

# Central Highlands Council

## AGENDA – ORDINARY MEETING – 7<sup>th</sup> December 2015

**Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Council Chambers, on Tuesday 7<sup>th</sup> December 2015, commencing at 9am.**

**I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.**

**Lyn Eyles  
General Manager**

### 1.0 OPENING

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### 2.0 PRESENT

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### 3.0 APOLOGIES

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### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

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### 5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

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## 5.1 MOTION INTO CLOSED MEETING

Moved **Clr**

Seconded **Clr**

**THAT** Council move into Committee to discuss confidential matters in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2005.

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## 5.2 MATTERS DISCUSSED IN CLOSED MEETING

Moved **Clr**

Seconded **Clr**

**THAT** pursuant to Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public.

Items for Closed Session:

- 1 Confirmation of Confidential Minutes of Council's Ordinary Meeting held on 20 October 2015 Regulation 15 (2) (g)
  - 2 Personnel Matters Regulation 15 (2) (a)
  - 3 Tenders Regulation 15 (4) (b)
  - 4 Leave of Absence Regulation 15 (2) (d)
  - 5 Confidential Matter regulation 15 (2) (g)
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## 5.3 MOTION OUT OF CLOSED MEETING

Moved **Clr**

Seconded **Clr**

**THAT** Council move out of Committee and resume the Ordinary Meeting.

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## OPEN MEETING TO PUBLIC

The Meeting will be opened to the public at 10.00am

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## 6.0 IN ATTENDANCE

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### 6.1 PUBLIC QUESTION TIME

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## 7.0 MAYORAL COMMITMENTS

17 <sup>th</sup> November 2015	Council Meeting at Hamilton
19 <sup>th</sup> November 2015	Southern Tasmanian Councils Authority Annual General Meeting in Hobart
22 <sup>nd</sup> November 2015	Highlands Bushfest
5 <sup>th</sup> December 2015	Country Women's Association – Bothwell Branch Christmas Function
6 <sup>th</sup> December 2015	Ouse and Highlands Regional Children's Christmas Party held Hamilton Recreation Ground

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## 7.1 COUNCILLORS COMMITMENTS

### Deputy Mayor A J Downie

21 <sup>st</sup> & 22 <sup>nd</sup> November 2015	Highlands Bushfest
23 <sup>rd</sup> November 2015	STCA Statewide Planning Scheme briefing – Hobart
28 <sup>th</sup> November 2015	SHPA AGM - Bronte
30 <sup>th</sup> November 2015	Glenora presentation
1 <sup>st</sup> December 2015	STCA waste terms of reference
2 <sup>nd</sup> December 2015	Planning Scheme Public Consultations - Miena and Bothwell
3 <sup>rd</sup> December 2015	SWSA AGM - Glenorchy Planning Public Consultation – Hamilton

### Clr L M Triffitt

17 <sup>th</sup> November 2015	Council Meeting – Hamilton
21 <sup>st</sup> November 2015	Highlands Bushfest
3 <sup>rd</sup> December 2015	Tourism Meeting - Hamilton

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## 7.2 GENERAL MANAGER COMMITMENTS

17 <sup>th</sup> November 2015	Council Meeting
21 <sup>st</sup> & 22 <sup>nd</sup> November 2015	Highlands Bushfest
26 <sup>th</sup> November 2015	Meeting with Insurance Brokers
27 <sup>th</sup> November 2015	Meeting MEGT
30 <sup>th</sup> November 2015	Meeting LINC
1 <sup>st</sup> December 2015	Meeting TasWater
3 <sup>rd</sup> December 2015	Tourism Committee Meeting

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## 8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Nil

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## 8.1 FUTURE WORKSHOPS

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## 9.0 MAYORAL ANNOUNCEMENTS

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## 10.0 MINUTES

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## 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

**THAT** the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 17<sup>th</sup> November 2015** be **received**.

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## 10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

**THAT** the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 17<sup>th</sup> November 2015** be **confirmed**.

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## 10.3 RECEIVAL OF DRAFT MINUTES BOTHWELL SWIMMING POOL COMMITTEE

Moved **Clr**

Seconded **Clr**

**THAT** the Draft Minutes of the **Swimming Pool Committee Meeting** of **Council** held on **Monday 23<sup>rd</sup> November 2015** be **received**.

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## 11.0 BUSINESS ARISING

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### 12.0 NRM REPORT

Moved **Clr**

Seconded **Clr**

**THAT** the **NRM Report** be **received**.

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**Derwent Catchment Natural Resource Management Committee Inc.**

**PO Box 22   Hamilton   Tas   7140   Phone: 6286 3211**

### **NRM Report for Central Highlands Council -End of Year 2015**

This report covers off on the months of July to November in 2015 and acts as a summary of work since the close of the financial year and working up to the end of this year.

#### **General Business:**

DCNRMC held a stall at Bushfest and promoted NRM activities in the Central Highlands. The stall provided native plants and information on weed management.

The Premier and staff visited the Hamilton Resource Centre on the 5<sup>th</sup> November as part of a Landcare initiative. Several local landowners and community members came to the event and Josie gave a presentation about the work of The Committee and its supporters. After lunch, a small group visited David Jones' dairy farm to discuss the Dairy Cares for the Derwent Program. The event was successful and the Premier was interested in the programs the Committee is running across the Catchment. The Premiers office has been contacted and the Minister for the environment in an attempt to attract more funding. This effort is ongoing.

Our AGM was held on the 16<sup>th</sup> of October. The meeting was successful with 31 people in attendance and lots of discussion and interaction. The Derwent Catchment NRM Committee Membership Prospectus was passed, which outlines a tiered membership to reflect the level of service provided to different groups and individuals. Richard Doyle (utas Soil Scientist) convened a lively discussion on agricultural sustainability, global food security and other issues relating to modern agricultural production.

### Weed Management Program

We wrapped up last year's program and kicked off a new season of control works with a stakeholder meeting in September with all the major land management agencies in the Central Highlands attending. The report of the last seasons' works and the planned works for this season were supported.

We have been focusing on the Central Highlands Weed Management Program since October holding meetings with Hydro, TasNetworks, State Growth and Crown Land Services. We have also been actively lobbying for the Poatina fire area weed control. Hydro, Tasnetworks and State Growth have agreed to fund this program but we are still awaiting a response from Parks.

