

Central Highlands Council

Agenda – ORDINARY MEETING – 6th December 2016

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Council Chambers, on Tuesday 6th December 2016, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda

5.0 CLOSED SESSION OF THE MEETING

Moved **Clr**

Seconded **Clr**

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Confidential Minutes of Council's Ordinary Meeting held on 15th November 2016 Regulation 15 (2) (g)
 - Confidential Information Regulation 15 (2) (g)
 - Tenders Regulation 15 (2)(d)
-

5.1 MOTION OUT OF CLOSED MEETING

Moved:

Seconded:

THAT Council move out of Closed Meeting and resume the Ordinary Meeting

OPEN MEETING TO PUBLIC

Meeting opens to the public at 10.00am

6.0 IN ATTENDANCE

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

8 th November	Bothwell Football Club Meeting with Terry Hoskinson
9 th November	Destination Southern Tasmania Workshop- Destination Action Plan
10 th November	Hamilton District Show Committee Meeting- Hamilton
11 th November	Lone pine seeding planting, with Minister Guy Barnett MP Huon Regional Care meeting
13 th November	Ratho Complex opening with Premier Will Hodgeman
14 th November	STCA meeting- Hobart
15 th November	Council Meeting- Hamilton
19 th November	Highlands Bushfest- Bothwell Recreation Ground
20 th November	Highlands Bushfest- Bothwell Recreation Ground
23 rd November	Sub-Regional meeting- Hamilton
26 th November	Southern Highland Progress Association- Bronte Park Central Highlands Community Men's Shed extension opening with Craig Farrell MLC
28 th November	Business of council- Hamilton Office Central Highlands Community Health Services Consultancy Committee- Hamilton
29 th November	Australia Day Committee meeting- Hamilton Plant Committee meeting Tourism Committee meeting
3 rd December	Opening of the Bothwell Swimming Pool
4 th December	Ouse and Highland Community Christmas Function
5 th December	Sub-Regional Group Meeting- Bridgewater

7.1 COUNCILLORS COMMITMENTS

ACTING DEPUTY MAYOR L BENSON

15 th November	Council Meeting – Hamilton
16 th November	Flood Recovery Response Meeting - Hamilton
20 th November	Highlands Bushfest – Bothwell Recreation Ground
23 rd November	Southern Midlands Council Meeting – Colebrook
26 th November	Central Highlands Community Men's Shed Meeting - Hamilton
30 th November	Waste Management Group Meeting - Hobart
1 st December	Flood Review Meeting – Hamilton Tourism Industry Networking Meeting - Hamilton
6 th December	AGM / Council Meeting - Bothwell School Presentation – New Norfolk

7.2 GENERAL MANAGER'S COMMITMENTS

15 th November	Council Meeting
16 th November	Flood Review submission with Cllr Benson & Cllr Allwright
17 th November	Daniel Brooks JLT Event management
22 nd November	Ethical reference Group Meeting
23 rd November	Southern Midlands Council Meeting
29 th November	Plant Committee Meeting Tourism Committee Meeting
1 st December	Brian Edwards Flood Review
5 th December	South Central Sub-Region Group Meeting

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

8.1 FUTURE WORKSHOPS

NIL

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 15th November 2016 be received

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Minutes of the Ordinary Meeting of Council held on Tuesday 15th November 2016 be confirmed

10.3 RECEIVAL OF DRAFT MINUTES FROM THE TOURISM COMMITTEE MEETING

Moved:

Seconded:

THAT the draft minutes of the Tourism Committee Meeting held on Tuesday 29th November 2016 be received

10.4 RECEIVAL OF DRAFT MINUTES FROM THE AUSTRALIA DAY COMMITTEE MEETING

Moved:

Seconded:

THAT the draft minutes of the Australia Day Committee Meeting held on Tuesday 29th November 2016 be received

10.5 RECEIVAL OF DRAFT MINUTES FROM THE PLANT COMMITTEE MEETING

Moved:

Seconded:

THAT the draft minutes of the Plant Committee Meeting held on Tuesday 29th November 2016 be received

11.0 BUSINESS ARISING

12.0 NRM REPORT

Moved:

Seconded:

THAT the NRM Report be received



5349 Lyell Highway, Hamilton TAS 7140
PO Box 22, Hamilton TAS 7140
Office phone: 6286 3211

www.derwentcatchment.org
ABN: 53230571121

NRM Report for Central Highlands Council 13 October - 9 November 2016

General Business:

We held a stall at Bushfest which featured native plant giveaways as well as information displays about our work across the Derwent Catchment. Well done on another well organized and interesting Bushfest.

Flood inspection with Donald Coventry (NRM South CEO) at Caywood and Rotherwood on the River Ouse, speaking with the land holders about their experiences and remedial action that could be undertaken to reduce the impacts of floods in the future. Continuing to lobby for State Government support on flood recovery and improving the health of rivers.

Attended the River Derwent Water Quality Working Group. Where discussions were held about the potential for a Water Quality Improvement Plan. Derwent Estuary Program and NRM South are currently running a scoping process. This essentially means that this has been contracted out to a water scientist Rebecca Kelly who has developed similar plans for catchments in the north of the State. We have asked for a focus on practical on-ground works and support for on-going programs.

Central Highlands Weed Management Program

We have secured funding from Hydro and Parks for the Poatina Fire Ragwort program. Hydro have provided ongoing investment to the Adopt-a-shore program at Great Lake which will continue this season. Hydro have also committed to funding to support development of a weed management plan for the township of Wayatinah. Crownland services are also supporting this plan and a plan at Interlaken Ramsar site which will be co-funded by NRM South. Funding has also been approved from NRM South the continue control at Butlers Gorge of Orange Hawkweed. A control program of gorse and broom at the Dee Lagoon has also been negotiated with Forestry Tasmania and TasNetworks, the details of this will be finalized in the next two weeks.

Pasture Hub

The Pasture Information Hub project continues to keep Eve busy, however she will have a helping hand soon, with an agricultural science student working with us one day a week over the summer on this project. Thanks to Jo Jones helping to find a suitable person.

Eve has been visiting farms and developing the schedules for the next 12 months, working with Ionata (The IT firm) on the online database and website.

Nursery

We have continued working on the Nursery and have upgraded the irrigation to suit the new developments. We have also undertaken some potting work and are starting to look like we will have a viable enterprise! The stock coming along however includes a substantial number of plants for the platypus walk.



Community Grants Fund – Rejuvenating Hamilton’s Platypus Walk

We have met with the Work-skills coordinator and it looks like we will be able to access a Work for the Dole team. Although we are now working on fundraising for a bus to transport them which seems the main hurdle to getting a team for six months.

Dairy Cares for the Derwent

Josie has started meeting with dairy farmers to kick off this round of funding.

Miena Cider Gum

Met with Jason Whitehead from Cockatoo ridge to help develop an ex situ planting of Miena Cider Gums.

Yours Sincerely,

Josie Kelman, Facilitator, Derwent Catchment NRM Committee 0427 044 700

Eve Lazarus, Projects Officer, Derwent Catchment NRM Committee 0429 170 048

13.0 FINANCE REPORT

Moved:

Seconded:

THAT the Finance Report be received

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

THAT the **Development & Environmental Services Report** be received.

