

Central Highlands Council

AGENDA – ORDINARY MEETING – 8th DECEMBER 2014

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Council Chambers, on Monday 8th December 2014, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

5.1 MOTION INTO CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move into Committee to discuss confidential matters in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

5.2 MATTERS DISCUSSED IN CLOSED MEETING

5.3 MOTION OUT OF CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 9.30am

6.0 IN ATTENDANCE

Alan Colson (Tasmanian Irrigation) will be in attendance from 10.00am

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

18 th November	Council Meeting – Hamilton
19 th November	General Meeting Local Government Association
20 th November	Mayor's Training Day
22 nd November	Wayatinah Country Event
24 th November	Bushfest Meeting Southern Highlands Irrigation Scheme
26 th November	Westerway Bush Watch Meeting
28 th November	Australasian Golf Museum Meeting
29 th November	Tall Poppies Ball
30 th November	Ellendale Market Day

1 st December	Ash Cottage Function
2 nd December	New Norfolk High School Presentation
3 rd December	General Management Committee Meeting – Local Government Association Premier's Local Government Meeting
4 th December	Highlands Tasmania Tourism Meeting
6 th December	River Power Opening – Humbolat Power Station – Min. Matt Groom Bothwell Speed Shear

7.1 COUNCILLORS COMMITMENTS

7.2 GENERAL MANAGER COMMITMENTS

18 th November	Council Meeting
20 th November	Meeting Andrew Graham, Plumber
24 th November	Highlands Bushfest Workshop Meeting EHO and on site Ellendale Southern Highlands Irrigation Scheme Launch
1 st December	Bothwell Swimming Pool Committee Meeting
3 rd December	Audit Panel Meeting
4 th December	Tourism Committee Meeting

8.0 NOTIFICATION OF COUNCIL WORKSHOPS

Bushfest Workshop was held on Monday 24th November 2014 at Hamilton

8.1 FUTURE WORKSHOPS

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 18th November 2014** be received.

Carried

10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 18th November 2014** be **confirmed**.

Carried

10.3 RECEIVAL DRAFT AUDIT COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Audit Committee Meeting** of **Council** held on **Tuesday 10th September 2014** be **received**.

Carried

10.4 RECEIVAL DRAFT BOTHWELL SWIMMING POOL COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Bothwell Swimming Pool Committee Meeting** of **Council** held on **Monday 1st December 2014** be **received**.

Carried

11.0 BUSINESS ARISING

12.0 NRM REPORT

Moved **Clr**

Seconded **Clr**

THAT the **NRM Report** be **received**.

Carried



Derwent Catchment Natural Resource Management Committee Inc.

PO Box 22 Hamilton Tas 7140 Phone: 6286 3211

Report for Central Highlands Council - End of Year 2014

I have been in position of facilitator for just over 6 months. This report will provide a recap of progress over the 2014 financial year to date.

Lifting the profile of Derwent Catchment NRM Committee

I have placed several articles in the Highland Digest and the Derwent Gazette informing the community of activities underway and funding opportunities. A website has been developed which highlights our main programs and investors. There is still more to be added to the website but having a web presence was a great step forward for increasing the profile of DCNRMC. I have already been contacted through the website in regards to farm planning.

The DCNRMC AGM was held in October and was well attended. Our membership is slowly growing and we will continue to work on increasing activities in the coming year. We attended also attended Bushfest and promoted NRM in the Central Highlands.

A draft strategic plan for DCNRMC has been prepared to explain the direction of the organisation and the plans for future activities. This is available at www.derwentcatchment.org

Reinvestment and new investment into DCNRMC

Reinvestment into the NRM programs to be delivered by DCNRMC was clarified by Derwent Valley Council and NRM South in the past 6 months. Investment from DVC was acquired in Late July and I commenced on working with DVC in early August. The focus of investment is to be a weed plan and a catchment plan to help provide a strategic framework for future investment into NRM.

Reinvestment was finalized from NRM South in August with works already underway by the time of signing the formal documents. The works supported include community facilitation and support of DCNRMC, farm planning, weed control and biodiversity conservation. This reinvestment has been a positive achievement for DCNRMC with the capacity for programs becoming more comprehensive than was possible at the time of my appointment.

DCNRMC also managed to secure an additional \$5000 from the Bushfire Recovery Taskforce to work on weed control in the areas affected by the Lake Repulse 2013 fires. This funding was advertised in the Central Highlands Digest as an open competitive funding round for projects up to \$1000 dollars. Roll out of funding has occurred but we are looking for more participants to complete the project.

5 funding applications have been submitted one of which has been successful and two of which the outcome is still unknown.

