

# Central Highlands Council

## Agenda – ORDINARY MEETING – 17<sup>th</sup> October 2017

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Council Chambers, on Tuesday 17<sup>th</sup> October 2017, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles  
General Manager

### 1.0 OPENING

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### 2.0 PRESENT

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### 3.0 APOLOGIES

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### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

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### 5.0 CLOSED SESSION OF THE MEETING

**Moved:**

**Seconded:**

**THAT** pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

- Confirmation of Closed Session Minutes of Council's Ordinary Meeting held on 19 September, 2017
  - Confidential Matter Regulation 15 (2) (c)
  - Tenders Regulation 15 (2) (d)
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### 5.1 MOTION OUT OF CLOSED SESSION

**Moved:**

**Seconded:**

**THAT** Council move out of Closed Session and resume the Ordinary Meeting.

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### OPEN MEETING TO PUBLIC

Meeting opens to the public at 10.00am

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## 6.0 IN ATTENDANCE

|          |   |
|----------|---|
| 9.45 am  | Constable Paul Cooper to join Council for morning tea |
| 10.00 am | Spin-in Committee to address Council                  |
| 10.20 am | Dale Rayner, TFS                                      |

## 6.1 PUBLIC QUESTION TIME

## 7.0 MAYORAL COMMITMENTS

|                            |  |
|----------------------------|--|
| 19 <sup>th</sup> September | Ordinary Council Meeting- Hamilton   |
|                            | Australia Day Committee Meeting- Hamilton  |
| 20 <sup>th</sup> September | Business of Council  |
| 22 <sup>nd</sup> September | Business of Council  |
| 25 <sup>th</sup> September | Mayors Round Table- Huonville  |
| 26 <sup>th</sup> September | On-Site Meeting with Minister Rene Hidding re the Pub With No Beer Corner & Den Hill |
| 27 <sup>th</sup> September | Meeting with the EHO and General Manager   |
|                            | Swimming Pool Committee Meeting  |
|                            | Cattle Hill Windfarm Meeting   |
|                            | Meeting with a Ratepayer re Dangerous Footpath – Bothwell                            |
| 4 <sup>th</sup> October    | Glamping Opening- Truffle Lodge, Gretna  |
| 7 <sup>th</sup> October    | Meeting with a Ratepayer- Hamilton   |
| 9 <sup>th</sup> October    | Business of Council  |

## 7.1 COUNCILLORS COMMITMENTS

### Clr J A Honner

|                            |  |
|----------------------------|--|
| 18 <sup>th</sup> September | Diocese Meeting - Hamilton                                       |
| 19 <sup>th</sup> September | Ordinary Council Meeting - Hamilton                              |
| 4 <sup>th</sup> October    | Opening Truffle Lodge - Gretna                                   |
| 8 <sup>th</sup> October    | Meeting with Anne Thwaites Steppes re 25 Years of Steppes Stones |

### Clr A W Bailey

|                            |  |
|----------------------------|--|
| 19 <sup>th</sup> September | Ordinary Council Meeting – Hamilton        |
|                            | Australia Day Committee Meeting – Hamilton |
| 4 <sup>th</sup> October    | Opening Truffle Lodge – Hamilton           |

## 7.2 GENERAL MANAGER'S COMMITMENTS

|                            |  |
|----------------------------|--|
| 19 <sup>th</sup> September | Ordinary Council Meeting - Hamilton                  |
| 26 <sup>th</sup> September | Meeting Minister Hidding Pub with no Beer            |
| 27 <sup>th</sup> September | Swimming Pool Committee Meeting                      |
|                            | Meeting Cattle Hill Wind farm                        |
| 4 <sup>th</sup> October    | Opening Truffle Lodge, Gretna                        |
| 10 <sup>th</sup> October   | Meeting Huon Regional Care                           |
| 11 <sup>th</sup> October   | Meeting Vison Super                                  |
| 12 <sup>th</sup> October   | Integrity Commission Ethical Reference Group Meeting |

## 8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

## 8.1 FUTURE WORKSHOPS

**24 October, 2017** at Hamilton at 9.00 am:

- Understanding financial statements and reports
- Archives Office – Council records
- Craig Hoey, State Growth – crash statistics/road safety

## 9.0 MAYORAL ANNOUNCEMENTS

## 10.0 MINUTES

### 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 19<sup>th</sup> September 2017 be received.

### 10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

**Moved:**

**Seconded:**

**THAT** the Minutes of the Ordinary Meeting of Council held on Tuesday 19<sup>th</sup> September 2017 be confirmed.

### 10.3 RECEIVAL DRAFT MINUTES AUSTRALIA DAY COMMITTEE MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Australia Day Committee Meeting held on Tuesday 19<sup>th</sup> September 2017 be received.

