



Central Highlands Council

Minutes – ORDINARY MEETING – 15th August 2017

Minutes of an Ordinary Meeting of Central Highlands Council held at the Bothwell Council Chambers on Tuesday 15th August, which commenced at 9.00 am

1.0 OPENING

Mayor L M Triffitt opened the meeting at 9.00am

2.0 PRESENT

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae, Clr J Poore and Lyn Eyles (General Manager).

3.0 APOLOGIES

Deputy Mayor L Benson

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

NIL

5.0 CLOSED SESSION OF THE MEETING

Moved: Clr J A Honner

Seconded: Clr J Poore

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Closed Session Minutes of Council's Ordinary Meeting held on 18 July 2017
- Personnel/Industrial Relation Matters Regulation 15 (2) (a)
- Matter under Regulation 15 (2)(i)

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

5.1 MOTION OUT OF CLOSED SESSION

Moved: Clr A W Bailey

Seconded: Clr R L Cassidy

THAT Council move out of Closed Session and resume the Ordinary Meeting.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

- Following an incident resulting in an assault on a Council employee, Council had installed Dash Cams in all Council Trucks.

OPEN MEETING TO PUBLIC

The meeting opened to the public at 10.12 am

6.0 IN ATTENDANCE

Miss Michaela Gray (Minutes Secretary) and Mr Tony Blake.

9.45 Primary 1 & 2 Students Bothwell District High School for morning tea and Council Meeting

6.1 PUBLIC QUESTION TIME

Bothwell District High School Students asked the Mayor and Councillors a number of questions.

- Are you able to widen the Highland Lakes Road?
The Mayor advised the students that this wasn't a Council road but this is something that could be mentioned to the Department of State Growth.
- Can you please fix the bumps in the road at Apsley on the Highland Lake Road?
The Mayor said that there are current conversations happening regarding this issue and there is a possibility of this section of the road getting fixed in late 2017-2018
- Can we please have a skate park?
The Mayor said that this is something that we could look into. Clr E McRae suggested that a fundraiser be started if this is something the community would like.

7.0 MAYORAL COMMITMENTS

12 th July	Meeting with Brian Mitchell MP
18 th July	Ordinary Council Meeting – Hamilton
19 th July	TasWater Meeting
24 th July	Business of Council – Bothwell
	Meeting with Great Lake Community Centre President – Bothwell
26 th July	LGAT Conference – Hobart
27 th July	LGAT Conference – Hobart
28 th July	LGAT Conference – Hobart
31 st July	Business of Council- Hamilton
1 st August	On-Site Meeting – Bothwell Recreation Ground
4 th August	Independent Living Unit Committee Meeting – Hamilton
	Tourism Tour – Gretna

7.1 COUNCILLORS COMMITMENTS

Deputy Mayor L Benson

18 th July	Council Meeting - Hamilton
25 th July	HATCH Health Meeting - Hamilton
27 th July	LGAT Conference Day 1 - Hobart
1 st August	STCA Waste Strategy South Meeting - Hobart
8 th August	Huon Regional Care Meeting – Bothwell

Clr R L Cassidy

18 th July	Ordinary Council Meeting – Hamilton
25 th July	On-Site Meeting – Bothwell Recreation Ground

7.2 GENERAL MANAGER'S COMMITMENTS

18 th July	Ordinary Council Meeting
19 th July	Meeting TasWater re Wayatinah & Bronte
26 th – 28 th July	LGAT Annual Conference
31 st July	EBA Meeting
1 st August	On-site meeting Bothwell Recreation Ground
4 th August	Independent Living Units Meeting
8 th August	Meeting Huon Regional Care
14 th August	South Central Sub-Region Meeting

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

8.1 FUTURE WORKSHOPS

Financial Workshop- General Manager to organise a time with Council's Accountant David Doyle

9.0 MAYORAL ANNOUNCEMENTS

- The Mayor is currently meeting with Brian Mitchell MP regarding community concerns with the powerlines at the Gretna War Memorial and will get back to Council at due course.
- Council is currently working with the Tasmanian Fire Service regarding a client needs Service Program with the installation and maintenance of smoke alarms for those who do not have other means of assistance.