Hydro are also supporting more extensive surveys of Orange Hawk Weed in the area. NRM South has provided funding for Orange Hawk Weed control at Butlers and Gorse control at Interlaken.

The Naturally Inspired Grant 'Adopt-a-shore' at Great Lake will be undertaken by Jarrah Vercoe. We have employed Jarrah as a casual to assist with on-ground weed management this season. Josie and Jarrah will be undertaking Orange Hawk Weed Surveys in December with Hydro.

Blackberry at Croaker Lane – Councillor Bowden requested information on the status of this site. Control measures were undertaken in last years weed program to eliminate blackberry from the Council land. This has been successful and most of the blackberry has been successfully controlled and the Council works crew have removed the old canes. See picture below which show some of the area where blackberries previously occurred. Blackberries remain a problem on adjoining private land.



### Agricultural Best Practice Extension

#### *Dairy Cares for the Derwent*

The Dairy Cares for the Derwent Program has attracted a considerable amount of attention with several mentions in the TasCountry. All dairy farms in the Derwent now have Fert\$mart plan and the new farms under conversion are also participating in the program. The initial round of Dairy Cares Clean Rivers funding projects are underway or completed.





#### *Revegetation at Clearview (one of the initial Clean Rivers grants)*

1000 native plants were planted and represent Stage One of the revegetation effort proposed for the site. A project update has been sent to Taswater, who supported the works. The plants at Clearview are doing well and are receiving consistent watering during this very dry spring.

We visited the site with NRM South and it is providing a good example of our capacity to undertake revegetation projects.

A new round of Dairy Cares Clean Rivers applications for improving effluent management systems and revegetation have been received and farm visits were held in late November to confirm the details and support farmers in their applications. This will mean that all Dairy

farms in the Central Highlands have been supported through this process.

#### *Landcare conference*

Josie gave a presentation on Dairy Cares at the Landcare Conference on the weekend of the 10-11<sup>th</sup> October. Dairy Cares was a finalist for the Australian Government sustainable farm practices award, but Robbie Toll (very deservedly) won on the evening. The conference was a great opportunity to network with other people working in the NRM space and to inform others about what the committee is doing in the Derwent Catchment.

#### *Hamilton Discussion Group*

A Pasture Principals course has been running over the past 4 months and will run until Autumn next year covering off on implementing best practice in pasture management. There are 7 farm enterprises from the Central Highland participating and 1 from the Derwent Valley. The workshops and farm visits incorporate topics on pasture rotation length with information provided on leaf stage grazing principals, leaf emergence rates, pasture quality and grazing intensity and duration. Other workshops cover in detail how to determine leaf stage, measure pasture pre and post grazing; determine animal requirements, allocate feed and develop a feed budget. The course aims to support individuals to set up a feed budget for their own enterprises and to provide practical on farm workshops to support practice change. This project is about improving production and has an environmental benefit through improving ground cover.

Pivot fencing day – a bus trip was held in August allowing farmers an opportunity to look at innovative solutions to pivot fencing. The bus tour travelled to the Midlands and was designed to provide ideas about how to improve grazing under pivots for fat lambs. By improving fencing under pivots, pasture and crop utilization can be maximised and soil conservation improved.

#### **Nursery**



The Miena cider gum seeds have germinated and we have several seedlings on the go. We have recorded the number of seeds taken from each adult tree and will be able to assess seed viability. We have also had success with the revegetation species we are propagating, *Poa* grass, some *Juncus* and stringy barks.

We are seeking volunteer support to assist in the nursery which will allow us to create our base stock and expand production in the future. Ideally we will be able to trees for local properties hardened to the local conditions

#### **NRM South**

We have received the final signed contracts for this year's funding. Above and beyond the facilitation support funding has been provided to support a Clyde River Restoration Works Management Plan (\$4000), the Miena Cider Gum and nursery support (\$6,000), Highlands weed control at Butlers Gorge and Interlaken Ramsar site (\$8,000).

Trish Clements a volunteer has been compiling information on the Clyde River and surveys of the river condition will commence this Friday the 4<sup>th</sup> of December. Trish will also be funded by NRM South to update the Derwent Catchment Committee webpage and produce some media articles to improve our communication with external stakeholders.

Josie has worked to progress projects for the biodiversity program with Magali Wright from NRM South. There has also been work on farm plans including completion of the farm plan database. Josie is also currently working with Luke Taylor from AgAssist to undertake a nutrient budgeting and farm mapping project similar to the Fert\$mart program for beef and sheep producers. This is being supported through additional funding from NRM South for between 6-8 farmers at this stage.

### **Bushfire Management Forum**

We have supported Landcare Tas in facilitating and promoting the Bushfire Management Forum which was held in Ellendale on the 6<sup>th</sup> October. There was a good turn out and the event ran well, with positive feedback received.

### **Grant applications**

Open at the moment is the National Landcare Program Sustainable Agriculture small grants round. We are developing two projects for best practice agriculture extension.

Yours Sincerely,

Josie Kelman, Facilitator, Derwent Catchment NRM Committee 0427 044 700  
Eve Lazarus, Projects Officer, Derwent Catchment NRM Committee 0429 170 048

## **13.0 FINANCE REPORT**

Moved **Clr**

Seconded **Clr**

**THAT the Finance Report be received.**

## **14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES**

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

**THAT the Development & Environmental Services Report be received.**

## **14.1 DRAFT BUILDING BILL AND OCCUPATIONAL LICENSING AMENDMENT BILL**

The Department of Justice has released consultation drafts of the Building Bill and the Occupational Licensing Amendment Bill. Council was involved and provided comments on the Building Regulatory Framework Review which were considered in preparing the draft Bills.

Council are able to make a submission on the draft Bills or provide comments to LGAT who will be submitting a sectoral submission if there are common issues and points raised.

The State's consultation period closed on Friday 12 February 2016 with LGAT requiring responses by Thursday 4 February in order to formulate a sectoral response.

Full details of all the consultation documents and consultation draft Bills can be viewed at:

[http://www.justice.tas.gov.au/building/regulation/building\\_regulatory\\_framework\\_review/making\\_a\\_submission](http://www.justice.tas.gov.au/building/regulation/building_regulatory_framework_review/making_a_submission)

### **Recommendation**

Moved **Clr**

Seconded **Clr**

**THAT** all comments on the Draft Building Bill and Occupational Licensing Amendment Bill be forwarded to the Manager Development and Environmental Services by **27 January 2016**.