### 10.4 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Audit Panel Meeting held on Wednesday 20<sup>th</sup> September 2017 be received.

### 10.5 RECEIVAL DRAFT MINUTES SWIMMING POOL COMMITTEE MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Swimming Pool Committee Meeting held on Wednesday 27<sup>th</sup> September 2017 be received.

## 11.0 BUSINESS ARISING

- 15.2 Norwood Gravel – letter sent
- 15.3 Bethune Park closed – remedial work being undertaken weather permitting
- Police to be invited to community meeting re vandalism – to be organised
- 14.3 Hydro Agreement - signed
- 14.3 Plaques Queens Park Barbecues – DES Manager
- 14.6 TBCITB Collection Agreement - signed
- 12.0 W & S Manager Meet NRM re Platypus Walk fencing - completed
- 16.1 Letter to Corumbene re waiver hall hire fees – letter sent

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|       |   |
|-------|---|
| 16.2  | Letter sent re “Tour de Norfy” Cycle Challenge  |
| 16.3  | Remission Processed   |
| 16.4  | Remission Processed   |
| 16.5  | Letter Sent   |
| 16.7  | Church Grant – letter and cheque sent   |
| 16.8  | Central Highlands Community Bus- letter sent – advertising for management of vehicle – close 27 November 2017 |
| 16.9  | Bushfest – letter sent  |
| 16.10 | Community Grant Application – letter and cheque sent  |
| 17.1  | Document reviewed by Accountant and W & S Manager   |
| 17.2  | Steppes Sculptures – Mayor and Cllr Honner to report  |
| 17.4  | Bothwell Spin-OUT – letter sent   |

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## 12.0 NRM REPORT

**Moved:**

**Seconded:**

**THAT** the NRM Report be received.

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# The Derwent Catchment Project

Increasing Productivity. Restoring Landscapes

## NRM Report for Central Highlands Council 12<sup>th</sup> September 2017 – 11<sup>th</sup> October

### General Business

Jim and Eve attended the NRM South AGM on Thursday 28 September wrapping up on another year of NRM service delivery by the Derwent Catchment Project.

We also attended the launch of Truffle Lodge at Gretna to support the Grimley's launch of the fabulous glam camping along the Derwent River. We have worked with the Grimley on providing support after the flood and providing advice and plants to help with revegetation along the river.



### Weed Management Program

We held our annual stakeholder weeds meeting on Tuesday the 19<sup>th</sup> of September. The meeting was attended by Hydro, State Growth, Crown Land Services, Sustainable Timbers Tasmania, DPIPWE, Inland Fisheries and Parks & Wildlife.

At this meeting we discussed the proposed works across the Highlands and the alignment of works to the weed management plan. There has been good progress made in achieving targets although gaps still exist. Some refinement of the plan was also recommended to reflect the importance of Great Lake as a fisheries asset. Great Lake will be added as a priority area. The weeds report is attached for your information.

### **Platypus Walk restoration project**

The platypus project continues with John Blyth putting in considerable volunteer time. John has been overseeing the on-ground works and supporting the work skills team. The work skills team have continued to clean up willow debris catching the smaller fragments before they sprout. The team has also started some fencing to make sure that the plantings can establish and are well protected.

### **Ouse River**

Eve took NRM North and State Government representatives on a tour of the key sites to build understanding of the scope of the project. We have also been revisiting properties and establishing a work plan for the Ouse River Recovery Project. This has involved additional mapping and planning modifying the proposed actions to reflect the funding available. Josie has also met with NRM North and is negotiating the final contract which we hope to have signed off in the next month. So that works can commence in Summer.

### **Miena Cider Gum**


The Miena Cider Gum conservation program continues. Last weekend 7<sup>th</sup> and 8<sup>th</sup> of October a working bee with Threatened Plants Tasmania was held to finish caging seedlings and mature trees at St Patricks Plains. There are about 20 remaining cages to be completed and then this site will be well protected from browsing.

50 Miena Cider Gum seedlings have also been provided to Jason Whitehead at Cockatoo Ridge for the establishment of a seed orchard. We will be keeping in contact with Jason to see how this goes. Establishing seed orchards so far has not been successful but the location selected we believe is well suited being a damp and frosty spot.







**Pasture Hub** A few minor issues have meant that the release of the website has been delayed. Mostly around usability of some of the graphs on the website. Most of the information is up and ready to go. We are excited to see this project come so close to a launch after a year of work.


**Home**


Welcome to the Pasture Hub your destination for pasture management resources. We are currently collecting pasture data from 14 farms in the Derwent Valley region of Tasmania from a mix of irrigated and dryland sites and across a range of micro-climates. We are calculating Pasture Growth Rates (kgDM/ha/day) and Leaf Emergence Rates (LER) for the sites on each farm (see the Locations tab). This website also has a range of calculators to help landholders make decisions about pasture use.



