

# Central Highlands Council

## Agenda – ORDINARY MEETING – 16<sup>th</sup> January 2018

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 16<sup>th</sup> January 2018, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles  
General Manager

### 1.0 OPENING

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### 2.0 PRESENT

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### 3.0 APOLOGIES

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### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

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### 5.0 CLOSED SESSION OF THE MEETING

**Moved:**

**Seconded:**

**THAT** pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Closed Session Minutes of Council's Ordinary Meeting held on 5<sup>th</sup> December, 2017.
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### 5.1 MOTION OUT OF CLOSED SESSION

**Moved:**

**Seconded:**

**THAT** Council move out of Closed Session and resume the Ordinary Meeting.

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### OPEN MEETING TO PUBLIC

Meeting opens to the public at 10.00am.

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## 6.0 IN ATTENDANCE

10.00am Inspector George Cretu, Sgt Chris Hey and Sgt Robert Cook – Tasmania Police

## 6.1 PUBLIC QUESTION TIME

### Question on Notice – Ann Purdy

Can Council enlighten the public on what progress has been made with State growth Department for the upgrade or re-build of Highland Lakes Road (Den Hill) where the road has deteriorated and has been this way for too long.

## 7.0 MAYORAL COMMITMENTS

4 <sup>th</sup> December 2017	Sub Central Meeting New Norfolk
5 <sup>th</sup> December 2017	Ordinary Council Meeting – Bothwell
9 <sup>th</sup> December 2017	Great Lake Community Centre Christmas Party
10 <sup>th</sup> December 2017	Ouse Christmas party
11 <sup>th</sup> December 2017	Mayors Round Table Meeting with General Manager - Sorell STCA Meeting - Sorell
12 <sup>th</sup> December 2017	Bothwell Cemetery Committee Meeting Central Highlands Visitor Centre Management Committee Meeting Bothwell District High School Presentation Assembly
13 <sup>th</sup> December 2017	Ouse District School Presentation Assembly
14 <sup>th</sup> December 2017	Business of Council Gretna Fire brigade Christmas Function
20 <sup>th</sup> December 2017	Independent Living Units Committee Meeting Westerway Primary School Presentation Assembly
21 <sup>st</sup> December 2017	Council Staff Christmas Break-Up

## 7.1 COUNCILLORS COMMITMENTS

### Clr R L Cassidy

19<sup>th</sup> December 2017 Glenora District School Awards

## 7.2 GENERAL MANAGER'S COMMITMENTS

5th December 2017	Annual General Meeting Council Meeting
11th December 2017	STCA Meeting Sorell
12th December 2017	Cemetery Committee Meeting Meeting re: formation of committee for Visitors centre
13th December 2017	Meeting Tas Collection Services
20th December 2017	ILU Committee Meeting

## 8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

## 8.1 FUTURE WORKSHOPS

NIL

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## 9.0 MAYORAL ANNOUNCEMENTS

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## 10.0 MINUTES

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### 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 5<sup>th</sup> December 2017 be received.

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### 10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

**Moved:**

**Seconded:**

**THAT** the Minutes of the Ordinary Meeting of Council held on Tuesday 5<sup>th</sup> December 2017 be confirmed.

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### 10.3 RECEIVAL DRAFT MINUTES ANNUAL GENERAL MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Annual General Meeting held on Tuesday 5<sup>th</sup> December 2017 be received.

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### 10.4 RECEIVAL DRAFT MINUTES INDEPENDENT LIVING UNIT COMMITTEE MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Independent Living Unit Committee Meeting held on Wednesday 20<sup>th</sup> December 2017 be received.

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## 11.0 BUSINESS ARISING

- 14.1 Response to Consultation on banning Single Use Takeaway Foot Packaging - DES
  - 14.2 Options & Costings for heating of swimming pool – DES Manager to report back to Council
  - 14.3 Notice in Highland Digest re fencing during lambing times - DES
  - 16.1 Mr Crosswell advised of Council decision
  - 16.4 Policy on website
  - 16.5 Policy on website – audio recording equipment purchased
  - 16.9 Policy on website
  - 16.10 Letter sent advising Council's decision
  - 16.11 Inspector George Cretu, Sgt Chris Hey & Sgt Robert Cook attending meeting
  - 16.12 Letter sent advising Council's decision
  - 16.13 Letter and cheque sent
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## 12.0 DERWENT CATCHMENT PROJECT REPORT

**Moved:**

**Seconded:**

**THAT** the Derwent Catchment Project Report be received.

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# The Derwent Catchment Project

Increasing Productivity. Restoring Landscapes

## Derwent Catchment Project Report for Central Highlands Council 29<sup>th</sup> November 2017 – January 10

### General business

Happy New Year!

As you will have expected Eve and Josie have had a Christmas break making the most of the festive season. But there has been quite a lot of grant writing and preparing for changes in the NRM space over the past few months. There have been significant changes announced by the Australian Government regarding the delivery of round two of the National Landcare Program. For the past four years, the National Landcare Program has provided money directly to the NRM bodies i.e. NRM North, South and Cradle Coast in Tasmania. This model has changed, with significantly less funding being allocated to the NRM bodies.

