

Central Highlands Council

AGENDA – ORDINARY MEETING – 17TH NOVEMBER 2020

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Hall, on Tuesday 17th November 2020, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

2.0 ACKNOWLEDGEMENT OF COUNTRY

3.0 PRESENT

4.0 APOLOGIES

5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

Moved: Clr

Seconded: Clr

THAT pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 20 October 2020	Regulation 15 (2)(g) - information of a personal and confidential nature or information provided to the council on the condition it is kept confidential

2	General Manager's Report	Regulation 15 (2)(g) information of a personal and confidential nature or information provided to the council on the condition that it is kept confidential
3	Tenders Stage 4 and Stage 5 Pelham Road	Regulation 15 (2)(d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
4	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

6.1 MOTION OUT OF CLOSED SESSION

Moved:

Seconded:

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

Due to COVID-19 a limit of 4 members of the public, at any one time will be applied.

7.0 DEPUTATIONS

10.00 a.m. James Johns & Tony Hart
 10.15 a.m. Josie and Eve – Derwent Catchment Project Update
 10.30 a.m. Hamilton Show Committee (TBC)

7.1 PUBLIC QUESTION TIME

8.0 MAYORAL COMMITMENTS

19 October 2020 Business of Council / Rate Payer Call / Councillor Calls
 20 October 2020 Ordinary Council Meeting Bothwell
 20 October 2020 Rate Payer calls x 2
 20 October 2020 Meeting with Councillor
 21 October 2020 Business of Council
 21 October 2020 Meeting with Councillor
 23 October 2020 Business of Council
 23 October 2020 Meeting with Tasmania Police and General Manager
 27 October 2020 Business of Council
 28 October 2020 Business of Council / Meeting with 2 Rate Payers / Tele meeting with Ratepayers x 2
 28 October 2020 Meeting with DES Manager / Meeting with Councillor
 29 October 2020 Business of Council / Meeting with General Manager / Meeting with Rate Payer
 30 October 2020 Tele meeting with Councillor / Meeting with Councillor / Tele meeting with Works Manager
 2 November 2020 Business of Council
 3 November 2020 Business of Council / Meeting General Manager and Mr Dermody / Meeting with Rate Payer
 4 November 2020 Business of Council / Rate Payer Meeting
 5 November 2020 Business of Council / Rate Payer Meeting x 2
 6 November 2020 Meeting with Councillor
 8 November 2020 Tele Meeting with Rate Payer
 10 November 2020 Meeting with Council employees / Meeting with General Manager / Opening Tenders / Meeting with General Manager and Works Manager / Remembrance Day Poster distribution with staff member
 11 November 2020 Swimming Pool Meeting / Pre Tender Meeting / Meeting with Rate Payers x 2 / Meeting with Councillor

8.1 COUNCILLOR COMMITMENTS

Deputy Mayor Allwright

20 October 2020	Council Meeting
28 October 2020	Tas Water Owner Group Meeting via zoom
4 November 2020	Tas Water General Meeting

Clr T Bailey

20 October 2020	Council Meeting
3 November 2020	Rate Payer Phone call
5 November 2020	Meeting with Works Manager
5 November 2020	Business of Council
6 November 2020	Meeting with Mayor
11 November 2020	Meeting with Mayor

Clr A Campbell

21 September 2020	Audit Panel Meeting
20 October 2020	Council Meeting
27 October 2020	Webinar, Cyber safety for business
28 October 2020	Hatch working group meeting via teleconference
30 October 2020	Phone call Business of Council
11 November 2020	Swimming Pool Committee Meeting

Clr R Cassidy

20 October 2020	Council Meeting
8 November 2020	Business of Council email to General Manager, Deputy General Manager and Mayor
9 November 2020	Council matters, with fellow Councillor and General Manager

Clr J Honner

20 October 2020	Council Meeting
21 October 2020	Afternoon tea with Minister Shelton

STATUS REPORT COUNCILLORS

Item No.	Meeting Date	Agenda Item	Task	Councillor Responsible	Current Status	Completed Date
1	18-Feb-20	12.1	Derwent Catchment Project - Strategic Plan for the development of Agriculture and Tourism	Deputy Mayor Allwright	On going to provide Council with updates each Council meeting	
2	18-Feb-20	16.3	AFLT Statewide Facilities Plan	Deputy Mayor Allwright	On going to provide Council with updates each Council meeting	
3	18-Feb-20	16.5	Cattle Hill Wind Farm Community Fund Committee	Mayor Triffitt, Clr Campbell & Clr Honner	On going to provide Council with updates each Council meeting	

8.2 GENERAL MANAGER'S COMMITMENTS

20 October 2020	Council Meeting
21 October 2020	LGAT Webinar Planning Reform
21 October 2020	State Growth Road Safety Webinar
23 October 2020	Meeting J Parker
27 October 2020	Cyber for Business Webinar
28 October 2020	Enterprise Bargaining meeting
2 November 2020	LGAT Code of Conduct Webinar
3 November 2020	Meeting B Dermody
3 November 2020	Meeting L Robinson Ellendale Hall
3 November 2020	Meeting HATCHM
4 November 2020	Meeting Visitors Centre Management
5 November 2020	Meeting R Sanderson Microwise
10 November 2020	Meeting with staff
10 November 2020	Enterprise Bargaining Meeting
11 November 2020	Swimming Pool Committee meeting
11 November 2020	Meeting Planning Matter
16 November 2020	Meeting Mayor & Gretna Residents

8.2 DEPUTY GENERAL MANAGER'S COMMITMENTS

20 October 2020	Ordinary Council Meeting
26 October 2020	Meeting with HATCH
27 October 2020	Cyber for Business training
28 October 2020	Central Highlands Council ASU Bargaining EBA Meeting
29 October 2020	Strengthen Telecommunications Against Natural Disasters (STAND) Site Contact Briefing
2 November 2020	Recovery Coordinators Meeting to discuss COVID-Safe Evacuation Management Plan
2 November 2020	Meeting about MicroWise software
3 November 2020	Meeting with Lee Robinson re Ellendale Hall Committee
3 November 2020	Meeting with HATCH
4 November 2020	LGAT Communications Teams Meeting
5 November 2020	Meeting about MicroWise software
9 November 2020	Update RPM User Group
10 November 2020	Staff Meeting and Training
11 November 2020	Central Highlands Council ASU Bargaining EBA Meeting

9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

9.1 FUTURE WORKSHOPS

Thursday 26 November 2020 - Bothwell Town Hall - meeting with Trout Guides and Lodges Tasmania

10.0 MAYORAL ANNOUNCEMENTS

11.0 MINUTES

11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Open Council Meeting of Council held on Tuesday 20th October 2020 be received.

11.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Minutes of the Open Council Meeting of Council held on Tuesday 20th October 2020 be confirmed.

11.3 RECEIVAL DRAFT MINUTES OF BOTHWELL SWIMMING POOL COMMITTEE

Moved:

Seconded:

THAT the Draft Minutes of the Open Council Meeting of Council held on Wednesday 11th November 2020 be received.

12.0 BUSINESS ARISING

- 15.1 Correspondence sent by Development & Environmental Services Manager
 - 15.2 Correspondence sent by Development & Environmental Services Manager
 - 15.3 Correspondence sent by Development & Environmental Services Manager
 - 15.4 Development & Environmental Services Manager to organise public submission
 - 15.6 Deferred item to November Council Meeting
 - 15.7 Correspondence sent by Development & Environmental Services Manager
 - 17.1 Deputy General Manager updated Business Continuity Plan
 - 17.2 Correspondence sent by Deputy General Manager
 - 17.3 Correspondence sent by Deputy General Manager
 - 17.5 Correspondence sent by Deputy General Manager
 - 17.6 Council policy on council website
 - 17.8 Correspondence sent by Deputy General Manager
 - 17.9 Correspondence sent by General Manager
 - 18.1 Correspondence sent by Deputy General Manager
-

13.0 DERWENT CATCHMENT PROJECT REPORT

Moved:

Seconded:

THAT the Derwent Catchment Project report be received.



Derwent Catchment Project Report for Central Highlands Council

15th October – 10th November 2020

General business

Central Highlands Climate Change Policy: Josie was unable to attend the last meeting due to illness but will be there on the 17th to discuss this matter.