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved: Clr A W Bailey

Seconded: Clr J A Honner

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 18th July 2017 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved: Clr R L Cassidy

Seconded: Clr J Poore

THAT the Minutes of the Ordinary Meeting of Council held on Tuesday 18th July 2017 be confirmed.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

10.3 RECEIVAL DRAFT MINUTES INDEPENDENT LIVING UNIT COMMITTEE MEETING

Moved: Clr J Poore

Seconded: Clr J A Honner

THAT the Draft Minutes of the Independent Living Unit Committee Meeting of Council held on Friday 4th August 2017 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

11.0 BUSINESS ARISING

- 14.1 General Manager signed Development Application Form giving owner's consent
- 14.2 Tender to be awarded and signed
- 14.3 Wording on plaque new BBQs Queens Park – DES Manager
- 16.2 LGAT motions – Mayor voted according to Council decision
- 16.3 Submission on Code of Conduct Review – Clr Allwright co-ordinating
- 16.4 Bothwell Literary Society Library – Donation Form signed and books have now been relocated to QVMAG
- 16.5 CH Visitor Centre – Clr Poore & Clr Honner to consult stakeholders etc
- 16.6 Community Grant – letter and cheque forwarded
- 16.7 Legal Opinions Policy placed on website

12.0 NRM REPORT

Moved: Clr J A Honner

Seconded: Clr J R Allwright

THAT the NRM Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

Graham Rogers (Development & Environmental Services Manager) entered the meeting at 10.28am

13.0 FINANCE REPORT

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT the Finance Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr J A Honner

Seconded: Clr E McRae

THAT the Development & Environmental Services Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

14.1 PUBLIC COMMENT ON PLANNING AGENDA ITEMS AT COMMITTEE MEETINGS POLICY

MOTION 1:

Moved: Clr R L Cassidy

Seconded: Clr J A Honner

THAT Council adopt Policy 2017-49 Public Comment on Planning Agenda Items at Committee Meetings.

Clr R L Cassidy withdrew from moving the above motion.

MOTION 2:

Moved: Clr J Poore

Seconded: Clr J A Honner

THAT Council adopt Policy 2017-49 Public Comment on Planning Agenda Items at Committee Meetings.

MOTION LOST 3/5

FOR the Motion:

Mayor L M Triffitt, Clr J A Honner and Clr J Poore.

AGAINST the Motion:

Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy and Clr E McRae.

*Jason Branch (Manager Works & Services) entered the meeting at 10.48am
Bothwell District High School students left the meeting at 10.49am*

14.2 PA 2017/31 PUBLIC TOILET: 71 ARTHURS LAKE ROAD, ARTHURS LAKE**Moved:** Clr J R Allwright**Seconded:** Clr A W Bailey**THAT** the plumbing fees of \$500.00 for PA 2017/31 for the public toilet at Arthurs Lake be remitted by Council.**CARRIED****FOR the Motion:**

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

14.3 PLACE NAME ACT – STAKEHOLDER AND COMMUNITY CONSULTATION REPORT**NOTED****14.4 ELLENDALE HALL RE-ROOF****Moved:** Clr J Poore**Seconded:** Clr A W Bailey**THAT** Council accepts the quote from Graham's Plumbing & Excavations - \$56,100.00 including GST to re-roof the Ellendale Hall.**CARRIED 7/1****FOR the Motion:**

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner and Clr J Poore.

AGAINST the Motion:

Clr E McRae

14.5 DES BRIEFING REPORT**PLANNING PERMITS ISSUED UNDER DELEGATION**

The following planning permits have been issued under delegation during the past month.

