



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 17th September 2013, commencing at 9am and be closed to the public until 10.00am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters is Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

5.1 MOTION INTO COMMITTEE

Moved **Clr**

Seconded **Clr**

THAT Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

5.2 MATTERS DISCUSSED IN COMMITTEE

5.3 MOTION OUT OF COMMITTEE

Moved **Clr**

Seconded **Clr**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 10.00am

6.0 IN ATTENDANCE

Brenton West – CEO Southern Councils Authority will be in attendance at 9.30am.

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

20 th August 2013	Council Meeting – Bothwell
21 st August 2013	Mr John Berrins & Mr Peter Murphy – Rotary (Bushfire Appeal)
27 th August 2013	General Management Committee – LGAT Premiers Local Government Council Meeting
28 th August 2013	Westerway Bush Watch
29 th August 2013	Interview ABC Radio Breakfast Program
3 rd September 2013	Ms Denise Peeling Central Highlands Tourism Meeting
4 th September 2013	Philip Hoysted – Director of Local Government
6 th September 2013	Combined Planning Authority (Inspection of Upgrade of Power Lines from Waddamana with Transend)



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

10 th September 2013	Planning Meeting Fraud Workshop Fracking Information Session Plant Meeting
12 th September 2013	Mrs Jenny Rayner – LINC
14 th September 2013	Opening of Hamilton Fire Station

7.1 COUNCILLORS COMMITMENTS

Clr L M Triffitt

20 th August 2013	Council Meeting
10 th September 2013	Planning Meeting Fraud Seminar Fracking Meeting
11 th September 2013	Bothwell Cemetery Meeting

7.2 GENERAL MANAGER COMMITMENTS

20 August 2013	Council Meeting
21 August 2013	Senior Managers Role of Local Government Workshop Survey
26 August 2013	Inspection Ouse Units with Clr McMichael
3 September 2013	Highlands Tasmania Tourism Committee Meeting
4 September 2013	Meeting Philip Hoysted, Director of Local Govt.
10 September 2013	Planning Committee Meeting Inspection ILU Bothwell Plant Committee Meeting
11 September 2013	Cemetery Committee Meeting
12 September 2013	Meeting Noelene Kelly LINC
16 September 2013	Healthy Communities Meeting

8.0 NOTIFICATION OF COUNCIL WORKSHOPS

22 August 2013	Role of Local Government Survey – Councillors completion of survey
10 September 2013	Training on Fraud Policy & Procedures

8.1 FUTURE WORKSHOPS



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 20th August 2013** be **received**.

Carried

10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 20th August 2013** be **confirmed**.

Carried

10.3 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Planning Committee Meeting** of **Council** held on **Tuesday 10th September 2013** be **received**.

Carried

10.4 RECEIVAL DRAFT MINUTES CEMETERY COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Cemetery Committee Meeting** of **Council** held on **Wednesday 11th September 2013** be **received**.

Carried



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

Recommendation

Moved Cllr

Seconded Cllr

THAT Birch Trees be planted along the road into the new section of the Bothwell Cemetery to create a second “Birch Avenue” to match the existing entrance off Market Place.

Carried

10.5 RECEIVAL DRAFT MINUTES TOURISM COMMITTEE MEETING

Moved Cllr

Seconded Cllr

THAT the Draft Minutes of the **Tourism Committee Meeting** of **Council** held on **Tuesday 3rd September 2013** be received.

Carried

10.6 RECEIVAL DRAFT MINUTES PLANT COMMITTEE MEETING

Moved Cllr

Seconded Cllr

THAT the Draft Minutes of the **Plant Committee Meeting** of **Council** held on **Tuesday 10th September 2013** be received.

Carried

11.0 BUSINESS ARISING

12.0 NRM REPORT

Moved Cllr

Seconded Cllr

THAT the **NRM Report** be received.

Carried

13.0 FINANCE REPORT

Moved Cllr

Seconded Cllr

THAT the **Finance Report** be received.

Carried



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

13.1 REMISSION OF RATES P.I.D 1743535

Moved **Clr**

Seconded **Clr**

THAT Council remit rates on property PID 1743535 for the amount of \$445.06

Carried

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

THAT the **Development & Environmental Services Report** be received.

