

# Central Highlands Council

## DRAFT MINUTES – ORDINARY MEETING – 16<sup>th</sup> FEBRUARY 2016

Minutes of an Ordinary Meeting of Central Highlands Council held at Hamilton Council Chambers, on Tuesday 16<sup>th</sup> February 2016, commencing at 9am.

### 1.0 OPENING

Mayor D E Flint opened the meeting at 9.00am

### 2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae, Clr L M Triffitt, Clr JR Allwright (attended the meeting at 9.37am) & Mrs Lyn Eyles (General Manager)

### 3.0 APOLOGIES

### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

*Deputy Mayor A J Downie – Item 14.2 Remission of Fees*

*Clr L M Triffitt & Clr AW Bailey – Item 14.4 Central Highlands Community Men's Shed - Stall*

### 5.0 MOTION INTO CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr E M McRae**

**THAT** pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

### MATTERS DISCUSSED IN CLOSED MEETING

- 1 Confirmation of Confidential Minutes of Council's Ordinary Meeting held on 7 December 2015 Regulation 15 (2) (g)
- 2 Personnel Matters Regulation 15 (2) (a)

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

## 5.1 MOTION OUT OF CLOSED MEETING

Moved **Clr L M Triffitt**

Seconded **Clr E M McRae**

**THAT** Council move out of Committee and resume the Ordinary Meeting.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

Council adjourned for morning tea at 9.34am  
Council resumed meeting at 10.00am

**Clr J R Allwright attended the meeting at 9.37am**

## OPEN MEETING TO PUBLIC

Mayor D E Flint opened the Meeting to the public at 10.00am

## 6.0 IN ATTENDANCE

Mrs Kathy Bradburn (Minute Secretary), Mrs Leeanne Datlen, Ms Emma Datlen & Mr Peter Needham

## 6.1 PUBLIC QUESTION TIME

### Relocation of Bothwell Online Access Centre

Mrs Leeanne Dalten addressed Council outlining concerns about the relocation of the Bothwell Online Access Centre to the Bothwell Library as follows:

- Loss of 12 hours
- Loss of computer from 6 to 2
- WIFI not working properly
- Council not being fully informed of the changes
- Loss of space for Bothwell Library
- Impact on users of the access centre who live in areas where they cannot get internet access
- Emma Dalten & Peter Needham have sent letters to the Minister on this issue

The General Manager advised that she had contacted Dee Scott from LINC regarding the situation and read out an email she had received.

**RESOLVED** that LINC be invited to the March 2016 Council Meeting.

**Mrs L Datlen, Ms E Datlen & Mr P Needham were thanked for attending and left the meeting at 10.30am**

## 7.0 MAYORAL COMMITMENTS

19 <sup>th</sup> January 2016	Council Meeting
22 <sup>nd</sup> January 2016	AGM – Australasian Golf Museum
22 <sup>nd</sup> January 2016	General Meeting – Australasian Golf Museum
23 <sup>rd</sup> January 2016	Lions Club of Bothwell Meeting

26 <sup>th</sup> January 2016	Australia Day Event – Hamilton
27 <sup>th</sup> January 2016	Review of the General Manager
27 <sup>th</sup> January 2016	Meeting Hon Rene Hidding – Minister of Infrastructure
2 <sup>nd</sup> February 2016	Discussions STCA
3 <sup>rd</sup> February 2016	Workshop – Hamilton
9 <sup>th</sup> February 2016	Bothwell District high School Principal
9 <sup>th</sup> February 2016	Cabinet Meeting – Bothwell
9 <sup>th</sup> February 2016	Eric Hutchinson – Discussions Federal Budget
11 <sup>th</sup> February 2016	General Management Committee of LGAT
11 <sup>th</sup> February 2016	Meeting with Miles Hampden – TasWater
12 <sup>th</sup> February 2016	Local Government of Tasmania General Meeting
13 <sup>th</sup> February 2016	Official Lunch – CWA Fair
13 <sup>th</sup> February 2016	Opened the 80 <sup>th</sup> Anniversary Country Women’s Fair at Bothwell
15 <sup>th</sup> February 2016	Finalizing Governor’s visit on 2 <sup>nd</sup> March 2016

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## 7.1 COUNCILLORS COMMITMENTS

### Clr L M Triffitt

12 <sup>th</sup> January 2016	Planning Workshop Bothwell
19 <sup>th</sup> January 2016	Council Meeting Hamilton
26 <sup>th</sup> January 2016	Australia Day Event Hamilton
27 <sup>th</sup> January 2016	CWA Meeting
3 <sup>rd</sup> February 2016	Financial Planning Workshop Hamilton
9 <sup>th</sup> February 2016	Tasmanian Government Cabinet Meeting Bothwell
9 <sup>th</sup> February 2016	Tasmanian Government Cabinet Luncheon Hamilton
10 <sup>th</sup> January 2016	Aged & Community Care Forum Bothwell