Three Landcare Grants were submitted: 1. Mt Adelaide plan and continued community works for revegetation and weed control; 2. Restoring the Nursery at the Landcare Resource Centre in Hamilton; 3. Controlling Spanish heath at Ellendale. . The successful grant application was the control of Spanish Heath at Ellendale which targeted a heavy infestation at the headwaters of Monto's creek. The project commenced with a mail out of Spanish Heath to Ellendale residents. Weed control works will be undertake in the coming months.

The Nursey project will now be funded by NRM South and plans are in development. The focus will be on propagating the Miena Cider Gum and other trees and shrubs suitable for revegetation works and shelter belts.

Two Australian Government Landcare grant applications were submitted: one grant, to expand the weed control efforts at Interlaken and Great Lake. This grant was submitted under the Anglers Alliance as it included significant volunteer input and only one grant was

allowed to be submitted under this round of funding. A second grant was submitted to support 'Dairy Cares for the Derwent' this program was to develop farm plans and nutrient budgets to reduce nutrient loading on the Derwent. Dairy Tasmania also submitted a grant under the '20 Million Trees Program' for restoration of riparian areas which is aimed to increase the buffer area along the Derwent and Meadow Bank dam. Dairy Tasmania are also contributing to certification of farms for best practice fertiliser management.

The Dairy Cares for the Derwent program has already attracted funding for Dairy Australia, the State Government and NRM South since the submission of this funding application. Farm planning is already underway with an agronomist consultant and I working on the farm plans.

Bushfire Recovery Projects

Three rounds of Bushfire Recovery funding have been undertaken. This investment has covered 12 properties in the Lake Repulse Fire affected area and Molesworth/Lachlan fire. The properties have predominately been in the Central Highlands region. Projects have included re-fencing properties and bushland areas, revitalising scorched pastures, planting shelterbelts and weed control. As mentioned the latest round of bushfire money has been small grants for weed control with is still ongoing.

We have also participated in and supported a Bushfire Preparedness Workshop which was held in Lachlan in conjunction with the Tasmanian Fire service. This workshop covered fire safety and planning procedures including vegetation management and weed control to minimise risk

Weed Management

The weed works conducted in 2012-13 have been captured in a GIS system for the first time so that more accurate areas and locations for weed control works and locations of weeds now exists. This information is helpful for planning and budgeting. The weed report for the previous weed season was prepared and disseminated. A meeting was held with stakeholders in September (CHC, DIER, DPIPWE, Hydro, Crown Land Services, Forestry Tas, Norskey Skog, Tasmanian Land Conservancy, Inland Fisheries, Parks and Wildlife Service, Transend and other private land holders). Support and continued investment in the program was achieved and is currently being implemented. The report and stakeholder engagement process is being used by DIER in other regions and the process is being promoted by stakeholders across Tasmania.

Kathy Van Dulleman, the main spray contractor for DCNRMC, has been undertaking weed control works across the Central Highlands since September. This has been occurring in coordination with other control works undertaken by other stakeholders. A contract has also been negotiated by DCNRMC to co-ordinate and undertake works for Hydro across the Central Highlands in the past two weeks.

Derwent Valley Weed Management Plan

A weed management plan for the Derwent Valley Council is currently being developed and survey of the municipality weeds is close to completion. The survey has covered all council maintained roads and council land as well as private land adjacent to roadways. This plan will identify how to strategically approach weed management across the region. The Central Highlands weeds program and stakeholder engagement into the annual program will be used as a model for developing an active program. At this point however we are still at a planning phase only.

Derwent Catchment Water Quality Review

Christine Ball from the Derwent Estuary Program has commenced a Review of the Derwent Catchment from a water quality management perspective. This has shown a decline in water quality in the upper reaches as measured at the New Norfolk bridge. It is unclear why this has occurred.

Hamilton Quarry

John Blyth has been continuing to work on the rehabilitation program at the Hamilton Quarry. He has been weeding and protecting the existing plants with tree guards, as some of them were being affected by browsing. This has been successful with plants responding well. John has also undertaken another round of planting with an additional ~300 trees/shrubs in the ground. I previously included the map below in a council report as an indication of the areas currently planted and the next proposed area. These proposed areas have now been planted.



Farmer Discussion Group

Macquarie Franklin have continued to facilitate the Farmer Discussion Group.

The 5 workshop topics to be held in April- August are:

- Animal nutrition (held Monday the 13th April 2014)
- Pasture management (held 28th May 2014)
- Soil management (held 24th June)
- Rotation economics (held 5th September)
- Rotation management (held 24th September)
- Pasture budgeting and improving profitability (Held 16th October and 5th November)
- **End of program Irrigation management and pasture measurement (Held 25th November)**

Thanks and Merry Christmas

Dr Josie Kelman, Catchment Facilitator, Derwent Catchment NRM Committee

13.0 FINANCE REPORT

Moved C/r

Seconded C/r

THAT the Finance Report be received.

