



Central Highlands Council

MINUTES – ORDINARY MEETING – 17th January 2017

Minutes of an Ordinary Meeting of Central Highlands Council held at the Hamilton Council Chambers on Tuesday 17th January, which commenced at 9am

1.0 OPENING

2.0 PRESENT

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

3.0 APOLOGIES

Clr Lana Benson

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any Item of the Agenda.

- Clr R L Cassidy- Item 7 "In-Committee" Agenda
 - General Manager Lyn Eyles- Item 4 "In-Committee" Agenda
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5.0 CLOSED SESSION OF THE MEETING

Moved: Clr J R Allwright

Seconded: Clr J Poore

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- Confirmation of Confidential Minutes of Council's Ordinary Meeting held on 6 December 2016 Regulation 15 (2) (g)
- Confidential Information Regulation 15 (2) (g)
- Personnel Matter Regulation 15 (2) (a)

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

5.1 MOTION OUT OF CLOSED MEETING

Moved: Clr A W Bailey

Seconded: Clr J Poore

THAT Council adjourn the Closed Meeting until later in the meeting.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

OPEN MEETING TO PUBLIC

Meeting opened to the public at 10.31am

6.0 IN ATTENDANCE

Mr Peter Sylvester on behalf of Flintstone Drive shack owners, Mrs Katrina Brazendale (Minutes Secretary), Miss Michaela Gray (Minutes Secretary), Dr Josie Kelman (NRM) and Ms Sonya Triffitt

Moved: Clr R L Cassidy

Seconded: Clr E McRae

THAT the Council move to Item 12.0 NRM Report.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Jason Branch Manager of Works & Services entered meeting at 10.33am

12.0 NRM REPORT

Moved: Clr J Poore

Seconded: Clr R L Cassidy

THAT the NRM Report be received and that Council support NRM with grant applications in regards to flooding

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Dr Josie Kelman left the meeting at 10.43am

Moved: Clr AW Bailey

Seconded: Clr E McRae

THAT the Council move to Item 6.0 In Attendance

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

6.0 IN ATTENDANCE

11.30am Mr Peter Sylvester on behalf of Flintstone Drive shack owners
Mrs Katrina Brazendale (Minutes Secretary) and Miss Michaela Gray (Minutes Secretary), and Ms Sonya Triffitt

Mr Peter Sylvester addressed Council on concerns residents/ratepayers had with Flintstone Village Roads. The Works and Services Manager advised that the road is in need of a reconstruction, but believes it is safe. Council agreed that reconstruction of these roads would be a budgeting consideration.

The Works and Services Manager will do an article for the Council's next newsletter.

Jason Branch left the meeting at 10.52am

Graham Rogers Manager of DES attended the meeting at 10.53am

6.1 PUBLIC QUESTION TIME

NIL

7.0 MAYORAL COMMITMENTS

6 th December	Ordinary Council Meeting- Bothwell Bothwell District High School Presentation Awards
10 th December	Great Lake Community Christmas Party
12 th December	STCA Meeting- Hobart
13 th December	Ouse School Presentation awards
14 th December	Westerway Primary School Awards Rural Primary Health meeting
22 nd December	Council Staff Christmas break-up
9 th January	Site inspection at the Hamilton Recreation Ground
10 th January	Huon Regional Care meeting- Bothwell

7.1 COUNCILLORS COMMITMENTS

NIL

7.2 GENERAL MANAGER'S COMMITMENTS

6 th December	Council Meeting and Annual General Meeting
12 th December	STCA Meeting
14 th December	Meeting with Insurance Brokers
10 th January	Meeting Huon Regional Care

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

8.1 FUTURE WORKSHOPS

Workshop at the Bothwell Council Chambers on the 14th March 2016 from 12.30 until 2.30
Lyn Mason- Chair Person of Tasmanian Community Fund be invited to attend

9.0 MAYORAL ANNOUNCEMENTS

Minister Rene Hidding will be meeting with the Mayor, the General Manager and the Works and Services Manager to discuss the section of the road from the Lyell Highway to Bronte Village.

