peppercorn rent) then Telstra will operate and maintain those facilities at our cost. This position will remain in place as long as the facilities are servicing the wider community regardless of whether Hydra are still in the community or not.

Regards



Ross Bollom Enterprise Works
Telstra Enterprise | Industry Solutions | Enterprise Works
P 08 6224 5850 | M 0419 049 132 | E ross.c.bollom@team.telstra.com |

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

14.4 QUEENS PARK PLAQUE

Report By

Graham Rogers (Manager, DES)

Background

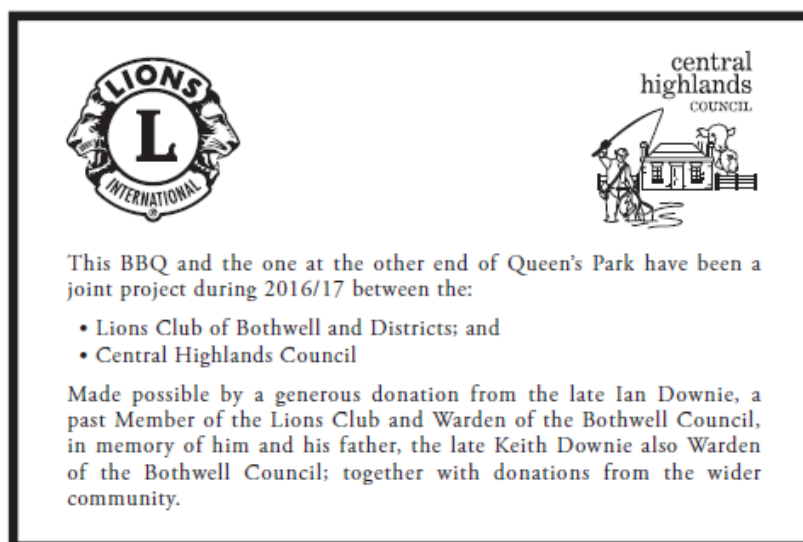
Two BBQ's, shelters and picnic tables have been placed in Queens Park, Bothwell. This project was a joint project between the Lions Club of Bothwell and Council. At previous Council meetings proposed wording for signage to be erected at the two sites was discussed.

Current Situation

A quotation and plaque design has been obtained from Arrow Bronze, who supply the plaques for the Bothwell Cemetery. A member of the Lions Club has viewed the design and quotation and has indicated that the Lions Club were thinking of a plaque similar to the Black Angus one located outside the Park. Below is a photograph of the Black Angus sign and an example of the style of plaque produced by Arrow Bronze.



Below is a copy of the plaque design from Arrow Bronze. The plaque would be 305mm x 203mm and would be brown in colour.



The cost of one plaque is \$557.00 plus GST. This includes a cost of \$62.00 for work on Council's logo to make it suitable for use.

For Discussion

14.5 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2017 / 00026	T Burnett	12 Patrick Street, Bothwell	Change of Use to General Retail & Hire (Pharmacy)
2017 / 00018	J A Newlands	RA 101 Hall Road, Fentonbury	Outbuilding
2017 / 00028	G L & J E Herbert	16 Patrick Street, Bothwell	Alteration to existing building (remove chimney) and new toilet block in Heritage Precinct
2017 / 00025	J R & L R Grimley	3411 Lyell Highway, Gretna	Ground Based Panel Sign
2017 / 00027	R W Cordwell	13.15 Dalrymple Street, Bothwell	Verandah Extension (Heritage Precinct)
2017 / 00030	A Forbes	1 Slate Court, Flintstone	Dwelling Addition, New Outbuilding and Driveway

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2017 / 00032	Rainbow Building Solutions	460 Dry Poles Road, Ellendale	Extension to Existing Dwelling

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2017 / 00041	R B Nettlefold	62 Laycock Drive, Interlaken	Outbuilding

IMPOUNDED DOGS

The following dogs were impounded during the past month.