Carried

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved C/r

Seconded C/r

THAT the Development & Environmental Services Report be received.

Carried

14.1 PA & SPA 2014/62 : SEPTIC TANK, HOLDING TANK, BOTTOMLESS SAND FILTER & FIT-OUT : 939 ELLENDALE ROAD, ELLENDALE : REMISSION OF FEES

The fees associated with the applications for the installation of the septic tank, holding tank and bottomless sand filter and the fit-out of the Ellendale Hall are as follows:

Plumbing Assessment Fee - \$200.00

Special Plumbing Assessment Fee - \$150.00
 Plumbing Inspection Fee - \$300.00

Council, as the owner of the building, are the applicant for the permits and as such a remission of the fees is requested.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT the Plumbing and Special Plumbing Application Fees of \$650.00 for the installation of a septic tank, holding tank, bottomless sand filter and fit-out of the Ellendale Hall be remitted.

Carried

15.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

THAT the Works & Services Report be received.

Carried

WORKS & SERVICES REPORT

12th November 2014 – 3rd December 2014

Grading & Sheeting

Maintenance Grading

Potholing / shouldering

Langlosh Rd	Jones River Rd
Hamilton Plains	Dillions Rd
Thousand Acre Lane	Dry Poles Rd
Mark Tree Rd	Sonnars Rd
Belchers Rd	Rockmount Rd
Gully Rd	McCullums Rd
Halls Rd	Bridge Rd
Meadowbank Rd	Dennistoun Rd
Lower Marshes Rd	Interlaken Rd
Wihareja Rd	

Spraying:

Hamilton Township
 Ouse Township
 Ellendale Township
 Gretna Township
 Westerway
 Dunrobbin
 Bethune Park

Culverts / Drainage:

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 152hrs Long Service Leave taken
- 68hrs Sick Leave taken

Bridges:

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Clean out Ramp on Tor Hill Rd

Install soft fall Queens Park

Set up and pack up of Bushfest

Trim trees Bronte WTS

Dangerous tree removal Lanes Tier Rd

Dangerous tree removal Bashan Rd (Work Safe)

Install 500 guide posts on Municipal roads to improve delineation

Re paint signs and symbols at swimming pool

Slashing:

Ellendale Rd

Meadowbank Rd

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:**Plant:**

PM705 Mack truck (H) rotate tyres

PM665 Dog trailer (B) new brakes

PM748 Hino (B) serviced

PM703 New Holland mower (B) serviced

PM710 JCB Backhoe (B) repairs to mud bucket

PM701 Hino (H) serviced

Private Works:

Mowing Greg Ramsey

Mowing Bothwell Golf Club

Rubbish removal Elders Bothwell

Mowing Patsy Bryant

Water Delivery Sharni Holt

Gravel delivery Rob Batchelor
Gravel supply Wade Triffett
Gravel supply John McRae

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks:

Removal of broken seal Arthurs Lake Road
Gates at ramps on Meadsfield and Tor Hill Rd
Road side slashing
Preparation of Bothwell Swimming Pool

15.1 FOOTPATH AT BOTHWELL DISTRICT HIGH SCHOOL

A request has been put to Council in regards to a footpath that is on the Bothwell school grounds that runs alongside the swimming pool. This footpath is in an unsafe condition that is due to tree roots from an old pine tree that have caused the footpath to lift and create tripping hazards. This footpath is used frequently by the public when using the swimming pool in summer. The pine tree was removed some years ago by Council.

The Bothwell School has received a quote to remove and replace the footpath with concrete approximately 60 SM \$5340 including GST. The request to Council is can Council contribute half the price of the quote.



For Discussion and Decision

15.2 STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager

Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM

Clr Bowden requested that this item be placed on the Status Report

16.0 ADMINISTRATION

16.1 SOUTHERN HIGHLANDS IRRIGATION WATER SALES

The Mayor and General Manager attended the Southern Highlands Irrigation Scheme Water Sales Launch on Monday, 24 November, 2014 at the Bothwell Town Hall.

Council had previously put in an expression of interest for 10ML deliver to three sites – Bothwell recreation Ground, Queens Park and the Bothwell Cemetery. Cost is \$1,200 per ML plus annual charges made up of a fixed charge levied on water entitlement holdings and variable charges levied on water supplied.

