



Central Highlands Council

AGENDA – ORDINARY MEETING – 21st APRIL 2015

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Council Chambers, on Tuesday 21st April 2015, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;

- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

5.1 MOTION INTO CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move into Committee to discuss confidential matters in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

5.2 MATTERS DISCUSSED IN CLOSED MEETING

5.3 MOTION OUT OF CLOSED MEETING

Moved **Clr**

Seconded **Clr**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 11.00am

6.0 IN ATTENDANCE

11.30am - Stefan Maslak from Polyroad Stabilising

11.50am - Stephen Richards from Timber Restoration Systems Pty Ltd

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

17 th March 2015	Council Meeting Hamilton
23 rd March 2015	Welcome Robus Club, Ulverstone to Bothwell
24 th March 2015	Bus tour – works & services inspection on works proposed for budget consideration Ten Days on the Island event at Lake St Clair, Derwent Bridge
25 th March 2015	Bus tour continuation of works for budget consideration 2015/2016
26 th March 2015	Citizenship Ceremony – Bothwell
28 th March 2015	Hamilton Agricultural Show
31 st March 2015	Health Community Public Meeting – Hon Michael Ferguson at the Ouse Hall

2 nd April 2015	Tourism Meeting – Bothwell
8 th April 2015	Workshop at Hamilton “Amalgamation”
13 th April 2015	Meeting with Hon Rene Hidding re: T Junction Bronte Park
16 th April 2015	LGAT Workshop / Info session at the Derwent Entertainment Centre
17 th April 2015	100 year Gallipoli Commemorative Dinner

7.1 COUNCILLORS COMMITMENTS

Deputy Mayor A J Downie

24 th March 2015	Budget workshop bus trip
25 th March 2015	Budget workshop bus trip
28 th March 2015	Hamilton Show
31 st March 2015	Ouse Hospital public meeting
8 th April 2015	Amalgamation workshop
14 th April 2015	Planning Committee
15 th April 2015	Audit committee

Clr A W Bailey

17 th March 2015	Council Meeting Hamilton
25 th March 2015	Councillor Bus Trip
8 th April 2015	Voluntary Amalgamation Meeting
14 th April 2015	Planning Committee Meeting Bothwell

Clr E M McRae

17 th March 2015	Council Meeting Hamilton
18 th March 2015	Independent Living Units Committee Meeting Hamilton
23 rd March 2015	Bothwell School Association Committee Meeting Bothwell Pool Committee Meeting
24 th & 25 th March 2015	Councillor bus trip to view works
26 th March 2015	Launching into Learning Miena
2 nd April 2015	Maunday Thursday Bothwell

Clr L M Triffitt

8 th March 2015	Shackowners Meeting – Miena
17 th March 2015	Council Meeting – Hamilton
18 th March 2015	Independent Living Units Committee Meeting – Hamilton
24 th – 25 th March 2015	Councillors Bus Trip
31 st March 2015	Community Health Meeting Ouse with Minister Michael Ferguson

7.2 GENERAL MANAGER COMMITMENTS

17 th March 2015	Council Meeting
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18 th February 2015	ILU Meeting
23 rd March 2015	Swimming Pool Committee Meeting
24 th March 2015	Tour of Roads
25 th March 2015	Tour of Roads
26 th March 2015	Citizenship Ceremony
31 st March 2015	Public Meeting Health Ouse
1 st April 2015	Staff Budget Workshop
2 nd April 2015	Tourism Committee Meeting
8 th April 2015	Council Workshop
13 th April 2015	STCA Meeting
14 th April 2015	Meeting Insurers
15 th April 2015	Audit Panel Meeting Staff Budget Workshop
17 th April 2015	Common Services Meeting

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Tuesday 8 April 2015 - Workshop re: Amalgamation Correspondence

8.1 FUTURE WORKSHOPS

Wednesday 13 May 2015	Budget Workshop Hamilton 10.00 am
Thursday 21 May 2015	Budget Workshop Hamilton 10.00 am

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 17th March 2015** be **received**.

Carried

10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 17th March 2015** be **confirmed**.

Carried

10.3 RECEIVAL DRAFT PLANNING COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Planning Committee Meeting** of **Council** held on **Tuesday 14th April 2015** be received.

Carried

10.4 RECEIVAL DRAFT TOURISM COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Tourism Committee Meeting** of **Council** held on **Thursday 2nd April 2015** be received.

Carried

10.5 RECEIVAL DRAFT INDEPENDENT LIVING UNITS COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Independent Living Units Committee Meeting** of **Council** held on **Thursday 18th March 2015** be received.

Carried

10.6 RECEIVAL SWIMMING POOL COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Swimming Pool Committee Meeting** of **Council** held on **Monday 23rd March 2015** be received.

Carried

10.7 RECEIVAL DRAFT AUDIT PANEL COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

THAT the Draft Minutes of **Audit Panel Committee Meeting** of **Council** held on **Wednesday 15th April 2015** be received.

Carried

11.0 BUSINESS ARISING

12.0 NRM REPORT

Moved Clr

Seconded Clr

THAT the NRM Report be received.

Carried



Derwent Catchment Natural Resource Management Committee Inc.
PO Box 22 Hamilton Tas 7140 Phone: 6286 3211
Report for Central Highlands Council 9th March to the 14th April 2015

General Business:

I attended the Hamilton show. It was a bit quiet, but touched base with a few locals, including past committee members and new residents of the community at Ouse who were interested in undertaking so riparian revegetation. So it was worth it for local out-reach activities.

Weed Management Program

Spanish Heath at Ellendale

We did another day with support from 2 Norske Skog fire crew at Ellendale and managed to get a good portion of the more difficult to access plants controlled at Murphy's.

DVC weed plan

After submitting the DVC Weed management plan I attended the council meeting. The plan was well received and they have asked for a planning session to explain the plan in more detail. Also I was asked to give a general over-view of NRM activities at another planning session.

I have also been working with Craig Fuller the maintenance manager to get the ball rolling and the first control works identified in the program have commenced.

Weeds officer

The past month has seen Kathy complete work on ragwort at Great Lake and coordinating biocontrol works on Montpelier Broom at the Lake. She has also undertaken Spanish Heath control works at Ellendale and gorse control at Bothwell, Interlaken and Dee Lagoon. She is nearing the end of her weed season with only this month to compete all her works. She seems to be on track and has noticed that the growing season is lasting longer and allowing her to ensure effective control of the target weeds.

Green Army at Tynwald Park:

Karamu working bee was held on the 15th at Tynwald Park. We started contacting and organizing works as part of the small landholder grant program (Naturally Inspired Grant) for controlling Karamu. Many of the people who have Karamu on their properties are old and infirm or the plants are partly submerged. We have teed up to work with Green Army to help these people eradicate Karamu on their properties. This will be occurring this week.

Dairy



As some of you would have seen the ABC TV interview to promote Dairy Cares for the Derwent on was aired on the 14th of March. There were also an online article published: <http://www.abc.net.au/news/2015-03-15/dairy-farmers-working-to-lessen-impact-on-river-derwent/6320670>

This has resulted in a number of phone calls and general interest in what we are doing. I had some good feed-back about the media release. So that feels like a bit of a win.

Grant applications

We submitted application for Naturally Inspired Grants for:

1. Dairy Cares for the Derwent on-ground works;
2. Adopt a Section of the Great Lake Shore (volunteer weeds program) – a project to support on-going volunteer activities and hopefully grow involvement in the weeds program around the shores of the lake.
3. Jones River Restoration at Nigel Tomlins – a small grant to support riparian revegetation.
4. Footrot bath for Patrick Ransley. Trialing an organic method for treating footrot.

Making four grant submitted under this process. We will hear in the coming week if the grants have been successful.

I also submitted a grant application to the Australian Government for Green Army which would run in conjunction with Inland Fisheries on restoring sections of the Derwent and Clyde Rivers. The application includes teams running over

two years with a focus in the Central Highlands on Hamilton and Bothwell as previously proposed to council. The application reflects the item costings submitted in last month's report. Please let me know if you would like more information on the Green Army application.

Easter and Leave

My report is a bit shorter than usual as I had a week of leave after Easter.

Yours Sincerely,

Dr Josie Kelman, Catchment Facilitator, Derwent Catchment NRM Committee

13.0 FINANCE REPORT

Moved **Clr**

Seconded **Clr**

THAT the Finance Report be received.

Carried

13.1 PAYMENT OF COUNCILLORS EXPENSES & PROVISION OF FACILITIES POLICY (SEPARATE ATTACHMENT)

The Finance Manager has included the Child Minding Reimbursement into the above policy for adoption.

Moved **Clr**

Seconded **Clr**

THAT the Payment of Councillors Expenses & Provision of Facilities Policy be adopted.

Carried

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

THAT the Development & Environmental Services Report be received.

Carried

14.1 SA 2015/00004: DJ POTTER: 31 WATER STREET, OUSE: 1 LOT SUBDIVISION IN VILLAGE ZONE

Report By:

Contract Planner (D Allingham)

Approved:

Senior Contract Planner (S Wells)

Applicant:

DJ Potter

Owner:

SE & FM & DA Bradley

Proposal:

The proposal is for a 1 lot subdivision of a Village zoned lot at 31 Water Street, Ouse.

The proposed subdivision will create two lots. Lot 1 will be 900m² and the balance lot will be 1190m². The balance lot will be an internal lot, to the rear of lot 1 and will be accessed via a 4m wide access strip to Water Street. The proposed balance lot will have a 26.2m frontage to Water Street which has an existing gravel access on the north-eastern corner of the lot.

Reticulated sewer, water and stormwater are available to the lots.

Site Description:

Site and Locality

The proposal relates to a 2,090m² rectangular shaped lot.

The lot slopes approximately 1m from south to north. The lot is improved by four sheds, three of which will be located on the proposed balance lot. The lot is cleared and grassed except for two willow trees in the south west corner.

The adjoining lot to the west is vacant as is the lot on the opposite side of Water Street. The adjoining lot to the east contains a dwelling.

The adjoining lot to the south is a large rural lot that is actively farmed.

The subject site is zoned Village. The surrounding properties are zoned Village except the lot to the south which is zoned Rural.

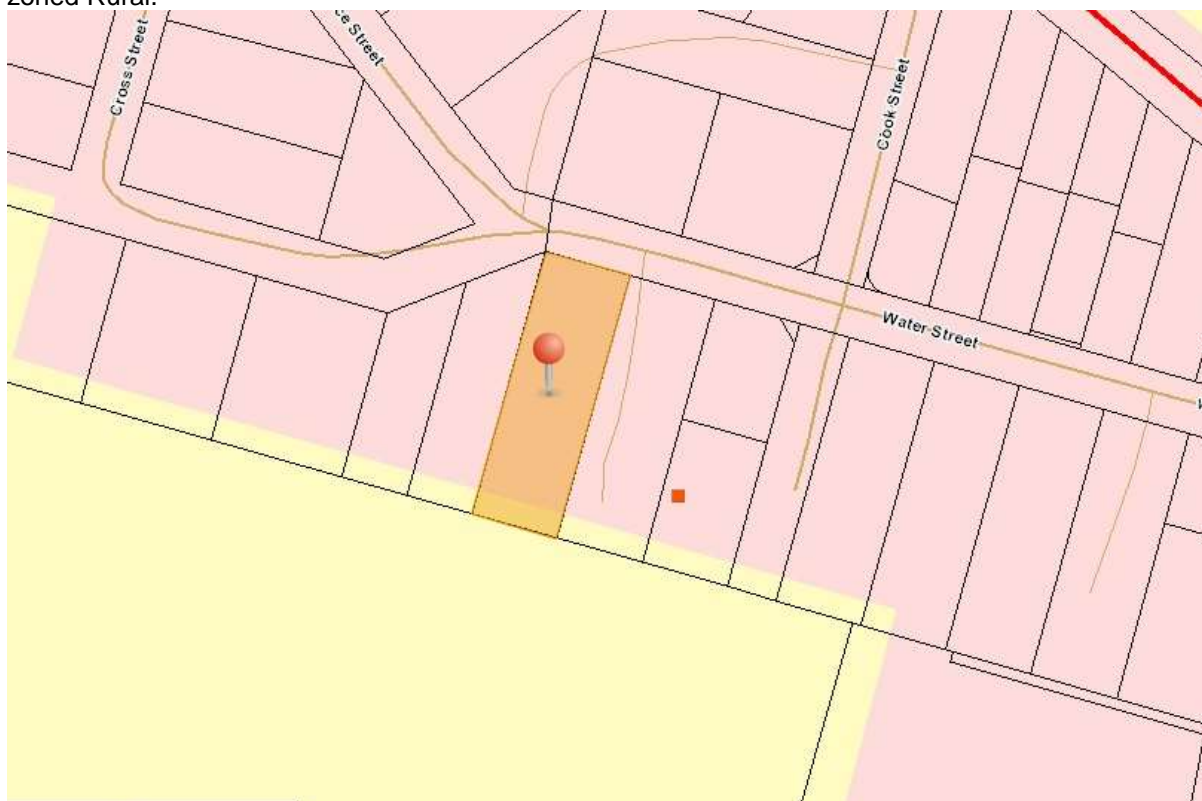


Plate 1: The subject title is marked with a red marker and located within the Village Zone (pink). The Rural Zone is yellow.

(Source: The List Map, 2015)



Plate 2: An aerial image of the subject land and surrounding built and natural environment.
(Source: The List Map, 2015)

Servicing provision

All reticulated water, sewer and stormwater are provided to the site.

Environmental values

The land is greatly disturbed and has no significant environmental values

Statutory Status:

The land is located within the Village Zone under the *Central Highlands Planning Scheme 1998* (the Planning Scheme). The proposal falls under the use category of a 'Subdivision' which is a Discretionary development type pursuant to Section 4 of the Village Zone.

Advertising:

The application was subject to a 14 day statutory notification procedure in accordance with section 57 of the Act from the 13 March 2015 through to the 27 March 2015. No representations were received during the notification period.

Notification

The application was referred to TasWater who have provided conditions.

Planning Evaluation

General Objectives:

The General Objectives of the Planning Scheme are reproduced below:

- a) *To promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity;*
- b) *To provide for the fair, orderly and sustainable use and development of air, land and water;*
- c) *To encourage public involvement in resource management and planning;*

- d) *To encourage economic development in accordance with the objectives listed above;*
- e) *To give effect to the relevant objectives of the Central Plateau, Midlands and Southern Midlands Strategic Plan and the Central Highlands Council Strategic Plan which are as follows:-*
 - i. *To encourage sustainable long term use of appropriate areas for agricultural, pastoral and forestry activities.*
 - ii. *To strengthen the commercial and tourist roles of the existing townships and create an appropriate network of settlements to meet the needs of residents and visitors.*
 - iii. *To conserve significant vegetation, habitat and scenic resources.*
 - iv. *To encourage land use and development to occur in consideration of land capability.*
 - v. *To maintain recreational values, including the wild fishery, and to expand opportunities for resource-related tourism.*
 - vi. *To protect places of cultural significance, and*
 - vii. *To reinforce the role of the area as a major water catchment for the generation of hydro-electric power, domestic water supply and irrigation.*

The proposed subdivision promotes the sustainable use and development of land by consolidating residential land that has access to infrastructure and services for further residential development. The proposal will strengthen the existing township of Ouse without impacting on adjoining agricultural activities.

Specific Objectives:

The Specific Objectives of the Planning Scheme which are relevant to this application are reproduced below:

- a) *To consolidate urban development and promote as main urban centres - Bothwell, Hamilton, Miena, Ouse and Wayatinah and to provide for their growth through the orderly provision of urban services.*

The proposed subdivision furthers objective (a) by consolidating urban development within the existing urban centre of Ouse.

Zone Objectives for the Rural Zone

The passages outlining the Objectives of the Village Zone are reproduced as follows:

- (a) *To recognise Arthurs Lake Road, Bothwell, Derwent Bridge, Gretna, Hamilton, Miena, Ouse and Wayatinah as having local or specialist service roles.*
- (b) *To facilitate the efficient and effective provision of services by the Council, other authorities and the private sector.*
- (c) *To ensure that development is consistent with the character of existing streetscape and townscapes, and with the protection and enhancement of sites of heritage significance.*
- (d) *To enhance the role and appearance of Derwent Bridge as a gateway to the World Heritage Area and to the encourage the provision of visitor facilities there.*

The proposal is considered to be consistent with the Village Zone objectives as it provides for an additional residential lot in the existing town centre of Ouse and has access to necessary services and infrastructure. The proposed subdivision will not impact the character of the area.

