

# central highlands COUNCIL



**ANNUAL PLAN  
2020/2021**

**Current Councillors as at 30 June 2020**



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# PREFACE

The 2020/2021 Annual Plan for the Central Highlands Council has been prepared and adopted by Council in accordance with Section 71 of the Local Government Act 1993.

The Plan outlines Council's strategic goals and objectives for the coming year.

Council adopted its 2020/2021 Budget at the Council Meeting held at Bothwell on Tuesday, 16<sup>th</sup> June, 2020.

Council has resolved that due to financial hardship being experienced by many ratepayers as a result of the Covid-19 pandemic, that there will be no increase in the general rates or on fees and charges for the 2020/2021 financial year.

Water and Sewerage services are provided by TasWater.

All properties within the Central Highlands will contribute towards Council's solid waste costs with a solid waste charge and/or garbage charge being placed on all properties. As an offset, all ratepayers and residents will have free access to the Hamilton Refuse Disposal Site and Council Waste Transfer Stations. Disposal of tyres will incur a charge.

Pensioners may be eligible for a remission. Conditions apply as follows:

- You must be in receipt of one of the following concessions as of the 1<sup>st</sup> July 2020:
- Pensioner Concession Card (PCC), Health Care Card (HCC), Repatriation Health Card (i.e. Gold Card endorsed Total or Permanent Injury (TPI) or War Widow/Widower DVA.)
- You must have owned the property or be the eligible ratepayer listed on the property on or before the 1<sup>st</sup> July 2020.
- You must occupy the property as your principal place of residence on or before the 1<sup>st</sup> July 2020

If you have already applied for a pensioner rate remission please check that the remission is printed on your rates notice. If it does not appear on this notice then please contact Council.

If you have not applied for a pensioner rate remission and the property is your principal place of residence then please read the eligibility criteria above. If you believe that you are eligible to receive this remission then you will need to fill out an application form by visiting the Council Office in Bothwell or Hamilton. Alternatively, you can contact Council and request a form to be sent to you or access this form from Council's website. However, applicants will need to provide a photocopy of their card along with their completed application form.

The Department of Treasury and Finance confirms your eligibility. They also set a maximum amount that can be claimed each year and this is dependent on whether or not you also receive a remission on your water and sewage charges with TasWater.

All applications for a pensioner rate remission for the 2020/2021 financial year will need to be completed on or before the **31<sup>st</sup> March 2021**.

A revaluation of the whole municipal area was provided by the Valuer General during 2014/2015 with valuations for rating purposes to take effect from 1 July 2015

A revaluation is to be undertaken by the valuer General during the 2020-2021 financial year.

## **OUR VISION**

To provide residents and visitors opportunities to participate in and enjoy a vibrant local economy, rewarding community life, cultural heritage and a natural environment that is world class.

## **OUR MISSION**

Provide leadership to ensure that local government and other services are provided to satisfy the social, economic and environmental needs of the present day community, whilst endeavouring to ensure the best possible outcomes for future generations.

## **OUR GOALS**

1. Community Building – Build capacity to enhance community spirit and sense of wellbeing
2. Infrastructure and Facilities – Manage Council's physical assets in an efficient and effective manner
3. Financial Sustainability – Manage Council's finances and assets to ensure the long term viability and sustainability of Council
4. Natural Environment – Encourage responsible management of the natural resources and assets in the Central Highlands
5. Economic Development – Encourage economic viability within the municipal area
6. Governance and Leadership – Provide governance and leadership in an open, transparent, accountable and responsible manner in the best interests of the community

# FUNCTIONS OF THE COUNCIL AND COUNCILLORS

The Central Highlands Council is a body corporate established under the provisions of the Local Government Act 1993. Council's formal policy setting and decision making role is vested in its nine elected Councillors who meet every month in open Council. The Mayor, who is Council's Chairperson and principal spokesperson.

