

Central Highlands Council

MINUTES – ORDINARY MEETING – 19th JANUARY 2016

Minutes of an Ordinary Meeting of Central Highlands Council held at the Hamilton Council Chambers, on Tuesday 19th January 2016, commencing at 9.00 a.m.

1.0 OPENING

Mayor D E Flint opened the meeting at 9.00 a.m.

2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E J Evans, Clr E McRae, Clr L M Triffitt and Mrs L Eyles (General Manager).

3.0 APOLOGIES

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT the apology be received for Clr R Bowden and Clr E J Evans.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

4.0 PECUNIARY INTEREST DECLARATIONS

The following declaration was recorded:

Clr A W Bailey – 16.6 Community Grant Application – Ouse Bowls Club

5.0 MOTION INTO CLOSED MEETING

Moved **Clr R L Cassidy**

Seconded **Clr L M Triffitt**

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

5.1 MOTION OUT OF CLOSED MEETING

Moved **Clr E McRae**

Seconded **Clr A Bailey**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 10.00am

6.0 IN ATTENDANCE

Tim and Jock Parsons attended the meeting at 10.30 am

Representatives from the Ellendale Hall Committee attended the meeting at 10.00 am

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

7 th December 2015	Council Meeting and Annual General Meeting
11 th December 2015	Citizenship Ceremony Hamilton
16 th December 2015	Independent Living Units Meeting
16 th December 2015	Westerway Primary School Presentation
11 th January 2016	Planning Committee – Bothwell

7.1 COUNCILLORS COMMITMENTS

Deputy Mayor A J Downie

23 rd December 2015	Council Breakup - Bothwell
11 th January 2016	Planning Committee - Bothwell
12 th January 2016	Employment interviews - Hamilton

Clr L M Triffitt

7 th December 2015	Council Meeting and Annual General Meeting
8 th December 2015	Bothwell District High School Presentation
10 th December 2015	Ouse Primary School Presentation
12 th December 2015	Great Lake Community Christmas Party
16 th December 2015	Independent Living Units Meeting
16 th December 2015	Westerway Primary School Presentation

7.2 GENERAL MANAGER COMMITMENTS

9 th December 2015	Audit Panel Meeting
10 th December 2015	Common Services Meeting Brighton
11 th December 2015	Citizenship Ceremony Hamilton
16 th December 2015	Independent Living Units Meeting Westerway School Awards
6 th January 2016	Meeting Planning matter
11 th January 2016	Planning Committee Meeting

Members of the Ellendale Hall Committee came to discuss the proposal of a 3x3 carport extension to the building at the main entrance.

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT That Council support the Committee recommendation to install a 3x3 carport at the entrance of the Hall at an estimated price of \$1,000 - \$1,500.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

Moved **Clr J R Allwright**

Seconded **Clr A W Bailey**

THAT the Development application and the advertising fees be waived for the shed.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

Committee members left 10.12 a.m.

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Tuesday 12 January 2016 to review the Draft Tasmanian Planning Scheme

8.1 FUTURE WORKSHOPS

Wednesday 3 February, 2016 – Hamilton at 10.00am to discuss the Long Term Financial Management Plan and Strategy

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Deputy Mayor A J Downie**

Seconded **Clr R L Cassidy**

THAT the Draft Minutes of the **Ordinary Meeting of Council** held on **Monday 7th December 2015** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr E McRae**

THAT the Draft Minutes of the **Ordinary Meeting of Council** held on **Monday 7th December 2015** be confirmed.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

10.3 RECEIVAL OF DRAFT MINUTES INDEPENDENT LIVING UNITS COMMITTEE MEETING

Moved **Clr L M Triffitt**

Seconded **Clr R L Cassidy**

THAT the Draft Minutes of the **Independent Living Units Committee Meeting** held on **Wednesday 16th December 2015** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

10.4 RECEIVAL OF DRAFT MINUTES CENTRAL HIGHLANDS AUDIT PANEL MEETING

Moved **Deputy Mayor A J Downie**

Seconded **Clr L M Triffitt**

THAT the Draft Minutes of the **Central Highlands Audit Panel** held on **Wednesday 9th December 2015** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

10.5 RECEIVAL OF DRAFT TOURISM COMMITTEE MEETING

Moved **Clr L M Triffitt**

Seconded **Clr R L Cassidy**

THAT the Draft Minutes of the **Tourism Committee Meeting** held on **Thursday 3rd December 2015** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

10.6 RECEIVAL OF DRAFT WASTE COMMITTEE MEETING

Moved **Deputy Mayor A J Downie**

Seconded **Clr J R Allwright**

THAT the Draft Minutes of the **Waste Committee Meeting** held on **Monday 7th December 2015** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

10.7 RECEIVAL OF DRAFT PLANNING COMMITTEE MEETING

Moved **Deputy Mayor A J Downie**

Seconded **Clr R L Cassidy**

THAT the Draft Minutes of the **Planning Committee Meeting** held on **Tuesday 12th January 2016** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

11.0 BUSINESS ARISING

12.0 NRM REPORT

Nil

13.0 FINANCE REPORT

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT the **Finance Report** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

The meeting was suspended to discuss a business plan for Lake Meadowbank with Tim & Jock Parsons

The meeting resumed at 10.36 a.m.