**News**
[All news](#)



**Welcome to the Pasture Hub**  
OCTOBER 4, 2017

Welcome you to the Pasture Hub website  
As well as providing up to date information about Pasture Growth Rates and Leaf Emergence Rates in your neck of the woods we have a range of calculators and information to help you with making decisions around pasture use.


**Participating Farms**
[All farms](#)



Yours Sincerely,

Josie Kelman, Facilitator, Derwent Catchment NRM Committee 0427 044 700

Eve Lazarus, Projects Officer, Derwent Catchment NRM Committee 0429 170 048

## 13.0 FINANCE REPORT

**Moved:**

**Seconded:**

**THAT** the Finance Report be received.

### 13.1 DRAFT ANNUAL REPORT 2016-2017

The Draft Annual Report is submitted for Council approval.

**Recommendation:**

**That** Council adopt the 2016-2017 Annual Report.

### 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:**

**Seconded:**

**THAT** the **Development & Environmental Services Report** be received.

### 14.1 DES BRIEFING REPORT

#### PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

#### **DISCRETIONARY USE**

| DA NO.       | APPLICANT                  | LOCATION                    | PROPOSAL                         |
|--------------|----------------------------|-----------------------------|----------------------------------|
| 2017 / 00024 | Rogerson & Birch Surveyors | 6745 Lyell Highway, Ouse    | Subdivision 2 lots into 3        |
| 2017 / 00033 | Christine Ferguson         | 23 Franklin Place, Hamilton | Dwelling Addition                |
| 2017 / 00034 | Telstra                    | Victoria Valley Road, Dee   | Telecommunications Tower         |
| 2017 / 00039 | Stornoway Maintenance P/L  | 177 Ellendale Rd, Westerway | Upgrade Water Treatment Facility |

#### **PERMITTED USE**

| DA NO.       | APPLICANT | LOCATION   | PROPOSAL  |
|--------------|-----------|--|---|
| 2017 / 00037 | Taswater  | Wayatinah Rd, Wayatinah (adjacent Liapootah Power Station) | Utilities – Water Treatment Plant & Tank & Demolition of Existing Building & Pump House |

#### **DOG / ANIMAL CONTROL**

There were no impounded dogs at either Hamilton or Bothwell.

Council should be aware that Caution Notices have been issued for the outstanding Dog Registrations and Un-Microchipped dogs.



## 15.0 WORKS & SERVICES

**Moved:**

**Seconded:**

**THAT** the Works & Services Report be received.

## **WORKS & SERVICES REPORT**

**12<sup>th</sup> September 2017 –10<sup>th</sup> October 2017**

### **Grading & Sheeting:**

|                 |                  |
|-----------------|------------------|
| Wetheron Road   | Jones River Road |
| Lanes Tier Road | Langloh Road     |

### **Maintenance Grading:**

|                   |                    |
|-------------------|--------------------|
| Nant Lane         | Glovers Road       |
| Weasel Road       | Hunterson Road     |
| Woodsprings Road  | Lower Marshes Road |
| Rayners Hill Road | Kings Holme        |
| Holmes Road       | Strickland Road    |
| Pearces Road      |                    |

### **Potholing / Shouldering:**

|                  |                 |
|------------------|-----------------|
| Meadsfield Road  | Church Road     |
| Woolpack Road    | Clarendon Road  |
| Morass Bay Roads | Cramps Bay Road |

### **Spraying:**

|                   |                           |
|-------------------|---------------------------|
| Hamilton Township | Ellendale Township        |
| Ouse Township     | Westerway                 |
| Bridge Road       | Some of Bothwell Township |

### **Culverts / Drainage:**

Clean culverts Southernfield Road  
 Install new culvert Southernfield Road  
 Extend culvert Wetheron  
 Clean culverts Dawson Road  
 Fill in drain Scotts Tier Interlaken Road  
 Drainage Jones River Road  
 Drainage Bethune camping ground

### **Occupational Health and Safety:**

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 25.5rs Annual Leave taken
- 25.5hrs Sick Leave taken
- 110hrs Long Service Leave

### **Bridges:**

**Refuse / recycling sites:**

Cover Hamilton Tip twice weekly

**Other:**

2 X drum muster  
 Pump out septic tanks Bethune and Dunrobbin toilets  
 Empty Bothwell swimming pool  
 Repairs on toilets Bethune Park  
 Install boom gate Bethune camping ground  
 Install Bushfest signs  
 Dig 2 X graves  
 Excavate for new offal pit location Hamilton landfill  
 Clear falling tree Wayatinah  
 Fencing Platypus walk and install sign  
 Install new signs at all waste transfer stations  
 Irrigation complete Hamilton Park  
 Remove cricket cover from cricket wicket

