

# Central Highlands Council

Minutes – ORDINARY MEETING – 3<sup>rd</sup> December 2019

**Minutes of an Open Ordinary Meeting of Central Highlands Council held at Bothwell Council Chambers, on Tuesday 3<sup>rd</sup> December 2019, commencing at 9am.**

## 1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

Mayor L Triffitt opened the meeting at 9.00am.

## 2.0 PRESENT

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer (arrived at 9.01am), Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner, Clr J Poore, Mrs Lyn Eyles (General Manager), Mr Adam Wilson (Deputy General Manager) and Mrs Michaela Herbert (Minutes Secretary).

## 3.0 APOLOGIES

NIL

## 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

**Clr S Bowden**                      Item 16.4 NOTICE BOARD AT MIENA WASTE TRANSFER STATION  
**Clr A Campbell**                    Item 16.4 NOTICE BOARD AT MIENA WASTE TRANSFER STATION

## 5.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

**Moved:** Clr J Honner

**Seconded:** Clr A Campbell

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session:

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Closed Session Minutes of the Meeting held on 19 November 2019	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential

2	Confidential Report from the General Manager	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
3	Tenders 04/19	Regulation 15 (2) (d) – contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
4	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

**CARRIED BY ABSOLUTE MAJORITY**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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*Mrs Michaela Herbert left the meeting at 9.04am.*

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## 5.1 MOTION OUT OF CLOSED SESSION

**Moved:** Clr J Honner

**Seconded:** Clr A Bailey

**THAT** the Council:

- (1) Having met and dealt with its business formally move out of the closed session; and
- (2) Resolved to report that it has determined the following:

Item Number	Matter	Outcome
1	Confirmation of the Closed Session Minutes of the Meeting held on 19 November 2019	Closed Session Minutes of 19 November 2019 were confirmed
2	Confidential Report from the General Manager	Council discussed and noted the contents of the report
3	Tenders 04/19	Tender 04/19 Bothwell Stormwater Upgrade - That Council accepted the tender from Bullock Civil Contracting
4	Consideration of Matters for Disclosure to the Public	Matters were considered

**CARRIED BY ABSOLUTE MAJORITY**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

## OPEN MEETING TO PUBLIC

The meeting opened to the public at 10.14am.

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*Mrs Michaela Herbert returned to the meeting at 10.14am.  
Mr Justin O'Connor, Mr Sean Riley, Mr Craig Selkirk, Ms Depha Mediecke, Mr Brett Gleeson, Mr Chris Merridew, Ms Eve Lazarus (Derwent Catchment Project), Ms Jaqui Tyson (Contract Planner), Mr Graham Rogers (Manager of Development & Environmental Services) entered the meeting at 10.14am.  
Mr James Headlam entered the meeting at 10.17am.  
Mr Adam Wilson returned to the meeting at 10.17am.*

## 6.0 DEPUTATIONS

10.15 – 10.21am Derwent Catchment Co-ordinator, Eve Lazarus, discussed the “Better Regions Grant” and including the Central Highlands.

**Moved:** Clr J Poore

**Seconded:** Clr A Campbell

**THAT** Council allow the Derwent Catchment Project to use the remaining project monies from Council to support the “Better Regions Grant”.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

