



# Central Highlands Council

## MINUTES – ORDINARY MEETING – 16<sup>th</sup> JUNE 2015

**Minutes of an Ordinary Meeting of Central Highlands Council held at Bothwell Council Chambers, on Tuesday 16<sup>th</sup> June 2015, commencing at 9am.**

### 1.0 OPENING

Deputy Mayor A J Downie opened the meeting at 9.00am

### 2.0 PRESENT

Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt, Mrs Lyn Eyles (General Manager)

Mr Joey Eyles attended the meeting at 9.00am to provide information on establishing a Cricket Club for Bothwell and a cricket pitch at the Recreation Ground.

### 3.0 APOLOGIES

Moved Clr Clr L M Triffitt

Seconded Clr A W Bailey

**THAT** an apology be accepted for **Mayor D E Flint**.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Deputy Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

**Clr J R Allwright declared an interest in Agenda Item 14.3 - 460 JONES RIVER ROAD, ELLENDALE : SUBDIVISION (ONE LOT & BALANCE) IN RURAL ZONE**

**Clr A W Bailey declared an interest in Agenda Item 16.12 RECOMMENDATION FROM TOURISM COMMITTEE KIOSK - BUSHFEST**

## 5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

---

### 5.1 MOTION INTO CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr E J Evans**

**THAT** Council move into Committee to discuss confidential matters in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

### 5.2 MATTERS DISCUSSED IN CLOSED MEETING

Personnel Matter

---

### 5.3 MOTION OUT OF CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** Council move out of Committee and resume the Ordinary Meeting.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

## 6.0 IN ATTENDANCE

Mrs Casey Bryant (Minute Secretary)

---

### **Ms Sharlie Vince attended the meeting at 10am**

Ms Vince advised Council that the “Lift the Lid” event held in Bothwell last year won an award “Red Herring Surf Communities in Action Life Award 2015” from the Tasmanian Suicide Prevention Network.

Deputy Mayor Andrew Downie congratulated the group on the award.

### **Mr Charles Downie (Vice President of the Hamilton Show Society) attended the meeting at 10.05am.**

### **Ms Sharlie Vince left the meeting at 10.10am.**

Mr Charles Downie advised Council that the Hamilton Show Society would like to submit a grant to the Tas Community Fund for a grant of approx. \$20,000 - \$40,000 to replace marquees with sheds at the Hamilton Recreation Ground. Mr Downie advised that they are seeking Council’s support by way of a letter of support as well as in kind support should the grant be successful, as well as permission to apply for development and building approval as the ground is Council owned.

### **Mr Charles Downie left the meeting at 10.20am**

---

## **OPEN MEETING TO PUBLIC**

Deputy Mayor A J Downie opened the Meeting to the public at 10.30am

---

## **6.1 PUBLIC QUESTION TIME**

---

## **7.0 MAYORAL COMMITMENTS**

19 <sup>th</sup> May 2015	Council Meeting – Hamilton
20 <sup>th</sup> May 2015	Mr Cam Brett with General Manager
21 <sup>st</sup> May 2015	Budget Workshop Hamilton
25 <sup>th</sup> May 2015	Derwent Bridge Toilets with General Manager & DES Manager
27 <sup>th</sup> May 2015	LGAT
28 <sup>th</sup> May 2015	Meeting with Derwent Valley Council General Manager in attendance Central Highlands Tourism Meeting
1 <sup>st</sup> June 2015	Policy Workshop Info session – Integrity Commission
2 <sup>nd</sup> June 2015	LGAT
3 <sup>rd</sup> June 2015	Citizenship Ceremony – Hamilton
4 <sup>th</sup> June 2015	Government House – Queen’s Birthday Reception
6 <sup>th</sup> June 2015	Meeting John & June Pilcher
10 <sup>th</sup> June 2015	Infrastructure Meeting – STCA
11 <sup>th</sup> June 2015	RDA Tasmania Eric Hutchinson MP - post budget info session

---

## 7.1 COUNCILLORS COMMITMENTS

### Deputy Mayor A J Downie

20 <sup>th</sup> May 2015	Planning scheme mapping – Brighton
21 <sup>st</sup> May 2015	Budget workshop – Hamilton
26 <sup>th</sup> May 2015	Common services meeting – Sorell
27 <sup>th</sup> May 2015	Animal Welfare Advisory Committee - New Town
1 <sup>st</sup> June 2015	Councillor Training – Hamilton
10 <sup>th</sup> June 2015	Audit Committee - Hamilton

