



Central Highlands Council

AGENDA – ORDINARY MEETING – 18th NOVEMBER 2014

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 18th November 2014, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 9.00am

The Certificate of Election for Central Highlands Council 2014 Local Government Elections has been received and is tabled.

Declaration of Office by Councillors are tabled

6.0 IN ATTENDANCE

Mr David Morris from Simmons Wolfhagen

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

21 st October 2014	Council Meeting – Bothwell
22 nd October 2014	Independent Living Units Meeting Central Highlands Community Health Meeting Mr Geoff Rydges
23 rd October 2014	Thankyou function re: retiring Councillors
24 th October 2014	Planting Rose in Hamilton – 100 years of Red Cross Rural Alive & Well function – Elwick Showgrounds
26 th October 2014	Le Tour de Nordy Challenge (Cycle Event) – Hamilton
27 th October 2014	Hydro Tasmania meeting with Ms Sandra Hogue and Andrew Catchpole. Clr Allwright in Attendance
28 th October 2014	Bushfest Meeting
29 th October 2014	Ellendale Hall Committee – Special General Meeting Westerway Bushwatch Meeting
30 th October 2014	Parliament House – Minister Michael Ferguson MP Tasmanian Representatives Selection for Australian of the Year
31 st October 2014	Presentation of Council's Award in the Derwent Valley Art Exhibition
1 st November 2014	Southern Highlands Progress Association – Meeting at Bronte Chalet with General Manager
3 rd November 2014	Parliament House Hon Elise Archer
4 th November 2014	Central Highlands Community Health Meeting Guest Speaker – Legacy
6 th November 2014	Bushfest Meeting Tourism Meeting Ouse Regional Craft Meeting (re: Christmas Event)
8 th November 2014	100 year celebration of Hydro at Tarraleah
9 th November 2014	Hamilton Art Exhibition in Town Hall
10 th November 2014	Bothwell Historical Society Meeting
11 th November 2014	TasWater Quarterly Briefing
12 th November 2014	Red Cross Centenary Luncheon – Ouse Country Club
13 th November 2014	TasWater General Meeting
14 th November 2014	Preparing Marquee for Bushfest – Bothwell
15 th November 2014	Bushfest – Bothwell
16 th November 2014	Bushfest – Bothwell
17 th November 2014	Southern Tasmanian Councils Authority with General Manager

7.1 COUNCILLORS COMMITMENTS

Clr A J Downie

23 rd October 2014	Retiring Councillors Farewell - Gretna
24 th October 2014	Rural Alive and Well lunch - Glenorchy
1 st November 2014	Southern Highlands Progress Association AGM - Bronte
5 th November 2014	Minister for State Growth and Heritage - meeting with principal adviser - Hobart
11 th November 2014	Planning Committee - Bothwell

Clr L M Triffitt

18 th October 2014	Ouse Country Fair
21 st October 2014	Council Meeting
22 nd October 2014	ILU Meeting and morning tea
12 th November 2014	Red Cross Luncheon

21 st October 2014	Council Meeting
22 nd October 2014	Independent Living Units Meeting
28 th October 2014	Bushfest Workshop
29 th October 2014	Ellendale Hall Inspection
1 st November 2014	Southern Highlands Progress Association Meeting Bronte
4 th -5 th November 2014	Bushfest Working Bee – showbags
5 th November 2014	Anne Langman State Growth
6 th November 2014	Bushfest Workshop Highlands Tasmania Tourism Committee Meeting
15 th – 16 th November 2014	Bushfest

Bushfest Working Group Workshops held on 28 October, 2014 and 6 November 2014 to progress arrangements for Highlands Bushfest

Bushfest Working Group Workshops will be held fortnightly from 16th October, 2014 to progress arrangements for Highlands Bushfest

10.0 MINUTES

Moved C1r

Seconded C1r

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 21st October 2014** be **received**.

Carried

Moved C/r

Seconded C/r

THAT the Draft Minutes of the Ordinary Meeting of Council held on Tuesday 21st October 2014 be confirmed.

Carried

Moved C/r

Seconded C/r

THAT the Draft Minutes of **Highlands Tasmania Tourism Committee Meeting** of **Council** held on **Thursday 6th November 2014** be **received**.

Carried

10.4 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Planning Committee Meeting** of **Council** held on **Tuesday 11th November 2014** be **received**.

Carried

10.5 RECEIVAL DRAFT AUDIT COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Audit Committee Meeting** of **Council** held on **Tuesday 10th September 2014** be **received**.

Carried

10.6 RECEIVAL DRAFT INDEPENDENT LIVING UNITS COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Independent Living Units Committee Meeting** of **Council** held on **Tuesday 22nd October 2014** be **received**.

Carried

11.0 BUSINESS ARISING

12.0 NRM REPORT

Moved **Clr**

Seconded **Clr**

THAT the **NRM Report** be **received**.

Carried



Derwent Catchment Natural Resource Management Committee Inc.

PO Box 22 Hamilton Tas 7140 Phone: 6286 3211

Report for Central Highlands Council 8th October – 12th November

Weed Management

Crown Land Services have confirmed investment into the weed management program for Interlaken and the Shannon River. DIER have also confirmed investment into the program and will continue a road side management program as well as specialist weed work in the world heritage area buffer area. A meeting has been arranged with Hydro to follow up on some additional queries on program funding and how to best roll out the program.

Kathy Van Dullermen has started the annual weeds control program actively spraying weeds in the Bothwell and Hamilton areas.

A letter drop for Spanish Heath and control methods has been organized with Australia Post. This marks the start of the Landcare Tasmanian Grant to undertake Spanish Heath control in Ellendale. A contractor procurement process was undertaken and approved on Sunday at the Executive Committee meeting. This will allow us to commence weed works on key areas in the near future.

Derwent Valley Weed Management Plan

A weed management plan for the Derwent Valley Council is currently being developed and survey of the municipality weeds is underway. This plan will identify how to strategically approach weed management across the region. The Central Highlands weeds program and stakeholder engagement into the annual program will be used as a model for developing an active program. At this point however we are at a planning phase only.

Australian Government Landcare Grants

Two grant applications were developed for the latest round of commonwealth funding. One grant, to expand the weed control efforts at Interlaken and Great Lake. This grant was submitted under the Anglers Alliance as it included significant volunteer input and only one grant was allowed to be submitted under this round of funding. A second grant was submitted to support 'Dairy Cares for the Derwent' this program was to develop farm plans and nutrient budgets to reduce nutrient loading on the Derwent. Dairy Tasmania also submitted a grant under the '20 Million Trees Program' for restoration of riparian areas which is aimed to increase the buffer area along the Derwent and Meadow Bank dam. Dairy Tasmania are also contributing to certification of farms for best practice fertiliser management.

Bushfest

We have been preparing interpretation material for the stall to promote current programs in the Central Highlands and also ensuring NRM South attend the event. NRM South will be seeking input from the community into the new NRM Regional Strategy. I have advised them that this event will be a suitable venue for engaging with local residents rather than running a separate event outside the municipality for that purpose. Please drop by the stall and have your say as this strategy will be used to leverage funding for future programs.

Farmer Discussion Group

Macquarie Franklin have continued to facilitate the Farmer Discussion Group.

The 5 workshop topics to be held in April- August are:

- Animal nutrition (held Monday the 13th April 2014)
- Pasture management (held 28th May 2014)
- Soil management (held 24th June)
- Rotation economics (held 5th September)
- Rotation management (held 24th September)
- **Pasture budgeting and improving profitability (Held 16th October and 5th November)**
- End of program Irrigation management and pasture measurement (Planned for November)

Thanks

Dr Josie Kelman, Catchment Facilitator, Derwent Catchment NRM Committee

13.0 FINANCE REPORT

Moved **Clr**

Seconded **Clr**

THAT the Finance Report be received.

Carried

13.1 DRAFT 2013 / 2014 ANNUAL REPORT

The Draft Annual Report 2013 / 2014 has been prepared and is submitted for adoption by Council. The AGM will be held at Bothwell on Monday 8 December, 2014 commencing at 8.45.

Recommendation:

Moved **Clr**

Seconded **Clr**

That Council adopt the 2013/2014 Annual Report

Carried

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

THAT the Development & Environmental Services Report be received.

Carried

14.1 SA 2014/38: PETER BINNEY SURVEYS: VICTORIA VALLEY ROAD, OUSE (CT108666/1 & 138323/1): SUBDIVISION (1 LOT & BALANCE & BOUNDARY ADJUSTMENT) IN RURAL ZONE

Report By:

Contract Planner (D Allingham)

Approved:

Senior Contract Planner (S Wells)

Applicant:

Peter Binny Surveys

Owner:

Rotherwood Pty Ltd & BB & MM Brain

Proposal:

The proposal is to subdivide a 111.4ha title from CT138323/1, including a boundary adjustment to incorporate a portion of 108666/1 (approximately 40ha), which is the adjoining property to the north. The balance of lots CT138323/1 and CT108666/1 will be 268.5ha and 608.4ha respectively.

The purpose of the subdivision is to create a separate title for the existing vineyard together with considerable area for vineyard expansion.

Victoria Valley Road traverses the southern portion of the lot.

Access to proposed lot 1 will be via a proposed Right-of-Way (ROW) over the existing access and driveway to the balance land.

No buildings exist or are proposed for the site at this stage.

It is proposed to retain a small additional area for quarry expansion (as shown on the plan) as part of the balance lot being for the benefit of Rotherwood Pty Ltd. The existing quarry is located on Crown Land.

There are no reticulated services available to the proposed lots.

Irrigation water rights are available to the vineyard block by way of existing infrastructure already installed for the purpose.

Site Description:

Site and Locality

The proposal relates to two large rural lots on Victoria Valley Road, Ouse.

The southern lot, CT138323/1, is 345.5ha and is traversed by Victoria Valley Road. The River Ouse forms the eastern boundary of the lot. Two smaller house sites have been previously subdivided from the lot. The land is subject to a Stock Route and Wayleave easement. The lot slopes steeply down from Victoria Valley Road to the River Ouse and consists of undulating hills on the upper side of the road. The land is cleared and is generally used for cropping and grazing. There are a number of existing accesses to the property.

The northern lot, CT108666/1, is 642.8ha and its eastern boundary is formed by Victoria Valley Road. Similarly, the lot has undulating hills and is used for cropping and grazing and has a small house lot subdivided from it. The lot has a “tail” shaped component along the southern boundary which will be adhered to proposed lot 1 as part of the subdivision proposal.

Both lots have improvements relating to farm infrastructure, such as dams, outbuilding and farm roads.

All adjoining properties are large rural properties; except for some smaller lots containing houses which have been subdivided from the larger rural properties.

