



Central Highlands Council

AGENDA – ORDINARY MEETING – 17th MARCH 2015

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 17th March 2015, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;

- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

5.1 MOTION INTO CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move into Committee to discuss confidential matters in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

5.2 MATTERS DISCUSSED IN CLOSED MEETING

5.3 MOTION OUT OF CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 11.00am

6.0 IN ATTENDANCE

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

17 th February 2015	Council Meeting – Bothwell
19 th February 2015	Announcement by Prime Minister of the Southern Highlands Irrigation Scheme securing funding \$14.6 million
20 th February 2015	Media Skills Workshop
21 st February 2015	Bushy Park Show
23 rd February 2015	Meeting with CEO Destination Southern Tasmania re: funding for tourism projects with General Manager
24 th February 2015	Hamilton Workshop Local Government Division
25 th February 2015	* Inspection with State Grants Commission accompanied by General Manager & Works Manager * Meeting with Manager of Nant Distillery

26 th February 2015	Welcome to guests – Bothwell International Spin-In
27 th February 2015	Opening Bothwell International Spin-In Welcome Speech
4 th March 2015	Bothwell Lions Club visit new District Governor
5 th March 2015	* Telstra Country Wide – lack of coverage / information during the recent bushfire accompanied by Mrs Pauline Cairns * Central Highlands Tourism Meeting
6 th March 2015	* Meeting Hon. Paul Harris Minister for Forestry * Reception Government House * Ten Days opening Princess Wharf
7 th March 2015	* Southern Highlands Progress Assoc – Bronte with General Manager * Launch Nant Distillery
8 th March 2015	Central Highlands Shackowners Assoc Miena
10 th March 2015	Central Highlands Planning Meeting

Interviews

Mercury & Derwent Valley Gazette

7.1 COUNCILLORS COMMITMENTS

Deputy Mayor A J Downie

18 th February 2015	LGAT Regional breakfast with Treasurer - Hobart
19 th February 2015	Draft Planning scheme zoning at UTAS -Sandy Bay Shared Services meeting –Sorell
24 th February 2015	Capital Value Rating Workshop – Hamilton
26 th February 2015	SWSA meeting - Glenorchy Meet Director of Local Government –Hobart
4 th March 2015	Strategic Plan public consultation - Bothwell and Hamilton
8 th March 2015	Central Highlands Shackowners' AGM and general meeting –Miena
10 th March 2015	Planning Committee –Bothwell
15 th March 2015	Buskers Day –Ellendale

Clr A W Bailey

17 th February 2015	Council Meeting Bothwell
24 th February 2015	* Council Workshop Hamilton * Central Highlands Meadowbank sub-committee
4 th March 2015	Strategic Plan Committee Public Forum Bothwell & Hamilton
5 th March 2015	Tourism Committee Meeting Hamilton
10 th March 2015	Planning Committee Meeting Bothwell
8 th March 2015	Central Highlands Shackowners Assoc. Miena

Clr R L Cassidy

17 th February 2015	Council Meeting Bothwell
24 th February 2015	Council Workshop Hamilton

Clr E M McRae

17 th February 2015	Council Meeting
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21 st February 2015	Bushy Park Show
22 nd February 2015	Kempton Festival
24 th February 2015	Rating on Capital Value Workshop Hamilton
28 th February 2015	* Spin-In Bothwell * Lift the Lid -Mental Health Event Oatlands
4 th March 2015	* Strategic Planning Committee Public Forum Bothwell * Official Visit Lions District Governor Michael McLaren
15 th March 2015	Central Highlands Buskers Bash

Clr L M Triffitt

14 th February 2015	CWA Annual Show
17 th February 2015	Council Meeting – Bothwell
18 th February 2015	* Central Highlands Community Consultative Health Meeting * Meeting with General Manager
24 th February 2015	* Central Highlands Meadowbank sub-committee * Capital Rating Workshop * Council Workshop – Voluntary Amalgamations * Meeting with Senior Admin Officer Casey Bryant – New Residents Kit
1 st March 2015	Bothwell Spin-In

7.2 GENERAL MANAGER COMMITMENTS

17 th February 2015	Council Meeting
19 th February 2015	Common Services Meeting Sorell
23 th February 2015	Meeting Destination Southern Tasmania
24 th February 2015	Council Workshop
25 th February 2015	State Grants Commission
4 th March 2015	Strategic Planning Open Session
5 th March 2015	Tourism Committee Meeting
7 th March 2015	Southern Highlands Progress Association – Bronte Park
8 th March 2015	Central Highlands Shackowners Meeting
10 th March 2015	Planning Committee Meeting
11 th March 2015	Meeting Insurance Brokers
16 th March 2015	Meeting Vision Super

8.0 NOTIFICATION OF COUNCIL WORKSHOPS

Tuesday 24 February 2015 - Workshop with Local Government Division re rating on capital value; workshop on voluntary amalgamation

8.1 FUTURE WORKSHOPS

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 17th February 2015** be received.

Carried

10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 17th February 2015** be confirmed.

Carried

10.3 RECEIVAL DRAFT PLANNING COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Planning Committee Meeting** of **Council** held on **Tuesday 10th March 2015** be received.

Carried

10.4 RECEIVAL DRAFT TOURISM COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Tourism Committee Meeting** of **Council** held on **Thursday 5th March 2015** be received.

Carried

11.0 BUSINESS ARISING

12.0 NRM REPORT

Moved **Clr**

Seconded **Clr**

THAT the **NRM Report** be received.

Carried



Derwent Catchment Natural Resource Management Committee Inc.

PO Box 22 Hamilton Tas 7140 Phone: 6286 3211

Report for Central Highlands Council 6th February to the 9th March 2015

Dear Mayor and Councillors of the Central Highlands Council,

Thank-you. I wanted to take the opportunity to thank-you all for your support of the NRM program and your recent approval of additional funding for leveraging potential grant monies. You have consistently supported any efforts I have made in my role at the Derwent Catchment NRM Committee and have made my job as Facilitator much easier. Thanks for your being approachable and supportive, it is appreciated. Thanks also from the Committee for providing on-going support of their endeavours in the NRM space.

The following is my monthly report and the costings for two proposed projects.

Weed Management:

Kathy van Dulleman over the past month has undertaken:

Butlers Gorge Orange Hawk Weed (OHW) control is complete.

The OHW at Shannon on Hydro land is completed but more plants were found on river reserve downstream and 2 more days of control are required.

Ragwort on Great Lake is a 1/3 done with approximately 3000 rosettes and 2000 flowering plants treated covering an area of 15-20km of shoreline. There have been 146 hours of volunteer time on ragwort control.

Gorse control undertaken early this weed season at Interlaken looks very dead for council and private land.

Kathy has started Crown Land Services gorse control at Interlaken and is excited to think that there is enough money this season to have treated the main bulk of gorse on Crown land.

DIER roadways completed in the higher sections of the Municipality – this is part of the World Heritage Area buffer program.

Extra hydro work was completed beyond the original contract. This covered new weed discoveries by Kathy

1. Ragwort at Brumby's Creek
2. OHW at Tarraleah Intake
3. Ragwort and other weeds on Gunns Marsh Rd.
4. Ragwort under transmission lines, end of Gunns Marsh rd.

Bushfire grants

Kathy also requested some support to see the extent of weed coverage in the Poatina Fire Area. She was extremely worried by her on-ground works at the fire buffer near Poatina. We used the bushfire grants money to organise a Helicopter survey of the burn area. Formal requests for change in allocation of funding were made to Bushfire Task Recovery and NRM South. This work was undertaken on the 25th February. Eve Lazarus (Project officer) and Kathy both went in the Helicopter. Kathy acted as weed spotter whilst Eve mapped the extent of weeds across the burn area. The news was bad! A high level of infestation of ragwort was seen across a large proportion of the land. This will now have to be another ongoing program for control. The land encompassed includes mostly Parks' land and some Hydro.

Weed Management Program

We have completed the weed management plan for Derwent Valley Council. The draft report has been sent through to the General Manager Stephen Mackey. The plan covers all of DVC roads and land as well as visible roadside weeds on private land. We have identified priority sites for weed control and costed this initial work. We also identified a 5 year program for eradication in selected zones across the municipality. The plan will still need to pass through Derwent Valley Council before being made publicly available.

Green Army at Tynwald Park: we have been preparing for a working bee on the 15th at Tynwald Park producing signs and sending an article through to the gazette, which should come out this Wednesday inviting the community to attend. I also gave a presentation to the Green Army on weed management, Karamu and how their work fits in as well as our overall weed management program. Just trying to inspire some ongoing interest in the group and explain how their efforts are valued. The green army will now work with Inland Fisheries on the Anglers access program along the river to help clear access to selected locations. We will be partnering on a proposal with Inland Fisheries to increase the likelihood of funding for the Green Army for the Central Highlands.

NRM South

I initiated discussions for next year's program with NRM South. Highlighted DCNRMC main interests as per the committee strategic plan with specific reference to:

Weed Management: ongoing weed management program at Butlers and Interlaken

Riparian Restoration: ongoing support for nursery and investment into Clyde restoration project

Farm Planning: investment into pasture trials and demonstration sites, workshops and farm plans

Jim and I also undertook a regional tour with Donald Coventry (CEO NRM South) and Ken Moore (NRM South). The tour took in Tynwald, Gerald Ellis's bushfire project, Ellendale with John Blythe helping show the good works on Jones River, then to Jim's to look at pasture experimentation, shelterbelt planting and the bio-fumigant trial and then we went to John Fowlers property on Tor Hill Road and looked at the pasture trial and improvement work done there. We also discussed the Clyde River restoration at Hamilton and the potential for a larger project supported by NRM South. To which there was some interest but this will take time to progress and is still in the planning phase.

General activities:

We have booked a site for the Hamilton show

Attended Bushwatch meeting in Ellendale and informed them of naturally inspired grant opportunity and what DCNRMC is working on.

Attended Bushy Park show –We now have a more complete travelling stall, with banner, tables and brochure stands.

Project proposals budgets:

In response to Councils request for costings of the potential projects the following is provided and will be used to leverage grant moneys if possible:

1. Clyde River at Hamilton & Platypus walk restoration 800m of bank restoration -

Council cost (\$5600):

- a. Willow removal – machinery and chainsaw removal of large willows
estimated costs:
Labour \$40/hour for One week (\$1700)
Excavator \$105/hour for one week (\$3900)

Additional funding sort – (\$6500 + 10 weeks of labour):

- a. Materials and seed for plant propagation for 3000 plants (\$2000)
- b. Tree guards @ .67c (\$2000)
- c. Labour costs for restoration works and smaller weed control (**Green army x 10 weeks**)
- d. Materials for track restoration e.g. timber and gravel (\$1500)
- b. Herbicide (\$500)
- c. Provision of resources for printing of signs and information materials (\$500)

2. Bothwell Clyde river restoration 400m of bank restoration

Council cost (\$3,697):

- a. Willow removal – machinery and chainsaw removal of large willows
estimated costs:
Labour \$40/hour for 3 days (\$1020)
Excavator \$105/hour for 3 days (\$2677)

Additional funding sort (\$3500 + 6 weeks of Green Army labour):

- a. Materials and seed for plant propagation for 2000 plants (\$1160)
- b. Treeguards .@ 67c (\$1340)
- c. Labour costs for restoration works and smaller weed control (**Green army x 6 weeks**)
- d. Herbicide (\$500)
- e. Provision of resources for printing of signs and information materials (\$500)

The cost of willow removal will be the main expenditure for council costs. The prices have been costed at an internal council rate. Additional funding will also be sort through other avenues to supplement council costs for willow removal. It is anticipated that these project represent Stage 1 in the process of restoring the rivers through the townships. The projects are expensive to undertake for the entire stretch of the Clyde. It is hoped that this Green Army project proposal if funded will allow us to leverage more funding such as that which is sort through NRM South. We would also like to work on the river at Ouse however it seemed beyond the scope of this current round of funding. Although I will pursue further opportunities as they arise.

Yours Sincerely,

Dr Josie Kelman, Catchment Facilitator, Derwent Catchment NRM Committee

13.0 FINANCE REPORT

Moved Cllr

Seconded Cllr

THAT the Finance Report be received.

Carried

13.1 RECORDS MANAGEMENT SYSTEMS SOFTWARE - SUMMARY AND RECOMMENDATION

1. There is an urgent need to establish an efficient and effective records management system in order to comply with new regulations emanating from Tasmanian Archiving and Heritage Office (TAHO) and to enable us to store, categorise, label and retrieve our records.
2. Our present software (80/20) is very unreliable, extremely difficult to manage and is now basically useless. We have quite a stock-pile of records to scan and record and the longer we leave the task, the greater it is becoming.
3. An email was sent out to several Councils asking for details of their records management systems in an attempt to identify potential solutions and suppliers. The Councils contacted and their responses are listed below:

COUNCIL	Software and Comments
Break of Day	TRIM – only general comments received – no specific comments about the advantages or disadvantages of TRIM.
Derwent Valley	No reply
Huon Valley	Technology One ECM – very good product but they have an issue in encouraging staff to use it.
Kingborough	Technology Ones ECM – advised that it also used by: Kentish Tas Rail Meander Valley Circular Head Northern Midlands George Town Launceston
Northern Midlands	No direct reply but use Technology Ones ECM
Sorell	No direct reply but use Technology Ones ECM
Southern Midlands	No reply
Tasman	No reply
West Coast	No reply
Flinders Island	No reply
King Island	Very old version of TRIM – looking to replace and would be interested in which way we decide to go.
Brighton	Very helpful – they use infoXpert and arranged a demonstration for Casey Bryant and myself and quotations were subsequently provided by the suppliers.