### Clr L M Triffitt

19 <sup>th</sup> May 2015	Council Meeting Hamilton
21 <sup>st</sup> May 2015	Budget Workshop
1 <sup>st</sup> June 2015	Integrity Training Bullying & Harassment Policy Training

---

## 7.2 GENERAL MANAGER COMMITMENTS

19 <sup>th</sup> May 2015	Council Meeting
20 <sup>th</sup> May 2015	Meeting Developer - Bothwell
21 <sup>st</sup> May 2015	Budget Workshop
25 <sup>th</sup> May 2015	Onsite meeting Derwent Bridge
26 <sup>th</sup> May 2015	First Aid Training
27 <sup>th</sup> May 2015	Meeting Derwent Valley Council Tourism Committee Meeting
1 <sup>st</sup> June 2015	Staff Training
3 <sup>rd</sup> June 2015	Citizenship Ceremony
10 <sup>th</sup> June 2015	Audit Panel Meeting
11 <sup>th</sup> June 2015	Meeting Southern Cross Austereo
12 <sup>th</sup> June 2015	Meeting re: Archives

---

## 8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Budget Workshop Bothwell on 21 May 2015

---

## 8.1 FUTURE WORKSHOPS

Nil

---

## 9.0 MAYORAL ANNOUNCEMENTS

---

## 10.0 MINUTES

---

#### 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr E J Evans**

**THAT** the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 19<sup>th</sup> May 2015** be received.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

#### 10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr E M McRae**

Seconded **Clr L M Triffitt**

**THAT** the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 19<sup>th</sup> May 2015** be confirmed.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

#### 10.3 RECEIVAL DRAFT TOURISM COMMITTEE MEETING

Moved **Clr R L Cassidy**

Seconded **Clr E J Evans**

**THAT** the Draft Minutes of **Tourism Committee Meeting** of **Council** held on **Thursday 28<sup>th</sup> May 2015** be received.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

#### 10.4 RECEIVAL DRAFT AUDIT PANEL MEETING

Moved **Clr E J Evans**

Seconded **Clr A W Bailey**

**THAT** the Draft Minutes of **Audit Panel Meeting** of **Council** held on **Wednesday 10<sup>th</sup> June 2015** be received.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

#### 11.0 BUSINESS ARISING

Nil

---

### 13.0 FINANCE REPORT

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** the **Finance Report** be **received**.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

Chris Absolom (Finance Manager) attended the meeting at 10.30am

---

### 13.1 RECORDS MANAGEMENT POLICY & PROCEDURES

Moved **Clr L M Triffitt**

Seconded **Clr E J Evans**

**THAT** Council adopt 2015-01 Records Management Procedures and 2015-37 Records Management Policies

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

### 13.2 ANNUAL PLAN 2015 / 2016

Moved **Clr J R Allwright**

Seconded **Clr R L Cassidy**

**THAT** Council adopt the 2015 / 2016 Annual Plan.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

### 13.3 ADOPTION OF 2015 / 2016 BUDGET ESTIMATES

Moved **Clr E M McRae**

Seconded **Clr L M Triffitt**

**THAT** Council increase the RAW allocation be increased from \$2,000 to \$10,000.

#### **Amendment**

Moved **Clr L M Triffitt**

Seconded **Clr E M McRae**

**THAT** Council defer the motion and invite RAW to speak to Council to provide extra information

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

Moved **Clr E J Evans**

Seconded **Clr J R Allwright**

**THAT** Council adopt the 2015 / 2016 Budget Estimates as presented.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr L M Triffitt

**Against:** Clr E M McRae

### **Notice of motion for July Meeting**

Moved **Clr R L Cassidy**

Seconded **Clr L M Triffitt**

**THAT** Council investigate the costing of complete installation of the pool covering, walls, ventilation, heating and ongoing running costs.

### **13.4 COUNCIL RATES RESOLUTION 2015 / 2016**

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

**THAT** Council adopt the following Rates Resolution 2015 / 2016

**Rates Resolution  
CENTRAL HIGHLANDS COUNCIL  
NOTICE OF 2015 / 2016 RATES & CHARGES**

Under the Local Government Act 1993 and the Fire Service Act 1979, the Central Highlands Council has made the following rates and charges upon rateable land within the municipal area of Central Highlands ("the municipal area"):-

#### **General Rate**

1. A General Rate pursuant to Section 90 and Section 91 of the Local Government Act 1993 consisting of:
  - (a) 3.200335 cents in the dollar on the assessed annual value for all separately valued parcels of rateable land within the Central Highlands Council area; and
  - (b) a fixed charge of **\$336.84** which applies to all rateable land.