The subject site is zoned Rural and is covered by the Riverside, Lakeside and Wetlands Areas overlay along the Ouse Rive on the eastern boundary. All surrounding properties are zoned Rural and

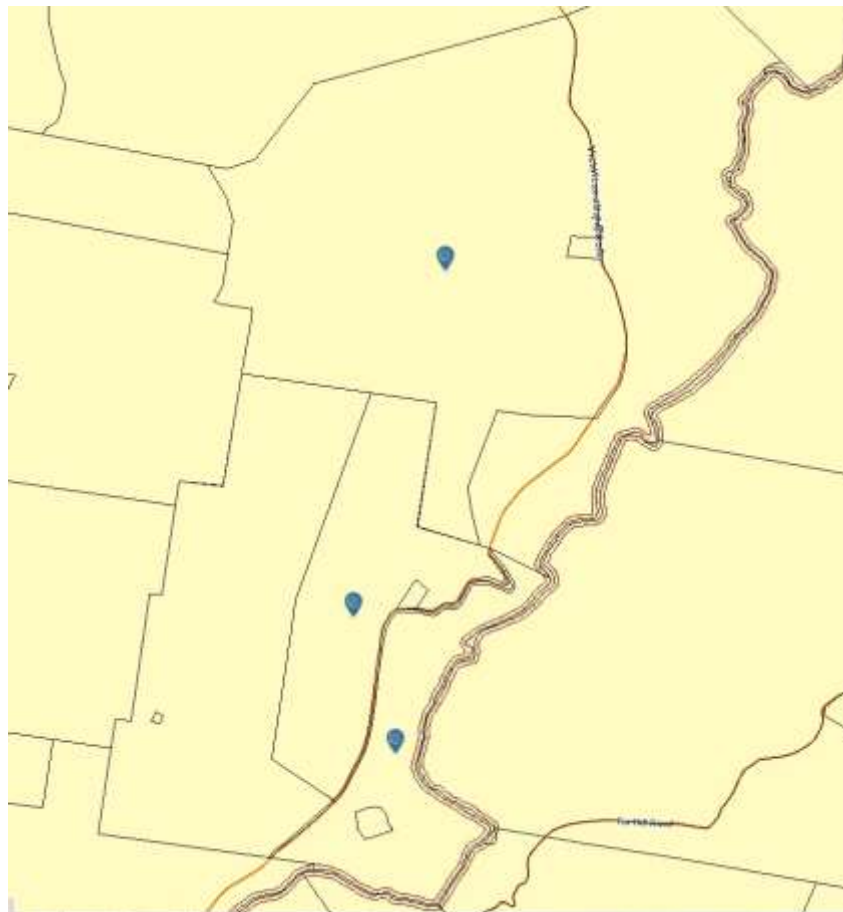


Plate 1: The subject title is located within the Rural Zone (beige) and partially subject to the Riverside, Lake and Wetland overlay (hatched area). The subject lots are identified by the blue markers.
(Source: The List Map, 2014)

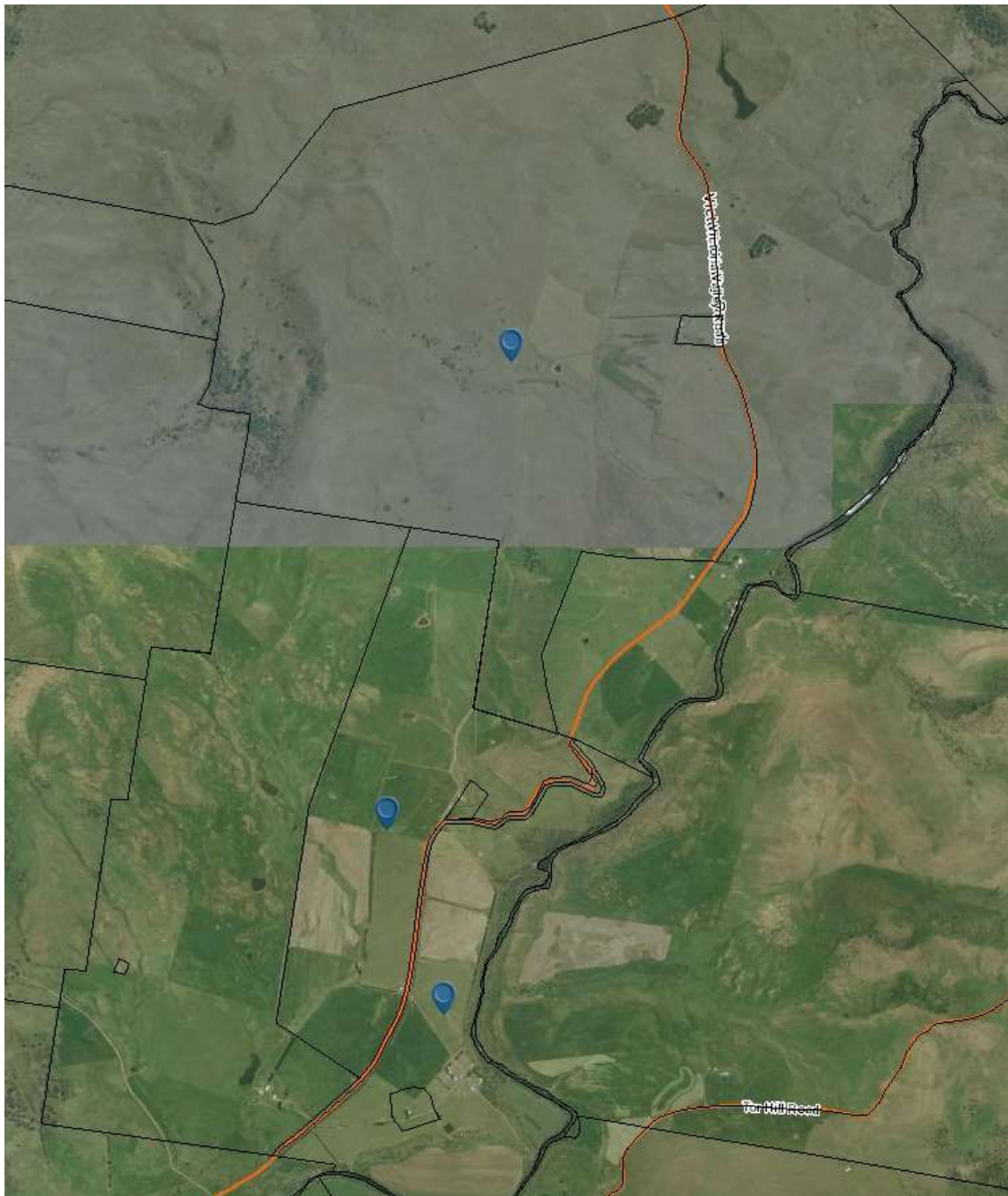


Plate 2: An aerial image of the subject titles and surrounding built and natural environment.
(Source: The List Map, 2014)

Servicing provision

No services are provided to the site.

Environmental values

The site is greatly disturbed from land clearing for agricultural practices.

Statutory Status:

The land is located within the Rural Zone under the *Central Highlands Planning Scheme 1998* (the Planning Scheme). The proposal falls under the use category of a 'Subdivision' which is a Discretionary development type pursuant to Section 3 of the Rural Zone. The site is also partially covered by the Riverside, Lakeside and Wetland overlay.

Advertising:

The application was subject to a 14 day statutory notification procedure in accordance with section 57 of the Act from the 1 August 2014 through to the 15 August 2014. No representations were

Notification

There was no requirement to provide notification to any other agencies or authorities.

Planning Evaluation

General Objectives:

The General Objectives of the Planning Scheme are reproduced below:

- a) *To promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity;*
- b) *To provide for the fair, orderly and sustainable use and development of air, land and water;*
- c) *To encourage public involvement in resource management and planning;*
- d) *To encourage economic development in accordance with the objectives listed above;*
- e) *To give effect to the relevant objectives of the Central Plateau, Midlands and Southern Midlands Strategic Plan and the Central Highlands Council Strategic Plan which are as follows:-*
 - i. *To encourage sustainable long term use of appropriate areas for agricultural, pastoral and forestry activities.*
 - ii. *To strengthen the commercial and tourist roles of the existing townships and create an appropriate network of settlements to meet the needs of residents and visitors.*
 - iii. *To conserve significant vegetation, habitat and scenic resources.*
 - iv. *To encourage land use and development to occur in consideration of land capability.*
 - v. *To maintain recreational values, including the wild fishery, and to expand opportunities for resource-related tourism.*
 - vi. *To protect places of cultural significance, and*
 - vii. *To reinforce the role of the area as a major water catchment for the generation of hydro-electric power, domestic water supply and irrigation.*

The proposed subdivision and boundary adjustment is considered to be consistent with the objectives above as it provides for a separate title for an existing vineyard and its future expansion. The balance lot and land subject to the boundary adjustment will continue to be operated as agricultural enterprises.

Specific Objectives:

The Specific Objectives of the Planning Scheme which are relevant to this application are reproduced below:

- (b) *To encourage diverse uses and to foster the broadening of the economy of the Council area and of the region.*

The proposed subdivision provides a separate title for a vineyard which will potentially enable secure investment for its expansion with the long term vision of establishing a winery.

Zone Objectives for the Rural Zone

The passages outlining the Objectives of the Rural Zone are reproduced as follows:

- (a) *To encourage and facilitate the development of rural land for sustainable long-term agriculture or pastoral activities, and other uses.*
- (b) *To protect rural resources from conversion to other uses.*
- (c) *To allow for non agricultural activities in locations which will not constrain agricultural or pastoral activities or resources.*

The proposal is considered to be consistent with the Rural Zone objectives as it provides for more efficient use of the land for long-term agricultural activities.

Development Standards

Part 6 of the Rural Zone prescribes the Development Standards relevant to all applications for use or development. The proposal complies with the 20ha minimum lot size.

In respect to frontage, each lot has a minimum frontage to a road in excess of 6 metres and qualifies as a Minimum lot under s.109(1)(d) of the *Local Government (Building and Miscellaneous Provision) Act 1993*.

The proposal complies with the subdivision Development Standards.

Part 6 – Riverside, Lakeside and Wetlands Areas

The Ouse River and 30 metres from either bank is covered by the Riverside, Lakeside and Wetlands Areas. The aims and objectives of Riverside, Lakeside and Wetland Areas are:

- a. *To protect and enhance the aesthetic, landscape and ecological values, biodiversity and water quality of specified areas,*
- b. *To prevent unsustainable impacts such as land degradation, erosion, water pollution, sedimentation or disturbance of natural ecosystems or development which conflicts with the attributes of natural and heritage landscapes.*

No development or change of land use within the overlay is proposed as part of the subdivision application and therefore the proposal is considered to be consistent with the above objectives.

Schedule 5 – Matters to be Taken into Consideration in Making Decisions on Applications for a Permit:

Schedule 5 provides additional matters that must be taking into consideration when deciding on any application for a permit and relevant matters are addressed in the following.

S.5.1 – The provisions of any State Policy or interim State Policy.

Comments in relation to relevant State Policies are discussed below.

S.5.3 – The objectives and other provisions of the Scheme.

The proposal is considered to further the relevant General, Specific Zone and overlays as demonstrated throughout the report.

