



Central Highlands Council

Minutes – Ordinary Meeting – 20th March 2018

Draft Minutes of an Ordinary Meeting of Central Highlands Council held at Hamilton Council Chambers, on Tuesday 20th March 2018, commencing at 9am.

1.0 OPENING

Mayor L Triffitt opened the meeting at 9am

2.0 PRESENT

Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore, Mr Adam Wilson (Acting General Manager), Mrs Casey Bryant (Minute Secretary)

3.0 APOLOGIES

THAT an apology for Clr E McRae be accepted

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

Nil

5.0 CLOSED SESSION OF THE MEETING

Moved **Deputy Mayor L Benson**

Seconded **Clr J Honner**

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Closed Session Minutes of Council's Ordinary Meeting held on 20 February, 2018 – Regulation 15 (2)(g)
- Tenders – Regulation 15 (2)(d)

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

5.1 MOTION OUT OF CLOSED SESSION

Moved **Deputy Mayor L Benson**

Seconded **Clr R Cassidy**

THAT Council move out of Closed Session and resume the Ordinary Meeting.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

OPEN MEETING TO PUBLIC

Mayor L Triffitt opened the meeting to the public at 10.02am

6.0 IN ATTENDANCE

Mr Ken Orr addressed Council on his concerns in the Highlands - Health, policing, roads, fishery, feral cats etc.

Graham Rogers (DES Manager) entered the room at 10.22

Deputy Mayor L Benson suggested pulling together a task force to tackle the issues Mr Orr addressed.

Mayor L Triffitt thanked Mr Orr for attending

Mr Ken Orr, Clr J Allwright & Clr R Cassidy left the meeting at 10.35am

Clr R Cassidy returned to the meeting at 10.36am

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

20 th February 2018	Ordinary Council Meeting – Bothwell
21 st February 2018	Western Journeys Project Meeting On Site Meeting Dunrobin Bridge
22 nd February 2018	Business of Council
23 rd February 2018	Leaders Forum - Bridgewater
24 th February 2018	LGAT Professional Development Weekend
25 th February 2018	LGAT Professional Development Weekend
26 th February 2018	Business of Council
7 th March 2018	Business of Council Meeting with the General Manager
8 th March 2018	Business of Council
11 th March 2018	Great Lake Shack Owners Meeting Lake Crescent Shack Owners Meeting
13 th March 2018	Meeting with the Anglican Parish – Hobart Business of Council

Noted

7.1 COUNCILLORS COMMITMENTS

Clr A W Bailey

20th February 2018 Ordinary Council Meeting – Bothwell
 21st February 2018 On-Site Meeting Dunrobin Bridge

Clr J A Honner

20th February 2018 Ordinary Council Meeting – Bothwell
 27th February 2018 Bothwell Football Club and Community Centre Meeting

Noted

7.2 GENERAL MANAGER'S COMMITMENTS

20th February 2018 Ordinary Council Meeting
 21st February 2018 Meeting Western Journey project Strategy
 On-site meeting boat ramp, Dunrobin Bridge
 22nd February 2018 Meeting M Ambrose
 26th February 2018 Audit Panel Meeting
 6th March 2018 Meeting Justice Dept. re Planning & Building Portal

Noted

7.3 ACTING GENERAL MANAGER'S COMMITMENTS

20th February 2018 Ordinary Council Meeting
 Meeting with Naomi Stockfield regarding Bothwell Medical Centre
 21st February 2018 Works Managers Meeting
 23rd February 2018 Meeting with Stewart Johnson regarding operations of Cressy Pool
 26th February 2018 Audit Panel Committee Meeting
 27th February 2018 Bothwell Football Club and Community Centre Meeting
 15th March 2018 MAV Insurance LMI Best Practice Forum
 20th March 2018 Ordinary Council Meeting
 Councillor site meeting Dunrobin Bridge redevelopment

