



Central Highlands Council

Minutes – ORDINARY MEETING – 15th May 2018

Minutes of an Open Ordinary Meeting of Central Highlands Council held at Hamilton Council Chambers, on Tuesday 15^h May 2018, commencing at 9am.

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

Mayor L M Triffitt opened the meeting at 9.01am.

2.0 PRESENT

Mayor L Triffitt, Clr J R Allwright, Clr A W Bailey (arrived at 9.06am), Clr R L Cassidy, Clr J A Honner, Clr J Poore, Mrs Lyn Eyles (General Manager) and Miss Michaela Gray (Minutes Secretary).

3.0 APOLOGIES

Clr R Bowden OAM and Clr E McRae.

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

Item 14.4 Miss Michaela Gray (Minutes Secretary)
Item 16.10 Clr J A Honner

5.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015 states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

Moved: Deputy Mayor L Benson

Seconded: Clr R L Cassidy

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public to discuss the following items listed on the closed meeting agenda:

- Confirmation of the Closed Meeting Minutes of Council's Ordinary Meeting held on 17 April, 2018 – Regulation 15 (2)(g) - information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
- Confidential correspondence regarding a personal matter (medical practice) – Regulation (15) (2) (g) - information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
- Confidential correspondence to General Manager - Regulation (15) (2) (g) - information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
- Consideration of Matters for Disclosure to the Public – Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

CARRIED BY ABSOLUTE MAJORITY

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

Miss Michaela Gray left the meeting at 9.05am.

5.1 MOTION OUT OF CLOSED SESSION

Moved: Deputy Mayor L Benson

Seconded: Clr A W Bailey

THAT Council move out of Closed Session and adjourn for morning tea.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

Matters discussed in the closed meeting:

- Confirmation of the Closed Meeting Minutes of Council's Ordinary Meeting held on 17 April, 2018 – Regulation 15 (2)(g) - information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
- Confidential correspondence regarding a personal matter (medical practice) – Regulation (15) (2) (g) - information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
- Confidential correspondence to General Manager - Regulation (15) (2) (g) - information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
- Consideration of Matters for Disclosure to the Public – Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues.

OPEN MEETING TO PUBLIC

The meeting opened to the public at 10.05am.

*Miss Michaela Gray returned to the meeting at 10.05am.
Mr Ron Sonners entered the meeting at 10.05am.*

6.0 DELEGATIONS

10.06am Mr Martin George gave a presentation on Grote Reber and his important contribution to radio astronomy and outlined his progress and achievements in this field.

Mr Martin George and Mr Adam Wilson left the meeting at 10.28am.

6.1 PUBLIC QUESTION TIME

NIL

7.0 MAYORAL COMMITMENTS

11 th April 2018	Meeting with Brian Mitchell MP
12 th April 2018	Business of Council
17 th April 2018	Ordinary Council Meeting- Bothwell
23 rd April 2018	Business of Council - Bothwell
	ABC Television Interview Bothwell
25 th April 2018	ANZAC Day Dawn Service - Gretna
	ANZAC Day Service- Bothwell
26 th April 2018	Business of Council
3 rd May 2018	Business of Council
4 th May 2018	Business of council
7 th May 2018	Business of Council
	ABC Television Interview – Re St Michaels & All Angels Anglican Church
8 th May 2018	HATCH Meeting- Bothwell
	Business of Council - Bothwell
10 th May 2018	Budget Workshop - Hamilton
	Citizenship Ceremony – Bothwell

NOTED

7.1 COUNCILLORS COMMITMENTS

Clr R L Cassidy

17 th April 2018	Ordinary Council Meeting – Bothwell
25 th April 2018	ANZAC Day Dawn Service – Gretna
	ANZAC Day Service- Bothwell
4 th May 2018	Meeting with Huon Aquaculture with the Deputy General Manager

NOTED

7.2 GENERAL MANAGER'S COMMITMENTS

17 th April 2018	Ordinary Council Meeting
23 rd April 2018	Staff Budget Workshop
25 April 2018	Anzac Day Service Bothwell
7 th May 2018	Audit Panel Meeting
10 th May 2018	Council Budget Workshop
14 th May 2018	STCA Meeting

