

Central Highlands Council

AGENDA – ORDINARY MEETING – 20TH OCTOBER 2020

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Hall, on Tuesday 20th October 2020, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

2.0 ACKNOWLEDGEMENT OF COUNTRY

3.0 PRESENT

4.0 APOLOGIES

5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

Moved: Clr

Seconded: Clr

THAT pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 15 September 2020	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential

2	General Manager's Confidential Report	Regulation 15 (2)(a) personnel matters, including complaints against an employee of the council and industrial relations matters
3	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

6.1 MOTION OUT OF CLOSED SESSION

Moved:

Seconded:

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

7.0 DEPUTATIONS

10.15 a.m. Josie and Eve – Derwent Catchment Project Update

10.30 a.m. Will Chapman & Jack Beattie – Hamilton Show Committee

7.1 PUBLIC QUESTION TIME

8.0 MAYORAL COMMITMENTS

10 September 2020	Business of Council
10 September 2020	Meeting with a Councillor
10 September 2020	Rate payer (s) meeting
12 September 2020	Business of Council
12 September 2020	Meeting with a Rate Payer
12 September 2020	Gretna Cricket Club trophy presentation
14 September 2020	Business of Council
14 September 2020	Exercise Group Town Walk
14 September 2020	Garden Group Meeting
14 September 2020	SCS Sub Regional Meeting
15 September 2020	Council Meeting
15 September 2020	Business of Council
15 September 2020	Tele meeting with a Rate Payer
21 September 2020	Business of Council
22 September 2020	Meeting with Action against Turbine Meeting
23 September 2020	Business of Council
24 September 2020	General Manager meeting
24 September 2020	Meeting at Campbell Town SOCS Meeting
30 September 2020	Business of Council
1 October 2020	Business of Council
4 October 2020	Telephone Meeting with Councillor(s)
4 October 2020	Telephone meeting with Council Staff
5 October 2020	Business of Council
8 October 2020	Tele meeting with General Manager
12 October 2020	Business of Council
12 October 2020	Tele meeting with a Councillor
13 October 2020	Business of Council

8.1 COUNCILLOR COMMITMENTS

Deputy Mayor Allwright

12 September 2020	TGLAT Meeting
15 September 2020	Council Meeting
21 September 2020	Audit Panel Meeting
24 September 2020	TasWater General Meeting
13 October 2020	Planning Committee and Workshop
14 October 2020	Midlands FMAC Meeting

Clr T Bailey

15 September 2020	Council Meeting
13 October 2020	Planning Workshop

Clr A Campbell

15 September 2020	Council Meeting
5 October 2020	Rate Payer Calls
7 October 2020	Rate Payer Calls
9 October 2020	Rate Payer Calls
10 October 2020	Rate Payer Calls
13 October 2020	Planning Workshop
13 October 2020	Meeting with General Manager

Clr R Cassidy

15 September 2020	Council Meeting
27 September 2020	Dog Management Policy 2015
4 October 2020	Rate Payer Calls
13 October 2020	Planning Committee and Workshop

Clr J Honner

15 September 2020	Council Meeting
13 October 2020	Planning Workshop

STATUS REPORT COUNCILLORS

Item No.	Meeting Date	Agenda Item	Task	Councillor Responsible	Current Status	Completed Date
1	18-Feb-20	12.1	Derwent Catchment Project - Strategic Plan for the development of Agriculture and Tourism	Deputy Mayor Allwright	On going to provide Council with updates each Council meeting	
2	18-Feb-20	16.3	AFLT Statewide Facilities Plan	Deputy Mayor Allwright	On going to provide Council with updates each Council meeting	
3	18-Feb-20	16.5	Cattle Hill Wind Farm Community Fund Committee	Mayor Triffitt, Clr Campbell & Clr Honner	On going to provide Council with updates each Council meeting	

8.2 GENERAL MANAGER'S COMMITMENTS

15 September 2020	Council Meeting
16 September 2020	Enterprise Bargaining Meeting
21 September 2020	Audit Panel Workshop
22 September 2020	Meeting V Onslow & D Ridley
23 September 2020	SOCS Meeting with Mayor
30 September 2020	Enterprise Bargaining Meeting
1 October 2020	Health & Wellbeing Meeting
13 October 2020	Planning Committee Meeting
13 October 2020	Planning Workshop
14 October 2020	Enterprise Bargaining Meeting
15 October 2020	Meeting Auditors
19 October 2020	Meeting Relationships Australia - Tas

8.2 DEPUTY GENERAL MANAGER'S COMMITMENTS

15 September 2020	Ordinary Council Meeting
16 September 2020	Central Highlands Council ASU Bargaining EBA Meeting
17 September 2020	Central Highland Visitor Centre Management Committee
21 September 2020	Audit Panel Workshop
29 September 2020	Southern Region Social Recovery Committee Meeting
30 September 2020	Central Highlands Council ASU Bargaining EBA Meeting
13 October 2020	Southern Region Social Recovery Committee Meeting
14 October 2020	Central Highlands Council ASU Bargaining EBA Meeting

9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

21 September 2020 –Audit Panel review Risk Register
 13 October 2020 – Planning Workshop Draft Local Provisions Schedule

9.1 FUTURE WORKSHOPS

Wednesday 25 November 2020 Bothwell Town Hall

- 10.30 a.m. Meeting with Trout Guides and Lodges Tasmania
- 12.00 noon Meeting with the President & CEO of LGAT

10.0 MAYORAL ANNOUNCEMENTS

11.0 MINUTES

11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Open Council Meeting of Council held on Tuesday 22nd September 2020 be received.

11.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Minutes of the Open Council Meeting of Council held on Tuesday 22nd September 2020 be confirmed.

12.0 BUSINESS ARISING

- 15.1 Council policy on council website
- 15.2 Defer item until October Council Meeting
- 15.5 Deferred item
- 15.10 Correspondence sent by Development & Environmental Services Manager
- 17.1 Correspondence sent by Deputy General Manager
- 17.3 Correspondence sent by Deputy General Manager
- 17.4 Correspondence sent by Deputy General Manager
- 17.9 Correspondence sent by Deputy General Manager
- 17.11 Correspondence sent by Deputy General Manager
- 17.18 Council policy on council website

13.0 DERWENT CATCHMENT PROJECT REPORT

Moved:

Seconded:

THAT the Derwent Catchment Project report be received.



Derwent Catchment Project Report for Central Highlands Council

9th September -15th October 2020

General business

Central Highlands Climate Change Policy:

Jim and Josie discussed the implications for future climate change in the Highlands. We discussed the policy provide by SGAT and that it is more suited to urban/higher resource councils such as Hobart City Council. There are however some key take home messages from the policy proposed which are important. A revised strategy more reflective of the Central Highlands Council Resources and its associated capacity could potentially be helpful. Josie will attend the next meeting and speak on this topic.

AGM: We had a fantastic turn out for our BBQ and AGM on Saturday 26th September at the Hamilton Resource Centre. Thanks to the Councilors who attended.

Grant applications: we have had successful applications for 2 projects under the Landcare Action Grants:

1. Ouse River - we have secured funds to continue to work at 5 key locations from the Ouse River Project for on-ground works removing willows, controlling weeds and undertaking native plantings.
2. Revegetation of Mt Spode (Charles Downie & James Hume) – we will undertake revegetation of a north-facing slope using dry tolerant native species.

Weed Management Program

Central Highlands Weed Management Plan

Remapping the roadsides has progressed this month, with more than half of the road network surveyed. The weed burden is visibly reducing with a good kill evident from last years efforts. Part of the target this year is to focus on English broom in residential regions to remove hidden outliers. Glenn also removed two large boxthorn plants near the lookout on Bothwell.

Weed Action Fund

We have been addressing landholder queries and supporting applications for the latest round of weed action fund. This round closes on 11th November.

Agri best Practice

Derwent Pasture Network – funded by NRM South through the Australian Government's National Landcare Program

Reporting: Last quarters reporting and collation of all outputs for the Australian Government was undertaken.



Pasture course: The next Grazing Time workshop is scheduled for 29th October. Peter has been working on content for this session.

Demonstration sites: All six demonstration sites are now completed. The pasture species selection and persistence sites took a big effort from Peter and the landholders to pull it all off! The forage shrubs are all planted and hoping these Spring rains will assist in their establishment.

Pasture Condition Tool – funded DPIPWE's Pasture Pathways Project

Planning has kicked off for this project that will capture different conditions on a scale of 1-5 for cocksfoot, rye, phalaris and native pastures to support farmers in understanding pasture condition and how to manage to increase it. A series of photos from several sites will be taken to capture the range and will be the foundation of the tool's presentation.

Revegetation Project at Brandon – funded buy the Landcare Action grants

This project has fenced off 5 plots 10 x 10 m and has planted 500 dry tolerant natives on a north-facing slope as part of a revegetation project on Brandon to link native vegetation with plantings.

Open Gates – Dairy Cares of the Derwent – funded by Australian Government’s Smart Farms Initiative

The Smart Farm initiative has wrapped up with final reporting completed. As part of the project we have developed a sustainability tool that assesses productivity, soil, water, livestock management, pasture health, biodiversity, waste management, social capital, and human capital. As part of the report an easy to read radar diagram displays how well a farm is tracking towards being sustainable business. Laurie has calculated how three of the Compass Agri farms are tracking in their attempts to increase their sustainability effort and has a meeting with their general manager to explain the results. It is our hope that the tool will be beneficial to a range of land users and will allow managers to assess their sustainability status. An outcome for the smart farm initiative was to produce four videos to help explain how to use the sustainability tool and how to manage nutrients within the catchment. These videos can be found on the Derwent Catchment Project YouTube website.

<https://www.youtube.com/channel/UCQgIMcC7dqKVpp19CMOupnA>

Strategic planning

Strategic Plan for Sustainability in Tourism and Agriculture – funded by the Australian Government’s Building Better Regions Program

Magali is incorporating comments into the draft plan and we have been working on a three page summary for wider communication. The revised version of the draft plan will be distributed by the end of November for public consultation. Magali is currently working with Councils on an implementation plan for how Council can be involved in the project and how to find the funding to support that.

River restoration



Tyenna River Restoration Program – Willow Warriors

The Willow Warriors were joined by residents of Westerway in the latest planting day for the Tyenna River Recovery Program on Saturday 26 September. Twenty-two volunteers planted over 170 plants in 4 different areas where willows had been removed, both in the township of Westerway and on the Westerway Raspberry Farm.

Nursery and revegetation

Karen has had a visit from Roger Hanson from Tas Country about ‘pricking out’ seedlings and the native plant growing process. Karen continues to prepare seedlings for the Autumn 2021 planting season. Eve and Karen have visited and been working with the Salmon’s from Norton Mandeville to develop a planting plan for key sites.

Miena cider gum

The successful DPIPWE grant was kicked off in the last month. A project operational plan is being developed for this 12-month project and surveys to assess post fire damage will be starting in the next month.

14.0 FINANCE REPORT

Moved: Clr









Seconded: Clr

THAT the Finance Reports be received.

RATES RECONCILIATION AS AT 30 SEPTEMBER 2020			
		2019	2020
Balance 30th June		\$43,833.95	\$55,732.39
Rates Raised		\$3,756,421.28	\$3,751,261.93
Penalties Raised		\$12,013.24	\$11,456.40
Supplementaries/Debit Adjustments		\$8,352.17	\$11,776.41
Total Raised		\$3,820,620.64	\$3,830,227.13
Less:			
Receipts to Date		\$1,783,310.17	\$1,840,386.14
Pensioner Rate Remissions		\$101,810.46	\$99,622.97
Remissions/Supplementary Credits		\$22,298.52	\$9,249.31
Balance		\$1,913,201.49	\$1,880,968.71

Bank Reconciliation as at 30 September 2020			
		2019	2020
Balance Brought Forward		\$11,079,041.90	\$11,928,780.29
Receipts for month		\$459,692.77	\$1,407,066.54
Expenditure for month		\$1,013,850.12	\$1,551,606.99
Balance		\$10,524,884.55	\$11,784,239.84
Represented By:			
Balance Commonwealth Bank		\$394,516.02	\$415,163.51
Balance Westpac Bank		\$10,371.02	\$639,780.85
Investments		\$10,145,360.42	\$10,732,968.36
		\$10,550,247.46	\$11,787,912.72
Plus Unbanked Money & Floats		\$1,298.66	\$1,369.63
		\$10,551,546.12	\$11,789,282.35
Less Unpresented Cheques		\$23,247.03	\$520.33
Unreceipted amounts on bank statements		\$3,414.54	\$4,522.18
		\$10,524,884.55	\$11,784,239.84

