



Central Highlands Council

AGENDA – ORDINARY MEETING – 15TH JULY 2014

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 15th July 2014, commencing at 9am and be closed to the public until 11.00am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

**Adam Wilson
Acting General Manager**

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

5.1 MOTION INTO CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move into Committee to discuss confidential matters in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

5.2 MATTERS DISCUSSED IN CLOSED MEETING

5.3 MOTION OUT OF CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 11.00am

6.0 IN ATTENDANCE

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

17 th June	Council Meeting – Bothwell
18 th June	Information Session – Pumphouse Point Development
25 th June	Audit Committee Meeting Destinations Southern Tasmania Workshop
26 th June	State Audit Department – Information Session with GM
30 th June	Southern Tasmania Councils Authority Meeting
1 st July	Accompanied Tidy Towns Representative – Inspection for Awards
2 nd July	Mr Eric Hutchinson – Federal Member for Lyons <ul style="list-style-type: none"> • Highland Lakes Road • Southern Highlands Irrigation Scheme • Black Spots – Mobile phone Coverage • Multi-Purpose Health Service • Healthy Communities Program – Extension • Derwent Bridge Toilets Complex

Independent Living Units Meeting
Plant Committee Meeting

Bothwell International Spin In Meeting
Penguin Club – My Address covered “Women in Local Government”
Presentation Dinner – Bothwell Anglers Club

8 th July	Independent Living Units Committee Meeting Plant Committee meeting
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Moved C/r

Seconded C/r

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 17th June 2014** be **confirmed**.

Carried

10.3 RECEIVAL DRAFT MINUTES AUDIT COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Audit Committee Meeting** of **Council** held on **Thursday 25th June 2014** be **received**.

Carried

10.4 RECEIVAL DRAFT MINUTES ILU COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **ILU Committee Meeting** of **Council** held on **Tuesday 17th June 2014** be **received**.

Carried

10.5 RECEIVAL DRAFT MINUTES ILU COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **ILU Committee Meeting** of **Council** held on **Tuesday 8th July 2014** be **received**.

Carried

10.6 RECEIVAL DRAFT MINUTES HIGHLANDS TASMANIA TOURISM COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Highlands Tasmania Tourism Committee Meeting** of **Council** held on **Thursday 3rd July 2014** be **received**.

Carried

10.7 RECEIVAL DRAFT MINUTES PLANT COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Plant Committee Meeting** of **Council** held on **Tuesday 8th July 2014** be **received**.

Carried

10.0 BUSINESS ARISING

12.0 NRM REPORT

Moved **Clr**

Seconded **Clr**

THAT the NRM Report be received.

Carried



Derwent Catchment Natural Resource Management Committee Inc.

PO Box 22 Hamilton Tas 7140 Phone: 6286 3211 Fax: 6286 3370

Report for Central Highlands Council 1st June to 8th July 2014

Weed Management

Kathy Van Dullerman, Jason Branch and I met on Friday 4th July to discuss the weed management program for the coming year. The program includes works on Gorse, Broom, Blackberry, Spanish Heath and Orange Hawkweed control. We are currently working on preparing the formal weed management plan and I will provide more detailed information to you once this has been completed.

Lifting the profile of Derwent Catchment NRM Committee

I have continued to work on creating a profile DCNRM by registering a domain name www.derwentcatchment.org.au and I have started putting together some information for the website but this task is still underway. My new email address is facilitator@derwentcatchment.org.au. There is also a brief article in the Highland Digest on recent activities.

Leveraging funding

I prepared three grant applications for the Tasmanian Landcare Grant 18 round of funding. One for Mount Adelaide which was primarily around the follow up weed work that needed to be done and a plan for the future on how the site should be managed and rehabilitation should be maintained through DCNRM, community and council activities. I also prepared a grant for the restoration of the Landcare Nursery at Hamilton Resource Centre which included an education component with Greening Australia running a seed collection and storage workshop and a third grant application for the control of Spanish Heath at Ellendale which targeted a heavy infestation at the headwaters of Monto's creek. Funding will be announced by Landcare Tasmania in August.

Bushfire Recovery Grant

The NRM South Bushfire Recovery Grant covers both municipal areas. In the past month I have visited James and Phillip Downham, Bill and Fiona Hume, Will Chapman and Bob Shoobridge as part of the Bushfire Recovery Grant funding wind up. They had all undertaken the proposed works and it was a good opportunity to discuss their interests and thoughts on what NRM services were

most helpful. In general, their information needs revolved around farm planning, weed management and herbicide application rates, shelterbelt planning and species selection for pasture regeneration after weed control.

There have been some good successful mixed native species plantings for shelter belts. Silver wattle, blackwood, blue gum, black gum and cabbage gum were the most successful species. An important component of native shelterbelt became apparent to me during my property visits in particular the advantages of native species after fire. The shelter belts of introduced pines were dead after the fires, in contrast to the native shelter belts which were mostly regenerating after the fire and will not require replanting, which in itself is a good reason to use native species.

NRM South

There was a meeting to discuss reinvestment by NRM South into the position which was positive and DCNRMC is compiling a list of services which we will be able to deliver with the additional funding. DCNRMC is in the process of negotiating an agreement that includes clarity around delivery and what will be achieved for specific costs to ensure that expectations are not above the capacity to deliver on investment for all partners in the DCNRMC.

Farmer Discussion Group

Macquarie Franklin have continued to facilitate the Farmer Discussion Group.
The 5 workshop topics to be held in April- August are:

- Animal nutrition (held Monday the 13th April 2014)
- Pasture management (held 28th May 2014)
- **Soil management (held 24th June)**
- Rotation economics (proposed 30th July)
- Rotation management

Dr Josie Kelman, Catchment Facilitator, Derwent Catchment NRM Committee

13.0 FINANCE REPORT

Moved **Clr**

Seconded **Clr**

THAT the Finance Report be received.

Carried

13.1 CARAVAN PARK FEES

Deputy Mayor A J Downie has requested this item to be placed on the Agenda.

For Discussion

13.2 REMISSION UNDER DELEGATION

The following remission was made under delegation by the General Manager:

03-0201-00151 \$10.57 Penalty Rates, office error rates paid in full at Bothwell

For Information and Noting

13.3 COUNCIL INSURANCES (SEPARATE ATTACHMENT)

The Audit Committee meet on the 25 June 2014 and considered quotes for insurance renewals from JLT and OAMPS. The Audit committee in accordance with council minute 13.4 of the 17 June 2014 accepted the insurance renewal quote from OAMPS for the 2014 / 2015 financial year.

Recommendation:

THAT Council ratify the Audit Committee decision to accept the insurance renewal quote from OAMPS for the 2014 / 2015 financial year.

Carried

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

THAT the **Development & Environmental Services Report** be received.

Carried

14.1 NOTICE OF HEARING FOR PETITION TO AMEND SEALED PLAN 166042 : SA 2012/55 AND SA 2013/33

Report By:

Contract Planner (D Allingham)

Approved:

Senior Contract Planner (S Wells)

Background:

A Petition to Amend Sealed Plan 166042, relating to the properties marked on **Figure 1** at Rotherwood Road, Lower Marshes was received on the 11th April 2014. The proposed amendment is for the removal of 'Right of Way 'D' 4.00 wide created over Lot 2 on Sealed Plan 166042 in favour of Lot 1.

The applicant served a copy of petition on all persons that have an estate or interest in the proposed amendment as required by s.103 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* (the Act).

One objection to the Petition was received within 28 days after the last notice was served, therefore Council is required to appoint a day for hearing any petitioner and those persons who have asked to be heard pursuant to s.104 of the Act.

It is recommended that the hearing is heard by Council's Planning Committee.

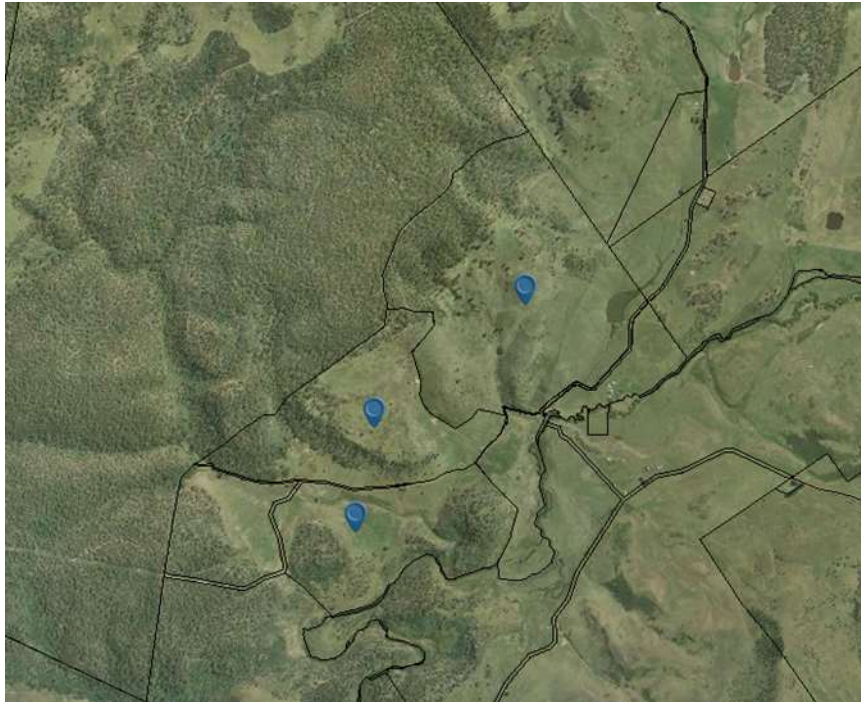


Figure 1 – Location of properties on SP166042

Discussion:

It is rare that a Petition to Amend a Sealed Plan application results in a hearing. Abetz Curtis has prepared a "Hearing Guide" for Brighton Council and is attached to this report. Brighton Council has given permission for Central Highlands Council to use the document, if they wish, to conduct their own hearing. The Hearing Guide provides an outline of the process for conducting a hearing under s. 104.

Conducting the Hearing

Council must afford procedural fairness and natural justice to all parties.

The suggested structure for the hearing is as follows:

- Step 1:** Council advises the parties at the outset in a summary way as to how the hearing will be conducted. This is set out in Steps 2 to 4 below.
- Step 2:** The Petitioners go first and present their case as to why the amendment ought to be made. The Petitioners will be invited to:
- a) Make an opening statement;
 - b) Present evidence to Council in support of their petition – this evidence can be in the form of witnesses or documents;
 - c) If witnesses are called, after a witness has given their evidence the Objectors must be given a chance to question that witness about their evidence;
 - d) Once the objectors have questioned the witness, Council has a chance to question the witness;
 - e) Once the objectors have called all of their witnesses, Council should ask them confirm they have called their all of the evidence they wish to present in support of their case.

- Step 3:** One the Petitioners have called all of their evidence, the Objectors present their case following the same process in Step 2.
- Step 4:** Once the Objectors have called all of their evidence, the parties make closing statements to Council with the Petitioners going first:
- Step 5:** After the closing statements, Council can declare that it needs time to consider the matter and state that it is “reserving its decision”.

It is possible that neither party will wish to call evidence as such (i.e. witnesses) and wants to move straight to submissions. If this occurs, go straight to Step 4.

At any time during the hearing Council may ask questions of the Petitioner or the objector in order to clarify or raise issues.

Council should conduct the hearing so that proper order is kept and interruptions and irrelevant evidence are avoided.

Relevant considerations

The “Hearing Guide” recommends that Council considers the following:

- a) Does the covenant still have practical benefit?
- b) Does the covenant prevent a use that the Planning Scheme permits?
- c) Does the covenant prevent any other reasonable use?
- d) Will removal of the covenant cause a loss to others?
- e) What are the benefits that the covenants grant to neighbouring properties?
- f) For what specific purpose does the petitioner wish to remove the covenant?
- g) How long have the covenants been in place?
- h) What planning controls apply to the land – i.e. what can be constructed on the land as of right or at Council’s discretion, but for the existence of the covenant?

Further information on relevant considerations can be found in the attached “Hearing Guide”.