S.5.5 – The effect of the proposed use or development on the landscape, scenic quality or biological diversity of the locality.

The proposed subdivision will have no significant impact on the above.

S.5.7 – The social effect and the economic effect of the proposed use or development in the locality.

The social and economic effect on the locality will not be significant.

S.5.9 Whether the proposed use or development is satisfactory in terms of the character, location, siting, bulk, scale, size, height, density, design, layout or external appearance and levels of emissions in relation to;

- (a) *existing site features;*
- (b) *adjoining land uses and zones;*
- (c) *the streetscape and/or landscape;*
- (d) *the natural environment;*
- (e) *a place of cultural significance;*
- (f) *any special area;*
- (g) *water supply for domestic or fire fighting purposes;*
- (h) *any perceived pollution or hazard; or*
- (i) *powerline easement;*

The layout of the subdivision complies with the development standards.

S.5.10 The size and shape of the land to which the proposed use or development application relates, the siting of any building or works on that land and the area to be occupied by the use or development;

The proposed lots are well in excess of the 20ha minimum lot size required in the Rural Zone and the siting of future buildings is not likely to be an issue.

S.5.11 Whether the land to which the proposed use or development application relates is unsuitable for the proposed use or development by reason to its being, or being likely to be, subject to flooding, bushfire hazard, subsidence, slip or to any other risk, limitation or constraint;

The proposed subdivision is within a bushfire prone area given the slope of the land and the surrounding grassland. A condition requiring a bushfire hazard management plan (BHMP) to be prepared prior to sealing of the Final Plan is recommended.

The Ouse River is likely to be subject to flooding, but no development is proposed in this area and future development will be assessed through a separate development application.

S.5.12 – The relation of the proposed use or development to the use or development on adjoining land or on other land in the locality.

The proposal would have minimal impact, if any, upon the existing neighbouring properties.

S.5.13 – The provisions of Schedule 3 or any code or policy adopted by Council relating to car parking, and whether the proposed means of access is adequate and whether adequate provision has been made for loading, unloading, manoeuvring and parking of vehicles within the proposed use or development or on that land.

Proposed lot 1 will be accessed via an existing access over the balance land which is well constructed. A ROW in favour of proposed Lot 1 will need to be created.

S.5.14 Whether the proposed use or development will be supplied with an adequate level and standard of physical and human services infrastructure and whether appropriate infrastructure can be supplied before development commences.

The proposed lots will not be supplied with any reticulated services and on-site water storage and wastewater treatment will need to be addressed as part of future development. Access is discussed above.

S.5.15 – The amount of traffic likely to be generated by the proposed use or development, particularly in relation to the capacity of the road system in the locality and the probable effect of that traffic on the movement of traffic and the safety of pedestrians.

The amount of traffic generated will be able to be absorbed by the existing road network.

S.5.19 The effect on the natural, cultural and built heritage;

The land is greatly disturbed and no development is proposed as part of the application. There will be no impact on the above.

State Policy Implications

- **State Policy of Water Quality Management**
Subject to appropriate conditions, the proposal is considered to be able to demonstrate compliance with this Policy with regard to ensuring sediment transport into surface waters does not occur.
- **State Policy on the Protection of Agricultural Land 2009**
The State Policy on the Protection of Agricultural Land protects Prime Agricultural Land (Land Capability Classes 1, 2, and 3) and conversion to non-agricultural uses is subject to the principles of the Policy. The proposed Lots 1 and balance is Class 4-6 land and is currently used occasionally for grazing, cropping and vineyards. The proposal meets the minimum 20 ha lot size for the Rural Zone which suggests that land can still be used as a viable agricultural unit in the future.

Technical Matters

Roads:	All lots have frontage to Victoria Valley Road, which is a sealed rural standard road. The proposed new lot is to have access via a right of way over the existing access to title CT25178/1. The existing access is constructed in gravel. The section from the edge of the road to the property boundary should be sealed.
Stormwater:	Council cannot provide a means of stormwater disposal to the lots. Stormwater will be required to be retained on-site.
Water & Sewer:	No reticulated services are available. On-site water storage will be required for future dwellings and wastewater will need to be treated through an on-site wastewater system.

No other issues of concern have been raised.

Environmental Implications

The land is greatly disturbed and has been used for agriculture. There are no significant environmental values on the land.

CONCLUSION

The application is for a 1 lot subdivision and boundary adjustment relating to two large rural lots on Victoria Valley Road, Ouse. The proposal will create a 111.4ha lot for the expansion of an existing vineyard and the balance lots will continue to be used for agricultural purposes.

The proposed lots comply with the Development Standards of the Central Highlands planning Scheme 1998 and no representations were received during the public notification period.

No planning issues of concern are evident in this application and the application is recommended for approval with conditions.

Recommendation

Moved **Clr** Seconded **Clr**

That Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, approve the application for subdivision (1 lot & balance & boundary adjustment) at Victoria Valley Road, Ouse (CT138323/1 & 108666/1) subject to the following conditions:

General

- (1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- (2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the *Land Use Planning and Approvals Act 1993*.

Easements

- (3) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

- (4) The final plan of survey must be noted that Council and TasWater cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

- (5) Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's Senior Planner.

Final plan

- (6) A final approved plan of survey and schedule of easements as necessary, together with two (2) copies, must be submitted to Council for sealing for each stage. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
- (7) A fee, as determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey for each stage.
- (8) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage. It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.
- (9) The subdivider must pay any Titles Office lodgment fees direct to the Recorder of Titles.

Engineering

- (10) The subdivision must be carried out in accordance with the *Central Highlands Council Subdivision Guidelines 2012* (attached).

Existing services

- (11) The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

Access

- (12) The shared access to the new lot must be upgraded to provide an all weather formed surface from the edge of the road to the property boundary. Works should be generally in accordance with standards shown on standard drawings TSD-R03-v1 *Rural Roads Typical Property Access*, TSD-R04-v1 *Rural Roads Typical Driveway Profile*, and TSD-RF01-v1 *Guide to Intersection and Domestic Access Sight Distance Requirements* prepared by the IPWE Aust. (Tasmania Division) (attached) and the satisfaction of Council's General Manager.
- (13) All driveway carriageways providing shared access to more than one lot must be constructed in accordance with Section 107 of the *Local Government (Buildings and Miscellaneous Provisions) Act 1993* (Tas) and Council's standard drawings. Shared accesses must include:
- (a) a maximum grade of 1 in 5 (20%) onto the lot;
 - (b) all weather pavement; and
 - (c) stormwater drainage, as required.

Defects Liability Period

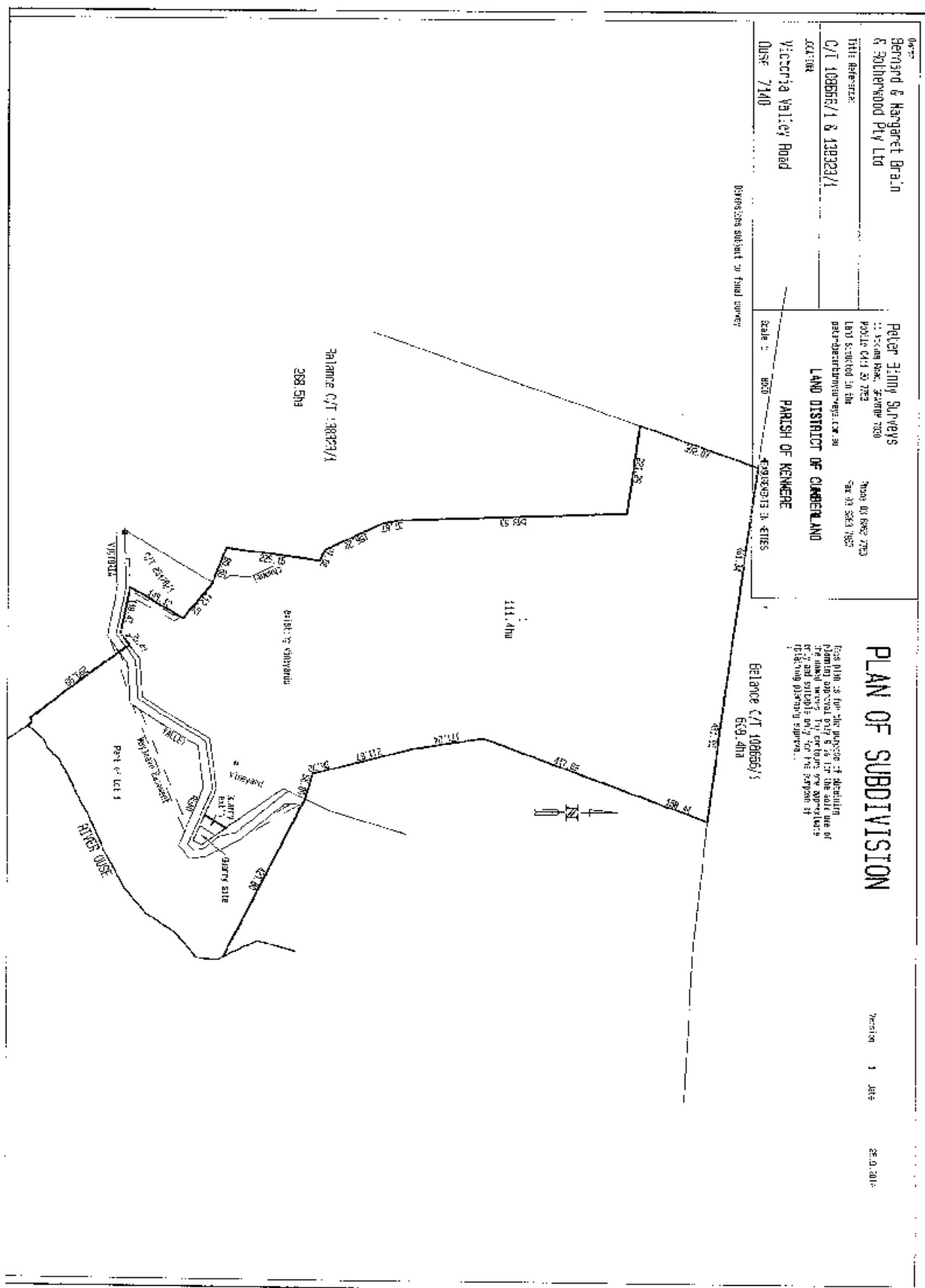
- (14) The subdivision must be placed onto a 12 month maintenance and defects liability period following the completion of the works in accordance with the permit conditions.

THE FOLLOWING ADVICE APPLIES TO THIS PERMIT:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.

