



Central Highlands Council

MINUTES – ORDINARY MEETING – 20th MAY 2014

Minutes of an Ordinary Meeting of Central Highlands Council held at Hamilton Council Chambers, on Tuesday May 20th 2014, commenced at 9am.

1.0 OPENING

Mayor D E Flint opened the meeting at 9am

2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Cllr J R Allwright, Cllr R J Bowden, Cllr T H Jacka, Cllr I V McMichael, Cllr D C McMillan, Cllr L M Triffitt

3.0 APOLOGIES

Cllr A W Bailey – Leave of Absence granted in April Meeting

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

5.1 MOTION INTO CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr I V McMichael**

THAT Council move into closed meeting to discuss confidential matters in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

5.2 MATTERS DISCUSSED IN CLOSED MEETING

Tenders
Staff Matters
Personal matters

5.3 MOTION OUT OF CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr I V McMichael**

THAT Council move out of closed meeting and resume the Ordinary Meeting.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

OPEN MEETING TO PUBLIC

The Meeting was opened to the public at 11 am

6.0 IN ATTENDANCE

Greg Ramsay, Lyn Eyles (General Manager), Tania Whelan (Minute Taker)

Greg Ramsay attended the meeting to discuss the progress of Ratho Farm Golf Course

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

THAT Council move to Agenda Item **14.0 Development & Environmental Services.**

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

Graham Rogers (DES Manager) and Shane Wells (Planner) attended the meeting at 11.31am

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT the Development & Environmental Services Report be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

14.1 SA 2014/13: PDA SURVEYORS: RA 5685 LYELL HIGHWAY, HAMILTON: SUBDIVISION – EIGHT LOTS & BOUNDARY ADJUSTMENT IN THE RURAL ZONE

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

That Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, APPROVE the application for a *Subdivision of 8 lots and boundary adjustment in the Rural Zone* at RA 5685 Lyell Highway, Hamilton, Certificate of Title Volume 85790, Folio 1, and Certificate of Title Volume 246815, Folio 1, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. Prior to sealing the final plan all use and development occurring on all lots must be in accordance with the Land Use Planning and Approvals Act 1993 to the satisfaction of Council's General Manager. This will require the removal of all non-approved structures and caravans from all lots.

Easements

3. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

4. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

5. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Natural Values, No-Build Areas & Restrictive Covenants

6. To the satisfaction of Council's General Manager, the final plan of survey must delineate for lots 3, 4, 5, 6, 7 and 8 areas where buildings, structures and other like matters are not to be erected and works are not to occur (excepting works directly concerned with the construction of access roads and the provision of domestic service connections) (here called 'No-Build Areas'). The No-Build Areas must be located on each relevant lot as follows:
 - Land within 100 metres of the high water mark or full supply level of Lake Meadowbank.
7. An agreement pursuant to Part 5 of the Land Use Planning and Approvals Act 1993 (Tas) must be entered into prior to the sealing of the final plan of survey to require that no removal or clearing of vegetation is to occur in the No-Build Areas defined in condition 6 of this permit EXCEPTING:

- i. the removal or trimming of trees for reasons of safety and protection of the property;
- ii. the removal of environmental weeds; and
- iii. the clearing and trimming of vegetation carried out in accordance with a Bushfire Hazard Management Plan approved by the Tasmanian Fire Service or other qualified person.

Bushfire Management

8. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any residential use or development to be carried out and maintained in accordance with the recommendations of Bushfire Planning Group (2005), *Guidelines for Development in Bushfire Prone Areas: Living with Fire in Tasmania*, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of Standards Australia (1999): AS 3959: Construction of Buildings in Bushfire Prone Areas Standards Australia, Sydney.

Agreements

9. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.

Weed management

10. Prior to the carrying out of any works approved or required by this approval, the subdivider must provide a weed management plan detailing measures to be adopted to limit the spread of any weeds listed in the *Weed Management Act 1999* through imported soil or land disturbance by appropriate water management and machinery and vehicular hygiene to the satisfaction of Council's General Manager and of the Regional Weed Management Officer, Department of Primary Industries, Parks, Water and Environment.