10 August 2017 – Bull Terrier – Found Lyell Highway, Hamilton - Owner traced through micro-chip number.

18 August 2017 – Border Collie Cross – Found at Ellendale – Owner unknown

15.0 WORKS & SERVICES

Moved:

Seconded:

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT

9th August 2017 – 11th September 2017

Grading & Sheeting

Waddamana Road	Todds Corner Road
Clarkes Road	Jones River Road
Marked Tree Road	Rayners Hill Road
Humbie Road	Wetheron Road
Green Valley Road	

Maintenance Grading

Barren Plains Road	Rockmount Road
Drypoles Road	Tor Hill Road

Potholing / shouldering

Dennistoun Road	Tunbridge Tier Road
Interlaken Road	Lake Crescent Road
Dago Point Road	Robertson Road
Jones Road	Meredith Springs Road
Cider Gum Drive	Berry Drive
Thiessen Crescent	Wihareja Road
Strickland Road	Anglers Court
Trout Court	Dawson Road
Langloh Road	Pelham Road

Spraying

Culverts / Drainage:

Clean culverts Dennistoun Road
 Drainage Strickland Road
 Drainage Eyles Road
 Drainage Lanes Tier Road
 Drainage Wayatinah Road

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 96.5rs Annual Leave taken
- 34hrs Sick Leave taken
- 33.5hrs Long Service Leave

Bridges:

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Clean up Miena WTS
 2 X Drum Muster
 Install sign for Bothwell WTS
 Install gate at independent living units
 Repair water break at Hamilton Rec
 Repair Water Break NRM building

Slashing

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:**Plant:**

PM741 Mack Truck (H) new hydraulic pump and hoist x 2

PM705 Mack Truck (H) new Drive tyres

PM774 Cat Grader (B) 250hr service

Private Works:

Andrew Graham Plumbing - Gravel
 John Jones - Gravel Delivery
 G Bannister - Gravel Delivery
 Bradshaw Excavations - Gravel Delivery
 Tony Dare - Gravel
 Ramsey Agriculture - Concrete Premix
 Richard Ellis - Concrete Premix
 Mark Rolls - Gravel Delivery

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks

Grading and re-sheeting of Councils Road
 Hamilton Park Irrigation
 Municipal Spraying
 Drainage Ellendale Road
 Drainage Norley Road

For Discussion

Entrance into Bothwell Waste Transfer Station

Gravel Supply

15.1 ENTRANCE TO BOTHWELL WASTE TRANSFER STATION

At the August Council meeting Councillor Bowden requested that the entrance to the Bothwell Waste Transfer Station be reported on as the entrance is on a corner that has very poor line of sight for vehicles turning in or out of the site, with many near missus over the years.

The Works Manager has held discussions with StateGrowth in regards to access from the Highland Lakes Road into the Bothwell WTS site and they agree that it should be moved and would grant permission for the access to be pushed further North along the Highland Lakes Road. At present Council along with Stategrowth have installed a sign (Traffic Entering 200m) on the Highland Lakes road before the Waste Transfer Station Site to warn motorists of vehicles coming out of the site.

The entrance could be taken along the highway an extra 90m away from the corner improving the line of sight considerably. This will still allow access on to land owned by Council.

With some fairly minor earthworks and vegetation removal, road boxed out with base material and fines sheeted trimmed and compacted, culverts placed with some drainage, fencing and signage a new road could be constructed and joined back into the existing entrance to the waste transfer station.

A quote for these works was undertaken with a price of \$21,742 including gst.

FOR DISCUSSION



15.2 SUPPLY OF GRAVEL

A Letter has been received by Council from Anthony Archer (Norwood Estate) requesting that Council consider their gravel pit for the supply of crushed red gravel.

The pit is located on Woodsprings road and has previously been used by Council some years ago. The material has been used by numerous timber companies and the old DMR (Department of Main Roads) in the past.

Norwood Estate believes the material is of good quality and would be a benefit to Council in carting to roads closer to this pit i.e Woodsprings Road, Dennistoun Road, Rotherwood Road, Lower Marshes Road, and roads adjacent to Lake Crescent and Lake Sorell allowing more loads being carted per day because of the proximity of the pit compared to Councils current pit.