	BUDGET 2020/2021	ACTUAL TO 30-Sep-19	ACTUAL TO 30-Sep-20	% OF BUDGET SPENT	BALANCE OF BUDGET
CORPORATE AND FINANCIAL SERVICES					
ADMIN. STAFF COSTS(ASCH)	\$553,046	\$131,814	\$144,088	26.05%	\$408,958
ADMIN BUILDING EXPEND(ABCH)	\$39,300	\$17,187	\$18,379	46.77%	\$20,921
OFFICE EXPENSES(AOEH)	\$135,100	\$42,851	\$49,376	36.55%	\$85,724
MEMBERS EXPENSES(AMEH)	\$188,829	\$35,056	\$33,715	17.85%	\$155,114
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$363,283	\$141,945	\$89,392	24.61%	\$273,891
MEDICAL CENTRES(MED)	\$151,500	\$13,939	\$27,227	17.97%	\$124,273
STREET LIGHTING(STLIGHT)	\$39,600	\$6,246	\$12,307	31.08%	\$27,293
ONCOSTS (ACTUAL)(ONCOSTS)	\$543,364	\$168,773	\$215,448	39.65%	\$327,916
ONCOSTS RECOVERED	(\$480,000)	(\$128,206)	(\$118,652)	24.72%	(\$361,348)
COMMUNITY & ECONOMIC DEV & RELATIONS(CDR+EDEV)	\$204,850	\$44,066	\$27,950	13.64%	\$176,900
GOVERNMENT LEVIES(GLEVY)	\$253,995	\$55,999	\$55,999	22.05%	\$197,996
COVID-19		\$0	\$7,241		
TOTAL CORPORATE & FINANCIAL SERVICES	\$1,992,867	\$529,670	\$562,468	28.22%	\$1,437,639
DEVELOPMENT AND ENVIRONMENTAL SERVICES					
ADMIN STAFF COSTS - DES (ASCB)	\$164,459	\$37,986	\$42,096	25.60%	\$122,363
ADMIN BUILDING EXPEND - DES(ABCB)	\$22,962	\$16,784	\$7,769	33.83%	\$15,193
OFFICE EXPENSES - DES (AOEB)	\$57,000	\$17,137	\$12,985	22.78%	\$44,015
ENVIRON HEALTH SERVICES (EHS)	\$32,637	\$5,067	\$7,000	21.45%	\$25,637
ANIMAL CONTROL(AC)	\$15,122	\$551	\$511	3.38%	\$14,611
PLUMBING/BUILDING CONTROL (BPC)	\$125,729	\$22,848	\$26,761	21.28%	\$98,968
SWIMMING POOLS (POOL)	\$42,737	\$1,750	\$1,347	3.15%	\$41,391
DEVELOPMENT CONTROL (DEV)	\$112,000	\$62,198	\$17,086	15.26%	\$94,914
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$146,130	\$21,753	\$22,232	15.21%	\$123,899
ROADSIDE BINS COLLECTION (DRB)	\$113,000	\$22,519	\$19,934	17.64%	\$93,066
WASTE TRANSFER STATIONS (WTS)	\$197,732	\$44,167	\$31,207	15.78%	\$166,525
TIP MAINTENANCE (TIPS)	\$65,906	\$5,994	\$8,764	13.30%	\$57,142
ENVIRONMENT PROTECTION (EP)	\$2,730	\$221	\$228	8.34%	\$2,503
RECYCLING (RECY)	\$40,600	\$13,863	\$10,883	26.80%	\$29,717
TOTAL DEVELOPMENT & ENVIRONMENTAL SERVICES	\$1,138,744	\$272,842	\$208,802	18.34%	\$929,942
WORKS AND SERVICES					
PUBLIC CONVENIENCES (PC)	\$163,500	\$34,569	\$44,873	27.45%	\$118,627
CEMETERY (CEM)	\$21,510	\$2,678	\$4,286	19.92%	\$17,224
HALLS (HALL)	\$64,683	\$24,672	\$21,515	33.26%	\$43,168
PARKS AND GARDENS(PG)	\$76,384	\$25,650	\$18,775	24.58%	\$57,609
REC. & RESERVES(REC+TENNIS)	\$77,197	\$26,475	\$24,554	31.81%	\$52,643
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$120,000	\$15,301	\$19,321	16.10%	\$100,679
FIRE PROTECTION (FIRE)	\$0	\$0	\$0	0.00%	\$0
HOUSING (HOU)	\$57,622	\$29,956	\$32,305	56.06%	\$25,317
CAMPING GROUNDS (CPARK)	\$12,000	\$3,859	\$3,022	25.18%	\$8,978
LIBRARY (LIB)	\$580	\$674	\$723	124.71%	(\$143)
ROAD MAINTENANCE (ROAD)	\$795,754	\$363,027	\$318,460	40.02%	\$477,294
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,744	\$1,737	\$5,994	104.36%	(\$250)
BRIDGE MAINTENANCE (BRI)	\$23,020	\$6,298	\$4,379	19.02%	\$18,642
PRIVATE WORKS (PW)	\$85,000	\$27,571	\$13,143	15.46%	\$71,857
SUPER. & I/D OVERHEADS (SUPER)	\$334,200	\$110,640	\$95,528	28.58%	\$238,672
QUARRY/GRAVEL (QUARRY)	(\$43,000)	(\$10,756)	\$91,181	-212.05%	(\$134,181)
NATURAL RESOURCE MANAGEMENT(NRM)	\$130,284	\$4,660	\$13,317	10.22%	\$116,968
SES (SES)	\$2,000	\$700	\$782	39.08%	\$1,218
PLANT M'TCE & OPERATING COSTS (PLANT)	\$496,935	\$235,535	\$161,730	32.55%	\$335,205
PLANT INCOME	(\$660,000)	(\$238,902)	(\$244,774)	37.09%	(\$415,226)
DRAINAGE (DRAIN)	\$23,000	\$6,257	\$1,911	8.31%	\$21,089
OTHER COMMUNITY AMENITIES (OCA)	\$25,003	\$9,460	\$10,387	41.54%	\$14,616
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$29,500	\$10,631	\$10,697	36.26%	\$18,803

TOTAL WORKS & SERVICES	\$1,840,916	\$690,693	\$652,109 	35.42%	\$1,188,807
DEPARTMENT TOTALS OPERATING EXPENSES					
Corporate Services	\$1,992,867	\$529,670	\$562,468 	28.22%	\$1,437,639
Dev. & Environmental Services	\$1,138,744	\$272,842	\$208,802 	18.34%	\$929,942
Works & Services	\$1,840,916	\$690,693	\$652,109 	35.42%	\$1,188,807
Total All Operating	\$4,972,527	\$1,493,206	\$1,423,379 	28.62%	\$3,556,389
CAPITAL EXPENDITURE					
CORPORATE AND FINANCIAL SERVICES					
Computer Purchases	\$38,500	\$0	\$0	0.00%	\$38,500
Equipment	\$0	\$0	\$0	0.00%	\$0
Miscellaneous	\$153,500	\$0	\$0	0.00%	\$153,500
	\$192,000	\$0	\$0 	0.00%	\$192,000
DEVELOPMENT & ENVIRONMENTAL SERVICES					
Swimming Pool	\$32,000	\$0	\$0	0.00%	\$32,000
Waste Transfer Station	\$20,000	\$0	\$0	0.00%	\$20,000
	\$52,000	\$0	\$0	0.00%	\$52,000
WORKS & SERVICES					
Plant Purchases	\$175,000	\$294,279	\$36,960	21.12%	\$138,040
Camping Grounds	\$50,000	\$0	\$0	0.00%	\$50,000
Public Conveniences	\$160,000	\$22,504	\$0	0.00%	\$160,000
Bridges	\$175,000	\$86,565	\$16,517	9.44%	\$158,483
Road Construction & Reseals	\$1,555,000	\$272,765	\$113,630	7.31%	\$1,441,370
Drainage	\$600,000	\$0	\$0	0.00%	\$600,000
Parks & Gardens Capital	\$95,000	\$0	\$0	0.00%	\$95,000
Infrastructure Capital	\$589,000	\$0	\$50,404	8.56%	\$538,596
Footpaths, Kerbs & Gutters	\$25,000	\$0	\$0	0.00%	\$25,000
Rec Grounds	\$10,000	\$0	\$0	0.00%	\$10,000
Halls	\$155,000	\$0	\$0	0.00%	\$155,000
Buildings	\$221,000	\$0	\$0	0.00%	\$221,000
	\$3,810,000	\$676,113	\$217,512 	5.71%	\$3,592,488
TOTAL CAPITAL WORKS					
Corporate Services	\$192,000	\$0	\$0	0.00%	\$192,000
Dev. & Environmental Services	\$52,000	\$0	\$0	0.00%	\$52,000
Works & Services	\$3,810,000	\$676,113	\$217,512	5.71%	\$3,592,488
	\$4,054,000	\$676,113	\$217,512 	5.37%	\$3,836,488

Comprehensive Income Statement						
30/09/2020						
Recurrent Income	Budget 2019-2020	Actual to date prior year	Actual to Date	Budget 2020-2021	Variation from YTD Budget %	Comments
Rates Charges	\$3,729,984	\$3,743,161	\$3,751,262	\$3,730,404	1%	
User Fees	\$257,500	\$140,995	\$82,327	\$213,750	14%	
Grants - Operating	\$2,428,040	\$304,487	\$392,247	\$2,428,040	(9)%	
Other Revenue	\$512,034	\$82,979	\$69,701	\$435,200	(9)%	
Total Revenues	\$6,927,558	\$4,271,622	\$4,295,538	\$6,807,394	38%	
Expenditure						
Employee Benefits	\$1,949,709	\$515,433	\$495,500	\$2,015,771	(0)%	
Materials and Services	\$1,418,866	\$408,674	\$387,854	\$1,377,066	3%	
Other Expenses	\$1,551,987	\$571,453	\$599,889	\$1,579,690	13%	
Depreciation and Amortisation	\$2,112,000	\$532,583	\$520,218	\$2,134,000	(1)%	
Total Expenditure	\$7,032,562	2,028,143	2,003,460	\$7,106,527	3%	
Operating Surplus(Deficit)	(105,004)	2,243,479	2,292,078	(299,133)		
Capital Grants & Other	\$694,000	\$14,500	\$230,000	\$1,321,000		
Surplus(Deficit)	588,996	2,257,979	2,522,078	1,021,867		
Capital Expenditure	\$3,124,000	\$676,113	\$217,512	\$4,104,000		

BANK ACCOUNT BALANCES AS AT 30 SEPTEMBER 2020					BALANCE	
No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	2019	2020
0011100	Cash at Bank and on Hand					
0011105	Bank 01 - Commonwealth - General Trading Account				369,936.04	410,940.63
0011106	Bank 02 - Westpac - Direct Deposit Account				9,038.09	639,780.85
0011110	Petty Cash				350.00	350.00
0011115	Floats				200.00	200.00
0011199	TOTAL CASH AT BANK AND ON HAND				379,524.13	1,051,271.48
0011200	Investments					
0011206	Bank 04	30 Days	0.35%	17/09/2020	1,002,514.45	1,508,697.81
0011207	Bank 05	60 Days	0.51%	14/10/2020	1,618,698.59	3,639,034.30
0011207	Bank 06	30 Days			1,000,000.00	
0011212	Bank 12	30 Days			1,018,508.72	
0011214	Tascorp	91 Days	0.75%	14/09/2020	77,287.48	77,938.96
0011215	Bank 15	90 Days			3,361,938.67	
0011216	Bank 16	90 Days	0.75%	14/09/2020	2,066,412.51	5,507,297.29
0011299	TOTAL INVESTMENTS				10,145,360.42	10,732,968.36
	TOTAL BANK ACCOUNTS AND CASH ON HAND				10,524,884.55	11,784,239.84