*Ms Eve Lazarus left the meeting at 10.22am.*

## 6.1 PUBLIC QUESTION TIME

NIL

## 7.0 MAYORAL COMMITMENTS

13<sup>th</sup> November 2019 Meeting with GM & Bothwell Medical Practice  
 14<sup>th</sup> November 2019 Meeting with Susan & Dr Swart with Clr Campbell  
 15<sup>th</sup> November 2019 Business of Council  
 Meeting with Dr Lumsden and Gm  
 Meeting with Councillors x 2  
 18<sup>th</sup> November 2019 Business of Council  
 19<sup>th</sup> November 2019 Opening Tenders with GM  
 Ordinary Meeting of Council – Hamilton  
 20<sup>th</sup> November 2019 Meeting with the General Manager, Corumbene CEO and Management  
 23<sup>rd</sup> November 2019 Highlands Bushfest  
 7HOFM Radio Interview  
 24<sup>th</sup> November 2019 Highlands Bushfest  
 26<sup>th</sup> November 2019 Special Planning Committee Meeting – Bothwell  
 ABC Radio Interview  
 Australia Day Meeting – Hamilton  
 Tele Meeting with CHC Planner  
 27<sup>th</sup> November 2019 Swimming Pool Committee Meeting – Bothwell  
 Cemetery Committee Morning tea  
 Community Luncheon Bothwell

**NOTED**

## 7.1 COUNCILLOR COMMITMENTS

### Clr A Bailey

17 <sup>th</sup> September 2019	Ordinary Council Meeting – Hamilton
15 <sup>th</sup> October 2019	Ordinary Council Meeting – Bothwell
21 <sup>st</sup> October 2019	Tassal visit – Huonville
22 <sup>nd</sup> October 2019	DPIPWE BIO Security Workshop – Bothwell
28 <sup>th</sup> October 2019	Lake Malbena Workshop – Hamilton
30 <sup>th</sup> October 2019	Waste Committee (look at Jim Allwright)
19 <sup>th</sup> November 2019	Ordinary Council Meeting – Hamilton
26 <sup>th</sup> November 2019	Planning Meeting - Bothwell
26 <sup>th</sup> November 2019	Australia Day Meeting – Hamilton
29 <sup>th</sup> November 2019	Hatch Meeting – Ouse
3 <sup>rd</sup> December 2019	Ordinary Council Meeting – Bothwell

### Clr R Cassidy

19 <sup>th</sup> November 2019	Ordinary Council Meeting – Bothwell
26 <sup>th</sup> November 2019	Special Planning Committee Meeting (Part Attendance) – Bothwell

### Clr J Honner

19 <sup>th</sup> November 2019	Ordinary Council Meeting – Hamilton
20 <sup>th</sup> November 2019	Central Highlands Visitors Centre Management Committee Meeting – Bothwell
26 <sup>th</sup> November 2019	Special Planning Committee Meeting – Bothwell

### Clr J Poore

15 <sup>th</sup> October 2019	Council Meeting – Bothwell
18 <sup>th</sup> October 2019	Visitors Centre display set up
22 <sup>nd</sup> October 2019	Audit Panel Meeting – Hamilton
28 <sup>th</sup> October 2019	Meeting – Hamilton
30 <sup>th</sup> October 2019	Waste / Refuse Meeting Bothwell
4 <sup>th</sup> November 2019	Visitors Centre display set up.
13 <sup>th</sup> November 2019	Visitors Centre meeting with volunteers.
19 <sup>th</sup> November 2019	Council Meeting – Hamilton
20 <sup>th</sup> November 2019	Visitors Centre Committee Meeting
23 <sup>rd</sup> November 2019	Highlands Bushfest – Bothwell
24 <sup>th</sup> November 2019	Highlands Bushfest – Bothwell
26 <sup>th</sup> November 2019	Planning Committee Meeting – Bothwell
27 <sup>th</sup> November 2019	Swimming Pool Committee Meeting – Bothwell
	Meeting with Goldwind – Bothwell
3 <sup>rd</sup> December 2019	Ordinary Council Meeting – Bothwell

### Clr A Campbell

19 <sup>th</sup> November 2019	Ordinary council meeting- Hamilton
20 <sup>th</sup> November 2019	Meeting with Corumbene at Hamilton with GM and Mayor
26 <sup>th</sup> November 2019	Special Planning meeting, Bothwell
27 <sup>th</sup> November 2019	Swimming pool meeting at Bothwell
	Cemetery Committee Morning tea at Bothwell