Carried

14.1 DA 2012/58 : LARK & CREESE SURVEYORS : RA 2780 DENNISTOUN ROAD, INTERLAKEN: SUBDIVISION – THIRTEEN LOTS & BALANCE IN THE RURAL ZONE

This item has been deferred to October Meeting to resolve some issues.

14.2 ENDORSEMENT OF PUBLIC EXHIBITION AND CONSULTATION PROCESS FOR THE DRAFT LAKE MEADOWBANK PLANNING PROJECT

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council resolve to:

Endorse the public exhibition and consultation process for the draft Lake Meadowbank Planning Project Background Report; and

Prior to public consultation the boundary is to be amended to include the entire Lake curtilage.

Carried



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

14.3 PROPOSED AMENDMENTS TO LEGISLATION

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Councillors provide their concerns in the form of dot points to Mr J Dryburgh who will prepare a submission on behalf of Council.

Carried

14.4 TASMANIAN CONSERVATION TRUST INC. : RESONSIBLE CAT OWNERSHIP

For Recommendation

14.5 NAMING OF ROAD AT DOCTORS POINT

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council write to the Nomenclature Board seeking approval to name the unnamed road off Highland Lakes Road at Doctors Point contained in CT 139070/102 as follows:

Preference 1 – Hampton Court
Preference 2 – Wilkies Court

Carried

14.6 NAMING OF ROAD OFF CIDER GUM ROAD, MIENA

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council write to the Nomenclature Board seeking approval to name the unnamed road off Cider Gum Road at Miena contained in CT 164721/799 as follows:

Preference 1 – Meredith Springs Road
Preference 2 –

Carried



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

14.7 MAPBOOK FOR
USE BY EMERGENCY
SERVICES

For Information

14.8 DES STATUS
REPORT

15.0 COMMUNITY &
ECONOMIC
DEVELOPMENT
REPORT

Moved Clr

Seconded Clr

THAT the **Community & Economic Development Report** be received and noted.

Carried

15.1 THE TASMANIAN
EYE

For Discussion

15.2 HIGHLANDS
TASMANIA DVD

Recommendation:

Moved Clr

Seconded Clr

That the \$10,000 allocated to television and radio commercial advertising of Highlands Bushfest be re-allocated to the production of a Highlands Tasmania promotional DVD.

Carried

15.3 HEADMASTER'S
HOUSE

For Discussion

15.4 PCYC CHILD
SAFETY HANDBOOK
ADVERTISEMENT

For Approval



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

15.5 COMMUNITY GRANT APPLICATIONS ELLENDALE CERT

For Discussion

15.6 ROYAL FLYING DOCTOR SERVICE

For Discussion

16.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

THAT the Works & Services Report be received.

Carried

16.1 ELLENDALE ROAD – STABILIZATION TENDERS

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council allocate another \$28,248.20 and this will allow the 4.2 km to be reached; and

THAT The Works Manager informs the contractor to stop at Councils allocated budget and this will mean that 1 section will come up short of the 1km.

Carried

16.2 PLANT TENDERS BACKHOE AND TRUCK REPLACEMENT

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council purchase the Kenworth truck from CJD Equipment with 525 HP and with the tray built in Hercules at Melbourne for a price of \$272,809 (inc gst) + \$4,576 for on road costs and that Council accept the Tender price from Mick Mundy of \$50,765 for Councils CH Mack truck; and

THAT Council purchase the JCB 4WD 4W Steer backhoe with tilter hitch from JF Machinery for a price of \$196,829.60 and with extra warranty at a cost of 3,275 and except the trade in price from JF Machinery for \$41,800 for Councils current JCB backhoe.

Carried



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

16.3 RECEIVAL OF STATUS REPORT

Moved **Clr**

Seconded **Clr**

THAT the Status Report be received.

