

Central Highlands Council

MINUTES – ORDINARY MEETING – 21st February 2017

Minutes of an Ordinary Meeting of Central Highlands Council held at the Bothwell Council Chambers on Tuesday 21st February 2017, which commenced at 9am

1.0 OPENING

Mayor L M Triffitt opened the meeting at 9.00 am

2.0 PRESENT

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy and Clr J Poore

3.0 APOLOGIES

NIL

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

- General Manager- Item 7 In-Committee Agenda
Item 9 In-Committee Agenda

5.0 CLOSED SESSION OF THE MEETING

Moved: Clr A W Bailey

Seconded: Acting Deputy Mayor E McRae

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Confidential Minutes of Council's Ordinary Meeting held on 17 January 2017
Regulation 15 (2) (g)
- Confidential Information Regulation 15 (2) (g)
- Personnel Matter Regulation 15 (2) (a)

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy and Clr J Poore

5.1 MOTION OUT OF CLOSED MEETING

Moved: Clr A W Bailey

Seconded: Clr R L Cassidy

THAT Council move out of Closed Meeting and resume the Ordinary Meeting

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy and Clr J Poore

OPEN MEETING TO PUBLIC

Meeting opened to the public at 10.22 am

Tracey Turale, Damien Jacobs, Lyn Eyles (General Manager), Jason Branch (Manager of Works and Services), Graham Rogers (Manager of DES), Michaela Gray (Minutes Secretary) and Katrina Brazendale were in attendance. Emma Riley, Lorraine Lindsay, Jane Hearty, Pat Hughes, Jo Brewer, Ray Brewer, John & Jill Bignell, Geoff Herbert, Janette Hill, Ron Sonners, Leanne Datlen were in the public Gallery

6.0 ELECTION OF DEPUTY MAYOR

An Election was held for the position of Deputy Mayor, following the resignation of former Deputy Mayor Andrew Downie.

Section 44(4) of the Local Government Act 1993 provides that if the office of Deputy Mayor becomes vacant for any reason, the councillors are to elect one of their number to the office of Deputy Mayor in the prescribed manner for the balance of the term.

Council at its January meeting determined that this election will take place at this Council meeting.

The Local Government Regulations (Division 1) provides the process to be followed for the election of the Deputy Mayor by Councillors. The General Manager has issued to all councillors a notice of election for the office of Deputy Mayor and a nomination form for that election. Nominations closed with the General Manager at 4 pm on Thursday, 9 February 2017.

Two nominations were received:

- Clr Lana Benson
- Acting Deputy Mayor Clr Erika McRae

Ballot papers were distributed to Councillors and the election was conducted.

Result:

Clr Lana Benson - 5

Clr Erika McRae - 3

The General Manager declared Clr Lana Benson the successful candidate as Deputy Mayor, to fill the position until the Local Government Election in 2018.

Clr L Benson completed the Declaration of Office as required under Regulation 40 of the Local Government (General) Regulation 2015.

Katrina Brazendale left the meeting at 10.32am

7.0 IN ATTENDANCE

10.15 am	Mrs Tracey Turale
10.30 am	Mr Malcolm Cross- Fly Fishing World Championships 2019
11.00 am	Mr Damien Jacobs- CEO Corumbene
11.30 am	Clive Attwater- Tasmanian Electric Highway Program
2.00 pm	Mr Terry Hoskinson- Bothwell Football Club

7.1 PUBLIC QUESTION TIME

Moved: Clr A W Bailey

Seconded: Deputy Mayor L Benson

THAT Council move to item 16.3 Market Place footpath.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Members of the Gallery were present to ask questions regarding this item.

Mr John & Mrs Jill Bignell stated the following:

This has been an issue that is raised every 4-5 years and it's the older generation that continues to stop this.

In 2014 the sealed section was placed near Queens Park with drainage also being fixed from the start of Dennistoun Road to where the library is in Alexander Street to reduce the risk of the footpath washing away with heavy rain.

The Uniting Church would appreciate some consultation regarding this item and they feel it's not appropriate for a historic street.

As it is, it's very difficult for the elderly to have access to the church due to the curbs and guttering and they have to get out of their cars on the road, they feel having the footpath there would make it even more difficult for them. They appreciate the Works and Services Manager's views but they just feel this is not the right thing to happen.

