



Central Highlands Council

AGENDA – ORDINARY MEETING – 20TH MAY 2014

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 20th May 2014, commencing at 9am and be closed to the public until 10.00am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

**Lyn Eyles
General Manager**

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

5.1 MOTION INTO COMMITTEE

Moved **Clr**

Seconded **Clr**

THAT Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

5.2 MATTERS DISCUSSED IN COMMITTEE

5.3 MOTION OUT OF COMMITTEE

Moved **Clr**

Seconded **Clr**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 10.00am

6.0 IN ATTENDANCE

Greg Ramsay will attend the meeting at 10.30am

Moved **Clr**

Seconded **Clr**

THAT Council move to Agenda Item **14.0 Development & Environmental Services**.

Carried

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

THAT the **Development & Environmental Services Report** be received.

Carried

14.1 SA 2014/13: PDA SURVEYORS: RA 5685 LYELL HIGHWAY, HAMILTON: SUBDIVISION – EIGHT LOTS & BOUNDARY ADJUSTMENT IN THE RURAL ZONE

Report By:

Contract Planner (J Tyson)

Approved:

Senior Contract Planner (S Wells)

Applicant:

PDA Surveyors

Owner

E S Archer

Discretions

Use: 'Subdivision'

Proposal:

This report will consider an application made to Council for the subdivision and boundary adjustment of an existing rural property in Hamilton, known as "Ellangowan", to create 8 lots.

The subject land is currently contained in two separate titles. CT 85790/1 is around 134ha and encompasses the Hamilton showgrounds and associated facilities, most of which are on separate titles owned by Council. Part of the showground is currently on this private title. CT 85790/1 has frontage to the Lyell Highway on the northern side and adjoins the Clyde River to the southern side. CT246815/1 is around 265ha and contains a house, farm buildings and associated improvements. This title extends south from the Lyell Highway to Lake Meadowbank and also has frontage to the Clyde River along the eastern boundary. An unmade reserved road passes through this title, from the Lyell Highway to Lake Meadowbank at Doctors Flat, which is owned by Hydro Tasmania.

The farm land is mainly used for grazing. Some areas of higher quality land principally in the northern and western part of CT 246815/1 support cropping. The property has irrigation water rights from the Clyde River. A land capability plan and assessment by the surveyor have been supplied with the application. The map shows that the property has variable land capability with areas of Class 4, 5 and 6 land. It should be noted that this map is not verified on the ground. The applicant suggests that the extent of Class 4 land shown in the middle of the southern portion of the title on this map is not accurate on the ground, with the only higher quality land found in the areas currently cropped in the north and east of the title. Almost all of the rest of the property is shown as Class 5, with some small areas of Class 6 on the western boundary.

The applicant advises that the proposed subdivision and boundary adjustment is designed to consolidate the better farming land in lots 1 and 2 which both have extensive frontages to the Lyell Highway. Lot 1 would have an area of around 60ha and would run about half way down the western side of the property. Lot 2 would incorporate CT 85790/1 and north eastern part of CT 246815/1 into a lot of 118ha. The remaining six lots (3-8) would be between 20-24ha in area and would cover the lower quality land in the southern part of the property. Each of these lots would adjoin Lake Meadowbank. Road frontage to the Lyell Highway would be achieved via a series of long fee simple strips with mutual rights of way that pass between Lots 1 and 2. Practically, one private access road would be constructed to provide access, part of which would consist of an upgrade to an existing farm access road. The access point from the Highway exists and would be retained in the present location. Formalisation of the access to the Hydro land at Doctors Flat would also be provided via this road.

The subdivision seeks to rationalise the productive farming land onto Lots 1 and 2 for the continued use of the owner, while providing lake front allotments on the lower capability land that can be sold and developed for residential lifestyle purposes.

The subdivision would be occurring within the Rural Zone under the *Central Highlands Planning Scheme 1998*, which is a 'Discretionary' use within the zone.

Site Description:

The subject property is a substantial land holding located on the south western side of Hamilton, between the Lyell Highway, Clyde River and Lake Meadowbank.

The land is almost entirely cleared, with some sparse vegetation found mainly around the lake and river boundaries. The property is farmed and is mainly used for livestock grazing with some areas of cropping on the better quality land. There are currently a number of informal camping areas on this property around the shore of Lake Meadowbank.

The land is zoned 'Rural' under the *Central Highlands Planning Scheme 1998*.

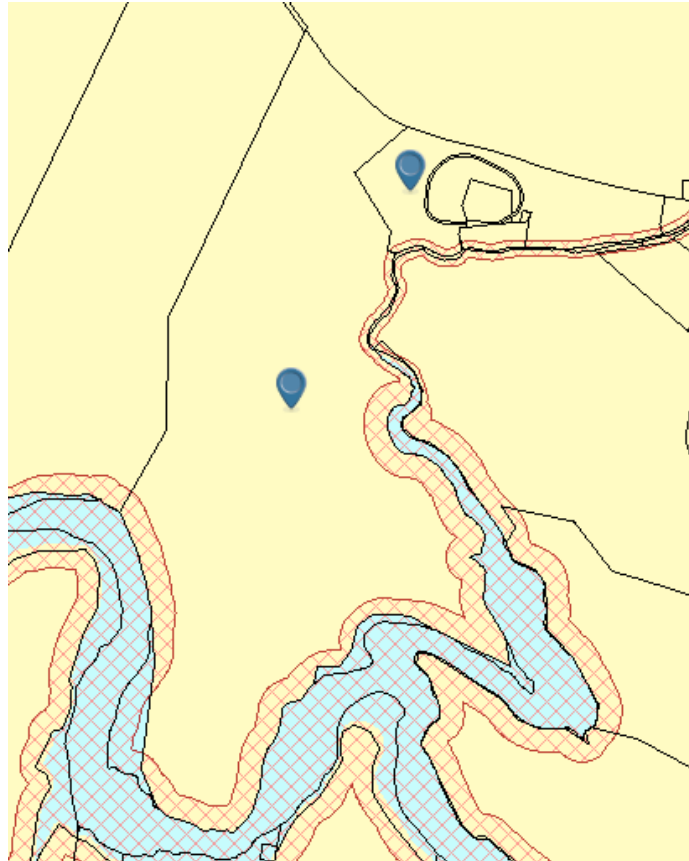


Plate 1: The subject site highlighted is located within the Rural Zone and is partly subject to the Riverside, Lakeside and Wetland Areas section of the *Central Highlands Planning Scheme 1998*.

(Source: *The List Tas*, 2014)

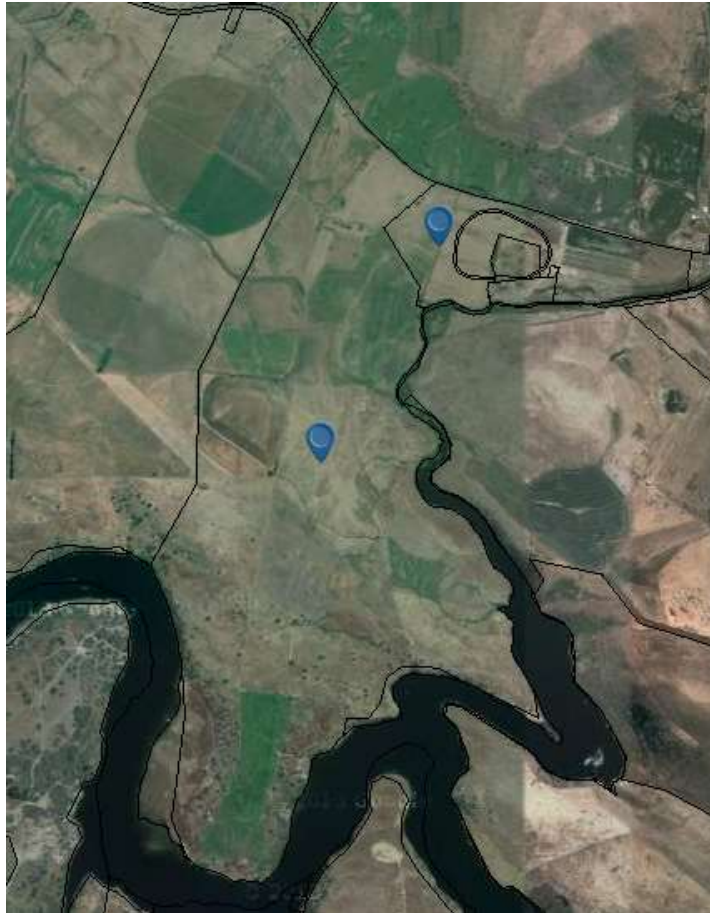


Plate 2: An aerial image of the subject site depicts the nature of the environment. (Source: *The List Tas*, 2014)

Background

The lakeside areas of the subject property are included in the Lake Meadowbank Specific Area Plan (SAP) that forms part of the draft Interim Planning Scheme 2014, which was recently submitted to the Minister and the Tasmanian Planning Commission for consideration.

The SAP provides additional use and development standards, particularly for camping and caravan parks and tourist operations and while it does not currently apply, it will be relevant to the future use and development of the proposed lots.

Statutory Status:

The land is zoned Rural under the *Central Highlands Planning Scheme 1998*. The use category 'Subdivision' is a Discretionary development type pursuant to Part 1.4 of the Scheme.

Permissible uses in the Rural Zone include 'feedlot', 'forestry', 'house', 'rural industry', 'saleyard', 'utility minor' and 'visitor accommodation'. These are all potential likely uses that could occur on any of the newly created lots if the subdivision were to proceed.

Advertising:

The application was subject to a 14 day statutory notification procedure in accordance with section 57 of the Act. The application was advertised from the 11 April 2014 through to the 1 May 2014. One (1) representation from Hydro Tasmania was received within the public consultation timeframe with comments and suggestions.

Notification

The proposal was referred to TasWater, who advised that there are no reticulated services available to the land.

The proposal was referred to DIER and they have advised that they have no objections and have requested that a condition in relation to permission for works in the road reserve be included in the permit.

The proposal was referred to Hydro Tasmania, who responded with a formal representation.

Representations

The concerns raised in the representation are detailed as follows:

<i>Issues raised</i>	<i>Planning response</i>
<i>Representation 1: Hydro Tasmania</i>	
The proposal is located on land adjoining Hydro Tasmania freehold land and it is also noted that the crown land under Lake Meadowbank is vested in Hydro Tasmania.	Noted.
Hydro has recently worked with Council and made a financial contribution towards developing the Special Area Plan for Lake Meadowbank for inclusion in the draft Interim Planning Scheme. Hydro Tasmania would like to reaffirm issues raised and addressed in the SAP that may have an impact on our land and the use of the lake.	Noted. The SAP is not yet active and as such is not directly relevant to the assessment of this subdivision application.
Lake Meadowbank is primarily a hydro generating asset as recognised under objective OB1 of the SAP.	Noted. The SAP is not yet active and as such is not directly relevant to the assessment of this subdivision application.
The lake has values as a recreational asset. The operating range for the lake is 6.08m and there will be times when there may be a need to draw the lake down to low levels for maintenance of the dam and other assets. It is important that those residing adjacent to and using the lake to be aware of these operational issues which will mean that the lake is lower than they desire and may impact on their enjoyment of the lake.	This issue is noted but cannot be directly addressed in this assessment as it is not a planning matter made relevant by the planning scheme or other legislation. In the future the SAP will provide additional consideration of use and development around Lake Meadowbank.
There are a range of issues associated with the desire of owners to construct accesses across or on Hydro Tasmania land for the purpose of accessing/launching boats. It is Hydro Tasmania's policy not to permit the construction of any pontoon, jetty or other structure on its land unless there is a clear public benefit.	Noted.
Hydro Tasmania request that the following conditions and/or advice be included on any	It is recommended that these comments be provided as advice on any permit

<p>permit to address the issues raised above:</p> <ul style="list-style-type: none"> • Lake Meadowbank is a multiple use land and there is a need to respect the rights and obligations of others; • Lake Meadowbank operates in range of 6.08m, therefore, for continuity of supply any pumps or pipes installed should be designed to operate over this full range. Note that separate approval will be required from Hydro Tasmania for any pumps or pipes across or on its land. Further information about the application process and information requirements can be obtained by emailing Applications@hydro.com.au • This permit does not extend to approval for structures such as boat ramps or pipes and pumps on the adjoining Hydro Tasmania land. Approval for these is subject to separate approval by either Hydro Tasmania, Council or both and requires authorisation of Hydro Tasmania. 	<p>granted.</p>
<p>As Council is aware there are a number of significant Aboriginal heritage sites in the area and, consistent with the requirements of the SAP, an Aboriginal Heritage Assessment or statement from Aboriginal Heritage Tasmania should have been provided with this application.</p>	<p>The SAP is not yet active and as such is not directly relevant to the assessment of this subdivision application.</p> <p>The current planning scheme provides little guidance in regard to Aboriginal heritage and there is no legal requirement for referral to Aboriginal Heritage Tasmania.</p> <p>Regardless, the <i>Aboriginal Relics Act 1975</i> has precedence over the planning scheme and bounds owners to various obligations should sites be discovered during future works.</p> <p>Any permit issued by Council does not provide permissions necessary under any other Act and separate approvals may be required. As such, advice regarding the <i>Aboriginal Relics Act 1975</i> is recommended to be included in any permit granted.</p>

Planning Evaluation

General Objectives:

The General Objectives of the Planning Scheme relevant to this proposal are:

- (a) *To promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity.*

- (b) *To provide for the fair, orderly and sustainable use and development of air, land and water;*
- (c) *To encourage public involvement in resource management and planning;*
- (d) *To encourage economic development in accordance with the objectives listed above;*
- (e) *To give effect to relevant objectives of the Central Plateau, midlands and Southern Midlands Strategic plan and the Central Highlands Council Strategic Plan which are as follows:-*
 - i. *To encourage sustainable long term use of appropriate areas for agricultural, pastoral and forestry activities.*
 - ii. *To strengthen the commercial and tourist roles of the existing townships and create an appropriate network of settlements to meet the needs of residents and visitors.*
 - iv. *To encourage land use and development to occur in consideration of land capability;*
 - v. *To maintain recreational values including the wild fishery, and to expand opportunities for resource-related tourism.*
 - vii. *To reinforce the role of the area as a major water catchment for the generation of hydro-electric power, domestic water supply and irrigation.*

The proposed application will consolidate productive agricultural land onto two reasonably large allotments that can continue to be farmed in their current capacity. This accords with the general objectives (a) and (b) to an extent and particularly (d), (e)(i) and (e)(iv).

In regard to (a), there has been no assessment of natural values conducted for this application. A search of TasVeg indicates that the remnant vegetation on the property is *Eucalyptus tenuiramis* forest and woodland on sediments, which is listed in [Schedule 3A](#) of the *Nature Conservation Act 2002* as a threatened community. The extent of vegetation on the site is quite limited, mainly along the lake edge and on a rise above Doctors Flat. While the size and design of the proposed lots will allow enough space for future development to occur without significantly disturbing this important remnant vegetation, it is considered reasonable to limit the extent of future development to existing clear areas. Accordingly, it is recommended that a condition be included on any permit granted to create building envelopes to limit the area of development. With this requirement the subdivision is considered to be consistent with objective (b).

The proposed subdivision will create a number of vacant lots that will be available for future development. The location of this land close to Hamilton township and directly adjoining Lake Meadowbank with its recreational and scenic values will provide opportunity for the land to be used for tourism developments that would contribute to the economic development of the region. This accords with objectives (d), (e)(ii) and (e)(v).

With regard to the agricultural role of the land, the proposed subdivision will allow the continued use of the higher quality farming land for cropping and grazing. Overall, the productive value of the property will not be substantially affected by this proposal and consolidating the higher value farm land and selling the lower value parts may contribute to the long term sustainability of the agricultural activities.

Rural Zone Objectives:

The Objectives of the Rural Zone are reproduced as follows:

- a) *To encourage and facilitate the development of rural land for sustainable long-term agriculture or pastoral activities, and other uses.*
- b) *To protect rural resources from conversion to other uses.*
- c) *To allow for non-agricultural activities in locations which will not constrain agricultural or pastoral activities or resources.*

The proposal seeks to consolidate the most productive agricultural land on the property while allowing smaller lots on the lower value areas that will be desirable 'lifestyle' lots, adjacent to Lake Meadowbank and Hamilton township. It is envisaged that these lots would be conducive to residential and tourism development in the future and could continue to support limited grazing activities.

While the fracturing of rural land is generally of some concern, land capability has been considered in the design of this subdivision and the use of land with low agricultural value for lifestyle allotments is a common pattern in the highland lakes area. The size and arrangement of the lots allow for the continuation of more intensive farming activities on Lots 1 and 2 without constraint from future development on the smaller lots 3-8.

On balance the proposal is considered to be consistent with the objectives and development standards of the Rural Zone.

Development Standards

Part 3, Rural Zone, Clause 1.6 of the Scheme prescribes the development standards relating to subdivision of land.

Lot size

With regard to lot size, Clause 1.6(a) states that all new lots shall contain an area of at least 20 hectares. The following lot sizes are proposed

Lot 1:	60.39 ha
Lot 2:	118 ha
Lot 3:	22.05 ha
Lot 4:	20.8 ha
Lot 5:	23.39 ha
Lot 6:	21.29 ha
Lot 7:	20.24 ha
Lot 8:	22.51 ha

As demonstrated from the proposed lot sizes, they are compliant with the minimum lot size requirements applied to the Rural Zone.

Setbacks

The development Standards state that the setback of new buildings used or to be used for habitable purposes must have a setback of 30m to the boundary of any Road Zone and 100m to any other boundary.

The existing farm house will be located on Lot 1 and is less than 100m from the proposed eastern side boundary. However as this boundary is shared with the access strips only it is unlikely to cause any detrimental issues and is acceptable.

Part 6 – Riverside, Lakeside and Wetland Areas

Land within 100m of the absolute high water mark or full supply level of Lake Meadowbank is subject to Part 6 of the planning scheme.

The aims and objectives of Riverside, Lakeside and Wetland Areas are:

- a) *To protect and enhance the aesthetic, landscape and ecological values, biodiversity and water quality of specified areas*

- b) *To prevent unsustainable impacts such as land degradation, erosion, water pollution, sedimentation or disturbance of natural ecosystems or development which conflicts with the attributes of natural and heritage landscapes.*

In order to ensure that these aims and objectives are achieved, it is considered reasonable to require that future development on the proposed lots is located outside the Lakeside area with a setback of at least 100m from the high water mark of Lake Meadowbank. It is therefore recommended that a condition be included to this effect on any permit granted.

Schedule 3 – Road Hierarchy, Access and Setback Requirements:

Schedule 3 of the Scheme establishes a hierarchy of roads and the access, location and setback requirements in respect to any section of road not restricted to a 60km/h speed limit shall conform to the relevant requirements of this schedule.

With regard to site distances, Clause S.3.2 prescribes that:

Access to a road whether subject to a 60km/h speed limit or not, shall have adequate sight distances as set out in Figure 1.

Clause S.3.4 further states that:

The proposed location for a Minor or Major Access shall comply with the sight distance requirements set out in Figure 1 to this Schedule and the access location requirements of S.3.7 and/or S.3.9.

All access locations to the proposed lots are required to comply with sight distance requirements based on either the design or approach speed (85th percentile) of traffic. This is regardless of whether the applicant intends on using existing access points.

