

Central Highlands Council

Agenda – ORDINARY MEETING – 20th March 2018

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 20th March 2018, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

5.0 CLOSED SESSION OF THE MEETING

Moved:

Seconded:

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Closed Session Minutes of Council's Ordinary Meeting held on 20 February, 2018 – Regulation 15 (2)(g)
 - Tenders – Regulation 15 (2)(d)
-

5.1 MOTION OUT OF CLOSED SESSION

Moved:

Seconded:

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

Meeting opens to the public at 10.00am.

6.0 IN ATTENDANCE

10.00	Ken Orr (9.45 for morning tea)
10.30	John Stephenson, Hamilton Inn
11.00	Denise Walsh, Central Highlands Community health centre
11.30	Helga Grant, Hydro Tas

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

20 th February 2018	Ordinary Council Meeting – Bothwell
21 st February 2018	Western Journeys Project Meeting On Site Meeting Dunrobin Bridge
22 nd February 2018	Business of Council
23 rd February 2018	Leaders Forum - Bridgewater
24 th February 2018	LGAT Professional Development Weekend
25 th February 2018	LGAT Professional Development Weekend
26 th February 2018	Business of Council
7 th March 2018	Business of Council Meeting with the General Manager
8 th March 2018	Business of Council
11 th March 2018	Great Lake Shack Owners Meeting Lake Crescent Shack Owners Meeting
13 th March 2018	Meeting with the Anglican Parish – Hobart Business of Council

7.1 COUNCILLORS COMMITMENTS

Clr A W Bailey

20 th February 2018	Ordinary Council Meeting – Bothwell
21 st February 2018	On Site Meeting Dunrobin Bridge

Clr J A Honner

20 th February 2018	Ordinary Council Meeting – Bothwell
27 th February 2018	Bothwell Football Club and Community Centre Meeting

7.2 GENERAL MANAGER'S COMMITMENTS

20 th February 2018	Ordinary Council Meeting
21 st February 2018	Meeting Western Journey project Strategy On site meeting boat ramp, Dunrobin Bridge
22 nd February 2018	Meeting M Ambrose
26 th February 2018	Audit Panel Meeting
6 th March 2018	Meeting Justice Dept. re Planning & Building Portal

7.3 ACTING GENERAL MANAGER'S COMMITMENTS

20 th February 2018	Ordinary Council Meeting Meeting with Naomi Stockfeld regarding Bothwell Medical Centre
21 st February 2018	Works Managers Meeting
23 rd February 2018	Meeting with Stewart Johnson regarding operations of Cressy Pool
26 th February 2018	Audit Panel Committee Meeting
27 th February 2018	Bothwell Football Club and Community Centre Meeting
15 th March 2018	MAV Insurance LMI Best Practice Forum
20 th March 2018	Ordinary Council Meeting Councillor site meeting Dunrobin Bridge redevelopment

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

8.1 FUTURE WORKSHOPS

NIL

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 20th February 2018 be received.

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Minutes of the Ordinary Meeting of Council held on Tuesday 20th February 2018 be confirmed.

10.3 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Audit Panel Meeting held on Monday 26th February 2018 be received.

10.4 RECEIVAL DRAFT MINUTES BOTHWELL FOOTBALL CLUB & COMMUNITY CENTRE MEETING

Moved:

Seconded:

THAT the Draft Minutes of Bothwell Football Club & Community Centre Meeting held on Tuesday 27th February 2018 be received.

11.0 BUSINESS ARISING

- 12.0 Derwent Catchment Project advised of funding approval
 - 14.3 Letter to E Goodyer - DES
 - 15.1 Backhoe ordered
 - 16.1 Access church clock – report back to March meeting
 - 16.5 Letter of approval sent and invitation extended to April Council Meeting
 - 16.11 Audio recording of January meeting on website
 - 17.1 Email sent advising contents noted
-

12.0 DERWENT CATCHMENT PROJECT REPORT

Moved:

Seconded:

THAT the Derwent Catchment Project Report be received.



Derwent Catchment Project Report for Central Highlands Council

February 14th- 15th March 2018

General business

We are putting the final touches to the Derwent Catchment Investment Proposal with a presentation to Hydro Executives scheduled for early April. We hope to secure investment from Hydro and leverage this to attract further funding from relevant industry groups.



Hamilton Show

We attended the Hamilton Show this year and held a plant stall with natives from our nursery (which is loaded and ready to go for Ouse River and other revegetation projects). Show day was very successful with lots of chats to visitors and locals about our Catchment wide programs.

Agricultural best practice program

Pasture Hub: The investment proposal for Meat and Livestock Australia was very well received and we will find out in the next 6 weeks if we have been successful in securing significant investment for this project. Our Project officer is still gathering data across the catchment to feed into the Pasture Hub website.



Central Highlands Weed Management Program

Butlers Gorge

Orange hawkweed has recently been controlled again at the Butlers Gorge site which has been ongoing for 6 years now. Monitoring was also undertaken with positive news - the density of this weed has significantly been reduced at Butlers Gorge.

Conservation and Restoration

Ouse River Recovery Project

The landholder agreements are almost complete. We are also undertaking pre-works planning with each landholder to prioritise what can be achieved given the funding shortfall (we allocated 40% of what was requested to complete the project). Safe Work Method Statements (SWMS) for the willow removal contractor are included in this process to make sure the landholder is aware of the control logistics and safety requirements. Works are scheduled for just after Easter, beginning at Kenmere Creek.

We visited Ross Mace and John Jones from the Lawrenny Water Trust to discuss the intermittent flooding that is occurring from instream willows around the Brock Pump. Unfortunately, this significantly infested section was not in the initial scope of the current project as it was not considered a priority by landholders. However, we will be following up with the newly elected Liberal Government regarding further and ongoing funding for this project. We have also written a letter to Hydro Tasmania's CEO seeking financial support for the Ouse River project which has been signed by all the landholders.

Miena cider gum

We have developed a funding proposal for a Miena cider gum conservation program for Hydro Tasmania. They have invested this financial year to undertake seed collection from an important stand near Arthurs Flume. This will involve two professional arborists collecting seed from the trees' canopy as this is the best



place for cross-pollinated seed to be sourced. The seed will be stored with the Tasmanian Seed Conservation Centre which is part of the global Millennium Seedbank Project based in Kew, England. Hydro Tasmania have also indicated their support for further conservation efforts at the site which is exciting news as the stand at Arthurs Flume is in very good health.

Grants roundup

- Agri-best Practice in the Derwent – Smart Farming small grants round - \$61,000 - pending
- Dairy Cares for the Derwent: Open Gates - Smart Farming small grants round - \$100,000 – pending
- Stockwise Tasmania – Smart Farming Partnerships – Statewide bid for \$3.8 million with a focus on action in the Derwent - pending

Yours Sincerely,

Josie Kelman, Facilitator, The Derwent Catchment Project 0427 044 700

Eve Lazarus, Projects Officer, The Derwent Catchment Project 0429 170 048

13.0 FINANCE REPORT

Moved:

Seconded:

THAT the Finance Report be received.

13.1 RECOMMENDATIONS FROM THE AUDIT PANEL

The Audit Panel met on Monday 26 February 2018 and reviewed the following documents with a recommendation that Council adopt the documents:

- Long Term Financial Plan & Strategy
- Roads and Bridges Asset Management plan
- Buildings Asset Management Plan
- Asset Management Strategy
- Central Highlands Council Audit Panel Charter
- Policy 2015-39 Grading of Snow Off Council Roads

Recommendation:

THAT Council adopt the following documents as recommended by the Audit Panel:

- Long Term Financial Plan & Strategy
- Roads and Bridges Asset Management plan
- Buildings Asset Management Plan
- Asset Management Strategy
- Central Highlands Council Audit Panel Charter
- Policy 2015-39 Grading of Snow Off Council Roads

13.2 POLICY 2017-51 - STAFF CODE OF CONDUCT POLICY

The General Manager has adopted the 2017-51 Staff Code of Conduct Policy following review by the Audit Panel.