Mrs Leanne Datlen put forward views of the proposed footpath from ratepayers/community members. She also said that our town is loved by tourists because they like the "country feel" and Bothwell is not like towns such as Richmond or Westbury. She sees the Works and Services Manager's views with his safety concerns but doesn't agree with the footpath.

Clr Richard Bowden responded to the Gallery's statements that he can't go along with what the Works and Services Manager is saying but it is not his fault. These footpaths had never been done properly. Clr Bowden suggested that a public meeting should be held to consult with the community.

Clr Jim Allwright said he is also happy to see the views of the community. He also stated that the costs of the maintenance would be lower if the footpaths would be constructed.

Deputy Mayor Lana Benson, Clr Robert Cassidy, Clr Tony Bailey and Clr Erika McRae also agreed with a community meeting to let them decide.

Clr Jim Poore suggested that a heritage specialist also be invited to attend the community meeting.

The Works and Services Manager said that the footpath was never intended to go all the way to the Uniting Church. The footpath would be installed to reduce the risks for people using the gravel footpaths and it would also reduce the cost to council to maintain the footpath as it is now. In general there are some people that are supportive of the footpaths being constructed.

Mrs Leanne Datlen said that the Works and Services manager had approached her and had explained what the proposal was. She then explained that to community members. But she was worried the tree roots that have caused the road in Queen Street to become a hazard, what is to say that the same thing wouldn't happen to the cement footpaths?

Mr Geoff Herbert stated that there are no set rules so there needs to be more flexibility. There are mothers with young children that walk on the gravel foot path and struggle with pushing prams. There are lots of different types of gravel/cement that is able to be used to keep the heritage look.

Mayor Loueen Triffitt said that she doesn't want to affect the beauty of the town.

The Works and Services Manager said that there was no budget consideration for a Heritage Specialist or the type of cement that would be used. A big part of his job is to bring these topics forward to Council.

Clr Jim Poore mentioned that there are other footpaths that need to be looked at especially the one in front Queens Park which is very dangerous.

All Councillors agreed that this needs to be deferred and a public meeting needs to be held because the community is entitled to voice their opinion/concerns.

Mr Richard Norrish entered the meeting at 10.43am

16.3 MARKET PLACE FOOTPATH

Moved: Deputy Mayor L Benson

Seconded: Clr A W Bailey

THAT Council hold a public meeting to get residents/ratepayers views and through that process gather ideas/suggestions on the construction material to be used

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy Clr E McRae and Clr J Poore

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT Council move to item 15.1 DEVELOPMENT APPLICATION DA2016/46 - VEHICLE FUEL SALES AT 1-3 DALRYMPLE STREET, BOTHWELL

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy Clr E McRae and Clr J Poore

Lyn Eyles and Graham Rogers left the meeting 10.55am

Mayor L M Triffitt left the meeting at 10.58am

Deputy Mayor L Benson took the Chair at 10.58am

Graham Rogers, Lyn Eyles and Mayor L M Triffitt returned the meeting at 11.00am

Mayor L M Triffitt resumed the chair at 11.00am

The Mayor notified the Gallery that legal advice had been obtained and that the Gallery are unable to make further comments on this matter and the matter would be dealt with later in the meeting.

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT Council defer item 15.1 DEVELOPMENT APPLICATION DA2016/46 - VEHICLE FUEL SALES AT 1-3 DALRYMPLE STREET, BOTHWELL to when the planner is present.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Clr J Poore left the meeting at 11.02am and returned at 11.05am

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT Council moved to item 7.0 In Attendance

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

*Louis Jenkins entered the meeting at 11.09 am
Malcolm Cross entered the meeting at 11.13am
Damien Jacobs and Louis Jenkins left meeting at 11.22am
Deputy Mayor L Benson left the meeting at 11.24am and returned at 11.26am
Mr Clive Attwater entered the meeting at 11.24am
Clr R L Cassidy left the meeting at 11.23am and returned at 11.26am
Clr E McRae left meeting at 11.26 and returned at 11.28am*