Estimates provided in the Southern Highlands Irrigation District Overview Document are:

Fixed Charge Estimate	Based on initial uptake of 5,200ML reaching 6,500 by 4 th yr of scheme operations	If Water Entitlements are fully subscribed
Operations & Mtce Charge	\$34.10/ML	\$33.75/ML
Asset Renewal Levy	\$18.66/ML	\$18.31/ML
Transfer Charge	\$45.36/ML	\$45.36/ML
Total Fixed Charge Estimate	\$98.12/ML	\$97.42/ML
Variable Charges	Ex Southernfield Dam Pump Station	
	\$13.70/ML	\$13.70/ML

Therefore estimated fixed allocation costs for 10ML may vary from \$974.20 to \$981.20

Variable costs if all water allocated used is \$137.00

Total costs if all water allocated is used may vary from \$1,111.20 to \$1,118.20

All charges are estimated in 2014/2015 dollars

Under the offer, only one property outlet will be provided for each business. Access to water will be over a 120 day period and maximum allocation per day will be 10ML/120. That is each site will have a delivery right of a flow entitlement of 0.0083 ML/per day.

The offer period closes at 12 Noon, Wednesday, 17 December, 2014. To purchase water entitlements during this offer, an application needs to be lodged with Tasmanian Irrigation together with a deposit of either 2% at signing (a second instalment of 8% is required upon public funding commitment) or 25% of the value of the purchase. Under the 10% deposit, Council would be legally required to complete the purchase of water entitlements. If Council choose the 25% option, the applicant can choose not to complete the purchase but will forfeit the deposit.

In addition to holding water entitlements, in order to take water through a connection point and to be able to use it on the land, a connection agreement and a Farm Water Access Plan (Farm WAP) are required. An indication of the cost of a Farm WAP can generally range from \$550 to \$2,200 although it may be higher.

In order to make an offer to purchase water entitlement in the Southern Highlands Irrigation Scheme Council must:

1. Complete and sign the "Application Form for the Offer of Water Entitlements for the Southern Highlands Irrigation District"; and
2. Sign the Water Entitlements Purchase Contract.

The purchase Contract is for a period of 40 years after commissioning or as extended under Clause 2.2 of the Contract. Only initial purchases are provided with an outlet.

Matters for Council's consideration:

1. Which site to be used for water connection?
2. Current water usage at three suggested sites:

Irrigation on the oval at the Bothwell Recreation Ground was installed in January 2014.

3. Council will still require water outside of the 120 day irrigation period from TasWater.
4. Council will still be paying Fixed Charges to TasWater.
5. Once we connect, what are the internal costs of connecting water e.g. TasWater is connected to Council property and goes through a water metre, we need some way of ensuring that we are using irrigation water and not TasWater by somehow having an alternative connection to Council's internal water lines.
6. As we can only have it at one site, is it worth the investment
7. Depending on how well the offer is subscribed, will depend on whether it is worth opting in with regard to future trading. Water entitlements may only be worth more than its initial value when the offer is fully subscribed.

If Council wishes to proceed with an application to purchase water entitlements, the General Manager will require authorisation to:

1. Complete and sign the "Application Form for the Offer of Water Entitlements for the Southern Highlands Irrigation District"; and
2. Sign the Water Entitlements Purchase Contract.

For Discussion and Decision

16.2 CLOSURE OF OLD ARTHURS LAKE ROAD

PDA Surveyors and the landowner, Mr P Downie had been advised that Council will not be closing that section of Old Arthurs Lake Road maintainable by it due to traffic usage.

PDA Surveyors have asked did Council identify road users and which property they were assessing. They are also seeking advice as to whether Council consent to the closure of the remainder of the road not maintained by us.

Attached is also a letter from a concerned Arthurs Lake resident.

HOBART

A.M. Peacock, B. APP. SC. (SURV.), M.SSSt. (Director)
 C.M. Terry, B. SURV. (Tas.), M.SSSt. (Director)
 D. Parson, B.E. M.J.E. AUST., C.P. ENG. (Director)
 H. Clement, B. SURV. (Tas.), M.SSSt. (Director)
 M. McQueen, B.E., M.J.E. AUST., C.P. ENG. (Associate)
 M.S.G. Denholm, B. GEOM. (Tas.), M.SSSt. (Associate)

KINGSTON

A.P. (Lex) McIndoe, B. SURV. (Tas.), M.SSSt. (Director)

LAUNCESTON

J.W. Dent, OAM, B. SURV. (Tas.), M.SSSt. (Director)
 D. Marszalek, B. SURV. SP. SC. (Tas.), M.SSSt. (Associate)

BURNIE

A. J. Hudson, B. SURV. (Tas.), M.SSSt. (Director)
 A.W. Eberhardt, B. GEOM. (Tas.), M.SSSt. (Director)



PDA Surveyors

127 Bathurst Street
 Hobart Tasmania, 7000
 Phone (03) 6234 3217

ABN 71 217 806 325
 Fax (03) 6234 5085
 Email: pda.hbt@pda.com.au
 www.pda.com.au