Environmental Health

11. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Engineering

12. The subdivision must be carried out in accordance with the *Central Highlands Council Subdivision Guidelines 2012 (attached)*.
13. Engineering design drawings, to the satisfaction of the Council's General Manager, must be submitted to and approved by Council before any works associated with development of the land commence.
14. Engineering design drawings are to be prepared by a qualified and experienced civil engineer, or other person approved by Council's General Manager, in accordance with the *Central Highlands Council Subdivision Guidelines 2012*.
15. Approved engineering design drawings will remain valid for a period of 2 years from the date of approval of the engineering drawings.
16. The developer shall appoint a qualified and experienced Supervising Engineer (or company registered to provide civil engineering consultancy services) who will be required to certify completion of subdivision construction works. The appointed Supervising Engineer shall be the primary contact person on matters concerning the subdivision.
17. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993 (Tas)* must be entered into prior to the sealing of the final plan of survey to specified future maintenance obligations for lots 1, 3-8 in relation to the Private Road and shared accesses to the satisfaction of Council's General Manager.

Existing services

18. The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

Telecommunications and electrical reticulation

19. Where provided, electrical and telecommunications services are to be provided to each lot in accordance with the requirements of the responsible authority and to the satisfaction of Council's General Manager.

Roadwork's

- 20.** The private road servicing lots 1 and 3 to 8 must be upgraded to include
- fully paved and drained gravel carriageway with a minimum pavement width of 5.00 metres which includes a shoulder width of 0.5 metres;
 - a construction standard that is in accordance with Standard Drawing TSD-R01-v1, a copy of which is **attached** to this permit; and
 - vehicle passing bays designed in accordance with the road design and construction standards set out in the *Guidelines for Development in Bushfire Prone Areas of Tasmania* document.
- 21.** The developer must upgrade the existing accesses onto the Lyell Highway to the minimum requirements of the Department of Infrastructure Energy and Resources.

Access to State Road

- 22.** All work on or affecting the State Road (Lyell Highway), including drainage, must be carried out in accordance with a permit provided by the Transport Division of the Department of Infrastructure Energy and Resources through applying online at Permits@dier.tas.gov.au. At that time a thorough investigation will be conducted and conditions will apply that will include, but are not limited to, the construction standards and sealing of the access from the road edge to the property boundary, drainage, sight lines and environmental considerations.

Survey pegs

- 23.** Survey pegs are to be stamped with lot numbers and marked for ease of identification.
- 24.** Prior to the works being taken over by Council, evidence must be provided from a registered surveyor that the subdivision has been re-pegged following completion of substantial subdivision construction work. The cost of the re-peg survey must be included in the value of any security.

Defects Liability Period

- 25.** The subdivision must be placed onto a 12 month maintenance and defects liability period following the completion of the works in accordance with the approved engineering plans and permit conditions.

The applicant shall also be advised that:

- A.** This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B.** The issue of this permit does not ensure compliance with the provisions of the *Threatened Species Protection Act 1995* or the *Environmental Protection and Biodiversity Protection Act 1999* (Commonwealth). The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Policy and Conservation Assessment Branch of the Department of Primary Industries, Parks, Water and the Environment or the Commonwealth Minister for a permit.
- C.** The issue of this permit does not ensure compliance with the provisions of the *Aboriginal Relics Act 1975*. **It is highly recommended that you contact Aboriginal Heritage Tasmania before proceeding as there are several recorded Aboriginal heritage sites in the area.** If any aboriginal sites or relics are discovered on the land, a permit may be required in accordance with the *Aboriginal Relics Act 1975*.
- D.** Hydro Tasmania request that the following advice be included:
- Lake Meadowbank is a multiple use land and there is a need to respect the rights and obligations of others;
 - Lake Meadowbank operates in range of 6.08m, therefore, for continuity of supply any pumps or pipes installed should be designed to operate over this full range. Note that separate approval will be required from Hydro Tasmania for any pumps or pipes across or on its land. Further information about the application process and information requirements can be obtained by emailing Applications@hydro.com.au

- This permit does not extend to approval for structures such as boat ramps or pipes and pumps on the adjoining Hydro Tasmania land. Approval for these is subject to separate approval by either Hydro Tasmania, Council or both and requires authorisation of Hydro Tasmania.
- E. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.**
- F. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**
- G. The final plan of survey must:**
- a. be accompanied by the prescribed fee, including a separate fee for any stage;
 - b. be submitted with two (2) copies of all documents;
 - c. be submitted only once all works are complete and will only be sealed by the Council if all conditions are satisfied. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