Council’s Decision

It is recommended that Council prepare a “Reasons for Decision” document to be circulated to the parties which sets out the relevant evidence, the legal test and Council’s ultimate determination.

Consultation:

The Petitioner and Objectors will need to be notified of the date of the hearing and it is recommended that they are provided with information about how the hearing will be conducted.

Risk Implications:

N/A.

Financial Implications:

s.105 of the Act prescribes that:

- Any person who is adversely affected by an amendment to a sealed plan is entitled to compensation by the Council; and
- If compensation is payable under s.105(1), the Council can recover the compensation from the Petitioner (or any other person who asks to be heard in favour of the amendment) according to the extent to which the Petitioner benefited from the amendment.

The “Hearing Guide” suggests that Council reserve the issue of compensation until they have determined whether or not to grant the amendment. If the amendment is granted, Council can then request written submissions from the parties as to the appropriate amount of compensation payable to the objector.

Options:

1. As per the recommendation.

2. Council does not adopt the recommendation.

Recommendation

Moved **Clr**

Seconded **Clr**

1. **THAT** Council receive the report and the hearing for the Petition to Amend Sealed Plans 166042 be heard by Council's Planning Committee.
2. **THAT** Council set a date and a location for the hearing to take place and provides a copy of the Abetz Curtis guide to all parties.

Carried

BRIGHTON COUNCIL

HEARING GUIDE

Local Government (Building and Miscellaneous Provisions) Act 1993

Amendment to Sealed Plan of Subdivision

- Section 104 -



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1. Introduction

This guide is intended to provide Council with an outline of the process for conducting a hearing under section 104 of the *Local Government (Building and Miscellaneous Provisions) Act 1993* ('Act').

This guide addresses the following topics:

- What is the procedure for conducting the hearing?
- What evidence is relevant to Council's determination?
- What is the legal test?
- How does Council go about making its decision?
- How is the issue of compensation handled?

2. Conducting the Hearing

General procedure

The hearing should be conducted in a similar fashion to a hearing held before the Resource Management and Planning Appeal Tribunal ('RMPAT').

As is the case with proceedings before the RMPAT, Council must afford procedural fairness and natural justice to all parties. In practical terms, this means that each party:

- Has the right to be given a fair hearing;
- Must be given the opportunity to present their case;
- Has the right to have a decision on their case made by an unbiased or neutral decision maker; and
- Has the right to have a decision on their case based on logically probative evidence.

Hearing Structure

The suggested structure for the hearing is as follows:

Step 1: Council advises the parties at the outset in a summary way as to how the hearing will be conducted. This is set out in Steps 2 to 4 of this paper.

How the Hearing Starts

Step 2: The Petitioners go first and present their case as to why the amendment ought to be made. The Petitioners will be invited to:

- (a) Make an opening statement;

- (b) Present evidence to the Council in support of their petition – this evidence can be in the form of witnesses or documents;
- (c) If witnesses are called, after a witness has given their evidence the Objectors must be given the chance to question that witness about their evidence (i.e. cross examination);
- (d) Once the Objectors have questioned the witness, Council has a chance to question the witness; and
- (e) Once the Petitioners have called all of their witnesses, Council should ask them to confirm that they have called all of the evidence they wish to present in support of their case.

Step 3: Once the Petitioners have called all of their evidence, the Objectors present their case following the same process in Step 2 above.

Step 4: Once the Objectors have called all of their evidence, the parties make closing statements to the Council with the Petitioners going first.

Step 5: After the closing statements, Council can declare that it needs time to consider the matter and state that it is “reserving its decision”.

It is possible that neither party will wish to call evidence as such (i.e. witnesses) and wants to move straight to submissions. If this occurs, go straight to Step 4.

If only one of the parties wishes to call evidence, the process for calling evidence still applies to the party and that party will go first. For example, if the Petitioners did not wish to call any evidence, the hearing would move to Step 3 to allow the Objectors to call their evidence, and then back to the Petitioners for their closing statement.

At any time during the hearing Council may ask questions of the Petitioner or the Objector in order to clarify or raise issues.

Council should conduct the hearing so that proper order is kept and interruptions and irrelevant evidence are avoided.

3. Rules of Evidence

The rules of evidence do not apply to proceedings before the RMPAT, and similarly they should not apply at the Council hearing. The Council should however only allow the parties to introduce evidence that is relevant to the issue at hand.

Comments that the parties may wish to make are not evidence. A very good guide to keeping the parties on track is to keep in mind the relevant issues which will influence Council's decision, which are outlined in Section 4 of this paper.

4. What are the relevant considerations?

Council's power to amend a sealed plan under section 104 of the Act is discretionary.

The Act is silent as to what factors are to be taken into account by Council in relation to the exercise of that discretionary power.¹

This means that Council can consider and place weight on whatever it thinks is relevant in all of the circumstances.

HOWEVER, useful guidance may be found by having regard to the factors which apply where a Court or the Recorder of Titles is required to determine whether or not a restrictive covenant should be removed from a title. Section 84C of the *Conveyancing and Law of Property Act 1884* is relevant in this regard.

Section 84C sets out the legal test that either a Court or the Recorder of Titles must be satisfied of in order to extinguish or modify a restrictive covenant affecting interests in land that are not imposed by plans of subdivision. It provides that a restrictive covenant may be extinguished or modified if the decision maker can be satisfied by evidence of the following:

(a) Does the covenant still provide a practical benefit?

Is it the case that, by reason of changes in the character of the property or the neighbourhood or other circumstances of the case which may be material, the covenant has become obsolete or, put another way, the covenant is without practical benefit?

(b) Does the covenant prevent a use that the Planning Scheme permits?

Will the continued existence of the covenant impede a user of the land in accordance with an interim order or planning scheme, or, as the case may be, would, unless modified, so impede such a user?

(c) Does the covenant prevent any other reasonable use?

Will the continued existence of the covenant impede some reasonable user of the land for public or private purposes, not being a user referred to in point (b) above, or, as the case may be, would, unless modified, so impede such a user?

(d) Will removal of the covenant cause loss to others?

Will the proposed extinguishment or modification of the covenant injure the persons entitled to the benefit of the covenant? (note: the injury can be to the amenity of the land, and is not restricted to matters such as property value, etc).

¹ *Clarke v Burnie City Council* [2008] TASSC 75 per Blow J at para 24.

Thus, whilst Council's discretion to either refuse or grant the petition is not required to be exercised with regard to Section 84C, Council may usefully refer to the four (4) factors listed above as 'touchstones' when making its determination.

Other issues that the Council may wish to consider are as follows:

- What are the benefits that the covenants grant to neighbouring properties?
- For what specific purpose does the petitioner wish to remove the covenant?
- How long have the covenants been in place?
- What planning controls apply to the land – i.e. what can be constructed on the land as of right or at Council's discretion, but for the existence of the covenant?

In addition, some English decisions dealing with applications to remove covenants also provide useful guidance on the legal principles. The Court in the decision of *Re Hendersons Conveyance [1940] 4 All ER 1* made the following comments:

- The power to remove restrictive covenants should not be exercised merely because in the view of the person who wants the restriction lifted, it will make their property more enjoyable or more convenient for their own private purposes.
- The Court must consider whether the personal benefit that results from lifting the covenant justifies the ousting of the benefits granted by the covenant to the adjoining owners?
- the Court must be satisfied that there is some evidence that the restriction in place is no longer necessary for any reasonable purpose of the person who benefits from it.
- Did the petitioner purchase the land with full notice of the restrictions on the title, and if so is it fair to remove the restriction which they freely accepted?
- One must ask whether the covenant is obsolete, or does it hamper development? Is it no longer reasonable in light of changes to the character of the property or the neighbouring area?

IT IS SUGGESTED THAT COUNCIL SHOULD CONCENTRATE ON THE FACTORS IN THIS SECTION 4.

Onus and Standard of Proof

While the onus and standard of proof are not specified in the Act, we suggest that Council adopt the following position:

- The obligation is on the Petitioner to establish with evidence that the amendment should properly be made in all the circumstances; and

- Council must be satisfied ‘on the balance of probabilities’ that the petition ought to be granted. That is to say, the greater weight of evidence is in support of the removal of a covenant as opposed to its retention.

5. Council’s Decision

There is no formal requirement in the Act for Council to publish its reasons in these matters, however it would be prudent to prepare a “Reasons for Decision” document to be circulated to the parties which sets out the relevant evidence, the legal test and Council’s ultimate determination.

6. Compensation

Section 105 of the Act prescribes that:

- any person who is adversely affected by an amendment to a sealed plan is entitled to be compensated by the Council; and
- if compensation is payable under section 105(1), the Council can recover the compensation from the Petitioner (or any other person who asks to be heard in favour of the amendment) according to the extent to which the Petitioner benefited from the amendment.

Council can address the issue of compensation in one of two ways:

1. Council address the issue of compensation at the hearing and ask the parties to specify the appropriate amount of compensation payable to the objector (if any) in the event that Council allow the amendment; or
2. Council can reserve the issue of compensation until such time as they have determined whether or not to grant the amendment. If the amendment is granted, Council can then request written submissions from the parties as to the appropriate amount of compensation payable to the objector.

We suggest that the second approach is preferable because:

- It avoids potentially wasting hearing time if the petition is not successful; and
 - One or other of the parties may not be in a position to either submit evidence or test the other parties’ evidence on this point.
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14.2 REMISSION OF FEES : FOOD PREMISES, PLACE OF ASSEMBLY & PRIVATE WATER LICENCE RENEWAL'S : COUNCIL PREMISES

Council is in the process of renewing the Food Business Licences, Places of Assembly and Private Water Licences for 2014/2015 and as such the following premises which are owned or operated by Council are up for renewal:

Food Premises

Hamilton Recreation Ground
Bothwell Town Hall
Bothwell Swimming Pool

Places of Assembly

Bothwell Recreation Ground
Bothwell Swimming Pool
Bothwell Town Hall
Hamilton Town Hall
Hamilton Showgrounds
Hamilton Landcare Building
Ouse Hall
Wayatinah Community Hall

Private Water

Water Tanker

The renewal fees for a Food Business Licence are (low risk) \$140.00, (medium risk) \$260.00, Places of Assembly are \$120.00 and Private Water Licence are \$140.00.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council remit the following Renewal Fees for 2014/2015:

Food Premises

Hamilton Recreation Ground	\$ 140.00
Bothwell Town Hall	\$ 260.00
Bothwell Swimming Pool	\$ 140.00

Places of Assembly

Bothwell Recreation Ground	\$120.00
Bothwell Swimming Pool	\$120.00
Bothwell Town Hall	\$120.00
Hamilton Hall	\$120.00
Hamilton Showgrounds	\$120.00
Hamilton Landcare Building	\$120.00
Ouse Hall	\$120.00
Wayatinah Community Hall	\$120.00

Private Water

Water Tanker	\$140.00
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Carried

14.3 3 KEY TO WASTE BINS – INTERLAKEN

Background

At the Council Meeting held on 17 June 2014 it was agreed that Mr Ken Orr be issued a key to the waste bins at Interlaken to allow for the bin to be opened and the rubbish pushed to the back to allow more room in the bins and it was agreed that Mr

Orr be given a key. On 26 June 2014 the Mayor requested the Manager DES to arrange for a key from ToxFree and be given to Mr Ken Orr. It has been noted that no formal motion was passed at the June meeting.

Conclusion

To formalise the issue of a key to Mr Ken Orr a motion will need to be passed by Council.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT a key to the Interlaken Roadside Waste Bins be issued to Mr Ken Orr.