## 14.2 DES BRIEFING REPORT

### PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

#### PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015 / 00043	Nant Estate Pty Ltd	RA 254 Nant Lane, Bothwell	Machinery Shed
2015 / 00047	R J Fulton	RA 253 Ellendale Road, Fentonbury	Garage

#### DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2015 / 00038 - Disc	J E Turner	44 - 46 High Street, Bothwell	Multi-Unit Development (One Additional Dwelling)
2015 / 00024 - Disc	J R Allwright	460 Jones River Road, Ellendale	Rural Workers Dwelling
2015 / 00040 - DISC	A L Walker	7 Chert Place, Flintstone	dwelling additions for deck, carport and garage seeking relaxation to setback and roof pitch standard
2015 / 00041 - DISC	Howarth Fisher & Associates	land generally to the south of the Cluny Power Station on CT 46015/1	Major Utility (Outbuilding)

#### NO PERMIT REQUIRED UNDER PLANNING DIRECTIVE 4

DA NO.	APPLICANT	LOCATION	PROPOSAL

#### IMPOUNDED DOGS

Following a request by Council to be advised of all dogs impounded at Council's Bothwell and Hamilton pounds and the outcome of the impoundment, please be advised as follows:

Date Impounded	Pound Location	Reason for Impoundment	Outcome
24/11/2015	Bothwell	Chocolate Labrador found wandering along Reynolds Neck Road. Held at Reynolds Neck for a few days but not claimed.	Dog not microchipped and no registration tag. Owner unknown and dog not claimed.  Taken to Dogs Home 27 November 2015



## 15.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

**THAT the Works & Services Report be received.**

### 15.1 WORKS AND SERVICES REPORT

**14th November 2015 – 2nd December 2015**

#### **Maintenance Grading**

Dawson Road

#### **Re-Sheeting**

Sheeting Ouse streets and Victoria Valley for AWC road stabilization

#### **Potholing / shouldering**

Interlaken Road

Tor Hill Road

Waddamana Road

Lower Marshes Road

#### **Culverts / Drainage:**

Drainage Tunbridge Tier Rd

Install new culvert Victoria Valley Rd

Drainage Old Mans Head Rd

Clean culverts Old Mans Head

#### **Occupational Health and Safety**

Monthly Toolbox Meetings

Monthly work place inspections completed

**79hrs** Long Service Leave taken

**0hrs** Annual Leave taken

Day to day JSA and daily pre start check lists completed

Playground inspections

**17hrs** Sick Leave taken

#### **Refuse / recycling sites:**

Cover Hamilton Tip twice weekly

Push up green waste Bothwell WTS

Removal of tyres from Bronte WTS

Bulky rubbish run

#### **Other:**

Set up and pack up for Bush Fest

Holes in seal Lower Marshes Rd

Bulky rubbish collection

Install new distance sign crossroads Interlaken

Pick up rubbish along roadside Pelham

Litter run Ellendale Road

Repair Water breaks Hamilton Park

Remove tree Waddamana Road

Holes in seal Bradys Lake

Clean up around roadside bins

Install No through Road Sign

Litter run Hollow Tree Road

Litter run Thousand Acre Lane

Painting and maintenance at Bothwell Swimming Pool

#### **Municipal Town Maintenance:**

Collection of town rubbish twice weekly

Collection of rubbish twice weekly

General maintenance

Town Drainage

Cleaning of public toilets, gutters, drains and footpaths.

Cleaning of toilets and public facilities

Mowing of towns and parks

Maintenance of parks, cemetery, recreation ground and Caravan Park.

#### **Plant:**

PM 613 Komatsu Loader fuel blockage

PM760 Hilux (H) serviced

PM676 Kobelco Excavator new hitch

PM720 Super Dog welding

#### **Private Works:**

John Hall concrete mix

Bennetto gravel hire

Humbie Pastrol water delivery

Sturdy Built Agencies concrete mix

Geoff Hall gravel and truck hire

Ecocabins water delivery

Ian Rigby water delivery  
Ouse Health Centre mowing  
John Webb tractor and slasher hire

Deirdre Flint Water delivery  
Nathan Lovell mower hire

### Casuals

Toilets, rubbish and Hobart  
Hamilton general duties

Bothwell general duties  
Mowing and brush cutting

### Program for next 4 weeks

Culvert replacement and drainage works for stabilization works in Ouse Town Streets  
Kerb replacement – Elizabeth Street Bothwell  
Arthurs Lake Stage 3  
Plant replacement

### For Information

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## 15.2 ROAD KILL ON HOLLOW TREE ROAD

5<sup>th</sup> of January 2015 to the 1<sup>st</sup> of December 2015

Qty	Species
108	Brush Tail Possum
81	Bennetts Wallaby
55	Rufus Wallaby
34	Rabbits
10	Hare
10	Wombat
4	Feral Cat
3	Native Cat
3	Echidna
2	Sheep
2	Blue Tongue
2	Snake
1	Cockatoo
1	Peacock
1	Dog

### For Information

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## 15.3 BOTHWELL TENNIS COURT

### For Discussion

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## 15.4 STATUS REPORT

- **328 - 20/4/2012**

Gorse at Christian Marsh, Responsible Officer: NRM

This item was asked to be placed on the Status Report at the March 2012 Meeting.

- **329 - 18/8/2012**

Platypus Walk, Responsible Officer: Works Manager

## Regular Maintenance

- **332 - 17/9/2013**

Blackberry Removal, Responsible Officer: Works Manager / NRM  
Clr Bowden requested that this item be placed on the Status Report

- **333 - 20/10/2015**

Schaw Street, Bothwell –Drainage, Responsible Officer: Works Manager  
Clr L M Triffitt requested that this item be placed on the Status Report

- **334 - 20/10/2015**

Gorse at the Clyde River Bridge Interlaken, Responsible Officer: Works Manager / NRM  
Clr R Bowden requested that this item be placed on the Status Report

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## 16.0 ADMINISTRATION

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### 16.1 ELECTED MEMBERS PROFESSIONAL DEVELOPMENT WEEKEND

LGAT will be holding an Elected Members Professional Development Weekend on 20 & 21 February, 2016 at Wrest Point.