New trainee: we are excited to have a new trainee starting with our on-ground works team who is from the Derwent Valley, James McNamee. James will start with us next Monday. This brings our on-groundworks team to four.

Grants: The last month has been busy for grant submissions. We have submitted three under the Weed Action Fund, two under the Future Drought Fund and one under the latest Smart Farms round. Please see the list at the back of this report for updates.

Weed Management Program

Central Highlands Weed Management Plan

Weed control has been undertaken on Meadsfield, Woodspring and Dennistoun Roads. The crew have also been controlling an amsinckia infestation on Nant Lane. They have also removed a large boxthorn tree from Croakers Lane.

Agri best Practice

Derwent Pasture Network – funded by NRM South through the Australian Government’s National Landcare Program



Pasture course participants at Norton Mandeville

Pasture course: the fourth Grazing Time workshop was run on the 9th October with excellent attendance. This session was about pasture species and knowing what you are growing! Our surveys are showing these sessions are valued by participants.

Demonstration sites: Two of the forage shrub sites are showing good establishment rates. The one at Alanvale has been suffering from

wallaby browsing so we have installed cheap cardboard guards to protect them. This is working well. Peter is monitoring the pasture sites for establishment.

Pasture Condition Tool – funded DPIPWE’s Pasture Pathways Project

We have begun field work to take photos of various pasture conditions on a scale of 1-5 for cocksfoot, rye, phalaris and native pastures to support farmers in understanding pasture condition and how to manage to increase it.

Derwent Catchment Perennial forage shrub trial – funded by MLA

Unfortunately, one of the forage shrub sites (Wetheron) has failed due to intense browsing by native wildlife. There are no areas of remnant bush near the site however there was a large patch of sagg (*Lomandra longifolia*) which evidently harbored quite a population of wallabies. The other two sites are doing well with limited attrition. We are waiting to see if the funder will provide extra support so we can replant using the cheap cardboard guards which we are using in the Pasture Network trial and which have proven effective against wallaby browsing.

Strategic planning

Derwent Catchment Biosecurity Working Group – funded by the State Government’s Tasmanian Climate Change Office

Magali has been organising the first meeting of the group which is scheduled for this Wednesday evening at the Resource Centre in Hamilton. Representatives from all key industries will be present and this meeting will lay out the terms of reference for the group and ensure regional priorities for pests, disease and weeds are incorporated.

River restoration

Tyenna River Restoration Program – Paddling Willow Warriors

The Willow Warriors have expanded with a new group who are keen paddlers. Magali is facilitating a working bee with this group of approximately 25 people who were wanting to control willows for paddling safety and environmental outcomes. The working bee is being scheduled for the end of November.

Nursery and revegetation

Great to see Karen in the Derwent Valley Gazette and the Tas Country promoting the nursery, our Trees on Farms Program and native plant revegetation more broadly.

News



Hardy plants to suit local farms

ROGER HANSON

A NATIVE nursery at Hamilton in the Central Highlands is becoming increasingly popular with farmers and landowners who want to plant more tree varieties on their properties.

The Derwent Catchment Project's nursery, managed by horticulturist Karen Phillips, collects seeds from native plants in the local area.

Plants propagated from the seeds are proving popular with local farmers eager to plant more hardy natives.

The nursery has a capacity for up to 24,000 plants and is the cornerstone of a concerted effort to revegetate some of the paddocks and hills unique to the southern highlands.

DCP was set up to assist landholders restore and main-



tain natural and agricultural landscapes across a challenging environment.

"We often get orders of between 1000 to 2,000 plants in one order," Ms Phillips said.

Many of the trees and plants are used to create shelter belts for livestock and for revegetation.

"I try to source seeds from locally grown plants and bring them into the nursery and grow into germinated seedlings."

TOUGH: Karen Phillips grows native plants at the Hamilton nursery. Left, seedlings coming up. Pictures: ROGER HANSON

She said the seeds first sat in a paper bag for about two weeks and the germination process varied for different species.

She said tea trees and bottlebrushes could take four to six weeks before growing big enough to transfer into a pot.

The native plants are grown to local conditions, including icy winds in winter and harsh sun in summer.

"Hamilton, Central and

Derwent Valley are extreme climate areas with severe frosts. The shelterbelts offer protection not only for livestock but also insects which are vital for sustainability."

Ms Phillips said with the recent rains the area was looking amazing.

"It's a good time to things into the ground in autumn or spring when there is moisture in the soil. We want to get plants settled before summer."

DCP's Trees on Farms program offers advice on species selection and establishment. Staff can assess a farm on site to make sure they can provide the best advice on species selection, site preparation and planting. To visit the nursery contact Ms Phillips on 0400 039 301 or email nursery@derwentcatchment.org.

Conservation

Miena cider gum conservation at Arthurs Flume – funded by Hydro Tasmania

The Arthurs Flume subpopulation of Miena cider gum was badly affected by an escape burn from a local property in November last year. In May the same year our on-ground crew had worked hard to install polycarbonate tree bands and this cage pictured (which was very time consuming due to the rocky ground). Eve visited the site with Adam D'Andrea from Hydro. However, we were delighted to see the stark contrast over 18 months, and which demonstrates that management interventions like caging make a difference to the health and resilience of this species.

Arthurs Flume Miena Cider Gum Conservation Program *The Derwent Catchment Project supported by Hydro Tasmania*



Miena cider gum post fire program – funded by DPIWE

Eve and Laurie are preparing for field work starting this week which will revisit all the burnt stands of Miena cider gum to determine their status post fire. Fire severity will be assessed as well as identifying suitable candidates for caging and banding to provide protection from the browsing by wildlife, so they have a chance of recovery.

Current grant applications and progress

Smart Farms 2020 – Australian Government – A sustainability Roadmap for Tasmanian Farmers - This project will build farmers understanding of how to achieve sustainability goals which meet best practice standards. This project has been initiated by farmers contacting the Derwent Catchment Project on how to meet sustainable supply chain accreditation requirements. There are several market standards which allow access to premium wool and red meat markets. In Tasmania, many farmers are new to the standards and understanding of sustainability targets is limited. This project will develop a clear guide for farmers to implement, monitor and assess their on-farm sustainability measures – **Project total value 192,500 - applied for \$100,000 – pending**

Biosecurity Program for Orange Hawkweed – Weed Action Fund - this project will undertake extension surveys using a detector dog in the Highlands as identified in the Draft Central Highlands Orange Hawkweed (OHW) Plan to increase understanding of OHW distribution - **Project total value \$16,200- applied for \$10,000 – pending**

Reducing the spread of African Feather Grass within the Derwent Valley – Weed Action Fund – This project will: 1- develop a long-term plan for eradication 2- Revisit and control to all know sites of infestation – many sites are on unallocated crownland and 3- Undertake a community communication and awareness raising program along the Derwent between Plenty and New Norfolk and along the downstream sections of the Plenty River. The Landholders on the Plenty River are aware of the grass and its risk for agricultural production. The landholders along the main trunk of the Derwent are less aware of the weed and its distribution. - **Project total value \$21,568- applied for \$11,000 – pending**

Direct drilling innovation in the Derwent –Future Drought Fund – This project will design and manufacture a direct drill that is purpose built for improving the difficult north-facing slopes with drought tolerant pasture species. The project will involve a review of all relevant drills e.g. the Rangelands drill which is successfully used in challenging terrain in America. The review will involve collaboration with established local farming networks to determine the features that are most suitable to the conditions. We will purchase the most appropriate drill and work with a contractor to retrofit to create a purpose-built drill. The drill will be leased out to farmers to cover the costs of maintenance and repair - **Project total value \$207,500- applied for \$184,500 – pending**

Building natural capital in the Derwent Catchment –Future Drought Fund – This program works with farmers to provide information, knowledge and skills around how to manage and maintain biodiversity and what value this offers on farm. The program has two main focus areas: 1. managing remnant and 2. establishing shelterbelts. The need for maintaining biodiversity and establishing shelter belts is well understood by farmers but there are practical challenges to successful establishment. This program will directly address the barriers - **Project total value \$341,000- applied for \$200,000 – pending**

Please don't hesitate to call us if you have any queries about our programs.

Yours Sincerely,

Josie Kelman, Facilitator, The Derwent Catchment Project 0427 044 700

Eve Lazarus, Project Officer, The Derwent Catchment Project 0429 170 048

14.0 FINANCE REPORT

Moved: Clr









Seconded: Clr

THAT the Finance Reports be received.