Carried

14.4 STATUS REPORT

310 17/2/09

Sale of Council Land Wayatinah	DES Manager	Development Permit has been issued. Graham Rogers & Richard Cassidy met at Wayatinah on Tuesday 25 th February to discuss final details. Pitt & Sherry are now preparing tender documents and Engineer Drawings for Stage 1 (5 Lots).
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323 16/11/2010

Caravans – Meadow Bank Lake	DES Manager & Planning Consultant	Meadowbank Special Area Plan has been included in the draft Interim Central Highlands Planning Scheme 2014. Caravan By-Law is currently out for public comment
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331 16/7/13

Vehicle body removal in Municipality	DES Manager	Being monitored regularly.
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14.6 DES BRIEFING REPORT

1. PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2014/31	P R Morrison	RA 1016 Ellendale Road, Ellendale	Garage
2014/32	B J Wicks	35 Wilburville Road, Wilburville	Garage in Holiday Residential Zone
2014/33	Urban Design Solutions (obo FHMK King)	RA 822 Arthurs Lake Road, Arthurs Lake	Storage / Hobby Shed
2013/15	R J Roffe	RA 3694 Victoria Valley Road, Dee	Dwelling in Holiday Residential Zone
2014/39	Michael Potter Pty Ltd (obo CC Coltman)	4 Johnsons Road, Miena	Extension to Existing Garage in Holiday Residential Zone
2014/35	S Szoke	44 Berry Drive, Miena	Garage in Holiday Residential Zone

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2014/12	G W Williams	10235 Highland Lakes Road, Brandum	Shed & Dwelling Addition Requiring Variation to Roof Pitch
2014/19	Steven Penton Home Designs (obo S A C & J A Cunningham)	1 Oswald Road, Brandum	Dwelling Additions & Alterations Requiring Variations to Roof Pitch & Front Setback Standards
2014/14	T A Millikan	32 Little Pine Lagoon Road, Little Pine Lagoon	Shed & Deck Requiring Variation to Roof Pitch Standard
2014/23	C Petrusma (obo G W Peters)	32 Flintstone Drive, Flintstone	Demolition, Shed & Dwelling Addition Requiring Variation to Side Setback Standard in Holiday Residential Zone

2014/20	Tasbuilt Homes (obo M J Sheehan)	41 Berry Drive, Miena	Demolition & Dwelling Requiring Variation to Roof Pitch Standard in Holiday Residential Zone
2014/15	J P M McRae	6 High Street, Bothwell	Storage Container and Carport in the Village Zone, Heritage Conservation Area and Heritage Site
2014/21	Rainbow Building Solutions (obo A J Johnston)	42 High Street, Bothwell	Pergola in Village Zone and Heritage Conservation Area
2014/22	Bullock Consulting	11 Patrick Street, Bothwell	Addition to Bulk Store Requiring Variation to Side Setback Standard in Village Zone & Heritage Conservation Area

NO PERMIT REQUIRED UNDER PLANNING DIRECTIVE 4

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2. IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

Date Impounded	Pound Location	Reason for Impoundment	Outcome
8 July 2014	Bothwell	Hound wandering around Miena area for about 3 weeks	Dog currently in pound. If not claimed within 3 working days dog will be taken to the Dogs Home.
26 June 2014	Bothwell	Jack Russell found wandering around Bothwell Park Area	Owner found, dog registered and released to owner 27 June 2014.
19 June 2014	Bothwell	Maltese Cross at large in Dalrymple Street, Bothwell	Dog re-claimed by owner on 19 June 2014.

COMMUNITY GUIDE TO MINING – DRAFT CONSULTATION

Kathy Bradburn

From: Kathy Bradburn
Sent: Tuesday, 24 June 2014 4:19 PM
To: Andrew Downie; David McMillan; Deidre Flint; Ian McMichael; Jim Allwright; Jo Jacka; Lou Triffitt; Richard Bowden; Tony Bailey; Deputy Mayor A Downie
Subject: FW: Community Guide to Mining - draft consultation
Attachments: Draft Community Guide to Mining 23.6.14.pdf

Dear Mayor & Councillors,

Please see email below.

If you would like to make comment on the draft please submit them to Graham or myself no later than Wednesday 9th July to enable a response to be prepared.

Kind Regards,
 Kathy

KATHY BRADBURN
 SENIOR ADMINISTRATIVE OFFICER



19 Alexander Street, Bothwell TAS 7030
 Tel: (03) 6259 5503
 Fax: (03) 6259 5722
www.centralhighlands.tas.gov.au

From: Katrina Stephenson [mailto:katrina.stephenson@lgat.tas.gov.au]
Sent: Tuesday, 24 June 2014 11:48 AM
To: Break O'Day Council (E-mail); Brighton Council; Burnie Council (E-mail); Central Coast Council; Lyn Eyles; Circular Head; Clarence City Council (E-mail); Derwent Valley Council (E-mail); Devonport Council (E-mail); Dorset Council (E-mail); Flinders Council; George Town Council (E-mail); Glamorgan Spring Bay Council (Email); Glenorchy City Council; Huon Valley Council; Kentish Council; King Island Council; Kingborough Council; Latrobe Council (E-mail); Launceston City Council (Email); Meander Valley Council; Northern Midlands Council; Sorell Council; Southern Midlands Council (E-mail); Tasman Council (E-mail); WAR WYN; Warwyn exec; West Coast Council (E-mail); West Tamar Council
Cc: Mail Archive; Allan Garcia
Subject: FW: Community Guide to Mining - draft consultation

Dear General Managers

The Environmental Defenders Office are seeking Local Government feedback on their draft Community Guide to Mining. I wasn't entirely sure who to target in Council land so hoping you can assist.

The purpose of the Guide is to provide clear, consistent and practical information to landholders, community groups and individuals to help them to address issues in regards to mining on their property or in their local community. By understanding their rights, individuals and groups are better able to engage with the legal process to achieve more sustainable outcomes.

I am happy that councils provide direct feedback on this matter to Sarah Wilson at EDO (see below), however I'm also happy to collate less formal responses. I would need those by 10 July.

Many thanks

Katrena

Dr Katrena Stephenson
Policy Director

Local Government Association of Tasmania

(GPO box 152)

Hobart, Tas. 7001

Phone: 6213 5573 or 0488 610341



102nd Local Government Conference

Building Stronger Councils and Communities

21 - 25 July 2014 - World Point, Hobart
Enquiries: www.lgat.tas.gov.au 1800 6211 1111

From: Sarah Wilson (<mailto:sarah.wilson@tas.edo.org.au>)
Sent: Tuesday, 24 June 2014 11:21 AM
To: Katrena Stephenson
Subject: Community Guide to Mining - draft consultation

Hi Katrena,

Further to our conversation this morning, please find **attached** the draft Community Guide to Mining. This copy has been provided for the purpose of stakeholder consultation on the content alone. The document has not yet been formatted, so bear in mind that the layout may change.

LGAT's feedback is invaluable in ensuring that the Guide is both accurate and relevant to the target audience. I would greatly appreciate it if you could encourage individual Councils to contact us directly if they have any particular issues/feedback. Also as discussed, I think officer level feedback is more appropriate in this instance.

The Guide has been provided in PDF format but please let me know if any of the council's would prefer a word version (alternatively they can contact me directly).

We understand that the Guide is a large document, but we would appreciate any comments that the LGAT members can provide.

To ensure we get the Guide to the printers in time, please provide feedback by **14 JULY 2014**.

I look forward to hearing from you Katrena. If you have any questions or would like clarification on anything, please don't hesitate to contact me.

Thanks again for your assistance.

Regards,

Sarah Wilson
Communications and Education Lawyer

Environmental Defenders Office (Tas) Inc
131 Macquarie Street
Hobart TAS 7000
Ph: +61 3 6223 2770
Email: sarah.wilson@tas.edo.org.au
Website: www.edotas.org.au



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15.0 COMMUNITY & ECONOMIC DEVELOPMENT

15.1 FENCE TO BE ERECTED AT HAMILTON PARK (SEPARATE ATTACHMENTS)

The Hamilton Park Group has requested approval to erect a black power-coated tubular steel fence 1.2 metres high similar to the existing fence around the playground area at the Hamilton Park.

At the Hamilton Park Group meeting on the 26th June 2014 the group considered three fence types:

1. Post & log as per park car-park;
2. Bollard & chain fence; and
3. Black power-coated tubular steel fence 1.2 metres high similar to the existing fence around the playground area.

After discussion a vote was taken on the preferred type of fence to be erected around the Hamilton Park. The vote was 6 for, 2 against, a black power-coated tubular steel fence 1.2 metres high similar to the existing fence around the playground area

The Hamilton Park Group has funds to purchase the materials and an order will be placed if Council approves the fence type.

For Discussion

To Central Highlands Council
Tarleton St
Hamilton
TAS. 7140

To Whom It May Concern

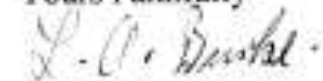
A Hamilton Parks Group meeting was held at park shelter on 26th June 2014. Minutes are attached.

After discussion a vote was taken on preferred type of fence to be erected around the park. The vote was 6 for 2 against a black powder-coated tubular steel fence 1.2 mts high similar to existing fence around the playground area.

Please find quote attached obtained by Mr. John Jones for fence. The Parks Group have funds to provide materials and John will order if Council approves the fence type.

A treasurers report is attached as proof of available funds.

Yours Faithfully



Lyn Burke (Treasurer)

Minutes Hamilton Park Group meeting held at park shelter at 5pm 26th June 2014

Present

John Jones, Len Hills, Shelley Triffett, Stephanie Kuipers, Jo Jones, Liz Frazer, Judy Madden & Lyn Burke.

Len Hills gave report on plaques to be used for donated seats priced at approximately \$95.00 each plus fittings to attach.

John Jones advised that a further 11 seats will be donated at a cost of \$400. The cheaper quote for seats is due to so many being ordered at one time. Shelley will order seats, John will collect payment. This will bring the number of seats to 15 and will complete seating in park.

Moved John Jones seconded Len Hills that committee fund all 15 plaques.
Carried unanimously.

Three fence types were discussed

- 1 Post & log as per park car-park, written quote tabled & distributed
- 2 Bollard & chain fence written quote tabled & distributed.
- 3 1.2 mt black powder-coated tubular steel fence verbal quote of \$11994.00.

Moved John Jones Seconded Liz Fraser preferred fence to be number 3.
Result 6 for 2 against.

John Jones presented proxy votes (*see attachment for future reference*)

Anne Jones attended the meeting.

John Jones will provide written quote for fence to Lyn so that a submission can be forwarded to the Council for their decision.

Mrs. Madden advised meeting she will submit the other fence plans to Council for their information.

Meeting closed 5.30pm

CENTRAL HIGHLANDS COUNCIL.

Hamilton Office.
Tarleton Street.
Hamilton. 7140.

To whom it may concern,

The following plan is for a surrounding fence for the park which is adjacent to the childrens playground.

1.POST AND LOG. AS IS ALREADY IN SITUE AT THE CAR PARK.

2.BOLLARD AND CHAIN TYPE FENCE, THIS IS A INNOVATIVE DESIGN WHICH CONSISTS OF WOODEN TREATED POSTS WITH ROUNDED TOPS HOLES DRILLED THROUGH AND CHAIN THREADED THROUGH. BECAUSE THIS IS A NEW CONCEPT I HAVE BEEN CONSULTING WITH HERITAGE TAS, THEY IN PRINCIPLE THINK THAT CHAIN FENCE HAS MUCH TO RECOMMEND. THEY FEEL IT WOULD BE SYMPATHETIC TO THE HERITAGE VALUES OF THE TOWN. THIS PRESENTS A MUCH MORE INVITING ATMOSPHERE THAN A HIGH METAL FENCE AND MAINTENANCE FREE.

HAMILTON ALREADY HAS TWO VERY GOOD SAFELY FENCED PLAYGROUNDS ,. THE RESOURCE CENTRE HAS A CRICKET PITCH ,TENNIS COURT FOR OLDER CHILDREN AND ADEQUATE BALL GAMES AREA ,SHADY TREES ETC. THE ONE NEAR THE AMENITIES BLOCK IS LARGE AND VERY WELL EQUIPPED FOR BOTH ADULTS AND SMALL CHILDREN WITH A VERY SECURE FENCE.

ITEM 2. WOULD GIVE A MORE WELCOME FEEL AND ENCOURAGE THE USE OF THE PARK SPACE AND A MORE HOLISTIC APPROACH TO THE TOWNS PARKS AND OVERALL PLAN ,EVERY ENCOURAGEMENT SHOULD BE GIVEN TO THE PEDESTRIAN TRAFFIC TO ENTER THE PARK AND TAKE ADVANTAGE OF THE SEATING ETC, WHICH IS BEING PROVIDED.