The registration form is attached for Councillors consideration.

**REGISTRATION FORM****TAX INVOICE** ABN 48 014 914 743

Please retain a copy of this form for your tax records. Inclusive of GST.

 Please email your completed form to [reception@lgat.tas.gov.au](mailto:reception@lgat.tas.gov.au), or post to the Local Government Association of Tasmania, PO Box 1521, Hobart 7001 by Friday, 10 February 2016.

Title: \_\_\_\_\_ Name: \_\_\_\_\_

Council: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

Special Requirements: \_\_\_\_\_

Accommodation Provider: \_\_\_\_\_

**Please tick ✓**

- Full 2-day Program, Dinner & Drinks** - \$450 (prices incl. GST) ☐
- Full 2-day Program** (excluding Dinner & Drinks) - \$365 ☐
- Day One only** (includes Lunch & Workshop Program) - \$275 ☐
- Day Two only** (includes Lunch & Workshop Program) - \$175 ☐
- Partner Attendance at Dinner and Pre-dinner Drinks** - \$85 ☐

*NOTE: Quoted prices are for LGAT members and do NOT include the cost of accommodation. The Bass Strait Subsidy is available on application.*

**Payment by Eftpos** - AMEX and Diners Club not accepted

Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

Payment for (Registrants' name) \_\_\_\_\_

Name on Card \_\_\_\_\_ Card Type \_\_\_\_\_

Card No. \_\_\_\_\_ Expiry Date \_\_\_\_\_

Authorised Signature \_\_\_\_\_

MAKING THE MOST OF LIFE IN LOCAL GOVERNMENT

# Making the Most of Life in Local Government

Events for Local Government Elected Members

## Elected Members' Professional Development Weekend

'Boardwalk Gallery'  
Wrest Point  
410 Sandy Bay Road, Sandy Bay, TAS

**20-21 February 2016**

Closing date for accommodation bookings  
**Wednesday, 20 January**

Closing date for workshop registrations  
**Friday, 10 February**



## Program Outline

Enjoy a valuable learning and networking experience for elected members over two days at Wrest Point, situated on the Derwent River with stunning views of Hobart and surrounds. Hear from experienced and learned professionals and get to know your Local Government colleagues in a relaxed atmosphere. Come for a day, or two! Bring your partner and enjoy a little luxury. Make the most of life in Local Government!

## Program Day One – Saturday, 20 February

- 10.00am Registration & coffee** on arrival – Boardwalk Gallery
- 10.25am Welcome** - LGAT President, Mayor Doug Chipman
- 10.30am Burying the Hatchet**  
**Dan Casey - Preferred Training Networks**  
 Councillors holding on to resentment and engaging in petty conflicts inhibit the effectiveness of Local Government. Imagine the difference if all councillors were functioning at a level that transcends differences of opinion and unsuccessful motions. Discover valuable strategies to build rapport, generate relationships, develop self-awareness, change unwanted behaviours and get past unhelpful conflict.
- 12.30pm Lunch** – Boardwalk Gallery
- 1.30pm Community Engagement Skills for Councillors**  
**Dan Casey – Preferred Training Networks**  
 Your daily interactions impact on community perceptions and the level of community engagement with your Council. This workshop builds an awareness of the factors that contribute to community engagement, the benefits of engagement, and how councillors can behave in a manner that boosts community engagement levels. By engaging with the community, you'll experience less pushback and more commitment for new community projects and services.
- 3.30pm Afternoon Tea** – Boardwalk Gallery
- 4.00pm What the new Tasmanian Planning Scheme will mean for you**  
**Dion Lester - LGAT Policy Director**  
 The State Government is undertaking a suite of planning reforms in order to provide a "fairer, faster, cheaper and simpler planning system for Tasmania". These reforms include the Tasmanian Planning Scheme, which contains consistent planning controls to be applied across the State. Dion will provide a background to the planning reform process and an update on where it is at, with a particular focus on the implications of the reform for Local Government.
- 5.00pm Close - Day One**
- 6.30pm Pre-dinner Drinks** – Hotel Grand Chancellor Atrium
- 7.00pm Dinner** – Restaurant Tasman  
 Hotel Grand Chancellor  
 1 Davey Street, Hobart

## Program Day Two – Sunday, 21 February

- 9.00am LGAT Policy Update**  
**Dr Katrena Stephenson, LGAT CEO**
- 9.15am The General Manager and You: Making It Work**  
**Ian Nelson**  
 Is your relationship with your GM effective and healthy? This presentation will explore the relationship between councillors, councils (as boards) and their GM. What problems are commonly encountered and what can be done to improve them? Discussion will include considerations relating to the scope of relevant roles and how to manage for best performance. We will also consider how to respond to problems and ensure fair outcomes.
- 10.45am Morning Tea** – Boardwalk Gallery
- 11.15am Public Duty; Private Interest – Managing Conflicts of Interest on Council**  
**Jenny McQuilkin & Nic D'Alessandro, Integrity Commission**  
 This interactive session will provide practical, relevant guidance and resources to assist councillors in identifying and managing conflicts of interest. Using scenarios and case studies, we will explore some of the key areas where councillors may face a conflict of interest and look at management strategies that will assist you in representing and serving your community, while protecting yourself and your Council.
- 12.15pm The NBN - Your Questions Answered**  
**Sarah McDonald, NBN Co**
- 1.00pm Lunch** – Boardwalk Gallery
- 2.00pm Close Day Two**

## Registration

The closing date for registrations is **Wednesday, 10 February 2016**. To register your attendance, please complete the registration form and email to [reception@lgat.tas.gov.au](mailto:reception@lgat.tas.gov.au), or post to LGAT, GPO Box 1521, HOBART 7001. For enquiries, phone 6233 5966.

## Accommodation

**IMPORTANT:** To secure a room, delegates must book their accommodation direct with **Wrest Point** on 1800 139 760, by **Wednesday, 20 January 2016**. When making your reservation, please quote **booking reference no 774672**.

Located on the edge of the Derwent River, Wrest Point offers **Water Edge Rooms at \$169**, and **Standard Tower Rooms at \$189**, with a special breakfast rate of \$23 if booked with accommodation.