14.1 DA 2016/9 SUBDIVISION AND REORGANISATION OF BOUNDARIES AT RA 3119 INTERLAKEN ROAD INTERLAKEN, CT43771/4 AND CT125860/2

Report by David Cundall (Contract Senior Planner)

Applicant PDA surveyors

Owner Tasberry Holdings

Enclosure(s) *Minutes of Council Meeting 25th October 2016 – Item 15.1 Subdivision and reorganisation of boundaries at 3119 Interlaken Road Interlaken*

Issue

Council, as Planning Authority, are to consider whether to grant or refuse to grant a permit, under the *Land Use Planning and Approvals Act 1993*, for the proposed subdivision of land at 3119 Interlaken Road, Interlaken owned by Tasberry Holdings Pty Ltd. In summary the proposal is to create 6 new building lots, a road lot and a reserve lot and a balance lot (the remainder of the land).

The matter was previously considered by Council at its meeting of the 25th October 2016. The minutes of the meeting are enclosed with this report.

Council did not endorse the recommendation of the report (to grant a permit subject to conditions), instead a motion was moved to seek an extension of time from the Applicant to allow for further deliberation between various affected parties.

The primary drive for the deliberation between parties was to resolve two issues:

1. Investigate the potential for public access to the foreshore of Lake Sorell and Lake Crescent to allow for recreational fishing; and
2. To ensure the subdivided lots will not allow for building areas within any potential future inundation of the land; and conversely potential building areas will not impede spillways or floodways.

The access issues were subject to legal advice.

In regard to the flooding and spillway issue, this was discussed with the River Clyde Water Trust with consensus reached per the recommended conditions of the permit regarding a “Covenant in Gross with Council” preventing the construction of buildings below 805.8m AHD. This figure was chosen as acceptable to the River Clyde Trust.

The legal advice has been obtained and further discussed in the body of the report.

It is recommended that Council grant a permit for the proposed subdivision at 3119 Interlaken Road subject to discussion and consideration to this report and those conditions provided in the Recommendation of this report.

Background

The subject land has frontage to both Lake Crescent and Lake Sorell. Anecdotally public persons have entered this land and foreshores for many years for recreational fishing. It is Council's view that the Department of Inland Fisheries, anglers, and the wider community have an interest in continual access to the land for recreational fishing.

The issue is that the land is in private ownership and currently there are no reserves, agreements or mechanisms on the title to the land that allow for public access.

Council are concerned that although the current landowner has not directly opposed the use of the foreshore for recreational fishing, the subdivision will result in a change of ownership and eventual loss of this privilege to the community.

Also the Planning Scheme and *Local Government (Building and Miscellaneous Provisions) Act 1993* provides some ability/opportunity to facilitate foreshore access through legislated means. The fact that there is a subdivision before Council is seen as an opportunity to create these reserves.

One such means of allowing public access is for the subdivision proposal (and indeed the final plan of survey) to include a public reserve, easement or some other dedication of land to be open to the public and managed by a government department or other land management body. The mechanism(s) to do so is explored in this report and must be considered in conjunction with the legal advice.

Outcomes of Discussions Regarding Foreshore Access

Through discussion between Council, the Applicant, River Clyde Trust, Crown Land Services, and Inland Fisheries it has been agreed that there is scope for creating further reserved land fronting Lake Crescent, Kermodes Drain and Kermodes Bay. Each respective area is discussed below.

Lake Crescent (Laycock Drive to Interlaken Road)

The Applicant, Crown Land Services and Inland Fisheries are amenable to creating a "Riparian Reserve" Lot along the foreshore between the northern boundary of the existing crown reserved lot that fronts Lake Crescent and adjoins the Laycock Drive Subdivision and the Interlaken Road. This would be a 15m wide reserve that would be surveyed as a separate lot and bequeathed to the Crown to be then leased by Inland Fisheries for management and public access purposes. This would provide approximately 2.5km of foreshore access to anglers. A recommended condition on the permit is to include this riparian reserve. The area is depicted in figure 1 of this report. Such a reserve would allow foreshore access between Interlaken Road and the Clyde River Inlet.



Figure 1 – Location of a 15m wide reserved lot to be bequeathed to the Crown and managed by Inland Fisheries is represented by the red line along the foreshore of Lake Crescent.

Kermodes Drain

All parties are agreeable to creating a reserve lot over the Kermodes Drain located in the proposed Lot 3 and Balance. This would allow for public access to Kermodes Bay and future maintenance of the drain. A recommended condition of the permit is to include this land within a reserve lot to be surrendered to the Crown and managed by Inland Fisheries. The sizing of the lot must be to the satisfaction of the General Manager on behalf of Inland Fisheries. A draft survey plan will need to be submitted to Council to achieve the desired outcome.

Proposed Lot 9 (Reserve)

Council are reminded that the owner has already dedicated 4ha of foreshore land to Crown Land to be managed by Inland Fisheries. This is Lot 9 on the proposal plan. The lot allows for ongoing maintenance and repairs of the Clyde River Canal Inlet and Weir. The lot was created through previous agreement between Crown Land, Department of Inland Fisheries and the Landowner. Basically Crown Land were agreeable to accepting the lot on the proviso that Inland Fisheries lease the land. This is to ensure management of the land. The lot will form a part of the overall Crown land fronting Lake Crescent.

A recommended condition on a permit is that the land is of sufficient size to ensure heavy machinery can enter and utilises the land within the boundaries of Lot 9.

Kermodes Bay and Balance Land (land fronting Lake Sorell)

The Applicant, Crown Land and Inland Fisheries are not willing or able to create a riparian reserve for the Balance land fronting Lake Sorell and Kermodes Bay. This area represents approximately 7.8km of lake frontage. Surveying this land is cost prohibitive to the landowner and Inland Fisheries. These parties are not agreeable to creating a reserve lot along this frontage. Crown Land is not agreeable to receiving unmanaged land.

The parties however were willing to consider other mechanisms that could facilitate public access without the need to survey a new lot. This was subject to legal advice.

Legal Advice

Advice on the ability to create some form of easement on the title or Part 5 Agreement between Council and the Landowner was provided by Council's solicitor.

In summary, Council will need to assume liability for public access over private land. The area of land must be defined in some way. There is no simple way to define the land without a survey of the high water mark. Typically this would be through a surveyed area marked on a title and identified on the ground by way of footpaths, signage, fencing and other means to control access. The existing terrain is not conducive to easily constructing such an area.

If there is uncertainty about the area, subject to public access, then there is uncertainty over disputes over liability in the event of injury or related matter before the courts. Either the landowner or Council may be held responsible for damages.

To mitigate risk, the Council would need to implement ongoing maintenance of this land to ensure it is reasonably safe for public access. The use of the land by the public would need to be monitored by Council to ensure the land is being used appropriately i.e. camping, fires, shooting and other recreational activities.

Ongoing maintenance and monitoring is not practical in this remote location. Council is not resourced to undertake this option at this point in time.

It is recommended that Council does not include any condition on the permit requiring this land be dedicated for public access.

Council are reminded that the granting of a permit without public access provisions for Lake Sorell does preclude any future discussions with landowners to create foreshore access.

Recommendation

Moved:

Seconded:

THAT

- A. Council does not impose any condition on the recommended permit to facilitate public access along the frontage of Lake Sorell at this point in time; and that
- B. In accordance with section 57 of the *Land Use Planning and Approvals Act 1993*, The Planning Authority is recommended to approve the application for a reorganisation of the boundaries of CT 43771/4 and subdivision of CT125860/2 known as RA 3119 Interlaken Road Interlaken, subject to the following conditions:

General

- (1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- (2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the Land Use Planning and Approvals Act 1993.