The Deputy General Manager will be holding toolbox meetings with staff on the Policy.

For Noting

13.3 AUDIT PANEL MEMBERS

Council's Audit Panel Charter covers the appointment of Audit Panel members:

- The Audit Panel comprises 2 councillors and 1 independent member, appointed by the council.
- The council will appoint an independent member as the Chair of the Panel.
- Audit Panel members are appointed for a period of 2 years.
- Audit Panel members may be re-appointed at the approval of the council.

Mr Ian McMichael was appointed as Council's Independent Chair of the Audit Panel at the Council meeting held on 19th January 2016.

Clr J Allwright was appointed as a Councillor Member of the Panel at the Council meeting held on 15 March 2016.

Clr L Benson was appointed as a Councillor Member of the Panel at the Council meeting held on 19 September 2017 with Clr J Poore appointed as a proxy for Council Members.

Under the Audit Panel Charter, appointments are for two years, and reappointment is available.

Recommendation:

THAT;

- (a) Ian McMichael be appointed for a further two year term from 19 January 2018 as Independent Chair of the Central Highlands Audit Panel; and
- (b) Clr J Allwright be appointed for a further two year term from 15 March 2018 as a Councillor Member of the Central Highlands Audit Panel.
- (c) Clr A W Bailey be appointed as the second proxy for the Council members.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved:

Seconded:

THAT the Development & Environmental Services Report be received.

14.1 BOTHWELL CEMETERY – HEADSTONE REQUEST

Background

At the February Council Meeting Council considered a request from Mrs Elaine Goodyer for the placement of a headstone and plaque for Roderick O'Connor Swindells. A search of Council's records indicates that Roderick Swindells was buried in the Bothwell Cemetery in 1929 but the information recorded at that time is insufficient to determine the location.

Further information was supplied by Mrs Goodyer who indicated that she believed Roderick Swindells was buried with his father, James Swindells.

At the meeting the following motion was passed:

14.3 BOTHWELL CEMETERY – HEADSTONE REQUEST

Moved: Cllr J A Honner

Seconded: Cllr J Poore

THAT Council write to Mrs Goodyer and suggest that she purchase a plaque to place on a memorial tree.

CARRIED 8 / 1

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Cllr J R Allwright, Cllr A W Bailey, Cllr R Bowden OAM, Cllr J A Honner, Cllr E McRae and Cllr J Poore.

AGAINST the Motion:

Cllr R L Cassidy

A letter was sent to Mrs Goodyer outlining Council's decision who advised that she was not happy with Council's response.

Current Situation

Council has now received a letter from the Headstone Project (copy attached) acknowledging that Council did not accept the proof provided by Mrs Goodyer that Roderick Swindells was buried in Compartment M with his father James. The Headstone Project may not be aware that "M" is actually a section in the old part of the Bothwell Cemetery and not one grave site and this is the reason Council cannot be certain of the location.

As a solution the Headstone Project has suggested the placement of a plaque on a sloping piece of concrete at the foot of his father, James Swindells, grave who is buried in plot A35/30.

Conclusion

According to Council's records Roderick O'Connor Swindells is buried in the Bothwell Cemetery and most likely in the section previously known as "M". Roderick's father is also buried in the section previously known as "M" in plot A35/30. A suggestion has been made that a memorial plaque to be placed at the foot of James Swindells grave to commemorate Roderick Swindells and his services.

Recommendation

Moved: Cllr

Seconded: Cllr

THAT permission be granted for the placement of a plaque on a sloping piece of concrete at the foot of James Swindells grave, plot A35/30, commemorating Roderick O'Connor Swindells.

Carried



Headstone Project

24 Mercer Street, New Town, TAS 7008
 03 6228 0543
agerrard@utas.edu.au
www.tasheadstoneproject.org

1 March 2018

The General Manager,
 Central Highlands Council,
 19 Alexander Street,
 BOTHWELL TAS 7030

Attention: Kathy Bradburn

Dear Sir/Madam,

Re: Roderick O'Connor Swindells MM

Sometime ago we were contacted by a relative of the abovenamed veteran. Ms Goodyer had heard about The Headstone Project and asked if we could help with the provision of a headstone and plaque for her relative. At the time I asked her to see if she could ascertain where he was in fact buried in the Bothwell General Cemetery before anything further could be done. I had made an enquiry to the Bothwell office and was told that there was no record of where he was buried. I am aware that this is not an uncommon situation with many cemetery records.

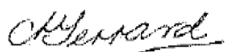
Ms Goodyer has located some records from the Tasmanian Archives and Heritage Office that suggest that Roderick Swindells is in fact buried in the same grave as his father. Apparently, at a recent meeting the council did not accept these as proof that he was in fact buried in Compartment M with his father James. As a qualified historian and genealogist, I can appreciate that the evidence might seem rather slim, but my considered opinion is, having looked at the available documentation that he is in fact buried at the Bothwell General Cemetery and in the same grave as his father in an effort to mitigate some of the costs involved. It is very unlikely that he is buried anywhere else given that the funeral was leaving from his mother's residence in Bothwell and that they were a local family with other members of his family are also buried there. This has left Ms Goodyer rather upset but still very anxious to be able to put a plaque on the grave of James Swindells for his son Roderick, one that recognises his service to Australia.

As chairperson of The Headstone Project could I suggest that we place a plaque on a sloping piece of concrete at the foot of his father's grave. The inscription would begin with the words 'known to be buried in this cemetery'. Below that would be the rising sun and details of his service as well as some personal details. If this is acceptable it may get around any concerns that councillors have as to whether or not Roderick O'Connor Swindells is buried in the same grave as his father.

It would be extremely fitting if such a thing could be done this year as we look towards celebrating the end of the 'war to end all wars.' Bothwell and surrounding areas sent away many fine men, some who did not return or who died soon after returning. Among those was Roderick Swindells whose bravery was awarded the Military Medal.

I look forward to your response to our request in the hope that we can suitably honour this veteran, rather languishing in an unmarked grave.

Kind regards



Andrea Gerrard MA BT

Chairperson

14.2 BOTHWELL CEMETERY COMMITTEE

Report By

Senior Administrative Officer (Kathy Bradburn)

Background

The Bothwell Cemetery Committee is a sub-committee of Council and was in existence under the old Bothwell Council. The Committee lapsed for a period of time and was reformed in 1997 under the Central Highlands Council and was active until the end of 2014 when it again went into recess. Council recently passed a motion to reactive this important committee.

Current Situation

On Tuesday 12th December 2017 an informal morning tea was held with existing members of the Committee invited to attend. At the get together membership, as outlined in the Terms of Reference, was discussed.

Under the current Terms of Reference committee membership is to consist of representative from each of the following organisations:

- Central Highlands Councillor (Chairperson) – *Currently Mayor Triffitt*
- Central Highlands Councillor – *Currently Cllr Bowden*
- St Andrews Church – *Currently Vacant*
- St Lukes Church – *Currently Vacant*
- St Michaels Church – *Currently Vacant*
- Bothwell Historical Society – *Currently Mrs Christine O'Halloran*
- Two Community Members – *Currently only have one member being Mrs Barbara Chivers*

It was agreed that letters be sent to each of the three churches in Bothwell seeking nomination of representatives to join the Committee and to advertise for one community member due to the existing members being unable to continue to represent the respective churches / community.

Responses were received from the respective Churches advising as follows:

St Andrews Church – Nominating Mrs Adrienne Stuart

St Lukes Church – Nominating Rev Keith Allcock

St Michaels Church – Advising that they do not currently have a suitable person to take up the position vacated on the cemetery committee.

