



# Central Highlands Council

## MINUTES– ORDINARY MEETING – 20<sup>th</sup> AUGUST 2013

Minutes of an Ordinary Meeting of Central Highlands Council held at Bothwell Council Chambers, on Tuesday 20<sup>th</sup> August 2013, commencing at 9am.

### 1.0 OPENING

Mayor D E Flint opened the meeting at 9am

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### 2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Cllr J R Allwright, Cllr A W Bailey, Cllr R G Bowden, Cllr I V McMichael, Cllr L M Triffitt

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### 3.0 APOLOGIES

Cllr T H Jacka & Cllr G L Herbert.

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### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

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### 5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters is Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

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### 5.1 MOTION INTO COMMITTEE

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

**THAT** Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

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### 5.2 MATTERS DISCUSSED IN COMMITTEE

Tenders  
Gravel

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### 5.3 MOTION OUT OF COMMITTEE

Moved **Clr I V McMichael**

Seconded **Clr A W Bailey**

**THAT** Council move out of Committee and resume the Ordinary Meeting.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

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### OPEN MEETING TO PUBLIC

Mayor D E Flint opened the meeting to the public at 10.30am

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### 6.0 IN ATTENDANCE

Mrs Lyn Eyles (General Manager), Mrs Casey Bryant (Minute Secretary)

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Mr Jason Branch (Works Manager) & Mr Chris Absolom (Finance Manager) attended the meeting at 10.30am

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### 6.1 PUBLIC QUESTION TIME

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### 7.0 MAYORAL COMMITMENTS

16 <sup>th</sup> July 2013	Council Meeting – Hamilton
20 <sup>th</sup> July 2013	Westerway Bushwatch – 10 <sup>th</sup> Anniversary
22 <sup>nd</sup> July 2013	Southern Tasmanian Councils Authority Meeting
23 <sup>rd</sup> July 2013	Tourism Meeting – Hamilton
24 <sup>th</sup> July 2013	AGM Local Government Assoc of Tasmania
25 <sup>th</sup> – 26 <sup>th</sup> July 2013	Local Government Conference
26 <sup>th</sup> July 2013	Launch Hamilton Branch National Party
27 <sup>th</sup> July 2013	Red & Black Ball – Bothwell Football Club
29 <sup>th</sup> July 2013	Bothwell Southern Highlands Irrigation Meeting Mrs Selina Pedi – Citizenship Ceremony
1 <sup>st</sup> August 2013	New Norfolk Tourist Information Centre
2 <sup>nd</sup> August 2013	Southern Mayor's Launch Infrastructure requirements Federal Election Glenorchy City Council – Meeting of Chinese investors
3 <sup>rd</sup> August 2013	Bothwell International Spin In Meeting Talk back radio – Community Radio New Norfolk
5 <sup>th</sup> August 2013	Bushfire Recovery Meeting STCA Infrastructure Meeting
6 <sup>th</sup> August 2013	Hon Michael Polley – Parliament House Ellendale Hall Community Meeting
7 <sup>th</sup> August 2013	Common Services Rural Councils
8 <sup>th</sup> August 2013	Minister Scott Bacon Meeting Central Highlands Community Health Meeting
9 <sup>th</sup> August 2013	UTAS Graduation Ceremony Community Dinner – Glenorchy City Council
10 <sup>th</sup> August 2013	Affordable Housing function
12 <sup>th</sup> August 2013	Bothwell Swimming Pool Meeting
13 <sup>th</sup> August 2013	Southern Tasmanian Councils Governance & Audit Committee
14 <sup>th</sup> August 2013	Economic Development Department Workshop
15 <sup>th</sup> August 2013	Independent Living Units Meeting Audit Committee
16 <sup>th</sup> August 2013	Bushfire Recovery Meeting
17 <sup>th</sup> August 2013	Bothwell Spin-In Bothwell Football Club Match Ouse Country Club
19 <sup>th</sup> August 2013	Southern Tasmanian Council Authority



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### Radio & Television Interviews

2 x WIN TV

3 x Southern Cross TV

3 x ABC TV

ABC Country Hour Radio

Mercury Newspaper

3 x Derwent Valley Gazette

2 x Tas Country Newspaper

Derwent Valley Community Radio

### 7.1 COUNCILLORS COMMITMENTS

#### Clr A J Downie

24<sup>th</sup> July 2013 Destination South Board - National Park

30<sup>th</sup> July 2013 Local Government Referendum – Brighton  
Police Operations Review – Hobart