The Derwent Catchment Project will no longer receive funds for general facilitation from NRM South after this financial year. We will continue to work with them on project delivery so there will still be opportunities for funding for NRM activities in the Derwent. The new National Landcare Program model is focused on project delivery rather than general NRM activities. Therefore funding will be tied to actual project delivery such as weed control in the world heritage area and its buffer.

We have developed funding requests for other organisations which have expressed interest in funding part of our NRM facilitation. We will keep you posted on progress.

The Australian Government has recently announced the Smart Farming initiative which will see significant investment into sustainable agriculture for the next 5 years. Funding that would have gone to the NRMs has been directed into this initiative.

We have also been providing advice and assisting farmers with applications as well developing our own applications that will deliver efficient and effective on-ground action to support farmers with land management across the Catchment.

## **Agricultural best practice program**

**Pasture Hub:** The Pasture Hub is now live! Check out [www.pasturehub.org](http://www.pasturehub.org) for more information. Our Project Officer continues to collect pasture data from 14 properties across the Derwent Catchment which is regularly uploaded to the website. We have provided a funding request to Meat & Livestock Australia (MLA) seeking funding to support the Project Officer's role over the next 12 months. We are aiming to grow the Pasture Hub into a widely used forum for pasture management discussion and advice. The launch of the Pasture Hub was postponed until February.

**Dairy Cares:** Dairy Cares is part of an overall dairy program delivering Clean Rivers on-ground projects which just won the Landcare Award for Excellence in Sustainable Farm Practices!

We have also worked with Compass Agri-business to develop a Smart Farming grant around maximising sustainability in dairy.

## **Central Highlands Weed Management Program**

We have continued to coordinate the program and are in the final stages of organizing the Poatina Fire Ragwort control program. The on-ground works for this will start in February. Other works are scheduled for February - March.

**Weed hygiene protocols:** Eve delivered a weed management workshop for Council works staff. The workshop identified key weed species for the region and provided information about best practice hygiene protocols. Hygiene is a critical factor in reducing the spread of weeds and is an important subject for works staff to be aware of.

## **Conservation and Restoration**

### **Ouse River Recovery Project**

We have received our contract for the Ouse River Recovery Project from NRM North and will commence on-ground work in March-April (weather dependent).

We have received three quotes for the proposed works from willow control contractors through our select tender process. The three quotes were widely varied, and we have opted to go with the most experienced contractor. Woodlands Land Management (Greg Jordan). Greg is the contractor who undertook the work at the Platypus walk. We are also lobbying for more funding to enable a more complete job. We are still finalizing the works program and will visit landholders in the next month. Each landholder will be provided with a management agreement which articulates the expected process and expectations. We will keep you up-to-date with progress on the project.



**Native plant nursery:** Karen Phillips, our Nursery Manager, has been pricking out germinated seedlings and potting up ready for the next planting window in Autumn. The nursery is gaining attention throughout the community and Karen has received several orders for shelterbelts. Karen has also started propagating the plants we will need for the Ouse River project.

Yours Sincerely,

Josie Kelman, Facilitator, The Derwent Catchment Project 0427 044 700

Eve Lazarus, Projects Officer, The Derwent Catchment Project 0429 170 048

## 13.0 FINANCE REPORT

**Moved:**

**Seconded:**

THAT the Finance Report be received.

## 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:**

**Seconded:**

THAT the Development & Environmental Services Report be received.

### 14.1 NAMING OF ROAD: PENSTOCK ROAD

#### Report By

Manager DES (Graham Rogers)

#### Background

Council has received a request from a property owner to provide a rural address number to a property which does not have frontage to a Council road. The road which provides access to the property in question is currently known as Penstock Road, although this road name is not an official name.

A small section of this road, from Waddamana Road to Pulfords Bridge, is a Hydro road with the remainder being classed as a private road.

Advice has been sought from DPIPWE on how to deal with this and they have advised that there is no problem in naming a private road as long as it is clearly signposted.

Consent was sought from Hydro Tasmania, who own a small section of the road, to officially name the road Penstock Road. Hydro have responded advising that they raise no objection to this request.

#### Recommendation

**Moved:**

**Seconded:**

THAT Council submit the name "Penstock Road" through Placenames Tasmania for approval.

**Carried**

### 14.2 ELLENDALE SEWAGE INFRASTRUCTURE PROJECT

#### Report By

Environmental Health Officer (Beverley Armstrong)

#### Background

Council requested that I look into the possibility of Council installing a Sewage Treatment Plant at Ellendale, there have been several previous attempts at this but no final solution or decision was decided. Plans have been draw up and with these plans I requested quotes from three Professional Companies for the installation of a plant that would service Ellendale. Two quotes were received back. One at \$960,000 and one at \$300,000. The lesser one is if Council provide some of the works.