**Slashing:****Municipal Town Maintenance:**

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

**Buildings:****Plant:**

PM741 Mack Truck (H) serviced  
 PM687 Wester Star truck (B) repair on radiator  
 PM705 Mack truck (H) serviced  
 PM751 Toro mower (B) serviced  
 PM676 Kobelco excavator serviced and new batteries  
 PM757 JCB Backhoe (H) serviced  
 PM684 Komatsu grader (H) serviced  
 PM755 Triton ute (B) 1 new tyre  
 PM733 Komatsu grader (H) serviced  
 PM749 Triton ute (H) new tyres

**Private Works:**

Tony Dare gravel  
 Mowing for Becketts  
 Jeff Purdy concrete premix  
 Greg Branch gravel and spraying  
 Dave Jones truck hire  
 Scott shearing dry hire of truck  
 Scott Reardon grader hire  
 Tony Bailey spraying of weeds  
 M and M cartage gravel

Nathan Lovell blue metal  
 Stornoway gravel delivery  
 Noreen Monks backhoe hire  
 Jason Branch mowing  
 Coal mine gravel delivery  
 MS Civil gravel  
 Paul Masters gravel delivery

#### Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

#### Program for next 4 weeks

Pot holes 14 Mile Road  
 New entrance to Bothwell WTS  
 Drainage Ellendale Road  
 Drainage Norley Road  
 Toilets Miena  
 Jet patching Municipal roads

### 15.1 BOTHWELL STORM WATER RETICULATION UPGRADE

We have now completed some additional detail survey along the lower sections of High Street. Attached are our revised concept drawings H-2012U-8 to 12, dated 2<sup>nd</sup> Oct 2017, for the stormwater upgrading. We have nominated 2 options for the downstream section of the infrastructure as follows:

1. Option 1. Below William Street, new stormwater pipework to be laid along the local overland flow path through the back of the hotel and through No 8 Patrick St and No 4 Patrick St.
2. Option 2. Below William Street, new stormwater pipework to be laid down High Street to a new head wall adjacent to the sewer treatment plant. Our detail survey in this area shows that this section of pipework would need to be around 3 metres deep in some places along High Street.

We also attach a preliminary estimate for Option 1, for your comments. Option 2 is shorter but deeper so would probably be of similar costs. The rates used in the estimate would be dependent on costings used by Council's works department so we can amend these as required. We would consider this estimate to be +/- 20%. It is also envisaged that the upgrading works would be staged over several years according to priority. It is also recommended that each stage undergo detail survey of the corridor, including pick up of all existing services, and final engineering design before proceeding with construction.

Once you have had a chance to look over these documents, please let us know if you have any comments or would like any further amendments.

## Stormwater System Management Planning and Reticulation Upgrade - Bothwell

### 1. INTRODUCTION

The LGAT/IPWEA “*Guide for Local Government in Tasmania*” dated September 2016 provides specific advice on actions that Local Government needs to undertake to comply with the *Urban Drainage Act 2013* (the Act).

When eventually prepared by 19 December 2019, the Act states that the Stormwater System Management Plan (SSMP) must specify: **(This is a summary only of some detail from the Act)**

- Plans for the management of stormwater assets
- Risk levels for urban stormwater catchments
- Priorities for urban stormwater management
- Provide publicly available maps of stormwater systems

The initial tasks for Council to prepare now as the first steps in preparing the SSMP by Dec 2019 are: **(These are loosely referred to as Stage 1 Services parts A & B)**

- A1. Prepare plans of existing stormwater infrastructure in a GIS system that can be made available to the public
- A2. Identify existing stormwater catchments
- B1. Identify existing deficiencies in the system and their cause
- B2. Prepare concept plans and costings for potential upgrades required to control flooding risk

The stormwater infrastructure of Bothwell is causing flooding problems in and around private property and the township during heavy rainfalls and probably has more so in recent years.

In November of 2016 Council accepted an offer from PDA Surveyors to undertake a SSMP of Bothwell and to produce some concept drawings of reticulation upgrades of the stormwater system with estimates for a capital upgrades over some stages.

Firstly a detailed survey and analysis was undertaken of current infrastructure (picking up all current pipe sizes etc), then all detailed survey was merged into a modelling phase for drains and all sub catchment areas within and around the town. PDA then concentrated on the areas with main concern of flooding. Concept drawings of Bothwell stormwater reticulation upgrade with estimates have now been completed.

