



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

Minutes of an Ordinary Meeting of Central Highlands Council held at the Council Chambers, Bothwell on Tuesday 21st June 2011, commencing at 9.00am.

1.0 OPENING

Mayor D E Flint opened the meeting at 9.00am.

2.0 PRESENT

Mayor D E Flint, Clr R G Bowden, Clr G Herbert, Clr I V McMichael, Clr L M Triffitt

3.0 APOLOGIES

Deputy Mayor A J Downie, Clr A W Bailey, Clr T H Jacka

4.0 IN ATTENDANCE

Mr Geoff Cockerill (Acting General Manager)

ADJOURNMENT OF ORDINARY MEETING

Moved **Clr I V McMichael** Seconded **Clr L M Triffitt**

THAT the Ordinary Meeting of Council be adjourned to 9.00am on Wednesday 22nd June 2011.

Carried

For the motion

Mayor D E Flint, Clr R G Bowden, Clr G Herbert, Clr I V McMichael, Clr L M Triffitt

RECONVENING OF ORDINARY MEETING

Moved **Clr L M Triffitt** Seconded **Clr I V McMichael**

THAT the Ordinary Meeting of Council be reconvened on 22nd June 2011.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Cllr A W Bailey, Cllr R G Bowden, Cllr G Herbert, Cllr T H Jacka, Cllr I V McMichael, Cllr L M Triffitt

3.0 APOLOGIES

NIL

4.0 IN ATTENDANCE

Mr Geoff Cockerill (Acting General Manager), Mr Jason Branch (Works & Services Manager), Mr Graham Rogers (Manager of Development & Environmental Services), Miss Zara Gerven (Community & Economic Development Officer), Miss Lisa Embrey (Minute Secretary), Mrs Sue Colgrave (Finance Manager).

ADJOURNMENT OF ORDINARY MEETING

Moved **Cllr R G Bowden**

Seconded **Cllr I V McMichael**

THAT the Ordinary Meeting of Council be adjourned at 9.01am for the purpose of holding a Budget Workshop.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Cllr A W Bailey, Cllr R G Bowden, Cllr G Herbert, Cllr T H Jacka, Cllr I V McMichael, Cllr L M Triffitt

16.0 MOTION INTO COMMITTEE

Moved **Cllr A W Bailey**

Seconded **Cllr L M Triffitt**

THAT Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Cllr A W Bailey, Cllr R G Bowden, Cllr G Herbert, Cllr T H Jacka, Cllr I V McMichael, Cllr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

16.1 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

16.2 MATTERS DISCUSSED IN COMMITTEE

Personnel matters

Ellendale Hall

16.3 MOTION OUT OF COMMITTEE

Moved **Clr A W Bailey**

Seconded **Clr I V McMichael**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

RECONVENING OF ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr I V McMichael**

THAT the Ordinary Meeting of Council be reconvened at 10.25AM.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

16.4 APPLICATION FOR LEAVE OF ABSENCE

Clr I V McMichael – July 2011 Council Meeting.

5.0 PUBLIC QUESTION TIME

Mrs Phyl Smithurst requested an update on the Central Highlands Council Interim Planning Scheme.

6.0 MAYORAL COMMITMENTS

- | | |
|-------------------------------------|---|
| Tuesday 17 th May 2011 | <ul style="list-style-type: none">• Council Meeting – Hamilton |
| Tuesday 19 th May 2011 | <ul style="list-style-type: none">• Guest - Derwent Valley Council Meeting |
| Saturday 21 st May 2011 | <ul style="list-style-type: none">• Central Highlands Deer Hunters Association – Presentation Night |
| Wednesday 25 th May 2011 | <ul style="list-style-type: none">• Living with Cancer Program – Bothwell |
| Thursday 26 th May 2011 | <ul style="list-style-type: none">• Cuppa – Cancer Day• Teleconference – AWLGA• Climate Action and the cost of living |
| Monday 30 th May 2011 | <ul style="list-style-type: none">• Derwent Bridge Operations Re: RDA |
| Tuesday 31 st May 2011 | <ul style="list-style-type: none">• Residents Info Session – Westerway |
| Thursday 2 nd June 2011 | <ul style="list-style-type: none">• Owners Meeting – Water & Sewerage |
| Friday 3 rd June 2011 | <ul style="list-style-type: none">• Environmental Awards with Jamie Wood |
-