The reason I have prepared this short report for Council is to give an opinion on whether Council should proceed with the project.

I am of the professional opinion that Council should not proceed with the project for the following reasons:

1. The cost would be prohibitive.
2. Council do not have anyone qualified to run and maintain this plant therefore ongoing expenses in maintenance.
3. Expensive for the rate payers in ongoing costs.
4. No guarantee that Taswater would take over the plant in the future.
5. Money could be utilised in other areas.

**Recommendation:**

**Moved:**

**Seconded:**

**THAT** Council forgo the project; and

**THAT** Council write to the CEO of TasWater to get Ellendale put into their future works projects for sewage treatment plants on the grounds of growth and tourism.

**Carried**

### 14.3 HAMILTON REFUSE DISPOSAL SITE : GROUNDWATER MONITORING

**Report By**

Environmental Health Officer (Beverley Armstrong)

**Background**

We are currently undertaking groundwater sampling and bore sampling for the EPA Report for the Hamilton Landfill.

In 2013 we had Henry Carr with Rogerson Birch do a survey of the site which revealed the fill rate and future life of the tip. It revealed that we had 35 years left at the current fill rate however in 2013 Council procured a landfill compactor so the site is being filled at a much better rate. Its 5 years since the last survey and I recommend that another survey is needed to both determine the life of the site and see what impact the compactor is having on the fill rate. Peter Henry has given me a rough quote of \$2500 for the survey and \$1000 for volume calcs, and cross section. This survey would be very useful for Council as in the report we would be able to estimate the now prolonged life of the landfill and advise the EPA accordingly.

This is extra to the budget available for the landfill, however, if the Ellendale Project does not go ahead there would be budget money available for this extra work.

**Recommendation:**

**Moved:**

**Seconded:**

**THAT** Council approve the landfill survey for the EPA Report.

**Carried**

### 14.4 DOG CONTROL AMENDMENT ACT 2017

The Dog Control Amendment Act 2017 came into effect on 20<sup>th</sup> December 2017. The key changes to the Act include the following:

- allowing greyhounds that have graduated from an approved suitability assessment program to go without a muzzle while on a lead in a public place;
- allowing councils to declare areas of council controlled land from which dogs are restricted permanently;
- clarifying that commercial dog minding services require kennel licences;
- requiring a dog owner to inform a council of their dog's microchip number;



- providing for a mandatory requirement that a dog owner is to inform the relevant council when a dangerous dog is transferred to its municipal area;
- extending the time required to respond to a destruction of a dangerous dog notice from 14 to 28 days in line with the *Magistrates Court (Administrative Appeals Division) Act 2001*;
- clarifying the Act to allow councils to seize and/or destroy a dog;
- clarifying the effective control requirements for greyhounds, dangerous and restricted breed dogs, and all other dogs; and
- providing clarity that persons carrying out primary production activities relating to livestock on rural land can destroy any dog found at large on that land.

Attached is an information Sheet released by the Department of Premier and Cabinet Local Government Division outlining the changes.

***For information***

# DOG CONTROL AMENDMENT ACT 2017

INFORMATION SHEET  
December 17

This information sheet covers the changes to the *Dog Control Act 2000* that have resulted from the *Dog Control Amendment Act 2017*.

## Background

The Tasmanian Parliament passed the *Dog Control Amendment Act 2017* (Amendment Act) on 30 November 2017. The Amendment Act responds to feedback from local councils, TasRacing, dog rehoming organisations and the Tasmanian community regarding the operation of the *Dog Control Act 2000*.

## Why are the changes being made?

Most of the changes provide clarity to assist local government in the implementation of the Act.

A key new provision allows greyhounds that have been assessed through a suitability program, approved by the Director of Racing, to go without a muzzle while on a lead in a public place.

## When do the changes start?

The amendments come into force from 20 December 2017.

## What are the main changes?

### Recording microchip number (section 15A)

- A new provision requires the owner of a dog over the age of six months to notify the relevant council of the dog's microchip number.

### Greyhounds and muzzles (section 18 and section 18A)

- A new provision enables greyhounds to go without a muzzle while on a lead in a public place if they have graduated from an approved suitability program to train and assesses greyhounds for the suitability to without a muzzle in a public place when on a lead.
- A new provision provides that the Director of Racing is able to approve suitability programs.

### Permanently restricted areas (section 23)

- A new provision enables councils to restrict dogs permanently from a declared area controlled by council.

Department of Premier and Cabinet  
Local Government Division



#### Transfer of dangerous dog (section 34BA)

- A new provision requires the owner of a dangerous or restricted breed dog who is transferring the dog permanently to another municipal area to notify the relevant council within 14 days of the dog's transfer.
- A new offence provision for failure to notify the relevant municipality within the 14 day period is also included.

#### Appealing a dangerous dog notice (section 39A)

- The owner of a dangerous dog served with a destruction notice may appeal the decision to a Magistrates Court within 28 days from the serving of the notice. This was changed from 14 days to be consistent with other legislation.