NOTED

7.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

1 st May 2018	Derwent Valley / Central Highlands - Department of Premier and Cabinet Emergency Management Meeting
3 rd May 2018	Site inspection with Works Manager of the scoreboard at New Norfolk
4 th May 2018	Huon Aquaculture regarding a tour of Meadowbank Hatchery
7 th May 2018	Audit Panel Meeting
8 th May 2018	Meeting with Engineer Mr Ross Cumming and Works Manager regarding draft policy on the minimum requirements for consideration when reconstructing or resealing Council's road Network
9 th May 2018	Clr Poore and Mr Chris Wisniewski regarding proposed bike track at Great Lake
9 th May 2018	Meeting with Southern Midlands regarding Work Health and Safety
10 th May 2018	Budget Workshop
14 th May 2018	Local Government Shared Services Meeting
15 th May 2018	Ordinary Council Meeting

NOTED

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Budget Workshop 10.00am at Hamilton, 10 May 2018

NOTED

8.1 FUTURE WORKSHOPS

Budget Workshop 10.00am at Hamilton, 22 May, 2018

NOTED

9.0 MAYORAL ANNOUNCEMENTS

The Mayor provided a verbal update on the process of the proposed disposal/sale of churches and church properties in the Central Highlands.

Mr Ron Sonners provided more details on the closures of the Hamilton Anglican Parish Churches and will keep Council up to date and advise them of any more details as he knows more.

*Mr Will Chapman entered the meeting at 10.34am.
Mr Adam Wilson returned to the meeting at 10.36am.
Ms Josie Kelman and Ms Eve Lazarus entered the meeting at 10.41am.*

MOVE TO ITEM 6.0 DELEGATIONS

Moved: Clr R L Cassidy

Seconded: Clr J A Honner

THAT Council move to item 6.0 Delegations.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

6.0 DELEGATIONS

10.47am Mr Will Chapman, president of the Hamilton Show Committee- provided an update on the 2018 Hamilton Show and details of what the committee have achieved.

MOVE TO ITEM 12.0 DERWENT CATCHMENT PROJECT REPORT

RESOLVED that Council move to item 12.0 Derwent Catchment Project Report.

12.0 DERWENT CATCHMENT PROJECT REPORT

Moved: Clr J A Honner

Seconded: Clr R L Cassidy

THAT the Derwent Catchment Project Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

Dr Josie Kelman and Eve Lazarus gave a presentation of the works undertaken regarding the Ouse Rive Project.

Mr Graham Rogers (Development and Environmental Services Manager) entered the meeting at 11.21am

MOVE TO ITEM 10.0 MINUTES

Moved: Clr A W Bailey

Seconded: Clr J A Honner

THAT Council move to item 10.0 Minutes.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved: Clr R L Cassidy

Seconded: Clr J A Honner

THAT the Draft Minutes of the Open Council Meeting of Council held on Tuesday 17th April 2018 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved: Clr R L Cassidy

Seconded: Clr J A Honner

THAT the Minutes of the Open Council Meeting of Council held on Tuesday 17th April 2018 be confirmed.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

10.3 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING

Moved: Deputy Mayor L Benson

Seconded: Clr J R Allwright

THAT the Draft Minutes of the Audit Panel Meeting held on Monday 7th May 2018 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

11.0 BUSINESS ARISING

- 14.4 Draft budget amended
- 14.6 Lease with Hydro being organised by DES
- 14.7 Mrs Harkin advised of Council's approval
- 15.1 Survey to be undertaken when Dunrobin bridgeworks are completed
- 15.2 Letter sent to Body Corporate Bronte Park
- 15.3 Draft Policy re Road Reconstruction underway
- 15.4 Mr Hallett advised of Council's permission
- Tasmanian Tartan – Mayor and Deputy Mayor have had meeting
- 16.4 Highlands Power Trail Stage 2 – Hydro advised of Council's assistance
- 16.5 Community Grant forwarded
- 17.1 Letter sent to Mr Zantuck

NOTED

Deputy Mayor L Benson provided an update on the progression of the negotiations for the purchase of the Tasmanian Tartan by Council.

*Mrs Lyn Eyles left the meeting at 11.23am and returned at 11.24am.
Clr J Poore left the meeting at 11.29am and returned at 11.31am.
Mr Ron Sonners left the meeting at 11.31am.*

13.0 FINANCE REPORT

Moved: Clr J A Honner

Seconded: Deputy Mayor L Benson

THAT the Finance Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr A W Bailey

Seconded: Clr J Poore

THAT the Development & Environmental Services Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

Mr Jason Branch (Works & Services Manager) entered the meeting at 11.43am.