Under Section 28 of the Local Government Act 1993

- (1) A councillor, in the capacity of an individual councillor, has the following functions:
  - (a) to represent the community;
  - (b) to act in the best interest of the community;
  - (c) to facilitate communication by the council with the community;
  - (d) to participate in the activities of council;
  - (e) to undertake duties and responsibilities as authorised by council.
  
- (2) The councillors of a council collectively have the following functions:
  - (a) to develop and monitor the implementation of strategic plans and budgets;
  - (b) to determine and monitor the application of policies, plans and programs for –
    - (i) the efficient and effective provision of services and facilities; and
    - (ii) the efficient and effective management of assets; and
    - (iii) the fair and equitable treatment of employees of the council;
  - (c) to facilitate and encourage the planning and development of the municipal area in the best interests of the community;
  - (d) to appoint and monitor the performance of the general manager;
  - (e) to determine and review the council's resource allocation and expenditure activities;

- (f) to monitor the manner in which the services are provided by the council.
- (3) In performing any function under this Act or any other Act, a councillor must not:
- (a) direct or attempt to direct an employee of the council in relation to the discharge of the employee's duties; or
  - (b) perform any function of the mayor without the approval of the mayor.
- (4) A councillor is to represent accurately the policies and decisions of the council in performing the functions of councillor.



## COUNCIL REVENUES

Council's principal funding is derived from the levying of rates, user pay charges and government grants. Rates are levied upon properties in relation to their assessed annual value (AAV). The AAV is provided to Council by the Valuer-General.

The General Rate will be levied upon all rateable properties to provide the resources for all Council's activities, except for those services funded directly by a Service Charge. A charge of \$263 will be levied on each household that has available the Garbage and Recycling Collection Service and applicable businesses will be charged \$496.

To help offset the cost of providing waste management to the Central Highlands by way of waste transfer stations, roadside domestic bins and the Hamilton Refuse Disposal Site, a Solid Waste Charge of \$160 per annum applies to all non-vacant properties that are not on Council's Door-to-Door Garbage and Recycling Service with a charge of \$84 for vacant properties and a charge of \$472 for commercial properties.

Council has budgeted for a Nil increase overall in the General Rate with 50% of the total General Rate Revenue being spread evenly over all ratepayers (\$382.20 each) and the remaining 50% General Rate has been calculated at 3.4038 cents per dollar of the AAV. Ratepayers have the opportunity to pay by four instalments but should note that a penalty of 10% is applied on the amount of each instalment unpaid by the due date.

Ratepayers may also make more frequent payments. Payment options have been expanded and include payments by telephone, BPay and Internet facilities. Eftpos, cash and cheque facilities are available at both the Hamilton and Bothwell offices. Payment can also be made at Post Offices and over the phone to Service Tasmania Shops.

Council collects the Fire Levy on behalf of the State Government. A minimum Fire Levy of \$41 will apply to all rateable properties.

Upon application and prior to the 31st March, 2021, eligible pensioners or Health Care Card Holders will be granted a remission on the rates payable on their principal residence. The remission is funded by the State Government.

## **KEY FOCUS AREAS AND SUMMARY OF STRATEGIES AND INITIATIVES FOR 2019/2020**

### **Goal 1 Community Building**

*Build Capacity to enhance community spirit and sense of wellbeing*

#### **Strategies**

- 1.1 Continue to upgrade existing public open spaces and sporting facilities and encourage community use
- 1.2 Advocate for improved health, education, transport and other government and non-government services within the Central Highlands
- 1.3 Continue to strengthen partnerships with all tiers of government
- 1.4 Support and encourage social and community events within the Central Highlands
- 1.5 Provide support to community organisations and groups
- 1.6 Foster and develop an inclusive and engaged community with a strong sense of ownership of its area
- 1.7 Foster and support youth activities in the Central Highlands

#### **2020-2021 Initiatives**

- Continue support of local organisations and groups
- Continue support of community groups and clubs through in-kind assistance as well as through Council's Community Grants Program
- Continue the annual allocation of funds to schools to assist with their programs for school children
- Provide annual bursaries for a child at each school continuing further education and annual citizenship awards
- Provide assistance to continue the home day care facility at Bothwell
- Continue to allocate funds and support for the provision of medical services to Ouse and Bothwell
- Support programs and activities that promote the health and wellbeing of our community
- Continue to support regional groups of benefit to Central Highlands residents