### Recommendation

#### THAT:

- a) Council choose an option from PDA Surveyors for a stormwater reticulation upgrade of Bothwell
- b) Council prioritise works and budget to stage over two to three years
- c) Council also budget to allow for final survey and final engineering design before proceeding with construction of each stage

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## 16.0 ADMINISTRATION

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## 16.1 THE BOTHWELL ROUBAIX – 5 NOVEMBER 2017

The Hobart Wheelers/Dirt Devils Inc. is seeking Council permission to hold the cycling event “The Bothwell Roubaix” in Bothwell on 5 November, 2017. The event has been held in Bothwell in 2014, 2015, and 2016.

The Club has submitted a request to Tasmania Police for a permit to hold the event and have been asked by Tasmania Police to contact Council to ensure that it is supportive of the event proceeding.

The event was originally scheduled for April 2017 but was cancelled due to weather and a clash with another event. Council had given their approval at that time.

Details of the event and route are attached.

### Recommendation:

**That** Council advise the Hobart Wheelers/Dirt Devils Inc. that it has no objections to the Bothwell Roubaix being held in Bothwell on 5 November, 2017.

## 16.2 TOUR DE MO 2017

The Moustache Riders Inc. is in the process of finalising the planning of the 2017 Tour de Mo.

Tour de Mo is in its sixth year and is run to raise awareness of men's health during the month of MOvember. The 2017 ride starts at Liawenee and makes its way through Bothwell, Hamilton, Ellendale, New Norfolk and Claremont finishing in Hobart.

The Moustache Riders Inc. is working with Tasmania Police to obtain a permit for the event and require approval from Council. This is to ensure that there are no significant works on the route at the time of the event.

The event details are as follows

- Date -25 November 2017
- Start time - approximately 7:30am
- Start Location – Liawenee – Central Highlands
- Number of riders - approximately 80
- Number of support vehicles - 1 lead vehicle, 1 technical support vehicle and 1 (possibly 2) SAG bus with trailer
- There are three refreshment stops at the following locations - Bothwell, Hamilton and The Salmon Ponds
- Finish Location - Franklin Wharf, near the Waterside Pavilion

Further information about the event can be found at website – <https://moustacheriders.com/>

Council's Works & Services Manager has advised the Moustache Riders Inc. that Council has some roadworks planned for Ellendale Road, and if the road works were underway during the race then the road would be signed appropriately and left in a safe manner. The road will be of a gravel surface for a length of 3km from Dillions Road into the town centre of Ellendale. In the week of the race Council will do a patrol of Hollow Tree Road and Ellendale Road (Council owned roads) for potholes to be repaired before the race as we have done in the past.

### Recommendation:

**That** Council give approval to use Council roads on 25 November 2017 for the Tour de Mo 2017 event.

### 16.3 HUON AQUACULTURE COMMUNITY MEETING

Councillors were forwarded the following email from Huon Aquaculture regarding a community meeting.

*"Hello, my name is Jane Ryan and I am the newly appointed Community Engagement Advisor with Huon Aquaculture. I'm really enjoying the role and looking forward to working more with you and your constituents.*

*As a starting point I am looking to establish a regular consultation process. I am looking to engage with representatives of council along with community groups twice a year from now on.*

*I am hoping these dates will work for the first two meetings:*

- 12noon on October 25 2017 in Hamilton, venue to be confirmed
- 12noon on May 17 2018 in Hamilton, venue to be confirmed

*The aim of the meetings is to give you operational updates on Meadowbank Hatchery as well as talking to you about plans for the future.*

*Importantly though, it is a chance for you to raise questions and any concerns you might have about our operations.*

*You and members of involved community groups would set the agenda for each meeting*

*Present from Huon would be our Environment Manager (Freshwater Operations), our General Manager of Fresh Water Operations, our Hatchery Manager and myself.*

*It would be great to have you involved."*

**The meeting has been confirmed for Midday, Wednesday 25 October 2017 at the Derwent Catchment NRM building, Hamilton.**

Jane has requested an indication of numbers attending.

#### For Noting

### 16.4 BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE MANAGEMENT COMMITTEE

Council resolved at its meeting held on 15 August 2017 to establish a management committee for the new Bothwell Football Club and Community Centre.

The Committee will comprise representatives from local groups and interested persons together with Cllr Jim Poore, Cllr Tony Bailey and mayor Loueen Triffitt (proxy) as Council nominated representatives.

The Committee is being established to oversee the management of this facility, and it is expected that an executive will be appointed (with a councillor representative as Chair). The Committee will develop terms of reference for approval by Council.

Expressions of interest for membership of this committee were sought and closed on 29 September 2017. The following expressions were received:

Bothwell Cricket Club – Joseph Eyles and Michael White

Bothwell Tourism Association – Laurie Costello and Patricia Hughes

Bothwell Exercise (Wellness) Group – Bridgette White & Jill Bignell (or other nominated rep)

Bothwell Football Club – Terry Hoskinson

Jacki Miller – received 5 October 2017

#### For Council discussion and decision



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## 16.5 SWIMMING POOL COMMITTEE

The Swimming Pool Committee comprises Mayor L Triffitt (Chairperson), Cllr E McRae, Mr J Branch (Works Manager), Mr G Rogers (Manager DES), Mrs R McGuinness (Principal BDHS), Mrs B White (Community Representative), (Miss T Lewis BDHS Association).

