

Central Highlands Council

MINUTES – ORDINARY MEETING – 5th December 2017

Minutes of an Ordinary Meeting of Central Highlands Council held at the Bothwell Council Chambers on Tuesday 5th December 2017, which commenced at 9am.

1.0 OPENING

Mayor L M Triffitt opened the meeting at 9.00am.

2.0 PRESENT

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae, Clr J Poore and Mrs Lyn Eyles (General Manager).

3.0 APOLOGIES

Clr R Bowden OAM

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

Clr A W Bailey Item 16.6 BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE MANAGEMENT COMMITTEE MEETING UPDATE
 Item 16.7 MEMBERSHIP OF THE BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE MANAGEMENT COMMITTEE
 Item 16.8 BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE - TERMS OF REFERENCE

5.0 CLOSED SESSION OF THE MEETING

Moved: Clr J A Honner

Seconded: Clr R L Cassidy

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Closed Session Minutes of Council's Ordinary Meeting held on 21st November, 2017.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

5.1 MOTION OUT OF CLOSED SESSION

Moved: Clr J A Honner

Seconded: Clr J Poore

THAT Council move out of Closed Session and resume the Ordinary Meeting.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

OPEN MEETING TO PUBLIC

The meeting opened to the public at 10.00am

6.0 IN ATTENDANCE

Mr Adam Wilson (Deputy General Manager), Miss Michaela Gray (Minutes Secretary), Ms Joanne Galliher and Mr Tony Blake (arrived at 10.04am).

6.1 PUBLIC QUESTION TIME

Ms Joanne Galliher thanked Council for the contribution that was made to the printing of her book "Story Tales for Red Kite" and stated how grateful she was.

Ms Galliher explained why she started fundraising for "Red Kite". She was a double lung transplant recipient and wanted to get out in the community and do something important.

She also asked Council to think about ways that she can fundraise for the youth of the Central Highlands Municipality so they are able to benefit.

Clr R L Cassidy suggested that she write to Ministers of Parliament and explain her story and they may be able to help her in her venture and fundraising.

Ms Galliher said that she would like to base her fundraising on creative writing.

The Mayor thanked Ms Galliher for attending the meeting and telling her story.

Mr Tony Blake wanted to talk about the new toilet/amenities block in Bothwell.

The disabled toilets don't have any bars, uneven floor looks like they have just put the tiles down over the old surface. The new toilets are very low and have no seats.

Clr J Poore said that the toilets are meant to meet Australian standards and have blue seats for the disabled toilets and bars.

The Mayor said that this will be addressed later in the agenda with the DES Manager - Graham Rogers.

Joanne Galliher left the meeting at 10.20am.

7.0 MAYORAL COMMITMENTS

15 th November	Meeting with Minister Rene Hidding & Minister Guy Barnett
16 th November	Meeting with Great Lake Community Centre Executive and DES Manager
18 th November	Meeting with Gold Wind Highlands Bushfest
19 th November	Highlands Bushfest
20 th November	Agenda with General Manager
21 st November	Council Meeting Meeting with Finance Officer- ILU
22 nd November	Meeting with Brian Mitchell MP and General Manager Meeting with Tenants - ILU Ouse
25 th November	Southern Highlands Progress Association Meeting- Bronte Park
27 th November	STCA Meeting- Hobart
28 th November	Meeting at Truffle Lodge Steppes Sculptures Anniversary Event

7.1 COUNCILLORS COMMITMENTS

Clr R L Cassidy

21 st November	Ordinary Council Meeting
28 th November	Bothwell Football Club and Community Centre Meeting

Clr J A Honner

21 st November	Ordinary Council Meeting
28 th November	25th Anniversary Steppes Sculptures
28 th November	Bothwell Football Club and Community Centre Meeting

7.2 GENERAL MANAGER'S COMMITMENTS

21 st November	Ordinary Council Meeting
22 nd November	Meeting with Mayor, Robin Terry & Brian Mitchell ALP
27 th November	Audit Panel Meeting
4 th December	Meeting with Huon Regional Care

7.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

17 th November	Public forum regarding Asbestos Law Reforms presented by John Green from Asbestos Free Tasmania Foundation
21 st November	Ordinary Council Meeting Meeting with Geoff and Karen Wicks regarding Asbestos Awareness - Betty the ADRI House visiting Ouse
27 th November	Audit Panel Committee Meeting
28 th November	25th Steppes Sculptures Meeting of the Bothwell Football Club and Community Centre Management Committee Meeting
29 th November	Works Managers Meeting

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

8.1 FUTURE WORKSHOPS

NIL

9.0 MAYORAL ANNOUNCEMENTS

The Mayor thanked Clr R L Cassidy for his response to a letter to the editor which was in the newspaper.