- Advocate on behalf of our community on regional, state and national issues
- Continue review of the New residents Kit to ensure that the information is still relevant and accurate
- Begin implementation of the priorities listed the Central Highlands Health & Wellbeing Plan
- Continue to support and participate as a member of the Health Action Team Central Highlands (HATCH)

## **Goal 2 Infrastructure and Facilities**

*Manage Council's physical assets in an efficient and effective manner*

### **Strategies**

- 2.1 Develop and implement a 10 year asset management Plan for all classes of assets
- 2.2 Continue to work at regional and state levels to improve transport and infrastructure
- 2.3 Seek external funding to assist with upgrading of existing infrastructure and funding of new infrastructure and facilities
- 2.4 Ensure that the standard of existing assets and services are maintained in a cost effective manner

### **2020-2021 Initiatives**

- Allocated funds to ensure that existing services and assets are maintained
- Review the 10 year asset management plan to include all classes of assets
- Replace the Croakers Alley Bridge at Bothwell
- Replace the Bridge on Black Snake Lane
- Prepare a design to form the basis of work to be undertaken to provide water and power to grassed area at Bothwell Caravan Park, new signage and BBQ
- Undertake the construction of the new public conveniences at Bronte Park

- Replace three Works & Services vehicles and repair one dog trailer
- Undertake works on the facia and gutters Bothwell Town Hall
- Install a sliding door at the Bothwell Town Hall
- Investigate repairs to Wayatinah Hall Roof and squash court
- Repair the Ouse Hall floor
- Upgrade the kitchen at Council's residence, Bothwell
- Undertake mould investigations and works at the Council Offices at Bothwell
- Repoint the sandstone at the Hamilton History Room
- Paint exterior of the old Hamilton School
- Stabilisation of parts of Ellendale Road
- Undertake stabilisation works on Flintstone Drive
- Hot Mix parking area William Street Bothwell
- Drainage and road widening Pelham Road
- Undertake Stage 1 of the stormwater upgrade at Bothwell
- Construct and seal 1 km of Pelham Road
- Resealing of the following roads:
  - Dennistoun Road
  - Franklin Street
  - Mary Street
  - James Street
  - Marked Tree Road
- Replace Gretna Play Equipment
- Upgrade Tennis Court, Hamilton
- Install Picnic Table at Platypus Walk
- Undertake work on the Westerway War Memorial
- Install a heat pump and ceiling fan at the Bothwell Football Club & Community Centre

- Replace half culvert pipes, Alexander Street, Bothwell (82 metres)
- Install a heat pump at the Old Headmaster's House, Bothwell
- Install non-slip coating around Bothwell Pool

### **Goal 3 Financial Sustainability**

*Manage Council's finances and assets to ensure long term viability and sustainability of Council*

#### **Strategies**

- 3.1 Manage Finances and assets in a transparent way to allow the maximization of resources to provide efficient and consistent delivery of services
- 3.2 Review annually, Council's Long Term Financial Management Plan and Council's Long Term Asset Management Plan
- 3.3 Where efficiency gains can be identified, resource share services with other local government councils
- 3.4 Increase the level of grant income
- 3.5 Encourage development to expand Council's rate base
- 3.6 Identify revenue streams that could complement/substitute for existing Resources
- 3.7 Develop and maintain sound risk management processes

#### **2020-2021 Initiatives**

- Identify appropriate grant funding to leverage Council funding for projects
- Continually review and update policies and Council's risk register
- Continue participation in the Local Government Shared Services and South Central Sub-Region Group and identify other services that can be resource shared
- Provide financial management reports to Council monthly
- Ensure Annual Financial Statements are completed within the statutory timeframe

- Ensure that staff are provided with continual training in Council's financial software and records management systems