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

Saturday 4 th June 2011	<ul style="list-style-type: none">• Funeral Service – Mrs Fay Doran
Monday 6 th June 2011	<ul style="list-style-type: none">• Anthony Speed – Federal Department Age Care
Tuesday 7 th June 2011	<ul style="list-style-type: none">• Budget Meeting – Hamilton• Residents Information – Hamilton• Tourism Operations Function - Mona
Wednesday 8 th June 2011	<ul style="list-style-type: none">• Residents Information – Ellendale
Thursday 9 th June 2011	<ul style="list-style-type: none">• Mrs Debbie Bryant – Project• LGAT Information Session• Ellendale Hall Committee Meeting
Saturday 11 th June 2011	<ul style="list-style-type: none">• Southern Highlands Progress Association Meeting – Bronte• Residents Information – Bronte
Tuesday 14 th June 2011	<ul style="list-style-type: none">• Residents Information – Bothwell
Thursday 16 th June 2011	<ul style="list-style-type: none">• Southern Tasmanian Councils Authority
Sunday 19 th June 2011	<ul style="list-style-type: none">• 60th Anniversary Dinner – AWLGA Special Guest – Governor General Quentin Bryce

6.1 COUNCILLORS COMMITMENTS

Clr A J Downie

19 th May 2011	<ul style="list-style-type: none">• SWSA Meeting
7 th June 2011	<ul style="list-style-type: none">• Budget Workshop - Bothwell
15 th June 2011	<ul style="list-style-type: none">• Integrity Commission breakfast

6.2 GENERAL MANAGER'S COMMITMENTS

7 th June 2011	<ul style="list-style-type: none">• Budget Workshop - Bothwell
---------------------------	--



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

6.3 COMMUNITY & ECONOMIC DEVELOPMENT OFFICER'S COMMITMENTS

Friday 20 May 2011	<ul style="list-style-type: none">Western Wilderness Zone Marketing Industry Presentation – Bronte Park
Thursday 26 May 2011	<ul style="list-style-type: none">Biggest Morning Tea – Ash Cottage
Monday 30 May 2011	<ul style="list-style-type: none">Southern Tasmanian Councils Authority Tourism Meeting – Glenorchy
Tuesday 31 May 2011	<ul style="list-style-type: none">Local Tourism Industry Forum – Launceston
Monday 6 June 2011	<ul style="list-style-type: none">Zone Marketing Review Outcomes (T.Tas) – Launceston
Friday 10 June 2011	<ul style="list-style-type: none">Kylee Balch – Department of Health and Aging (Grant Feedback)
Tuesday 14 June 2011	<ul style="list-style-type: none">Jess Dallas & T.Tas (Future Tourism Directions)
Thursday 16 June 2011	<ul style="list-style-type: none">Centralinc meeting
Friday 17 June 2011	<ul style="list-style-type: none">Western Wilderness Zone Marketing Group Meeting – Cradle Mountain
Monday 20 June 2011	<ul style="list-style-type: none">Central Highlands Council Tourism Action Committee meeting

6.4 NOTIFICATION OF COUNCIL WORKSHOPS

7th June 2011 – Budget Workshop
21st June 2011 – Budget Workshop

6.5 MAYORAL ANNOUNCEMENTS

NIL



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

6.6 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

Clr G Herbert - Capital Works Program 2011/2012 Budget

Clr L M Triffitt - Capital Works Program 2011/2012 Budget

7.0 MINUTES

7.1 RECEIVAL MINUTES ORDINARY MEETING

Moved **Clr A W Bailey** Seconded **Clr A J Downie**

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 17th May 2011 be received.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

7.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved **Clr A J Downie** Seconded **Clr A W Bailey**

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 17th May 2011 be confirmed with the following amendments.

Page 10 - 7.5.1 – Request from John Blyth – Deferred until Council create a Street Plan Policy to be developed for all the towns in the municipal area.

Page 21 - 14.3 - Craft not draft

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

7.4 BUSINESS ARISING

Moved **Clr L M Triffitt**

Seconded **Clr I V McMichael**

THAT Council approve the mosaic being erected on the shelter shed at Ellendale.