Covenant in Gross

- (3) A covenant, to which Council is to be made a party, shall be placed on the title of the proposed lot 3, lot 4, Lot 5, lot 6 and Balance Lot to the effect that "Not to erect a building on the land below 805.8m AHD (Australian Height Datum) to protect against the possibility of damage from flooding or inundation" and to the satisfaction of the General Manager.

Reserve Lots

- (4) The proposed reserve (described as Lot 9) running the length of north western side of the "Constructed canal inlet to weir" must be no less than 15m in from the bank of the canal and to the satisfaction of the General Manager. This land, dedicated as riparian reserve, must be included as part of the lot marked "reserve" on the final plan of survey.

- (5) The existing waterway known as “Kermodes Drain” located on “Lot 3” and “Balance” must be included within a lot marked “reserve” on the final plan of survey to be surrendered to the Crown. The final lot size and shape must be to the satisfaction of the General Manager. The reserve lot must include any land necessary to allow both maintenance of Kermodes Drain and pedestrian access from Interlaken Road to Kermodes Bay and to Lake Crescent.

Advice

As the “reserve” lot is to be leased and managed by the Department of Inland Fisheries it is strongly recommended that a draft plan be submitted to Council and Inland Fisheries for approval before a final plan of survey is created.

- (6) A 15m wide riparian reserve lot fronting Lake Crescent between the northern boundary of the existing Crown Land Lot (CT 37690/200) and Interlaken Road must be provided on the final plan of survey as a separate lot marked “reserve” and surrendered to the Crown. The final lot size and shape must be to the satisfaction of the General Manager.

Advice

As the “reserve” lot is to be leased and managed by the Department of Inland Fisheries it is strongly recommended that a draft plan be submitted to Council and Inland Fisheries for approval before a final plan of survey is created.

Road Lot

- (7) The Lake Crescent “User Road” marked on the Plan of Subdivision must be shown as “Road” on the final plan of survey and transferred to the Central Highlands Council by Memorandum of Transfer submitted with the final plan.

Easements

- (8) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council’s General Manager. The cost of locating and creating the easements shall be at the subdivider’s full cost.

Endorsements

- (9) The final plan of survey must be noted that Council and TasWater cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

- (10) Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council’s Senior Planner.

Final plan

- (11) A final approved plan of survey, memorandum of transfer and schedule of easements as necessary, together with two (2) copies, must be submitted to Council for sealing for each stage. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
- (12) A fee, as determined in accordance with Council’s adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey for each stage.
- (13) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage. It is the subdivider’s responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.
- (14) The subdivider must pay any Titles Office lodgement fees direct to the Recorder of Titles.

Bushfire Management

- (15) Prior to the sealing of the final plan of survey a Bushfire Hazard Management Plan prepared by the Tasmanian Fire Service or a person accredited by the Tasmanian Fire Service in accordance with the provisions of Planning Directive No. 5 Bushfire-Prone Areas Code must be submitted to and approved by Council’s General

Manager unless certified as exempt by TasFire or an accredited person. The Bushfire Hazard Management Plan shall form part of this permit when approved.

- (16) Prior to the sealing of the final plan the land must be developed and completed in accordance with the approved Bushfire Hazard Management Plan and must continue to be maintained to the satisfaction of the Council's General Manager, unless certified as exempt by TasFire or an accredited person.