## **Goal 4    Natural Environment**

*Encourage responsible management of the natural resources and assets in the Central Highlands.*

### **Strategies**

- 4.1 Continue to fund and support the Derwent Catchment Project
- 4.2 Continue with existing waste minimisation and recycling opportunities
- 4.3 Promote the reduce, reuse, recycle, recover message
- 4.4 Continue the program of weed reduction in the Central Highlands
- 4.5 Ensure the Central Highlands Emergency Management Plan is reviewed regularly to enable preparedness for natural events and emergencies
- 4.6 Strive to provide a clean and healthy environment
- 4.7 Support and assist practical programs that address existing environmental problems and improve the environment

### **2020-2021 Initiatives**

- Allocated funds to continue our support of the Derwent Catchment Project to implement on ground projects and provide a link between Council and the community on natural resource management issues
- Work with other stakeholders, land managers and government agencies to ensure strategic weed control
- Monitor the usage of Council waste transfer stations and refuse site to ensure that the facilities meet the needs of our ratepayers and are maintained at an acceptable standard
- Provide education and encouragement of recycling within the Municipality to

extend the life of the Hamilton Refuse Site

- Facilitate regular meetings of the Central Highlands Emergency Management Committee and ensure that the Central Highlands Emergency Management Plan is reviewed and remains current
- Continue as a member of the Southern Tasmanian Waste Management Group.

## **Goal 5 Economic Development**

*Encourage economic viability within the municipality*

### **Strategies**

- 5.1 Encourage expansion in the business sector and opening of new market opportunities
- 5.2 Support the implementation of the Southern Highlands Irrigation Scheme
- 5.3 Continue with the Highlands Tasmania branding
- 5.4 Encourage the establishment of alternative industries to support job creation and increase permanent residents
- 5.5 Promote our area's tourism opportunities, destinations and events
- 5.6 Support existing businesses to continue to grow and prosper
- 5.7 Develop partnerships with State Government, industry and regional bodies to promote economic and employment opportunities
- 5.8 Work with the community to further develop tourism in the area

### **2019-2020 Initiatives**

- Continue as a member of Destination Southern Tasmania
- Continue as a member of STCA and LGAT
- Complete the installation of toilets at Bronte Park
- Continue provision of the tourism brochure through the Brochure Exchange facility, Brooke Street Pier, Spirit of Tasmania and other visitor centres

- Continue the roll out of the Highlands Tasmania Touring Map
- Engage and strengthen the community by supporting community events and local initiatives that enhance visitation to the Central Highlands
- Promotion of Central Highlands through production of material and via Council's website and Council's Facebook page
- Continue support of the Highlands Digest to enable it to provide community information to residents and visitors
- Continue to support local events that encourage visitation to the Central Highlands
- Continue to support the Central Highlands Visitor Management Committee to optimise the use of the Centre and the dispersment of information to tourists and visitors to the Central Highlands, and provide funding for the purchase of goods for sale that promote the Central Highlands

## **Goal 6      Governance and Leadership**

*Provide governance and leadership in an open, transparent, accountable and responsible manner in the best interests of our community as a whole*

### **Strategies**

- 6.1 Ensure Council fulfills its legislative and governance responsibilities and its decision making, supported by sustainable policies and procedures
- 6.2 Ensure that Council members have the resources and skills development opportunities to effectively fulfill their responsibilities
- 6.3 Ensure appropriate management of risk associated with Council's operations and activities
- 6.4 Provide a supportive culture that promotes the well-being of staff and encourages staff development and continuous learning
- 6.5 Provide advocacy on behalf of the community and actively engage government and other organisations in the pursuit of community priorities
- 6.6 Consider Council's strategic direction in relation to resource sharing with



neighbouring councils and opportunities for mutual benefit

- 6.7 Support and encourage community participation and engagement
- 6.8 Ensure that customers receive quality responses that are prompt, accurate and fair
- 6.9 Council decision making will be always made in open council except where legislative or legal requirements determine otherwise.