Our Ref: R684C

L141121_R684C - to Council Seeking Clarification on road closure

The General Manager
 Central Highlands Council
 Alexander Street
 BOTHWELL TAS 7030

Attention: Lyn Eyles

Received	25/11/14
Mali <input checked="" type="checkbox"/>	Fax <input type="checkbox"/> Email <input type="checkbox"/> ADMIN <input type="checkbox"/>
Forwarded to	
EHO <input type="checkbox"/> BPC <input type="checkbox"/> PLA <input checked="" type="checkbox"/> ADMIN <input checked="" type="checkbox"/>	
Other	
Entered By:	
Ref:	Sgt

21st November 2014

Dear Lyn

Re: Closure of Old Arthurs Lake Road

Further to your letter of 27th October advising that Council's surveillance camera revealed that the road is well used and Council have decided not to close that section of road maintained by it we seek clarification.

1. Will Council consent to the closure of the remainder of the road not maintained by it.
2. Did Council consider or identify which of the recorded users were accessing the Lagoon of Islands property, Woods Lake or Hydro Infrastructure and how many were actually using the road to travel through to Arthurs Lake.

If Council consents to the closure of the part of the Old Arthurs Lake Road that is not maintained please advise and we will pursue this with Crown Land Services.

Yours faithfully
 PDA Surveyors

Per:

Craig Terry
 DIRECTOR

OFFICES ALSO AT:

- 6 Freeman Street, Kingston, 7050
- 6 Queen Street, Burnie, 7320

(03) 6229 2131
 (03) 6431 4400

- 4/16 Main Road, Huonville, 7109
- 3/23 Brisbane Street, Launceston, 7250
- 16 Emu Bay Road, Deloraine, 7304

(03) 6264 1277
 (03) 6331 4099
 (03) 6362 2963

The Mayor,
Central Highlands Council,
Mrs. Deirdre Flint OAM,
6 Tarleton Street,
HAMILTON TAS 7140.

Doug and May Clark,
55 Wilburville Road,
WILBURVILLE TAS 7030.

24th November 2014.

**Re: Request for information regarding the road known as the Coach Road
between the Stepps and Arthurs Lake**

Dear Deirdre,

It has come to our attention that the council intends to close the subject road to traffic.

We have been living at Arthurs Lake since 2007 and were here during the 2012 fires on Poatina Mountain. Our area was on a 'Watch and Act' alert for 2 weeks and we had been informed that if Arthurs Lake Road was closed due to the fire we could use the road known as the Coach Road to exit the area.

We would like to know if this road is to close, and if so is there is an alternative route for us to exit the area should we be hemmed in by fire again?

Bearing in mind that it is a legal requirement to provide exit strategies for local residents in these remote areas; we are extremely worried for our safety should we be faced with a catastrophic emergency at Arthurs Lake.

Yours faithfully,

Doug and May Clark

Per:



CC. Lyn Eyles,
General Manager,
CENTRAL HIGHLANDS COUNCIL.

16.3 BOTHWELL HISTORICAL SOCIETY INC

The Bothwell Historical Society has advised that they have resolved to contribute a minimum of \$5,000 towards the Australasian Gold Museum project upon Council organising a five year lease with the society for the use of the rooms in the Old Headmasters House.

Recommendation:

Moved **Clr**

Seconded **Clr**

That Council's solicitor be asked to prepare a lease between Council and the Bothwell Historical Society Inc. for use of the rooms in the Old Headmasters House.

Carried

BOTHWELL HISTORICAL SOCIETY INC

C/- 7 Queen Street,
BOTHWELL, 7030
Email: midmin@bigpond.com

24th November 2014

The Mayor & Councillors
Central Highland Councilors
BOTHWELL, Tasmania 7030

Dear Mayor and Councilors,

re: Contribution of BHS to building extensions at the Golf Museum and Visitor Information Centre

The Bothwell Historical Society met on 10th November and, on the recommendation of its Executive, resolved as follows:

" That the Bothwell Historical Society will contribute an initial sum of \$5,000 towards the Australian Golf Museum Project when the Central Highlands Council has organised a lease agreement for 5 years minimum for the society and on condition that if the project does not go ahead the money is refunded to the Bothwell Historical Society."

The motion was carried unanimously.

We now the Council to give priority to the finalisation of the lease agreement. You will be aware of the time limits placed on the expending of the Tasmanian Community Fund Grant and this is the basis of our request that the lease arrangement be expedited.

Thank you for your continuing support and consideration of this project.

Yours sincerely,



Keith Allcock
(Secretary)

cc. CHC General Manager

16.4 AUSTRALIA DAY AWARDS (SEPARATE ATTACHMENT)

Nominations were called and closed on 28 November, 2014 for the following 2015 Australia Day Awards

Citizen

Junior Citizen

Central Highlands Community Event

Three nominations have been received.