### Clr E M McRae

19 <sup>th</sup> January 2016	Council Meeting Hamilton
26 <sup>th</sup> January 2016	Australia Day Event Hamilton
3 <sup>rd</sup> February 2016	Financial Planning Workshop Hamilton
9 <sup>th</sup> February 2016	Tasmanian Government Cabinet Meeting Bothwell
9 <sup>th</sup> February 2016	Tasmanian Government Cabinet Luncheon Hamilton
10 <sup>th</sup> February 2016	Building Integrated Aged Care & Community Care in Central Highlands Bothwell

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## 7.2 GENERAL MANAGER COMMITMENTS

19 January 2016	Council Meeting
26 January 2016	Council Meeting
27 January 2016	Meeting Minister Hidding and CEO Allan Garcia, Infrastructure Tas
27 January 2016	Performance Appraisal
28 January 2016	Common Services Meeting
1 February 2016	Tas Community Fund
3 February 2016	Workshop
4 February 2016	Sub-region Workshop
5 February 2016	Meeting Australasian Golf Museum – Dot Evans
9 February 2016	Regional Cabinet Meeting
10 February 2016	MEGT Trainee

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## 8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Wednesday 3 February, 2016 – Hamilton at 10.00am to discuss the Long Term Financial Management Plan and Strategy

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## 8.1 FUTURE WORKSHOPS

Nil

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## 9.0 MAYORAL ANNOUNCEMENTS

Nil

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## 10.0 MINUTES

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### 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A J Downie**

**THAT** the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 19<sup>th</sup> January 2016** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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### 10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

**THAT** the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 19<sup>th</sup> January 2016** be confirmed.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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### 10.3 RECEIVAL OF DRAFT WASTE COMMITTEE MEETING

Moved **Clr A J Downie**

Seconded **Clr E J Evans**

**THAT** the Draft Minutes of the **Waste Committee Meeting** held on **Wednesday 3<sup>rd</sup> February 2016** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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### 10.4 RECEIVAL OF DRAFT PLANNING COMMITTEE MEETING

Moved **Clr A J Downie**

Seconded **Clr J R Allwright**

**THAT** the Draft Minutes of the **Planning Committee Meeting** held on **Tuesday 9<sup>th</sup> February 2016** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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## 11.0 BUSINESS ARISING

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## 12.0 NRM REPORT

Noted

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## 13.0 FINANCE REPORT

Moved **Clr R L Cassidy**

Seconded **Clr L M Triffitt**

**THAT** the **Finance Report** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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## 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr E J Evans**

Seconded **Clr A J Downie**

**THAT** the **Development & Environmental Services Report** be received.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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## 14.1 CENTRAL HIGHLANDS INTERIM PLANNING SCHEME 2015

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**

**THAT** Council, acting as Planning Authority, endorse the attached report and associated views and recommendations on the representations submitted pertaining to the Central Highlands Interim Planning Scheme 2015 and submit them as part of its report to the Tasmanian Planning Commission pursuant to Section 30J\* of the *Land Use Planning & Approvals Act 1993*.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

**Clr A J Downie declared an interest and sat back from the table**

#### 14.2 REMISSION OF FEES

Moved **Clr A W Bailey**

Seconded **Clr E McRae**

**That** Council remit the Building and Plumbing Application Fees of \$700.00; and

**That** Council be responsible for payment of the State Government Levies of \$99.00.

**Carried**

**For the motion:** Mayor D E Flint, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

**Clr A J Downie resumed his position at the table**

#### 14.3 TOXFREE CONTRACT - SUPPLY & SERVICING OF WASTE MATERIAL FROM WASTE TRANSFER STATIONS & ROADSIDE STAND ALONE BINS

Moved **Clr A J Downie**

Seconded **Clr R L Cassidy**

**THAT** ToxFee be offered the additional one year period to the contract for the Supply and Servicing of Water Material from Waste Transfer Stations & Roadside Stand Alone Bins to expire on 30<sup>th</sup> June 2017; and

**THAT** preparations commence to tender the service prior to the expiration of the extension.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

**Clr L M Triffitt & Clr A W Bailey declared an interest and sat back from the table**

#### 14.4 CENTRAL HIGHLANDS COMMUNITY MEN'S SHED - STALL

Moved **Clr A J Downie**

Seconded **Clr R L Cassidy**

**That** Council grant permission for the Central Highlands Community Men's Shed to hold a stall once a month in the carpark near the Lachlan Hotel upon applying and receiving the relevant Food Licence; and

**THAT** the fee of \$25.00 be remitted by Council.

**Motion Lost**

**Against the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans and Clr E M McRae

**New Motion**

Moved **Clr A J Downie**

Seconded **Clr E J Evans**

**That** as a result of the refusal of the location being proposed to hold the stall the Council liaise with the Central Highlands Community Men's Shed to determine a more suitable location.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans and Clr E M McRae

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**Clr L M Triffitt & Clr A W Bailey resumed their positions at the table**

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#### **14.5 DES BRIEFING REPORT**

**Noted**

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**Mrs L M Eyles left the meeting at 10.55am**  
**Mrs L M Eyles returned to the meeting at 10.57am**  
**Mr Jason Branch (Works Manager) attended the meeting at 10.58am**

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#### **15.0 WORKS & SERVICES**

Moved **Clr L M Triffitt**

Seconded **Clr E J Evans**

**THAT the Works & Services Report be received.**

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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#### **15.1 WORKS AND SERVICES REPORT**

**Noted**

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#### **15.2 SPIN OUT**

**Resolved** that the Works Manager thank the Bothwell Spin-in Committee for their letter and advise that Council can assist with their request in setting up the venue as private works.