## Workshop Cancellation Policy

If you register and are unable to attend, a substitute participant is welcome at no extra charge. If a substitute cannot be found, there will be no charge if you notify us in writing by 5pm on 10 February. We regret that if such notice is not possible, there will be a 50% charge for cancellations received after this date. **Cancellation notices must be forwarded to [reception@lgat.tas.gov.au](mailto:reception@lgat.tas.gov.au)**. If no cancellation notice is received, full payment will apply. LGAT does not accept responsibility for cancellation charges for accommodation. Delegates are advised to check cancellation policies for accommodation bookings.

## 16.2 CATERING COUNCIL MEETINGS (SEPARATE ATTACHMENT)

Expressions of Interest were sought from local businesses to cater for Council meetings at Bothwell and Hamilton.

The Lions Club of Bothwell and Districts and the Castle Hotel have submitted a quote for catering at Bothwell and Wild Fennel Café and Jackson's Emporium have submitted a quote for catering at Hamilton.

### For Decision

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## 16.3 REMISSION UNDER DELEGATION

The following remission has been made under delegation by the General Manager:

This matter was raised at the July Council Meeting. The following motion was moved:

04-0001-00029	\$19.23	Penalty - staff receipting error
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### For Information

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## 16.4 HIGHLANDS BUSHFEST

Highlands Bushfest 2015 attracted 90 stallholders and 4,000 visitors over the weekend. The weekend was very successful and positive feedback was received by staff over the weekend from both patrons and stallholders. Eddie Freeman was invited to showcase his chainsaw carvings and has carved a large trout for Council. It is recommended that this carving be placed in a location where it can be viewed.

As Bushfest is growing, it is becoming evident to staff that more powered sites are required around the ground. Although there is a large number of power outlets on the Hollow Tree Road end of the recreation ground, only about a third of them can be used due to there being a limit on the length of extension cords that can be used (20-25 metres) thus making it impossible to use more than about a third of those available.

Staff estimate that we will require a minimum of two extra boxes of 6 power outlets but preferably 4 extra boxes of 6. Staff organising the event will begin planning for Highlands Bushfest 2016 in the new year upon Council's resolution to hold the event next year.

### Recommendation:

Moved **Clr**

Seconded **Clr**

### That:

- (a) Council holds Highlands Bushfest in 2016 on 19 & 20 November 2016 and staff be authorised to begin planning;
  - (b) That Council budget to provide 4 extra boxes of six power outlets at the Bothwell Recreation Ground, and that they be installed in time for Highlands Bushfest 2016;
  - (c) That Council makes an allocation of funds similar to the amount allocated this year in the 2016 / 2017 budget for Bushfest;
  - (d) That Nick Duigan and Andrew Hart be asked back as MC's for Highlands Bushfest 2016; and
  - (e) That the trout carved by Eddie Freeman be displayed in the new Visitor centre at Bothwell.
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### 16.5 AUSTRALIA DAY EVENT

It was suggested by the Mayor at the October Council meeting that this year's event be a morning tea to be held at the Hamilton Hall from 10.00 – 11.30 am.

Staff will organise catering and invite the recipients of the Australia Day Awards and Tidy Towns Awards to the morning tea.

Staff will need guidance on who is officiating at this event.

#### For Discussion

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### 16.6 SPONSORSHIP OF HAMILTON SHOW

The Hamilton Show Committee is seeking sponsorship for the 2015 Hamilton Show. To enable them to assist in planning for the show, the Sponsorship Coordinator is requesting sponsorship be forwarded by 15 January 2016.

Council has allocated \$1,000 in the current budget for the Hamilton Show.

#### Recommendation:

Moved **Clr**

Seconded **Clr**

**THAT** Council forward a cheque for \$1,000 as sponsorship for the Hamilton Show Committee.



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Other	
Entered By	
Ref:	

20<sup>th</sup> November 2015

Dear Lynne

I would like to thank The Central Highlands Council for its previous sponsorship and support of the Hamilton Show and I would like to present the opportunity for you to support the 63<sup>rd</sup> running of the show in 2016. The 2016 show will be held on Saturday March 5<sup>th</sup>.

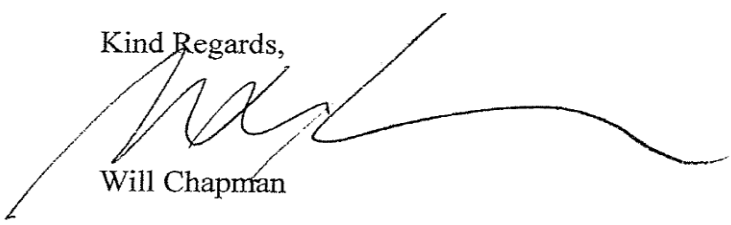
The Hamilton Show is a great mix of the traditional show attractions such as the Wool and Equestrian competitions and children's activities, together with some new elements such as the "Temptations of the Valley" fine food and wine display, trap shooting as well as great live entertainment.

The Show Shear event continues to attract strong interest from local, state, national and international competitors.

There are opportunities to sponsor either the broader Hamilton Show, or a specific event.

The committee would greatly appreciate you forwarding any sponsorship for the 2016 show by 15<sup>th</sup> January 2016. This enables us to place sponsors in the Catalogue, as well as assisting in planning for the show.

Kind Regards,

  
Will Chapman

Sponsorship Coordinator  
Hamilton Show Committee  
PO Box 41 Hamilton, Tasmania 7140  
Mob: 0414071565

Email: caterme@bigpond.com



Hamilton District Agricultural Show Society Inc  
HAMILTON SHOW SPONSORSHIP PACKAGES

THE 63<sup>rd</sup> SHOW TO BE HELD ON 5TH MARCH 2016:

**Above \$400:**

- Prominently positioned in our catalogue
- 2 family gate and BBQ lunch passes
- The right to display 2 banners around the ground
- Reserved ground space for promoting your business
- Hourly advertising promotion on the PA system
- Invitation to the Show Committee afternoon drinks

**\$200 to \$400:**

- Prominently listed in our catalogue
- 1 family gate and BBQ lunch pass
- The right to display 1 banner around the ground
- 4 announcements over the PA system during the day
- Reserved ground space for promoting your business

**\$50 to \$200:**

- Acknowledgement in our catalogue
- 2 announcements over the PA system during the day
- 2 adult gate and BBQ lunch passes

The committee would greatly appreciate an indication of your sponsorship intentions by 1<sup>st</sup> December 2014 if possible, to assist in our planning for the 2015 show.