### **2020-2021 Initiatives**

- Annually review Council's Long Term Financial Plan and Strategy and Long Term Asset Management Plans
- Continually monitor and review Council's financial situation and report findings to Council in a clear and transparent format on a monthly basis
- Encourage staff to undertake training to further develop their skills
- Support Elected Members to take advantage of seminars, training and workshops that assist them in their position as a Councillor and their duty to engage in ongoing professional development
- Review the Risk register at each Audit Panel Meeting
- Ensure ongoing compliance with all legislation, regulations and codes of practice which impact upon Council
- Continue to provide the information to our community and ratepayers via newsletters, Mayor's article in the Highland Digest, our website and our facebook page.

### **Public Health**

Council will:

- Conduct immunisation sessions as required and promote the need for immunisation
- Ensure proper provision of on-site effluent disposal in compliance with the current regulatory framework, codes, standards and best environmental practice
- Undertake routine inspection of places of public assembly, food premises, public health risk activities and water carters to ensure compliance with relevant legislation

- Promptly investigate environmental health complaints
- Maintain an effective analysis program for food, recreational waters and general complaints.
- Continue to promote safe food handling through the provision of the I'M ALERT free online food safety training program
- Ensure that Council complies with Public Health requirements for the recovery from the Covid-19 pandemic

## Comprehensive Income Statement Estimates

Revenues From Continuing Activities	Budget 2019-2020	Estimated Actual	Budget 2020-2021
Rates Charges	\$3,729,984	\$3,743,136	\$3,730,404
User Fees	\$257,500	\$365,985	\$213,750
Grants - Operating	\$2,428,040	\$2,567,040	\$2,428,040
Other Revenue	\$512,034	\$458,437	\$435,200
FAG's in advance			
<b>Total Revenues</b>	<b>\$6,927,558</b>	<b>\$7,134,598</b>	<b>\$6,807,394</b>
<b>Expenditure</b>			
Employee Benefits	\$1,949,709	\$1,819,045	\$2,015,771
Materials and Services	\$1,418,866	\$1,392,117	\$1,377,066
Other Expenses	\$1,551,987	\$1,413,778	\$1,579,690
<b>Total Expenditure</b>	<b>\$4,920,562</b>	<b>\$4,624,940</b>	<b>\$4,972,527</b>
<b>Profit/( Loss) before Depreciation</b>	<b>\$2,006,996</b>	<b>\$2,509,658</b>	<b>\$1,834,867</b>
Depreciation and Amortisation	\$2,112,000	\$2,112,000	\$2,134,000
<b>Operating Surplus(Loss)</b>	<b>(105,004)</b>	<b>397,658</b>	<b>(299,133)</b>
Capital Grants & Other	\$694,000	\$872,182	\$1,321,000
<b>Surplus(Loss)</b>	<b>588,996</b>	<b>1,269,840</b>	<b>1,021,867</b>
<b>Capital Expenditure</b>	<b>\$3,124,000</b>	<b>\$2,333,479</b>	<b>\$4,054,000</b>