7.0 IN ATTENDANCE

10.15 am	Mrs Tracey Turale
10.30 am	Mr Malcolm Cross- Fly Fishing World Championships 2019
11.00 am	Mr Damien Jacobs- CEO Corumbene
11.30 am	Clive Attwater- Tasmanian Electric Highway Program
2.00 pm	Mr Terry Hoskinson- Bothwell Football Club

Moved: Deputy Mayor L Benson

Seconded: Clr A W Bailey

THAT Council provide a letter of support for the Fly Fish Australia for the World Championship in 2019.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Moved: Clr R L Cassidy

Seconded: Deputy Mayor L Benson

THAT Clive Attwater provides a draft letter of support for Council's signature.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Moved: Deputy Mayor L Benson

Seconded: Clr R L Cassidy

THAT Council limit guest speakers to a maximum of three speakers for Council Meetings

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

*Mr Malcolm Cross left the meeting at 11.41am
Mrs Leanne Datlen left the meeting at 11.41am and returned at 11.48am
Mr Clive Attwater left the meeting at 11.58am*

8.0 MAYORAL COMMITMENTS

12 th January	Meeting with Attorney General
16 th January	Great Lake Community Meeting
17 th January	Ordinary Council Meeting - Hamilton
18 th January	Tasmanian Trail at Victoria Valley
23 rd January	Meeting onsite at Bronte with Minister Hidding Meeting Minister Hidding Hamilton re bus service
26 th January	Australia Day Awards- Hamilton
1 st February	Meeting with Solicitors Meeting with Clr J Poore ABC Interview
2 nd February	Power Trail Opening Meeting with Bothwell Football Club President
6 th February	Mayors Round Table Meeting Hobart STCA Meeting Hobart
7 th February	Inland Fisheries Meeting Huron Regional Health Meeting Central Highlands and Southern Midlands Meeting
8 th February	Mrs Flint OAM Service
9 th February	Department of Education Meeting
11 th February	CWA Show Opening

8.1 COUNCILLORS COMMITMENTS

Acting Deputy Mayor E McRae

17 th January	Ordinary Council Meeting- Hamilton
25 th January	Meeting with Mayor Triffitt - Bothwell
26 th January	Australia Day Awards - Hamilton
28 th January	Opening of Ratho Golf Course - Bothwell
1 st February	Meeting with Solicitors - Bothwell
2 nd February	Power Trail Opening - Bothwell

7 th February	Huon Regional Care and Health Services Meeting - Bothwell Rural and Remote Communities Health and Wellbeing Concept Project Discussion - Kempton
8 th February	Former Mayor Flint's Funeral
9 th February	Meeting with the Department of Education- Bothwell

Clr R L Cassidy

17 th January	Ordinary Council Meeting- Hamilton
2 nd February	Hydro Heritage Trail/Highlands Power Trail Opening
8 th February	Former Mayor Flint's Funeral
14 th February	Planning Committee Meeting Audit Panel Committee

Clr L Benson

24 th January	Grant Writing with General Manager - Hamilton
26 th January	Australia Day Event – Hamilton
30 th January	Grant Writing with General Manager – Hamilton
2 nd February	Waddamana Power Trail Event - Waddamana
7 th February	Stakeholder Health Meeting - Bothwell
9 th February	Integrity Commission – Ethical Conversations Workshop - Hobart
10 th February	Edmund Rice Foundation Meeting – Sorell Council

8.2 GENERAL MANAGER'S COMMITMENTS

17 th January	Ordinary Council Meeting - Hamilton
23 rd January	Meeting onsite Bronte with Minister Hidding Meeting Minister Hidding Hamilton re bus service
2 nd February	Opening Highland Power Trail Meeting Terry Hoskinson re clubrooms
6 th February	STCA Meeting
7 th February	Health stakeholder meeting organised by HRC Meeting Southern Midlands – re gap in Health & Well Being services
14 th February	Audit Panel Meeting – Hamilton
15 th February	Seminar Disclosure Related party Transactions

9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

9.1 FUTURE WORKSHOPS

14 th March 2017	Bothwell 12.30 – Grants, bus service
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10.0 MAYORAL ANNOUNCEMENTS

Mayor L M Triffitt had the following announcements:

- Press Release regarding Malbrough Road Rehabilitation
- On-going meetings with the Department of Education

11.0 MINUTES

11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved: Clr E McRae

Seconded: Clr R L Cassidy

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 17th January 2017 be received

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

11.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved: Clr J Poore

Seconded: Clr R L Cassidy

THAT the Minutes of the Ordinary Meeting of Council held on Tuesday 17th January 2017 be confirmed

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

11.3 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

Moved: Clr J R Allwright

Seconded: Clr R L Cassidy

THAT the Minutes of the Planning Committee Meeting held on Tuesday 14th February 2017 be received

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

11.4 RECEIVAL DRAFT MINUTES AUDIT PANEL COMMITTEE MEETING

Moved: Clr J R Allwright

Seconded: Clr R L Cassidy

THAT the Minutes of the Audit Panel Committee Meeting held on Tuesday 14th February 2017 be received

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

12.0 BUSINESS ARISING

Deputy Mayor L Benson

Edmund Rice Foundation Update- Provided details of Councillors invitation to the Levensdale Centre on 25th February 2017, encouraging Councillors to attend. She suggested that Councillors watch the Youtube link as it is very interesting and a good in-sight to what is happening. \$10,000 is in the budget to support the Edmund Rice Foundation

Grant Applications- successfully submitted 6 applications under the Community Infrastructure Fund- Minor Grants

- Playground at Bothwell Recreation Ground
- Toilets at Arthurs Lake
- Sheltered seating and BBQ's for Westerway, Miena, Arthurs Lake and Wayatinah (with a dump point)

13.0 NRM REPORT

Moved: Clr J R Allwright

Seconded: Clr A W Bailey

THAT the NRM Report be received

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Clr R Bowden left the meeting at 11.59am and returned at 12.03pm

14.0 FINANCE REPORT

Moved: Clr R L Cassidy

Seconded: Deputy Mayor L Benson

THAT the Finance Report be received

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae, and Clr J Poore

14.1 RECOMMENDATIONS FROM THE AUDIT PANEL:

Moved: Deputy Mayor L Benson **Seconded:** Clr R L Cassidy

THAT Council adopt the following as recommended by the Audit Panel:

- Long Term Financial Plan and Strategy
- Asset Management Plan – Roads and Bridges
- Asset Management Plan – Buildings

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae, and Clr J Poore

Moved: Clr E McRae **Seconded:** Clr R L Cassidy

THAT all Councillors receive a copy of the Risk Register to enable them to become familiar with its contents

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy and Clr J Poore

*Clr J Poore left meeting at 12.10pm
The meeting adjourned at 12.10pm for Lunch
The meeting resumed at 1.01pm
Clr E McRae was not present when the meeting resumed*

*Jason Branch (Manager of Works & Services), Graham Rogers (Manager of DES), Jacki Tyson (Planner) entered the meeting at 1.00pm
Lorraine Lindsay, Jo Brewer, Ray Brewer, Jane Hearty, Richard Norrish and Geoff Herbert entered the meeting at 1.01pm*

15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr J Poore **Seconded:** Deputy Mayor L Benson

THAT the **Development & Environmental Services Report** be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

Janette Hill entered the meeting at 1.10pm

The following concerns were raised:

- Up to date traffic report
- Flood Study
- Light Emission (to ensure surrounding properties won't be effected)
- Noise Study (Idling motors)
- Heritage Values being affected

15.1 DEVELOPMENT APPLICATION DA2016/46 - VEHICLE FUEL SALES AT 1-3 DALRYMPLE STREET, BOTHWELL

Moved: Cllr J R Allwright

Seconded: Deputy Mayor L Benson

The proposal is assessed to substantially comply with the requirements of the Central Highlands Interim Planning Scheme 2015 and so, in accordance with section 57 of the *Land Use Planning and Approvals Act 1993*, the planning authority is recommended to approve the application for Vehicle Fuel Sales at 1-3 Dalrymple Street, Bothwell subject to the following recommended conditions.

Recommended Conditions

General

1. The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council, except where a condition of this permit requires otherwise.
2. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, which ever is later, in accordance with section 53 of the land Use Planning and Approvals Act 1993.
3. All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or painted in colours that sympathetic to the character the surrounding area and to the satisfaction of the Council's General Manager.