If you would like your sponsorship to be affiliated with a particular area of the show, we would be happy to arrange that. Reserved ground space must be booked 6 weeks prior to show day.

If an invoice is required, please let me know and I will forward it to you.

Kind Regards,

Jo Jones – President

**Payment details for sponsorship of the Hamilton Show:**

Direct debit:

- Bank account name: Hamilton District Agricultural Show Society
- BSB: 017 046
- Acct number: 3501 28741
- Reference: Business name or surname of individual

## 16.7 DRAFT TASMANIAN FREIGHT STRATEGY (SEPARATE ATTACHMENT)

Infrastructure Tasmania has released the Draft Tasmanian Freight Strategy for public comment. Comments close on 29 January 2016. LGAT will be submitting a sectoral submission and require comments by 20<sup>th</sup> January, 2016.

The Mayor has a meeting scheduled with Alan Garcia, CEO Infrastructure Tasmania and the Minister for Infrastructure, Rene Hidding at Hamilton on 27 January 2016 and this will provide an ideal opportunity to pass on Council's comments.

### For Discussion

## 16.8 POLICE PADDOCK BOTHWELL (VACANT COUNCIL PADDOCK – NEAR POLICE STATION)

At the November Council Meeting a request for the use of the Police Paddock at Bothwell was received and discussed. Council resolved:

THAT Council:

- (a) investigate if any prior arrangement exists for the property ; and
- (b) allow Mr Haney use of the property if no current arrangement.

Attached is a letter received from Tony Johnston following information sought.

Tony has advised that he has had his sheep in this paddock for several years and would like to continue using the paddock.

### For Discussion

42 High St  
Bothwell 7030  
25/11/15

To  
Central Highlands Council

I am writing in response to Jason Branches  
phone call last week regarding someone  
wanting to lease the paddock by the river  
reserve in Bothwell.  
I have run sheep in it for several years and  
spent money on wire for the fences and maintained  
the grass and weeds on the block for several  
years 4 or 5 years.  
I would like to carry on doing the same.  
The reason the sheep have not been in there  
recently is because I was saving it because  
the grass stays greener during the summer down  
there.  
I hope the council will consider me in this  
event that has unfolded.

Yours Regards.  
Tony Johnston

## **16.9 LOCAL GOVERNMENT (AUDIT PANELS) AMENDMENT ORDER 2015**

Peter Gutwein MP, Minister for Planning and Local Government has written advising that the above Amendment Order will take effect from 1 January 2016.

The Amendment Order changes the eligibility requirements for the membership of Council audit panels.

It specifically affects Council, in that an independent member cannot be a councillor or employee from another council. Council will thus have a non-compliant audit panel after 1 January, 2016. The Minister's expectation is that those councils affected by the amended order will have a compliant audit panel by 31 March 2016.

Council will now need to appoint a new Independent Chair to its Audit panel.

### **For Discussion**

**Treasurer  
Minister for Planning and Local Government**

Level 9 15 Murray Street HOBART TAS 7000 Australia  
GPO Box 123 HOBART TAS 7001 Australia  
Ph: +61 3 6165 7670  
Email: [treasurerooffice@dpac.tas.gov.au](mailto:treasurerooffice@dpac.tas.gov.au)



Cr Deirdre Flint  
Mayor  
Central Highlands Council  
PO Box 20  
HAMILTON TAS 7140

24 NOV 2015

Dear Mayor

I am writing to advise that I have made the *Local Government (Audit Panels) Amendment Order 2015* (Amendment Order). The Amendment Order has changed the eligibility requirements for the membership of council audit panels.

I have made this change out of concern that a small number of councils have engaged employees from other councils as either the independent member or a member of their audit panel. In some situations, these councils also have a formal business arrangement in place with the council that the employee is employed.

You may be aware that in his 2014-15 report to Parliament, *Report of the Auditor-General No.7 of 2014-15, February 2015*, the Auditor-General raised this arrangement as a concern. The Auditor-General's view is that it impinges on both the real and perceived independence of audit panel members as for an audit panel to achieve maximum effectiveness, independent members must be free from any management, business or other relationships that could be perceived to interfere with their ability to act in the best interests of the council.

In a recent meeting with the Auditor-General, he again raised this as a concern. It is a view that I also share.

The Amendment Order will take effect on 1 January 2016 and from that date councils that have a councillor or employee from another council as a member of their audit panel will have a non-compliant audit panel. For those councils that will be affected by this amendment, I recognise that there may be circumstances which could prevent them from having a compliant audit panel by 1 January 2016. My expectation is that these councils will have a compliant audit panel by 31 March 2016.

Once the Amendment Order is gazetted, which will occur prior to 1 January 2016, it will then become available on the Tasmanian legislation website at [www.thelaw.tas.gov.au](http://www.thelaw.tas.gov.au). If you would like further information on the Amendment Order, please contact Mr Greg Brown, Deputy Director, Local Government Division. Mr Brown can be contacted by email at [greg.brown@dpac.tas.gov.au](mailto:greg.brown@dpac.tas.gov.au) or by telephone on 6232 7020.

Yours sincerely

Peter Gutwein MP  
Minister for Planning and Local Government



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### 16.10 DERWENT BRIDGE AMENITIES

The amenities at Derwent Bridge are progressing nicely and we are aiming for a finish by the end of December.

The Mayor has advised that she would like an official opening.

#### For Decision

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### 16.11 CLOSING OF HAMILTON POLLING BOOTH

Clr Downie has requested that this item be placed on the agenda following comments made on ABC radio.

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### 16.12 LIBRARY FACILITIES AT BOTHWELL

Attached is a letter from Jenny Rayner, Director LINC Tasmania regarding a proposal to relocate the Bothwell Online Access Centre to the Bothwell Library. The consolidation of the OAC and Library will bring additional benefits to the community.:

- A refresh of the library collection over time;
- Wi-Fi available 5 days per week;
- Updated computers
- Access to new IT devices not currently available such as tablets; and
- Some refresh of furniture and fittings including internal painting of the space.

LINC is proposing a new lease for the current premises.