#### Seize and destroy (section 42)

- Section 42 provides clarification that a dog can be seized and destroyed if injured or has injured or killed another person/animal.

#### Effective control of dogs (section 4), greyhounds (section 18) and dangerous or restricted breed dogs (section 32)

- The Act now separates the effective control of dogs, greyhounds and dangerous or restricted breed dogs to provide clarity.
- Section 18 provides information related to the control of greyhounds which includes those who are able to be without a muzzle as per new provisions.

#### Primary production and dogs at large (section 41)

- Primary production, city and livestock have been defined to provide clarification about when a dog at large can be destroyed.

#### Collection of DNA (section 19AA and section 19)

- A new provision is included to enable appropriately trained council authorised officers who are responsible for investigating and gathering evidence related to dog attacks to collect a DNA sample from a dog that is suspected of being involved in an attack.
- Subsection 19(8) now enables councils to recover costs from the owner of a dog who has a DNA sample collected when it is suspected of and proven to be involved in an attack.

#### Removal of dog faeces (section 45)

- Tenants of rented premises now have the same exemption from removing faeces immediately as do owners of dogs who live in private premises.

#### Kennel licences (sections 50, 51, 55 and 59)

- Clarification has been provided so that businesses such as 'doggy day care' or commercial dog minding services, which look after various dogs for various amounts of time during the day, are required to have a kennel licence.

Disclaimer: Advice on legislation or legal policy issues contained in this paper is intended for information and general guidance only. Such advice is not professional legal opinion

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## 14.5 DES BRIEFING REPORT

### PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

#### DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2017 / 00049	C Brady	1151 Marked Tree Road, Hamilton	Change of Use - Outbuilding to Dwelling

#### NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2017 / 00053	Rainbow Building Solutions	35 Thiessen Crescent, Miena	Outbuilding

### ANIMAL CONTROL

Two dogs impounded from Pelham Road, Pelham on 16 December 2017 being a Staffy and Australian Terrier. Both dogs were reclaimed on 18 December 2017. Details on the dogs are as follows:

#### Staffy

Not Registered

Microchipped

Dog registered and released to owner on 18 December 2017

#### Australian Terrier

Not Registered

Not Microchipped

Dog < 6 months old and therefore is not required to be registered or microchipped. Owner of the Staffy above advised the dog is owned by his daughter and he was just looking after it. It will be returning to his daughter and will be registered with Glenorchy City Council once it turns 6 months of age.

## 15.0 WORKS & SERVICES

#### Moved:

#### Secoded:

THAT the Works & Services Report be received.

## **WORKS & SERVICES REPORT** **29<sup>th</sup> November 2017- 9<sup>th</sup> January 2018**

### **Grading & Sheeting**

Flood damage Nant Lane, Cross Marsh Interlaken and Robertson Road Miena

### **Maintenance Grading**

NIL

### **Potholing / shouldering**

Dennistoun Road	Pelham Road
Thousand Acre Lane	Interlaken Road
Old Mans Head	Todds Corner

### **Spraying**

Bothwell Township some footpaths and drains

**Culverts / Drainage:**

Clean culverts Bluff Road  
 Culvert extension Bluff Road  
 Clean culverts Marked Tree Road  
 Drainage Ellendale Road  
 Fill in deep washed drains Hill Top Waddamana

**Occupational Health and Safety**

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 600hrs Annual Leave taken
- 25.5 hours Sick Leave taken
- 76hrs Long Service Leave
- 1 x loader assessment

**Bridges:**

NIL

**Refuse / recycling sites:**

Cover Hamilton Tip twice weekly

**Other:**

Dig 1 X grave  
 Repair sign Dennistoun Road  
 Remove tree Clyde River at Andrews Bridge  
 Trim hedges Bothwell Cemetery  
 Swimming Pool maintenance  
 Investigate and find water leak Bothwell rec determined leak in slab of old building need to re-plumb  
 Jet Patching Hollow Tree and Ellendale Roads  
 Fence around cricket nets to stop cars parking in net area.  
 Guide posts Ellendale Road  
 Bulky rubbish run throughout Municipality  
 Dangerous tree removal Mark Tree Road  
 Tree and vegetation removal Rockmount Road  
 Sign maintenance Patrick Street  
 Lower Marshes Road re-seal complete

**Slashing**

Ellendale Road

**Municipal Town Maintenance:**

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

**Buildings:**

NIL

**Plant:**

PM703 Ford Mower serviced  
 PM770 Nissan ute new tyres  
 PM748 Hino truck (B) new motors for Automatic Transmission

**Private Works:**

Greg Branch mower hire  
 Greg Oats gravel  
 Steven Eyles gravel delivery  
 Stornoway gravel  
 Thelma Burns mowing  
 Will Bignell slasher hire  
 John Webb slasher hire  
 Robert Moore mowing of grass  
 Jason Branch Mowing of block  
 SFM grading of forestry roads Table Mountain  
 Peter Rolls gravel  
 Joey Triffett concrete premix

**Casuals**

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

**Program for next 4 weeks**

Capital road contracts with Andrew Walter Constructions to start  
 New entrance to Bothwell WTS  
 Capital drainage Ellendale Road  
 Tender for new backhoe  
 Shoulder grading Dennistoun Road  
 Repair corner on Rotherwood road re-sheet and grade trucks cannot get up hill

**15.1 BOTHWELL STORM WATER RETICULATION UPGRADE**

PDA Surveyors attended the November Council meeting and give a presentation of their proposal on the Bothwell Storm Water upgrade for Council.