Advertisements were placed calling for expressions of interest for community members with one expression of interest being received from Mrs Julie Honner.

Recommendation

Moved Cllr

Seconded Cllr

THAT in accordance with the Bothwell Cemetery Committee Terms of Reference the following members be endorsed as members of the Bothwell Cemetery Committee:

- Central Highlands Councillor (Chairperson) – *Mayor Triffitt*
- Central Highlands Councillor – *Cllr Bowden*
- St Andrews Church – *Mrs Adrienne Stuart*
- St Lukes Church – *Rev Keith Allcock*
- St Michaels Church – *No current member*
- Bothwell Historical Society – *Mrs Christine O'Halloran*
- Two Community Members – *Mrs Barbara Chivers & Mrs Julie Honner*

Carried

14.3 PROPOSED TOILET FACILITY : PENSTOCK LAGOON

Report By

Environmental Health Officer (Beverley Armstrong)

Background

Anglers Alliance have requested from Hydro Tasmania to lease the ground for the installation of a toilet block at Penstock Lagoon. Hydro Tasmania has considered the tenure management of the site and has proposed that the site be leased to Central Highlands Council who can then sub lease /service agreement to Anglers Alliance Tasmania for management of the site.

Possible Issue – Council would be responsible for maintaining and managing the site should there be issues with Anglers Alliance Tasmania or the group should fold.

Hydro may not lease the land to AAT if Council refuse to take it on.

The plus side;

Would mean facilities at Penstock Lagoon for the 2019 World Fly fishing Championships to be held in Tasmania.

This would also fit in with Councils Strategic Plan in these areas;

1.5 Provide support to community organisations and groups

5.5 Promote our area's tourism opportunities, destinations and events

5.8 Work with the community to further develop tourism in the area

Recommendation

THAT Council accept leasing the site from Hydro Tasmania; and

THAT a sub-lease/service agreement be drawn up with AAT for the installation and management of the site.

Carried

14.4 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2018 / 00003	G T Chapman	2070 Ellendale Road, Ouse	Farm Shed
2018 / 00005	D G & A G Head	16 Dolerite Crescent, Flintstone	Demolish Shed & Construct New Shed

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2018 / 00010	Rosevear Stephenson	4 Pauciflora Drive, London Lakes	Dwelling

ANIMAL CONTROL

No dogs have been impounded during the past month.

15.0 WORKS & SERVICES

Moved:

Seconded:

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT **15th February 2017- 14th March 2018**

Grading & Sheeting

Section of Dennistoun Road

Maintenance Grading

NIL

Potholing / shouldering

Torhill Road Meadsfield Road
14 Mile Road Little Pine Lagoon Road
Mark Tree Road

Spraying

Victoria Valley Road Gorse and English Broom
Strickland Road English Broom and
Orange Hawkweed Thiessen Crescent

Culverts / Drainage:

Capital drainage works Ellendale Road, Improve road asset life
Repair collapsed culvert Ellendale Road
Lengthen culvert Woodsprings Road
Preparation and set up for Hamilton Show
Set up for spin out

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 82hrs Annual Leave taken
- 25.5 hrs Sick Leave taken
- 0hrs Long Service Leave
- Level 2 park inspectors training for two employees

Bridges:

NIL

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Reconstruction of Wilberville Arthurs Lake completed and resealed

Dig 2 X graves

Carting gravel to Lower Marshes construction works

Works commenced on new entrance to Bothwell waste transfer station

Scrubbing corners on Woodsprings road to improve line of site

Concrete memorial plaques in Queens Park for BBQs

Install brighter lights Gretna Cenotaph

Slashing

Langloh Road

Victoria Valley Road

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:

NIL

Plant:

PM741 Mack Truck (H) new steer tyres and wheel alignment

PM757 Backhoe (H) Cutting edge on mud bucket and new wear strips, new mirror, new top and bottom widow seals, new number plate holder and light, new boom block

PM726 John deer tractor 1 new tyre

PM786 new tyre

PM772 Service and rear tyres

PM684 Komatsu grader (H) serviced

Private Works:

Stornoway gravel

Steven Eyles gravel and truck hire

Greg Ramsey slasher hire

Mick Mundy tractor hire

Ian Turner concrete mix

Mary Bye mowing

Anne Monks mowing

Ray Horsey truck hire and gravel

Duncan Cambell grader and backhoe hire

Peter Marks truck and gravel hire

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks

Continue carting gravel capital road contracts with Andrew Walter Constructions
 Complete new entrance to Bothwell WTS
 Capital drainage Ellendale Road (continue)
 Some maintenance grading on Woodsprings, Pelham and Rotherwood Roads
 Clean culverts Great Lake roads

15.1 UNITING CHURCH BOTHWELL - CLOCK TOWER ACCESS

At the February 2018 Council Meeting the following was resolved:

RESOLVED that Mr Walker have further discussions with the Works and Services Manager regarding quotes for the clock tower access at the Uniting Church in Bothwell and the matter be discussed further at Council's March Meeting.

For discussion**15.2 SPEED LIMIT ELLENDALE ROAD NEAR BOAT RAMP DUNROBIN BRIDGE**

A site meeting took place on Wednesday, 21 February 2018 at the boat ramp, Dunrobin Bridge, it was agreed that the Works and Services Manager should organise for a Traffic Engineer to review the speed limit on Ellendale Road near the boat ramp next to the Dunrobin Bridge.

The Works and Services Manager will provide Councillors with an update at the Council Meeting.

For discussion**16.0 ADMINISTRATION****16.1 REMISSION UNDER DELEGATION**

The following remission has been granted by the General Manager under delegation:

03-0220-00925	\$17.00	Penalty
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For Information**16.2 MOU – HEALTH ACTION TEAM CENTRAL HIGHLANDS (HATCH)**

The Health Action Team Central Highlands (HATCH) would like to enter into a Memorandum of Understanding with Council with the aim of collaborating to improve the health and wellbeing of Tasmanians residing in the Central Highlands.

The MOU outlines an agreed commitment to:

- The sharing of health and social care services data from across the region
- The development of joint activities that are consumer/community focused and responsive to the health and wellbeing needs of the community; and
- Access, equity, quality, safety, innovation and integration as core principles of shared initiatives.

The Mayor and Deputy Mayor are Council representatives on this committee with Cllr McRae being Council's proxy.

The MOU includes a clause "Monitoring of the memorandum will be by means of quarterly meeting of senior representatives from each of the signatories" and a clause giving either party an option to terminate the agreement with 14 days written notification to the other party.

Recommendation:

That the Mayor be authorised to sign the memorandum of Understanding between Central Highlands Council and the Health Action Team Central Highlands (HATCH).

16.3 REQUEST FOR CENTRAL HIGHLANDS COMMUNITY CHURCH GRANTS

The Anglican Parish of Hamilton has submitted Community Church Grant Applications for the following churches:

- St James the Less Church, Osterley – replace electric power board and wiring
- St Andrew's Church, Ellendale – preliminary work re concreting for lawn cemetery
- St John the Baptist Church, Ouse – fit flexiglass over west facing stained glass windows for weather protection
- St Mary's Church, Gretna – replace guttering on one side of church
- St Peter's Church, Hamilton – replace flagstone at front door and replace necessary carpet (safety issue)

Council has a budget allocation of \$5,000 for church grants.

Council's eligibility guidelines are:

- All churches within the Central Highlands are eligible to apply for funding.
- Funding will be provided for the church building only
- Separate applications must be lodged for each church
- Maximum grant per church is \$500
- Grant application must clearly outline how the grant will be expended and must relate to conserving the heritage value of the church
- Application must be submitted on the Central Highlands Community Church Grant Application Form

Projects that fall outside the eligibility requirements and criteria will be assessed at Council's discretion.

The above applications meet Council's eligibility criteria.