#### Recommendation:

Moved **Clr**

Seconded **Clr**

**THAT** Council advise LINC that they have no objection to the relocation of the Online Access Centre to the Library.

Department of Education  
LINC TASMANIA  
OFFICE OF THE DIRECTOR

91 Murray Street, Hobart, TAS 7000  
GPO Box 623, Hobart, TAS 7001  
Ph (03) 6165 5557



File: FOL/15/218

30 November 2015

Lynn Eyles  
General Manager  
Central Highlands Council  
Email : [leyles@centralhighlandscouncil.tas.gov.au](mailto:leyles@centralhighlandscouncil.tas.gov.au)

Attention: Mayor and Councillors

Dear Ms Eyles

**RE: Consolidation of Bothwell Library and Online Access Centre**

Following the meeting you had today with Helen Ebsworth and Dee Scott from LINC Tasmania, I am writing to confirm the matters discussed in relation to proposals for the Bothwell Online Access Centre (OAC) and library.

The Department of Education has been following a policy of bringing together library and OAC services where there are opportunities to provide an integrated service.

LINC Tasmania proposes to relocate Bothwell OAC to the current library site in the Council building at Alexander Street. This takes into consideration previous community feedback and discussions with the High School regarding public concerns with consolidating services at the school site. The library already provides free public access to the internet, so the move would see a small extension of this service to increase the number of PCs available.

As part of the proposed model, there would be a refresh of the existing services. This will benefit the community by:

Service continuity :

- the current library service in Bothwell will continue to be provided;
- no permanent staff member will lose their job.
- free public access to computers and internet will continue to be available.

Benefit to the community :

- a refresh of the library collection over time;
- Wi-Fi available 5 days per week;
- updated computers;
- access to new IT devices not currently available such as tablets;
- some refresh of furniture and fittings, including internal painting of the space.

To enable this proposal we are seeking an indication of support from Council. LINC Tasmania would take responsibility for informing the community prior to any move, including a personal approach to existing regular OAC clients. It would be our normal practice to provide information to the general community 3-4 weeks before any change to services is implemented.

I can confirm that in light of this proposal, LINC Tasmania will be progressing the signing of a new lease for the current premises. LINC Tasmania is happy to negotiate the proposal as part of the new lease agreement should this be required.

Thank you for your time in discussing this matter. If you have any questions or concerns please contact Dee Scott, Manager Bridgewater LINC, and Manager Bothwell Library and OAC, on 6165 5448.

Yours sincerely



Jenny Rayner  
**Director**  
**LINC Tasmania**

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#### 16.13 STATE GRANT COMMISSION

The State Grants Commission is planning to conduct hearings in the South of Tasmania, the week commencing 29 February 2016.

The Commission is seeking Councils to make submissions and presentations to the Commission on matters of interest to Councils. Submissions should be forwarded to the Commission by 31 January 2016.

## State Grants Commission

The Treasury Building  
21 Murray Street, Hobart TAS  
GPO Box 147, Hobart, TAS 7001 Australia  
Ph (03) 6233 3100 Fax (03) 6223 2755  
Web [www.treasury.tas.gov.au](http://www.treasury.tas.gov.au)

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Entered By:	
Ref:	



Doc reference 15/158686

Ms Lyn Eyles  
General Manager  
Central Highlands Council  
PO Box 20  
HAMILTON TAS 7140

Dear Ms Eyles

### State Grants Commission - 2014-15 Annual Report, 2015-16 Financial Assistance Grant Recommendations and 2016 Hearings and Visits

Please find attached a printed version of the *State Grants Commission (Commission) 2014-15 Annual Report, including the 2015-16 Financial Assistance Grant Recommendations* (Report Number 39) which has recently been tabled in State Parliament. The Annual Report provides details on both the Commission's decisions made in response to council submissions received as part of the 2015 Hearings and Visits process (pages 15-18), methodology and data update changes that the Commission has implemented in its process of determining the allocation of the 2015-16 FAG funding amongst councils in Tasmania (pages 19-20) and the 2015-16 FAG Recommendations (page 22).

Should you be seeking details of council data which the Commission used to inform its 2015-16 FAG recommendations, the Commission has also issued the *State Grants Commission 2015-16 Financial Assistance Grant Data Tables*. The attached USB contains both documents in electronic (pdf) format. Information on the Commission's methodology for determining the FAG recommendations is available by selecting the State Grants Commission quick link on the Treasury website at <http://www.treasury.tas.gov.au>.

The Commission is about to start organising its 2016 Hearings and Visits program. It is planning to conduct hearings in each region and visit councils as follows:

Region	Hearings Location	Tentative dates	Councils scheduled to be visited
North	Launceston	Week commencing 8 Feb 2016	Flinders Council, Meander Valley Council, Northern Midlands Council
South	Hobart	Week commencing 29 Feb 2016	Glamorgan Spring Bay Council, Sorell Council, Brighton Council, Glenorchy City Council.
North West	Burnie	Week commencing 14 March 2016	Burnie City Council, Circular Head Council, Kentish Council

The above dates are tentative, pending finalisation of the Local Government Association of Tasmania and Local Government Managers Australia event calendars.

The Commission appreciates every council's submission it receives as they all help inform the Commission's decision making processes and contribute to a well-balanced perspective of matters

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being considered. The Commission encourages those councils that it has not visited or met with for several years to participate in the Commission's 2016 Hearings and Visits.

The 2015-16 financial year is the first year of the Commission's new (2018-19) Triennium. As such the Commission will not be issuing any discussion papers for the 2016 Hearings and Visits. Instead, the Commission seeks councils to make submissions and presentations to the Commission on current matters of interest to councils. These submissions will provide the Commission with knowledge about strategic, longer term issues facing local government, together with those matters which may be relevant to include in the Commission's assessments.

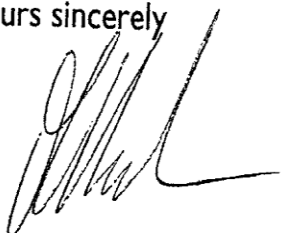
Written submissions should be forwarded to the Commission by 31 January 2016.

The Commission is also conducting its triennial External Feedback Survey, which is also attached. Completed surveys are due on 24 December 2015 in order to inform the content of Commission information sessions being organised to coincide with the 2016 Hearings and Visits.