Access to all lots is to be provided from the shared private road via a single entry from the Lyell Highway, which exists as the current driveway. The Lyell Highway is a Category 2 state road and the application has been referred to DIER, who have not objected to the proposal. It would appear that the proposed access point is satisfactory in terms of sight distances but the construction standard will need to be improved.

Schedule 5 – Matters to be Taken into Consideration in Making Decisions on Applications for a Permit:

Schedule 5 provides additional matters that must be taking into consideration when deciding on any application for a permit and are addressed in the following.

S.5.1 – The provisions of any State Policy or interim State Policy.

Comments in relation to relevant State Policies are discussed below.

S.5.3 – The objectives and other provisions of the Scheme.

These have been addressed previously.

S.5.5 – The effect of the proposed use or development on the landscape, scenic quality or biological diversity of the locality.

The works directly generated by the proposed subdivision would be limited to the upgrading of the existing gravel roadway to a Council standard private road. Provided that the remnant vegetation on the site is protected and the 100m setback to the lake is implemented it is considered that the subdivision will be acceptable in regard to these matters.

S.5.7 – The social effect and the economic effect of the proposed use or development in the locality.

The subdivision would have a small social and economic impact upon the locality as it would allow for development of the vacant lots.

S.5.12 – The relation of the proposed use or development to the use or development on adjoining land or on other land in the locality.

The subdivision is unlikely to have any negative impact upon adjoining land uses due to the size and configuration of the lots.

S.5.13 – The provisions of Schedule 3 or any code or policy adopted by Council relating to car parking, and whether the proposed means of access is adequate and whether adequate provision has been made for loading, unloading, manoeuvring and parking of vehicles within the proposed use or development or on that land.

It is considered that standard conditions of approval will adequately address access to the lots.

S.5.15 – The amount of traffic likely to be generated by the proposed use or development, particularly in relation to the capacity of the road system in the locality and the probable effect of that traffic on the movement of traffic and the safety of pedestrians.

It is considered that the likely future use of the proposed lots will not result in traffic generation rates that would exceed the capacity of the road system in the locality given the minor increase in lots. Any future development on either of the lots would be dependent upon the suitability and capability of vehicular access, which would be assessed with any subsequent Development Application.

S.5.17 – Whether the proposed use or development is likely to cause land degradation.

No land degradation is expected to result from this subdivision.

S.5.18 – The existing and likely future amenity of the neighbourhood.

It is considered that the proposed subdivision will not have any negative impacts on the amenity of the locality.

S.5.19 – The effect on the natural, cultural or built heritage.

No known historic cultural heritage sites exist on the property. It is likely that there are Aboriginal heritage sites on the property and it is recommended that the applicant contact Aboriginal Heritage Tasmania before proceeding.

S.5.20 – any objection or submission lodged in respect of an application.

One representation has been received in relation to this development from Hydro Tasmania. Their comments have been addressed in the sections above.

State Policy Implications

▪ **State Policy of Water Quality Management**

Subject to appropriate conditions, the proposal is considered to be able to demonstrate compliance with this Policy with regard to ensuring sediment transport into surface waters does not occur. A Soil and Water Management Plan will be required for construction of the road and any future development over 250 square metres.

▪ **State Policy on the Protection of Agricultural Land 2009**

The State Policy on the Protection of Agricultural Land protects Prime Agricultural Land (Land Capability Classes 1, 2, and 3) and conversion to non-agricultural uses is subject to the principles of the Policy.

There are seven principles to guide outcomes that give effect to the Policy. Principles 1 to 4 deal with Prime Agricultural Land and are not relevant to the consideration of this application, given that the land is predominantly Class 6. Principles 5 to 7 state:

5. All agricultural land is a valuable resource for Tasmania. The protection of other than prime agricultural land from conversion to non-agricultural use will be determined through planning schemes.

6. Adjoining non-agricultural use and development should not unreasonably fetter agricultural uses.
7. Planning schemes will make provisions for the appropriate protection of the range of non-prime agricultural lands within a specified irrigation scheme.

Principle 5 is relevant to this application and the proposal can be considered to remain consistent with the Policy in that the proposed lots meet the Minimum Lot Size set out in the Scheme suggesting that agricultural used could continue on the land. Land capability has been considered in the design and assessment of this proposal and it is considered to be consistent with the Policy.

Technical Matters

Water: No reticulated water serves are available to the land.

Sewer: No reticulated sewer services are available to the land.

Stormwater: No reticulated stormwater services are available to the land.

Access: The proposal, as submitted is for access to lots 3 to 8 be via a private road covered by 6 x 3.6 metre wide access strips with reciprocal rights of way to all lots. Lot 1 should also gain access from the same point so as to minimise accesses onto the Lyell Highway.

Private roads or shared accesses servicing multiple properties can often create ambiguity and uncertainty regarding the level of maintenance and financial contribution required from each property owner for the repair and maintenance of the private road. It would be preferable for this to be constructed as a Council maintained road.

Should the proposal proceed as submitted a Part 5 Agreement covering the details of the management and maintenance obligations of each lot affected by the private road(s) should be placed on each lot.

Irrespective of whether the road is private or Council maintained it is recommended that it be constructed to a minimum standard to provide safe and serviceable access to each of the lots. As such a condition is recommended for any permit granted that requires the shared access to be upgraded to meet Council's minimum standard.

The application was referred to DIER who have requested that conditions be imposed on any permit granted that address works within the highway reservation.

No other issues of concern have been raised.

Environmental Implications

The environmental implications of the development have been discussed throughout this report and the conservation values of the site can be further protected through implementation of appropriate conditions on any permit granted.

CONCLUSION

Application has been made for a boundary adjustment and subdivision to create 8 lots at 5685 Lyell Highway, Hamilton. The owner of the property is a career farmer who is seeking to consolidate the most productive farm land and divest themselves of the less-viable portions of the property. The subdivision will produce two larger lots (1 and 2) and six smaller 'lifestyle' allotments of around 20ha adjoining Lake Meadowbank. A new private road over an existing track is proposed to access the lots. The proposed private road will be over fee simple strips with reciprocal rights for shared access to these lots, which will also provide legal frontage for lots 3-8.

The proposed subdivision complies with the subdivision standards prescribed under the Scheme and is therefore justified on this basis.

One representation was received during the public consultation period from Hydro Tasmania. Hydro Tasmania do not object to the subdivision and have provided comments and advice to the applicant, and it is recommended that this advice be included as part of any permit granted.

It is recommended that the lakeside and natural values of the property be protected by specifying no-build areas on the final plan to limit the location of future development on the lots. This is consistent with the requirements placed on a similar subdivision at Lake Crescent that was recently approved by Council (DA2012/58).

Additional planning issues for consideration including bushfire management, protection of environmental values of significance, weed management, access and servicing can be addressed adequately through the recommended permit conditions to be included in any permit granted.

The application is recommended for approval subject to conditions.

Recommendation

Moved **Clr**

Seconded **Clr**

That Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, APPROVE the application for a *Subdivision of 8 lots and boundary adjustment in the Rural Zone* at RA 5685 Lyell Highway, Hamilton, Certificate of Title Volume 85790, Folio 1, and Certificate of Title Volume 246815, Folio 1, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. Prior to sealing the final plan all use and development occurring on all lots must be in accordance with the *Land Use Planning and Approvals Act 1993* to the satisfaction of Council's General Manager.

Easements

3. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

4. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

5. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Natural Values, No-Build Areas & Restrictive Covenants

6. To the satisfaction of Council's General Manager, the final plan of survey must delineate for lots 3, 4, 5, 6, 7 and 8 areas where buildings, structures and other like matters are not to be erected and works are not to occur (excepting works directly concerned with the construction of access roads and the provision of domestic service connections) (here called 'No-Build Areas'). The No-Build Areas must be located on each relevant lot as follows:
 - Land within 100 metres of the high water mark or full supply level of Lake Meadowbank; and
 - Land on which the threatened vegetation community *Eucalyptus tenuiramis forest and woodland on sediments* occurs. In order to determine the extent of this no-build area an on ground natural values assessment by a suitably qualified person will need to be undertaken and the results of that survey provided to Council prior to the lodgement of the final plan of survey.

7. An agreement pursuant to Part 5 of the Land Use Planning and Approvals Act 1993 (Tas) must be entered into prior to the sealing of the final plan of survey to require that no removal or clearing of vegetation is to occur in the No-Build Areas defined in condition 6 of this permit EXCEPTING:
- i. the removal or trimming of trees for reasons of safety and protection of the property;
 - ii. the removal of environmental weeds; and
 - iii. the clearing and trimming of vegetation carried out in accordance with a Bushfire Hazard Management Plan approved by the Tasmanian Fire Service or other qualified person.

Bushfire Management

8. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any residential use or development to be carried out and maintained in accordance with the recommendations of Bushfire Planning Group (2005), *Guidelines for Development in Bushfire Prone Areas: Living with Fire in Tasmania*, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of Standards Australia (1999): AS 3959: Construction of Buildings in Bushfire Prone Areas Standards Australia, Sydney.

Agreements

9. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.

Weed management

10. Prior to the carrying out of any works approved or required by this approval, the subdivider must provide a weed management plan detailing measures to be adopted to limit the spread of any weeds listed in the *Weed Management Act 1999* through imported soil or land disturbance by appropriate water management and machinery and vehicular hygiene to the satisfaction of Council's General Manager and of the Regional Weed Management Officer, Department of Primary Industries, Parks, Water and Environment.

Environmental Health

11. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Engineering

12. The subdivision must be carried out in accordance with the *Central Highlands Council Subdivision Guidelines 2012 (attached)*.
13. Engineering design drawings, to the satisfaction of the Council's General Manager, must be submitted to and approved by Council before any works associated with development of the land commence.
14. Engineering design drawings are to be prepared by a qualified and experienced civil engineer, or other person approved by Council's General Manager, in accordance with the *Central Highlands Council Subdivision Guidelines 2012*.
15. Approved engineering design drawings will remain valid for a period of 2 years from the date of approval of the engineering drawings.
16. The developer shall appoint a qualified and experienced Supervising Engineer (or company registered to provide civil engineering consultancy services) who will be required to certify completion of subdivision construction works. The appointed Supervising Engineer shall be the primary contact person on matters concerning the subdivision.
17. An agreement pursuant to Part 5 of the Land Use Planning and Approvals Act 1993 (Tas) must be entered into prior to the sealing of the final plan of survey to specified future maintenance obligations for lots 1, 3-8 in relation to the Private Road and shared accesses to the satisfaction of Council's General Manager.

Existing services

18. The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

Telecommunications and electrical reticulation

- 19.** Where provided, electrical and telecommunications services are to be provided to each lot in accordance with the requirements of the responsible authority and to the satisfaction of Council's General Manager.

Roadwork's

- 20.** The private road servicing lots 1 and 3 to 8 must be upgraded to include
- fully paved and drained gravel carriageway with a minimum pavement width of 5.00 metres which includes a shoulder width of 0.5 metres;
 - a construction standard that is in accordance with Standard Drawing TSD-R01-v1, a copy of which is **attached** to this permit; and
 - vehicle passing bays designed in accordance with the road design and construction standards set out in the *Guidelines for Development in Bushfire Prone Areas of Tasmania* document.
- 21.** The developer must upgrade the existing accesses onto the Lyell Highway to the minimum requirements of the Department of Infrastructure Energy and Resources.

Access to State Road

- 22.** All work on or affecting the State Road (Lyell Highway), including drainage, must be carried out in accordance with a permit provided by the Transport Division of the Department of Infrastructure Energy and Resources through applying online at Permits@dier.tas.gov.au. At that time a thorough investigation will be conducted and conditions will apply that will include, but are not limited to, the construction standards and sealing of the access from the road edge to the property boundary, drainage, sight lines and environmental considerations.

Survey pegs

- 23.** Survey pegs are to be stamped with lot numbers and marked for ease of identification.
- 24.** Prior to the works being taken over by Council, evidence must be provided from a registered surveyor that the subdivision has been re-pegged following completion of substantial subdivision construction work. The cost of the re-peg survey must be included in the value of any security.

Defects Liability Period

- 25.** The subdivision must be placed onto a 12 month maintenance and defects liability period following the completion of the works in accordance with the approved engineering plans and permit conditions.

The applicant shall also be advised that:

- A.** This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B.** The issue of this permit does not ensure compliance with the provisions of the *Threatened Species Protection Act 1995* or the *Environmental Protection and Biodiversity Protection Act 1999* (Commonwealth). The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Policy and Conservation Assessment Branch of the Department of Primary Industries, Parks, Water and the Environment or the Commonwealth Minister for a permit.
- C.** The issue of this permit does not ensure compliance with the provisions of the *Aboriginal Relics Act 1975*. **It is highly recommended that you contact Aboriginal Heritage Tasmania before proceeding as there are several recorded Aboriginal heritage sites in the area.** If any aboriginal sites or relics are discovered on the land, a permit may be required in accordance with the *Aboriginal Relics Act 1975*.
- D.** Hydro Tasmania request that the following advice be included:
- Lake Meadowbank is a multiple use land and there is a need to respect the rights and obligations of others;
 - Lake Meadowbank operates in range of 6.08m, therefore, for continuity of supply any pumps or pipes installed should be designed to operate over this full range. Note that separate approval will be required from Hydro Tasmania for any pumps or pipes across or on its land. Further information about the application process and information requirements can be obtained by emailing Applications@hydro.com.au

- This permit does not extend to approval for structures such as boat ramps or pipes and pumps on the adjoining Hydro Tasmania land. Approval for these is subject to separate approval by either Hydro Tasmania, Council or both and requires authorisation of Hydro Tasmania.
- E. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.**
- F. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**
- G. The final plan of survey must:**
- a. be accompanied by the prescribed fee, including a separate fee for any stage;
 - b. be submitted with two (2) copies of all documents;
 - c. be submitted only once all works are complete and will only be sealed by the Council if all conditions are satisfied. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Carried

PLAN OF SUBDIVISION



PDA Surveyors

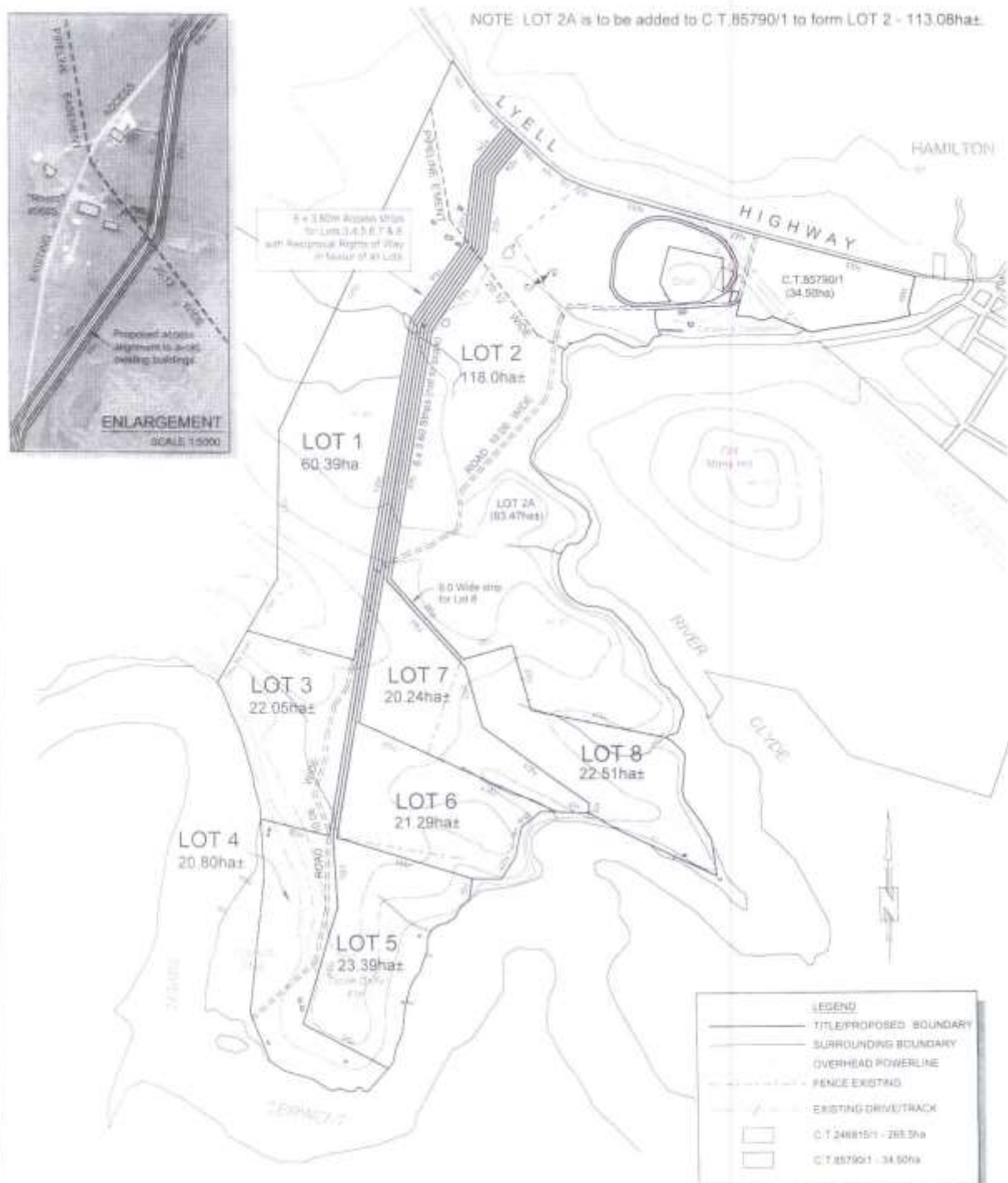
127 Richmond Street
Hamilton, New Zealand
www.pda.co.nz
Ph: 07 350 0000
Fax: 07 350 0001

Ph: 07 350 0000
Fax: 07 350 0001
Email: info@pda.co.nz

Owner	Edward Stuart Archer	Location	5685 Lyell Highway, Hamilton	This plan has been prepared only for the purpose of obtaining preliminary subdivision approval from the Council and the information shown herein should be used for no other purpose. All measurements and areas are subject to final survey.
Title Ref:	C.T. 246815/1 & C.T. 85790/1	Council	Central Highlands Council Central Highlands Planning Scheme 1998	
Schedule Of Easements	Existing easements to be carried forward. Proposed Rights of Way to be created to serve new Lots.			
Scale	1:12,500	Date	12 February 2014	
Our Ref.	P742C-2A	Map ref.	4828	
GDA94 Centroid	E 484030	N 5286810		



NOTE: LOT 2A is to be added to C.T. 85790/1 to form LOT 2 - 113.08ha.



14.2 HAMILTON RECREATION GROUND TITLES

Deputy Mayor Downie requested this item be placed on the agenda for discussion.