14.2 HAMILTON RECREATION GROUND TITLES

Discussed and Noted

14.3 SUBDIVISION GUIDELINES

Moved **Clr A J Downie**

Seconded **Clr J R Allwright**

1. **THAT** Council commit to remaining a participating Council to the "*Tasmanian Subdivision Guidelines – October 2013*" and the attached *Central Highlands Council Departures* are included as departures in updated versions.
2. Council agree that the "*Central Highlands Council Guidelines for Minimum Road Requirements*" (attached) become a separate publically available reference document.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

14.4 REVIEW OF BUILDING, PLUMBING, ENVIRONMENTAL HEALTH & PLANNING APPLICATION FEES

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

THAT pursuant to Section 205 of the Local Government Act 1993, Council resolve to adopt the revised Development and Environmental Services fees and charges register and for it to take effect commencing 1 July 2014.

And

THAT Council include a Caravan Licence fee of \$150

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Cllr J R Allwright, Cllr R J Bowden, Cllr T H Jacka, Cllr I V McMichael, Cllr D C McMillan, Cllr L M Triffitt

CENTRAL HIGHLANDS COUNCIL – FEES & CHARGES SCHEDULE (DEVELOPMENT & ENVIRONMENTAL SERVICES)

DISCIPLINE	DESCRIPTION	FEE 2013/2014	PROPOSED FEE 2014/2015
Planning	<u>Permitted Development</u>		
	All Permitted Development	\$90.00 min & \$0.50 per \$1000 value of works > \$10,000	\$100.00 min & \$1.00 per \$1000 value of works > \$10,000
	<u>PD4 / No Permit Required Compliance Fee</u>		
	Compliance Assessment for all PD4	\$60.00	\$100.00
	<u>Discretionary Development</u>		
	All Discretionary Development	\$160 min & \$0.50 per \$1000 value of works > \$10,000	\$180 min & \$0.50 per \$1000 value of works > \$10,000
	Statutory Advertising	\$250	\$300.00
	<u>Amendments to Permits</u>	50% of Original Planning Fee	50% of Original Planning Fee
	<u>Extension of time to Permits</u>		\$80.00
	<u>Final Plans</u>		
	Sealing Final Plans / Stratum / Amendments to Sealed Plans	\$20/lot (minimum fee \$100)	Remove & Replace with two line items below

	Sealing Final Plans & Stratum		\$30/lot (minimum fee \$150.00)
	Amendments to Sealed Plans		\$200.00 Plus \$500 if a hearing is required
	<u>Subdivision</u>		
	Application for Subdivision or Boundary Adjustment	\$50/lot (minimum fee \$400)	\$50/lot (minimum fee \$400)
	Statutory Advertising	\$250	\$300
	Wastewater Assessment Provided by Applicant	\$10/lot (minimum fee \$80)	\$10/lot (minimum fee \$80)
	Application for Adhesion Order		\$200.00
	Engineering Drawing Assessment Fee	\$200 minimum & 1% value of works	\$200 minimum & 1% value of works
	Engineering Inspections	\$100/hour	\$120/hour
	<u>Amendments to Planning Scheme</u>		
	Assessment of Applicant's Submission	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB assessment fee for s.43A combined applications	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB assessment fee for s.43A combined applications
	Statutory Advertising & Notification	\$400 / advertisement	\$400 / advertisement
	Council Undertakes Changes to Planning Scheme Maps	Council to advise fee when amendment finally approved by RPDC	Council to advise fee when amendment finally approved by TPC
	Tasmanian Planning Commission Fee	Current fee as set by the RPDC	Current fee as set by the TPC

Plumbing	<u>Plumbing Permits</u>		
	Assessment of Plumbing Applications	\$85 min & \$5 / fixture & \$5 / downpipe	Remove & Replace with three line items below
	Plumbing Permit Class 1a Includes Completion Certificate		\$150.00
	Plumbing Permit Class 10a Includes Completion Certificate		\$100.00
	Plumbing Permit Class 2-9 Includes Completion Certificate		\$200.00
	Permit Authority Assessment & Issue of Certificate for Self-Certified Plumbing Applications	\$100.00	Remove
	<u>Special Plumbing Permits</u>		
	Special Plumbing Permits – Permit Authority Assessment & Issue of Certificates for all On-site Wastewater Management Systems - Includes Completion Certificate	\$110.00	\$150.00
	Special Plumbing Permits – Pools / Arrestors / Backflow	\$80.00	\$80.00
	All Inspections	\$100 per inspection	\$100 per inspection <ul style="list-style-type: none">• Class 1a – Minimum 2 Inspections• Class 10a – Minimum 1 Inspection• Class 2-9 – Minimum 3 Inspections
	Amendments to all Plumbing Permits	\$50% of Original Fee	\$50% of Original Fee