4. Quotations were requested from infoXpert and Technology One ECM:

4.1 Technology One ECM

Were only prepared to provide an initial verbal quote of around \$100,000 to purchase this software. They were reluctant to provide an accurate quote because unless we were prepared to state that we were very interested in the package, it was wasting their time and ours. A detailed quote was therefore not supplied.

4.2 InfoXpert

Two quotes were received from infoXpert – one for the outright purchase of the software and a second quote for a monthly subscription service over a three year period. These two options are discussed below:

4.2.1 Outright Purchase

	Initial Purchase	Annual Support	Details
	\$18,500	\$8,185	License Fee
	\$12,800		Training and Technical Services
	\$6,000		Data Migration Services from 80/20
	\$7,800	\$825	Optional - Integration Services with PropertyWise
	\$25,550	\$3,763	Optional - Additional Scanning Solutions
		\$6,000	Optional - Cloud Hosting Add-on
TOTAL:	\$70,650	\$18,773	3 Year Total = \$126,969

NOTE: Other options are available – will need to be reviewed, tested and demonstrated to confirm whether they would be beneficial and required.

4.2.2 Monthly Subscription (For a 3 Year Period)

	Monthly Fee	Annual Fee	One-off Cost	
	\$1,265	\$15,180		Subscription
			\$12,800	Training and Technical Services
			\$6,000	Data Migration Services from 80/20
	\$165	\$1,980		Integration Services to Property Wise
			\$4,500	Optional - PropertyWise – Configuration Services
		\$3,313	\$23,750	Optional - Additional Scanning Solutions
	\$500	\$6,000		Optional - Cloud Hosting Add-on
TOTAL:	\$1,930	\$26,473	\$47,050	3 Year Fee = \$126,469

NOTE: Other options are available – will need to be reviewed, tested and demonstrated to confirm whether they would be beneficial and required.

5. Recommendation – submitted for discussion / approval at Council Meeting March 2015.

It is recommended that Council procure the basic version of infoXpert software from InfoVision Technology on a Monthly Subscription Basis (over a three year period). The modules recommended for purchase are listed below. (Other options or modules may be considered later on if the need arises).

	Monthly Fee	Annual Fee	One-off Cost	
	\$1,265	\$15,180		Subscription
			\$12,800	Training and Technical Services
			\$6,000	Data Migration Services from 80/20
TOTAL:	\$1,265	\$15,180	\$18,800	3 Year Fee = \$64,340

NOTE: Council have made a provision of \$30,000 within the 2014 / 2015 Budget for a Capital Purchase

There is also a need to provide a high speed multi-function device or scanner in order to scan the documents into the system. The quote from infoXpert for this machine and associated software is included in the quotes detailed above as an initial purchase cost of \$25,550 plus an annual fee of \$3,763; a total of **\$36,839**.

A quote from OfficeMax for a suitable multifunction device (identical to the device recently purchased by Bothwell Office) was received for an outright purchase price of **\$7,199** or rental of \$175 per month over 48 months (a total of **\$8,400**).

It is recommended that Council purchase this multifunction device from OfficeMax for \$7,199.

5.3

Summary Recommendation:

It is recommended that Council purchase the following:

	Initial Purchase (Capital Expense)	Annual (3 Years) (Operating Expense)
Software	\$18,800	\$15,180
Hardware	\$7,199	
TOTAL	\$25,999	\$45,540

5.4 Council have made a Capital Purchase provision of \$30,000 within the 2014/2015 Budget.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT Council procure the basic version of infoXpert software from InfoVision Technology on a Monthly Subscription Basis over a three year period; and purchase a multifunction copier outright.

Carried

13.2 PAYMENT OF COUNCILLORS EXPENSES & PROVISION OF FACILITIES POLICY – (SEPARATE ATTACHMENT)

Moved **Clr**

Seconded **Clr**

THAT the revised Payment of Councillors Expenses & Provision of Facilities Policy be adopted.

Carried

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

THAT the **Development & Environmental Services Report** be received.

Carried

14.1 DA2015/05: POTTER PROJECTS: 7 PATRICK STREET BOTHWELL: CHANGE OF USE TO PHARMACY & SIGNAGE IN VILLAGE ZONE & HERITAGE CONSERVATION AREA

Report By:

Contract Planner (D Allingham)

Approved:

Senior Contract Planner (S Wells)

Applicant:

Potter Projects

Owner:

T C Superannuation Investments Pty Ltd

Proposal:

The proposal is to change the use of an existing residential dwelling to a Pharmacy at 7 Patrick Street Bothwell. Development relating to the change of use will include partial demolition, alterations, new access and new signage.

The proposed pharmacy will consist of:

- Retail floor space
- Pharmacist consult room
- Office/prep room
- Kitchen
- Unisex disabled toilet; and
- Store room.

Significant internal alterations of the existing building will be required to accommodate the new business, but only minor alterations to the exterior are required. Exterior alterations include demolition of an existing outbuilding, new concrete path & steps, a new disabled access ramp, recladding of the proposed store room with Hardiplank weatherboards and two (2) new signs.

The signage includes a non-illuminated large 3.6m wide x 0.8m high "Pharmacy" sign to be located on the roof line above the front door and a heritage style free standing sign attached to a post within the front setback. The heritage sign will be 0.7m wide x 0.45m high and 2.1m above ground level.

The Pharmacy will be operated by one member of staff and one staff parking space will be provided in the existing driveway. There remains additional space for at least another two cars to be parked in the driveway for any additional staff if required.

No on-site parking for customers has been provided and the applicant has indicated that there is currently informal street parking out the front of the property that could be used by customers.

The use of the building proposed, as well as the signage, require the exercise of discretion under the planning scheme.

Site Description:

Site and Locality

The proposal relates to an 854m² property at 7 Patrick Street, Bothwell which consists of an existing single storey three bedroom weatherboard dwelling, garage and outbuilding.

A gravel access exists to Patrick Street, which is a State Road. An informal parallel parking area is located directly in front of the dwelling and a nature strip and street tree sits between the parking area and the footpath.

The subject site is located on the local shopping and business strip along Patrick Street. The adjoining properties to the west are a residential dwelling and then the local post office. The adjoining property to the east is a heritage listed residential dwelling. On the opposite side of the road is "Devils Den Café & Takeaway". Parking for businesses along the commercial strip is generally on-street informal parking, with some off-street parking available.

The subject site is located within the Preferred Business Area with the Village Zone and is also covered by the Heritage Conservation Area. Adjoining properties on all boundaries have the same development controls. The adjoining property to the east (9 Patrick Street) is a Heritage listed site on the Tasmanian Heritage Register.

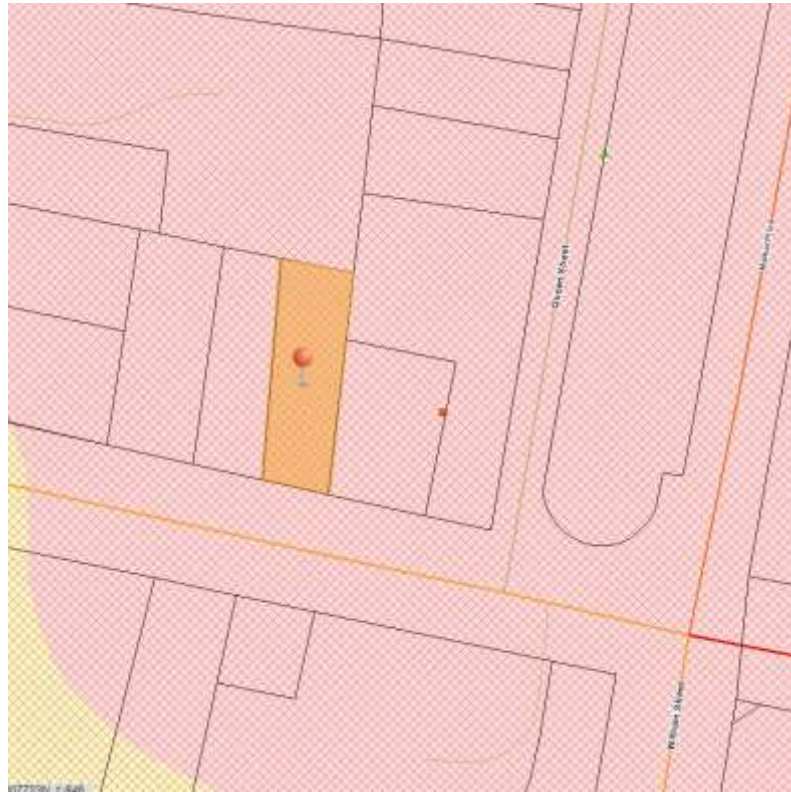


Plate 1: The subject title is located within the Village Zone (pink) and partially subject to the Heritage Conservation overlay (hatched area). The subject lot is identified by the red marker.
(Source: The List Map, 2015)



Plate 2: An aerial image of the subject titles and surrounding built and natural environment.
(Source: The List Map, 2015)

Servicing provision

The site is connected to reticulated sewer, water and stormwater.

Environmental values

The site is greatly disturbed in an established urban area. Further environmental assessment is not considered necessary.

Heritage

The subject site is located within the Heritage Conservation area and the adjoining property to the east is listed as a Heritage Site on the Tasmanian Heritage Register and within the *Central Highlands Planning Scheme 1998*. The existing heritage style dwelling contributes to the heritage character of the streetscape and compliments the adjoining heritage listed property.

Statutory Status:

The land is located within the Village Zone under the *Central Highlands Planning Scheme 1998* (the Planning Scheme). The proposal falls under the use category of a 'Shop' which is a Discretionary development type pursuant to Section 4 of the Village Zone.

The site is also covered by the 'Preferred Business Area – Bothwell'.

The site is also covered by the 'Heritage Conservation Area' Overlays. Any proposed use or development with the Heritage Conservation Area is Discretionary.

Advertising:

The application was subject to a 14 day statutory notification procedure in accordance with section 57 of the Act from the 10 February 2015 through to the 24 February 2015. Fifteen (15) representations were received within the public consultation timeframe. Thirteen (13) of the representations object to the proposal, two (2) of which are petitions with a combined total of twenty-two (22) signatures. Two (2) of the representations are supportive of the proposal.

The applicant and the owner of the land have also provided a response to the representations (attached).

It should also be noted that a separate petition requesting Council to take note of the citizens of Bothwell opposition to the establishment of the proposed pharmacy in Bothwell was submitted to Councillors. The petition made no reference to the planning application or planning grounds. It is not a valid petition pursuant to the *Local Government Act 1993*. It is considered to not be relevant to Council acting as a Planning Authority.

The concerns raised in the representations were of a similar nature and are summarised below, with the most frequently raised issue covered first.

<i>Issues raised</i>	<i>Planning response</i>
The inclusion of a pharmacy in the township of Bothwell would undermine the viability of the local doctor's practice and lead to its closure leaving the town without a doctor.	<p>Whilst the Planning Scheme provides objectives that relate to economic and community development, these are general in nature and relate, for instance, how land is zoned for such needs. These objectives do not extend to a consideration of commercial viability or effects on market competition and the viability of any firm or organisation.</p> <p>The pharmacy will be located within the Preferred Business Area for Bothwell and the commercial viability of the proposed business or any other business is not a planning matter.</p>
<p>There is insufficient parking provided for the proposed change of use.</p> <p>The main highway runs along Patrick Street so safety is of concern.</p> <p>A Traffic Impact Assessment (TIA) should be prepared to assess the parking demand for the development.</p>	<p>Only one staff parking space has been allocated in the existing driveway of the property. The applicant suggests that customer parking should be located on the street as opposed to on-site as there is not expected to be a big influx of customers at any one time in the day and it is a shorter distance from the street to the front door.</p> <p>The justification for on-street parking is supported, however it is recommended that a condition requiring two delineated parking spaces in the road reserve be provided adjacent to the subject site is imposed on any permit granted. The parking spaces will need to be designed and constructed to Australian Standards at the cost of the developer.</p> <p>The area of Patrick Street that runs through Bothwell is controlled by a 60 km/h speed limit and on-street parking is considered to be safe within the</p>

	<p>township</p> <p>A TIA is not considered to be necessary for the proposal given the relatively small scale of the operation and if the condition above is complied with.</p>
Concerns that the residences along Patrick Street will lose privacy because they will be “jammed” between commercial operations.	<p>The subject site of the proposed pharmacy and all other lots on the block formed by Patrick, Dalrymple, Queen and Alexander Streets are located within the Preferred Business Area – Bothwell. The Planning Scheme encourages business and commercial activities within the area and the site is therefore considered appropriate.</p>
What consideration has been given to the house containing asbestos material.	<p>The removal of asbestos is dealt with under environmental protection, public health, building and workplace health and safety regulation and is not considered to be a planning matter.</p>

Notification

TasWater

TasWater have no objection to the development and impose no conditions.