Hours of operation

4. The approved use must only operate between the following hours unless otherwise approved by the Council's General Manager: 6:00 a.m. to 10:00 p.m, 7 days.

Bushfire

5. Before any work commences submit a bushfire hazard assessment and management plan prepared by an accredited person to demonstrate compliance with the requirements of E1.5.2 of the Bushfire Prone Areas Code. The bushfire hazard management plan shall form part of the permit when approved. The requirements of the bushfire hazard management plan are to be implemented prior to the first use of the site and it is the responsibility of the owners to maintain compliance with the provisions of the Bushfire Hazard Management Plan into the future.

Lighting

6. All external lighting including security lights must be positioned and baffled to ensure that direct light is contained on the property.
7. The sign must only be illuminated during the operating hours.

Landscaping

8. Before any work commences a detailed landscape plan prepared by suitable person must be submitted to and approved by Council's Town Planner. The landscape plan must show landscaping to a depth of at least 2m around the fuel station site and indicate the form of landscaping, location and design of any fencing and plants species. The landscaping plan shall form part of the permit when approved.
9. The landscaping works must be completed in accordance with the endorsed landscape plan and to the satisfaction of Council's General Manager prior to the commencement of the use, unless agreed otherwise. All landscaping must continue to be maintained to the satisfaction of Council.

Parking & access

10. The vehicle access(es) to Lake Secondary Road must be located and constructed in accordance with Council's Standard Drawings prepared by the IPWE Aust. (Tasmania Division); Standards Australia (2004): *Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking*; Standards Australia (2002): *Australian Standard AS 2890.2 – 2002, Parking facilities - Part 2: Off-Street, Commercial vehicle facilities, Sydney*; or as otherwise required by this permit and the Department of State Growth.
11. All work on or affecting the State Road (Lake Secondary Road), including drainage, must be carried out in accordance with a permit provided by the Transport Infrastructure Services Division of the Department of State Growth. No works on the State Road shall commence until the Minister's consent has been obtained and a permit issued in accordance with the *Roads and Jetties Act 1935*.
12. The areas set-aside for parking and associated access and turning must be provided in accordance with Standards Australia (2004): *Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking*; Standards Australia, Sydney and Standards Australia (2002): *Australian Standard AS 2890.2 – 2002, Parking facilities - Part 2: Off-Street, Commercial vehicle facilities, Sydney* and to the satisfaction of Council's General Manager, and must (unless approved otherwise by Council's General Manager) include all of the following;
 - (a) Constructed with a durable all weather pavement
 - (b) Drained to an approved stormwater system
 - (c) Surfaced with a material to resist abrasion from traffic and to minimise the entry of water. The surfacing material must be asphalt, concrete or other material approved by Council's General Manager.
 - (d) Space on site to allow that vehicles enter and leave the site in a forward direction.
13. A parking plan prepared and certified by a qualified civil engineer or other person approved by Council's General Manager must be submitted to Council prior to or in conjunction with lodgement of Building Application. The parking plan is to include:
 - pavement details,
 - design surface levels and drainage,
 - turning paths,
 - dimensions
 and shall form part of the permit when approved.
14. The completed parking and associated turning areas and access must be certified by a practicing civil engineer to the effect that they have been constructed in accordance with the endorsed drawings and specifications approved by Council before the use commences.
15. All areas set-aside for parking and associated turning areas and access must be completed before the use commences or the building is occupied and must continue to be maintained to the satisfaction of the Council's General Manager.

Services

16. The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.
17. Services located under the proposed driveway(s) are to be provided with trafficable covers to the requirements of the relevant authority and Council's General Manager.

Stormwater

18. Drainage from the proposed development, including all stormwater run-off from impervious surfaces must drain to a legal discharge point to the satisfaction of Council's General Manager and in accordance with a Plumbing permit issued by the Permit Authority in accordance with the Building Act 2016. No stormwater run-off generated by the development must be permitted to discharge onto an adjoining allotment other than to a registered drainage easement in favour of the source allotment.
19. The developer is to provide treatment to all stormwater from the site, including the reduction of gross pollutants and hydrocarbons using best practice environmental management, to the satisfaction of Council's General Manager.