Please find enclosed both FENCE QUOTES & ILLUSTRATION.

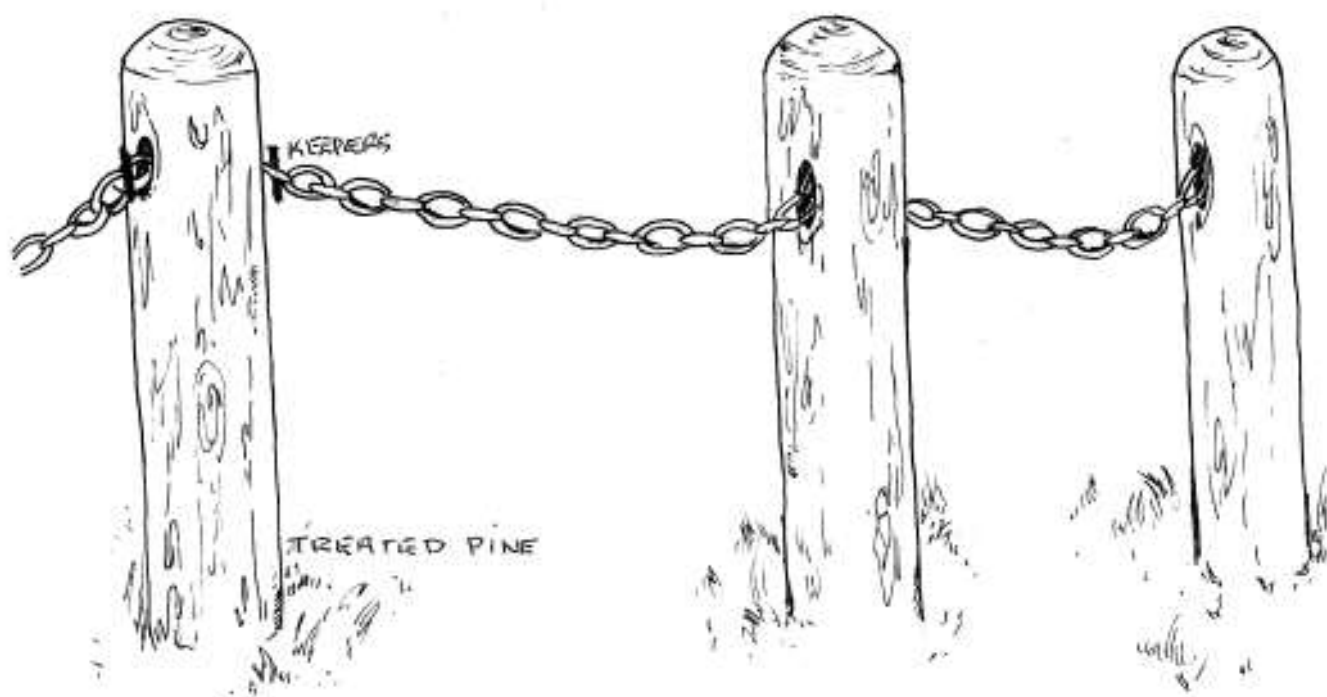
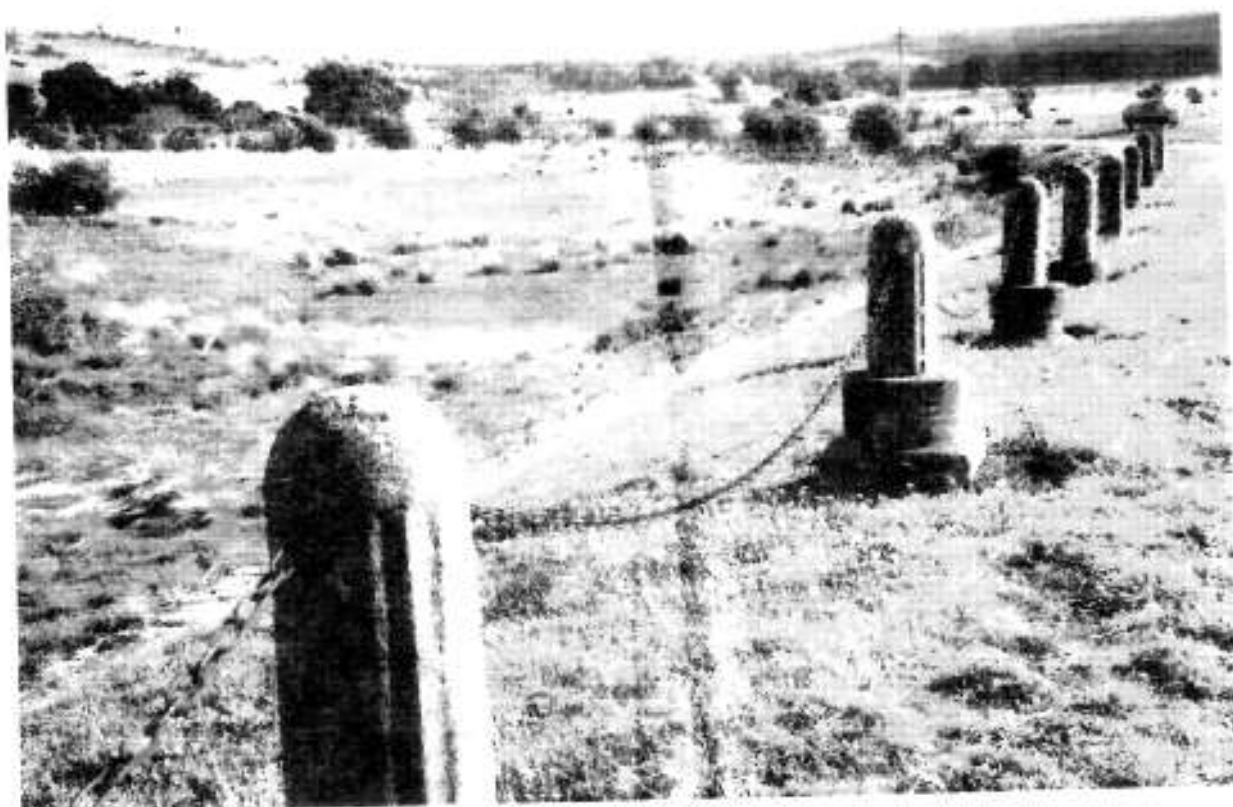
THESE QUOTES ARE WELL WITHIN OUR PRESENT BUDGET AND WOULD NOT REQUIRE ANY FURTHER INPUT FROM THE RATE PAYERS OF THE CENTRAL HIGHLANDS.

YOURS FAITHFULLY

JUDY MADDEN



7-7-14



"Wooden bollard and chain fence."

15.2 SCHOOL SUPPORT

Due to several community grant requests including Bothwell District High School, it is proposed that Council may wish to consider increasing the funding allocation to schools within our municipality from \$750.00 to \$1,000.00. This would allow schools to allocate their funding allocation to individual projects determined by each school.

Recommendation:

THAT Council increase school support funding from \$750.00 to \$1,000.00.

Carried

15.3 COMMUNITY GRANTS APPLICATION – BOTHWELL DISTRICT HIGH SCHOOL

This item was deferred from June Council Meeting

A request for a community grant of \$1,000 has been received from Bothwell District High School to assist with the costs of 16 high school children visiting Canberra and spending a day at the Australian War Memorial in line with the school's World War I and II studies. The total cost for the trip is \$8,000.

For Decision

24/4/2014

LISA MITCHELL
C/O BOTHWELL DISTRICT
HIGH SCHOOL
PATRICK ST
BOTHWELL 7030

TO WHOM IT MAY CONCERN,

PLEASE FIND ENCLOSED BOTHWELL DISTRICT HIGH SCHOOL'S APPLICATION FOR A COMMUNITY GRANT. IF THIS GRANT IS LACKING DETAIL OR DOES NOT MEET YOUR CRITERIA FOR APPROVAL COULD YOU PLEASE PROVIDE FEEDBACK ON HOW TO IMPROVE IT? LAST YEAR I APPLIED FOR \$400 FUNDING TO HELP WITH A BARBEQUE FOR A SCHOOL FOOTBALL MATCH BETWEEN CAMPANIA & BOTHWELL SCHOOLS. NOT ONLY DID WE NOT RECEIVE THE GRANT BUT WE RECEIVED NO FEEDBACK EITHER, NOR CONFIRMATION YOU RECEIVED THE GRANT APPLICATION I POSTED. (I WONDER NOW IF YOU EVER GOT THE APPLICATION), YOUR FEEDBACK WILL HELP US LEARN FROM THE PROCESS OF APPLYING.

THANKYOU FOR YOUR CONSIDERATION.

YOURS FAITHFULLY



LISA MITCHELL
ORGANISING TEACHER



CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM 2013/14 APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: BOTHWELL DISTRICT HIGH CANBERRA CAMP

Amount of Grant Requested: \$1000

Estimated Total Project Cost: \$8000

Applicant Organisation: BOTHWELL DISTRICT HIGH SCHOOL

Contact Person's Name: MR RYAN THOMAS


Contact Details Address: PATRICK ST
BOTHWELL 7030

Phone: (Business hours) 6259 5518

Mobile: (0419 105678 - LISA MITCHELL)

Fax: 6259 5610

Email: ~~mr~~ ryan.thomas@education.tas.gov.au

Signature 

Name LISA MITCHELL

Position in Organisation TEACHER

Date 24/4/14

What is the overall aim/purpose of the applying organisation? TO GIVE STUDENTS THE OPPORTUNITY TO SEE & EXPERIENCE THE PLACES WE'VE LEANT ABOUT IN CIVICS & HISTORY (POLITICS & WW1 WW2)

What is the membership of the organisation?

President

Secretary

Treasurer

Public Officer/s

N/A

2. ELIGIBILITY (see 2012/13 community Grant Program Guidelines)**Is the organisation:**

- ☒ **Representative of the interests of the Central Highlands Community**
- ☐ **Incorporated**
- ☐ **Not for Profit**
- ☐ **Unincorporated**
- ☐ **A Hall Committee**

OR

- ☐ **An individual community member**

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required)

— NO

If yes;**Name of Project:****Date Grant received:****Amount of Grant:****3. PROJECT DETAILS****Project Start Date:** 30/9/14**Project Completion Date:** 4/10/14

Project Objectives: FOR 16 HIGH SCHOOL STUDENTS TO VISIT CANBERRA & SPEND A DAY AT THE AUSTRALIAN WAR MEMORIAL IN LINE WITH OUR WORLD WAR 1 & 2 STUDIES. ALSO TO VISIT PARLIAMENT HOUSE IN LINE WITH OUR FEDERAL POLITICS UNIT.

4. COMMUNITY SUPPORT

What level of community support is there for this project? UNKNOWN BUT I HOPE THE COMMUNITY WOULD BE BEHIND ANYTHING THAT ENRICHES THE LEARNING OF THIS COMMUNITY'S YOUNG PEOPLE & FUTURE LEADERS.

Does the project involve the community in the delivery of the project?

ONLY IN THE FUNDRAISING

How will the project benefit the community or provide a community resource?

YOU CAN SEE THE BROCHURE ATTACHED THAT ALREADY HELPS GIVE BACK TO THE COMMUNITY IN THAT THESE STUDENTS WILL RESPECT THE MEMORIAL & SHARE IN THE SPIRIT OF BRAVE YOUNG MEN IN THE COMMUNITY WHO GAVE THEIR LIVES. WE WILL ALSO VISIT THE WAR MEMORIAL IN CANBERRA & LAY A POPPY AT THE NAMES OF THE BOTHWELL SOLDIERS WHO DIED.

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

NO

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

NO

If your application is successful, how do you plan to acknowledge Council's contribution?

By THANKS IN THE SCHOOL NEWSLETTER

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in 2013/14?

YES, ~~ONE~~
ONCE ONLY

How will you monitor/evaluate the success of this project?

WORD OF MOUTH

THE STUDENTS' ~~ENTHUSIASM~~

ENTHUSIASM & APPRECIATION OF THE TRIP.