Department of Stategrowth

Stategrowth do not object to the proposal in principle, however have advised that the applicant must comply in accordance with s.16 of the *Roads and Jetties Act 1935*, that no work be carried out in a State highway or subsidiary road without approval from the Minister’s delegate.

It is recommended that a condition to this effect is imposed on any permit granted.

Planning Evaluation

General Objectives:

The General Objectives of the Planning Scheme are reproduced below:

- a) *To promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity;*
- b) *To provide for the fair, orderly and sustainable use and development of air, land and water;*
- c) *To encourage public involvement in resource management and planning;*
- d) *To encourage economic development in accordance with the objectives listed above;*
- e) *To give effect to the relevant objectives of the Central Plateau, Midlands and Southern Midlands Strategic Plan and the Central Highlands Council Strategic Plan which are as follows:-*
 - i. *To encourage sustainable long term use of appropriate areas for agricultural, pastoral and forestry activities.*
 - ii. *To strengthen the commercial and tourist roles of the existing townships and create an appropriate network of settlements to meet the needs of residents and visitors.*
 - iii. *To conserve significant vegetation, habitat and scenic resources.*
 - iv. *To encourage land use and development to occur in consideration of land capability.*
 - v. *To maintain recreational values, including the wild fishery, and to expand opportunities for resource-related tourism.*
 - vi. *To protect places of cultural significance, and*
 - vii. *To reinforce the role of the area as a major water catchment for the generation of hydro-electric power, domestic water supply and irrigation.*

The proposed pharmacy can be considered to be fair, orderly and sustainable use and development as it will be located in the Preferred Business Area of Bothwell and will utilise an existing building. The proposed business will provide economic development to the area as encouraged by part (d) above. The proposal will also strengthen the commercial and tourist roles of the Bothwell township without detracting from the heritage character of the area.

The use of roadside parking is consistent with commercial operations nearby and is unlikely to unreasonably affect the amenity of nearby residents or uses of the road network.

The proposal is considered to be consistent with the General Objectives of the Planning Scheme.

Specific Objectives:

The Specific Objectives of the Planning Scheme which are relevant to this application are reproduced below:

- (a) To consolidate urban development and promote as main urban centres - Bothwell, Hamilton, Miena, Ouse and Wayatinah and to provide for their growth through the orderly provision of urban services.*
- (b) To encourage diverse uses and to foster the broadening of the economy of the Council area and of the region.*
- (c) To identify, protect and enhance the historic heritage of Bothwell and Hamilton.*

The proposed change of use to a pharmacy within the preferred business area of Bothwell will help to consolidate the township as a main urban centre. The pharmacy will provide a specialist service to the region and will be located within an existing heritage character building with ensuring that the heritage character of the area is protected.

The proposal is considered to be consistent with the relevant specific objectives of the Planning Scheme.

Zone Objectives for the Village Zone

The passages outlining the Objectives of the Village Zone are reproduced as follows:

- (a) To recognise Arthurs Lake Road, Bothwell, Derwent Bridge, Gretna, Hamilton, Miena, Ouse and Wayatinah as having local or specialist service roles.*
- (b) To facilitate the efficient and effective provision of services by the Council, other authorities and the private sector.*
- (c) To ensure that development is consistent with the character of existing streetscape and townscapes, and with the protection and enhancement of sites of heritage significance.*
- (d) To enhance the role and appearance of Derwent Bridge as a gateway to the World Heritage Area and to the encourage the provision of visitor facilities there.*

The proposal is considered to be consistent with the Village Zone objectives as it provides for a local specialist private sector service within Bothwell without compromising the character of the existing streetscape and townscape. The proposal will not have an impact on the adjoining Heritage site.

Development Standards

Part 6 of the Village Zone prescribes the Development Standards relevant to all applications for use or development.

No additions are proposed for the change of use and therefore the development standards relating to height and setback are not relevant.

The façade of the building will generally remain the same other than the erection of signage, new fencing and paths and will not detract from the heritage character of the area. The proposal is considered to comply with the appearance development standard.

Part 4 – Signs

The purpose of this Part is to assist residents, travellers and visitors to the Council Area by providing for appropriate signage which does not cause undue adverse visual or other impacts.

Two signs are proposed as part of the change of use application.

The first proposed sign is 3.6m wide x 0.8m high (2.88sq.m) with a dark green background and with “Pharmacy” written in white text. The sign would be located on the roof line above the shop entrance. This sign in its proposed form is **prohibited** as it exceeds two square metres within a Heritage Conservation Area. It is recommended that a condition requiring the sign not to exceed two square metres and not to be higher than 3.5m above natural ground level is imposed on any permit granted to bring the signage into compliance with the Planning Scheme.

The second proposed sign is a heritage style free standing sign attached to a post within the front setback. The heritage sign will be 0.7m wide x 0.45m high and the lowest point will be 2.1m above ground level and will also contain the text “Pharmacy”. This sign is considered to be discretionary under the Planning Scheme and is considered to be appropriate given that it will not cause any hazard, relates to the place where the business is conducted and does not reduce the visual amenity of the neighbourhood or the heritage streetscape.

Part 5 – Heritage Provisions

The subject site is located within the Heritage Conservation Area and is subject to assessment under this Part and is deemed to be Discretionary. The passages outlining the Aims and Objectives of the Heritage Provisions are reproduced as follows:

- (a) To conserve the historic, natural and indigenous heritage of land covered by this Scheme,*
- (b) To integrate heritage conservation into the planning and development control processes,*
- (c) To provide for public involvement in conservation issues, and*
- (d) To ensure that development is undertaken in a manner sympathetic to, and does not detract from the heritage significance of the items and their settings, as well as streetscapes and landscapes and the distinctive character that they impart to the Council Area.*

The proposed use and development will conserve historic heritage of the subject site by utilising an existing building and retaining its original façade. The proposed use and development will be retain the heritage significance of the streetscape and not detract from the distinctive character of Bothwell.

The proposal is considered to be consistent with the aims and objectives of the Heritage Provisions.

Schedule 5 – Matters to be Taken into Consideration in Making Decisions on Applications for a Permit:

Schedule 5 provides additional matters that must be taking into consideration when deciding on any application for a permit and relevant matters are addressed in the following.

S.5.1 – The provisions of any State Policy or interim State Policy.

Comments in relation to relevant State Policies are discussed below.

S.5.3 – The objectives and other provisions of the Scheme.

The proposal is considered to further the relevant General, Specific Zone and overlays as demonstrated throughout the report.

S.5.5 – The effect of the proposed use or development on the landscape, scenic quality or biological diversity of the locality.

The impact of the proposal on the above is discussed throughout the report.

S.5.7 – The social effect and the economic effect of the proposed use or development in the locality.

The proposed pharmacy will expand on the existing services currently provided by the local doctor and provide additional pharmaceutical products not currently stocked at local shops which could be of benefit to the local community. The proposed business could also provide opportunities for employment and an additional place for tourists to visit in the town.

The social and economic effects are not quantifiable and consideration of commercial viability or effects on market competition and the viability of any firm or organisation should not be assessed as a planning matter.

S.5.9 Whether the proposed use or development is satisfactory in terms of the character, location, siting, bulk, scale, size, height, density, design, layout or external appearance and levels of emissions in relation to;

- (a) existing site features;*
- (b) adjoining land uses and zones;*
- (c) the streetscape and/or landscape;*
- (d) the natural environment;*
- (e) a place of cultural significance;*
- (f) any special area;*
- (g) water supply for domestic or fire fighting purposes;*
- (h) any perceived pollution or hazard; or*
- (i) powerline easement;*

Only minor external alterations and additions are proposed to the change of use and there will be no significant impact on the streetscape. The proposal is considered to be consistent with the above standards.

S.5.10 The size and shape of the land to which the proposed use or development application relates, the siting of any building or works on that land and the area to be occupied by the use or development;

The existing building will be used.

S.5.11 Whether the land to which the proposed use or development application relates is unsuitable for the proposed use or development by reason to its being, or being likely to be, subject to flooding, bushfire hazard, subsidence, slip or to any other risk, limitation or constraint;

The land is not subject to any of the above risks.

S.5.12 – The relation of the proposed use or development to the use or development on adjoining land or on other land in the locality.

The proposal would have minimal impact, if any, upon the existing neighbouring properties.

S.5.13 – The provisions of Schedule 3 or any code or policy adopted by Council relating to car parking, and whether the proposed means of access is adequate and whether adequate provision has been made for loading, unloading, manoeuvring and parking of vehicles within the proposed use or development or on that land.

Patrick Street is part of Highland Lakes Road which is a State Road and as noted above the Department of State Growth have no objections to the development.

One staff parking space has been identified on-site and a condition requiring that two delineated on-street parking spaces are provided on the street at the developers cost. The parking is considered to be adequate for the type of development proposed in a rural town.

S.5.14 Whether the proposed use or development will be supplied with an adequate level and standard of physical and human services infrastructure and whether appropriate infrastructure can be supplied before development commences.

The subject site has access to water, sewer, phone, power and stormwater drainage.

S.5.15 – The amount of traffic likely to be generated by the proposed use or development, particularly in relation to the capacity of the road system in the locality and the probable effect of that traffic on the movement of traffic and the safety of pedestrians.

The amount of traffic generated will be able to be absorbed by the existing road network. The intended car parking configuration will not unreasonable affect traffic safety or flow.

S.5.19 The effect on the natural, cultural and built heritage;

The proposal will utilise an existing development and will not have a significant impact on the heritage values of the site and the area.

State Policy Implications

- **State Policy of Water Quality Management**
Subject to appropriate conditions, the proposal is considered to be able to demonstrate compliance with this Policy with regard to ensuring sediment transport into surface waters does not occur.
- **State Policy on the Protection of Agricultural Land 2009**
The land is used for urban purposes and is not considered to be of any agricultural value. The Policy is not relevant to the proposal .

Technical Matters

Access: The development fronts Patrick Street (Highland Lakes Road) which is a State Road. The Department of State Growth have advised that they have no objections to the development, but a permit is required for any works within the road reservation.

Patrick Street, fronting the development, is sealed with wide gravel verges providing informal on street parking. It is proposed that the developer formalise two on street parking spaces. These should be designed such that a vehicle exiting the car spaces does not have to reverse into the traffic lane. The developer will need to provide a parking plan to be approved by Council demonstrating that this is achievable along with compliance to relevant Australian Standards.

Stormwater: There should be no change to stormwater disposal from the site.

Environmental Implications

None.

CONCLUSION

The application is to change the use of an existing residential dwelling to a Pharmacy at 7 Patrick Street Bothwell. The proposal involves significant internal alterations, minor external alterations and additions and two signs. The application is a Discretionary use within the Village Zone. A further discretion is triggered by the Heritage Conservation Area overlay. One of the signs is discretionary and the other is prohibited, however a condition is proposed to bring this into compliance with the Planning Scheme.

Fifteen representations were submitted during the public notification period, thirteen of which objected to the proposal. The key concern was on the grounds of the commercial viability of the proposed pharmacy and its impact on the viability of the existing doctors. Market competition and commercial viability are not relevant planning grounds and this concern is dismissed.

A further concern, and the key planning issue for the proposal, is the provision of parking spaces. It is considered appropriate for two parking spaces to be made available on the street at the cost of the developer. It is important that these spaces are delineated and formalised to improve the current ad-hoc nature of parking along Patrick Street.

The proposed Pharmacy is considered to be appropriately located within the Preferred Business Area of Bothwell and will not impact on the heritage character of the existing building or the area.

The proposal is considered to satisfy the relevant provision of the Planning Scheme and the application is recommended for approval with conditions.

Recommendation

Moved Cllr

Seconded Cllr

That Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, approve the application for a Change of Use to Shop (Pharmacy) at 7 Patrick Street, Bothwell (CT29974/1) subject to the following conditions:

General

- (1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- (2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the *Land Use Planning and Approvals Act 1993*.

Signage

- (3) The proposed "Pharmacy" sign to be erected on the roof line above the entrance must be reduced in size so that it does not exceed two square metres and is not more than 3.5 metres above ground level to the satisfaction of Council's General Manager.
- (4) Signage must not be illuminated.

Amenity

- (5) All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or painted to the satisfaction of Council's General Manager.

Landscaping

- (6) The site must be landscaped by trees, shrubs, fences or other means approved by Council's General Manager. Planting must bear a suitable relationship to the proposed height of the buildings and must not use species listed as noxious weeds within Tasmania, displaying invasive characteristics or unsuitable for fire prone areas.