- B. The issue of this permit does not ensure compliance with the provisions of the *Threatened Species Protection Act 1995* or the Commonwealth *Environmental Protection and Biodiversity Protection Act 1999*. The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Threatened Species Unit of the Department of Primary Industry, Water & Environment or the Commonwealth Minister for a permit.
- C. The issue of this permit does not ensure compliance with the provisions of the *Aboriginal Relics Act 1975*. If any aboriginal sites or relics are discovered on the land, stop work and immediately contact the Tasmanian Aboriginal Land Council and Aboriginal Heritage Unit of the Department of Tourism, Arts and the Environment. Further work may not be permitted until a permit is issued in accordance with the *Aboriginal Relics Act 1975*.
- D. The SWMP must show the following:
- (a) Allotment boundaries, north-point, contours, layout of roads, driveways, building envelopes and reticulated services (including power and telephone and any on-site drainage or water supply), impervious surfaces and types of all existing natural vegetation;
 - (b) Critical natural areas such as drainage lines, recharge area, wetlands, and unstable land;
 - (c) Estimated dates of the start and completion of the works;
 - (d) Timing of the site rehabilitation or landscape program;
 - (e) Details of land clearing and earthworks or trenching and location of soil stockpiles associated with roads, driveways, building sites, reticulated services and fire hazard protection.
 - (f) Arrangements to be made for surface and subsurface drainage and vegetation management in order to prevent sheet and tunnel erosion.
 - (g) Temporary erosion and sedimentation controls to be used on the site.
 - (h) Recommendations for the treatment and disposal of wastewater in accordance with Standards Australia (2000), AS/NZS 1547: *On-site wastewater management*, Standards Australia, Sydney.
- E. Appropriate temporary erosion and sedimentation control measures include, but are not limited to, the following -
- Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Gutters spouting and downpipes installed and connected to the approved stormwater system before the roofing is installed; and
 - Rehabilitation of all disturbed areas as soon as possible.
- F. **If you notify Council that you intend to commence the use or development before the date specified above you forfeit your right of appeal in relation to this permit.**
- G. **This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**

Carried



14.2 BUSHFIRE PROVISIONS

At the Planning Committee Meeting held on Tuesday 11 November 2014 Mr G Rogers expressed concern that the Bushfire Code and other regulations are starting to have an effect on developments, especially the cost implications on developers. It was agreed that this be placed on the Agenda for the November Council Meeting for discussion.

The development of Bushfire Prone Area Mapping was also discussed with Mr S Wells suggesting that the Tasmanian Fire Service be invited to discuss the mapping with the Planning Committee once the maps have been released.

For discussion

14.3 HAMILTON RECREATION GROUND

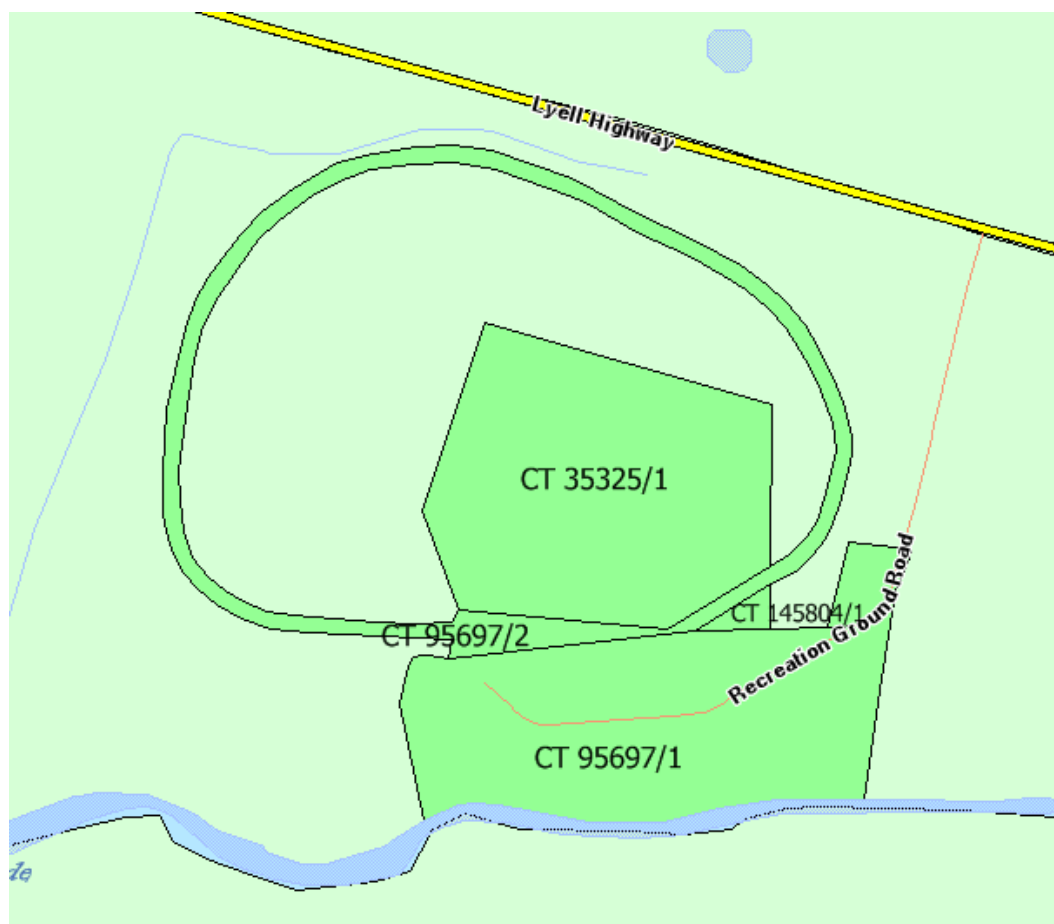
Background

As part of a recent subdivision it was revealed that Council owns the old racecourse near the Hamilton Recreation Ground which passes through privately owned land. At the time of the subdivision two Councillors met with the owner of the land and rationalisation of the land in this area was discussed but it was agreed to wait until the subdivision before Council at that time was finalised.

Current Situation

The titles at the Hamilton Recreation Ground are made up as follows:

- CT 35325/1 – Council - Recreation Ground
- CT 95697/1 – Council - Recreation Ground
- CT 95697/2 – Council – Racecourse
- CT 145804/1 – Crown – Part of Recreation Ground



This issued was discussed by the Planning Committee on Tuesday 11th November 2014 with two options noted:

- Adhesion Order – Adhered part of CT 95697/2 to the neighbouring privately owned land.
- Land Swap – may be an option to swap some land to square up the recreation ground title.

Conclusion

Before Council staff approach the relevant landowner to discuss options Council's view on how they would like to proceed is required.

For discussion

14.4 BOTHWELL CEMETERY COMMITTEE

Background

The Bothwell Cemetery Committee is a sub-committee of Council and was in existence under the old Bothwell Council. The Committee lapsed for a period of time and was reformed in 1997 under the Central Highlands Council.

At a meeting of Council held on 20 May 2014 Council adopted Terms of Reference for the Committee to give some guidance to members on the role and purpose of the committee and to address the makeup of committee members.

Under the Terms of Reference the make-up of the Committee is as follows:

- Central Highlands Councillor (Chairperson)
- Central Highlands Councillor
- St Andrews Church
- St Lukes Church
- St Michaels Church
- Bothwell Historical Society
- Two Community Members

The following staff from Central Highlands Council will also be invited to attend the Committee Meetings:

- General Manager
- Works & Services Manager
- Administrative Officer (Minutes Secretary)
- Others as required

Current Situation

The current sitting members are as follows:

- 2 Councillor representatives (Cr Triffitt & Cr Bowden)
- St Andrews Church – A Stuart
- St Lukes Church – B Fowler
- St Michaels Church – S McShane

An advertisement was placed in the Highland Digest and notices placed in the businesses in Bothwell calling for expressions of interest from members of the public interested in joining the Bothwell Cemetery Committee (2 required under the Terms of Reference). Applications closed on 31st October with no applications or any enquires received.

A letter has been sent to the Bothwell Historical Society who have advised that they are in the process of appointing a representative.

Conclusion

We do not currently have any community representatives as listed under the Terms of Reference. In the past there have been occasions where we have not had a quorum and have been unable to hold the meeting. If the membership of the committee is not increased to include the two community representatives then there is a high risk that this will occur in the future.

Council staff also attend the meetings but they are not counted as Committee members (i.e. Jason Branch, Barbara Chivers).

For Discussion

14.5 STATUS REPORT

310	17/2/09	Sale of Council Land Wayatinah	DES Manager	<p>Development Permit has been issued.</p> <p>Graham Rogers & Richard Cassidy met at Wayatinah on Tuesday 25th February to discuss final details. Pitt & Sherry are now preparing tender documents and Engineer Drawings for Stage 1 (5 Lots).</p> <p>11/11/14 - Ownership of infrastructure within the village is currently be investigated by Council's Solicitor</p>
323	16/11/2010	Caravans – Meadow Bank Lake	DES Manager & Planning Consultant	Meadowbank Special Area Plan has been included in the draft Interim Central Highlands Planning Scheme 2014. Caravan By-Law has been approved.
331	16/7/13	Vehicle body removal in Municipality	DES Manager	Being monitored regularly.

14.6 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2014 /59	L S Willoughby	13 Bronte Estate Road, Bronte Park	Dwelling
2014 / 60	Rose Morgan Design	6 Cider Gum Road, Miena	Dwelling Addition & Shed

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2014/37	J M Hall	20 Patrick Street, Bothwell	Shop and Signage in Village Zone and Heritage Conservation Area

IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

No dogs have been impounded in the past month

Building Regulation

Advisory Note

BRAN No. 4 of 2014

Issued: 23 September 2014

EXPIRY OF BUILDING PERMITS FROM NOVEMBER 2014

PURPOSE

The purpose of this Building Regulation Advisory Note is to provide guidance to Permit Authorities and building surveyors on procedures to deal with building permits that expire two years after granted, extending permits, and situations where the permit has expired and building work is incomplete.

CHANGES MADE IN 2012

Applying from 28 November 2012, amendments of the *Building Act 2000* provided that from that date all new Building Permits, Permits of Substantial Compliance and Permits to Proceed granted by a Permit Authority, have finite lives:

- Building Permit and a Permit to Proceed – 2 years to finish works and obtain a Certificate of Completion (Building Work)
- Permit of Substantial Compliance – 12 months to finish works and obtain a Certificate of Completion (Building Work) (a shorter period is specified because the work is effectively completed). (Reference: *Building Act 2000*, section 112, sub-sections (4) – (9)).

NO RETROSPECTIVITY

Those amendments were not retrospective and the expiry of the life of a permit only applies to those types of permits granted after November 2012.

LEGAL LIABILITY ISSUES

The *Building Act 2000* provides a maximum 10 year civil liability cap for a building action (civil claim) which commences to run from the date of occupancy permit (or if no occupancy permit, starting at two years from date of the first occupation). If a building is occupied without an occupancy permit, the time runs from date the building work is completed.

It is in the best interests of owners and the other parties (including building surveyors) to complete the building work by obtaining a Certificate of Completion. Delays in obtaining the Occupancy Permit or Certificate of Completion will mean that the liability period has been unnecessarily extended.

BACKGROUND

Prior to 28 November 2012, an applicant who had been granted a building permit had two years to complete the work, but that type of permit has an indefinite "life" before the work is completed.