For Decision

16.5 COMMUNITY GRANT APPLICATION

A Community Grant Application has been received from the Central Highlands Local Food Initiatives Inc. for use of the Ouse Hall for a pilot program based around the provision of a community café in Ouse. The Applicants are seeking the full and ongoing use of the Ouse Hall in order to operate a community cafe between the hours of 10.00 am and 4 pm, Wednesday to Sunday (subject to revision), with additional time for both café related activities (ie kitchen and prep work), and community programs such as cooking classes etc. If permission is granted, they anticipate closing the café and removing equipment for the week spanning the Craft Fair. They also noted that should the Ouse Hall remain designated as a bushfire evacuation site, the café would support the community at such a time.

For Decision



CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICATION & ORGANISATION DETAILS

Name of Project: Ouse Community Cafe

Amount of Grant Requested: Nil

Estimated Total Project Cost: N/A

Applicant Organisation: Central Highlands Local Food Initiatives, inc

Contact Person's Name: Heather Bickford


Contact Details
Address: PO Box 103, Ouse, 7140

Phone: (Business hours)

Mobile: 0457225990

Fax:

Email: bickfordheather6@gmail.com

Signature 

Name Heather Bickford

Position in Organisation Treasurer

Date 25/11/14

What is the overall aim/purpose of the applying organisation?

Central Highlands Local Food Initiatives, Inc is an incorporated non-profit association formed in order to raise awareness of the many benefits that local food economies can bring to rural communities in our municipality, and to encourage and support actions at all levels which build towards a thriving local food economy

What is the membership of the organisation?

President Nathan Ward

Secretary Isabelle Ward

Treasurer Heather Bickford

Public Officer/s Lynda Jeffery

2. ELIGIBILITY (see *Community Grant Program Guidelines*)**Is the organisation:**

- ☒ **Representative of the interests of the Central Highlands Community**
- ☒ **Incorporated**
- ☒ **Not for Profit**
- ☐ **Unincorporated**
- ☐ **A Hall Committee**

OR

- ☐ **An individual community member**

Have you previously received funding from the Central Highlands Council? *(Please attached additional pages if required)* **No**

If yes;**Name of Project:****Date Grant received:****Amount of Grant:****3. PROJECT DETAILS**

Project Start Date: Unspecified, contingent on the degree of difficulties involved in meeting public health concerns.

Project Completion Date:**Project Objectives:**

To undertake a 12 month pilot program based around provision of a community cafe in Ouse. It is anticipated that if successful, this will be a self funding venture, providing support to the community while generating a modest profit to reinvest in other public projects that support and encourage interest and participation in areas and activities that are congruent with the aims of our organization.

interest and participation

4. COMMUNITY SUPPORT**What level of community support is there for this project?**

We have received monetary donations, goods, and pledges of in kind support from both organizations and individuals within the community, sufficient to launch this project.

Does the project involve the community in the delivery of the project?

In opening a community cafe, we are actively seeking to involve and engage the community on a number of levels, however, it is expected that this will be an ongoing process that evolves over time.

How will the project benefit the community or provide a community resource?

There are many potential benefits to the community inherent in this project, please see the attachment to this application.

5. COUNCIL SUPPORT**Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.****If yes, please give details.**

The Ouse community Hall is a council asset that appears to be significantly under-utilized. This application seeks the full and ongoing use of the Hall in order to operate a community cafe between the hours of 10am and 4pm, Wednesday to Sunday (subject to revision), with additional time for both cafe related activities (ie kitchen prep work), and community programs such as cooking classes etc. As an aside, we anticipate closing the cafe and removing equipment for the week spanning the Craft Fair, and further, would suggest that should the Hall remain a designated bushfire evacuation site, a community cafe would excel in supporting our community at such a time.

Are you requesting participation by Councillors or Council Staff?**If yes, please give details.**

Councillors participation would be welcomed, but is not requested. Obviously there will be involvement with staff, in particular the Environmental Health Officer, as it is expected that there will be a number of issues to be resolved, especially regarding the kitchen facilities at the Hall

If your application is successful, how do you plan to acknowledge Council's contribution?

The support of the Central Highlands Council would be acknowledged in any manner the council wished.

6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT**Do you anticipate the organisation will apply for funding in future years?**

Assuming the pilot program is successful, we would hope to make the cafe an ongoing part of community life for as long as the council is willing.

How will you monitor/evaluate the success of this project?

It is anticipated that this project would cover its own costs (excluding rent) while providing a dividend, social and/or financial, to the community, and that would be the yardstick by which success would be evaluated.