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital	1900	Guarantee	
Refurbishment		Government Grants	NIL
Equipment		Trust/Foundations	NIL
Premises		Donations from BUSINESSES	1700
Vehicles		Special Funding	
Other:		Gifts in Kind	300
Other:		Other:	
Subtotal		Other	
		Subtotal	1700
Revenue		Anticipated	
Salaries (including super)		Government Grants	-
Short-term contract fees		Central Highlands Grant	?
Running costs		Trust/Foundations	-
Production of information		Donations from Businesses	?
PR materials			.
Training staff/volunteers		Special Fundraising	1700
Travel	8000	Gifts in kind (details)	2000
		STAFF DONATION	
		MEMBER'S	
Rent		Cash Reserves	
Reference materials		Other:	
Other:			
Subtotal		Subtotal	
TOTAL	8000	TOTAL	3700

+ COUNCIL'S GENEROSITY

15.4 COMMUNITY GRANTS APPLICATION – BOTHWELL LICENSED ANGLERS CLUB (SEPARATE ATTACHMENT)

The Bothwell Licensed Anglers Club wrote to Council on the 26 June 2014 asking for Council to again sponsor the Annual Dinner and presentation evening. The evening will be held on the 12 July 2014 and the Mayor will attend on behalf of Council to present the councils prizes. Council have supported this event by the Bothwell Licensed Anglers Club since 2003.

Recommendation:

THAT Council ratify a donation of \$200.00 made to the Bothwell Licenced Anglers Club Annual Dinner, and provide the Bothwell Town Hall & PA System free of charge.

Carried



BOTHWELL LICENSED ANGLERS CLUB

P.O. BOX 51, BOTHWELL 7030

PRESIDENT
DON EMERY
PH. 62594055

SECRETARY
EMMA DATLEN
PH. 0428408909

TREASURER
DAVID DYSON
PH. 62595699

The Central Highlands Council,
Alexander Street,
Bothwell 7030

To the General Manager,

On behalf of the Bothwell Licensed Anglers Association I am writing to ask if The Central Highlands Council would again like to be a sponsor for our Annual Dinner and Presentation Evening. This evening will be held on the 12th of July and we have approx 60 - 80 members, their families and official guests attending. On the evening our sponsors are mentioned when the prizes are presented, which also has a tag with the sponsor's name on it. In the past we have been fortunate that the Mayor has been able to attend and present the councils prizes. We also have a sponsorship list which goes to all our statewide members with our first newsletter.

We thank you for supporting our club last season and hope that you consider this again, support such as yours makes our family orientated club and the presentation evening a success.

Yours sincerely,

L. Datlen

Leanne Datlen
On behalf of the
Bothwell Licensed Anglers Association,
Patrick Street,
Bothwell 7030
Ph/Fax 6259 5508
26th June 2014

7th July 2014

To whom it may concern,

The Bothwell Licensed Anglers Club would once again like to book the Bothwell Town Hall for their Annual Fishing Dinner, to be held on the 12th July 2014. We would also like to book the Central Highlands Council's PA system for this date.

In the past, the Council has been good enough to donate the above as well as providing sponsorship for trophies as per previous letter. As we are a small club this would be greatly appreciated.

Thank you very much,



Emma Datlen
Secretary
Bothwell Anglers
M: 0428 408 909
W: 62 595 508

15.5 COMMUNITY GRANTS APPLICATION – FISHING SERIES COMPETITION

The Perth Lions Club emailed Council on the 6 July 2014 asking for Council to consider providing a grant of \$1,000.00 towards the second round of the upcoming trout event to be held at Great Lake on the 18 and 19 October 2014. The Perth Lions Club would also like a representative of the Council to present the award for the longest fish on the Sunday.

For Discussion

From: "Jason Harris" <tasdoor@bigpond.com>
To: "Casey Bryant" <CBryant@centralhighlands.tas.gov.au>
Subject: Fwd: Grant application, Rules & Entry form

Hi Casey

Please find enclosed grant application form for the 2 rounds of the upcoming trout comp. Derwent valley council has pledged \$500 for each days longest fish for the first round over two days a \$1000 in total, although we have applied for \$1000 we have realized that we will only be able to do one day on each of the rounds held in the central highlands for the longest fish.

If your council could see themselves fit to match the first round arrangement it would be greatly appreciated.

In closing if a representative of the council could present the awards on the Sunday of each of the rounds for the longest fish that your council has donated the prize for.

Looking forward to your response

Regards

Jason Harris



CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM 2013/14 APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: Fishing Series Competition

Amount of Grant Requested: \$1,000.00

Estimated Total Project Cost: \$30,000.00

Applicant Organisation: Perth Lions Club.

Contact Person's Name: Jason Harris

Contact Details

Address: c/- 9 Banksia Grove
Perth Tas 7300.

Phone: (Business hours) 0419 135 867

Mobile: N/A

Fax: N/A

Email: tasdoor@bigpond.com.

Signature

Name: Jason Harris

Position in Organisation: Fishing Co-Ordinator

Date: 3rd July 2014

What is the overall aim/purpose of the applying organisation?

Fundraising for Charity

What is the membership of the organisation?

President: Selwyn Church.

Secretary: Michael Ceeves.

Treasurer: Murray Tankard.

Public Officer/s: Michael Ceeves.

2. ELIGIBILITY (see 2012/13 community Grant Program Guidelines)

Is the organisation:

- ☐ Representative of the interests of the Central Highlands Community
☒ Incorporated
☒ Not for Profit
☐ Unincorporated
☐ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required)

No

If yes;

Name of Project:

Date Grant received:

Amount of Grant:

3. PROJECT DETAILSProject Start Date: October 17th - ~~2013~~, 2014

Project Completion Date: November 30th, 2014.

Project Objectives: Raise funds for communities

4. COMMUNITY SUPPORT

What level of community support is there for this project?

This project is solidly supported by the Perth
 Lions Club.

Does the project involve the community in the delivery of the project?

Business for local hotel, accommodation around the community and highlight tourism to intra + interstate anglers.

How will the project benefit the community or provide a community resource?

60 to 80 anglers in the community for 6 to 8 days using local facilities.

5. COUNCIL SUPPORT

Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.

If yes, please give details.

No.

Are you requesting participation by Councillors or Council Staff?

If yes, please give details.

Presentation of awards on completion (if available).

If your application is successful, how do you plan to acknowledge Council's contribution?

Certificate of Appreciation and via advertising literature.

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

Do you anticipate the organisation will apply for funding in 2013/14?

yes.

How will you monitor/evaluate the success of this project?

- Post event debrief
- Amount donated to charity
- Various local fishing forums.
- Local media

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundations	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other: Prize Money	\$10,000.	Other: Entries	\$9,000
Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	\$1,000
Short-term contract fees	\$1,350.	Central Highlands Grant	\$1,000.
Running costs	\$15,130.	Trust/Foundations	
Production of information PR materials	\$500.	Donations from Businesses	
Training staff/volunteers		Special Fundraising	
Travel	\$250 -	Gifts in kind (details)	\$17,000.
Rent		Cash Reserves	
Reference materials		Other:	
Other: Accommodation	\$600.		
Subtotal		Subtotal	
TOTAL	\$27,030.	TOTAL	\$28,000.



"Trout Classic" event rules.

Each round will be held over two days with teams made up of two people of any age as long as one has a current boat licence. Event briefing will be held at venue to be announced at 8pm Friday prior to the event, **ALL TEAMS MUST ATTEND**. Boats must be over 3.7m, have all safety equipment, including safety lanyards and must be able to plane with 2 people and all gear on board. Lifejackets must be worn at all times. This competition will be strictly catch and release with artificial lures and flies only. (No bait) trolling will be allowed, one rod per angler. No shore fishing. Scoring is done by measurement in cm's on a bragmat that teams supply, a photo taken with a digital camera that teams supply with the key tag visible and recorded on a supplied score sheet. Camera cards must be SD card's and supplied with score sheets at the end of each day these will be returned once checked. DO NOT place key tag in bag with score sheets, it must be placed on key board. Any team who has not placed keytag by 2pm will be penalised 22 cm's per minute that they are late. The amount of fish scored is unlimited but each fish must be over 22cm's irrespective of trout species or location. Fishing times are 7am to 2pm, penalties apply for late teams as listed above. Boats will be checked from 6am on each day for safety gear and fitted lanyards.

Prizes will be made up of cash and goods, amounts will depend on entry numbers. Entries open as per entry form. Prefish ban starts 5 days from event date.

Placegetters will be done via points system of each lake's results. 1st place on each day will attract 1 point, 2nd place 2 points, 3rd place 3 points on so on until last place. The team with the lowest number of points over both days will win and remaining teams will be placed according to amount of points. If two teams tie on the same amount of points a count back will apply. The winner of the tie will be the team that caught the most fish, if they are still tied the total length of fish over both days will apply. If they are still tied each team member will swim across the lake and the first team member back will win(location to be decided) Starting order day 1 will be drawn in groups of 10 of entry, Day 2 will be follow the leader. Further details call Jason Harris 0419135867

15.6 BOTHWELL YOUTH PROJECT

At the Audit Committee meeting on the 25 June 2014, the committee considered a proposal to fund a pilot project for selected Bothwell School students to participate in a community based assistance program. The Audit Committee made the following decision:

'That the Audit Committee endorses a proposal to fund a pilot project for selected Bothwell School students to participate in a community based assistance program. The Audit Committee recommends to Council that an amount of \$500.00 be allocated from the Youth Budget.'

Recommendation:

THAT Council allocate \$500.00 of the Youth Budget to the Bothwell Youth Project.

Carried

15.7 TERMS OF REFERENCE – HIGHLANDS TASMANIA TOURISM COMMITTEE

Moved

Seconded

THAT Council accept and adopt the Terms of Reference for the Highlands Tasmania Tourism Committee.

Carried

Central Highlands Council Tourism Committee

Terms of Reference

Background

Central Highlands Council recognises a large range of benefits to be gained by enhancing the business opportunities within the Council area. In particular, tourism has a special place within the Council area as one of our predominant and important activities.

Tourism generates a variety of income within the community, including business income, wage earnings and multiplier effects, i.e. the circulation and re-spending within the community. Because most tourists are from the larger cities, tourism is an effective way to redistribute wealth from urban to rural areas.

The requirements of visitors can lead to the creation of new businesses and commercial activities, generating a more diverse economic base, and reducing reliance on one or two traditional industries. Tourism is a labour intensive industry, operating 24 hours a day, seven days a week and generating opportunities for employment for young people and for people interested in part time or casual work. While some of the employment is skilled, there are also opportunities for the less skilled.

As tourism increases, there are more opportunities for small business to develop. A thriving tourism industry generates growth in other sectors such as transport, construction and retailing. Tourism can showcase the lifestyle of Central Highlands - it is increasingly common for people who visit and are impressed with the area to return as residents, thereby increasing demand for housing, retailing and other services.

Economic benefits

Tourism is one of the most effective ways of redistributing wealth, by moving money into local economies from other parts of the country and overseas. It brings income into a community that would otherwise not be earned.

Economic benefits resulting from tourism can take a number of forms including:

1. Jobs - Employment may be associated directly, such as tour guides or managerial positions; or in supporting industries like food production, accommodation and retail supplies.
2. Increased spending - Increased spending in the community generated by visitors and tourism businesses can directly and indirectly promote the viability of local businesses.
3. Economic diversification - Tourism operators can play a role in highlighting the broad prosperity that tourism brings to a community. Economic diversification provides an insurance against hard times. By offering an additional means of income, tourism can support the community when traditional industries are under financial pressure.
4. Infrastructure - Infrastructure development including roads, parks, and other public spaces can be justified on the basis of increased use due to increased tourism activity.

Social Benefits

Tourism stimulates new and expanded community facilities and infrastructure initiatives, such as the improvement of retail, restaurant and entertainment options, transport services, education and sporting facilities. These increase the quality of life for the entire community. So too does the conservation of cultural heritage, either as a result of increased awareness and pride, or because it can be justified on economic grounds as a tourist attraction.