13<sup>th</sup> July 2013 Planning Committee - Bothwell

#### Clr I V McMichael

16<sup>th</sup> July 2013 Council Meeting Hamilton

17<sup>th</sup> July 2013 CHCHSCC meeting in Hobart

8<sup>th</sup> August 2013 CHCHSCC committee Meeting Hamilton

13<sup>th</sup> August 2013 Planning Meeting Bothwell

### 7.2 GENERAL MANAGERS COMMITMENTS

16<sup>th</sup> July 2013 Council Meeting

22<sup>nd</sup> July 2013 STCA Meeting

23<sup>rd</sup> July 2013 Highlands Tasmania Tourism Committee Meeting

24<sup>th</sup> – 26<sup>th</sup> July 2013 LGAT Conference

6<sup>th</sup> August 2013 Danny Thompson Aust Employment Services

7<sup>th</sup> August 2013 Common Services Meeting Brighton

12<sup>th</sup> August 2013 Swimming Pool Committee Meeting

13<sup>th</sup> August 2013 Planning Committee Meeting

15<sup>th</sup> August 2013 ILU Committee Meeting  
Audit Committee Meeting

19<sup>th</sup> August 2013 STCA Meeting



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### 8.0 NOTIFICATION OF COUNCIL WORKSHOPS

### 8.1 FUTURE WORKSHOPS

22<sup>nd</sup> August 2013 - Roles of Local Government Workshop

### 9.0 MAYORAL ANNOUNCEMENTS

Funding has been received for the ABC repeater station.

Funding has been received for the Ellendale toilets and notice board at Westerway

### 10.0 MINUTES

### 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 16<sup>th</sup> July 2013** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 16<sup>th</sup> July 2013** be confirmed with the following alteration:

**14.1 remove the word 'or'**

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt



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### 10.3 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

Moved **Clr A J Downie**

Seconded **Clr R G Bowden**

**THAT** the Draft Minutes of the **Planning Committee Meeting** of **Council** held on **Tuesday 13<sup>th</sup> August 2013** be **received**.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 10.4 RECEIVAL DRAFT SWIMMING POOL COMMITTEE MEETING

Moved **Clr A J Downie**

Seconded **Clr J R Allwright**

**THAT** the Draft Minutes of the **Swimming Pool Committee Meeting** of **Council** held on **Monday 12<sup>th</sup> August 2013** be **received**.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

**Item 3 – Change date of last meeting to October 2012.**

### 11.0 BUSINESS ARISING

### 12.0 NRM REPORT

Moved **Clr L M Triffitt**

Seconded **Clr I V McMichael**

**THAT** the **NRM Report** be **received**.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 13.0 FINANCE REPORT

Moved **Clr A W Bailey**

Seconded **Clr L M Triffitt**

**THAT** the **Finance Report** be **received**.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt



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### 13.1 SUSTAINABILITY OBJECTIVES & INDICATORS REPORT 2011-2012

The report will be made public on the Department of Premier and Cabinet's Local Government Division website on 9 September, 2013.

Supplementary Agenda Items – Page Seager

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

**THAT** any comments re: Changes to Local Government to go back to the Finance Manager.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

Moved **Clr A J Downie**

Seconded **Clr R G Bowden**

**THAT** Council move to Agenda Item **16.0 WORKS & SERVICES**

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

Chris Absolom left the meeting at 10.49 am.

### 16.0 WORKS & SERVICES

Moved **Clr R G Bowden**

Seconded **Clr J R Allwright**

**THAT** the **Works & Services Report** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt



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### 16.1 TREES AT PELHAM DIVERSION

Moved **Clr A W Bailey**

Seconded **Clr J R Allwright**

**THAT** Council cart trees back to their quarry and that all Council employees are given permission to cut up the trees in their own time for personal firewood which is not to be sold.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 16.2 PELHAM DIVERSION UPDATE

**Noted**

### 16.3 HAMILTON LOADER

**Noted**

The Works Manager advised that the seal on Arthurs Lake Road has lifted

### 16.4 RECEIVAL OF STATUS REPORT

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** the **Status Report** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

Jason Branch and Clr R G Bowden left the meeting at 11.05am

### 16.4.1 STATUS REPORT DISCUSSIONS

Graham Rogers (DES Manager) and Clr R G Bowden attended the meeting at 11.07am.





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### 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

**THAT the Development & Environmental Services Report be received.**

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 14.1 DRAFT LOCAL GOVERNMENT (MISCELLANEOUS AMENDMENTS) BILL 2013

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**

**THAT** comments on the revised draft Local Government Miscellaneous Amendment Bill 2013 be forwarded to the Manager, Development & Environmental Services by Wednesday 28<sup>th</sup> August 2013.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 14.2 UPDATE ON ELLENDALE WASTEWATER MANAGEMENT

Graham Rogers to report back to council

### 14.3 PERFORMANCE REVIEW : BUILDING ACT 2000

**Noted**

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

**THAT** Council install 2 more bores at Hamilton at the request from the EPA at an approximate cost of \$15,000

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt



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Graham Rogers left the meeting at 11.39am.

Philip Ridyard (Community & Economic Development Officer) attended the meeting at 11.39am.