Building	<u>Building Surveying Certificate of Likely Compliance</u>		
	Class 1 Building (Dwelling)	1.65/m ² – Minimum Fee \$250.00 New Building, \$140.00 Extension / Alteration	\$1.65/m ² – Minimum Fee \$280.00 New Building, \$160.00 Extension / Alteration
	Class 10 Building (Garage/Outbuilding/Farm Building)	\$1.38/m ² – Minimum Fee \$130.00 New Building, \$75.00 Extension/Alteration	\$1.38/m ² – Minimum Fee \$150.00 New Building, \$100.00 Extension/Alteration
	Class 2 – 9 Building	\$2.00/m ² – Minimum Fee \$455.00 New Building, \$235.00 Extension/Alteration	Not covered by Council. Private Building Surveyor
	Inspection Fees (payable in all cases)	\$250.00 (class 1), \$170.00 (class 10)	\$300.00 (class 1), \$200.00 (class 10)
	Supplementary Inspection Fee (Re-inspections)	\$100.00/inspection	\$200.00/inspection
	<u>Permit Authority</u>		
	Assessment & Issue of Certificates		
	Class 1 Building (Dwelling) – New or Extension	\$150.00	\$200.00
	Class 10 Building (Outbuilding) – New or Extension	\$120.00	\$150.00
	Class 2 – 9 Building – New or Extension	\$180.00	\$200.00
	Temporary Occupancy Permit	\$120.00	\$150.00
	Staged Permits	\$80.00 / stage in addition to Permit Authority Fees	\$100.00 / stage in addition to Permit Authority Fees
	Building Certificates	\$340 & \$100/hr if >4 hours required	\$400.00 & \$100/hr if >4 hours required
	Permit to Proceed		\$200.00
	Permit of Substantial Compliance		\$200.00
	Illegal Works	\$400.00	\$500.00

	Extension of Time for Building Permits	\$150.00 per annum	Remove & replace with 2 line items below
	Building Permit Extension – 1 st Year		\$150.00
	Building Permit Extension – each year after 1 st extension		\$300.00
	Amendments to Permits	\$100.00	\$120.00
Environmental Health	As Per Attached – Environmental Health Activities		

ENVIRONMENTAL HEALTH ACTIVITIES

Local Government Act 1993, Public Health Act 1997, Food Act 2003

DESCRIPTION		Fee 2013/2014	Proposed Fee 2014/2015
1	Food and Food Sampling		
1.1	All Food Businesses Registration (once only) [1]	\$45.00	\$50.00
1.2	Food Businesses Licence for Preparing and Selling Food (Annual)		
1.3	Low Risk Premises [2]	\$130.00	\$140.00
1.4	Medium Risk Premises [3]	\$240.00	\$260.00
1.5	High Risk Premises [4]	\$460.00	\$500.00
1.6	Transfer of Food Business Licence	\$130.00	\$140.00
1.7	Temporary Food Licence (Commercial)	\$100.00	\$100.00
1.8	Food Business Licence (Community Organisations)	\$25.00	\$25.00
1.9	Food Sampling [5]	\$90.00	\$90.00
1.91	Food Act 2003 Infringement Notice (see Regulations)		
2	Water, Wastewater, Environmental		
2.7	Reinspection Due to Incomplete or Faulty Work	\$140.00	\$140.00
2.8	Registration as User or Supplier of Water from a Private Source	\$140.00	\$140.00
2.9	Water Sampling Charges (analysis are extra)	\$100.00	\$100.00
2.91	EMPCA 1994 Infringement Notice (see Regulations)		
2.92	Environmental Protection Notices (for updating permits or to abate environmental harm)	\$210.00	\$210.00
3	Public Health		
3.1	Place of Assembly Licence (new or renewal)	\$110.00	\$120.00
3.2	Place of Assembly Licence (temporary event) [9]	\$90.00	\$100.00
3.3	Place of Assembly Licence (Community Organisations)	\$25.00	\$25.00