Below is some background information and attached are the drawings from PDA as well as some options with costings.

**Stormwater System Management Planning and Reticulation Upgrade – Bothwell****1. INTRODUCTION**

The LGAT/IPWEA “*Guide for Local Government in Tasmania*” dated September 2016 provides specific advice on actions that Local Government needs to undertake to comply with the *Urban Drainage Act 2013* (the Act).

When eventually prepared by 19 December 2019, the Act states that the Stormwater System Management Plan (SSMP) must specify: **(This is a summary only of some detail from the Act)**

- Plans for the management of stormwater assets
- Risk levels for urban stormwater catchments
- Priorities for urban stormwater management
- Provide publicly available maps of stormwater systems

The initial tasks for Council to prepare now as the first steps in preparing the SSMP by Dec 2019 are: **(These are loosely referred to as Stage 1 Services parts A & B)**

A1. Prepare plans of existing stormwater infrastructure in a GIS system that can be made available to the public

A2. Identify existing stormwater catchments

B1. Identify existing deficiencies in the system and their cause

B2. Prepare concept plans and costings for potential upgrades required to control flooding risk

The stormwater infrastructure of Bothwell is causing flooding problems in and around private property and the township during heavy rainfalls and probably has more so in recent years.

In November of 2016 Council accepted an offer from PDA Surveyors to undertake a SSMP of Bothwell and to produce some concept drawings of reticulation upgrades of the stormwater system with estimates for a capital upgrades over some stages.

Firstly a detailed survey and analysis was undertaken of current infrastructure (picking up all current pipe sizes etc), then all detailed survey was merged into a modelling phase for drains and all sub catchment areas within and around the town. PDA then concentrated on the areas with main concern of flooding. Concept drawings of Bothwell stormwater reticulation upgrade with estimates have now been completed.

We have nominated 2 options for the downstream section of the infrastructure as follows:

**Option 1:** Below William Street, new stormwater pipework to be laid along the local overland flow path through the back of the hotel and through No 8 Patrick St and No 4 Patrick St.

**Option 2:** Below William Street, new stormwater pipework to be laid down High Street to a new head wall adjacent to the sewer treatment plant. Our detail survey in this area shows that this section of pipework would need to be around 3 metres deep in some places along High Street.

We also attach a preliminary estimate for Option 1, for your comments. Option 2 is shorter but deeper so would probably be of similar costs. The rates used in the estimate would be dependent on costings used by Council's works department so we can amend these as required. We would consider this estimate to be +/- 20%. It is also envisaged that the upgrading works would be staged over several years according to priority. It is also recommended that each stage undergo detail survey of the corridor, including pick up of all existing services, and final engineering design before proceeding with construction.

## Recommendation

### THAT:

- a) Council choose option 2 from PDA Surveyors for a stormwater reticulation upgrade of Bothwell
- b) Council prioritise works and budget for option 2 and stage over two years commencing in 2018/2019 works budget
- c) Council also budget to allow for final survey and final engineering design before proceeding with construction of each stage

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## 16.0 ADMINISTRATION

### 16.1 STATE GRANTS COMMISSION VISIT

The State Grants Commission will be visiting Council on Thursday, 15 February 2018 at 9.30 to meet with the Mayor, General Manager and Deputy General Manager for approximately two hours for discussions on the Financial Assistance Grants.

A discussion paper and two conversation starter flyers have been issued as items for discussion at the 2018 hearings and visits. The commission has prepared these documents as thought provokers and conversation starters with councils in order to initiate discussion on the impacts of resource sharing and socioeconomic factors on council expenditures. The intention is to gain council input early in the process of formulating any review to help the commission determine the potential direction of such reviews of these topics.

The commission would appreciate written submission from councils being provided on or before Friday 2 February 2018.

### For Discussion

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## 16.2 RECOMMENDATION FROM INDEPENDENT LIVING UNITS COMMITTEE

The ILU Committee met on Wednesday 20 December 2018 to discuss an application received for tenancy of the Unit 2 at Ouse.

The Committee has recommended to Council that the application be declined as the applicant did not meet the eligibility criteria.

### **Recommendation:**

**THAT** the applicant be advised that his application was not successful as it did not meet the eligibility criteria.

## 16.3 MEMORIAL PLAQUE FOR GROTE REBER

At the November 2017 Council meeting it was resolved that Cllr Cassidy obtain costings for a memorial plaque for Grote Reber and report back to Council.