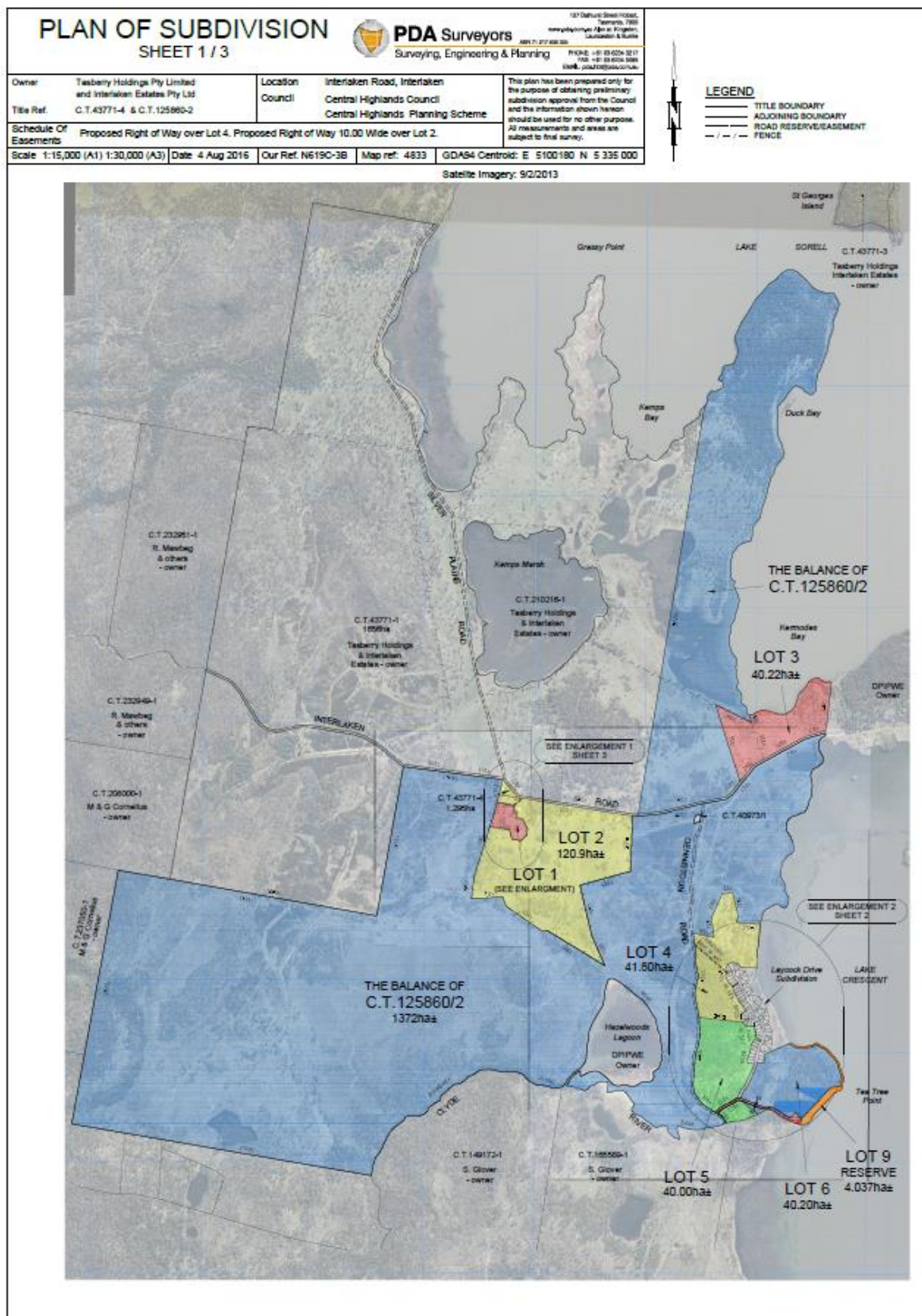
Existing services

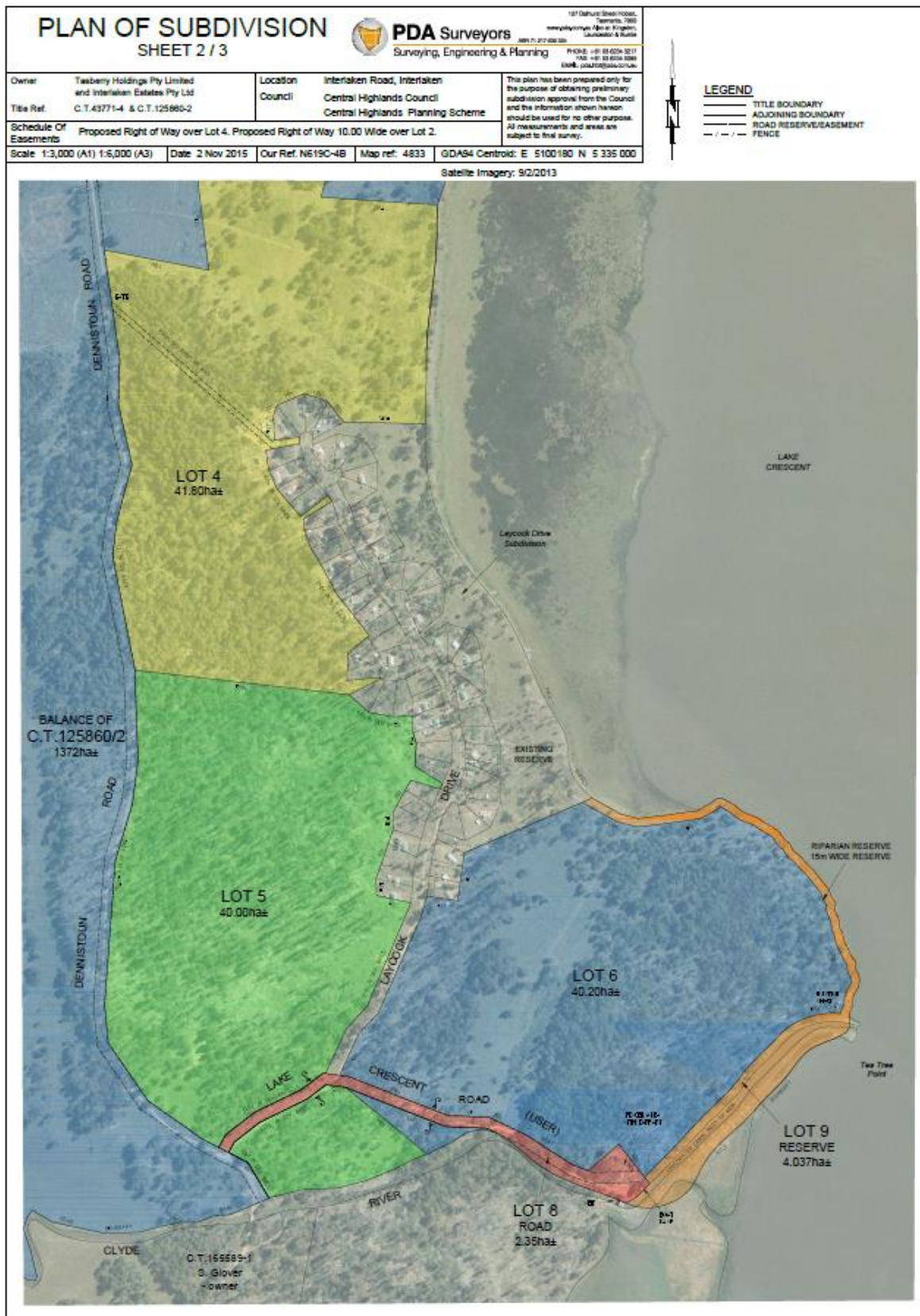
- (17) The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

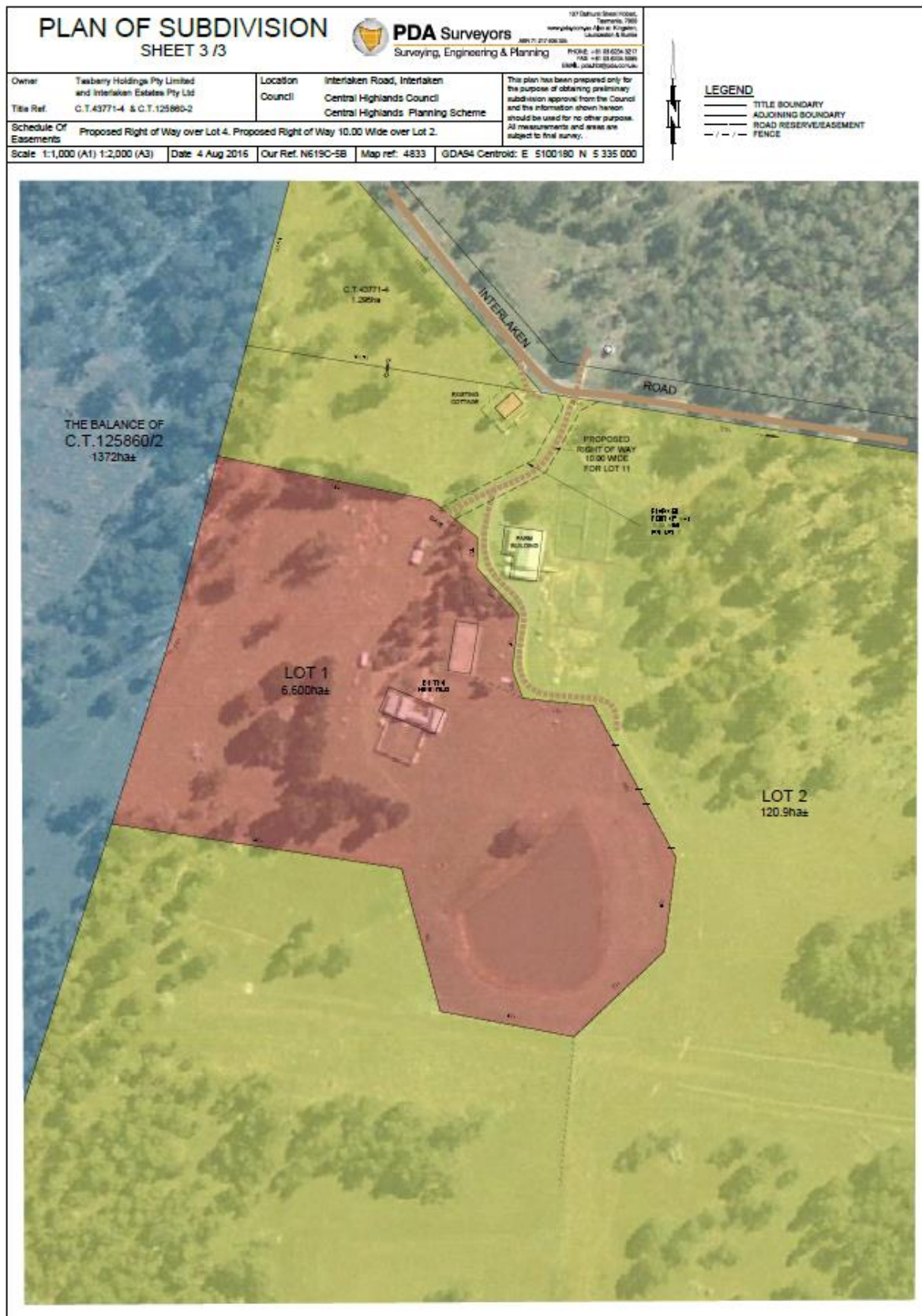
Lot Layout

- (18) Final plan must show that "Lot 1" is to be provided with a fee simple access strip to Interlaken Road, so as to provide frontage for that lot of a dimension no less than 6m. A Right of carriageway must be provided over the access strip in favour of "lot 2".