Development Standards

Part 6 of the Village Zone prescribes the Subdivision Standards relevant to all applications for use or development. The minimum lot size for Ouse is 750m² and both proposed lots comply with this standard.

Lots must also have a minimum frontage to a road of 12 metres, except for a rear lot which must have a minimum frontage of 4 metres.

The proposed internal lot (balance lot) has a 4m frontage to Water Street and proposed lot 1 will have a 26.2m frontage to Water Street. Both proposed lots comply with the minimum frontage requirement.

The proposal complies with the subdivision Development Standards.

Schedule 5 – Matters to be Taken into Consideration in Making Decisions on Applications for a Permit:

Schedule 5 provides additional matters that must be taking into consideration when deciding on any application for a permit and relevant matters are addressed in the following.

S.5.1 – The provisions of any State Policy or interim State Policy.

Comments in relation to relevant State Policies are discussed below.

S.5.3 – The objectives and other provisions of the Scheme.

The proposal is considered to further the relevant General, Specific and Zone objectives as demonstrated throughout the report.

S.5.5 – The effect of the proposed use or development on the landscape, scenic quality or biological diversity of the locality.

The proposed subdivision will not have a significant impact on the above as the development relates to greatly disturbed land.

S.5.7 – The social effect and the economic effect of the proposed use or development in the locality.

The social and economic effect on the locality will not be significant.

S.5.9 Whether the proposed use or development is satisfactory in terms of the character, location, siting, bulk, scale, size, height, density, design, layout or external appearance and levels of emissions in relation to;

- (a) existing site features;*
- (b) adjoining land uses and zones;*
- (c) the streetscape and/or landscape;*
- (d) the natural environment;*
- (e) a place of cultural significance;*
- (f) any special area;*
- (g) water supply for domestic or fire fighting purposes;*
- (h) any perceived pollution or hazard; or*
- (i) powerline easement;*

The layout of the subdivision complies with the development standards.

S.5.10 The size and shape of the land to which the proposed use or development application relates, the siting of any building or works on that land and the area to be occupied by the use or development;

The proposed lots comply with the subdivision standards in the Village Zone and the siting of future buildings is not likely to be an issue.

S.5.11 Whether the land to which the proposed use or development application relates is unsuitable for the proposed use or development by reason to its being, or being likely to be, subject to flooding, bushfire hazard, subsidence, slip or to any other risk, limitation or constraint;

The proposed subdivision is within a bushfire prone area given the grassland to the south. A condition requiring a bushfire hazard management plan (BHMP) to be prepared and the subdivision to be carried out in accordance with the recommendations of the BHMP is recommended.

S.5.12 – The relation of the proposed use or development to the use or development on adjoining land or on other land in the locality.

The adjoining land to the south relates to a working farm. The proposed use will not impact on the agricultural operations.

S.5.13 – The provisions of Schedule 3 or any code or policy adopted by Council relating to car parking, and whether the proposed means of access is adequate and whether adequate provision has been made for loading, unloading, manoeuvring and parking of vehicles within the proposed use or development or on that land.

Access will need to be constructed to the road for each lot in accordance with the recommended permit conditions prior to the sealing of the Final Plan.

S.5.14 Whether the proposed use or development will be supplied with an adequate level and standard of physical and human services infrastructure and whether appropriate infrastructure can be supplied before development commences.

The proposed lots will have access to all necessary services and infrastructure.

The amount of traffic generated will be able to be absorbed by the existing road network.

S.5.19 The effect on the natural, cultural and built heritage;

The land is greatly disturbed and no development is proposed as part of the application. There will be no impact on the above.

State Policy Implications

- **State Policy of Water Quality Management**
Subject to appropriate conditions, the proposal is considered to be able to demonstrate compliance with this Policy with regard to ensuring sediment transport into surface waters does not occur.
- **State Policy on the Protection of Agricultural Land 2009**
The State Policy on the Protection of Agricultural Land protects Prime Agricultural Land (Land Capability Classes 1, 2, and 3) and conversion to non-agricultural uses is subject to the principles of the Policy. The subject land is urban land and the State Policy does not apply.

Technical Matters

Roads: Both lots front onto Water Street which is essentially a sealed rural style road with no kerb and channel or footpath. Lot 1 has an existing gravel driveway that should be upgraded and sealed. A new driveway will be required for the balance lot.

Services: The land previously had a house with services connected. The developer will need to ensure that these services are separated between the 2 proposed lots and each lot is to be provided with individual connections.

No other issues of concern have been raised.

Environmental Implications

There are no environmental implications as the land is greatly disturbed and contains no significant environmental values.

CONCLUSION

The proposal is for a 1 lot subdivision of a Village zoned lot at 31 Water Street, Ouse.

The proposal is supported by the objectives of the Planning Scheme and no representations were received during the public notification period.

No planning issues of concern are evident in this application and the application is recommended for approval with conditions.

Recommendation

Moved **Clr**

Seconded **Clr**

That Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, approve the application for subdivision (1 lot &) at 31 Water Street, Ouse (CT95889/16) subject to the following conditions:

General

- (1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- (2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the *Land Use Planning and Approvals Act 1993*.

Easements

- (3) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Covenants

- (4) Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's Senior Planner.

Final plan

- (5) A final approved plan of survey and schedule of easements as necessary, together with two (2) copies, must be submitted to Council for sealing for each stage. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
- (6) A fee, as determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey for each stage.
- (7) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage. It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.
- (8) The subdivider must pay any Titles Office lodgment fees direct to the Recorder of Titles.

Engineering

- (9) The subdivision must be carried out in accordance with the *Central Highlands Council Subdivision Guidelines 2012* (attached).

Existing services

- (10) The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.
- (11) Any shared services between lots 1 and the balance lot are to be separated to the satisfaction of Council's General Manager.

Telecommunications and electrical reticulation

- (12) Electrical and telecommunications services must be provided to each lot in accordance with the requirements of the responsible authority and the satisfaction of Council's General Manager.

Water quality

- (13) All disturbed surfaces on the land, except those set aside for roadways, footways and driveways, must be covered with top soil and, where appropriate, re-vegetated and stabilised to the satisfaction of the Council's Municipal Engineer.

Drainage

- (14) The developer is to provide a stormwater property connection to service each lot to the satisfaction of Council's General Manager.

Tas Water

The development must meet all required Conditions of approval specified by TasWater Submission to Planning Authority Notice, date 31/03/2015 (TWDA 2015/00436-CHL). **Access**

- (15) The existing access to Lot 1 must be upgraded to provide a sealed surface from the edge of the road to the property boundary.

- (16) A new sealed access must be provided from the carriageway of the road to the Balance Lot.
- (17) Driveway access works should be generally in accordance with standards shown on standard drawings TSD-R03-v1 *Rural Roads Typical Property Access*, TSD-R04-v1 *Rural Roads Typical Driveway Profile*, and TSD-RF01-v1 *Guide to Intersection and Domestic Access Sight Distance Requirements* prepared by the IPWE Aust. (Tasmania Division) (attached) and the satisfaction of Council's General Manager.

Defects Liability Period

- (18) The subdivision must be placed onto a 12 month maintenance and defects liability period following the completion of the works in accordance with the permit conditions.

THE FOLLOWING ADVICE APPLIES TO THIS PERMIT:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. Appropriate temporary erosion and sedimentation control measures include, but are not limited to, the following
- - Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Gutters spouting and downpipes installed and connected to the approved stormwater system before the roofing is installed; and
 - Rehabilitation of all disturbed areas as soon as possible.
- C. **If you notify Council that you intend to commence the use or development before the date specified above you forfeit your right of appeal in relation to this permit.**
- D. **This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**

Carried

14.2 BUSHFIRE MANAGEMENT PLAN

Concern was expressed at the Planning Committee Meeting held on the 14th April on the costs and implementations on developers / ratepayers when it comes to Bushfire Management Plans.

The following motion was passed at the Planning Committee Meeting for endorsement by full Council.

Moved **Clr R Bowden**

Seconded **Clr R Cassidy**

THAT the Planner for the Central Highlands Council writes a letter for Council to the Planning Commission regarding the concerns raised for Bushfire Management Plans.

Carried

14.3 DA 2015/9 CENTRAL HIGHLANDS COUNCIL: LYELL HIGHWAY, DERWENT BRIDGE- PUBLIC SHELTER & TOILET BLOCK

Mr Graham Rogers Manager of Development & Environmental Services will give a verbal report / update on this development.

14.4 SA 2015/06 PDA SURVEYORS – 1 LOT SUBDIVISION & BALANCE

Background

A one lot and balance subdivision application (SA2015/00006) was received by Council for 460 Jones River Road, Ellendale (CT 155528/1). The application was referred to the Tasmanian Planning Commission (TPC) who determined that:

1. The proposed lots do not have frontage to a public road; and
2. Proposed Lot 1 cannot be approved as equivalent to a minimum lot, pursuant to s.109(3) of the *Local Government (Building & Miscellaneous Provisions) Act 1993*.

Council's municipal map confirms that the length of Jones River Road maintained by Council terminates just on the eastern side of Jones River on CT27015/2 and does not extend to the property boundary of CT155528/1 as required to achieve frontage (See **Plate 1**).

This situation raises further issues beyond the current subdivision application, as Right of Ways exist to other properties, including Meadowbank Views, from the boundary of CT155528/1. However, under the current situation these lots do not technically have legal access across CT27015/2 because it is not a public road to the property boundary of CT155528/1.

Council's Works Manager has advised that Council does actually grade the road to where the road forks at the property boundary of CT155528/1 (See Plate 2).

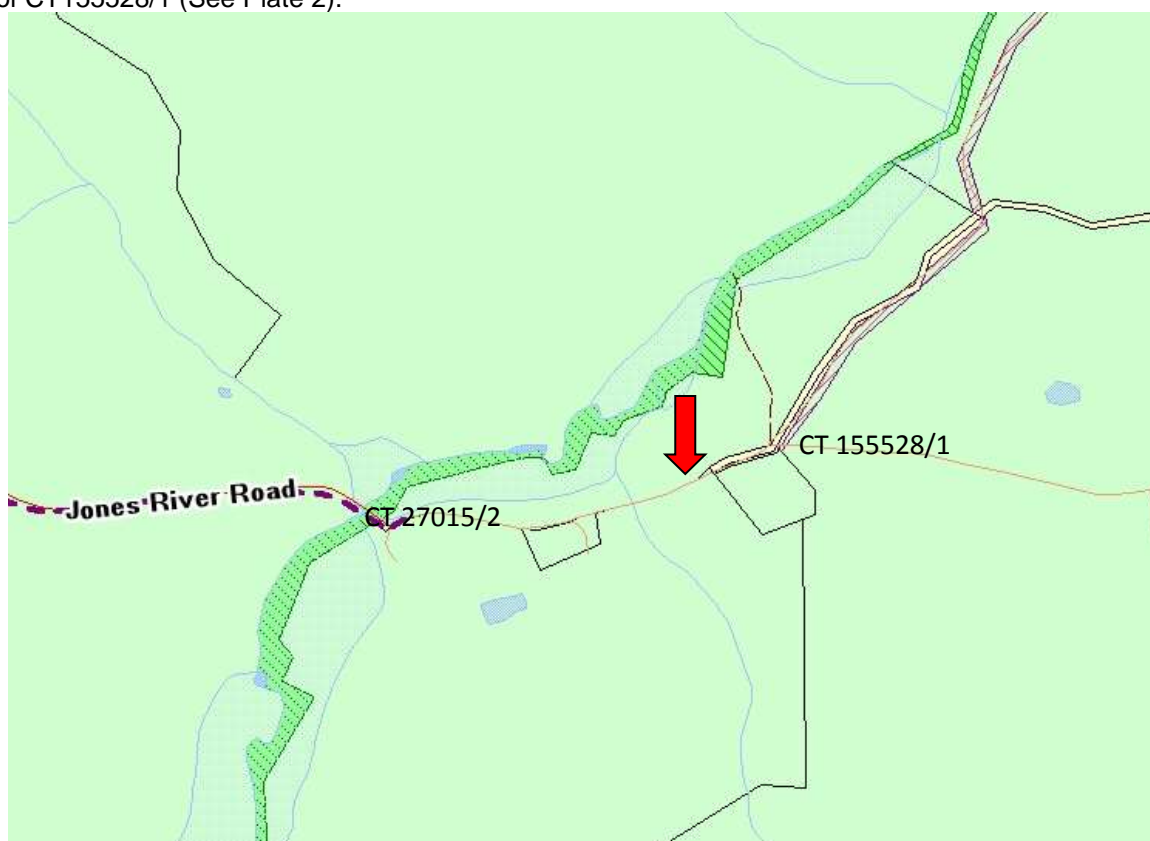


Plate 1: The section of Jones River Road maintainable by Council is shown by the purple dashed line and terminates just on the eastern side of Jones River. To achieve frontage to CT155528/1 lot the maintainable road would need to be extended to the property boundary as marked by the red arrow.



Plate 2: Photo showing the property boundary of CT155528/1. Council currently grades the road to this point despite it not being a road maintainable by council on the municipal map.

Current Situation

The applicant of SA2015/00006 has written to Council and requested that Council update its records to show the public road extending 20 metres across the frontage of CT155528/1.

Dobson Mitchell Allport lawyers (full legal advice attached) have advised that to formally make the road one maintainable by Council, the private part of the road must be a “highway” under the *Local Government (Highways) Act 1982* (“Highways Act”). Council can take over an existing private road by declaring it to be a highway under s.12 of the Highways Act.

TASMANIA | VICTORIA | NEW SOUTH WALES | QUEENSLAND



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Our Reference: NGS-1941650:ske
Your Reference:

15 April 2015

Mr David Allingham
Statutory Planner
Central Highlands Council
Administration & Community Services
Tarleton Street
HAMILTON TAS 7140
By Email: david.allingham@brighton.tas.gov.au

Dear Mr Allingham

Advice – Taking Over a Private Road

There are two steps to changing the status of the road:

1. First, formally declare the relevant part of the road a local highway under the *Local Government (Highways) Act 1982* ("Highways Act"); and
2. Second, amend the map referred in section 208 of the *Local Government Act 1993* ("Local Government Act").

The process for doing this is set out below.

Taking over the road

To formally make the road one maintainable by Council, the private part of the road must be a "highway" under the Highways Act.

There are three ways of making a road a local highway under Highways Act:

1. Council makes, widens or extends and then opens a local highway (section 6) – this applies where the road is to be constructed by Council.
2. Private landowner dedicates a private road to Council, with its approval – this applies where the private landowner will construct the road, for instance, in subdivision.

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T-10242182-1

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-2-

3. Council takes over an existing private road by declaring it to be a highway (section 12) – this applies where a private road already exists.

In this case, the third option is the proper approach because part of the road in question is already a highway. It is clearly envisaged for circumstances where there is an existing private road and Council wants that road to be a public road and maintainable by it.

The statutory process for Council to take over the private road requires that Council:

- be satisfied that the "standard requirements" are complied with, if applicable;
- identify the type of highway the road is to become;
- by resolution, declare the road to be a highway to be maintainable by Council by description including use of maps; and
- must publish a copy of the resolution in the Government Gazette.

The road then becomes a highway on the date of publication in the Gazette.

The "standard requirements" are any requirements prescribed in by-laws for the dimensions, configuration or mode of construction of a road or way. Council should check that any such by-law has been complied with, for instance, by having Council's engineer inspect and report on the road, and this should be attached to the Council agenda. It may be a reference to the standard drawings issued by IPWEA and adapted by LGAT for example.

Amending the map

Once the road is declared a local highway, it is maintainable by Council. The general manager should then amend the Council map maintained under section 208 of the Local Government Act.

If you have any questions about the above, feel free to contact Nicole Sommer on 6210 0054.

Yours faithfully



M+K dobson mitchell allport

NICOLE SOMMER

Senior Associate

TEL: +61 3 6210 0054 | FAX: +61 3 6210 0099

EMAIL: nicole.sommer@doma.com.au

The statutory process for Council to take over the private road requires that Council:

- Be satisfied that the “standard requirements” are complied with, if applicable;
- Identify the type of highway the road is to become;
- By resolution, declare the road to be a highway to be maintainable by Council by description including use of maps; and
- Must publish a copy of the resolution in the Government Gazette. The road becomes a highway on the date of publication in the Gazette.