13.1 RECOMMENDATIONS FROM THE AUDIT PANEL MEETING

Moved **Deputy Mayor A J Downie**

Seconded **Clr L M Triffitt**

That Council adopts the following:

- a. Roads and Bridges Asset Management Plan
- b. Buildings Asset Management Plan
- c. Asset Management Strategy

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

13.2 LONG TERM FINANCIAL MANAGEMENT PLAN AND STRATEGY

Moved **Clr R L Cassidy**

Seconded **Clr E McRae**

That a Council Workshop be held on Wednesday 3 February, 2016 at Hamilton commencing at 10.00am. to discuss options to be incorporated in the Long Term Financial Management Plan and Strategy prior to formal adoption by Council together with consideration of the contents of a letter from the Minister for Planning and Local Government regarding related issues.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

13.3 INDEPENDENT CHAIR OF THE AUDIT PANEL

Moved **Clr E McRae**

Seconded **Clr R L Cassidy**

That Council appoint Ian McMichael as independent chair of the Central Highlands Audit Panel.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

13.4 LAND UNDER ROADS

Moved **Clr A W Bailey**

Seconded **Clr R L Cassidy**

That Council value Land under Roads as per the recommended approach for Tasmanian Local Government from 30 June 2016.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT the **Development & Environmental Services Report** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

14.1 BOTHWELL SWIMMING POOL – AUSTRALIA DAY EVENT

Moved **Clr L M Triffitt**

Seconded **Clr E McRae**

THAT Council contribute \$250.00 towards the Australia Day Fun Day to be held on Tuesday 26th January 2016.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

14.2 FUTURE OF BRONTE PARK

Moved **Deputy Mayor A J Downie**

Seconded **Clr A W Bailey**

THAT a letter be sent to the concerned ratepayer advising that this is a private issue and not a Council matter.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

14.3 ROADSIDE BINS – ARTHURS LAKE

Moved **Clr A W Bailey**

Seconded **Clr E McRae**

THAT

- a) the General Manager be authorised to sign the Lease Agreement between Council and Craig Walters for the placement of the roadside bins at 40 Arthurs Lake Road, Arthurs Lake with an annual fee of \$300.00.
- b) security camera's be installed for monitoring purposes.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

14.4 TASMANIAN PLANNING SCHEME COMMENTS

Moved **Deputy Mayor A J Downie**

Seconded **Clr A W Bailey**

That the response prepared by Council's Senior Planner, Damian Mackey, be accepted and forwarded to the Department of Justice by close of business on February 5th, 2016.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

14.5 NATURAL ASSETTS VALUE

Noted

14.6 MOU WITH VOLUNTEERING TASMANIA FOR SPONTANEOUS VOLUNTEERS DURING EMERGENCIES-FOR ENDORSEMENT

Moved **Clr J R Allwright**

Seconded **Clr L M Triffitt**

THAT the Local Government Association of Tasmania be advised that Central Highlands Council endorses the MOU with Volunteering Tasmania.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

14.7 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015 / 00049	M A Mohr	RA 990 Ellendale Road, Ellendale	Shipping Container - Storage

2015 / 00046	A D Jeffrey	RA 7617 Highland Lakes Road, Miena	Storage Shed
--------------	-------------	---------------------------------------	--------------

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015 / 00043 - Disc	Hamilton District Agricultural Society	RA 5595 Lyell Highway, Hamilton	Two Sheds

NO PERMIT REQUIRED UNDER PLANNING DIRECTIVE 4

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015 / 00019 - PD4	J Bryant	9 Michael Street	Deck

IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

There were no dogs impounded

DERWENT BRIDGE TOILET UPDATE

The new amenities at Derwent Bridge were opened for use on Wednesday 13th January 2016 with the official opening to be held in February.

GARAGE SALE TRAIL- CAMPAIGN REPORT 2015

Central Highlands Council supported the Garage Sale Trail again this year making a contribution of \$323.00 plus GST. A copy of the Campaign Report 2015 Impacts is attached for information.

15.0 WORKS & SERVICES

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT the Works & Services Report be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

15.1 WORKS AND SERVICES REPORT

15.2 SPEED LIMIT - HAMILTON

Moved **Clr J R Allwright**

Seconded **Clr L M Triffitt**

THAT Council support the proposal to relocate the 100 limit size further west towards Ouse.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

15.3 SPEED LIMIT - LAKE CRESCENT

Moved **Clr R L Cassidy**

Seconded **Clr A W Bailey**

THAT Council take no further action.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy and Clr E McRae.

Against: Clr L M Triffitt.