Cllr Cassidy will provide an update at the Council meeting.

## 16.4 PUBLIC BUS SERVICES

Councillor Cassidy has requested that this item be listed on the agenda for discussion.

John Dawson and Sarah Poortenaar from the Department of State Growth attended Council's meeting in November 2017 to discuss public bus services in our municipality.

A letter from John Dawson, Project Director – Project 2018 dated 20 December 2017 summarising the discussions was received and forwarded to all Councillors.

Cllr Cassidy would like to speak to this item.

## 16.5 STATE OF ROAD REPAIR IN FLINTSTONE VILLAGE

Attached is a letter from Mr Peter Sylvester requesting Council's consideration of remedial work for roads in Flintstone Village during its 2018/19 budget deliberations.

Council at its January 2017 Council meeting agreed that reconstruction of these roads would be a budgeting consideration for 2017/2018. Due to higher priorities, these capital works were excluded from the budget.

An article was placed in Council's January 2017 Newsletter advising the following:

*A representative from the Flintstone Drive area at Arthurs Lake attended the January Council Meeting in regards to the condition of the roads within the area.*

*While residents/shack owners are concerned that the roads may be at the end of their life and are breaking down, these roads are still safe to utilize.*

*Council agreed to put the reconstruction of Flintstone Drive, Dolerite Crescent and the old seal at Wilburville on the Capital Works Program for consideration in the 2017/18 financial year.*

*We appreciate your patience in this matter.*

### **Recommendation:**

**THAT** the Works and Services Manager obtain costings for consideration during Council's 2018/19 budget deliberations.



Mrs Lyn Eyles,  
Central Highlands Council,  
Tarleton Street,  
Hamilton TAS 7140

### **Re State of Road Repair in Flintstone Village**

Dear Lyn,

In January 2017 I presented a petition and spoke at the council meeting on behalf of rate payers on the above matter. Subsequent newsletters indicated that the remedial work would be undertaken this summer as part of the current year budget. While there has been no further public update on the project via a newsletter I was disappointed to hear that priorities had changed and this project was not included in the current year budget. This change and importantly lack of communication has left shack owners in the village disappointed in the council's decision. While I accept councils have the right to change priorities as it deems necessary my concern is the longer we wait the more expensive the remedial work will cost. I strongly urge the council to reconsider this project as part of the forth coming budget cycle for the 2018/2019 year.

Yours Faithfully,



**Peter Sylvester**

## **16.6 STEPPES SCULPTURES CELEBRATION**

An email was received from Ken Wright and Anne Thwaites, Steppes Coordinators regarding the Steppes Sculptures Celebration as follows:

*Concerning the 25th anniversary function at The Steppes last Tuesday, we are concerned about not being recognised for our part & work involving the setting up with the show.*

*As volunteer caretakers of the site, we offered the Homestead as an afternoon tea function place and opened the house for it to take place, allowing the CWA ladies to make up their cakes & sandwiches, providing them with a small room and our own table, with which to work on, we had arrived there at 10 am to open gates and the house ready for Council bringing tables and chairs, which did not arrive till 2 pm.*

*We also supplied the generator for heating water, plus an urn, and a 60 litre cool box to store the sandwich etc. also about 15 chairs, as Council only brought 15 and 2 tables at 2pm..*

*We, the friends, cleared up and cleaned the site after all peoples had gone, leaving there about 5 pm.*

*The site is maintained by the friends of The Steppes, consisting or about 5 of us, when all together. under the direction of Rob Buck .P.W.S manager.*

*We had made a number of trips there in preparation for this day making sure the site and sculpture are were cleared etc.*

*When you offered the \$ 300 , the feeling was it would be divided between all involved with the running of the event. Us , the volunteers rely on donations for keeping the site and house in good order, luckily many groups and visitors do contribute with small and sometime large donations.*

*This note is asking your Council for a donation and recognition for what we provided and use for the Sculptures anniversary day.*

The General Manager advised Anne by email on 19 September 2017 of Council's decision passed at the Council Meeting that Councillor Julie Honner work with her to organise a celebration of the 25<sup>th</sup> anniversary of the Steppes Sculptures and advising that Council will also contribute \$300 towards afternoon tea.

Clr Honner organised for the CWA to provide afternoon tea and the account for \$300 was paid.

#### **For Discussion**

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### **16.7 REQUEST FOR RATE REMISSION – OUSE COUNTRY CLUB**

A request has been received from the Ouse Country Club for consideration by Council for a rate remission on the following properties:

**(a) Property Number 01-0810-03938 (Bowls Green & Club House)**

General Rate: \$759.41  
 Garbage Rate: \$458.00  
 Fire Levy Rate: \$48.90  
**Total Rates: \$1266.31**

**(b) Property Number 01-0805-03937 (Golf Course & Sheds)**

General Rate: \$772.79  
 Garbage Rate: \$148.00  
 Fire Levy Rate: \$50.53  
**Total Rates: \$971.32**

#### **Recommendation:**

#### **THAT:**

- (a)** Council grant a remission \$379.71 being 50% of the General Rate on Property No 01-0810-03938 ; and
- (b)** Council grant a remission of \$534.40 being 50% of the General Rate plus total Garbage Charge on Property No 01-0805-03937.