Given that the section of the road is already maintained by Council, it is considered to meet the standard requirements. Jones River Road is currently a “Local Road” so it is logical that any extension will also be a Local Road.

Conclusion

Jones River Road is currently maintained by Council to the property boundary of CT155528/1, but is currently only technically maintainable by Council, and therefore a public road, to a point just to the east of Jones River Road. The current situation is undesirable as it means that a number of properties do not currently have legal access across CT27015/2.

The situation can be resolved if Council declare that Jones River Road become a Local Road to the property boundary of CT155528/1.

Recommendation

Moved **Clr**

Seconded **Clr**

- 1 **THAT** Council resolve to declare Jones River Road to be a Local Access Road maintainable by Council to the western property boundary of CT155528/1 in accordance with section 12 of the *Local Government (Highways) Act 1982*.
- 2 **THAT** a copy of the resolution is published in the Government Gazette and the municipal map updated to reflect the resolution.

Carried

14.5 ASBESTOS ROOF AND INTERNAL BATHROOM WALLS AT BRONTE VILLAGE – HOSTEL ACCOMMODATION BUILDING

Council had concerns with the safety of the existing roof structure of the old Hostel Accommodation Building. The building at the time owned by Lucas Jacometti consisted of old asbestos roof/barges and some internal linings. Central Highlands Council issued a Building Notice on the 11 June 2013 and then a Building Order on the 13 August 2013 for the removal of the asbestos and replacement roof.

Emails exchanged as to the progress during 2013 – 2014, with Mr Jacometti supplying the Central Highlands Council with a report on the conditions of the roof / building. This report was supplied after an inspection was conducted by Environmental Services and Design Pty Ltd dated 17 July 2014.

Central Highlands Council allowed the owner until March 2015 to have the asbestos removed from the building and roof replacement undertaken.

Removal works of asbestos materials undertaken by an accredited asbestos removalist (17720708) Mr Steven Dickson of Dickson Earthmoving and Tipper Hire on the 28 November 2014 and was approved by the Department of Justice (Worksafe).

All the requirements of Building Notice and Building Order have now been met and the Building Notice and Building Order have been satisfied and no further action required.

FOR INFORMATION



14.6 STATUS REPORT

310	17/2/09	Sale of Council Land Wayatinah	DES Manager	<p>Development Permit has been issued.</p> <p>Graham Rogers & Richard Cassidy met at Wayatinah on Tuesday 25th February to discuss final details. Pitt & Sherry are now preparing tender documents and Engineer Drawings for Stage 1 (5 Lots).</p> <p>11/11/14 - Ownership of infrastructure within the village is currently be investigated by Council's Solicitor</p>
323	16/11/10	Caravans – Meadow Bank Lake	DES Manager & Planning Consultant	Meadowbank Special Area Plan has been included in the draft Interim Central Highlands Planning Scheme 2014. Caravan By-Law has been adopted by Council.
331	16/7/13	Vehicle body removal in Municipality	DES Manager	Being monitored regularly.

14.7 DES BRIEFING REPORT

Planning Permits Issued Under Delegation

The following planning permits have been issued under delegation during the past month.

Discretionary Use

DA NO.	APPLICANT	LOCATION	PROPOSAL
2014/47	MSD Construction	Fourteen Mile Rd, Tarraleah	Quarry & Expansion
2015/08	DJ Potter	31, Water Street, Ouse	Multi Unit Development (2 Units)

No Permit Required Under Planning Directive 4

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015/10	Wilson Homes	7 Cumberland Street, Hamilton	Dwelling

IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

Date Impounded	Pound Location	Reason for Impoundment	Outcome
19/3/2015	Bothwell	Golden & Black German Shepherd Cross found wandering around at Great Lake Hotel. Held at the Hotel for a few days but not claimed.	Dog not microchipped and no registration tag. Owner unknown and dog not claimed. Taken to Dogs Home 25 March 2015

THE TASMANIAN PLANNING SCHEME – LEGISLATIVE FRAMEWORK

Attached is a document which the Tasmanian Planning Reform Taskforce released to the media detailing the structure of the Tasmanian Planning Scheme for information.

THE TASMANIAN PLANNING SCHEME

Legislative Framework

MARCH 2015

Summary

It is proposed that the single statewide planning scheme will be known as the 'Tasmanian Planning Scheme' and comprise two key sections:

- a set of statewide planning controls called the State Planning Provisions
- and Local Planning Provisions including the zone and overlay maps for each area

The State Planning Provisions including the framework or structure (template) for Local Planning Provisions, will be developed by the Government. Local councils will be responsible for the Local Planning Provisions which will include: Particular Purpose Zones and Specific Area Plans.

Local councils will continue their role in administering the planning scheme through the assessment of development applications within their planning area (normally the municipal area).

It is proposed that the legislative processes for making and amending Local Planning Provisions will be similar to the current processes planning authorities follow for preparing planning schemes in the Act.

The preparation of the Local Planning Provisions will require the local councils to reflect the new structure within the State Planning Provisions and to ensure consistent application of the zones.

The Tasmanian Planning Scheme will take effect in each local area when the Local Planning Provisions, which include the zoning and overlay maps for that area, have been approved and are in effect.

Proposed model

The Tasmanian Planning Scheme will be based on a clear set of planning controls which apply consistently to land use and development across the State.

The Tasmanian Planning Scheme will comprise two sections as follows:

Part A: State Planning Provisions

- o Purpose and Objectives
- o Administrative Provisions
- o Zones - Use and Development Provisions
- o Codes

Part B: Local Planning Provisions

- o Zone and overlay maps
- o Planning purpose and objectives
- o Particular Purpose Zones
- o Specific Area Plans

Figure 1 (attached) illustrates this structure diagrammatically.

The State Planning Provisions and the relevant Local Planning Provisions would together form all of the planning controls applying to a local area (the local application of the Tasmanian Planning Scheme). These will be administered by the local councils according to the particular areas they have responsibility for.

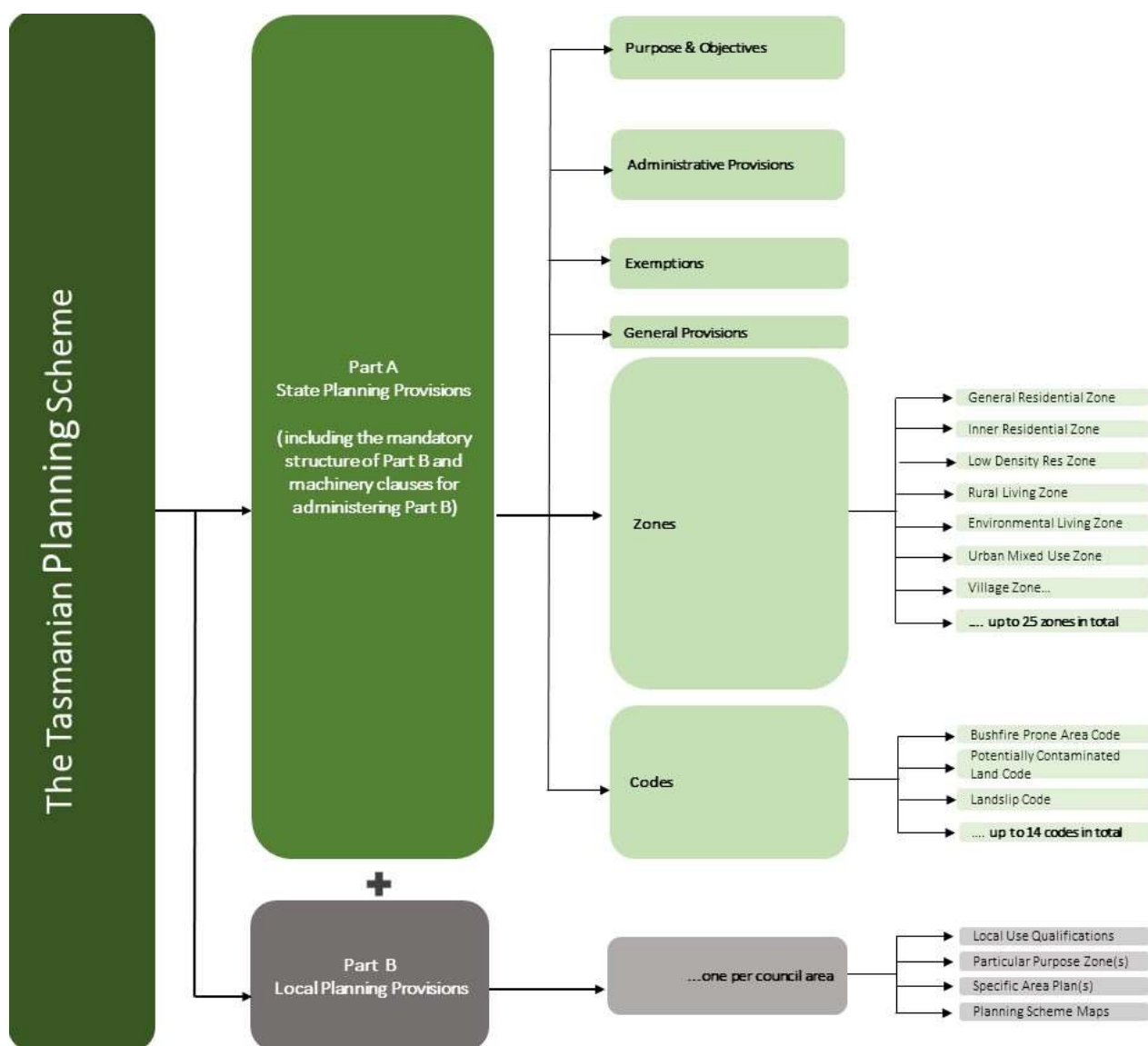
The proposed model will provide for a single set of consistent provisions across the entire state but allow for specific (approved) local provisions where necessary or agreed.

This model is in contrast to the current 29 Interim Planning Schemes which are derived from three regionally based models. This has resulted in the zones and codes in all the 29 schemes being in some way different because they are based on 3 regional models which in themselves allow for municipal and regional variations.

Where to Now?

- Legislation is currently being drafted and will be released for extensive public consultation during May 2015.
- It is anticipated that the final legislative package will be introduced into parliament in August 2015.
- The Tasmanian Planning Commission is now focusing on completing the interim planning scheme process, in preparation for the introduction of the statewide planning scheme.
- Work will commence on the drafting of the Tasmanian Planning Scheme in preparation for consultation.
- The objective is to have the Tasmanian Planning Scheme finalised across Tasmania by the end of 2016.

Figure 1: Proposed model with consistent state provisions



1. BUILDING REGULATORY FRAMEWORK

From: Katrena Stephenson [mailto:katrena.stephenson@lgat.tas.gov.au]

Sent: Monday, 30 March 2015 8:38 AM

To: Break O'Day Council (E-mail); Brighton Council ; Burnie Council (E-mail); Central Coast Council; Lyn Eyles; Circular Head; Clarence City Council (E-mail); Derwent Valley Council (E-mail); Devonport Council (E-mail); Dorset Council (E-mail); Flinders Council; George Town Council (E-mail); Glamorgan Spring Bay Council (Email); Glenorchy City Council; Hobart City Council; Huon Valley Council; Kentish Council; King Island Council; Kingborough Council; Latrobe Council (E-mail); Launceston City Council (Email); Meander Valley Council; Northern Midlands Council; Sorell Council; Southern Midlands Council (E-mail); Tasman Council (E-mail); Waratah/Wynyard Council (E-mail); West Coast Council (E-mail); West Tamar Council

Cc: Melanie Brown; Allan Garcia; Mail Archive

Subject: Building Regulatory Framework

Dear All,

At the General Managers workshop concern was expressed that Local Government issues had not been picked up within the Building Regulatory Framework Review.

I commented at the time that LGAT had not received much input but we have looked at the consultation report from Justice and 25 councils provided feedback (forming nearly 50% of respondents). Can I ask in future that LGAT is cc'd in on your responses. As we don't have access to all your submissions, it is impossible to tell the common concerns that may or may not have been picked up.

The analysis of responses is attached above. The summary notes that a number of issues and concerns were raised which will be considered during implementation separately. The paper was structured in a way to largely seek yes or no (support) responses. While we cannot tell where councils opposed a particular recommendation, some appear to have a very high level of support.

So what would be useful now, is in relation to the recommendations/ or the position paper (http://www.justice.tas.gov.au/_data/assets/pdf_file/0016/300490/Tasmanian_Building_Regulatory_Framework_Review_-_Position_Paper_-_28_November_2014_-_v1.1.pdf), if you can provide examples of where your council has a strongly opposing view to the majority, and why. We can then follow up with Justice on those issues.

If you could supply that information by the Monday 13th April, that would be helpful

Kind regards

Katrena

Dr Katrena Stephenson
Policy Director

Local Government Association of Tasmania

GPO Box 1521

Hobart, Tas, 7001

Phone: 6233 5973 or 0488 610341

Tasmanian Building Regulatory Framework Review

Response Analysis

The Position Paper containing 59 recommendations and options was released for public comment in December 2014. Submissions closed on 30 January 2015.

A total of 56 submissions were received, with the last received on 27 February 2015 from the Housing Industry Association who had sought an extension on the submission deadline.

The submissions came from a broad cross-section of stakeholders, with a particularly high response rate from local councils.

No responses were received from people not directly connected with the industry.

This compares with a total of 52 submissions received in response to an Issues Paper that was released in August 2014 which attracted 9 responses from private citizens.

	Number of submissions
Council	25
Government	3
Independent body	1
Industry Body	10
Industry Training	1
Practitioner	16
Grand Total	56

A number of respondents added comments clarifying their responses. A number of issues and concerns were raised which will be useful for consideration during implementation. These will be considered separately.

Where possible, a simple measure of supported or not supported has been identified for each recommendation or option to give an indication of which recommendations and options are most likely to gain public support.