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2017 / 00016	Systembuilt Homes	721 Arthurs Lake Road, Arthurs Lake	Dwelling and Outbuilding (Container)
2017 / 00022	Rainbow Building Solutions	RA 149 Dillons Road, Ellendale	Outbuilding
2017 / 00017	Steeline Roofing	1 Clyde Street, Hamilton	New Outbuilding (Heritage Precinct)

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2017 / 00021	D & L Drysdale	Bannister Road, Tods Corner	Outbuilding & Rooding
2017 / 00020	Kings Outdoor Living	691 Ellendale Road, Ellendale	Addition to Dwelling

14.6 BLAKE FLOOD REVIEW RECOMMENDATIONS- FEEDBACK SOUGHT

NOTED

Graham Rogers left the meeting at 11.15am.

15.0 WORKS & SERVICES

Moved: Clr E McRae

Seconded: Clr A W Bailey

THAT the Works & Services Report be received

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

Clr J R Allwright left the meeting at 11.18am and returned at 11.20am.

Clr R L Cassidy left the meeting at 11.23am and returned at 11.27am.

15.1 ROAD MATERIAL FOR THE WOODS LAKE ROAD

Moved: Clr A W Bailey

Seconded: Clr R Bowden OAM

THAT Council donate the road gravel material recovered from the failed Arthurs Lake Road (estimated at \$8000) for the use on Woods Lake Road.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

Clr E McRae left the meeting at 11.38am and returned at 11.40am.

15.2 ENTRANCE TO BOTHWELL WASTE TRANSFER STATION OFF HIGHLAND LAKES ROAD

Moved: Clr R Bowden OAM

Seconded: Clr A W Bailey

THAT the Mayor and General Manager draft a letter to the Department of State Growth requesting that the realignment of the Pub with No Beer Corner be finalised to honour the agreement with the Gray Government; and

THAT the Works and Services Manager consult with the Department of State Growth regarding the entrance to the Bothwell Waste Transfer Station and report back to Council.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, and Clr J Poore.

Clr J Poore left the meeting at 11.57am and returned at 11.58am.

15.3 OVERSIZED VEHICLES ON COUNCIL BRIDGES & ROADS

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT Council set aside \$15,000.00 for the assessment of Central Highlands Council bridges for special purpose vehicle use.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

Jason Branch left the meeting at 12.04pm.

16.0 ADMINISTRATION

16.1 PUBLIC QUESTION TIME GUIDELINES

Moved: Clr J A Honner

Seconded: Clr E McRae

THAT the Public Question Time Procedures be adopted and placed on Council's website.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.2 CENTRAL HIGHLANDS DESTINATION ACTION PLAN 2016-2019

Moved: Clr J A Honner

Seconded: Clr R L Cassidy

THAT Council endorse the Central Highlands Destination Action Plan and that consultation be undertaken with Destination Southern Tasmania for the launch of the Plan.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.3 BOTHWELL MEDICAL CENTRE LEASE AND SERVICE AGREEMENT WITH HUON REGIONAL CARE

Moved: Clr J Poore

Seconded: Clr R Bowden OAM

THAT the General Manager be authorised to sign and seal the Lease and Services Agreement between Central Highlands Council and Huon Regional Care.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.4 COMMUNITY GRANT APPLICATION

Moved: Clr A W Bailey

Seconded: Clr J R Allwright

THAT Council contribute \$1,000.00 to the Ouse Online Access Centre to assist with electricity and other costs with providing computer access, training and facilities to Central Highland residents.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.5 DEFENCE FORCE MOTOR CYCLE RIDE TO RAISE AWARENESS AND RESEARCH FUNDS FOR PROSTATE CANCER

Moved: Clr A W Bailey

Seconded: Clr J Poore

THAT

- a) The Mayor will welcome the riders;
- b) The Bothwell Town Hall will be made available; and
- c) A donation of \$300.00 will be made to raise awareness and research funds for prostate cancer.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.6 BOTHWELL SPIN-IN