No.	Plant	Total Expense	Sal and Wag	Oncosts	Internal Plant Hire	Materials	Plant & Equipment Maintenance	Insurance	Fuel	Tyres	Registration	Depreciation	Cost of capital	Recovered	Hours	Recovery per Hour	Expenditure per Hour	Recovery/(Loss) per Hour
PM0149	Loadrite Weighing System	\$ 287.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.63	\$ -	\$ -	\$ -	\$ 223.25	\$ 44.65	-	-			
PM0196	Transmig Welder	\$ 80.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.40	\$ -	\$ -	\$ -	\$ 61.36	\$ 13.50	-	-			
PM0238	Auger	\$ 367.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.07	\$ -	\$ -	\$ -	\$ 285.08	\$ 57.02	-	-			
PM0254	Test and Tag Equipment	\$ 72.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.98	\$ -	\$ -	\$ -	\$ 56.63	\$ 11.33	-	-			
PM0255	Floor Jack 15 Tonne	\$ 96.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6.61	\$ -	\$ -	\$ -	\$ 75.21	\$ 15.04	-	-			
PM613	Komatsu Loader Hamilton B08817	\$ 5,932.70	\$ 234.82	\$ 140.89	\$ 340.00	\$ 4,000.00	\$ -	\$ 58.63	\$ 238.34	\$ -	\$ 53.36	\$ 666.67	\$ 200.00	\$ 680.00	17.0	\$ 40.00	\$ 348.98	(\$308.98)
PM620	Herc Superdog - Kelvin (IT2581)	\$ 1,290.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49.00	\$ -	\$ 50.00	\$ 467.43	\$ 557.17	\$ 167.15	\$ 5,850.00	234.0	\$ 25.00	\$ 5.52	\$19.48
PM621	Pig Trailer Hamilton OT0770	\$ 719.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17.59	\$ -	\$ -	\$ 442.18	\$ 200.00	\$ 60.00	-	-			
PM622	Fuel Tanker Bothwell PT4204	\$ 20.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.88	-	\$ -	-	-			
PM629	Spray Units	\$ 779.10	\$ 44.93	\$ 11.23	\$ -	\$ 12.83	\$ -	\$ 48.49	\$ -	\$ -	\$ -	\$ 551.35	\$ 110.27	60.00	12.0	\$ 5.00	\$ 64.92	(\$59.92)
PM630	Compressors	\$ 63.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.33	\$ -	\$ -	\$ -	\$ 49.25	\$ 9.85	-	-			
PM636	Small Trailers	\$ 182.82	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 142.82	-	\$ -	\$ 15.00	3.0	\$ 5.00	\$ 60.94	(\$55.94)
PM652	Road Broom UT7744	\$ 109.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.40	\$ -	\$ -	\$ 34.75	\$ 50.00	\$ 20.00	-	-			
PM654	New Holland Tractor Bothwell B08NO	\$ 1,126.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63.03	\$ 45.76	\$ -	\$ 85.61	\$ 716.67	\$ 215.00	\$ 151.90	4.3	\$ 35.00	\$ 259.46	(\$224.46)
PM662	King Tandem Trailer Hamilton YT0630	\$ 45.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45.43	-	\$ -	-	-			
PM664	Pressure Cleaner 2003	\$ 154.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.52	\$ -	\$ -	\$ -	\$ 119.60	\$ 23.92	-	-			
PM665	Dog Trailer - Neville (YT5100)	\$ 1,453.62	\$ 69.07	\$ 41.44	\$ -	\$ -	\$ 43.64	\$ 41.39	\$ -	\$ -	\$ 467.43	\$ 470.63	\$ 320.03	\$ 6,320.00	252.8	\$ 25.00	\$ 5.75	\$19.25
PM666	Cat. Loader 950F Hamilton ES1483	\$ 3,437.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 217.82	\$ -	\$ -	\$ -	\$ 2,476.81	\$ 743.04	-	-			
PM667	Work Station Hamilton 2003	\$ 118.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.12	\$ -	\$ -	\$ -	\$ 92.28	\$ 18.46	-	-			
PM668	Work Station Bothwell 2003	\$ 118.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.12	\$ -	\$ -	\$ -	\$ 92.28	\$ 18.46	-	-			
PM671	Water Tanker	\$ 391.20	\$ 27.63	\$ 16.58	\$ -	\$ -	\$ -	\$ 21.99	\$ -	\$ -	\$ -	\$ 250.00	\$ 75.00	\$ 616.30	61.6	\$ 10.00	\$ 6.35	\$3.65
PM676	Kobelco Excavator FA6566	\$ 5,343.44	\$ 45.94	\$ 27.56	\$ 75.00	\$ -	\$ 930.31	\$ 182.29	\$ 919.80	\$ -	\$ 53.36	\$ 2,072.79	\$ 1,036.40	\$ 8,905.00	137.0	\$ 65.00	\$ 39.00	\$26.00
PM677	Compressor/Post Driver	\$ 155.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.59	\$ -	\$ -	\$ -	\$ 120.45	\$ 24.09	-	-			
PM682	Float IT0169	\$ 467.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 467.43	-	\$ -	\$ 462.50	18.5	\$ 25.00	\$ 25.27	(\$0.27)
PM684	Komatsu Grader FC7003	\$ 5,430.19	\$ 13.81	\$ 8.29	\$ -	\$ 15.80	\$ -	\$ 259.00	\$ 662.32	\$ -	\$ 53.36	\$ 2,945.07	\$ 1,472.54	\$ 4,387.50	67.5	\$ 65.00	\$ 80.45	(\$15.45)
PM687	Western Star - H. Chivers FB5754	\$ 18,175.79	\$ 515.66	\$ 309.41	\$ 1,029.25	\$ 5.09	\$ 3,586.16	\$ 196.57	\$ 5,982.01	\$ 2,763.73	\$ 435.10	\$ 2,235.21	\$ 1,117.60	\$ 15,787.50	315.8	\$ 50.00	\$ 57.56	(\$7.56)
PM695	Quick Cut Saw	\$ 42.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.90	\$ -	\$ -	\$ -	\$ 32.93	\$ 6.59	-	-			
PM705	Mack Truck FP4026 - Andrew Jones	\$ 23,429.62	\$ 739.93	\$ 83.34	\$ 38.50	\$ 4,886.26	\$ 1,599.23	\$ 443.13	\$ 7,063.84	\$ -	\$ 2,528.85	\$ 5,038.78	\$ 1,007.76	\$ 20,300.00	406.0	\$ 50.00	\$ 57.71	(\$7.71)
PM709	CAT 950 Wheel Loader Bothwell (FR3357)	\$ 6,866.54	\$ 107.55	\$ 64.52	\$ 168.00	\$ -	\$ -	\$ 335.29	\$ 800.32	\$ -	\$ 53.36	\$ 3,812.50	\$ 1,525.00	\$ 168.00	3.0	\$ 56.00	\$ 2,288.85	(\$2,232.85)
PM717	2008 Dog Trailer (Harold) Z54AB	\$ 1,623.73	\$ 102.61	\$ 61.57	\$ 100.00	\$ -	\$ -	\$ 52.73	\$ -	\$ -	\$ 467.43	\$ 599.57	\$ 239.83	\$ 4,581.25	183.3	\$ 25.00	\$ 8.86	\$16.14
PM720	S/Hand Tri Axle Dog Trailer Z24BO	\$ 2,402.45	\$ 89.79	\$ -	\$ -	\$ -	\$ -	\$ 68.83	\$ -	\$ 636.36	\$ 511.68	\$ 782.70	\$ 313.08	\$ 4,906.25	196.3	\$ 25.00	\$ 12.24	\$12.76
PM723	CAT 943 Traxcavator	\$ 1,287.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87.94	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 200.00	\$ 90.00	3.0	\$ 30.00	\$ 429.31	(\$399.31)
PM724	Toyota Corolla Ascent - Doctor A48YD	\$ 1,615.51	\$ -	\$ -	\$ -	\$ -	\$ 278.27	\$ 88.99	\$ -	\$ -	\$ 135.23	\$ 1,011.84	\$ 101.18	-	-			
PM726	John Deere Tractor & Slasher B47EG	\$ 4,782.70	\$ 166.74	\$ 100.04	\$ 83.50	\$ -	\$ -	\$ 296.81	\$ -	\$ -	\$ 85.61	\$ 3,375.00	\$ 675.00	\$ 945.00	21.0	\$ 45.00	\$ 227.75	(\$182.75)
PM729	King Box Trailer Hamilton Z92HG	\$ 183.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.39	\$ -	\$ -	\$ 45.43	\$ 106.82	\$ 21.36	-	-			
PM731	Pig Trailer Bothwell VT9746 HC	\$ 764.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21.99	\$ -	\$ -	\$ 442.18	\$ 250.00	\$ 50.00	-	-			
PM733	2010 Komatsu Grader Hamilton-B73TJ	\$ 20,483.98	\$ 462.54	\$ 249.20	\$ 254.50	\$ -	\$ 4,901.28	\$ 386.41	\$ 6,661.81	\$ 1,363.64	\$ 53.36	\$ 4,393.75	\$ 1,757.50	\$ 18,930.00	315.5	\$ 60.00	\$ 64.93	(\$4.93)
PM739	SES Vehicle Ex Huon Valley	\$ 292.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.99	\$ -	\$ -	\$ -	\$ 227.27	\$ 45.45	-	-			
PM740	Hino Tipper C95BL Hamilton 11/11	\$ 8,873.59	\$ -	\$ -	\$ -	\$ -	\$ 1,191.82	\$ 343.09	\$ 2,048.85	\$ 706.36	\$ 292.10	\$ 3,901.25	\$ 390.12	\$ 11,500.00	460.0	\$ 25.00	\$ 19.29	\$5.71
PM741	Mack Truck 2010 (C90JY)	\$ 18,993.33	\$ 386.87	\$ 219.98	\$ 225.00	\$ 2,806.68	\$ 1,367.60	\$ 252.78	\$ 7,181.50	\$ -	\$ 2,528.85	\$ 2,874.34	\$ 1,149.73	\$ 17,800.00	356.0	\$ 50.00	\$ 53.35	(\$3.35)
PM743	Mulcher Head	\$ 837.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57.16	\$ -	\$ -	\$ -	\$ 650.00	\$ 130.00	-	-			
PM744	Honda Tiller	\$ 174.32	\$ 64.16	\$ 38.50	\$ 14.00	\$ -	\$ -	\$ 3.94	\$ -	\$ -	\$ -	\$ 44.77	\$ 8.95	-	-			
PM745	Welder	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.69	\$ -	\$ -	\$ -	\$ 41.93	\$ 8.39	-	-			
PM746	John Deere X304 Ride on Mower (Bothwell)	\$ 186.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12.74	\$ -	\$ -	\$ -	\$ 144.89	\$ 28.98	11.25	0.3	\$ 45.0	\$ 746.42	(\$701.42)
PM748	Hino Tipper C43LG (Bothwell)	\$ 7,136.06	\$ 82.56	\$ 33.81	\$ 48.00	\$ -	\$ -	\$ 421.28	\$ 988.95	\$ -	\$ 292.10	\$ 4,790.33	\$ 479.03	\$ 4,493.75	179.8	\$ 25.00	\$ 39.70	(\$14.70)
PM751	Toro Groundmaster Mower (Bothwell)	\$ 1,936.11	\$ 202.69	\$ 121.61	\$ 40.00	\$ -	\$ -	\$ 197.27	\$ 72.59	\$ -	\$ 30.23	\$ 825.44	\$ 165.09	\$ 700.00	35.0	\$ 20.00	\$ 55.32	(\$35.32)
PM752	Ford Ranger (Bothwell) C77VJ	\$ 2,003.05	\$ 51.31	\$ -	\$ -	\$ -	\$ -	\$ 378.82	\$ 101.25	\$ -	\$ 135.23	\$ 1,151.28	\$ 115.13	\$ 294.00	42.0	\$ 7.00	\$ 47.69	(\$40.69)
PM753	Bomag Landfill Compactor	\$ 3,963.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 689.18	\$ 207.40	\$ -	\$ 53.36	\$ 2,358.28	\$ 471.66	\$ 615.00	20.5	\$ 30.00	\$ 193.33	(\$163.33)
PM756	Kenworth - Bothwell (Whelan)	\$ 14,570.22	\$ 285.01	\$ 171.01	\$ 50.00	\$ 214.37	\$ 1,731.08	\$ 223.49	\$ 7,648.30	\$ -	\$ 435.10	\$ 2,541.24	\$ 1,270.62	\$ 17,816.50	356.3	\$ 50.00	\$ 40.89	\$9.11
PM757	JBC Backhoe (Hamilton 2013)	\$ 7,381.84	\$ 171.96	\$ 78.91	\$ 170.00	\$ -	\$ 1,571.96	\$ 262.27	\$ 1,096.43	\$ 100.00	\$ 53.36	\$ 2,982.27	\$ 894.68	\$ 16,640.00	416.0	\$ 40.00	\$ 17.74	\$22.26
PM762	Toro Out Front Mower Hamilton	\$ 1,369.81	\$ -	\$ -	\$ -	\$ 54.55	\$ -	\$ 67.06	\$ 161.99	\$ -	\$ 171.22	\$ 762.50	\$ 152.50	\$ 760.00	38.0	\$ 20.00	\$ 36.05	(\$16.05)
PM763	Toro Mower GM7200 Hamilton	\$ 1,438.03	\$ -	\$ -	\$ -	\$ -	\$ 720.00	\$ 49.03	\$ -	\$ -	\$ -	\$ 557.50	\$ 111.50	\$ 730	36.5	\$ 20.00	\$ 39.40	(\$19.40)
PM765	Rover Shredder Vac Hamilton	\$ 107.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7.35	\$ -	\$ -	\$ -	\$ 83.52	\$ 16.70	-	-			
PM768	Trailer - TMD Box 10x6	\$ 130.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.93	\$ -	\$ -	\$ -	\$ 101.54	\$ 20.31	-	-			
PM769	Mitsubishi Triton 4x4 E76VG	\$ 2,473.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161.54	\$ 156.47	\$ -	\$ 135.23	\$ 1,836.80	\$ 183.68	\$ 196.00	28.0	\$ 7.00	\$ 88.35	(\$81.35)
PM770	Nissan Tip Tray Ute	\$ 3,154.64	\$ 266.82	\$ 139.13	\$ 42.00	\$ -	\$ -	\$ 148.74	\$ 562.26	\$ -	\$ 135.23	\$ 1,691.33	\$ 169.13	\$ 1,291.50	184.5	\$ 7.00	\$ 17.10	(\$10.10)
PM771	Polivac Suction Polisher	\$ 134.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.97	\$ -	\$ -	\$ -	\$ 113.41	\$ 11.34	\$ 7.00	1.0	\$ 7.00	\$ 134.72	(\$127.72)
PM772	Hino Tipper - E96VP	\$ 4,704.29	\$ -	\$ -	\$ -	\$ -	\$ 933.00	\$ 86.80	\$ 2,010.58	\$ -	\$ 292.10	\$ 987.01	\$ 394.80	\$ 9,862.50	394.5	\$ 25.00	\$ 11.92	\$13.08
PM773	Variable Mesaging Board	\$ 717.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45.92	\$ -	\$ -	\$ 45.43	\$ 522.20	\$ 104.44	\$ 60	6.0	\$ 10.00	\$ 119.67	(\$109.67)
PM774	140M AWD William Adams CAT Grader Bothwell	\$ 16,188.87	\$ 391.46	\$ 208.68	\$ 151.50	\$ -	\$ 1,497.00	\$ 496.89	\$ 5,479.99	\$ -	\$ 53.36	\$ 5,650.00	\$ 2,260.00	\$ 20,250.00	337.5	\$ 60.00	\$ 47.97	\$12.03
PM777	Mitsubishi ASX AWD	\$ 1,968.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110.19	\$ 319.25	\$ -	\$ 135.23	\$ 1,252.98	\$ 150.36	-	-			
PM778	2017 Ranger 2.2 Diesel	\$ 1,747.11	\$ 12.54	\$ 7.52	\$ 3.50	\$ -	\$ -	\$ 104.68	\$ 285.69	\$ -	\$ -	\$ 1,190.33	\$ 142.84	\$ 722.75	103.3	\$ 7.00	\$ 16.92	(\$9.92)
PM779	Ford Ranger XL 4WD Crew Cab Ute C91LO SES	\$ 842.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46.17	\$ -	\$ -	\$ 166.23	\$ 525.00	\$ 105.00	-	-			
PM780	Nissan X-Trail 4WD (Graham) F74ZU	\$ 1,973.18	\$ -	\$ -	\$ -	\$ -	\$ 36.00	\$ 143.41	\$ -	\$ -	\$ -	\$ 1,630.70	\$ 163.07	-	-			
PM781	Portable Barrow Lights x 2	\$ 753.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53.07	\$ -	\$ -	\$ -	\$ 603.44	\$ 96.55	-	-			
PM782	Ford Ranger XL 4WD Dual Cab (Jason)	\$ 3,471.34	\$ -	\$ -	\$ -	\$ -	\$ 700.55	\$ 138.28	\$ 694.73	\$ -	\$ 176.73	\$ 1,572.36	\$ 188.68	\$ 1,590.75	227.3	\$ 7.00	\$ 15.28	(\$8.28)
PM783	Ford Ranger SCab 4WD H78CR - Bwell (Spray ute)	\$ 2,691.98	\$ 34.67	\$ 8.67	\$ -	\$ -	\$ -	\$ 133.40	\$ 639.60	\$ -	\$ 176.73	\$ 1,516.89	\$ 182.03	\$ 854.00	122.0	\$ 7.00	\$ 22.07	(\$15.07)
PM784	Ford Ranger XL DCab 4WD H78CQ (Barry)	\$ 4,616.18	\$ 51.31	\$ -	\$ -	\$ -	\$ 1,453.50	\$ 138.19	\$ 1,036.51	\$ -	\$ 176.73	\$ 1,571.37	\$ 188.56	\$ 2,730.00	390.0	\$ 7.00	\$ 11.84	(\$4.84)
PM785	Mits Triton GLX Ext Cab 4WD - Ham (Grader ute)	\$ 2,463.51																