Tourism forces communities to widen their outlook and to embrace new ideas. It provides opportunities for residents to interact with other people, lifestyles and cultures. This can lead to a greater sense of pride and awareness of ownership. For example, the community's collective ego is boosted by the knowledge that others have travelled to our community from international, interstate or even just other nearby locations.

In Central Highlands we strive to limit population drift away, especially of our younger citizens. Tourism helps to do this, not only by making the local area attractive to young people and by generating employment opportunities, but also by attracting 'tree changers' in from the capital cities.

Environmental benefits

Tourism development based on an environmental and commercially sustainable approach, integrated into the wider planning process, can generate significant benefits for the local environment, business and community. Tourism has been partly responsible for increased interest in, and concern for, the natural and built environment. Effective visitor information services, interpretative signing, guided tours, etc. can raise the profile of our natural assets.

Goals:

The goal of the Central Highlands Council Tourism Committee is to increase and strengthen the economic, social and environmental benefits to the Central Highlands community that are available from tourism to and within the region.

Specifically, the Committee aims to ...

1. Highlight the tourism and business resources and opportunities within the Central Highlands area, through the Council web site and display boards, and by publishing and distributing pamphlets, maps, etc.
2. Provide facilities within and outside the Council area through which local businesses may show their wares.
3. Facilitate communications between tourism organisations, tourism groups (e.g. The Bothwell Tourism Association, Rivers Run, Destination Southern Tasmania) and the broader community.

Deliverables:

The Central Highlands Council Tourism Committee will advise Council on ...

1. Provision, on-going updating and distribution of a web site, Apps and other electronic media that highlight the attractions, events and benefits of visiting and investing in the Central Highlands. This will include the maintenance of the Highlands Tasmania brand and implementation of a marketing plan and associated marketing communications.
2. Production of pamphlets and maps for distribution Australia-wide, which advertise the Central Highland's attractions and businesses.
3. Provision at low cost, at events within and outside the Central Highlands area, to Central Highlands businesses that otherwise would not have the wherewithal to exhibit, of venues from which they can market their products and/or facilities (e.g. AGFEST).
4. Ideas for infrastructure development (from State and Federal Government and from big business), which will enhance the attractiveness of Central Highlands to visitors and business developers (e.g. (in 2014) Lakes Highway sealing, Derwent Bridge toilets).

Scope / Jurisdiction:

The Central Highlands Council Tourism Committee is a sub-committee of Central Highlands Council. It is advisory and subservient to Central Highlands Council, and will report to each full Council meeting with decisions that need full Council approval considered, possible future decisions foreshadowed and appropriate delegations approved.

The Central Highlands Council Tourism Committee may, on a needs basis, establish project and strategy based working groups (e.g. AGFEST Working Group, BUSHFEST Working Group) to assist in the delivery of its goals.

Membership:

There shall be 10 members of the Committee, each approved by a meeting of Central Highlands Council, and consisting of:

- 3 elected members of Central Highlands Council
- 1 Central Highlands Council Economic and Community Development Officer
- 6 Tourism/Business community representatives

Meetings:

1. Meetings will be chaired by one of the Central Highlands Council members.
2. Meetings will take place once per month at a time and place to be determined by Council.
3. Meetings will be open to the public, who will be provided an opportunity to contribute to the meeting.
4. Meetings can co-opt specialists for particular events.

Skill/characteristic requirements of Tourism/Business community representatives:

- Credibility to represent the tourism industry
 - Ability to rise above personal interests and focus on the whole picture
 - Ability to network and engage the tourism community
 - Inclusiveness with broader community
 - Marketing experience
 - Knowledge of the tourism industry
 - Strong presentation and effective communications skills
 - A big picture vision of planning and development
 - Ability to generate operators' support for the Central Highland Council's tourism development and marketing initiatives
 - Strong team player
-

15.8 HIGHLANDS TASMANIA TOURISM BROCHURE

Display of the Highlands Tasmania Tourism Brochures at the Tourism Brochure Exchange was discussed at the Tourism Committee Meeting held on Thursday 3rd July 2014.

The Committee agreed in principle that the brochures be placed at the Hobart & Launceston Airports and on board the Spirit of Tasmania 1 & 2 and that Casey Bryant obtain quotes for recommendation to Council.

The cost to print 20,000 brochures is \$4,684.90

Placement on board Spirit 1 & 2 is \$167.00 per month (min. 10,000 brochures per annum)

Hobart Airport - \$95.00 per month (min 5,000 brochures per month)

Launceston Airport - \$90.00 per month (min. 5,000 brochures per month)

An average cost of \$8,900 annually.

In the 2013-2014 financial year Council advertised in Travelways at a cost of \$13,396 & Caravanning Australia \$4,915.

Recommendation:

THAT Council display Highlands Tasmania Tourism Brochures at the Tourism Brochure Exchange at the Hobart & Launceston Airports & on board Spirit 1 & 2.

Carried

MONOTONE

Art Printers Pty Ltd

A.C.N. 009 476 608
A.B.N. 48 009 476 608

GPO Box 424 Hobart 7001
61 Argyle Street Hobart 7000
Telephone: (03) 6234 6144
Facsimile: (03) 6231 0175

CASEY BRYANT
CENTRAL HIGHLANDS COUNCIL
TARLETON STREET
HAMILTON TAS 7140

Quote No: 120,364
Date: 3/07/14
Fax: 6286 3334

Dear CASEY BRYANT

Thank you for the opportunity to quote on the following job:

JOB TITLE: JOURNEY TO THE CENTRE OF THE EARTH MAP - A2 TO DL

DESCRIPTION:

PREPRESS:	STANDING FILE
PRINT:	PRINTED IN 4 COLOUR PROCESS BOTH SIDES
STOCK:	128gsm GLOSS ART
FINISHING:	TRIM, FOLD A2 TO DL AND PACK (CONCERTINA THEN IN HALF)
FINISHED SIZE	210 x 99 mm
DELIVERY:	1 POINT HOBART

Quantity :	20,000
Printing(\$)	4,259.00
GST(\$)	425.90
TOTAL(\$)	4,684.90

Please contact us if you have any queries regarding these prices. We look forward to receiving your order and will ensure professional services at all times.

Kindest Regards

John Stanton



SCHEDULE OF FEES

EFFECTIVE 1st NOVEMBER 2013

Tourism Brochure Exchange was established in 1990 to provide a much needed professional, efficient and economical marketing service to businesses in the Tourism Industry in Tasmania. Brochure marketing and distribution is firmly established as an important and effective means of reaching potential customers.

THE BENEFITS

- Tourism Brochure Exchange provides a **professional, management brochure distribution system** State-wide – the displays are located in high profile, high traffic and high visibility areas.
- Tourism Brochure Exchange displays are **exclusive to our clients**. They are replenished and maintained on a regular scheduled basis. The displays are closely monitored to ensure that at all times a professional image is maintained.
- The Brochure displays provide potential customers with **ready access to your latest marketing material, thus maximising every opportunity**.
- Tourism Brochure Exchange displays are regional and targeted to tourist and local clientele. This **distribution saves both time and money and also increases productivity**.
- Brochures are also displayed at our Tourism on Board sales offices located on each of the Spirit of Tasmania vessels. Our offices are **staffed by our own professional, experienced tourism sales consultants** who assist passengers with all reservation and information requirements.

TASMANIA

Unit 4 / 481 Main Road, Montrose, Tasmania 7010.
Email: tbe@tourismbrochureexchange.com.au

Phone: 03 6274 1266 - Fax: 03 6274 1544
www.tourismbrochureexchange.com.au

MONTHLY SERVICE FEE - includes GST.

Prices shown below are per month per brochure.

Brochure racks are designed for standard sizing only – sizes as shown must be strictly adhered to.

REGION	DL (210m h x 99m w)	A5 (210m h x 148m w)	A4 (297m h x 210m w)
Southern Region (minimum 8,000 brochure per annum)	\$138.00	\$207.00	\$276.00
Southern Module (minimum 3,000 brochure per annum) (for accommodation brochures only – i.e. hotels)	\$59.00	\$90.00	\$118.00
Northern Region (minimum 5,000 brochure per annum)	\$132.00	\$198.00	\$264.00
Northern Module (minimum 2,000 brochures per annum) (for accommodation brochures only – i.e. hotels)	\$48.00	\$72.00	\$96.00
East Coast Region (minimum 5,000 brochures per annum)	\$96.00	\$143.00	\$192.00
North-West Region (minimum 7,000 brochures per annum)	\$113.00	\$169.00	\$226.00
Tourism On Board (Spirit of Tasmania I & II) (minimum 10,000 brochures per annum)	\$167.00	\$251.00	\$334.00
Port Melbourne TT-Line Terminal (minimum 3,000 brochures per annum)	\$66.00	\$98.00	\$132.00
Devonport TT-Line Terminal (minimum 3,000 brochures per annum)	\$34.00	\$50.00	\$68.00
Hobart Airport (serviced 6 days a week) (minimum 5,000 brochures per annum)	\$95.00	\$136.00	\$190.00
Launceston Airport (serviced 6 days a week) (minimum 5,000 brochures per annum)	\$90.00	\$128.00	\$180.00
Devonport Airport (serviced 2 days per week) (minimum 3,000 brochures per annum)	\$34.00	\$50.00	\$68.00
Burnie Airport (serviced weekly) (minimum 3,000 brochures per annum)	\$34.00	\$50.00	\$68.00

Schedule of Fees – Effective Nov 2013 – V2

Page 2

16.0 WORKS & SERVICES

Moved Clr

Seconded Clr

THAT the Works & Services Report be received.

Carried

WORKS & SERVICES REPORT

11th June 2014 – 09th July 2014

Grading & sheeting

Victoria Valley Road
Rock Mount Road
Dawson Road
Waddamana Road
Hunterson Road
Weasel Plains Road

Lanes Tier Road
Strickland Road
Bradys Lake Road
Interlaken Road
Glovers Road
Bashan Road

Maintenance Grading

Jean Banks Road

Potholing / shouldering

Victoria Valley Road
14 Mile Road
Raners Hill Road
Wihareja Road
Interlaken Road

Strickland Road
Jones River Road
Hamilton Plains Road
Waddamana Road
Great Lake Subdivisions

Culverts / Drainage:

Install new culvert on Victoria Valley
Clean culverts and drainage:

Rockmount Road
Strickland Road
Dawson Road
Waddamana Road
Weasel Plains Road

Hunterson Road
Glovers Road
Dennistoun Road
Hollow Tree Road

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 59hrs Annual Leave taken
- 17hrs Sick Leave taken
- Strornoway inductions

Bridge Maintenance:

Bridges:

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Dig out sink hole on Dawson Road
 Plant trees in new cemetery
 1 x drum muster
 Install rubber matt on footpath at Medical Centre
 Build shelves at public toilets
 Repair to door lock at rec ground
 Drainage at Croakers Alley
 Install ramps on bridge at Croakers Alley
 Guide posts Ellendale Road
 Signs on Victoria Valley Road
 Remove tree Bothwell town ship
 Remove tree from Mark Tree Road
 Sheet and grade road into new boat ramp at Bradys Lake
 Started Stornoway routine patrols

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Weed control:

General weed control of Hamilton and Ouse townships

Buildings:

Plant: (Repairs and Maintenance)

Pm741 Mack truck (H) serviced
 Pm687 Western Star truck (B) serviced
 Pm717 Dog trailer (B) welding
 PM684 Komatsu grader (B) Repair oil leak in diff, repair water leak in engine, repair engine oil leak and adjust shims on turn table

Private Works:

Gravel delivery to Nant Distillery
 Gravel supply to John Ramsey
 Gravel delivery to Elizabeth Burns
 Concrete mix Delivered to Arthurs Lake
 Sand supplied to Craig Walters
 Gravel delivery to Nigel Campbell
 Gravel delivery to M Lilitis
 Water delivery to C.Bresneham
 Gravel supply to John Jones
 Gravel supply to Ross Mace
 Gravel delivery to Ken Britton
 Gravel delivery to Garry Ebbett
 Gravel supply to John Pilcher
 Excavator hire to TasWater
 Gravel delivery to Stornoway
 Truck and trailer hire to Richard Bowden

Gravel delivery to Tom Brown

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Slashing

Program for next 4 weeks:

Grading and re sheeting of Council roads
 Install new culverts and drainage Council roads
 Dig outs Hollow Tree Rd
 Potholes Council roads
 Drainage Hollow Tree Road

16.1 STOCK RAMP HUNTERSTON RD

In the June Council Meeting there was a request to Council to install a new stock ramp on Hunters Road and the recommendation that Council and the property owner halve the cost, it was approximately \$3000 each.