Parking & access

- (7) Prior to the commencement of the use, at least two (2) car parking spaces must be provided on the site of which one (1) is for the use of staff and one (1) is for disabled customer car parking. Disable customer car parking may be provided behind the staff car parking space. These two (2) spaces must be available during opening hours and must be in accordance with Standards Australia (2004): *Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking*; Standards Australia, Sydney.
- (8) Prior to the commencement of the use, existing car parking within the Patrick Street reservation adjoining the subject land must be upgraded at the developers cost to provide at least two (2) parking spaces. The parking spaces and associated turning and manoeuvring area(s) are to be sealed and must be located and constructed in accordance with Standards Australia (1993): *Australian Standard AS 2890.5 - 1993 – Parking Facilities Part 5: On Street Car Parking*; Standards Australia, Sydney and an approved Parking Plan.
- (9) On street car should be designed such that a vehicle does not reverse into the traffic lane.
- (10) The existing access from the carriageway of the road onto the subject land must be sealed in accordance with Council's Standard Drawings and the approved Parking Plan and to the satisfaction of Council's General Manager.
- (11) A parking plan, relating to access, turning and on-street parking, prepared and certified by a qualified civil engineer or other person approved by Council's General Manager must be submitted to Council prior to or in conjunction with lodgement of Building Application. The parking plan is to include:
 - pavement details,
 - design surface levels and drainage,
 - turning paths,
 - dimensions
 and shall form part of the permit when approved.
- (12) The upgraded parking and associated turning, loading and unloading areas and access must be certified by a practicing civil engineer to the effect that they have been constructed in accordance with the endorsed drawings and specifications approved by Council before the use commences.

Access to State Road

- (13) All work on or affecting the State Road, including drainage, must be carried out in accordance with a permit provided by the Department of State Growth. No works on the State Road shall commence until the Minister's consent has been obtained and a permit issued in accordance with the *Roads and Jetties Act 1935*.

Services

- (14) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Stormwater

- (15) Drainage from the proposed development must drain to a legal discharge point to the satisfaction of Council's General Manager and in accordance with a Plumbing permit issued by the Permit Authority in accordance with the *Building Act 2000*.

Hours of Operation

- (16) The use or development must only operate between the following hours unless otherwise approved by Council's Manager Development Services:

- | | |
|---|-----------------------|
| • Monday to Friday | 7:00a.m. to 6:00p.m. |
| • Saturday | 8:00a.m. to 6:00p.m. |
| • Sunday and State-wide public holidays | 10:00a.m. to 6:00p.m. |

Construction amenity

- (17) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager Development Services:

- | | |
|---|-----------------------|
| • Monday to Friday | 7:00a.m. to 6:00p.m. |
| • Saturday | 8:00a.m. to 6:00p.m. |
| • Sunday and State-wide public holidays | 10:00a.m. to 6:00p.m. |

- (18) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:

- (a) Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
- (b) The transportation of materials, goods and commodities to and from the land.
- (c) Obstruction of any public footway or highway.
- (d) Appearance of any building, works or materials.

- (19) Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager Development Services.

- (20) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.

- (21) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's Municipal Engineer.

THE FOLLOWING ADVICE APPLIES TO THIS PERMIT:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.

- B. A separate permit is required for any signs unless otherwise exempt under Council's planning scheme.

- C. The issue of this permit does not ensure compliance with the provisions of the Commonwealth *Disability Discrimination Act 1992* in relation to access to or use of premises that the public can enter or use. Building access issues may also arise under other *Disability Discrimination Act 1992* provisions relating to employment, access to services and accommodation provisions. The operator may be liable to complaints in relation to any non-compliance with the *Disability Discrimination Act 1992*.

There are currently no standards prescribed for compliance with the *Disability Discrimination Act 1992*, however, Australian Standards associated with the Act, including AS 1428.1-2001 - *Design for access and mobility - General requirements for access - New building work* and the Building Code of Australia (BCA) may apply to occupants of the building. It is recommended that you obtain further information concerning the *Disability Discrimination Act 1992* from the Office of the Human Rights and Equal Opportunities Commission or the Tasmanian Anti-Discrimination Commission.

- D. The permit issued under the *Road and Jetties Act 1935* will detail those conditions that are specific to the site, including requirements for warning signs, lighting and barricading in accordance with the relevant Australian Standard. Contact should be made with Department of Infrastructure Energy and Resources' Southern Region Network Supervisor to define and outline any applicable conditions or before commencing any work within the State Road reserve.

The detailed design plans for the Department of Infrastructure, Energy & Resources need to address the requirements of the Department's 'Standard Brief for Professional Services', which also references the Department's 'Standard Specification for Roadworks'. Both these documents can be found at http://www.transport.tas.gov.au/road/tenders/web_spec/index.html and then by following the prompts to the "Specifications Listing". In the event that specific components of these documents are unavailable, contact should be made with the Department's Technical Officer Asset Management Strategies, Mr. Brian Watson, on telephone (03) 6166 3369.

- E. The standard specification and Code of Practice for traffic management plans for roadworks are available on: - http://www.transport.tas.gov.au/road_bridges_tas/specifications2/specification_listings, and http://www.transport.tas.gov.au/codes_of_practice/traffic_control_at_work_sites_-_codes_of_practice. Typical details are shown in the relevant Australian Standard field guide.
- F. Appropriate temporary erosion and sedimentation control measures include, but are not limited to, the following -
- Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Gutters spouting and downpipes installed and connected to the approved stormwater system before the roofing is installed; and
 - Rehabilitation of all disturbed areas as soon as possible.
- G. **This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**

Carried

14.2 DERWENT BRIDGE PUBLIC SHELTER AND TOILET BLOCK

Background

At the Ordinary Meeting of Council held on 20 January 2015 the following recommendation was passed:

THAT

1. Council adopt Concept Plan A and present same to the Minister for Parks and Wildlife along with design details for water and sewerage. The lease agreement be formalised;
2. A formal agreement be drawn up between the Derwent Bridge Wilderness Hotel and the Central Highlands Council for the management of sewage and water in accordance with the emails outlined in Attachment C to the report; and
3. A Development Application be prepared and referred to the WHA Assessment process for approval.

At the same meeting a recommendation was made to Council to purchase the Olympus 3 Toilet Building and Shelter Modular Kit from Modus Australia but a decision was not made at that meeting.

Current Situation

Mr J Wood has been liaising with Natalie Clifford from Tasmania Parks and Wildlife Service with regards to the lease agreement. Natalie has advised that the relevant assessments have been completed and she will now be seeking formal approval from the Director of National Parks. She has also advised that in the interim Council could commence the planning stage of the project.

Following the advice from Natalie Clifford a Development Application has been prepared and officially submitted with the applicable fees as follows:

Assessment Fee - \$255.00
Advertising Fee - \$300.00

Council's Environmental Health Officer, Mr Jamie Wood, is in the process of preparing some further documentation to be submitted in support of the Development Application before it can be advertised and is also working on the formal agreement between the Derwent Bridge Wilderness Hotel and the Central Highlands Council.

Conclusion

Council Officers are progressing the development of the public shelter and toilet block at Derwent Bridge and it is now considered appropriate to place the order for the Olympus 3 Toilet Building and Shelter Modular Kit so that works can commence as soon as the Development Permit and Lease has been finalised.

Recommendation

Moved **Clr** Seconded **Clr**

1. **THAT** Council purchase the Olympus 3 Toilet Building and Shelter Modular Kit from Modus Australia.
2. **THAT** Development Application Fees of \$555.00 for DA 2015/9 be remitted.

Carried

14.3 TEMPORARY FOOD LICENCE FEE

Background

Council reviews its application fees annually with the last review being undertaken in May 2014. At that time the Temporary Food Licence Fee was set as follows:

- Temporary Food Licence (Commercial) - \$100.00
- Food Business Licence (Community Organisations) - \$25.00

Current Situation

It has been brought to Council's attention that the fee being charged is excessive compared to other Council's throughout the State and that the fee is making it unviable for people to apply for the Temporary Food Licence and as such has a major impact on the attendance of food sites at events.

The fees below show the fees being charged by neighbouring Councils for Temporary Food Licences:

Southern Midlands Council

\$35.00

No charge for local not for profit Community Organisations

Derwent Valley Council

\$30.00

Northern Midlands Council

\$30.00

Glenorchy City Council

\$12.00 (1 day event)

\$49.00 (up to 2 months)

\$74.00 (up to 4 months)

\$100.00 (12 month permit)

Conclusion

Following a review of the Temporary Food Licence fee it has revealed that the fee being charged by Central Highlands Council is excessive and it is recommended that the fee be reduced in line with neighbouring Councils.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT the following fees be adopted for Temporary Food Licences with the fee to be reviewed in May 2016 as part of the annual review of application fees:

One Day Event (Commercial) - \$25.00

One Day Event (Community Organisations) - \$20.00

Carried

14.4 TASMANIAN TRIAL SIGNAGE

Background

Council Officers have had several discussions with Mr John Shoobridge regarding the erection of two Tasmanian Trail signs within the Municipality, one at Bronte Park and one at Ouse with Mr Shoobridge finalising exact locations.

The sign at Bronte Park is being proposed on privately owned land with the site at Ouse being owned by Council.

Current Situation

Mr Shoobridge has now advised that the proposed locations for the two signs are as follows:

3 Bridge Hotel Road, Ouse (opposite Lachlan Hotel); and

378 Marlborough Road, Bronte Park (opposite Hungry Wombat Café)

Mr Shoobridge has been liaising with the owners of 378 Marlborough Road, Bronte Park and has received approval from the owner for the installation of the sign. The land at 3 Bridge Hotel Road, Ouse is owned by Central Highlands Council and approval is now being sought from Council for the installation of the sign.



Council's Planning Consultant has advised that the proposed signage is exempt from requiring a permit under Clause 4.2(h) of the Central Highlands Planning Scheme 1998.

For Decision

John & Elizabeth Skoolbridge
 "Dorcas" Water
 16 Dotsbay Court
 Claremont 7011 Tasmania

6.3.2015

The General Manager
 Central Highlands Council.
 Dear Lynn.

As discussed with you
 and your Planning officer Kathy Bradburn,
 the Tasmanian Trail Fund is
 desirous of erecting two signs
 within your local Government area.

One location, at Ouse, is on
 Council land. The site, at the Ouse Car
 Park is marked by a peg with yellow
 tape on the River side of the Car Park -
 wetland fence.

The second location is on Private
 land owned by Bronte Park Highland
 Village. whose Principal is LUCAS JACOMETTI
 of 88 MIRRAMAID PARK, Blackmans Bay 7052
 through Lucas' License Managers, Bill and
 Pat Hinds. Permission to erect the sign where
 indicated by a wooden peg & yellow tape has been given.

John & Elizabeth

14.5 DOOR REPLACEMENT

For Discussion



BOTHWELL HISTORICAL SOCIETY INC

C/- 7 Queen Street,
BOTHWELL, 7030

Email: midmin@bigpond.com

9th March 2015

Mr Graham Rogers
Central Highland Council
Alexander Street
BOTHWELL, Tasmania 7030

Dear Mr Rogers,

Re: Doors replaced at the entrance to the Council Offices

At the last meeting of the Historical Society I was asked to write to you to confirm the conversation Mrs Mary Ramsay had with you a short while ago. We were informed that the doors replaced at the entrance to the Council Offices in Alexander Street are actually the original doors which once graced the entrance to the Town Hall. Thus they have some historic significance.

Consequently I am writing with two requests:

1. Please ensure that whilst the doors are stored in the Council Shed they are clearly labelled as the original Town Hall entrance doors.
2. To preserve the historic integrity of the Town Hall, we request serious consideration be given to re-fitting the doors at the entrance to the Town Hall, as part of the original architecture

Your response in due course will be most appreciated.

Yours sincerely,

Keith Allcock

Secretary

Bothwell Historical Society

14.6 STATUS REPORT

310	17/2/09	Sale of Council Land Wayatinah	DES Manager	<p>Development Permit has been issued.</p> <p>Graham Rogers & Richard Cassidy met at Wayatinah on Tuesday 25th February to discuss final details. Pitt & Sherry are now preparing tender documents and Engineer Drawings for Stage 1 (5 Lots).</p> <p>11/11/14 - Ownership of infrastructure within the village is currently be investigated by Council's Solicitor</p>
323	16/11/10	Caravans – Meadow Bank Lake	DES Manager & Planning Consultant	Meadowbank Special Area Plan has been included in the draft Interim Central Highlands Planning Scheme 2014. Caravan By-Law has been adopted by Council.
331	16/7/13	Vehicle body removal in Municipality	DES Manager	Being monitored regularly.

14.7 DES BRIEFING REPORT

Planning Permits Issued Under Delegation

The following planning permits have been issued under delegation during the past month.

Permitted Use

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015/7	M G & S L Cloutier	Lot 39 Pauciflora Drive, London Lakes	Dwelling in Holiday Residential Zone
2014/73	D R & S A Huett	Lot 2 Arthurs Lake Road, Lake	Dwelling in Holiday Residential Zone

Discretionary Use

DA NO.	APPLICANT	LOCATION	PROPOSAL
2014/45 Disc	Loop Architecture	4 & 6 - 8 Market Place, Bothwell	Entertainment Facility (Visitor Centre) in Village Zone & Heritage Conservation Area & Heritage Site(s)
2015/2 Disc	J A Rogers	21 Alexander Street, Bothwell	Shed in Village Zone and Heritage Conservation Area Requiring Variation to PD4 Building Envelope Standard

IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

No dogs were impounded during the past month.

15.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

THAT the Works & Services Report be received.