Carried







15.1 SUBDIVISION AND REORGANISATION OF BOUNDARIES AT RA 3119 INTERLAKEN ROAD INTERLAKEN, CT43771/4 AND CT125860/2

Moved: Cllr L Benson

Seconded: Cllr R Cassidy

THAT Council request an extension of time until the 18th November 2016, to enable discussions with all interested parties.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor L Benson, Cllr J R Allwright, Cllr A W Bailey, Cllr R Bowden, Cllr R L Cassidy, Cllr E McRae and Cllr J Poore

14.2 TASMANIAN BUILDING REGULATORY FRAMEWORK – LEGISLATION CHANGES

Over the past couple of years the Tasmanian Government has been reviewing legislation relating to the building and construction industry in Tasmania and has passed the *Building Act 2016* which will come into force on 1st January 2017. There are two main areas which affect Council:

- Significant changes to the approval processes for building, plumbing and demolition work.
- Permit authority to become a licensed role.

Changes to Approval Processes

Under the new approvals processes, licensed builders and plumbers will be able to undertake certain low risk building and plumbing work without the need to obtain a permit.

Building work assessed as “medium risk” can also be undertaken by a licensed builder without a permit, but the Council must be notified that the work is occurring and will be called “Notifiable Work”. For this category of work, a building surveyor will assess the proposed work and issue a Certificate of Likely Compliance before authorising the start of work. The building surveyor has to notify the permit authority.

Council will still be responsible for keeping records relating to “Notifiable Work” and can charge a lodgement fee for providing this service. Council will need to set a lodgement fee for “Notifiable Works” and staff are liaising with other Councils and it is likely that a recommendation will be made to the January 2017 to set this fee.

Changes to Licensing

The new legislation also recognises the importance of the permit authority as a statutory role overseeing the approval process and as such the *Occupational Licensing Act 2005* has been amended to make the permit authority a licensed role.

To obtain this license staff have to obtain a Certificate IV in Government (Statutory Compliance) and have two years to obtain the qualification from 1st January 2016. The Manager DES, Graham Rogers, has already obtained this qualification.

For information

14.3 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2016 / 00050 - Disc	Hydro Tasmania	(Part Of) Waddamana Road (CT 36018/3), Waddamana Village, Penstock Lagoon (CT133339/1) & Waddamana Canal (CT 122661/1)	Signage and Works

IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

15 November 2016

Male Staffy at large in Patrick Street, Bothwell. Dog had been impounded by Council previously. Dog relinquished to Council on 17 November 2016 and taken to the Dogs Home.

15.0 WORKS & SERVICES

Recommendation

Moved:

Seconded:

THAT the Works & Services Report be received

WORKS & SERVICES REPORT **11th November 2016 – 30th November 2016**

Grading & Sheetting

Rayners Hill Road

Maintenance Grading

Dennistoun Road

Old Man's Head

Potholing / shouldering

Green Valley Road

Humbie Road

Bashan Road

Victoria Valley Road

Wetheron Road

Dennistoun Road

Strickland Road

14 Mile Road

Spraying

Bothwell township

Ellendale township

Gretna township

Culverts / Drainage:

Dennistoun Road

Rayners Hill Road

Install new culvert Rayners Hill Road

Install new culvert Old Man's Head Road

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 0hrs Annual Leave taken
- 175hrs Sick Leave taken
- 59.5 Long Service Leave

Bridges:**Refuse / recycling sites:**

Cover Hamilton Tip twice weekly

Other:

Hot mix holes Ellendale Road and Hollow Tree Road

Install signs for Waddamana Heritage trail

Road works for Heritage trail

Set up for Bush Fest

Pack up after Bush Fest

Plant pine tree in cemetery (Remembrance Day)

Slashing**Municipal Town Maintenance:**

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:

Install new washing machine and power point Hamilton toilets

Plant:

PM710 JCB Backhoe new alternator

PM733 Komatsu grader new tyre

Private Works:

Annie Devoy mowing

Mary Bye mowing

Mathew Lillas premix delivery

Allan Rogers mowing

Thelma Burns mowing

Patsy Bryant mowing

Jason Branch mowing

Andrew Jones gravel and truck hire

Peter Schouten gravel delivery

Meadowbank Ski Club grading

Tasmania Aboriginal Center gravel

Jan Lane gravel delivery

John Rose gravel delivery

John Ramsey gravel

Brett Gleeson premix

Stornoway gravel delivery

DSE gravel

Justin Townsend mower hire

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks

Repair seal at Arthur Crescent (Weather Permitting)
 Spraying of towns
 Road side spraying
 Potholes on Municipal roads
 Roadside slashing
 Install dirt and level site for Gretna War memorial
 Drainage for Capital Road Projects
 Mowing of townships

15.1 DUNROBBIN BRIDGE

The Works and Services Manager will provide more details at the meeting.

For Discussion

16.0 ADMINISTRATION

16.1 MOU ELLENDALE HALL COMMITTEE

Council approved the attached Memorandum of Understanding between Council and the Ellendale Hall Committee at its March 2016 Council Meeting.

The MOU was forwarded to the Committee in March and followed up with emails and a letter.

The following response has been received from the Committee.

For Discussion



Lyn Eyles
General Manager
Central Highlands Council
Tarleton St
Hamilton TAS 7140

Dear Lyn

I am writing on behalf of the Ellendale Hall Committee in response to the draft Memorandum of Understanding (MOU) that was forwarded to the Committee in March.

The Committee is unable to agree to the Memorandum of Understanding in its current form. As discussed at the Council meeting the Committee did not seek a lease. The Committee was seeking a document that outlined the existing arrangements so both parties had clear guidelines in regards to expectations. The MOU presented, transfers considerable financial liability including sections 5.9, 6.3, 6.4, 6.5, 6.6 to the Committee.

The Committee is a volunteer Committee who have agreed to be caretakers of the Ellendale Hall on behalf of the Council, to ensure the Hall is maintained in good condition and available for use by the local community.

The Committee is made up of local community members who volunteer their time to ensure compliance under the Constitution, organise events, manage hall hire, maintain and improve the building. The Committee has applied for grants to purchase equipment to improve the building and to encourage community use and hire of the premises.

The only cash funds available to maintain existing expenses are those raised through events and hall hire. The ongoing expenses currently include but are not restricted to;

- Public Liability Insurance
- Specified Contents Insurance
- Maintenance/repairs to existing hall equipment/assets
- Cleaning supplies
- Minor repairs
- All costs associated with fundraising and community events

The Committee is not in a position to accept any further financial or fiduciary responsibility.