#### **Waste Management Charge**

- 2 A Service Charge pursuant to Section 94 and 107 of the Local Government Act 1993 consisting of:

- (a) for the municipal area, a Waste Management Charge of **\$228.00** for all rateable land.
  - (b) the Council by absolute majority declares that the Waste Management Charge is varied within different parts of the municipal area as follows:
    - i. land to which Council provides a garbage and recycling collection service, and which is used for commercial purposes is charged **\$428.00** per tenement.
    - ii. all land outside the Council's garbage and recycling collection service area which comprises a separately valued parcel of rateable land within the municipal area is charged:

Type	Charge Factor	
a. Commercial properties	\$ <b>\$408.00</b>	Use of land
b. Land used for residential purposes, industrial purposes, public purposes, primary production, sporting or recreational facilities, or quarrying or mining.	<b>\$138.00</b>	Use of land
c. Non-use of land	<b>\$72.00</b>	Non-Use of land

**Fire Service Contribution:-**

3 For the Council's contribution to the State Fire Commission

(a) for land within the Bothwell Volunteer Brigade Rating District an amount of **0.417795** cents in the dollar on the assessed annual value of all separately valued parcels of rateable land subject to a minimum \$38.00;

(b) for all other land in the municipal area an amount of **0.363600** cents in the dollar on the assessed annual value of all separately valued parcels of the land subject to a minimum \$38.00.

**Instalments**

4 Rates are payable by four instalments due on the following dates:

Instalment No. 1	<b>28 August 2015</b>
Instalment No. 2	<b>27 November 2015</b>
Instalment No 3	<b>26 February 2016</b>
Instalment No 4	<b>29 April 2016</b>

**Penalty**

5 A penalty of 10% applies to each instalment not paid by the due instalment date.

**Adjusted Values**

6 For the purposes of this resolution, any reference to the assessed annual value includes a reference to that value as adjusted pursuant to Section 89 and Section 89A of the Local Government Act 1993 as amended.

These rates are for the year commencing 1<sup>st</sup> July 2015 and ending 30<sup>th</sup> June 2016 and are payable to the Council at its offices at Alexander Street, Bothwell or Tarleton Street, Hamilton.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

**13.5 ASSET MANAGEMENT STRATEGY**

Moved **Clr E J Evans**

Seconded **Clr A W Bailey**

**THAT** Council adopt the Asset Management Strategy

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

Josie Kelman NRM attended the meeting at 10.56 am



### 13.6 TASMANIAN AUDIT OFFICE – ROAD MANAGEMENT IN LOCAL GOVERNMENT REPORT

**Noted**

---

Moved **Clr E M McRae**

Seconded **Clr A W Bailey**

**THAT** individual Councillors allowances & expenses be included in Council's Financial Statements

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

Chris Absolom advised that he has applied for a health and wellbeing grant from LGAT, which would help develop a strategic plan.

---

Chris Absolom left the meeting at 11.16 am

---

Moved **Clr L M Triffitt**

Seconded **Clr R L Cassidy**

**THAT** Council move back to **Agenda Item - 12.0 NRM Report**

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

### 12.0 NRM REPORT

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

**THAT** the **NRM Report** be received.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

Josie Kelman left the meeting at 11.31am

---

### 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

**THAT** the **Development & Environmental Services Report** be received.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

Graham Rogers (DES Manager) & Shane Wells (Planner) attended the meeting at 11.33am

---

#### 14.1 PROPOSED BUILDINGS : MT ADELAIDE - TASWATER

Moved **Clr L M Triffitt**

Seconded **Clr E M McRae**

**THAT** Council not give permission to install a demountable building & storage sheds on council land at Mt Adelaide.

**Motion lost 4/4**

**For the motion:** Clr A W Bailey, Clr R L Cassidy, E M McRae, Clr L M Triffitt

**Against:** Deputy Mayor A J Downie, Clr J R Allwright, Clr R G Bowden, Clr E J Evans

---

Clr E M McRae left the meeting at 11.46am

---

#### 14.2 REMISSION OF FEES: BA 2015/25 : PUBLIC AMENITIES AT DERWENT BRIDGE

Moved **Clr R G Bowden**

Seconded **Clr A W Bailey**

**THAT** the Building Permit fees associated with BA 2015/25 for the Public Amenities at Derwent Bridge be remitted.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr L M Triffitt

---

Clr E M McRae returned to the meeting at 11.48am

---

**Clr J R Allwright declared an interest and left the meeting at 11.48am**

---

#### 14.3 SA 2015/6 : PDA SURVEYORS : 460 JONES RIVER ROAD, ELLENDALE : SUBDIVISION (ONE LOT & BALANCE) IN RURAL ZONE

Moved **Clr R G Bowden**

Seconded **Clr A W Bailey**

**THAT** Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, APPROVE the application for a *Subdivision of 1 lot and balance* at 460 Jones River Road, Ellendale, Certificate of Title Volume 155528, Folio 1, subject to the following conditions:

##### **General**

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

##### **Final Plan**

2. A fee as determined by Council resolution from time to time must be paid to Council prior to the sealing of each stage of the final plan of survey.

3. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
4. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

#### **Transfer of reserves**

5. Lot 100 on the subdivision Plan must be shown as "Road" on the final plan of survey and transferred to the Central Highlands Council by Memorandum of Transfer submitted with the final plan.

#### **Easements**

6. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager and the relevant authority. The cost of locating and creating the easements shall be at the subdivider's full cost.

#### **Endorsements**

7. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

#### **Covenants**

8. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

#### **Engineering**

9. The subdivision must be carried out in accordance with the *Central Highlands Council Subdivision Guidelines 2012 (attached)*.
10. Engineering design drawings, to the satisfaction of the Council's General Manager or Municipal Engineer, must be submitted to and approved by Council before any works associated with development of the land commence.
11. Engineering design drawings are to be prepared by a qualified and experienced civil engineer, or other person approved by Council's General Manager or Municipal Engineer, in accordance with the *Central Highlands Council Subdivision Guidelines 2012*.
12. Approved engineering design drawings will remain valid for a period of 2 years from the date of approval of the engineering drawings.
13. The developer shall appoint a qualified and experienced Supervising Engineer (or company registered to provide civil engineering consultancy services) who will be required to certify completion of subdivision construction works. The appointed Supervising Engineer shall be the primary contact person on matters concerning the subdivision.

#### **Existing services**

14. The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

#### **Telecommunications and electrical reticulation**

15. Where provided, electrical and telecommunications services are to be provided to each lot in accordance with the requirements of the responsible authority and to the satisfaction of Council's General Manager.

#### **Roadwork's**

16. A vehicle access must be provided from the carriageway of Jones River Road to the property boundary of each lot, to comply with Standard Drawings TSD-R03-v1 *Rural Roads Typical Property Access*, TSD-R04-v1 *Rural*

*Roads Typical Driveway Profile and TSD-RF01-v1 Guide To Intersection And Domestic Access Sight Distance* and to the satisfaction of Council's General Manager.

**The applicant shall also be advised that:**

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. The issue of this permit does not ensure compliance with the provisions of the *Threatened Species Protection Act 1995* or the *Environmental Protection and Biodiversity Protection Act 1999* (Commonwealth). The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Policy and Conservation Assessment Branch of the Department of Primary Industries, Parks, Water and the Environment or the Commonwealth Minister for a permit.
- C. The issue of this permit does not ensure compliance with the provisions of the *Aboriginal Relics Act 1975*. It is highly recommended that you contact Aboriginal Heritage Tasmania before proceeding as there are several recorded Aboriginal heritage sites in the area. If any aboriginal sites or relics are discovered on the land, a permit may be required in accordance with the *Aboriginal Relics Act 1975*.
- D. Hydro Tasmania request that the following advice be included:
- Lake Meadowbank is a multiple use land and there is a need to respect the rights and obligations of others;
  - Lake Meadowbank operates in range of 6.08m, therefore, for continuity of supply any pumps or pipes installed should be designed to operate over this full range. Note that separate approval will be required from Hydro Tasmania for any pumps or pipes across or on its land. Further information about the application process and information requirements can be obtained by emailing [Applications@hydro.com.au](mailto:Applications@hydro.com.au)
  - This permit does not extend to approval for structures such as boat ramps or pipes and pumps on the adjoining Hydro Tasmania land. Approval for these is subject to separate approval by either Hydro Tasmania, Council or both and requires authorisation of Hydro Tasmania.
- E. **This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.**
- F. **This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**

**Carried**

**For the motion:** Deputy Mayor A J Downie, Cllr A W Bailey, Cllr R G Bowden, Cllr R L Cassidy, Cllr E J Evans, Cllr E M McRae, Cllr L M Triffitt