RESULT OF SEARCH

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



SEARCH OF TORRENS TITLE

VOLUME	FOLIO
35325	1
EDITION	DATE OF ISSUE
1	20-Apr-1994

SEARCH DATE : 07-May-2014

SEARCH TIME : 03.30 PM

DESCRIPTION OF LAND

Parish of LAWRENNY, Land District of CUMBERLAND
 Lot 1 on Diagram 35325
 Being the land described in Conveyance No. 24/9556
 Excepting thereout (8.4/10Ps.) 82/94 D.O. Conveyance 36/5235
 Derivation : Part of 3,600 Acres Gtd. to J. Clarke.
 Prior CT 4474/90

SCHEDULE 1


CENTRAL HIGHLANDS COUNCIL

SCHEDULE 2

Reservations and conditions in the Crown Grant if any
 24/9556 CONVEYANCE Made Subject to Conditions

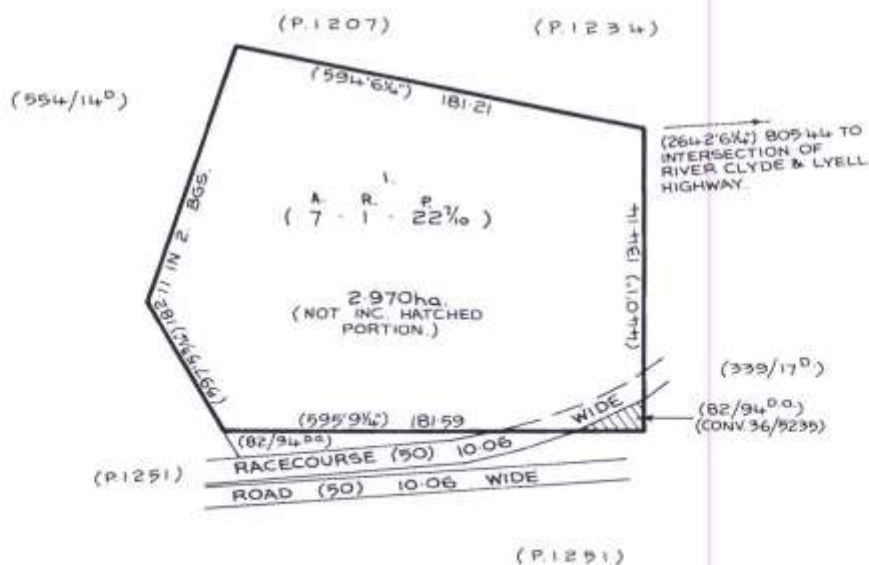
UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

APPROVED:  RECORDER OF TITLES	CONVERSION PLAN CONVERTED FROM 24/9556.	REGISTERED NUMBER D. 35325
FILE NUMBER App. 7500.	GRANTEE PART OF 3600 0 0 JOSEPH CLARKE	DRAWN B. HILL 5.5.88

SKETCH BY WAY OF ILLUSTRATION ONLY

CITY/TOWN-OF
LAND DISTRICT OF CUMBERLAND.
PARISH OF LAWRENNY.
LENGTHS ARE IN METRES NOT TO SCALE.
LENGTHS IN BRACKETS IN ~~4~~ FEET & INCHES.
"EXCEPTED LANDS"
(8'6") 82/94⁰⁰ CONV. 36/5235





RESULT OF SEARCH

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



SEARCH OF TORRENS TITLE

VOLUME 95697	FOLIO 2
EDITION 1	DATE OF ISSUE 13-Jul-1995

SEARCH DATE : 07-May-2014

SEARCH TIME : 03.31 PM

DESCRIPTION OF LAND

Parish of LAWRENNY, Land District of CUMBERLAND
 Lot 2 on Plan 95697 (formerly being P1251)
 Derivation : Parts of 20,000A-0R-17Ps vested in The Closer
 Settlement Board
 Prior CT 3171/96

SCHEDULE 1

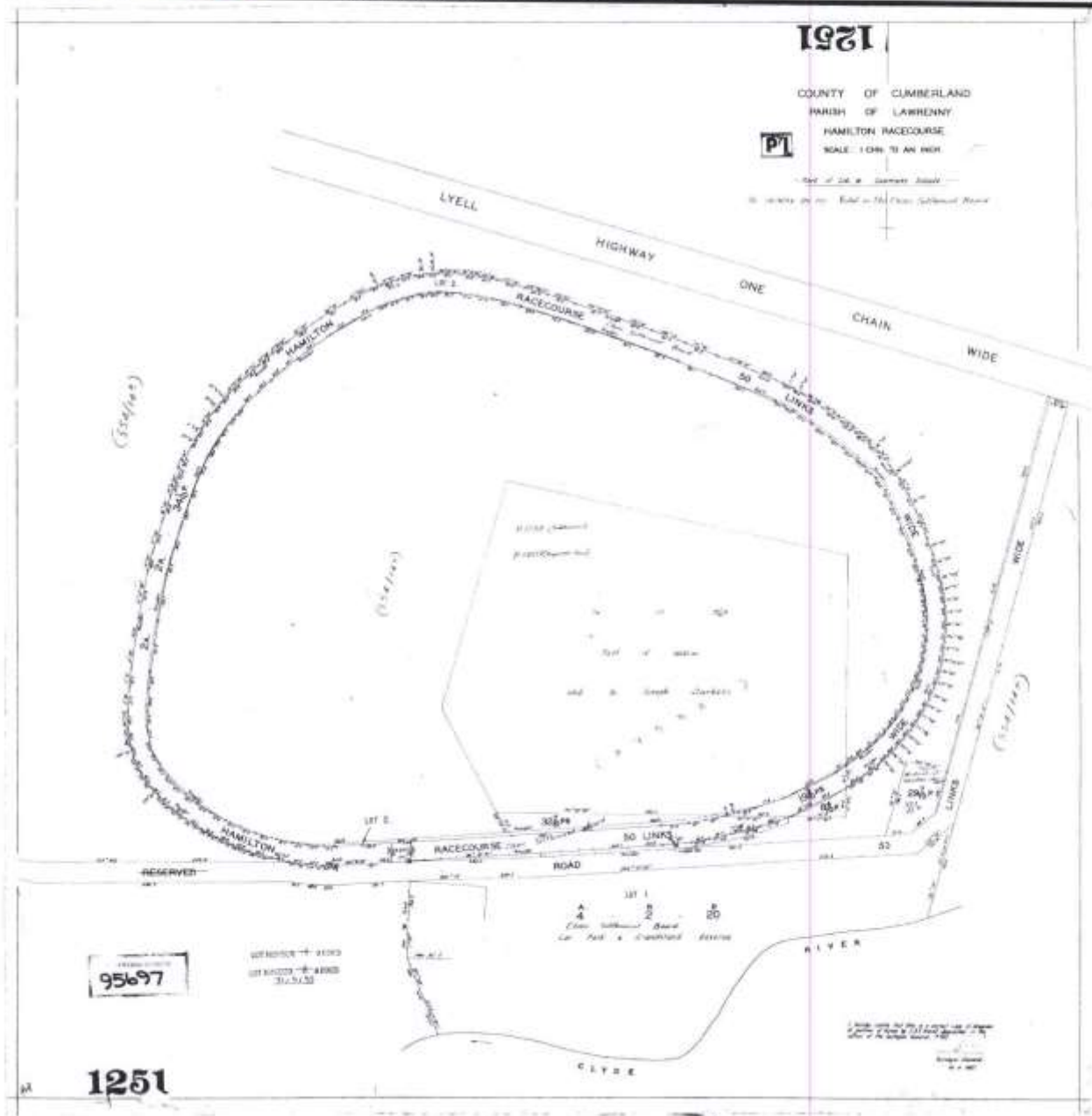
CENTRAL HIGHLANDS COUNCIL

SCHEDULE 2

Reservations and conditions in the Crown Grant if any

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations





RESULT OF SEARCH

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



SEARCH OF TORRENS TITLE

VOLUME 95697	FOLIO 1
EDITION 1	DATE OF ISSUE 13-Jul-1995

SEARCH DATE : 07-May-2014

SEARCH TIME : 03.31 PM

DESCRIPTION OF LAND

Parish of LAWRENNY, Land District of CUMBERLAND
 Lot 1 on Plan 95697 (formerly being P1251)
 Derivation : Parts of 20,000A-OR-17Ps vested in The Closer
 Settlement Board
 Prior CT 3171/96

SCHEDULE 1

CENTRAL HIGHLANDS COUNCIL

SCHEDULE 2

Reservations and conditions in the Crown Grant if any
 BURDENING EASEMENT: a right of carriageway appurtenant to the
 land comprised in Certificate of Title Vol. 924 Fol.
 87 over the Right of Way on Plan No. 95697

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations



RESULT OF SEARCH

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



SEARCH OF TORRENS TITLE

VOLUME	FOLIO
212640	1
EDITION	DATE OF ISSUE
1	19-Dec-1994

SEARCH DATE : 07-May-2014

SEARCH TIME : 03.32 PM

DESCRIPTION OF LAND

Parish of LAWRENNY, Land District of CUMBERLAND

Lot 1 on Plan 212640

Derivation : The whole of Lot 32462 - Gtd. to The Warden etc.,
of the Municipality of Hamilton.

Prior CT 2507/67

SCHEDULE 1

CENTRAL HIGHLANDS COUNCIL

SCHEDULE 2

Reservations and conditions in the Crown Grant if any

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

FOLIO PLAN

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



ORIGINAL - NOT TO BE REMOVED FROM TITLES OFFICE

R.P. 1469
TASMANIA

REAL PROPERTY ACT, 1982, as amended

NOTE—REGISTERED FOR OFFICE
CONVENIENCE TO REPLACE



CERTIFICATE OF TITLE

Register Book
Vol. Fol.

2507 67

Purchase Grant Vol. 236. Fol. 43.

I certify that the person described in the First Schedule is the registered proprietor of an estate in fee simple in the land within described together with such interests and subject to such encumbrances and interests as are shown in the Second Schedule. In witness whereof I have hereunto signed my name and affixed my seal.

Mitchinson
Recorder of Titles.



DESCRIPTION OF LAND

PARISH OF LAWRENNY LAND DISTRICT OF CUMBERLAND
TWENTY NINE PERCHES AND SEVEN TENTHS OF A PERCH on the plan hereon

FIRST SCHEDULE (continued overleaf)

THE WARDEN COUNCILLORS AND ELECTORS OF THE MUNICIPALITY OF
HAMILTON.

SECOND SCHEDULE (continued overleaf)
Nil.

CANCELLED

19 DEC 1994

RECORDER OF TITLES

NEW TITLE ISSUED



THE RECORDER OF TITLES ARE NO LONGER SUBSISTING.

Lot 1 of this plan consists of all the land comprised in the above mentioned cancelled folio of the Registrar

REGISTERED NUMBER
212640

The whole of Lot 32462 - Gt. to The Warden etc. of the Municip.
FIRST Edition. Registered 192 h 60 of Hamilton. Mess. in
ft. & ins.

Derived from P.G. Vol. 236. Fol. 43.

14.3 SUBDIVISION GUIDELINES

Report By:

Contract Planner (D Allingham)

Approved:

Senior Contract Planner (S Wells)

Attachments:

Attachment 1: Central Highlands Council Departures

Attachment 2: Central Highlands Council Guidelines for Minimum Road Requirements

Background

At the November 2012 Ordinary Council Meeting, Council adopted the *Central Highlands Council Subdivision Guidelines 2012* (CHC Guidelines). The CHC Guidelines inform applicants of Council's engineering design standards and practices and to assist in the preparation of subdivision proposals.

More recently, the Local Government Association Tasmania (LGAT) released the *"Tasmanian Subdivision Guidelines – October 2013"* (Tas Guidelines), which were developed by the three Regional Council groups with the assistance of the Institute of Public Works Engineering Australia (IPWEA). This document provides information on the minimum standards required by participating Tasmanian Councils for the design and construction of roads and utilities. The Tas Guidelines allow Councils to specify departures to standards to provide for local infrastructure standards that are more suited to the needs of each Local Government Area.

By error, CHC was included as one of the participating Councils when the Tas Guidelines were released. The error occurred when it was indicated by Council's Contract Engineer that CHC may wish to be a party to the standards. However, the intention of the comment was that this would only occur once the approach had been approved by Council. Obviously, Council approval never occurred and the document was published without seeking any clarification from CHC.

The CHC Guidelines are generally the same as the Tas Guidelines. However, some standards for roads in the CHC Guidelines have been modified so they are more appropriate for the rural character of the local townships. The key differences between the documents are outlined in Table 3, Page 12 of the CHC Guidelines, which have been extracted and renamed *"Central Highlands Council Guidelines for Minimum Road Requirements"* (attached).

Council's contract planner and contract engineer, in consultation with Council's Works Manager and Manager Development and Environmental Services, have reviewed the Tas Guidelines against the CHC Guidelines and recommend that CHC continue to be a participating Council to the Tas Guidelines.

It is further recommended that the attached *"Central Highlands Council Departures"* be included as departures in the Tas Guidelines and the *"Central Highlands Council Guidelines for Minimum Road Requirements"* becomes a separate publically available reference document which is then referenced in the CHC departures in the Tas Guidelines.

To ensure that all Councils are fully aware of the implications of the standardised approaches, LGAT are about to initiate a review of the *Tasmanian Subdivision Guidelines – October 2013* and the proposed CHC departures would simply be included in the updated document together with any other exclusions identified as necessary during the review process, which will be brought back to a future Council meeting for further deliberations. Council's contract engineer will be directly involved in the review process.

It should be noted Council can condition a subdivision permit such that the permit condition overrides the standard requirements stipulated in the guidelines. Through this, Council maintains discretion where appropriate.

Consultation:

Leigh Wighton (Contract Engineer), David Allingham (Contract Planner), Jason Branch (Works Manager), Graham Rogers (Manager Development and Environmental Services)

Risk Implications:

The majority of Tasmanian Councils are party to the Tas Guidelines, and as a result these documents are widely used by developers and engineers across the State. If CHC are not a participating Council to the Tas Guidelines, their standards will not be as widely known and available.

Financial Implications:

None

Options

1. As per the recommendation.
2. Council decide to remain a participating Council to the *Tasmanian Subdivision Guidelines – October 2013* with amended departures.
3. Council decide to remain a participating Council to the *Tasmanian Subdivision Guidelines – October 2013* with no departures.
4. Council decide not to be a participating Council to the *Tasmanian Subdivision Guidelines – October 2013*.

Recommendation

Moved C/r

Seconded C/r

1. Council commit to remaining a participating Council to the “*Tasmanian Subdivision Guidelines – October 2013*” and the attached *Central Highlands Council Departures* are included as departures in updated versions.
2. Council agree that the “*Central Highlands Council Guidelines for Minimum Road Requirements*” (attached) become a separate publically available reference document.

Carried

ATTACHMENT 1
CENTRAL HIGHLANDS COUNCIL DEPARTURES

Clause:	Comment/Specified Departure:
4.1	Stormwater property connections are to be sized as per the departure to clause 13.4 (see below)
4.2	Electricity reticulation may be installed overhead in rural areas at the discretion of Council or as otherwise required by <i>Central Highlands Council Guidelines for Minimum Road Requirements</i>

5.1	Add “and in accordance with <i>Central Highlands Council Guidelines for Minimum Road Requirements.</i> ”
6.1	Add “and in accordance with <i>Central Highlands Council Guidelines for Minimum Road Requirements.</i> ”
10.1	Central Highlands Council will not accept 10.1(b) (ii) - Primer seal or single coat prime and seal. Gravel surface may be approved in accordance with <i>Central Highlands Council Guidelines for Minimum Road Requirements.</i>
11.3.3(i)	Footpath to be constructed to driveway standard where adjacent to mountable or semi mountable kerb.
13.2(ii)	In accordance with Council's Guidelines for Stormwater Design, the drainage system shall be designed to manage an annual recurrence interval of 20 years.
13.4	Stormwater property connections are to be sized to the following: <ul style="list-style-type: none"> a. Commercial and industrial lots, connections must be designed to service the ultimate potential development of the site to the satisfaction of Council's Municipal Engineer. The ultimate potential development in most cases will be based on 80% impervious area but may be subject to variation by Council's Municipal Engineer. b. For residential subdivisions: <ul style="list-style-type: none"> • Residential lots under 700m² a DN100 stormwater connection is required at the low point (generally) of the lot. • Residential lots of 700m² or greater a DN150 stormwater connection is required at the low point (generally) of the lot. c. For rural residential and rural subdivisions, stormwater lot connections may be exempt subject to the discretion of Council's Municipal Engineer.
21.2 (iii)	Replace (iii) with: CBR testing and construction/ <u>preparation</u> of sub-grade
21.2 (iv)	Replace (iv) with: Compaction testing and construction of sub-base and base course.
21.7	A ‘Start Works’ notice must also be submitted prior to commencement.
22.5	A 12 month defects liability period applies to allow a full set of seasonal changes.
24.4	At the discretion of the municipal engineer works not deemed acceptable at the end of the defects period are to be rectified by the developer at no cost to Council and may be subject to a further 52 week defect liability period.
Appendix 4	Engineering Plan Assessment and Inspection Fee: 1% of the value of approved works, \$200 Minimum, or as otherwise specified by Council's schedule of fees. Follow-up inspections due to non-compliances may be charged separately in accordance with Council's current schedule of fees.

*Includes Brady's, Bronte, Great Lake area, Arthurs Lake area, Little Pine, Penstock area, Dee Lagoon, Lake Crescent, Lake Sorell, Shannon, London Lakes

14.4 REVIEW OF BUILDING, PLUMBING, ENVIRONMENTAL HEALTH & PLANNING APPLICATION FEES

The annual review of fees and charges associated with building, plumbing and planning services has been undertaken.

The fees and charges schedule below provides all current items previously adopted by Council with recommendations as to whether they should be retained, deleted or modified.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT pursuant to Section 205 of the Local Government Act 1993, Council resolve to adopt the revised Development and Environmental Services fees and charges register and for it to take effect commencing 1 July 2014.