Rec	Description	% Y	Supported
1	Include objectives in legislation	97.9%	Yes
2	Director Building Control can make determinations	93.6%	Yes
3	Separate the legislation into four Acts	97.9%	Yes
4	Reporting requirements for Building Surveyors (Some concerns about this being onerous)	80.9%	Yes
5	Reporting Requirements for Permit Authorities	91.5%	Yes
6	Director Building Control to report annually (Some questions about the value of this)	89.4%	Yes
7	Increase penalties for illegal building work	70.8%	Yes
8	Builder certification for low-risk buildings (Concern about the level of risk here)	68.0%	Borderline
9	Define building work to exclude low risk (Concern about level of risk)	72.0%	Yes
10	Builder certification for non-inhabited farm buildings	70.8%	Yes
11a	Increase threshold for minor alterations to \$20,000	33.3%	No

Rec	Description	% Y	Supported
11b	Remove threshold and introduce scope	81.4%	Yes
12	Increase awareness of PD4	95.6%	Yes
13	Introduce Building Directive for pre-approved residential design (Some confusion regarding what is being proposed)	51.1%	No
14	Reduce need for plumbing permits, introduce risk-based auditing (some concern about level of risk)	64.7%	Borderline
15	TasWater to allow building surveyors to decide whether TasWater certificate required	100.0%	Yes
16	Remove requirement for Onsite waste water treatment systems to be approved for sale by Director	91.5%	Yes
How best to operate Permit Authorities			
17a	Retain current system with improvements (This option was overwhelming supported by local councils, whereas other respondents preferred option 17b)	59.6%	Preferred
17b	Reduce number of Permit Authorities	32.7%	Second preference
17c	Introduce fully contestable building certification	15.4%	Least preferred
18	Director sets minimum fee schedule for building surveyor services	54.2%	No
19	Clarify essential maintenance requirements for class 2-9 buildings	89.1%	Yes
20	Clarify role and responsibilities of Building Surveyors	97.5%	Yes
21	Strengthen provisions for allowing property owners to appoint Building Surveyors	79.2%	Yes
22	Performance-based solutions outside scope of work of Building surveyors without additional qualifications	66.7%	Borderline
23	Make current mandatory building notifications mandatory inspection points	89.6%	Yes
24	Every council must appoint a Municipal Building Surveyor	34.8%	No
25	Introduce new "Inspector" level of building certifier	75.6%	Yes
26	Use regular reporting and targeted audits to drive compliance	89.4%	Yes
27	Mandatory component of CPD for Building Surveyors	89.4%	Yes
28	Included strengthened code of conduct for Building Surveyors in legislation	91.5%	Yes
29	Allow for corporations/partnerships to obtain contracting licence	86.7%	Yes
30	Licensing scheme modified to ensure practitioners meet requirements of industry	97.8%	Yes
Upskill practitioners who were grandfathered into the industry			
31a	Set time limit for "grandfathered" practitioners to upskill	57.8%	Preferred
31b	Set once-off mandatory CPD for grandfathered practitioners	48.9%	Not Preferred
32	Explore licensing process for Engineers similar to Architects	92.9%	Yes
33	Clarify role of roof plumber	97.8%	Yes
34	No Owner Builder status for class 2-9 buildings	95.8%	Yes
35	An owner builder can register but not self-certify	97.8%	Yes
36	Replace number of projects rule by length of time before sale	53.3%	No
37	Statutory warranties given to future owners and compulsory inspection prior to sale	67.4%	No

Rec	Description	% Y	Supported
38	Definition of project limited to one building permit per owner builder licence	73.9%	Yes
39	Owner builders subject to increased inspections	68.8%	No
40	Add "owner builder" to title	44.4%	No
41	Owner builder to pay licence fees and have correct insurances	84.1%	Yes
42	Introduce CPD for plumbers, electricians and other occupations	81.3%	Yes
43	Limit CPD to genuine learning activities	84.3%	Yes
44	Director Building Control may mandate CPD activities	87.8%	Yes
45	Strengthen code of conduct for building practitioners	95.7%	Yes
46	Move building practitioners to occupational licensing regime and sanctions	85.7%	Yes
47	Infringement regime if builder does not comply with Rectification Order	88.9%	Yes
48	Director Building Control can provide sample best practice contract and guide	95.6%	Yes
49	Mandate clauses that must be included in contract	88.9%	Yes
50	Variations to contract must be in writing and signed by both parties	100.0%	Yes
51	Introduce mediation as first step in dispute resolution	95.8%	Yes
52	Establish Disputes Process by Director's Determination	89.4%	Yes
53	Review penalties and who should have the power to order them	93.8%	Yes
54	Adopt a risk-based approach to auditing	88.1%	Yes
55	Identify particular categories and do 100% inspections	83.3%	Yes
56	Implement a user-pays auditing regime for repeat inspections	82.2%	Yes
57	Specify powers available to Building Surveyor, Council Officers or Delegate of the Director	95.6%	Yes
58	A party may seek review of a Rectification Order within specified time	95.6%	Yes
59	Streamline Appeal and Review Processes	97.9%	Yes

15.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

THAT the Works & Services Report be received.

Carried

11th March 2015 – 14th April 2015

Maintenance Grading

Pelham

Potholing / shouldering

Wihareja Rd	Nant Lane	Dennistoun Rd	14 Mile Rd
Dawson Rd	Browns Marsh Rd		

Road Side Slashing

Hollow Tree Rd	Tor Hill Rd	Victoria Valley
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Clean Culverts:

Dennistoun Rd	Thousand Acre lane	Hollow Tree Rd	Extend culvert in Marriots Rd
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Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- **0 hrs** Long Service Leave taken
- **51 hrs** Sick Leave taken
- **578.5 hrs** Annual Leave taken

Bridges:

Bridge maintenance on 19 bridges in conjunction with Aus Span inspections

- Tighten bolts on traffic barriers and install new bolts
- Remove vegetation from traffic barriers
- Install delineators
- Install missing bridge posts
- Replace missing guide posts
- Replace nonstandard fishtails with bullnoses
- Replace guard rail

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Clean up around Arthurs Lake Bins including over Easter break

Install signs Hollow Tree Rd

Clean drains Wayatinah

Ramp maintenance on municipal ramps

Dig 1 x grave

Preparation and clean up Hamilton Show

Repairs to footpath High Street

Repair sin at Gretna
 Clean up Hamilton landfill site
 Repair Ellendale hall gate
 Install speed limit signs Bronte Heights and Estate
 Edging Ellendale Rd
 Guide posts Ellendale Rd
 Take gear to Bothwell Cattle sale
 Fill in Holes Hollow Tree and Ellendale Rd
 Install Caution snow and ice sign at Osterley

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Plant:

PM725 (B) Nissan flat tray serviced
 PM710 (B) JCB Backhoe 5000hr service,oil leak, new joystick, lift pump
 PM723 (B) Traxcavator new roller
 PM752 (B) Ranger Ute new windscreen
 Repair ripper on backhoe

Private Works:

Culvert to Stornoway	Ken Craven pre mix	Gravel Statewide Earth Works
John Jones gravel and truck hire	James Headlam gravel delivery	Tom Brown gravel delivery
Water Industries Solutions gravel supply	Peter Anthony gravel delivery	Allan Good gravel delivery
Aaran and Paula Atkinson backhoe work	Tas Water excavator hire	Sharni Holt water delivery
Philip Davie removal of rubbish	A Embrey gravel supply	Brett Gleeson gravel supply
Rubbish Collection Lower Mashers Rd	Repair pool storm water drain	P. Ransley truck & loader hire
Cavan McCann vegetation removal - Bronte	D.K.Robinson vegetation removal on block at Bronte	
Dangerous tree removal Marked Tree Rd		

Casuals

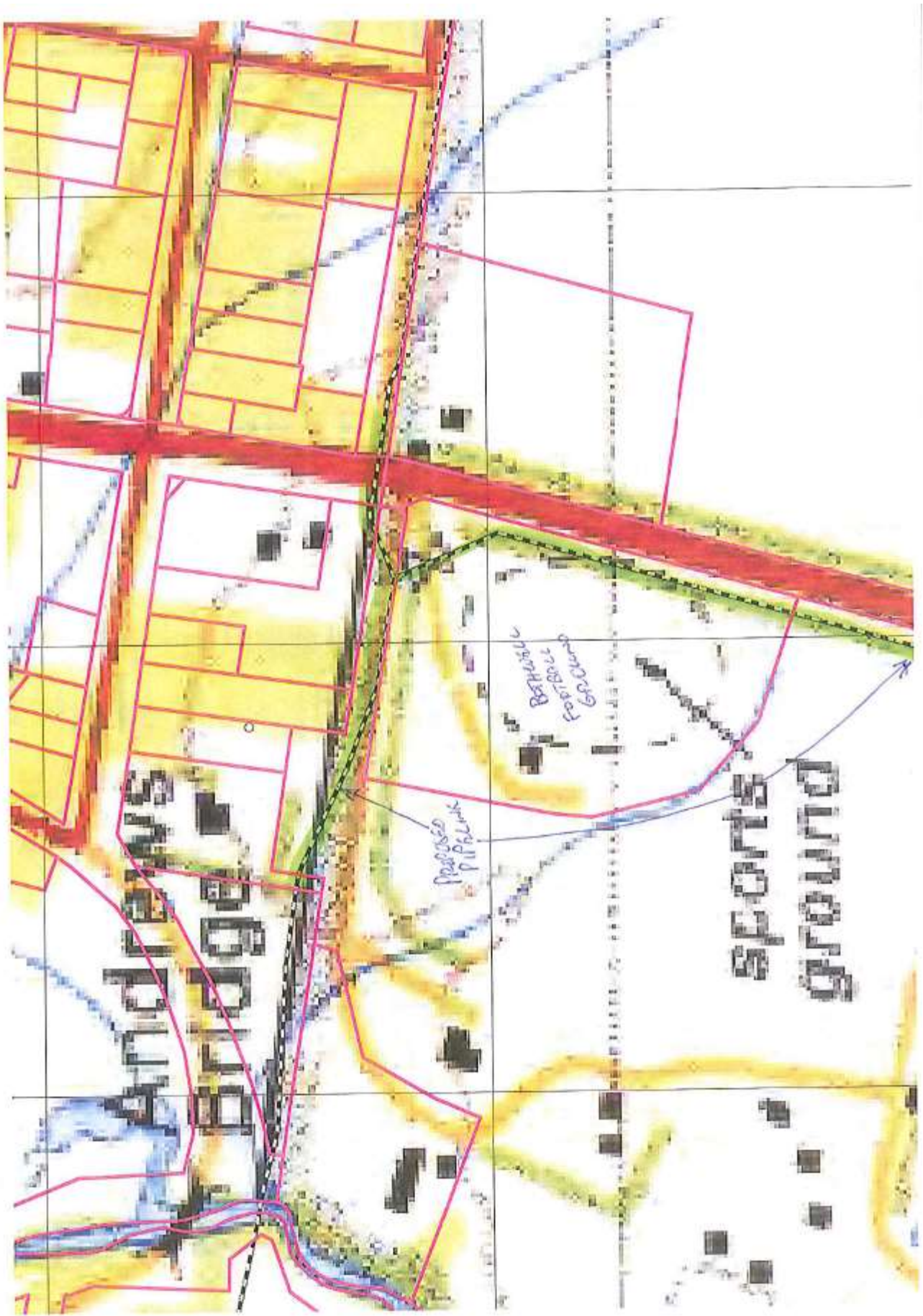
- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks

Dangerous tree removal Pearces Rd	ANZAC Day	Drainage of Municipal Roads
Stage 1 Boomer Rd bridge/culvert replacement		

15.1 BOTHWELL REC GROUND WATER CONNECTION

For Discussion



15.2 GREтна CRICKET CLUB IRRIGATION SYSTEM (SEPARATE ATTACHMENTS)

In Councils 2014-2015 Capital Budget for recreation grounds there is \$30,000 for an irrigation system for the Gretna Cricket Ground. The Works Manager has for the last 6 months been in talks with Glen Blackwell and members of the Gretna Cricket Club regarding the irrigation upgrade and support from Council.

As Glen and members of the Gretna Cricket Club know exactly what system, plans, parts and design work that would be required and most suitable and practical for the ground I thought that it was more appropriate for these members to receive the quotes and report back to Council.

A budget of \$35,469 is required to do all upgrades with current equipment and purchase of all tanks and irrigation equipment needed. Note Gretna Cricket Club will contribute the \$5,469 extra required and completely install the whole system with the skills and expertise that is held by members with in the Cricket Club and community.

Recommendation:

Moved Cllr

Seconded Cllr

THAT Council allocate the \$30,000 to purchase the irrigation system for the Gretna Cricket Club.

Carried

From: Glenn Blackwell [<mailto:gandtblackwell@bigpond.com>]

Sent: Tuesday, 14 April 2015 10:24 PM

To: Jason Branch

Subject: Gretna Cricket Club Inc - Upgrading of the Irrigation System at the Gretna Sports Ground

Hi Jason

Please find attached the documentation required to seek approval from the council regarding installation of an automatic irrigation system located at the Gretna Sports and Recreation ground.

The following documents are attached to this email –

- Project Outline
- Project Budget
- Project Schedule (*requires Microsoft projects to open*)
- Irrigation Plan
- Irrigation Tas – Materials Estimate (*preferred option*)
- Tankworld – Storage Tank quotation
- Gretna Cricket Clubs Strategic Plan

If you require any further info to be able to proceed with seeking approval, please don't hesitate to let me know. We have invested a lot of time in doing the research on this and if more information is required we will only be too happy to chase it up. I would like to thank you in advance for taking this to the council on our behalf and pushing our case for an upgraded watering system. Any assistance from the council is always greatly appreciated by all members at the club.

If you require my attendance at the meeting I would certainly be available. It is certainly challenging to express the passion we have for getting this project across the line through the above documentation.

Thanks again.

Cheers

Glenn Blackwell

15.3 STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager

Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM

Cllr Bowden requested that this item be placed on the Status Report

16.0 ADMINISTRATION

16.1 TASWATER OWNER REPRESENTATIVE

Mayor Flint is Council's Owner Representative for TasWater. Her current term expires on 31 July 2015. Council is required to nominate a representative or reappoint Mayor Flint. Council has not previously nominated an Acting Owners Representative (Deputy) and it would be prudent to nominate a Councillor to attend meetings when the Mayor is unavailable.

Recommendation:

Moved Cllr

Seconded Cllr

THAT Council nominate Mayor Deirdre Flint as Central Highlands Council Owner Representative for TasWater and nominate Deputy Mayor Andrew Downie as Acting Owners Representative (Deputy) for a three year term from 1 August, 2015.

Carried



Mayor Deidre Flint OAM
Central Highlands Council
6 Tarleton Street
Hamilton TAS 7140

24 March 2015

Dear Mayor Flint

Expiry of Term as Owner's Representative - 31 July 2015

According to TasWater's records, your current term as the Owner's Representative on behalf of Central Highlands Council will expire on 31 July 2015.

To ensure that your Council can be effectively represented at Owners' Representatives Group meetings and other instances where Owner Councils are required to vote or otherwise make decisions, TasWater recommends that an Deputy Owner's Representative be appointed to act on behalf of Council should the Owner's Representative be unavailable to attend or participate. In this case the Deputy acts as a standing proxy for the Owner's Representative.

The selection of an Owner's Representative and a Deputy Owner's Representative is a matter for Council. There are essentially two options: Council may reappoint the incumbent in each role for a further term or elect to appoint different persons to those roles.

There is no limit to the number of terms a person may serve as Owner's Representative or Deputy Owner's Representative, however each such term cannot exceed three years.

I would be grateful if you could advise me of your Owner's Representative and Deputy Owner's Representative in writing as soon as practicable following your Council's decision.

Please contact me by email at ailsa.sypkes@taswater.com.au or by telephone on 0437 881 672 if you require further information or assistance.

Yours sincerely

A handwritten signature in black ink, appearing to be "Ailsa Sypkes".

Ailsa Sypkes
Company Secretary

cc General Manager, Central Highlands Council

16.2 NOTICE OF MOTION HOLLOW TREE RD (SEPARATE ATTACHMENT)

Clr Cassidy has given notice of his attention to move the following motion:

That the speed limits within Bothwell, along the 1.6 km of the A5, from 0.9 km of Hollow Tree Road to Dennistoun Road, and the full length of Wentworth Street be changed from 80 and 60 km/h to 70 and 50 km/h . . . optionally, only Council Roads, to include from abeam the Bothwell Recreation Ground, along William Street, Market Place, and Dennistoun Road to the “edge of town”.

Clr Cassidy has provided the following information in support of his motion:

According to Tasmania’s Department of State Growth website, I discovered the aforementioned information regarding setting speed limits.

All 29 councils, in conjunction with the Department of State Growth, have developed road hierarchies.

A map is attached of Bothwell, with other supporting documents.

Presently, approaching Bothwell, speed limits are 80 km/h, then reduce to 60 km/h through the town. **I firmly believe these 60 km/h zone speed limits should be reduced to 50 km/h, for safety and for the benefit of local business and tourism.**

The road grade is fairly level throughout Bothwell.

From one end of town to the other is 1.6 km travelling along the **A5 Highland Lakes Highway. Driving at the current posted 60 km/h, it takes 1 minute and 36 seconds to drive through Bothwell.**

From the B110 Hollow Tree Road to Dennistoun Road, it is 0.9 km and requires 54 seconds, plus approximately a 4 seconds delay crossing the A5 toward Market Place.

Along the A5 there are quite a number of private driveways, crossroads, and entrance/exit to a school, day care centre, and swimming pool. Local businesses and tourism venues rely upon people stopping and not merely “just passing through”. Considering revenue generated by tourism, people might actually stop in Bothwell to shop, visit the local attractions, have a meal at the pub, or buy petrol from the garage.

Along the Hollowtree Road which becomes William Street, then Market Place, then Dennistoun Road, again, there are quite a large number of private residential driveways, crossroads, football/recreation ground, churches, a museum, RV park.

Reducing the speed limit to 50 km/h would be consistent with Hobart and other urban and residential areas throughout Tasmania, as well as the main north-south route along the A1 Midlands Highway, by the way.

Reducing the speed limit would only inconvenience drivers **an additional 19 seconds**, making the transit time 1 minute and 55 seconds, along the A5 **and 10 seconds** more from Hollowtree Road to Dennistoun Road, but the benefits to the community would improve immeasurably.

The Department of State Growth, regards the implementation of the 50 km/h speed limit, “both the time spent and distance travelled in local streets is relatively small for most drivers, so the disadvantages to drivers of lower speed limits should be relatively small.”