Moved **Cllr L M Triffitt**

Seconded **Cllr E J Evans**

**THAT** the applicant be advised to contact Aboriginal Heritage Tasmania before proceeding as there are several recorded Aboriginal heritage sites in the area. If any aboriginal sites or relics are discovered on the land, a permit may be required in accordance with the *Aboriginal Relics Act 1975*.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Cllr A W Bailey, Cllr R G Bowden, Cllr R L Cassidy, Cllr E J Evans, Cllr E M McRae, Cllr L M Triffitt

---

**Cllr J R Allwright returned to the meeting at 12.06 pm**

---

#### 14.4 DRAFT CENTRAL HIGHLANDS INTERIM PLANNING SCHEME : SIGNIFICANT AGRICULTURE ZONE

Moved **Clr E J Evans**

Seconded **Clr E M McRae**

**THAT** Council endorse the Central Highlands Draft Interim Planning Scheme 2015 and associated zone maps as amended to satisfy the requirements of the Minister for Planning.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

**Against:** Clr R G Bowden

**Deputy Mayor A J Downie thanked Shane Wells for the work that has gone into developing the scheme**

#### 14.5 REVIEW OF BUILDING, PLUMBING, ENVIRONMENTAL HEALTH & PLANNING APPLICATION FEES

Moved **Clr E J Evans**

Seconded **Clr J R Allwright**

**THAT** pursuant to Section 205 of the Local Government Act 1993, Council resolve to adopt the revised Development and Environmental Services fees and charges register and for it to take effect commencing 1 July 2015.

#### CENTRAL HIGHLANDS COUNCIL – FEES & CHARGES SCHEDULE (DEVELOPMENT & ENVIRONMENTAL SERVICES)

DISCIPLINE	DESCRIPTION	FEE 2014/2015	PROPOSED FEE 2015/2016
<b>Planning</b>	<b><u>Permitted Development</u></b>		
	All Permitted Development	\$100.00 min & \$1.00 per \$1000 value of works > \$10,000	\$105.00 min & \$1.10 per \$1000 value of works > \$10,000
	<b><u>PD4 / No Permit Required Compliance Fee</u></b>		
	Compliance Assessment for all PD4 / No Permit Required	\$100.00	\$105.00
	<b><u>Discretionary Development</u></b>		
	All Discretionary Development	\$180 min & \$0.50 per \$1000 value of works > \$10,000	\$180.00 min & \$1.10 per \$1000 value of works > \$10,000
	Statutory Advertising	\$300.00	\$310.00
	<b><u>Amendments to Permits</u></b>	50% of Original Planning Fee	50% of Original Planning Fee
	<b><u>Extension of time to Permits</u></b>	\$80.00	\$85.00
	<b><u>Final Plans</u></b>		
	Sealing Final Plans & Stratum	\$30/lot (minimum fee \$150.00)	\$40/lot (minimum fee \$160.00)
	Amendments to Sealed Plans	\$200.00 Plus \$500 if a hearing is required	\$210.00 Plus \$500 if a hearing is required
	<b><u>Subdivision</u></b>		
	Application for Subdivision or Boundary Adjustment	\$50/lot (minimum fee \$400)	\$55/lot (minimum fee \$400)
	Statutory Advertising	\$300	\$310.00
	Wastewater Assessment Provided by Applicant	\$10/lot (minimum fee \$80)	Remove – Not Used