Carried

12th February 2015 – 10th March 2015

Maintenance Grading

Thousand Acre Lane	Pelham Road	Dennistoun Road	Waddamana Road
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Potholing / Shouldering

Victoria Valley Road	Strickland Road	Meadowbank Road	Fourteen Mile Road
Jones River Road	Marked Tree Road	Sonners Road	The Avenue
Dawson Road	Bluff Road	Clarendon Road	Woolpack Road
Green Valley Road	Bothwell Township		

Roadside Slashing

Pelham Road	Hamilton Plains Road	Strickland Road	Victoria Valley Road
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Culverts / Drainage

Dennistoun Road	Victoria Valley Road	Upper Mill Road
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Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- **0 hrs** Long Service Leave taken
- **25.5 hrs** Sick Leave taken
- **390 hrs** Annual Leave taken

Bridges

Replace 18 pieces bridge decking Green Valley
 Bridge maintenance on 19 bridges in conjunction with Aus Span inspections
 .Tighten bolts on traffic barriers and install new bolts
 .Remove vegetation from traffic barriers
 .Install delineators
 .Place approx. 2 tone asphalt to abutment approaches
 .Construct concrete cut of walls under pipes to prevent erosion
 .Install missing bridge posts
 .Respike bridge decking
 .replace missing guide posts
 .Replace missing width markers
 .Replace nonstandard fishtails with bullnoses

Refuse / recycling sites

Cover Hamilton Tip twice weekly

Other

Start prep for Hamilton Show

Dig out Upper Mill Road

Install signs Thiessen Crescent

Move offal pit at Hamilton RDS

Tip cover Hamilton landfill

Litter removal on Ellendale Rd, Hollow Tree Rd, Dennistoun Rd and Lower Marhers Rd

Install new storm water pit Ellendale

Dangerous tree removal Ellendale Rd

Install fence Ellendale Hall

Repair seats Hamilton Park

Repair taps Ouse toilet

Fence at Ouse toilet

Remove Traxcavator from Hamilton Landfill to take to Bothwell WTS for the green waste push up

Municipal Town Maintenance

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Plant

PM701 Hino Tipper - new seal in gear box (h)

PM723 Cat Traxcavator - service (h)

PM759 Works Mangers Hilux - service

PM613 Komatsu Loader - service (h)

PM705 Mack Truck - service (h)

Private Works

Brett Gleeson - pre-mix pick up

Clayton Pearce - gravel delivery

Barry Harback - gravel pick up

Richard Bowden – marquee hire

Diane Vale - water delivery

Jason Branch - mowing block

Andrew Jones - gravel and dry hire of Mack Truck

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks

Stabilization on Hollow Tree Rd

Bridge Maintenance

Dangerous tree removal Marked Tree Rd

Hamilton Show

15.1 LOWER FARM ROAD

An email has been received from Anthony Archer regarding Lower Farm Road.

For Discussion

From: Anthony and Lynda Archer [<mailto:norwood.est1@bigpond.com>]

Sent: Monday, 9 March 2015 9:59 AM

To: Lyn Eyles

Subject: Lower Farm Road

General Manager
Central Highlands council
6 Tarleton St
Hamilton 7410.

Re Lower Farm Road

Dear Lyn

My family are about to commence construction of a farm dam and we will need to use the Lower Farm Road to provide access to contractors and their equipment.

Our preferred contractor has expressed concern at the state of the road.

We have previously written requesting works continue to be under taken on the road and it has fallen into disrepair.

Council gave authority for the gate to be locked provided the overseer be provided with a key at any time he required access.

Council maintains at least three other roads behind locked gates and we wish to be treated similarly.

As an interim measure we suggest council provide and cart course material to provide a base to the road and we will pay for grading by contractors to allow safe access.

We are hoping to commence construction in the next few weeks and would appreciate it if Council could give our request your urgent attention

Regards

Anthony Archer

Norwood
Bothwell, 7030

15.2 SPEED LIMIT CHANGE ELLENDALE RD

A request has been put to Council to change the speed limit from the Lyell Highway down to the Meadowbank Bridge that is currently 100km. This area has many local residents and tourist using the public toilets and boat ramp as well as the area for day use for fishing. Many pedestrians must walk from one side of the road to the other from the boat ramp and to the toilets. With vehicles at speeds traveling up to 100km can result in high safety risk for pedestrians.

After discussions with State Growth they would need Council to agree to a change the speed limit and forward the minutes to State Growth so this could be assessed.

For Discussion

15.3 SAFETY AUDIT HOLLOW TREE ROAD

State Growth have conducted a safety audit of Hollow Tree Road to see if any more advisory or warning signs could be installed audit was carried out on Wednesday 11/03/15 with Central Highlands Council Works Manager and State Growth. Email response from Scott Ingles is below.

For Discussion

Our re-survey of Hollow Tree Rd indicates that the current w sign regime more than meets the requirements of Australian Standard 1742.2 and I can see no reason to upgrade this regime. As discussed during the survey the southern end of the road would benefit from the addition of two W1-5 signs with 55km/h advisory speed plates. While this will be of benefit it in no way indicates the previous survey was at fault for not identifying these signs, the curves are highly visible and would not normally be warned as motorists are expected to drive with some consideration of the road condition (alignment, surface, weather etc.). Additionally, as discussed, the installation of a few more guideposts at the locations raised would assist in drivers being able to identify the road alignment on some of the flatter more open road sections. The location of the recent fatal motor-cycle crash is immediately following a curve warning sign with an appropriate advisory speed – any suggestion that poor signage was a contributing factor in this instance is refuted. It must also be remembered that Hollow Tree Rd is not a high volume road, both the w-sign regime and the centre line have been provided to improve alignment recognition (particularly for non-local traffic) and each has been done to comply (or exceed) with AS 1742.2. In reality the road has a higher alignment definition than many similar country roads.

I trust this information is of assistance and please contact me if you require further,

Regards

Scott Ingles

Traffic Engineering Officer

Transport Infrastructure Services

Ph; 6166 3321

E; scott.ingles@stategrowth.tas.gov.au

15.1 STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager

Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM

Clr Bowden requested that this item be placed on the Status Report

16.0 ADMINISTRATION

16.1 TABLING OF PETITION

The General Manager has tabled a petition signed by 230 citizens of Bothwell and surrounds requesting Council take note of their opposition to the establishment of a proposed pharmacy in Bothwell.

Council has dual responsibilities under the Local Government Act and as a planning authority under the Land Use Planning and Approvals Act 1993.

Advice has been provided to Councillors outlining the two separate responsibilities and obligations.

For Discussion

16.2 NOTICE OF MOTION

Clr Cassidy has given notice of his attention to move the following motion:

"That speed limits within Bothwell, along the 1.6 km of the A5, from 0.9 km of Hollow Tree Road to Dennistoun Road, and the full length of Wentworth Street be reduced to 50 km/h and other Central Highlands towns and built-up residential areas as well."

Clr Cassidy has provided the following information in support of his motion:

How are speed limits set?

Speed limits are set to reflect varying road environments, vehicle types and community needs such as safety, convenience and economics.

Speed limit management is about finding an acceptable compromise across a wide range of objectives and diverse groups of road users and communities.

Speed limits are set with the following in mind - although there may be other things to consider:

- the crash history
- growth in traffic volumes
- changes in the environment and roadside development over time
- the terrain
- the number of accesses onto a road
- the road's function
- the road's conditions and specifications

Who sets the speed limits in Tasmania?

- The Department of State Growth sets all speed limits on all public roads within Tasmania.
- The 29 Councils have been involved in deciding which streets in your community are 50 km/h

According to Tasmania's Department of State Growth website, I discovered the aforementioned information regarding setting speed limits.

All 29 councils, in conjunction with the Department of State Growth, have developed road hierarchies.

A map is attached of Bothwell, with other supporting documents.

Presently, approaching Bothwell, speed limits are 80 km/h, then reduce to 60 km/h through the town.

The road grade is fairly level throughout Bothwell.

From one end of town to the other is 1.6 km travelling along the A5. Driving at the current posted 60 km/h, it takes 1 minute and 36 seconds to drive through Bothwell.

From the B110 Hollow Tree Road to Dennistoun Road, it is 0.9 km and requires 54 seconds, plus approximately a 4 seconds delay crossing the A5 toward Market Place.

Along the A5 there are quite a number of private driveways, crossroads, and entrance/exit to a school and swimming pool, businesses that rely upon people stopping and not merely "just passing through".

Along the Hollowtree Road which becomes William Street, then Market Place, then Dennistoun Road, again, there are quite a large number of private residential driveways, crossroads, football/recreation ground, churches, a museum, RV park.

Reducing the speed limit to 50 km/h, would be consistent with Hobart and other urban and residential areas throughout Tasmania, and along the A1 Midlands Highway, by the way.

Reducing the speed limit would only inconvenience drivers an additional 19 seconds, making the transit time 1 minute and 55 seconds, along the A5 and 10 seconds more from Hollowtree Road to Dennistoun Road, but the benefits to the community would improve immeasurably.

According to Department of State Growth, regarding the implementation of the 50 km/h speed limit, "both the time spent and distance travelled in local streets is relatively small for most drivers, so the disadvantages to drivers of lower speed limits should be relatively small."

And further, "It has also been demonstrated that on local streets, maintaining a steady speed of 50 km/h used 4.2 per cent less fuel than it did at 60 km/h. This equates to a saving in total fuel consumption of between .04 per cent and .3 per cent. Although the expected benefits from reduced fuel consumption are therefore small, they nevertheless support the case for using speed limits rather than physical devices to lower speeds."

Also, please consider, "as with air emissions, measuring noise emissions is not entirely straightforward. For a single average passenger vehicle passing a point at a constant speed, each 10 km/h increase in speed increases the noise by 3 dB(A). Therefore, vehicles passing a house at 60 km/h are likely to be louder than vehicles travelling by at 50 km/h."

For further consideration, the high incidence of road-kill would be reduced.

Considering revenue generated by tourism, people might actually stop in Bothwell to shop, visit the local attractions, have a meal at the pub, or buy petrol from the garage.

It would improve road safety. As per last Council Meeting, there was a fatal traffic accident, recently, on Hollowtree Road, as speed, poor road signage, and inappropriate speed limit or "advisory speed signs" on curves or lack of them was the likely cause, in addition to excessive speed.

Lastly, if you would kindly install a road advisory sign to discourage truckies from irresponsibly using their engine brake, especially if it is unmuffled or the exhaust is poorly maintained, it would allow residents to get a sounder sleep. Signs advising truckies to avoid using engine brake can be seen along the A1 Midlands Highway.

Bothwell is a tourist destination. Bothwell has a large number of heritage-listed buildings, which could be impacted by vibration from heavy vehicles trundling along and vibratory-noise emitted by irresponsible use of engine brakes on prime movers.

Chances are if the truckies were doing 10 km/h less there would be less need to use the engine brake, there would be reduced road noise and less vibration, impinging on heritage buildings and infrastructure.

Jacobs Vehicle Systems, a manufacturer of engine brakes (Jake Brake) for prime movers, et al, states a properly maintained system produces 80 to 83 dB(A) Noise Level and with the "Organ Pipes" vertical straight-pipes can be 16 to 22 dB(A) louder. Now those are modern and properly maintained vehicles, not the ones that typically trundle and roar through Bothwell. A lawn mower makes 87 to 94 dB(A) noise and normal speech is 60 to 65 dB(A), by comparison . . .

The bedroom and lounge room windows of my house are merely 132 feet from the edge of the road surface. Though I am adversely affected, most residences are setback from the road's edge less. It must be noted here, that there is legislation for government-provided noise attenuation, to include providing double pane windows, based upon internal noise tests and decibel levels, provided at state/local government cost.

DIER Traffic Noise Management Guidelines infers protection of environmental values and the well-being of the community, or a part of a community or the well-being of an individual. "DIER recognises that transport generated noise emissions have the capacity to impact the well-being of both the community and the individual."

Thus, I would like to have an item placed on the Agenda for the next Council Meeting and I would like to move a motion that the speed limits within Bothwell, along the 1.6 km of the A5, from 0.9 km of Hollow Tree Road to Dennistoun Road, and the full length of Wentworth Street be reduced to 50 km/h . . . and other Central Highlands towns and built-up residential areas, as well.