And further, “It has also been demonstrated that on local streets, maintaining a steady speed of 50 km/h used 4.2 per cent less fuel than it did at 60 km/h. This equates to a saving in total fuel consumption of between .04 per cent and .03 per cent. Although the expected benefits from reduced fuel consumption are therefore small, they nevertheless support the case for using speed limits rather than physical devices to lower speeds.” Reduced fuel consumption also reduces air pollution.

Also, please consider, “as with air emissions, measuring noise emissions is not entirely straightforward. **For a single average passenger vehicle passing a point at a constant speed, each 10 km/h increase in speed increases the**

noise by 3 dB(A). Therefore, vehicles passing a house at 60 km/h are likely to be louder than vehicles travelling by at 50 km/h."

The high incidence of road-kill in town would be reduced, resulting in fewer squashed pets and wildlife.

It would improve road safety. As per previous Council Meetings, there was a fatal traffic accident, on Hollowtree Road, as speed, was the likely cause, in addition to excessive speed. And, more recently, another death occurred on the A5.

Bothwell is a tourist destination. Bothwell has a large number of heritage-listed buildings, which could be impacted by vibration from heavy vehicles trundling along and vibratory-noise emitted by irresponsible use of engine brakes on prime movers.

Chances are if large and heavy truck driver were doing 10 km/h less there would be less need to use the engine brake, there would be reduced road noise and less vibration, impinging on heritage buildings and infrastructure.

Jacobs Vehicle Systems, a manufacturer of engine brakes (Jake Brake) for prime movers, et al, states a properly maintained system produces 80 to 83 dB(A) Noise Level and with the "Organ Pipes" vertical straight-pipes can be 16 to 22 dB(A) louder. Now those are modern and properly maintained vehicles, not the ones that typically trundle and roar through Bothwell. A lawn mower makes 87 to 94 dB(A) noise and normal speech is 60 to 65 dB(A), by comparison . . .

It must be noted here, that there is EPA and other legislation for government-provided noise attenuation, to include providing double pane windows, based upon internal noise tests and decibel levels, provided at state/local government cost.

DIER Traffic Noise Management Guidelines infers protection of environmental values and the well-being of the community, or a part of a community or the wellbeing of an individual. **"DIER recognises that transport generated noise emissions have the capacity to impact the well-being of both the community and the individual."**

I would like to have an item placed on the Agenda for the next Council Meeting and I would like to move a motion that the speed limits within Bothwell, along the 1.6 km of the A5, from 0.9 km of Hollow Tree Road to Dennistoun Road, and the full length of Wentworth Street be changed from 80 and 60 km/h to 70 and 50 km/h . . . optionally, only Council Roads, to include from abeam the Bothwell Recreation Ground, along William Street, Market Place, and Dennistoun Road to the "edge of town".

FYI:

How are speed limits set?

Speed limits are set to reflect varying road environments, vehicle types and community needs such as safety, convenience and economics.

Speed limit management is about finding an acceptable compromise across a wide range of objectives and diverse groups of road users and communities.

Speed limits are set with the following in mind - although there may be other things to consider:

- the crash history
- growth in traffic volumes
- changes in the environment and roadside development over time
- the terrain
- the number of accesses onto a road
- the road's function
- the road's conditions and specifications

Who sets the speed limits in Tasmania?

- The Department of State Growth sets all speed limits on all public roads within Tasmania.

- The 29 Council have been involved in deciding which streets in your community are 50 km/h

Comments

As advised at the March Council Meeting, Council's Works & Services Manager sought advice from State Growth on the matters raised by Cllr Cassidy. The advice received is:

1. The process for speed limit reductions is that Council would need to agree and the official minutes be forwarded to State Growth indicating this. State Growth will not alter speed limits without the agreement of local governments as this raises the issue of revenue raising etc, doesn't take into account the opinions of locals and usually results in high levels of non-compliance. Dependent upon the changes, the RACT is also consulted. It is very likely that, assuming Council agree, there would be no objection to placing 50 speed limits in Council towns.

For Discussion

Moved Cllr

Seconded Cllr

THAT the speed limits within Bothwell, along the 1.6 km of the A5, from 0.9 km of Hollow Tree Road to Dennistoun Road, and the full length of Wentworth Street be changed from 80 and 60 km/h to 70 and 50 km/h . . . optionally, only Council Roads, to include from abeam the Bothwell Recreation Ground, along William Street, Market Place, and Dennistoun Road to the "edge of town".

Carried

16.3 GREтна WATER SUPPLY PROJECT – COMMUNITY MEETING

TasWater will be holding a community meeting at the Gretna Green Hotel on Thursday, 30 April 2015 from 7pm – 8 pm.

For Noting

<input checked="" type="checkbox"/> Fax	<input type="checkbox"/> Email	<input type="checkbox"/> DES
<input checked="" type="checkbox"/> Delivered to	<input type="checkbox"/> WM	<input type="checkbox"/> DES
Delivered By:		



1 April 2015

Gretna War Mem. Sports Oval
C/- Central Highlands Council
Hamilton TAS 7140

Dear Sir/Madam,

Gretna Water Supply Project – community meeting

Following a recent Board meeting, I wish to provide the community with an update on the future of your water supply.

We are currently discussing the outcome of the Board meeting with Central Highlands Council and will be in a position to provide further details in the coming weeks.

I wish to invite you to attend a community meeting where we can fully update you:

Where: Gretna Green Hotel
When: Thursday, 30 April 2015
Time: 7pm – 8pm

For those who cannot attend, please note that we will also write to property owners in Gretna following the meeting.

Once again, our sincere thanks to the Gretna community for providing us with your thoughts and ideas.

I look forward to seeing you later this month.

Yours faithfully

pp: Michael Brewster
Chief Executive Officer

Tasmanian Water & Sewerage Corporation Pty Ltd
GPO Box 1393 Hobart Tas 7001
Email: enquiries@taswater.com.au
Tel: 13 6992

ABN: 47 162 220 653

TW file number: 15/78615

16.4 CONSIDERATION OF VOLUNTARY AMALGAMATION

Following the Council Workshop held on 8 April, 2015 a Draft Letter to All Ratepayers has been finalised and submitted to Council for approval. It is anticipated that letters will be posted by 30 April, 2015 with responses required by Friday 15 May 2015.

Recommendation

Moved **Clr**

Seconded **Clr**

That Council forward the Draft letter on Consideration of Voluntary Amalgamations to all ratepayers requesting comments by 15 May 2015.

Carried



24 April 2015

Letter To All Ratepayers

Consideration of Voluntary Amalgamations

The State Government has made an election promise that there would be no forced amalgamations. The Government has expressed its support for voluntary amalgamations and its intention to encourage councils to come forward with proposals. The Government believes that a voluntary approach, combined with close consultation with local communities, provides the best opportunity to achieve optimal outcomes for the community.

The Minister for Planning and Local Government, the Hon Peter Gutwein MP has identified four criteria which must be met before he will consider an amalgamation proposal. Amalgamation must:

1. Be in the interest of ratepayers;
2. Improve the level of service for communities;
3. Preserve and maintain local representation; and
4. Ensure that the financial status of the entities is strengthened.

Why are we Talking about Amalgamations?

There are a range of reasons as to why people continue to raise the issue of amalgamations of councils. Mostly the perception is around scale and the bigger the organisation, the more capable it is of savings and efficiencies. There are a range of possible opportunities and these are matched by a number of possible disadvantages.

ADVANTAGES of Voluntary Amalgamation	DISADVANTAGES of Voluntary Amalgamations
Possibility of increased services	Rates would increase to provide these services

Administration & Works & Services
 Tarleton Street Tel: (03) 6286 3202
 Hamilton, Tasmania 7140 Fax: (03) 6286 3334

Development & Environmental Services
 Alexander Street Tel: (03) 6259 5503
 Bothwell, Tasmania 7030 Fax: (03) 6259 5722

website www.centralhighlands.tas.gov.au

Possible Reduced Administration costs	<p>Any savings would be used by paying higher wages to Executive staff of new Council</p> <p>New Letterhead, stationary, advertising, signs</p> <p>Cost of redundancies</p>
Save the cost of 9 Councillors and 1 General Manager at least	<p>Some savings could be used to pay higher Councillor Allowances , particularly if the new Council goes to another population band (Council allowances are paid based on population – Central Highland Councillors are paid at the lowest scale)</p> <p>In a larger Council, Councillors may become less accessible to their constituents (distance)</p> <p>Because of our low population, it is unlikely that there would be any representation from our area.</p> <p>Possible loss of the local out of local government</p>
Common Planning Scheme for new Council	Lack of influence in representations
Information and technology costs may reduce	A distinct possibility that there will be a capital cost for new IT software and hardware, or at a minimum to collate/transfer exiting data to one system – finance system, asset management system, property data base, records management etc. This would need to be outsourced.
Reduced property plant and equipment cost per head of population	Irrespective of our population, property plant and machinery is predominately based on assets particularly roads and bridges. Council has 728 kms. Of roads and 94 bridges.
Rationalisation of Plant and Equipment	Roadworks need to be undertaken when the weather is appropriate. Cannot utilise plant all year. If plant is to be utilised all year will incur added costs for water carts and lack of water in summer will add considerably to carting and

	<p>filling costs.</p> <p>Due to our high maintenance requirements and the area we cover, we would require all our existing plant and equipment to maintain our current service level.</p>
Fewer Council Employees – reduced employee costs	<p>With larger distances to travel to undertake works, will need more staff to achieve what we do now. Time becomes an issue due to distance.</p> <p>Loss of local knowledge and loss of local employees over time, will affect our population base which will flow on to affect the viability of local economies within our towns.</p>
Increased ability to attract Professional Staff and reduce use of consultants. Available when Council require them.	The hourly cost of a professional plus added on-costs for super, payroll tax, LSL, annual leave, sick leave, Workers Compensation would result in very minimal savings over the cost of a consultant.
Could close the Hamilton Landfill site to reduce costs and transport to Copping.	Increased transport costs to the ratepayer as waste will need to go to Copping. From Hamilton to Copping is approximately 100 kilometres.
Standardised development and Building costs could result in savings	If any savings, will be minimal.
	Significant loss/reduction in support for local community groups/programs

Reports have shown that once amalgamations occur, costs go up:

1. Former Secretary of NSW Treasury, member of the Committee for Economic Development of Australia states the belief that increased size will always increase cost efficiency is not backed by evidence.
2. 2006 NSW Local Government Inquiry found no conclusive evidence that Council mergers would reduce unit costs.

3. Professor Brian Dollery found structural changes through compulsory council consolidation have not been effective in achieving their intended aims of meaningful cost savings and increased operational efficiency.

Why is Council Contacting Me?

Although the matter of a merger is not actively on the mind of Council, it considered it important to provide the community with some information that would allow it to have more informed conversation on the matter. We wanted to make sure that the community was aware of the fact that amalgamations are being talked about, what the issue is about and give you some information to think about.

How's My Council Currently Going?

Facts - Central Highlands Council 2013/2014 – from Auditor General's report

1. Central Highlands Council has the third lowest population of the 29 Tasmania Councils (2355)
2. Central Highlands has the second largest municipal area in Tasmania (7982 square Kms)
3. Central Highlands has 3880 rateable valuations (sixth lowest in Tasmania)
4. 36 Equivalent Full Time Employees – majority live in the Central Highlands
5. Average cost per Full Time Equivalent is \$54,000 – lowest cost out of 29 Councils
6. Labour costs are 30.64% of operating revenue and 27% of operating expenditure
7. Total operating expenditure for 2013/2014 was 7.168 million dollars
8. Average rate per rateable valuation was \$786 – lowest in the State
9. Net Deficit of 1.396 million (Depreciation costs of 2.766 million dollars)
10. Council has no debt and has a positive bank balance

What Council provides

- Council maintains 728 kilometres of roads – 614 kms unsealed and 114 kms sealed and 4,540 square metres of bridge decking (94 bridges).
- Council has a Land fill site at Hamilton and manned Waste Transfer Stations at Bothwell, Miena and Bronte Park.
- Door to Door Garbage and Recycling Collections Services are provided to the towns of Gretna, Hamilton, Bothwell, Ouse, Ellendale/Fentonbury, Osterley, Wayatinah
- Roadside Domestic Bins are provided at Arthurs Lake, Cramps Bay, Great Lake and Interlaken.
- Bulky Waste Collection Services are provided twice per annum.
- Council runs a community grant program to support groups to undertake activities.

- Annual donations are made to our schools and Council provides education bursaries and awards to students annually.
- Council is also responsible for maintaining halls, recreation grounds, public conveniences and parks and gardens, the Bothwell Swimming Pool and the Bothwell cemetery.
- Council has been proactive in seeking funding for the further sealing of the Highland Lakes Road and for lobbying for funds for the Southern Highlands Irrigation Scheme.
- Council provides assistance to our general practitioners at both Bothwell and Hamilton to ensure that residents have access to a doctor.
- Council are actively promoting the Central Highlands and have a presence at Agfest , support the Hamilton Show, and introduced an annual event "Highlands Bushfest".
- Two camping grounds – one at Hamilton and one at Bothwell
- Council is responsible for 10 independent living units (6 at Bothwell and 4 at Ouse) together with 3 affordable housing units and own three residences (Bothwell, Ouse and Hamilton).
- Council is a member of the Common Services Joint Venture along with 7 other Councils which was established to share resources with participating Councils and provide savings to Council. Council already shares some services.

Please give us Your Feedback

To enable Council to act in the best interests of all Central Highlands ratepayers, we are actively seeking your views both for and against voluntary amalgamation and would welcome your written comments by Friday, 15 May 2015.

Please provide your comments:

By Mail to: The General Manager, PO Box 20, Hamilton Tas 7140

Or

By Email to: council@centralhighlands.tas.gov.au

Deirdre E Flint OAM

MAYOR

16.5 LETTER FROM STCA REGARDING SOUTHERN WASTE STRATEGY AUTHORITY (SWSA)

Please see the attached letter from the Southern Tasmanian Councils Authority. The future of the Southern Waste Strategy Authority (SWSA) was discussed at Council's March meeting. The following resolution was passed:

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Central Highlands Council support Southern Waste Strategy Authority continuing for the next 12 months.

For Discussion



GPO Box 503E
Hobart TAS 7001
www.stca.tas.gov.au

19 March 2015

Cl. Deirdre Flint OAM
Mayor
Central Highlands Council
PO Box 20
Hamilton TAS 7140

Dear Mayor

Southern Waste Strategy Authority (SWSA)

As you may be aware, in the coming weeks your council will be asked to make a decision on the future on SWSA.

I understand SWSA will be writing to each council identifying three options for the future of a regional waste group in southern Tasmania. One of these options is for the roles and responsibilities of a regional waste group to be transferred to the STCA.

The STCA Board has developed a comprehensive Governance Paper and a set of Draft Terms of Reference identifying how the functions of a SWSA could be carried out within the STCA. I have included copies of the Governance Paper and the Draft Terms of Reference as part of this correspondence.

There are a number of benefits that would flow to member councils through the proposal to have the roles and functions of SWSA conducted by the STCA. Firstly, through the rationalisation of SWSA into the STCA, it is anticipated that there would be cost savings to member councils, for instance the consolidation of offices, removal of the duplication of accounting and HR services, a reduction in executive staff as well as other cost reductions through this rationalisation.

Bringing SWSA into the STCA would also place waste management and minimisation issues at the fore of key decision makers. The STCA meets regularly with a range of State and Federal politicians as well as key departmental staff and stakeholders.

-2-

There already exist great synergies between the two organisations, with both having the same membership area of local government municipalities to represent. These synergies also extend to the principal objective of the STCA which is *to enable members to work together to facilitate and coordinate agreed regional development strategies and actions to achieve sustainable economic, environmental and social outcomes for the southern region.*

This principal objective highlights STCA's commitment to working across the region to deliver better environmental outcomes for southern Tasmania and how the roles and functions of SWSA could seamlessly fit within the STCA.

This proposal includes the establishment of the Waste Management Strategy Group as a Committee of STCA to fulfill the roles and responsibilities of SWSA.

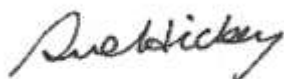
The STCA Board recognised that there are Councillors and Alderman from across the region with a strong interest and knowledge of waste management issues. That is why the Waste Management Strategy Group would seek Alderman and Councillor representatives from member councils allowing for their continued involvement in the regional waste management group.