	Application for Adhesion Order	\$200.00	\$210.00
	Engineering Drawing Assessment Fee	\$200 minimum & 1% value of works	\$250 minimum & 1% value of works
	Engineering Inspections	\$120/hour	\$125/hour
	<b><u>Amendments to Planning Scheme</u></b>		
	Assessment of Applicant's Submission	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB assessment fee for s.43A combined applications	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB assessment fee for s.43A combined applications
	Statutory Advertising & Notification	\$400 / advertisement	\$800 per advertisement (2 advertisements required)
	Council Undertakes Changes to Planning Scheme Maps	Council to advise fee when amendment finally approved by TPC	Council to advise fee when amendment finally approved by TPC
	Tasmanian Planning Commission Fee	Current fee as set by the TPC	Current fee as set by the TPC
<b>Plumbing</b>	<b><u>Plumbing Permits</u></b>		
	Plumbing Permit Class 1a Includes Completion Certificate	\$150.00	\$150.00
	Plumbing Permit Class 10a Includes Completion Certificate	\$100.00	\$100.00
	Plumbing Permit Class 2-9 Includes Completion Certificate	\$200.00	\$200.00
	<b><u>Special Plumbing Permits</u></b>		
	Special Plumbing Permits – Permit Authority Assessment & Issue of Certificates for all On-site Wastewater Management Systems - Includes Completion Certificate	\$150.00	\$150.00
	Special Plumbing Permits – Pools / Arrestors / Backflow	\$80.00	\$80.00
	All Inspections	\$100 per inspection <ul style="list-style-type: none"> <li>• Class 1a – Minimum 2 Inspections</li> <li>• Class 10a – Minimum 1 Inspection</li> <li>• Class 2-9 – Minimum 3 Inspections</li> </ul>	\$100 per inspection <ul style="list-style-type: none"> <li>• Class 1a – Minimum 2 Inspections</li> <li>• Class 10a – Minimum 1 Inspection</li> <li>• Class 2-9 – Minimum 3 Inspections</li> </ul>
	Amendments to all Plumbing Permits	\$50% of Original Fee	\$50% of Original Fee
<b>Building</b>	<b><u>Building Surveying Certificate of Likely Compliance</u></b>		
	Class 1 Building (Dwelling)	\$1.65/m <sup>2</sup> – Minimum Fee \$280.00 New Building, \$160.00 Extension / Alteration	New Building - \$280.00 Extension / Alteration – 160.00
	Class 10 Building (Garage/Outbuilding/Farm Building)	\$1.38/m <sup>2</sup> – Minimum Fee \$150.00 New Building, \$100.00 Extension/Alteration	New Building - \$150.00 Extension/Alteration - \$100.00
	Inspection Fees (payable in all cases)	\$300.00 (class 1), \$200.00 (class 10)	\$300.00 (class 1), \$200.00 (class 10)
	Supplementary Inspection Fee (Re-inspections)	\$200.00/inspection	\$200.00/inspection
	<b><u>Permit Authority</u></b>		
	Assessment & Issue of Certificates		
	Class 1 Building (Dwelling) – New or Extension	\$200.00	\$200.00
	Class 10 Building (Outbuilding) – New or Extension	\$150.00	\$150.00
	Class 2 – 9 Building – New or Extension	\$200.00	\$200.00
	Temporary Occupancy Permit	\$150.00	\$150.00

	Staged Permits	\$100.00 / stage in addition to Permit Authority Fees	\$100.00/ stage in addition to Permit Authority Fees
	Building Certificates	\$400.00 & \$100/hr if >4 hours required	\$400.00 & \$100/hr if >4 hours required
	Permit to Proceed	\$200.00	\$200.00
	Permit of Substantial Compliance	\$200.00	\$200.00
	Illegal Works	\$500.00	\$500.00
	Building Permit Extension – 1 <sup>st</sup> Year	\$150.00	\$150.00
	Building Permit Extension – each year after 1 <sup>st</sup> extension	\$300.00	\$300.00
	Amendments to Permits	\$120.00	\$120.00
<b>Environmental Health</b>	As Per Attached – Environmental Health Activities		

## ENVIRONMENTAL HEALTH ACTIVITIES

Local Government Act 1993, Public Health Act 1997, Food Act 2003

DESCRIPTION	Fee 2014/2015	Proposed Fee 2015/2016
<b>Food and Food Sampling</b>		
All Food Businesses Registration (once only) [1]	\$50.00	Remove. Only charge Annual Fee
<b>Food Businesses Licence for Preparing and Selling Food (Annual)</b>		
• Low Risk Premises [1]	\$140.00	\$145.00
• Medium Risk Premises [2]	\$260.00	\$265.00
• High Risk Premises [3]	\$500.00	\$505.00
• Community Organisation	\$25.00	\$25.00
Transfer of Food Business Licence	\$140.00	\$145.00
Temporary Food Licence – Annual Fee	\$100.00	\$105.00
Temporary Food Licence – One Day Event (Commercial)	\$25.00	\$25.00
Temporary Food Licence – One Day Event (Community)	\$20.00	\$20.00
Food Sampling [4]	\$90.00	\$95.00
Food Act 2003 Infringement Notice (see Regulations)		
<b>Water, Wastewater, Environmental</b>		
Reinspection Due to Incomplete or Faulty Work	\$140.00	\$145.00
Registration as User or Supplier of Water from a Private Source	\$140.00	\$145.00
Water Sampling Charges (analysis are extra)	\$100.00	\$110.00
EMPCA 1994 Infringement Notice (see Regulations)		
Environmental Protection Notices (for updating permits or to abate environmental harm)	\$210.00	\$215.00
<b>Public Health</b>		
Place of Assembly Licence (new or renewal)	\$120.00	\$125.00
Place of Assembly Licence (temporary event)	\$100.00	\$100.00
Place of Assembly Licence (Community Organisations)	\$25.00	\$25.00
Registration of Premises for Public Health Risk Activity (E.g. Skin Penetration)	\$110.00	\$115.00
Registration of a Regulated System (E.g. Cooling Towers)	\$110.00	\$115.00
Hawkers Licence, Includes Kerb Side Vendors (residents)	\$50.00	\$55.00
Hawkers Licence (non - residents)	\$80.00	\$85.00
Caravans (per van per annum)	\$150.00	\$150.00
Public Health Act 1997 Infringement Notice (see regs)		