Carried

CENTRAL HIGHLANDS COUNCIL – FEES & CHARGES SCHEDULE (DEVELOPMENT & ENVIRONMENTAL SERVICES)

DISCIPLINE	DESCRIPTION	FEE 2013/2014	PROPOSED FEE 2014/2015
Planning	<u>Permitted Development</u>		
	All Permitted Development	\$90.00 min & \$0.50 per \$1000 value of works > \$10,000	\$100.00 min & \$1.00 per \$1000 value of works > \$10,000
	<u>PD4 / No Permit Required Compliance Fee</u>		
	Compliance Assessment for all PD4	\$60.00	\$100.00
	<u>Discretionary Development</u>		
	All Discretionary Development	\$160 min & \$0.50 per \$1000 value of works > \$10,000	\$180 min & \$0.50 per \$1000 value of works > \$10,000
	Statutory Advertising	\$250	\$300.00
	<u>Amendments to Permits</u>	50% of Original Planning Fee	50% of Original Planning Fee
	<u>Extension of time to Permits</u>		\$80.00
	<u>Final Plans</u>		
	Sealing Final Plans / Stratum / Amendments to Sealed Plans	\$20/lot (minimum fee \$100)	Remove & Replace with two line items below
	Sealing Final Plans & Stratum		\$30/lot (minimum fee \$150.00)

	Amendments to Sealed Plans		\$200.00 Plus \$500 if a hearing is required
	<u>Subdivision</u>		
	Application for Subdivision or Boundary Adjustment	\$50/lot (minimum fee \$400)	\$50/lot (minimum fee \$400)
	Statutory Advertising	\$250	\$300
	Wastewater Assessment Provided by Applicant	\$10/lot (minimum fee \$80)	\$10/lot (minimum fee \$80)
	Application for Adhesion Order		\$200.00
	Engineering Drawing Assessment Fee	\$200 minimum & 1% value of works	\$200 minimum & 1% value of works
	Engineering Inspections	\$100/hour	\$120/hour
	<u>Amendments to Planning Scheme</u>		
	Assessment of Applicant's Submission	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB assessment fee for s.43A combined applications	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB assessment fee for s.43A combined applications
	Statutory Advertising & Notification	\$400 / advertisement	\$400 / advertisement
	Council Undertakes Changes to Planning Scheme Maps	Council to advise fee when amendment finally approved by RPDC	Council to advise fee when amendment finally approved by TPC
	Tasmanian Planning Commission Fee	Current fee as set by the RPDC	Current fee as set by the TPC
Plumbing	<u>Plumbing Permits</u>		
	Assessment of Plumbing Applications	\$85 min & \$5 / fixture & \$5 / downpipe	Remove & Replace with three line items

			below
	Plumbing Permit Class 1a Includes Completion Certificate		\$150.00
	Plumbing Permit Class 10a Includes Completion Certificate		\$100.00
	Plumbing Permit Class 2-9 Includes Completion Certificate		\$200.00
	Permit Authority Assessment & Issue of Certificate for Self-Certified Plumbing Applications	\$100.00	Remove
	<u>Special Plumbing Permits</u>		
	Special Plumbing Permits – Permit Authority Assessment & Issue of Certificates for all On-site Wastewater Management Systems - Includes Completion Certificate	\$110.00	\$150.00
	Special Plumbing Permits – Pools / Arrestors / Backflow	\$80.00	\$80.00
	All Inspections	\$100 per inspection	\$100 per inspection <ul style="list-style-type: none">• Class 1a – Minimum 2 Inspections• Class 10a – Minimum 1 Inspection• Class 2-9 – Minimum 3 Inspections
	Amendments to all Plumbing Permits	\$50% of Original Fee	\$50% of Original Fee
Building	<u>Building Surveying Certificate of Likely Compliance</u>		
	Class 1 Building (Dwelling)	1.65/m ² – Minimum Fee \$250.00 New	\$1.65/m ² – Minimum Fee \$280.00 New

		Building, \$140.00 Extension / Alteration	Building, \$160.00 Extension / Alteration
	Class 10 Building (Garage/Outbuilding/Farm Building)	\$1.38/m ² – Minimum Fee \$130.00 New Building, \$75.00 Extension/Alteration	\$1.38/m ² – Minimum Fee \$150.00 New Building, \$100.00 Extension/Alteration
	Class 2 – 9 Building	\$2.00/m ² – Minimum Fee \$455.00 New Building, \$235.00 Extension/Alteration	Not covered by Council. Private Building Surveyor
	Inspection Fees (payable in all cases)	\$250.00 (class 1), \$170.00 (class 10)	\$300.00 (class 1), \$200.00 (class 10)
	Supplementary Inspection Fee (Re-inspections)	\$100.00/inspection	\$200.00/inspection
	<u>Permit Authority</u>		
	Assessment & Issue of Certificates		
	Class 1 Building (Dwelling) – New or Extension	\$150.00	\$200.00
	Class 10 Building (Outbuilding) – New or Extension	\$120.00	\$150.00
	Class 2 – 9 Building – New or Extension	\$180.00	\$200.00
	Temporary Occupancy Permit	\$120.00	\$150.00
	Staged Permits	\$80.00 / stage in addition to Permit Authority Fees	\$100.00 / stage in addition to Permit Authority Fees
	Building Certificates	\$340 & \$100/hr if >4 hours required	\$400.00 & \$100/hr if >4 hours required
	Permit to Proceed		\$200.00
	Permit of Substantial Compliance		\$200.00
	Illegal Works	\$400.00	\$500.00
	Extension of Time for Building Permits	\$150.00 per annum	Remove & replace with 2 line items below

	Building Permit Extension – 1 st Year		\$150.00
	Building Permit Extension – each year after 1 st extension		\$300.00
	Amendments to Permits	\$100.00	\$120.00
Environmental Health	As Per Attached – Environmental Health Activities		

ENVIRONMENTAL HEALTH ACTIVITIES

Local Government Act 1993, Public Health Act 1997, Food Act 2003

DESCRIPTION		Fee 2013/2014	Proposed Fee 2014/2015
1	Food and Food Sampling		
1.1	All Food Businesses Registration (once only) [1]	\$45.00	\$50.00
1.2	Food Businesses Licence for Preparing and Selling Food (Annual)		
1.3	Low Risk Premises [2]	\$130.00	\$140.00
1.4	Medium Risk Premises [3]	\$240.00	\$260.00
1.5	High Risk Premises [4]	\$460.00	\$500.00
1.6	Transfer of Food Business Licence	\$130.00	\$140.00
1.7	Temporary Food Licence (Commercial)	\$100.00	\$100.00
1.8	Food Business Licence (Community Organisations)	\$25.00	\$25.00
1.9	Food Sampling [5]	\$90.00	\$90.00
1.91	Food Act 2003 Infringement Notice (see Regulations)		
2	Water, Wastewater, Environmental		
2.7	Reinspection Due to Incomplete or Faulty Work	\$140.00	\$140.00
2.8	Registration as User or Supplier of Water from a Private Source	\$140.00	\$140.00
2.9	Water Sampling Charges (analysis are extra)	\$100.00	\$100.00
2.91	EMPCA 1994 Infringement Notice (see Regulations)		
2.92	Environmental Protection Notices (for updating permits or to abate environmental harm)	\$210.00	\$210.00
3	Public Health		
3.1	Place of Assembly Licence (new or renewal)	\$110.00	\$120.00
3.2	Place of Assembly Licence (temporary event) [9]	\$90.00	\$100.00
3.3	Place of Assembly Licence (Community Organisations)	\$25.00	\$25.00
3.4	Registration of Premises for Public Health Risk Activity (E.g. Skin Penetration)	\$110.00	\$110.00
3.5	Registration of a Regulated System (E.g. Cooling Towers)	\$110.00	\$110.00
3.6	Hawkers Licence, Includes Kerb Side Vendors (residents)	\$45.00	\$50.00

3.7	Hawkers Licence (non - residents)	\$75.00	\$80.00
3.8	Caravans (per van per annum)	\$140.00	\$200.00
3.9	Public Health Act 1997 Infringement Notice (see regs)		

Notes

- 1 All food businesses that sell any food are to be registered under the new Food Act 2003.
- 2 Premises are ranked in accordance with a Risk Classification system, low risk include B&B and cafes with no cooking.
- 3 Premises are ranked in accordance with a Risk Classification System, med risk include restaurants.
- 4 Premises are ranked in accordance with a Risk Classification System, high risk include nursing homes; there are no high risk food premises in CHC and if a premises performs well then it may move down a category.
- 5 Does not include costs of analysis

14.5 DOG REGISTRATION & KENNEL LICENCE FEES

In accordance with the Dog Management Plan, which was adopted by Council on 13 December 2010, Council must determine all fees payable under the Dog Control Act 2000. The schedule of fees are to be set annually and are to be in line with the financial year, i.e. 1st July to 30th June.

The following fees and charges were adopted for the **2013 / 2014 financial year**:

Description	Paid by 31 July 2013	Paid after 31 July 2013
Domestic Dog (Desexed)	\$12.00	\$22.00
Domestic Dog (not Desexed)	\$32.00	\$52.00
Pensioner (1 st dog only)	\$7.00	\$12.00
Working Dog (used for the purpose of working farm stock) or Hunting Dog (used to flush game)	\$7.00	\$22.00
Greyhound (TGRA registered)	\$7.00	\$22.00
Registered Breeding Dog (TCA Registered & Dog Owner holding current membership of the TCA)	\$7.00	\$22.00
Special Assistance Dog (Guide Dog / Hearing Dog)	Nil	Nil

Kennel Licence Fees

3-5 Dogs - \$ 20.00

>5 Dogs - \$ 30.00

Renewal Fee - \$ 10.00

Impoundment Fees

Impounding Reclaim Fee (first offence) - \$20.00

Impounding Reclaim Fee (subsequent Offences) - \$40.00

Maintenance Fee \$10.00 per day

Other Associated Fees

Formal Notice of Complaint Fee - \$10.00 (refundable)

Replacement of Registration Tag - \$5.00

It is proposed that the registration fees be increased with the kennel licence, impoundment and other associated fees to remain unchanged.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council adopt the following fees and charges for the **2014 / 2015 period:**

Dog Registration Fees

Description	Paid by 31 July 2014	Paid after 31 July 2014
Domestic Dog (Desexed)	\$20.00	\$40.00
Domestic Dog (not Desexed)	\$40.00	\$70.00
Pensioner (1 st dog only)	\$10.00	\$20.00
Working Dog (used for the purpose of working farm stock) or Hunting Dog (used to flush game)	\$10.00	\$20.00
Greyhound (TGRA registered)	\$10.00	\$20.00
Registered Breeding Dog (TCA Registered & Dog Owner holding current membership of the TCA)	\$10.00	\$20.00
Special Assistance Dog (Guide Dog / Hearing Dog)	Nil	Nil
Declared Dangerous Dog	\$1000.00	\$1500.00

Kennel Licence Fees

3-5 Dogs - \$ 20.00

>5 Dogs - \$ 30.00

Renewal Fee - \$ 10.00

Impoundment Fees

Impounding Reclaim Fee (first offence) - \$20.00

Impounding Reclaim Fee (subsequent Offences) - \$40.00

Maintenance Fee \$10.00 per day

Other Associated Fees

Formal Notice of Complaint Fee - \$10.00 (refundable)

Replacement of Registration Tag - \$5.00

Carried

14.6 PLAY CENTRE BUILDING WAYATINAH

At the request of the Development & Environmental Services Manager Council has received a quotation from builder Jarrod Horne for remedial works to the existing play centre building at Wayatinah.

The scope of the works that Mr Horne has covered in his quotation is only for:

- 1) Removal of sections of floor;
- 2) Reinstate piers and suitable bearer supports
- 3) Reinstate floor

Costs \$19,250.00 inc GST

These works would improve the structural elements of the building only.

More work and funding would be required to improve the internal elements of the building as follows:

- Replacing some wall / ceiling linings.
- Some frame work (wall) and woodwork
- Painting
- Floor coverings
- Removal of tree outside entrance
- Renew paths
- Possible electrical works

For discussion and decision.

14.7 DRAFT STATE BUSHFIRE POLICY – (SEPARATE ATTACHMENT)

LGAT has forwarded a copy of the revised Draft State Bushfire Safety Policy for comment. A draft bushfire policy was prepared by the State Fire Commission in 2011 in response to a recommendation from the State Emergency Management Committee. At that time LGAT provided comments on that draft and as a result of this the SFC has revised the document.

LGAT advise as follows:

The revision of the document was delayed due to a number of events. Specifically the release of related policy and legislation in 2012 and the impact of the 2013 bushfire season. The latest draft of the policy is significantly different from the previous draft and is a much higher level management policy document. It is intended to provide guidance to government, agencies and other stakeholders in the development of strategic initiatives to enhance the safety and resilience of communities from bushfires. It is based on high level principles and describes objectives that all parties should work towards.

The SFC intends to present the document to the SEMC for consideration at its meeting in June 2014.

The policy document identifies four strategic pillars that agencies should focus on to address bushfire safety these include:

- Community awareness and understanding
- Community resilience

- Bushfire warnings and advice and
- Bushfire safety Options.

Although the policy does not name up many agencies in relation to responsibilities it identifies the role of local planning authorities in section 4.3 and the role of local government in establishing fire evacuation centres in section 6.2. The policy also refers to a number of other areas in which councils may have a role.

As the policy is so high level the document refers to the State Fire Protection Plan 2013 (attached) as the document which further articulates statutory responsibilities.

The author of the document from TFS has noted that the current draft may have some inaccuracies in terminology eg Evacuation centres should be community fire refuge and that this is currently being worked through. He is also open to direct discussions with councils about the policy and I am happy to facilitate a teleconference/web meeting with him if councils are interested.

LGAT requires comments by the end of May to prepare a whole of Local Government response. If Council would like to comment on the draft Policy all comments will need to be submitted to the Manager DES no later than **Wednesday 28 May 2014** to enable a response to be drafted.

For Comment

14.8 DES STATUS REPORT

310	17/2/09	Sale of Council Land Wayatinah	DES Manager	Development Application to be considered at today's meeting. Graham Rogers & Richard Cassidy met at Wayatinah on Tuesday 25 th February to discuss final details. Pitt & Sherry are now preparing tender documents and Engineer Drawings for Stage 1 (5 Lots).
323	16/11/2010	Caravans – Meadow Bank Lake	DES Manager & Planning Consultant	Meadowbank Special Area Plan has been included in the draft Interim Central Highlands Planning Scheme 2014. Next stage will be the development of a Caravan By-Law
331	16/7/13	Vehicle body removal in Municipality	DES Manager	Being monitored regularly.

DES BRIEFING REPORT

1. PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2014/1	C K Walters	RA 454 Arthurs Lake Road, Arthurs Lake	Dwelling Addition & Shed
2014/24	C A Stokell (obo S & C Stevens)	17 Warner Road, Breona	Storage Shed in Holiday Residential Zone
2014/23	C A Stokell (KF Smith)	143 Brown Marsh Road, London Lakes	Garage in Holiday Residential Zone
2014/16	J L Arnott	21 Wilburville Road, Wilburville	Garage in Holiday Residential Zone

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2014/10	Urban Design Solutions	Arthurs Lake Road, Arthurs Lake	Visitor Accommodation in Village Zone
2014/9	D C & D E McMillan	131 Wayatinah Road, Wayatinah	Caravan Park (Additions to Amenities Block & Caravans) in Village Zone

NO PERMIT REQUIRED UNDER PLANNING DIRECTIVE 4

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2. IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

Date Impounded	Pound Location	Reason for Impoundment	Outcome

There were no dogs impounded in the past months.

Moved Clr

Seconded Clr

THAT Council move to Agenda Item 6.1 Public Question Time.

Carried

For the motion:

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

15 th April	Council Meeting – Bothwell
16 th April	Citizenship Ceremony – Mrs Laura Dixon
17 th April	Meeting – Eric Hutchinson MP
25 th April	Dawn Service – Gretna Morning Service – Hamilton
26 th April	Southern Highlands Progress Association – Bronte Gretna Cricket Club Presentation Night
27 th April	Return to Steppes – Restoration Work by Mountain Hutt Society
29 th April	Southern Tasmania Councils Authority
30 th April	Fundraiser for Master Quigley
1 st May	Agfest – Council Site
2 nd May	Agfest – Council Site
3 rd May	150 Year Centenary Salmon Ponds – Inland Fisheries
8 th May	Audit Committee Meeting Central Highlands Community Health Meeting Highlands Tasmania Tourism Meeting
9 th May	Westerway School – Stephanie Alexander Farm
12 th May	Coffee Club – Ellendale Independent Living Units Meeting
13 th May	TasWater Owners Representation - Riverside
14 th May	General Management Committee Meeting – LGAT
16 th May	TasWater – Quarterly Update
17 th May	Liawenee Weekend – Judge of the Inter School Art Competition

7.1 COUNCILLORS COMMITMENTS

Clr A J Downie

15 th April	Council Meeting – Bothwell
25 th April	Anzac Day Service Gretna
26 th April	Anzac Day Service Bothwell Southern Highlands Shack Owners Meeting – Bronte Inspect Arthur's Lake Road
1 st May	Agfest
8 th May	Audit Committee Meeting – Hamilton
13 th May	Planning Committee Meeting – Bothwell
14 th May 2014	Inspect sub-division application

Clr I V McMichael

15 th April	Council Meeting – Bothwell
8 th May	Audit Committee
12 th May	Independent Living Units Committee
13 th May	Planning Committee

Clr L M Triffitt

15 th April	Council Meeting – Bothwell I
25 th April	Anzac Service Gretna Anzac Service Bothwell
27 th April	Steppes Reserve Event
6 th May	Bothwell Cemetery Meeting (Terms of Reference) with Council Staff

7.2 GENERAL MANAGER COMMITMENTS

15 th April	Council Meeting - Bothwell
16 th April	Meeting Integrity Commission Citizenship Ceremony – Mrs Laura Dixon
17 th April	Page Seager Hobart
26 th April	Southern Highlands Progress Association Meeting Bronte
29 th April	STCA Meeting
30 th April	Staff Budget Meeting
1 st May	Meeting Southern Cross Austereo
6 th May	Meeting with Stornoway Reps
7 th May	Staff Budget Meeting
8 th May	Audit Committee Meeting Highlands Tasmania Tourism Committee Meeting

12 th May	Independent Living Units Committee Meeting
13 th May	Enterprise Agreement Committee Meeting

8.0 NOTIFICATION OF COUNCIL WORKSHOPS

9.0 FUTURE WORKSHOPS

Budget Workshop Wednesday 21st May – Hamilton at 9am

Budget Workshop Wednesday 4th June – Hamilton at 9am

10.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 15th April 2014** be **received**.

Carried

10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 15th April 2014** be **confirmed**.

Carried

10.3 RECEIVAL DRAFT MINUTES HIGHLANDS TASMANIA TOURISM COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Highlands Tasmania Tourism Committee Meeting** of **Council** held on **Thursday 8th May 2014** be **received**.

Carried

10.4 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Planning Committee Meeting** of **Council** held on **Tuesday 13th May 2014** be **received**.

Carried

10.5 RECEIVAL DRAFT MINUTES AUDIT COMMITTEE MEETING

Moved **Clr**Seconded **Clr**

THAT the Draft Minutes of **Audit Committee Meeting** of **Council** held on **Thursday 8th May 2014** be **received**.

Carried

11.0 BUSINESS ARISING

16.1 Hamilton Camping Ground

The following Motion was passed at Council's meeting held on 15 April, 2014.

Moved **Clr A J Downie**Seconded **Clr A W Bailey**

THAT Council rescind the following motion from the 15th November 2011 Meeting:

THAT the Hamilton Camping Ground Plan prepared by Inspiring Place, dated 27 October 2011, be accepted and application be made to Central Highlands Council for a Development Permit for the proposal.

Carried

Council's Development and Environmental Services Department has advised that the Development Permit for the Hamilton Camping Ground has been issued with the plan prepared by Inspiring Places forming part of that approval.

Because some works have commenced at this site, the Development Permit has substantial commencement.

Council, by absolute majority, will need to rescind the motion from the meeting held on 15 April 2014.

Recommendation:

THAT Council rescind the following motion from from the meeting held on 15 April, 2014

"16.1 HAMILTON CAMP GROUND

Moved **Clr A J Downie**Seconded **Clr A W Bailey**

THAT Council rescind the following motion from the 15th November 2011 Meeting:

THAT the Hamilton Camping Ground Plan prepared by Inspiring Place, dated 27 October 2011, be accepted and application be made to Central Highlands Council for a Development Permit for the proposal.

Carried"

12.0 NRM REPORT

Moved **Clr**Seconded **Clr**

THAT the **NRM Report** be **received**.

Carried



Derwent Catchment Natural Resource Management Committee Inc.

PO Box 22 Hamilton Tas 7140 Phone: 6286 3211 Fax: 6286 3370

Report Central Highlands Council 16th April to 15th May 2014

Catchment Facilitator Position

The Catchment Coordinators position was readvertised on Saturday the 4th April in the Tasmanian Country. A suitable applicant was found and commenced on 12th May 2014. successful applicant was myself, Josie Kelman. I have 14 years of experience working in Natural Resource Management. My key areas of interest are in vegetation management (including weed control) and improving effectiveness of NRM programs.

I am excited to be working with DCNRM. I had my first meeting with Councillor Jim Allwright in his capacity as Chair of the DCNRM on Monday the 12th of May. We discussed the investment by Central Highland Council and the current programs in agriculture, fire management and weeds. Kathy Van Dullemen gave me a more in-depth overview of the weeds program and a formal handover of projects relating to other core business at DNRMC. I was also inducted to Central Highland Councils Policies and Procedures and met key staff on the 12th May 2014.