The Waste Management Strategy Group would be able to develop a comprehensive program of activities and access funding for these activities through the STCA. It is expected that the new Waste Management Strategy Group would in the first instance conduct an audit of the current activities of SWSA and identify the key projects that should be undertaken. The audit could also include waste management projects being undertaken in other parts of Tasmania and the mainland to ensure Southern Tasmania is at the forefront of waste mitigation activities.

A strong regional waste group in Southern Tasmania is vitally important to deal with the ever increasing issue of waste management. The Board believes that the transfer of operations of SWSA into the STCA offers the best option for this to continue to occur.

If your council has any questions or concerns regarding this issue please don't hesitate to get in touch with the STCA CEO Brenton West.

Kind regards



Alderman Sue Hickey

Chair

Southern Tasmanian Councils Authority (STCA)

Regional Waste Group Governance Paper

SWSA Background

SWSA was formed in 2001 for a range of reasons and at the time there were no corresponding regional waste groups established in the north or the north west. However, by 2006 after a number of reports, a letter co-signed by the Director of the Environment and the CEO of LGAT was issued to all regional authorities and councils inviting them to look at the formation of joint authorities to tackle the issue of regional waste management.

It was intended that these groups would develop a regional waste strategy to address both statewide and regional waste management objectives, adopt a transparent funding formula by which member councils contribute and funds are used for regional waste management initiatives and a process for measuring and regularly reporting progress towards achieving regional waste management objectives.

SWSA undertakes a range of activities to help meet these objectives, an examination of a recent quarterly and annual reports better highlights some of the key activities of the Authority.

- Engaging in school visits as part of the education program as well as hosting classes at the Mount Nelson Sustainability Centre
- Donating to schools mobile garbage bins from the SWSA stock for the purpose of the development of worm farms
- Assisting in the organisation of the National Australian Education Sustainability Conference to be held in Hobart in November 2014
- Meeting regularly with the officers from the other regional waste groups as part of the statewide coordination
- Involved in the development and launch of the new statewide rethink waste website
- Operate the E-Waste collection system
- Run media advertising campaigns
- Helped fund and participate in the Garage Sail Trail Day
- Looking into the State Waste Levy and the Container Deposit Scheme

Governance of a Regional Waste Group within the STCA

The governance arrangements of a regional waste group within the STCA are a major issue that need to be addressed. Whilst, the STCA Board is made up of Mayors from across southern Tasmania, there are a number of elected representatives who have been serving on the SWSA Board and possess passion and expertise in the area of waste management. It would be beneficial for the regional waste body to have the best possible elected representatives and utilise those who have a passion and knowledge in this area.

It is therefore proposed that a Waste Management Strategy Group be established as a committee of the STCA. As the Waste Management

Strategy Group would sit inside the STCA, the Group would be chaired by a Mayor from the STCA Board. The STCA Waste Management Strategy Group would comprise a representative from each of the three-landfill site authorities, Hobart City Council, Glenorchy City Council and Copping with other councils being invited to also provide a representative. This representative could be any Alderman/Councillor from the council and would not have to be a Mayor. Each council could also appoint an officer to attend the Waste Management Strategy Group meetings with the elected representative and to work with the STCA CEO on waste management issues.

Purpose and Functions

The current purpose of SWSA is to facilitate integrated regional strategic planning in southern Tasmania, and to implement the Southern Waste Management Strategy.

The functions of SWSA are to provide the most cost effective management and facilitation of:

- municipal waste minimisation programs
- waste stream control and performance monitoring
- establishment of a non-municipal waste minimisation program
- monitoring of residual waste treatment technologies
- infrastructure developments
- landfill development strategy
- education and marketing programs
- represent the southern councils' views in the implementation of waste management processes at both a state and local level

The first task of the Waste Management Strategy Group would be to review its purpose and functions and make recommendations to the STCA Board. However, it is anticipated that they would be fairly similar, with the review allowing for the group to ensure that the purpose and functions are contemporary and match the needs of member councils. It would also be essential that the Waste Management Strategy Group conduct an audit of the activities of SWSA to determine the most appropriate functions for the new regional waste group.

The SWSA Legal Entity

It was noted that once the transfer of roles and responsibilities of a regional waste group to the STCA had occurred, a decision on the future of the SWSA legal entity would be a decision for participating member councils.

Administrative Support

Currently, SWSA is supported by a part-time Chief Executive Officer and a full-time Project Officer. The issues relating to employees of SWSA are a matter that would need to be dealt with by the SWSA Board. However, the STCA CEO, is a full-time employee and has the scope to undertake the increased workload, to support the Waste Management Strategy Group. With the roles and responsibilities of a regional waste group coming into the STCA

the need to produce separate quarterly and annual reports would no longer apply. The achievements and activities of the Waste Management Strategy Group would be contained within the STCA reports, much in the same way that occurs at the Cradle Coast Authority.

Regional Waste Group Funding

An issue with SWSA has always been how to establish an equitable funding model, particularly in southern Tasmania, which is a region that has a number of different landfills owned by different entities or groups of entities. This is an issue that doesn't occur in the north and north west of the state, it also allows those regions to raise more funds to dedicate to their regional waste group. For instance, in the 2013/14 financial year the Northern Waste Group had income of \$535,000 derived from a higher regional waste levy.

The Waste Management Strategy Group would be funded through the STCA. As part of the annual STCA budget process the Waste Management Strategy Group would highlight projects it required funding support for and these would be incorporated into the annual STCA budget approved by the Board. It could be expected that councils' would gain some financial savings through the consolidation of the two organisations or allow greater funding for waste minimisation activities. It should also be noted that if the transfer of SWSA funds was authorised by member councils, this could be used as seed funding for the Waste Management Strategy Group.

Project Staffing

SWSA's project work is currently supported by the employment of a full-time project officer. It is anticipated that the new Waste Management Strategy Group would undertake a sufficient program of work that would require the support of a project officer.

Draft Terms of Reference – Waste Management Strategy Group

Overview

The Waste Management Strategy Group is a committee of the STCA Board, responsible to the Board.

The Waste Management Strategy Group is an advisory committee to the STCA Board.

The Waste Management Strategy Group is established to facilitate strategic planning for waste management in southern Tasmania, and to implement the Southern Waste Management Strategy, the functions shall include:

- municipal waste minimisation programs
- waste stream control and performance monitoring
- establishment of a non-municipal waste minimisation program
- monitoring of residual waste treatment technologies
- infrastructure developments
- landfill development strategy
- education and marketing programs
- represent the southern councils' views in the implementation of waste management processes at both a state and local level

Membership

The Chairman of the Committee shall be appointed by the STCA Board, once every two years. The remaining members of the committee shall be appointed by the Board based upon the nominations received from member councils.

The membership of the Waste Management Strategy Group should reflect the diversity of the member councils of the STCA Board and be constituted as follows:

- Chair (Board member of the STCA)
- A representative from each of the three landfill operators across southern Tasmania, Hobart City Council, Glenorchy City Council and Copping Refuse Disposal Site Joint Authority, and;
- Remaining member councils be invited to provide a nominee each

Secretarial support

The STCA will provide secretariat support to the Waste Management Strategy Group.

Quorum

The quorum necessary for the transaction of business shall be [7] members. A duly convened meeting of the committee at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions vested in or exercisable by the committee.

Frequency of meetings

The Waste Management Strategy Group shall meet at least 5 times a year at appropriate times in the reporting, planning and budget cycle.

Notice of meetings

Meetings of the Waste Management Strategy Group shall be called by the secretary

Unless otherwise agreed, notice of each meeting confirming the venue, time and date together with an agenda of items to be discussed, shall be forwarded to each member of the committee and any other person invited to attend no later than [5] working days before the date of the meeting. Supporting papers shall be sent to committee members and to other attendees with the Notice of Meeting or on another day before the day of meeting, as appropriate.

Minutes

The secretary shall minute the proceedings and resolutions of all meetings of the Waste Management Strategy Group.

The Chair shall ascertain, at the beginning of each meeting, the existence of any conflicts of interest and have them minuted accordingly.

Minutes of committee meetings shall be circulated promptly to all members of the committee and, tabled at the next STCA Board Meeting , unless a conflict of interest exists.

Conflict of Interest

If a member of the committee has declared a conflict of interest it is the responsibility of the Chair to ensure that appropriate actions are taken to ensure that the conflict of interest does not bring into question the propriety of decisions made by the committee.

Duties

The committee shall provide the most cost effective management and facilitation of:

- municipal waste minimisation programs
- waste stream control and performance monitoring
- establishment of a non-municipal waste minimisation program
- monitoring of residual waste treatment technologies
- infrastructure developments
- landfill development strategy
- education and marketing programs
- represent the southern councils' views in the implementation of waste management processes at both a state and local level

Reporting responsibilities

Following each meeting of the Committee, the Chairman shall report formally to the STCA Board on the proceedings of the Committee at the next available opportunity.

The Committee may make whatever recommendation to the STCA Board it deems appropriate on any matter within its remit where action or improvement is needed.

Public comment

While the Chair of the Southern Tasmanian Councils Authority (STCA) remains the spokesperson for the Authority, the Chair may delegate that responsibility to the Chair of the Waste Management Strategy Group for matters related to the duties of the Waste Management Strategy Group.

16.6 TAS HERITAGE REGISTER

Mr John Shoobridge has approached Council for an official letter of support to have the Steppes Stones registered on the Tasmanian Heritage Register. Mr Shoobridge has received letters of support from the Crown and Parks & Wildlife.

For Decision

Lyn Eyles

From: Janet Monks
Sent: Wednesday, 8 April 2015 10:36 AM
To: Lyn Eyles
Subject: Steppes Stones

Hi Lyn

John Shoobridge called in and left the following message for you.

There is a move to have the Steppes Stones registered on the Tas Heritage Register.

John would like an official letter of support from Council

Kathy has given John all the relevant information

- The land is owned by the Crown
- Parks & Wildlife take care of the site

Letter should be addressed To Whom it May Concern – and forwarded to John

He has letters of support from the Crown and Parks & Wildlife

John also said thank you to Council for the \$100 donation

Regards

Janet

Janet Monks | Admin Assistant | **Central Highlands Council**
P: 03 6286 3202 | F: 03 6286 3334 | E: jmonks@centralhighlands.tas.gov.au
6 Tarleton Street, Hamilton, TAS 7140



Application for entry of a place/s in the Tasmanian Heritage Register

Tasmanian Heritage Council
103 Macquarie Street
(GPO Box 618)
Hobart Tasmania 7001

Phone: 1300 850 332 (local call cost)
Fax: 6233 3186
Email: enquiries@heritage.tas.gov.au
Web: www.heritage.tas.gov.au

Information for applicants

Any person or organisation may nominate a place to the Tasmanian Heritage Council for entry in the Tasmanian Heritage Register by completing this form.

The *Historic Cultural Heritage Act 1995* lists eight criteria against which historic heritage significance is determined:

- (a) the place is important to the course or pattern of Tasmania's history;
- (b) the place possesses uncommon or rare aspects of Tasmania's history;
- (c) the place has the potential to yield information that will contribute to an understanding of Tasmania's history;
- (d) the place is important in demonstrating the principal characteristics of a class of place in Tasmania's history;
- (e) the place is important in demonstrating a high degree of creative or technical achievement;
- (f) the place has a strong or special association with a particular community or cultural group for social or spiritual reasons;
- (g) the place has a special association with the life or work of a person, or group of persons, of importance in Tasmania's history;
- (h) the place is important in exhibiting particular aesthetic characteristics.

Only one criterion needs to be satisfied for a place to be entered in the Heritage Register.

The physical condition, authenticity and integrity of places are also taken into account. However, it is possible for a place of poor condition to be entered in the Heritage Register where other values, such as historic or community value, are high.

Definitions

The **Tasmanian Heritage Council** is the state's decision making body on historic heritage. It is responsible for administering the *Historic Cultural Heritage Act 1995*, including the Tasmanian Heritage Register.

The **Tasmanian Heritage Register** is a list of places that have been assessed by the Tasmanian Heritage Council as being of *historic heritage significance* to our whole state.

A **place** can be:

- a site, precinct or parcel of land;
- a building or part of a building;
- a shipwreck;
- any item in or on, or historically or physically associated or connected with a site, precinct or parcel of land; and/or
- any equipment, furniture, fitting and articles in or on, or historically or physically associated or connected with, any building or item.

Please complete the form with as much detail as possible.

If you require assistance with this form, or have additional enquiries, please contact Heritage Tasmania:

By phone: 1300 850 332 (local call cost)

By email: enquiries@heritage.tas.gov.au

In person: 103 Macquarie Street, Hobart
or

Level 1, Public Buildings,
53 St John Street, Launceston

via Web: www.heritage.tas.gov.au

16.7 REMISSION UNDER DELEGATION

The General Manager has made the following remission under delegation:

03-0209-00427	\$17.20	Penalty on rates
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For Noting

16.8 DHHS - DELIVERING SAFE AND SUSTAINABLE CLINICAL SERVICES – WHITE PAPER – EXPOSURE DRAFT MARCH 2015. (SEPARATE ATTACHMENT)

The Department of Health & Human Services has produced the above White Paper (Exposure Draft) which outlines how the Government will reform the design of the Tasmanian health system to deliver better health services for Tasmania. As a result of the changes outlined in this document, our health system will operate as one single statewide system, with each hospital having an important but different role to play.

The Exposure Draft is open for public comment and will be finalised and released in June 2015. Comments on the Exposure Draft are due by 15 May 2015.

For Discussion

16.9 DRAFT STRATEGIC ACTION PLAN – ROLE OF LOCAL GOVERNMENT (ROLG) PROJECT

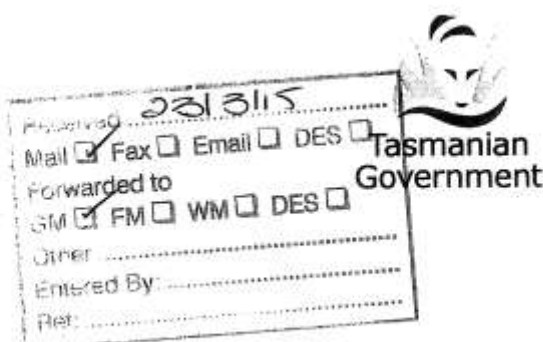
The Director of Local Government is seeking feedback on the Draft Strategic Action Plan which has been developed through the Role of Local Government (RoLG) Project. The Draft Strategic Action Plan sets a three year agenda for State Government and local government collaboration. It aims to build local government capacity in terms of economic development, collaboration, governance and legislation. The RoLG project was established in 2012 to identify capability requirements of local government. The objective of the project is to a clear understanding of the role and capabilities of local government, identify strengths capability gaps, and develop actions to build a local government sector that is sustainable, efficient, effective and responsive to community needs.

Feedback to the Local Government Division on the Draft Strategic Action Plan is required by Monday 27 April, 2015.

For Discussion

Department of Premier and Cabinet

Executive Building 15 Murray Street HOBART TAS 7000 Australia
 GPO Box 123 HOBART TAS 7001 Australia
 Ph: 1300 135 513 Fax: (03) 6233 5685
 Web: www.dpac.tas.gov.au



Cr Deirdre Flint
 Mayor
 Central Highlands Council
 PO Box 20
 HAMILTON TAS 7140

COPY

Dear Mayor

I am writing to invite your Council's comments on a draft strategic action plan (attached) that has been developed through the Role of Local Government (RoLG) project.

As you would be aware, the RoLG project is a collaborative project between the Tasmanian Government and local government. The project was established in 2012 by the Premier's Local Government Council (PLGC) to identify the capability requirements of local government. The objective of the project is to establish a clear understanding of the role and capabilities of local government, identify strengths and capability gaps, and develop actions to build a local government sector that is sustainable, efficient, effective and responsive to community needs. Further information on the project is available on the Local Government Division's website at www.dpac.tas.gov.au/divisions/local_government

In 2014, the PLGC established joint State Government and local government working groups to identify initiatives that would build the capacity of local government. The recommendations of the working groups have been incorporated into the attached draft strategic action plan. The draft strategic action plan sets a three-year agenda for State Government and local government collaboration. It aims build local government capacity in terms of economic development, collaboration, governance and legislation.