### Notes

- 1 Premises are ranked in accordance with a Risk Classification system, low risk include B&B and cafes with no cooking.
- 2 Premises are ranked in accordance with a Risk Classification System, med risk include restaurants.

- 3 Premises are ranked in accordance with a Risk Classification System, high risk include nursing homes; there are no high risk food premises in CHC and if a premises performs well then it may move down a category.
- 4 Does not include costs of analysis

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

Clr A W Bailey left the meeting at 12.18pm

---

#### **14.6 STATUS REPORT**

Noted

---

#### **14.7 DES BRIEFING REPORT**

Noted

---

Clr A W Bailey returned to the meeting at 12.19pm

---

Graham Rogers and Shane Wells left the meeting at 12.23pm

Council adjourned for lunch at 12.23pm

---

Council resumed at 1.10pm

Jason Branch (Works Manager) attended the meeting at 1.10pm

---

#### **15.0 WORKS & SERVICES**

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT the Works & Services Report be received.**

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

#### **15.1 TRACK MAINTENANCE FOR IFS**

Moved **Clr L M Triffitt**

Seconded **Clr E J Evans**

**THAT** Council are unable to assist with maintenance on boat ramps but are able to provide private works if required.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---



**15.2 DAMAGE TO VEHICLE DENNISTOUN ROAD**Moved **Clr R L Cassidy**Seconded **Clr A W Bailey****THAT** Council do not accept the claims for compensation.**Carried****For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M TriffittMoved **Clr L M Triffitt**Seconded **Clr R L Cassidy****THAT** Council consider the matters on the Works Supplementary Agenda.**Carried****For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt**BRONTE ESTATE SUBDIVISION**Moved **Clr L M Triffitt**Seconded **Clr A W Bailey****THAT** Council agree to provide a truck & trailer load of gravel.**Carried****For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt**SEALS PELHAM ROAD**It was **resolved** that Council remove the existing 2 bottom small seals at Pelham Road.**OUSE RECREATION GROUND FENCING**It was **resolved** that Council contribute to 50% of the costs for replacement of Ouse Recreation Ground fencing with the neighbouring land owner.**TREE REMOVAL**Moved **Clr L M Triffitt**Seconded **Clr E M McRae****THAT** the Works Manager be authorized to remove the pine trees in Water Street Ouse and Ellendale Recreation Ground.**Carried****For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt**Against:** R L Cassidy

### 15.3 STATUS REPORT

Noted

---

### 16.0 ADMINISTRATION

---

#### 16.1 REMISSIONS UNDER DELEGATION

Noted

---

#### 16.2 DONATION ROYAL FLYING DOCTOR SERVICE

Moved **Clr R L Cassidy**

Seconded **Clr R G Bowden**

**THAT** Council make a donation of \$1,000 to the Royal Flying Doctors Service.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

Jason Branch left the meeting at 1.49pm

---

#### 16.3 LGAT ANNUAL CONFERENCE

Moved **Clr E M McRae**

Seconded **Clr R L Cassidy**

**THAT** Council over-ride the policy and allow Clr Triffitt to attend Day 1 of the LGAT Annual Conference, with Council to pay the \$130 registration fee & reimburse travel costs.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E M McRae

**Against:** J R Allwright, Clr E J Evans

**Clr L M Triffitt sat back from the table**

#### Notice of motion for July Meeting

Moved **Clr E M McRae**

Seconded **Clr R L Cassidy**

**THAT** Council look at amending the Councillor Expenses Policy regarding attendance at the LGAT Annual Conference

---

#### 16.4 BOTHWELL SWIMMING POOL

Letters noted

---

## 16.5 LOCAL GOVERNMENT REFORM

Moved **Clr R L Cassidy**

Seconded **Clr E J Evans**

**THAT** based on the result of a recent survey of ratepayers, and consultation with Derwent Valley & Southern Midlands Councils. Council's view is that it does not wish to be involved with Voluntary Amalgamations as it is not in the benefit of our ratepayers; and council prefers to proceed with the Joint Common Service Agreement.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr L M Triffitt