RATES RECONCILIATION AS AT 31 OCTOBER 2020				
		2019		2020
Balance 30th June		\$43,833.95		\$55,732.39
Rates Raised		\$3,756,421.28		\$3,771,640.11
Penalties Raised		\$12,013.24		\$11,456.40
Supplementaries/Debit Adjustments		\$12,943.68		\$17,269.73
Total Raised		\$3,825,212.15		\$3,856,098.63
Less:				
Receipts to Date		\$1,909,278.29		\$1,976,479.05
Pensioner Rate Remissions		\$102,076.99		\$100,120.08
Remissions/Supplementary Credits		\$26,561.09		\$23,470.54
Balance		\$1,787,295.78		\$1,756,028.96

Bank Reconciliation as at 31 October 2020			
	2019		2020
Balance Brought Forward	\$10,524,884.55		\$11,784,239.84
Receipts for month	\$217,199.23		\$277,135.70
Expenditure for month	\$499,354.10		\$564,126.27
Balance	\$10,242,729.68		\$11,497,249.27
Represented By:			
Balance Commonwealth Bank	\$345,412.27		\$732,275.07
Balance Westpac Bank	\$35,594.76		\$34,093.14
Investments	\$9,886,139.71		\$10,745,250.38
	\$10,267,146.74		\$11,511,618.59
Plus Unbanked Money & Floats	\$2,289.00		\$1,558.00
	\$10,269,435.74		\$11,513,176.59
Less Unpresented Cheques	\$16,870.70		\$179.50
Unreceipted amounts on bank statements	\$9,835.36		\$15,747.82
	\$10,242,729.68		\$11,497,249.27

	BUDGET 2020/2021	ACTUAL TO 31-Oct-19	ACTUAL TO 31-Oct-20	% OF BUDGET SPENT	BALANCE OF BUDGET
CORPORATE AND FINANCIAL SERVICES					
ADMIN. STAFF COSTS(ASCH)	\$553,046	\$170,602	\$179,770	32.51%	\$373,276
ADMIN BUILDING EXPEND(ABCH)	\$39,300	\$19,097	\$22,114	56.27%	\$17,186
OFFICE EXPENSES(AOEH)	\$135,100	\$50,454	\$57,499	42.56%	\$77,601
MEMBERS EXPENSES(AMEH)	\$188,829	\$49,696	\$47,067	24.93%	\$141,762
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$363,283	\$155,494	\$102,514	28.22%	\$260,769
MEDICAL CENTRES(MED)	\$151,500	\$35,007	\$49,465	32.65%	\$102,035
STREET LIGHTING(STLIGHT)	\$39,600	\$9,279	\$12,307	31.08%	\$27,293
ONCOSTS (ACTUAL)(ONCOSTS)	\$543,364	\$191,527	\$237,014	43.62%	\$306,350
ONCOSTS RECOVERED	(\$480,000)	(\$162,150)	(\$154,123)	32.11%	(\$325,877)
COMMUNITY & ECONOMIC DEV & RELATIONS(CDR+EDEV)	\$204,850	\$70,338	\$31,005	15.14%	\$173,845
GOVERNMENT LEVIES(GLEVY)	\$253,995	\$78,986	\$78,986	31.10%	\$175,009
COVID-19		\$0	\$7,241		
TOTAL CORPORATE & FINANCIAL SERVICES	\$1,992,867	\$668,330	\$670,859	33.66%	\$1,329,249
DEVELOPMENT AND ENVIRONMENTAL SERVICES					
ADMIN STAFF COSTS - DES (ASCB)	\$164,459	\$47,727	\$53,495	32.53%	\$110,964
ADMIN BUILDING EXPEND - DES(ABCB)	\$22,962	\$17,601	\$8,721	37.98%	\$14,241
OFFICE EXPENSES - DES (AOEB)	\$57,000	\$19,557	\$14,843	26.04%	\$42,157
ENVIRON HEALTH SERVICES (EHS)	\$32,637	\$6,766	\$8,141	24.94%	\$24,496
ANIMAL CONTROL(AC)	\$15,122	\$750	\$933	6.17%	\$14,189
PLUMBING/BUILDING CONTROL (BPC)	\$125,729	\$30,727	\$34,306	27.29%	\$91,423
SWIMMING POOLS (POOL)	\$42,737	\$2,946	\$2,226	5.21%	\$40,512
DEVELOPMENT CONTROL (DEV)	\$112,000	\$77,916	\$19,591	17.49%	\$92,409
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$146,130	\$32,630	\$33,348	22.82%	\$112,783
ROADSIDE BINS COLLECTION (DRB)	\$113,000	\$30,868	\$30,251	26.77%	\$82,749
WASTE TRANSFER STATIONS (WTS)	\$197,732	\$59,395	\$45,722	23.12%	\$152,010
TIP MAINTENANCE (TIPS)	\$65,906	\$12,002	\$8,764	13.30%	\$57,142
ENVIRONMENT PROTECTION (EP)	\$2,730	\$221	\$392	14.35%	\$2,339
RECYCLING (RECY)	\$40,600	\$20,213	\$15,641	38.53%	\$24,959
TOTAL DEVELOPMENT & ENVIRONMENTAL SERVICES	\$1,138,744	\$359,319	\$276,375	24.27%	\$862,370
WORKS AND SERVICES					
PUBLIC CONVENIENCES (PC)	\$163,500	\$50,382	\$53,716	32.85%	\$109,784
CEMETERY (CEM)	\$21,510	\$4,885	\$6,011	27.95%	\$15,498
HALLS (HALL)	\$64,683	\$26,431	\$22,623	34.98%	\$42,060
PARKS AND GARDENS(PG)	\$76,384	\$34,055	\$23,245	30.43%	\$53,139
REC. & RESERVES(REC+TENNIS)	\$77,197	\$31,226	\$32,938	42.67%	\$44,259
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$120,000	\$33,930	\$34,436	28.70%	\$85,564
FIRE PROTECTION (FIRE)	\$0	\$0	\$0	0.00%	\$0
HOUSING (HOU)	\$57,622	\$35,734	\$33,958	58.93%	\$23,664
CAMPING GROUNDS (CPARK)	\$12,000	\$3,859	\$3,099	25.83%	\$8,901
LIBRARY (LIB)	\$580	\$724	\$723	124.71%	(\$143)
ROAD MAINTENANCE (ROAD)	\$795,754	\$436,411	\$458,513	57.62%	\$337,241
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,744	\$2,778	\$5,994	104.36%	(\$250)
BRIDGE MAINTENANCE (BRI)	\$23,020	\$7,905	\$4,483	19.47%	\$18,537
PRIVATE WORKS (PW)	\$85,000	\$36,858	\$25,749	30.29%	\$59,251
SUPER. & I/D OVERHEADS (SUPER)	\$334,200	\$132,338	\$124,323	37.20%	\$209,877
QUARRY/GRAVEL (QUARRY)	(\$43,000)	(\$19,555)	(\$39,059)	90.83%	(\$3,941)
NATURAL RESOURCE MANAGEMENT(NRM)	\$130,284	\$29,858	\$44,876	34.44%	\$85,408
SES (SES)	\$2,000	\$858	\$851	42.53%	\$1,149
PLANT M'TCE & OPERATING COSTS (PLANT)	\$496,935	\$264,786	\$176,421	35.50%	\$320,514
PLANT INCOME	(\$660,000)	(\$295,278)	(\$301,654)	45.71%	(\$358,346)
DRAINAGE (DRAIN)	\$23,000	\$6,929	\$7,022	30.53%	\$15,978
OTHER COMMUNITY AMENITIES (OCA)	\$25,003	\$11,161	\$12,757	51.02%	\$12,246
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$29,500	\$12,703	\$15,347	52.02%	\$14,153