### NOTED

## 7.2 GENERAL MANAGER'S COMMITMENTS

19 <sup>th</sup> November 2019	Council Meeting
20 <sup>th</sup> November 2019	Meeting Corumbene with Mayor & Clr Campbell
23 <sup>rd</sup> November 2019	Highlands Bushfest
24 <sup>th</sup> November 2019	Highlands Bushfest
26 <sup>th</sup> November 2019	Planning Committee Meeting
27 <sup>th</sup> November 2019	Swimming Pool Committee Meeting
	Cemetery Committee Meeting

### NOTED

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### 7.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

20<sup>th</sup> November 2019 Central Highlands Visitor Centre Management Committee Meeting  
 22<sup>nd</sup> November 2019 Local Government Work Health and Safety Meeting  
 28<sup>th</sup> November 2019 Sharing Service Meeting  
 3<sup>rd</sup> December 2019 Ordinary Council Meeting

**NOTED**

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### 8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

**NIL**

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### 8.1 FUTURE WORKSHOPS

11<sup>th</sup> February 2020 Council Workshop – Mobile coverage Central Highlands (Telstra Mr Patterson)

**NOTED**

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### 9.0 MAYORAL ANNOUNCEMENTS

Please note change to item 17.1 – Meeting with Hon Mark Shelton MP has been rescheduled to Thursday 12 December at 11.00am at the Bothwell Council Chambers.

Please note change to item 17.2 – Meeting with National Wind Farm Commissioner Mr Andrew Dyer and Mr Euikuk Park has been rescheduled to Tuesday 10 December at 10.30am at the Hamilton Council Chambers.

The Mayor announced that the “Pub With No Beer” corner construction has finally started.

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### 10.0 MINUTES

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#### 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

**Moved:** Clr J Honner

**Seconded:** Clr A Bailey

**THAT** the Draft Minutes of the Open Council Meeting of Council held on Tuesday 19<sup>th</sup> November 2019 be received.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## 10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

**Moved:** Clr A Campbell

**Seconded:** Clr J Poore

**THAT** the Minutes of the Open Council Meeting of Council held on Tuesday 19<sup>th</sup> November 2019 be confirmed.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## 10.3 RECEIVAL DRAFT MINUTES CENTRAL HIGHLANDS VISITOR CENTRE MANAGEMENT COMMITTEE MEETING

**Moved:** Clr J Poore

**Seconded:** Clr J Honner

**THAT** the Draft Minutes of the Central Highlands Visitor Centre Management Committee Meeting held on Wednesday 20<sup>th</sup> November 2019 be received.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## 10.4 RECEIVAL DRAFT MINUTES SPECIAL PLANNING COMMITTEE MEETING

**Moved:** Clr A Bailey

**Seconded:** Clr J Honner

**THAT** the Draft Minutes of the Special Planning Committee Meeting held on Tuesday 26<sup>th</sup> November 2019 be received.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## 10.5 RECEIVAL DRAFT MINUTES SWIMMING POOL COMMITTEE MEETING

**Moved:** Clr J Poore

**Seconded:** Clr A Campbell

**THAT** the Draft Minutes of the Special Planning Committee Meeting held on Tuesday 26<sup>th</sup> November 2019 be received.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## 10.6 RECEIVAL DRAFT MINUTES AUSTRALIA DAY COMMITTEE MEETING

**Moved:** Clr J Honner

**Seconded:** Clr A Bailey

**THAT** the Draft Minutes of the Australia Day Committee Meeting held on Tuesday 26<sup>th</sup> November 2019 be received.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