7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
Capital		Guarantee	
Refurbishment		Government Grants	
Equipment		Trust/Foundation	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
Other:		Other:	
Subtotal		Other	
		Subtotal	
Revenue		Anticipated	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	
Running costs		Trust/Foundation	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	
Travel		Gifts in kind (details)	
Rent		Cash Reserves	
Reference materials		Other:	
Other:			
Subtotal		Subtotal	
TOTAL		TOTAL	

How will the project benefit the community or provide a community resource?

A community café would bring many benefits to our community:

- ✓ A welcoming gathering place with inexpensive healthy food options is a direct benefit many would enjoy, particularly those who are somewhat isolated, whether young or old.
- ✓ Indirectly, this offers many health benefits, both mental and physical, supporting the council's interest in these issues, and those programs promoting healthy lifestyle choices.
- ✓ Direct support of existing community programs – the café would be well placed to offer support to programs such as the school breakfasts, by donating food or prepared dishes as appropriate.
- ✓ A community café would provide a venue for increasing skills such as preserving and cooking from scratch within the community, thereby improving resilience.

Community reinvestment will strengthen community resources:

- ✓ The Ouse hall is well placed to benefit from passing trade, generating surplus funds as a community dividend. As well as subsidize parts of the café menu, these funds could be reinvested in any number of ways, subject to consultation...
- ✓ Such as assisting community garden groups with purchasing tools and seeds etc, as well as help preserving the harvest.
- ✓ Assisting with other, currently unfunded programs at the school.
- ✓ Potential Tool Library, with focus on kitchen tools and equipment
- ✓ It is hoped that if the pilot program is successful, the café will also strengthen the councils resources, by working with the council to improve the asset that is the hall, both via direct café reinvestment, and by securing outside funding to upgrade facilities.

N.B A REPRESENTATIVE OF CENTRAL HIGHLANDS LOCAL FOODS
WILL BE ATTENDING THE COUNCIL MEETING IN ORDER TO
ANSWER ANY QUESTIONS AND ADDRESS ANY FURTHER CONCERNS
THE COUNCIL MAY HAVE

16.6 LEASE OF PORTION OF COUNCIL LAND (SEPARATE ATTACHMENT)

At the August 2014 meeting Council passed the following resolution:

That

- (a) a five year lease of portion of Council land at the rear of Mr David Stone's property, Sexton Cottage, be granted to Mr Stone;
- (b) Mr Stone be given permission to do up the barn on the proviso no liability shall be borne by Council;
- (c) The lease be reviewed after five years;
- (d) Mr Rogers to measure and provide a copy of the said area for the lease; and
- (e) Council's solicitor be asked to draw up a lease incorporating the above.

The above lease has been prepared

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT the lease be forwarded to Mr Stone for execution and the General manager be authorised to sign and seal the lease.

Carried

16.7 CATTLE GRID POLICY (SEPARATE ATTACHMENT)

The Policy was forwarded to Council's solicitor to make the amendments recommended by Council at the November meeting.

The policy is submitted for Council's consideration.

For Decision

16.8 SUBMISSIONS ON THE TASMANIAN ELECTORAL COMMITTEE

The Legislative Council Government Administration Committee "B" has recently determined to inquire and report upon the operations of the Tasmanian Electoral Office with particular reference to:

1. The administration of the Electoral Act 2004;
2. The resourcing available to the Tasmanian Electoral Commission;
3. Any deficiencies with the Electoral Act 2004;
4. Any other matters incidental thereto.

The Committee invites written representations by close of business, Friday 27 February, 2015.

Recommendation:

Moved **Clr**

Seconded **Clr**

That Councillors bring their comments back to the January, 2015 meeting.

Carried



Parliament of Tasmania, Hobart, TAS, 7000
www.parliament.tas.gov.au

Received	<i>Stuart</i>
Mail <input checked="" type="checkbox"/>	Fax <input type="checkbox"/> Email <input type="checkbox"/> DES <input type="checkbox"/>
Forwarded to	
GM <input checked="" type="checkbox"/>	FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/>
Other	
Entered By:	
Ref:	

Sessional Committee GOVERNMENT ADMINISTRATION 'B'

Phone: (03) 6212 2250
Email: tec@parliament.tas.gov.au

24 November 2014

Ms Lyn Eyles
General Manager
Central Highlands Council
PO Box 20
HAMILTON 7140

Dear Ms Eyles

Invitation to make a Written Submission

The Legislative Council Government Administration Committee 'B' has recently determined to inquire into and report upon the operations of the Tasmanian Electoral Commission.

A copy of the public advertisement containing the Terms of Reference for this inquiry is attached for your information.

The Committee invites written submissions from interested individuals or organisations. Electronic submissions are preferred and can be forwarded to the Committee Secretary at tec@parliament.tas.gov.au.