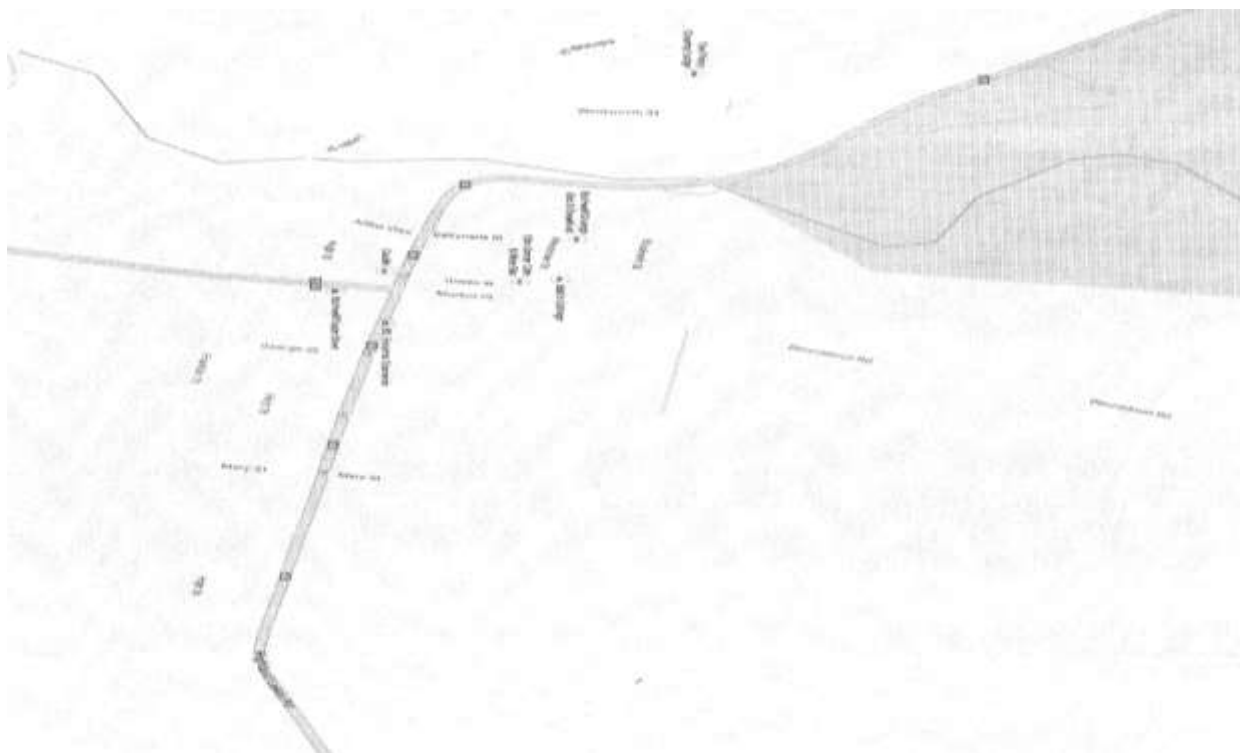
Comments

Council's Works & Services Manager sought advice from State Growth on the matters raised by Cllr Cassidy. The advice received is:

1. The process for speed limit reductions is that Council would need to agree and the official minutes be forwarded to State Growth indicating this. State Growth will not alter speed limits without the agreement of local governments as this raises the issue of revenue raising etc, doesn't take into account the opinions of locals and usually results in high levels of non-compliance. Dependent upon the changes, the RACT is also consulted. It is very likely that, assuming Council agree, there would be no objection to placing 50 speed limits in Council towns.

2. This matter was previously considered. If Council believe there is an issue this can be reconsidered. The approaches to Bothwell are relatively flat and the truck noise is more likely engine noise only. Both Hollow Tree Road and Dennistoun Road are Central Highlands Council roads and can be dealt with as seen fit by Council, Highland Lakes Road will require approval from State Growth upon an official request from Council. The signs are an advisory sign only and as such have no legal significance in Tasmania and compliance relies on the goodwill of drivers.

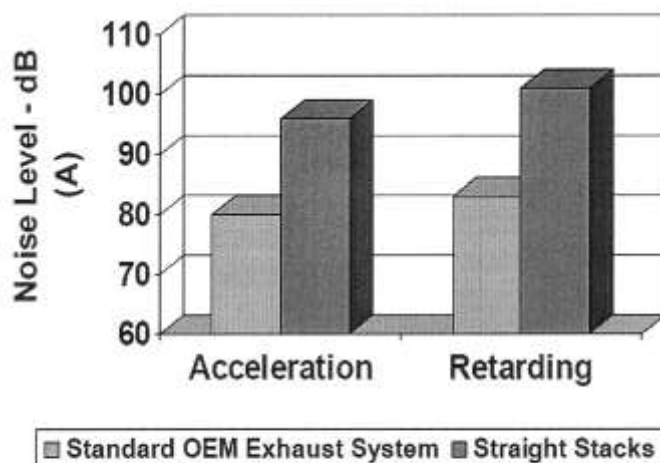
For Discussion



ENGINEERED FOR THE *ROAD AHEAD*

Characteristic Engine Brake Sound

Typical Heavy Duty Vehicle Noise Test Results



Not a large difference between engine brake and acceleration sound levels, but a very noticeable difference when the engine brake is not muffled.

CONFIDENTIAL

16.3 REQUEST FOR REMISSION OF BUILDING APPLICATION FEES

The Australasian Golf Museum is requesting that Council remit the building application fees for the Visitor Centre link in Market Place. The building is on Council land and will be owned by Council. Building Fees are \$1,410.00 and Plumbing Fees are \$300.00.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT as the building will be owned by Council, Building fees of \$1410.00 and plumbing fees of \$300.00 be remitted by Council on the Visitor Centre link, Market Place Bothwell.

Carried



Australasian Golf Museum
Market Place
Bothwell
Tasmania 7030
Phone: 03 62594033
Email info@ausgolfmuseum.com
ABN 797 516 716 96

Ms Lyn Eyles
Central Highland Council
19 Alexander Street
Bothwell
Tas 7030

Dear Lyn

I would like to make a formal request to the Council for remittance of the Building Application fees.

This concerns the Visitor Centre link in Market Place Bothwell. It is to be built on Council property and will be a Council owned building.

I am grateful for your referring this matter for Council consideration.

Yours sincerely

Dorothy Evans
Manager
20th February 2015

16.4 SOUTHERN WASTE STRATEGY AUTHORITY (SEPARATE ATTACHMENTS)

Deputy Mayor Andrew Downie, Council's representative on the Southern Waste Strategy Authority would like to canvas Council's thoughts on the future direction of waste in southern Tasmania and SWSA. Councillor Downie will speak to this item.

For Discussion

16.5 SCHOOL HOLIDAY PROGRAM

Clr McRae has requested that this item be placed on the agenda for discussion by Council and has provided the following:

The development of a committee to work closely with the school association in developing a holiday program for the children of the area. Other councils have such a program facilitating the availability of grants and supported by Council.

For Consideration by Council

16.6 MEMBERSHIP DESTINATION SOUTHERN TASMANIA

DST have provided the attached information on their Local Government Partnership membership package for 2015/2016. Total investment is \$6,000 plus GST.

Council has committed \$6,850 in this financial year as membership and a contribution towards the business plan.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT Council make a budget allocation of \$6,000 for membership to DST in its 2015/2016 budget.

Carried

Lyn Eyles

From: Melinda Anderson <melinda@southerntasmania.com.au>
Sent: Friday, 20 February 2015 5:44 PM
To: Lyn Eyles
Subject: FW: DST Local Government Partnership Membership 2015/2016

Dear Lyn

As discussed at the recent STCA meeting, Destination Southern Tasmania values the support of Central Highlands Council as one of its local government supporters. We recognise that the sustainability of our regional tourism industry is enhanced by strong partnerships between local government and DST.

We are excited about the opportunities to continue to work together over the next year to meet your tourism objectives. I will be seeking a meeting with you in the next two weeks to discuss these and DST's achievements year to date.

In the meantime, we know recurrent budgets are being finalised and wanted to outline the DST local government partnership membership package we have formulated for 2015/2016.

Destination Southern Tasmania Local Government Partnership Membership Benefits
Membership for Council Businesses
Complementary bronze membership for each Council owned and operated tourism business (value \$385 each)
Advocacy
Tailored advocacy, research and industry support from DST CEO and Board
Invitation to participate in annual advocacy forum
Opportunity to participate in strategic stakeholder networking opportunities
DST CEO and/or Chairman to attend Council meetings as appropriate
DST representation on Council committees/working groups as appropriate
Industry Development
Accessible industry development opportunities for the tourism industry in local government area
Member pricing on DST networking and industry development events for Council staff
Monthly e-newsletter, media releases, industry updates, research and reports distributed to nominated staff
DST facilitated forum for Council representatives to assist tourism strategic planning
One complementary ticket to each DST industry development event (other than conference)
Conduit to Tourism Supply Strategy Steering Committee
Marketing
Tailored public relations and publicity activities
Biannual feature story to be written by DST and shared through digital channels on content relevant to Council area and experiences
Opportunity to provide content for inclusion on www.hobartandbeyond.com.au regarding tourism destinations in local government area
Investment: \$6,000 plus GST

* The partnership investment has increased for the first time in three years, to reflect the increased external costs of operating the organisation.

Please do not hesitate to contact me if you have any queries regarding the partnership benefits. We do understand that each Council will have different needs within the categories outlined and will work with you to formulate the best approach to meet your objectives.

I will also send this information via the post for your records.

Best Regards
Melinda

Melinda Anderson
Chief Executive
Destination Southern Tasmania
PH: (03) 6223 5650 | MOB: 0400 457 132 | E: melinda@southerntasmania.com.au



16.7 REMISSION UNDER DELEGATION

The General Manager has made the following remission under delegation:

03-0214-00718	\$16.00	Penalty on rates – incorrect customer ref on BPay
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For Information

16.8 TARGA TASMANIA 2015

Targa Australia are seeking Council approval for closure of Ellendale Road from Lyell Highway to Dillons Road on Friday 1 May 2015 from 9.21am to 13.51pm for the purposes of conducting a stage of Targa Tasmania 2015.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT Council advise Targa Tasmania that:

- (a) Council give approval for closure of Ellendale Road from Lyell Highway to Dillons Road on Friday 1 May 2015 from 9.21am to 13.51pm for the purposes of conducting a stage of Targa Tasmania 2015; and
- (b) the Lyell Highway and Odina Roads are not Council roads.

Carried



Mrs Lyn Eyles
General Manager
Central Highlands Council
PO Box 20
HAMILTON TAS 7140

Received	4.3.15
Mail <input checked="" type="checkbox"/>	Fax <input type="checkbox"/> Email <input type="checkbox"/> DES <input type="checkbox"/>
Forwarded to	
GM <input checked="" type="checkbox"/>	FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/>
Other	
Entered By:	
Ref:	

Targa Australia Pty Ltd
3/46 Mornington Rd
Mornington TAS 7018
Tel 03 6221 8800

3 March 2015

Dear Lyn

Targa Tasmania 2015 – Road Closure Application

I wish to make application to council seeking in principal support of proposed road closures in connection with the international tarmac rally Targa Tasmania 2015.

The event is scheduled to cover a statewide route from Monday 27 April to Saturday 2 May 2015, with all activities relating to the Central Highlands municipality concentrated on Friday 1 May.

In accordance with the conditions of the Tasmania Police Motor Sport Permits Policy; I request approval in principal for the use and closure of the following roads for a maximum period of four and a half hours:

LEG FIVE – FRIDAY 1 MAY

MUNICIPALITY OF CENTRAL HIGHLANDS

'TARRALEAH'

08:29 – 12:59

ROAD CLOSED:

Lyell Highway
Oldina Drive

BETWEEN FOLLOWING ROADS:

Tungatinah Road and Oldina Drive
Lyell Highway and Pugara street

MUNICIPALITY OF CENTRAL HIGHLANDS

'ELLENDALÉ'

09:21 – 13:51

ROAD CLOSED:

Ellendale Road

BETWEEN FOLLOWING ROADS:

Lyell Highway and Dillions Road

All residents effected by road closures will be contacted twice prior to the event, advising full details of the road closure and of the safety and emergency response plans. This information will be distributed under contract by Australia Post to ensure the greatest level of coverage.

Additionally Targa Australia will also contact a wide variety of organisations and individuals including schools, harvesting contractors, transport companies, milk companies, tourism authorities and tourism operators advising details of the route and road closures as well as place advertisements in the three major newspapers.

Targa Australia will remain in contact with council to ensure minimum disruption to community and council plans.

Thank you in anticipation, should you require further information please do not hesitate to contact me on 0419 349 656.

Yours sincerely



Hamish Marquis
Clerk of Course

16.9 LGAT ANNUAL GENERAL MEETING AND GENERAL MEETING 22 JULY 2015

The General Meeting and Annual General Meeting of the Association will be held at the Inveresk Site, Launceston commencing at 11.00 am on Wednesday 22 July, 2015.

The agenda will be distributed on 24 June 2015. Councils are invited to submit motions on matters connected with the objectives of the association or of common concern to members for inclusion in the agenda of the General Meeting and motions will need to be received at the Associations offices by no later than close of business, Friday 24 April, 2015.

For Noting



Local Government Association Tasmania

16 February 2015

Central Highlands Council
 Ms Lyn Eyles
 PO Box 20
 HAMILTON TAS 7140

Our Ref: AG/CA	
Received	File No: 81215
Mail <input checked="" type="checkbox"/>	Fax <input type="checkbox"/> Email <input type="checkbox"/> DES <input type="checkbox"/>
Forwarded to	
GM <input checked="" type="checkbox"/>	FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/>
Other	
Entered By:	
Ref:	

Dear Lyn

**Annual General Meeting and General Meeting
 22 July 2015**

In accordance with the Rules of the Association, I give formal notice of the General Meeting and the Annual General Meeting of the Association to be held at the Inveresk Site, Launceston, commencing at 11.00am on Wednesday 22 July, 2015.