It was recommended that Council nominate a Councillor as proxy for this committee and as Cllr Poore attended this meeting, he indicated his willingness to become a proxy for Council.

### **Recommendation:**

**That** Council Cllr Jim Poore be Council's proxy for the Swimming Pool Committee.

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## 16.6 HYDRO BRIEFING

Mayor Triffitt has received a request from Donna Brown, Manager Environment and Engagement, Hydro to see if Council would like to have a briefing on some of the work on energy planning and pumped hydro power currently underway. With the media on Battery of the Nation, Hydro are in the process of organising briefings to local councils.

### **For Discussion**

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## 16.7 HIGHLANDS BUSHFEST

Mayor Triffitt will provide a verbal report on feedback received from the Shooters and Fishers Party following Council's decision at the September council meeting.

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## 16.8 OFFICE ACCOMMODATION

Council's Deputy General Manager will be commencing employment with Council on 23 October, 2017 and will be occupying the office that the Mayor currently uses.

Council's Development and Environmental Services Manager has obtained quotes for the following as alternative office space for the Mayor:

1. Construction of additional office space at the Hamilton Office – 2 offices approximately \$105,000.00
2. Cost to upgrade the room at the rear of the Council Chambers – approximately \$9,559.00
3. Cost to upgrade the old TFS cons room at front of work depot (currently used as a storeroom) – approximately \$8,154.00

### **For Decision**

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## 16.9 AUSTRALIA DAY EVENT 2018

Councillors were advised of the outcomes of the Australia Day Committee's meeting regarding the date, time and place by email and were requested to provide feedback if they had any concerns.

Several Councillors provided feedback.

The following motion was passed at the Council meeting in September 2014:

### **AUSTRALIA DAY**

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

**THAT** all future Australia Day functions be held at Hamilton

And

**THAT** Council contribute to Community run Events

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

Council will need to confirm the date, time and location of our Australia Day event.

### **For Discussion**

## 16.10 APPLICATION FOR COMMUNITY DONATION – PHILLIP BRYANT

Phillip Bryant was selected by Sports Shear Tas to represent Tasmania as a novice shearer in their Development Squad who will be going to the National Shearing Championships in Bendigo in October. Phillip is a resident of Bothwell.

The Community Donations Program provides financial assistance to:

- (a) Individual residents living within the Central Highlands that are chosen to represent Tasmania in an interstate or international competition or activity. The donation shall be to contribute towards the cost of travel, accommodation or entry fees.

### **Eligibility for Interstate or International Representation**

- Donations only apply to individual participants or competitors. Applications from teams or team officials are ineligible.
- The applicant must be an established resident of the Central Highlands municipal area
- The participant must be participating as an amateur
- A maximum of one donation per individual per financial year applies.

### **Amount of Donation**

Assistance will be provided in the form of a cash donation.

The maximum donation that Council may make is:

- \$150 for participating or competing in an interstate event
- \$300 for participating or competing in an international event

In exceptional circumstances, Council may exceed the maximum donation

### **For Decision**



## CENTRAL HIGHLANDS COUNCIL COMMUNITY DONATIONS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

### 1. APPLICANT DETAILS

Applicant's Name : *Phillip Bryant*

#### Contact Details

Residential Address: *16 Elizabeth St, Bothwell*

Phone: (Business hours)

Mobile:

Fax:

Email:

Signature

Amount Applied for *\$150*  
(Maximum as per Guidelines)

### 2. INTERSTATE OR INTERNATIONAL REPRESENTATION

Where are you competing/attending? *Bendigo Vic*

What sport/activity are you competing in, and at what level? *National Shearing Competition - Development Squad*

If you are a sports competitor, are you competing as an amateur? *Yes*

What dates are you competing/participating?

*27<sup>th</sup> & 28<sup>th</sup> October*

**Please provide details to support your application**

I was selected by Sports Shear Tas to represent Tasmania as a Novice Shearer in their Development Squad who are going to the National Shearing Championships in Bendigo in October.

### **3. MEDICAL ASSISTANCE**

**What type of medical/rehabilitation treatment will you be receiving?**

**Where will the treatment be administered?**

**Please provide any additional information to support your request.**

## **16.11 APPLICATION FOR COMMUNITY DONATION – JAMIE BRYANT**

Jamie Bryant was placed third in the open section of the State Shearing Finals held at Campbell Town. The top three shearers were selected to represent Tasmania at the Nationals in Bendigo in October. Jamie Bryant is a resident of Bothwell.