## Revenue

	Project	Budget	Estimated actual	Budget
<b>Administration</b>		<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
Rates Certificates	ASEH	35,000	47,855	35,000
FAG Grants	GRANT	2,428,040	2,428,040	2,428,040
Rates Penalties and Interest	ASEH	26,000	28,252	20,000
Other Grants - Capex	GRANT		-	
Other Operating Grants	GRANT	-	139,000	-
Roads to Recovery	GRANT	590,000	590,000	590,000
Interest	INT	170,000	117,586	120,000
Miscellaneous Income	ONCOST	6,000	26,934	6,000
Miscellaneous Reimbursements	ONCOST	73,000	68,398	73,000
Sale plant	PLANT	20,000	9,182	62,000
Rates	RATES	2,886,391	2,896,394	2,886,412
Fire Levy	RATES	223,837	224,495	223,995
Garbage Collection	RATES	619,756	622,247	619,997
Bushfest	CDR	25,000	34,950	-
<b>Total Administration Revenue</b>		<b>7,103,024</b>	<b>7,233,333</b>	<b>7,064,444</b>
	Project	Budget	Estimated actual	Budget
<b>Development Services</b>		<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
Dog Licences	AC	16,000	13,242	13,500
Licences/Fees	DEV	500	185	500
Planning/Subdivision	DEV	40,000	108,010	35,000
Building Fees	DEV	10,000	10,373	10,000
Swimming Pool	POOL	2,000	1,370	2,000
Septic Tanks/Special Con. Fees	DRAIN	8,000	11,380	8,000
Building Inspection/Surveyor Fees	BPC	7,000	11,399	7,000
Tip Fees	TIPS	500	417	500
W.T.S. Contributions	WTS	2,000	4,929	2,000
<b>Total Development Services</b>		<b>86,000</b>	<b>161,306</b>	<b>78,500</b>
	Project	Budget	Estimated actual	Budget
<b>Works</b>		<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
Cemetery	CEM	7,000	5,135	7,000
Camping Grounds	CPARK	18,000	12,627	7,500
Hall Hire	HALL	1,500	1,067	750
Independent Living Units ILU	HOU	65,000	62,672	65,000
H D Units	HOU	10,000	9,333	10,000
Rental Library	LIB	3,500	3,333	3,500
Private Works	PW	115,000	120,000	115,000
Rec/Reserves	REC	500	773	500
T/Toll & Heavy Vehicle Reg.	ROAD	26,034	22,201	22,200
SES	SES	-	-	-
TasWater	WATER	102,000	102,000	85,000
SES vehicle grant		-		
Capital Grants		84,000	273,000	669,000
<b>Total Works and Services</b>		<b>432,534</b>	<b>612,141</b>	<b>985,450</b>
<b>Total Revenue</b>				
Total Administration Revenue		7,103,024	7,233,333	7,064,444
Total Development Services		86,000	161,306	78,500
Total Works and Services		432,534	612,141	985,450
<b>Total Consolidated Revenue</b>		<b>7,621,558</b>	<b>8,006,780</b>	<b>8,128,394</b>