3.4	Registration of Premises for Public Health Risk Activity (E.g. Skin Penetration)	\$110.00	\$110.00
3.5	Registration of a Regulated System (E.g. Cooling Towers)	\$110.00	\$110.00
3.6	Hawkers Licence, Includes Kerb Side Vendors (residents)	\$45.00	\$50.00
3.7	Hawkers Licence (non - residents)	\$75.00	\$80.00
3.8	Caravans (per van per annum)	\$140.00	\$200.00
3.9	Public Health Act 1997 Infringement Notice (see regs)		

Notes

- 1 All food businesses that sell any food are to be registered under the new Food Act 2003.
- 2 Premises are ranked in accordance with a Risk Classification system, low risk include B&B and cafes with no cooking.
- 3 Premises are ranked in accordance with a Risk Classification System, med risk include restaurants.
- 4 Premises are ranked in accordance with a Risk Classification System, high risk include nursing homes; there are no high risk food premises in CHC and if a premises performs well then it may move down a category.
- 5 Does not include costs of analysis

14.5 DOG REGISTRATION & KENNEL LICENCE FEES

Moved Cllr I V McMichael

Seconded Cllr J R Allwright

THAT Council adopt the following fees and charges for the **2014 / 2015 period**:

Dog Registration Fees

Description	Paid by 31 July 2014	Paid after 31 July 2014
Domestic Dog (Desexed)	\$20.00	\$40.00
Domestic Dog (not Desexed)	\$40.00	\$70.00
Pensioner (1 st dog only)	\$10.00	\$20.00
Working Dog (used for the purpose of working farm stock) or Hunting Dog (used to flush game)	\$10.00	\$20.00
Greyhound (TGRA registered)	\$10.00	\$20.00
Registered Breeding Dog (TCA Registered & Dog Owner holding current membership of the TCA)	\$10.00	\$20.00

Special Assistance Dog (Guide Dog / Hearing Dog)	Nil	Nil
Declared Dangerous Dog	\$1000.00	\$1500.00

Kennel Licence Fees

3-5 Dogs - \$ 20.00

>5 Dogs - \$ 30.00

Renewal Fee - \$ 10.00

Impoundment Fees

Impounding Reclaim Fee (first offence) - \$20.00

Impounding Reclaim Fee (subsequent Offences) - \$40.00

Maintenance Fee \$10.00 per day

Other Associated Fees

Formal Notice of Complaint Fee - \$10.00 (refundable)

Replacement of Registration Tag - \$5.00

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

Josie Kelman (NRM) attended the meeting at 12.00

14.6 PLAY CENTRE BUILDING WAYATINAH

Moved **Clr A J Downie**

Seconded **I V McMichael**

THAT DES Manager is to call for Expressions of Interest for the removal of the Play Centre Building in Wayatinah.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

14.7 DRAFT STATE BUSHFIRE POLICY

Discussed and noted

14.8 DES STATUS REPORT

310	17/2/09	Sale of Council Land Wayatinah	DES Manager	Development Application to be considered at today's meeting. Graham Rogers & Richard Cassidy met at Wayatinah on Tuesday 25 th February to discuss final details. Pitt & Sherry are now preparing tender documents and Engineer Drawings for Stage 1 (5 Lots).
323	16/11/2010	Caravans – Meadow Bank Lake	DES Manager & Planning Consultant	Meadowbank Special Area Plan has been included in the draft Interim Central Highlands Planning Scheme 2014. Next stage will be the development of a Caravan By-Law
331	16/7/13	Vehicle body removal in Municipality	DES Manager	Being monitored regularly.

Graham Rogers and Shane Wells left the meeting at 12.13pm

Moved **Clr L M Triffitt**

Seconded **Clr A J Downie**

THAT Council move to Agenda Item **6.1 Public Question Time.**

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

6.1 PUBLIC QUESTION TIME

Josie Kelman (NRM) introduced herself and spoke about her previous experience.