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#### **15.3 ROADS TO RECOVERY FUNDING**

**Noted**

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#### **15.4 STATUS REPORT**

**332** – Clr Bowden advised that there is a bad patch of in Council paddock and near Andrews Bridge.

**334** – This item has been completed but is to remain on Status Report so that it can be monitored

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#### 15.5 “GIVE WAY” SIGN ON DILLONS ROAD

Moved **Clr A W Bailey**

Seconded **Clr L M Triffitt**

**THAT** approval be sought to erect a “Give Way” sign on Dillons Road at the junction with Marriotts Road.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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#### 15.5 60KM SPEED LIMIT SIGN HAMILTON

Moved **Clr L M Triffitt**

Seconded **Clr E J Evans**

**THAT** approval be sought to extend the 60km zone on the southern entrance to Hamilton to the township boundary.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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#### 15.6 SPEED LIMIT CHANGE TO 60KM ELLENDALE ROAD OVER CAUSEWAY TO BETHUNE PARK

Clr A W Bailey requested this item be noted. To be followed up by Council’s Works Manager.

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#### 15.7 SHEEP DOG TRIAL AT BOTHWELL RECREATION GROUND

Moved **Clr R L Cassidy**

Seconded **Clr A W Bailey**

**THAT** approval be granted to the Bothwell Tourism Association to hold sheep dog trials at the Bothwell Recreation Ground on the 5<sup>th</sup> and 6<sup>th</sup> of March 2016.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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**Mr Jason Branch (Works Manager) left the meeting at 11.35am**

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#### 16.0 ADMINISTRATION

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#### 16.1 REVIEW OF POLICIES

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**



THAT Council adopt the following policies:

2013-05            Use of Council Vehicles  
2013-11            Legal Opinions Policy

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

## **16.2 LEASE TO OUSE ONLINE COMMUNITY ACCESS CENTRE INC**

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT the general manager be authorised to sign the Lease between Council and the Ouse Community Online Access Centre Inc for the lease of the Old Library Building, RA6947 Lyell Highway Ouse.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

## **16.3 COMMUNITY GRANT APPLICATION – MIENA TOURISM GROUP**

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT Council make a contribution of \$800.00 toward the printing of the maps.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

## **16.4 COMMUNITY GRANT APPLICATION – OUSE ONLINE COMMUNITY ACCESS CENTRE**

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**

THAT Council make a grant allocation of \$1,000 towards electricity assistance for the Ouse On-line Community Access Centre.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

## **16.5 BOTHWELL SPININ AND FIBRE FESTIVAL – SPINOUT**

Moved **Clr E J Evans**

Seconded **Clr A J Downie**

THAT Council do not contribute \$2,000 towards the Bothwell Spinin and Fibre Festival SpinOut to be held on 5 March, 2016 because the location has been moved from the Bothwell District High School to a private venue.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

## 16.6 BOTHWELL SPININ AND FIBRE FESTIVAL – REQUEST FOR FINANCIAL SUPPORT

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT based on the information supplied, Council do not make an extra contribution of \$5,000 for the grant application; and

THAT Council commit to contribute \$4,000 for the Spinin event in 2017 subject to it being held at the Bothwell District High School and the funds not being used for the grant application.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

## 16.7 BOTHWELL LITERARY SOCIETY BOOKS

Moved **Clr A J Downie**

Seconded **Clr R L Cassidy**

THAT a quotation be obtained for a professional to view the books and provide advice on how to preserve and manage the collection.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

## 16.8 AUDIT PANEL

**Noted**

## 16.9 LEASE BOTHWELL LIBRARY

Moved **Clr R L Evans**

Seconded **Clr A W Bailey**

THAT the General Manager be authorised to sign the lease with LINC for the lease of the current library premises at Bothwell.

**Carried 6/3**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, , Clr R L Cassidy and Clr E J Evans,

**Against the motion:** Clr E M McRae, Clr L M Triffitt and Clr R G Bowden

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**16.10 CENTRAL HIGHLANDS COMMUNITY MEN'S SHED**

Moved **Clr E J Evans**

Seconded **Clr A J Allwright**

THAT the Central Highlands Community Men's Shed President, Ian Cooper, be invited to Council's March meeting to discuss this event with Council and the support they require.

**Carried**

**For the motion:** Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr R L Cassidy, Clr E J Evans, Clr E M McRae and Clr L M Triffitt

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**16.11 RELOCATION OF THE BOTHWELL ONLINE CENTRE**

**Addressed in Public Question Time**

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**16.12 DRAFT LOCAL GOVERNMENT (MODEL CODE OF CONDUCT) ORDER 2016**

**Noted**

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**17.0 SUPPLEMENTARY AGENDA ITEMS**

Nil

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**18.0 CLOSURE**

Mayor D E Flint closed the meeting at 12.05p.m.

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