The

I believe I will be able to contribute to the current program of investment by Central Highlands Council by supporting on-ground activities in the weed program, attracting additional funding via grant programs and facilitating weed working groups, agricultural trials and other NRM programs in your Council area. I hope to meet you all in the near future in my role at DNRMC.

Weeds

Weed programs are winding up for winter. The reporting requirements are currently being addressed and final reports will be prepared in the next month.

General Projects

Macquarie Franklin have continued to facilitate the Farmer Discussion Group.

The field trip in March was the first activity The 5 workshop topics to be held in April- August are:

- Animal nutrition (held Monday the 13th April)
- Pasture management
- Rotation economics
- Soil management
- Rotation management

Three trials were identified as ideas from the animal nutrition workshop. These include: biofumigation, feed trials using legume and grain mixes for fattening lambs and improving productive potential of back run country.

Dr Josie Kelman, Catchment Facilitator Derwent Catchment NRM Committee

MYOB / Excel

Derwent Catchment NRM Committee Inc**Administration Budget 2014/2015****Expenses**

Accounting & Audit Fees	800.00
Advertising	
Bank Charges	145.00
Catering	475.00
Stamp Duty	75.00
Professional Services	600.00
Electricity	2,200.00
Insurance	1,100.00
Registrations & Dues	525.00
Subscriptions	780.00
Telephone	600.00
Internet	275.00
Superannuation Expense	1,900.00
Wages & Salaries	20,000.00
Workers' Compensation	1,200.00
Total Expenses	30,675.00

NRM Budget Forecast 2014-15 Central Highlands Council

To be read in conjunction with attachment 20140515 DCNRNC Admin Budget 14-15 (2).

Derwent Catchment acknowledges we have to find \$675 worth of savings, we are looking at both the Power & Phone accounts with regard to this.

Task		Budget estimate
General Administration, Council reports, presentations, represent Council on meetings & working groups, MYOB, project management, maintain interagency relationships to effectively manage cross tenure issues.		\$7800
Landcare & NRM type community groups, funding grant submissions, NRM type events		\$2000
Weed programs, support community & Council staff on best practice weed control at sites including Bothwell, Ellendale, Bronte, Bradys, Dee Lagoon, WHA buffer & Interlaken area's. Funding grant submissions		\$6200

Hamilton Quarry Rehab, maintain & expand plantings.		\$1000
Agricultural Programs Funding grant submissions & working with land owners, partners etc		\$2000
Reactive opportunities		\$1000
Total on Wages & Salaries		\$20,000

Regards
 Kathy Van Dullemen,
 Secretary Derwent Catchment NRM Committee
 Joshua Jackson
 Treasurer Derwent Catchment NRM Committee

13.0 FINANCE REPORT

Moved **Clr**

Seconded **Clr**

THAT the Finance Report be received.

Carried

15.0 COMMUNITY & ECONOMIC DEVELOPMENT

15.1 BOTHWELL SPIN-IN

Karen Lawson, Secretary of the Bothwell Spin-In Committee has advised that their website is up and running. The Committee is requesting that Council make a donation of \$4,000 towards insurance and maintenance costs for the 2015 Bothwell Spin-In.

Recommendation:

Moved C/r

Seconded C/r

THAT Council consider the request for financial assistance of \$4,000 towards the 2015 Bothwell Spin-In during its budget deliberations.

Carried



15.2 BOTHWELL FOOTBALL CLUB

A request has been received from the Bothwell Football Club to place a portable office at the Bothwell Recreation Ground to be used for storage and conversion to a warmer score board. The Bothwell Football Club will cover all costs associated with transport and building works.

Council will need to consider placement of the container if they agree to this request.

For Discussion



PO Box 77
BOTHWELL 7030

8th May 2014

Mrs Lyn Eyles
General Manager
Central Highlands Council
Tarleton Street
HAMILTON TAS 7140

Dear Lyn,

The Bothwell Football Club is seeking permission to have a portable office (picture attached) placed onto the Bothwell Recreation Ground.

The proposal for this building is to use it for storage and convert into a warmer Score Board.

There is absolutely no cost to Council, as all cost associated with transport, and minor building works will all be covered through the Bothwell Football Club.

If you require any further information, please do not hesitate to contact me on 03 62595538.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'Terry Hoskinson', is written over a horizontal line.

Terry Hoskinson
President



15.3 REQUEST FOR DONATION – STATE REPRESENTATION

Anastasia (aged 9) and Katelyn Nichols (aged 6) are cheerleaders with the Southern All Stars Cheer and Dance (SASCD) and live at Bradys Lake. The girls have been selected to represent Tasmania at an interstate championship at the Gold Coast, Queensland from 27 November to 2 December this year. The girls have been successful at numerous state and national titles.

Anastasia and Katelyn's parents are seeking a donation to assist with the costs for their daughters participating in the Championship.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council make a donation towards the costs associated with Anastasia and Katelyn Nichols attending the Cheer and Dance Championships on the Gold Coast from 27 November to 2 December, 2014.

Carried

Delivered by
 Net



Dear Central Highlands Council

As you may know already our daughters Anastasia (9) and Katelyn (6) are cheerleaders with Tasmania's own Southern All Stars Cheer And Dance.

Southern All Stars Cheer and Dance or (SASCD) was the first established cheer group started in Tasmania in January 2010 to give Tasmanians to experience the diverse sport that is cheerleading! We are the only 'cheer only' club in Tassie!

SASCD are affiliated with Gymnastics Tasmania and support the direction of AUS Cheer as Australia's ultimate provider of everything cheerleading!!

We are one of the most successful cheer & dance group in Australia with having come 2nd in the world cheer and dance championships 2010 in the USA plus in 2012 coming 2nd in there Cheer routine also Anastasia & Katelyn (the youngest two of the whole cheer team) came home with a 2nd for there Partner Stunt at the Sydney Nationals Championships plus on top of that we have won numerous State Titles and National Titles.

Anastasia and Katelyn live at Bradys Lake (Central Tasmania) on top of there 2 hour a day trip to school (one way !!) they travel to Glenorchy Hobart 3 times a week to train on a average 1026 kms and closer to competitions we my need to train every day of the week

The reason we are writing this letter we have been selected to represent Tasmania at a interstate championship (Gold Coast Queensland) on the 27th November to the 2nd December this year. But this comes at a large cost we are hoping and wishing you to help us with a donation big or small to help us continue the sport we love. We are more than happy to have your business logo on our competition bags and sporting jackets which ourselves and our parents will need to wear while in Queensland We have included photos of us at our last competitions.

As we are registered members of Southern all Star Cheer And Dance all donations are fully tax deductible and you will receive a receipt upon your request within 14 days

We will send you regular photos and newsletters on what we are doing and inform you of any state or interstate competitions and as well you are also more then welcome to attend these.

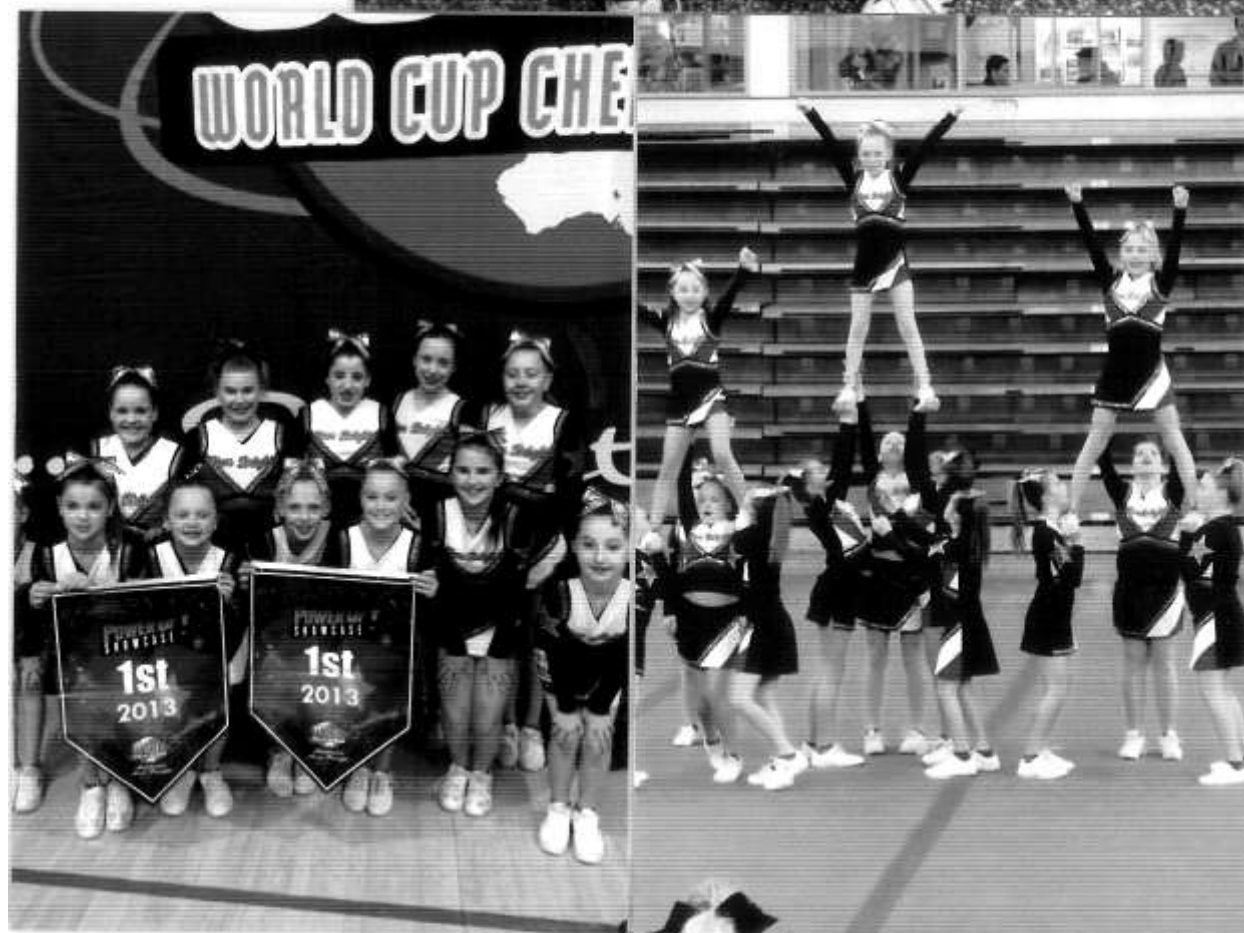
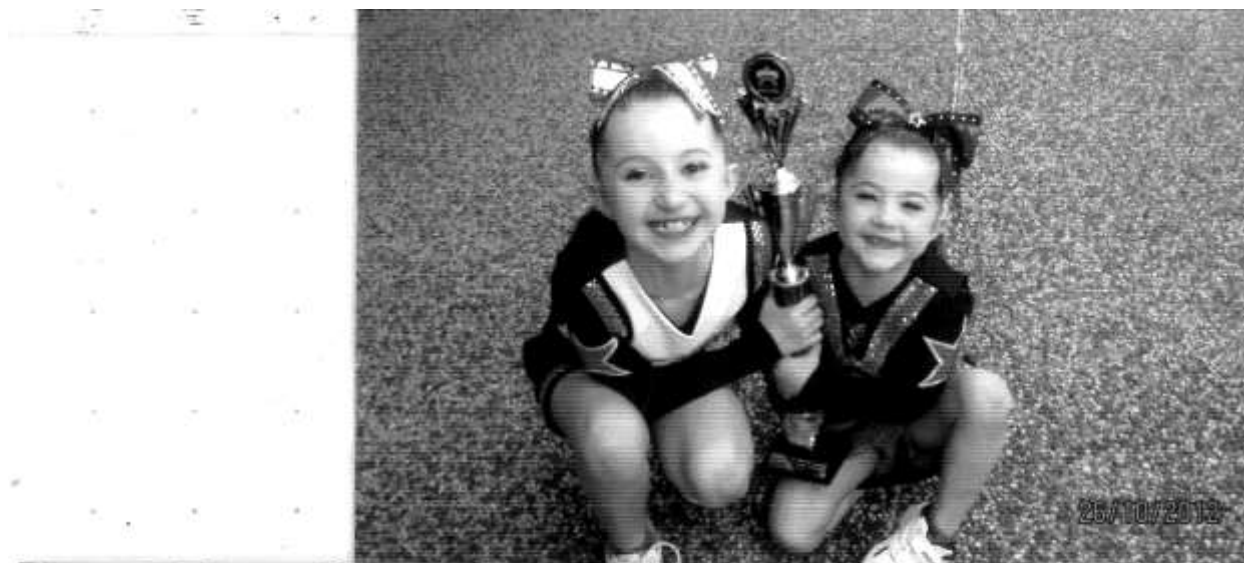
All donations you supply to us will be only used for competitions travel and accommodation (out of state)

Your help would be more than appreciated

Tony (scooter) and Maree (Eyles) Nichols
 Anastasia and Katelyns parents

13545 Lyell Highway
 Derwent Bridge
 Tasmania 7140
 0488124314

Our Cheer Savings Account
 Commonwealth Bank
 M A Nichols
 BSB: 067 603 Account : 1032 3093



15.4 COMMUNITY GRANT APPLICATION – RED CROSS CENTENARY LUNCHEON

A Community Grant application has been received from the Gretna Red Cross Branch requesting a grant of \$1,000 to assist with a fundraising luncheon to celebrate the centenary of the Gretna Branch of Red Cross. Funds raised by the Red Cross are for the benefit of all. Locally Red Cross supports fire relief, hospitals and health centres etc. The total cost for the event is \$2,300.00.

Gretna Red Cross is also requesting the use of Council marquees and plastic chairs for the day. The luncheon is to be held on 5 November, 2014.

For Discussion



CENTRAL HIGHLANDS COUNCIL
COMMUNITY GRANTS PROGRAM 2013/14
APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: RED CROSS CENTENARY LUNCHEON
Amount of Grant Requested: ~~\$2300.00~~ \$1000.00
Estimated Total Project Cost: \$2300.00
Applicant Organisation: RED CROSS AUST. (GREYNA BRANCH)
Contact Person's Name: NICHOLA BALL
Contact Details
Address: P.O. BOX 73
 OUSE. 7140
Phone: (Business hours) } 0408 339 044
Mobile: }
Fax:
Email: nichola.ball@hotmail.com
Signature *Nichola Ball*
Name
Position in Organisation Committee Member (Publicity Officer)
Date
What is the overall aim/purpose of the applying organisation?
Red Cross for Humanitarian Aid
What is the membership of the organisation? *both worldwide & local*
President Mrs. Raylee Parsons
Secretary } Mrs. Carole Harvey
Treasurer }
Public Officer/s - N/A

2. ELIGIBILITY (see 2012/13 community Grant Program Guidelines)**Is the organisation:**

- ☒ Representative of the interests of the Central Highlands Community
☐ Incorporated
☒ Not for Profit
☒ Unincorporated
☐ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required) **NO.**

If yes;**Name of Project:****Date Grant received:****Amount of Grant:****3. PROJECT DETAILS****Project Start Date:** 5.11.14**Project Completion Date:**

Project Objectives: Fundraising Luncheon to celebrate the centenary of Gretna Branch of Red Cross.

4. COMMUNITY SUPPORT**What level of community support is there for this project?**

There has always been a very high level of community support for Red Cross in the Central Highlands.

Does the project involve the community in the delivery of the project?

Yes. The luncheon will be delivered by members of the wider community eg. The Senior Citizens, as well as individuals including members of Red Cross.

How will the project benefit the community or provide a community resource?

Funds raised by Red Cross are for the benefit of all. Locally Red Cross supports fire relief, hospitals & health centres etc.

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

Yes. Red Cross are requesting the use of Council Marquee and plastic chairs for the day.

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

Councillors will all receive an invitation to the luncheon.

If your application is successful, how do you plan to acknowledge Council's contribution?

Council will be acknowledged in all advertising; a written report will appear in the Highland Digest and there will be verbal acknowledgement on the day.

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in 2013/14?

N/A

How will you monitor/evaluate the success of this project?

Success of the project will be evaluated by/through increased fundraising and attendance numbers.

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundation	
Premises OUSE COUNTRY CLUB	30.00	Donations from Business	
Vehicles		Special Funding	
Other: CATERING	1200.00	Gifts in Kind	
ENTERTAINMENT (LINDA GRAY)	500.00		
Other:		Other:	
Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	1000.00
Running costs		Trust/Foundation	
Production of PRINTING information PROMOTIONAL	100.00	Donations from Businesses	
PR materials PENS/PRICES	500.00	RAFFLES	
Training staff/volunteers		Special Fundraising	100.00
Travel		Gifts in kind (details) RAFFLE PRIZES FROM LOCAL BUSINESSES	
Rent		Cash Reserves	
Reference materials		Other: LUNCHEON	
Other:		TICKET SALES	1200.00
Subtotal		Subtotal	
TOTAL	2330.00	TOTAL	2300.00

15.5 ROYAL FLYING DOCTORS SERVICE TASMANIA

The Royal Flying Doctors Service Tasmania is seeking donations to assist with providing its service. The work of the RFDS Tasmania is made possible by the support they receive from generous Tasmanians through fundraising, donations and bequests. Support of the RFDS Tasmania enables them to:

- Provide patient transfer facilities at airports
- Provide ancillary medical and aviation equipment
- Provide scholarships for medical, dental and nursing students
- Provide support for primary healthcare services
- Provide primary school students with an educational resource
- Represent the interests of Tasmanians at a national level

Council made a donation of \$1,000.00 in September 2013

For Decision

Building 90
Launceston Airport
305 Evandale Road
Western Junction TAS 7212

T 03 6391 0504
F 03 6391 8992
E enquiries@rfdssse.org.au
> www.flyingdoctor.org.au



054 - 001069

ID-219540 N214*Tas
Ms L. Eyles
Central Highlands Council
Tarleton Street
HAMILTON TAS 7140

7 May 2014

Dear Ms Eyles

Scholarship recipient's personal connection to the RFDS

Having just driven 3500km from Tasmania to Townsville to start my first job as a doctor, I have a new appreciation for the vastness of inland Australia. With its huge horizons and long stretches of dusty road one could be forgiven for thinking it was almost deserted. Yet just as the fuel tank is running low, or a leg stretch and bite to eat is required, civilisation appears. Sometimes it comes in the form of a small town, sometimes not more than a roadhouse. Nevertheless, it is a reminder that for somebody, this seemingly isolated country is home.

Last year I was lucky enough to be the recipient of the Royal Flying Doctor Service Tasmania, Fred McKay Medical Student Scholarship, entitling me to an exciting month-long placement flying across Tasmania and outback New South Wales. The RFDS provides vital medical services and transport to the communities of rural and remote Australia. Receiving this scholarship meant a great deal to me, as the Rev. Dr. J. Fred McKay, spiritual leader of the RFDS, was a personal friend of my grandparents. I first heard Fred's story when I was just eight years old, visiting my grandparents at the manse in Cloncurry, Queensland. Since that time I have been fascinated by the work of the RFDS, and have always hoped to one day be a part of this iconic organisation.

...continued over



The Rev.
Dr. J. Fred McKay...
was a personal friend
of my grandparents.

Top: Cate Kube ready for take-off.
Below: The Outback.
Bottom: Sunset.