14.1 REVIEW OF PUBLIC COMMENTS ON PLANNING AGENDA ITEMS AT COMMITTEE MEETINGS

MOTION 1:

Moved: Clr R L Cassidy

Seconded:

THAT Policy No. 2017- 49 Public Comment on Planning Agenda Items at Council Meetings amended May 2018 be adopted with the change to 4.10 and remove the note from the bottom of the policy.

MOTION LAPSED

MOTION 2:

Moved: Deputy Mayor L Benson

Seconded: Clr J R Allwright

THAT Council defer item 14.1 for further discussion with a sub-committee made up of Council's Planner, the Deputy General Manager, Deputy Mayor L Benson and Clr J R Allwright.

CARRIED 5 / 2

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr J A Honner and Clr J Poore.

AGAINST the Motion:

Clr A W Bailey and Clr R L Cassidy

14.2 ACCEPTANCE OF DOG(S) AGREEMENT: DOGS HOME OF TASMANIA

Moved: Clr J Poore

Seconded: Deputy Mayor L Benson

THAT the General Manager be authorised to sign the Acceptance of Dogs Agreement.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

14.3 KENNEL LICENCE APPLICATION : 4 DENNISTOUN ROAD, BOTHWELL

Moved: Clr J A Honner

Seconded: Clr J R Allwright

THAT the application for a Kennel Licence for four (4) dogs at 4 Dennistoun Road, Bothwell be approved with the following conditions:

1. No additional dogs over the age of six (6) months are to be kept on the above property.
2. Central Highlands Council is to be notified of any change in the breed or number of dogs.
3. Any change in the breed or number of dogs may require application for a new licence.
4. Adequate provisions for the health, welfare and adequate control of dogs.
5. Compliance with the provisions of the Dog Control Act 2000 or any other relevant ACT, including but not limited to the Animal Welfare Act 1993.
6. The situation and condition of the premises is not to create a nuisance at any time.
7. A sanitary method of disposal of excreta and waste shall be provided.
8. The kennel or yard shall be constructed in such a way as to provide effective methods of cleaning and disinfecting.
9. Provision of items not specifically noted which may be required and/or directed by the General Manager to ensure compliance with the Dog Control Act 2000.

CARRIED 6 / 1

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr J A Honner and Clr J Poore.

AGAINST the Motion:

Clr R L Cassidy

Miss Michaela Gray left the meeting at 12.00pm

14.4 KENNEL LICENCE APPLICATION: 6 DENNISTOUN ROAD, BOTHWELL

Moved: Clr J Poore

Seconded: Clr J A Honner

THAT the application for a Kennel Licence for three (3) dogs at 6 Dennistoun Road, Bothwell be approved with the following conditions:

1. No additional dogs over the age of six (6) months are to be kept on the above property.
2. Central Highlands Council is to be notified of any change in the breed or number of dogs.
3. Any change in the breed or number of dogs may require application for a new licence.
4. Adequate provisions for the health, welfare and adequate control of dogs.
5. Compliance with the provisions of the Dog Control Act 2000 or any other relevant ACT, including but not limited to the Animal Welfare Act 1993.
6. The situation and condition of the premises is not to create a nuisance at any time.
7. A sanitary method of disposal of excreta and waste shall be provided.
8. The kennel or yard shall be constructed in such a way as to provide effective methods of cleaning and disinfecting.
9. Provision of items not specifically noted which may be required and/or directed by the General Manager to ensure compliance with the Dog Control Act 2000.

CARRIED 6 / 1

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr J A Honner and Clr J Poore.

AGAINST the Motion:

Clr R L Cassidy

Miss Michaela Gray returned to the meeting at 12.03pm.

14.5 DRAFT EMERGENCY MANAGEMENT AMENDMENT BILL

Moved: Deputy Mayor L Benson

Seconded: Clr J R Allwright

THAT all comment be forwarded to the Manager Development and Environmental Services by Friday 25th May 2018.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

14.6 DEVELOPMENT AND ENVIRONMENTAL SERVICES FEES AND CHARGES REGISTER REVIEW

The annual review of fees and charges associated with building, plumbing, environmental health and planning services has been undertaken.