Carried

16.3.1 STATUS REPORT DISCUSSIONS

17.0 ADMINISTRATION

17.1 NOTICE OF REVOCATION

Mayor Flint has given notice that she intends to move a motion to rescind the following motion which was passed at Council's meeting held on 18 September, 2012:

THAT the Tourism Action Committee be renamed Highlands Tasmania with its membership being expanded to incorporate a representative from each of Rivers Run, Mount Field Tourism Group and the Trout Guides and Lodges Tasmania.

Mayor Flint gives her reasons for intending to move the rescission motion as:

1. That at the time she believed the three parties mentioned were to be co-opted on a needs only basis; and
2. Council have called for "Expressions of Interest" for the Tourism Committee.

Clause 18 of the Local Government (Meeting Procedures) Regulations 2005 sets out the procedures for a Motion to Overturn Decision.

- (1) A council or council committee must not overturn a decision passed at a previous meeting held since the last ordinary election, except –

- (a) by a resolution of an absolute majority, in the case of a council; or
- (b) by a resolution of a simple majority, in the case of a council committee.

(2) Any advice given to a council in respect of a proposed motion to overturn a resolution is to include advice as to whether or not –

- (a) the original resolution directed that certain action be taken; and
- (b) that action has been wholly or substantially carried out.



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

Summary

Meetings held since the above resolution was passed:

7 February, 2013
Agfest sub committee 14 March 2013
23 May 2013
6 June 2013
20 June 2013
4 July 2013
23 July 2013
3 September 2013.

Mr Frank Pearce (RRTA) has attended the meeting of 7 February, 2013 and the meeting of 3 September, 2013. Mr Phipps Onslow attended the meeting of 7 February, only. There has been no one attending from Mt Field Tourism Group.

Current members of the Committee are Clr G Herbert, Clr T H Jacka, Mayor DE Flint, Pauline Cairns and Elaine Herlihy.

17.2 RECOMMENDATION TO AGREE TO DEREGISTER SOUTHERN WATER CORPORATION (Pages 1-4)

Attached is a briefing paper from Miles Hampton, Board Chairman, Southern Water regarding the winding up of the four water corporations after the normal end of year processes are completed.

Mr Hampton advises that the simplest option for the current water corporations is to have them deregistered as dormant companies.

The owner councils in each region need to formally resolve to agree to deregister their corporation.

Recommendation:

Moved Clr

Seconded Clr

THAT Central Highlands Council being a member of Tasmanian Water and Sewerage Corporation (Southern region) Pty Limited (ACN 133 654 976) (the “Company”) hereby agree that as the Company is not carrying on business, that the Company apply to the Australian Securities and Investments Commission for voluntary deregistration.

Carried



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

17.3 LOCAL GOVERNMENT ENERGY EFFICIENCY PROGRAM (LGEEP) GRANT FUNDING

Council submitted a grant application to install 4 heat pump hot water systems at the following locations:

- (a) Council residence, Cumberland Street, Hamilton
- (b) Caravan Park Showers/Toilets, Hamilton
- (c) Caravan Park Showers/toilets, Bothwell
- (d) Council Offices, Hamilton

Total project cost is \$22,623.64 comprising \$19,380.09 grant funds and \$3,243.55 Council contribution.

The Funding Agreement has been forwarded and is required to be signed and returned by 22 September, 2013.

Recommendation:

Moved Clr

Seconded Clr

THAT the General Manger be authorised to sign and seal the Funding Agreement for the Local Government Energy Efficiency Program.

Carried

17.4 UNIT 1, ARCHER DRIVE, BOTHWELL (PAGE 5)

The occupant of Unit 1 of the Independent Living Units at Bothwell, Ms Denise Peeling has requested that Council consider placing some fencing around the unit for privacy. Ms Peeling is specifically asking for fencing from her shed to the carport and a screen of some sort across her sliding door.

An inspection of the units at Bothwell was carried out by the General Manager and Clr Ian McMichael on Tuesday, 10 September, and a verbal report on this request will be provided.

17.5 SNOW FALLS ARTHURS LAKE (PAGES 6-9)

A letter was presented to Council's August meeting from Teresa Nichols regarding her concerns re having roads cleared during heavy snowfalls. It was resolved that her letter be discussed at this meeting and that a copy of the Grading of Snow Off Council Roads Policy be provided for Councillors.