Recommendation:

THAT a grant of \$500 for each of the following churches be granted to the Anglican parish of Hamilton:

- St James the Less Church, Osterley – replace electric power board and wiring
- St Andrew's Church, Ellendale – preliminary work re concreting for lawn cemetery
- St John the Baptist Church, Ouse – fit flexiglass over west facing stained glass windows for weather protection
- St Mary's Church, Gretna – replace guttering on one side of church
- St Peter's Church, Hamilton – replace flagstone at front door and replace necessary carpet (safety issue)

CENTRAL HIGHLANDS COUNCIL COMMUNITY CHURCH GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Applicant Organisation: **ANGELICAN PARISH OF HAMILTON**

Contact Person's Name: **NICHOLA BALL**

Contact Details
Address:

Phone: (Business hours)

Mobile:

Fax:

Email: **nichola.ball@hotmail.com**

Signature

Nichola Ball

Name

Position in Organisation

Date

SECRETARY

Name of Church: **ST. JAMES THE LESS, OSTERLEY.**

Address of Church: **CHURCH. RD. OSTERLEY.**

Amount Applied for **\$500.00.**
(Maximum \$500.00)

2. PROJECT DETAILSProject Start Date: **ASAP**Project Completion Date: **ELECTRIC**Project Objectives: **REPLACE, POWER BOARD &
WIRING****3. COUNCIL SUPPORT**

Are you requesting other Council support? If yes, please give details.

NOAre you requesting participation by Councillors or Council Staff?
If yes, please give details.**NO**If your application is successful, how do you plan to acknowledge
Council's contribution?

- **LETTER TO COUNCIL**
- **ACKNOWLEDGEMENT IN HIGHLANDS
DIGEST**
- **CHURCH NEWSLETTER**

How will you monitor/evaluate the success of this project?

THROUGH PARISH COUNCIL
TEAM

7

4. PROJECT BUDGET

Please provide a breakdown of the project expenditure and income:			
Expenditure	Amount \$	Income	Amount \$
TOTAL		TOTAL	

CENTRAL HIGHLANDS COUNCIL COMMUNITY CHURCH GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Applicant Organisation: ANGLICAN PARISH OF HAMILTON

Contact Person's Name: NICHOLA BALL

Contact Details
Address:

Phone: (Business hours)

Mobile:

Fax:

Email: nichola.ball@hotmail.com

Signature

Nichola Ball.

Name

Position in Organisation
Date

SECRETARY

Name of Church: ST. ANDREW'S, ELLENDALE

Address of Church: MAIN RD, ELLENDALE

Amount Applied for \$ 500.00
(Maximum \$500.00)

2. PROJECT DETAILS

Project Start Date: ASAP

Project Completion Date:

Project Objectives: PRELIMINARY WORK RE
CONCRETING FOR LAWN CEMETERY

3. COUNCIL SUPPORT

Are you requesting other Council support? If yes, please give details.

No

Are you requesting participation by Councillors or Council Staff?
If yes, please give details.

No

If your application is successful, how do you plan to acknowledge
Council's contribution?

- LETTER TO COUNCIL
- ACKNOWLEDGEMENT IN
HIGHLANDS DIGEST
- CHURCH NEWSLETTER

How will you monitor/evaluate the success of this project?

THROUGH PARISH COUNCIL

7

4. PROJECT BUDGET

Please provide a breakdown of the project expenditure and income:			
Expenditure	Amount \$	Income	Amount \$
TOTAL		TOTAL	

CENTRAL HIGHLANDS COUNCIL COMMUNITY CHURCH GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Applicant Organisation: **ANGLICAN PARISH OF HAMILTON**

Contact Person's Name: **NICHOLA BALL**

Contact Details

Address:

Phone: (Business hours)

Mobile:

Fax:

Email: **nichola.ball@hotmail.com**

Signature

Nichola Ball

Name

Position in Organisation

SECRETARY

Date

Name of Church:

**ST. JOHN THE BAPTIST CHURCH
HOUSE**

Address of Church:

BRIDGE ST, HOUSE.

Amount Applied for **\$500.00**
(Maximum \$500.00)

2. PROJECT DETAILS

Project Start Date: A S A P

Project Completion Date:

Project Objectives: FIT FLEXIGLASS OVER
WEST FACING STAINED GLASS WINDOWS
FOR WEATHER PROTECTION

3. COUNCIL SUPPORT

Are you requesting other Council support? If yes, please give details.

NO

Are you requesting participation by Councillors or Council Staff?
If yes, please give details.

NO

If your application is successful, how do you plan to acknowledge
Council's contribution?

- LETTER TO COUNCIL
- ACKNOWLEDGEMENT IN
HIGHLANDS DIGEST
- CHURCH NEWS LETTER

CENTRAL HIGHLANDS COUNCIL COMMUNITY CHURCH GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Applicant Organisation: *ANGELICAN PARISH OF HAMMILL*

Contact Person's Name: *NICHOLA BALL*

Contact Details

Address:

Phone: (Business hours)

Mobile:

Fax:

Email: *nichola.ball@hotmail.com*

Signature

Nichola Ball

Name

Position in Organisation

SECRETARY.

Date

Name of Church: *ST. MARY'S GRETNA*

Address of Church: *CHURCH RD. GRETNA*

Amount Applied for *\$500.00*
(Maximum \$500.00)

2. PROJECT DETAILS

Project Start Date: A.S.A.P.

Project Completion Date:

Project Objectives: REPLACE GUTTERING - ONE
SIDE - AT S. MARY'S CHURCH, GRETNNA

3. COUNCIL SUPPORT

Are you requesting other Council support? If yes, please give details.

NO

Are you requesting participation by Councillors or Council Staff?
If yes, please give details.

NO

If your application is successful, how do you plan to acknowledge
Council's contribution?

- BY LETTER TO COUNCIL
- ACKNOWLEDGEMENT IN
HIGHLANDS
DIGEST
- THROUGH CHURCH NEWSLETTER

How will you monitor/evaluate the success of this project?

THROUGH PARISH COUNCIL

TEAM.

7

4. PROJECT BUDGET

Please provide a breakdown of the project expenditure and income:			
Expenditure	Amount \$	Income	Amount \$
TOTAL		TOTAL	

CENTRAL HIGHLANDS COUNCIL COMMUNITY CHURCH GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Applicant Organisation: *ANGELICAN PARISH OF HAMILTON*

Contact Person's Name: *NICHOLA BALL*

Contact Details
Address:

Phone: (Business hours)

Mobile:

Fax:

Email: *nichola.ball@hotmail.com*

Signature

Nichola Ball

Name

Position in Organisation
Date

SECRETARY

Name of Church:

ST. PETER'S CHURCH.

Address of Church:

HAMILTON

Amount Applied for *\$500.00*
(Maximum \$500.00)

2. PROJECT DETAILS

Project Start Date: A.S.A.P.

Project Completion Date:

Project Objectives: REPLACE FLAGSTONE AT
 RE. SEAT + FRONT DOOR
 AND REPLACE
 NECESSARY CARPET.
 (SAFETY ISSUE)

3. COUNCIL SUPPORT

Are you requesting other Council support? If yes, please give details.

NO

Are you requesting participation by Councillors or Council Staff?
 If yes, please give details.

NO.

If your application is successful, how do you plan to acknowledge Council's contribution?

- LETTER TO COUNCIL
- ACKNOWLEDGEMENT IN
 HIGHLANDS DIGEST.
- CHURCH NEWSLETTER

How will you monitor/evaluate the success of this project?

THROUGH PARISH COUNCIL
TEAM

7

4. PROJECT BUDGET

Please provide a breakdown of the project expenditure and income:			
Expenditure	Amount \$	Income	Amount \$
TOTAL		TOTAL	

16.4 LOCAL GOVERNMENT RELIEF AND RECOVERY POLICY

The State Government is currently reviewing the Local Government Relief and Recovery Policy. The Policy outlines the financial assistance that the Tasmanian Government may make available to local government after a natural disaster. The redrafted policy takes into account learning's from recent events and reforms to the relief and recovery arrangements at the Federal level due to commence on 1 July 2018.