Please take this opportunity to provide your council's feedback on the draft strategic action plan. Your council may wish to comment generally on the draft strategic action plan, or you may wish to use the questions listed in the attached consultation paper as a guide to your response.

At the conclusion of the consultation period, the draft strategic action plan will be amended in accordance with feedback. It will then be presented to the PLGC for endorsement at its May 2015 meeting. Implementation will commence immediately. Implementation will be overseen by a joint State Government and local government implementation committee to be established by the PLGC.

I would appreciate your feedback on the draft strategic action plan by Monday 27 April 2015. If you have any questions or would like to discuss the project, please contact the Local Government Division by email at lgd@dpac.tas.gov.au or by phone on 6232 7022.

Yours sincerely



Phillip Hoysted
Director of Local Government

20 March 2015

Cc: Lyn Eyles

Strategic Action Plan

Consultation
March-April 2015



Subject

The subject of this consultation is the draft Strategic Action Plan (SAP) that has been developed as part of the Role of Local Government Project. The SAP sets a three-year agenda for State Government and local government collaboration with the objective of building local government capacity in terms of economic development, collaboration, governance and legislation.

Scope

The aim of this consultation is to gather feedback on the structure, contents and implementation of the SAP. The following questions may help guide your response.

1. Do you support the objectives of the SAP?
2. Can you see any opportunities to enhance the SAP?
3. What are the major obstacles facing implementation of the SAP and how might they be overcome?
4. Do you think there are any projects that should be added to the SAP?
5. Do you think there are any elements of the SAP that should be removed?

Who is being consulted?

All Tasmanian councils are invited to participate in the consultation.

Consultation dates

23 March – 27 April 2015



How to make a submission	<p>Please send your electronic submission to lgd@dpac.tas.gov.au</p> <p>OR</p> <p>Please send your hard copy submission to: Local Government Division PO Box 123 HOBART TAS 7001</p>
Contact	<p>To discuss the Strategic Action Plan or the Role of Local Government project, please contact the Local Government Division by phone on 6232 7022 or by email at lgd@dpac.tas.gov.au</p>
Further information	<p>http://www.dpac.tas.gov.au/divisions/local_government</p>
Next steps	<p>The project managers will take feedback received through this consultation into consideration when finalising the SAP. Once finalised, the SAP will be presented to the PLGC for endorsement at the PLGC's May 2015 meeting. The SAP will then go into implementation. A review of the implementation of the SAP will be carried out in three years.</p>

Thank you for participating in this consultation.

ROLE OF LOCAL GOVERNMENT PROJECT STRATEGIC ACTION PLAN

Background

The Role of Local Government (RoLG) project is a collaborative project between the Tasmanian Government and local government. The project was established in 2012 by the Premier's Local Government Council (PLGC) in response to the ongoing public debate about the current and future role of local government. The objective of the project is to establish a clear understanding of the role and capabilities of local government, identify strengths and capability gaps, and develop actions to build a sector that is sustainable, efficient, effective and responsive to community needs.

The Local Government Role Assessment Final Report (Final Report) was endorsed by the PLGC in August 2014. The Final Report provides an overview of the sector's performance across the eight roles of local government, an overview of some of the factors driving local government reform and proposes a range of reform opportunities.

Based on the recommendations of the Final Report, the PLGC agreed to establish four high-level working groups for the following priority areas: collaboration, economic development, governance and legislation. The working groups are the main mechanism to identify local government reforms supported by both spheres of government.

The working groups were tasked with developing a three-year strategic action plan to improve local government capability in the four priority areas. Membership for the working groups is provided at page 9. The working groups held their inaugural meetings in July 2014 to determine their scope and finalise their terms of reference. The terms of reference for each the four groups is available at:

www.dpac.tas.gov.au/divisions/local_government/role_of_local_government. The PLGC working groups met on a monthly basis for six months to discuss issues, establish an evidence base and develop projects.

The following projects developed by the working groups aim to deliver a structured approach to local government reform which is 'owned' by councils, strengthens the relationship between the Tasmanian Government and the local government sector, and builds the capacity of councils to prosper in a rapidly changing world.

High priority projects

To commence in 2015

Projects to improve external environment

	Project	Details	Project leader	Project support
1	Statements of Intent (Sol)	Develop an Economic Development Sol that will provide a high-level agreement between the Department of State Growth (DSG) and LGAT on how both agencies will work together to enhance the delivery of economic development activities.	LGAT	DSG LGD
		Establish an Sol between LGAT and State Government agencies in relation to key regulatory requirements which would provide for: a) clear role delineation, guidance and assistance to councils in undertaking their roles; b) a dedicated and ongoing forum for strategic consultation with councils and other stakeholders; and c) joint development of tools and systematic review. The high priority agencies are Public Health, Environment, and Land Use Planning	LGD	LGAT DHHS DPIPWE TPC
2	Audit of shared services	a) Conduct an audit of shared services, to identify and analyse existing collaborative efforts across councils and their relative success. b) Using the audit as a basis; prepare a report on shared services to promote successes and identify opportunities/barriers for increased shared services.	LGD	
3	Increase statewide collaboration	a) Maximise existing opportunities for collaboration via State Government and LGAT aggregated procurement processes. b) Explore options and opportunities for procurement arrangements of high value/high quantity items. c) Hold a forum to build awareness and capability related to procurement. d) Continue to identify aggregated purchasing opportunities in key infrastructure areas such as energy and street lighting. e) Develop a system to facilitate collaboration on major procurement projects. For example, councils embarking on major road projects might alert LGAT, and LGAT notifies councils where it identifies opportunities for potential savings through collaboration.	LGAT	

4	Reduce red tape	<ul style="list-style-type: none"> a) Establish a formal link with the Coordinator-General and Regulation Reduction Coordinator (RRC). b) Refer Regulation Reduction Report for whole-of-government issues to the RRC. c) Advocate for a Regulator's Compliance Code (such as used in the UK). 	LGAT	LGD Coordinator-General RRC
5	Identify significant regulatory issues	<ul style="list-style-type: none"> a) Survey councils regarding the most significant compliance burden and analyse the results of the survey to reduce regulation that is high benefit and low risk and produce a basic report. b) Ask councils to identify top three compliance burdens across State Government legislation. c) Map, refer and advocate for regulatory changes identified as having potential to reduce costs for councils, reduce costs for customers or be more efficient or easier to apply with little resultant risk d) Compile the Regulation Reduction Report which identifies whole-of-government regulation reduction opportunities as well as opportunities relating to the <i>Local Government Act 1993</i>. 	LGAT	

Projects to build council capacity

6	Economic development collaboration	<ul style="list-style-type: none"> a) Develop a cost effective statewide platform to collate and disseminate key economic and competitiveness data that can be aggregated at various scales. The integrated platform will help in the understanding of competitive opportunities and risks and monitor and manage change. b) Support and evaluate the piloting of collaborative models and projects that improve the competitiveness, productivity and resilience of local and regional economies. c) Support the implementation of suitable models throughout the local government sector. 	DSG	Regional authorities Councils
		Identify related competencies/skills gaps in economic development at local and regional levels and develop mechanisms to address gaps, including training where appropriate.	LGAT	
7	Increase shared services/resources activity	<ul style="list-style-type: none"> a) Develop a framework to assist councils to assess and evaluate the benefits of entering into shared service arrangements. This could include business case models, legal frameworks, and contractual templates. The framework should encourage councils to approach shared service arrangements asking 'why not?' rather than 'why?'. b) Discuss with councils the proposition of a vacancy control process whereby all future vacancies are assessed in the context of whether collaboration opportunities exists. 	LGAT	

8	Good Governance Guide	<p>a) Develop a 'Good Governance Guide' to establish a sector-wide understanding of what good governance is.</p> <p>b) Audit existing governance training and resources available to councils to identify gaps and overlaps.</p> <p>c) Develop leading practice tools and templates for councils to adopt. Specific areas to consider include:</p> <ul style="list-style-type: none"> • decision making; • financial planning; • strategic and corporate planning; • community engagement and participation; • delegations; • compliance; • risk management; • effective council meetings. 	LGD	
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DRAFT

Medium priority projects

PROJECTS TO IMPROVE EXTERNAL ENVIRONMENT

	Project	Details	Project leader	Project support
9	Coordinate export and overseas investment attraction activities	Develop a coordinated State Government and local government regional approach to export and overseas investment attraction activities which utilises state government expertise and aligns with state government strategies and activities.	Coordinator -General	Regional authorities Councils
10	Performance management	Develop a new local government performance management and benchmarking framework that promotes continuous improvement commencing with a review of the Sustainability Objectives and Indicators Report.	LGD	LGAT
11	Legislation audit	<ul style="list-style-type: none"> a) Leveraging off LGAT's legislative audit, undertake research with councils to assess the scale of statutory non-compliance within local government and identify key areas of concern. b) Develop action plans to address those key areas of concern. c) Ensure appropriate mechanisms and funding are in place to maintain the LGAT legislative audit; and d) Identify opportunities to build upon the audit, (eg multi-council procurement of software to report, analyse and trigger actions). 	LGAT	
12	Increase sectoral and regional collaboration	<ul style="list-style-type: none"> a) Explore options for sector-wide and regional collaboration, resource sharing and shared services. b) Examine existing collaboration and the joint-venture models including interstate sectoral shared service arrangements (e.g. LGAQ) 	LGAT	Councils Regional authorities
13	Reduce red tape in the Local Government Act 1993	Using the Regulation Reduction Report as guide, commence a review of the Act to identify further regulation reduction opportunities.	LGD	LGAT
14	Consolidated enforcement and penalties Act	Investigate the potential to establish a separate Act of consolidated enforcement and penalties. This would ensure a consistent approach could be applied across all legislation with supporting standard templates.	LGAT	LGD Coordinator -General

PROJECTS TO BUILD COUNCIL CAPABILITY

	Project	Details	Project leader	Project support
15	Access to investment attraction information	Work with the Coordinator-General to develop a mechanism to increase council access to investment attraction information and to enable the sharing of council/regional sourced local knowledge/data.	LGAT	LGD Coordinator-General
16	Governance for collaboration	Develop governance guidelines to assist inter-council collaboration in the preparation of submissions for regional funding.	LGD	LGAT
17	Improve compliance	<p>Develop tools and incentives including collaborative arrangements to better meet regulatory responsibilities and statutory compliance requirements.</p> <ul style="list-style-type: none"> a) Develop tools to improve outcomes and consistency across councils including training, guidance, promotion of leading practice, template contracts/MOUs and a small repayable fund to assist set up and mapping of appropriate cost recovery models. b) Identify mechanisms to ensure greater use of cross-regional or sub-regional regulatory services (with standardised processes and procedures). c) Identify whole-of-sector opportunities in relation to procuring hardware (eg portable technology) or software (eg applications) to deliver significant time savings and greater consistency and work with councils to deliver on those opportunities. d) Develop or procure a whole-of-sector self-assessment tool (like that used by Hunter Council) to enable councils to have a current picture of the effectiveness of their compliance system in meeting the objectives of council and various legislative regimes. e) Develop guidance for by-laws eg best practice templates, tools and process within local government 	LGAT	

Low priority projects

PROJECTS TO IMPROVE EXTERNAL ENVIRONMENT

	Project	Details	Project leader	Project support
18	Delivery of programs and services	<ul style="list-style-type: none"> a) Facilitate shared access to community infrastructure – eg. Councils securing agreement to access facilities at their local schools. b) Engage with the Office of the Valuer-General with the aim of improving the response rate for valuations of new properties. c) Evaluate opportunities for improved service delivery of State Government services to the community via local councils 	LGAT	
19	Complaints process	Clarify the process for lodging behavioural complaints (such as bullying and harassment) to ensure that allegations of misconduct are investigated appropriately.	LGD	
20	Major infrastructure planning and delivery	Identify opportunities to share planning for the implementation of major infrastructure (such as energy, water, NBN etc)	DSG	LGAT
21	Register of government land holdings	<ul style="list-style-type: none"> a) State and local government to collaborate to develop a register of Government land holdings which are suitable for potential development. b) Working with the single planning scheme, identify strategic sites (ie pick winners) and work across State/regions to focus on these. c) Determine mechanisms to maintain and audit information the register. 	DPIPWE	LGAT Councils
22	Support small business	Encourage all councils to provide links to relevant business support websites.	Business Tasmania	LGAT Councils
23	Consistent terms in legislation	Work with the Office of Parliamentary Council to apply consistent use of key terms across legislation. Eg. the term 'road' has multiple definitions.	LGD	
24	Measure economic development performance	Determine key performance criteria related to the role of the State Government and local government in economic development to assist councils self-assess their effectiveness. This would include working to ensure alignment and consistency between State Government and local government KPIs.	LGAT	DSG LGD
25	Jurisdictional sharing of data	Improve the coordination and sharing of data between councils, the State Government and utilities including continuing to participate with the Tasmanian Imagery Program to achieve aggregated tenders and negotiated pricing.	LGD	LGAT DPIPWE

PROJECTS TO BUILD COUNCIL CAPABILITY

	Project	Details	Project leader	Project support
26	Governance self-assessment	a) Develop a governance self-assessment tool to assist councils identify their strengths and areas where, as a council, they may require additional support or training. b) Use the aggregated information to identify where resources should be allocated for training needs.	LGD	LGAT

MEMBERSHIP OF THE PLGC WORKING GROUPS

ECONOMIC DEVELOPMENT WORKING GROUP

Members

- Jonathan Wood, Deputy Secretary, State Growth (Chair)
- Bettina Cruise, Assistant Director, Local Government Division
- Lara Hendriks, Regional Manager, State Growth
- Katrena Stephenson, Policy Director, LGAT
- Robert Dobrzynski, General Manager, Launceston City Council
- Tony Ferrier, Deputy General Manager, Kingborough Council
- Sandra Ayton, General Manager, Central Coast Council
- Peter Murden, Economic Development and Marketing Manager, Central Coast Council

COLLABORATION WORKING GROUP

Members

- Allan Garcia, Chief Executive Officer, LGAT (Chair)
- Greg Brown, Deputy Director, Local Government Division
- Gary Swain, Deputy Secretary, State Growth
- Ron Sanderson, General Manager, Brighton Council
- Gary Arnold, General Manager, Kingborough Council
- Greg Preece, General Manager, Meander Valley Council

GOVERNANCE WORKING GROUP

Members

- Michael Stevens, Deputy Secretary, DPAC (Chair)
- Greg Brown, Deputy Director, Local Government Division
- Harriet Close, Senior Policy Analyst, Local Government Division
- Allan Garcia, Chief Executive Officer, LGAT
- Peter Brooks, General Manager, Glenorchy City Council
- Andrew Wardlaw, General Manager, Burnie City Council
- Simone Watson, General Manager, Huon Valley Council

LEGISLATION WORKING GROUP

Members

- Katrena Stephenson, Policy Director LGAT (Chair)
- Phillip Hoysted, Director, Local Government Division
- Carmen Kelly, Assistant Director, Local Government Division
- Mathew Grimsey, Executive Manager, Huon Valley Council
- Stephen Mackey, General Manager, Derwent Valley Council

16.10 DRAFT LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015 (SEPARATE ATTACHMENT)

LGAT is seeking Council comments on the Local Government (Meeting Procedures) Regulations 2015 Consultation Draft. The Consultation Paper clearly outlines proposed changes and reasons for those changes. The LGD is seeking views on the 2 options outlined for Adjournment of Meetings (Regulation 13) and 3 options outlined for a potential change to the scope of issues for which council may move into a closed meeting.

Comments are to be forwarded to LGAT by Tuesday, 5 May 2015.

For Discussion

16.11 LETTER FROM HON PETER GUTWEIN MP, MINISTER FOR PLANNING AND LOCAL GOVERNMENT

The Minister has written to Councils outlining his concerns with the following:

- Councils consistently operating at underlying deficit
- Reductions in Council Cash Flows
- Non-Compliance with Financial and Asset Management Ministerial Orders
- Inconsistent Compliance with S77 of the Local Government Act 1993 – Grants & Benefits

This correspondence has been listed on the agenda of the Audit Panel Meeting to be held on 15 April 2015.