The fees and charges schedule below provides all current items previously adopted by Council with recommendations as to whether they should be retained, deleted or modified.

Council officers endeavoured to set fees that are comparable with other Councils, based on the level of assessment required, whilst also ensuring that they are affordable to end users and will not act as deterrence for people obtaining permits, which ultimately lead people to undertake work without permits, and therefore requiring Council to undertake enforcement action.

It is being proposed the building, plumbing permit and environmental health fees be increased by CPI in most areas. There are also some increases and amendments being proposed to the planning fees as detailed below.

Description	2017/2018	Proposed 2018/2019
Building		
Building Permit (Class 1) *	\$200.00	\$205.00
Building Permit (Class 10) *	\$150.00	\$155.00
Building Permit Commercial (Classes 2 – 9) *	\$200.00	\$205.00
Notifiable Building Work (Class 1) *	\$150.00	\$155.00
Notifiable Building Work (Class 10) *	\$75.00	\$80.00
Notifiable Building Work (Class 2-9) *	\$150.00	\$155.00
Building Permit (Demolition Only) - All Building Classes * (As prescribed by Part 13 of the Building Act 2016)	\$150.00	\$155.00
Staged Building Permit *	\$100.00 / Stage in addition to Permit Authority Fee	\$105.00
Permit of Substantial Compliance - All Building Classes *	\$200.00	\$205.00
Building Permit (Extension of Time) – 1 st year	\$150.00	\$155.00
Building Permit (Extension of Time) – each year after 1 st extension	\$300.00	\$305.00
Building Permit (Amendment to Permit)	\$120.00	\$125.00
Building Plan - Search / Copy Fee	\$20.00	\$20.00
Description	2017/2018	Proposed 2018/2019
Plumbing		
Plumbing Permit (Class 1 building not including onsite wastewater) Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificate	\$350.00	\$355.00
Plumbing Permit (Class 10 building not including onsite wastewater)	\$300.00	\$305.00

Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificate		
Plumbing Permit (New Dwelling / Outbuilding with Sanitary Fixtures inc onsite wastewater) <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificate</i>	\$500.00	\$505.00
Plumbing Permit (Installation of onsite wastewater management system or upgrade of existing onsite wastewater management system) Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificates	\$450.00	\$455.00
Plumbing Permit (Class 10) – stormwater only	\$150.00	\$155.00
Plumbing Permit Commercial (Classes 2 – 9 not including onsite wastewater) Application fee, assessment, compliance inspections & issuing of completion certificate	\$500.00	\$510.00
Plumbing Permit Commercial (Classes 2-9) – including onsite wastewater Application fee, assessment, compliance inspections & issuing of completion certificate	\$650.00	\$660.00
Additional inspection required as a result of a Plumbing Inspection Direction	\$100.00	\$105.00
Retrospective Plumbing Permit – illegal plumbing work inc installation of onsite wastewater management system	Applicable Plumbing Permit fee (by Class) plus 50%	Applicable Plumbing Permit fee (by Class) plus 50%
Notifiable Plumbing work as prescribed by Part 9 of the Building Act 2016 <i>Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificate</i>	\$75.00	\$300.00
Amendment to special plumbing permit issued in accordance with the Building Act 2000 or a Plumbing Permit issued in accordance with the Building Act 2000 or Building Act 2016	\$100.00	\$110.00
Description	2017/2018	Proposed 2018/2019
Building Surveying		
Certificate of Likely Compliance (Class 1) – New Building <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Occupancy & Final Inspection Certificates</i>	\$580.00	\$585.00
Certificate of Likely Compliance (Class 1) – Extension / Alteration <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Occupancy & Final Inspection Certificates</i>	\$460.00	\$465.00
Certificate of Likely Compliance (Class 10) – New Building <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Final Inspection Certificate</i>	\$350.00	\$355.00
Certificate of Likely Compliance (Class 10) – Extension / Alteration <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Final Inspection Certificate</i>	\$300.00	\$305.00
Certificate of Likely Compliance (Class 1) – Notifiable Work <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Certificate of Completion</i>	\$460.00	\$465.00
Certificate of Likely Compliance (Class 10) – Notifiable Work <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Certificate of Completion</i>	\$300.00	\$305.00
Supplementary Inspection Fee (re-inspection)	\$200.00 per inspection	\$205.00 per inspection