Alternatively, written submissions can be forwarded to:

Mr Stuart Wright
Committee Secretary
Legislative Council
Parliament House
HOBART TAS 7000
Tel: (03) 6212 2250



LEGISLATIVE COUNCIL

LEGISLATIVE COUNCIL INQUIRY INTO THE TASMANIAN ELECTORAL COMMISSION

The Legislative Council Government Administration Committee 'B' has recently determined to inquire into and report upon the operations of the Tasmanian Electoral Commission, with particular reference to:

1. The administration of the Electoral Act 2004;
2. The resourcing available to the Tasmanian Electoral Commission;
3. Any deficiencies with the Electoral Act 2004;
4. Any other matters incidental thereto.

The Committee invites written submissions from interested individuals or organisations addressing the above terms of reference. **Electronic submissions are preferred** and can be forwarded to the Committee Secretary at tec@parliament.tas.gov.au. Alternatively, written submissions can be forwarded to:

Mr Stuart Wright
Committee Secretary
Legislative Council
Parliament House
HOBART TAS 7000
Tel: (03) 6212 2250

Submissions should be received no later than close of business, Friday 27 February 2015

Submissions become the property of the Committee and should not be disclosed to any party prior to the Committee's final report. The Committee's Terms of Reference and other information are also available on the Parliament of Tasmania website (www.parliament.tas.gov.au) or by contacting the Committee Secretary.

Members of the Committee:

Hon Rosemary Armitage MLC, Member for Launceston (Chair)
Hon Ivan Dean MLC, Member for Windermere (Deputy Chair)
Hon Kerry Finch MLC, Member for Rosevears
Hon Greg Hall MLC, Member for Western Tiers
Hon Tania Rattray MLC, Member for Apsley
Hon Adriana Taylor MLC, Member for Elwick
Hon Rob Valentine MLC, Member for Hobart

16.9 CAPITAL VALUE RATING MODEL

The Local Government Office is keen to work with Councils that may be considering a shift from using Assessed Annual Value (AAV) to Capital Value (CV) as a valuation base for rating. They have been making further improvements to the Capital Value rates modelling tool that they developed.

The division is offering the model to councils that are currently up for revaluation. The Local Government Office is prepared to visit to present to Council if they are interested.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT the Local Government Office be invited to a Council workshop in February to present the Capital Value Rates Model.

Carried

Lyn Eyles

From: Brown, Greg (DPaC) <Greg.Brown@dpac.tas.gov.au>
Sent: Monday, 17 November 2014 11:16 AM
To: Lyn Eyles
Cc: Leonard, Rowena (DPaC); Dwyer, Bridget (DPaC)
Subject: Capital Value rating model

Hi Lyn,

Since presenting to the council a number of months ago, the Local Government Division has been making further improvements to the Capital Value (CV) rates modelling tool that we have developed. The changes make the model more user friendly and less memory hungry than the previous version. The Division is offering the model to councils that are currently up for re-valuation, although there are a few others that are not up for re-valuation that we have presented the model to.

As you are aware, the Government is keen to work with councils that are considering a shift from using Assessed Annual Value (AAV) to CV as a valuation base for rating and I'm contacting you to gauge whether your council would be interested in another presentation about the model and also how a shift to CV would impact on Central Highlands rate payers. Alternatively, I can present the model to your rating staff so that they can use the model to develop options for presenting to yourself or the council.

As you may be aware, the model itself uses valuation data for every property in the municipality and models the effect of a revenue neutral transition from AAV to CV in a straight shift and a shift to a differential rating model (commercial, industrial, residential, primary production, vacant land, public purpose, mining, recreational). The model provides a range of analysis sheets for rating practitioners and a range of presentation sheets such as graphs which are ideal for presentation to councillors. The analysis sheets provide information at all property level classification levels by using the Valuer-Generals Land Use Codes (all 261 of them). It also shows the individual impact on every property.

I'm happy to elaborate further in a meeting or by phone or email and happy to visit your staff or present to the Council if you think there may be an interest in the Council making the shift.

Regards
 Greg

Greg Brown
 Deputy Director
 Local Government Division
 Department of Premier and Cabinet

Ph. 03 6232 7020
 Mobile 0447 599 882

16.10 STRATEGIC PLAN

Councils Strategic Plan expires in 2014 and a new 10 year plan needs to be developed. Council has a Strategic Planning Sub-Committee comprising Cllr A Downie (Chair), Cllr E McRae and Cllr A Bailey. It is recommended that this sub-committee meet at the earliest opportunity to progress the new strategic plan.

16.11 REMISSIONS UNDER DELEGATION

The General Manager has given the following remission under delegation:

01-0806-03944	\$31.17	Penalty on rates
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For Noting

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved Cllr

Seconded Cllr

THAT Council consider the matters on the Supplementary Agenda.

Carried

18.0 CLOSURE