Kind regards

Nancy Hoskinson
Secretary
Ellendale Hall Committee
November 2016

16.2 COMMUNITY GRANT APPLICATION

Julie Honner has submitted a Community Grant Application for an amount of \$150 to assist with the Great Lake Annual Christmas Party.

The event is well received by the community who provide assistance with the event together with the local police, fire and ambulance services.

Recommendation:

That Council provide a community grant of \$150 towards the Great Lake Annual Christmas Party.

CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form. Please enclose your group/club's current financial statement.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: Great Lake Annual Christmas Party

Amount of Grant Requested: \$ 150.00

Estimated Total Project Cost: \$ 300.00

Applicant Organisation:

Contact Person's Name: Julie Honner

Contact Details
Address: 7591 Highland Lakes Road
Miena TAS 7030

Phone: (Business hours)

Mobile:

Fax:

Email: gtsajmho@bigpond.com.au

Signature Julie Honner

Name Julie Honner
Position in Organisation CEO
Date 11.11.2016

What is the overall aim/purpose of the applying organisation?

To bring together the community for a
Fun Time.

What is the membership of the organisation?

President
Secretary
Treasurer
Public Officer/s

2. ELIGIBILITY (see Community Grant Program Guidelines)**Is the organisation:**

- ☐ Representative of the interests of the Central Highlands Community
- ☐ Incorporated
- ☐ Not for Profit
- ☐ Unincorporated
- ☐ A Hall Committee

OR☒ **An individual community member****Have you previously received funding from the Central Highlands Council?** (Please attached additional pages if required)**If yes;****Name of Project:** Great Lake annual Christmas party**Date Grant received:****Amount of Grant:** \$ 200.00**3. PROJECT DETAILS****Project Start Date:** 10-12-2016**Project Completion Date:** 10-12-2016**Project Objectives:** To have an enjoyable time with the children & adults.**4. COMMUNITY SUPPORT****What level of community support is there for this project?**

The community support for this, is excellent with people offering their help to set up, cook, and clean. The police, Fire and Ambulance assist with the parade.

Does the project involve the community in the delivery of the project?

yes it does with the Police, Fire and Ambulance taking Santa around, and the local School bus taking the Children in the parade through the Community

How will the project benefit the community or provide a community resource?

To bring together the community

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure. NO.

If yes, please give details.

Are you requesting participation by Councillors or Council Staff?

If yes, please give details. NO

Council + Staff are welcome to come to the party

If your application is successful, how do you plan to acknowledge Council's contribution?

With Notices of thank you displayed on the day and a letter of thanks to Council

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

yes

How will you monitor/evaluate the success of this project?

by asking people and the look on the childrens faces.

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	75000
Equipment		Trust/Foundations	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other:		Other:	
Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	\$150.00
Running costs		Trust/Foundations	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	\$40.00
Travel		Gifts in kind (details)	
		Lollies	\$60.00
		Meat	\$50.00
Rent		Cash Reserves	
Reference materials		Other:	
Other:			
Subtotal		Subtotal	
TOTAL		TOTAL	\$6300.00

16.3 RURAL ALIVE AND WELL – ANNUAL DONATION

Mayor Triffitt requested that this item be placed on the agenda for discussion.

In the 2016/2017 a budget allocation of \$2,000 is made for the line item “Suicide Prevention Program”. This line item was previously called “Rural Alive and Well”.

Council previously contributed \$10,000 in 2013/14, 2014/15 and 2015/16 to Rural Alive and Well. The budget amount in 2015/16 was originally \$2,000 and Council subsequently increased the amount to \$10,000 at the August 2015 meeting.

For Discussion

16.4 FUTURE OF TENNIS COURT, MARKET PLACE, BOTHWELL

Mayor Triffitt requested that Council consider the future of the tennis court at Market Place, Bothwell.

Council has called tenders for the construction of a new tennis/netball court at the Bothwell Recreation Ground which is to be partly funded by a grant. The Court will be available for the general public to use.

For Discussion

16.5 AUSTRALIA DAY AWARDS

Nominations for the Australia Day Awards have closed and nominations received are attached separately.

For Decision

16.6 NBN UPDATE CENTRAL HIGHLANDS COUNCIL

Roseanna Lacoria, Community Affairs Manager – Tasmania has advised that the Central Highlands Local Government Area is now 100% nbn ready for service.

Residents of properties not covered by Fixed Wireless are able to contact a service provider to order a Skymuster satellite plan.

Recommendation:

That Rosanna Lacorcia be invited to attend the February Council Meeting to provide a briefing to Councillors; and Council accept the offer of the provision of community information brochures etc on the nbn services

16.7 COMMUNITY GRANT APPLICATION

The Bothwell CWA has submitted a community grant application for a contribution of \$935 towards painting and repairs to the CWA building roof. Total costs for work is \$1,870.00.

For Discussion

	CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM EVALUATION REPORT
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1. GRANT DETAILS

Name of Project: CWA ROOMS ROOF PAINTING & REPAIRS.

Grant Amount from Central Highlands Council:

Start Date: AS SOON AS CONVENIENT WITH
TRADESMAN.

Completion Date:

2. RECIPIENT DETAILS

Applicant Organisation: CWA IN TAS INC. BOTHWELL BRANCH

Contact Person's Name: MRS JUNE PILCHER

Phone (Business Hours):

Mobile:

Fax:

Email: neela1042@yahoo.com.au.


3. CERTIFICATION

To be signed by the Chair, President or Chief Executive of the Organisation.

I certify that the attached project summary provides a true and fair record of the undertaking and outcomes of this project.

Name: JUNE PILCHER

Position in Organisation: PRESIDENT

Signature 

Date 21 NOVEMBER 2016

4. Project Summary

* You may choose to attach a separate project report, but it must address the questions included in this form.

* Please attach any material developed as part of your project, e.g. media coverage or publicity, flyers, brochures etc.

Briefly describe your project and its outcomes

AS PER ATTACHED QUOTATION.

How did the community benefit or provide a community resource?

How many people participated in your project?

How many volunteers worked on your project?

Did you learn anything new or unexpected during the implementation of the project?

Have any future plans arisen from the project?

How has Council's contribution to the project been acknowledged?

would be able to get painting done and would acknowledge Council's contribution has enabled us to get it done.

Does the project involve the community in the delivery of the project?

No.

How will the project benefit the community or provide a community resource?

KEEPING ROOM ADEQUATELY USABLE
FOR THE COMMUNITY.

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

No.

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

NO

If your application is successful, how do you plan to acknowledge Council's contribution?

THROUGH HIGHLAND DIGEST AND
WORD OF MOUTH.

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

POSSIBLY.

How will you monitor/evaluate the success of this project?

ROOF WILL NO LONGER LEAK.

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundations	
Premises	\$1870.00	Donations from Business - CWA	\$935.00
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other:		Other:	
Subtotal		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	\$935.00
Running costs		Trust/Foundations	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	
Travel		Gifts in kind (details)	
Rent		Cash Reserves	
Reference materials		Other:	
Other:			
Subtotal		Subtotal	
TOTAL	\$1870.00	TOTAL	\$1870.00

5. STATEMENT OF INCOME & EXPENDITURE

Actual Income		Actual Expenditure	
		Item	Total Cost
Project Income/income earned through the project	\$		
Organisations contribution, including volunteer staff <i>Give Details</i>	\$		
Donations or in-kind support <i>Give details</i>	\$		
Sponsorship	\$		
Central Highlands Council Community Grant	\$ 935.00		
Other Grants <i>Give details</i>	\$		
Other Income <i>Give details</i>	\$		
TOTAL	\$ 935.00	TOTAL \$1870	\$ 1870.00

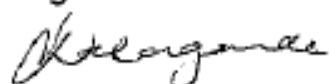
* Please attach a copy of receipts that demonstrate proper expenditure of the grant.