## Operating Expenditure

CORPORATE AND FINANCIAL SERVICES	BUDGET 2019/2020	Forecast Update 30/06/2020	Actual to 31/3/20	BUDGET 2020/2021
ADMIN. STAFF COSTS(A/SCH)	569,056	474,962	360,798	553,046
ADMIN BUILDING EXPEND(ABCH)	35,966	43,054	35,143	39,300
OFFICE EXPENSES(A/OEH)	139,500	104,989	78,742	135,100
MEMBERS EXPENSES(A/MEH)	193,410	149,202	112,171	188,829
OTHER ADMIN. EXPENDITURE(A/SEH + RATES)	318,166	330,703	258,357	363,283
MEDICAL CENTRES(MED)	128,000	104,186	85,795	151,500
STREET LIGHTING(ST/LIGHT)	39,600	32,883	21,922	39,600
ONCOSTS (ACTUAL)(ONCOSTS)	493,952	518,121	358,454	543,364
ONCOSTS RECOVERED	(430,000)	(432,731)	(348,255)	(480,000)
COMMUNITY & ECONOMIC DEVELOPMENT & RELATIONS(CDR+EDEV)	211,150	209,060	144,354	204,850
GOVERNMENT LEVIES(GLEVY)	253,837	253,837	134,985	253,995
<b>TOTAL OPERATING EXPENDITURE - Administration</b>	<b>1,952,637</b>	<b>1,788,267</b>	<b>1,242,466</b>	<b>1,992,867</b>
DEVELOPMENT & ENVIRONMENTAL SERVICES	BUDGET 2019/2020	Forecast Update 30/06/2020	Actual to 31/3/20	BUDGET 2020/2021
ADMIN STAFF COSTS - DES (A/SCB)	170,263	139,941	105,427	164,459
ADMIN BUILDING EXPEND - DES(ABCB)	18,737	18,564	24,665	22,962
OFFICE EXPENSES - DES (A/OEB)	57,000	43,072	36,279	57,000
ENVIRONMENTAL SERVICES (EHS)	32,384	21,483	16,436	32,637
ANIMAL CONTROL(Animal Control)(AC)	18,570	2,139	870	15,122
PLUMBING/BUILDING CONTROL (BPC)	125,212	90,213	64,438	125,729
SWIMMING POOLS (POOL)	40,591	41,853	35,898	42,737
DEVELOPMENT CONTROL (DEV)	185,000	140,034	107,620	112,000
DOOR TO DOOR GARBAGE & RECYCLING (DD)	146,118	128,040	88,543	146,130
ROADSIDE BINS COLLECTION (DRB)	110,000	110,000	58,912	113,000
WASTE TRANSFER STATIONS (WTS)	192,252	193,496	132,876	197,732
TIP MAINTENANCE (TIPS)	65,379	58,569	44,824	65,906
ENVIRONMENT PROTECTION (EP)	2,718	893	814	2,730
RECYCLING (RECY)	40,600	28,106	21,079	40,600
<b>TOTAL OPERATING EXPENDITURE DES</b>	<b>1,204,823</b>	<b>1,016,402</b>	<b>738,681</b>	<b>1,138,744</b>
WORKS & SERVICES	BUDGET 2019/2020	Forecast Update 30/06/2020	Actual to 31/3/20	BUDGET 2020/2021
PUBLIC CONVENIENCES (PC)	123,875	142,033	112,841	163,500
CEMETERY (CEM)	21,180	14,112	10,897	21,510
HALLS (HALL)	45,069	50,122	42,495	64,683
PARKS AND GARDENS(PG)	75,622	89,743	69,469	76,384
REC. & RESERVES(Rec-Tennis)	74,290	84,451	65,412	77,197
TOWN MOWING/TREES/STREETSCAPES(MOW)	125,000	88,334	86,822	120,000
FIRE PROTECTION (FIRE)	1,000	-	-	-
HOUSING (HOU)	51,800	57,761	49,472	57,622
CAMPING GROUNDS (CPARK)	12,000	10,228	9,324	12,000
LIBRARY (LIB)	545	824	774	580
ROAD MAINTENANCE (ROAD)	788,370	838,537	637,750	795,754
FOOTPATHS/KERBS/GUTTERS (FKG)	5,640	5,962	4,558	5,744
BRIDGE MAINTENANCE (BR)	22,891	14,044	10,595	23,020
PRIVATE WORKS (PW)	85,000	85,957	65,045	85,000
SUPER. & VD OVERHEADS (SUPER)	347,608	293,819	227,218	334,200
QUARRY/GRAVEL (QUARRY)	(48,000)	(42,844)	18,831	(43,000)
NATURAL RESOURCE MANAGEMENT(NRM)	129,546	115,923	55,570	130,284
SES (SES)	2,000	1,438	1,078	2,000
PLANT MTCE & OPERATING COSTS (PLANT)	477,348	560,101	392,209	496,935
PLANT INCOME	(650,000)	(671,149)	(503,361)	(660,000)
DRAINAGE (DRAIN)	23,000	16,594	12,616	23,000
OTHER COMMUNITY AMENITIES (OCA)	23,118	27,994	23,831	25,003
WASTE COLLECTION & ASSOC SERVICES (WAS)	26,200	36,288	27,763	29,500
<b>TOTAL OPERATING EXPENDITURE - Works and Services</b>	<b>1,763,102</b>	<b>1,820,272</b>	<b>1,421,207</b>	<b>1,840,916</b>
CORPORATE SERVICES	BUDGET 2019/2020	Forecast Update 30/06/2020	Actual to 31/3/20	BUDGET 2020/2021
<b>TOTAL OPERATING EXPENDITURE - Administration</b>	<b>1,952,637</b>	<b>1,788,267</b>	<b>1,242,466</b>	<b>1,992,867</b>
<b>DEV. &amp; ENVIRONMENTAL SERV.</b>	<b>1,204,823</b>	<b>1,016,402</b>	<b>738,681</b>	<b>1,138,744</b>
<b>WORKS &amp; SERVICES</b>	<b>1,763,102</b>	<b>1,820,272</b>	<b>1,421,207</b>	<b>1,840,916</b>
<b>GRAND TOTAL ALL DEPARTMENTS</b>	<b>4,920,562</b>	<b>4,624,940</b>	<b>3,402,354</b>	<b>4,972,527</b>