** For building work with a value of work greater than \$20,000 the TBCITB Training Levy (0.2% of the value of work) and Building Administration Levy (0.1% of the value of work) is applicable in addition to Council fees.*

Description	2017-2018	Proposed 2018-2019
Planning		
Permitted Development		
All Permitted Development	\$110.00 min & \$1.10 per \$1000 value of works > \$10,000	\$115.00 min & \$1.10 per \$1000 value of works > \$10,000
No Permit Required Compliance Fee		
Planning Certification (where developer wants formal assessment of no permit required works or exempt)	\$85.00	\$85.00
Discretionary Development		
Discretionary Development	\$185.00 min & \$1.10 per \$1000 value of works > \$10,000	\$190.00 min & \$1.10 per \$1000 value of works > \$10,000
Application for Level 2 Activities		\$
Statutory Advertising	\$310.00	\$310.00
Subdivision		
Application for Subdivision or Boundary Adjustment	\$55/lot (minimum fee \$425.00)	\$55/lot (minimum fee \$430.00)
Statutory Advertising	\$310.00	\$310.00
Final Plans		
Sealing Final Plans & Stratum	\$40/lot (minimum fee \$200.00)	\$40/lot (minimum fee \$205.00)
Amendments to Sealed Plans	\$210.00 Plus \$500 if a hearing is required	\$215.00 Plus \$510 if a hearing is required
Other		
Amendments to Permits	50% of Original Planning Fee	\$160.00
Extension of time to Permits	\$100.00	\$105.00
Application for Adhesion Order	\$210.00	\$210.00
Engineering Drawing Assessment Fee	\$250 minimum & 1% value of works	\$255 minimum & 1% value of works
Engineering Inspections	\$125/hour	\$130/hour
Amendments to Planning Scheme		
Assessment of Applicant's Submission	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB assessment fee for s.43A combined applications	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB assessment fee for s.43A combined applications
Statutory Advertising & Notification	\$800 per advertisement (2 advertisements required)	\$1000 per advertisement (2 advertisements required)
Council Undertakes Changes to Planning Scheme Maps	Council to advise fee when amendment finally approved by TPC	Remove, no longer relevant
Tasmanian Planning Commission Fee	Current fee as set by the TPC	Current fee as set by the TPC

Description	2017-2018	Proposed 2018-2019
Environmental Health		
Registration & Licence Fees		
Food Premises application or annual renewal fee		
• Low Risk Premises [1]	\$155.00	\$160.00
• Medium Risk Premises [2]	\$275.00	\$280.00
• High Risk Premises [3]	\$515.00	\$525.00
• Community Organisation	\$25.00	\$25.00
Transfer of Food Business Licence	\$155.00	\$160.00
Mobile Food Van – Annual Fee		
• Low Risk Premises	\$200.00	\$205.00
• Medium Risk Premises	\$250.00	\$255.00
• High Risk Premises	\$300.00	\$305.00
Temporary Food Licence –(Commercial) Per Day	\$35.00	\$40.00
Temporary Food Licence –(Community) Flat Fee	\$25.00	\$25.00
Food Sampling (Analysis Extra)	\$110.00	\$120.00
Non-Compliance Follow up Inspection	\$100.00	\$110.00
Water, Wastewater, Environmental		
Private Water Supply Licence & Water Carrier Licence	\$155.00	\$160.00
Non-Compliance Follow up Inspection	\$150.00	\$155.00
Water Sampling Charges (analysis are extra)	\$125.00	\$130.00
Environmental Protection Notices (for updating permits or to abate environmental harm)	\$225.00	\$230.00
Public Health		
Place of Assembly Licence (Temporary Event)	\$115.00	\$120.00
Place of Assembly Licence (Community Organisations)	\$25.00	\$25.00
Registration of Premises for Public Health Risk Activity (E.g. Skin Penetration)	\$125.00	\$130.00
Registration of a Regulated System (E.g. Cooling Towers)	\$125.00	\$130.00
Hawkers Licence, Includes Kerb Side Vendors (residents)	\$65.00	\$70.00
Hawkers Licence (non - residents)	\$90.00	\$95.00
Caravans (per van per annum)	\$155.00	\$160.00
Non-Compliance Follow up Inspection	\$100.00	\$105.00

Notes

- 1 Premises are ranked in accordance with a Risk Classification system, low risk include B&B and cafes with no cooking.
- 2 Premises are ranked in accordance with a Risk Classification System, med risk include restaurants.
- 3 Premises are ranked in accordance with a Risk Classification System, high risk include nursing homes; there are no high risk food premises in CHC and if a premises performs well then it may move down a category.