**OUSE COUNTRY CLUB Inc**  
 Corner Tor Hill Road & Lyell Highway Ouse 7140 PO Box 48  
 ABN: 66675300669  
 Phone/Fax: (03) 62871219  
 President: Evan Evans Mob: 0447 091 403

04th January 2018

The Mayor & Honourable Councillors  
 Central Highlands Council  
 Tarleton Street  
 Hamilton Tas 7140

Dear Mayor/Councillors

On behalf of the committee and members of the Ouse Country Club Inc, we would like to apply for a rate remission for the 2016/2017 financial year.

As you are aware we are a community club and we help other members of the Central Highlands Community such as Upper Derwent Senior Citizens, Day Care Centre and Red Cross. Our facilities are also used by other sporting groups as in the Gretna Cricket Club and the Nordic Walkers.

We have also had a major setback due to the 2016 floods in which we have struggled to come back from but we are getting there.

Remission Requested for the following:

- P.I.D. 3086591 - \$1,297.84
- P.I.D. 3086583 - \$ 995.55

Thank you for your consideration regarding this request.

Yours Sincerely

  
 Jacquie Bagley  
 Secretary  
 Mob: 0455 819 568

## 16.8 Request for Rate Remission 01-0862-03115

The following request has been received from the owner of the above property:

*To the Central Highlands Council,*

*I am the owner of a private shack in the Tasmanian World Heritage Area, PID 5476091. I write in reference to rates payable on the property.*

*I note that maximum rates have been applied to the property. I would like to dispute the rates applied to this property as the Council provides no services, including fire, garbage or access, to the site.*

*I am happy to pay some level of rates, as I am a user of council maintained roads etc, however full rates are inappropriate.*

*If you would please provide advice or an alternative solution at your earliest convenience, that would be greatly appreciated. As a shack owner and small-business tourism operator in the council municipality, I look forward to working with the Council in the future.*

The ratepayer is a fly fishing guide and was a 2016 Australian Tourism Award Winner and 2016 & 2017 Tasmanian Tourism Award Winner.

Rates for the 2016/17 and 2017/18 financial years are unpaid. Current year's rates are:

General rate	438.28
Garbage Charge	148.00
Fire Levy	39.00
Total	625.28

## For Decision

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### 16.9 CENTRAL HIGHLANDS VISITORS CENTRE

Following a resolution of Council at its July 2017 council meeting "that Cllr J Poore and Cllr J Honner consult with volunteers and representatives of the appropriate community groups regarding the formation of a Visitors Centre Management Committee and report back to Council", a meeting was held on Tuesday, 12 December 2017. Representatives from the Bothwell Tourism Association, Bothwell Historical Society and the Australasian Golf Museum Committee were invited.

Cllr Poore has provided the following report on the meeting:

The meeting was well attended with most groups represented and letters from Wayne Doran ( Bothwell Historical Society ) and Lynda Jeffrey (Bothwell Tourism Association) supporting the proposed committee ,and a speaker phone conversation with Greg Ramsey (golf museum ) also indicating support for the formation of a committee.

It was apparent that the complete complex is in decline and urgently requires assistance to create a template which will give the individual groups assistance in promoting not only their particular entity but create a more dynamic and interesting hub for visitors and locals alike. The meeting agreed that they would like to form a committee comprising two representatives from each group and two councillors.

Currently Councillors J Poore ,and J Honner represent council.

There was enthusiasm at the meeting that council would be willing to act to form a committee to look into the running of the complex and assist in formulating proposals to be submitted to council meetings.

Should Council wish to proceed with the formation of the Central Highlands Visitor Centre Management Committee, Draft Terms of Reference have been prepared for Council consideration.

## For Discussion & Decision

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### 16.10 STATE SPORT AND RECREATION INFRASTRUCTURE STRATEGY

The Department of Premier and Cabinet, through Communities, Sport and Recreation (CSR), has developed a Discussion Paper to initiate consultation about a strategic approach for sport and active recreation facilities on a statewide basis.

As local government owns and manages the majority of sport and recreation facilities in the State, Councils are invited to submit a response to the Discussion paper by 5.00pm 13 February, 2018.

## For Discussion

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### 16.11 CLOCK TOWER ACCESS

The Mayor has received an update from Cameron Walker, Safety Officer, Uniting Church regarding access to the Bothwell Uniting Church clock tower and supplied details on two proposed systems and their requirements.

Cameron indicated that he was happy to discuss both these options in more detail.

The Mayor has invited Cameron to Council's February meeting.