	Budget 2019/2020	Forecast Actual 2019/2020	Estimates 2020/2021
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>RECEIPTS</b>			
Operating Receipts	6,927,558	7,094,598	6,807,394
<b>PAYMENTS</b>			
Operating payments	4,920,562	4,624,940	4,972,527
<b>NET CASH FROM OPERATING</b>	<b>2,006,996</b>	<b>2,469,658</b>	<b>1,834,867</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<b>RECEIPTS</b>			
Proceeds from sale of Plant & Equipment	85,000	40,000	62,000
<b>PAYMENTS</b>			
Payment for property, plant and equipment	3,124,000	2,533,479	4,054,000
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<b>(3,039,000)</b>	<b>(2,493,479)</b>	<b>(3,992,000)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<b>RECEIPTS</b>			
Capital Grants	590,000	872,182	1,179,000
<b>PAYMENTS</b>			
Nil		-	
<b>NET CASH FROM FINANCING ACTIVITIES</b>	<b>590,000</b>	<b>872,182</b>	<b>1,179,000</b>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>(442,004)</b>	<b>848,361</b>	<b>(978,133)</b>
<b>CASH AT BEGINNING OF YEAR</b>	<b>9,260,111</b>	<b>9,260,111</b>	<b>10,108,472</b>
<b>CASH AT END OF PERIOD</b>	<b>8,818,107</b>	<b>10,108,472</b>	<b>9,130,339</b>

**CAPITAL WORKS**

	\$
<i>Computer Purchases and Software</i>	38,500
<i>Municipal Revaluation</i>	150,000
<i>Heat Pumps Headmasters House</i>	3,500
<i>Bothwell Office Damp Investigation &amp; Works</i>	50,000
<i>Upgrade Kitchen High Street Residence</i>	20,000
<i>Non slip coating pool surrounds</i>	32,000
<i>Slabs for Bins - Waste Transfer Stations</i>	20,000
<i>Bothwell Hall Facia &amp; Guttering</i>	20,000
<i>Display Cabinets – Visitor Centre</i>	10,000
<i>Re-roof Hamilton Office</i>	100,000
<i>Repair Cracks &amp; Paint Hamilton Office</i>	5,000
<i>Repoint sandstone – Hamilton Heritage Building</i>	20,000
<i>NRM / Hamilton School – paint exterior</i>	16,000
<i>Replace Black Snake Lane Bridge</i>	160,000
<i>Replace Crossing Croakers Alley</i>	15,000
<i>80m kerb Alexander Street, Bothwell</i>	25,000
<i>Plant Purchases</i>	175,000
<i>Bothwell Caravan Park Upgrade</i>	50,000
<i>Wayatinah Hall &amp; Squash Court Works</i>	100,000
<i>Bronte Toilets</i>	160,000
<i>Capital Roadworks</i>	1,555,000
<i>Repairs Ouse Hall Floor</i>	25,000
<i>Bothwell Football Club &amp; Community Centre</i>	10,000
<i>Gretna Park Play Equipment</i>	45,000
<i>Stone Table Platypus Walk</i>	5,000
<i>Stormwater Bothwell Stage 1</i>	600,000
<i>Install Automatic Sliding Door Bothwell Town Hall</i>	10,000
<i>Upgrade Hamilton Tennis Court</i>	25,000
<i>War Memorial Westerway</i>	20,000
<i>Local Rds &amp; Community Infrastructure Program</i>	589,000
<b>TOTAL CAPITAL WORKS</b>	<b>4,054,000</b>