Norwood Estate are prepared to crush an agreed amount of material at their own cost to make available for Council to use for a trial to see after 4-6 months if the material has remained suitable on Council roads.

Norwood Estate are prepared to carry out any earthworks or fencing required to allow Council full access to pit. The current pit is a level 2 and meets both the Mines Department and Environmental Protection Authority conditions.

As the Works Manager I have never crushed material from this quarry or never used the gravel from this quarry in Council operations or on Council roads.

FOR DISCUSSION

16.0 ADMINISTRATION

16.1 REQUEST FOR WAIVER OF FEES BOTHWELL HALL

Andrea McKibben Clinical Manager, Rural Primary Health Program, Corumbene has advised that Corumbene is running a Men Only exercise class in the Bothwell Hall for 10 weeks from 5 September, 2017 to 7 November, 2017.

Andrea has asked whether there will be a cost for the hall hire. The Bothwell Exercise Group use the hall for their classes at no cost.

Recommendation:

That Council waive the Bothwell Hall hire charges for Corumbene's Men Only exercise classes held 5 September, 2017 to 7 November, 2017.

16.2 ROTARY CLUN “TOU DE NORFY” CYCLE CHALLENGE

The Rotary Club of Claremont is in the process of organising its annual public riding event called the ‘PMM Tour de Norfy Cycle Challenge’ for Sunday the 12th November. This event is in its tenth year. Tasmania Police have asked the Rotary Club to obtain formal approval from Central Highlands Council.

The ride begins in New Norfolk, travelling along the Lyell Highway through Rosegarland and Hamilton, turning off the Lyell Highway into Ellendale Road via Meadowbank Bridge, continuing to New Norfolk via Ellendale, Westerway and Bushy Park returning on Glenora Road to and finishing at Kensington Park.

As riders travel on roads that are in our municipality the Rotary Club seek Council written permission to hold the event.

In addition the Rotary Club would also like Council to check Ellendale Road from the Lyell Highway intersection through to the boundary with Derwent Valley Council. The Rotary Club understand that Council have been extremely helpful over the past nine years in ensuring the safety of the riders by fixing damaged sections prior to the event and for this the Rotary Club are extremely grateful.

Attached for Councils information is a letter from the Rotary Club, traffic management plans, course maps, risk assessment, mitigation strategies and insurance certificate.

Recommendation:

That Council give approval for the “Tour de Norfy” Cycle Challenge to use Ellendale Road for the event.

16.3 REQUEST FOR RATE REMISSION 01-0805-02805

A request has been received for consideration by Council of a remission for the above property. The property contains 2 huts, Joe Slatter Hut and Gingerbread Hut, and are on leased land.

The two huts are used by the general public as shelter huts during all seasons. They are in effect a community asset and provide basic and emergency shelter for visitors to Mt Rufus.

The club is a family based, not for profit club.

Last year Council remitted 50% of the General Rate, plus the total solid waste charge and fire levy.

Rates for 2017/18 are \$571.76.

Recommendation:

Moved: Clr

Seconded: Clr

That Council remit \$379.38 on property 01-0805-02805 being 50% of the general rate plus the solid waste and fire levy charges.

16.4 REQUEST FOR RATE REMISSION 04-0017-03967

Email received from Rate Payer 10 August 2017. In 2016 Council resolved to remit the rates on this property for that financial year.

According to the Crown Lands Dept. this P.I.D. is Last Street Bothwell. We use only a small portion of street, part is still public street, part is used by other residents and the bottom is flooded by Ratho Dam.

We pay a lease to D.P.I.P.W.E so if we have to pay rates as well the convenience of the part that we use is not worth it - we continue to keep our section free of noxious weeds (ie: goss etc.).

Recommendation:

Moved: Clr

Seconded: Clr

That Council remit the rates on property 04-0017-03967 for the amount of \$493.67

16.5 REQUEST FOR RATE REMISSION 01-0860-02936

Email received from Ratepayer 4th September 2017, requesting Council remit 50% of the General Rate and the Solid Waste Charge on property 01-0860-02936.

Three siblings request a review of the total of rates that are paid for property 01-0860-02936 being \$821.06.