15.4 STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager

Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM

Clr Bowden requested that this item be placed on the Status Report

- **333 - 20/10/2015**

Schaw Street, Bothwell –Drainage, Responsible Officer: Works Manager

Clr L M Triffitt requested that this item be placed on the Status Report

- **334 - 20/10/2015**

Gorse at the Clyde River Bridge Interlaken, Responsible Officer: Works Manager / NRM

Clr R Bowden requested that this item be placed on the Status Report

16.0 ADMINISTRATION

16.1 DRAFT CLIMATE CHANGE ACTION PLAN 2016-2021

Noted

16.2 HEALTHY TASMANIA FIVE YEAR STRATEGIC PLAN – COMMUNITY CONSULTATION DRAFT**Noted**

16.3 PREMIER'S PHYSICAL ACTIVITY COUNCILMoved **Clr R L Cassidy**Seconded **Clr L M Triffitt**

THAT Council nominate the Mayor.

Carried**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

16.4 PROFESSIONAL DEVELOPMENT FOR ELECTED COUNCILLORS**Noted**

16.5 Local Government Regional Breakfast Series**Noted**

*Clr A W Bailey declared an interest and left the meeting at 11.03 a.m***16.6 Community Grant Application – Ouse Bowls Club**

A community Grant application has been received from the Ouse Country Club for \$500 to assist with enticing 64 players from throughout the southern half of Tasmania to Ouse for the competition on 2 February, 2016.

Noted – Council unable to fund applications for prize money*Clr A W Bailey returned to the meeting at 11.09 a.m*

16.7 REGIONAL WASTE GROUP UPDATE FROM STCA**Noted**

16.8 EXPLORING HOBART AND BEYOND – NEW VISITOR MAP

Moved **Clr R L Cassidy**

Seconded **Clr J R Allwright**

THAT Council support the map and make payment for the 12 month period of \$1,850.00 and further access benefit for the Central Highlands Region.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

16.9 RECOMMENDATION FROM INDEPENDENT LIVING UNITS COMMITTEE

Moved **Clr L M Triffitt**

Seconded **Clr McRae**

That Council accept the recommendation from the Independent Living Units Committee Draft Minutes of 16 December 2015 for the tenancy of Unit 2 of the Bothwell Independent Living Units.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

16.10 TERMS OF REFERENCE – CENTRAL HIGHLANDS COUNCIL TOURISM COMMITTEE

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

That Council endorse the amended Terms of Reference for the Central Highlands Tourism committee.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

Mr Graham Rogers (Manager Development & Environmental Services) attended the meeting at 11.29 a.m.

16.11 REVIEW OF POLICIES

Moved **Deputy Mayor A J Downie**

Seconded **Clr R L Cassidy**

That Council adopt the following policies

2013-02	Use of Council Halls
2013-10	Reimbursement of Councillors Legal Expenses
2013-12	Tree & Vegetation Vandalism Policy
2013-14	Manual handling Policy

2013-15	Occupational Exposure to Blood & Fluids
2013-16	Drug & Alcohol Policy
2013-18	Employee recruitment & Selection Policy
2014-20	Media Policy
2014-21	Alleviation of Dust Nuisance – Roadworks
2014-22	Customer Service Charter

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

The meeting was suspended for lunch at 12.10p.m. and resumed at 12.45 p.m.

16.12 PLANNING FOR HEALTHY COMMUNITIES GRANT

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

That Council receive and endorse the Central Highlands Mapping Project and forward to Community Health Centre Committee

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

16.13 GRANT APPLICATION

Moved **Deputy Mayor A J Downie**

Seconded **Clr L M Triffitt**

Application without fence

That Council submit an application for the Sport and Recreation grant without the fence and an allocation be made in the 2016/2017 budget of \$45,061 if the grant application is successful.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

Against: Clr R L Cassidy

16.14 OPENING OF DERWENT BRIDGE PUBLIC AMENITIES

Moved **Clr L M Triffitt**

Seconded **Clr R L Cassidy**

That the February Council meeting scheduled to be held at Bothwell on 16th February be now held at Hamilton to enable easier transport arrangements to Derwent Bridge for the opening.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

16.15 REGIONAL CABINET MEETING**Noted**

16.16 TASWATER**Noted**

16.17 BRIGHTON COUNCIL – POKER MACHINES

THAT Council support the motion submitted by Brighton Council at the upcoming LGAT General Meeting.

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr R L Cassidy and Clr E McRae.

Against: Clr J Allwright, Clr A W Bailey and Clr L M Triffitt.

16.18 LEASE GREAT LAKE COMMUNITY HALL

Moved **Deputy Mayor A J Downie**

Seconded **Clr A W Bailey**

That the General Manager be authorised to sign and seal the lease between Council and the Great Lake Community Centre Inc for the lease of the Great lake Community Hall.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

17.0 SUPPLEMENTARY AGENDA ITEMS

Nil

18.0 MOTION INTO CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

19.0 MOTION OUT OF CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT Council move out of Committee.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr L M Triffitt.

20.0 CLOSURE 1.48 P.M.