Moved: Deputy Mayor L Benson

Seconded: Clr J A Honner

THAT pursuant to Section 205 of the Local Government Act 1993, Council resolve to adopt the revised Development and Environmental Services fees and charges register and for it to take effect commencing 1 July 2018.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

14.7 DOG REGISTRATION SCHEDULE OF FEES

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT Council adopt the following Dog Registration Schedule of Fees and Charges for the 2018/2019 period:

Description	2018/2019	
	Paid by 31 July 2018	Paid after 31 July 2018
Domestic Dog (Desexed)	\$21.00	\$41.00
Domestic Dog (not Desexed)	\$41.00	\$71.00
Pensioner (1 st dog only)	\$11.00	\$21.00
Working Dog (used for the purpose of working farm stock)	\$11.00	\$22.00
Hunting Dog (used to flush game)	\$11.00	\$21.00
Greyhound (TGRA registered)	\$11.00	\$21.00
Registered Breeding Dog (TCA Registered & Dog Owner holding current membership of the TCA)	\$11.00	\$21.00
Special Assistance Dog (Guide Dog / Hearing Dog)	Nil	Nil
Declared Dangerous Dog	\$1000.00	\$1500.00
Kennel Licence Application Fee	\$50.00	
Kennel Licence Renewal Fee	\$30.00	
Impounding Reclaim Fee (First Offence)	\$20.00	
Impounding Reclaim Fee (Subsequent Offences)	\$40.00	
Pound Maintenance Fee	\$10.00 per day	
Replacement Tag (Metal Lifetime Tag)	\$5.00	
Dog Surrender Fee	\$100.00	
Formal Notice of Complaint Fee	\$20.00 (Refundable)	

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

14.8 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2018 / 00014	Rainbow Building Solutions	3 Michael Street, Bothwell	Outbuilding
2018 / 00017	Goldwind Australia Pty Ltd	Shop A, 16 Patrick Street, Bothwell	Information Centre

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2018 / 00015	G S Fry	37 Wilburville Road, Wilburville	Deck
2018 / 00016	I L Mahoney	11 Jillett Road North, Brandum	Outbuilding (Shipping Container)

ANIMAL CONTROL

No dogs have been impounded over the past month.

INFORMATION UPDATE ON SURVEY FOR BANNING SINGLE USE TAKAWAY PACKAGING

Report By

Environmental Health Officer (Beverley Armstrong)

Background

Last year Council provided a response to an informal consultation from the LGAT with respect to single use takeaway packaging. Hobart City Council (HCC) had resolved to lobby the State government to consider an amendment to the *Plastic Shopping Bags Ban Act 2013* to broaden the scope of the legislation to include non-compostable single-use takeaway food packaging.

The preference of all responders to the survey, was that they would support a statewide approach to this issue. HCC agrees that any ban would be viewed as fairer and have a greater environmental impact if it were to be adopted statewide, and hence ***will be putting a motion to that effect for discussion to the LGAT General Meeting in July.***

HCC has completed both a business survey and a community survey on the issue in recent months. The ***business survey*** results indicate that;

- 56% agreed that single-use packaging is unsustainable, and 74% agreed that plastic packaging has a negative environmental impact.
- Businesses chose products predominantly based on functionality.
- Very few businesses believe a local government by-law is the best way to reduce single-use packaging,
- Most businesses would prefer to see a statewide ban.

The online ***community survey*** generated a huge response with close to 3000 respondents taking the time to complete the survey. Results indicate that;

- 96% of the community do not think it is appropriate to use single use plastics
- 69% make choices about where to buy takeaway food based on packaging options offered
- 90% are happy to pay more to ensure sustainable packaging is used, and 45% are happy to pay between 2-5% more

- A statewide law was rated the most effective way to reduce single-use packaging, with 58% of respondents selecting this option above a local by-law or an educational approach.