Yes, I want to help the Flying Doctor.

ID-219540 N214*Tas
Ms L. Eyles
Central Highlands Council
General Manager
Tarleton Street
HAMILTON TAS 7140

I would like to make a donation to help the Flying Doctor of ☐ \$25 ☐ \$50 ☐ \$100 Other \$

☐ My cheque/money order payable to the RFDS is enclosed

☐ Please charge my credit card \$

☐ MasterCard ☐ Visa ☐ Amex

Expiry / Signature

My best daytime contact number

OR ☐ I want to make regular donations from my bank account (please fill in the Direct Debit form overleaf)

Donations of \$2 or more are tax-deductible. Thank you.

Here's how you can make your donation:

Call (03) 6391 0504

Return this completed form in the enclosed reply envelope or mail to:

RFDS Tasmania

Building 90, Launceston Airport

305 Evandale Road, Western Junction TAS 7212

Donate online at www.flyingdoctor.org.au

It is not uncommon to fly from
Launceston, to Burnie, to Hobart, to Burnie,
to Hobart and back to Launceston in a day!

The first two weeks of my placement were based in Launceston, working with the experienced flight paramedics from Ambulance Tasmania on inter-hospital transfers and retrievals. The ground covered by this team every day astounded me. It is not uncommon to fly from Launceston, to Burnie, to Hobart, to Burnie, to Hobart and back to Launceston in a day! An important role of the RFDS, under contract to Ambulance Tasmania, is to provide a means of emergency transfer from more remote parts of the state, including the West Coast, St Helens, Flinders and King Island. As I learnt during my placement, this can prove challenging with the relentless roaring 40s, and is no job for the faint-hearted (or sufferers of motion sickness!). Visits to both these islands were highlights of my time with Ambulance Tasmania.

For the second two weeks of my placement I was based at the RFDS base in Broken Hill. From there I flew each day in the clinic plane (aptly named "Fred McKay") to small communities across outback New South Wales and South Australia. This was a style of general practice unlike any I have ever seen. How delightful to start the day with a beautiful flight, land on a dirt strip, get picked up and driven to clinic by a patient, then share a cup of tea, some home-baked treats and a yarn before getting down to medical business! As well as providing vital medical services and continuity of care, a visit by the flying doctors provides a chance for 'neighbours' who might live hundreds of kilometres apart to get together and catch up. As a result, clinics often have a somewhat festive atmosphere!

I loved my time with the RFDS, and send my sincere thanks to the teams at Launceston and Broken Hill for their organisation, support and teaching during my placement. I was so impressed by the high quality of health care they achieve for people in rural and remote Australia, and hope to work with them as a doctor in the future. The work of the RFDS could not take place without the generous donations and support of the community, so thank you, and please donate today.

Yours sincerely,

C Kube

Cate Kube

> PATRON: His Excellency The Honourable Peter Underwood AC, Governor of Tasmania
Royal Flying Doctor Service Tasmania ABN 93 785 910 050



...a visit by the flying doctors provides a chance for 'neighbours' who might live hundreds of kilometres apart to get together and catch up.

Top: King Island.
Below: Tiboburna Health Service.
Bottom: Broken Hill Base.



Monthly Direct Debit donation.

I/we pledge a monthly direct debit donation from my/our nominated account. I/we request that the Royal Flying Doctor Service Tasmania arrange for funds to be debited from my/our nominated account at the financial institution detailed below according to the schedule specified below. I/we understand that these monthly donations will be debited from my/our nominated account on the 25th of every month.

☐ I/we authorise regular monthly donations of \$ _____ from my/our nominated bank account.

Name of financial institution _____

Branch _____

BSB number _____

Account number _____

Name/s of account holder/s _____

Signature 1 _____

Signature 2 _____

Start Date 25 / __ / ____

Date __ / __ / ____

Date __ / __ / ____

NB If debiting from a joint account, both signatures are required.

My best daytime contact number _____

For the Direct Debit terms and conditions please visit www.flyingdoctor.org.au/TASDD

☐ Please tick this box if you don't wish to be kept informed about our work and how your help supports the RFDS Tasmania. Please refer to the Data Collection Statement enclosed.

15.6 FUNDING PROPOSAL – DESTINATION SOUTHERN TASMANIA AND RIVERS RUN TOURISM ASSOCIATION

Destination Southern Tasmania has published the tourism Destination Management Plan (DMP) for Southern Tasmania. DST is seeking a one year only commitment from the 11 southern councils of \$100,000 to fund the year one actions of the Plan. Central Highlands Contribution would be a total of \$6,850 made up of our partnership fee of \$5,000 plus our DMP implementation cost of \$1,850.

Rivers Run Tourism Association is seeking a contribution from both Central Highlands Council and Derwent Valley Council of \$40,000 each. Representatives from Rives Run attended the April Council Meeting to outline their proposal.

Attached is correspondence received regarding these requests.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT Council consider the requests for funding from Destination Southern Tasmania and Rivers Run Tourism Association during its budget deliberations.

Carried

23 April, 2014

Mayor Deidre Flint
Central Highlands Council
PO Box 20
HAMILTON TAS 7140



*Rivers Run
Tourism Association*

RE: FUNDING PROPOSAL - DESTINATION SOUTHERN TASMANIA (DST) AND RIVERS RUN TOURISM ASSOCIATION (RRTA)

Destination Southern Tasmania (DST) and the Rivers Run Tourism Association (RRTA) are working closely together to achieve growth in the contribution of tourism to the economies of the Central Highlands and Derwent Valley.

As you will be aware, DST has recently completed the first iteration of its *Destination Management Plan* (DMP) for southern Tasmania, jointly funded by the 11 Southern Council Partners. DST's DMP Steering Committee has worked in concert with Sarah Lebski & Associates to deliver a DMP that will be used extensively to inform DST's priorities and actions for years to come. The STCA's Economic Development Committee has already met to discuss the DMP and the response of their delegates was very positive.

The DMP provides a framework for, and direction to, the work that DST and other tourism stakeholder organisations must now do to increase the contribution of tourism to metropolitan and regional communities.

The DMP is also an important piece of work in that it defines DST's essential role in leading the growth of visitation, yield, regional dispersal and underlying capacity in the tourism industry in southern Tasmania. With more than 160 members contributing over \$70,000 in membership fees and cooperative marketing participants generating in excess of \$130,000 of investment per annum, DST believes that the question of whether DST can demonstrate the commitment of tourism operators to their own industry has been answered strongly in the affirmative.

DST's next step is to address the 37 actions suggested by the DMP. To do this in a timely manner, DST will itself require greater capacity. In 2014/15 DST they are proposing a **one-year only** commitment to fund the implementation of relevant actions within the DMP via DST's Council Partner proportional project funding model. This year's project is to employ someone on a one-year contract to implement the specific year-one actions among those suggested by the DMP. A summary of the key responsibilities of this role have been provided separately. Including travel and other incidentals the proposal totals \$100,000 and according to the proportional model, the following contributions will be requested from each Council*:

Central Highlands

Partnership Fee	\$ 5,000
DMP Proportional Implementation (1.85%)	\$ 1,850
Total for CHC	\$ 6,850

Derwent Valley

Partnership Fee	\$ 5,000
DMP Proportional Implementation (5.39%)	\$ 5,390
Total per DVC	\$ 10,390

**A full breakdown of all 11 proposed Council contributions has been provided separately.*

In addition to DST's base and project funding proposal, the RRTA seeks to secure ongoing funding from the Central Highlands and Derwent Valley Councils that will target the specific needs of the tourism industry in our area. As you will be aware the Rivers Run have been battling away over recent years, experiencing difficult market conditions and funding circumstances. While Hobart prospers from business levels rarely seen before, regional tourism operators have not shared the same experience. DST has demonstrated a clear commitment to tourism in our outer regions and we believe that now is the time to invest meaningfully in their capacity and a re-invigorated Rivers Run Tourism Association.

The DMP deals specifically with the issues around LTAs and it notes:

"The notion of Local Tourism Associations (LTAs) that are primarily industry-driven and resourced is considered flawed. Without the participation/intervention of Local Government, RTOs and key entities such as Tasmania's Parks and Wildlife Service, Marine and Safety Tasmania, Inland Fisheries and other industry sectors in which there is specific local benefit from tourism (e.g. the agriculture and aquaculture industries), LTAs will struggle to drive significant regional dispersal."

Resources currently available to the RRTA are limited to the annual membership fees provided by local tourism operators and the time that can be set aside by industry volunteers - which is often very restricted, especially during peak tourism season. With additional resources, including access to appropriately qualified and experienced human resources, the RRTA would achieve a great deal more than it is currently able.

One of the objectives in the Central Highlands Council's Strategic Plan 2009 - 2014 is "To encourage and support an expansion of the tourism industry in line with acknowledged trends and in consultation with local operators." The Council's Economic Development Action Plan includes a long term objective of "Increase the number of visitors that stop by 20 per cent."

A properly resourced RRTA has the potential to significantly build tourism in the Derwent Valley and Central Highlands through:

Enhanced promotion of the area by:

- Updating, reproducing and more widely distributing the Rivers Run Map/Brochure to enhance promotion of the area and provide improved information to visitors. Experience shows that this Map is widely used by tourism operators in the area when advising tourists on what to see, do and experience;
- Organising familiarisation tours of the region (eg for Hobart Visitor Centre staff and Hobart hotel concierge staff);
- Updating the RRTA database with contact details sourced via entry in the free competitions run at events such as the Derwent Valley Autumn Festival and BushFest;
- Completing mail-outs to database contacts;
- Organising and attending trade show displays including developing a range of presentation materials suitable for high quality displays at events such as Bushfest, Agfest, the Royal Show, the Autumn Festival, and the many conferences held in and around Hobart to promote what is on offer in the Derwent Valley and Central Highlands - and have the capacity to staff such displays with experienced and knowledgeable people to support local industry volunteers;
- Working with and improving linkages with other business groups in the Central Highlands and Derwent Valley to coordinate promotion of the area;
- Organising photo and video shoots;
- Monitoring on-line to ensure accuracy and currency of tourism information covering the Central Highlands and Derwent Valley (websites, google-alerts, etc.);
- Liaising with Business Events Tasmania and Events Tasmania staff to ensure they are aware of the pre- and post-event opportunities in the Derwent Valley and Central Highlands region for attendees, and identify any events that might be able to be hosted in our region Investigate cooperative promotional opportunities to attract interstate visitors to events within the Rivers Run region; and
- Developing marketable packages among cooperative local businesses.

Improved local visitor information and experiences:

- Coordinating local tourism networking and familiarisation events and activities so that local tourism operators are better able to provide up to date information to their visitors.
 - Communicating to the local industry regarding the activities of the RRTA;
-

- Updating and regularly maintaining the currently obsolete Rivers Run web site, with linkages to the new DST Hobart and Beyond site and Tourism Tasmania's new Discover Tasmania site; and
- Providing detailed reporting on the analytics available for the Rivers Run website.

A stronger local voice in regional and state tourism forums:

- Actively encouraging membership of DST/RRTA - i.e. any new operators that make contact, or non-member operators making contact, provide information about joining; and
- Taking a more active role in providing tourism related input and advice to Councils, DST and other tourism related bodies.

In southern Tasmania, the REMPLAN report indicates a multiplier effect for each \$1 spent by tourists is \$1.90 - so the local community stands to benefit significantly from increased tourism. It is not just businesses that identify as tourism operators that gain from increased regional dispersal and visitor numbers. Petrol stations, cafes, restaurants, antique shops, grocery stores and hotels/pubs are significant winners when visitor numbers lift.

To take advantage of the statistical trend for increased interest in visiting Tasmania and to position our sub-region competitively (separate to DST's base and project-base proportional funding previously outlined) the RRTA seeks ongoing financial support from each of the Central Highlands and Derwent Valley Councils of approximately \$40,000 per year commencing in the 2014/15 financial year. As a comparison, it is understood that the Huon and Kingborough Councils each contribute \$60,000 per year to support local tourism in their sub-region.

The additional funding sought by RRTA would be allocated approximately as follows:

MARKETING PROMOTIONS

Seasonal campaigns in conjunction with DST	\$10,000
Co-operative Hobart & Beyond offerings	\$ 3,000
MONA direct web-link	\$ 4,500
Case-by-case, regional co-operative opportunities	\$ 7,500

MARKETING PROJECTS

Website Revitalisation	\$20,000
Brochure	\$10,000
(Plus additional funds from industry participation)	
Marketing Officer	\$25,000

Total	\$80,000
--------------	-----------------

Rather than the RRTA set up all of the arrangements necessary to employ someone directly, we propose that these funds be allocated by a Rivers Run Steering Committee (including Council representatives), managed by DST, with the objective of providing services and support to the RRTA. Obviously DST and RRTA would need to develop an agreed service contract, which would be subject to the approval of both Councils each year.

Council's positive support for these funding proposals has the potential to make a very significant difference to the tourism industry in the Central Highlands and Derwent Valley. Thank you for your consideration of this matter.

Yours sincerely



Frank Pearce for
Tim Last
President
Rivers Run Tourism Association



Ben Targett
Chief Executive Officer
Destination Southern Tasmania



29 April, 2014

Lyn Eyles
General Manager
Central Highlands Council
PO Box 20
Hamilton TAS 7140

Received	30/4/14
Mail <input checked="" type="checkbox"/>	Fax <input type="checkbox"/> Email <input type="checkbox"/> DES <input type="checkbox"/>
Forwarded to	
GM <input checked="" type="checkbox"/>	FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/>
Other	
Entered By:	
Ref:	

Dear Lyn

Recently Destination Southern Tasmania Ltd (DST) has published the tourism Destination Management Plan (DMP) for southern Tasmania. We are very pleased with the outcome of the DMP process and even more so with the clarity the plan provides for our organisation as we move into the implementation phase. I understand Ben Targett has presented the DMP to Central Highlands Council and has reported an encouraging level of engagement and understanding of the fundamental issues to which it refers.

As you will be aware, Ben has also followed up the DMP presentations with a formal proposal for proportional Council Partner funding in 2014/15 to take the first steps to implement the 37 actions identified in the plan. This approach, to secure a one-year commitment of \$100,000 towards the employment of an *Industry Development Officer* and associated activity, is critical to the growth in capacity of DST. In turn, our capacity to deliver is essential to building the contribution of tourism to our regional economy.

Recently, all four Regional Tourism Organisations (RTOs) met in Launceston to discuss the 'supply-side' imperatives if we are to reach the stated objective of attracting up to 1.5 million visitors to Tasmania per annum. The key take-out from two days of open discussion, moderated workshops and a forum with senior Tourism Tasmania staff was that on top of identified marketing and advocacy work, RTOs will be principally responsible for delivering services that include tourism product, distribution, skill and workforce development. They will also be pivotal in making sure that state-wide issues such as signage and visitor information provision are urgently addressed in a strategic and effective manner. This commitment to developing the products and experiences that define our tourism offering is vital. Our shared concern is that with increasing visitation we need to be able to continue to meet customer needs and wants. As evidenced by the DMP actions, this will require a great deal of work.

Our journey in forming DST has been long and enormously consultative. From our very first meeting in October 2010 we have worked hard to provide a clear understanding of the role and benefits of an effective RTO and we've been assiduous in plotting a course that has sought to overcome the concerns of Local Government that arose from the previous RTO model. DST has methodically built a strong industry contribution via membership and co-operative marketing initiatives; an essential requirement of our 11 Council Partners to secure funding support. Our engagement with *Think South* is also growing in terms of its relevance and potential, certainly CEO Brenton West's contribution to our Board has been greatly appreciated.

My purpose in writing to you is to re-iterate the importance of our 2014/15 funding request in terms of DST's ability to do the work required of us. Whilst we will be strongly advocating for additional funding as part of the new State Government's renewed focus on tourism, this will take time and our need to commence meaningful development activities is immediate. Our objective is to return to conducting agreed projects with our Council Partners in 2015/16 and beyond, ideally from an established budget position that will see prioritised annual activities undertaken in a timely manner with clearly measurable outcomes.

I appreciate that our request of \$1,850 for 2014/15 funding comes at a time when Council budgets are being keenly scrutinised, however I am positive the investment we seek will allow us to provide significant, tangible benefits that will see tourism contribute more strongly to our regional economy. As the DMP outlines, the contribution of tourism goes beyond the economics, providing additional services and experiences that also contribute to the well-being of our community. DST's ability to grow will influence the growth of our industry and to this end we would greatly appreciate your support of the funding proposal.

Please feel free to make contact if you have any concerns or questions about our roles and responsibilities or our proposal for funding, and thank you for your consideration of our proposal.

Kind regards



Vincent Barron
Chairman
Destination Southern Tasmania

15.6 BUSHFEST UPDATE

Council has received \$8,500 in sponsorship for the Highlands Bushfest. One hundred 30 second radio ads have been organised and will go into production shortly. The voice overs for the ads will be done by Andrew Hart and Nick Duigan from Hook Line and Sinker. The ads will give a preview of Bushfest and call for stallholders.

A television and radio advertising campaign has been organised as per the Bushfest advertising budget of \$10,000. This will cover advertising from 5 November until 16 November 2014.

For Noting

16.0 WORKS & SERVICES

Moved Cllr

Seconded Cllr

THAT the Works & Services Report be received.

Carried

WORKS & SERVICES REPORT

10th April 2014 – 13th May 2014

Grading & Sheeting

Rockmount Rd
Dennistoun Rd
Marked Tree Rd

Maintenance Grading

Wihareja Rd
Pelham Rd
Strickland Rd

Potholing / shouldering

Thousand Acre Lane
Arthurs Lake Rd
McGuire's Marsh Rd
Strickland Rd
Nant Lane
Dennistoun Rd

Culverts / Drainage:

Drainage on Gully & Pelham Roads
Install new culvert on Pelham Rd

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- Asbestos Identification for employees
- 484.5 annual leave hours taken
- 118.5hrs long Service Leave

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Set up and pack up for Agfest
 Clean up rubbish around Arthurs Lake bins
 Repairs to footpaths at Bothwell
 Take screens and trestles to Steppes House
 Take trestles to Ouse Hall
 Replace signs at Monks Street and Shannon Street
 Replace Council boundary signs at Pelham and Haulage Hill
 Spread topsoil in cemetery
 Repairs to toilet at Ouse recreation ground
 Clean graffiti of toilets at Dunrobin
 Set up for ANZAC day at Bothwell, Hamilton and Gretna
 Concrete slabs for power boxes at Bothwell recreation ground
 Cart gravel for Pelham Diversion
 Repairs to truck wash at Hamilton
 Tree removal 14 Mile
 Pick up rubbish along Ellendale Rd

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Plant: (Repairs and Maintenance)

Pm733 Komatsu grader 2000hr service

Private Works:

Backhoe hire for two weeks to Stornoway
 Greg smith gravel
 Annie Devoy gravel
 Truck and trailer hire to Jack Daley
 Essential Oils gravel
 Richard Bowden truck and trailer hire
 Cart gravel to M Peacock
 David Arnott premix
 Highlands Water truck and trailer hire and gravel
 John Hill gravel

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Slashing

Wayatinah Rd
 Dry Poles Rd

Program for next 4 weeks:

Grading and re sheeting of Council roads
Install new culverts and drainage Council roads
Dig outs Hollow Tree Rd
Potholes Council Roads

16.4 STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager
Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM
Clr Bowden requested that this item be placed on the Status Report

17.0 ADMINISTRATION**17.1 HAMILTON CENOTAPH**

Mayor Flint requested this item be placed on the Agenda

A request has been received from Mrs Judy Madden of Hamilton to remove the gum trees located in the Hamilton Police grounds.