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ANNUAL GENERAL MEETING

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT the Minutes of the Annual General Meeting held on Tuesday 6th December 2016 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

10.2 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved: Clr A W Bailey

Seconded: Clr E McRae

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 6th December 2016 be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

10.3 CONFIRMATION OF MINUTES ORDINARY MEETING

Mayor L M Triffitt circulated an amendment for item 6.1 of the Minutes.

Moved: Clr J R Allwright

Seconded: Clr R Bowden

THAT the Minutes of the Ordinary Meeting of Council held on Tuesday 6th December 2016 be confirmed.

CARRIED 5/2

FOR the Motion:

Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr E McRae and Clr J Poore

AGAINST the Motion:

Mayor L M Triffitt, Clr R L Cassidy (abstained)

11.0 BUSINESS ARISING

NIL

Clr R L Cassidy and Katrina Brazendale left meeting at 11.15am

13.0 FINANCE REPORT

Moved: Clr A W Bailey

Seconded: Clr J R Allwright

THAT the Finance Report be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr E McRae and Clr J Poore

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr E McRae

Seconded: Clr A W Bailey

THAT the **Development & Environmental Services Report** be received.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr E McRae and Clr J Poore

*Clr R L Cassidy returned to the meeting at 11.18am
Clr J Poore left the meeting at 11.31am and returned at 11.33am*

14.1 REVIEW OF TASMANIAN BUILDING INDUSTRY

Moved: Clr J R Allwright

Seconded: Clr R L Cassidy

THAT Council resolve to amend the fee types and amounts payable for building and plumbing permit applications and Building Surveying fees as detailed below:-

Description	2016-2017
Building	
Building Permit (Class 1) *	\$200.00
Building Permit (Class 10) *	\$150.00
Building Permit Commercial (Classes 2 – 9) *	\$200.00
Notifiable Building Work (Class 1) *	\$150.00
Notifiable Building Work (Class 10) *	\$75.00
Notifiable Building Work (Class 2-9) *	\$150.00
Building Permit (Demolition Only) - All Building Classes *	\$150.00
(As prescribed by Part 13 of the Building Act 2016)	

Staged Building Permit *	\$100.00 / Stage in addition to Permit Authority Fee
Permit of Substantial Compliance - All Building Classes *	\$200.00
Building Permit (Extension of Time) – 1 st year	\$150.00
Building Permit (Extension of Time) – each year after 1 st extension	\$300.00
Building Permit (Amendment to Permit)	\$120.00
Plumbing	2016-2017
Plumbing Permit (Class 1 building not including onsite wastewater) Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificate	\$350.00
Plumbing Permit (Class 10 building not including onsite wastewater) Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificate	\$300.00
Plumbing Permit (New Dwelling / Outbuilding with Sanitary Fixtures inc onsite wastewater) <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificate</i>	\$500.00
Plumbing Permit (Installation of onsite wastewater management system or upgrade of existing onsite wastewater management system) Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of completion certificates	\$450.00
Plumbing Permit (Class 10) – storm water only	\$150.00
Plumbing Permit Commercial (Classes 2 – 9 not including onsite wastewater) Application fee, assessment, compliance inspections & issuing of completion certificate	\$500.00
Plumbing Permit Commercial (Classes 2-9) – including onsite wastewater Application fee, assessment, compliance inspections & issuing of completion certificate	\$650.00
Additional inspection required as a result of a Plumbing Inspection Direction	\$100.00
Retrospective Plumbing Permit – illegal plumbing work inc installation of onsite wastewater management system	Applicable Plumbing Permit fee (by Class) plus 50%
Notifiable Plumbing work as prescribed by Part 9 of the Building Act 2016	\$75.00
Amendment to special plumbing permit issued in accordance with the Building Act 2000 or a Plumbing Permit issued in accordance with the Building Act 2000 or Building Act 2016	\$100.00

Building Surveying	2016-2017
Certificate of Likely Compliance (Class 1) – New Building <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Occupancy & Final Inspection Certificates</i>	\$580.00
Certificate of Likely Compliance (Class 1) – Extension / Alteration <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Occupancy & Final Inspection Certificates</i>	\$460.00
Certificate of Likely Compliance (Class 10) – New Building <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Final Inspection Certificate</i>	\$350.00
Certificate of Likely Compliance (Class 10) – Extension / Alteration <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Final Inspection Certificate</i>	\$300.00
Certificate of Likely Compliance (Class 1) – Notifiable Work <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Certificate of Completion</i>	\$460.00
Certificate of Likely Compliance (Class 10) – Notifiable Work <i>Application fee, Certificate of Likely Compliance, assessment, compliance inspections & issuing of Certificate of Completion</i>	\$300.00
Supplementary Inspection Fee (re-inspection)	\$200.00 per inspection