Councils are invited to submit motions on matters connected with the objectives of the Association or of common concern to members for inclusion in the agenda of the General Meeting. If councils consider a matter is of significant concern but may struggle to be supported it is suggested that conversations ensue with potential like minded councils to ensure procedural issues such as having a motion seconded can occur. This assists both the council/community where the issue exists and provides the opportunity for more rigorous debate and points of contention to be canvassed.

It is planned to distribute the agenda on Wednesday 24 June 2015 and motions will need to be received at the Association's offices by no later than close of business, Friday 24 April, 2015. This lead time will ensure relevant matters can be forwarded to the State Government for comment in accordance with the Communication and Consultation Protocol Agreement. The responses from State Government will then be included with the agenda to provide councils with a full briefing of the issues to be considered.

A standard template is attached but electronic versions are available on our website or will be forwarded by email upon request. Please note that detailed background comments are important in terms of ensuring there is an understanding by the reader of what is being sought.

Please note, the Rules of the Association do not provide for the preparation of a Supplementary Agenda.

Councils are reminded that opportunities are available at every General Meeting of the Association to submit motions for deliberation and do not have to be restricted to the General Meeting attached to the AGM. Councils are encouraged to consider this matter in terms of ensuring more robust and broader debate across all General Meetings in the year.

Should you require any assistance or advice on the background to issues of concern to your Council, the procedures to bring them forward or the wording of motions, Association staff would be only too pleased to assist. There are likely many matters that have previously been addressed or others that might be able to be dealt with administratively. Please keep this in mind and take advantage of the opportunity to discuss with the Association.

Yours sincerely

Allan Garcia
 Chief Executive Officer



Councils are invited to submit motions for debate.

- address the objectives of the Association
- relate to matters of common concern to Councils
- recommend priorities to be followed by LGAT in pursuit of the State Agenda
- direct LGAT to undertake certain priorities
- refer to public policy generally.

Phone: Fax: Email:

.....

.....

.....

.....

[illegible]

Post, Fax or Email by no later than close of business, Friday 24 April, 2015

16.10 VODAPHONE AUSTRALIA (SEPARATE ATTACHMENT)

Vodafone are in the process of conducting detailed feasibility studies of nominated Black Spot regions within our Council region.

Vodafone have identified some locations that would provide coverage to the Black Spots identified and are seeking feedback on the following:

- ☐ Does Council have any suitable land and/or infrastructure suitable for the construction of a mobile base station?
- ☐ Can Council assist in identifying suitable locations for the construction of a mobile base station?
- ☐ Is Council prepared to contribute to the construction of a mobile base station through either cash or 'in kind' contributions (e.g. access roads, power connection, etc...)?
- ☐ Did Council nominate any Black Spot locations?
- ☐ Has Council engaged with the local community regarding this initiative?

Should the outcome of their investigations meet their coverage and strategic objectives and have the support of Council and the wider community, they will submit a Funding Request to the Department of Communications as part of the Mobile Black Spot Programme.

For Discussion

16.11 ANZAC DAY 2015 IN UK RECOGNITION OF MATRON JEAN NELLIE MILES-WALKER BORN IN HAMILTON (SEPARATE ATTACHMENT)

Councillors would have received a letter from Michael R Bennett, RAN,R>N> (Rt'd) Chairman of the Royal Naval Association, Port Phillip Branch Victoria.

Mr Bennett has supplied a detailed history of Matron Jean Miles-Walker's service during the first world war. Jean died of influenza on 30 October 2018 in the British military hospital, Sutton Veny, Wiltshire and was buried in the graveyard of nearby St John's Church. The Sutton Veny CE Primary School actively commemorate ANZAC Day every year, when the school pupils place poppies on the graves of those Australians interred there. An ANZAC Day service is held every year in the Sutton Veny Parish Church.

Mr Bennett has arranged his personal travel to Sutton Veny to attend the Sutton Veny ANZAC Day Service. Mr Bennett would like, on behalf of Central Highlands Council, to present Parishioners of Veny Church and the Head Teacher of the Sutton Veny School with Certificates of Appreciation in recognition of the Sutton Veny Church and Schools combined efforts in not only maintaining the ANZAC legend but ensuring that future generations will both understand and treasure the link the village has with Australia and Tasmania in particular.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT Council provide Mr Bennett with Certificates of Appreciation to present to the Parishioners of Veny Church and the Sutton Veny School.

Carried

16.12 CENTRAL HIGHLANDS COMMUNITY DONATION

A Central Highlands Community Donations Program Application has been received from Ms Aimee Butler of Bothwell. Aimee will be competing in an Irish Dancing Competition, 2015 Moran Kelly Premierships in Victoria on 22nd and 23rd August, 2015.

Since 2012 Aimee has contributed to the Central Highlands Community as a volunteer performer and demonstrator at various community events.

Council's Guidelines for this Program has a maximum of \$150 for participating or competing in an interstate event. In exceptional circumstances, Council may exceed the maximum donation.

Aimee has itemised her costs as \$2,004 and has requested that Council consider a donation above the maximum of \$150.

For Decision

CENTRAL HIGHLANDS COUNCIL COMMUNITY DONATIONS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICANT DETAILS

Applicant's Name: Aimee Butler

Contact Details

Residential Address: 1 William St, Bothwell, 7030

Phone: (Business hours) 6259-5769

Mobile: 0438-016-007

Fax: N/A

Email: aysbutler@yahoo.com

Signature



Amount Applied for \$.150.00*

*Note: Please refer to section "Please provide details to support your application."

(Maximum as per Guidelines)

2. INTERSTATE OR INTERNATIONAL REPRESENTATION

Where are you competing/attending?

2015 Moran Kelly Premierships, Victoria

What sport/activity are you competing in, and at what level?

Irish Dancing Competition, Level - Adult Premiership

If you are a sports competitor, are you competing as an amateur?

Yes

What dates are you competing/participating?

August 22nd and 23rd 2015

Please provide details to support your application

Dear Mayor Flint and Central Highlands Council,

I know you are all busy, so thank you for your time.

My name is Aimee Butler and I have been Irish Dancing since I was a teenager. It is a passion of mine and I have dedicated many hours to lessons, personal practice, performing and competing. However, since April 2012, I have attended Scoil Rince Ni Kelly "Kelly School of Irish Dancing" and represented Tasmania. This year my teacher Ms. Bronwyn Kelly has suggested to compete at the *Moran Kelly Premierships*.

As a resident of the Central Highlands Community, I have always appreciated the support of the Bothwell Office, generously permitting me to practice in the Bothwell Town Hall, previously. And since 2012, I have also contributed to the Central Highlands Community, as a volunteer performer and demonstrator at various Community Events:

- *Bothwell Music-Fest* (Performance)
- *Come Alive 'n' Thrive in Central Tasmania* (Performance)
- *Miena Craft Class Christmas Lunch* (Performance)
- *Dance Class* for Central Highlands Rural Primary Health Services (Demonstration)

My 2014 achievements include:

- Profiled by "Australian Woman's Health" Magazine.
- Awarded 7 medals (placing in all 4 Solos and 3 out of 4 Céilis "Group Dances" at the *Tasmania Festival of Irish Dancing*.

RE: In exceptional circumstances, Council may exceed the maximum donation.

Please would you donate more than \$150.00. As per my itemised list, it is going to cost \$2004.00 to compete.

Hope you are all having a wonderful day,

Warmest Wishes,

A handwritten signature in black ink that reads "Aimee Butler". The signature is fluid and cursive, with a horizontal line drawn across the middle of the name.

Aimee Butler

3. MEDICAL ASSISTANCE

What type of medical/rehabilitation treatment will you be receiving?

N/A

Where will the treatment be administered?

N/A

Please provide any additional information to support your request.

N/A

All quotes correct, as of 26th February 2015

TRAVEL

Flights: HBA (21st August – 24th August) to Melbourne

Qantas – (\$578 Return, Flexi fare)*

Virgin Blue – (\$538 Return, Flexi fare)*

**Flexi fare is needed, as this includes luggage such as Irish dancing costume, which needs to be protected well.*

TOTAL = \$538.00

TAXI (Melbourne Airport Fair Estimator)- Airport to Competition (Ringwood) & Return

= \$114.00 per way (6:00am & 19:30 / \$228.00 Round trip, per day)

2 competitions days = \$456.00

TOTAL = \$456.00

ACCOMMODATION

Melbourne Airport Hotel – PARKROYAL (3 Nights)

Arrival on 21st August is necessary as competition days commence at 8:00am on 22nd & 23rd and finish at 19:30.

\$256.67 / night

TOTAL = \$770.01 (3 Nights)

ENTRY FEES

\$20.00 / Solo Dance (Soft Shoe) X 2 = \$40.00

\$20.00 / Solo Dance Traditional (Hard Shoe) X2 = \$40.00

\$25.00 / Premiership Dance = \$25.00

\$20.00 / 2 Hand = \$20.00

TOTAL = \$115.00 / However, there is a maximum charge of \$90.00.

OTHER COSTS

Food - \$50.00 / day (Lunch & Dinner)

TOTAL = \$150.00 (3days)

COMBINED TOTAL = \$2004.00

16.13 COMMUNITY GRANT REQUEST

Mr John Shoobridge on behalf of the Tasmanian Trail Inc has submitted a community grant requesting a contribution of \$750 towards trail markers for the Tasmanian Trail. The markers will ensure a well marked safe trail for users – walkers, bikers and horse riders. The trail provides an active recreational avenue for users.

For Decision

 CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM
--

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: TRAIL MARKERS FOR TAS. TRAIL
Amount of Grant Requested: \$750
Estimated Total Project Cost: \$1300
Applicant Organisation: TASMANIAN TRAIL INC.
Contact Person's Name: BOLEN, CHRIS.
Contact Details Address: 412 PASS ROAD
CAMBRIDGE. 7170
Phone: (Business hours) 62442491
Mobile: 0419370528
Fax: —
Email: WWW.TASMANIANTRAIL.COM.AU
Signature John R. Shoobridge
Name Mr. C. Bolen
Position in Organisation CHAIRMAN/PRESIDENT
Date 26.2.2015
What is the overall aim/purpose of the applying organisation?
 Provision and Maintenance of Recreational Trail
 For Walkers, Bikers and Horse Riders.
What is the membership of the organisation? 70
President SHOUBRIDGE JOHN R.
Secretary CHRIS BOLEN
Treasurer KATHERINE CLARK
Public Officer/s SHOUBRIDGE JOHN R.

2. ELIGIBILITY (see Community Grant Program Guidelines)

Is the organisation:

- ☒ Representative of the interests of the Central Highlands Community
☒ Incorporated
☒ Not for Profit
☒ Unincorporated
☒ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required) *No*

If yes;

Name of Project:

Date Grant received:

Amount of Grant:

3. PROJECT DETAILSProject Start Date: *ON GOING*Project Completion Date: *ON GOING*

Project Objectives:

ON GOING MAINTENANCE OF THE TRAIL. TO ENSURE A WELL MARKED TRAIL, SAFE TRAIL FOR USERS

4. COMMUNITY SUPPORT

What level of community support is there for this project?

Good - Local, Interstate AND INTERNATIONAL

Does the project involve the community in the delivery of the project?

No.

How will the project benefit the community or provide a community resource?

*By a well marked and maintained walking
biking and horse riding trail for
recreational and other purposes*

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

/

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

*No. - Only to acknowledge the
significance of the Tas Trail by
voting positively on this application.*

If your application is successful, how do you plan to acknowledge Council's contribution?

*acknowledgement on Tas Trails web
site, Hard Copy Print and Signature*

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

Yes.

How will you monitor/evaluate the success of this project?

Periodic inspections to replace lost/damaged markers.

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:			
Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment	<i>1300</i>	Government Grants	
Equipment		Trust/Foundations	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other:		Other:	
Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	<i>750</i>
Running costs		Trust/Foundations	
Production of information		Donations from Businesses	
PR materials		Special Fundraising	
Training staff/volunteers		Gifts in kind (details)	
Travel			
Rent		Cash Reserves	
Reference materials		Other:	<i>750</i>
Other:			
Subtotal		Subtotal	
TOTAL	<i>\$1300</i>	TOTAL	<i>\$1300</i>

16.14 COMMUNITY GRANT REQUEST

The Tasmanian Trail Inc has submitted a community grant application requesting assistance from Council to provide a safe, all weather access by foot to an historic site at Victoria Valley on the Tasmanian Trail.

The request is for Council to supply cartage and gravel for the road which will facilitate access to and interpretation of an important piece of European archaeology while also making the Tasmanian Trail more informative. The landowner and adjoining landowner are supportive of this application.

For Decision



CENTRAL HIGHLANDS COUNCIL
COMMUNITY GRANTS PROGRAM
APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: VICTORIA VALLEY - CONVICT BRICK SHED
ACCESS ROAD TO SITE.

Amount of Grant Requested: IN. KIND + GRAVEL AND
CARTAGE.

Estimated Total Project Cost: \$2000

Applicant Organisation: TASMANIAN TRAIL

Contact Person's Name: BOBEN CHRIS

Contact Details
Address: 412 PASS ROAD
CAMBRIDGE 7170

Phone: (Business hours) 62442491

Mobile: 0419370528

Fax: —

Email: WWW.TASMANIANTRAIL.COM.AU

Signature John R. Shoobridge. per C. Boden

Name
Position in Organisation CHAIRMAN / PRESIDENT.
Date 26.2.2015

What is the overall aim/purpose of the applying organisation?
 Provide safe access to an historic site at Victoria Valley on the Tasmanian Trail.