Josie Kelman left the meeting at 12.18pm

7.0 MAYORAL COMMITMENTS

15th April

Council Meeting – Bothwell

16th April

Citizenship Ceremony – Mrs Laura Dixon

17th April

Meeting – Eric Hutchinson MP

25 th April	Dawn Service – Gretna Morning Service – Hamilton
26 th April	Southern Highlands Progress Association – Bronte Gretna Cricket Club Presentation Night
27 th April	Return to Steppes – Restoration Work by Mountain Hutt Society
29 th April	Southern Tasmania Councils Authority
30 th April	Fundraiser for Master Quigley
1 st May	Agfest – Council Site
2 nd May	Agfest – Council Site
3 rd May	150 Year Centenary Salmon Ponds – Inland Fisheries
8 th May	Audit Committee Meeting Central Highlands Community Health Meeting Highlands Tasmania Tourism Meeting
9 th May	Westerway School – Stephanie Alexander Farm
12 th May	Independent Living Units Meeting
13 th May	TasWater Owners Representation - Riverside
14 th May	General Management Committee Meeting – LGAT
16 th May	TasWater – Quarterly Update
17 th May	Liawenee Weekend – Judge of the Inter School Art Competition

7.1 COUNCILLORS COMMITMENTS

Clr A J Downie

15 th April	Council Meeting – Bothwell
25 th April	Anzac Day Service Gretna Anzac Day Service Bothwell
26 th April	Southern Highlands Shack Owners Meeting – Bronte Inspect Arthur's Lake Road
1 st May	Agfest
8 th May	Audit Committee Meeting – Hamilton
13 th May	Planning Committee Meeting – Bothwell
14 th May 2014	Inspect sub-division application

Clr I V McMichael

15 th April	Council Meeting – Bothwell
8 th May	Audit Committee
12 th May	Independent Living Units Committee
13 th May	Planning Committee

Clr L M Triffitt

15 th April	Council Meeting – Bothwell
25 th April	Anzac Service Gretna Anzac Service Bothwell
27 th April	Steppes Reserve Event
6 th May	Bothwell Cemetery Meeting (Terms of Reference) with Council Staff

7.2 GENERAL MANAGER COMMITMENTS

15 th April	Council Meeting – Bothwell
16 th April	Meeting Integrity Commission Citizenship Ceremony – Mrs Laura Dixon
17 th April	Page Seager Hobart
26 th April	Southern Highlands Progress Association Meeting Bronte
29 th April	STCA Meeting
30 th April	Staff Budget Meeting
1 st May	Meeting Southern Cross Austereo
6 th May	Meeting with Stornoway Reps
7 th May	Staff Budget Meeting
8 th May	Audit Committee Meeting Highlands Tasmania Tourism Committee Meeting
12 th May	Independent Living Units Committee Meeting
13 th May	Enterprise Agreement Committee Meeting

8.0 NOTIFICATION OF COUNCIL WORKSHOPS

9.0 FUTURE WORKSHOPS

Budget Workshop Wednesday 21st May – Hamilton at 9am

Budget Workshop Wednesday 4th June – Hamilton at 9am

10.0 MAYORAL ANNOUNCEMENTS

Mayor Flint thanked all those that helped and contributed to AGFEST

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 15th April 2014** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 15th April 2014** be **confirmed**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

10.3 RECEIVAL DRAFT MINUTES HIGHLANDS TASMANIA TOURISM COMMITTEE MEETING

Moved **Clr T H Jacka**

Seconded **Clr J R Allwright**

THAT the Draft Minutes of **Highlands Tasmania Tourism Committee Meeting of Council** held on **Thursday 8th May 2014** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

10.4 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

THAT the Draft Minutes of **Planning Committee Meeting of Council** held on **Tuesday 13th May 2014** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

10.5 RECEIVAL DRAFT MINUTES AUDIT COMMITTEE MEETING

Moved **Clr I V McMichael**

Seconded **Clr A J Downie**

THAT the Draft Minutes of **Audit Committee Meeting of Council** held on **Thursday 8th May 2014** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

11.0 BUSINESS ARISING

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Council rescind the following motion from the meeting held on 15 April, 2014

“16.1 HAMILTON CAMP GROUND

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**

THAT Council rescind the following motion from the 15th November 2011 Meeting:

THAT the Hamilton Camping Ground Plan prepared by Inspiring Place, dated 27 October 2011, be accepted and application be made to Central Highlands Council for a Development Permit for the proposal.