The Community Donations Program provides financial assistance to:

- (a) Individual residents living within the Central Highlands that are chosen to represent Tasmania in an interstate or international competition or activity. The donation shall be to contribute towards the cost of travel, accommodation or entry fees.

### **Eligibility for Interstate or International Representation**

- Donations only apply to individual participants or competitors. Applications from teams or team officials are ineligible.
- The applicant must be an established resident of the Central Highlands municipal area
- The participant must be participating as an amateur
- A maximum of one donation per individual per financial year applies.

**Amount of Donation**

Assistance will be provided in the form of a cash donation.

The maximum donation that Council may make is:

- \$150 for participating or competing in an interstate event
- \$300 for participating or competing in an international event

In exceptional circumstances, Council may exceed the maximum donation

**For Decision**

|   |
|---|
|  <b>CENTRAL HIGHLANDS COUNCIL<br/>COMMUNITY DONATIONS PROGRAM<br/>APPLICATION FORM</b> |
|---|

Please ensure you have read and understand the Program Guidelines prior to completing this form.

**1. APPLICANT DETAILS**

Applicant's Name : Jamie Bryant

Contact Details  
Residential Address: 9 Michael St, Bothwell

Phone: (Business hours)

Mobile:

Fax:

Email:

Signature

Amount Applied for \$ 150  
(Maximum as per Guidelines)

**2. INTERSTATE OR INTERNATIONAL REPRESENTATION**

Where are you competing/attending? Bendigo Vic.

What sport/activity are you competing in, and at what level? National Shearing Competition - Open

If you are a sports competitor, are you competing as an amateur? Yes

What dates are you competing/participating? 27<sup>th</sup> & 28<sup>th</sup> October

**Please provide details to support your application**

At Campbell Town State finals I placed 3rd in the Open, with the top 3 shearers selected to represent Tasmania at the Nationals. This year to be held in Bendigo in October.

### **3. MEDICAL ASSISTANCE**

**What type of medical/rehabilitation treatment will you be receiving?**

**Where will the treatment be administered?**

**Please provide any additional information to support your request.**

## **16.12 REQUESTS FROM THE ESTATE OF DEIRDRE FLINT OAM**

In April Council were advised, that Central Highlands Council had been named a beneficiary in the estate of former Mayor Deirdre Flint OAM.

An amount of \$20,000 was bequeathed to Council to be applied as follows:

- \$10,000 is to be used to construct a piece of furniture in Queens Park, Bothwell in Tasmania in memory of Deirdre and her late husband Tony Flint;
- \$10,000 is to be used to construct a piece of furniture in the Hamilton Recreation Reserve, Hamilton in Tasmania in memory of Deirdre and her late husband Tony Flint.

Clr Allwright has had an enquiry from the Executor of the estate re the status of the application of these funds and would like Council to discuss a finalised design etc for both towns.

### **For Discussion**



## 16.13 GREтна ANZAC DAY SERVICE AND MEMORIAL

Colin Cunningham, on behalf of the Gretna Fire Brigade has written thanking Council for their contribution to the ongoing success of the Gretna Anzac Day Service. He has requested that Council consider the following:

- Replacing the old light globes to improve lighting;
- Installing 240V power point near the memorial – to eliminate the need to run extension cords to provide power for the PA system;
- Relocation of the overhead power cable to enhance the view of the Derwent River and surrounds from the memorial; and
- Signage at the entrance gate to highlight the site and promote the community in general

### For Discussion

Gretna Fire Brigade  
3457 Lyell Highway  
Gretna 7140  
Tasmania  
3/10/17

Mayor & Councillors,  
Central Highlands Council.

On behalf of the Gretna Fire Brigade may I thank Council for their contribution to the ongoing success of the Gretna Anzac Dawn Service. Attendance has increased each year since its inception and the site levelling project has greatly improved the safety for the attending public.

The upgrade of the memorial lighting from the unreliable original solar system to a permanent power supply has been successful and hopefully eliminates costly maintenance prior to each Anzac Service, lighting could be improved by replacing the old antiquated globes. Now a permanent power supply is available I suggest Council consider providing a 240V power point near the Memorial, this would eliminate the need to run extension cords to provide power for the PA system

The memorial site is very popular to both local residents and tourists, all would be overwhelmed by the magnificent view of the Derwent River and surrounds, may I suggest the relocation of the overhead power cable to enhance the view, council may also consider the erection of signage at the entrance gate to highlight the site and promote the community in general

Finally, several members of the Gretna Brigade attended the Hamilton Anzac Service and were very complimentary of the excellent service and in particular the involvement of local school children.

The Gretna Brigade will continue to assist with the Gretna Service and support the Hamilton Service as best we can.