Taswater

20. The development must meet all required Conditions of approval specified by Tas Water Submission to Planning Authority Notice, date 20/12/2016 (TWDA 2016/01216-CHC).

Protection of water quality

21. Before any work commences a soil and water management plan (SWMP) prepared in accordance with the guidelines *Soil and Water Management on Building and Construction Sites*, by the Derwent Estuary Programme and NRM South, must be approved by Council's General Manager before development of the land commences. The SWMP shall form part of this permit when approved.
22. Before any work commences install temporary run-off, erosion and sediment controls in accordance with the recommendations of the approved SWMP and maintain these controls at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development in accordance with the guidelines *Soil and Water Management on Building and Construction Sites*, by the Derwent Estuary Programme and NRM South and to the satisfaction of Council's General Manager.

Decommissioning

23. If the fuel station ceases operation and no other use is approved by Council) the site is to be decommissioned and the fuel storage unit is to be removed within twelve (12) months of last use, to the satisfaction of Council's General Manager.

The following advice applies to this permit:

- a) This permit does not imply that any other approval required under any other legislation has been granted.
- b) Separate planning approval is required for the strata division of the land.

CARRIED5/2**FOR the Motion:**

Clr J R Allwright, Deputy Mayor L Benson, Clr A W Bailey, Clr R Bowden, and Clr J Poore

AGAINST the Motion:

Mayor L M Triffitt and Clr R L Cassidy

Clr R L Cassidy left the meeting at 1.22pm

Lorraine Lindsay, Jo Brewer, Ray Brewer, Jane Hearty, Richard Norrish and Geoff Herbert and Janette Hill left the meeting at 1.22pm

Jacki Tyson Left the meeting at 1.23pm

15.2 DRAFT TASMANIAN FLOOD STATE SPECIAL EMERGENCY MANAGEMENT PLAN FOR COMMENT

NOTED

15.3 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2016 / 00064	A R Allan	27 Wilburville Road, Wilburville	Dwelling and Two Outbuildings

IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

10/02/17 – Hound - Impounded at Hollow Tree Road - registered with Glenorchy City Council and microchipped - reclaimed by owner.

GARAGE SALE TRAIL – CAMPAIGN OUTCOMES 2016

NOTED

16.0 WORKS & SERVICES

Moved: Clr A W Bailey

Seconded: Clr J Poore

THAT the Works & Services Report be received

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden and Clr J Poore

16.1 TREES LOCHIEL DRIVE, MIENA

Moved: Clr R Bowden

Seconded: Clr A W Bailey

THAT Council allow the removal of the trees from Lochiel Drive at a cost of \$5,390.00 with the resident to contribute \$5,000.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden and Clr J Poore

16.2 CAPITAL WORKS PROJECTS 2016/17

Moved: Clr A W Bailey

Seconded: Clr J Poore

THAT the bridge capital works projects be deferred to 2017/18 capital works program.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson Clr J R Allwright, Clr A W Bailey, Clr R Bowden and Clr J Poore

16.4 WILBURVILLE ROAD - DRAINAGE

Moved: Clr A W Bailey

Seconded: Clr R Bowden

THAT Council undertake option D of the engineering report before the end of the 2016/2017 financial year.

CARRIED5/1

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr A W Bailey, Clr R Bowden and Clr J Poore

AGAINST the Motion:

Clr J R Allwright

16.5 RIVERSIDE RESERVE

RESOLVED that the Manager of Works and Services to place stock on the Riverside Reserve to reduce the overgrowth of grass

17.0 ADMINISTRATION

Clr R L Cassidy returned to the meeting at 1.50pm

17.1 GO HIGHLANDS VEHICLE

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT the Deputy Mayor is investigate at the options for managing of this service and garaging of the vehicle and report back to Council at the next meeting

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

17.2 REPLACEMENT OF TREES - HAMILTON

Moved: Deputy Mayor L Benson

Seconded: Clr J R Allwright

THAT the Works and Services Manager consult with Mrs Burke and Mrs Madden and purchase the trees