They make this request on the following considerations:

- The property is landlocked and has no formal access/ roads to the property, making access/ use of the property challenging at best.
- The property has no improvements
- The property was left by their great- grandfather's estate to the 3 siblings in equal parts, so wish to keep purely for sentimental reasons.

The land is used once every 1-2 years for the purpose of deer hunting and beyond that they have no other uses/ ability to obtain a commercial merit from ownership.

The ratepayers would appreciate consideration of a reduction in the rates based on the above.

For Decision

16.6 REMISSIONS UNDER DELEGATION

The General Manager has made the following remissions under delegation:

01-0838-02982	\$148.00	Solid Waste Charge
10-0400-03595	\$148.00	Solid Waste Charge

For Noting

16.7 COMMUNITY CHURCH GRANT PROGRAM

Council has a church grant budget allocation of \$500 per church within the Central Highlands. Each church parish needs to apply for the funds which are to be used for conserving the heritage value of the churches. Funding is only provided for the church building.

An application has been received from Father Jaison Kuzhiyil for St Coleman's Catholic Church, Ellendale. The funds will be used towards repainting and mending the exterior of the church.

Recommendation:

That a grant of \$500 be approved for the repainting of St Coleman's Catholic Church, Ellendale.



CENTRAL HIGHLANDS COUNCIL COMMUNITY CHURCH GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Applicant Organisation: The Catholic Parish of Central Tasmania

Contact Person's Name: Fr. Jason Kuchnyl

Contact Details

Address: 4 Hillside Crescent
New Norfolk Tas 7140

Phone: (Business hours) (03) 62612326

Mobile: 0401 829 686

Fax: -

Email: centraltas@bigpond.com

Signature Fr. Jason Joseph

Name

Position in Organisation Priest

Date

Name of Church: St Coleman's Catholic Church

Address of Church: 931 Ellendale Rd
Ellendale Tas 7140

Amount Applied for \$500.00
(Maximum \$500.00)

2. PROJECT DETAILS**Project Start Date:****Project Completion Date:**

Project Objectives: To Completely Repaint + mend existing exterior of St Coleman's Catholic Church

3. COUNCIL SUPPORT

Are you requesting other Council support? If yes, please give details.

NO

Are you requesting participation by Councillors or Council Staff? If yes, please give details.

NO

If your application is successful, how do you plan to acknowledge Council's contribution?

- A Notice would be placed on St Peter's New Norfolk + St Coleman's Ellendale Notice Boards.
- A Notice would also be placed in the weekly Newsletter.

The following report has been prepared by Katrina Brazendale following a meeting with the Mayor and UnitingCare.

The vehicle was originally purchased by Go Highlands Inc. and was transferred to UnitingCare when Go Highlands Inc. ceased operations as an incorporated organisation on 30th June 2014.

UnitingCare is in the belief, that the best outcome for the continued community availability of this vehicle is to have it transferred to Council or a Community Organisation, as the upcoming changes may result in a relocation of the vehicle outside of the Municipality.

I have attached the Guidelines and Bus information documents, which was put together by UnitingCare in August 2016, you will note that the Contact Person Responsibilities are incorrect as the vehicle has never been managed by the Bothwell Office nor has it been located at Bothwell.