- If no Certificate of Completion (Building Work) is issued, the Council's building file remains open and the work is considered to be unfinished. This creates a possible trap for purchasers of a property, who find that after signing a contract they are then responsible for the costs of making the outstanding work compliant and finishing off what was started by previous owner(s).
- Councils already have the problem of thousands of files of incomplete jobs, where no progress is being made to finishing the building work. Continuing with that method of dealing with new permits will compound the problem.

PRIOR TO PERMIT EXPIRY - ACTIONS BY PERMIT AUTHORITY OR THE BUILDING SURVEYOR

Administrative system for sending of reminder letters

Information should be provided to owners or applicants that their permits granted *after* 28/11/2012 will expire and need an extension; to allow expiry will cost them unnecessary expenditure and delays.

At the 12 months stage after permit granted:

- If work has started - warn that they have only 12 months left to complete work or they will need an extension of time to complete that work.
- If no work started – the building permit will have expired – owner then needs to reapply for a new permit before they can start any work on site. At time of making that new application the Certificate of Likely Compliance is also needed as it will have expired (as it would be more than 12 months old).

At the 21 months stage:

Warning letter sent that if they cannot finish within the next three months, they need to contact council (and the building surveyor) and to make an extension of the permit life.

At the 24 months stage: Permit expiry is imminent – immediate action is needed to avoid more costs:

- If work is finished – notify building surveyor now and request final inspection.
- If not finished – apply now to Permit Authority for an extension of the permit.

Incentives for owners to finish

Letters should make clear:

- Letting a permit expire and not finishing or not extending the time, is unacceptable
- Ignoring a council letter will mean more unnecessary costs
- It is cheaper to finish the job sooner rather than later. There are no additional costs to the owner if work is completed within the permit time frame. Having to apply for a new permit means additional costs that could have been avoided including: -
 - Council fees
 - Government levies
 - Building surveyor's fees
 - Designer's fees
 - Delays in progress of the building project etc.

EXTENSION OF PERMITS – APPLICATION MADE BEFORE PERMIT EXPIRY

Section 112 of the Building Act describes the processes for owners or their agents to obtain an extension of the life of a building permit issued *after* 28/11/2012:

1. Owner or applicant has to make an application to the Permit Authority for an extension before a permit expires
2. Within 7 days of the application for an extension the relevant building surveyor is requested by the Permit Authority to give advice on the progress of the work
3. The building surveyor is to provide this information as requested to the Permit Authority within 7 days of the request being made
4. Permit Authority considers whether to extend the permit; associated with that would be decisions as to how long is permitted, whether any additional extensions might be granted, and whether the existing incomplete work has to brought up to current National Construction Code standards
5. The building surveyor has to decide whether to extend their contractual engagement with the owner (if the owner was given extra time to finish the work by the permit authority).

The Permit Authority will have to consider these issues for an extension application:

- For how long should an extension of a permit be allowed for completion of a project?
- How many times should extensions of a permit be allowed for a project?
- If an extension of the permit is granted, should any other conditions be imposed on an owner?

EXPIRED PERMITS AND COMPLETION OF REMAINING WORK

1. Permit has expired but the work has been completed

- Where the building permit has expired but work at that time is complete, the owner has to immediately request the building surveyor to carry out the final inspection.
- Where all prior inspections have been performed prior to permit lapsing, the owner can make an application to the building surveyor for an occupancy permit and certificate of final inspection without the need for applying for a new building permit. But they must make a request expeditiously. Failure to notify within a reasonable time after the permit has expired will mean they must apply for a new permit to finish the project with more costs for the owner.

2. Permit has expired and work remains incomplete

Where an owner has not completed the work within the required time (including any prior extension) and the permit expires, to finish the work they must then obtain a new building permit from the Permit Authority.

Consequences for owners of the expiry of permits

- The owner has breached the Act and may be subject to other compliance action (ordered to stop work, given an infringement notice)
- They cannot continue building as their right to do so has expired. This may affect the owner's contract with their builder – work on site will have to stop.
- To continue working, the owner has to apply for a new building permit and submit required documentation
- Owner pays all council fees relating to a new permit application
- Building Permit Levy paid on the balance of the incomplete work under the new permit
- Construction Industry Training Levy to be paid.
- What types of documentation should be obtained by the owner?
- New Building Permit application is required
- Documents that accompany this application need to be submitted – see the requirements of the Director's Specified List
- Amended building designs need to be submitted if variations are required
- Owner needs a new Certificate of Likely Compliance (as it will then be over 12 months old and no longer valid)

- Original development permission applies if it is still the same permitted development
- Permission of TasWater for that work will still apply
- Same plumbing permit (if issued) still applies to that building project.

BUILDING SURVEYOR'S ROLE IN THE PERMIT EXTENSION PROCESS

1. For an application for an extension of a building permit before expiry – the building surveyor reports to the Permit Authority on the status of the work including any inspections undertaken.
 2. Where a building permit has expired the building surveyor is to be provided with a copy of that new permit so that they know that this work can continue.
- The new work to be completed (or the entire project) then has to comply with the current National Construction Code standards.
 - It should then be inspected against the standards of the "new" permit.

TRAINING AND ADMINISTRATION MATERIALS ON EXPIRY OF BUILDING PERMITS

- A Training Presentation on this topic, created for Permit Authority training held in July 2014, is available on the [Building Standards and Occupational Licensing Website](#).
- Two documents (draft forms) for office use by Permit Authorities processing applications for permit extensions or time to complete work, have been prepared for guidance on the "old" and "new" systems. Use of these documents is voluntary (they are not approved forms issued by the Director) and can be modified to the requirements of each Permit Authority.

STATISTICAL REPORTING BY THE PERMIT AUTHORITY

A new permit granted to replace an expired permit is not a "new" building project, so does not require reporting to the Australian Bureau of Statistics, as that would lead to double counting of projects.

SIMPLIFIED CHECKLIST

PERMITS AND PROCESSES UNDER OLD AND NEW SYSTEMS

A. Outstanding Permits issued using the "Old" system (granted before November 2012)

1. The owner/ applicant has a permit for performing the building work
2. But that permit has no specified "life"

3. They have not finished the work within the specified time and have breached the Act
4. They need to make an application for an extension of time to complete the works, otherwise can be subject to compliance action.
 - Draft form called "Building Permit (extension of time to complete building work)" is available for the assistance of Permit Authorities.

BSOL do not see a need to issue them with another permit – they have one already, but have breached a condition of completing the work within the specified time.

B. Permits under the "New" system (granted after November 2012).

1. The owner/ applicant has a permit for performing the building work
2. That permit has a defined life (e.g. two years) and after that time it expires
3. If owner cannot finish within the time they need to make an application for an extension of that permit.
 - Draft form called "Extension of a Permit" is available for the assistance of Permit Authorities.

For those permits under the "New" system that were not extended:

- If no application is made for the extension of the duration (life) of a permit – then it will expire (have no legal validity).
- Then the owner has to start again and apply for a new permit, for example, to then submit the Approved Form 2 (Application for a Building Permit) and be granted a new Building Permit on Approved Form 18.

FURTHER INFORMATION

For more details about building legislation contact the WorkSafe Tasmania Helpline:

Phone: (in Tasmania) 1300 366 322 | Phone: (outside Tasmania) (03) 6166 4600 | Fax: (03) 6233 8338

Email: wstinfo@justice.tas.gov.au | Website: www.justice.tas.gov.au/building

Address: PO Box 56, Rosny Park TAS 7018

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15.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

THAT the Works & Services Report be received.

Carried

WORKS & SERVICES REPORT

14th October 2014 – 11th November 2014

Grading & Sheetting

Maintenance Grading

Hamilton Plains Rd, Marriots Rd, 14 Mile Rd

Potholing / shouldering

Culverts / Drainage:

Drainage Ellendale Road

Clean culverts:

Old Mans Head

Curleys Lane

Victoria Valley Road

Bashan Road

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 76.5hrs Annual Leave taken
- 83.5hrs Sick Leave taken

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Remove fallen tree Dennistoun Rd

Lay power at the Bothwell Rec ground

Stornoway maintenance run

Guide posts Hollow Tree Rd

Cold mix holes Ellendale Rd and Victoria Valley Rd

Repair water leak Queens Park

Unblock pipes at toilet Ouse Rec ground

Unblock dump point at Hamilton with plumber

Repair cattle ramp Woodsprings Rd

Oil barrel rubbish bins

Replace and add soft fall at Hamilton Park

Till up soft fall areas in all parks

Add soft fall to Wayatinah Park

Cold mix holes Wayatinah Road

Tree removal Interlaken Road (dangerous tree)

Tree removal Old Mans Head (dangerous tree)

Remove tree stumps Bothwell township

Clean gutters on Council buildings
Remove fallen tree Bashan road and Bronte Lagoon Road
Replace sign at rainbow Road
Replace guide posts in all Lakes subdivisions
Paint Ned Kelly
Install touring signs at the Hamilton and Bothwell information Bays
Install touring sign in the shelter at Gretna

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Plant: (Repairs and Maintenance)

PM701 Hino (H) new electric window switch
PM740 Hino (H) serviced and new tyres
PM749 Ranger ute (H) serviced
PM654 Repair weight on tractor

Private Works:

Backhoe hire Anthony Archer
Gravel to Justin Wickham
Gravel to Stornoway
Truck hire to Stornoway
Cart sand to Rand M Mace
Gravel to Betty Branch
Cart gravel and grader hire to Bothwell District High School
Premix to Craig Quigley
Gravel to Greg Ramsey
Backhoe and truck hire John Hillswright
Gravel to Tony Blake
Premix to Doug Clark
Premix to Clayton Pearce
Gravel to Greg O'Brien
Grading for James Downie at Claredon farm
Premix to Barry Wicks
Grading for Allen Smith
Mowing Bothwell Golf Course
Water Delivery

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks:

Remove dangerous trees on the Bashan Road (Work Safe)
Install new culverts and drainage Council roads
Drainage Ellendale Road
Spraying of Hollow Tree and Ellendale Roads

15.1 RAMPS MEADSFIELD AND TORHILL ROAD

In October of 2012 it was brought to Councils attention that the cattle ramps along Meadsfield Road and Tor Hill Road are not wide enough to allow agriculture machines through. As most of the cattle ramps are only 12 foot wide and need to be 14 foot wide.

The Works Manager was asked to do a report for Council to have 16 foot gates placed alongside the cattle ramps, no costing was done but the report did show that considerable works need to be done. Report was placed in the November agenda of 2012 and was noted. This report in this agenda is for discussion also.

The issue has again been raised by poppy harvesters In discussion with them they recommended that instead of placing 16 foot gates beside all ramps that to take down the concrete wall of the ramp that is closest to the current gate and replace this wall with a smaller gate that can be swung open with the current gate and can utilize the hole width of the ramp and gate that is currently there.