## 11.0 BUSINESS ARISING

- 14.1 Correspondence sent to LGAT by Deputy General Manager
- 14.2 Correspondence sent by Manager Development & Environmental Services
- 14.3 Council defer this item to the Ordinary Meeting of Council in February
- 14.4 Correspondence sent by Manager Development & Environmental Services
- 14.5 Council defer this item to the Ordinary Meeting of Council in December
- 14.6 Council referred the item to the next Waste Management Committee for consideration
- 15.3 Correspondence sent by Works and Service Manager
- 15.6 Correspondence sent by Works and Service Manager
- 15.7 Policy updated on Council website
- 15.8 Policy updated on Council website
- 15.9 Policy revoked and removed from Council website
- 16.3 Policy updated on Council website
- 16.4 Correspondence sent by Deputy General Manager
- 16.5 Correspondence sent by Deputy General Manager
- 16.6 Correspondence sent by Deputy General Manager
- 16.7 Correspondence sent by Deputy General Manager
- 16.9 Correspondence sent by Deputy General Manager
- 16.10 Correspondence sent by Deputy General Manager
- 16.14 Correspondence sent by Deputy General Manager
- 16.15 Policy updated on Council website
- 16.16 Policy updated on Council website
- 16.17 Policy updated on Council website
- 16.18 Correspondence sent by Deputy General Manager
- 16.19 Policy updated on Council website
- 16.20 Policy updated on Council website
- 16.21 Correspondence sent by Deputy General Manager
- 17.1 Correspondence sent by Deputy General Manager
- 17.2 Correspondence sent by Deputy General Manager
- 17.3 Correspondence sent by Deputy General Manager

### NOTED

## 12.0 DERWENT CATCHMENT PROJECT REPORT

**Moved:** Clr J Honner

**Seconded:** Clr S Bowden

**THAT** the Derwent Catchment Project report be received.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

## 13.0 FINANCE REPORT

The December Finance Reports will be included in the January 2020 Agenda.

### NOTED

## 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:** Clr J Honner

**Seconded:** Clr J Poore

**THAT** the Development & Environmental Services Report be received.

**CARRIED**

### **FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

### 14.1 DA2019/41: SUBDIVISION (2 LOTS): 381 MARLBOROUGH ROAD, BRONTE PARK

**Moved:** Clr J Honner

**Seconded:** Clr R Cassidy

**THAT** In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2019/13 for subdivision (3 lots) at 381 MARLBOROUGH ROAD, BRONTE PARK, subject to conditions in accordance with the Recommendation.

### **Recommended Conditions**

#### *General*

- 1) The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.

#### *Services*

- 3) The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

#### *Access to State Road*

- 4) The new access for Lot 1 from the carriageway of the road onto the subject land must be designed and located in accordance with the requirements of the Transport Division of the Department of State Growth.
- 5) All work on or affecting the State Road, including drainage, must be carried out in accordance with a permit provided by the Transport Division of the Department of State Growth. No works on the State Road shall commence until the Minister's consent has been obtained and a permit issued in accordance with the Roads and Jetties Act 1935.

#### *Subdivision*

- 6) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's Municipal Engineer. The cost of locating and creating the easements shall be at the subdivider's full cost.

#### *TasWater*

- 7) Pursuant to the Water and Sewerage Industry Act 2008 (TAS) Section 56P (2) (b) TasWater impose conditions on the permit as per Form PL05P (attached).



Final plan

- 8) A final approved plan of survey and schedule of easements as necessary, together with one copy, must be submitted to Council for sealing. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
- 9) A fee of \$205.00, or as otherwise determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey.
- 10) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage.
- 11) It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.

**The following advice applies to this permit:**

- a) This permit does not imply that any other approval required under any other legislation has been granted.
- b) If you notify Council that you intend to commence the use or development before the date specified above you forfeit your right of appeal in relation to this permit.

**CARRIED****FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr R Cassidy, Clr J Honner and Clr J Poore.

## **14.2 DA2019/62: RESOURCE DEVELOPMENT (AQUACULTURE) – HAMILTON RECIRCULATING AQUACULTURE SYSTEM HATCHERY: 56 & 90 WOODMOOR ROAD, OUSE**

**MOTION 1:****Moved:** Clr R Cassidy**Seconded:** Clr A Archer

**THAT** Council defer this item until the 17<sup>th</sup> of December 2019 and hold a Planning Committee Meeting and then a Special Council Meeting.