Central Highlands Community Bus

GUIDELINES

General

- All persons travelling on the "Central Highlands Community Bus" are responsible for ensuring that the road safety rules and regulations are adhered to
- No food or drink (other than water) is to be consumed while travelling in the "Central Highlands Community Bus"
- The vehicle has a fuel card (to be kept in the vehicle) that is accepted at most service stations except United. When using the card you will need to give the attendant the mileage and sign your name (print so it can be understood). The vehicle also has an account at the Bothwell Garage for fuel and it is the responsibility of the driver to ensure the vehicle is filled at every reasonable opportunity. If at any stage the driver has to pay for fuel this will be reimbursed by UnitingCare Tasmania (a receipt must be provided)
- A driver must have a current and complete Tasmanian licence and be over the age of 25 years
- The vehicle is equipped with a tow bar/ball and available for towing by request only
- All road infringement notices / parking fines incurred by the driver will be paid in full by the driver. Go! Highlands Inc. hold no responsibility for any road infringement notices and/or parking fines
- The vehicle must be returned at the specified time unless notified otherwise
- The vehicle must be left clean on return (inside and outside).
- The log book kept in the vehicle must be completed by the designated driver for each trip, documenting date of journey, purpose of trip including organisation name, odometer start and finish and total kilometres travelled
- It is the responsibility of the driver to inspect the vehicle before and after each trip for any damage. Any damage or concerns regarding the vehicle must be reported to UnitingCare Tasmania at the earliest possible time
- Vehicle keys are available from the Bothwell Council office between 9am and 5pm. For early morning departures please make sure arrangements are made for collection of keys. For late night returns, special arrangements will need to be made between the driver/organisation and the council regarding returning keys
- The vehicle is to be locked (including windows) when unattended

Central Highlands Community Bus Guidelines – August 2016
UnitingCare Tasmania
Phone Tracey on 0429 433 664 or Lois on 0409 074 197

Drugs & Alcohol

- The driver shall have a zero Blood Alcohol Concentration and must be free of any type of illicit drugs whilst driving the vehicle
- The driver has the right to refuse entry to any passengers that are:
 1. Intoxicated
 2. Behaving in an offensive or dangerous manner to themselves or others
- In such unlikely cases it is also necessary to ensure the person/s are left in a safe environment and the nearest Police Station notified
- The vehicle is a **smoke free** vehicle

Drivers – Accidents

- In the event of an accident with another vehicle or any other object UnitingCare Tasmania **MUST** be notified as soon as practical
- In the event of an accident it is a mandatory requirement that the Police be notified

Payment Details

Payment for the vehicle will be invoiced to the driver or other designated person at the end of each month and a receipt will be provided.

Central Highlands Community Bus

Availability:

The eight-seater Toyota Tarago vehicle owned by UnitingCare Tasmania is available for:

- Transport for community groups
- Transport for social outings (e.g. shopping, social activities, visiting friends & family)
- Transport for school groups
- Transport for families & friends
- Other community transport as agreed by Go! Highlands Inc
- *Priority is given to those groups / individuals who have no alternate transport*

Fees:

- The fee for transport less than 20km return is \$7.00 per person
- The fee for transport 20km – 100km return is \$12.00 per person
- The fee for transport greater than 100km return is \$15.00 per person
- A Carer is not required to pay when travelling with the person they are caring for
- The fee for families will be a maximum of \$20.00 for 2 people / \$30.00 per family
- No-one shall be disadvantaged by the inability to pay for this service and the fee may be reduced or waived on agreement of Go Highlands Inc
- For organised community groups / organisations the vehicle is available at a fee of 78c per kilometre PLUS a \$5.00 booking fee

Contact Persons Responsibilities

- The person booking the vehicle shall be known as the 'contact person' and it is their responsibility to:
 - Contact the Bothwell Council on 6259 5503 to make booking arrangements
 - Read and understand the Central Highlands Community Bus Guidelines
 - Complete and sign a booking form
 - In the event that any damage occurs to the interior of the vehicle while it is being used, (e.g.; excessive dirt/mud, torn or marked seats/floor/roof) the contact person will take full responsibility and shall be invoiced the full costs to repair/ cleaning any such occurrences.

Central Highlands Community Bus Information – August 2016
UnitingCare Tasmania
Phone Tracey on 0429 433 664 or Lois on 0409 074 197

Drivers Responsibilities

- If urgent minor repairs are needed to the vehicle whilst on a trip, firstly telephone contact should be made with Tracey on 0429 433 664 or Lois 0409 074 197 to authorise repairs
- The driver of the bus is required to sign the Drivers Details section of the Booking Form
- The person responsible for driving the bus must have; a full Tasmanian license, be the age of 25 or over and have had no drink driving offences in the last five years
- The driver is required to fill out the log book on board the bus
- The driver is responsible for all road and parking infringements while they're driving the bus
- The driver must have 0.00 blood alcohol / illicit drug reading while driving the bus
- The driver is required to list all passengers on the booking form including receipt number and confirmation of payment (Where this breaches organisations confidentiality policy numbers of passengers will be required)