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

7.5 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved **Clr L M Triffitt**

Seconded **Clr G Herbert**

THAT the **Community & Economic Development Report** be received.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

7.5.1 COMMUNITY GRANTS APPLICATION – WESTERWAY BUSH WATCH

Moved **Clr T H Jacka**

Seconded **Clr G Herbert**

THAT Council grant Westerway Bush Watch \$500.00 to assist in funding modifications to the current trailer.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

7.5.2 COMMUNITY GRANTS APPLICATION – BOTHWELL LICENSED ANGLERS ASSOCIATION

Moved **Clr L M Triffitt**

Seconded **Clr R G Bowden**

THAT Council grant the Bothwell Licensed Anglers Association \$200.00 and that the hire fee for the Bothwell Hall be waived to assist in funding the Annual Dinner and Presentation Evening.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

7.5.3 COMMUNITY GRANTS PROGRAM 2011/2012

Moved **Clr G Herbert** Seconded **Clr T H Jacka**

THAT Council defer the consideration of the guidelines for the Community Grants Program 2011/12 until the July 2011 Council meeting.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

7.5.4 COUNCIL'S QUARTERLY NEWSLETTER

Advice was given that Council's first newsletter should be printed in July to be sent with the July Rates Notices.

7.5.5 TOURISM DEVELOPMENTS

Noted

7.5.6 DERWENT VALLEY – CENTRAL HIGHLANDS

Noted

8.0 WORKS & SERVICES

Moved **Clr L M Triffitt** Seconded **Clr R G Bowden**

THAT the Works & Services Report be received.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

8.1 DAMAGE AT BETHUNE PARK

Works and Services Manager advised that substantial damage had been occasioned to the shelter at Bethune Park.



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

8.2 FENCING STEPPES HALL

Moved **Clr I V McMichael**

Seconded **Clr A W Bailey**

THAT the Works and Services Manager obtain a quote for the fencing works.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

9.0 FINANCE REPORT

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT the Finance Report be received.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

9.1 DISCUSSION

The new format for financial reports was noted.

GUEST SPEAKER

Mr Richard Dax – Recreational Fishing - Clr R G Bowden thanked Mr Dax for his advice.

9.2 ADOPTION OF BUDGET ESTIMATES

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

THAT Council adopt the 2011/2012 Budget Estimates as tabled.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

9.3 CENTRAL HIGHLANDS COUNCIL RATES RESOLUTION 2011/2012

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT Under the Local Government Act 1993 and the Fire Service Act 1979, the Central Highlands Council has made the following rates and charges upon rateable land within the municipal area of Central Highlands (“the municipal area”):-

General Rate

1. (a) A General Rate pursuant to Section 90 of the Local Government Act 1993 of **4.237128** cents in the dollar on the assessed annual value for all separately valued parcels of rateable land within the Central Highlands Council area
- (b) A minimum General Rate of **\$340.00** shall apply to all rateable land.

Waste Management Charge

- 2 (a) for the municipal area, a Waste Management Charge of **\$205.00** for all land.
- (b) the Council by absolute majority declares that the Waste Management Charge is varied within different parts of the municipal area as follows:
 - i. Land to which Council provides garbage and recycling collection service, and which is used for commercial purposes is charged **\$386.00** per tenement.
 - ii. Land in the Osterley collection area, and in the expansion to the Ellendale Collection area, in each case to which Council provides a garbage and recycling collection service a charge of **\$225.00** will apply.
 - iii. All land outside the Council’s garbage and recycling collection service area which comprises a separately valued parcel of rateable land within the municipal area is charged:

Type	Charge Factor	
	\$	
a). Commercial properties	\$367.00	Use
b). Land used for residential purposes, industrial purposes, public purposes, primary production, sporting or recreational facilities, or quarrying or mining.	\$124.00	Use
C). Non-use of land	\$64.00	Non-Use of land



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

Fire Service Contribution:

3 For the Council's contribution to the State Fire Commission

(a) For land within the Bothwell Volunteer Brigade Rating District an amount of **0.37317** cents in the dollar on the assessed annual value of all rateable land subject to a minimum **\$35.00**;

(b) For all other land in the municipal area an amount of **0.303071** cents in the dollar on the assessed annual Value of the land subject to a minimum **\$35.00**.

Instalments:

4 Rates are payable by four instalments due on the following dates:

Instalment No:1	31st August 2011
Instalment No:2	30th November 2011
Instalment No:3	28th February 2012
Instalment No:4	30th April 2012

Penalty

5 A penalty of 10% applies to each instalment not paid by the due instalment date.

Adjusted Values

6 For the purposes of this resolution, any reference to the assessed annual value includes a reference to that value as adjusted pursuant to Section 89 and Section 89A of the Local Government Act 1993 as amended.