The following points should be considered when making a decision:

- It is not Council property
- Permission would need to be obtained from the Police Dept.
- Council would be responsible for the cost of the removal
- I would expect the Police Department would ask Council to replace trees
- Privacy for the Police officer will be lost

Comments received re Cenotaph:

- Great asset to the town
- Ideal location
- Loved the different colours of the foliage as a backdrop to the Cenotaph
- Would like a boundary/border around the Cenotaph to highlight it

Council has initiated a program where residents of a town are consulted. I believe the same should be carried out in the above case.

17.2 INDEPENDENT MEMBER CENTRAL HIGHLANDS COUNCIL AUDIT PANEL

Brighton Council has been approached to provide an independent member as Chair of our Audit Panel. Brighton has advised that they are happy to provide a Senior Finance Executive from Brighton Council but that it may not necessarily be Greg Davoren. They are currently having discussions with Tas Audit.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT Council appoint a Senior Finance Executive from Brighton Council as the independent member and Chair of the Central Highlands Council Audit Panel.

Carried

Lyn Eyles

From: Davoren, Greg <Greg@brighton.tas.gov.au>
Sent: Friday, 9 May 2014 3:24 PM
To: Lyn Eyles
Cc: Sanderson, Ron
Subject: RE: Independent Chair of CHC Audit Panel

Hi Lyn,

Ron has asked me to respond on his behalf.

I am pleased to advise that a senior member of our finance team will be happy to participate as an independent member as chair of your Audit Panel.

At this stage I would be pleased if could recommend to your Council that the independent member will be a Senior Finance Executive from Brighton Council and not necessarily myself as an individual.

We are currently in discussions with Tas Audit and working through the distribution of our senior staff to be appointed to these tasks which is not quite finalised.

Regards

Greg

GREGORY DAVOREN CPA
DEPUTY GENERAL MANAGER



**Brighton
Council**

Brighton
going places

1 Tivoli Road, Old Beach TAS 7017
 Tel: 03 6268 7026
 Mob: 0408 535 626
 Fax: 03 6268 7092
www.brighton.tas.gov.au

From: Lyn Eyles [<mailto:LEyles@centralhighlands.tas.gov.au>]
Sent: Thursday, 8 May 2014 10:04 AM
To: Sanderson, Ron
Subject: Independent Chair of CHC Audit Panel

Hi Ron

Just following up on our conversation from last week regarding our Audit Panel.

CHC's Panel will consist of 2 Councillors and 1 Independent Member who will be Chair of the Panel. We have just had an audit committee meeting and the recommendation from that committee is a recommendation to Council that Greg be appointed our independent chair.

Can you confirm that Greg is happy to do this, before it all goes to our Council meeting.

Thanks
Lyn

17.3 INDEPENDENT LIVING UNIT – UNIT 1 BOTHWELL

The Independent Living Units Committee met on Monday 12 May, 2014 to consider the application received for the tenancy of Unit 1 at Bothwell. The Committee has recommended the applicant be offered tenancy subject to a further reference check. The reference check has been undertaken.

Mrs Elaine Lowe resigned as a member of the Independent Living Units Committee and was thanked for her contribution to the committee by the Mayor.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT tenancy of Unit 1 , Independent Living Units, Bothwell be offered to the applicant as recommended by the Independent Living Units Committee.

Carried

17.4 LGAT CONFERENCE

The Local Government Association of Tasmania's Annual Conference will be held at Wrest Point from 23-25 July, 2014.

The Conference Program is attached and will be mailed to elected members directly from LGAT. Full Registration is \$750.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT the following be authorised to attend the Local Government Association Annual Conference to be held at Wrest Point from 23-25 July, 2014:

Mayor Deirdre Flint

General Manager Lyn Eyles

Clr.....

Clr.....

Clr.....

Carried

Lyn Eyles

From: Stephanie Watson <stephanie.watson@lgat.tas.gov.au>
Sent: Monday, 12 May 2014 3:17 PM
To: Break O'Day Council (E-mail); Brighton Council ; Burnie Council (E-mail); Central Coast Council; Lyn Eyles; Circular Head; Clarence City Council (E-mail); Derwent Valley Council (E-mail); Devonport Council (E-mail); Dorset Council (E-mail); Flinders Council; George Town Council (E-mail); Glamorgan Spring Bay Council (Email); Glenorchy City Council; Huon Valley Council; Kentish Council; King Island Council; Kingborough Council; Latrobe Council (E-mail); Launceston City Council (Email); Meander Valley Council; Northern Midlands Council; Sorell Council; Southern Midlands Council (E-mail); Tasman Council (E-mail); Waratah/Wynyard Council (E-mail); West Coast Council (E-mail); West Tamar Council
Cc: Break O'Day Angela Matthews; Brighton Janine Banks (E-mail); Burnie Nicole Mobbs (E-mail); Central Coast Jan Scolyer (E-mail); Casey Bryant; Circular Head Kelly Sweeney (E-mail); Clarence Helen Mateljan (E-mail); Devonport Lesa McConnon (E-mail); Dorset Sarah Forsyth (E-mail); Flinders Council; Glamorgan Angela Turvey; Glenorchy City June King; Huon Valley Sue Brezinscak; Kentish Bronie Furley (E-mail); King Island Beth Vellekoop (E-mail); Kingborough Betty Matthews (E-mail); Latrobe Candice Gardam (E-mail); Launceston Janine Walter; Meander Valley Marilyn Young; Northern Midlands Gail Eacher (E-mail); Sorell Betty Spaulding (E-mail); Southern Midlands; Tasman Lee Wilson (E-mail); Waratah-Wynyard Sally Blanc; West Coast Jane Wray-McCann; West Tamar Diane Sheppard (E-mail)
Subject: 2014 Local Government Conference Program and Registration Form
Attachments: 2014 Conference Program and Registration Form.pdf
Importance: High

Dear General Manager,

Please find attached a copy of the 2014 Conference Program and Registration Form. We have an exciting line-up of conference speakers and would welcome your attendance.

Hard copies of the Conference Program will be forwarded to you by mail later this week for distribution to council managers and staff. Hard copies will also be mailed to elected members.

Should you have any queries, please do not hesitate to contact us.

We hope to see you there!

Kind regards

Stephanie Watson
 Communications Manager
 Local Government Association of Tasmania

326 Macquarie Street, Hobart 7000
 GPO Box 1521, Hobart TAS 7001
 Ph: (03) 6233 5119
 Mobile: 0419 376 735

102nd Local Government Conference

23 - 25 July 2014 – Wrest Point, Hobart



**BUILDING
STRONGER
Councils and Communities**

Conference Program and Registration Form

Enquiries: www.lgat.tas.gov.au, or phone (03) 6233 5966

**Register by Tuesday, 1 July 2014 for your chance to WIN a Wrest Point
Special Occasions Accommodation Package for two people, valued at \$1,010**

President's Welcome



Barry Easter OAM
President
Local Government Association of Tasmania

It is my pleasure to extend an invitation to you to attend the Local Government Association of Tasmania's Annual General Meeting and 2014 Local Government Conference, being hosted at Wrest Point in Hobart, from 23-25 July. This year's conference, themed *Building Stronger Councils and Communities*, will provide a great opportunity to explore some of the issues facing council leaders today, and

to get excited about the opportunities we can develop for the successful futures of our communities.

We have a number of stand-out speakers joining us including: Commonwealth Securities' Chief Economist - Craig James, who will share his thoughts on forging a stronger local economy; leadership expert - Tarran Deane; and body language specialist - Tony Morris, who

will be travelling all the way from the U.K. to be with us. We will also hear from Tim Gartrell who will bring us up-to-date with the campaign to recognise our Indigenous community in the Australian Constitution, and this year's panel discussion, *Planning for Success*, is sure to generate much interest among delegates.

The Local Government Conference will be complimented with a large trade exhibition featuring the latest and greatest services available to the sector. As I welcome the support of our sponsors and trade exhibitors, so do I welcome the support of elected members, council managers and staff. Conference is a valuable opportunity for delegates and Local Government associates to network, share ideas and experiences, and of course to have a great time.

Don't miss the opportunity! I look forward to seeing you there.

Barry Easter OAM
President

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Plenary Keynote Speakers

Craig James – *High Road or Low Road? Setting the Path for the Tasmanian Economy*

Session Sponsor – Commonwealth Bank



Major nations are currently examining ways to lift economic growth rates. So what does this mean for the broader Tasmanian economy and more specifically, Local Government? Keynote speaker, Craig James, will assess the recent performance of domestic and national economies and then focus on the opportunities and challenges facing Tasmania.

Having worked in the banking, finance and journalism industries for over 32 years, Craig

James is the Chief Economist of Commonwealth Securities, interpreting 'big picture' economic and financial trends for customers, clients and staff. Previously, he was Chief Economist at Colonial and worked at the Australian Financial Review as a senior writer. As well as providing presentations to staff and clients, and commentaries on financial and economic trends, Craig appears regularly in the electronic and print media. He holds both Bachelor and Master degrees in Commerce (Economics). In 2012, Craig was appointed as an Adjunct Professor at the Curtin Business School in Perth.

Tarran Deane – *The Trust Economy: Building Reputation and Results*

Session Sponsor – Print Mail Logistics



Leadership strategist and performance expert, Tarran Deane, will look at the critical impact on communities when perceptions rule and trust in leaders has diminished, and reveal how community leaders have the power to address it. Based on evidence, this presentation will cut through the white noise to help you honour the trust invested in you and your team. Tarran will highlight how illusions ultimately become fatal to leaders and organisations, and will expose the one thing that will trip up every leader and cause damage. She will also

reveal seven key steps to building your reputation through shaking the status quo and refining your focus, and when the rubber meets the road, achieving real results for your community.

Tarran Deane AFAM is the CEO and Founder of Corporate Cinderella, an executive empowerment firm based in QLD. Her career has spanned over 25 years in leadership roles in the retail, finance, disability, aged care, training and development, and not-for-profit sectors. An author of two books and numerous video and audio programs, Tarran is an Innovative Business Award recipient and a Ducati enthusiast.

Tony Morris – *If You Can't See It, You're Not Listening*

Session Sponsor – Simmons Wolfhagen



As Local Government leaders, good communication is paramount to your effectiveness at council and community meetings, with colleagues, the media, council staff and community members. While we are all taught to communicate verbally, very few people are taught body language which contributes some 65% to the overall impact of the messages we convey. Most people, therefore, only use approximately one third of the power of human communication.

Tony Morris' presentation will focus on improving the inter-personal

communication skills for public speaking, negotiation and general people management. Learn to recognise, interpret and manage your own body language and, most importantly, that of others.

Over the last 15 years, Tony Morris, who currently resides in Chichester, near London, has taught over 16,000 people in 59 countries the most important body language for day-to-day business. Tony has also strategically guided senior executives of global and local companies throughout the world including Microsoft, KPMG, Samsung and Local Government in Namibia.

Panel Discussion – *Planning for Success*

Session Sponsor – Regional Development Australia – Tasmania Inc.

With an imperative to establish a single, statewide planning scheme that is fairer, faster, cheaper and simpler for all Tasmanians, the Planning Taskforce, established by the new State Government, has a major job in front of it. With a focus on providing an appropriate planning and approvals system that assists in the growth of the economy and the creation of jobs, while also achieving a single set of procedures and documents for all applications and permits, the Taskforce has a major role to play in creating the platform for future growth in the State.

The Panel Discussion will focus on the broad scope of the Taskforce, the challenges that will be presented and the differing perspectives of those associated with the planning system. With the commitment to build on work already undertaken, while seeking to create an entirely different approach to the way the system is manoeuvred, the discussion promises to provide unique insight and make for an interesting exchange between panel members. Delegates will be able to ask questions of the panel members via SMS, courtesy of Telstra.

Tim Gartrell – *It's time to RECOGNISE*



The first Australians have lived on this land for more than 40,000 years, sustaining the oldest continuing cultures on the planet. But not one word in our country's Constitution currently recognises that long and impressive part of Australia's story. And our founding document still has traces of race discrimination – like the section that allows the states to ban a race from voting. That's why a movement is growing across

Australia to recognise Aboriginal and Torres Strait Islander Australians in our Constitution and to remove those last vestiges of race discrimination.

Tim Gartrell is the Campaign Director for RECOGNISE, the Reconciliation Australia project promoting recognition of Aboriginal and Torres Strait Islander people in the Australian Constitution.

Workshops Thursday, 24 July 1.30pm - 3.00pm

Stream
1



John Comrie

Debt is not a Dirty Word

The Australian Centre of Excellence for Local Government (ACELG) recently released a working paper, *Debt is not a Dirty Word* (available at www.aceg.org.au) which discusses the role and use of debt in Local Government. The paper concludes that many councils can and should make greater use of

debt, but most can also make savings and reduce risk by changing the way they borrow. Using simple examples, the paper's author, John Comrie, will explore why approaches to the use of debt by businesses and individuals are not necessarily appropriate for local governments, how to determine appropriate debt limits, when to borrow and for how long, and optimal management of invested monies.

John Comrie consults and conducts training courses nationally on Local Government financial issues for the Institute of Public Works Engineering Australia, having 30 years' involvement in the sector. John has a Bachelor of Economics, a Graduate Diploma in Business Administration and is a Fellow of the Australian Society of Certified Practising Accountants.

Sponsored by:



Workshops Friday, 25 July 9.00am - 10.30am



John Stanley

Ghost Town, Clone Town or Home Town

Recent years have seen a huge change in community development around the world and those changes are going to continue at a rapid pace. Consumers today are looking for weekday convenience and a weekend experience and it is up to the business

community to establish an experience for the consumer. If they fail, the community will look to other sources that may be outside the existing community. This workshop will look at three community models – ghost towns, clone towns and home towns, and will cover the strategies needed to develop a thriving home town.

World-renowned retail consultant, speaker and author, John Stanley, has worked with Local Government, town centre developers, retailers and shopping centres in 35 countries. He interprets global retail trends to provide practical, low-cost ideas to maximise current economic, social and lifestyle trends to increase visitor numbers, boost sales and grow businesses and town centres. In 2009, John was awarded the title of WA *Entrepreneur of the Year*, and WA *Small Business Champion - Education and Training*.

Stream
2



Tarran Deane

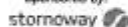
The Amplified Leader: How to Step up and Stand Out

It's all about identity - how you see yourself and how others see you. If you want to have influence, inspire others, lead change, navigate complex issues and lead from the front, it's time to step out and step up! In this highly interactive workshop, discover the

top five steps to help you stand out for the right reasons, useful strategies to assist you to take control of your reputation, and develop an action plan for the coming months.

Tarran Deane AFAIM is the CEO and Founder of Corporate Cinderella, an executive empowerment firm based in QLD. Her career has spanned over 25 years in leadership roles in the retail, finance, disability, aged care, training and development, and not-for-profit sectors. An author of two books and numerous video and audio programs, Tarran is an Innovative Business Award recipient.

Sponsored by:



Carla Leversedge

Avoiding Community Outrage and Emotion through Good Community Engagement

In this interactive workshop, delegates will gain a better understanding of: community engagement - what it is and what it isn't; the impacts of effective and authentic community engagement within an organisation; how

the principles of good engagement can assist you in your role as a decision-maker; and tips, tools and techniques for managing outrage and emotion from your communities.

Carla Leversedge is the Chair and President of the International Association of Public Participation (IAP2) Australasia and Secretary of the IAP2 International Federation. She has designed and delivered hundreds of successful community engagement strategies as Manager for Community Development and Engagement for the City of Tea Tree Gully in South Australia, and with over 18 years' experience in the community-government arena. Facilitating relationships between decision-makers and community stakeholders has been a strong feature of her career.

Stream
3



Leah Galvin

How can we Build Resilient Local Food Economies in Tasmania?

This workshop will explore the role of Local Government in contributing towards food security using an economic and social development lens. Leah will provide an overview of the Healthy Food Access Tasmania (HFAT) project, including the results

from the recent food pricing and availability survey conducted across Tasmania. The workshop will outline several case studies of success towards building strong local food economies, and participants will hear about future opportunities to build stronger connections between the food that is grown locally and the food available in communities across Tasmania.

Leah Galvin has a background in public health nutrition, social policy, health promotion and marketing. She has worked on food security and community resilience projects for over 10 years in a variety of sectors. Currently she is managing the statewide Healthy Food Access Tasmania project for the Heart Foundation - Tasmania.

Sponsored by:



Mathew Healey

Risk Aversion or Management: How to Manage Public Risks from Natural Hazards

This workshop will explore the reforms to the management of public and private risks arising from natural hazards through the land use planning and building control systems. Mathew Healey will outline the principles

defining the role of Governments in the management of risk, and how an understanding of public and private risks should be applied to the design of land use planning and building controls. He will also outline the application of this approach to key natural hazards including landslides, coastal hazards and flooding.

Mathew Healey is the Director of Security, Emergency Management and Bushfire Recovery and has worked in central government policy environments at the State and Commonwealth level for over 13 years. Previously, Mat served as the Director of Local Government, Senior Advisor to the Premier of Tasmania and Assistant Director within the Policy Division of the Department of Premier and Cabinet.

Social Program

Wednesday, 23 July

5.00pm – 6.00pm **JLTA / ALGWA Networking Hour**
Plenary Foyer

Conference delegates, sponsors and members of the Australian Local Government Women's Association (ALGWA) are invited to the JLTA / ALGWA Networking Hour, sponsored by Jardine Lloyd Thompson, to connect with some new and familiar faces. Bring your business cards and take part in the \$5 raffle for your chance to win! Drinks and canapes will be provided.



Thursday, 24 July

4.30pm – 5.30pm **Commonwealth Bank Happy Hour**
Trade Hall

Unwind after a long day of conferencing and enjoy a drink or two with colleagues, sponsors and trade exhibitors at the Commonwealth Bank Happy Hour. Raffle tickets will be on sale to raise funds for Ronald McDonald House and the prize winner will receive a Peppermint Bay cruise and lunch for two people.



7.30pm – 11.30pm **MAV Insurance Conference Dinner**
Boardwalk Gallery, Wrest Point, Hobart

Enjoy a 3-course meal, fine wine and a memorable evening featuring the announcement of the winner of the **Meritorious Service Award** presented by the Life Members of the Association, and the presentation of the **LGAT Long Service Awards**. Musical entertainment by **Atomic** will top off a night to remember. Partners welcome. Seating is limited. Book early to avoid disappointment.



Information for Delegates

Registration

The Registration Desk is located inside the main exhibition area and will open from 10.00am to 2.00pm on Wednesday, 23 July and from 8.00am to 2.00pm on Thursday, 24 July.

Conference Carry Bags

Distributed to full-day delegates and full-conference delegates, not partners or trade.

Personalised Lanyards

Lanyards bearing delegate names are distributed at registration. For security purposes, it is essential that lanyards are worn at all times for entry to conference sessions and functions.

Messages

Fax and telephone messages can be collected from the Registration Desk. Phone: (03) 6221 1721 or fax (03) 6225 1588.

Exhibitors

Exhibitors will be located in the Tasman Room. Tea breaks, luncheons and the Commonwealth Bank Happy Hour will be hosted in the exhibition area.

Mobile Phones

For the convenience of all delegates, please turn off your mobile phone during conference and workshop sessions, unless otherwise instructed.