Moved: Clr R L Cassidy

Seconded: Clr J A Honner

THAT Council approve the payment of the contribution \$2,000.00 towards the Bothwell Spin-Out 2018.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.7 OCCUPANCY OUSE ILU 2

Moved: Clr J Poore

Seconded: Clr J A Honner

THAT Council accept the recommendation from the Independent Living Units Committee for occupancy of Unit 2 of the Ouse Independent Living Units.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.8 FEEDBACK FROM COUNCILS – PROCESS FOR DISPOSAL OF ANGLICAN CHURCH PROPERTIES

Moved: Clr R Bowden OAM

Seconded: Clr E McRae

THAT the Mayor write to the dioceses of each denomination in the Central Highlands to meet with Councillors at a workshop to discuss the future of Church buildings, cemeteries and other relevant matters.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.9 NOMINATIONS FOR REPRESENTATIVES ON THE STATE FIRE MANAGEMENT COUNCIL AND THE STATE FIRE COMMISSION

Moved: Clr E McRae

Seconded: Clr A W Bailey

THAT Council endorse the nomination of Mayor Triffitt as the Local Government representative on the State Fire Commission.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.10 ANNUAL END OF SCHOOL AWARDS

Moved: Clr J A Honner

Seconded: Clr A W Bailey

THAT Council make the following end of year awards:

- New Norfolk High School – Central Highlands Continuing Education Bursary - \$300
- Bothwell District High School - Central Highlands Continuing Education Bursary - \$300
- Glenora District High School - Central Highlands Continuing Education Bursary - \$300
- Ouse District Primary School - Central Highlands Continuing Education Bursary - \$300
- Westerway Primary School - Central Highlands Continuing Education Bursary - \$300
- Westerway Primary School - Citizenship Award - \$50
- Glenora District High School – Citizenship Award - \$50
- Ouse District Primary School – Primary Value Award – 2 Awards of \$50 each
- Bothwell District High School – Primary Citizenship Award - \$50
- Bothwell District High School – Primary Encouragement Award - \$50

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

16.11 GO HIGHLANDS VEHICLE – “TWEETY BUS”

The Mayor advised that the Executive Assistant and the Executive Officer of Uniting Care will be meeting with her and Katrina Brazendale on the 23rd of August 2017 to discuss the future of the “Tweety Bus”.

16.12 AUSTRALIA DAY

Moved: Clr E McRae

Seconded: Clr A W Bailey

THAT upon the resignation of Deputy Mayor L Benson from the Australia Day Committee, Clr A W Bailey will chair the committee; and

THAT Clr E McRae become a member of the Australia Day Committee.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

*Clr E McRae left the meeting at 12.35pm and returned at 12.37pm.
Clr A W Bailey left the meeting at 12.39pm and returned at 12.41pm.*

16.13 BOTHWELL FOOTBALL CLUB LOAN

Moved: Clr A W Bailey

Seconded: Clr E McRae

THAT Council waive the repayment of the loan for \$35,451.00 from the Bothwell Football Club; and

THAT stakeholders form a committee with an executive, for management of the Bothwell Football Club & Community Centre with Council representatives being Clr J Poore, Clr E McRae, Mayor L M Triffitt (Council proxy) and the committee is to provide Council with the Terms of Reference for approval.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden OAM, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

Clr R Bowden OAM left the meeting at 12.47pm.

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved: Clr J A Honner

Seconded: Clr A W Bailey

THAT Council consider the matters on the Supplementary Agenda.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy, Clr J A Honner, Clr E McRae and Clr J Poore.

Clr R Bowden OAM Returned to the meeting at 12.50pm

17.1 LOCAL GOVERNMENT REPRESENTATIVE – STATE GRANTS COMMISSION

NOTED

17.2 LGAT ELECTION ADVOCACY DOCUMENT

RESOLVED that Council advise LGAT that the re-alignment of the Pub with No Beer Corner, Highland Lakes Road, Bothwell is a priority for Council.

18.0 CLOSURE

Mayor L M Triffitt closed the meeting at 12.52pm