There are 4 ramps along Meadsfield and Torhill Road 2 could have a 16 foot gate put alongside them with some work in moving a post and cementing a new post in. The other 2 could have this recommendation from the poppy harvesters achieved but the ramp at Clairveaux is in very poor condition and needs to be cleaned out and cannot be cleaned out as all the cement is broken and piers broken. If the side of the ramp and gate was going to be renewed then a new ramp would want to be replaced and to make it 14 foot this is also a boundary ramp.

Ramp 1

1 x 10 foot gate

1x 8 foot gate

Excavator and truck and trailer for the day

Truck and trailer load of gravel

2 men to remove side of ramp and attach and swing gates

Ramp 2

Currently 14 foot gate if want to change to 16 foot the need to remove post and cement new post and supply and fit gate

Ramp 3

Need to remove side of ramp and place with 8 foot gate and 14 foot gate next to ramp.

Ramp is full and can't be cleaned out needs really to be replaced and should be replaced with a 16 or 14 foot ramp.

Ramp 4

Currently 12 foot gate if want to change to 16 foot the need to remove post and cement new post and supply and fit gate

For Discussion

15.2 COUNCIL SURPLUS EQUIPMENT

- Lord Safe 900mm x 500mm x 600mm (old safe from Bothwell Council Office)
- Old Stihl brush cutter from Bothwell depot (does work, stops when gets hot, replaced with upgrades in previous years)
- Old petrol compressor Honda 5150 Bothwell Depot (never used in at least 10 years replaced with more modern compressors in previous years)
- Five foot slasher with clutch and pto shaft frame bent Bothwell Depot (replaced with new slasher 4 years ago)
- Steel roller Bothwell Depot (never used in 15-20 years)
- Hydra quip digger auger with extension Bothwell Depot (used once in 10 years)
- MVH 306 Miska Vibrating plate (used once in about 8 years need a machine to lift on and of utes was replaced with smaller vibrating plates some years ago that can be lifted by two men)
- Steel Diesel tank 300 litres (no pump was replaced with plastic tank in previous years)

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council advertise surplus equipment in the local newspapers for tender and that tenders are received for December Council meeting

Carried

15.3 STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager

Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM

Clr Bowden requested that this item be placed on the Status Report

16.0 ADMINISTRATION

16.1 COUNCIL MEETING TIMES

Council is to consider the times of commencement of council meetings after each ordinary election.

Under the Local Government (Meeting Procedures) Regulations 2005 the following applies:

Section 6 - Times of Meetings

- (1) A meeting is not to start before 5 p.m. unless otherwise determined by the Council by absolute majority or, by the Council Committee by simple majority.
- (2) After each ordinary election, a council and a council committee are to review the times of commencement of meetings.

Council meetings are currently held on the third Tuesday of each month alternating between Bothwell and Hamilton and commencing at 9.00 am with "in committee" and opened to the public from 11.00am. The December meeting is generally held on a Monday.

For Decision

16.2 COUNCIL COMMITTEES

It is normal practice for Council to review the composition of its committees following an ordinary election of Council.

A list of current Council Committees with council representation is as follows:

Bothwell Swimming Pool Committee

Clr R G Bowden

Clr G L Herbert (Chair) to Jan 2014

Bothwell Cemetery Committee

Mayor D E Flint OAM

Clr R G Bowden

Clr L M Triffitt (Chair)

Plant Committee

Mayor Deirdre Flint OAM (Chair)

Clr R G Bowden

Clr A W Bailey

Independent Living Units Committee

Mayor D E Flint OAM (Chair)

Clr I V McMichael

Clr L M Triffitt

Audit Panel

Deputy Mayor A J Downie
Clr I V McMichael

Code of Conduct Panel (3 Councillors excluding Mayor)

Deputy Mayor A J Downie (Chair)
Clr R G Bowden
Clr J R Allwright

ANZAC Day Sub-Committee – Hamilton/Gretna

Mayor D E Flint OAM
Clr L M Triffitt
Clr A W Bailey

ANZAC Day Sub-Committee – Bothwell

Mayor D E Flint OAM
Clr G L Herbert to Jan 2014
Clr L M Triffitt

Strategic Planning Sub-Committee

Deputy Mayor A J Downie
Clr I V McMichael
Clr T H Jacka (proxy)

Bothwell Recreation Ground Committee

Clr R G Bowden
Clr G L Herbert to Jan 2014

Waste Committee

Deputy Mayor A J Downie
Clr R G Bowden
Clr J R Allwright

Planning Committee

Deputy Mayor A J Downie (Chair)
Clr G L Herbert replaced by J R Allwright
Clr I V McMichael
Clr T H Jacka

Highlands Tasmania Tourism Committee

Mayor D E Flint OAM (Chair)
Clr T H Jacka
Clr G L Herbert to Jan 2014

Australia Day Committee

Deputy Mayor A J Downie
Clr A W Bailey
Clr T H Jacka

Tourism Committee

Clr G L Herbert (Chair) to Jan 2014
Clr T H Jacka (Chair) from Jan 2014
Mayor D E Flint OAM

OTHER COMMITTEE REPRESENTATION

Roads Consultative Group

Mayor D E Flint OAM

Bothwell Spin-In Committee

Mayor D E Flint OAM

Australasian Golf Museum

Mayor D E Flint

Clr G L Herbert to Jan 2014

Southern Waste Strategy Authority

Deputy Mayor A J Downie
Mayor D E Flint (Proxy)

Derwent Catchment NRM Committee

Clr J R Allwright

Bothwell Tourism Committee

Mayor D E Flint OAM
Clr G L Herbert to Jan 2014
Clr L M Triffitt

Transend – Waddamana to Risdon Vale

Mayor D E Flint OAM

Local Government Association of Tasmanian General Management Committee

Mayor Deirdre Flint OAM

Premiers Local Government Council

Mayor Deirdre Flint OAM

Central Highlands Health Service Project – Community Consultation Committee

Mayor D E Flint OAM

The Central Highlands Men's Shed Steering Committee

Clr Anthony Bailey
Clr J R Allwright (Proxy)

Great Lake Community Centre Committee

Mayor D E Flint OAM
Clr G L Herbert (Proxy)

Central Highlands Health Service Project – Community Consultation Committee

Mayor Deirdre Flint OAM

Rivers Run Tourism Association

Clr Tim H Jacka

Ellendale Hall Committee

Mayor D E Flint OAM

For Discussion

16.3 REMISSION UNDER DELEGATION

The General Manager gave the following remission under delegation:

01-0860-02921	\$11.47	Penalty.- rates credited to wrong property
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For Noting

16.4 RURAL ALIVE & WELL

Rural Alive and Well have written thanking Council for our ongoing support to their organisation. RAW Chairperson, Mr Ian McMichael and Chief Executive Officer, Mr Daniel Rochford would like to attend a council meeting to brief Council on their future activity.

Recommendation:

Moved **Clr**

Seconded **Clr**

That the Chairperson and Chief Executive Officer from Rural Alive & Well be invited to attend Council's February meeting at 11.00am.

Carried



RURAL ALIVE AND WELL Inc.

20th October 2014

Ms Lyn Eyles
General Manager
Central Highlands Council
PO Box 20
HAMILTON TAS 7140

Dear Lyn,

On behalf of Rural Alive and Well I would like to take this opportunity to thank you for Central Highland Council's ongoing support for our organisation. Our partnership is an important one and we appreciate your Council's commitments to the work RAW undertakes in the Central Highlands council area.

In the spirit of this partnership I would like to update you on a number of important positive changes occurring with Rural Alive and Well as well as to seek your support to make a short presentation to Council prior to the end of the year to update Council on RAW's future activity.

As you know Rural Alive and Well undertakes much needed outreach services to residents in the Central Highlands as well as across rural Tasmania who are suffering mental illness and are at most risk of suicide. In the last financial year the organisation had over 1600 client contacts state wide.

Over the past five years we have been very proud of the work that Rural Alive and Well undertake in all our rural communities. As a Board we have been keen to make the necessary changes within the organisation to meet the needs of rural Tasmania, given uncertain economic and social times.

In saying that we are very proud to have recently announced the appointment of Rural Alive and Well undertake first Chief Executive Officer Mr Danial Rochford. Danial comes to us with significant executive experience in working throughout rural Australia, in a range of economic and community development roles.

I am also pleased to let you know that Rural Alive and Well has recently relocated our office to Oatlands. Our new contact details are:

73 High Street (PO Box 74)
Oatlands Tas. 7120
Ph: 03 62541092
Email: admin@rawtas.com.au

The move to Oatlands is an important one for us as we are look to strengthen the efficient and effective delivery of service to all parts of Tasmania.

Both of these changes will only help increase our service delivery as an organisation. There is certainly a significant workload for the organisation at present and we are keen as an organisation to structure the agency to ensure we are able to manage this growing demand for our services.

We are also keen to ensure that we maintain a high degree of communication with Council to ensure we strengthen our relationships between our organisations. We would appreciate the opportunity for both myself and our CEO to provide a presentation to Council in the short term to brief Council on our future activity.

We understand there is a lot of demand on Council meeting agendas, but we would appreciate this opportunity on what is an important topic for all Council's and in particular your social service and community development strategies.



RURAL ALIVE AND WELL Inc.

Please do not hesitate to make contact with our Chief Executive Officer, Mr Danial Rochford, on 0427153364 or danial@rawtas.com.au to arrange the details for he and I to attend an upcoming Council meeting at your discretion.

I would like to thank you in anticipation of your contact, as well as your support for Rural Alive and Well.

Warm Regards,

Ian McMichael
CHAIRPERSON
Rural Alive and Well Tasmania Inc.

cc. Mayor Diedre Flint

16.5 HIRE OF BOTHWELL HALL ANZAC DAY 2015

Christine O'Halloran (nee Brown) is organising a memorial for Oliver Brown and a Brown family reunion for Anzac Day 2015. They have requested use of the Bothwell Hall and have asked if Council will consider waiving the usual hiring fee.

Christine has requested access to the hall from 9.00am but Council may require the use of the hall if the weather is inclement on Anzac Day to hold our Anzac Day.

It is recommended that Council advise Christine O'Halloran that they can have the use of the hall from 9.00 if it is not required by Council for the Anzac Day service, otherwise they can access the supper room from 9.00 and the hall from 12 Noon. Chairs will be available after the Anzac Day service. Bothwell Office staff to liaise prior to Anzac Day to finalise arrangements.

Council need to consider the request to waive the hiring fee.

For Decision

Kathy Bradburn
Central Highlands Council
Bothwell. 7140

38 Atkins Road
Granton 7030

Dear Kathy,

Following my recent phone conversation with Joanne Housego, I am writing to confirm our booking for the Bothwell Town Hall on April 25th 2015, following the Anzac Day Service (from 9am to 4pm.) for the purpose of a Memorial for Oliver Brown (son of Robert and Emily, sibling to fourteen, who died at Gallipoli on April 30th, 2015.) and a Brown Family Reunion.

The Planning Group which includes Gwen Hardstaff, is particularly grateful that the Council will give consideration to waiving the usual hiring fee.