To be signed by your organisation's Treasurer or independent Auditor.

I certify that the above Statement of Income and Expenditure provides a true and fair record of this project.

Name: SYLVIA DELASARDE

Position in Organisation: TREASURER

Signature 

Date 21 NOVEMBER 2016

16.8 COMMUNITY DONATIONS PROGRAM

An application has been received from a resident of Central Highlands Council for assistance with fuel costs to attend his GP monthly for blood tests and his neurologist for 3 monthly consultations.

The Resident has been diagnosed with multiple sclerosis. The resident is married with five children and lives at Miena. The family is experiencing financial stress and the resident has been unable to work for the past six months.

The applicant meets Council's Guidelines. Under the Guidelines the maximum donation that Council may make is \$200.00.

Recommendation:

That Council make a donation of \$200.00 to the Resident to assist with fuel costs for attending medical practitioners for monitoring of his condition.

16.9 REMISSIONS UNDER DELEGATION

The General Manager has made the following remissions under delegation:

01-0862-03115	\$15.15	Penalty – New lessee not provided by PWS
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For Noting

16.10 REVIEW OF RATES AND CHARGES POLICY

Council's Rates and Charges Policy is due to be reviewed. The policy is attached, and no changes have been made.

Recommendation:

That after having been reviewed, the following policy be adopted:

Policy No 2015-13	Rates & Charges Policy
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16.11 RECOMMENDATION FROM THE PLANT COMMITTEE

The Plant Committee met on 29 November, 2016 to review quotes received for the replacement of the Dualis.

The Committee recommends that Council accepts the quote of \$23,781.28 (nett of trade-in allowance for the Dualis) from DJ Mitsubishi for the supply of an ASX LS Diesel automatic.

Recommendation:

That Council Purchase an ASX LS diesel automatic from DJ Mitsubishi at the quoted price of \$23,781.21 (nett of trade-in for the Dualis).

16.12 RECOMMENDATION FROM THE TOURISM COMMITTEE

The Tourism Committee met on 29 November 2016.

The Committee recommends that Council holds Bushfest on 18th and 19th November, 2017.

Recommendation:

That:

Council holds Highlands Bushfest in 2017 on 18 & 19 November 2017 and staff be authorised to begin planning;

That Council makes an allocation of funds similar to the amount allocated this year in the 2017 / 2018 budget for Bushfest; and

That Nick Duigan and Andrew Hart be asked back as MC's for Highlands Bushfest 2017.

16.13 FUTURE DIRECTIONS FOR A NEW CONTEMPORARY BIOSECURITY FRAMEWORK

Minister Rockliff has released the Future Direction for a New Contemporary Biosecurity Legislative Framework.

To support sustainable growth within the State, Biosecurity Tasmania began to review Tasmania's biosecurity laws in 2014. Ideas for a revised biosecurity framework were discussed with participants from industry, environmental and production sectors. Public input was sought on a proposed position in March 2016.

The review resulted in the Tasmanian Biosecurity Framework which sets out the aims, objectives and principles for biosecurity. This framework has received in-principle support from stakeholders.

To implement the framework, the Tasmanian Government intends to create a new single Biosecurity Act. The new Biosecurity Act will

Promote good regulatory practices through an efficient and effective legislative framework;

Build stakeholder partnerships; and

Support a strong biosecurity system that facilitates trade opportunities and protects businesses, environment and the community.

The new Biosecurity Act will be framework legislation which replaces seven existing Acts. All the elements of our biosecurity system will be brought together under one piece of framework legislation which provides the key powers to enable the regulation of biosecurity across business, community and the environment.

The intended scope and elements of the biosecurity legislative framework is outlined in the Framework.

The Framework is open for public comment until 23 December 2016.

An opportunity is also available for input when a draft of the new Biosecurity Act is released early in 2017 for public consultation.

For Information/Discussion

16.14 REQUEST FOR DONATION

Daniel Brooks is the current Tasmanian Champion in racing in the division called AMCA. In 2016 Daniel competed on the mainland and winning the New South Wales title and coming third in the Queensland title.

Daniel had his car on display at Bushfest generating a lot of interest.

Daniel is seeking a donation or sponsorship to assist with him attending the Australian titles. He is prepared to distribute Central Highlands Council information brochures at the events and display Council logos on his car.

For Decision

Brooks Motorsport
15 Schaw Street
BOTHWELL TAS 7030
Mobile: 0427 458 080

29th November 2016

The General Manager, Mayor & Councillors
Central Highlands Council
PO Box 20
HAMILTON TAS 7140

Dear Madams and Sirs

I would like to introduce myself and my sport.

I am Daniel Brooks, born and bred in Bothwell and started racing in 2008 in the division called AMCA, which is raced on dirt circuits at New Norfolk, Carrick & Latrobe. There are approximately 30 cars registered in this division. Having a slow start to my career, I have become one of the best drivers in Tasmania and drove my way to be Tasmanian Champion in 2015 and 2016.

In 2016 I competed on the mainland with some success, winning the New South Wales title and I was third in the Queensland title. I competed in the Australian titles but crashed out of the event.

I do nearly all the work on the car myself with help from 2 volunteers and my father. This takes up most of my week nights but, to be successful, you have to put in the time. This year I would like to go back to New South Wales to defend my NSW title and while on the mainland, I would like to race in the Australian Titles again, which this year, is in Kalgoorlie Western Australia, a 3,000km drive to compete.

The reason for this letter is to see if the council would be interested in sponsoring me or to make a donation to help me get to the Australian titles. If I am successful with this appeal, I would display council logos on my car and distribute council information brochures at the two events.

I took my car to Bushfest this year, and it received a lot of interest from the attendees with the result that, a few locals have sent me donations to help me attain my goals.

I look forward to hearing from you, but should you need any further information, please don't hesitate to contact me.

Kind regards

Daniel Brooks



16.15 COMMUNITY GRANT APPLICATION

The Bothwell Exercise Group is seeking a grant of \$1,000 towards their project “Exercise to Improve Your Health & Happiness Outcomes”.

The Program runs in the Bothwell Hall every Tuesday for 48 weeks and the average number of attendees is 12-16 people.

The Program objectives are:

To promote physical and emotional wellbeing in the Bothwell community

To increase community participation in the exercise program as a way of improving levels of fitness, flexibility and mobility especially amongst older residents

To promote social connection and create a happier, healthier more resilient community

To partner with the Healthy and Resilient Communities (HaRC) initiative of Rural Alive and Well to promote wellbeing in the wider Bothwell community.

The classes are conducted by a qualified physical trainer offering an individualized exercise treatment program in a supportive environment.

For Decision



CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form. Please enclose your group/club's current financial statement.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: "Exercise to Improve Your Health & Happiness Outcomes"

Amount of Grant Requested: \$1000

Estimated Total Project Cost: \$11,062.56

Applicant Organisation: Bothwell Exercise Group

Contact Person's Name: Jill Bignell

Contact Details

Address: 189 Dennistoun Road, Bothwell, Tasmania 7030

Phone: (Business hours) 03 6259 5678

Mobile: 0428 216 780

Email: jillbignell@icloud.com

Signature: Please see hard copy

Name: Jill Bignell

Position in Organisation: Member of Bothwell Exercise Group

Date: 29 November 2016

What is the overall aim/purpose of the applying organisation?