Noted

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Nil

8.1 FUTURE WORKSHOPS

Nil

9.0 MAYORAL ANNOUNCEMENTS

Nil

Clr J Allwright returned to the meeting at 10.36am

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr J Honner**

Seconded **Clr R Cassidy**

THAT the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 20th February 2018** be received.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved **Clr R Cassidy**

Seconded **Clr J Honner**

THAT the Minutes of the **Ordinary Meeting of Council** held on **Tuesday 20th February 2018** be confirmed.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

10.3 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING

Moved **Deputy Mayor L Benson**

Seconded **Clr R Cassidy**

THAT the Draft Minutes of the **Audit Panel Meeting** held on **Monday 26th February 2018** be received.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

10.4 RECEIVAL DRAFT MINUTES BOTHWELL FOOTBALL CLUB & COMMUNITY CENTRE MEETING

Moved **Clr J Poore**

Seconded **Clr J Honner**

THAT the Draft Minutes of **Bothwell Football Club & Community Centre Meeting** held on **Tuesday 27th February 2018** be received.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

11.0 BUSINESS ARISING

Noted

12.0 DERWENT CATCHMENT PROJECT REPORT

Moved **Clr J Allwright**

Seconded **Clr A Bailey**

THAT the **Derwent Catchment Project Report** be received.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore.

13.0 FINANCE REPORT

Moved **Deputy Mayor L Benson**

Seconded **Clr J Honner**

THAT the **Finance Report** be received.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

13.1 RECOMMENDATIONS FROM THE AUDIT PANEL

Moved **Deputy Mayor L Benson**

Seconded **Clr J Honner**

THAT Council adopt the following documents as recommended by the Audit Panel:

- Long Term Financial Plan & Strategy
- Roads and Bridges Asset Management plan
- Buildings Asset Management Plan
- Asset Management Strategy
- Central Highlands Council Audit Panel Charter
- Policy 2015-39 Grading of Snow Off Council Roads

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

13.2 POLICY 2017-51 - STAFF CODE OF CONDUCT POLICY

The General Manager has adopted the 2017-51 Staff Code of Conduct Policy following review by the Audit Panel.

The Deputy General Manager will be holding toolbox meetings with staff on the Policy.

Noted

13.3 AUDIT PANEL MEMBERS

Moved **Clr J Allwright** Seconded

THAT

- (a) Ian McMichael be appointed for a further two year term from 19 January 2018 as Independent Chair of the Central Highlands Audit Panel; and
- (b) Clr J Allwright be appointed for a further two year term from 15 March 2018 as a Councillor Member of the Central Highlands Audit Panel.
- (c) Clr A W Bailey be appointed as the second proxy for the Council members.

Motion Lapsed

It was **RESOLVED** that this item be deferred until the April Council Meeting.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr J Poore** Seconded **Clr A Bailey**

THAT the **Development & Environmental Services Report** be received.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

14.1 BOTHWELL CEMETERY – HEADSTONE REQUEST

Moved **Clr R Cassidy** Seconded **Clr J Poore**

THAT permission be granted for the placement of a plaque at the head of James Swindells grave, plot A35/30, commemorating Roderick O'Connor Swindells.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

14.2 BOTHWELL CEMETERY COMMITTEE

Moved **Deputy Mayor L Benson** Seconded **Clr J Poore**

THAT in accordance with the Bothwell Cemetery Committee Terms of Reference the following members be endorsed as members of the Bothwell Cemetery Committee:

- Central Highlands Councillor (Chairperson) –*Mayor Triffitt*
- Central Highlands Councillor –*Clr Bowden*
- St Andrews Church – *Mrs Adrienne Stuart*
- St Lukes Church – *Rev Keith Allcock*
- St Michaels Church – *No current member*
- Bothwell Historical Society –*Mrs Christine O'Halloran*
- Two Community Members –*Mrs Barbara Chivers & Mrs Julie Honner*

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

14.3 PROPOSED TOILET FACILITY: PENSTOCK LAGOON

It was **RESOLVED** that this item be deferred until the April Council Meeting when DES Manager Graham Rogers has more information regarding possible sites and who will be responsible for ongoing maintenance etc.