**MOTION LOST 6 / 3****FOR the Motion:**

Mayor L Triffitt, Clr A Archer and Clr R Cassidy.

**AGAINST the Motion:**

Deputy Mayor J Allwright, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr J Honner and Clr J Poore.

*Mr Graham Rogers left the meeting at 10.49am and returned at 10.50am.*

*Clr A Bailey left the meeting at 10.54am and returned at 10.56am.*

*Clr R Cassidy left the meeting at 11.02am and returned at 11.03am.*

**MOTION 2:****Moved:** Deputy Mayor J Allwright**Seconded:** Cllr S Bowden

**THAT** in accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority Approve the Development Application for the Hamilton Recirculating Aquaculture System Hatchery at 56 and 90 Woodmoor Road, Ouse (CT251957/1, CT36657/2, CT36657/5, CT84290/1 and CT122993/3) subject to conditions in accordance with the Recommendation.

**Recommended Conditions****General**

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the Land Use Planning and Approvals Act 1993.

**Approved Use**

- 3) The staff accommodation is approved as ancillary to the *Resource development (aquaculture)* use only. It must not be used for any other purpose or intensified without prior Council approval.

**External finishes**

- 4) All external building materials associated with the development are to be of types and colours specified in the approved plans, unless otherwise approved.
- 5) All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or painted to the satisfaction of the Council's Senior Planning Officer.

**Landscaping**

- 6) Before any work commences submit a landscape plan prepared by a landscape architect or other suitable person must be submitted to and approved by Council's Senior Planning Officer. The landscape plan must show the areas to be landscaped, the form of landscaping, plants species, estimates of mature height and growth habit and any required maintenance. The landscaping plan shall form part of the permit when approved.
- 7) The landscaping works must be completed in accordance with the endorsed landscape plan and to the satisfaction of Council's Senior Planning Officer within six (6) months of the first use of the development. All landscaping must continue to be maintained to the satisfaction of Council's General Manager.

**Parking & Access**

- 8) At least seventeen (17) parking spaces for the hatchery and six (6) parking spaces for the staff accommodation must be provided on the land at all times for the use of the occupiers in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 9) Unless approved otherwise by Council's General Manager the internal private driveway and areas set-aside for parking and associated access and turning must be provided in accordance the endorsed drawings, Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney and include all of the following;
  - A minimum trafficable width of 3m.
  - Provision for two way traffic.
  - Constructed with a durable all weather pavement.
  - Drained to an approved stormwater system.
  - Line-marking or some other means to show the parking spaces.
- 10) Adequate manoeuvring space must be provided in accordance with Standards Australia (2002): Australian Standard AS 2890.2 – 2002, Parking facilities - Part 2: Off-Street, Commercial vehicle facilities, Standards Australia, Sydney to ensure that heavy trucks or articulated vehicles may leave the site in a forward direction.
- 11) The loading and unloading of goods from commercial vehicles must only be carried out on the land in accordance with Standards Australia (2002): Australian Standard AS 2890.2 – 2002, Parking facilities - Part 2: Off-Street, Commercial vehicle facilities, Sydney.
- 12) All areas set-aside for parking and associated turning, loading and unloading areas and access must be completed before the use commences or the building is occupied and must continue to be maintained to the satisfaction of the Council's General Manager.

- 13) Prior to any works commencing, design drawings of the proposed internal rural access road are to be submitted to and approved by Council's General Manager.
- 14) All works required by a Traffic Impact Assessment (TIA) in respect of access to the land must be completed to the satisfaction of Council's General Manager before the use commences, specifically a basic left turn (BAL) treatment is to be provided from the Lyell Highway in accordance with the requirements of the Department of State Growth.