These rates are for the year commencing 1st July 2011 and ending 30th June 2012 and are payable to the Council at its offices at Alexander Street, Bothwell and Tarleton Street, Hamilton.

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

10.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT the Development & Environmental Services Report be received.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

GUEST SPEAKER

Mr Damian Mackey addressed Council on the Regional Land Use Strategy for Southern Tasmania.

10.1 REGIONAL LAND USE STRATEGY FOR SOUTHERN TASMANIA 2010-2035

Moved **Clr A J Downie**

Seconded **Clr G Herbert**

THAT Council endorse the Regional Land Use Strategy for Southern Tasmania (final draft).

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Against the motion

Clr R G Bowden



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

**10.2 DA 2010/43 :
CARBON TRADING &
OFFSETS P/L : ARTHURS
LAKE ROAD, ARTHURS
LAKE (CT 136720/3 &
136720/4 : SUBDIVISION
(11 LOTS) IN RURAL
ZONE**

Moved **Clr G Herbert**

Seconded **Clr I V McMichael**

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of the Central Highlands Planning Scheme 1998 and Section 57 of the Land Use Planning & Approvals Act 1993, approve the application for a subdivision of 11 lots at Arthurs Lake Road, Arthurs Lake, Certificate of Title Volume 136721 Folio's 3 & 4, subject to the following conditions:

1. This permit shall not take effect and must not be acted on until three copies of an amended plan of survey have been submitted to and approved by the Council's Municipal Engineer. This amended plan of survey must:
 - Show that the existing forestry road is to provide a right of way to each lot (excluding lot 11).
 - The frontages to each lot (excluding lot 11) are clearly identified as prohibiting wheeled access.
2. Once approved, the amended plan of survey shall become part of the endorsed documents of this permit.
3. No vegetation outside the proposed building envelopes, other than that required for accesses and bushfire management approved by Tasfire is approved.
4. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey for each lot. This agreement shall include the following:
 - i. any residential use or development to be carried out and maintained in accordance with the recommendations of Tasfire (1995), *Planning Conditions and Guidelines for Subdivisions in Bushfire Prone Areas*, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of Standards Australia (1999): *AS 3959: Construction of Buildings in Bushfire Prone Areas* Standards Australia, Sydney;
 - ii. a Bushfire Hazard Management Plan relative to the building envelope for each lot endorsed by Tasfire;
 - iii. a defined building envelope for each lot that minimises the need for vegetation removal, but is consistent with the relevant bushfire hazard management plan; and



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

- iv. That Council will not be responsible for the construction or upgrading of any future public road or access to the approved lots. Any current or future owners of the approved lots will be responsible for any construction or upgrades necessary to provide an appropriate level of service and safety to suit any future development and in accordance with an approved engineering design.
5. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any residential use or development to be carried out and maintained in accordance with the recommendations of Tasfire (1995), *Planning Conditions and Guidelines for Subdivisions in Bushfire Prone Areas*, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of Standards Australia (1999): AS 3959: *Construction of Buildings in Bushfire Prone Areas* Standards Australia, Sydney.
6. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.
7. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.
8. A covenant in gross (or restrictive covenant to which Council is to be made a party) must be created to prohibit the erection of fencing within the foreshore and each lot should be fenced along the internal edge of the covenanted area.
9. Easements must be created over any drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

10. Any works relating to the development must be carried out between the following hours:

Monday to Friday	7.00am to 6.00pm
Saturday	9.00am to 6.00pm
Sundays & Public Holidays	10.00am to 6.00pm
11. A fee of \$100.00, or as otherwise adopted by Council resolution from time to time, must be paid to Council prior to the sealing of each stage of the final plan of survey.
12. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
13. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.
14. This permit shall not take effect and must not be acted on until a Soil and Water Management Plan (SWMP) prepared by a consultant approved by the Municipal Engineer recommending measures to control stormwater runoff from the land so that runoff does not cause erosion and sedimentation or discolouration of any surface water outside the boundaries of the land during the construction phase in accordance with HMCA: Guidelines for Soil and Water Management, HMCA, Hobart, 1999 and the State Policy for Water Quality Management 1997 has been submitted to and approved by the Council's General Manager (refer to advice below).
15. Prior to any other works approved by this permit commencing, install temporary run-off, erosion and sediment controls in accordance with the recommendations of the approved SWMP and maintain these controls at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development to the satisfaction of the General Manager.