**Against:** Clr E M McRae

---

## 16.6 TEMPLATE FOR GIFTS AND BENEFITS POLICY

Moved **Clr E J Evans**

Seconded **Clr L M Triffitt**

**THAT** Council staff prepare a new Gifts and Benefits Policy as per the LGAT template for adoption by Council at the July Meeting.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

## 16.7 LEASE CROWN LAND DERWENT BRIDGE

Moved **Clr A W Bailey**

Seconded **Clr L M Triffitt**

**THAT** Council ratify the decision by Councillors authorising the General Manager to sign and seal the Lease with Parks and Wildlife Service for land at Derwent Bridge for public toilets and amenities.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

## 16.8 REQUEST FOR SUPPORT OF DUAL NAMING OF GREAT LAKE

Moved **Clr L M Triffitt**

Seconded **Clr E M McRae**

**THAT** Council support the dual naming of the Great Lake / Yingina.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

**Against:** Clr R G Bowden, Clr R L Cassidy

---

### 16.9 EXPRESSIONS OF INTEREST – BROOK STREET PIER BROCHURE ADVERTISING

Moved **Clr E J Evans**

Seconded **Clr J R Allwright**

**THAT** Destination Southern Tasmania be advised that Council would like to participate in the brochure advertising at Brook Street Pier as outlined.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

### 16.10 REQUEST FOR DONATION

It was **resolved** that this item be deferred until further information is obtained with names of Central Highlands Members

---

### 16.11 LEASE ILU OUSE

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** the General Manager be authorised to sign and seal the Lease with DHHS for the Independent Living Units at Ouse.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

**Clr A W Bailey declared an interested and left the meeting at 2.40pm**

---

### 16.12 RECOMMENDATION FROM TOURISM COMMITTEE

Moved **Clr E J Evans**

Seconded **Clr R L Cassidy**

**THAT** the kiosk at Bushfest be used on a rotation basis yearly and that the Bothwell School Association be granted use of the kiosk for Bushfest 2015 with no food to be prepared in the bar area.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

**Clr A W Bailey returned to the meeting at 2.42pm**

---

### 16.13 PLANNING COMMITTEE

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

**THAT** Clr A W Bailey be appointed as a member of the Planning Committee with Clr Erika McRae as a Proxy

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

#### 16.14 RENTAL STEPPES ACCOMMODATION PADDOCK

Moved **Clr R G Bowden**

Seconded **Clr L M Triffitt**

**THAT** Janet & Robert Monks be granted 12 month rental of the Old Steppes Accommodation paddock from 1 July 2015 on the same fencing and grazing conditions as previously for an annual fee of \$10.00, and that they be advised that they will need to reapply each year.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

#### 16.15 TOUR OF TASMANIA 6-11 OCTOBER, 2015

Moved **Clr E J Evans**

Seconded **Clr R L Cassidy**

**THAT** Council continue the status quo.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

#### 16.16 COMMUNITY GRANT APPLICATION

Moved **Clr L M Triffitt**

Seconded **Clr E M McRae**

**THAT** Council contribute \$150 to the Ellendale Senior Citizens bus trip.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr A W Bailey, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

**Against:** Clr J R Allwright, Clr R G Bowden

---

#### 16.17 LETTER OF SUPPORT HAMILTON SHOW

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** Council write a letter in support of the Hamilton Show Society's grant application to Tas Community Fund.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

---

## 17.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr E J Evans**

Seconded **Clr R G Bowden**

**THAT** Council consider the matters on the Supplementary Agenda.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

Clr R G Bowden left the meeting at 2.58pm

---

## 17.1 DESTINATION SOUTHERN TASMANIA

Any comments to be received by the General Manager by 12.00pm, 17<sup>th</sup> June 2015.

---

## 17.2 TASMANIAN IRRIGATION

Noted

---

## 17.3 – PART V AGREEMENT DERWENT BRIDGE

Moved **Clr E J Evans**

Seconded **Clr L M Triffitt**

**THAT** the General Manager and Mayor be authorised to sign and seal the Part V Agreement.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

## 17.4 COUNCIL MEETINGS

Moved **Clr A W Bailey**

Seconded **Clr E M McRae**

**THAT** future Council Meetings will be opened to the public at 10 am; **and**

**THAT** due to the Governor's visit the August meeting be held on Wednesday 19<sup>th</sup> August 2015.

**Carried**

**For the motion:** Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt

---

## 18.0 CLOSURE

Deputy Mayor A J Downie closed the meeting at 3.02pm

---