All attendees will be invited to attend the Anzac Day Service at Bothwell at 11am. Closer to the date, we will advise of known numbers who will be attending the Service and then adjourning to the Town Hall.

The Planning Group would like to have access to the Town Hall from 9am on the morning of April 25th 2015 if that would be feasible, given the constraints of the weather on the day and the possible need for use of the Town Hall at 11am.

Would you please advise the number of chairs that will be available for our use?

In closing, thank you very much for the information you have provided and the also the support of the Central Highlands Council.

Yours sincerely,

Christine O'Halloran (nee Brown)
christineo@netspace.net.au

On behalf of the Planning Group for the Memorial/Reunion of the Brown Family.

16.6 ELECTED MEMBER TRAINING

LGAT is holding an elected member training course 'Local Government 101' targeted at new elected members, but not excluding re-elected members which will be held at the Tramsheds, Invermay on 22 November from 10.00am to 4.30 pm. The flyer has been sent to re-elected members and given to new Councillors.

In addition, Break O Day Council invite other Councils to participate in their 2 day course for elected members and senior staff on 27 and 28 November, 2014 which will be run in conjunction with Simmons Wolfhagen. LGAT also intends to run an elected members weekend, possibly in February 2015.

For Discussion

Lyn Eyles

From: Katrena Stephenson <katrena.stephenson@lgat.tas.gov.au>
Sent: Monday, 27 October 2014 8:04 AM
To: Break O'Day Council (E-mail); Brighton Council ; Burnie Council (E-mail); Central Coast Council; Lyn Eyles; Circular Head; Clarence City Council (E-mail); Derwent Valley Council (E-mail); Devonport Council (E-mail); Dorset Council (E-mail); Flinders Council; George Town Council (E-mail); Glamorgan Spring Bay Council (Email); Glenorchy City Council; Huon Valley Council; Kentish Council; King Island Council; Kingborough Council; Latrobe Council (E-mail); Launceston City Council (Email); Meander Valley Council; Northern Midlands Council; Sorell Council; Southern Midlands Council (E-mail); Tasman Council (E-mail); Waratah/Wynyard Council (E-mail); West Coast Council (E-mail); West Tamar Council
Cc: Mail Archive; Allan Garcia; Georgia Palmer; Christine Agostinelli; Fiona Madigan; Michelle Freeman
Subject: FW: 2014 Elected Member Training
Attachments: 2014 Elected Member Training Flyer.pdf

Dear General Managers

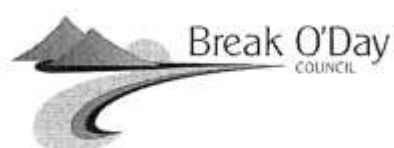
In addition to, and building upon the LGAT Local Government 101 induction training for EM, Break O Day Council invite other councils to participate in their 2 day course for elected members and senior staff on 27 and 28 November run in conjunction with legal firm, Simmons Wolfhagen and in particular is providing a greater focus on Councillors Acting as a Planning Authority, HR and Ethics and Integrity in Local Government.

Regards

Katrena

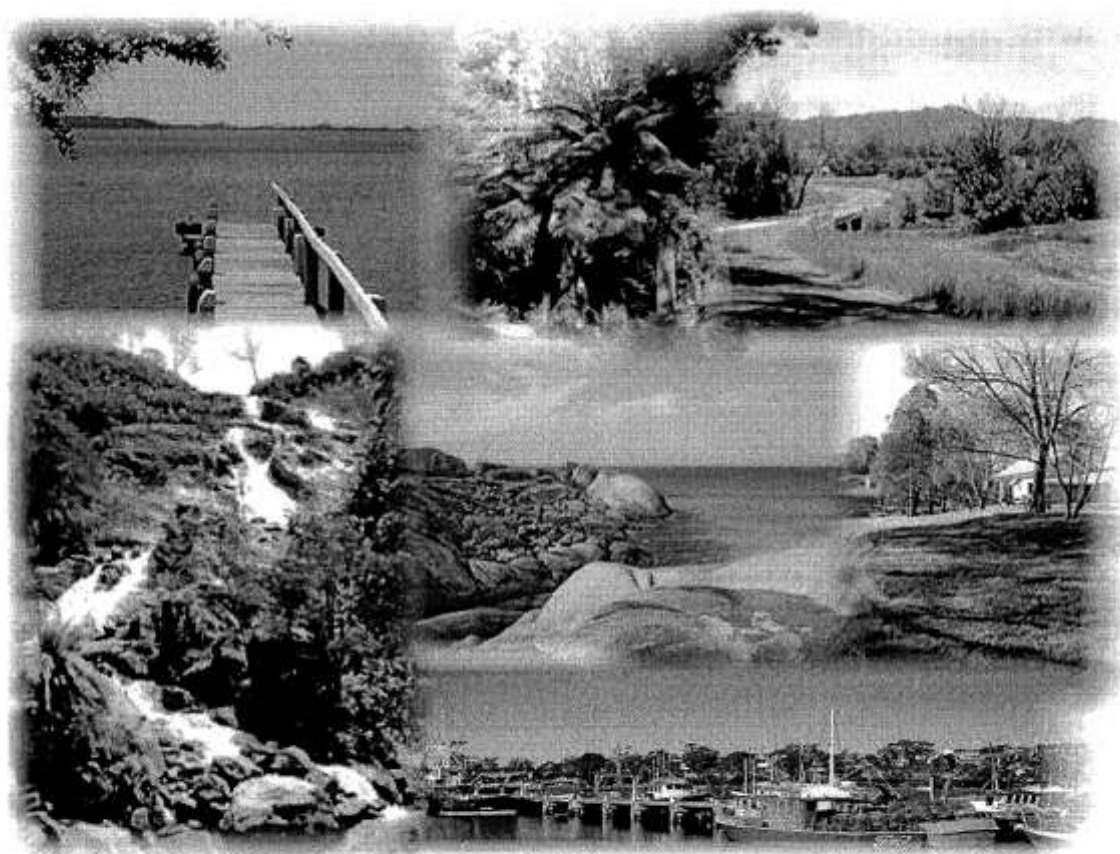
Dr Katrena Stephenson
Policy Director

Local Government Association of Tasmania
 GPO Box 1521
 Hobart, Tas, 7001
 Phone: 6233 5973 or 0488 610341



ELECTED MEMBERS & SENIOR STAFF TRAINING

Two (2) Days
Thursday 27 & Friday 28 November 2014



**2014 ELECTED MEMBER & SENIOR STAFF TRAINING
REGISTRATION FORM**

*Please complete the form below (feel free to photocopy if more room is required) for all elected members/employees wishing to participate and return the form to Angela Matthews, Executive Assistant via email angela.matthews@bodc.tas.gov.au by Monday 17 November 2014.
Invoices will be forwarded to Councils after the training.*

COUNCIL: _____

CONTACT PERSON: _____

CONTACT DETAILS (PH & EMAIL): _____

Title: _____ **Name:** _____

Position Title: _____ **Phone:** _____

Email: _____ **Mobile:** _____

Special Requirements: _____

Title: _____ **Name:** _____

Position Title: _____ **Phone:** _____

Email: _____ **Mobile:** _____

Special Requirements: _____

Title: _____ **Name:** _____

Position Title: _____ **Phone:** _____

Email: _____ **Mobile:** _____

Special Requirements: _____

Title: _____ **Name:** _____

Position Title: _____ **Phone:** _____

Email: _____ **Mobile:** _____

Special Requirements: _____

PURPOSE

The purpose of this training is to develop skills and knowledge to enable Councillors and Senior Managers to effectively discharge their responsibilities pursuant to the *Local Government Act 1993* and other relevant Legislation.

The program will look at specific issues in relation to legislative and governance roles and functions.

WHO WILL BE FACILITATING THE PROGRAM

The training program has been developed by David Morris and Colleagues from Simmons Wolfhagen in Hobart. David will be presenting the majority of the training with representatives from his firm, the Local Government Division, Department of Premier and Cabinet, the Integrity Commission and McArthur Recruiting (*yet to be confirmed*).

COURSE PROGRAM

This is a draft program and timings of sessions could alter during the two (2) days.

Day 1 – 9.30am – 4.00pm

- Performance of the duties and functions of Councillors under the *Local Government Act 1993*
- Councillors Acting as a Planning Authority – Duties, functions and decision making
- A Council's Code of Conduct
- Pecuniary and Conflict of Interests

There will be an evening meal which will commence at 6.00pm at a venue to be confirmed.

Day 2 – 9.30am – 3.00pm (afternoon tea served at completion prior to departure)

- HR – Attraction and Retention of CEO's and Staff in Regional Areas
- Meeting Procedures
- Ethics and Integrity presented by Ms Jenny McQuilkin from the Integrity Commission
- Changes in Local Government presented by Mr Phillip Hoysted, Director, Local Government Division

WHO SHOULD ATTEND

The training has been developed with Elected Members in mind however it is open to General Managers, Executive Officers and other Senior Staff.

This training will provide opportunities for Elected Members and staff to engage with each other and provide necessary information for all to carry out their respective duties within the Local Government environment and assisting to ensure that both Senior Staff and Elected Members are all operating from the same page to provide concise, consistent information to the communities they represent.

WHERE WILL IT BE HELD

The two (2) day seminar will be held at Tidal Waters Resort at St Helens.

HOW MUCH WILL IT COST

The cost will depend on the number of participants as it will be charged on a cost recovery basis and will be invoiced after the training has taken place.

The cost will include the training and any associated materials, morning/afternoon tea and lunch for the two (2) days and an evening meal at a venue to be confirmed on the Thursday evening.

ACCOMMODATION

If registrants require accommodation Tidal Waters Resort is able to cater for accommodation requirements, you can call them directly to book on (03) 6376 1999.

Please note accommodation costs and are not included in the registration fee.

16.7 CONSTITUTIONAL RECOGNITION OF ABORIGINAL AND TORRES STRAIGHT ISLANDER PEOPLE (SEPARATE ATTACHMENT)

LGAT will be preparing a submission for Joint Select Committee on Constitutional Recognition of Aboriginal and Torres Strait Island People which is due in January, 2015.

Any feedback from Council should be forwarded to LGAT by Monday, 12 January, 2014.

For Discussion

16.8 SOUTHERN WASTE STRATEGY AUTHORITY

The Annual General Meeting of the Southern Waste Authority will be held at 11.00am on Thursday, 27 November, 2014 in the Eric Reece Room, Lower Ground Floor, Glenorchy Civic Centre, 4 Cooper Street, Glenorchy.

All elected members are invited to attend.

For Noting

16.9 CATTLE GRID POLICY (SEPARATE ATTACHMENT)

Council's draft cattle grid policy has been forwarded to Councillors Solicitor for his advice. A marked up copy of changes is attached for Councillors consideration.

Below is a letter from Mr Geoff Hall objecting to Council's intention of transferring ownership, maintenance and liability to the landowner for cattle grids.