General

- The vehicle is an eight seater Toyota Tarago that doesn't require a special licence to drive – anyone with a full licence is able to drive the vehicle
- It is encouraged that bookings are made in advance with enough time for coordinators to adequately make arrangements
- All persons using the vehicle are responsible for ensuring that the road safety rules and regulations are adhered to
- No food or drink (other than water) is to be consumed while travelling in the vehicle
- The vehicle has a fuel card (to be kept in the vehicle) that is accepted at most service stations except United. When using the card you will need to give the attendant the mileage and sign your name (print so it can be understood). The vehicle also has an account at the Bothwell Garage for fuel and it is the responsibility of the driver to ensure the vehicle is filled at every reasonable opportunity. If at any stage the driver has to pay for fuel this will be reimbursed by UnitingCare Tasmania (a receipt must be provided)
- A driver must have a current and complete Tasmanian licence and be over the age of 25 years
- The vehicle is equipped with a tow bar/ball and available for towing by request only
- All road infringement notices / parking fines incurred by the driver will be paid in full by the driver. UnitingCare Tasmania hold no responsibility for any road infringement notices and/or parking fines
- The vehicle must be returned at the specified time unless notified otherwise

Central Highlands Community Bus Information – August 2016
UnitingCare Tasmania
Phone Tracey on 0429 433 664 or Lois on 0409 074 197

- The vehicle must be left clean on return (inside and outside)
- The log book kept in the vehicle must be completed by the designated driver for each trip, documenting date of journey, purpose of trip including organisation name, odometer start and finish and total kilometres travelled
- It is the responsibility of the driver to inspect the vehicle before and after each trip for any damage. Any damage or concerns regarding the vehicle must be reported to UnitingCare Tasmania at the earliest possible opportunity
- Vehicle keys are available from the Bothwell Council office between 9am and 5pm. For early morning departures please make sure arrangements are made for collection of keys. For late night returns, special arrangements will need to be made between the driver/organisation and the council regarding returning keys
- The vehicle is to be locked (including windows) when unattended

Drugs & Alcohol

- The driver shall have a zero Blood Alcohol Concentration and must be free of any type of illicit drugs whilst driving the vehicle
- The driver has the right to refuse entry to any passengers that are:
 1. Intoxicated
 2. Behaving in an offensive or dangerous manner to themselves or others
- In such unlikely cases it is also necessary to ensure the person/s are left in a safe environment and the nearest Police Station notified
- The vehicle is a **smoke free** vehicle

Drivers – Accidents

- In the event of an accident with another vehicle or any other object UnitingCare Tasmania **MUST** be notified as soon as practical
- In the event of an accident it is a mandatory requirement that the Police be notified

Payment Details

- Payment for the vehicle will be invoiced to the driver or other designated person at the end of each month and a receipt will be provided.

Contact details:

Lois Van Eimeren (UnitingCare Tasmania)	0409 074 197
Tracey Turale (Rural Primary Health Service)	0429 433 664

Central Highlands Community Bus Information – August 2016
 UnitingCare Tasmania
 Phone Tracey on 0429 433 664 or Lois on 0409 074 197

At our meeting with Acting CEO Donna Lashmar from UnitingCare, Donna mentioned that UnitingCare also is holding funds that belong to the vehicle and will also transfer \$10,000. The funds were given to them from Go Highlands Inc during the vehicle transfer back in 2014, which came from the last changeover of the vehicles when the original KIA Carnival was sold.

Details of the vehicle are:

Make/Model	Toyota Tarago
Manufacture Year	2010
Mileage	TBC
Expiry of Registration	30/7/2018

Recommendation:

That Council take over the ownership of the vehicle and delegate the Mayor to advertise and seek Interest from the Community and to further select a Community Group to manage the vehicle.

16.9 Bushfest Update

Staff are well underway with organising Highlands Bushfest which is being held on 18th and 19th November 2017 at the Bothwell Recreation Ground.