TOTAL WORKS & SERVICES	\$1,840,916	\$848,977	\$746,372 	40.54%	\$1,094,544
DEPARTMENT TOTALS OPERATING EXPENSES					
Corporate Services	\$1,992,867	\$668,330	\$670,859 	33.66%	\$1,329,249
Dev. & Environmental Services	\$1,138,744	\$359,319	\$276,375 	24.27%	\$862,370
Works & Services	\$1,840,916	\$848,977	\$746,372 	40.54%	\$1,094,544
Total All Operating	\$4,972,527	\$1,876,626	\$1,693,605 	34.06%	\$3,286,162
CAPITAL EXPENDITURE					
CORPORATE AND FINANCIAL SERVICES					
Computer Purchases	\$38,500	\$0	\$0	0.00%	\$38,500
Equipment	\$0	\$0	\$0	0.00%	\$0
Miscellaneous	\$153,500	\$0	\$0	0.00%	\$153,500
	\$192,000	\$0	\$0 	0.00%	\$192,000
DEVELOPMENT & ENVIRONMENTAL SERVICES					
Swimming Pool	\$32,000	\$0	\$0	0.00%	\$32,000
Waste Transfer Station	\$20,000	\$0	\$0	0.00%	\$20,000
	\$52,000	\$0	\$0	0.00%	\$52,000
WORKS & SERVICES					
Plant Purchases	\$175,000	\$325,262	\$36,960	21.12%	\$138,040
Camping Grounds	\$50,000	\$0	\$0	0.00%	\$50,000
Public Conveniences	\$160,000	\$23,084	\$0	0.00%	\$160,000
Bridges	\$175,000	\$90,950	\$16,517	9.44%	\$158,483
Road Construction & Reseals	\$1,555,000	\$552,501	\$334,526	21.51%	\$1,220,474
Drainage	\$600,000	\$0	\$2,621	0.00%	\$597,379
Parks & Gardens Capital	\$95,000	\$0	\$0	0.00%	\$95,000
Infrastructure Capital	\$589,000	\$0	\$98,906	16.79%	\$490,094
Footpaths, Kerbs & Gutters	\$25,000	\$0	\$0	0.00%	\$25,000
Rec Grounds	\$10,000	\$0	\$0	0.00%	\$10,000
Halls	\$155,000	\$0	\$0	0.00%	\$155,000
Buildings	\$221,000	\$0	\$0	0.00%	\$221,000
	\$3,810,000	\$991,796	\$489,530 	12.85%	\$3,320,470
TOTAL CAPITAL WORKS					
Corporate Services	\$192,000	\$0	\$0	0.00%	\$192,000
Dev. & Environmental Services	\$52,000	\$0	\$0	0.00%	\$52,000
Works & Services	\$3,810,000	\$991,796	\$489,530	12.85%	\$3,320,470
	\$4,054,000	\$991,796	\$489,530 	12.08%	\$3,564,470

Comprehensive Income Statement						
31/10/2020						
Recurrent Income	Budget 2019-2020	Actual to date prior year	Actual to Date	Budget 2020-2021	Variation from YTD Budget %	Comments
Rates Charges	\$3,729,984	\$3,743,136	\$3,761,316	\$3,730,404	1%	
User Fees	\$257,500	\$165,730	\$100,241	\$213,750	14%	
Grants - Operating	\$2,428,040	\$304,487	\$481,247	\$2,428,040	(14)%	
Other Revenue	\$512,034	\$138,669	\$68,367	\$435,200	(18)%	
Total Revenues	\$6,927,558	\$4,352,022	\$4,411,171	\$6,807,394	31%	
Expenditure						
Employee Benefits	\$1,949,709	\$666,122	\$645,130	\$2,015,771	(1)%	
Materials and Services	\$1,418,866	\$530,853	\$438,256	\$1,377,066	(2)%	
Other Expenses	\$1,551,987	\$682,207	\$679,410	\$1,579,690	10%	
Depreciation and Amortisation	\$2,112,000	\$711,455	\$691,186	\$2,134,000	(1)%	
Total Expenditure	\$7,032,562	2,590,637	2,453,982	\$7,106,527	1%	
Operating Surplus(Deficit)	(105,004)	1,761,385	1,957,189	(299,133)		
Capital Grants & Other	\$694,000	\$14,500	\$242,949	\$1,321,000		
Surplus(Deficit)	588,996	1,775,885	2,200,138	1,021,867		
Capital Expenditure	\$3,124,000	\$991,796	\$489,530	\$4,104,000		

BANK ACCOUNT BALANCES AS AT 31 OCTOBER 2020						
					BALANCE	
No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	2019	2020
0011100	Cash at Bank and on Hand					
0011105	Bank 01 - Commonwealth - General Trading Account				320,973.76	722,215.81
0011106	Bank 02 - Westpac - Direct Deposit Account				35,066.21	29,233.08
0011110	Petty Cash				350.00	350.00
0011115	Floats				200.00	200.00
0011199	TOTAL CASH AT BANK AND ON HAND				356,589.97	751,998.89
0011200	Investments					
0011206	Bank 04	30 Days	0.33%	18/11/2020	1,003,643.31	1,509,187.21
0011207	Bank 05	60 Days	0.53%	12/01/2021	1,623,135.15	3,642,135.95
0011207	Bank 06	30 Days			701,167.12	
0011212	Bank 12	30 Days			1,019,697.45	
0011214	Tascorp	91 Days	0.25%	17/03/2021	77,287.48	77,938.96
0011215	Bank 15	90 Days			3,382,839.80	
0011216	Bank 16	90 Days	0.56%	16/02/2021	2,078,369.40	5,515,988.26
0011299	TOTAL INVESTMENTS				9,886,139.71	10,745,250.38
	TOTAL BANK ACCOUNTS AND CASH ON HAND				10,242,729.68	11,497,249.27