Your cooperation in providing both the above documents by the required dates would be very much appreciated.

Should you have any queries or require any further information regarding this matter, please contact the Commission's Executive Officer, Pam Marriott on (03) 6166 4274 or email [pam.marriott@treasury.tas.gov.au](mailto:pam.marriott@treasury.tas.gov.au).

Yours sincerely



David Hudson  
Chairman

19 November 2015

Encl

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#### **16.14 COUNCIL HOUSE, HAMILTON**

Council has been approached to see if the house at Hamilton is available for lease. If the house is not required in the foreseeable future, it would be prudent for Council to advertise its availability on a 12 month lease initially.

#### **For Discussion**

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#### **16.15 REQUEST FOR COMMUNITY GRANT**

The Great Lake Community Centre Inc have submitted a Community Grant Application for an amount of \$250 for the Great Lake Community Centre Christmas Party.

The last Donation was \$200 for Santa Run in 2012.

#### **For Decision**





## CENTRAL HIGHLANDS COUNCIL COMMUNITY GRANTS PROGRAM APPLICATION FORM

Please ensure you have read and understand the Program Guidelines prior to completing this form.

### 1. APPLICATION & ORGANISATION DETAILS

Name of Project: GREAT LAKE COMMUNITY CENTRE  
CHRISTMAS PARTY

Amount of Grant Requested: \$250

Estimated Total Project Cost: \$1500

Applicant Organisation: GREAT LAKE COMMUNITY CENTRE INC

Contact Person's Name: BRONWYN TURNER

Contact Details Address: 93 THEISSON CRES  
MENA TAS 7030

Phone: (Business hours)

Mobile: 0477 425 829

Fax:

Email: BRONWYN.GARBY@HOTMAIL.COM

Signature

Name MIKE O'BRIEN

Position in Organisation PRESIDENT

Date 30/4/15

What is the overall aim/purpose of the applying organisation?

OPERATE THE GREAT LAKE COMMUNITY CENTRE

What is the membership of the organisation?

President MIKE O'BRIEN

Secretary BRUCE BARVER

Treasurer BRONWYN TURNER

Public Officer/s JULIE HONNER

**2. ELIGIBILITY** (see Community Grant Program Guidelines)

Is the organisation:

- ☒ Representative of the interests of the Central Highlands Community  
☒ Incorporated  
☒ Not for Profit  
☐ Unincorporated  
☒ A Hall Committee

OR

- ☐ An individual community member

Have you previously received funding from the Central Highlands Council? (Please attached additional pages if required)

If yes;

Name of Project: SAME EVENT IN PREVIOUS YEARS

Date Grant received: NOT CURRENTLY KNOWN

Amount of Grant: BELIEVED TO BE \$200-250  
ON EACH OCCASION

**3. PROJECT DETAILS**

Project Start Date: NOV 2015

Project Completion Date: 12/12/15

Project Objectives: HOLD AN ENJOYABLE FAMILY-FRIENDLY CHRISTMAS PARTY FOR RESIDENTS OF AND VISITORS TO THE HIGHLAND LAKES.

**4. COMMUNITY SUPPORT**

What level of community support is there for this project?

- ORGANISED AND RUN BY 6+ VOLUNTEERS
- TYPICALLY ATTENDED BY 80-100 PEOPLE

**Does the project involve the community in the delivery of the project?**

YES, IT IS ORGANISED AND RUN BY LOCAL VOLUNTEERS

**How will the project benefit the community or provide a community resource?**

- BRINGS TOGETHER RESIDENTS OF AN ISOLATED AREA
- PROVIDES AN OPPORTUNITY FOR VISITORS AND RESIDENTS TO MAKE NEW SOCIAL CONNECTIONS
- FREE MEALS (FUNDS RAISED BY SALES OF ALCOHOL)
- COMMUNITY CELEBRATION OF CHRISTMAS
- PROCEEDS REMAINED TO SUPPORT THE COMMUNITY CENTRE

## 5. COUNCIL SUPPORT

**Are you requesting other Council support? E.g. parks, halls, telephones, fax, photocopying, computers, office accommodation, cleaning facilities, street closure.**

**If yes, please give details.**

NO

**Are you requesting participation by Councillors or Council Staff?**

**If yes, please give details.**

NO, BUT THEY ARE WELCOME TO ATTEND

**If your application is successful, how do you plan to acknowledge Council's contribution?**

- ANNOUNCEMENT AT EVENT
- ANNOUNCEMENT AT COMMITTEE MEETING & AGM
- EVENT REPORT PUBLISHED IN HIGHLANDS DIGEST (TSC)

## 6. FUTURE APPLICATIONS AND THE SUCCESS THIS PROJECT

**Do you anticipate the organisation will apply for funding in future years?**

YES, FOR REPEATS OF THIS EVENT.

How will you monitor/evaluate the success of this project?

- ATTENDANCE AND LEVEL OF GENERAL FAVORABILITY
- FINANCIAL REVIEW

## 7. PROJECT BUDGET

Note: Amount from Council must not exceed half the project cost

Please provide a breakdown of the project expenditure and income:

Expenditure	Amount \$	Income	Amount \$
<b>Capital</b>		<b>Guarantee</b>	
Refurbishment		Government Grants	
Equipment		Trust/Foundations	
Premises		Donations from Business	
Vehicles		Special Funding	
Other:		Gifts in Kind	
FOOD & ALCOHOL	1500		
Other:		Other: ALCOHOL SALES	1000
<b>Subtotal</b>	1500	Other	
		<b>Subtotal</b>	1000
<b>Revenue</b>		<b>Anticipated</b>	
Salaries (including super)		Government Grants	
Short-term contract fees		Central Highlands Grant	250
Running costs		Trust/Foundations	
Production of information PR materials		Donations from Businesses	
Training staff/volunteers		Special Fundraising	250
Travel		Gifts in kind (details)	
Rent		Cash Reserves	1500
Reference materials		Other:	
Other:			
<b>Subtotal</b>		<b>Subtotal</b>	1500
<b>TOTAL</b>	1500	<b>TOTAL</b>	1500

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## **17.0 SUPPLEMENTARY AGENDA ITEMS**

Moved **Clr**

Seconded **Clr**

**THAT** Council consider the matters on the Supplementary Agenda.

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## **18.0 CLOSURE**

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