### 14.4 DES STATUS REPORT

**Noted**

### 15.0 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved **Clr I V McMichael**

Seconded **Clr A W Bailey**

**THAT** the **Community & Economic Development Report** be received and noted.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

Moved **Clr I V McMichael**

Seconded **Clr A J Downie**

**THAT** the Selection Panel for the Tourism Meeting be the 3 existing Council Representatives on that Committee.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 15.1 HIGHLANDS TASMANIA TOURING MAP

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

**THAT** the Highlands Touring Map be placed near the shop at Ellendale.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 15.2 HIGHLANDS TASMANIA FACEBOOK SITE

**Noted**



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### 15.3 HIGHLANDS TASMANIA CATERPILLAR TOUR OF TASMANIA, OCTOBER 2013

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

**THAT** the alterations be made and the Contract be signed by the General Manager

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### 15.4 HIGHLANDS BUSHFEST STATUS REPORT

It was resolved that the \$10,000 advertising allocation in the budget be brought back to next Council Meeting.

### 15.5 AUSTRALIA DAY 2014

It was resolved that an ad be placed in the Digest asking for recipes to collate a book with the profits going towards a Community Project. To be advertised and opened until 17<sup>th</sup> December 2013.

### 15.6 BOTHWELL HISTORICAL SOCIETY TRIBUTE TO GROTE REBER

Noted

Council adjourned for lunch at 12.32pm.

Council resumed at 1.41pm.

### 17.0 ADMINISTRATION

### 17.1 BOTHWELL FOOTBALL CLUB – HALL HIRE

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

**THAT**

- (a) Council waive hall hire fees for the Bothwell Football Club, in recognition of the benefits it provides to the local community; and
- (b) reimburse the club \$276.00 for hall hire previously paid.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt



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### 17.2 REMISSIONS BY GENERAL MANAGER UNDER DELEGATION

03-0207-03955	\$11.40	Penalty - Rates credited to wrong account
03-0209-03864	\$11.40	Penalty - Rates credited to wrong account
10-0600-03587	\$12.70	Penalty - Rates credited to wrong account
01-0805-03678	\$15.80	Penalty - Rates credited to wrong account
04-0015-01390	\$10.30	Penalty - Rates credited to wrong account
02-0103-01327	\$9.80	Penalty - Rates credited to wrong account
01-0812-02015	\$9.80	Penalty - Rates credited to wrong account
01-0805-02622	\$9.50	Penalty - Rates credited to wrong account

**Noted**

### 17.3 RED CROSS APPEALS DISTRIBUTIONS FUNDS

The Red Cross Appeals Distribution Committee has confirmed that Council will receive the following:

- The AM radio repeater upgrade of \$99,825 plus \$9,560 for the cost of maintenance for 5 years (for a total of \$109,385) subject to securing of the appropriate licence by Council;
- The provision of toilets for the Ellendale Hall for \$50,000 subject to the ownership of the Hall being transferred to Council; and
- The installation of noticeboards at the Westerway Post Office for \$935.

**Noted**

### 17.4 CODE OF CONDUCT DISCUSSION PAPER

LGAT would like responses by 13 September, 2013.

### 18.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr I V McMichael**

Seconded **Clr L M Triffitt**

**THAT** Council consider the matters on the Supplementary Agenda.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt



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### RECEIVAL DRAFT MINUTES ILU COMMITTEE MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** the Draft Minutes of the **Independent Living Units Committee Meeting** of **Council** held on **Thursday 15<sup>th</sup> August 2013** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

Moved **Clr I V McMichael**

Seconded **Clr A W Bailey**

**THAT** Council approve the erection of a dividing wall in the carport between Unit 5 & Unit 6 up to a maximum cost of \$5,000 and that Graham Rogers be authorised to obtain a quote from a local builder and authorise the work.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### RECEIVAL DRAFT MINUTES AUDIT COMMITTEE MEETING

Moved **Clr I V McMichael**

Seconded **Clr A J Downie**

**THAT** the Draft Minutes of the **Audit Committee Meeting** of **Council** held on **Thursday 15<sup>th</sup> August 2013** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

### FENTONBURY MEMORIAL

It was resolved that the Works Manager see owner about moving it, firstly talk to Michelle.

### IPADS FOR COUNCILLORS

Moved **Clr I V McMichael**

Seconded **Clr J R Allwright**

**THAT** Council purchase 9 iPads for Councillors.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt



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Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

**THAT** Council sign once Mayor and General Manager are happy with it.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

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Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

**THAT** the current snow policy to be circulated at the next meeting with the letter from Ms Nichols attached.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

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Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

**THAT** the General Manager sign and seal the kerbside collection agreement.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr I V McMichael, Clr L M Triffitt

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### 19.0 COMMITTEE REPORTS

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### 20.0 CLOSURE

Mayor D E Flint closed the meeting at 2.13pm

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