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

Engineering

1. The shared vehicle access servicing the lots must be constructed/upgraded in accordance with Section 107 of the *Local Government (Buildings and Miscellaneous Provisions) Act 1993* and municipal standard drawings. Shared access must include:
 - maximum grade of 1 in 5 (20%) onto the lot;
 - minimum trafficable width of 3.00 metres with minimum 5.5 metres wide by 7.5 metre long passing bays at the boundary and every 50 metres along the access;
 - sealed to the satisfaction of Council's Municipal Engineer;
 - stormwater drainage as required.
 - or otherwise as required by Standards Australia (2004): *Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking*; Standards Australia, Sydney and Tasfire (1995), *Planning Conditions and Guidelines for Subdivisions in Bushfire Prone Areas*, Tasmanian Fire Service, Hobart

Engineering drawings

1. Engineering design drawings, endorsed by Tasmanian Fire Service, and to the satisfaction of the Council's Municipal Engineer must be submitted to and approved by the Brighton Council before development of the land commences.
2. Engineering design drawings are to be prepared by a qualified and experienced civil engineer, or other person approved by Council's Municipal Engineer, in accordance with Standards Australia (1992): *Australian Standard AS1100.101 Technical Drawing – General principles*, Homebush, and Standards Australia (1984): *Australian Standard AS1100.401 Technical Drawing – Engineering survey and engineering survey design drawing*, Homebush, and must show -
 - (a) All existing and proposed services required by this permit;
 - (b) All existing and proposed roadwork required by this permit;
 - (c) Measures to be taken to provide sight distance in accordance with the relevant standards of the planning scheme;
 - (d) Measures to be taken to limit or control erosion and sedimentation;
 - (e) Any other work required by this permit.
3. Two sets of preliminary engineering design drawings are to be initially submitted to Council for inspection and comment. Following this, four (4) sets of final engineering plans are to be submitted for final approval by Council. The approved engineering design drawings shall form part of this permit when approved.



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

Council will keep two (2) sets of approved drawings and two (2) sets will be returned to the subdivider's engineer. One (1) set of the approved engineering design drawings must be kept on site at all times during construction.

4. Approved engineering design drawings will remain valid for a period of 2 years from the date of approval of the engineering drawings.
5. All new public infrastructure and subdivision work must be designed and constructed to the satisfaction of Council's Municipal Engineer and in accordance with the following –
 - *Local Government (Building & Miscellaneous Provisions) Act 1993;*
 - *Local Government (Highways) Act;*
 - *Drains Act 1954;*
 - *Waterworks Clauses Act;*
 - Australian Standards;
 - Building and Plumbing Regulations;
 - Relevant By-laws and Council Policy;
 - Current IPWEA (Tasmanian Division) and Brighton Council Municipal Standard Drawings;
 - Current IPWEA and Brighton Council Municipal Standard Specification.

The applicant shall also be advised that:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. The owner is advised that a fee of 1% of the value of the approved engineering works, or a minimum of \$200.00, must be paid to Council in accordance with Council's fee schedule.
- C. The traffic management Code of Practice can be found at http://www.transport.tas.gov.au/safety/traffic_control_code/index.html. Typical details are shown in the relevant Australian Standard field guide.
- D. The SWMP must show the following:
 - Allotment boundaries, north-point, contours, layout of roads, driveways, building envelopes and reticulated services (including power and telephone and any on-site drainage or water supply), impervious surfaces and types of all existing natural vegetation;
 - Critical natural areas such as drainage lines, recharge area, wetlands, and unstable land;

- Estimated dates of the start and completion of the works;
- Timing of the site rehabilitation or landscape program;
- Details of land clearing and earthworks or trenching and location of soil stockpiles associated with roads, driveways, building sites, reticulated services and fire hazard protection;
- Arrangements to be made for surface and subsurface drainage and vegetation management in order to prevent sheet and tunnel erosion;
- Temporary erosion and sedimentation controls to be used on the site; and

Appropriate temporary control measures include, but are not limited to, the following:

- Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Rehabilitation of all disturbed areas as soon as possible.
- E. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

GUEST SPEAKERS

Ken Orr & Roger Butler – 2012 Commonwealth Fly Fishing Championships

Adjourned for lunch at: 1.26pm.

Resumed at: 2.00pm.