HCC's waste education team have also conducted significant research into replacement products, suppliers, costs and relevant certifications of compostability. A database of suitable products has been developed and will continue to be refined and expanded and made available to businesses and the public to assist them to make informed choices when purchasing substitute products. The general intent, whether a ban be statewide or local, will be to work with all stakeholders for a period of time to ensure that by the date of enactment, suitable replacement products are readily available and affordable and the ban is understood and supported by businesses and the community.

NOTED

MOVE TO ITEM 16.7 OSTERLEY WAR MEMORIAL HALL TOILET FACILITY

RESOLVED that council move to item 16.7 Osterley War Memorial Hall Toilet Facility

16.7 OSTERLEY WAR MEMORIAL HALL TOILET FACILITY

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT the DES Manager meet with Tony Bannister and offer the loan of a porta-loo until a more satisfactory outcome can be achieved.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

Mr Graham Rogers left the meeting at 12.10pm.

Mr Jason Branch left the meeting at 12.15pm.

The meeting was adjourned at 12.15pm for lunch and resumed at 12.52pm.

15.0 WORKS & SERVICES

Moved: Clr J A Honner

Seconded: Clr A W Bailey

THAT the Works & Services Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

15.1 DRAIN AT ARTHURS LAKE 34 WILBURVILLE

Moved: Clr J R Allwright

Seconded: Deputy Mayor L Benson

THAT:

- a) Council request the engineer to write to the property owner stating that any works undertaken will be at her own risk; and
- b) A letter of acknowledgement be signed.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

16.0 ADMINISTRATION

16.1 RECOMMENDATIONS FROM AUDIT PANEL

Moved: Clr J R Allwright

Seconded: Clr A W Bailey

THAT:

- (a) Council adopt the Model Code of Conduct for Members of the Audit Panel;
- (b) Council adopt the following policies as reviewed by the Audit Panel:
 - (i) 2018-53 Asset Management Policy
 - (ii) 2015-37 Records Management Policy
 - (iii) 2013-18 Employee Recruitment and Selection Policy
 - (iv) 2018-54 Minimum requirements for Consideration when Reconstructing or Resealing Council's Road Network; and
- (c) That the Development & Environment Services Department include a Waste Report in its monthly report to Council

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

16.2 AUDIT PANEL MEMBERS

Moved: Clr J R Allwright

Seconded: Deputy Mayor L Benson

THAT:

- (a) Mr Ian McMichael be reappointed as Independent Chairman of the Central Highlands Audit Panel for 2 years; and
- (b) Council determine that the remuneration payable to the Chairman be set at \$500.00 per quarter.

CARRIED 5 / 2

FOR the Motion:

Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr J A Honner and Clr J Poore.

AGAINST the Motion:

Mayor L M Triffitt and Clr R L Cassidy

16.3 CENTRAL HIGHLANDS PHARMACY

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT Council reimburse the Central Highlands Pharmacy \$171.75 for the influenza vaccination program undertaken on 11 April, 2018.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

16.4 OUSE COMMUNITY ONLINE ACCESS CENTRE

Moved: Clr J R Allwright

Seconded: Clr A W Bailey

THAT Council continue the allocation of the annual grant of \$10,800 towards the Highland Digest.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

16.5 AMENDMENTS TO THE LOCAL GOVERNMENT GENERAL REGULATIONS

Moved: Clr R L Cassidy

Seconded: Clr J A Honner

THAT the report be noted.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

16.6 MODEL CREDIT CARD POLICY

NOTED

16.7 OSTERLEY WAR MEMORIAL HALL TOILET FACILITY

This item was discussed earlier in the meeting.

Clr J Poore left the meeting at 1.29pm and returned at 1.31pm.

16.8 DUNROBIN BRIDGE

Moved: Clr J R Allwright

Seconded: Deputy Mayor L Benson

THAT:

- a) Mayor L M Triffitt will meet with the Minister for State Growth re Dunrobin Bridge with Council's concerns; and
- b) Clr J R Allwright will provide supporting documentation to Mayor L M Triffitt for her meeting.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

Clr R L Cassidy left the meeting at 1.51pm.

16.9 MEMORIAL LATE DEIRDRE FLINT

Moved: Clr J Poore

Seconded: Deputy Mayor L Benson

THAT Councillor J R Allwright be authorised to negotiate with Billie Nelson and organise for the memorial garden beds to be erected at Bothwell and Hamilton with a limit of \$10,000.00 for each one.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr J A Honner and Clr J Poore.