The draft policy includes a number of changes including:

- the data required of councils in relation to the pre and post disaster condition of the assets;
- An ability for councils to claim day labour;
- a change to threshold calculations; and
- changes to the timing on claims.

The draft policy refers to a number of supporting templates and guidelines which are currently in development and will be available in the next few weeks. They will be provided for comment as soon as possible.

Due to the importance of the policy, LGAT will provide a sectoral response to the draft policy. As the sectoral response is due soon after Easter, Council's feedback should be forwarded to georgia.palmer@lgat.tas.gov.au by **COB 29 March 2018**.

Recommendation:

That Council's Emergency Management Coordinator, Graham Rogers together with the W & S Manager and Deputy General Manager peruse the document and provide comments to LGAT if required.

16.5 ELLENDALE ROAD – DUNROBIN BRIDGE STRENGTHENING

Council has received the following correspondence from Kevin Bourne, Project Manager for the Dunrobin Bridge Strengthening.

The contract has been awarded to BridgePro Engineering Pty Ltd. Dunrobin Bridge will be closed for a total of four (4) weekends with the first closure commencing on Friday 6 April, 2018. Weekend closures will be in place from Friday evening until early on Monday morning.

The Mayor has followed up the letter with discussions with Kevin Bourne and a copy of the email has been sent to all Councillors.

NOTED

Department of State Growth

Salamanca Building, Parliament Square
4 Salamanca Place, Hobart TAS 7000
GPO Box 536, Hobart TAS 7001 Australia
Phone 1800 030 688 Fax (03) 6233 5800
Email info@stategrowth.tas.gov.au Web www.stategrowth.tas.gov.au
Our Ref: D18/37411



Ms Lyn Eyles
General Manager
Central Highlands Council
6 Tarleton Street
HAMILTON TAS 7140

Sent via email: leyles@centralhighlands.tas.gov.au
council@centralhighlands.tas.gov.au

Dear Ms Eyles,

Ellendale Road – Dunrobin Bridge Strengthening

I am writing in response to correspondence between the Hon M.T. (Rene) Hidding MP, Minister for Infrastructure and Central Highlands Mayor Loueen Triffitt regarding the above mentioned project.

As Project Manager for this project, I wish to provide Council with an update on these works.

The Department of State Growth (State Growth) has awarded the contract for these works to BridgePro Engineering Pty Ltd (BridgePro).

As indicated in Minister Hidding's letter dated 20 December 2017, in order to strengthen the bridge, weekend closures will be required. BridgePro have submitted a construction methodology that will require Dunrobin Bridge to be closed for a total of four (4) weekends. Weekend closures will be in place from Friday evening until early on Monday morning. There will also need to be some very short term closures of approximately 10-20 minutes, for activities in preparation for weekend closures. BridgePro is currently finalising traffic management plans and will provide these for your review and approval before works commence on site.

Preliminary works are expected to commence from Monday, 26 February 2018, however closures will not occur until April 2018 (with the first closure commencing on Friday, 6 April 2018). Variable message boards will be installed at either end of the bridge to advise motorists of any delays.

Our State Roads Stakeholder Communications team would like to work with Council to ensure that the local community are well informed of the upcoming works and bridge closures. Information regarding the project is currently available on the Transport website (www.transport.tas.gov.au/road/projects), with further information to be added once it becomes available.

I trust that this information answers any questions you may have regarding this project. Should you have any further questions, please do not hesitate to contact me on (03) 6166 3422.

Regards,

Kevin Bourne
PROJECT MANAGER

21 February 2018

16.6 ANNUAL GENERAL MEETING AND GENERAL MEETING 25 JULY 2018

In accordance with the Rules of the Association, LGAT has given formal notice of the Annual General Meeting and the General Meeting of the Association to be held at the Wrest Point Casino Hobart, commencing at 11.00am on Wednesday 25 July, 2018.

Councils are invited to submit motions on matters connected with the objectives of the Association or of common concern to members for inclusion in the agenda of the General Meeting.

It is planned to distribute the agenda on Wednesday 27 June, 2017 and motions will need to be received at the Association's offices by no later than close of business, Tuesday 15 May, 2017. This lead time will ensure relevant matters can be forwarded to the State Government for comment in accordance with the Communication and

Consultation Protocol Agreement. The responses from State Government will then be included with the agenda to provide councils with a full briefing of the issues to be considered.

LGAT reminds Councils that opportunities are available at every General Meeting of the Association to submit motions for deliberation and do not have to be restricted to the General Meeting attached to the AGM. Councils are encouraged to consider this matter in terms of ensuring more robust and broader debate across all General Meetings in the year but note that State Government comment is not sought in advance for other meetings. Additionally, for any meeting, Members may submit items for Topical Discussion.

LGAT advises that if councils consider a matter is of significant concern but may struggle to be supported, it is suggested that conversations ensue with potential like-minded councils to ensure procedural issues, such as having a motion seconded, can occur. This assists both the council/community where the issue exists and provides the opportunity for more rigorous debate and points of contention to be canvassed.

A standard submission of motion template is available on our website at <http://www.lgat.tas.gov.au/page.aspx?u=332> or, will be forwarded by email upon request. Please note that detailed background comments are important in terms of ensuring there is an understanding by the reader of what is being sought. If possible, the motion should make clear either the action being asked of the Association or the policy position that the mover would like the sector to take. Where possible there should be consideration of how the motion aligns with the Association's strategic plan. The Rules of the Association do not provide for the preparation of a Supplementary Agenda.

LGAT advises that should Councils require any assistance or advice on the background to issues of concern to Council, the procedures to bring them forward or the wording of motions, Association staff would be only too pleased to assist. There are likely many matters that have previously been addressed or others that might be able to be dealt with administratively. Please keep this in mind and take advantage of the opportunity to discuss with the Association.

For Information

16.7 ONE ROAD GREAT AUSTRALIAN ROAD TRIPS

The attached email has been received from Visage Productions regarding a new television series One Road Great Australian Road trips.

My initial contact is in relation to a new television series we are producing, 'ONE ROAD Great Australian Road Trips', a new Australia-wide television series we have recently launched. At this stage of the process we are spreading the message throughout regional Australia, basically to raise awareness and to see if there is any interest from Local Government, local tourism networks, Visitor Centres and other Government Agencies, with regards to potential involvement in the series. From a road trip perspective, I see such involvement as a collaboration between multiple LGA's and tourism organisations, in raising the required funding to cover both established and new road trip adventures. I thought it best to send through as much information as possible and we can then discuss further if there is interest in being involved.

To give you a quick snapshot of what 'ONE ROAD Great Australian Road Trips' is all about you can view our short trailer at <https://vimeo.com/246919357>

ONE ROAD Great Australian Road Trips, in summary:

- *Series aim is to profile Australia's greatest road trips, with each episode dedicated to a particular drive.*
- *Series one to be broadcast over six episodes from mid 2018 in a weekend afternoon timeslot, Australia-wide, on 7TWO – Australia's highest-rating free-to-air digital television multichannel.*
- *Series to be anchored by established Presenter, Troy Gray.*
- *The series will be packaged as an entertaining and informative look at the many road trips on offer throughout Australia.*
- *The concept will appeal to a wide audience base, from families to couples and sole travellers, to backpackers and baby boomers on the trip of a lifetime.*
- *Each episode to be driven by attractions and destinations on offer, new adventures, indigenous cultural experiences, family-focussed road-trips, adventure trekking, and guided-tours, all with a local community focus.*
- *The project will be produced by VISAGE Productions – we are a WA based production company who will be utilizing the skills of some of Australia's most professional production crew.*
- *Series to be filmed on high definition and utilise extensive drone footage.*
- *Each episode to be filmed over five to six days, dependent on the length and location of the suggested road trip.*

- The series will be profiled extensively via the series' Facebook page and via Instagram, with regular updates on location, inclusive of linked sites, and throughout the entire production process.
- The script for each episode will be designed and written by the VISAGE team, in partnership with each partner.
- All participating partners will have total control of content and will have final approval on each episode prior to broadcast.
- Each partner will be liaising with just one person throughout the process, from initial contact right through to final delivery, providing a more personal service and a more streamlined process throughout.
- Our team of highly experienced production personnel are ready to roll out series one, with filming to commence in the first quarter of 2018, after we have locked away all series partners.
- Additional series' will be produced based on the success of series one, with the model primed for international exposure.