DONATIONS AND GRANTS 2020-2021

Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$10,000									
	Support/Donations	\$7,305									
	Further Education Bursaries	\$1,800									
	Central Highlands School Support	\$4,000									
	Anzac Day	\$5,950									
	Hamilton show	\$5,000									
	Australia Day	\$1,500									
	Church Grants	\$5,000									
	Suicide Prevention Program	\$2,000									
	Anglers Alliance Sponsorship	\$273									
	Ellendale Buskers Bash	\$1,000									
	Bothwell Spin-out	\$2,000									
	Royal Flying Doctor Service	\$1,000									
	Bothwell Speed Shear	\$2,000									
	Ouse & Highlands Regional Community Craft Group	\$1,000									
	Youth Activities	\$0									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$0									
	Local Govt Shared Services Project	\$5,000									
	Visitors Centre	\$5,000									
	200 Years of Bothwell Celebration	\$10,000									
	Health & Wellbeing Plan	\$10,000									
6/07/2020	Brighton Family Day Care	\$5,000		5,000.00							
22/07/2020	Central Highlands General Practice	\$2,695			2,695.00						
26/08/2020	Anzac Day Donation - Bothwell	\$50	50.00								
11/09/2020	Anglers Alliance 6 cameras-various locations	\$2,727								2,727.27	
14/09/2020	Brighton Council - South Central Sub Region Project	\$5,000						5,000.00			
YEAR TO DATE EXPENDITURE			50.00	5,000.00	2,695.00	0.00	0.00	5,000.00	0.00	2,727.27	15,472.27

BUDGET	\$100,300	12,500.00	5,000.00	10,000.00	7,000.00	5,800.00	52,000.00	5,000.00	3,000.00	100,300.00
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15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr

Seconded: Clr

THAT the Development & Environmental Services Report be received.

15.1 RECOMMENDATIONS FROM PLANNING COMMITTEE MEETING

A meeting of the Planning Committee was held on Tuesday 13th October 2020 with the following recommendations being made:

RECOMMENDATION 1

DA 2020/55

Subdivision (2 Lots into 4 Lots)

67 & 69 Arthurs Lake Road, Wilburville

Options

The Planning Authority must determine the Development Application DA2020/55 in accordance with one of the following options:

1. Approve in accordance with the Recommendation:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2020/55 for subdivision (2 lots into 4 lots) at 67 & 69 Arthurs Lake Road, Wilburville, subject to conditions in accordance with the Recommendation.

2. Approve with altered conditions:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2020/55 for subdivision (2 lots into 4 lots) at 67 & 69 Arthurs Lake Road, Wilburville, subject to conditions as specified below.

Should Council opt to approve the Development Application subject to conditions that are different to the Recommendation the modifications should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:

Alteration to Conditions:-

3. Refuse to grant a permit:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Refuse** the Development Application DA2020/55 for subdivision (2 lots into 4 lots) at 67 & 69 Arthurs Lake Road, Wilburville, for the reasons detailed below.

Should the Planning Authority opt to refuse to grant a permit contrary to the officers Recommendation, the reasons for the decision should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:

Reasons :-

Recommendation from Planning Committee

Moved Clr

Seconded Clr

The proposal is assessed to substantially comply with the requirements of the Central Highlands Interim Planning Scheme 2015 and so in accordance with section 57 of the Land Use Planning and Approvals Act 1993, the Planning Authority is recommended to approve the application for Development Application DA2020/55 for subdivision (2 lots into 4 lots) at 67 & 69 Arthurs Lake Road, Wilburville subject to the conditions below.

Recommended Conditions

General

- 1) The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.
- 3) The subdivision must be carried out in accordance with the *Bushfire Hazard Management Report: Subdivision - 67 & 69 Arthurs Lake Road, Wilburville*, Scott Livingston, 14th August 2020 (Bushfire Assessment Report).

Public open space

- 4) As insufficient provision has been made for recreational space, and having formed the opinion that such a provision should be made in respect of the proposal, Council requires that an amount equal to five percent (5%) of the unimproved value of Lots 2 and 3 must be provided as cash-in-lieu of public open space in accordance with the provisions of Section 117 of the Local Government (Building & Miscellaneous Provisions) Act 1993. The subdivider must obtain a valuation for the unimproved value of the subdivision from a registered Valuer and pay the applicable amount for lots in each stage prior to sealing of that stage.

Easements

- 5) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's Municipal Engineer. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

- 6) The final plan of survey must be noted that Council cannot or will not provide a means of drainage to all lots shown on the plan of survey.

Covenants

- 7) Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Services

- 8) The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.
- 9) Wastewater and storm water disposal systems for each lot must be designed and provided in accordance with the recommendations of the On-site Wastewater & Stormwater Assessment, 67-69 Arthurs Lake Road, Arthurs Lake prepared by GES, dated July 2020.

Access

- 10) A vehicle access, with a minimum carriageway width of 4.0m, must be provided from the road carriageway to each Lot.
- 11) The vehicle accesses must be constructed in accordance with the standards shown on standard drawings TSD-R03-v1 Rural Roads Typical Property Access and TSD-R04-v1 Rural Roads Typical Driveway Profile prepared by the IPWE Aust. (Tasmania Division) and to the satisfaction of Council's General Manager.
- 12) The vehicular access for all internal lots must be constructed for the full length of the access strip, to the lot proper, and include:
 - a. 4.0 metre minimum width carriageway
 - b. Constructed with a durable all weather pavement

- c. Stormwater drainage; and
- d. In accordance with the endorsed Bushfire Management Planning Report.

Final plan

- 13) A final approved plan of survey and schedule of easements as necessary, together with one copy, must be submitted to Council for sealing. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
- 14) A fee of \$285.00, or as otherwise determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey.
- 15) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage.
- 16) It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.

Soil and Water Management

- 17) A soil and water management plan (here referred to as a 'SWMP') prepared in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South, must be approved by Council's General Manager before development of the land commences.
- 18) Temporary run-off, erosion and sediment controls must be installed in accordance with the approved SWMP and must be maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.
- 19) The topsoil on any areas required to be disturbed must be stripped and stockpiled in an approved location shown on the detailed soil and water management plan for reuse in the rehabilitation of the site. Topsoil must not be removed from the site until the completion of all works unless approved otherwise by the Council's General Manager.
- 20) All disturbed surfaces on the land, except those set aside for roadways, footways and driveways, must be covered with top soil and, where appropriate, re-vegetated and stabilised to the satisfaction of the Council's General Manager.

Construction

- 21) The developer must provide not less than forty eight (48) hours written notice to Council's General Manager before commencing construction works on-site or within a council roadway.
- 22) The developer must provide not less than forty eight (48) hours written notice to Council's General Manager before reaching any stage of works requiring inspection by Council unless otherwise agreed by the Council's General Manager.

Construction amenity

- 23) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager Environment and Development Services:
 - Monday to Friday 7:00 AM to 6:00 PM
 - Saturday 8:00 AM to 6:00 PM
 - Sunday and State-wide public holidays 10:00 AM to 6:00 PM
- 24) All subdivision works associated with the development of the land must be carried out in such a manner so as not to unreasonably cause injury to, or unreasonably prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of -
 - (a) Emission from activities or equipment related to the use or development, including noise and vibration, which can be detected by a person at the boundary with another property.
 - (b) Transport of materials, goods or commodities to or from the land.
 - (c) Appearance of any building, works or materials.

- 25) Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Municipal Engineer.
- 26) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.

The following advice applies to this permit:

- a) This permit does not imply that any other approval required under any other legislation has been granted.
- b) This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

RECOMMENDATION 2

DA2020/13: SUBDIVISION (2 LOTS): 28 FRANKLIN PLACE, HAMILTON

Options

The Planning Authority must determine the Development Application DA2020/22 in accordance with one of the following options:

1. Approve in accordance with the Recommendation:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2020/22 for subdivision (2 lots) at 28 Franklin Place, Hamilton, subject to conditions in accordance with the Recommendation.

2. Approve with altered conditions:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2020/22 for subdivision (2 lots) at 28 Franklin Place, Hamilton, subject to conditions as specified below.

Should Council opt to approve the Development Application subject to conditions that are different to the Recommendation the modifications should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:

Alteration to Conditions:-

3. Refuse to grant a permit:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Refuse** the Development Application DA2020/22 for subdivision (2 lots) at 28 Franklin Place, Hamilton, for the reasons detailed below.

Should the Planning Authority opt to refuse to grant a permit contrary to the officers Recommendation, the reasons for the decision should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:

Reasons :-

Moved Cllr

Seconded Cllr

The proposal is assessed to substantially comply with the requirements of the Central Highlands Interim Planning Scheme 2015 and so in accordance with section 57 of the Land Use Planning and Approvals Act 1993, the Planning Authority is recommended to approve the application for Development Application DA 2020/13 for subdivision (2 Lots) at 28 Franklin Place, Hamilton subject to the conditions below.

Recommended Conditions

General

- 1) The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.

Public Open Space Contribution

- 3) Council requires that an amount equal to five percent (5%) of the unimproved value of Lot 1 must be provided as cash-in-lieu of public open space in accordance with the provisions of Section 117 of the Local Government (Building & Miscellaneous Provisions) Act 1993. The subdivider must obtain a valuation for the unimproved value of the subdivision from a registered Valuer.
- 4) The cash-in-lieu of public open space must be in the form of a direct payment made before the sealing of the final plan of survey.

Services

- 5) The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.
- 6) Electrical and telecommunications services must be provided to each lot in accordance with the requirements of the responsible authority and the satisfaction of Council's Senior Planner.

Access to Lot 1

- 7) A separate access for Lot 1 from the carriageway of the road onto the subject land must be provided prior to sealing the final plan. The access must have a minimum width of 3.6 metres at the property boundary and be located and constructed in accordance with the standards shown on standard drawings SD 1003 and SD 1012 prepared by the IPWE Aust. (Tasmania Division), to the satisfaction of Council's Works Manager.

Easements

- 8) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's Municipal Engineer. The cost of locating and creating the easements shall be at the subdivider's full cost.

TasWater

- 9) Pursuant to the Water and Sewerage Industry Act 2008 (TAS) Section 56P (2) (b) TasWater impose conditions on the permit as per Form PL05P (attached).

Final plan

- 10) A final approved plan of survey and schedule of easements as necessary, together with one copy, must be submitted to Council for sealing. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
- 11) A fee of \$205.00, or as otherwise determined in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey.
- 12) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey for each stage.
- 13) It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.

The following advice applies to this permit:

- a) This permit does not imply that any other approval required under any other legislation has been granted.
- b) If you notify Council that you intend to commence the use or development before the date specified above you forfeit your right of appeal in relation to this permit.

15.2 DRAFT CENTRAL HIGHLANDS LOCAL PROVISIONS SCHEDULE – RESPONSE TO POST LODGEMENT ISSUES RAISED BY THE TASMANIAN PLANNING COMMISSION, AND OTHER MATTERS.

AUTHOR	Planning Consultant (SMC) Damian Mackey
DATE	14 October 2020
ATTACHMENT	Correspondence - Tasmanian Planning Commission, 31 July 2020
ENCLOSURES	<ol style="list-style-type: none"> 1. Central Highlands draft LPS post lodgement conference - matters discussed. 2. Central Highlands Draft Local Provisions Schedule - Zoning Clarification Table – <i>with Council responses</i>. 3. Central Highlands Draft Local Provisions Schedule – Overlay Clarification Table – <i>with Council responses</i>. 4. Central Highlands Draft Local Provisions – written document working draft. 5. Central Highlands draft LPS assessment - drafting clarifications table – <i>with Council responses</i>.

Purpose

The primary purpose of this report is to endorse the outcomes of the Council workshop held on 13 October 2020 into the issues raised by the Tasmanian Planning Commission (TPC) following the lodgement of the draft Central Highlands Local Provisions Schedule (LPS).

Council formally lodged its draft LPS in late 2019. Council received the attached correspondence from the TPC on 31 July 2020, following a 'post lodgement conference' with Council planning officers in early July.

The TPC correspondence raises numerous issues with the draft LPS and requests a response from Council, acting as the Planning Authority. The issues were tabulated by the TPC in the enclosed TPC Attachments, with TPC Attachments 2, 3 and 5 incorporating a column for Council to fill in its response. This has now been done by Council's Planning Consultant using the directions agreed at the Councillor workshop. Confirmation of these responses is now sought from Council.

Following receipt of Council's responses, the TPC will, after due consideration, provide Council with a formal notice under Section 35(5)(b) of the *Land Use Planning & Approvals Act 1993* directing Council to undertake certain modifications to the LPS before it can proceed to formal public notification.

The secondary purpose of this report is to seek Council endorsement for two new modifications to the LPS. These are minor in nature and are detailed under the heading 'other matters' towards the end of this report.

Background

As Councillors are aware, the Tasmanian Planning Scheme will consist of the State Planning Provisions (SPPs) and the Local Provisions Schedules (LPSs) from individual Councils. The SPPs were declared by the Minister in February 2017 and the LPSs are currently being prepared by each of Tasmania's 29 Councils. Several Councils have now completed this task and have had their LPSs declared. Once a Council's LPS is declared, the State Planning Scheme comes into force for its municipal area and its old Interim Planning Scheme no longer applies.

Some content of the LPS has already been prepared by the State Government, but much of this content needs to be refined and applied by the local Council, acting as a Planning Authority, to suit the local area and local values.

In the Southern region, Council officers have made every attempt to work together through the Southern Technical Reference Group (TRG) to ensure consistency and to coordinate and manage the State Government funding used to assist Councils in the preparation of the technical mapping and technical guidance documents.

The content of the LPS consists of two parts:

- A. Zone maps and overlay maps; and
- B. The local component of the written ordinance.