For Discussion



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

17.6 REQUEST FOR CONSIDERATION OF A BOUNDARY ADJUSTMENT (PAGES 10-13)

Southern Midlands Council has sought Council's views on whether a minor boundary adjustment would be supported for a property on Pelham Road. A letter from Mr Rex Bannister has outlined his concerns with his property being split over two municipal areas. 28.44 Ha is in Central Highlands and the balance of his property comprising 56.65 ha is in Southern Midlands. Access to the portion in our municipal area is through his access to his house in Southern Midlands section. Due to the portion on Central Highlands only being accessible from Southern Midlands, it would seem feasible to agree with Southern Midlands and support a boundary adjustment with the 28.44 ha being part of Southern Midlands.

Recommendation:

Moved Clr

Seconded Clr

THAT Southern Midlands Council be advised that Central Highlands Council agree to a minor boundary adjustment between the two municipal boundaries in that, the portion of land in Property ID 5467443 at P561B Pelham Road Pelham be included in the Southern Midlands Municipal area.

Carried

17.7 POLICIES – (SEPARATE ATTACHMENT)

Staff are currently reviewing policies. As policies are reviewed or new policies drafted, new Policy Numbers have been adopted.

Attached are the following policies for consideration and adoption by Council:

1. Risk Management Policy 2013-01 (replaces 57/12)
2. Use of Council Halls Policy 2013-02 (replaces 9/98)
3. Fraud Control Policy 2013-03 (new policy)
4. Gift and Acceptance Policy 2013-04 (replaces 37/05)
5. Use of Council Vehicles Policy 2013-05 (replaces 16/02)
6. Tendering and Procurement Policy 2013-06 (replaces 33/06)
7. Council Camping Ground Facilities Policy 2013-07 (replaces policy 53/11)
8. Public Open Space Policy 2013-08 (replaces 58/12)
9. Payment of Councillors Expenses & Provision of Facilities Policy 2013-09 (replaces 14/2000)

Recommendation:

Moved Clr

Seconded Clr

THAT Council adopt Policies 2013-01 to 2013-09 as listed.

Carried



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

17.8 COUNCIL OWNED DOCTORS HOUSE OUSE

Clr McMichael has requested that this item be listed on the agenda and has supplied the following information:

I put forward the following proposition for the use of the house to be included as an option for Respite Care for residents within the Central Highlands.

Current Use:

The house is used primarily used for:

- Visiting Locums for the Central Highlands Practise
- Visiting trainee Medical Students
- Visiting trainee Nursing Students

All costs (Maintenance, Electricity, Insurance etc) are borne by the Council with a few exceptions. The house is used on a limited basis.

Proposed future use:

To maintain the current use but include an option for community members to be able to use the premises for Respite Care.

Under an arrangement between the Council, Central Highlands Practise and the Central Highlands Community Health Centre, utilise the accommodation in a more meaningful way.

Such an arrangement would include but not limited to:

- Coordinated booking arrangements between CHP & CHCHC
- Cleaning & provision of linen etc.
- Provision for maintenance etc.
- Reimbursement for use.

It would appear that all parties are in general agreement and both the CHP and the CHCHC have flagged the need for such a facility.

I would ask that this be put to the next Council Meeting for a resolution

For Discussion

17.9 END OF YEAR AWARDS (PAGE 14)

Glenora District High School has written seeking Council's interest in sponsoring awards for 2013. Council last year provided the following sponsorship:

Bothwell District High School

- Primary Encouragement Award - \$50
- Citizenship Award - \$50
- Bursary Award - \$250

Ouse District School

- 2 x Value Awards @ \$50 each - \$100
- Bursary Primary Student Award - \$100

For Discussion



Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH SEPTEMBER 2013

**18.0
SUPPLEMENTARY
AGENDA ITEMS**

Moved **Clr**

Seconded **Clr**

THAT Council consider the matters on the Supplementary Agenda.

Carried

**19.0 COMMITTEE
REPORTS**

20.0 CLOSURE