For Discussion

**Treasurer
Minister for Planning and Local Government**

Level 9 15 Murray Street HOBART TAS 7000 Australia
GPO Box 123 HOBART TAS 7001 Australia
Ph: +61 3 6165 7670
Email: treasurerooffice@dpac.tas.gov.au



Cr Deirdre Flint
Mayor
Central Highlands Council
PO Box 20
HAMILTON TAS 7140

Dear Mayor

On 19 February 2015, the Auditor-General tabled in Parliament his 2013-14 Report on the Financial Statements of Local Government Authorities. In his Report, the Auditor-General identified a number of areas of concern with respect to Tasmanian councils. I would like to outline these matters for your Council's consideration.

Councils consistently operating at underlying deficit

The Auditor-General has indicated that a number of councils are regularly returning underlying (or operating) deficits. In 2013-14, 12 councils returned operating deficits, and 15 councils have averaged an operating deficit over the last eight financial years. Of these 15 councils, five have not returned an operational surplus in any of the last eight financial years.

Perhaps of equal concern is that many councils are budgeting to return underlying deficits. In 2013-14, 18 councils budgeted for operating deficits totalling \$28.6 million. While I acknowledge that on occasions and under certain circumstances councils may budget for a deficit in a particular financial year, it should not be a regular occurrence. I share the Auditor-General's view that councils should, as a minimum, aim to breakeven when forming their budgets.

With the above in mind, I would encourage councils to give priority to developing and implementing long-term financial plans with the primary objective of returning regular operating surpluses or at least breaking even.

Reductions in council cash flows

Some councils consider that a better measure of financial performance (as opposed to operating surplus/deficit) is a council's operating cash flows. The Auditor-General's view is that while positive operating cash flows are an important financial sustainability measure, it fails to allow for accrual accounting adjustments, namely depreciation, changes in employee provisions and other current liabilities.

Councils that consistently operate at an underlying deficit are also likely to experience an adverse effect on operating cash flows. This, in turn, potentially weakens the council's financial sustainability and requires ongoing attention.

Non-compliance with financial and asset management Ministerial Orders

In February 2014, three Ministerial Orders were gazetted requiring councils to establish audit panels, develop long-term financial and asset management strategies, policies and plans, and report certain financial sustainability indicators in notes to annual financial statements. The Orders also require councils to notify the Director of Local Government when a plan, strategy or policy is adopted, and when an audit panel is appointed.

In his 2013-14 report, the Auditor-General found that only 12 councils fully complied with all three Orders with another six councils at least partially complying with all three. There were 11 councils who had yet to start implementing at least one of the Orders.

I am of the view that councils have had significant time to implement the Orders and I fully support the Auditor-General's expectation that full compliance by all councils will be achieved no later than 30 June 2015. I also expect that councils that are yet to fully comply with the Orders, make it a high priority in the lead up to the end of the 2014-15 financial year.

Inconsistent compliance with section 77 of the *Local Government Act 1993* - Grants and Benefits

The Auditor-General indicated that some councils may have failed to comply with section 77 of the *Local Government Act 1993* (the Act) by not reporting on grants and benefits in the form of leasehold properties, lease incentives and peppercorn or nil rental arrangements.

Section 77(1) of the Act provides that a council may make a grant or provide a pecuniary or non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate. This grant or benefit may be in the form of in-kind assistance, a full or partial reduction in fees, rates or charges, or by remission of rates and charges. Section 77(2) requires that grants and benefits provided under Section 77(1) are to be included in the respective council's annual report.

While I acknowledge that the requirements of section 77 are inherently broad, I wish to remind councils that all grants and benefits made under that section must be itemised in the council's annual report.

I consider the Auditor-General's annual report to be a thorough and comprehensive assessment of the ongoing financial sustainability and viability of Tasmanian councils. I trust that your Council will take note of the Auditor-General's comments and put mechanisms in place, if it has not already done so, to address both the concerns I raise above, and any outstanding issues that were identified during your Council's individual audit.

Should your Council have any queries in relation to the matters raised, the contact officer in the Department of Premier and Cabinet's Local Government Division is Mr Greg Brown, Deputy Director. Mr Brown can be contacted by telephone on 6232 7020 or by email at greg.brown@dpac.tas.gov.au.

Yours sincerely



Peter Gutwein MP
Minister for Planning and Local Government

31 March 2015

16.12 POLICIES (SEPARATE ATTACHMENT)

Three new policies have been drafted for Council's consideration.

- (1) Policy 2015-33 Bullying Policy
- (2) Policy 2015-34 Harassment and Discrimination Policy
- (3) Policy 2015-35 Grievance and Dispute Resolution

Policy 2014-29 Bullying Harassment & Anti- Discrimination Policy adopted on 15 July 2014 will need to be repealed. The General Manager will arrange for training in the policies to be provided to Councillors and staff.

Recommendation:

Moved Cllr

Seconded Cllr

THAT Council:

- (a) Rescind Policy 2014-29; and
- (b) Adopt the following policies:
 - (i) Policy 2015-33 Bullying Policy
 - (ii) Policy 2015-34 Harassment and Discrimination Policy
 - (iii) Policy 2015-34 Grievance and Dispute Resolution Policy

Carried

16.13 INTEGRITY COMMISSION ACT 2009

Section 32 of the Integrity Commission Act 2009 places an obligation on local government leaders to ensure that training and education in ethical conduct is given.

Section 32 of the Act states that public officers to be given education and training relating to ethical conduct.

- (1) the principal officer of a public authority is to ensure that public officers of the public authority are given appropriate education and training relating to ethical conduct.
- (2) In particular, the education and training must related to:
 - (a) The operation of this Act or any Act that relates to the conduct of the public officer;
 - (b) The application of ethical principles and obligations to public officers;
 - (c) The content of any code of conduct that applies to the public authority; and
 - (d) The rights and obligations of public officers in relation to contraventions of any code of conduct that applies to public officers.

Under the Integrity Commission Act, the Mayor is the principal officer for councillors and the general manager; the deputy mayor is the principle officer for the mayor, and the general manager is the principal officer for the staff of Council.

The General Manager will investigate training for staff and Councillors.

For Noting

16.14 DRAFT LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015 (SEPARATE ATTACHMENT)

LGAT is seeking comments on the Draft Local Government (General) Regulations. The current Regulations are due to expire on 29 June 2015 and are required to be remade by that date. A consultation in May 2014 supported only minor amendments to the Regulations. The key changes proposed are:

- An amendment to the declaration of office to include an oath to comply with the code of conduct
- Increases in:
 - Electoral expenditure limits for councillors;
 - The threshold for inviting public tenders from \$100,000 to \$250,000;
 - The threshold for instalment payment of rates from \$100 or less to \$300 or less; and

- The prescribed amount for which a council is required to publish notices in a newspaper regarding money remaining after selling land for unpaid rates from \$50 to \$250.
- Amendments to S337 (council land information certificate) questions prescribed in Schedule 6 to:
 - 1) Increases understanding by potential purchasers of potential issues with applications for the relevant property;
 - 2) Clarify the extent of council's responsibilities for these issues; and
 - 3) Provide information to potential purchasers about the relevant body with the capacity to provide further information about the relevant property.

LGAT is seeking comments by Monday, 4 May 2015.

For Discussion

16.15 COMMUNITY DONATION APPLICATION

Following is a request from Chey-Anne Davis for a Community Donation to attend the international Cheer & Dance Competitions at the Gold Coast on 2nd – 8th July 2015.

For Decision

	CENTRAL HIGHLANDS COUNCIL COMMUNITY DONATIONS PROGRAM APPLICATION FORM		Received 15/11/15 Mail <input checked="" type="checkbox"/> Fax <input type="checkbox"/> Email <input type="checkbox"/> DES <input type="checkbox"/> Forwarded to GM <input checked="" type="checkbox"/> FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/> Ref:
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Please ensure you have read and understand the Program Guidelines prior to completing this form.

1. APPLICANT DETAILS

Applicant's Name : Cheryl-Anne Davis

Contact Details or Haylee Townsend

Residential Address: 4 Macquarie cat
New Norfolk

Phone: (Business hours) Senior Coach Southern All Stars cheer & Dance

Mobile: 0409047136

Fax:

Email:

Signature

Amount Applied for \$300
(Maximum as per Guidelines)

2. INTERSTATE OR INTERNATIONAL REPRESENTATION

Where are you competing/attending? Gold Coast

What sport/activity are you competing in, and at what level? Chev. leading
Aussie Gold international cheer and dance championships

If you are a sports competitor, are you competing as an amateur?

yes

What dates are you competing/participating?

July 2nd - 8th July inclusive

Please provide details to support your application

We are the only Tasmanian team competing in this International Competition. Trying to raise \$1500 per athlete with 25 Athletes in total.

3. MEDICAL ASSISTANCE

What type of medical/rehabilitation treatment will you be receiving?

Where will the treatment be administered?

Please provide any additional information to support your request.

Central Highlands Donations Program

GUIDELINES

The Community Donations Program provides financial assistance to:

- (a) individual residents living within the Central Highlands that are chosen to represent Tasmania in an interstate or international competition or activity. The donation shall be to contribute towards the cost of travel, accommodation or entry fees; or
- (b) an individual resident living within the Central Highlands that is suffering a medical condition that requires ongoing medical treatment or rehabilitation. The donation shall be to contribute towards the cost of recognised medical treatment or rehabilitation as a result of a medical condition.

Eligibility for Interstate or International Representation

- Donations only apply to individual participants or competitors. Applications from teams or team officials are ineligible.
- The applicant must be an established resident of the Central Highlands municipal area
- The participant must be participating as an amateur
- A maximum of one donation per individual per financial year applies.

Amount of Donation

Assistance will be provided in the form of a cash donation.

The maximum donation that Council may make is:

- \$150 for participating or competing in an interstate event
- \$300 for participating or competing in an international event

In exceptional circumstances, Council may exceed the maximum donation

Eligibility for Medical Treatment or Rehabilitation

- The applicant must be an established resident of the Central Highlands municipal area

- The Medical Treatment or Rehabilitation must be undertaken by a recognised provider
- A maximum of one donation per individual per financial year applies.

Amount of Donation

Assistance will be provided in the form of a cash donation.

The maximum donation that Council may make is:

- \$200 towards medical treatment or rehabilitation as a result of a medical condition, for treatment within Tasmania
- \$500 towards medical or rehabilitation as a result of a medical condition, for treatment Interstate.

In exceptional circumstances, Council may exceed the maximum donation

* Projects that fall outside the eligibility requirements and criteria will be assessed at Council's discretion.

Submitting Your Application

Applications may be submitted all year round and will be assessed as below:

Applications need to be submitted to Council by the last day of the month	Applications will be assessed by the Council in	Council decision and notification will be forwarded in
February	March	April
May	June	July
August	September	October
November	December	January

Council will do all it can to meet these timeframes but they may be subject to change.

Council's assessment is final, however, applicants that are not successful may seek feedback from Council on their submission.

For further information, contact the Hamilton Council Offices on (03) 62863202 or email council@centralhighlands.tas.gov.au

17/03/2015

Received	2013/15
Ref	<input checked="" type="checkbox"/> Fax <input type="checkbox"/> Email <input type="checkbox"/> DES <input type="checkbox"/>
Forwarded to	
On	<input checked="" type="checkbox"/> FM <input type="checkbox"/> WM <input type="checkbox"/> DES <input type="checkbox"/>
Order	
Entered By:	
Part	



To whom it may concern,

Southern All Stars Cheer and Dance are the only club from Tasmania sending teams to the Gold Coast for Aussie Gold International Cheer & Dance Championships in July and we are trying to raise money to get us there.

As a young member of the local community, I am writing to you hoping you are able to support me with a donation.

Currently it is costing approximately \$1500 per athlete to attend the competition for 5 days; this includes our flights, accommodation, transfers, and entry fees to the competition.

We understand that in the current economic climate that it isn't always easy to give a large donation, but I would appreciate any help you and the local council could give me.

Our senior coach, Haylee Townsend, is available at any time to answer any questions you may have regarding this trip or the cheerleading club on 0409047136.

Once again I would greatly appreciate any help or assistance you may be able to give.

Kind regards,

Chey-Anne Davis

Athlete

Southern All Stars Cheer and Dance

If you do wish to donate please use this bank account number and leave a reference.

Commonwealth bank
Account Name: smdavis
BSB: 067101
Account Number: 10263940

Also, we can promote your business e.g stickers, pens, business cards, key rings.

Your generosity will be greatly appreciated. ☺

My Nan and Pop have lived in Hamitta for a very long time and I have spent alot of time in Hamilton for my 12 years.

16.16 LGAT FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

FAGs are a vital part of the revenue base of all councils, and this year councils will receive \$2.3 billion from the Australian Government under this important program.

The Government's decision in the 2014 Federal Budget to freeze the indexation of FAGs for three years beginning in 2014-15 will unfortunately cost councils across Australia an estimated \$925 million by 2017-18.

ALGA and the state local government associations are seeking the support of Council for advocacy to have the Federal Government reverse the decision to freeze the indexation of FAGs.

While the FAGs are paid through each state's Local Government Grants Commission, the funding originates with the Commonwealth and it is important it is recognised as such. Council, and every other council in Australia, have been asked to pass a resolution acknowledging the importance of the Commonwealth's Financial Assistance Grants in assisting Council to provide important community infrastructure.

Council is also being asked to acknowledge the receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including our annual report and to highlight to the media a council project costing a similar size to the FAGs received by Council so that the importance and impact of the grants can be more broadly appreciated.

Recommendation:

Moved **Clr**

Seconded **Clr**

THAT the Council:

1. Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of councils services and infrastructure;
2. Acknowledges that the council will receive \$X.Y million in 2014-15; and
3. Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports.

Carried



**AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION**



10 April 2015

Mayor Deirdre Flint
Central Highlands Council
PO Box 20
HAMILTON TAS 7140

Dear Mayor Flint

Financial Assistance Grants to Local Government

Local councils across Australia have recently received the third quarterly payment of Commonwealth Financial Assistance Grants (FAGs) to local government for this financial year. FAGs are an important untied payment to councils from the Australian Government which are invested in essential community infrastructure and services ranging from local roads and parks to swimming pools and libraries. Councils will receive \$2.3 billion from the Australian Government in 2014-15 under this important program.

ALGA welcomes the payment of FAGs to local government, and acknowledges the importance of this direct funding link between the Commonwealth and local government. However, it is also important that the level of funding provided to councils, the sphere of government closest to the community, is adequate to ensure infrastructure and services are provided at a reasonable level in all communities.

FAGs funding is not currently keeping pace with demand for services and infrastructure in local communities, and the freeze of indexation will worsen this. Freezing FAGs at their current level until 2017-18 will result in a permanent reduction in the FAGs base by 13%.

ALGA, in its 2015 Federal Budget submission, has called for FAGs indexation to be restored immediately and for the Federal Government to consider the adequacy of the quantum of FAGs and the indexation methodology in the future.

While the FAGs are paid through each state's Local Government Grants Commission, the funding originates with the Commonwealth and it is important it is recognised as such. We are asking your council, and every other council in Australia, to pass a resolution acknowledging the importance of the Commonwealth's Financial Assistance Grants in assisting councils to provide important community infrastructure. We are also asking councils to acknowledge the receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including your annual report.

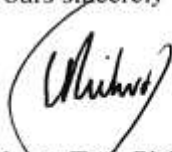
The FAGs are paid quarterly and it would help to illustrate the importance and impact of the grants if councils identified an individual project of a similar size to their annual or quarterly FAGs payment and highlighted this to the media and your local Federal Member and Senator in a positive story on the grant funds.

Falling levels of Financial Assistance Grants threaten the provision of important services in all local communities. The financial sustainability of local government is of utmost importance for our communities, and we urge you to support the campaign to maintain Financial Assistance Grants and restore indexation of the grants by passing a resolution similar to draft resolution attached. Once your council has passed this resolution, please advise ALGA by emailing alga@alga.asn.au. This will allow us to compile a national list.

Full details on FAGs payments for the current financial year are available on the Department of Infrastructure and Regional Development website at www.regional.gov.au/local/assistance.

Thank you for your commitment to the local government sector and your assistance in our campaign to restore the indexation of Financial Assistance Grants.

Yours sincerely



Mayor Troy Pickard
President
Australian Local Government Association



Mayor Barry Jarvis
President
Local Government Association Tasmania

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr**

Seconded **Clr**

THAT Council consider the matters on the Supplementary Agenda.

Carried

18.0 CLOSURE
