

# Central Highlands Council

## MINUTES – ORDINARY MEETING – 20<sup>TH</sup> OCTOBER 2015

Minutes of an Ordinary Meeting of Central Highlands Council held at the Bothwell Council Chambers, on Tuesday 20<sup>th</sup> October 2015, commencing at 9.00 a.m.

### 1.0 OPENING

Mayor D E Flint opened the meeting at 9.00 a.m.

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### 2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae, Clr L M Triffitt and Mrs L Eyles (General Manager).

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### 3.0 APOLOGIES

*Nil.*

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### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

*Nil.*

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### 5.0 MOTION INTO CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr E J Evans**

**THAT** pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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## 5.1 MATTERS DISCUSSED IN CLOSED MEETING

Items for Closed Session:

- 1 Confirmation of Confidential Minutes of Council's Ordinary Meeting held on 15 September 2015 Regulation 15 (2) (g)
  - 2 Personnel Matters Regulation 15 (2) (a)
  - 3 Contract for the provision of services 15 (2) (d)
  - 4 Quotes for replacement of vehicles 15 (2) (b)
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## 5.2 MOTION OUT OF CLOSED MEETING

Moved **Clr E J Evans**

Seconded **Clr E M McRae**

**THAT** Council moves out of Closed Session and endorse those decisions taken while in Closed Session and the following information be released.

**THAT**

- a) Council purchase a Nissan Navara Crew Cab with tipping tray for Bothwell
  - b) Council purchase the Triton 4x4 dual cab for Hamilton; and
  - c) The Derwent Catchment NRM Committee be offered one of the vehicles to be traded, for purchase at the trade in price, and the other vehicle be traded.
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## OPEN MEETING TO PUBLIC

The Meeting opened to the public at 10.00am

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## 6.0 IN ATTENDANCE

Mrs Casey Bryant and Mrs Katrina Brazendale (Minute Secretary)

10.30 am - Melinda Anderson (CEO DST)

11.00am - Sarah McDonald NBNCO to provide an update on the NBN

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## 6.1 PUBLIC QUESTION TIME

Nil.

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## 7.0 MAYORAL COMMITMENTS

15th September 2015	Council Meeting at Hamilton
17th September 2015	Hon. Rene Hidding re Highland Lakes Road.
5th October 2015	Health Meeting.
8th October 2015	Southern Tasmanian Councils Authority - Infrastructure Committee
12th October 2015	Melinda Anderson - Destination Southern Tasmania.
13th October 2015	Hon. Jeremy Rockcliff - Parliament House.
17th October 2015	Presentation of Prizes - Highlands Regional Craft Fair at Ouse.
20th October 2015	Plant Meeting – Bothwell

Interview with Mercury Newspaper re bushfire at Osterley Interview with ABC Radio re bush fires in the area - highlighting the need to all have our fire plans ready to and act when required.

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## 7.1 COUNCILLORS COMMITMENTS

### Deputy Mayor A J Downie

17 <sup>th</sup> September 2015	Meet Kingfisher Explorations - Hamilton SWSA – Glenorchy
18 <sup>th</sup> September 2015	Multicultural Forum - Town Hall
14 <sup>th</sup> October 2015	Centenary of Anzacs Exhibition - Derwent Entertainment Centre

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## 7.2 GENERAL MANAGER COMMITMENTS

15 <sup>th</sup> September 2015	Council Meeting
23 <sup>rd</sup> September 2015	Audit Panel Meeting
24 <sup>th</sup> September 2015	Meeting with developer
12 <sup>th</sup> October 2015	Meeting Melinda Anderson DST

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## 8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

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## 8.1 FUTURE WORKSHOPS

NIL

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## 9.0 MAYORAL ANNOUNCEMENTS

Mayor D E Flint notified Councillors that she recently received a phone call from Mr Guy Barnett MP, with regard to visiting Hamilton along with the Premier. Mayor Flint was unavailable on the date that was proposed and will let Councillors know more, once a suitable date has been arranged.

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## 10.0 MINUTES

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### 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 15<sup>th</sup> September 2015** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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### 10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr A W Bailey**

Seconded **Clr R L Cassidy**

**THAT** the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 15<sup>th</sup> September 2015** be confirmed.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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### 10.3 RECEIVAL DRAFT AUDIT PANEL MEETING

Moved **Deputy Mayor A J Downie**

Seconded **Clr E J Evans**

**THAT** the Draft Minutes of **Audit Panel Meeting of Council** held on **Wednesday 23<sup>rd</sup> September 2015** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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## 11.0 BUSINESS ARISING

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### 12.0 NRM REPORT

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

**THAT** the **NRM Report** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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### 13.0 FINANCE REPORT

Moved **Clr R G Bowden**

Seconded **Clr L M Triffitt**

**THAT the Finance Report be received.**

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

### 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the items listed in the Development and Environmental Services Report.