No.	Plant	Internal Plant				Plant & Equipment				Cost of				Recovery per				Recovery/(Loss)	
		Total Expense	Sal and Wag	Oncosts	Hire	Materials	Maintenance	Insurance	Fuel	Tyres	Registration	Depreciation	capital	Recovered	Hours	Hour	Expenditure p	per Hour	
PM0149	Loadrite Weighing System	\$ 383.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26.18	\$ -	\$ -	\$ -	\$ 297.67	\$ 59.53	-	-				
PM0196	Transmig Welder	\$ 107.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7.20	\$ -	\$ -	\$ -	\$ 81.82	\$ 18.00	-	-				
PM0238	Auger	\$ 489.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33.43	\$ -	\$ -	\$ -	\$ 380.10	\$ 76.02	-	-				
PM0254	Test and Tag Equipment	\$ 97.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6.64	\$ -	\$ -	\$ -	\$ 75.51	\$ 15.10	-	-				
PM0255	Floor Jack 15 Tonne	\$ 129.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.82	\$ -	\$ -	\$ -	\$ 100.28	\$ 20.06	-	-				
PM613	Komatsu Loader Hamilton B08817	\$ 6,258.92	\$ 234.82	\$ 140.89	\$ 340.00	\$ 4,000.00	\$ -	\$ 78.17	\$ 238.34	\$ -	\$ 71.14	\$ 888.89	\$ 266.67	\$ 680.00	17.0	\$ 40.00	\$ 368.17	(\$328.17)	
PM620	Herc Superdog - Kelvin (IT2581)	\$ 1,964.84	\$ 69.07	\$ 41.44	\$ 150.00	\$ -	\$ -	\$ 65.33	\$ -	\$ 50.00	\$ 623.24	\$ 742.89	\$ 222.87	\$ 6,375.00	255.0	\$ 25.00	\$ 7.71	\$17.29	
PM621	Pig Trailer Hamilton OT0770	\$ 1,120.20	\$ 69.07	\$ 41.44	\$ 50.00	\$ -	\$ -	\$ 23.45	\$ -	\$ -	\$ 589.57	\$ 266.67	\$ 80.00	50.00	2.5	\$ 20.00	\$ 448.08	(\$428.08)	
PM622	Fuel Tanker Bothwell PT4204	\$ 27.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27.84	-	\$ -	-	-				
PM629	Spray Units	\$ 1,056.21	\$ 44.93	\$ 11.23	\$ -	\$ 12.83	\$ -	\$ 64.65	\$ 40.41	\$ -	\$ -	\$ 735.13	\$ 147.03	607.50	121.5	\$ 5.00	\$ 8.69	(\$3.69)	
PM630	Compressors	\$ 84.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.78	\$ -	\$ -	\$ -	\$ 65.67	\$ 13.13	-	-				
PM636	Small Trailers	\$ 230.43	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 190.43	-	\$ -	\$ 15.00	3.0	\$ 5.00	\$ 76.81	(\$71.81)	
PM652	Road Broom UT7744	\$ 145.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.86	\$ -	\$ -	\$ 46.33	\$ 66.67	\$ 26.67	-	-				
PM654	New Holland Tractor Bothwell B08NO	\$ 1,486.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84.04	\$ 45.76	\$ -	\$ 114.14	\$ 955.56	\$ 286.67	\$ 326.90	9.3	\$ 35.00	\$ 159.12	(\$124.12)	
PM662	King Tandem Trailer Hamilton YT0630	\$ 60.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60.57	-	\$ -	-	-				
PM664	Pressure Cleaner 2003	\$ 205.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.02	\$ -	\$ -	\$ -	\$ 159.47	\$ 31.89	-	-				
PM665	Dog Trailer - Neville (YT5100)	\$ 1,995.87	\$ 69.07	\$ 41.44	\$ -	\$ -	\$ 43.64	\$ 55.19	\$ -	\$ 109.09	\$ 623.24	\$ 627.50	\$ 426.70	\$ 6,532.50	261.3	\$ 25.00	\$ 7.64	\$17.36	
PM666	Cat. Loader 950F Hamilton ES1483	\$ 4,583.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290.43	\$ -	\$ -	\$ -	\$ 3,302.41	\$ 990.72	-	-				
PM667	Work Station Hamilton 2003	\$ 158.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.82	\$ -	\$ -	\$ -	\$ 123.03	\$ 24.61	-	-				
PM668	Work Station Bothwell 2003	\$ 158.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.82	\$ -	\$ -	\$ -	\$ 123.03	\$ 24.61	-	-				
PM671	Water Tanker	\$ 2,435.68	\$ 179.58	\$ 107.75	\$ -	\$ 1,636.77	\$ -	\$ 29.31	\$ 48.93	\$ -	\$ -	\$ 333.33	\$ 100.00	\$ 1,256.30	125.6	\$ 10.00	\$ 19.39	(\$9.39)	
PM676	Kobelco Excavator FA6566	\$ 6,927.77	\$ 168.99	\$ 101.39	\$ 347.50	\$ -	\$ 930.31	\$ 243.05	\$ 919.80	\$ -	\$ 71.14	\$ 2,763.72	\$ 1,381.86	\$ 9,165.00	141.0	\$ 65.00	\$ 49.13	\$15.87	
PM677	Compressor/Post Driver	\$ 206.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.12	\$ -	\$ -	\$ -	\$ 160.61	\$ 32.12	-	-				
PM682	Float IT0169	\$ 623.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 623.24	-	\$ -	\$ 537.50	21.5	\$ 25.00	\$ 28.99	(\$3.99)	
PM684	Komatsu Grader FC7003	\$ 7,006.84	\$ 13.81	\$ 8.29	\$ -	\$ 15.80	\$ -	\$ 345.34	\$ 662.32	\$ -	\$ 71.14	\$ 3,926.76	\$ 1,963.38	\$ 4,517.50	69.5	\$ 65.00	\$ 100.82	(\$35.82)	
PM687	Western Star - H. Chivers FB5754	\$ 19,680.39	\$ 555.62	\$ 333.39	\$ 1,141.75	\$ 5.09	\$ 3,586.16	\$ 262.10	\$ 5,982.01	\$ 2,763.73	\$ 580.13	\$ 2,980.28	\$ 1,490.14	\$ 17,262.50	345.3	\$ 50.00	\$ 57.00	(\$7.00)	
PM695	Quick Cut Saw	\$ 56.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.86	\$ -	\$ -	\$ -	\$ 43.91	\$ 8.78	-	-				
PM705	Mack Truck FP4026 - Andrew Jones	\$ 26,462.43	\$ 766.57	\$ 83.34	\$ 38.50	\$ 4,886.26	\$ 1,599.23	\$ 590.84	\$ 7,063.84	\$ -	\$ 3,371.79	\$ 6,718.38	\$ 1,343.68	\$ 22,762.50	455.3	\$ 50.00	\$ 58.13	(\$8.13)	
PM709	CAT 950 Wheel Loader Bothwell (FR3357)	\$ 8,775.25	\$ 107.55	\$ 64.52	\$ 168.00	\$ -	\$ -	\$ 447.05	\$ 800.32	\$ -	\$ 71.14	\$ 5,083.33	\$ 2,033.33	\$ 168.00	3.0	\$ 56.00	\$ 2,925.08	(\$2,869.08)	
PM717	2008 Dog Trailer (Harold) Z54AB	\$ 2,076.92	\$ 102.61	\$ 61.57	\$ 100.00	\$ -	\$ -	\$ 70.30	\$ -	\$ -	\$ 623.24	\$ 799.42	\$ 319.77	\$ 5,318.75	212.8	\$ 25.00	\$ 9.76	\$15.24	
PM720	S/Hand Tri Axle Dog Trailer Z24BO	\$ 2,961.21	\$ 89.79	\$ -	\$ -	\$ -	\$ -	\$ 91.78	\$ -	\$ 636.36	\$ 682.24	\$ 1,043.61	\$ 417.44	\$ 5,568.75	222.8	\$ 25.00	\$ 13.29	\$11.71	
PM723	CAT 943 Traxcavator	\$ 1,717.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117.26	\$ -	\$ -	\$ -	\$ 1,333.33	\$ 266.67	\$ 210.00	7.0	\$ 30.00	\$ 245.32	(\$215.32)	
PM724	Toyota Corolla Ascent - Doctor A48YD	\$ 2,061.25	\$ -	\$ -	\$ -	\$ -	\$ 278.27	\$ 118.65	\$ -	\$ -	\$ 180.31	\$ 1,349.12	\$ 134.91	-	-				
PM726	John Deere Tractor & Slasher B47EG	\$ 6,260.17	\$ 166.74	\$ 100.04	\$ 83.50	\$ -	\$ -	\$ 395.75	\$ -	\$ -	\$ 114.14	\$ 4,500.00	\$ 900.00	\$ 945.00	21.0	\$ 45.00	\$ 298.10	(\$253.10)	
PM729	King Box Trailer Hamilton Z92HG	\$ 244.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12.53	\$ -	\$ -	\$ 60.57	\$ 142.42	\$ 28.48	-	-				
PM731	Pig Trailer Bothwell VT9746 HC	\$ 1,018.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29.31	\$ -	\$ -	\$ 589.57	\$ 333.33	\$ 66.67	-	-				
PM733	2010 Komatsu Grader Hamilton-B73TJ	\$ 25,348.62	\$ 1,252.36	\$ 571.25	\$ 1,208.50	\$ 54.16	\$ 5,448.88	\$ 515.21	\$ 6,661.81	\$ 1,363.64	\$ 71.14	\$ 5,858.33	\$ 2,343.33	\$ 23,790.00	396.5	\$ 60.00	\$ 63.93	(\$3.93)	
PM739	SES Vehicle Ex Huon Valley	\$ 390.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26.65	\$ -	\$ -	\$ -	\$ 303.03	\$ 60.61	-	-				
PM740	Hino Tipper C95BL Hamilton 11/11	\$ 10,650.78	\$ -	\$ -	\$ -	\$ -	\$ 1,326.82	\$ 457.46	\$ 2,048.85	\$ 706.36	\$ 389.46	\$ 5,201.67	\$ 520.17	\$ 13,237.50	529.5	\$ 25.00	\$ 20.11	\$4.89	
PM741	Mack Truck 2010 (C90JY)	\$ 21,289.13	\$ 386.87	\$ 219.98	\$ 225.00	\$ 2,806.68	\$ 1,394.84	\$ 337.04	\$ 7,181.50	\$ -	\$ 3,371.79	\$ 3,832.45	\$ 1,532.98	\$ 19,275.00	385.5	\$ 50.00	\$ 55.22	(\$5.22)	
PM743	Mulcher Head	\$ 1,116.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76.22	\$ -	\$ -	\$ -	\$ 866.67	\$ 173.33	-	-				
PM744	Honda Tiller	\$ 193.55	\$ 64.16	\$ 38.50	\$ 14.00	\$ -	\$ -	\$ 5.25	\$ -	\$ -	\$ -	\$ 59.70	\$ 11.94	-	-				
PM745	Welder	\$ 72.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.92	\$ -	\$ -	\$ -	\$ 55.90	\$ 11.18	-	-				
PM746	John Deere X304 Ride on Mower (Bothwell)	\$ 248.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16.99	\$ -	\$ -	\$ -	\$ 193.18	\$ 38.64	11.25	0.3	\$ 45.00	\$ 248.81	(\$203.81)	
PM748	Hino Tipper C43LG (Bothwell)	\$ 9,130.30	\$ 82.56	\$ 33.81	\$ 48.00	\$ -	\$ -	\$ 561.71	\$ 988.95	\$ -	\$ 389.46	\$ 6,387.10	\$ 638.71	\$ 6,650.00	266.0	\$ 25.00	\$ 34.32	(\$9.32)	
PM751	Toro Groundmaster Mower (Bothwell)	\$ 2,443.04	\$ 291.74	\$ 175.04	\$ 40.00	\$ -	\$ 197.27	\$ 96.79	\$ 281.19	\$ -	\$ 40.30	\$ 1,100.59	\$ 220.12	\$ 1,810.00	90.5	\$ 20.00	\$ 26.99	(\$6.99)	
PM752	Ford Ranger (Bothwell) C77VJ	\$ 2,504.01	\$ 51.31	\$ -	\$ -	\$ -	\$ 378.82	\$ 135.00	\$ 70.04	\$ -	\$ 180.31	\$ 1,535.03	\$ 153.50	\$ 798.00	114.0	\$ 7.00	\$ 21.97	(\$14.97)	
PM753	Bomag Landfill Compactor	\$ 4,993.52	\$ -	\$ -	\$ -	\$ -	\$ 689.18	\$ 276.53	\$ 183.43	\$ -	\$ 71.14	\$ 3,144.37	\$ 628.87	\$ 930.00	31.0	\$ 30.00	\$ 161.08	(\$131.08)	
PM756	Kenworth - Bothwell (Whelan)	\$ 16,181.22	\$ 326.45	\$ 195.87	\$ 50.00	\$ 214.37	\$ 1,731.08	\$ 297.98	\$ 7,648.30	\$ 54.55	\$ 580.13	\$ 3,388.32	\$ 1,694.16	\$ 21,266.50	425.3	\$ 50.00	\$ 38.04	\$11.96	
PM757	JBC Backhoe (Hamilton 2013)	\$ 9,733.34	\$ 171.96	\$ 78.91	\$ 170.00	\$ -	\$ 1,571.96	\$ 349.70	\$ 2,050.41	\$ 100.00	\$ 71.14	\$ 3,976.36	\$ 1,192.91	\$ 21,320.00	533.0	\$ 40.00	\$ 18.26	\$21.74	
PM762	Toro Out Front Mower Hamilton	\$ 1,794.66	\$ -	\$ -	\$ -	\$ 54.55	\$ -	\$ 89.41	\$ 202.41	\$ -	\$ 228.29	\$ 1,016.67	\$ 203.33	\$ 760.00	38.0	\$ 20.00	\$ 47.23	(\$27.23)	
PM763	Toro Mower GM7200 Hamilton	\$ 2,056.46	\$ -	\$ -	\$ -	\$ -	\$ 1,099.09	\$ 65.37	\$ -	\$ -	\$ -	\$ 743.33	\$ 148.67	\$ 1,300	65.0	\$ 20.00	\$ 31.64	(\$11.64)	
PM765	Rover Shredder Vac Hamilton	\$ 143.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.79	\$ -	\$ -	\$ -	\$ 111.36	\$ 22.27	-	-				
PM768	Trailer - TMD Box 10x6	\$ 174.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11.91	\$ -	\$ -	\$ -	\$ 135.39	\$ 27.08	-	-				
PM769	Mitsubishi Triton 4x4 E76VG	\$ 3,246.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215.38	\$ 156.47	\$ -	\$ 180.31	\$ 2,449.07	\$ 244.91	\$ 196.00	28.0	\$ 7.00	\$ 115.93	(\$108.93)	
PM770	Nissan Tip Tray Ute	\$ 3,869.45	\$ 266.82	\$ 139.13	\$ 42.00	\$ -	\$ -	\$ 198.32	\$ 562.26	\$ -	\$ 180.31	\$ 2,255.10	\$ 225.51	\$ 1,603.00	229.0	\$ 7.00	\$ 16.90	(\$9.90)	
PM771	Polivac Suction Polisher	\$ 179.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.30	\$ -	\$ -	\$ -	\$ 151.21	\$ 15.12	7.00	1.0	\$ 7.00	\$ 179.63	(\$172.63)	
PM772	Hino Tipper - E96VP	\$ 5,291.19	\$ -	\$ -	\$ -	\$ -	\$ 933.00	\$ 115.74	\$ 2,010.58	\$ -	\$ 389.46	\$ 1,316.01	\$ 526.41	\$ 12,637.50	505.5	\$ 25.00	\$ 10.47	\$14.53	
PM773	Variable Mesaging Board	\$ 957.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61.23	\$ -	\$ -	\$ 60.57	\$ 696.27	\$ 139.25	\$ 60	6.0	\$ 10.00	\$ 159.55	(\$149.55)	
PM774	140M AWD William Adams CAT Grader Bothwell	\$ 19,286.60	\$ 499.99	\$ 273.80	\$ 255.50	\$ -	\$ 1,497.00	\$ 662.51	\$ 5,479.99	\$ -	\$ 71.14	\$ 7,533.33	\$ 3,013.33	\$ 25,980.00	433.0	\$ 60.00	\$ 44.54	\$15.46	
PM777	Mitsubishi ASX AWD	\$ 2,572.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146.92	\$ 374.03	\$ -	\$ 180.31	\$ 1,670.64	\$ 200.48	-	-				
PM778	2017 Ranger 2.2 Diesel	\$ 2,226.39	\$ 12.54	\$ 7.52	\$ 3.50	\$ -	\$ -	\$ 139.58	\$ 285.69	\$ -	\$ -	\$ 1,587.11	\$ 190.45	\$ 1,076.25	153.8	\$ 7.00	\$ 14.48	(\$7.48)	
PM779	Ford Ranger XL 4WD Crew Cab Ute C91LO SES	\$ 1,123.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61.56	\$ -	\$ -	\$ 221.64	\$ 700.00	\$ 140.00	-	-				
PM780	Nissan X-Trail 4WD (Graham) F74ZU	\$ 2,618.91	\$ -	\$ -	\$ -	\$ -	\$ 36.00	\$ 191.21	\$ -	\$ -	\$ -	\$ 2,174.27	\$ 217.43	-	-				
PM781	Portable Barrow Lights x 2	\$ 1,004.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70.76	\$ -	\$ -	\$ -	\$ 804.58	\$ 128.73	-	-				
PM78																			