#### For Information

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### 16.12 ELECTED MEMBERS PROFESSIONAL DEVELOPMENT WEEKEND

The 2018 Elected members Professional Development Weekend will be held at Peppers Seaport Hotel in Launceston on Saturday 24 – Sunday 25 February 2018.

Topics to be included are:

- Engaging Citizens in Local Government: communicating the value of the local government cause
- How to run a professional campaign
- Working with communities
- Roles and responsibilities under the Local Government Act, recent amendments to the Act and the role of the Local Government Division
- Mentoring and Leadership; a focus on Local Government Leaders.

A block booking of rooms is being held at Peppers Seaport until Wednesday, 24 January 2018. Early bookings are encouraged to avoid missing out.

Workshop registrations are required by Friday, 16 February 2018.

The full 2 day program costs \$520.00.

#### Recommendation:

**THAT** the following Councillors be authorised to attend the Elected members professional Development Weekend on 24-25 February 2018:

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### 16.13 DUNROBIN BRIDGE

The Mayor has received correspondence from Rene Hidding regarding the closure of Dunrobin Bridge for repairs and will report to Council.

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### 16.14 Requests from Ratepayer

A letter has been received from Mr Richard Bradley requesting Council's consideration of the construction of toilet/shower facilities at Grace Nicholas Park, Ouse. Mr Bradley points out that this Park is well patronised by travellers and notes that some, rather than visiting the public toilets near the Ouse Hall, relieve themselves down the embankment at the river.

Mr Bradley has also requested that Council give consideration to selectively culling and clearing of the willows, shrubs and trees at the riverbank at the park to remove the potential of clogging the free flow of the river, particularly in times of potential flooding.

#### Recommendation:

#### THAT:

- (a) Council consider construction of public conveniences at Grace Nicholas Park during its budget deliberations for 2018/2019: and
- (b) The Works & Services Manager consult with the Derwent Catchment Project regarding the clean-up/selective clearing of willows, shrubs and trees at the riverbank at Grace Nicholas Park.

9<sup>th</sup> January 2018

Ms Lyn Eyles  
General Manager  
Central Highlands Council  
Hamilton Tas 7140

Dear Ms Eyles

Thank you for your time and courtesy in our brief meeting yesterday at Council offices in Hamilton. As I explained, I am a retiree recently and happily relocated to Ouse from the mainland.

I and my family, including occasionally visiting grandchildren, regularly enjoy the riverbank park and adjoining rose garden at Grace Nicholas Park, and also appreciate the exercise equipment, which I use, as well as the BBQ shelters which seem well patronized by travellers. The only amenity which is lacking to make the area fully 'complete' is a toilet facility.

I am aware that there is the toilet block some hundreds of metres away at the side of the community hall opposite the roadhouse with directional signs in the park, but human nature being what it is I have noticed that a great many of the travellers that use the park and riverbank area seem reluctant to exert themselves to go that far to use that amenity. Instead they seem to prefer to relieve themselves by going down the embankment to the riverside thus despoiling and fouling that pleasant spot. Not a place for carefree grandchildren to play, let alone adults.

Could it not be possible to install a toilet, and perhaps even a shower, facility up higher in the park near the rose garden and exercise equipment, similar to the excellent one in place at Hamilton?

While on the subject of the riverbank, I notice that the area is rather heavily overgrown with willow and other trees and shrubs. There is a significant amount laying on or in the river itself, actually or potentially clogging the free flow of running water, particularly in time of flood. I understand from long time locals that the river can and does rise rapidly in periods of heavy rain. A selective culling and clearing of this area would make for far less back up of debris in flood time and allow the peak to get away much more quickly.

I am not suggesting a complete denuding; rather by clearing away the excess would make the whole riverbank park area an even more delightful stop and rest point for travellers and locals alike.

I am aware that your Council, like most, always have more demands on funds and resources than those available so am not expecting miracles. So even if the toilet facilities can not be installed right away, it may not be too much to suggest that a works team with chain saws and a back hoe etc could achieve an amazing clean up and transformation of the river embankment in a really short time.

We spoke about what an improvement the recent clean up of the Clyde riverbank environs at Hamilton had made, and you made mention that it had been funded by a [State &/or Federal?] government grant. I notice in the latest [January 2018, Page38] Highlands Digest an advertisement placed by Senatot Dunaim advising funding grant applications are now open for Sports Grounds, Tourism & Better Facilities.

As I said earlier, I am relatively new to the region, and not fully familiar with electoral boundaries or representatives; nor the procedures for actioning or sponsoring such projects or applications. So at this stage pass on my observations as to a perceived need for a community and tourism facility and perhaps an avenue for it to be funded, and respectfully request that it be considered at the next available Council meeting.

With good wishes for 2018 and kind regards.

Yours faithfully

Richard Bradley

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## 17.0 SUPPLEMENTARY AGENDA ITEMS

**Moved:**

**Seconded:**

**THAT** Council consider the matters on the Supplementary Agenda.

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## 18.0 CLOSURE

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