



Policy No 2014 - 23

**Maintenance of Roads & Bridges
Behind Gates on Council Roads**

Responsible Officers: General Manager/Works Manager

For Review By: General Manager

Review Date: 31/12/2016

Signed By:/...../.....
	Mayor	Date
/...../.....
	General Manager	Date

Adopted at Council Meeting 21/01/2014

INTRODUCTION

This policy sets out the procedures for Council staff to access sites to perform works beyond gates on Council owned roads.

ACCESS TO SITE

Where access is required beyond a gate on a Council road, Council's Works & Services Manager shall:

- Wherever possible, schedule roadworks or bridgeworks in advance
- Contact the landowner and advise the date and time that Council require access

LOCKS ON GATES

Council recognise that it is illegal for a landowner to lock a gate on a Council Road.

Where arrangements have been made with the landowner for access, and access is unavailable due to a lock being placed on the gate:

- Council employees shall advise their immediate supervisor or the Works and Services Manager
- The Works and Services Manager will advise the landowner of the action taken **or required**
- The matter will be reported in the Works & Services Report for the next ordinary meeting of Council.

EMERGENCY ACCESS

In cases where emergency access is required, the Works & Services Manager shall take what action he/she deems necessary to gain legal access to alleviate the emergency.

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Roads
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