[illegible]

15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr

Seconded: Clr

THAT the Development & Environmental Services Report be received.

15.1 MOU BETWEEN CENTRAL HIGHLANDS COUNCIL AND THE SALVATION ARMY EMERGENCY CATERING

Background

A draft MoU between Council and the Salvation Army for emergency catering was presented to the September Council Meeting for comments. The Salvation Army advised that the version provided to Council was missing the insurance and privacy section and provided an updated copy. The amended copy was forwarded to Councillors on 23rd September 2020 seeking comments.

No comments were received from Councillors and the Salvation Army were advised accordingly.

Current Situation

Council is now in receipt of the final version of the MoU between the Salvation Army and Central Highlands Council. There have been no changes made to the version sent to Councillors on the 23rd September 2020.

Recommendation

THAT the General Manager be authorised to sign the MoU between Central Highlands Council and the Salvation Army Version 1.2, 21 September 2020.

15.2 COVID 19 INCIDENT RESPONSE UPDATES

Report By Beverley Armstrong EHO

Background

Outbreak Management Plan

Council do not require a separate Outbreak Management Plan as Council is deemed to be of a general setting according to the requirements.

General settings include workplaces and services that are not COVID-19 priority settings.

If you are responsible for a general setting, being prepared for COVID-19 cases and outbreaks is important and will help minimise disruption and protect lives and livelihoods.

The actions your business/organisation will take if there is a case linked to your setting should be outlined in WorkSafe COVID-19 Safety Plan (under the 'Responding to an incident of COVID-19 in the workplace' section). It is important to review this information now. Make sure the actions listed match Public Health Services information about [case and outbreak management for general settings](#)

The information has been read and the Incident response has been added to the Covid 19 Safety Plan highlighted in yellow. It complies with the requirements for a General Setting.

Recommendation

THAT Council accept the Incident Response into the Covid Safety Plan.