It was deferred until a policy was developed to cover unfenced roads on Council Roads.

The Works Manager has had further discussions with the property owner and they have said that they will cover all costs of a new stock grid and associated works of installation, and are requesting permission from Council to install stock grid.

Recommendation:

THAT Council gives Mr Neil Monks permission to install a new stock grid at his own expense and that it is completed to Council standard and specifications.

Carried

16.2 CHRISTIAN MARSH BRIDGE

It was requested in the June Council Meeting that the Works Manager submit prices for Christian Marsh Bridge again.

The Motion from the March 2014 Ordinary Council Meeting

15.2 CRYSTAL MARSH BRIDGE

RESOLVED THAT

a) Council instruct its solicitor to draft a letter notifying Mr Reardon that Council refute the argument made as the bridge has not been used for numerous years and is not the only access to the property.

And

b) Council has a bridge program and the Crystal Marsh Bridge will be placed on the list.

For Discussion

16.3 SEALING OF 2075 VICTORIA VALLEY ROAD

A request has been put to Council, for some sealing to be completed outside 2075 Victoria Valley Road. The request is to reduce a dust matter, the manager of Works and Services and the Leading Hand undertook an inspection and agreed that a 200metre section of seal would need to be constructed to resolve this request from the property owner.

An approximate costing was completed which allowed for some work to be done on the existing pavement, to cart in and shape up a sub base A material for a 150mm compaction and with a 7-14 two coat seal at a total cost of \$35,000.

For discussion

Dr Marta Brysha and Dr Terry O'Kane
 2075 Victoria Valley Road
 Osterley
 TAS 7140
 Ph: 6287 1212

20 June 2014

Mayor Diedre Flint
 Central Highlands Council
 Alexander Street
 Bothwell
 TAS 7030

Dear Mayor Flint,

RE: REQUEST TO HAVE ROAD AT 2075 VICTORIA VALLEY ROAD SURFACED WITH BITUMEN

We are writing to request that the road outside our property at 2075 Victoria Valley Road be surface with bitumen.

Our home sits just eight metres from the roadside and with increasing amounts of traffic using Victoria Valley Road, we are constantly exposed to unhealthy amounts of dust. The dust settling in our house guttering is clogging up our water collection system and collecting in our water tank thereby adversely affecting the quality of our drinking water. Our guttering is well clear (by metres) of any foliage and yet we must clean our guttering twice yearly to clear the sludge that forms due to dust from the road.

Secondly, and even more crucially, we both suffer from asthma that is triggered by the dust coming from the road. Our asthma symptoms have become increasingly more frequent and severe as usage of the road, and therefore dust levels, have increased. The fine, silty nature of the dust means that it gets inside the home even if doors and windows are kept shut. As you are no doubt aware, asthma is a potentially life threatening disorder and, in the event of a catastrophic asthma episode, it is unlikely that an ambulance could attend in less than an hour. Sealing the road

alongside the house would significantly decrease the likelihood of such an event ever occurring and improve our general health and well being immensely.

We ask that you present this petition at the July council meeting and take our request into consideration as you allocate your budget for 2014/2015.

Yours sincerely,

Dr Marta Brysha BVSc, BSc (hons), B Hlth. Sci

Dr Terry O’Kane PhD, MSc, BSc (hons)



Policy No 2014 - 21

Alleviation of Dust Nuisance - Roadworks

Responsible Officers: General Manager

For Review By: General Manager

Review Date: 31/12/2015

Signed By:

.....*[Signature]*.....

Mayor

.....21/1/14.....

Date

.....*[Signature]*.....

General Manager

.....21/1/14.....

Date

Adopted at Council Meeting

21/01/2014

POLICY INTENTION

- To outline the process when considering applications for the alleviation of dust nuisances from residents or ratepayers, to enable a decision to be made by Council.

APPLICATION OF POLICY

- Council shall consider the number of residents affected by the situation and in addition shall consider the percentage of blocks of land fronting the section of road which have houses built on them. As a guide, it should be expected that at least 50 per cent of the blocks have houses constructed on them.
- Prior to any decision by Council, the Manager Works & Services shall conduct a vehicle usage assessment of the road to take into account the average annual daily numbers and type of traffic using the road.
- The cost of the various alternatives to overcome the dust problem shall be presented to Council for consideration prior to making a decision. Alternatives to be considered shall include construction to bitumen seal standard, gravel sheeting, bitumen or other stabilisation and treatment with dust suppressant chemicals.
- Council shall seek a contribution from the property owners and where they are prepared to contribute to the proposed work (dollar for dollar basis) Council shall give priority to the work.

JOHN STREET MEDICAL CENTRE

Dr. MARTIN WARD

M.B. B.S.
Provider No. 496491H

Dr. CLARE SMITH

B. Med. (Hons.)
Provider No. 027588AK

Dr. KEITH LOXTON

M.B. Ch. B.
Provider No. 228856K

5 John Street, Kingston, Tas. 7050

A.B.N. 50 009 519 984

Tel. 6229 1987

FAX No. 6229 7987



Dr. IAN ALMOND

M.B. B.S. F.R.A.C.G.P.
Provider No. 4050841A

Dr. LOUISE EDWARDS

M.B. B.S. F.R.A.C.G.P. M.F.M. (dile)
Provider No. 201936MX

Dr. ANDREW ELKERTON

M.B. B.S. F.R.A.C.G.P.
Provider No. 034229GA

Dr. JULIANA AHMAD

M.B. B.S.
Provider No. 4330925W

10th June 2014

To whom it may concern:

Marta Brysha
26/04/1965
2075 Victoria Valley Road
Osterley 7140

Marta Brysha has asthma and dust is a trigger for her asthma. Asthma is a potentially life threatening condition.

Dr Juliana Ahmad
4330925W

STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager

Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM

Clr Bowden requested that this item be placed on the Status Report

17.0 ADMINISTRATION

17.1 CARAVANS BY-LAW No 1 of 2014 (SEPARATE ATTACHMENT)

The purpose of this report is to seek from Council formal approval to make the following by-law as per Section 161 of the Local Government Act 1993:

- Caravans By-Law No 1 of 2014

Council passed a resolution on the 18 March 2014 to make the respective by-law. In accordance with the provisions of the Local Government Act 1993, the Director of Local Government on the 12 May 2014 issued a certificate – Approval of Regulatory Impact Statement and Caravans By-Law No 1 of 2014 under section 156A of the Local Government Act.

Notice of the proposed by-law was advertised on Saturday 31 May in the Mercury and Examiner. Copies of the Regulatory Impact Statement and Caravans By-Law No 1 of 2014 were also made available for public inspection/purchase, and displayed on the council's website, as required under Section 158 of the Act.

Submissions were invited from the community and key stakeholders. Council also wrote to Department of Justice and Department of Primary, Industries, Parks, Water & Environment.

Section 159 of the Act requires that all submissions are to be considered by the council. No submissions were received.

If required, alterations to the draft by-law are to be made only by an absolute majority of Council. If the alteration substantially changes the purpose of the proposed by-law, or its effect on the public, the council will provide public notice.

In accordance with the provisions of the Local Government Act 1993, it is then a requirement that certification be obtained from a legal practitioner indicating that the by-law have been prepared in accordance with the law. This request will be submitted to Council's Solicitor when Council agree to make the Caravans By-Law No 1 of 2014.

As per the guidelines for the making of by-laws as issued by the Department of Premier & Cabinet—Local Government Division, it is a requirement that:

“Once a by-law has been made by a Council and certified by the General Manager and a legal practitioner, it must be published in the Tasmanian Government Gazette before it has legal effect and furthermore it must be published in the Gazette within 21 days of being made by the Council under its common seal and if not followed it can be disallowed by the Subordinate Legislation Committee.”

Recommendation 1:

THAT Council, agree by an absolute majority to add the following alteration to the draft Caravans By-Law No 1 of 2014 in section 3:

(e) Situated on land designated by Council resolution for overnight parking of caravans.

And

Recommendation 2:

THAT Council, in accordance with the provisions of Section 161 of the Local Government Act 1993, Council agree to make the Caravans By-Law No 1 of 2014.

Carried

17.2 POLICY No. 2014-28 - ANNUAL LEAVE (SEPARATE ATTACHMENT)

A revised Annual Leave policy was discussed at the Audit Committee meeting on the 25 June 2014 and the committee endorsed the policy and made the following decision:

'That the Audit Committee endorses this revised Policy and recommends it for approval at the next Council meeting in July 2014.'

Recommendation:

THAT Council adopt Policy No. 2014-28 – Annual Leave.

Carried

17.3 PROCEDURE No 2014-01 - COUNCILLORS' MILEAGE ALLOWANCE PROCEDURE

The Audit Committee meet on the 25 June 2014 and the committee considered the draft procedure No. 2014-01 – Councillors' Mileage Allowance Procedure and made the following decision:

'That the Audit Committee endorses this procedure and recommends it for approval at the next Council meeting in July 2014.'

Recommendation:

THAT Council adopt Procedure No. 2014-01 – Councillors' Mileage Allowance Procedure.

Carried

17.4 DERWENT VALLEY COUNCIL'S MOTIONS TO THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA GENERAL MEETING (SEPARATE ATTACHMENT)

The Derwent Valley Council wrote to Council on the 18 June 2014 asking for our support regarding the following six motions that will be tabled at the Local Government Association of Tasmania General Meeting on the 23 July 2014.

The Derwent Valley Council resolved to submit the following motions which they feel will benefit all Tasmanian Councils and local communities:

10.1 Motion – Government Business Enterprises

'That the Local Government Association of Tasmania pursue with the newly elected Liberal Government, the rating of Government Business Enterprises, namely AURORA (Hydro) and also the rating of all Crown Land that is leased for commercial developments in National Parks.'

12.2 Motion – Financial Assistance Grants

'That the Local Government Association of Tasmania be requested to write to the Federal Minister for Local Government requesting a change to the Local Government (Financial Assistance) Act 1995 section 6 1 (b) National Principles Governing Allocation by States among Local Government Bodies, by deleting 30% and replacing it with 20%.'

12.3 Motion – Review of Financial Relationship With State Government

'That the Local Government Association of Tasmania pursue with the newly elected Liberal Government a review of the Financial Relationship between State and Local Government.'

13.8 Motion - Amendment to the Roads and Jetties Act 1935

'That the Local Government Association of Tasmania be requested to write to the State Government requesting an amendment to the Roads and Jetties Act 1935 to include under section 5 (2) all Municipal Areas in the State of Tasmania.'

16.1 Motion – Food Security

'That the Local Government Association of Tasmania request the State Government to review these recommendations:

- *Government implement any anticipated increase in resources for the Food Security Council.*
- *Funding for resources and development in the area of food sensitive planning strategies.*
- *Consider exploring the idea of a Ministry of Food.'*

The following motion is included in the Annual General Meeting agenda as it is a rule change:

10.1 Voting Categories

'That the Local Government Association of Tasmania Rules Regarding Conduct of General Meeting be amended by deleting from rule 16 voting by population categories and replacing it with one (1) vote per Council.'

A copy of the back ground information for each of the motions is included in the letter from Derwent Valley Council dated the 18 June. The Local Government Association of Tasmania Annual General Meeting agenda and General Meeting agenda are also provided for Council's information for each of the motions.

For Discussion

17.5 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA ANNUAL GENERAL MEETING

This report considers the Local Government Association of Tasmania (LGAT) agenda for the Annual General Meeting on the 23 July 2014. The decision of Council to this report will determine how the Central Highlands Council voting

delegate should vote on each Local Government Association of Tasmania (LGAT) agenda item at the Annual General Meeting.