The BENEFITS – what each partner will receive:

- Australia-wide coverage on their product/destination on Australia's most popular free-to-air digital television multichannel.
- Unlimited access to the final edited story, which can be forwarded in various sizes and formats, across multiple mediums.
- Included access to the filmed high definition raw footage files, inclusive of drone footage, which can be further promoted through other promotional mediums such as television commercials, websites and social media (conditions apply).

I have initiated discussions with some RTO's, seeking advice and assistance in bringing the series together, and our contact to State and Territory-wide LGA's, plus tourism and State Agency networks is primarily to see if we can attract regional areas to come on-board, as part of the six-episode series. We're open to all suggestions and ideas of how we can fill each particular episode, with each episode focussing on one particular road-trip. We would like to profile regional locations and get people to travel to and through the regions.

I'm primarily opening up the lines of communication so if you have any questions, please don't hesitate to get in touch. As mentioned, we're open to all suggestions and ideas as we want to get the best out of the product at hand, in raising tourism brand awareness, for the betterment of everyone involved. We recently launched the series Facebook page which will have regular updates pre, during, and post production, which can be sourced (and followed) at <https://www.facebook.com/oneroadgreataustralianroadtrips/> and I have attached a detailed program outline for the series, as well as 7TWO's letter of interest and commitment.

Thank you, I look forward to discussing the project further.

For Information

16.8 POLICY 2018-52 COMMUNITY BUS POLICY

Council's Community Bus is intended to support individuals / organisations / groups which are:

- Local to the municipality;
- Non-profit community based;
- Providing services which directly and significantly benefit either the whole of the Central Highlands community or a specific target group within the municipality.

It is proposed that the Community Bus is not available for organisations and groups outside the municipality (unless the purpose of the outing is to benefit Central Highlands residents). Similarly, the bus is not available to organisations and groups within the municipality for programs which benefit residents from outside the municipality. The community bus must not be used for commercial or profit-making purposes.

It is proposed that the Community Bus must be booked through the Bothwell office during normal business hours from 8.30am to 5.00pm, Monday to Friday. Bookings cannot be made on weekends, public holidays or outside normal business hours.

The Community Bus will be housed at the Council's Caretakers property at 'Rothamay' Hollow Tree Road, Bothwell and the vehicle keys are available from Council's caretakers Mr Duncan & Mrs Anita Campbell between 9am and 5pm from

Monday to Friday. For early morning departures please make sure arrangements are made for collection of keys. For late night returns, special arrangements will need to be made between the driver/organisation and Council's Caretakers Mr Duncan & Mrs Anita Campbell regarding returning keys.

The proposed hire fees are outlined below for Councillors consideration:

Hiring Fee:

- The fee for transport less than 20km return is \$7.00 per person;
- The fee for transport 20km – 100km return is \$12.00 per person;
- The fee for transport greater than 100km return is \$15.00 per person;
- A Carer is not required to pay when travelling with the person they are caring for;
- The fee for families will be a maximum of \$20.00 for 2 people / \$30.00 per family;
- No-one shall be disadvantaged by the inability to pay for this service and the fee may be reduced or waived on agreement by Council's General Manager; and
- For organised community groups / organisations the vehicle is hired at a fee of 96c per kilometre PLUS a \$5.00 booking fee.

Recommendation:

THAT Council approve Policy No. 2018-52 Community Bus Policy.

16.9 POLICY 2016-43 PAYMENT OF COUNCILLORS EXPENSES & PROVISION OF FACILITIES POLICY

The previous Payment of Councillors Expenses & Provision of Facilities Policy was approved by Council on the 17 May 2016 and the intent of this revised policy is to ensure Council is committed to acting in the best interest of the community and to upholding the principles of honesty, integrity and transparency, which are all key components of good governance.

Council has a responsibility to ensure an appropriate policy is in place to ensure that Councillors are provided with adequate and reasonable expenses and facilities to enable them to carry out their civic duty, and sets out procedures in relation to the claiming and payment of those expenses.

The policy applies to all gifts and benefits offered to or received by all Council officials in their role as officers of the Council.

Recommendation:

THAT Council approve the revised Policy No. 2016-43 Payment of Councillors Expenses & Provision of Facilities Policy.

16.10 BOTHWELL FOOTBALL GROUND BOUNDARY FENCE

At the Bothwell Football Club and Community Centre Management Committee Meeting held on the 27th February, the Committee agreed that the chainmesh fence is an urgent item and should be considered by Council as a priority, the following motion was carried:

“THAT the Deputy General Manager liaise with the Works Manager to obtain quotes for the installation of a chainmesh fence from the away interchange shed through to the end of the football club and community centre building and that the quotes be presented to the next ordinary meeting of Council for consideration.”

The Chairperson Cllr Poore sent the following email to the General Manager on the 27th February:

At tonight's Bothwell Football Club and Community Centre Management Committee meeting a matter of urgency was raised regarding the lack of protective fencing on the post and rail perimeter fence around the building areas where spectators would gather to watch matches. As there is no fencing, small children can walk under the post and rail directly onto the football ground where they could be in potential danger from having a collision with a player or some other injury.

Apparently there was a fence but it was removed when it fell into disrepair. Council would be accountable if an unfortunate accident were to occur, and on that basis I would like to see a replacement fence installed as soon as possible to alleviate this potential problem, the whole committee agreed that this needed urgent action.

Hopefully this can be arranged.

Council Works Supervisor has costed the fence at \$4412.00 (mesh \$1813, plant & equip \$355 and labour \$2244).

Recommendation:

THAT Council consider an allocation of \$4500 in the 18/19 budget for the installation of a boundary fence on the Bothwell Football Ground between the away interchange shed through to the end of the football club and community centre building.

16.11 BOTHWELL FOOTBALL GROUND AND COMMUNITY CENTRE HIRE FEES & BOND

At the Bothwell Football Club and Community Centre Management Committee Meeting held on the 27th February, the Committee agreed that the following hire fees and bond be set for the Bothwell Football Club and Community Centre:

Private Functions	\$200.00
Commercial Use	\$420.00
Meetings – Non Local Groups	\$74.00
Sporting Clubs (Seasonal Hire)	\$157.00
Church Function Fundraising for Local Facilities, Meetings – Local Groups, Local Schools	No Charge

A \$250.00 refundable deposit for Private & Commercial functions, any broken or missing items will be deducted.

Recommendation:

THAT Council approve the following fees and charges for the Bothwell Football Club and Community Centre:

Private Functions	\$200.00
Commercial Use	\$420.00
Meetings – Non Local Groups	\$74.00
Sporting Clubs (Seasonal Hire)	\$157.00
Church Function Fundraising for Local Facilities, Meetings – Local Groups, Local Schools	No Charge

A \$250.00 refundable deposit for Private & Commercial functions, any broken or missing items will be deducted.

16.12 BOTHWELL FOOTBALL AND COMMUNITY CENTRE MEMORABILIA

The Football and Cricket Clubs will be working together to allocate appropriate space for each club to display memorabilia.