For Discussion

Bradfield
 Bothwell
 10.11.14

Central Highlands Council
 The Manager.

Dear Sir/Madam

I have recently come by way of Councils intention to transfer ownership maintenance & liability to the landowner for cattle grids.

A change to which I would object to. There are only two grids on my property and very little maintenance has been done on them during my 39 year tenure with most maintenance done by ourselves.

I would appreciate being informed of any future developments in this matter

Regards
 Geoff Both

16.10 SPONSORSHIP HAMILTON SHOW

The Hamilton Show Committee is seeking sponsorship for the 2015 Hamilton Show. To enable them to assist in planning for the show, the Sponsorship Coordinator is requesting sponsorship be forwarded by 15 December, 2014. Council has allocated \$500 in the current budget for the Hamilton Show.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT Council forward a cheque for \$500 to the Hamilton Show Committee.

Carried



October 31st 2014

Dear Lynne

I would like to thank The Central Highlands Council for its previous sponsorship and support of the Hamilton Show and I would like to present the opportunity for you to support the 62nd running of the show in 2015. The 2015 show will be held on Saturday March 28th.

The Hamilton Show is a great mix of the traditional show attractions such as the Wool and Equestrian competitions and children's activities, together with some new elements such as the "Temptations of the Valley" fine food and wine display as well as great live entertainment.

The Show Shear event continues to attract strong interest from local, state, national and international competitors.

There are opportunities to sponsor either the broader Hamilton Show, or a specific event.

The committee would greatly appreciate you forwarding any sponsorship for the 2014 show by 15th December 2014. This enables us to place sponsors in the Catalogue, as well as assisting in planning for the show.

Kind Regards,

Will Chapman
Sponsorship Coordinator
Hamilton Show Committee
PO Box 41 Hamilton, Tasmania 7140
Mob: 0414071565

Email: caterme@bigpond.com



Hamilton District Agricultural Show Society Inc

HAMILTON SHOW SPONSORSHIP PACKAGES

THE 62ND SHOW TO BE HELD ON 28TH MARCH 2015:

Above \$400:

- Prominently positioned in our catalogue
- 2 family gate and BBQ lunch passes
- The right to display 2 banners around the ground
- Reserved ground space for promoting your business
- Hourly advertising promotion on the PA system
- Invitation to the Show Committee afternoon drinks

\$200 to \$400:

- Prominently listed in our catalogue
- 1 family gate and BBQ lunch pass
- The right to display 1 banner around the ground
- 4 announcements over the PA system during the day
- Reserved ground space for promoting your business

\$50 to \$200:

- Acknowledgement in our catalogue
- 2 announcements over the PA system during the day
- 2 adult gate and BBQ lunch passes

The committee would greatly appreciate an indication of your sponsorship intentions by 15th December 2014 if possible, to assist in our planning for the 2015 show.

If you would like your sponsorship to be affiliated with a particular area of the show, we would be happy to arrange that. Reserved ground space must be booked 6 weeks prior to show day.

If an invoice is required, please let me know and I will forward it to you.

Kind Regards,

Will Chapman – *Sponsorship Coordinator*

Payment details for sponsorship of the Hamilton Show:

Direct debit:

- Bank account name: Hamilton District Agricultural Show Society
- BSB: 017 046
- Acct number: 3501 28741
- Reference: Business name or surname of individual

16.11 COMMUNITY GRANT APPLICATION – WAYATINAH COUNTRY MUSIC FESTIVAL 2014

A request for a community grant of \$500 has been received from Mr Bill Hinds, patron and secretary of the Wayatinah Sports and Social Club to assist with running the Wayatinah Country Music Festival 2014. The event was successfully held in 2013 with Council donating \$500.00. The festival entices visitors to the Central Highlands and also engages, promotes and assists local talent to publicly display their abilities.

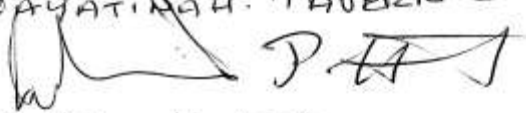
For Decision



CENTRAL HIGHLANDS COUNCIL
COMMUNITY GRANTS PROGRAM
APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: WAYATINAH COUNTRY MUSIC FESTIVAL 2014
Amount of Grant Requested: \$500
Estimated Total Project Cost: \$1,800
Applicant Organisation: W & P HINDS - TRADING AS WAYATINAHS SPORTS & SOCIAL CLUB
Contact Person's Name: BILL HINDS
Contact Details Address: 1 BRONTE AVE
WAYATINAH 7140
Phone: (Business hours) 62893256
Mobile:
Fax: 62893256
Email: WAYATINAH.TAVERN@iinet.net.au
Signature 
Name BILL HINDS
Position in Organisation PATRON & SECRETARY
Date 6 NOVEMBER 2014

What is the overall aim/purpose of the applying organisation?

TO ENGAGE THE COMMUNITY AS A WHOLE
TO PARTICIPATE IN LOCAL VENTURES & TO INCREASE VISITORS TO THE AREA

What is the membership of the organisation?

President STEPHEN HANE
Secretary PAT HINDS
Treasurer DON AINSWORTH
Public Officer/s PAT HINDS

2. ELIGIBILITY (see Community Grant Program Guidelines)

Is the organisation:

- ☒ Representative of the interests of the Central Highlands Community
☒ Incorporated
☒ Not for Profit
☐ Unincorporated
☐ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required)

If yes;

Name of Project: WAYATINAH COUNTRY MUSIC FESTIVAL 2014

Date Grant received: 16 NOVEMBER 2013

Amount of Grant: \$500

3. PROJECT DETAILS

Project Start Date: 22 NOVEMBER 2014

Project Completion Date: 22 NOVEMBER 2014

Project Objectives: TO PROVIDE THE COMMUNITY, SURROUNDING AREAS & VISITORS WITH AN ENJOYABLE & RELAXING COUNTRY & WESTERN FESTIVAL IN AN ATTEMPT TO ENTICE MORE VISITORS TO THE AREA ALSO TO ENGAGE, PROMOTE & ASSIST LOCAL TALENT TO PUBLICLY DISPLAY THEIR ABILITIES TO ASSIST THEM IN PROGRESSING THEIR CAREERS.

4. COMMUNITY SUPPORT

What level of community support is there for this project?

A HIGH LEVEL OF ATTENDANCE IS EXPECTED & THERE IS QUITE A BIT OF INTEREST LOCALLY & ELSEWHERE. LAST YEAR, 130 ATTENDEES ARRIVED FROM PLACES AS FAR AWAY AS BURNIE, HOBART & TASMAN PENINSULAR.

Does the project involve the community in the delivery of the project?

YES QUITE A FEW LOCALS WILL BE VOLUNTEERING + ASSISTING WITH THE FESTIVAL.

How will the project benefit the community or provide a community resource?

WILL HELP PROMOTE THE AREA + THE DEVELOPMENT OF LOCAL TALENT.

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

NO OTHER COUNCIL SUPPORT REQUESTED

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

NO, BUT COUNCILLORS + COUNCIL STAFF ARE VERY WELCOME TO ATTEND. THEY WILL BE PUBLICLY ACKNOWLEDGED IF THEY AGREE.

If your application is successful, how do you plan to acknowledge Council's contribution?

WILL BE ACKNOWLEDGED REGULARLY OVER THE PA SYSTEM + BY PAMPHLETS ETC. COUNCIL WILL BE INVITED TO PROVIDE SIGNS FOR PROMINENT DISPLAY IF REQUIRED

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

YES, WE HOPE TO CONTINUE THIS FESTIVAL AS AN ANNUAL EVENT

How will you monitor/evaluate the success of this project?

By THE NUMBER OF ATTENDEES &
COMMENTS / FEEDBACK RECEIVED

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:			
Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundations	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other:		Other:	
Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	500
Running costs	1800	Trust/Foundations	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	
Travel		Gifts in kind (details)	
Rent		Cash Reserves	
Reference materials		Other: ENTRY FEES	600
Other:			
Subtotal		Subtotal	
TOTAL	1800	TOTAL	1100

16.12 SOUTHERN HIGHLANDS IRRIGATION SCHEME (SEPARATE ATTACHMENT)

The launch of sales for the Southern Highlands Irrigation Scheme (SHIS) will be held at 7.00 pm at the Bothwell Town Hall on Monday, 24 November, 2014.

If Council still wishes to purchase water, Council will need to make an offer during the water sales period, which will open at the launch and close at 12 noon Wednesday, 17 December, 2014.

Sale price of water is \$1,200 per mega litre, and to make an offer to purchase water, Council will need to complete an application and pay a deposit of 10%.

For Discussion

16.13 ELLENDALE HALL COMMITTEE

The Ellendale Hall Committee Secretary has written outlining the committee's safety concern about easy access to the road for children outside the hall. The Committee has requested that Council fence the front of the hall with a fence similar to that surrounding the park area in Ellendale.

Recommendation:

Moved **Clr**

Seconded **Clr**

That Council's Works and Services Manager be authorised to arrange fencing the front of the Ellendale Hall with a fence similar to that around Council playgrounds

Carried

Ellendale Hall Committee Inc.

Email: annie4930@me.com Mail Address: C/O Anne Donaghy Ellendale P.O. Ellendale 7140 Ph. 0362881100

7 November 2014

General Manager

Central Highlands Council

Received	12/11/14
Mail <input checked="" type="checkbox"/>	Fax <input type="checkbox"/> Email <input type="checkbox"/> DES <input type="checkbox"/>
Forwarded to	
GLS <input checked="" type="checkbox"/>	FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/>
Other	
Ref	

Dear Ms.Eyles,

I have been asked to write to council on behalf of the Ellendale Hall Committee Inc.

The hall is situated on a main road, unfortunately the speed limit does not seem to deter the speeding on the road.

A concern was raised at the last committee meeting about the easy access to the road for children outside our hall.

As the new committee wants to hold more events at the hall for children, and we have the Christmas Carols next month, with inside and outside activities , we feel that the front of our hall needs a child proof fence .

Ideally the same fence that is required around pools or the same type of fence that council has situated around the playground in the park area of Ellendale.

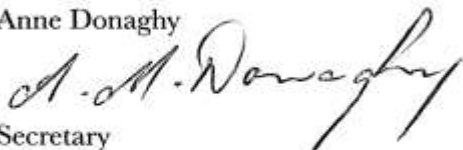
The committee feels that the duty of care in this area falls to the Central Highlands Council and would please ask Council to look into providing the fence.

We ask that council provides this fence or funding for the fence as soon as possible.

We had one close encounter of a child and car recently and hope this matter can be resolved for the safety of our children.

Sincerely yours,

Anne Donaghy



Secretary

Ellendale Hall Committee

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr**

Seconded **Clr**

THAT Council consider the matters on the Supplementary Agenda.

Carried

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

5.1 MOTION INTO CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move into Committee to discuss confidential matters in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

5.2 MATTERS DISCUSSED IN CLOSED MEETING

5.3 MOTION OUT OF CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

18.0 CLOSURE