She also mentioned that Tasmanian Police were invited to the January Council Meeting regarding the lack of police presence in the Central Highlands.

After the Mayoral Announcements Mr Tony Blake mentioned that one of the new gates at Queens Park, had been broken off the hinges and had been chucked in a tree in the park.

It was mentioned that this had already been attended to.

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved: Clr J A Honner

Seconded: Clr A W Bailey

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 21st November 2017 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved: Clr J Poore

Seconded: Clr J R Allwright

THAT the Minutes of the Ordinary Meeting of Council held on Tuesday 21st November 2017 be confirmed.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

10.3 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING

Moved: Clr J R Allwright

Seconded: Clr R L Cassidy

THAT the Draft Minutes of the Audit Panel Meeting held on Monday 27th November 2017 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

10.4 RECEIVAL DRAFT MINUTES BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE COMMITTEE MEETING

Moved: Clr J Poore

Seconded: Clr J A Honner

THAT the Draft Minutes of the Bothwell Football Club and Community Centre Committee meeting held on Tuesday 28th November 2017 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

11.0 BUSINESS ARISING

14.1	Policy on website
14.2	Lease Agreement signed
14.3	Clr Cassidy to provide comments to DES Manager by 8 December 2017
16.11	Clr Cassidy to obtain costings & report back to Council
16.1	Hamilton Show Committee – letter sent
16.5	Andy Beasant ILU Committee Member – letter sent
16.7	Community Grant Tas. Trail Assoc. – letter & cheque sent
16.8	Bothwell Gun Club – letter and cheque sent
16.13	Audio recording – costings for equipment & policy in agenda
16.16	Revised Strategic Plan on website

12.0 DERWENT CATCHMENT PROJECT REPORT

Moved: Clr J R Allwright

Seconded: Deputy Mayor L Benson

THAT the Derwent Catchment Project Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

13.0 FINANCE REPORT

Moved: Clr JA Honner

Seconded: Clr A W Bailey

THAT the Finance Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

Council thanked David Doyle for including the Comprehensive Income Statements in the finance report that Councillors requested at the previous workshop.

Mr Graham Rogers (Development & Environmental Services Manager) entered the meeting at 10.32am.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr J Poore

Seconded: Clr E McRae

THAT the Development & Environmental Services Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

14.1 CONSULTATION ON BANNING SINGLE USE TAKEAWAY FOOD PACKAGING

Moved: Deputy Mayor L Benson

Seconded: Clr A W Bailey

THAT the suggested answers to the HCC questions be accepted and sent on.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

14.2 BOTHWELL SWIMMING POOL / GYMNASIUM ROOF

RESOLVED that the DES Manager investigate options and costings for the heating of the Bothwell Swimming Pool and report back to Council.

14.3 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2017 / 00023	D J Downie	1839 Bashan Road, Waddamana	Extractive Industry (Gravel Quarry Upgrade to Level 2 Activity)
2017 / 00035	Taswater	CT 144482/1 Marlborough Road, Bronte Park	Utilities : Water Treatment Plant, Two Water Tanks & Demolition of Existing Tank
2017 / 00045	Telstra	CT 142823/1 Highland Lakes Road, Reynolds Neck	Utilities (Telecommunications Tower)
2017 / 00046	A Reed	CT 138567/9 Interlaken Road, Interlaken	Demolish Existing Dwelling & Construct New Dwelling
2017 / 00044	R Strating	"Strathborough" 2120 Hollow Tree Road, Hollow Tree	Alterations to Dwelling (Heritage Place)

ANIMAL CONTROL

There were no dogs impounded over the past month.

RESOLVED that a notice be placed in the Highland Digest to remind farmers to check fencing around lambing time.

Graham Rogers presented a letter that was received from Ms Peta Rainbird for the Mayor to read.

Clr J R Allwright left the meeting at 10.46am and returned at 10.47am.

Moved: Clr A W Bailey

Seconded: Clr E McRae

THAT Council give permission for Peta Rainbird and Brian Garth to stay at the Bothwell Caravan Park until the end of January 2018.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

*Clr J Poore left the meeting at 10.56am.
Graham Rogers left the meeting at 10.57am.*

15.0 WORKS & SERVICES

Moved: Clr J A Honner

Seconded: Clr R L Cassidy

THAT the Works & Services Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner and Clr E McRae.

16.0 ADMINISTRATION

Clr J Poore returned at 10.58am.