Accommodation

Conference delegates and trade exhibitors are encouraged to book their accommodation direct with West Point by **Monday, 23 June**, or preferred accommodation provider. Choose from the 269 superbly appointed rooms and suites with stunning views of the Derwent River, Mount Wellington and surrounds. West Point room rates are inclusive of GST, with the following accommodation options available:

Mountain Side Room (3.5 star) - \$139
Water Edge Room (4 star) - \$159
Tower Room - Standard (4.5 star) - \$179
Tower Room - Executive (4.5 star) - \$199

Rooms are available for people with disabilities. To make a reservation, call West Point on **1800 139 760**, or email groups@federalgroup.com.au, quoting "Local Government Association of Tasmania - Business Block No. 585413".

Check-out

Check-out at West Point is prior to 11.00am.

Cancellation Policy

If you have registered for the conference and are unable to attend, a substitute participant will be welcome at no extra charge. If a substitute cannot be made, a full refund will be given if you notify the LGAT no later than Tuesday, 1 July. Cancellations received after 1 July will forfeit the full amount. If no cancellation notice is received, full payment will apply. **For cancellations, phone (03) 6233 5966, or email reception@lgat.tas.gov.au.**

Privacy Statement

Some of the information provided on this form is personal information as defined in the *Privacy Act 1998*. This information is being collected for the purposes of processing your conference registration and enhancing and developing LGAT services and key relationships. Whilst providing personal information on this registration form is voluntary, without it, LGAT may not be able to process your conference registration.

Delegates Program

Wednesday, 23 July 2014

- 10.00 - 2.00pm **Registration Desk Open**
- 11.00am **Annual General Meeting**
Plenary Hall
- General Meeting** to immediately follow on from the AGM
- 1.00 - 2.00pm **Dial Before You Dig Lunch**
Plenary Foyer
- 2.00pm **General Meeting** (continued)
- 5.00 - 6.00pm **JLTA / ALGWA Networking Hour**
Plenary Foyer

Thursday, 24 July 2014

- 8.00 - 2.00pm **Conference Registrations** – Registration Desk
- 9.00am **Welcome – Mayor Barry Easther OAM, LGAT President** – Plenary Hall
- 9.10am **Craig James**
High Road or Low Road? Setting the Path for the Tasmanian Economy
- 10.05am **Moving Moment with Kalo Lowe**
- 10.15am **Tim Gartrell**
It's time to RECOGNISE
- 10.45am **Integrity Sampling Morning Tea**
Trade Hall
- 11.15am **Tarran Deane**
The Trust Economy: Building Reputation and Results
- 12.10pm **Mayor Felicity-ann Lewis – ALGA President**
- 12.30pm **Integrity Sampling Lunch**
Trade Hall
- 1.30pm **Workshop Program**
- Stream 1: John Comrie**
Debt is not a Dirty Word
- Stream 2: Tarran Deane**
The Amplified Leader: How to Step Up and Stand Out
- Stream 3: Leah Galvin**
How can we Build Resilient Local Food Economies in Tasmania?
- 3.00pm **Commonwealth Bank Afternoon Tea**
Trade Hall
- 3.30pm **Panel Discussion**
Planning for Success
- 4.30 - 5.30pm **Commonwealth Bank Happy Hour**
Trade Hall
- 7.30 - 11.30pm **MAV Insurance Conference Dinner**
Boardwalk Gallery

Friday, 25 July 2014

- 9.00am **Workshop Program**
- Stream 1: John Stanley**
Ghost Town, Clone Town or Home Town
- Stream 2: Carla Leversedge**
Avoiding Community Outrage and Emotion through Good Community Engagement
- Stream 3: Mathew Healey**
Risk Aversion or Management: How to Manage Public Risks from Natural Hazards
- 10.30am **GHD Morning Tea**
Trade Hall
- 11.00am **2014 Local Government Awards for Excellence**
- 11.30am **The Hon Peter Gutwein MP, Minister for Local Government**
- 12.00pm **Moving Moment with Kalo Lowe**
- 12.05pm **Tony Morris**
If You Can't See it, You're Not Listening
- 1.05pm **Conference Wrap up and Wrest Point Prize Draw**
- 1.15 - 2.15pm **GHD Lunch**
Trade Hall



Wrest Point

Conference Competition

Register by Tuesday, 1 July for your chance to WIN a Wrest Point Special Occasions Accommodation Package for two people, valued at \$1,010

The package comprises two night's accommodation for two people staying in a 5-star Premier Suite at Wrest Point, a bottle of Tasmanian sparkling wine on arrival, two full buffet breakfasts in the Wrest Point Coffee Shop, dinner for two at the Point Revolving Restaurant to the value of \$150, valet car parking and 2.00pm checkout. Conditions apply.

Registration Form/Tax Invoice: 2014 Local Government Conference

ABN 48 014 914 743 (please retain a copy of this form for your tax records. Inclusive of GST)



Delegate ☐ Workshop Attendee only ☐ Sponsor/Valued Contributor ☐ Trade Exhibitor ☐ Media Rep ☐ (please tick)

Title: Ctr ☐ Ald ☐ Mayor ☐ Deputy Mayor ☐ Dr ☐ Mr ☐ Mrs ☐ Ms ☐ (please tick, necessary for delegate name badge)

Name: _____

Organisation: _____

Address: _____ Postcode: _____

Business Phone: _____ Home phone: _____ Mobile: _____

Email Address: _____

Special requirements: Dietary/medical/wheelchair access/other: _____

Option 1 - Full Registration

Full registration (23-25 July) **\$750** ☐ _____

Includes AGM, ALGWA Networking Hour, Day One & Day Two, Happy Hour and Conference Dinner

Will you be attending the AGM? Yes / No (please circle)

Will you be attending the Dinner? Yes / No (please circle)

Will you be attending the JLTA / ALGWA Networking Hour? Yes / No (please circle)

Note: Please indicate your preferred workshops under 'Workshop Bookings'.

Option 2 - Partial Registration

Make your selection from the options below. Sponsors, please register for all entitlements and write 'nil' in the total column, where applicable.

Wednesday, 23 July

AGM / General Meeting **\$130** ☐ _____

JLTA / ALGWA Networking Hour **\$35** ☐ _____

Thursday, 24 July

Day One Registration only **\$450** ☐ _____

Includes Plenary Sessions, Workshops, Happy Hour, Lunch, Morning and Afternoon Tea.

MAV Insurance Conference Dinner

No. of seats required _____ x **\$130** ☐ _____

If registering multiple dinner guests, please attach names on a separate piece of paper.

Friday, 25 July

Day Two Registration only **\$400** ☐ _____

Includes Plenary Sessions, Workshops, Morning Tea and Lunch.

Local Government Awards for Excellence Presentation **\$50** ☐ _____

Note: Please indicate your preferred workshops under 'Workshop Bookings'.

Option 3 - Workshop/s only

No. of workshops _____ x **\$135** ☐ _____

Includes workshop + morning or afternoon tea

Workshop Bookings (all delegates must complete this section)

Please circle the workshop/s you will be attending (one per day)

Thursday, 24 July Stream 1 Stream 2 Stream 3

Friday, 25 July Stream 1 Stream 2 Stream 3

Partner

Name: _____

MAV Insurance Conference Dinner..... **\$130** ☐ _____

Dietary Requirements: _____

Grand Total \$ _____

Payment by EFTPOS

Date ____ / ____ / ____ Amount: \$ _____

Name on card: _____

Card Type: _____ Expiry date: ____ / ____

AMEX and Diners Club not accepted

Card no: _____

Authorised Signature: _____

Post form and payment to:

LGAT, GPO Box 1521, Hobart, Tasmania 7001
Fax to (03) 6233 5986 or email reception@lgat.tas.gov.au.

REGISTRATIONS ARE REQUIRED BY TUESDAY, 1 JULY

Refunds and further information: All cancellations must be in writing to LGAT. A full refund will be provided if you notify the LGAT no later than Tuesday, 1 July. No refunds will be given for cancellations received after this date.
Phone: (03) 6233 5986, or email: reception@lgat.tas.gov.au.

The AGM agenda will be available on the LGAT website at www.lgat.tas.gov.au, or from your Council.

17.5 MOBILE COVERAGE PROGRAMME

Attached is correspondence from the Federal Department of Communications outlining their next steps in implementing their Mobile Phone Coverage Program. To date over 2,000 locations have been reported to the Department of Communications as having poor or no mobile phone coverage.

The next step is to supplement this database with any relevant information about each location, including particularly whether other parties such as state governments, local councils or others wish to make a contribution, either in cash or in-kind, towards the cost of building a mobile phone base station at that location.

The database will then be provided to the parties which are potential builders and operators of new mobile phone base stations. It will be these parties (Bidding Parties) which will lodge bids under the competitive selection process – specifying at which locations they would be prepared to build and the contribution they would make to the cost.

Councils are being asked if they are prepared to co-contribute funding, or resources, towards the construction of a base station at a particular location under the Programme.

There are nearly 500 local government areas eligible for funding under this Programme.

For Discussion



Australian Government
Department of Communications

Mrs Lyn Eyles
 General Manager
 Central Highlands Council
 PO Box 20
 HAMILTON TAS 7140

7 May 2014

Received	13/5/14
Mail <input checked="" type="checkbox"/>	Fax <input type="checkbox"/> Email <input type="checkbox"/> DES
Forwarded to	
GM <input checked="" type="checkbox"/>	FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/>
Other	
Entered By:	
Ref:	

Dear Mrs Eyles

Mobile Coverage Programme

Thank you for your Council's submission to the discussion paper for the Government's \$100 million Mobile Coverage Programme. Submissions to the discussion paper which comment on the delivery of the Programme are being considered by the Government as the design of the Programme is being finalised.

Submissions will be made publically available (subject to confidentiality requirements) on the Department of Communications' website at www.communications.gov.au/mobile_coverage

Under this Programme, the Commonwealth Government has made a funding commitment of \$100 million to improve mobile coverage and competition in regional and remote Australia, by investing in telecommunications network infrastructure.

In this letter I describe some aspects of the competitive selection process the Government expects to use, and the role that local councils can play – and I seek some specific information from your Council should you wish to provide it.

As the policy document issued by the Coalition in August 2013 stated, there are two components to this Programme, with the mobile phone network providers eligible for the first, \$80 million component, and a range of parties including these providers, as well as local government, state government and commercial entities, eligible for the second, \$20 million component.

In a Discussion Paper issued in December 2013, the Government sought comment about how best to administer the funding. Based on the feedback received the Government has decided to conduct an integrated competitive selection process across the two components.

The first step in the process is to develop a database of locations eligible for funding, based on the locations reported to the Department. To date, over 2,000 locations have been reported to the Department of Communications as having poor or no mobile phone coverage.

The next step is to supplement this database with any relevant information about each location, including particularly whether other parties such as state governments, local councils or others wish to make a contribution, either in cash or in-kind, towards the cost of building a mobile phone base station at that location.

This database will then be provided to the parties which are potential builders and operators of new mobile phone base stations. These will include Telstra, Optus and Vodafone, as well as companies which specialise in building and operating communications towers (such as Crown Castle and Broadcast Australia.)

In formal terms, it will be these parties (collectively, the 'Bidding Parties') which will lodge bids under the competitive selection process - specifying at which locations they would be prepared to build and the contribution they would make to the cost.

However, the Government envisages that there will be locations where state or local government (and in some cases other parties) will in effect act as the project proponent. In particular, this might occur where the proponent is prepared to contribute funding or other resources towards construction of a base station at the location, or to coordinate the provision of such resources from other sources.

To that end, the Government has directed the Department of Communications to give all regional councils containing areas eligible for funding under this Programme the opportunity to notify the Government of any locations within your Council area where your Council (or other third parties of which you may be aware) may be prepared to co-contribute funding, or resources, towards the construction of a base station at a particular location under the Programme.

Specifically, in respect of any such location, I request that you notify me if your Council, or any other organisation of which you are aware, is interested to do any of the following things:

- Make a financial contribution to the cost of installing the base station;
- Provide leasehold tenure for a site for a base station at zero or concessional cost;
- Provide civil works at zero or concessional cost, such as for example the cost of bulldozing an access road to the site;
- Provide access to an existing tower (such as an emergency services or other tower); or
- Provide a connection to an existing power source.

It may assist you in determining the amount of resources you allocate to respond to this letter to know that your entire local government area is eligible for funding under the Programme, and in total there are nearly 500 local government areas eligible for funding under the Programme.

Should you wish to do so, please write to me, as the official with responsibility for this Programme within the Department of Communications, to nominate any such locations and the extent of such proposed co-contribution. I would be grateful if you can also nominate a contact person in your Council with whom the Bidding Parties can consult on your co-contributions and the relevant locations. I ask that you do this by the end of June 2014 by email to mobilecoverage@communications.gov.au

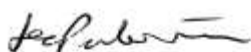
I emphasise that there is no requirement for a location to be the subject of a co-contribution by a local council or other party before it can receive funding from the Commonwealth under the Programme.

However, the Government aims to have all relevant information gathered together in relation to a location, and made known to the Bidding Parties, before they lodge their proposals with the Government. Clearly, if a third party such as a local council has an appetite to provide a co-contribution towards the construction of a base station at a particular location, it makes sense for that information to be captured and included in the database which is provided to the Bidding Parties.

Finally, you should be aware that the selection of a location to be funded by the Commonwealth under this Programme will depend upon a number of factors. The availability of funding from sources other than the Commonwealth will not be determinative. In other words, while the Commonwealth is interested to learn from you if there are any locations where your Council is interested in providing a co-contribution, I cannot give you any assurance that such a location will necessarily be chosen for funding from the Commonwealth.

If you wish to discuss this matter further, I can be contacted on 1800 113 486 or mobilecoverage@communications.gov.au

Yours sincerely



Lachlann Paterson
Assistant Secretary
Regional Communications

17.6 CARAVAN PARK BY-LAW

A revised Regulatory Impact Statement was submitted to the Director of Local Government as the original RIS was not detailed enough and did not cover all the statutory requirements. The By-Law was reformatted and clauses renumbered with Clause 11 (c) amended as requested by the Director of Local Government to provide more clarity.

Both the revised RIS and Draft By-law is attached.

The Director of Local Government has issued his Certificate – Approval of Regulatory Impact Statement, Caravans By-law No 1 of 2014.

The By-law will be advertised shortly and any person may make a submission in respect of the By-law. Any submissions received will need to be considered by Council.

Recommendation:

Moved **Clr**

Seconded **Clr**

That Council note the minor amendment to the Draft Caravans By-Law No 1 of 2014 and amendments to the Regulatory Impact Statement.

Carried

Department of Premier and Cabinet

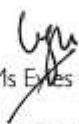
Executive Building, 15 Murray Street, HOBART TAS 7000 Australia
 GPO Box 123, HOBART TAS 7001 Australia
 Ph: 1300 135 513 Fax: (03) 6233 5685
 Web: www.dpac.tas.gov.au



Ms Lyn Eyles
 General Manager
 Central Highlands Council
 PO Box 20
 HAMILTON TAS 7140

Received	13/5/14
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Other	
Entered By	
Ref	

Central Highlands Council – Caravans By-law No 1 of 2014


 Dear Ms Eyles

Thank you for your letter of 6 May 2014 enclosing a copy of the above (revised) draft by-law and Regulatory Impact Statement (RIS) and requesting that I certify the RIS in accordance with section 156A of the *Local Government Act 1993* (the Act).

As Director of Local Government, I am required to issue a certificate if satisfied that a RIS complies with the Act.

I have examined the RIS and, as requested, I enclose the section 156A certificate as prescribed under the Act for this by-law.

I would like to draw your attention to the provisions of section 164 of the Act which state that:

A council is to forward to the Director –

- a) a sealed copy of the by-law;
- b) the certification under section 162 of the Act; and
- c) a statement explaining –
 - i) the purpose and effect of the by-law; and
 - ii) the outcomes of public consultations in respect of the by-law.

I await the provision of the abovementioned documents in relation to the by-law on completion of the certification process.

Please also note the following:

- Section 153 of the Act states that a council must cause a by-law to be published in the *Tasmanian Government Gazette* and that a by-law that is not published in the *Gazette* is of no effect.
- Section 47 of the *Acts Interpretation Act 1931* requires a by-law to be published in the *Gazette* within 21 days after the day on which it is made.
- Section 47 of the *Acts Interpretation Act 1931* also requires that a by-law be tabled in Parliament within ten sitting days of publication in the *Gazette*.

17.7 REVIEW OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2005 (SEPARATE ATTACHMENT)

The Local Government Association of Tasmania has is seeking comments from Council on the Discussion paper on the review of the Local Government (Meeting Procedures) Regulations 2005. LGAT requests comments/feedback by Monday 23 June, 2014 to enable them to provide a whole of sector response.

Attached are the following:

Letter to LGAT from Local Government Office

Copy of Local Government (Meeting Procedures) Regulations 2005

Council Meeting Procedures Information Sheet from Local Government Office

Discussion Paper

Recommendation:

Moved **Clr**

Seconded **Clr**

That Councillors provide their comments to the General Manager by 17 June, 2014 to enable a response to be forwarded to LGAT.

Carried

17.8 BOTHWELL CEMETERY COMMITTEE : TERMS OF REFERENCE (SEPARATE ATTACHMENT)

Background

The Bothwell Cemetery Committee is a sub-committee of Council and was in existence under the old Bothwell Council. The Committee lapsed for a period of time and was reformed in 1997 under the Central Highlands Council.

Since that time the Committee's input into the management of the cemetery has been invaluable with the members giving up their time voluntarily to ensure the cemetery is being managed in an efficient manner and providing their advice and expertise.

Current Situation

Two members have recently resigned which has highlighted the need to develop some Terms of Reference for the Committee to give some guidance to members on the role and purpose of the committee and to also address the makeup of committee members.

Based on the existing Committee make up it is being recommended that the Committee consist of two Councillors, a representative from each of the three churches, the Bothwell Historical Society and two community members. All three churches currently have a nominated representative on the committee but there is no sitting member for the Bothwell Historical Society or community representation.

Once the Terms of Reference have been adopted by Council each of the groups will be contacted regarding representatives as well as placing an advertisement seeking two community members.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council adopt the Bothwell Cemetery Committee Terms of Reference.

Carried

17.9 SPONSORSHIP OF TREES : BOTHWELL CEMETERY

Background

At a meeting of the Bothwell Cemetery Committee held on 7th March 2012 plantings for the new cemetery extension was discussed. It was suggested that members of the community may like to sponsor a tree in the Bothwell Cemetery in memory of a family member or family group which could be acknowledged with a small plaque at the base of the tree. From that meeting advertisements were placed in the Highland Digest seeking expressions of interest.

Current Situation

Six organisations / individuals have contacted Council expressing an interest in sponsoring a tree in the cemetery.

Eight trees are currently being planted along the old fence line between the existing cemetery and the new cemetery extension. Four Cinnaron Ash and four Claret Ash trees will be planted along this section which will add some beautiful colour to the cemetery.



Cinnaron Ash



Claret Ash

It is anticipated that sponsorship of these trees will be offered to the interested parties at a cost of \$250.00 to cover the cost of the tree and a memorial plaque.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council write to the six organisations / persons who expressed an interest in sponsoring a tree offering sponsorship at a cost of \$250.00 per tree.

Carried

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr**

Seconded **Clr**

THAT Council consider the matters on the Supplementary Agenda.

Carried

19.0 COMMITTEE REPORTS

20.0 CLOSURE
