



Policy No. 2013- 07

Council Camping Ground Facilities Policy

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Introduction

This policy has been prepared to address the management of Council owned camping facilities in the Central Highlands.

Use of Camping Facilities

(a) Short Term Stays

Camping facilities are provided for short term stays only and subject to the following maximum night stays:

Bothwell Camping Facility:	No more than seven (7) nights (be they consecutive or not) in any calendar month.
Hamilton Camping Facility:	No more than three (7) nights (be they consecutive or not) in any calendar month.

(b) Longer Term Stays

Longer Term Stays will only be considered by Council and acceptance of a request will be guided by the following:

- From people employed in the Central Highlands municipal area upon a formal written request and supported by a letter from that person's employer. The request is to specifically state the dates for which the longer term stay is required and must not exceed the maximum period allowed in this policy.
- From current Central Highlands residents experiencing housing difficulties.

Longer Term Stays will be at the discretion of Council.

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Fees

Council will review its fees for camping facilities at least annually:

When setting fees, Council will ensure that all direct and indirect costs are included together with a rate of return to Council;

Fees will be set for powered and un-powered sites.

Terms and Conditions for Use of Camping Facilities

The attached Terms & Conditions of Use (Appendix A) will be displayed at Council Camping Facilities.

Duly Authorised Council Officer

The Development & Environmental Services Manager is the duly authorised Council Officer with the powers of eviction.

Review

This policy will be reviewed every 3 years

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APPENDIX A

TERMS AND CONDITIONS FOR USE OF COUNCIL CAMPING FACILITIES

Payment of Fees

Fees must be paid in advance and your receipt displayed on your vehicle/motorhome dashboard.

Fees are payable at the following places:

- Bothwell - Council Offices, Alexander Street, Bothwell
- Bothwell Garage, Patrick Street, Bothwell
- Hamilton - Council Offices, Tarleton Street, Hamilton
- By deposit into receptacle near public conveniences

Duration of Stays

Bothwell Camping Facility:	No more than seven (7) nights (be they consecutive or not) in any calendar month.
Hamilton Camping Facility:	No more than three (7) nights (be they consecutive or not) in any calendar month.

Noise/Behaviour

To enable all campers to enjoy their stay:

- Noise, intoxication, bad language, physical or verbal abuse to any guest, visitor, member of the public or Council staff, or any other offensive behaviour will not be tolerated. This type of behaviour will result in the camper being evicted from the site.
- All noise audible from the next closest site must cease between 9 pm. and 7 am.
- Campers are responsible for the behaviour of visitors to their site
- The use of generators is prohibited at the Council Camping Facilities at Bothwell

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- The use of generators is prohibited between the hours of 9 pm. and 7 am. at the Council Camping Facilities at Hamilton

Fire Safety

Fires are strictly prohibited at Council camping facilities

Rubbish

General campsite waste only is to be placed in bins provided.

Amenities/Ablutions

- Use showers sensibly with due regard to fellow campers and any water restrictions.
- Cooking and dishwashing is not permitted in amenity areas.
- Children must be accompanied to showers/toilets by an adult

Laundry Facilities

Laundry facilities (washing machine and dryer) are available at both sites:

- Bothwell Camping Ground – a key is provided when you pay your fee
- Hamilton Camping Ground – a key to the laundry facilities is available by paying a refundable deposit at the Hamilton Council Offices

Discharge of Liquid

Discharge of sullage or grey-water onto the site or into any waterway is prohibited. Facilities are available at this site for disposal of sullage and grey water.

Pets

Pets are allowed but must be restrained and under the effective control of the owner. The dog owner is to ensure that all faeces from the dog is removed and disposed of responsibly.

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Other

- No washing of vehicles, motorhomes or caravans is permitted at camping sites
- No washing of pets or their bedding is allowed in the amenities block

Use of Laundry and Shower Facilities by Non-Campers

Laundry and shower facilities may be used by non-campers on the following conditions:

Bothwell Camping Ground:

- Key to be picked up from the Bothwell Council Office
- Refundable bond of \$5.00 per key
- Payment of \$10.00 for the use of the laundry facilities
- Payment of \$3 per person per shower
- Key to be returned promptly to the Bothwell Office

Hamilton Camping Ground

- Key to be picked up from the Hamilton Council Office
- Refundable bond of \$5.00 per key
- Laundry & Showers are coin operated
- Key to be returned promptly to the Hamilton Office

Breach of Terms & Conditions

Without prejudice to any other rights that Council may have, if you contravene any of the Terms & Conditions as outlined in Appendix A, Council or an Authorised Person may:

- (i) Refuse you entry to the camping grounds;
- (ii) Eject you from the camping grounds

Council reserves the right to take legal action for recovery of costs for any damage to Council property.

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