10.3 CONTRACT : WASTE TRANSFER STATIONS – CLEANSING OF SITES & COLLECTION OF RECYCLABLES

Moved **Clr R G Bowden**

Seconded **Clr G Herbert**

THAT the Contract for Services – Waste Transfer Stations – Cleansing of Sites and Collection of Recyclables between Central Highlands Council and Thorp Recycling be renewed.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

10.4 ENVIRONMENTAL HEALTH ACTIVITIES : FEES & CHARGES 2011/2012

Moved **Clr G Herbert**

Seconded **Clr I V McMichael**

THAT pursuant to Section 205 of the Local Government Act 1993 Council resolves to adopt the following Environment Health Activities fees and charges with the fees taking effect commencing 1st July 2011.

1	Food and Food Sampling	
1.1	All Food Businesses Registration (once only) [1]	\$30.00
1.2	Food Businesses Licence for Preparing and Selling Food (Annual)	
1.3	Low Risk Premises [2]	\$110.00
1.4	Medium Risk Premises [3]	\$220.00
1.5	High Risk {remises [4]	\$440.00
1.6	Transfer of Food Business Licence	\$110.00
1.7	Temporary Food (Commercial)	\$80.00
1.8	Temporary Food (Non - Commercial)	\$0.00
1.9	Food Sampling [5]	\$80.00
2.7	Reinspection Due to Incomplete or Faulty Work	\$120.00
2.8	Registration as User or Supplier of Water from a Private Source	\$120.00
2.9	Water Sampling Charges (analysis are extra)	\$80.00
2.91	EMPCA 1994 Infringement Notice (see regs)	
2.92	Environmental Protection Notices (for updating permits or to abate environmental harm)	\$180.00



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

3	Public Health	
3.1	Place of Assembly Licence (new or renewal)	\$90.00
3.2	Place of Assembly Licence (temporary event) [9]	\$90.00
3.3	Registration of Premises for Public Health Risk Activity (E.g. skin penetration)	\$90.00
3.4	Registration of a Regulated System (Eg cooling towers)	\$90.00
3.5	Hawkers Licence, Includes Kerb Side Vendors (residents)	\$30.00
3.6	Hawkers Licence (non - residents)	\$60.00
3.7	Caravans (per van per annum)	\$120.00
3.8	Public Health Act 1997 Infringement Notice (see regs)	

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

11.0 ADMINISTRATION

11.1 CONSTITUTIONAL RECOGNITION

Moved **Clr T H Jacka**

Seconded **Clr R G Bowden**

THAT Central Highlands Council declares its support for financial recognition of Local Government in the Australian Constitution so that the Federal Government in any new preamble to the Constitution if one is proposed, and calls on all political parties to support a referendum by 2013 to change the Constitution to achieve this recognition.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

11.2 2011 LOCAL GOVERNMENT CONFERENCE

Moved **Clr L M Triffitt**

Seconded **Clr G Herbert**

THAT the Mayor and General Manager attend the Local Government Conference to be held at Wrest Point from Wednesday 20th July 2011 until Friday, 22nd July, 2011.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

11.3 GREAT LAKE COMMUNITY CENTRE INC – LEASE

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT

- 1.) The matter of the lease between Council and the Great Lake Community Centre Inc for the Great Lake Community Hall, 55-57 Cider Gum Road, Miena be deferred to enable public consultation in respect of lease; and
- 2.) The Mayor, Deputy Mayor and General Manager are to consult with the Executive of the Great Lake Community Hall Committee.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.1 RECEIVAL OF STATUS REPORT

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT the Status Report be received.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.2 STATUS REPORT DISCUSSIONS

Nil

13.0 COMMITTEE REPORTS

Nil



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

14.0 ADDITIONAL AGENDA ITEMS

School closure – Glenora District High School
Southern Water – Transport of water

15.0 COUNCILLOR FUTURE AGENDA ITEMS

Nil

16.1 MOTION INTO COMMITTEE

Moved **Clr A W Bailey**

Seconded **Clr G Herbert**

THAT Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

16.1 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters is Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.



Central Highlands Council

MINUTES – ADJOURNED ORDINARY MEETING – 22ND JUNE 2011

16.2 MATTERS DISCUSSED IN COMMITTEE

Personnel Issues

Public Office opening hours

Fire Station, Hamilton

16.3 MOTION OUT OF COMMITTEE

Moved **Clr R G Bowden**

Seconded **Clr T H Jacka**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

For the motion

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

17.0 CLOSURE

Meeting closed at 3.00pm.