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

17.3 AGREEMENT – ANIMAL MANAGEMENT OFFICER

Moved: Clr J R Allwright

Seconded: Deputy Mayor L Benson

THAT the General Manager sign the Common Service Agreement for the provision of Animal Management Services.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

17.4 PROVISION OF PRINTING PAPER FOR HIGHLAND DIGEST

Moved: Deputy Mayor Benson

Seconded: Clr R L Cassidy

THAT Council defer a decision and request a copy of Centralinc's last audited financial statements.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

Terry Hoskinson (Bothwell Football Club- President) and Graham Rogers (Manager of DES) entered the meeting at 2.12pm

17.5 BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE

Moved: Clr A W Bailey

Seconded: Clr R L Cassidy

THAT Council allocate \$50,000 to undertake works at the Bothwell Football Club and Community Centre to meet the occupancy standard and that supervision of the project is to be undertaken by the DES Manager

CARRIED5/2

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden and Clr R L Cassidy

AGAINST the Motion:

Deputy Mayor L Benson and Clr J Poore

Clr A W Bailey left the meeting at 2.56pm and returned at 2.58pm

*Terry Hoskinson left the meeting at 3.01pm
Clr J Poore left the meeting at 3.01pm and returned at 3.02pm*

17.6 COUNSELLING SERVICES FOR CHC EMPLOYEES AND COUNCILLORS

Moved: Deputy Mayor L Benson

Seconded: Clr J R Allwright

THAT

- (a) Council engage Newport Wildman to provide Employee Assistance Program Services to Council employees and their immediate family and Councillors; and
- (b) Council cover the cost of 2 sessions per annum for each employee, each family member and each councillor for a twelve month period and then re-evaluate.

CARRIED6/1

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R L Cassidy and Clr J Poore

AGAINST the Motion:

Clr R Bowden

17.7 DISABILITY ACCESS AND INCLUSION POLICY

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT Council adopt policy No 2017-45 Disability Access and Inclusion Policy

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

Jason Branch left the meeting at 3.11pm

17.8 PROPOSED CENTRAL HIGHLANDS PHARMACY

Moved: Clr R L Cassidy

Seconded: Clr J R Allwright

THAT the DES Manager liaise with Michael Potter regarding parking requirements and traffic flow at the Medical Centre/Pharmacy

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

Moved: Clr R L Cassidy

Seconded: Clr J R Allwright

THAT Terry Burnett be asked to provide:

- a) a completed design for parking and the associated costs for this; and
- b) provide a costing for the construction of the pharmacy; and
- c) be advised that Council will consider further, when the information is received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

Graham Rogers left the meeting at 3.24pm

17.9 PROPOSED AMENDMENT TO THE LOCAL GOVERNMENT ACT

NOTED

17.10 LGAT ANNUAL GENERAL MEETING AND GENERAL MEETING 26 JULY 2017

NOTED

17.11 BOTHWELL ROUBAIX RACE – SUNDAY 9TH APRIL 2017

Moved: Deputy Mayor L Benson

Seconded: Clr J Poore

THAT Council advise the Hobart Wheelers/Dirt Devils Inc. that it has no objections to the Bothwell Roubaix being held in Bothwell on Sunday 9 April, 2017.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

17.12 MARTIN CASH INTERPRETATION SIGN – GREтна

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT Council proceed with the Martin Cash Interpretation Sign at Gretna at the quoted price of \$1,417.00.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr L Benson, Clr R Bowden, Clr R L Cassidy and Clr J Poore

Clr J R Allwright and Deputy Mayor L Benson left the meeting at 3.27pm and returned at 3.28pm

CLOSED SESSION OF THE MEETING

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Confidential Minutes of Council's Ordinary Meeting held on 17 January 2017 Regulation 15 (2) (g)
- Confidential Information Regulation 15 (2) (g)
- Personnel Matter Regulation 15 (2) (a)

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

MOTION OUT OF CLOSED MEETING

Moved: Clr A W Bailey

Seconded: Clr J Poore

THAT Council move out of Closed Meeting and resume the Ordinary Meeting

CARRIED

FOR the Motion:

Mayor L M Triffitt, Deputy Mayor L Benson, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

18.0 CLOSURE

Mayor L M Triffitt closed the meeting at 3.45 pm