#### Access to State Roads

- 15) All work on or affecting the State Road, including drainage, must be carried out in accordance with a valid permit provided by the Transport Division of the Department of State Growth. No works on the State Road shall commence until the Minister's consent has been obtained and a permit issued in accordance with the Roads and Jetties Act 1935 (contact [permits@stategrowth.tas.gov.au](mailto:permits@stategrowth.tas.gov.au).)

#### Stormwater

- 16) Drainage from the proposed development must drain to a legal discharge point to the satisfaction of Council's General Manager.

#### Services

- 17) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

#### Aboriginal Heritage

- 18) The recommendations of the Aboriginal Heritage Assessment Report Final Version 1 (Cultural Heritage Management Australia, 25/4/2019) must be implemented during construction, including:
  - If during the course of the proposed development works, previously undetected archaeological sites or objects are located, the processes outlined in the Unanticipated Discovery Plan should be followed;
  - A copy of the Unanticipated Discovery Plan (UDP) should be kept on site during all ground disturbance and construction work; and
  - All construction personnel should be made aware of the Unanticipated Discovery Plan and their obligations under the Aboriginal Heritage Act 1975.

#### Dam Works

- 19) The permit holder must submit a Notice of Intent (Attachment 1) to commence dam works (see Note 2) to the Department (see Note 1) before dam works commence. Dam works must not commence prior to the nominated start date on this notice, unless otherwise authorised by the Department.
- 20) The Notice of Intent to commence dam works must be signed by the permit holder, the person constructing the dam (the contractor) and the site supervising engineer, confirming that these persons have read and understand the permit and conditions.
- 21) Dam works must be carried out in accordance with the Water Management (Safety of Dams) Regulations 2015 and the Water Management Act 1999.
- 22) The works must be carried out in accordance with the following report:  
*"Tassal Operations Pty Ltd Engineering Pre-Construction Report Recycled Water Storage Dam Hamilton Recirculating Aquaculture System" Consultants Macquarie Franklin August 2019*
- 23) Notwithstanding condition 4, the dam must contain a clay and or HDPE liner which must have a maximum in-situ permeability of  $1 \times 10^{-9}$  m/s throughout the full depth of the liner. In-situ testing for verification of permeability must be carried out in accordance with AS1289.
- 24) A person with a minimum of Class 1 competence (the "site engineer") (see Note 3) must be in charge of all earth works and be responsible for:
  - Conducting quality control tests and sampling in the field;
  - Verification of all quality control testing; and
  - Completion of documentation of all relevant activities including engineering design, construction and quality assurance activities.
- 25) Within 14 days of the completion of dam works the permit holder must submit to the Department a "Work-as-Executed" report, prepared by the site engineer, setting out as-constructed details of compliance with conditions including all items required to be supervised by the site engineer at Condition 5.

*Note: Conditions 18 – 24 above provided by the Water Management and Assessments Branch, Department of Primary Industries, Parks, Water & Environment (Contact: [anna.harper@dpipwe.tas.gov.au](mailto:anna.harper@dpipwe.tas.gov.au) or 6165 3019).*

#### The following advice applies to this permit:

- a) This permit does not imply that any other approval required under any other legislation has been granted.
- b) This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 is required to be obtained prior to construction.

**Notes relating to Dam Conditions:**

Note 1: References to the “Department” mean the Department of Primary Industries, Parks, Water and Environment or its successor responsible for administration of the Water Management Act 1999. Where a permit condition requires a submission to, or authorisation from, the Department, the relevant contact officer is the Section Head Dams Administration Water Management and Assessment Branch

Note 2: “dam works” includes clearing, scraping and excavations at the dam site, other than test pits.

Note 3: Site Engineer means a person with a minimum of Class 2 competence, as prescribed under the Water Management (Safety of Dams) Regulations 2015.

**CARRIED 7 / 2****FOR the Motion:**

Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr J Honner and Clr J Poore.

**AGAINST the Motion:**

Mayor L Triffitt and Clr R Cassidy.