*** For building work with a value of work greater than \$20,000 the TBCITB Training Levy (0.2% of the value of work) and Building Administration Levy (0.1% of the value of work) is applicable in addition to Council fees.**

CARRIED

FOR the Motion:

Mayor L M Triffitt, Cllr J R Allwright, Cllr A W Bailey, Cllr R Bowden, Cllr R L Cassidy, Cllr E McRae and Cllr J Poore

14.2 DELEGATIONS UNDER THE BUILDING ACT 2016 & BUILDING REGULATIONS 2016

Moved: Clr J Poore

Seconded: Clr R L Cassidy

THAT Council resolve to authorise the following persons as the Central Highlands Council Permit Authority pursuant to Section 24(2) of the Building Act 2016 for building and plumbing matters:-

Manager Development & Environmental Services – Graham Rogers
 Building & Development Senior Administration Officer – Kathy Bradburn
 Environmental Health Officer – Beverley Armstrong

And that Council's Delegation Registers be amended in accordance with the Delegations Register – Building Act 2016 and Building Regulations 2016 prepared by Simmons Wolfhagen current as at 21/12/2016.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

The DES Manager was asked to provide an article for the next Council Newsletter regarding changes to the building legislation and the need to check with Council to ascertain if a development application is required.

Jason Branch attended the meeting at 11.41am

14.3 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2016/59	P & J Sheds	Highlands Lakes Road Steppes	2 Outbuildings
2016/60	P E Piuselli	RA 6937 Lyell Highway Ouse	Boundary

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2016/56	R W Marriott	48 Leasons Road Westerway	Dwelling Extension & Outbuildings
2016/43	P Granquist	Arthurs Lake Road Arthurs Lake	Holiday Cabin (Visitor Accom)
2016/58	A J Pithouse	19 Dolerite Crescent Flintstone	Garage
2016/57	S Currant	Lyell Highway Derwent Bridge	Workers Accommodation
2016/62	Crusader Homes	3506 Lyell Highway Gretna	Dwelling & Garage

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2016/63	Longview Design & Drafting	Meredith Springs Road Miena	Dwelling

IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

14/12/2016 Impounded at Bothwell Beagle Cross, Owner unknown was taken to Dogs Home.
16/12/2016 Impounded at Hamilton Staffy Cross, Dog released to Owner once Registered.

Clr E McRae left the meeting at 11.42am and returned at 11.46am

DES Manager reported:

- That a sign in the car park at Great Lake will be erected saying "no camping"
- The Bothwell Lions Club had discussions with Works and Services Manager and DES Manager regarding the BBQ's at Queens Park. The proposal is to put another BBQ at the bottom end of the park and as there are already BBQ's at the top end (Alexander Street) end of the park.

Graham Rogers left the meeting at 11.50

15.0 WORKS & SERVICES

Moved: Clr R Bowden

Seconded: Clr J Poore

THAT the Works & Services Report be received

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

15.1 ROAD CONSTRUCTION OUSE TOWNSHIP

Moved: Clr A W Bailey

Seconded: Clr J Poore

THAT Council accept the quote from Gradco for the construction of the road verges in Ouse.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Moved: Clr A W Bailey

Seconded: Clr J Poore

THAT Council engage Adam Wilson to undertake Workplace Health and Safety duties for one day a week for three months and review it after that time.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Meeting was adjourned for lunch at 12.17pm and resumed at 1.05pm

16.0 ADMINISTRATION

16.1 RESIGNATION OF DEPUTY MAYOR

A secret ballot was held for the position of Acting Deputy Mayor.