16.1 BOTHWELL CAMPING GROUND

Moved: Clr A W Bailey

Seconded: Clr E McRae

THAT Council give permission for Mr Gordon Crosswell to locate and reside in his caravan at the Bothwell Camping Ground from 15 January, 2018 to 31 March, 2018.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.2 2018 AUSTRALIA DAY AWARDS

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT the following nominations for 2018 Australia Awards be accepted:

- Citizen of the Year – Raylee Parsons
- Central Highlands Community Event – Inland Fisheries Trout Weekend

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.3 ACTING GENERAL MANAGER

Moved: Deputy Mayor L Benson

Seconded: *Clr J A Honner*

THAT under Section 61B (4) of the Local Government Act 1993, Council appoint Adam Wilson, Deputy General Manager as Acting General Manager during every absence of the General Manager for a term of three years from 5 December, 2017.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.4 POLICY 2016-40 GIFTS AND BENEFITS POLICY

Moved: Deputy Mayor L Benson

Seconded: Clr R L Cassidy

THAT Council approve the revised Policy No. 2015-40 Gifts and Benefits Policy.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.5 AUDIO RECORDING OF COUNCIL MEETINGS

Moved: Deputy Mayor L Benson

Seconded: Clr E McRae

1. **THAT** Council approve Policy No. 2017-50 Audio Recording of Council Meetings Policy; and
2. **THAT** Council authorises the Deputy General Manager to purchase the Digital Voice Recorder system as per the quote from Active Electronics.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

*Clr E McRae left the meeting at 11.07am and returned at 11.09am.
Clr A W Bailey declared an interest and left the meeting at 11.10am.
Deputy Mayor L Benson left the meeting at 11.10am and returned at 11.14am.*

16.6 BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE MANAGEMENT COMMITTEE MEETING UPDATE

Moved: Clr R L Cassidy

Seconded: Clr E McRae

THAT all social functions held at the Bothwell Football Club and Community Centre must cease at 12 midnight as per the Council Policy 2013-02 Use of Council Halls.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

RESOLVED that Council move to item 16.8 BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE - TERMS OF REFERENCE

16.8 BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE - TERMS OF REFERENCE

Moved: Clr E McRae

Seconded: Clr J Poore

THAT Council approve the Terms of Reference for the Bothwell Football Club and Community Centre Management Committee.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.7 MEMBERSHIP OF THE BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE MANAGEMENT COMMITTEE

Moved: Clr E McRae

Seconded: Clr J Poore

THAT Council accept the request from the Bothwell Football Club for Mr Anthony Bailey and Mrs Tracey Brazendale (as a Proxy) to be additional members on the Bothwell Football Club and Community Centre Management Committee.

CARRIED 4/ 3

FOR the Motion:

Mayor L M Triffitt, Clr J A Honner, Clr E McRae and Clr J Poore.

AGAINST the Motion:

Deputy Mayor L Benson, Clr J R Allwright and Clr R L Cassidy.

Clr A W Bailey returned to the meeting at 11.27am.

16.9 POLICY 2017- 46 RELATED PARTY DISCLOSURES POLICY

Moved: Deputy Mayor L Benson

Seconded: Clr R L Cassidy

THAT Council adopt the revised Policy No. 2017- 46 Related Party Disclosures Policy.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.10 BOTHWELL FOOTBALL CLUB MEMORABILIA

Moved: Clr E McRae

Seconded: Clr J R Allwright

THAT Council allow the Bothwell Football Club memorabilia from the Bothwell Town Hall to be moved to the new Bothwell Football Club and Community Centre.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.11 POLICE PRESENCE IN THE CENTRAL HIGHLANDS

Sgt Hey from the New Norfolk Police will be attending the Council Meeting on the 16th January 2018 to discuss this item.

16.12 SHEEP DOG TRIALS – BOTHWELL TOURISM COMMITTEE

Moved: Clr A W Bailey

Seconded: Clr E McRae

THAT permission be given to the Bothwell Tourism Association to hold sheep dog trials at the Bothwell Recreation Ground on 3 and 4 March 2018 subject to the following:

- (a) Consultation with the Works & Services Manager on ground conditions prior to the event;
- (b) A booking being made for the ground through the Bothwell office; and
- (c) The Bothwell Tourism Committee be advised that the Committee will need to re-apply for future sheep dog trials.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved: Clr R L Cassidy

Seconded: Clr J A Honner

THAT Council consider the matters on the Supplementary Agenda.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

17.1 BROOKS MOTORSPORT – REQUEST FOR SPONSORSHIP/DONATION

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT Council make a donation of \$500.00 to Daniel Brooks to attend the AMCA Australian Titles and the Victorian Title in Victoria.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

18.0 CLOSURE

Mayor L M Triffitt closed the meeting at 11.34am.