It was also stated that there is other sporting memorabilia (boxing photographs) located in the Bothwell Town Hall and it was agreed that it would be nice to have all this in one location.

Hence the Bothwell Football Club and Community Centre Management Committee agreed to the following motion:

THAT a recommendation be made to Council to move the boxing memorabilia (photographs) currently located in the Bothwell Town Hall to the Bothwell Football Club and Community Centre.

Recommendation:

THAT Council agree to the boxing memorabilia (photographs) currently located in the Bothwell Town Hall to be moved to the Bothwell Football Club and Community Centre.

16.13 TOURISM COMMITTEES IN THE CENTRAL HIGHLANDS

The Mayor would like to discuss and obtain an update on the current Tourism Committees within the municipality so Council can develop a list of Council Reps on the various committees.

Councillor Allwright would like to speak to this Agenda item.

Noted

16.14 SEXUAL ASSAULT SUPPORT SERVICE POSTER PROJECT

Councillor Mary Knowles OAM from the Northern Midlands Council and LGAT Rep on the Family Violence Consultative Group would like Councillors to consider the following proposal:

The installation of Sexual Assault Support Service posters into all community centres, council halls, neighbourhood houses and public toilets across the municipality.

Clr Knowles states that LGAT is supportive of this project and as the LGAT representative on the Family Violence Consultative Group she will be liaising between councils and SASS to implement this project where councils want to be involved. Sexual Assault Support Service, with Laurel House, has liaised with the Tasmanian Hospitality Association to have these posters installed in all entertainment and club venues and already the number of notifications for assistance has increased so they are making a difference.

Clr Knowles is also preparing a Tasmanian Community Fund funding application to assist with the printing of the posters and include below is the outline of the project.

The project is for the Sexual Assault Support Service (SASS) to liaise with all Tasmanian councils to place in all Tasmanian council halls, community centres, neighbourhood houses and public toilet washrooms vandal proof protected A3 size posters with messages to raise awareness about sexual abuse and harassment, designed in consultation with Laurel House. Laurel House provides a safe place for adults and children who have been impacted by sexual assault. A SASS representative, along with Mary Knowles the representative from the Local Government Association of Tasmania (LGAT) and Laurel House, is a member of the Tasmanian Family Violence Consultative Group. SASS has designed four posters and Mary Knowles has presented at a recent LGAT Elected Member Professional Development weekend asking all councils to participate by installing the posters in all council owned buildings and public toilet washrooms if funding can be sought for printing and protecting the posters. The A3 posters for noticeboards and open areas will be matt laminate protected and those in toilet washrooms will need to be printed directly onto polycarbonate sheets, cut to size and holes drilled so the councils can attach them above the sink areas.

The series of catchy posters will each deliver a key message about sexual harassment, abuse and consent. The catchy posters aiming to deliver a simple but clear message that when negotiating sex, the only thing that means yes is "yes." The messages include "A short skirt doesn't mean 'Yes'", "Groping without consent is assault" and "Flirting doesn't mean 'Yes'".

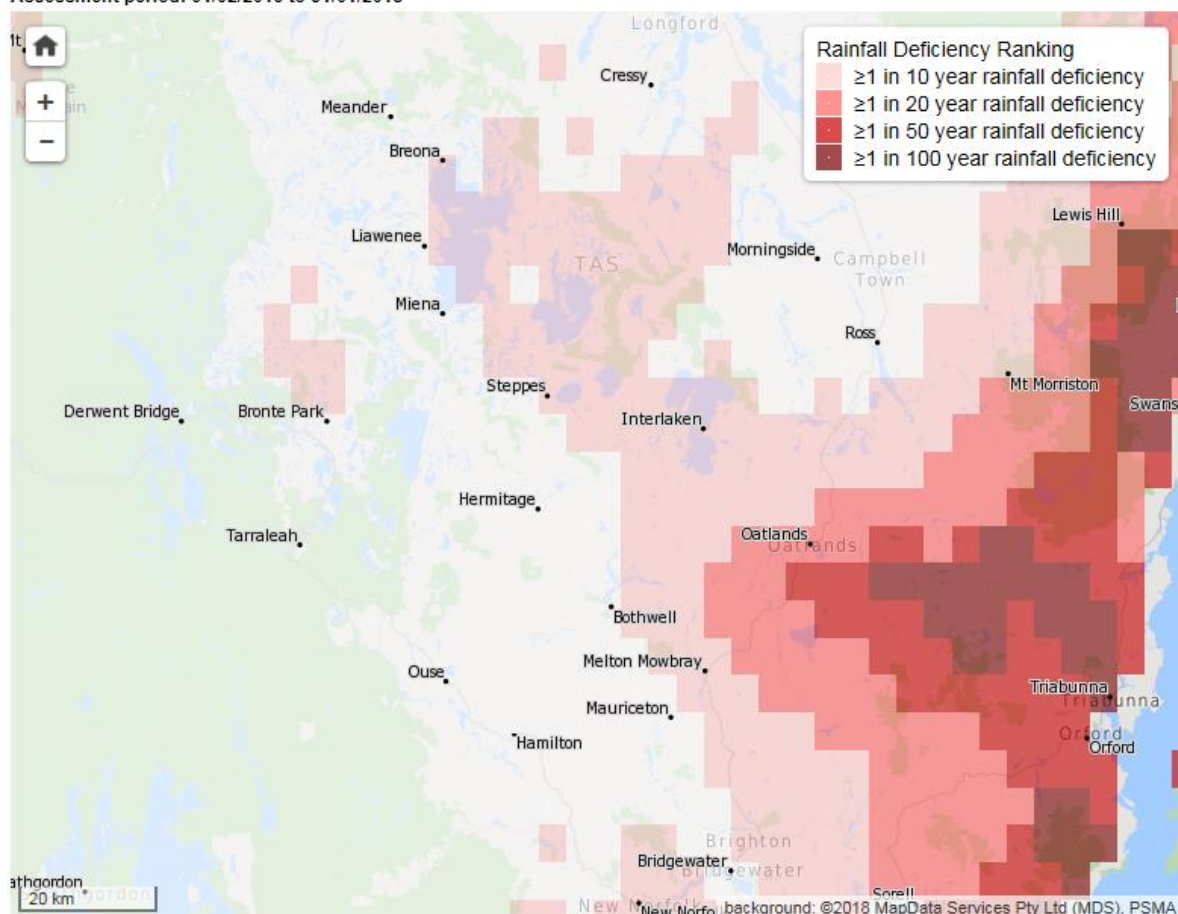
The contribution asked from council is the in-kind cost to install the posters across their municipality. However, the funding application will be strengthened if councils decide to contribute financially say \$1,500 towards the project. Attached for Councils information is an example of the posters.

Noted

16.15 STATE GROWTH ARGIBUSINESS CONCESSIONAL LOAN SCHEMES

The Senior Manager Rural Finance from the Department of State Growth, Mr Shane Hawkes emailed Council on the 6th March regarding the State Growth Agribusiness Concessional Loan Schemes. Mr Hawkes has advised Council that he has emailed stakeholder groups regarding the status of concessional loans administered by the Department of State Growth. In particular, the Commonwealth Government Drought Concessional Loan Scheme remains open. Mr Hawkes notice that Bureau of Meteorology rainfall deficiency map is extremely close to the Bothwell township and other areas in the municipality. Hence some properties would be in the rainfall deficiency zone. As per the map below from the Bureau of Meteorology:

Assessment period: 01/02/2016 to 31/01/2018



Map from: <http://www.bom.gov.au/climate/ada/indexf.shtml>

Mr Hawkes has spoken to a couple of farmers in the region. Whilst all farmers may not be eligible, it may be advisable for Council to put some information about the State Growth Agribusiness Concessional Loan Schemes in the next copy of 'The Highland Digest'. If required Mr Hawkes is available to meet with Councillors to further discuss the drought concessional loan and other schemes.