**MOTION 3:**

**Moved:** Deputy Mayor J Allwright                      **Seconded:** Clr A Bailey

**THAT** all voting of Planning Agenda Items at Council’s Ordinary Meetings be reported in the Highlands Digest.

**CARRIED****FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

**MOTION 4:**

**Moved:** Clr R Cassidy                                      **Seconded:** Clr J Honner

**THAT** Council review the Audio Recording of Council Meeting Policy at the January 2020 Ordinary Council Meeting.

**CARRIED****FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

*Mr Justin O’Connor, Mr Sean Riley, Mr Craig Selkirk, Ms Depha Mediecke, Mr Brett Gleeson, Mr Chris Merridew, Mr James Headlam, Ms Jacqui Tyson and Clr J Poore left the meeting at 11.34am.*

### 14.3 DATA SHARE AGREEMENT

**Moved:** Clr J Honner

**Seconded:** Clr A Bailey

**THAT** Council agrees to enter into the Service Level Agreement with DPIPWE and the General Manager be authorised to sign the Agreement.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy and Clr J Honner

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*Clr J Poore returned to the meeting at 11.36am.  
Mrs Lyn Eyles left the meeting at 11.37 and returned at 11.37am.  
Clr A Campbell left the meeting at 11.50am and returned at 11.52am.*

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### 14.4 GOLDWIND AUSTRALIA PTY LTD: SURPLUS BLADE

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr J Poore

**THAT** Council accept the blade from Goldwind Australia Pty Ltd and it be located on Mr Bowden's land in the paddock next to the Rectory in Bothwell.

**CARRIED 5 / 4**

**FOR the Motion:**

Deputy Mayor J Allwright, Clr A Bailey, Clr S Bowden, Clr A Campbell and Clr J Poore.

**AGAINST the Motion:**

Mayor L Triffitt, Clr A Archer, Clr R Cassidy and Clr J Honner.

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*Mr Jason Branch (Manager of Works and Services) entered the meeting at 12.01pm.*

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### 14.5 NEW RURAL AND AGRICULTURE ZONES

**RESOLVED THAT** this item be deferred until the Ordinary Meeting of Council in January.

### MOVE TO ITEM 17.1 PLANNING SCHEME AMENDMENT

**Moved:** Clr J Honner

**Seconded:** Clr J Poore

**THAT** Council move to Item 17.1 Planning Scheme Amendment.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## 17.1 PLANNING SCHEME AMENDMENT

**Moved:** Clr J Honner

**Seconded:** Clr A Campbell

**THAT** the Deputy General Manager advise the Local Government Association of Tasmania that Council believes this matter is better addressed in a more strategic way, by legislative reform and clarification of the situations where Crown consent is necessary or not.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## 17.2 APPLICATION FOR COMMUNITY DONATION

**Moved:** Clr J Honner

**Seconded:** Clr J Poore

**THAT** a donation of \$150 be made to Bailey Mayne to assist with his costs in representing Tasmania in the Under 13 Tasmanian Cricket team in Victoria in January.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## MOVE TO ITEM 15.0 WORKS & SERVICES REPORT

**Moved:** Clr R Cassidy

**Seconded:** Clr J Honner

**THAT** Council move to item 15.0 WORKS & SERVICES REPORT.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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*Mr Graham Rogers left the meeting at 12.10pm.*

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## 15.0 WORKS & SERVICES

**Moved:** Clr R Cassidy

**Seconded:** Clr J Honner

**THAT** the Works & Services Report be received.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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## 15.1 HAMILTON SANDSTONE SIGN

**Moved:** Clr A Bailey

**Seconded:** Clr R Cassidy

**THAT** Council paint the lettering on the sandstone "Hamilton Sign" gold to have the letters stand out.

**CARRIED 8 / 1**

**FOR the Motion:**

Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

**AGAINST the Motion:**

Mayor L Triffitt

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The Mayor and Councillors thanked all staff for their efforts during Highlands Bushfest and making it such a successful event.