The zone and overlay maps spatially define the application of the zones, specific area plans and the applications of certain planning scheme codes through map overlays. The written ordinance for each zone and code overlay has been defined by the State. Council's role is to spatially allocate the zones and codes overlays but must do so in accordance with rules and guidelines provided by the State.

The most significant written component of the Central Highlands LPS is the Lake Meadowbank Specific Area Plan and the content of the Local Heritage Place table. All other components of the written ordinance are State Planning Provisions.

Responses to the Tasmanian Planning Commission

The enclosed TPC attachments 2, 3 and 5 incorporate a column for Council's responses to the issues raised. These have been drafted to accord with the guidance and directions arising from the Councillor workshop mentioned above. It is recommended that Council endorse the responses as written.

As discussed at the workshop, it is noted that the TPC have requested significant redrafting and justification of the Lake Meadowbank Specific Area Plan. A redrafted version will be presented to the next Council meeting. Justification for the Specific Area Plan is as detailed in the Lake Meadowbank Planning Project Report 2013 prepared by Inspiring Place on behalf of Council, Hydro Tasmania and the Department of Economic Development, Tourism and the Arts.

Community Consultation

When directed to do so by the TPC the Central Highlands LPS will be publicly exhibited in accordance with the statutory requirements.

This will involve:

- The statutory requirements of Division 4 of the Act. These are, in summary:
 - A 60-day exhibition period.
 - Notification of adjacent Councils and Councils in the region; and
 - Notification of State Service Agencies and Authorities as directed by the TPC;
 - Newspaper notice of the exhibition;
 - The exhibition of the draft LPS for public viewing within the municipal area;
 - The exhibition of the draft LPS by the TPC;
 - The opportunity for members of the public to lodge representations on the draft LPS;
 - Consideration of representations by the Council (acting as a Planning Authority).
- Use of Council resources to exhibit and communicate the draft - Council website, and readily available information at Bothwell and Hamilton Offices;
- Information Sessions at key locations (i.e. dedicated drop-in session);
- Officers available to discuss matters with the public and stakeholders.

Proposed details of the mechanics of the public exhibition process (dates, times, locations, displays, etc.) will be subject of a separate report for Council consideration once it is clear when the TPC/Minister will endorse the LPS as suitable for public consultation.

External Referrals

No external referrals were required or undertaken as part of the development of the draft LPS. For many issues relevant to State agencies, input has already taken place at the statewide level. Following endorsement by Council, the draft LPS will nevertheless be referred to State agencies.

Council Strategic Plan (and Local Planning Strategy)

The draft LPS is considered to be consistent with the Central Highlands Strategic Plan and local planning objectives and plans, as detailed in the Supporting Report considered at the August 2019 Council meeting.

Timeframe

A timeframe for the exhibition of the draft LPS is pending the consideration of the draft LPS by the TPC.

Financial Implications

Continuing with the preparation and exhibition of the draft is a core requirement of Council and duty of the Planning Authority and carries a low financial liability but overall is a resource intensive exercise for the Planning Department.

Other Matters

Attenuation Code:

The Attenuation Code overlay needs to be removed from the Great Lake Hotel's former sewerage ponds, (3096 Marlborough Rd, 7148876). The ponds have been decommissioned and hotel is now serviced by an onsite Waste Water Treatment System.



Zoning - Walkway – Wigrams Way, London Lakes – CT144620/1

This walkway is part of the title for the (privately owned) lake and is zoned Rural Resource. However, there is no made walkway/track on the strip.

Council has approved a reorganisation of the boundaries to move the walkway strip across to the other side of the adjoining title. The titles on either side of the walkway are in the same ownership.

When the title changes it would leave a strip of Rural Zone through the residential property if the zone were to remain as it is.

To resolve this, it is recommended that the current walkway be zoned the same as its residential neighbours; Low Density Residential. It will be of no consequence that the relocated walkway will be zoned Low Density Residential also.



Conclusion

The outcomes of the Councillor workshop held on 13 October have been incorporated into the TPC Attachments 2, 3 and 5. Council's endorsement is sought.

Council's endorsement is also sought for the removal of the Attenuation Code overlay from the now-redundant sewerage treatment ponds at the Great Lake Hotel and the zoning of the relocated walkway at Wigrams Way, London Lakes, CT144620/1, to Low Density Residential.

Recommendation

THAT Council:

- A. Endorse the responses to the issues raised by the Tasmanian Planning Commission following the lodgement of the Draft Central Highlands Local Provision Schedule, as set out in TPC Attachments 2, 3 and 5, enclosed.
- B. Endorse the removal of the removal of the Attenuation Code overlay from the now-redundant sewerage treatment ponds at the Great Lake Hotel and the zoning of the relocated walkway at Wigrams Way, London Lakes, CT144620/1, to Low Density Residential.

15.3 SECURITY CAMERAS AT BOTHWELL FOOTBALL CLUB AND COMMUNITY CENTRE

Background

Security at the Bothwell Football Club and Community Centre has been discussed by the Committee at a number of meetings. Senior Constable Caryle attended a Committee Meeting in October last year and advised that security cameras would be beneficial and as a minimum could be installed in the bar area and entry door. This would be beneficial in the event of anti-social behaviour, liquor licencing requirements and crime prevention.

Two quotes were obtained for the installation of a CCTV system at the Bothwell Football Club and Community Centre.

Quote 1

\$3,245.00 (GST Inclusive)

Supply and Installation of Monitor, Video Recorder, and two hi definition cameras.

Quote 2

\$4,470.00 (GST Inclusive)

Supply and installation of two cameras, wireless access point at Recreation Ground so staff can access the camera system from their phone, ipads or laptops plus a wireless link to the Bothwell Council Office to allow for remote access and viewing of footage.

This system will also mean that the recreation ground will have a permanent access to the internet for future use.

No allocation has been made in the 2020-2021 budget for a security system.

Current Situation

The above information was presented to the September Council Meeting with Councillors requesting further information on the internet connection.

Confirmation has been received that the link from the Council Chambers will deliver approximately 100 Mbit's per second of throughput and would be comparable to the internet speed that is currently available at the Bothwell Council Office.

For Decision

15.4 REVIEW OF DOG MANAGEMENT POLICY

Report By

Graham Rogers (Manager Development & Environmental Services)

Background

The review of Council's Dog Management Policy was discussed at the August and September Council Meetings with Councillors asked to provide comments on the Policy.

Current Situation

The following comments were received from Councillors and considered by the Manager DES and Animal Control Officers with changes made to the draft where considered appropriate.

ISSUE	OFFICER COMMENTS
Does built up areas relate to all townships and villages throughout the Central Highlands?	Definition taken directly from the Dog Control Act: It is considered to refer to all major townships and settlements around the lakes areas
What percentage of dogs in the central highlands do you think are registered and micro chipped?	Unknown
Dogs receive proper care and attention is not complied with.	Any issues that Council becomes aware of are investigated or referred to the RSPCA where necessary
Many working dogs are not given adequate exercise when not required for work.	
Is Croakers classed as an off lead area? Could also be used as a training area.	No, this site has not been declared by Council as an "Off Lead Area". There are provisions in the Policy for Council to declare such areas.
Restricted areas should include names of towns , villages etc where dogs must be on lead.	Noted and updated in the draft.
Kennel licenses should be phased out in towns and villages to overcome ongoing problems with barking dogs. No new licenses should be issued and current licensees should be urged to relocate their dogs outside of towns. Inspections should regularly take place and noncompliance of license requirements should result in cancellation of license.	Noted
Requirements for adequate kennel housing, cleanliness of enclosures and protection from the elements is certainly not complied with.	Any issues that Council becomes aware of are investigated.
Should all owners of dogs be required to have signage indicating dog on property?	Noted. Not considered necessary.
Under definition of "Attack" menace or harass should be defined (eyes of the beholder)	Noted. Definition taken directly from the Dog Control Act 2000. No change considered necessary.

Definition of “breeding dog” pure bred incorrect (i.e. Labradoodle)	Noted. The current requirement to register a dog under this classification is TCA Registered & Dog Owner holding current membership of the TCA No change considered necessary.
Comments on Responsible Ownership: <ul style="list-style-type: none"> • Ensure dogs cannot escape the owner’s property or control. • Ensure dogs receive proper shelter from severe cold, extreme heat and moderate precipitation and hail. • Ensure that the dog received adequate exercise; and is not in a cage or is not continuously on a short chain in one location. 	Noted. Considered current provisions in Dog Management Policy address these issues.
Prohibited Public Places: <ul style="list-style-type: none"> • Any shopping centre or any shop – dog in vehicles and assistance dogs? 	Noted. This provision relates to dogs inside shopping centre only. Approved assistance dogs are exempt.
Declared Prohibited Areas A map should be provided to show the location of declared Prohibited Areas.	These areas are World Heritage, National Park, Conservation or Reserves. Most are in remote areas and to supply mapping would be difficult and complex. A link to Parks and Wildlife Service Website has been added to draft Policy.
Built up areas in Central Highlands should be added to the Restricted Areas list.	Noted and amended in draft Policy
Proof to be supplied when registering a dog in certain categories i.e proof of employment with pastoralist for “working dogs”. Proof of Gun Licence for “hunting dogs”.	Noted. Discretion is used by Staff when registering dogs and proof is requested where considered necessary.
Due to nuisance barking no Kennel Licences should not be allowed in towns and built up areas.	Noted
Definition of “Assistance Dog” should include a dog trained to assist a person with a disability.	Under the Dog Control Act there is currently no definition for Assistance Dog only Guide Dog and Hearing Dog. It is understood that Assistance Dogs can play a major role in a person’s life. There is some concern that if the current definition is expanded in Council’s Policy without a broad approach being taken this could cause confusion in that a dog may be classed as an Assistance Dog with Central Highlands Council but has not been adequately trained as an Assistance Dog. If Council would like to see this changed it is recommended that Council send a letter to LGAT outlining Council desire to see Assistance Dogs recognised under the Dog Control Act.

Conclusion

An internal review of the Dog Management Policy 2015 has been undertaken with a draft Dog Management Policy 2020 prepared in accordance with the requirements of the Dog Control Act 2000. Councillors have had the opportunity to provide comments and a final draft is now being presented for approval to invite public submissions.

Recommendation

THAT public submissions be invited on the draft Dog Management Policy 2020 with submissions closing on Friday 20th November 2020; and

THAT Council decide if they wish to progress the issue of Assistance Dogs being recognised under the Dog Control Act with LGAT.

15.5 DRAFT DOG CONTROL REGULATIONS 2020

Report By

Graham Rogers (Manager Development & Environmental Services)

Current Situation

Council has been invited to comment on the draft Dog Control Regulations 2020. The draft Regulations are a remake of the Dog Control Regulations 2010 which will expire on the 9 June 2021.

The Regulations prescribe the details for microchips, the requirements for dangerous dog enclosures and the offences under the *Dog Control Act 2000* in respect of which infringement notices may be issued.

Most provisions in the Regulations are remade without change, except for changes to the infringement notices prescribed under Schedule 1 – Offences, which may have some implications for Council's.

Currently an Authorised Office is able to issue Infringement Notices for dog attacks on animals or persons. The proposed change will still allow for the issue of Infringement Notices for dog attacks on persons but dog attacks on animals would be considered a breach of section 19(3) and would be considered by the Courts and not through an Infringement Notice. This could have significant financial implications for Councils.

Conclusion

A six week consultation timeframe has been agreed to with LGAT and Councils are encouraged to provide their comments to LGAT.

LGAT have advised that comments need to be submitted by 30 October 2020.

Recommendation

THAT comments on the Draft Dog Control Regulations 2010 be provided to the Manager Development & Environmental Services by Wednesday 28th October 2020.

15.6 AIR QUALITY BOTHWELL OFFICE

Report By:

Beverley Armstrong EHO

Background:

Concerns were raised about the air quality of the Bothwell Office. This stemmed from at times the office smelling very muggy and mouldy and some breathing difficulties. Currently, there is no ventilation within the office building which would allow damp areas to dry out and generally decrease the level of mould. There are air vents under the footings of the property to the external environment.

IPM consulting were engaged to conduct a mould assessment of the council office in Bothwell. The principal objective of this assessment was to determine the presence/absence of mould in the offices and storage rooms within the property.

Conclusions

Under the conditions monitored on Monday the 17th February 2020, the potential for mould to adversely impact health is considered to be low, however it is clear that mould resides in materials within the building, such as the carpet and floor boards, and the potential for this to proliferate is a moderate to high risk. There are a number of suggestions which Central Highlands Council are able to implement that will reduce the level of moisture and decrease odour within the building. This will also decrease mould proliferation throughout the building and reduce respiratory symptoms for Central Highlands office workers.

Progress

Cowan Restorations made a site visit to Bothwell to ascertain what might need to be done. They could not give a quote as the work was varied and may need to be carried further. They suggested that we make a claim on our insurance to get the work done. The IPM report would be sufficient to get the work started under insurance.

Recommendation

THAT Council approve claiming the repairs, modifications to the Bothwell Officer through Insurance.

15.7 WASTE RECYCLING CONTRACT**Report By:**

Beverley Armstrong (EHO)

Background

The generic recycling contract with Cleanaway is completed. Councils will be able to negotiate the contract with Cleanaway for acceptance of recycling at the Derwent Park premises. The contract is now being presented to Council for consideration.

Conclusion

Council will need to decide if they want go with the contract, this would mean a renegotiation of our recycling contracts as the cost for disposal is already factored into the contracts. This contract means all southern Councils are paying the same amount for their recycling.

We pay the same amount for recycling through our current contracts.

For Decision**15.8 KEEP ON TOP OF COVID CAMPAIGN****Report By:**

Beverley Armstrong (EHO)

Keep on Top of COVID campaign

The Keep on Top of COVID campaign was launched on 18 September 2020 to help prepare Tasmanians for COVID being part of their lives into the longer-term.

The campaign is explaining the shared responsibility between the community and Government and how the actions we take now will reduce the risk of COVID-19, and also prepare us if an outbreak was to occur.