15.3 STRENGTHEN TELECOMMUNICATIONS AGAINST NATURAL DISASTERS (STAND) SITE CONTACT BRIEFING

Background

Following the events of the 2019 bushfire season, nbn worked with the Federal Government to enhance telecommunications resiliency as a key component in a wider \$37.1m federally funded program to Strengthen Telecommunications Against Natural Disasters (STAND).

- A key part of the STAND program is the allocation of \$7 million to deliver up to 2,000 nbn satellite services to rural fire service depots and evacuation centres across Australia to provide redundant communications.
- In early August 2020, the Federal Government invited States and Territories to nominate trial sites, up to the maximum proposed allocation, for fixed installations of nbn™ disaster satellite service with community Wi-Fi to be undertaken as part of Stage One trial installation.

Following negotiations between Mark Nelson (SES) and Council the Great Lake Community Centre was identified as a potential site.

For Information

15.4 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2020 / 00072	L M & S F Saville	19 Drysdale Road, Miena	Dwelling
2020 / 00073	S B Loring	7 Bannister Road, Tods Corner	Dwelling
2020 / 00078	Pettit Designs	73 Wilburville Road, Wilburville	Dwelling Addition

PERMITTED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2020 / 00075	C Ellis	268 Marked Tree Road, Gretna	Alterations & Additions to Existing Dwelling

DISCRETIONARY

DA NO.	APPLICANT	LOCATION	PROPOSAL
2020 / 00059	J F Downie	205 Clarendon Road, Gretna	Farm Shed

ANIMAL CONTROL

IMPOUNDED DOGS

No dogs have been impounded over the past month.

STATISTICS AS OF 9 SEPTEMBER 2020

Registrations

Number of Dogs Registered – 950

Number of Dogs Pending Re-Registration – 9

Kennel Licences

Number of Licences Issued – 29

Number of Licences Pending – 0

16.0 WORKS & SERVICES

Moved: Clr

Seconded: Clr

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT 10th September 2020 – 10th November 2020

Grading & Sheeting

Cramps Bay Roads
Middle Brandum Bay Road

Reynolds Neck Road

Maintenance Grading

14 Mile Road

Wihareja Road

Potholing / shouldering

Meadowbank Road
Dry Poles Road

Bridge Road

Spraying:

Road side verge spraying on,
Dennistoun Road
Victoria Valley Road
Meadowbank Road
Ellendale Road

Lower Marshes Road
Mark Tree Road
Bluff Road

Town spraying.

Hamilton
Bethune Park
Ellendale
Bothwell waste transfer station

Ouse
Dunrobbin
Bothwell

Culverts / Drainage:

Cleaning culverts and drains Cramps Bay Roads
Unblock culvert Westerway
Install new culvert and drainage Bluff Road

Occupational Health and Safety

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 17hrs Annual Leave taken
- 25.5hrs Sick Leave taken
- 0hrs Long Service Leave

Bridges:

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Hamilton Tennis Court upgrade complete
 Gretna Play equipment installed
 Vegetation on Ellendale road cut to improve line of site
 Reseal prep work (mill and fills) on streets and roads ready for sealing
 Pelham tenders complete and advertised
 Bothwell storm water tenders complete and advertised
 Cape Weed sprayed in Bothwell Cemetery
 Cape Weed sprayed Bothwell town's streets and Mt Adelaide
 Broom sprayed old Ouse tip site on Repulse Road
 Place plaques in cemetery
 Excavate Bronte toilet site
 Water repairs Bethune Park
 Install new sewer pump Ash Cottage
 Pump out septic Ash Cottage
 Install new storm water pipe Gretna
 Clean land slips Pelham Road
 Install sign Robertson Road
 Install sign Cramps Bay Road
 Plug drains Willberville with cement dust

Slashing:

Tor Hill Road

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:

Commence repairs to Hamilton toilets

Plant:

Pm756 Kenworth truck new drive tyres
 Pm665 Dog trailer tyres
 Pm687 western Star new steer tyres
 Pm682 Change tyres on float
 Pm726 John Deer tractor new water pump

Private Works:

Kelvin Triffett dry hire of backhoe
 Justin Townsend dry hire of mower
 Max Scott gravel delivery
 Lawrence Jones garden mulch
 Jim Poore garden mulch
 Tas Jet Plumbing gravel delivery
 Bothwell Tourism gravel delivery
 Joey Triffett concrete premix
 Hazzel Bros, Hamilton landfill fees
 Ouse Auto Repairs spraying hire
 Wetheron Pastoral concrete premix
 Scott Devereaux Excavations gravel
 Shane Phillips gravel delivery
 Mathew Haney concrete premix
 Sutcliffe Contracting gravel
 Danny Bailey gravel delivery

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks

Safe Rural Roads program works to commence on Hollow Tree Road
 Sign upgrade and installation on Hollow Tree Road
 Alexander kerb upgrade
 Ouse footpath and kerb up grade
 Grading Council roads
 Potholing of roads
 Drain works Ouse
 Repair ruts in Bothwell oval

16.1 BLACK SNAKE LANE BRIDGE

Council submitted a grant application with the help and guidance of GHD under the Bridges Renewal Program, Funding Round 5 last year for 50 percent of the replacement cost of the bridge at Black Snake Lane.

Council have been told that they have been successful with the application

Recommendation

THAT Council approve the General Manager to sign and seal the grant Deed

16.2 GREтна PLAY EQUIPMENT

Gretna play equipment has recently been installed, see photos

For Information



16.3 HAMILTON TENNNIS COURT

For Information

Recently upgraded tennis court at Hamilton



16.4 LETTER – WESTERWAY COMMUNITY HALL ASSOCIATION

A letter has been received from the Westerway Community Hall Association in regards to some speed and noise concerns.

Requesting 3 signs installed at town boundaries “avoid using exhaust brakes” this is something that can be achieved, once areas of concern are confirmed, I believe that there is only 1 sign requested in CHC Municipal area.

Requesting an extension of the 50km speed limit on Gordon River Road, this is a State Growth road, and also in the Derwent Valley Council area. Council could send a letter of support for the speed limit extension on Gordon River Road to DSG.

Also a request for a speed limit extension from the town boundary on Ellendale Road to over the Tyenna Bridge.

For Discussion

Mayors of Derwent Valley & Central Highlands Council

Dear Ben and Loueen,

As you know the community at Westerway spans the Derwent Valley and Central Highlands Council areas and the responsibility for highways through the township are with State Growth and Central Highlands Council. At the last two meetings of the Westerway Community Hall Assoc. Inc (~ 20 community/association members) which is effectively a strong voice for the community, the issue of heavy traffic passing through the township was raised. While there is no opposition to the movement of heavy traffic through the township, there was unanimous support for the following;

- Signage erected at the 3 town boundaries – deterring drivers of heavy vehicles deploying exhaust brakes within the town boundary.
- Extending the existing 50km speed limit on Gordon River Road – to the town boundaries and establishing a 50 km speed limit from the town boundary on Ellendale Road to the bridge over the Tyenna.

While community members realise the authority/responsibility for such actions do not reside with Councils – they are of the view that an approach by Councils to the responsible bodies would strengthen chances of action.

Your assistance on these two community issues would be much appreciated.

17.0 ADMINISTRATION

17.1 REQUEST FROM COUNTRY WOMEN'S ASSOCIATION OF BOTHWELL FOR COMMUNITY GRANT

Council have received a request from the Country Women's Association of Bothwell regarding Council assistance for a community grant.

The Country Women's Association of Bothwell have obtained Council approval to use Bothwell Queens Park and part of Dennistoun Road for a vintage car display on Sunday 15th November 2020 between 9.00am and 5.00pm.

The proposed donation will be used to raise funds for the Cancer Council of Tasmania and is the replacement event for Cuppa for Cancer this year due to COVID restrictions.

The Country Women's Association of Bothwell have completed a community grant application asking for \$250.00 to purchase food for the event on Sunday 15th November 2020.

Recommendation

THAT Council approve the community grant application for the Country Women's Association of Bothwell and provide a donation of \$250.

17.2 POLICY NO. 2013-17 – USE OF COUNCIL SPORTING FACILITIES POLICY

The previous use of Council sporting facilities Policy was approved by Council in November 2019.

The policy refers to the sportsgrounds and facilities singularly and collectively.