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT the Development & Environmental Services Report be received.**

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

*Mr Graham Rogers (Manager Development and Environmental Services) attended the meeting at 10.08 a.m. Clr E McRae left the meeting at 10.10 a.m. and returned at 10.11 a.m.*

### 14.1 PROGRESSION OF THE CENTRAL HIGHLANDS INTERIM PLANNING SCHEME

Moved **Deputy Mayor A J Downie**

Seconded **Clr R Bowden**

**THAT Council:**

1. Hold information drop-in sessions as part of the Public Exhibition process for the Central Highlands Interim Planning Scheme 2015, as follows:
  - Miena: Wednesday 2 December, 2:00pm to 4:00pm.
  - Bothwell: Wednesday 2 December, 5:00pm to 7:00pm.
  - Hamilton: Thursday 3 December, 5:00pm to 7:00pm.
2. Advertise the Public Exhibition period in the three daily newspapers in Tasmania.
3. Accept the Tasmanian Planning Commission's offer to hold an information/training session for Councillors and relevant staff on Tuesday 10 November at 10:00am, at Bothwell.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

Moved **Deputy Mayor A J Downie**

Seconded **Clr R L Cassidy**

**THAT** Mr Graeme Rogers (Manager Development and Environmental Services) write to the Planning Commission seeking clarification on application being accessed under the old Planning Scheme.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

### 14.3 LUPAA

A copy of a letter being sent by LGAT to the Legislative Council on the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme) Bill was provided to Councillors

#### Information Noted

### 14.4 BUS SHELTER AT OUSE

Following consultation with parents of students who catch the school bus from Ouse a location has been determined for the installation of the new bus shelter. The shelter will be located on Council owned land on the pull off area opposite the Lachlan Hotel. It is anticipated that the shelter will be completed prior to Christmas.

#### Information Noted

### 14.5 DES BRIEFING REPORT

#### PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

#### PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015 / 00037	J L Blackie, P W Golding	30 Little Pine Lagoon Road, Little Pine Lagoon	Garage - Boat Shed

#### DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015 / 00036 - Disc	Rainbow Building Solutions	Dry Poles Road, Ellendale (CT121227/1)	Dwelling in Rural Zone
2015 / 00033 - Disc	Tasmanian Irrigation Pty Ltd	(Part Of) Land generally following the alignment of Highland Lakes Road (including Nant Lane) from CT11865/1 in the north to CT232224/1 in the east and generally following the alignment of Hollow Tree Road from Bothwell to the intersection of Marked Tree Road	Southern Highlands Irrigation Scheme in Rural and Village Zone and areas subject to Heritage Sites, Heritage Conservation Areas and Riverside, Lakeside and Wetlands Areas

#### NO PERMIT REQUIRED UNDER PLANNING DIRECTIVE 4

DA NO.	APPLICANT	LOCATION	PROPOSAL

## IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

**There were no dogs impounded**

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## KINGFISHER EXPLORATION

It was **Resolved** that the information be received

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Mr Graham Rogers (Manager Development and Environmental Services) left the meeting at 10.25 a.m.

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## 15.0 WORKS & SERVICES

Moved **Clr A W Bailey**

Seconded **Clr J R Allwright**

**THAT the Works & Services Report be received.**

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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## 15.2 OLD TIME KEEPERS BOX BOTHWELL RECREATION GROUND

Moved **Clr A W Bailey**

Seconded **Clr L M Triffitt**

**THAT** Council remove the old time keeper's box at the Bothwell Recreation Ground.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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## 15.3 STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager

Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM

Clr Bowden requested that this item be placed on the Status Report

- **333 - 20/10/2015**

Schaw Street, Bothwell –Drainage, Responsible Officer: Works Manager

Clr L M Triffitt requested that this item be placed on the Status Report

- **334 - 20/10/2015**

Gorse at the Clyde River Bridge Interlaken, Responsible Officer: Works Manager / NRM  
Clr R Bowden requested that this item be placed on the Status Report

- **335 - 20/10/2015**

Signage Hollow Tree Road (Motorcycles), Responsible Officer: Works Manager  
Clr E McRae requested that this item be placed on the Status Report

## 16.0 ADMINISTRATION

### 16.1 DISCUSSION PAPER – CONTINUOUS IMPROVEMENT FRAMEWORK

Discussed and Noted

### 16.2 LGAT PLANNING WORKSHOP

Discussed and Noted

### 16.3 DRAFT STATEWIDE MEMORANDUM OF UNDERSTANDING BETWEEN THE STATE GOVERNMENT AND LGAT ON BEHALF OF COUNCILS

Discussed and Noted

### 16.4 COMMUNITY GRANT APPLICATION – BOTHWELL LIONS CLUB

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** Council donate \$200 to the Bothwell Lions Club for the Annual Christmas Carols and Barbecue

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt.

### 16.5 REMISSIONS UNDER DELEGATION

**The following remissions were made by the General Manager under Delegation:**

01-0809-02029	\$110.11	Remit penalty - ownership from LIST not done
01-0838-02982	\$138.00	Waste service provided by DVC
01-0823-02331	\$21.29	Remit penalty – property sold

**For Noting**



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## 16.6 CHINESE CULTURAL AWARENESS WORKSHOP

### Discussed and Noted

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*Mr Jason Branch (Manager Works & Services) attended the meeting at 10.40 a.m.*

*Councillors raised concerns with regard to the Tree Limbs at Ellendale, these limbs are to be removed prior to any event being held on the Recreation Ground.*

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## 16.7 DRAFT ANNUAL REPORT

Moved **Clr L M Triffitt**

Seconded **Deputy Mayor A J Downie**

**THAT** Council adopt the Annual General Report 2014-2015.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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*Melinda Anderson attended the meeting at 10.47 a.m.*

*The meeting was suspended for a presentation by Melinda Anderson from Destination Southern Tasmania*

Melinda presented Council with the final draft and design of the artworks for the Derwent Bridge Information Bay.