The AgriGrowth Loan Scheme is an initiative of the Tasmanian Government providing low interest loans to Tasmanian farm businesses and agri-food businesses. It will support projects that advance the government's Agrivision 2050 plan which aims to increase the value of the agriculture and agri-food sectors in Tasmania.

The Loan scheme will provide loans ranging from \$100 000 to \$1.5 million to fund projects that otherwise could not be brought forward and/or financed under normal banking arrangements.

The key features of the AgriGrowth Loan Scheme

- Loans of up to \$1.5 million for eligible farm business and agri-food businesses operating in Tasmania for projects that advance the Agrivision 2050 plan.
- Generally loan amounts of less than \$100,000 will not be considered under the scheme.
- Loan amounts will be considered up to 80 per cent of a recognised valuation for freehold assets provided for loan security. Other non-freehold assets may also be considered for security.
- The maximum loan term is normally up to five (5) years. Longer terms up to 10 years may be considered in specific circumstances.
- Variable concessional interest rates will apply (in the order of 3.25 per cent per annum as at January 2018) for a maximum of five (5) years.
- Interest only payments are available for a maximum of five (5) years.
- Loans must be repaid in full or fully refinanced at the end of the agreed loan term.
- Principal loan instalments will commence when cash flow is generated.
- Applications will be assessed on the criteria contained within the AgriGrowth Loan Scheme guidelines.

To be eligible for an AgriGrowth Loan, you must be a Tasmanian Farm Business or an Agri-food Business. A Farm Business is defined as being involved in agriculture, horticulture, pastoral, apiculture, or aquaculture industries and may also be for the purpose of activities related to agri-tourism. An Agri-food Business is classified as those businesses that transform, package or otherwise value-add to primary products that are marketable for human consumption. They are

generally limited to businesses that employ 35 or fewer full time equivalents and have an annual turnover of \$5 million or less.

All applicants must:

- Operate as a sole trader, trust, partnership or private company;
- Demonstrate a clear need for the loan, to the satisfaction of the Department of State Growth, and projects must advance the Government's agri-growth agenda/policy;
- Include a minimum three year business plan to the satisfaction of the department (in some cases the department may request that the applicant use a recognised consultant to assist with the plan);
- Demonstrate ongoing financial viability with the loan application and business plan showing that the venture will be profitable within the agreed loan period; and
- The business must be registered for tax purposes in Australia with an Australian Business Number (ABN) and be registered for GST.
- With regard to a Farm Business at least one member of the Farm Business must be a farmer who, under normal circumstances, generally contributes at least 50 per cent of his or her labour and will generally derive at least 50 per cent of his or her income from the Farm Business within the loan term.

With regard to a Farm Business at least one member of the Farm Business must be a farmer who, under normal circumstances, generally contributes at least 50 per cent of his or her labour and will generally derive at least 50 per cent of his or her income from the Farm Business within the loan term.

Eligibility and assessment criteria are detailed in the AgriGrowth Loan scheme guidelines.

NOTED

16.16 COMMUNITY DONATIONS PROGRAM GRANT

Mr and Mrs Lazenby have made an application for a Community Donation for Master George Lazenby, of Bushy Park how sometimes resides at his grandparents place in Fentonbury. Master George will represent Australia as part of the Canoe Slalom 2018 National Talent squad in New Zealand between the 24th March and the 3rd April 2018.

Mr and Mrs Lazenby have applied for \$300 so that Master George can attend with the Canoe Slalom 2018 National Talent squad in New Zealand.

For discussion



CENTRAL HIGHLANDS COUNCIL COMMUNITY DONATIONS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICANT DETAILS

(GEORGE LAZENBY) GRANDSON,
SOMETIMES RESIDES @ BELOW ADDRESS.

Applicant's Name: N.R. & J.T. LAZENBY

Contact Details
Residential Address:

304 ELLENDANE RD.
FENTONBURY

Phone: (Business hours)

03 62 881257

Mobile:

0400 535 231.

Fax:

Email:

nrijt.lazenby@bigpond.com

Signature

[Handwritten Signature]

Amount Applied for \$300.
(Maximum as per Guidelines)

2. INTERSTATE OR INTERNATIONAL REPRESENTATION

Where are you competing/attending? NEW ZEALAND.

What sport/activity are you competing in, and at what level? CANOE SLALOM

If you are a sports competitor, are you competing as an amateur? YES.

What dates are you competing/participating?

24th MAR 2018 - 3rd APRIL 2018.

Please provide details to support your application

SELECTION CANOE SKAKOM 2018
NATIONAL TALENT SQUAD.

3. MEDICAL ASSISTANCE

What type of medical/rehabilitation treatment will you be receiving?

Where will the treatment be administered?

Please provide any additional information to support your request.

16.17 GROTE REBER PLAQUE

Clr Cassidy picked up the Grote Reber plaque, on Thursday the 8 March 2018, from UTAS, Sandy Bay Campus, Physics Building. It is proposed that the Mayor will unwrap the plaque at the Council meeting.

Clr Cassidy suggests that Council may wish to consider framing it or mount it on a bevelled sandstone block and install it inside the Visitor Centre.

Dr. Martin George, who writes an Astronomy Column in the "Mercury", was a friend and colleague of/with Grote Reber. It has been suggested when we have the "Unveiling Ceremony", that he attend and perhaps could give a speech about Grote Reber. He has a lot of historical information about Grote Reber and has done a lot of research about him. I would like someone from UTAS and the Grote Reber Foundation to attend, also.

Clr Cassidy suggests it would be a grand idea to invite Dr. Martin George to address Central Highlands Council, when we convene in Bothwell Council Chambers. Clr Cassidy thinks it would be appropriate to invite Bothwell High School Kids and Henry Edgell (Denistoun Property -where the Antenna site was located) and other Bothwell town's folk. Clr Cassidy also feels this could be a real winner for Bothwell, especially a tourism draw card. Dr. Martin George also suggested Council include some relevant history associating Grote Reber with Bothwell, for those visiting.

Clr Cassidy suggests pushing for the Visitor Centre, because it will be seen by all whom visit Bothwell and his intention would be to ask UTAS to loan one or two articles, for a specified period, from the Grote Reber museum, to be exhibited in the Visitor Centre.



GROTE REBER
1911 - 2002

ELECTRICAL ENGINEER AND PIONEER
RADIO ASTRONOMER

For discussion

16.18 UPGRADE OF PA SYSTEM

The current PA Systems purchased around 10 years ago require upgrading as the battery life of the two systems only last around 30 to 60 minutes. The cost to replace both PA System's is estimated at \$3023.00 from OfficeMax as per the quote attached. Council may wish to consider putting an allocation in the 18/19 budget or look at purchasing just a speaker system which may cost around \$1000.

For discussion

16.19 RISK REGISTER

The Audit Panel met on Monday 26 February 2018 and reviewed the risk register with a recommendation that the risk register be included in the next Council meeting for Councillors information. Attached for Councillors information is a copy of the Risk Register.

Recommendation:

THAT Council adopt the risk register as recommended by the Audit Panel.

16.20 POLICY NO 2014 – 22 CUSTOMER SERVICE CHARTER

The previous Customer Service Charter was approved by Council on the 19 January 2016 and the intent of this revised policy is to ensure Council is in compliance with the requirements of the Local Government Act 1993 and outlines Central Highlands Council's commitment to customers in accordance with our vision and mission statement articulated in the Strategic Plan.

The policy outlines customers' rights, the standards customers can expect when dealing with Council and what a customer can do if dissatisfied with Council decisions or actions including providing a formalized process for making complaints.

Recommendation:

That Council approve the revised Policy No. 2014 – 22 Customer Service Charter.

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved:

Seconded:

THAT Council consider the matters on the Supplementary Agenda.

18.0 CLOSURE