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT Councillors appoint Councillor E McRae as Acting Deputy Mayor until the election of the new Deputy Mayor.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, Clr E McRae and Clr J Poore

Moved: Clr J Poore

Seconded: Clr A W Bailey

THAT the election for the Deputy Mayor be held on 21st February at the next council meeting

CARRIED 6/1

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, and Clr J Poore

AGAINST the Motion:

Clr R L Cassidy

16.2 REMISSIONS UNDER DELEGATION

NOTED

16.3 DEED OF VARIATION

Moved: Acting Deputy Mayor E McRae

Seconded:

THAT the General Manager and Mayor be authorised to sign the Deed of Variation for the grant of \$38,560 from Communities, Sport and Recreation.

MOTION LAPPED

Clr A W Bailey left the meeting at 1.41pm and returned at 1.46pm

Moved: Clr J R Allwright

Seconded: Clr J Poore

THAT Council authorise the General Manager to return the grant of \$38,560 back to Communities, Sport and Recreation

CARRIED 5/2

FOR the Motion:

Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

AGAINST the Motion:

Mayor L M Triffitt and Acting Deputy Mayor E McRae

16.4 STATE OF ROAD REPAIRS IN FLINTSTONE VILLAGE

Discussed in 6.0 In Attendance

16.5 FINANCIAL SUPPORT – BOTHWELL SPININ FESTIVAL

Moved: Clr R Bowden

Seconded: Clr J Poore

THAT Council provide \$4,000 to the Bothwell Spinin Committee for the 2017 Bothwell Spinin Festival.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

Clr A W Bailey left the meeting at 1.51pm and returned at 1.53pm

Moved: Clr R L Cassidy

Seconded:

THAT Council allow the SpinIn Committee the use of the projector, chairs, cutlery and crockery with the provision of a \$500.00 Bond.

Motion Lapsed

Moved: Clr R Bowden

Seconded: Clr J Poore

THAT the SpinIn Committee be advised that Council will not hire out the projector but will hire out 100 Chairs (If available) and 100 sets of cutlery and Crockery for 50% of Council's set charges plus a bond of \$200.00.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

16.6 REVIEW OF AUDIT PANELS

Moved: Clr J R Allwright

Seconded: Clr R L Cassidy

THAT Council's Audit Panel be asked to address the questions and respond to LGAT.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy and Clr J Poore

16.7 2017 HEARINGS & VISITS PROGRAM – STATE GRANTS COMMISSION

Moved: Clr E McRae

Seconded: Clr A W Bailey

THAT Councillors forward comments to the General Manager by Wednesday 25 January, 2017 and that the Mayor & General Manager attend the hearings.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

16.8 EDMUND RICE FOUNDATION

Clr Lana Benson was to provide an update on the Edmund Rice Foundation but was an apology for the meeting.

16.9 POLICIES FOR REVIEW

Moved: Clr J R Allwright

Seconded: Clr A W Bailey

THAT Council adopt the following policies:

2013-08	Public Open Space
2015-32	Fire Abatement Policy

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved: Clr E McRae

Seconded: Clr R L Cassidy

THAT Council consider the matters on the Supplementary Agenda.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

17.1 DISCUSSION ON PROJECTS FOR GRANT APPLICATIONS

Moved: Clr R L Cassidy

Seconded: Clr Allwright

THAT Council authorise the General Manager and Clr L Benson to continue with the current Grant Applications.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

17.2 E-CIGARETTE AND TOBACCO REGULATORY IMPACT STATEMENT

NOTED

17.3 LGAT REGIONAL BREAKFAST SERIES

Moved: Clr E McRae

Seconded: Clr R L Cassidy

THAT Mayor L M Triffitt attend the Regional Breakfast Session on the 15 February 2017.

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

17.4 GAMING CONTROL ACT

NOTED

18.0 CLOSED SESSION OF THE MEETING

Moved: Clr R L Cassidy

Seconded: Clr A W Bailey

THAT pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public to resume the adjourned "In Committee" Session.

Items to be discussed:

- Confidential Information regulation 2 (a)
- Personnel Matter Regulation

CARRIED

FOR the Motion:

Mayor L M Triffitt, Acting Deputy Mayor E McRae, Clr J R Allwright, Clr A W Bailey, Clr R Bowden, Clr R L Cassidy, and Clr J Poore

19.0 CLOSURE

Mayor L M Triffitt closed the meeting at 3.48pm.