The following are the motions on which decisions are sought:

Item 1 *President's Report*

Decision sought:

That the President's report be received.

Item 2 *Minutes of 101st Annual General Meeting*

Decision sought:

That the Minutes of the 101st Annual General Meeting, held 24 July, 2013 be confirmed.

Item 3 *Financial Statements to 30 June 2013*

Decision sought:

That the Financial Statements for the period 1 July 2012 to 30 June 2013 be received and adopted.

Item 4 *President and Vice President Honorariums*

Decision sought:

That the President's and Vice President's allowance for the period 1 July 2014 to 30 June 2015 be adjusted in accordance with the movement in the Wages Price Index.

Item 5 *Think Big / Work Local – Careers Project*

Decision sought:

Members agree to incorporate Think Big Work Local costs into subscriptions (separately itemised) on an ongoing basis as opposed to the current, two yearly project terms.

Item 6 *Subscriptions 1 July 2014 to 30 June 2015*

Decision sought:

That subscriptions be increased by 2.63% to meet the operating costs of the Association.

Item 7 *Budget for the twelve months 1 July 2014 to 30 June 2015*

Decision sought:

That the Meeting adopt the Budget as presented.

Item 8 *Review of strategic plan and annual operational plan 2014/15*

Decision sought:

That Members note the amended Strategic Plan 2012 - 2017 and the Operational Plan for 2014/2015.

Item 9.1 *Terms of Office Extension - Members of the General Management Committee*

Decision sought:

That the term of office of all GMC Members, with the exception of the President, be extended for a period of one year.

Item 9.2 *Local Government Elections & GMC Membership*

Decision sought:

That the meeting adopt the changes to the Rules in relation to

1. Withdrawal of Hobart City Council as a Member of the Association; and
2. Changes to Local Government elections.

Item 10.1 Voting Categories**Decision sought:**

That the Local Government Association of Tasmania Rules Regarding Conduct of General Meeting be amended by deleting from rule 16 voting by population categories and replacing it with one (1) vote per Council.

For Discussion**17.6 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA GENERAL MEETING**

This report considers the Local Government Association of Tasmania (LGAT) agenda for the General Meeting on the 23 July 2014. The decision of Council to this report will determine how the Central Highlands Council voting delegate should vote on each Local Government Association of Tasmania (LGAT) agenda item at the General Meeting.

The following are the motions on which decisions are sought:

Item 1 Minutes**Decision sought:**

That the Minutes of the meeting held on 19 March 2014, as circulated, be confirmed.

Item 2 Confirmation of Agenda & Order of Business**Decision sought:**

That the agenda and order of business be confirmed.

Item 3 Business Arising**Decision sought:**

That Members note the following information.

Item 4 Follow up of motions**Decision sought:**

That the meeting note the report detailing progress of motions passed at previous meetings and not covered in Business Arising.

Item 5 Monthly Reports to Councils**Decision sought:**

That Members note the reports for February, March, April and May 2014.

Item 6.1 Policy Update**Decision sought:**

That the Meeting note the following report.

Item 6.2 Legislation update**Decision sought:**

That the Meeting note the following report.

Item 6.3 LG Reform Project**Decision sought:**

That the Meeting note the following report.

Item 6.4 Tasmanian Regional Arts**Decision sought:**

That the Meeting note the following report.

Item 6.5 Electricity Update**Decision sought:**

That the Meeting note the following report.

Item 6.6 Procurement**Decision sought:**

That Members note the results of LGAT's activity concerning Procurement and that in 2013 direct savings to participating Tasmanian councils through purchasing via the NPN therefore, were at a minimum \$480,000.

Item 7.1 Mayoral Vacancies**Decision sought:**

That the LGAT request a change to the Local Government Act to ensure a Mayoral vacancy does not trigger a by-election if the vacancy occurs within 12 months of an election.

Item 8.1 Federal Government Budget impact on Local Government**Decision sought:**

That Members discuss the information provided in the Report and determine an appropriate direction for LGAT in relation to issues raised.

Item 9.1 Motion – National Police Checks**Decision sought:**

1. That there be a requirement for all current and future candidates for Local Government to undertake National Police Checks in current name and any previous names.

2. That this requirement form part of the nomination form which must be completed by all candidates.

Item 9.2 Motion – Qualifications of Elected Members**Decision sought:**

Request the Local Government Association of Tasmania to ask the State Government to amend the Local Government Act, to widen or rescind the qualifications required for being a candidate for Mayor and Deputy Mayor in a Tasmanian Council beyond the present qualification of just one year's experience as an elected member.

Item 10.1 Motion – Government Business Enterprises**Decision sought:**

That the Local Government Association of Tasmania pursue with the newly elected Liberal Government, the rating of Government Business Enterprises, namely AURORA and also the rating of all Crown Land that is leased for commercial developments in National Parks.

Item 12.1 Motion – Accrual Accounting**Decision sought:**

That the Local Government Association of Tasmania request that the State Government consider introducing accrual accounting to State Government departments commencing with the Department of Infrastructure, Energy and Resources (DIER).

Item 12.2 Motion – Financial Assistance Grants**Decision sought:**

That the Local Government Association of Tasmania be requested to write to the Federal Minister for Local Government requesting a change to the Local Government (Financial Assistance) Act 1995 section 6 1 (b) National Principles Governing Allocation by States among Local Government Bodies, by deleting 30% and replacing it with 20%.

Item 12.3 Motion – Review of Financial Relationship with State Government**Decision sought:**

That the Local Government Association of Tasmania pursue with the newly elected Liberal Government a review of the Financial Relationship between State and Local Government.

Item 12.4 Motion – Annual Licence Fees for Private Jetties**Decision sought:**

That LGAT initiates discussion with Crown Land Services with the objective of establishing a fairer pricing model for annual licence fees applied to private jetties.

Item 13.1 Motion – Roads to Recovery Goals**Decision sought:**

That the goals of the R2R programme be re-examined with a view to determining how they can better assist Councils to achieve sustainable, strategic asset management outcomes over the long term. The program's funding conditions should be reviewed accordingly.

Item 13.2 Motion – Roads to Recovery Funding Conditions**Decision sought:**

That the Roads to Recovery Funding Conditions be reviewed to remove apparent inconsistencies with respect to what is and is not considered 'roads expenditure' (re: calculation of own source expenditure).

Item 13.3 Motion – Transfer of Forestry Roads**Decision sought:**

That the Local Government Association of Tasmania is asked to seek discussions with the State Government regarding negotiations on the handover of Forestry Tasmania roads to Parks, due to a negative effect that will occur on communities and tourism due to deterioration if no funding is available for continued maintenance.

Item 13.4 Motion – Tasmanian Freight Equalisation Scheme**Decision sought:**

That LGAT

1. Support the continuation of the Tasmanian Freight Equalisation Scheme due to its importance to Tasmania.
2. Lobby the Australian Government and State Governments to re-establish the Tasmanian Freight Equalisation Scheme for all freight transported to and from Tasmania.
3. Investigate the terms of the proposed Australian Competition and Consumer Commission/Productivity Commission enquiry into the Tasmanian Freight Equalisation Scheme with the aim of issuing a brief to Councils.
4. Assess options for a study that analyses the benefits and costs of a support package for a direct international service from the Port of Bell Bay.

Item 13.5 Motion – Regional Telstra Officers**Decision sought:**

That the Local Government Association of Tasmania request both the State and Commonwealth Governments to encourage Telstra to provide a regional officer within each region able to provide detailed infrastructure answers in a timely manner to facilitate the ongoing development of private and public infrastructure works.

Item 13.6 Motion – Water & Sewerage Infrastructure**Decision sought:**

That LGAT lobby the TasWater Board to call on the Australian Government to work with the State Government to fund the development of renewed water and sewerage infrastructure works, particularly for small and regional communities across the State.

Item 13.7 Motion – Cost of existing and new public lighting**Decision sought:**

1. That LGAT write to the responsible minister requesting that they seek changes to national electricity laws and regulations so that public lighting providers are required to better inform Local Government of the cost of existing and new public lighting. This should include disclosure of the generation, transmission and distribution charges associated with individual

public lighting types, as well as the residual value of public lights. This information is a critical requirement for business case assessments of more efficient and environmentally sustainable public street lighting options.

2. That LGAT enter into discussions with Aurora Energy to obtain further information about the generation, transmission and distribution charges associated with individual public lighting types, as well as the residual value of public lights.

Item 13.8 Motion – Amendment to the Roads and Jetties Act 1935

Decision sought:

That the Local Government Association of Tasmania be requested to write to the State Government requesting an amendment to the Roads and Jetties Act 1935 to include under section 5 (2) all Municipal Areas in the State of Tasmania.

Item 14.1 Motion – Amendment to Building Act

Decision sought:

That the Local Government Association of Tasmania seek an amendment to the Building Act 2000 (and associated Regulations) to enable an accredited Builder to be able to provide a certificate of compliance for buildings which are classified as Class 10a and are associated with a residential use.

Item 14.2 Motion – Red and Green Tape

Decision sought:

That the Local Government Association of Tasmania request the State Government to fully consult with it in any future drive to identify and eliminate ‘unnecessary red and green tape’ impacting the development industry.

Item 14.3 Motion – Local Government Advertising

Decision sought:

That LGAT requests the State Government to amend the legislation relating to Local Government advertising, to remove the requirement for formal notices to be published in a newspaper circulating daily in the municipal area, instead requiring the information to be posted on a Councils website front page.

Item 15.1 Motion – Parks and Wildlife Reserves

Decision sought:

That the Local Government Association of Tasmania is asked to seek discussions with the State Government regarding the condition of Parks and Wildlife reserves due to the lack of funding and consider solutions.

Item 15.2 Motion – Super Trawlers

Decision sought:

That LGAT supports the position of all state parties in their election commitments to lobby the major federal political parties in opposing super trawlers operating in Australian waters, and support immediate federal legislation to permanently ban super trawlers (ie freezer factory trawlers) in Australia’s Exclusive Economic Zone (EEZ).

Item 15.3 Motion – Contamination of Waterways

Decision sought:

That LGAT lobby the ministers responsible for mines and our rivers to address the contamination of many of our waterways through heavy metal leachate from past mining operations and to provide an inventory of all such waterways and an action plan to end the contamination.

Item 15.4 Motion – Storage of used tyres

Decision sought:

That the Local Government Association of Tasmania continue to lobby the State Government to address the pending environmental impacts resulting from excessive storage

of used tyres in the absence of a suitable recycling facility or other appropriate means of disposal.

Item 15.5 Motion – Weeds Officers

Decision sought:

That the Local Government Association of Tasmania continue to lobby the State Government to fund and employ, within the Invasive Species Unit, additional weed officers for each of the three regions to actively facilitate the eradication of listed weeds throughout Tasmania.

Item 16.1 Motion – Food security

Decision sought:

That the Local Government Association of Tasmania request the State Government to review these recommendations:

- Government implement any anticipated increase in resources for the Food Security Council.
- Funding for resources and development in the area of food sensitive planning strategies.
- Consider exploring the idea of a Ministry of Food.

Item 18.1 Motion – Amendment to Local Government (Highways) Act 1982

Decision sought:

That the LGAT request the parliament of Tasmania to make an amendment to the Local Government (Highways) Act 1982 to include in section 104{1} an ability for a corporation (council) to issue a permit in respect of a vehicle that is used for the conveyance of a person who is a blood donor to be parked in a controlled parking space without the operation of a parking meter by payment or without the purchase of a parking voucher for the period during which such person is donating blood.

17.7 POLICY NO. 2014-29 DRAFT BULLYING, HARASSMENT AND ANTI-DISCRIMINATION POLICY (SEPARATE ATTACHMENT)

The attached draft policy is for consideration and adoption by Council.

Recommendation:

THAT Council adopt Policy No 2014-29 Draft Bullying, Harassment and Anti-Discrimination Policy.

Carried

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr**

Seconded **Clr**

THAT Council consider the matters on the Supplementary Agenda.

Carried

19.0 COMMITTEE REPORTS

20.0 CLOSURE