Clr J Poore left the meeting at 10.54am

Clr J Poore returned to the meeting at 10.56am

Mayor L Triffitt read a letter from the proprietors of the Great Lake Store regarding the relocation of the existing toilet block. The proprietors are willing to bear all costs with the installation of a septic tank and the ongoing upkeep costs of the existing toilet block.

Moved **Clr R Cassidy**

Seconded **Clr J Honner**

THAT Council approve the transfer of the Public Toilet to the Great Lake Hotel and grant permission for the Mayor to sign a Memorandum of Understanding.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

14.4 DES BRIEFING REPORT

Noted

Graham Rogers (DES Manager) left the meeting at 11.13am

15.0 WORKS & SERVICES

Moved **Deputy Mayor L Benson**

Seconded **Clr J Allwright**

THAT the **Works & Services Report** be received.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

Mr Jason Branch (Works & Services Manager) attended the meeting at 11.14am

15.1 UNITING CHURCH BOTHWELL - CLOCK TOWER ACCESS

Moved **Deputy Mayor L Benson**

Seconded **Clr J Poore**

THAT Council leave the status quo regarding servicing of the clock tower to the Uniting Church.

Carried 6/2

For the motion: Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr J Honner, Clr J Poore

Against: Mayor L Triffitt, Clr R Cassidy

Helga Grant and Greg Jackman from Hydro Tasmania attended the meeting at 11.26am

15.2 SPEED LIMIT ELLENDALE ROAD NEAR BOAT RAMP DUNROBIN BRIDGE

Noted

Moved **Deputy Mayor L Benson** Seconded **Clr J Poore**

THAT Council move to agenda item **17.0 Supplementary Agenda Items.**

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Deputy Mayor L Benson** Seconded **Clr J Poore**

THAT Council consider the matters on the **Supplementary Agenda.**

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

Moved **Deputy Mayor L Benson** Seconded **Clr R Bowden**

THAT Council consider an allocation for the purchase of a suitable mower for Gretna Cricket Club in the 2018/19 budget deliberations.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

Moved **Deputy Mayor L Benson** Seconded **Clr A Bailey**

THAT Council move back to **Agenda Item 6.0 – In Attendance.**

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

Helga Grant and Greg Jackman from Hydro Tasmania gave a presentation on the extension of the Highlands Power Trail with the inclusion of two additional interpretation nodes along Waddamana Road

Mayor L Triffitt adjourned the Meeting at 12.04pm for on-site visit to Dunrobin Bridge and lunch.

Council Meeting resumed at 1.05pm

16.4 LOCAL GOVERNMENT RELIEF AND RECOVERY POLICY

Moved **Deputy Mayor L Benson** Seconded **Clr A Bailey**

THAT Council's Emergency Management Coordinator, Graham Rogers together with the W & S Manager and Deputy General Manager peruse the document and provide comments to LGAT if required.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.5 ELLENDALE ROAD – DUNROBIN BRIDGE STRENGTHENING

It was resolved that Council follow up with State Growth regarding the appropriate placement of signage.

16.6 ANNUAL GENERAL MEETING AND GENERAL MEETING 25 JULY 2018

Noted

16.7 ONE ROAD GREAT AUSTRALIAN ROAD TRIPS

Noted

16.8 POLICY 2018-52 COMMUNITY BUS POLICY

Moved **Clr J Honner** Seconded **Clr A Bailey**

THAT Council approve Policy No. 2018-52 Community Bus Policy.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.9 POLICY 2016-43 PAYMENT OF COUNCILLORS EXPENSES & PROVISION OF FACILITIES POLICY

Moved **Deputy Mayor L Benson** Seconded **Clr A Bailey**

THAT Council approve the revised Policy No. 2016-43 Payment of Councillors Expenses & Provision of Facilities Policy.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.10 BOTHWELL FOOTBALL GROUND BOUNDARY FENCEMoved **Clr J Honner**Seconded **Clr J Allwright**

THAT Council consider an allocation of \$4500 in the 2018/2019 budget for the installation of a boundary fence on the Bothwell Football Ground between the away interchange shed through to the end of the Football Club and Community Centre building.