The campaign reiterates the COVID safe behaviours the community needs to continue to embrace (physical distancing, testing if you have symptoms, staying home if sick and following restrictions) and also explains what the Government is doing to protect and prepare our State.

Government actions are focussed on measures to reduce the risk – such as border restrictions, screening etc – and also the planning and preparation being undertaken for future cases or outbreaks.

Print, digital and outdoor advertising are underway, and radio and television are in development. The current media schedule runs to mid-December 2020. The campaign supports the recommendations of the Premier's Economic and Social Recovery Advisory Committee (PESRAC) in relation to keeping Tasmanians informed and involved in our recovery journey, and explaining how the Government will manage COVID-19 into the future.

The campaign will continue to evolve as circumstances change here in Tasmania and beyond our borders.

Any promotion and encouragement for staff and stakeholders to take part in the survey would be greatly appreciated.

Recommendation

THAT Council adopt the information and the following be added to all emails and or letters to promote the campaign until 2021:



15.9 LAND ACQUISITION ACT 1993

Earlier this year Council was advised of proposed amendments to the *Land Acquisition Act 1993*.

The amendments related primarily to the issue of electronic signature and electronic service regarding the Notice to Treat and the Notice of Acquisition with the following sections have been drafted for legislative amendment:

- 14. Principal Act
- 15. Section 21 amended (Notice to former owner after acquisition)
- 16. Section 34 amended (amount of compensation for mortgagee)
- 17. Section 66 amended (public Trustee to represent unascertained owner)
- 18. Section 80 amended
- 19. Section 81 amended (Service of notices and other documents)

A copy of the Land Acquisition Issues Paper and Stakeholder Feedback paper have been provided to update Council.

For Information

15.10 DRAFT BUSHFIRE MITIGATION MEASURES BILL

The General Manager has received an email from Mrs Georgia Palmer the Senior Policy Officer at the Local Government Association of Tasmania stating the following:

'Many of you may have seen the Premier's media release on Wednesday in relation to the draft Bushfire Mitigation Bill. The Bill was released for consultation late Wednesday afternoon and submissions are due to the State Government by 23 October 2020.

The key objective of the bill is to reinforce the duty of public and private land owners to mitigate bushfire risks. Due to the nature of the Bill LGAT proposes to develop a sectoral response to the Bill. As such could you please review and provide comments on the bill to Georgia.palmer@lgat.tas.gov.au by COB 19 October 2020.

LGAT was provided with a high level overview of the Bill by the Department of Premier and Cabinet and the Tasmanian Fire Service yesterday. They have also offered to provide another briefing for General Managers and relevant officers if councils would like that. If you can let me know if this is something you would be interested in and should there be enough interest I will facilitate the meeting.

Some of the key issues we raised in the briefing this morning include:

Part 3 Bushfire Mitigation Measure panel:

- *The omission of Statutory time lines associated with the Bushfire Mitigations Measures Panels deliberations;*
- *The lack of a legal representative on the panel given the appeals role;*
- *The members of the panel and whether they will have the ability to service the potential demand; and*
- *The need for increased resourcing within TFS to review and provide advice regarding Bushfire Mitigation Plans.*

Section 16 Exemption from other Acts - *this clause enables measures to be taken consistent with an approved Bushfire Mitigation Plan despite any requirement under another Act for a licence, approval, permit, consent or other authorisation for work and despite any covenant or other restriction. This clause therefore over rides all other state legislation including LUPPA, Threatened Species, Aboriginal Heritage Act, etc. The clause requires the Bushfire Mitigation Measures Panel to make the determination about whether the risk abatement is more important than the other values of the land. This is likely to be concerning.*

Part 5 Bushfire Hazard Reduction Notices and Fuel Breaks

Section 19 provides for the Chief Officer to issue bushfire hazard reduction notices to reduce fire risk and or require a fuel break to arrest the spread, or facilitate the suppression of bushfire. This section also enables a local council to issue a bushfire hazard reduction notice. The statutory guidelines and sub-regulations (yet to be developed) will be critical in defining when and how these notices can be issued. The clarity around the role of TFS in providing notices to private land holders is likely to be welcomed.

LGAT also raised the issue of private land owners undertaking this work upon receiving a notice for the greater good of a community (especially in developing fire breaks) and whether there may be some mechanism from the state to support them in undertaking this work. This is unlikely but the state is open to suggestions.

Part 6 Miscellaneous

Section 24 provide the chief officer or an authorised officer with the ability to require a local council, by notice in writing, to deal with bushfire danger within a reasonable period, if the danger is specified as a nuisance under the LG Act 1993. LGAT raised concern with this clause. We were informed this power currently exists under the Fire Service Act. We also raised the idea of improving those provisions as part of LG Act review.

As the guidelines and sub regulations are a critical component of this Bill, LGAT asked what the consultation process will be in relation to these. It is likely that working groups will be established to develop the guidelines and draft guidelines will be put out for comment.

I look forward to receiving your comments by 19th October.'

The General Manager has also received a letter from the Minister for Police, Fire and Emergency Management and Minister for Local Government the Hon Mark Shelton regarding the Bushfire Mitigation Measures Bill.

The Minister states the Bill has been designed to set up a new legislative framework for bushfire mitigation. Bushfire mitigation is a shared responsibility between communities, fire agencies and all three levels of government. The Bill

will make this clear by placing a duty on both public authorities and private landowners/occupiers to appropriately manage bushfire risks. This will be a new approach to bushfire mitigation in Tasmania. The Government is committed to working with key stakeholders, including the local government sector, to develop the necessary supporting detail for the framework. The Premier has written to the Local Government Association of Tasmania (LGAT) inviting comments from the sector on the draft Bill. I would like to take this opportunity to invite Central Highlands Council to make its own individual submission if it wishes to do so.

The Department of Premier and Cabinet fact sheet states that the Tasmanian Government is committed to protecting life and property from the potentially devastating impacts of bushfire. To enhance Tasmania's bushfire preparedness, the Government is proposing to introduce a new legislative framework to support bushfire mitigation in Tasmania.

Summary

It is not possible to eliminate bushfires. However, measures can and should be put in place to reduce the impact of fires. The Bushfire Mitigation Measures Bill will introduce a new legislative framework for bushfire mitigation in Tasmania.

The Bill will ensure that there is clear accountability for landowners and occupiers in regards to bushfire mitigation. The Bill aims to proactively manage and mitigate risks to better protect human life, property and natural and cultural heritage values from the ravages of devastating bushfire.

What will the Bill do?

Reinforce the duty of public and private land owners/occupiers to mitigate bushfire risks

The Bushfire Mitigation Measures Bill will make it clear that landowners and occupiers have a duty to take practical steps to proactively manage bushfire risks on land they own or control.

Streamline Bushfire Mitigation Plan (BMP) approval processes

For new developments, bushfire risks are largely dealt with under existing planning and building laws. However, for existing developments or vacant land, the authorisation process for bushfire mitigation activities can be much more complex. These processes may deter or delay landowners and occupiers from taking steps to mitigate bushfire risks on their land. To combat this, the Bill creates a 'one-stop' approval process where landowners or occupiers can submit for approval a Bushfire Mitigation Plan (BMP) to a newly established Bushfire Mitigation Measures Panel (BMM Panel).

The new legislative framework aims to make it easier for landowners/occupiers to undertake bushfire mitigation activities within existing developments or on vacant land.

Allow for the establishment of a Bushfire Mitigation Measures (BMM) Panel

The BMM Panel will be made up of:

- the Secretary of the Department of Police, Fire and Emergency Services (or their delegate);
- the Secretary of the Department of Premier and Cabinet (or their delegate);
- the Director of the Environment Protection Authority;
- a representative nominated by the Local Government Association of Tasmania (LGAT); and
- an expert member appointed by the Minister.

The BMM Panel's representation allows a range of perspectives to be considered as part of the new BMP approval process. The Panel will also be able to request expert advice to assist it to assess an application. The Panel will need to be satisfied that proposed measures are intended for bushfire mitigation and not for other purposes such as clearing for agricultural purposes.

Consolidate the framework for bushfire hazard reduction notices

The Bill makes clear that there may be implications for landowners and occupiers who do not appropriately discharge their duties in relation to bushfire mitigation. The Bushfire Mitigation Measures Bill will provide the Tasmania Fire Service with the power to issue a bushfire hazard reduction notice to an occupier of land requiring the reduction of bushfire dangers and removal of bushfire hazards.

The Bill will also facilitate the prompt resolution of disputes relating to bushfire hazard reduction notices.

Further Information

You can read more about the Bill on the Department of Premier and Cabinet's website at www.dpac.tas.gov.au/bmmb here you will find a copy of the Bill and an Explanatory Paper.

Have your Say

The measures we take to manage the risks of bushfire are important to all Tasmanians. This is why we want the community and other stakeholders to have their say about the Tasmanian Government's new draft Bushfire Mitigation Measures Bill.

Submissions can be made on any aspect of the Draft Exposure Bill by visiting the Department of Premier and Cabinet's website at www.dpac.tas.gov.au/bmmb or by writing to the Project Team:

Email: bushfiremitigation@dpac.tas.gov.au

Post: Office of Security and Emergency Management

Department of Premier and Cabinet

GPO Box 123

HOBART TAS 7001

Submissions close on 23 October 2020.

Please note, unless stated as confidential, submissions will be treated as public information. Any offensive or defamatory material will not be published.

Recommendation

THAT any feedback on the Bushfire Mitigation Measures Bill should be provided to the Manager of Development and Environmental Services by the 22 October 2020 so the Manager of Development and Environmental Services can lodge the feedback with the Office of Security and Emergency Management by the COB on the 23 October 2020.

15.11 BOTHWELL TOWN HALL LIGHTING

Background

Problems are being experienced with the lights in the Bothwell Town Hall tripping the power supply when functions are being held. This has become an issue with this occurring when the hall has been booked out of hours for private functions with a staff member having to attend and gain access to the switchboard which is located in the foyer of the Bothwell Library.

Advice was sought from an Electrician who advised that the power is being tripped when the old fluorescent lights heat up.

Current Situation

A quotation has been received to supply and install 19 new LED 1200mm Tri Colour lights throughout the Bothwell Town Hall being \$3,500.20. This quote excludes labor or materials to run a new earth as there is a possibility that the lights in the hall may or may not be earthed. Due to swapping out lights the lights will need an earth once installed to make installation compliant and this will be an extra cost.

Recommendation

THAT Council approve the supply and installation of LED lights as associated works throughout the Bothwell Town Hall.

15.12 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2020 / 00064	S J Stafford	11 Wilburville Road, Wilburville	Shed Extension
2020 / 00057	J Woodbury	54 Thiessen Crescent, Miena	Outbuilding
2020 / 00053	Quanex	7 Reynolds Neck Road, Reynolds Neck	Outbuilding
2020 / 00063	Bee Newman Next 50 Architects	1 Johnsons Road, Miena	Dwelling & Garage
2020 / 00071	D J Drysdale	Bannister Road, Tods Corner	Outbuilding
2020 / 00069	P Davenport	9 Shannon Road, SHANNON	Outbuilding
2020 / 00067	John Medbury Surveyor	Highland Lakes Road, Miena	Petition to Amend Sealed Plan
2020 / 00070	C W Hennessy	21 Drysdale Road, Miena	Dwelling

PERMITTED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2020 / 00056	R T McCoy	7561B Highland Lakes Road, Miena	Dwelling Addition
2020 / 00065	Ciesiolka Nettleton Pty Ltd	7627 Highland Lakes Road, Miena	Change of Use to Visitor Accommodation

DISCRETIONARY

DA NO.	APPLICANT	LOCATION	PROPOSAL
2020 / 00050	S R Lovell	3655 Lyell Highway, Gretna	Outbuilding
2020 / 00030	Engineering Plus	CT 136720/3 Arthurs Lake Road, Arthurs Lake	Dwelling and Outbuilding
2020 / 00044	K J D Kingston, D J Buckby	14 Tarleton Street, Hamilton	Outbuilding (Shipping Container) & Deck Addition

2020 / 00061	J Woodbury	(Part Of) 30 & 32 Thiessen Crescent, Miena	Dwelling Addition and Outbuilding
2020 / 00060	R J Garlick	490 Pelham Road, Pelham	Dwelling
2020 / 00066	Formation Design & Drafting	10 Meredith Springs Road, Miena	Dwelling & Outbuilding

ANIMAL CONTROL

IMPOUNDED DOGS

No dogs have been impounded over the past month.

STATISTICS AS OF 9 SEPTEMBER 2020

Registrations

Number of Dogs Registered – 925

Number of Dogs Pending Re-Registration – 18

Kennel Licences

Number of Licences Issued – 29

Number of Licences Pending – 0

WASTE

Rubbish Reports

Several rubbish reports have been directed to Council, most of these have been redirected to DIER as they are along State Roads. Those on Councils property have been cleaned up and closed off in LDMS system. I would like to thank Barry Harback for his quick response to these matters.