As at 12 September, 2017 we have 50 confirmed stallholders.

The General Manager will discuss Bushfest further at the meeting.

16.10 COMMUNITY GRANT APPLICATION

The Bothwell Speed Shear has submitted an application for a community grant to hold the Annual Bothwell Speed Shear in conjunction with the Highlands Bushfest on the 19th November 2017.

Recommendation:

That Council provide a community grant of \$2,000.00 towards the Bothwell Speed Shear.



CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form. Please enclose your group/club's current financial statement.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: *Bothwell Speed Shear*

Amount of Grant Requested: *\$2000 was received in 2012 - 2016.*

Estimated Total Project Cost:

Applicant Organisation: *Bothwell Speed Shear*

Contact Person's Name: *Janie Bryant*

Contact Details
Address: *9 Michael St, Bothwell*

Phone: (Business hours)

Mobile:

Fax:

Email:

Signature

Name

Position in Organisation *Event organizer*

Date

12.9.17

What is the overall aim/purpose of the applying organisation?

To provide a speed shear for shearers in the south of the state, as majority are held in North

What is the membership of the organisation?

President

Secretary

Treasurer

Public Officer/s

2. ELIGIBILITY (see Community Grant Program Guidelines)

Is the organisation:

- ☐ Representative of the interests of the Central Highlands Community
- ☐ Incorporated
- ☐ Not for Profit
- ☒ Unincorporated
- ☐ A Hall Committee

OR

- ☒ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required)

Yes \$2000 in 2012, 13, 14, 15 & 16.

If yes;

Name of Project: Bothwell Speed Shear

Date Grant received:

2012, 13, 14, 15 & 16

Amount of Grant:

\$2000 each year

3. PROJECT DETAILS

Project Start Date: Sunday 19th November 2017

Project Completion Date:

Project Objectives:

4. COMMUNITY SUPPORT

What level of community support is there for this project?

This will be the 6th year that we have held the speed shear. Increasing in competitor & spectator numbers each year. The last 2 years have been held in conjunction with Bushfest & has proved a big hit with the crowds.

Does the project involve the community in the delivery of the project?

Community members are encouraged to enter novelty events held through the event, eg. quick throw (kids & adults) & Iron Man Events which prove very entertaining & popular with Nick & Andrew from HUS competing & drawing a large crowd.

How will the project benefit the community or provide a community resource?

A great event for the community to be involved & an opportunity for local shearers to enter who do not usually attend other shearing shows.

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

No.

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

Councillors are encouraged to attend.
Andrew Downie has been a judge in previous years.

If your application is successful, how do you plan to acknowledge Council's contribution?

Through flyer distribution, brochures, announcements on the day & open trophy winner donated by Council.

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

Yes

How will you monitor/evaluate the success of this project?

Incorporating the speed shear into Bushfest has proved to be very successful, increasing visitor numbers for both events. ✓

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundations	
Premises <i>singleton</i>		Donations from Business	
<i>t-shirts, competitors</i>	<i>\$1700</i>	Special Funding	
Vehicles		Gifts in Kind	
Other: <i>purchase of prizes & prize money</i>	<i>\$5000</i>		
Other:		Other:	
Subtotal <i>Contribution to Sports shear</i>	<i>\$400</i>	Other	
<i>for insurance</i>		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	<i>\$2000</i>
Running costs		Trust/Foundations	
Production of information		Donations from Businesses	<i>\$4500</i>
PR materials		<i>use of 2 trucks - Roll Transport</i>	
Training staff/volunteers		Special Fundraising	
Travel		Gifts in kind (details)	
		<i>sheep provided by Curringa farm</i>	
Rent		Cash Reserves	
Reference materials		Other: <i>Competitor entries</i>	<i>\$1000</i>
Other:		Subtotal	
Subtotal		Subtotal	
TOTAL <i>Approx</i>	<i>\$7500</i>	TOTAL <i>Approx</i>	<i>\$7500</i>

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved:

Seconded:

THAT Council consider the matters on the Supplementary Agenda.

18.0 CLOSURE