MOTION 1:

Moved: Clr A W Bailey

Seconded: Clr J A Honner

THAT Council give Carlene Triffett authorisation to purchase \$700.00 worth of roses for the development of ANZAC Park Hamilton.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

Clr J A Honner declared in interest and left the meeting at 2.15pm.

16.10 BOTHWELL DISTRICT SCHOOL ASSOCIATION

Moved: Clr J Poore

Seconded: Deputy Mayor L Benson

THAT Council donate a seasonal family pass to the Bothwell Swimming Pool as a donation to the Bothwell District School Association raffle.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy and Clr J Poore.

Clr J A Honner returned to the meeting at 2.19pm.

16.11 COUNCIL MEETING DATES 2018-2019

The following is a schedule of Council meeting dates and Planning Committee Meeting dates for approval by Council prior to advertising.

Notice of Council & Committee Meetings July 2018– June 2019

Members of the public are welcome to attend Council and Council Committee meetings.

Ordinary Meetings of Council are held at the Council Chambers as indicated commencing at 9.00am. The meetings are open to the public, but Council is likely to close the meeting to the public between 9.10 – 10.00 am, and therefore the public may wish to consider attending from 10.00 am.

Ordinary Meeting of Council:

Tuesday 17th July 2018 - Hamilton
 Tuesday 21st August 2018 – Bothwell
 Tuesday 18th September 2018 – Hamilton
 Tuesday 16th October 2018 – Bothwell
 Tuesday 20th November 2018 – Hamilton
 Tuesday 4th December 2018 – Bothwell
 Tuesday 15th January 2019 – Hamilton
 Tuesday 19th February 2019 – Bothwell
 Tuesday 19th March 2019 – Hamilton
 Tuesday 16th April 2019 – Bothwell
 Tuesday 21st May 2019 – Hamilton
 Tuesday 18th June 2019 – Bothwell

Annual General Meeting – Tuesday 4th December 2018 – Bothwell at 8.45 am.

Planning Committee Meeting of Council:

All Planning Committee Meetings are held at the Bothwell Council Chambers at 9.00 am.

Tuesday 10th July 2018
 Tuesday 14th August 2018
 Tuesday 11th September 2018
 Tuesday 9th October 2018
 Tuesday 13th November 2018
 Tuesday 8th January 2019
 Tuesday 12th February 2019
 Tuesday 12th March 2019
 Tuesday 9th April 2019
 Tuesday 14th May 2019
 Tuesday 11th June 2019

The schedule of meeting dates is available on Council's website.

It should be noted that should there be any variation to the schedule, such variation will be advertised.

Other Committee Meetings will be advertised at least four days before the meeting.

Copies of agendas will be available from Council Offices or on Council's website www.centralhighlands.tas.gov.au four days prior to the date of each meeting.

Moved: Deputy Mayor L Benson

Seconded: Clr A W Bailey

THAT Council approve the above meeting dates for the Ordinary Council Meeting and the Planning Committee Meetings for 2018/2019 noting that after the ordinary election in October, that council will need to review the times of commencement of the meetings as required under Regulation 6 (2) of the Local Government (Meeting Procedures) Regulations 2015.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

16.12 2018 NAIDOC WEEK SCHOOL INITIATIVES – REQUEST FOR FINANCIAL PARTNERSHIP

NOTED

16.13 USE OF BOTHWELL TOWN HALL

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT Council will give Olivia Salmon a reduced rate of \$5.00 per hour for the hire of the Bothwell Town Hall for a period of 6 weeks.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

16.14 REMISSION OF RATES REQUEST 03-0222-01170 – LAKE AUGUSTA ROAD, CENTRAL PLATEAU

Moved: Deputy Mayor L Benson

Seconded: Clr J R Allwright

THAT no remission be granted for this property.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr J A Honner and Clr J Poore.

17.0 SUPPLEMENTARY AGENDA ITEMS

Mayor L M Triffitt presented a letter that was received from the Aboriginal Heritage Council.

Moved: Clr J A Honner

Seconded: Clr A W Bailey

THAT Council invite the Aboriginal Heritage Council Chairperson Rodney Dillon and Executive Officer Angela Triffitt to the July Council Meeting.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr J A Honner and Clr J Poore.

18.0 CLOSURE

Mayor L M Triffitt closed the meeting at 2.40pm.