16.0 WORKS & SERVICES

Moved: Clr

Seconded: Clr

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT 12th August 2020 – 09th September 2020

Grading & Sheetting

Waddamana Road
McGuire's Marsh Road

Dawson Road

Maintenance Grading

Wilburville Road
Morass Bay Roads
Flemming Drive
Lochiel Drive
Thiessen Crescent
Little Dog Court
Drysdale Road

Arthurs Lake Road
Cider Gum Drive
Berry Drive
Robertson Road
Jones Road
Johnsons Road
Ruby Road

Potholing / shouldering

Thousand Acre Lane
14 Mile Road
Victoria Valley Road

Pelham Tier Road
Waddamana Road

Spraying:

Road side verge Hollow Tree Road

Culverts / Drainage:

Cleaning culverts

Waddamana Road

Victoria Valley Road

Browns Marsh Road

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 33hrs Annual Leave taken
- 17hrs Sick Leave taken
- 0hrs Long Service Leave

Bridges:**Refuse / recycling sites:**

Cover Hamilton Tip twice weekly

Other:

Repair washout across Dawson road

Repair flood damage Waddamana Road

Clean cattle ramps out Meadsfield Road and Lower Marshes Road

Shoulder grading Ellendale Road

Prepare Hamilton showgrounds for camp drafting

Remove cricket wicket covet Bothwell rec

Core Gretna cricket oval

Repairs to water fill stand Hamilton

Remove tree from fence at Bridge Road

Clean up of Hamilton landfill site, remove scrap tin

Mill and Fills Hollow Tree Road

Slashing:**Municipal Town Maintenance:**

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:

Commence repairs to Hamilton toilets

Plant:

PM784 Ford Ranger service and new tyres

PM 788 Toyota Hilux service

PM 786 Triton ute serviced

PM 733 Komatsu grader serviced

PM 753 Compactor new batteries

Private Works:

Michelle Bailey gravel delivery

Nathan Shammai Eggerling water deliveries

Kelvin Triffett dry hire of truck

Justin Wickham dry hire of truck

Sharon White gravel delivery
 Scott Devereaux Excavations
 Michael Mundy gravel delivery
 Ken Thorpe gravel delivery
 Cody Bannon dry hire of mowing
 Hazell Bros Hamilton landfill fees
 Joe Jacker gravel delivery

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks

Continue with Hamilton Tennis Court upgrade
 Prepare works for Alexander Street Kerb Bothwell
 Prepare specification Ouse footpath
 Grading and sheeting municipal roads
 Pot holing municipal roads
 Mowing of Towns
 Slashing of roads
 Spaying of townships
 Spraying of broom old tip site Ouse
 Repairs to washouts on roads after recent heavy rains

16.1 SIGN ON BRONTE LAGOON ROAD

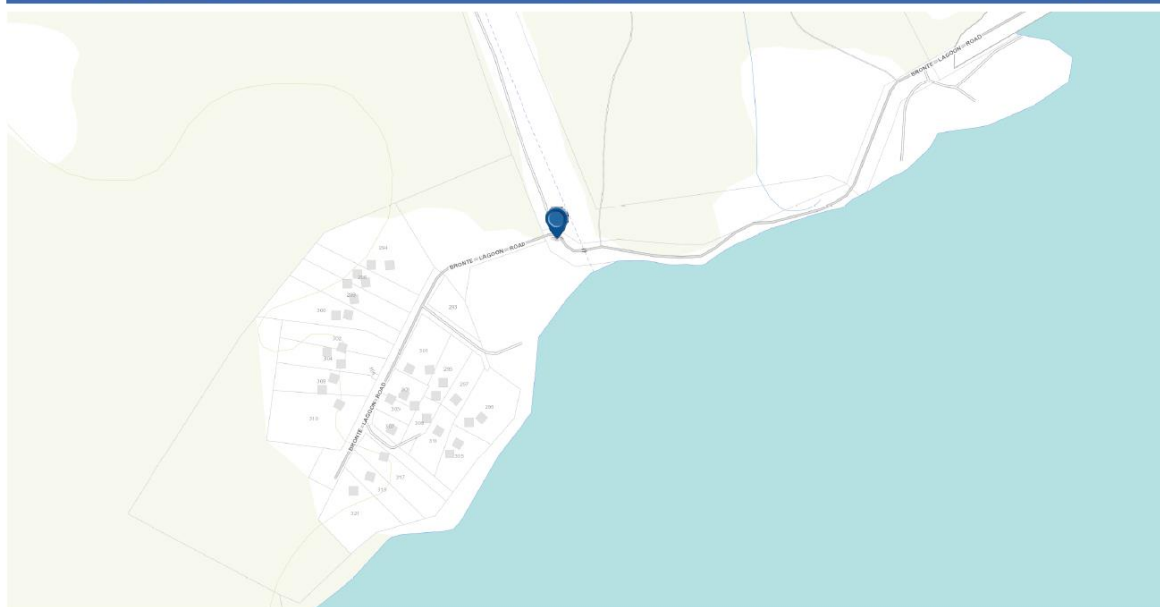
The General Manager has received an email from Mr Neil Morrow, Manager Anglers Access at Inland Fisheries Service stating the following regarding a sign on Bronte Lagoon Road:

I noticed this sign (Photo below) on Bronte Lagoon Road just before the shacks (Location marked on the attached map).

Could you please confirm if Bronte Lagoon Road is a public road? If so I am wondering if this sign is legal or if Council is aware of it.

Anglers use the road to access the Crown and Hydro land on the western side of the lagoon at Fly Corner.





www.thelist.tas.gov.au

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The Works and Service Manager states that Bronte Lagoon Road is a public road, maintained by the Central Highlands Council.

For Discussion

16.2 REQUEST FROM CWA TO USE BOTHWELL QUEENS PARK AND PART OF DENNISTOUN ROAD

The CWA have requested approval from Council to use Bothwell Queens Park and part of Dennistoun Road (between Highlands Lakes Road and the Central Highlands Visitors Centre in Dennistoun Road) for a vintage car display on Sunday 15th November 2020 between 9.00am and 5.00pm.

Clr Poore sent the General Manager the following email:

'The CWA are planning to hold this party in the park.

I attended their meeting this morning and they have asked me to approach council regarding the following.

1/ They are having a vintage car display and would like to close market place from highland lakes road to just past the visitors centre leaving the public toilet and entrance to the caravan park open and accessible. This would be from 9am to 5pm maximum however it will probably reopen much earlier. If this is acceptable would council be able to put up suitable barriers? Would the road closure need to be advertised?

2/ It is their intention to open the large gate and put cable ties and suitable signage on all other gates and charge gold coin entry. Gates would be reopened at close of event.

3/ The Mayor advised them that council would provide tables and chairs I presume this is ok.

4/ They have a covid plan prepared by Bev and I will email her with a couple of points that have been raised.

5/ Would it be necessary for an ambulance to be on standby?’

If the vintage car display is classed as a local market in accordance with the Act, as such then Council will need to advertise the closure in ‘The Mercury’ newspaper.

Council staff will be able to put barriers to close the road if approved by Council.

There is no issue with tying up gates in Queens Park if it meets the COVID-19 Plan and is approved by Council.

Council staff can organise chairs and trestles for the event if this has been approved by Council.

I believe there is no need for an ambulance; however a first aid officer should be onsite at all times during the event.

For Discussion

17.0 ADMINISTRATION

17.1 CENTRAL HIGHLANDS BUSINESS CONTINUITY PLAN

Council approved the Central Highlands Business Continuity Plan at the March ‘Ordinary’ Council Meeting and review it at the April ‘Ordinary’ Council Meeting.

During the past six months the risk of contracting COVID-19 has decreased in the workplace, hence the Environmental Health Officer would like Council to consider changing the following in the Safe Work Method Statement – COVID 19:

Remove	Add
One person only per light vehicle or work truck.	Where work travel does need to occur, the number of people travelling in one vehicle should be kept to the minimum number of people requested to travel, where practical and safe to do so. In addition, people who are unwell should stay at home and should not attend their workplace. It is important that the vehicle is cleaned in between users, as per the cleaning protocols.

Version 1.2 of the COVID–19 pandemic information sheets - Sharing vehicles safely during the COVID–19 pandemic states the following:

‘Vehicle hygiene’ for shared-use (pool) vehicles

During the coronavirus (COVID-19) pandemic, it is vital we all take extra steps to help slow the spread of illness and ensure staff have access to safe workplaces, including when using shared-use (pool) vehicles. This is part of our duty of care.

Pool vehicle use

Currently, many Tasmanian Government departments are encouraging employees to use video conferencing or phone calls, rather than travelling. Where work travel does need to occur, the number of people travelling in one vehicle should be kept to the minimum number of people requested to travel, where practical and safe to do so. In addition, people who are unwell should stay at home and should not attend their workplace. It is important that the vehicle is cleaned in between users, as per the cleaning protocols.

For vehicle/fleet managers

Provide copies of (or make accessible) this information sheet and the Sharing Vehicles Safely – Vehicle Hygiene Checklist to each driver when they collect the car keys.

If possible, ensure drivers have access to:

- alcohol-based hand rub (70% alcohol content is the ideal)
- detergent- or alcohol-based wipes
- disposable gloves
- a plastic rubbish bag/s
- your contact name and number.

What all drivers must do

Driving with passengers, should consider whether the travel is necessary and whether the number of passengers can be limited. If you are unwell, you should stay at home and should not attend your workplace. When collecting and returning the pool vehicle, complete cleaning as below.

Regular cleaning of pool vehicles

To help reduce the spread of COVID-19, the interior and exterior 'touch points' and windows of pool vehicles must be cleaned before and after the vehicle is used, every time.

'Touch points' are the parts of a car routinely touched while using a car. Touch points include door handles, seat belts, steering wheel, gear shift, handbrake, arm rests controls and switches (indicator, windscreen wiper, mirror, window, radio and heating/aircon), glove compartment handle and pens, logbook and fuel card.

Windows must also be cleaned because they may be contaminated with droplets from coughing, sneezing and talking.

What to do:

1. plan ahead to allow enough time to clean the vehicle before and after each journey
2. Practice good hand hygiene and cough/sneeze hygiene:
 - wash your hands thoroughly with soap and water, or hand sanitiser, regularly;
 - avoid touching your face;
 - cover coughs and sneezes with a tissue or cough/sneeze into elbow or upper arm, dispose of tissues after use, and use alcohol-based hand sanitiser to clean hands afterwards.
3. use disposable gloves for cleaning (do not reuse disposable gloves)
4. clean all touch points in the vehicle with detergent or alcohol-based wipes before and after use; ensure the cleaning process is thorough and removes all visible dirt/ organic matter
5. dispose of used wipes (and disposable gloves if they are used) in a rubbish bag straight away; do not leave used wipes in the vehicle
6. allow surfaces to dry naturally (do not dry with paper towels or cloths).

Disinfection following vehicle use by someone with COVID-19

If a vehicle has been used by a person who is later identified as a suspected or confirmed COVID-19 case, thorough cleaning AND disinfection is required. The vehicle must not be used until the vehicle has been disinfected.

Disinfection protocol for cleaners

Before anything can be disinfected, the surface or item must be clean so the disinfectant can work (see the section on regular cleaning, above). Cleaners should wear disposable gloves and use alcohol-based hand rub before putting on and after taking off the gloves. Use detergent based wipes for regular cleaning, then use disinfectant, following the manufacturer's instructions. Alternatively, use a one-step, 2-in-1 detergent/ disinfectant wipe (wipes must either be alcohol-based with a minimum 70% alcohol content or have 1000 ppm available chlorine. Clean and disinfect all internal and external touch points (including the boot and bonnet), handles, steering wheel, seat belts, seats, carpets, roof lining, windows, the boot interior and bonnet.

The draft Attachment 3 - Safe Work Method Statement COVID-19 has been reviewed to provide workers with new information about COVID-19 and the risks in the work environment.

Recommendation

THAT Council approve draft Attachment 3 - Safe Work Method Statement COVID-19 and include this reviewed Safe Work Method Statement in the Central Highlands Business Continuity Plan.

17.2 ELLENDALE HALL COMMITTEE – COMMUNITY GRANT APPLICATION

The General Manager has received an email from Mrs Nancy Hoskinson the Secretary/Treasurer of the Ellendale Hall Committee regarding Council assistance.

Mrs Hoskinson states that the Ellendale Hall Committee have recently had to have the commercial refrigerator in the Ellendale Hall kitchen repaired at considerable expense:

- 15 Jan 2019 - \$1278.20
- 16 Mar 2019 - \$1273.25

Mrs Hoskinson stated that unfortunately the commercial refrigerator in the Ellendale Hall kitchen is still having issues and needs further repairs.

Due to COVID restrictions the Ellendale Hall Committee have been unable to conduct fundraising events and as a consequence do not have available funds to have any repairs undertaken on the commercial refrigerator.

The Ellendale Hall Committee request that Council please fund repairs to the Ellendale Hall commercial refrigerator.

The Ellendale Hall Committee have completed a community grant application asking for \$374.00 to fix the commercial refrigerator in the Ellendale Hall, copy included in the attachments.

Recommendation

THAT Council approve the community grant application for the Ellendale Hall Committee and provide a donation of \$374.00 to fix the commercial refrigerator.

17.3 ROTARY CLUB OF HOBART FUNDING SUPPORT 2020 ANNUAL MAGIC SHOW

The General Manager has received an email from the Rotary Club of Hobart seeking Council support towards the annual Magic Shows.

Rotary Club of Hobart are proud to announce this will be their 29th year of the annual magic show and 2019 had two fantastic shows all thanks to the wonderful generosity of business and the community of Tasmania.

As COVID-19 continues to pose a risk to the community, the event will be subject to the prevailing COVID regulations at the time, which includes a COVID safety plan for all that attend. Should conditions affect the staging of the performance of the live event, a specially filmed production of the show will be streamed to all ticket recipients.

This year, with Council's help, the Rotary Club of Hobart hope to help 2,200 disabled, disadvantaged young and adult Tasmanians. Council's support in the place has enabled many thousands of disabled and disadvantaged Tasmanians and their families to enjoy the annual 'magic' of the show. At the same time, Council's support has helped the Rotary Club of Hobart raise valuable funds, all of which are spent in local and national communities.

Funds raised last in 2019 went towards the Rotary club's support of RAWCS bushfire relief, Clemente literacy program, UTAS Mental Health First Aid program, RFDS Mobile Clinic, Operation Cleft Australia, Shoes for the Homeless Program, and the Ethiopia Food Plant Solutions program.

This year the club will support similar programs benefitting local, national, and international causes.

The Rotary Club of Hobart would like Council to consider donating \$180, \$240 or \$300 towards the event.

For Discussion

17.4 CENTRAL HIGHLANDS COUNCIL VISITOR CENTRE

The Management Committee of the Central Highlands Council Visitor Centre would like Council to provide volunteers with a daily phone in checking service for volunteers at the Central Highlands Council Visitor Centre in Bothwell.

A quote has been obtained from Golden Electronics to offer a 'Safety Call Service' from their ASIAL Certified Grade A1 Control Room located in Hobart below is a summary of their service:

Golden Electronics will offer a 'Safety Call Service' for any attendance that may be required as by Work Health and Safety requirements or when staff feel uncomfortable performing their duties.