What is the membership of the organisation? 70

President SHOUBRIDGE JOHN R.
Secretary BOBEN CHRIS
Treasurer MARK KATHERINE
Public Officer/s SHOUBRIDGE JOHN R.

2. ELIGIBILITY (see Community Grant Program Guidelines)

Is the organisation:

☒ Representative of the interests of the Central Highlands Community☒ Incorporated☒ Not for Profit☐ Unincorporated☒ A Hall Committee

OR

☐ An individual community memberHave you previously received funding from the Central Highlands Council? (Please attached additional pages if required) *NO*

If yes;

Name of Project:

Date Grant received:

Amount of Grant:

3. PROJECT DETAILSProject Start Date: *April/May 2015*Project Completion Date: *May 2015*Project Objectives: *Provide safe, all weather access by foot to an historic site on the Tas. Trail at Victoria Valley. and install appropriate interpretive signage.***4. COMMUNITY SUPPORT**

What level of community support is there for this project?

Landowner and adjoining land owner support.

Does the project involve the community in the delivery of the project?

*only handover and adjoining hand
owner support*

How will the project benefit the community or provide a community resource?

*It will facilitate access to and
interpretation of an important piece
of European Archaeology while also
making the use of the Tas Trail more
historically informative.*

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

*requesting "in kind" support
i.e. gravel and Cartage*

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

If your application is successful, how do you plan to acknowledge Council's contribution?

*On the interpretive sign on
location + Tas Trail website.*

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in future years?

yes.

How will you monitor/evaluate the success of this project?

*through our on site registration
Box's*

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundations	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind <i>C.H.C.</i>	
		<i>2x TANK & DOGT. IF - 60mm gravel \$400</i>	
		<i>2x TANK & DOGT OF - 20mm gravel \$600</i>	
		<i>Car tape</i>	<i>\$600</i>
Other:		Other:	<i>1600</i>
Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	
Running costs		Trust/Foundations	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	
Travel		Gifts in kind (details)	
		<i>Excavator by C.H.C.</i>	<i>1000</i>
Rent		Cash Reserves	
Reference materials		Other:	
Other:			
Subtotal		Subtotal	
TOTAL		TOTAL	<i>\$2600</i>

16.15 TREE REGISTER

The Bothwell Historical Society have written expressing concern about the retention and preservation of mature age trees.

They have requested provision of a tree register in the strategic plan or insuch other planning scheme as appropriate. Council's DES responded to a request in November 2014.

For Decision

BOTHWELL HISTORICAL SOCIETY INC

C/- 7 Queen Street,
BOTHWELL, 7030

Email: midmin@bigpond.com

11/3/15	
Mail <input checked="" type="checkbox"/>	Fax <input type="checkbox"/> Email <input type="checkbox"/> DES <input type="checkbox"/>
Forwarded to	
GM <input type="checkbox"/>	FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/>
Other	
Entered By	
Ref	

9th March 2015

The General Manager
P.O. Box 20
HAMILTON, Tasmania 7140

Dear Ms Eyles

Re: Tree Register

At a recent meeting of the Historical Society concern was expressed about the retention and preservation of mature age trees, especially within the Bothwell town boundaries. Such trees are an integral part of Bothwell's history and development.

As the Council's Strategic Plan is currently under consideration I have been asked to write and request the inclusion of a Tree Register in the Strategic Plan or in such other Planning Scheme as may be appropriate.

Yours sincerely



Keith Allcock
Secretary
Bothwell Historical Society

Lyn Eyles

From: Kathy Bradburn
Sent: Wednesday, 11 March 2015 12:55 PM
To: Lyn Eyles
Subject: FW: Tree Register

From: Ratho Ramsays [<mailto:ratho1@bigpond.com>]
Sent: Saturday, 22 November 2014 11:34 AM
To: Kathy Bradburn
Cc: wayne Doran; Keith Allcock; Gwen Hardstaff
Subject: Re: Tree Register

Thankyou Kathy.
 Mary

----- Original Message -----

From: Kathy Bradburn
To: Ratho Ramsays
Cc: Deputy Mayor A Downie ; Graham Rogers
Sent: Friday, November 21, 2014 4:07 PM
Subject: Tree Register

Dear Mrs Ramsay,

As discussed we do not have a tree register in our current Planning Scheme. I have spoken to our Planning Consultants and they have advised that a couple of the City Council's do use Tree Registers. The creation of a register would need to be a decision of full Council and would no doubt involve quite a lot of work to identify trees.

You indicated that the Historical Society were going to write to Council so we will wait until we are in receipt of the letter to progress this further.

I hope this information is of assistance.

Kind Regards,

KATHY BRADBURN
SENIOR ADMINISTRATIVE OFFICER



19 Alexander Street, Bothwell TAS 7030
 Tel: (03) 6259 5503
 Fax: (03) 6259 5722
www.centralhighlands.tas.gov.au

16.16 STRATEGIC PLAN

Council advertised the review of its Strategic Plan 2015-2024 in the Mercury, the Examiner and the Advocate.

Drop in Sessions were held on 4 Wednesday at both Bothwell and Hamilton with nil attendance.

Written Comments were invited and close at 5 pm on 12 March 2015.

Council are to consider any submissions received before adopting the Plan. Any submissions received will be included in the supplementary agenda for Council's consideration.

16.17 WEED INSPECTOR

Dr Josie Kelman, Derwent Catchment Facilitator has followed up about becoming a weed officer with DPIPWE.

DPIPWE have requested that a letter from Council requesting the appointment of Josie as a Weed Inspector under the Weed Management Act 1999 be forwarded.

Council has appointed one Weed Inspector, Barry Harback, but being such a large area, and because of Josie's position, it would be appropriate for Josie to also be a Weed Inspector.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT Council write to DPIPWE requesting that Josie Kelman be appointed a Weeds Inspector for the Central Highlands Council.

Carried

16.18 COUNCILLOR ALLOWANCES (ADDITIONAL SEPARATE ATTACHMENT)

Clr Robert Cassidy has asked that this item be listed on the agenda.

Councillor Cassidy has submitted a paper on why he believes the Councillor Allowance should be increased. He believes that the amount paid for a Councillor is inadequate for the time put in.

Clr Cassidy's supporting paper is attached separately.

Comments:

Allowances for Mayors, Deputy Mayors and Councillors are prescribed under Regulation 42(2) of the Local Government (General) Regulations 2005.

Following is the Information Sheet for Councillor Allowances provided on the DPAC website.

COUNCILLOR ALLOWANCES

Information Sheet
November 2014

This information sheet explains the process for setting of councillor allowances. Allowances for mayors, deputy mayors and councillors are adjusted annually by an inflationary factor. Information is provided on the allowances payable from 1 November 2014.

Legislative Basis

Section 340(2A) of the *Local Government Act 1993* (the Act) entitles councillors to allowances as prescribed in regulations. Mayors and deputy mayors are entitled to allowances in addition to those payable to them as councillors.

Regulation 42(2) of the *Local Government (General) Regulations 2005* (the Regulations) specifies the allowances payable to councillors and mayors and deputy mayors following the last review in 2008. The allowances payable from 1 November 2008 are set out in Schedule 4 of the Regulations.

Regulation 42(2) establishes an indexation process so that allowances are adjusted from 1 November each year by multiplying the allowances for the previous year by the inflationary factor for the current year.

Indexation

The WPI figure is interpreted in the Regulations as being derived from the Labour Price Index, Australia: WPI All Groups [Sectors] Tasmania published by the Australian Statistician under the authority of the *Commonwealth Census and Statistics Act 1905*.

This information can be found on the Australian Bureau of Statistics website at www.abs.gov.au.

The ABS Labour Price Index, Australia (catalogue 6345.0) shows the relevant WPI for the 12 months ending June 2014 to be 2.3%.

The Regulations provide for the product of this equation to be rounded to the nearest whole dollar.

The accompanying table shows the allowances payable from 1 November 2014.

The Premier's Local Government Council agreed in August 2014 that a full review of councillor allowances would not occur in 2014 and that current arrangements should continue.

Payment

Regulation 42(3) requires the annual allowance to be paid in monthly or fortnightly instalments.

Section 340A(2A) of the Act requires that allowances be paid in arrears.

Foregoing Allowance

Section 340A(3) of the Act enables a councillor, mayor or deputy mayor to decide not to receive part or all of an allowance. Where this prerogative is exercised, the General Manager is to be notified in writing. As the allowances are annual allowances payable monthly or fortnightly in arrears, any such notification is not revocable retrospectively.

Reporting

Section 72(1)(cb) of the Act requires each council to include in its annual report a statement of the total allowances and expenses paid to the mayor, deputy mayor and councillors.

Indexed allowances payable to elected members from 1 November 2014

Council	Allowance for Councillors	Additional allowance for Deputy Mayors	Additional allowance for Mayors
Hobart City	33173	21424	82934
Launceston City	33173	21424	82934
Clarence City	26856	18660	67137
Glenorchy City	26856	18660	67137
Kingborough	26856	18660	67137
Burnie City	20338	15896	50846
Central Coast	20338	15896	50846
Devonport City	20338	15896	50846
West Tamar	20338	15896	50846
Brighton	13823	13130	34555
Huon Valley	13823	13130	34555
Meander Valley	13823	13130	34555
Northern Midlands	13823	13130	34555
Sorell	13823	13130	34555
Waratah-Wynyard	13823	13130	34555
Break O'Day	11553	11058	28883
Circular Head	11553	11058	28883
Derwent Valley	11553	11058	28883
Dorset	11553	11058	28883
George Town	11553	11058	28883
Latrobe	11553	11058	28883
Glamorgan-Spring Bay	9729	9676	24322
Kentish	9729	9676	24322
Southern Midlands	9729	9676	24322
West Coast	9729	9676	24322
Central Highlands	8513	8985	21281
Flinders	8513	8985	21281
King Island	8513	8985	21281
Tasman	8513	8985	21281

Disclaimer: Advice on legislation or legal policy issues contained in this paper is intended for information and general guidance only. Such advice is not professional legal opinion.

Local Government Division
GPO Box 123 Hobart, TAS 7001 Australia
Ph (03) 6232 7022 Fax (03) 6233 5685
Email: lgd@dpac.tas.gov.au Web www.dpac.tas.gov.au



16.19 AUSTRALASIAN GOLF MUSEUM VISITOR CENTRE

The Australasian Golf Museum has accepted a tender for the Visitor Centre. A Contract is currently being drawn up and the AGM is asking if Council can forward the contract to Council's solicitor for approval prior to signing.

The Golf Museum has also requested that, as the Visitor Centre will be a Council owned building, if Council would consider covering the costs of the full architectural services which will be \$15,900.

For Decision

16.20 BOTHWELL HISTORICAL SOCIETY – LEASE (ADDITIONAL SEPARATE ATTACHMENT)

Following is a request from the Bothwell Historical Society requesting amendments to the proposed lease.

For Discussion

BOTHWELL HISTORICAL SOCIETY INC

Received	11	3	15
Mail	<input checked="" type="checkbox"/>	Fax	<input type="checkbox"/>
Email	<input type="checkbox"/>	DES	<input type="checkbox"/>
Forwarded to			
GM	<input checked="" type="checkbox"/>	FM	<input type="checkbox"/>
WM	<input type="checkbox"/>	DES	<input type="checkbox"/>
Other			
Entered By:			
Ref:			

C/- 7 Queen Street,
BOTHWELL, 7030

Email: midmin@bigpond.com

9th March 2015

The General Manager
P.O. Box 20
HAMILTON, Tasmania 7140

Dear Ms Eyles

Re: LEASE

Thank you for your letter dated 20th February with copies of the draft lease. I have been requested to write in response seeking clarification and revision of the draft lease'

1. We request that Clause 2.1 relating to the term of the lease be amended by adding an option for the Society to renew the lease for a further five years.
2. The lease is to relate to Rooms 1,3 & 4 and the plan on page 9 needs to reflect that. Also it will leave no doubt if that is also referred to specifically in the body of the lease document.
3. We are aware that the imminent building extensions linking the Information Centre/Golf Museum and the Headmasters House involves upgrading the electrical components and switchboard. We ask it be made clear in the lease document that the Council will cover the cost of electricity consumed by the use of the three rooms that are the subject of the lease.
4. Under Clause 3.4 good & tenable repair – the condition of floors, walls and floor coverings will need to be checked and an addendum included in the lease document re the condition of these items with photos.
5. We request that Clauses 3.15 and 4. 3 be amended to indicate that all insurance cover for the property and for public liability be the responsibility of the Landlord (Council).
6. Clause 4.1 Repairs, needs to be made clear that the landlord (Council) is to keep the roof gutters cleaned out so the rooms are not flooded.

We shall appreciate your response on these points and, if it is more effective to meet to discuss them we will be glad to do so.

Yours sincerely,


Keith Allcock

Secretary

Bothwell Historical Society

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr**

Seconded **Clr**

THAT Council consider the matters on the Supplementary Agenda.

Carried

18.0 CLOSURE