Carried

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

12.0 NRM REPORT

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

THAT the **NRM Report** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

Adjourned for lunch at 12.30pm

Resumed from lunch at 1.18pm

Chris Absolom (Finance Manager) attended the meeting at 1.18pm

13.0 FINANCE REPORT

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT the **Finance Report** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

Chris Absolom left the meeting at 1.26pm

15.0 COMMUNITY & ECONOMIC DEVELOPMENT

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

THAT the **Community & Economic Development Report** be **received** and **noted**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

15.1 BOTHWELL SPIN-IN

Moved **Clr I V McMichael**

Seconded **Clr L M Triffitt**

THAT Council consider the request for financial assistance of \$4,000 towards the 2015 Bothwell Spin-In during its budget deliberations.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

15.2 BOTHWELL FOOTBALL CLUB

Council will need to seek further information

15.3 REQUEST FOR DONATION – STATE REPRESENTATION

Deferred until next meeting – Mayor D E Flint, Clr L M Triffitt and the General Manager to develop guidelines for donations.

15.4 COMMUNITY GRANT APPLICATION – RED CROSS CENTENARY LUNCHEON

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Council donate \$1000 to the Red Cross Centenary Luncheon.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

15.5 ROYAL FLYING DOCTORS SERVICE TASMANIA

Moved **Clr L M Triffitt**

Seconded **Clr D C McMillan**

THAT Council donate \$1000 to the Royal Flying Doctors Service Tasmania.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

15.6 FUNDING PROPOSAL – DESTINATION SOUTHERN TASMANIA AND RIVERS RUN TOURISM ASSOCIATION

Moved **Clr I V McMichael**

Seconded **Clr D C McMillan**

THAT Council consider the requests for funding from Destination Southern Tasmania and Rivers Run Tourism Association during its budget deliberations.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

15.6 BUSHFEST UPDATE

Discussed and noted

Jason Branch (Works and Services Manager) attended the meeting at 1.53pm

16.0 WORKS & SERVICES

Moved **Clr R G Bowden**

Seconded **Clr A J Downie**

THAT the Works & Services Report be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

Jason Branch left the meeting at 2.10pm

17.0 ADMINISTRATION

17.1 HAMILTON CENOTAPH

Discussed and noted

17.2 INDEPENDENT MEMBER CENTRAL HIGHLANDS COUNCIL AUDIT PANEL

Moved **Clr I V McMichael**

Seconded **Clr L M Triffitt**

THAT Council appoint a Senior Finance Executive from Brighton Council as the independent member and Chair of the Central Highlands Council Audit Panel.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

17.3 INDEPENDENT LIVING UNIT – UNIT 1 BOTHWELL

Moved **Clr I V McMichael**

Seconded **Clr L M Triffitt**

THAT tenancy of Unit 1, Independent Living Units, Bothwell be offered to the applicant as recommended by the Independent Living Units Committee.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

17.4 LGAT CONFERENCE

Moved **Clr T H Jacka**

Seconded **Clr I V McMichael**

THAT the following be authorised to attend the Local Government Association Annual Conference to be held at Wrest Point from 23-25 July, 2014:

Mayor Deirdre Flint

General Manager Lyn Eyles

Clr L M Triffitt

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

17.5 MOBILE COVERAGE PROGRAMME

Discussed and noted

17.6 CARAVAN PARK BY-LAW

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

That Council note the minor amendment to the Draft Caravans By-Law No 1 of 2014 and amendments to the Regulatory Impact Statement.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

17.7 REVIEW OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2005

Moved **Clr I V McMichael**

Seconded **Clr D C McMillan**

THAT Councillors provide their comments to the General Manager by 17 June, 2014 to enable a response to be forwarded to LGAT.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

17.8 BOTHWELL CEMETERY COMMITTEE: TERMS OF REFERENCE

Moved **Clr L M Triffitt**

Seconded **Clr R G Bowden**

THAT Council adopt the Bothwell Cemetery Committee Terms of Reference.
With the following alteration:

THAT the Committee meet twice a year and/or more often if needed

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

17.9 SPONSORSHIP OF TREES: BOTHWELL CEMETERY

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT Council write to the six organisations / persons who expressed an interest in sponsoring a tree offering sponsorship at a cost of \$250.00 per tree.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

THAT Council consider the matters on the Supplementary Agenda.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

Moved **Clr A J Downie**

Seconded **Clr J R Allwright**

THAT Council nominate Clr J R Allwright as a proxy for the planning committee

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R J Bowden, Clr T H Jacka, Clr I V McMichael, Clr D C McMillan, Clr L M Triffitt

ABATEMENT NOTICES

Discussed and noted

BUDGET MEETING

Clr D C McMillan will be absent from the Budget Meeting on the 4th June

19.0 COMMITTEE REPORTS

20.0 CLOSURE

Mayor Deirdre Flint closed the Meeting at 2.46pm