This will include

- Staff calling and requesting follow up calls;
- Monitoring Staff that are requested to attend a site return safely and contact Golden to advice;
- Email reports next working day;
- Contacting duty officer of staff that failed to return;
- Ability to send assistance to officers in the field.

Golden Electronics with the assistance of Central Highlands Council will develop and implement a set of procedures and guidelines to follow and adhere to.

Business Benefits

- Work Place Safety for volunteers at the Central Highlands Council Visitor Centre; and
- Lone workers have back up from 24/7 control room.

The Management Committee would also like Council to take ownership of the telephone and internet account currently charged to the Golf Museum as the phone number is in the name of the Central Highlands Council Visitor Centre and the phone / internet is used to assist visitors with accommodation information among other things.

Recommendation:

That Council approve the daily phone in checking service for volunteers at the Central Highlands Council Visitor Centre in Bothwell as per the quote from Golden Electronics and take ownership of the telephone and internet account at the Central Highlands Council Visitor Centre.

17.5 CENTRAL HIGHLANDS COMMUNITY MENS SHED – COMMUNITY GRANT APPLICATION

Council has received a community grant application from the Secretary of the Central Highlands Community Men's Shed for assistance to purchase a defibrillator case for the outside of the men shed building..

The Secretary states that all weather defibrillator case and installation will cost \$500.00

The Central Highlands Community Men's Shed purchased the defibrillator however and installed it inside the building, so the defibrillator can be used by the community they would like Council to provide funding to purchase an all weather defibrillator case for the outside of the men shed building.

A copy of the Central Highlands Community Men's Shed community grant application is included in the attachments.

Recommendation

THAT Council approve the community grant application for the Central Highlands Community Men's Shed and provide a donation of \$500.00 to purchase an all weather defibrillator case and installation the defibrillator on the side of the men's shed in Hamilton.

17.6 POLICY NO 2013- 03 FRAUD CONTROL POLICY

The previous Fraud Control Policy was approved by Council in October 2018.

This policy applies to all Councillors, Committee Members, employees, consultants and contractors of the Central Highlands Council.

This policy covers guidelines, procedures and responsibilities regarding appropriate and authorised actions that are to be followed to increase the awareness of fraud. It also identifies actions to be taken in relation to the investigation of fraud and suspected fraudulent incidents.

This policy aims to:

- Protect Council's assets, resources, credibility and reputation;
- Promote and encourage a sound ethical culture at the Council;
- Ensure Councillor and Senior Management commitment to identifying the risk of fraud within Council's operations;
- Establish procedures for prevention, detection and investigation;
- Ensure that Councillors and staff are aware of the responsibilities in relation to ethical conduct.

Fraud can be defined generally as the use of an employee's or Councillor's position or employment within the Council to obtain a personal gain through the deliberate misuse or misappropriation of Council assets or resources.

Central Highlands Council is committed to the prevention, deterrence and investigation of all forms of fraud. Fraud can be damaging to the Council through financial loss, a lowering of staff morale, bad publicity and loss of public confidence.

Recommendation

THAT Council approve Policy 2013 – 03 Fraud Control Policy.

17.7 THE MERCURY TASMANIAN TOURISM RELIEF OFFER

The General Manager would like to know if Council have any issues with the following two examples of the style for the "Visit the heart of Tasmania's Central Highlands" adverts campaign in 'The Mercury' newspaper.

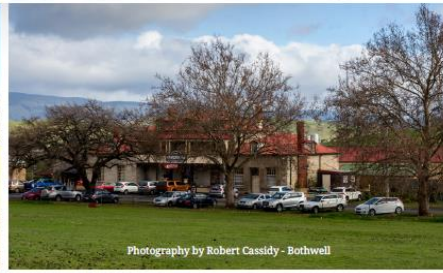
We need to let our designer know if you prefer the style with larger imagery or the version including the map?

Or should we also do a version with a large map that takes up most of the ad area, as the small map is in quite small detail and the designer believes the text will not reproduce in the newspaper adverts very well, in other words the designer does not think it will be legible to read.

For Discussion

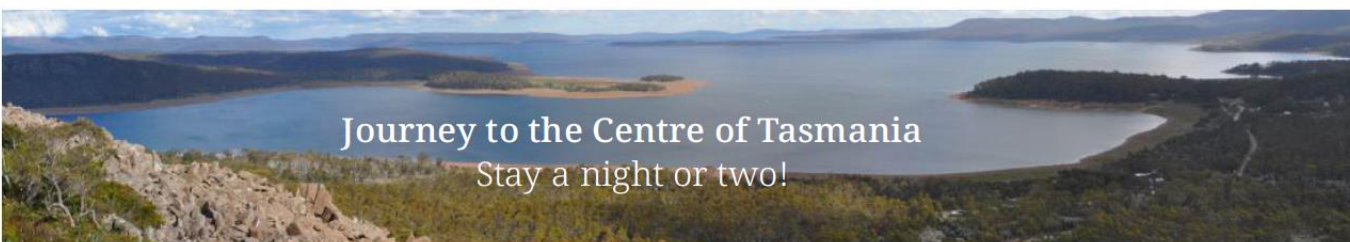


Visit the heart of Tasmania's
Central Highlands, Stay a night or two!



The Central Highlands is a picturesque show of mountain peaks interspersed with rolling grass plains. The area boasts unparalleled natural scenery and amazing built heritage. Its home to a maze of pristine lakes, rivers, creeks and streams, the dramatic Highlands is a world-class walking, driving and fishing destination.

For more information contact
the Central Highlands Visitor Centre
in Market Place Bothwell | Ph: 6259 4033
Email: info@ausgolfmuseum.com



Journey to the Centre of Tasmania
Stay a night or two!



The Central Highlands is a picturesque show of mountain peaks interspersed with rolling grass plains. The area boasts unparalleled natural scenery and amazing built heritage. Its home to a maze of pristine lakes, rivers, creeks and streams, the dramatic Highlands is a world-class walking, driving and fishing destination.

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Photography by Kathy Van Dullemen

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Photography by Kathy Van Dullemen



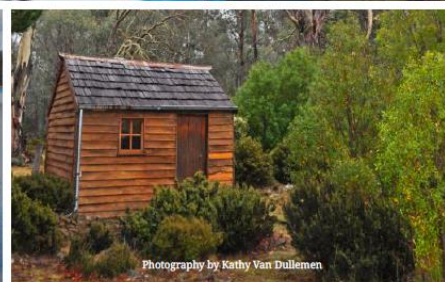
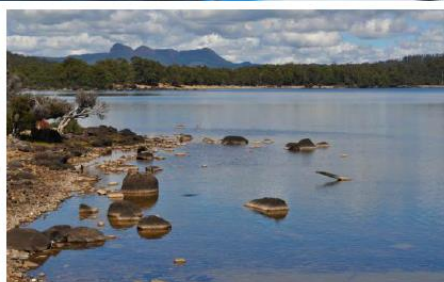
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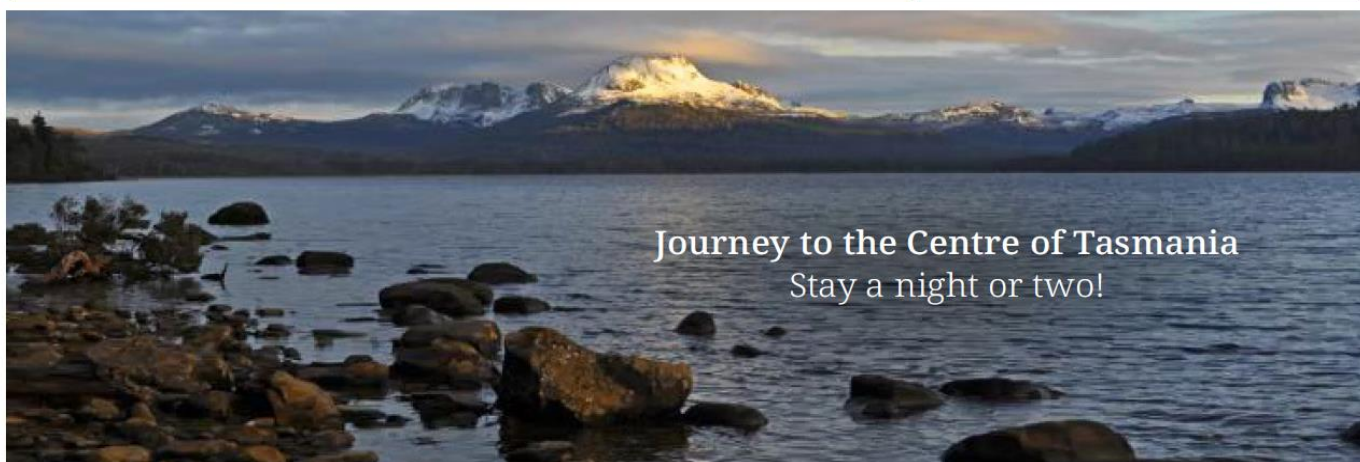
Stay a night or two!



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Journey to the Centre of Tasmania

Stay a night or two!



Photography by Kathy Van Dullemen

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17.8 FEASIBILITY STUDY FOR THE GREAT LAKE TRAIL

At the September 2020 Council Meeting, Council considered the feasibility study for the proposed 'Great Lake Trail'.

Councillor Bowden would like Councillors to hold a workshop with the John's Group to discuss the feasibility study for the Great Lake Trail and how to progress the project.

The 90 kilometres of proposed tracks around the Great Lake area could offer a magnificent highlands experience for visitors. The proposed trail consists of 9 defined stages. While this project presents a whole new trail network around Great Lake, it could also be considered as an extension of the mountain bike trail network across Tasmania.

New trail development would create much needed employment in the area and may increase economic and development potential.

The JohnsGroup have completed stage 1 of the development to build the Great Lake Trail and Adventure Hub at Great Lake Tasmania by completing the development proposal and completing the Feasibility Study for the Great Lake Trail.

The Mayor, General Manager and Deputy General Manager have had a meeting with Matt Fishburn – Managing Director and Tony Hart – Research Director from The20 to discuss the Feasibility Study for the Great Lake Trail as recommended by Council at the December 2019 Council meeting.

As per Councillors Bowden's request could Councillors please determine if they would like to hold a workshop to discuss the Feasibility Study for the Great Lake Trail with Matt Fishburn and Tony Hart?

For Discussion

17.9 GREAT LAKE COMMUNITY CENTRE LEASE

The current lease held by the Great lake Community Centre Inc. expires on 18 January 2021. Under Clause 6.1 of the lease, the Committee has an option of a further 5 years commencing at the expiration of the current term. To exercise this option, a notice in writing is to be given by the Committee to Council no later than 3 months prior to the end of this term

The Committee wishes to exercise this option for a further 5 year period and written advice has been received.

Clause 6.1 states:

Option for a further term

The Tenant shall have an option to take a further term of 5 years commencing at the expiration of the term of this lease upon the same terms and conditions as are contained in this lease, excluding this clause 6, such option to be exercised not later than 3 months prior to the end of the term of this lease by notice in writing given by the Tenant to the Landlord and provided that there is no existing breach of the terms of this lease by the Tenant.

The renewed lease will exclude the option for a further term.

Recommendation

THAT:

Council's solicitors be engaged to prepare the new lease (excluding Clause 6);and

The General Manager be authorised to sign and seal the lease with the Great Lake Community Centre Inc

17.20 REMISSIONS UNDER DELEGATION

The following remissions were granted by the General Manager under delegation:

03-0252-03999	13.79	Penalty
01-0821-03811	25.30	Penalty
03-0243-01248	20.50	Penalty
01-0893-04030	15.33	Penalty
03-0241-01937	18.65	Penalty
03-0226-01309	19.64	Penalty
03-1246-00405	19.53	Penalty

Recommendation

THAT the remissions under delegation be noted.

17.21 AIRTRAX TV PROPOSAL

The General Manager received a proposal from Mr Steve Horrocks, Producer of Airtrax Television inviting Central to make a 60 second TV commercial, it includes an attractive airtime package.

Mr Horrocks states given the current border situation, the focus on Tasmanian's holidaying at home and the release of the Government travel vouchers, Airtrax Television would like to present the following offer.

Creative

Airtrax Television will spend 2 days in your region with a TV director, camera operator, presenter, high definition video camera and drone. During the shoot you can showcase your best locations and destinations. These will be edited into a creative 60 second television commercial and broadcast for 1 month on the stations listed below. Following broadcast, we will release the footage to use as you see fit.

Have a look at the sample shot for the Tasman Peninsula on the link below:

<https://www.youtube.com/watch?v=h8kaE9Lmi8c>

Airtime

The airtime proposal is for a 60 second television commercial run simultaneously over TDT & WIN. There are 3 options available list below and the production cost applies to the first month only. Any subsequent month you run the campaign, the overall cost would reduce by \$2,000 on each option.

Value

With the production cost included, you are buying each 60 second commercial for less than \$25 per spot on option 1. This reduces to \$18.41 per spot in any other month you choose to run. The majority of spots will run prime time with nothing screened after 11.30pm.

Mr Horrocks states this is an exciting offer delivering maximum exposure in a style that's both creative and hard hitting and in a time when people have an added incentive to travel in their home state. Council are welcome to include any 'call to action' we choose. Council can have the commercial shot and ready to air in 10 days.

Package Options

Option 1.

Station	Spots per month	Total spots per month	Production	Airtime and Production
TDT9	40			
TDT9 Life	44			
GEM	44			
GO	44			
WIN	54			
PEACH	36			
BOLD	36			
SKY NEWS	56			
		354	\$2,000	\$8,720 inc gst

Option 2.

Station	Spots per month	Total spots per month	Production	Airtime and Production
TDT9	40			
TDT9 Life	44			
GEM	44			
GO	44			
		172	\$2,000	\$6,545 inc gst

Option 3.

Station	Spots per month	Total spots per month	Production	Airtime and Production
WIN	54			
PEACH	36			
BOLD	36			
SKY NEWS	56			
		182	\$2,000	\$6,600 inc gst

For Discussion

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved:

Seconded:

THAT Council consider the matters on the Supplementary Agenda.

19.0 CLOSURE