Clr Honner withdrew the motion and moved an amendment

Moved **Clr J Honner**Seconded **Clr J Allwright**

THAT Council allocate \$4500 towards the immediate installation of the boundary fence between the away interchange shed through to the end of the Football Club and Community Centre building.

Carried 7/1

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr J Honner, Clr J Poore

Against: Clr R Cassidy

16.11 BOTHWELL FOOTBALL GROUND AND COMMUNITY CENTRE HIRE FEES & BONDMoved **Clr J Poore**Seconded **Clr A Bailey**

THAT Council approve the following fees and charges for the Bothwell Football Club and Community Centre:

Private Functions	\$200.00
Commercial Use	\$420.00
Meetings – Non Local Groups	\$74.00
Sporting Clubs (Seasonal Hire)	\$157.00
Church Function Fundraising for Local Facilities, Meetings – Local Groups, Local Schools	No Charge

A \$250.00 refundable deposit for Private & Commercial functions, any broken or missing items will be deducted.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.12 BOTHWELL FOOTBALL AND COMMUNITY CENTRE MEMORABILIAMoved **Clr J Poore**Seconded **Clr A Bailey**

THAT Council agree to the boxing memorabilia (photographs) currently located in the Bothwell Town Hall to be moved to the Bothwell Football Club and Community Centre, with the photograph of Geoff Freeman to remain and a copy placed in the Community Centre.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.13 TOURISM COMMITTEES IN THE CENTRAL HIGHLANDS**Noted**

16.14 SEXUAL ASSAULT SUPPORT SERVICE POSTER PROJECTMoved **Clr J Poore**Seconded **Clr R Cassidy****THAT** Council contribute \$250 towards the sexual assault support service project initiative and ask to provide posters.**Carried****For the motion:** Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.15 STATE GROWTH ARGIBUSINESS CONCESSIONAL LOAN SCHEMES**Noted**

16.16 COMMUNITY DONATIONS PROGRAM GRANTMoved **Clr J Allwright**Seconded **Clr R Cassidy****THAT** Council advise Mr & Mrs Lazenby that their application for assistance is outside our guidelines and advise to seek support from Derwent Valley Council.**Carried****For the motion:** Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.17 GROTE REBER PLAQUEIt was **RESOLVED** that Clr Cassidy liaise with Works & Services Manager Jason Branch to organise for the plaque to be placed on sandstone outside visitor centre.It was **RESOLVED** to write to the University to thank them for the plaque.

16.18 UPGRADE OF PA SYSTEMMoved **Deputy Mayor L Benson**Seconded **Clr A Bailey****THAT** Council Purchase 2 x PA systems at the cost of approximately \$1600 each this financial year.**Carried****For the motion:** Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.19 RISK REGISTER

Moved **Clr J Honner**

Seconded **Deputy Mayor L Benson**

THAT Council adopt the risk register as recommended by the Audit Panel.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

16.20 POLICY NO 2014 – 22 CUSTOMER SERVICE CHARTER

Moved **Clr J Honner**

Seconded **Deputy Mayor L Benson**

That Council approve the revised Policy No. 2014 – 22 Customer Service Charter.

Carried

For the motion: Mayor L Triffitt, Deputy Mayor L Benson, Clr J Allwright, Clr A Bailey, Clr R Bowden OAM, Clr R Cassidy, Clr J Honner, Clr J Poore

18.0 CLOSURE

Mayor L Triffitt closed the meeting at 2.22pm