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*Mr Jason Branch left the meeting at 12.20pm*

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## 16.0 ADMINISTRATION

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### 16.1 AUSTRALIA DAY AWARDS 2020

**Moved:** Clr A Campbell

**Seconded:** Clr S Bowden

**THAT** Australia Day 2020 Citizen of the Year be awarded to Peter Rainbird and the Young Citizen of the year be awarded to Brock Watkins and the Mayor invite them to Council's Australia Day event to be presented with the Award.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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### 16.2 AUSTRALIA DAY AWARDS 2020 BUDGET ALLOCATION

**Moved:** Clr J Honner

**Seconded:** Clr S Bowden

**THAT** the Australia Day Event budget allocation be increased to \$1,500.00.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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*Deputy Mayor J Allwright left the meeting at 12.28pm.*

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### 16.3 POP-UP PICNIC AND PLAY EVENT – BOTHWELL

**Moved:** Clr J Poore

**Seconded:** Clr A Bailey

**THAT** Council approve the use of Bothwell Queen's Park for the 'POP-UP PICNIC AND PLAY' event, provide in-kind support services of Katrina Brazendale to be involved with the event organisations and if required waive the hall hire charges if the Bothwell Town Hall is required for use.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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*Clr A Campbell and Clr S Bowden declared an interest and left the meeting at 12.29pm'  
Deputy Mayor J Allwright returned to the meeting at 12.29pm.*

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### 16.4 NOTICE BOARD AT MIENA WASTE TRANSFER STATION

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr A Bailey

**THAT** the Deputy General Manager writes to Epuron stating that Council agrees to the installation of an all-weather notice board at the Miena Waste Transfer Station provided there is no cost to Council and that a development application is submitted for approval.

**CARRIED 4 / 3**

**FOR the Motion:**

Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey and Clr J Poore.

**AGAINST the Motion:**

Mayor L Triffitt, Clr R Cassidy and Clr J Honner.

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*Clr S Bowden and Clr A Campbell returned to the meeting at 12.38pm.*

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### 16.5 SAFEGUARDING VOLUNTEERING IN TASMANIA PROJECT - EXPRESSION OF INTEREST

**NOTED**

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*Mrs Lyn Eyles left the meeting at 12.52 and returned at 12.53pm.*

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## 16.6 TERMS OF REFERENCE CENTRAL HIGHLANDS VISITOR CENTRE MANAGEMENT COMMITTEE

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr R Cassidy

**THAT** Council adopt the Terms of Reference for the Central Highlands Visitor Centre Management Committee with the changes provided by the Deputy General Manager.

**CARRIED**

**FOR the Motion:**

Mayor L Triffitt, Deputy Mayor J Allwright, Clr A Archer, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

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*Clr A Bailey left the meeting at 1.03pm and returned at 1.06pm.*

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## 16.7 GREAT LAKE TRAIL

**Moved:** Deputy Mayor J Allwright

**Seconded:** Clr A Bailey

**THAT** Council write to the Johns Group encouraging him to do a detailed feasibility study be undertaken for the Great Lake Trail and that it be presented to Council.

**CARRIED 7 / 2**

**FOR the Motion:**

Deputy Mayor J Allwright, Clr A Bailey, Clr S Bowden, Clr A Campbell, Clr R Cassidy, Clr J Honner and Clr J Poore.

**AGAINST the Motion:**

Mayor L Triffitt and Clr A Archer

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## 17.0 SUPPLEMENTARY AGENDA ITEMS

**RESOLVED THAT** Council consider the matters on the Supplementary Agenda.

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*Clr J Poore left the meeting at 1.08pm.*

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## 17.1 PLANNING SCHEME AMENDMENT

This item was discussed earlier in the meeting.

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## 17.2 APPLICATION FOR COMMUNITY DONATION

This item was discussed earlier in the meeting.

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*Clr J Poore returned to the meeting at 1.09pm*

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## 18.0 CLOSURE

Mayor L Triffitt closed the meeting at 1.10pm.

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