Councillors thanked Melinda for her dedication, time and effort that she has contributed with the grant.

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Moved **Clr R L Cassidy**

Seconded **Clr E J Evans**

**THAT** Council give final approval for the Information Bay Sign as presented.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

Melinda Anderson left the meeting at 11.00 a.m.

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Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

**THAT** Council give permission for the Bothwell Tourism Association to use the Riverside Reserve on 3<sup>rd</sup> November 2015.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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*Sarah McDonald attended the meeting at 11.02 a.m.*

*The meeting was suspended for discussions with Sarah from NBN Co*

*Sarah provided the meeting with an update on the upcoming works in the area for the NBN Co and the installation of two new towers that are currently in the discussion stages.*

*Councillors thanked Sarah for attending and offered her a site at the upcoming Bushfest to allow residents in the area to be informed of the upcoming proposal from the NBN Co.*

*Sarah McDonald left the meeting at 11.20 a.m.*

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### **16.8 BOTHWELL FOOTBALL CLUB ROOMS**

A grant application has been submitted to the Tasmanian Community Fund. The Bothwell Football Club has been advised that Council resolved to contribute \$25,000 towards the fitting out of the club rooms subject to:

1. The grant application to the Tasmanian Community Fund for \$50,000 being successful;
2. Evidence of contributions from the Bothwell Football Club, local groups and Eric Hutchinson;
3. Confirmation of quotes received for all works;
4. Confirmation that all works will be completed within the budget provided.

**Noted**

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### **16.9 ELLENDALE FIRE STATION – LEASE RENEWAL**

Moved **Deputy Mayor A J Downie**

Seconded **Clr L M Triffitt**

**THAT** the General Manager sign and seal the Lease Agreement with the State Fire Commission for a term of 25 years from 1 June 2015 for the land on which the Ellendale Fire Shed is sited.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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### **16.10 HAMILTON SHOW COMMITTEE**

Moved **Clr E M McRae**

Seconded **Clr R L Cassidy**

**THAT** permission be granted for the Hamilton Show Committee to hold a clay target stand at the 2016 Hamilton Show subject to the same conditions as 2015.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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## 16.11 SUB-REGION DEVELOPMENT & MARKETING STRATEGY

Moved **Clr L M Triffitt**

Seconded **Clr R L Cassidy**

**THAT** Council agree to contribute towards the undertaking of a Value Management Workshop and the following attend the workshop on 9 November, 2015:

Mayor, Deputy Mayor, General Manager & David Doyle

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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## 16.12 POLICY REVIEWS

Moved **Clr J R Allwright**

Seconded **Clr L M Triffitt**

**THAT** Council adopt the following policies:

Policy No 2013-13	Rates & Charges Policy
Policy No 2013.07	Council Camping Ground Facilities Policy
Policy No 2013-03	Fraud Control Policy
Policy No 2015-41	Risk Management Policy & Strategy (replaces Policy No 2013-01)

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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## 16.13 EXERCISE CLASSES BOTHWELL

Moved **Clr L M Triffitt**

Seconded **Clr E M McRae**

**THAT** Council waive the hall hire fees for exercise classes conducted at the Bothwell Hall by Janene Glover.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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## 16.14 AUSTRALIA DAY

The Mayor suggested that Council hold a morning tea at the Hamilton Hall on Tuesday 26<sup>th</sup> January 2016, commencing at 10.00 a.m. and will finish around 11.30 a.m.

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## 16.15 TASMANIAN ROAD STRATEGY 2017-2026

**RESOLVED THAT** Mr Jason Branch (Manager Works and Services) attend the forum to be held on 16<sup>th</sup> November 2015 with Mr Barry Harback to attend if Jason is not available to attend.

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### 16.17 TOURISM COMMITTEE

Moved **Clr R L Cassidy**

Seconded **Clr E McRae**

**THAT** Clr L M Triffitt be the chair person for the committee and Clr A W Bailey be noted as a committee member.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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Mrs Casey Bryant left the meeting at 11.57 a.m.

### 16.18 COMMUNITY GRANT – BOTHWELL SPEED SHEAR

Moved **Clr R G Bowden**

Seconded **Clr L M Triffitt**

**That** Council donate \$2000 towards the Bothwell Speed Shear to be held in conjunction with Bushfest.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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### 17.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr L M Triffitt**

Seconded **Clr R L Cassidy**

**That** Council approve leave of absence for Clr A W Bailey at the next meeting being 17<sup>th</sup> November 2015.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E J Evans, Clr E McRae and Clr L M Triffitt

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### 18.0 CLOSURE 12.20 P.M.

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