- Bothwell
- Hamilton
- Ouse
- Gretna
- Ellendale

The policy recognises that Council has a responsibility towards neighbouring property owners and for this reason desires the hirers of rate funded facilities to preserve the amenity and sense of well-being that all neighbourhoods are entitled to in this municipality.

The policy also recognises the value of providing sportsgrounds and associated amenities for use by the community to facilitate the playing of organised sport.

The policy contains the terms and conditions on which Council sportsgrounds and facilities are utilised.

Attached is the policy for Council's adoption.

Recommendation

THAT Council approve Policy No. 2013-17 - Use of Council Sporting Facilities Policy.

17.3 ELLENDALE HALL COMMITTEE – COMMUNITY GRANT APPLICATION

Council have received another request from Mrs Nancy Hoskinson the Secretary/Treasurer of the Ellendale Hall Committee regarding Council assistance.

Mrs Hoskinson states that the Ellendale Hall Committee is in need of further assistance, as recently the compressor in the commercial refrigerator in the Ellendale Hall kitchen requires replacing at a cost of \$1410.00 plus GST.

Due to COVID restrictions the Ellendale Hall Committee have been unable to conduct fundraising events and as a consequence do not have available funds to have any repairs undertaken on the commercial refrigerator.

The Ellendale Hall Committee request that Council please fund repairs to the Ellendale Hall commercial refrigerator.

The Ellendale Hall Committee has completed a community grant application asking for \$1551.00 to fix the commercial refrigerator in the Ellendale Hall, copy included in the attachments.

At the October Council Meeting Council approve the community grant application for the Ellendale Hall Committee and provide a donation of \$374.00 to fix the commercial refrigerator.

Recommendation

THAT Council approve the community grant application for the Ellendale Hall Committee and provide a donation of \$1551.00 to fix the commercial refrigerator.

17.4 SCHOOL PRESENTATION AWARDS

The Secretary of Education, Mr Tim Bullard has advised Council that due to COVID restrictions the end of year events will look a little different this year. Hence as a result a determination has been made that external guests (Members of Parliament and Local Government officials) will not be invited to attend this year. This avoids schools having to make difficult decisions regarding the exclusion of guests.

Mr Bullard states in his letter that he would like to reassure you that if a Councillor has a child/children enrolled they would be classified as a parent at that school and would therefore be able to attend.

To acknowledge the valuable role local Councillors play in their respective school communities, the Department of Education has developed a slide which will be displayed at each event to acknowledge and thank local Councillors for their ongoing and significant support.

Mr Bullard states understands that some schools may have already issued invitations. Hence Mr Bullard advises that Councillors will not be required to update as an apology. All schools have been informed of the determination made in relation to external guests and will update their invitation list accordingly.

Mr Bullard goes on the state that by restricting gathering numbers, the Department of Education are working together to reduce the likelihood of transmission of COVID-19.

For Noting

17.5 T21 VISITOR ECONOMY ACTION PLAN 2020-2022 - REVIEW OF THE VISITOR ECONOMY NETWORK ROLES AND RESPONSIBILITIES

The General Manager has received an email from Mr Dion Lester, Policy Director from the Local Government Association of Tasmania regarding the submission invitation to contribute to the review of the Visitor Economy Network and the roles and responsibilities of the various parties involved.

The Visitor Economy Network and the roles and responsibilities forms part of the T21 Visitor Economy Action Plan 2020-2022 and is part of the ongoing commitment of the T21 partners to developing and maintaining a vibrant visitor economy for our State.

Mr John Fitzgerald the Chief Executive Officer for Tourism Tasmania states that he does not see this as a major overhaul of the work they have been doing, rather an opportunity to reflect, continue what works and improve the things that don't work as well as they might.

This work is being oversighted by the T21 Recovery Committee reporting through to the Premier's Visitor Economy Advisory Council (PVEAC) with the objective of identifying options for improvement.

The T21 Recovery Committee considered it was important to bring skills and experience to this work that could offer new and independent insights for us as a collective. It is also important for any insights and options to be grounded in a good understanding of tourism and the broader visitor economy in Tasmania. On this basis, Mr Fitzgerald has secured the services of two consultants to assist us in this review.

Brian Lewis is an experienced consultant with extensive Tasmanian, Australian and international experience in government, not for profit and industry sectors. Brian will assist us in this project by gathering information from all parties and analysing and developing suggested options for change to improve collaboration and increase efficiency.

Mr Fitzgerald also states that we may also build in a 6 to 12 month review to check progress against changes we implement. Mr Fitzgerald is confident that Brian will provide a fresh perspective on our work.

Malcolm Wells, who many of you will know, will assist Brian and bring his extensive experience and knowledge of tourism and the visitor economy in Tasmania. Malcolm is currently Chair, National Parks and Wildlife Advisory Council.

This work is due to be delivered by end February 2021 and the following outlines the various stages of this work:

- Written submissions close by 20 November 2020;
- Opportunity to meet and discuss submission feedback – 20 November to 2 December 2020;
- Workshop with T21 Recovery Committee on key themes of written submissions and options improvement – 10 December 2020;
- Progress report to PVEAC by 18 December 2020;
- Options paper presented to T21 Recovery Committee by early February 2021; and
- Recommendations to PVEAC – by end February 2021

As a valued member of the network, Mr Fitzgerald has writing to invite LGAT and its councils to meet with Brian in a combined workshop to discuss feedback to this review. Brian will liaise with Dion Lester to arrange a suitable time and place.

In addition, you are also welcome to make a written submission, if desired, noting written feedback is to be provided on behalf of the organization, rather than individuals.

I have attached some questions that may be helpful in considering your feedback in advance of the workshop. They are not prescriptive. They are intended as a guide for your contribution and to use in discussions in your organisation. Please feel free to provide additional feedback.

This is an important piece of work for tourism in Tasmania, particularly as we recover from COVID 19. Mr Fitzgerald ambition for this review is that it will enable us to respond positively to these changes in our environment and continue to build on the excellent work that has been done over many years.

Mr Fitzgerald looks forward to your engagement with this project and continuing support for tourism in Tasmania.

Recommendation

THAT Councillors provide their comment on the review of the Visitor Economy Network and the roles and responsibilities to the General Manager by 5.00pm on Thursday the 19 November 2020 so that a Council submission can be completed by Friday the 20 November 2020.

17.6 REMISSIONS UNDER DELEGATION

The following remissions were granted by the General Manager under delegation:

01-0805—2638	24.11	Penalty email noticed not rec'd
03-0224-01148	16.79	Penalty paid to incorrect property
01-0823-04010	39.23	Penalty Supplementary 200
01-0812-02020	12.69	Penalty Supplementary 200

Recommendation

THAT the remissions under delegation be noted.

17.7 ANNUAL GENERAL MEETINGS AND ANNUAL REPORTS

The Local Government Act 1993 requires Councils to include a copy of the Tasmanian Audit Office's (TAO) audit opinion in their Annual Report. This year however, the COVID-19 pandemic has caused delays to the TAO's annual local government audit process.

In recognition of the impacts of COVID-19 pandemic, the Premier has issued a Notice pursuant to section 13 of the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020 to extend the statutory timeframe under s72B of the LG Act by three months. Councils now have until 15 March 2021 to hold their 2020 AGMs.

Council's audit is not yet completed. It is recommended that Council change the date of our AGM from 8 December 2020 to 16 February 2021.

Recommendation

THAT Council change the date and time of the Annual General meeting from Tuesday 8 December 2020 to Tuesday, 16 February 2021 with the meeting to be held at Bothwell commencing at 8.45 am.

17.8 AUSTRALIA DAY EVENT 2021

The Australia Day Award nominations have been called for and close on Monday 23rd November 2020. Mrs K Brazendale has recently submitted two grant applications, with 1 being notified as being successful for \$1,000 towards branding material purchases, the other for \$5,000 towards set-up costs is yet to be confirmed.

The Australia Day Committee comprises of Cllr T Bailey (Chair), Mayor Loueen Triffitt and Cllr A Campbell, who will need to meet prior to the next Council Meeting to discuss the event organisation details, unless they wish to make the decisions at today's meeting. Covid restrictions will need to be taken into consideration for the planning of the event.

For Discussion

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved:

Seconded:

THAT Council consider the matters on the Supplementary Agenda.

19.0 CLOSURE