To promote physical and emotional wellbeing through the provision of weekly physical activity sessions for members of our isolated, rural community.

What is the membership of the organisation?

President – No elected president

Secretary – No elected secretary

Treasurer – Central Highlands Council kindly administers BEG finances

Public Officer/s – Nil

2. ELIGIBILITY (see *Community Grant Program Guidelines*)**Is the organisation:**

- ☐ Representative of the interests of the Central Highlands Community **YES**
- ☐ Incorporated **NOT YET**
- ☐ Not for Profit **YES**
- ☐ Unincorporated **YES**
- ☐ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required)

Yes

If yes;**Name of Project:** *Keep Moving to Keep Improving***Date Grant received:** August 2015**Amount of Grant:** \$1000**3. PROJECT DETAILS****Project Start Date:** January 2014 as an outcome of the Commonwealth funded initiative *Come Alive and Thrive* facilitated by the CHC.**Project Completion Date:** Ongoing**Project Objectives:**

- To promote physical and emotional wellbeing in the Bothwell community
- To increase community participation in the exercise program as a way of improving levels of fitness, flexibility and mobility especially amongst older residents
- To promote social connection and create a happier, healthier more resilient community
- To partner with the *Healthy and Resilient Communities (HaRC)* initiative of Rural Alive & Well to promote wellbeing in the wider Bothwell community.

4. COMMUNITY SUPPORT**What level of community support is there for this project?**

There is strong community support for this project with 30 people having attended sessions. The program runs for 48 weeks of the year every Tuesday at 1:30pm in the Bothwell Town Hall and the average number of attendees for

2016 is 12 - 16 people. Three of these people regularly travel from Arthur's Lake, St. Patrick's Plains and Ellendale.

Does the project involve the community in the delivery of the project?

Yes. Community members actively co-ordinate, administer, publicise and fundraise for the project.

How will the project benefit the community or provide a community resource?

The community has on-going access to a qualified physical trainer offering an individualised exercise treatment program in a supportive environment in our local area without the need to travel to other centres such as Hobart, Launceston or Oatlands. Members of the community now have on-going access to a personal trainer who can manage chronic illnesses in our local community that was previously unavailable to them. Two people recovering from hip replacements are benefiting from having access to an experienced rehabilitation trainer without the need to travel away from Bothwell.

BEG continues to provide much-needed social contact for people of all ages and gender who are socially isolated and/or coping with traumatic life experiences that can lead to feelings of depression, anxiety and even suicide. Results from a previous survey show that coming to our exercise class and having a cup of tea afterwards has had a positive impact on many of our participants in terms of their physical and emotional wellbeing. Many attendees express their gratitude for the opportunity to come to the sessions and comment that they would miss it greatly if it wasn't available. It is pleasing to see new friendships being made and old ones strengthened.

This year BEG was again approached by Tasmania Medicare Local to run another "strength2strength" exercise program for rural and remote communities following the success of the pilot program in 2015. The purpose of the program is to encourage people to return to active exercise in a fun and supportive way. BEG instructor Paul Hamilton ran an eight week program and collected both pre and post program assessment data. The program was administered by Tasmania Medicare Local Clinical Services North which paid Mr. Hamilton to administer and deliver the exercise treatment program. This reduced the cost of travel for the BEG group. It is not known if this program will offered in the future as a new model of delivery for rural health funding is being implemented. Two members of BEG attended the consultation for this in July 2016 which was held at Bridgewater.

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.
If yes, please give details.

- The CHC has generously supported BEG with administrative assistance for financial management, photocopying and free use of the Bothwell Town Hall.
- The CHC has responded promptly to maintenance issues and has replaced the three ceiling fans in the Bothwell Town Hall which were not functioning correctly. This will be greatly appreciated during the hot summer weather.
- The CHC also provided \$1000 in 2015 towards continuing the program. Sustainability is a pressing concern for members of BEG.

**Are you requesting participation by Councillors or Council Staff?
If yes, please give details.**

We request the continuation of the management of BEG funds kindly given by the CHC staff to continue into the 2016/2017 financial year.

BEG would like to thank the CHC staff for the wonderful support afforded by Administrative Officers Kathy Bradburn, Jodie Hill, Katrina Brazendale and Jo Housego. They are always friendly, helpful, efficient and professional in the way they carry out tasks on our behalf.

All Councillors and Council Staff are warmly invited to come along and join our workouts. Many organisations are proactive in encouraging their staff to be more active during the working day as this is shown to enhance wellbeing and improve productivity.

If your application is successful, how do you plan to acknowledge Council's contribution?

- BEG Facebook page
- BEG email distribution list
- Any publicity materials such as posters and grant applications will acknowledge the CHC.

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

The continued support of the CHC is both acknowledged and appreciated by the group. The aims and objectives of BEG reflect the work of the CHC to provide local solutions to encourage a healthy, happy, connected and resilient community.

Primary Rural Health has been unable to provide a grant this year. With a new model of delivery coming online it is hoped we will receive financial support once again from this source of funds for rural community activities.

The key to our future is finding a sustainable funding model. This year the CHC has provided us with a grant of \$1000 and the "strength2strength" initiative enabled us to save \$1000. The shortfall of \$9000 is being raised through our fundraising efforts but this is not sustainable. To this end, we

are working with Rene Hidding MP to become incorporated. The Bothwell Exercise Group will become the *Bothwell Wellness Association Inc.*

In the future, the group will be able to apply for community grants from Tasmanian charitable and commercial organisations. It would also be pleasing to be supported by our council into the future as the role of our organisation expands to offer more opportunities for community members to connect with others while improving their health and happiness. It is hoped that we can offer First Aid courses in 2017 to build numbers of people qualified in our community to care for their families and the wider community in a safe and confident way.

Any assistance council can provide into the future would be greatly appreciated and BEG was delighted to be recognised with an award at this year's CHC Australia Day ceremony held at Hamilton.

How will you monitor/evaluate the success of this project?

- A survey to measure physical outcomes of participants e.g. improved medical results, balance, strength, flexibility, cardiovascular function, uptake of other forms of exercise.
- A survey to record the emotional health outcomes of participants e.g. feeling connected to others and less socially isolated, more self-confident, improved cognition, looking and feeling better, being a valued member of the group, increased participation in volunteering at community events as part of BEG

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundation	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other:		Other: <i>Once incorporated apply for community grants from other organisations</i>	

Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees (48 weeks)	11062.56	Central Highlands Grant	1000
Running costs		Trust/Foundation	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	
Travel <i>Included in the weekly \$230.47 tuition fee</i>		Gifts in kind (details)	
Rent		Cash Reserves As of 30/12/2016 approximately	4000
Reference materials		Other: Projected funding \$5 participation fee based on a weekly average of 12 attendees for 48 weeks	2880
Other:		4 fundraising raffles for the year 2017	1000
Subtotal		Subtotal	9840
TOTAL	11062.56	TOTAL	-1222.56

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved:

Seconded:

THAT Council consider the matters on the Supplementary Agenda

18.0 CLOSURE