Yours Faithfully,



Colin Cunningham - AFSM  
Brigade Chief  
Gretna Fire Brigade

## 16.14 COMMUNITY GRANT APPLICATION

A Community Grant application has been received from Westerway Primary School Wilds'cool for a community grant of \$500 to raise environmental awareness among students and to engage Westerway Primary School students in caring for the environment, especially their own backyard.

### For Decision

|  |
|--|
|  <b>CENTRAL HIGHLANDS COUNCIL<br/>COMMUNITY GRANTS PROGRAM<br/>APPLICATION FORM</b> |
|--|

Please ensure you have read and understand the Program Guidelines prior to completing this form. Please enclose your group/club's current financial statement.

#### 1. APPLICATION & ORGANISATION DETAILS

Name of Project: Westerway Primary School Wilds'cool

Amount of Grant Requested: \$500

Estimated Total Project Cost:

Applicant Organisation: Westerway Primary School Wilds'cool

Contact Person's Name: Wendy Holdsworth

Contact Details

Address: C1- Westerway Primary School  
Gordon River Rd, Westerway - 7140

Phone: (Business hours)

62881110

Mobile:

Fax: —

Email: wendy.holdsworth@education.tas.gov.au

Signature 

Name: Wendy Holdsworth

Position in Organisation: co-ordinator

Date: 13/8/17

What is the overall aim/purpose of the applying organisation?

To raise environmental awareness among students at Westerway Primary School

What is the membership of the organisation?

President

Secretary

Treasurer

Public Officer/s

} currently forming a committee

**2. ELIGIBILITY** (see Community Grant Program Guidelines)

Is the organisation:

- ☐ Representative of the interests of the Central Highlands Community
- ☐ Incorporated
- ☐ Not for Profit
- ☒ Unincorporated
- ☐ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required) **NO**

If yes;

Name of Project:

Date Grant received:

Amount of Grant:

**3. PROJECT DETAILS**

Project Start Date:

march 2016

Project Completion Date:

ongoing

Project Objectives:

To engage Westerway Primary School students in caring for the environment, especially their own backyard.

**4. COMMUNITY SUPPORT**

What level of community support is there for this project?

There is a high level of support across the Westerway Primary School community. This includes Wildcare, Friends of Mt Field & Parks & wildlife.

Does the project involve the community in the delivery of the project?

yes - it will involve the wider westerway community, Wildcare, Friends of Mt Field, Parks & Wildlife & students & families at westerway Primary

How will the project benefit the community or provide a community resource?

- students will benefit from greater understanding, ~~of~~ increased practical skills & stronger connection to land & community.
- Local Parks & reserves will be protected for future generations.

#### 5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

N/A

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

No

If your application is successful, how do you plan to acknowledge Council's contribution?

- Articles in school newsletter, on social media & in local newspapers.
- Recognition on signs at tree planting sites

#### 6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

yes

How will you monitor/evaluate the success of this project?

- Participation levels of community & stakeholders
- success of partnerships between Wildschool & other organisations.

## 7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

| Expenditure                                  | Amount \$ | Income                          | Amount \$ |
|--|-----------|---------------------------------|-----------|
| <b>Capital</b>                               |           | <b>Guarantee</b>                |           |
| Refurbishment                                |           | Government Grants               |           |
| Equipment                                    |           | Trust/Foundations               |           |
| Premises                                     |           | Donations from Business         |           |
| Vehicles                                     |           | Special Funding                 | 500       |
| Other:<br>Bus hire to various sites & events | 500       | Gifts in Kind (2016, 2017 only) |           |
| Other:                                       |           | Other:                          |           |
| <b>Subtotal</b>                              |           | <b>Other</b>                    |           |
|  |           | <b>Subtotal</b>                 |           |
| <b>Revenue</b>                               |           | <b>Anticipated</b>              |           |
| Salaries (including super)                   |           | Government Grants               |           |
| Short-term contract fees                     |           | Central Highlands Grant         |           |
| Running costs                                |           | Trust/Foundations               |           |
| Production of information PR materials       |           | Donations from Businesses       |           |
| Training staff/volunteers                    |           | Special Fundraising             |           |
| Travel                                       |           | Gifts in kind (details)         |           |
| Rent   |           | Cash Reserves                   |           |
| Reference materials                          |           | Other:                          |           |
| Other:                                       |           |                                 |           |
| <b>Subtotal</b>                              |           | <b>Subtotal</b>                 |           |
| <b>TOTAL</b>                                 | 500       | <b>TOTAL</b>                    | 500       |

## 17.0 SUPPLEMENTARY AGENDA ITEMS

**Moved:**

**Seconded:**

**THAT** Council consider the matters on the Supplementary Agenda.

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## 18.0 CLOSURE

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